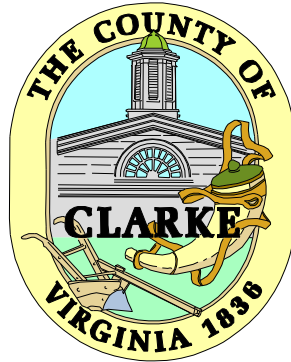
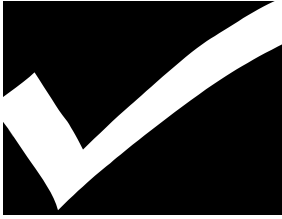


Board of Supervisors Committee Meetings



Monday, May 12, 2014

		Pages
Personnel Committee:	9:30 am	2 - 10
Work Session:	10:00 am	11 - 72
Finance Committee:	Immediately Follows Work Session	73 - 119



Personnel Committee Items
May 12, 2014; 9:30 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

- A. **Expiration of Term for appointments expiring through August 2014.**

- B. **Clarke County General Government Pay and Classification Study and Personnel Policy Update by David Ash**

Appointments by Expiration Through August 2014

		<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>December 2013</i>				
Economic Development Advisory Committee		4 Yr		
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
			9/15/2009	
<p>Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.</p>				

<i>April 2014</i>				
Clarke County Planning Commission		4 Yr		
McFillen	Thomas	Berryville District	5/1/2010	4/30/2014
			4/20/2010	
<p>1st 12/20/1994 & Resigned 4/25/03; 4/2010 Appointed to Serve Arnold Seat</p> <p>Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."</p>				

<i>May 2014</i>				
Clarke County Historic Preservation Commission		4 Yr		
Stieg, Jr.	Robert	Millword District	1/23/2014	5/31/2014
			1/23/2014	
<p>Fill unexpired term of Thomas Gilpin</p> <p>Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."</p>				

<i>June 2014</i>				
Lord Fairfax Emergency Medical Services Council		3 Yr		
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
			11/18/2008	
<p>3 Clarke County Members; 3-year term; 1 consecutive term limit; Each locality will be represented with at least 1 volunteer and 1 career EMS provider. The following classes and categories of individuals, organizations, and professions will be eligible as members of the Board: Consumers; Governmental Representatives; Hospital Administration; Physicians; Nurses; Rescue Squads and Fire Companies</p>				

<i>July 2014</i>				
Board of Social Services		4 Yr		
Gray	Lynn	Berryville District	4/16/2014	7/15/2014
			4/16/2014	
<p>Appointed by BOS; 2 Term Limit; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.</p>				

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	12/31/2014
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post District	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/10/2014	12/31/2014
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2014	12/31/2014
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Teetor	Alison	Staff Representative		
Weiss	David	BOS Vice Chair - Alternate	1/23/2014	12/31/2014
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/23/2014	1/31/2014
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	4/16/2014	7/15/2014
Pierce	Edwin Ralph	Berryville District	2/21/2012	12/15/2014
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015
Hobert	J. Michael	Berryville District; Chair	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Vice Chair	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				1 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2104
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014

Board of Supervisors Personnel Committee

1 Yr

Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014

Board of Zoning Appeals

5 Yr

Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	1/19/2010	2/15/2015
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	2/18/2014	2/15/2019

Clarke County Agricultural Advisory Committee

Arthur	Warren	Former Commissioner of the Revenue		
Buckley	Samuel	White Post District	7/21/2009	7/15/2015
Day	Emily	Greenway District	7/21/2009	7/15/2015
Dorsey	Tupper	Battletown District	7/21/2009	7/15/2015
Gordon	Carolyn	Battletown District	7/21/2009	7/15/2015
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015
McKay	Beverly	White Post District	7/21/2009	7/15/2015
Norman	Debbie	Russell District	7/21/2009	7/15/2015
Russell	Jesse	Staff Representative		
Shenk	Philip	Buckmarsh District	7/21/2009	7/15/2015
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014

Clarke County Historic Preservation Commission

4 Yr

Caldwell	Anne	Millwood District	4/16/2014	5/31/2017
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	4/15/2014	4/30/2015
Stieg, Jr.	Robert	Millword District	1/23/2014	5/31/2014
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Clarke County Industrial Development Authority</i>				4 Yr
Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	7/16/2013	10/30/2014
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	12/21/2010	10/30/2014
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/19/2011	4/15/2015
Byrd	Barbara J.	BOS - Liaison	1/23/2014	1/31/2014
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Dunbar	Kevin	White Post District	4/15/2014	4/15/2018
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbiam	Maral	Millwood District	4/19/2011	4/15/2015
Myers	Carol	White Post District	5/21/2013	4/15/2017
Zinman	Maxine	Russell District	4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				1 Yr
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BOS - Alternate	1/23/2014	12/31/2014
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
McFillen	Thomas	Berryville District	5/1/2010	4/30/2014
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Steinmetz, II	William	Berryville District	5/15/2012	4/30/2016
Stidham	Brandon	Staff Representative		
Turkel	Jon	Millwood / Chapel District	9/15/2011	4/30/2015
<i>Clarke County Sanitary Authority</i>				4 Yr
Dunning, Jr.	A.R.	White Post District	11/19/2013	1/5/2018

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			<i>Appt Date</i>	<i>Exp Date</i>
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017
<i>Conservation Easement Authority</i>				<i>3 Yr</i>
Buckley	Randy	White Post District	11/19/2013	12/31/2016
Engel	Peter	White Post District	1/15/2013	12/31/2015
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	11/19/2013	12/31/2016
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.	Banking, Finance	8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Fire and Emergency Services (EMS) Workgroup</i>				<i>Open-End</i>
Braithwaite	Jay	Fire & Rescue Volunteer	9/25/2013	
Buckley	Randy	Fire & Rescue Volunteer	9/25/2013	
Leffel	Elizabeth	Fire & Rescue Volunteer	9/25/2013	
Stidham	Brandon	Staff Representative	9/25/2013	
Wallace	Laure	Fire & Rescue Volunteer	9/25/2013	

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			<i>Appt Date</i>	<i>Exp Date</i>
Weiss	David	BOS - Liaison	9/25/2013	
White	Neal	Town of Berryville Chief of Police	9/25/2013	
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator	12/22/1993	
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Murphy	Michael	School Superintendent	7/1/2008	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Hobert	J. Michael	BOS - Liaison	1/23/2014	12/31/2014
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William	Berryville District	7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative	7/17/2012	6/30/2015
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2014
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
Stieg, Jr.	Robert	Millwood District	3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/23/2014	12/31/2014
Byrd	Barbara J.	BOS - Liaison Alternate	1/23/2014	12/31/2014
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/23/2014	12/31/2014
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/21/2014	12/31/2014
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Trenary	Randy	Appointed by Clarke County School Board	10/24/2013	12/31/2014
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/23/2014	12/31/2014
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	7/16/2013	9/30/2014
Edwards, Jr.	James N.	White Post District	9/1/2012	9/30/2016
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Berryville District	9/17/2013	6/30/2017
<i>The 150th Committee</i>				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015

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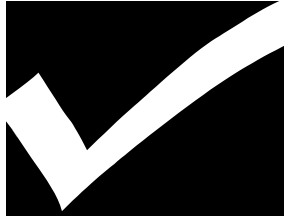
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			<i>Appt Date</i>	<i>Exp Date</i>
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert	Millwood District	1/18/2011	12/31/2015

Warren-Clarke County Microenterprise Assistance Program Management Team

2 Yr

Blakeslee	Steve	County Representative	9/18/2012
Dunkle	Christy	Town of Berryville Representative	9/18/2012
Greene	Laurel	Town of Boyce Representative	9/18/2012
Hobbs	Robert	County Representative	9/18/2012
Hoffman	Michael	County Representative	9/18/2012
McIntosh	Charles	County Representative	9/18/2012
Myer	Dr. Eric	Designated Alternate	9/18/2012
Stidham	Brandon	County Representative	9/18/2012



Board of Supervisors Work Session Agenda
May 12, 2014 10:00 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

A. Stormwater Management Program Update by Brandon Stidham

B. Fire and EMS Update

05/12/2014:

- Draft Ordinance
- Commission composition and appointment
- Update on director hiring process
- Update on consultant RFP

C. Sheriff's Office Renovation Project Update on Cost Estimates

D. Occupancy Agreements with CCPS for: Maintenance Facility; Transportation and Purchasing Facility

05/12/2014: This Occupancy Agreement covers relocation of the County Maintenance and staff to the old Ag Shop building at the D.G. Cooley campus.

E. Identify CCPS Discussion Issues

05/12/2014: Update on pay and classification study requested at the April Work Session.

F. Information Only

- ✓ Set Public Hearing for CC-2014-01 Chapter 165 Taxation Article IV Tangible Personal Property is scheduled for the May 20 Regular Meeting.
- ✓ Public Hearing PH 14-08 Secondary Six-Year Plan for 2014/2015 - 2019/2020 has been advertised for the May 20 Regular Meeting at 6:30 pm.

G. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board.



Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors members

FROM: Brandon Stidham, Planning Director

RE: Update, Stormwater Management Program

DATE: May 7, 2014

At the Board’s April 7 worksession meeting, Staff provided an update on the recent changes to state law that now provide localities with the option of “opting-in” to manage the Virginia Stormwater Management Program (VSMP), and the option of “opting-out” of managing the VSMP locally and having the Virginia Department of Environmental Quality (DEQ) manage the program. Staff noted at the April 7 worksession that the new state regulations also require localities to “opt-in” to the management of the VSMP if the locality wants to enforce stormwater requirements that are more stringent than the state standards. Since our local stormwater ordinance contains more stringent requirements, Staff recommended that the County attempt to meet the State’s July 1, 2014 deadline to “opt-in” to managing the VSMP. This would involve adopting significant amendments to the County’s stormwater management ordinance as required by DEQ by the July 1 deadline and to formally notify DEQ by April 30 of our intention to “opt-in.” Staff notified DEQ on April 30 that we would attempt to “opt in” but that we are still evaluating all of our options due to ongoing questions and concerns.

Following the April 7 worksession meeting, several issues have arisen that have impacted Staff’s recommendation:

- Concerns with stormwater ordinance revision. Staff’s initial efforts to amend the County’s stormwater ordinance proved to be time-consuming and problematic. DEQ provided the County with an edited version of our ordinance and design manual containing the sections to be amended to meet State requirements as well as their review comments. Some of the edits were simple fixes, such as updating State code citations to reflect new references. However, other comments noted inconsistency with State regulations without indicating how the language should be updated. DEQ reviewers noted the provisions of our ordinance that are more stringent than State regulations and also noted provisions that are not part of the State regulations, but they did not indicate whether the latter provisions needed to be changed or removed. Staff determined that updating our current ordinance would require a significant amount of time including discussions with the DEQ reviewers to determine how our ordinance would need to be amended. It also did not appear that a completed revision could be reviewed and accepted by DEQ staff and provided to the Board in time to set public hearing at the May 20 meeting.

DEQ staff suggested that instead of attempting to amend our current ordinance by the July 1 deadline, we should modify DEQ's model ordinance with our more stringent provisions and have the Board adopt it in place of our current stormwater ordinance. The DEQ model was designed to meet the minimum requirements for VSMP local implementation and was offered to counties to use that did not have their own stormwater ordinances. Staff attempted to modify the DEQ model as recommended but we quickly realized that the model did not include several technical sections and definitions that are in our current ordinance. DEQ staff indicated that these technical sections were probably referenced elsewhere in the regulations but they would have to conduct a more detailed review to provide us with definitive answers.

The County's current stormwater ordinance was developed in 2010 with the assistance of outside technical consultants to meet our goal of improving water quality. Staff has serious concerns with expediting efforts to adopt a significantly modified ordinance to meet the State's July 1 deadline without careful evaluation of DEQ's recommended changes by the County's engineering consultant.

- Ongoing questions for DEQ. Staff's interactions with DEQ over the past month have also resulted in more questions than answers. While our regional DEQ staff in Harrisonburg has been very timely and helpful in answering technical questions, they do not have the authority to answer many process/policy questions and have forwarded us to DEQ staff in the Richmond office. Unfortunately, we have not experienced the same promptness and clarity in regards to questions posed to Richmond DEQ. The issues listed below have raised our concerns:
 - Future windows to "opt-in." As noted at the April worksession, DEQ staff previously told us that localities that do not meet the July 1 deadline would have the chance to opt-in at a later date but no sooner than June 30, 2015. Staff's recommendation to move forward with "opting-in" to manage the VSMP was based partly upon the concern that we would not be able to apply our more stringent stormwater provisions by opting out and would have to wait a full year to be able to opt-in. However, a recent phone conversation with a DEQ staff member in the Richmond office indicated that no formal decision has been made yet on when a future "opt-in" window would be scheduled and that DEQ was still considering a potential window at the end of this calendar year.
 - "Flexibility" and "Provisional Certification." DEQ provided all localities with a letter to their executives requesting notice by April 30 of whether the locality intends to "opt-in" or "opt-out" of managing the VSMP. The letter also contained the following sentence:

DEQ understands that the needed changes to your ordinance based on the recent legislation may affect your locality's ability to meet the current VSMP adoption schedule. Accordingly, we are providing flexibility to allow provisional approval of programs and more time for localities to incorporate these recent changes.

Planning Staff had not been previously advised of a “provisional approval” program or other flexibility initiatives, and had specifically been told by a DEQ official that they could not vary the July 1 deadlines or provide other flexibility. When we contacted DEQ regarding the meaning of this statement, a DEQ staff member in the Richmond office indicated that they would “work with us” on a case by case basis. No specific details or offers of flexible deadlines or “provisional approval” were provided.

- Consequences of attempting to “opt-in” and not meeting the July 1 deadline. Planning Staff also asked Richmond DEQ staff about the implications of scheduling a public hearing on the revised stormwater ordinance in June but having to defer action to July due to concerns raised at the public hearing. Staff wondered if there would be any flexibility offered in this likely scenario but DEQ staff offered no advice or insight. DEQ staff did seem to be concerned with not being prepared to manage the VSMP for a locality that attempted to “opt-in” but could not meet the deadline. We were advised that they needed to discuss this scenario in more detail and would call us back but Staff never received a follow-up call from DEQ staff.
- Other general concerns. In addition to the aforementioned concerns, Staff is also concerned that DEQ is focusing all of its energies on determining which localities opt in or opt out rather than creating the policies and infrastructure to operate their program. Specifically, Staff is concerned that as DEQ has more time to build the program infrastructure, they may impose additional administrative requirements with potential costs to the County may be imposed that we have not previously been advised of or anticipated. Currently, DEQ has not fully implemented a training and certification program similar to the program used for the Erosion and Sediment Control program. They have also not developed a stormwater technical manual for use in plans review and inspections similar to the Erosion and Sediment Control manual. While DEQ would have oversight to evaluate local programs for consistency with state criteria, this process has not been finalized.

Given the aforementioned concerns and DEQ’s ongoing efforts to finalize the details of their own program, Staff now recommends that the County “opt-out” of local management of the VSMP until such time as DEQ is able to provide more definitive answers on how the program will be managed. Regarding continued application of our local stormwater ordinance provisions, DEQ staff suggested that use of the County’s zoning and subdivision review authority would enable us to apply and enforce our more stringent stormwater provisions. Upon review, Planning Staff noted that the site plan review provisions of the Zoning Ordinance and the plat review provisions of the Subdivision ordinance both include references to the stormwater ordinance (Chapter 154). This approach has been reviewed by County Attorney Robert Mitchell who has no outstanding concerns with it.

Summary of Recommendations

Staff recommends that the Board authorize us to take the following actions regarding stormwater regulations:

- Inform DEQ that the County will “opt-out” of locally managing the Virginia Stormwater Management Program at this time and allow DEQ to manage the program on its behalf.
- Continue evaluating DEQ’s progress on developing the stormwater program and procedures, and consider the feasibility of “opting-in” to the program in the future.
- Continue working on updating the County’s stormwater ordinance including having the County’s engineering consultant evaluate DEQ’s recommended changes and comments and their impact on our ordinance.
- Continue operating a local stormwater review program in conjunction with the site plan and subdivision plat review processes.

Should you have questions or concerns in advance of the meeting, please do not hesitate to contact me.

Clarke County**bstidham@clarkecounty.gov**

VSMP form - Clarke County

From : Brandon Stidham <bstidham@clarkecounty.gov> Wed, Apr 30, 2014 03:21 PM
Subject : VSMP form - Clarke County 1 attachment
To : Joan Salvati (DEQ) <joan.salvati@deq.virginia.gov>,
 melanie davenport
 <melanie.davenport@deq.virginia.gov>
Cc : Derek Tribble (DEQ) <derek.tribble@deq.virginia.gov>

Good Afternoon,

Attached for your reference is the form signed by our County Administrator David Ash regarding Clarke County's intent to "opt-in" to the VSMP program at this time. Please be aware that we are continuing to evaluate the feasibility of opting-in to the program and are working to develop a compliant ordinance for adoption by the July 1 deadline, however we still have a number of questions and concerns. We will be bringing this matter to our Board of Supervisors for consideration at their May 12 work session along with a potential "opt-out" option. In the event that the Board prefers to "opt-out" of the VSMP program, we will advise you accordingly.

Please let me know if you have questions or concerns.

~Brandon Stidham

--

Brandon Stidham
Director of Planning
Clarke County
101 Chalmers Court, Suite B
Berryville, VA 22611
(540) 955-5130

DEQ opt in form signed_Clarke Co.PDF
 50 KB



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY
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Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4020
1-800-592-5482

April 8, 2014

Mr. David Ash
Clarke County Administrator
101 Chalmers Ct
Berryville, VA 22611

Subject: Amended Stormwater Management Act
Formal Notification of VSMP Adoption "Opt In"

Dear Chief Administrative Officer:

As you may be aware, during its 2014 session, the General Assembly adopted amendments to the Stormwater Management Act (Act) (Chapter 303 of the 2014 Acts of Assembly). As revised, the Act now only requires localities that operate a regulated Municipal Separate Storm Sewer System ("MS4") to adopt a Virginia Stormwater Management Program (VSMP) and allows all other localities to "opt in" to the program if so desired. You are receiving this correspondence because your locality is not a regulated MS4 and therefore you are no longer required to adopt a VSMP. The purpose of this letter is to communicate information about the legislation, identify next steps and to seek your locality's decision as to whether or not you intend to opt in to the program.

Information about the Amended Stormwater Management Act

As set forth in the amended Act, if your locality does not elect to "opt in" and adopt a VSMP, DEQ will operate the program within your locality and address post-construction stormwater runoff for land disturbing activities beginning July 1, 2014. The Act also now allows towns to be subject to the county's VSMP, establish a town VSMP or have DEQ operate the VSMP. The attached table describes the legislative timelines for the localities that are required to adopt a VSMP and adoption options for those who may opt in. The table further identifies DEQ's role should your locality choose not to adopt a program.

DEQ understands that the needed changes to your ordinance based on the recent legislation may affect your locality's ability to meet the current VSMP adoption schedule. Accordingly, we are

April 8, 2014
Amended Stormwater Management Act
Formal Notification of VSMP Adoption "Opt In"

providing flexibility to allow provisional approval of programs and more time for localities to incorporate these recent changes.

I would also like to make you aware of additional program considerations.

1. Localities deciding not to adopt a VSMP are still required to satisfy the new post development stormwater management quantity requirements (effective July 1, 2014) contained in the VESC law. Your locality will need to ensure that your erosion and sediment control ordinance includes this requirement.
2. Non-MS4 localities that are subject to the Chesapeake Bay Preservation Act do not have to adopt a VSMP, but must adopt requirements to regulate Chesapeake Bay Land Disturbing activities (between 2,500 ft² and an acre) consistent with the VSMP regulations. DEQ will assist such localities in incorporating these requirements into their local ordinances.
3. Non-MS4 localities that adopted stormwater programs in accordance with an earlier version of the Stormwater Management Act (Act), may opt-in to the VSMP program and amend the existing ordinances to conform to the current version of the Act, or elect to have DEQ operate the program. A locality cannot maintain an existing stormwater program that is inconsistent with the current Act.

Next Steps

- DEQ has provided localities the amendments to the Stormwater Management Act that need to be reflected in the local VSMP ordinances as well as an updated schedule for adoption which allows for provisional approval - March 31, 2014.
- DEQ will issue guidance to address changes in the Act and the General Permit for Discharges of Stormwater from Construction Sites – April through June, 2014.
- DEQ will complete review of submitted final local VSMP application packages, so that localities can begin implementing VSMPs that are consistent with the Stormwater Management Act by July 1, 2014.

Opt in

If your locality intends to opt in and adopt a VSMP, please return the enclosed form to me as soon as possible but **no later than April 30, 2014**. We look forward in continuing to work with your locality to successfully implement these recent legislative changes. If you have any questions on this issue, please contact Joan Salvati (804-698-4230 / joan.salvati@deq.virginia.gov) or myself at (804-698-4038 / melanie.davenport@deq.virginia.gov).

Sincerely,



Melanie D. Davenport,

Director, Water Division

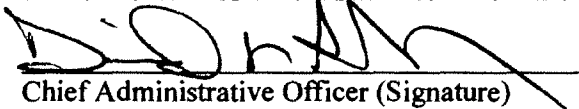
Locality VSMP OPT In Form

 ✓ VSMP Adoption Opt In

If applicable, please list the Towns that are included in your VSMP:

Clarke County
Name of Locality (Print)

DAVID ASH, COUNTY ADMINISTRATOR
Name and Title of Chief Administrative Officer (Print)


Chief Administrative Officer (Signature)

4/30/2014
Date

NVDAILY.COM | Local News

Posted May 1, 2014 | [Leave a comment](#)

Counties to let state handle stormwater program

By Alex Bridges

WOODSTOCK - Shenandoah County plans to let the state handle stormwater management with new construction -- at least for now.

County officials advised members of the Board of Supervisors on Thursday that they recommend not taking on the added responsibility of monitoring stormwater systems installed at development projects. But Brandon Davis, director of the office of community development, noted that the county may decide to take on the responsibility if it appears the Department of Environmental Quality does not give the same level of service that developers receive at the local level.

County Planner Patrick Felling told the board that state legislators during their recent session approved legislation that gave certain municipalities the option to either put in place their own program or to let the DEQ monitor stormwater management as it does currently.

County leaders and officials worked for a few years to set up a local program with the aid of the Northern Shenandoah Valley Regional Commission.

"The county got so far as you've actually seen a draft ordinance and we were ready to pull that trigger," Felling said. "But now we have a choice."

The legislation lets the county opt in to the program now, later or not at all, Felling explained. The emergency legislation took effect immediately. The county officials said staff members recommend the county wait until the state further solidifies its program and determines exactly what local communities should do if they take on the responsibility.

Reasons for the county to control its program locally include customer service to the development community, Felling said. The county would provide a unified permitting process. The county already handles permits for erosion and sediment control, Felling noted. Developers would come to the same place for stormwater permits obtained at the end of a project.

"The timeliness: There was a question about whether DEQ will be timely enough if they were running the program," Felling said. "If the county was running the program, we know that we could turn it around quickly. We wouldn't be holding up projects."

The county also could better address local issues that may arise with a project, Felling said.

"So we think that having a program is a good idea but there a number of outstanding problems with the way the state is preparing to do this," Felling said. "There's large elements of the new program that are not in place yet."

The planner said the DEQ has not set up a database needed to manage the system, the mechanism for developers to pay the state and county, nor has the agency published a stormwater handbook.

Board Vice Chairman Conrad Helsley reacted to Felling's update.

"So it sounds to me like the state isn't even ready to run this program at all," Helsley said.

Davis said the county was well poised to take on the program before the General Assembly took its action. But Davis noted he didn't want to take on the program without more clarity.

"My issue now is they've changed the rules so late in the game that I don't know how you're going to hold me accountable," Davis said.

Representatives of the development community recently said they would prefer to work with the county than the state, Davis recalled.

The director added that he didn't want ask a developer to take a certain step without firm footing on what the DEQ would require.

"I'd rather have DEQ figure out how they want it done and then we figure out a way to do it more efficiently and provide that level of customer service," Davis said.

The Water Resources Advisory Board, which also worked on the issue for years, also recommended the county let the state continue to handle stormwater management but to leave the option open for taking on the responsibility in the future.

Warren County supervisors took action in April to let the state continue to handle its stormwater management programs. The board withdrew its proposed combined Erosion and Sediment Control and Stormwater Ordinance and to maintain the current regulations.

The board's action lets the county avoid taking on a responsibility government officials in the region say would be costly and onerous.

The Northern Shenandoah Valley Regional Commission, the Center for Watershed Protection and the Environmental Finance Center assisted area governments in creating and preparing the regulations and programs. County Building Official David Beahm has said Warren County would continue to work with those agencies to develop training and outreach curriculum to assist local developers and contractors in understanding and abiding by the final regulations.

Contact staff writer Alex Bridges at 540-465-5137 ext. 125, or abridges@nvdaily.com

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Clarke County Planning Department
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Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors members

FROM: Brandon Stidham, Planning Director

RE: Implementation Items -- Fire & EMS Workgroup Recommendations

DATE: May 5, 2014

The purpose of this memo is to outline the action items recommended by Staff for the Board to take this month to further the implementation of the Fire & EMS Workgroup's recommendations. These items are discussed below by topic as presented at your previous meetings. Action items requested of the Board are noted in bold underlined text.

Hire Director Position

- Job description and advertisement. Per the Board's direction at the April 15 meeting, Staff has finalized the Fire & EMS Director job description and developed draft advertisements for the position. The advertisements will be released this week and will remain open for 30 days.
- Selection process. The Board will need to authorize a selection process for the Director position and has indicated an interest in possibly having members of the to-be-established Fire & EMS Commission involved in the selection process. To further this objective, Staff recommends that the Board consider the following three-step candidate evaluation process:
 - Applications are evaluated by the Board Personnel Committee, the County Administrator, and Planning Director. A short-list of preferred candidates to be offered interviews would be developed.
 - Members of the to-be-established Fire & EMS Commission would conduct initial interviews of the preferred candidates and would rank the candidates based on their performance.
 - Within one week of the initial interviews, a round of final interviews would be conducted with the Board of Supervisors or the Board Personnel Committee and County Administrator.

Staff recommends that the Board discuss this evaluation process at the worksession and adopt the process as presented, adopt the process with modifications, or direct Staff to formulate a different process. Staff notes that a selection process needs to be in place no later than the June 9 worksession meeting in order to begin reviewing the applications in a timely manner.

Adopt a Fire & EMS Ordinance

Attached for your review is the draft text amendment to the County Code that would establish a new Chapter 17, Department of Fire, Emergency Medical Services (EMS), and Emergency Management. The new Chapter 17 accomplishes the following functions:

- Creates a new County Department that codifies the authority and responsibilities of the County for fire, EMS and emergency management including designation of certain County staff members to fill specific roles within the new Department.
- Enumerates the role, authority, and responsibilities of the Director of Fire and EMS.
- Establishes the composition, terms, and responsibilities of the new Fire and EMS Commission.
- Also creates a County Fire and EMS Division that includes the volunteer fire and EMS organizations and related entities (Mt. Weather Emergency Operations Center) and outlines the role of the Division members and their relationship to the County Department.

This text amendment is currently under review by County Attorney Robert Mitchell. The recommendation below will apply once we have received the final version of the text amendment from Mr. Mitchell. A draft version of the text amendment is enclosed for your reference.

Staff recommends that the Board set public hearing on the text amendment at the May 20 regular meeting for the Board's June 18 evening session. In the event that the Board decides to modify the Fire & EMS Commission composition or charge, Staff can make those adjustments to the draft text amendment and provide a revised draft for the May 20 meeting.

Establish Fire & EMS Commission

- The Board deferred action on approval of the Commission charge and membership summary at the April 15 regular meeting. The Board requested Staff to seek input from the Fire & EMS Workgroup on Staff's recommended 7-member approach. Staff received one comment from Chair Laure Wallace and a copy is enclosed for your review. Staff also met with Chairman Hobert and Vice Chairman Weiss to discuss possible candidates for the Commission.

With no further concerns regarding the proposed membership composition, Staff is requesting the Board to approve the revised Commission charge and membership summary (see attached). Should the Board wish to have members of the Commission involved in the director selection process, Staff recommends that the Board appoint the Commission members at the May 20 regular meeting.

Implement a Fee for Service Program

Also attached for your review is the proposed request for proposals (RFP) to hire a consultant to aid in the evaluation and implementation of a fee for service program. This RFP is provided to

you in the County's procurement format as assembled by Mike Legge and is ready to be released.

Staff recommends that the Board, by consensus, authorize the release of the RFP at your May 12 worksession.

If you have any questions or concerns in advance of the meeting, please do not hesitate to contact me.

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DRAFT TEXT AMENDMENT – CODE OF CLARKE COUNTY

Add Department of Fire, EMS, and Emergency Management and Director of Fire & EMS

CHAPTER 17 DEPARTMENT OF FIRE, EMERGENCY MEDICAL SERVICES (EMS), AND EMERGENCY MANAGEMENT

Code of Virginia References (§18.2-414.1; §27-14 and 23.6; § 44-146.19)

§17-1 Establishment of the Department of Fire, Emergency Medical Services (EMS), and Emergency Management

A. In order to help ensure the protection of citizens, visitors, and property of Clarke County, the firefighting, emergency medical services (EMS), and emergency management services are organized under a Department of Fire, Emergency Medical Services (EMS), and Emergency Management (“the Department”). These services shall be provided by using both County-employed and volunteer company firefighters and EMS personnel. As such, the County-recognized volunteer fire-fighting and EMS entities shall be deemed an instrumentality of the County and shall receive the full benefit and protections of the law while acting in that capacity.

B. In order to effectively carry out the provisions of Subsection A of this section, the Department shall be organized to coordinate all fire, EMS, and emergency management and preparedness services within the County.

C. The Department shall be composed of the County officials and County-employed staff (“the Staff”) of the Department, and the volunteer fire and EMS companies. The volunteer fire and EMS companies are recognized as entities of the Department and are an integral part of the County’s public safety program.

§17-2 Appointment of a Director of Fire and Emergency Medical Services (EMS)

A. The County Administrator shall appoint a Director of Fire and Emergency Medical Services (EMS) (“the Director”) to carry out the responsibilities of the Department. The Director shall report to the County Administrator and the Department Staff shall report to the Director.

§17-3 Appointment of a Coordinator of Emergency Services

A. The County Administrator shall serve as the County’s Coordinator of Emergency Services. When deemed necessary by the Board of Supervisors, the responsibilities of the Emergency Services Coordinator may be delegated to the Director.

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B. The Coordinator of Emergency Services shall provide general management of the planning, preparation, and response for any disaster which impacts the County and requires implementation of the County's emergency operations plan.

§17-4 Responsibilities of the Department

A. The Department shall be responsible for coordinating and managing the services and functions as described above in §17-1 and in the sections below.

B. The Department may employ County Staff to perform a variety of functions to support fire, EMS, and emergency management services. These functions include but are not limited to firefighting, emergency medical services/EMT, volunteer recruitment/retention, grant writing, and administrative services. The Director shall manage and oversee the County-employed Staff unless otherwise designated by the County Administrator.

§17-5 Responsibilities of the Director

A. The Director shall carry out the responsibilities and general management of the Department, shall establish and enforce Departmental policies, procedures, and guidelines consistent with this Chapter for the administration and operation of the Department. The Director's specific responsibilities shall be as assigned by the County Administrator.

B. The Director shall have management oversight of the Department's County-employed Staff. Management oversight of the volunteer companies and volunteer staff shall be the responsibility of the chiefs of the individual companies and their respective governing boards.

C. The Director shall make periodic recommendations to the County Administrator and Board of Supervisors on how to effectively provide the best emergency services available based on risk management principles within the parameters established by the Board for fiscal management and emergency response service level objectives. Any recommendations proposed by the Director that will have a substantive impact on the County's emergency response system or infrastructure impacting service delivery shall be reviewed by the Fire and EMS Commission prior to presenting the recommendations to the Board of Supervisors. The results of the Commission's review shall also be provided to the Board of Supervisors.

D. If assigned by the County Administrator, the Director shall also assume the role and responsibility of the Coordinator of Emergency Services.

E. The Director shall serve as a senior officer for fire and/or EMS and shall have the authority to take command of an incident on an as-needed basis in the absence of a volunteer chief. The Director shall possess the skills, training, and certifications necessary to serve as a senior fire officer, senior EMS officer, or both.

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§17-6 Fire and EMS Commission

A. The Board of Supervisors shall appoint a Fire and EMS Commission (“the Commission”) to provide planning-level oversight of the Fire and EMS systems in the County; to oversee strategic planning efforts; and to provide mechanism for collaboration and coordination on issues impacting fire, EMS, and emergency management services with the Director, the County Sheriff, volunteer companies, and the Board of Supervisors. The Commission shall work in coordination with the Director on these issues, and the Director shall provide Staff support to the Commission.

B. Membership Composition; Term. The Commission shall consist of seven (7) members including one (1) member of the Board of Supervisors; the Clarke County Sheriff; two (2) representatives recommended by the Volunteer Association to represent Fire and EMS services respectively; and three (3) citizens-at-large representing consumers of fire and EMS services. The two (2) Volunteer Association representatives and the Board of Supervisors appointee shall serve one-year terms. The three (3) citizens-at-large shall be appointed for initial terms of one (1) year, two (2) years, and three (3) years and thereafter for four (4) year terms. The Sheriff shall serve a term coterminous with the term of office.

C. Responsibilities of the Commission. The Commission shall have the following specific responsibilities to be completed in cooperation with the Director:

1. Develop and maintain a Fire & EMS Strategic Plan.
2. Annually review the Emergency Operations Plan (EOP) and provide recommendations on changes to the Board of Supervisors.
3. Review and advise on implementation strategies for policy and protocol changes for Fire & EMS operations.
4. Provide platform for resolving policy and protocol disputes among the companies, the career staff, and/or with the emergency communications center.
5. Review and provide recommendations on budgetary matters including recommending the use of funding and service agreements.
6. Evaluate compliance with established performance objectives and develop recommendations to address deficiencies.
7. Develop, implement, promote, and participate in annual emergency preparedness exercises.
8. Evaluate other related issues as requested by the Board of Supervisors.

The Commission shall also review and provide recommendations on any proposals by the Director that will have a substantive impact on the County’s emergency response system or infrastructure impacting service delivery.

§17-7 Establishment of County Fire and EMS Division

A. Purpose. To ensure the provision of adequate and continuing fire prevention and protection services to the citizens of Clarke County and to preserve, protect, and promote the public hearing, safety, and general welfare, and in order to provide all firefighters and EMS

DRAFT – NOT APPROVED BY COUNTY ATTORNEY

personnel with the full benefit of privileges, rights, and remedies available to them under the law, the Board of Supervisors hereby establishes a Fire and EMS Division in order to mitigate the effects of accidents, disasters, and other fire/medical/rescue oriented emergency situations. Division members shall consist of volunteer organizations and other organizations and groups as specified in this section.

B. Division members – volunteer organizations. The following volunteer organizations are hereby recognized as entities of the Clarke County Department of Fire, Emergency Medical Services (EMS), and Emergency Management and are hereby permitted to provide fire and EMS services in Clarke County:

1. John H. Enders Fire Company and Rescue Squad
2. Boyce Volunteer Fire Company
3. Blue Ridge Volunteer Fire and Rescue Company 8

C. Other organizations and groups. The following organizations and groups are hereby recognized as nonjurisdictional entities that are hereby permitted to provide fire and EMS services in Clarke County:

1. Mount Weather Emergency Operations Center.

D. Response areas. Each of the organizations listed in §17-7(B) and (C) shall be assigned response areas that provide the best services to the citizens of the County. Response areas shall be determined among the volunteer companies and a written copy of the response areas shall be provided to the Director, who shall maintain the copy and make it available to the Emergency Communications Center, Commission, and the general public.

§17-8 Entities of County Fire and EMS Division responsible to the Department

A. Each of the organizations listed in §17-7(B) and (C) shall coordinate their operations and activities with the Department and shall carry out their assigned tasks to the best of their ability.

B. Each volunteer organization listed in §17-7(B) shall appoint a chief who shall be responsible for the overall direction and control of fire and EMS activities using federally-mandated NIMS protocols within the organization's respective first due response areas. Additionally, the chief shall ensure that the organization complies with all of the provisions of applicable laws, ordinances, and standard operating procedures/guidelines in coordination with the Department and shall advise and communicate the organization's operations and activities with the Director.

C. The County-employed fire and EMS Staff, when responding to calls, shall follow all applicable federal, state, and local regulations and will function under the same standards incorporating NIMS as noted in subsection B above.

DRAFT – NOT APPROVED BY COUNTY ATTORNEY

§17-9 Personnel Responsibility and Authority

- A. All officially recognized members of the organizations listed in §17-7(B) and (C) shall perform their respective duties, as outlined in the standard operating procedures/guidelines and applicable laws and ordinances, to the best of their ability.
- B. All officially recognized members of the organizations listed in §17-7(B) and (C) shall be subject any procedures and practices established by the Board of Supervisors.
- C. While performing in their official capacity, each of the members of the organizations and groups listed in in §17-7(B) and (C) shall have the authority to carry out their respective assignments as provided for in applicable laws, ordinances, and standard operating procedures/guidelines.
- D. While performing in their official capacity and acting within the guidelines of the Department, each of the members of the organizations and groups listed in in §17-7(B) and (C) shall be afforded all of the privileges, rights, and remedies available to them under the law.

§17-10 Obedience to orders of the senior officer in charge at the scene of accidents, disasters, and other fire, medical, and rescue oriented incidents

Every person present at the scene of any fire, medical, or rescue emergency shall be obedient tot the orders of the senior officer in charge in any matter related to fire/medical/rescue matters; freedom of fire and EMS company, personnel, and apparatus to perform their duties or to function properly; and the maintenance of order at or near the scene of the emergency. It shall be unlawful and a Class 4 misdemeanor for any person to disobey any such order of the senior officer in charge. The senior officer in charge shall have the authority to cause the arrest of persons who disobey such orders and to hold them in custody until the incident or danger is abated, at which time the violator shall be dealt with according to law.

**DRAFT SUMMARY -- FIRE AND EMS COMMISSION (REVISED)
MAY 12, 2014 BOARD OF SUPERVISORS WORK SESSION**

The purpose of this summary report is to outline the duties, responsibilities, and membership of the proposed Fire and Emergency Services (EMS) Commission. The report incorporates the recommendations of the Fire & EMS Workgroup, comments provided by the Board of Supervisors at the March and April meetings, and Staff recommendations.

As noted in the cover memo, Staff is requesting the Board to approve the responsibilities and membership composition and term so that these items may be finalized in the draft ordinance amendment. Staff is also recommending that the Board make appointments to the Commission at the May 20 meeting in the event that they wish to have members involved in the selection process for the Director of Fire & EMS.

Commission Responsibilities. The general and specific responsibilities for the Commission are included below and are taken from the Fire & EMS Workgroup's final report. As previously discussed, the Commission is intended to serve as a planning-level organization to aid the volunteer companies and County government entities with implementation and strategic planning efforts. The Commission would work in coordination with the new Director of Fire and EMS, who would be responsible for providing staff support to the Commission. The working relationship between the Commission and Director would be analogous to that of the County Planning Commission and the Director of Planning.

General responsibilities:

- Provide planning-level oversight of the County's Fire and EMS systems.
- Oversee strategic planning efforts.
- Provide a mechanism for collaboration and coordination on issues impacting fire, EMS, and emergency management services with the Director of Fire and EMS, the Sheriff, volunteer companies, and the Board of Supervisors.

Specific responsibilities:

- Develop and maintain a Fire & EMS Strategic Plan in cooperation with the Director of Fire & EMS.
- Annually review the Emergency Operations Plan (EOP) and provide recommendations on changes to the Board of Supervisors.
- Review and advise on implementation strategies for policy and protocol changes for Fire & EMS operations.
- Provide platform for resolving policy and protocol disputes among the companies, the career staff, and/or with the emergency communications center.

- Review and provide recommendations on budgetary matters including recommending the use of funding and service agreements.
- Evaluate compliance with established performance objectives and develop recommendations to address deficiencies.
- Develop, implement, promote, and participate in annual emergency preparedness exercises.
- Evaluate other related issues as requested by the Board of Supervisors.
- Review and provide recommendations on any proposals by the Director that will have a substantive impact on the County's emergency response system or infrastructure impacting service delivery.


Membership composition and term. The membership composition summarized below is derived from the Workgroup's and Staff's recommendations as modified by the Board's discussions at the March 18 and April 15 meetings:

- Seven (7) voting members:
 - One (1) Board of Supervisors member
 - County Sheriff
 - One (1) volunteer member representing fire issues (as recommended by the Volunteer Association)
 - One (1) volunteer member representing EMS issues (as recommended by the Volunteer Association)
 - Three (3) citizens at large representing consumers of fire and EMS services

The previous Commission summary included a list of five (5) non-voting members – the Director of Fire & EMS, the Director of the Clarke County Emergency Communications Center, the Operational Medical Director, the Town of Berryville Police Chief, and the EMS Manager. This list was intended to designate Staff members and other officials that would provide technical support to the Commission on an as-needed basis. To avoid the perception that these officials would be expected to attend all meetings and participate in discussions on an equal level with the voting members, Staff has omitted the list from the summary and from the draft County Code amendment (attached separately for your review). These officials would still be provided notice of meetings and would be invited to participate on an as-needed basis to discuss specific topics

In order to establish staggered terms for a portion of the membership, Staff recommends appointing the citizens at large for initial terms of one, two, and three years, then for four year terms thereafter. The two members recommended for appointment by the Volunteer Association and the Board of Supervisors member would serve one year terms, and the Sheriff's term would be coterminous with the term of office.

Clarke County**bstidham@clarkecounty.gov****Re: Fire and EMS Commission composition**

From : LaureWallace <LaureWallace@hughes.net> Thu, Apr 24, 2014 09:27 AM
Subject : Re: Fire and EMS Commission composition 

To : Brandon Stidham <bstidham@clarkecounty.gov>, Jay Braithwaite <jdbraith@yahoo.com>, Randy Buckley <rbuckley73@earthlink.net>, Elizabeth Leffel <ekleffel@gmail.com>, David Weiss <amweiss@visuallink.com>, Neal White <chiefofpolice@berryvilleva.gov>

Brandon,

I think this is a good plan. The only point I would question is not about the membership, but about the the role to "Develop, implement, promote, and participate in annual emergency preparedness exercises.: I do think that development piece of this is part of the Fire and Rescue Coordinator positions, but I do agree that promoting, participating, and EVALUATING, should be in the role of the commission.

Here are my thoughts in brief:

The role of the Commission must be:

- Develop strategic plan
- Develop performance metrics
- Provide oversight of evaluation of progress on strategic plan goals and compliance with performance metrics
- Keep a focus on the future of fire and ems services and amend the plan, as necessary to meet changing county needs, and implement creative solutions to county service/performance issues
- Provide feedback on budget process and its support of strategic goals
- Provide a venue for addressing system concerns through the lens of the strategic direction of the system.

All of this is to say - the role is at the 30,000 foot level, not the day to day operations. As such, I do not see a conflict with the Fire and Rescue Association which focuses on daily protocols, training initiatives, run reviews, and a whole host of daily operating procedures in the system, including keeping the membership informed of local, regional and state mandates and opportunities. Changes to protocols may be reviewed by the commission for alignment to the strategic plan, but I do not see the commission engaging in more daily operational practices unless they raise a concern about strategic alignment or result in system or communication disruptions. That being said, after the first year or two, and with a fully develop strategic plan, implementation goals, and performance goals, I would fully suspect the commission could meet quarterly, not monthly.

So that leads to the composition. I fully support what the staff currently recommends. It puts the emphasis on the 30,000 foot level and the future of the system. That future should be viewed through a long-term system lens, not a day-to-day company lens. Assuming that each of the volunteer chiefs would be a voting member on the commission does raise concerns that this will devolve into discussions of daily operations and I believe that would be counter-productive to the intent of the commission which is to stay at the strategic level. Also, I recognize that the volunteer chiefs are already trying to balance day jobs, full time volunteer jobs and company management duties. Assuming they continue, as I would hope they would, to lead the Fire and Rescue Association and all that that entails, including keeping company membership up to date on changing system practices, adding yet another duty will further stress an already very-stressed group of people. If the companies choose to put a chief on the board as the EMS or Fire person, because of their skill and knowledge, so be it. It will be the job of the chair to engage that knowledge base and not the company-specific interests. The bottom line - the group of people on the commission MUST be able to rise above the day-to day operations and view all issues through the strategic, non-company focused lens.

Thank you once again for the opportunity to comment,
Laure Wallace
540-535-8247

----- Original Message -----

From: Brandon Stidham

To: Braithwaite, Jay ; Buckley, Randy ; Leffel, Elizabeth ; Wallace, Laure ; Weiss, David ; White, Neal

Sent: Thursday, April 17, 2014 11:57 AM

Subject: Fire and EMS Commission composition

Good Morning,

At their meeting on Tuesday, the Board of Supervisors discussed the establishment of the Fire and EMS Commission and is considering a different membership composition approach from the version recommended by the Workgroup. The Board would like your input on this approach -- a copy of the summary report that was provided to the Board is attached for your review. Please forward any comments that you may have on this and I will provide them to the Board at their May workshop meeting.

As always, please do not hesitate to contact me if you have any questions or concerns.

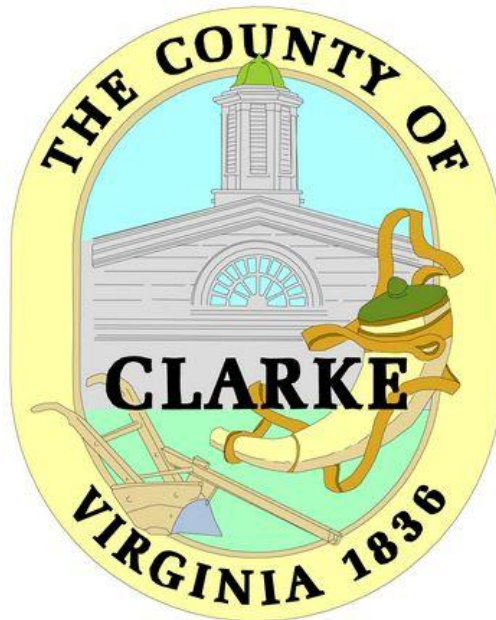
Thanks much,
~Brandon

--

Brandon Stidham
Director of Planning

Clarke County
101 Chalmers Court, Suite B
Berryville, VA 22611
(540) 955-5130

REQUEST FOR PROPOSALS



PROPOSAL TITLE: CONSULTING SERVICES-FEE FOR SERVICES PROGRAM

PROPOSAL NUMBER: RFP #14-0619

PROPOSAL DUE DATE: TUESDAY, JUNE 19, 2014

PROPOSAL DUE TIME: 3:00 P.M.

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I. Request for Proposals (as publicly advertised)

PUBLIC NOTICE
RFP #14-0619
CONSULTING SERVICES-FEE FOR SERVICES PROGRAM

The Clarke County Purchasing Office, on behalf of the Clarke County Government, is soliciting competitive sealed proposals from qualified vendors that are able to provide consulting services to recommend and implement a Fee for Emergency Medical Services Program in Clarke County.

Sealed proposals shall be clearly marked, "RFP 14-0619, CONSULTING SERVICES-FEE FOR SERVICES PROGRAM." Proposals must be received in the Clarke County Purchasing Office by 3:00 P.M. (local prevailing time), Tuesday, June 19, 2014, at which time they will be publicly recorded. Proposals received after this time will not be accepted.

Proposal documents are available at Clarke County Purchasing Office, 129 Ramsburg Lane, Berryville, VA 22611, 540-955-5185, by email at mlegge@clarkecounty.gov, or on-line at www.clarkecounty.gov and www.clarke.k12.va.us.

Each vendor must be an Equal Opportunity Employer as defined by Federal and State Law.

Clarke County reserves the right to reject any and all bids, to waive informalities, and to negotiate with the successful offeror(s).

Thomas J. Judge
Director of Joint Administrative Services

II. Special Terms and Conditions

A. Background and Purpose of Contract

1. Clarke County, Virginia is a rural jurisdiction located in the Northern Shenandoah Valley adjacent to Warren, Frederick, Loudoun, and Fauquier Counties in Virginia, the City of Winchester, and Jefferson County in West Virginia. The County includes two incorporated towns (Berryville and Boyce).

Based on 2010 Census figures, Clarke County has a population of 14,034 people. Approximately, 5% of the population is under five years old and twenty-two percent of the population is under eighteen years old. Approximately, 17.1 percent of the population is sixty-five years and over.

The County is approximately 178 square miles in size.

2. The County operates a combined career-volunteer fire and EMS system with County staff supplementing the volunteer company in Berryville. The volunteer system consists of three volunteer companies located in Berryville, Boyce, and the Bluemont area.

The Clarke County Emergency Communications Center receives an average of 2,200 calls per year for fire and EMS services. Of these calls, an average of 1,525 calls required ambulance response. A significant number of EMS calls are provided to several senior living centers located within the Town of Berryville.

3. An ambulance fee for service is the process of obtaining financial reimbursement for the cost of providing medically necessary ambulance transportation. Clarke County is considering implementing this program to seek reimbursement of the cost of providing these services which will help offset some of the operational expenses for providing a combination of volunteer and paid fire, rescue, and emergency services system while giving some relief to the County's General Fund and ultimately to the taxpayer.

4. The intent of this "REQUEST FOR PROPOSALS" (hereinafter known as "this document") and resulting contract is to obtain the services of a qualified firm (hereinafter known as "Vendor") to conduct a comprehensive study into how Clarke County should implement a Fee for Medical Services Program including recommendations on the billing system to be used for such a program. The County is soliciting a RFP instead of an IFB because this is a service-based contract and pricing is not the only evaluation criteria.

5. The County's objectives are to have a consultant:

- a) Determine the feasibility of the County to implement a fee for service program by reviewing the current combined career-volunteer system, the

average and projected call volumes, the recently-completed Fire & EMS Workgroup final report, and other key factors and resources;

b) Provide a customized plan for Clarke County to implement a Fee for Medical Services Program based upon the unique needs and characteristics of the County and its towns;

c) Recommend billing system alternatives and whether the respective billing system should be maintained by staff or an outsourced vendor.

d) Provide an estimate for the cost of implementing the billing system and maintaining it.

e) Provide an estimate on the amount of revenue that should be expected to be obtained by a Fee for Services Program for our County and the timing for receipt of the revenue following full implementation;

f) Determine a fee structure for different levels of support;

g) Provide recommendations on a Compassionate Billing Policy that will define procedures and dollar limits for those that may not be able to pay or lack insurance.

6. The award(s) shall be based on the vendor(s)' ability to meet all RFP requirements and the right is reserved to make the award to other than the lowest vendor/offeree, or to more than one Contractor, when deemed to be in the best interest of Clarke County.

7. All work performed under this contract shall be performed in accordance with all provisions of these specifications or plans and must be approved in writing by Clarke County or an authorized representative.

8. Any contract resulting from this solicitation shall be governed in any respects by the laws of Virginia, and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The Contract shall comply with all applicable federal, state and local laws and regulations.

9. The Division intends to utilize a single firm for this project. However, the Division reserves the right to separately procure services for projects when this is deemed to be in the best interest of the Division.

B. Tentative Time Frame

PROPOSAL ADVERTISED	May 19, 2014
PROPOSAL SUBMISSION DUE DATE	Must be received in the Clarke County Purchasing Office by 3:00 p.m. (local prevailing time) on June 19, 2014.
AWARD OF CONTRACT	3-6 weeks after proposals are received.
CONTRACT BEGINS	Date of PO issuance
CONTRACT ENDS	To be determined with selected vendor

Please note that the above dates are simply estimated time frames; Clarke County reserves the right to change dates as deemed necessary in the best interest of its constituents.

C. Addenda

1. Addenda may occur prior to proposal opening. It is the vendor's responsibility to check the website (www.clarkecounty.gov) listing frequently to ensure that all solicitation information is complete and accurate. Upon award, this document in its entirety including any forms and addenda shall be referred to as the contract.
2. The County will attempt to notify all vendors that are known to have a complete set of Proposal Documents; however, it is ultimately the responsibility of each company to check the County website (www.clarkecounty.gov, business, current solicitations) for addendums.
3. Copies of Addenda will be made available for inspection wherever Proposal Documents are on file for that purpose.
4. No Addenda will be issued later than two (2) days prior to the date of receipt for Proposals except:
 - a) any Addendum withdrawing the Request for Proposals; or
 - b) any Addendum that includes postponement of the date of receipt for Proposals.
5. Each Contractor shall ascertain before submitting a Proposal how many Addenda, if any, were issued.
6. Each Contractor shall certify on the Response Form the number of additional addenda received.

D. Notice of Award

Any Notice of Intent to Award or Notice of Award will be posted on the Clarke County website, www.clarkecounty.gov, under business and current solicitations.

E. Reference Form, Attachment A

Each vendor must complete and submit Attachment A (Reference Form), with the names of most recent clients, preferably in Virginia, which can be verified as to the quality of service/work provided by the vendor.

F. Alternate Bids/Deviations

1. It is expected that each vendor shall enter a proposal only on the RFP as specified.
2. If an alternate proposal is being offered, descriptive information shall be attached to the proposal at the time of submission, and shall be so addressed on Attachment B.
3. If deviations are being offered, descriptive information shall be attached to the bid proposal at the time of submission, and shall be so addressed on the Attachment B.

G. Use of Subcontractors

Clarke County reserves the right to reject the Contractor's selection of Subcontractors. Contractor must supply a list of all Subcontractors and Subcontractors' references, to Clarke County with proposal documents.

H. Points of Contact

The main point of contact will be Mr. Brandon Stidham, Clarke County Planning Director. It is preferred that all questions be submitted in writing by emailing Mr. Stidham at bstidham@clarkecounty.gov and Mike Legge at mlegge@clarkecounty.gov.

Should you need to contact someone regarding this document, the following names are listed for your convenience. Please be sure to contact the person best suited to answer your questions or concerns.

NAME	TITLE	VOICE (FAX)
Brandon Stidham	Clarke County Planning Director	540-955-5130
David Ash	Clarke County Administrator	540-955-5191
Thomas J. Judge	Director of Joint Administrative Services	540-955-6172 (0676)
Mike Legge	Purchasing Manager	540-955-5185 (0456)
Emily Johnson	Accounts Payable Specialist	540-955-6171 (0676)
Pat Wiley	Administrative Assistant-Purchasing	540-955-5148 (0456)

Specific Reference to General Terms and Conditions

1. Bonds **are not required.**
2. Insurance Requirements
 - a) A **Certificate of Insurance will be required**; please refer to General Terms and Conditions for complete instructions. Please note that professional liability insurance will be required.
 - b) Be sure to instruct your insurance carrier as to how the Certificate of Insurance is to be worded.
 - c) Contractor shall be responsible for requiring any subcontractors to have the same amounts/types of insurance as the Contractor.
 - d) If you have any questions regarding these limits, please contact the Purchasing Office for clarification and discussion.
 - e) Note that the selected vendor shall furnish the County with all certificates of insurance, endorsements, declaration pages, and policies affecting coverage. The selected vendor must provide an endorsement letter that verifies that Clarke County, its officers, officials, employees, volunteers and agents (as their interest may appear)” are additionally insured.
3. Permits and Licenses
 - a) Clarke County Business License and/or a License from the Town of Berryville may be required. Please contact the Town of Berryville (540-955-1099) and the Clarke County Commissioner of the Revenue (540-955-5187) for more information.
 - b) Virginia State Contractor’s License will not be required; refer to GENERAL TERMS AND CONDITIONS for complete instructions.

c) It shall be the selected vendor's responsibility to pay for any other permits or licenses (building, town, etc.) that may be required for this project.

I. Proposal Requirements

1. One (1) original and six (6) copies of each proposal are requested. The original shall be clearly marked "ORIGINAL" on the front of the proposal.
2. Proposals shall be prepared simply and economically, providing a complete and concise description of capabilities to satisfy the requirements of the RFP. Emphasis should be placed on completeness and clarity of content.
3. Each copy of the proposal should be bound or contained in a single volume where practical. All documentation submitted with the proposal should be contained in that single volume.
4. Ownership of all data, materials, and documentation originated and prepared for the RFP shall belong exclusively to Clarke County and shall be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by a vendor shall not be subject to public disclosure; however, the vendor must **clearly** identify the sections that are confidential or proprietary by submitting the information in a separate sealed envelope marked "Proprietary" and explain why the protection is necessary.
5. Proposals shall include the following information:
 - a.) Brief summary of the firm's history and philosophy as it relates to this RFP.
 - b.) Identification and resumes of the personnel that are expected to work on the County project.
 - c.) References.
 - d.) Discuss your experience, proposed approach and methodology for conducting and completing this study.
 - e.) Detailed description of the cost to conduct the study. Please include an hourly labor rate and estimate for the number of hours needed to complete this project.
 - f.) Estimated time to complete the project.

J. Submittals

1. The following forms are provided for uniformity and must be completed and returned as part of the Proposal.

a. Attachment A - Proposal Response Form.

b. Attachment C - SCC Form.

Per § 2.2-4311.2 of the Virginia Public Procurement Act, any contractor/vendor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership must be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law.

Vendors submitting a bid/proposal shall include the identification number that was issued to them by the State Corporation Commission. Any vendor that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its quote a statement describing why the vendor is not required to be so authorized.

2. **Also required** to be submitted with your proposal documents are:

a. A copy of your **Certificate of Insurance** showing coverage,

b. A signed copy of any **addendum** issued before proposal opening date and time,

c. Any **alternate proposals or deviations**.

d. Copies of **any required license**, (state, local, etc.) for this type of work.

3. Proposals must be submitted in a **sealed envelope or box**, clearly marked

“RFP #14-0619, Consulting Services-Fee for Services Program”, and sent to:

Clarke County Purchasing
129 Ramsburg Lane
Berryville, VA 22611

4. Proposals must be received in the Clarke County Purchasing Office by 3:00 p.m. (local prevailing time) on Tuesday, June 19, 2014 at which time they will be publicly recorded. Proposals submitted after this time will not be accepted.

K. Contract Method and Terms

1. Upon review and approval by Clarke County, a purchase order will be issued to Contractor. Receipt of purchase order by Contractor shall be considered the "Notice to Proceed" with starting date indicated.

2. The award shall be based on the contractor's ability to meet all RFP requirements and the right is reserved to make the award based on the proposal that the County feels to be in the best interest of its constituents.

L. Evaluation Criteria

1. Selection of the successful Offeror will be based upon submission of proposals meeting the selection criteria. The minimum evaluation criteria will include:

- a. Past performance and experience with projects of similar scope.
- b. Qualifications and availability of personnel to be assigned to the work.
- c. Ability of the firm to complete in a timely manner.
- d. References from past clients.
- e. Proposed approach and methodology.
- f. Price
- g. Estimated time to complete the project.

2. The Division shall evaluate the proposals and may choose to interview vendors that are deemed the most fully qualified, responsible, and suitable on the basis of the Division's evaluations. If interviews are deemed necessary, the selected vendors will be requested to make an oral presentation to County officials to explain their proposal and answer questions. Firms short-listed will be notified of the time and location for interviews.

Information gained during the interview process may be used to help choose the selected vendor.

3. Negotiations shall then be conducted; beginning with the Vendor ranked first. If a contract satisfactory and advantageous to the Division can be negotiated at a

price considered fair and reasonable, the award shall be made to that Vendor. If not, negotiations can begin with the second vendor.

III. Scope of Work

A. The selected consultant will be expected to assist the County in implementing a Fee For Medical Services Program and a billing system that will be easy to use and maintain. The selected consultant will be expected to:

- a) Provide a step by step guide on how to successfully implement a Fee for Medical Services Program;
- b) Recommend a billing system and whether the respective billing system should be maintained by staff or an outsourced vendor. The selected vendor shall provide information on how the billing system works and clearly identify the estimated equipment, materials, and labor that will be needed to implement it and maintain it.
- c) Provide an estimate for the cost of implementing the billing system and maintaining it.
- d) Provide an estimate on the amount of revenue that should be expected to be obtained by a Fee for Services Program for our County;
- e) Determine a fee structure for different levels of medical support. Determine a ground transport fee or mileage fee.
- f) Create a Compassionate Billing Policy that will define procedures and dollar limits for those that may not be able to pay or lack insurance.
- g) Recommend a plan for communicating the details of the proposed plan to the public to ensure a smooth transition into this new program.
- h) Attend a minimum of one Work Session with the Planning Director and/or the Clarke County Board of Supervisors and one additional public meeting to explain the program to members of the public and the media. The cost of attending the aforementioned meetings shall be included in proposal pricing.

B. OTHER REQUIREMENTS OF STUDIES

1. The recommended studies shall meet all legal requirements, be nondiscriminatory, and provide compliance with all pertinent federal, state, and local law.
2. The studies and respective recommendations shall be easy to administer, maintain, and defend.

3. The studies and respective recommendations shall easily accommodate organizational change and growth.
4. The studies and respective recommendations shall be based on sound principles and preferably other successfully implemented programs in other jurisdictions.
5. The studies and respective recommendations shall provide guidance to the Clarke County Planning Director and Board of Supervisors and other County officials to incorporate a new Fee for Medical Services Program and billing system.
6. The selected consultant is expected to meet with the Planning Director and Clarke County Emergency Personnel to collect information and gain a full comprehensive understanding of the project.
7. The selected vendor will provide Mr. Stidham with eight (8) final copies of the study and recommendations. The selected vendor will also provide Mr. Stidham with an electronic copy of the report in a portable document format (PDF).
8. Clarke County shall not pay for travel time to work sites, meetings, etc. Any and all fuel, transportation, postage, and delivery costs shall be paid for by the vendor.
9. The **Contractor agrees not to assign or subcontract** any of the work or obligations required under this contract **unless the Contractor first obtains the written consent of Clarke County**, which may be withheld for good cause.
10. These specifications shall not be construed as creating any contractual correlation between any Subcontractor and Clarke County.
11. Any acts and omissions of persons employed by the Contractor, including Subcontractors, shall be the full responsibility of the Contractor.

IV. Attachment A – Proposal Response Form.

Note: Sealed Proposals shall be clearly marked, “RFP 14-0619, CONSULTING SERVICES-FEE FOR SERVICES PROGRAM” and must be received in the Clarke County Purchasing Office by 3:00 P.M., Tuesday, June 19, 2014, at which time they will be publicly recorded. Proposals received after this time will not be accepted. The official time will be determined by the clock in the Purchasing Office.

This form must be completed and returned, IN TRIPLICATE, as part of your bid packet.

ESTIMATED LUMP SUM PRICE TO COMPLETE THE SCOPE OF WORK AS STATED IN THIS RFP: \$ _____

ESTIMATED NUMBER OF HOURS NEEDED TO COMPLETE THE SCOPE OF WORK AS STATED IN THIS RFP \$ _____

Please include the following on separate pages:

- Proposed Approach and Methodology
- Past performance and experience with projects of similar scope
- Qualifications and availability of personnel to be assigned to the work.

1. NAME AND ADDRESS OF FIRM/BIDDER

SIGNATURE		
BY (print name)		
TITLE	DATE	
COMPANY NAME		
STREET ADDRESS		
CITY, STATE, ZIP		
TELEPHONE	FAX	E-MAIL
SOCIAL SECURITY OR FEDERAL TAX I.D. #		

CLARKE COUNTY BUSINESS LICENSE #		
VIRGINIA CONTRACTOR'S LICENSE #	EXPIRATION DATE	CLASS
SCC IDENTIFICATION NUMBER (IF APPLICABLE)		
NAME OF INSURANCE CARRIER, BROKER OR AGENCY		

2. SUBCONTRACTORS

The following Subcontractors are proposed for the item(s) of work listed. Trade contractors are subject to review per the General Conditions. List only firms that will supply any labor at this site. Submit a reference form for each Subcontractor listed.

ITEM OF WORK	SUBCONTRACTOR

3. RECEIPT OF CORRESPONDENCE

The undersigned acknowledges receipt and inclusion of the following into the proposal: (If none, write "NONE".)

- A. Pre-proposal minutes _____ Dated: _____
- B. Pre-proposal minutes _____ Dated: _____
- C. Addendum No. _____ Dated: _____
- D. Addendum No. _____ Dated: _____

4. PROPOSAL PRESENTATION

- A. The Contractor having carefully examined the Proposal Documents and all other related documents, fully reviewed the existing site conditions, and having become familiar with all conditions affecting the proposed work, including the availability of labor, materials and equipment, agrees to perform all Work required by the Proposal Documents.
- B. The Contractor, if awarded a Contract, agrees to commence the work on the date(s) specified in the Notice(s) to Proceed; to carry the work forward expeditiously with adequate forces; and subject to authorized adjustments, to achieve Interim Milestones, Substantial Completion and Final Completion in accordance with the dates or periods of performance set forth in the Contract Documents.

7. CONTRACTOR'S ORGANIZATION (strike out all conditions that do not apply)

- A. An individual or sole proprietorship
- B. A partnership
- C. A joint venture
- D. A corporation organized under the laws of the State of _____

8. ATTACHMENTS

The following is a checklist of items that are to be included with the Proposal Response Form and shall be completed by the Contractor:

- A. _____ Attachment B: Reference Form
- B. _____ Attachment C: SCC Form
- C. _____ Sample Certificate of Insurance
- D. _____ A total of six copies of the proposal
- E. _____ Recognition of any addendum posted
- F. _____ Copies of any required licenses or permits

9. SIGNATURE AND SEAL

Signed and sealed this _____ day of _____, 20_____

BIDDER - SIGNATURE: _____

NAME: _____

TITLE: _____

Notary Public Seal

My commission expires the _____ day of _____, 20_____

END OF PROPOSAL RESPONSE FORM
BALANCE OF THIS PAGE LEFT INTENTIONALLY BLANK

ATTACHMENT B: REFERENCE FORM

This form must be completed and returned as part of your bid. Contractors shall provide the following references for four (4) most recent and similar projects.

1. FIRM NAME	
CONTACT PERSON	TITLE
STREET ADDRESS, CITY, STATE, ZIP	
TELEPHONE	FAX
SPECIFIC INFORMATION	
2. FIRM NAME	
CONTACT PERSON	TITLE
STREET ADDRESS, CITY, STATE, ZIP	
TELEPHONE	FAX
SPECIFIC INFORMATION	
3. FIRM NAME	
CONTACT PERSON	TITLE
STREET ADDRESS, CITY, STATE, ZIP	
TELEPHONE	FAX
SPECIFIC INFORMATION	
4. FIRM NAME	
CONTACT PERSON	TITLE
STREET ADDRESS, CITY, STATE, ZIP	
TELEPHONE	FAX
SPECIFIC INFORMATION	



ATTACHMENT C:
CLARKE COUNTY
DEPARTMENT OF JOINT ADMINISTRATIVE SERVICES
PURCHASING DEPARTMENT
129 Ramsburg Lane Berryville, VA 22611
Phone (540) 955-5185 Fax (540) 955-0456

Compliance with Virginia Law for Transacting Business in Virginia.

The undersigned hereby agrees, if this Bid/Proposal is accepted by Clarke County, for such services and/or items that the undersigned has met the requirements of the Virginia Code Section 2.2-4311.2

Please complete the following by checking the appropriate line that applies and providing the requested information:

A. _____ Bidder/offeror is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such bidder's/offeror's Identification Number issued to it by the SCC is _____.

B. _____ Bidder/offer is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such bidder's/offeror's Identification Number issued to it by the SCC is _____.

C. _____ Bidder/offeror does not have an Identification Number issued to it by the SCC and such bidder/offeror is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

Please attach additional sheets of paper if you need to explain why such bidder/offeror is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9)

Legal Name of Bidder/Offeror

Date

Authorized Signature

Print or Type Name and Title

ATTACHMENT D:
COUNTY OF CLARKE GENERAL TERMS AND CONDITIONS

These General Terms and Conditions are required for all sealed and unsealed written solicitations issued by the County of Clarke. The County of Clarke includes the Clarke County Board of Supervisors and General Government, the Clarke County School Board and School System, and all other agencies, boards, and commissions under the fiscal direction of the Clarke County Board of Supervisors.

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- AA. NOTICE OF REQUIRED DISABILITY LEGISLATION COMPLIANCE**
- BB. CONTRACT QUANTITIES**
- CC. DEVIATIONS**
- DD. SAFETY**
- EE. HOLD HARMLESS CLAUSE**
- FF. REFERENCES**
- GG. FEDERAL/STATE LAWS AND COUNTY ORDINANCES**
- HH. ANITTRUST**
- II. DEFAULT**
- JJ. TYPES OF CONTRACT CLAUSES THAT THE COUNTY SHALL ATTEMPT TO REMOVE FROM VENDOR CONTRACTS**
- KK. SEVERABILITY OF CONTRACT**

A. **COMPETITION INTENDED:** It is Clarke County’s intent that this document permits competition. It shall be the prospective bidder’s responsibility to advise the Director of Joint Administrative Services in writing if any language requirements, specifications, etc., or any combinations thereof, inadvertently restrict or limit the requirements stated in this document to a single source. The Director of Joint Administrative Services must receive such notification not later than ten (10) calendar days prior to the date set for the bids to close.

B. **INQUIRIES:** If any prospective bidder has questions about the specifications or other solicitation documents, the prospective bidder shall contact the Director of Joint Administrative Services, no later than seven (7) days before the due date.

Any changes after the bid is advertised will be official only when submitted in writing and signed by the Director of Joint Administrative Services.

Any and all changes will be made by addendum and sent to all recorded holders of the bid documents.

All addenda issued will become part of the bid.

For a list of specific persons available to discuss this bid, see Points of Contact.

C. **INCONSISTENCY IN PROVISIONS:** In the event there are inconsistencies between the General Terms and Conditions and any other schedules contained herein, the first shall govern.

D. **COOPERATIVE PURCHASING:** It is the desire of Clarke County that all other jurisdictions be allowed to “ride the bid” and enter in to a contract with any successful Contractor chosen by Clarke County, based on mutual agreement between successful Contractor(s) and other jurisdiction(s).

If this bid is used as a cooperative IFB issued by Clarke County, the following would apply:

1. Clarke County is acting as the “Contracting Agent” for the jurisdictions concerned and shall not be held liable for any costs, damages, etc., incurred by any other jurisdiction.
2. Each jurisdiction will execute its own purchase orders with the Contractor(s) and be invoiced accordingly, in accordance with each jurisdiction’s purchasing policy and procedures.
3. For copies of other jurisdictions’ terms and conditions, Contractor must contact them.

E. **ETHICS IN PUBLIC CONTRACTING:** The provisions contained in Article 6 of the Virginia Public Procurement Act (VPPA) as set forth in the 1950 Code of Virginia, as amended, shall be applicable to all contracts solicited or entered in to by Clarke County. A copy of these provisions may be obtained from the Director of Joint Administrative Service upon request.

By submitting their bids, all bidders certify that their bids are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other bidder, supplier, manufacturer or Subcontractor in connection with their bid, and that they have not conferred to any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

The provisions referenced above supplement, but do not supersede, other provisions of law including, but not limited to, the Virginia Conflict of Interest Act (§2.2-3100 et. Seq.). The provisions apply not withstanding the fact that the conduct described may not constitute a violation of the Virginia Conflict of Interests Act. To the extent that violations of the ethical standards of conduct constitute violations of the Code of Virginia, they shall be punishable as provided therein. Such sanctions shall be in addition to the civil remedies set forth.

By entering into a contract, the bidder conveys, sells, assigns, and transfers to Clarke County, all rights, title and interest in and to all causes of the action it may now have or hereafter acquire under the anti-trust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by Clarke County, under said contract.

Consistent and continued tie bidding could cause rejection of bids by Clarke County and/or investigation for anti-trust violations.

F. **TAX-EXEMPT STATUS:** Since municipalities and school districts are exempt from all direct federal and state taxes, Clarke County is tax-exempt and will provide a tax-exempt certificate upon request.

G. **APPLICABLE LAWS AND COURTS:** This solicitation and any resulting contract shall be governed by the laws of the Commonwealth of Virginia. All Court proceedings shall be held in the Commonwealth of Virginia. The contractor shall comply with all applicable federal, state and local laws, rules, ordinances, and regulations.

- H. **FIRM BID PRICING:** Clarke County requires the bid price remains firm for ninety (90) days after date of the bid opening, during which period bids may not be withdrawn. "Discount from list" bids are not acceptable unless requested.
- I. **TIE BIDS:** The Joint Administrative Services Department and all other departments of Clarke County making purchases of services, supplies, material or equipment, shall, in making purchases of same, give preference to services, supplies, material or equipment sold by Clarke County and the State of Virginia vendors, in that order, in all cases of tie bids, quality and service being equal.
- J. **ANTI-DISCRIMINATION:** Every individual or firm bidding must be an Equal Opportunity Employer as defined by federal law and the Code of Virginia, Virginia Public Procurement Act as amended: "Section 2.2-4311, Employment Discrimination by Contractor Prohibited" which reads:

All public bodies shall include in every contract of more than \$10,000 the following provisions:

1. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
2. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

K. **IMMIGRATION REFORM AND CONTROL ACT OF 1986:** By submitting their bids, bidders certify that they do not and will not during the performance of this contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.

L. **DEBARMENT STATUS:** By submitting a bid, the bidder certifies that they are not currently debarred by the Federal Government, Commonwealth of Virginia, or by any City, Town, or County from submitting bids or proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.

M. **RESPONSE FORM PROCEDURES:**

1. Response Forms must be signed and received at the Purchasing Office, before the opening hour.
2. Sealed Bids and Sealed Proposals offered by fax and or telephone will not be accepted.
3. Quotes offered by fax will be accepted; however, telephone quotes will not be accepted.
4. All Response Forms delivered in person must be delivered to the Purchasing Office.
5. In submitting a Response Form, the bidder signifies that he/she is fully informed as to the extent and character of the supplies, materials, equipment and/or services necessary to perform this project in accordance with all documents constituting the bid and will comply satisfactorily with the bid documents.
6. Further, the bidder signifies that when necessary he/she has inspected the site on which the work shall be done and is aware of all conditions affecting the execution of the work contained within the bid documents. Failure to visit the site will in no way relieve the successful bidder from performance under the contract.
7. All information required by the solicitation must be supplied to constitute a responsive bid. All information submitted including prices should be typed so as to insure legibility. However, the bidder's signature shall be handwritten in ink in order for the bid to be considered.
8. The bidder expressly warrants that the price or prices quoted herein are not the result of an agreement or understanding expressed or implied with any other bidder or bidders.

9. By submitting a Response Form, bidders certify that they are not currently debarred by Clarke County from submitting bids, proposals or quotes on contracts, nor are they an agent of any person or entity that is currently debarred by Clarke County from submitting bids, proposals or quotes.
10. Any Response Form submitted with corrections must have corrections initialed by the person who signed the original. The unit price will prevail in the event an error is made in computing totals.
11. All prices for materials are to be F.O.B. Destination, prepaid and allowed. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order, commodity description, and quantity.
12. The successful bidder shall not assign, transfer, convey, sublet, or otherwise dispose of the contract or his/her right, title, or interest therein, or his/her power to execute written consent of Clarke County.
13. Bidders are encouraged to have a representative at the bid opening if information on the bids submitted is desired.
14. Bids will be opened at the advertised local prevailing time, but Clarke County officials reserve the right to take sufficient time to study the various bids and then make the awards. Bids will be awarded as promptly as possible after the closing date.
15. Unless otherwise specified, Response Forms must be submitted in triplicate and will be received at:
Clarke County Purchasing Office
129 Ramsburg Lane
Berryville VA 22611
16. Sealed Bid envelopes must be clearly marked, with the IFB number and project name, on the outside, lower left corner as follows:

Sealed Bid – Do Not Open
IFB # _____
PROJECT NAME _____
17. **Sealed Bids will be received up to the advertised time and date at the Clarke County Purchasing Office and at the appointed time will be opened publicly and read allowed. The clock on the Purchasing Office's wall will be used to log the time each bid/proposal is received.**
18. **If more than one bid opening is held the same date, bids will be opened in succession as numbered and lettered (A, B, C, etc.).**
 - a. Late bids will not be accepted. Bids received in the mail will be returned to the bidder unopened (provided properly sealed and marked as indicated above). Failure to comply with conditions set forth herein may result in removal of bid (all/part) from consideration.
 - b. All contracts, unless otherwise specifically stated, shall provide materials/commodities in new, first class condition, fresh stock, latest model, design or pack. This shall include any containers suitable for shipment, usage and/or storage unless otherwise indicated within this document. Verbal agreements to the contrary will not be recognized.
 - c. Any items or parts of any equipment listed in this solicitation which are not fully described or are omitted from such specifications and which are clearly necessary for the completion of such equipment and its appurtenance shall be considered a part of such equipment although not directly specified or called for in the specifications.
 - d. By law, Clarke County will not receive any materials, products, or chemicals that may be hazardous to an employee's health, unless accompanied by a Material Safety Data Sheet (MSDS) when products and/or chemicals are received. **MSDS must be submitted to Clarke County in triplicate.**

N. BID WITHDRAWALS

1. A bidder, for contract other than for public construction, may request withdrawal of his/her bid before award, by submitting a written request to the Director of Joint Administrative Services.
2. After bid/proposal opening, corrections shall be permitted only to the extent that the vendor can show by clear and convincing evidence that a mistake of a nonjudgmental character was made, the nature of the mistake, and the price actually intended. After the opening, no changes in prices or other provisions of bids/proposals prejudicial to the interest

of the County or fair competition shall be permitted. In lieu of bid correction, a low bidder/offeror alleging a material mistake of fact may be permitted to withdraw its bid/proposal if:

- a. the mistake is clearly evident on the face of the bid/proposal document but the intended correct bid/proposal is not similarly evident; or
 - b. the vendor submits evidence which clearly and convincingly demonstrates that a mistake was made. All decisions to permit the correction or withdrawal of bids, or to cancel awards or contracts based on bid mistakes, shall be supported by a written determination made by the Director of Joint Administrative Services.
3. If bid bonds were tendered with the bid, Clarke County may exercise its right of collection. No bid may be withdrawn under this paragraph when the result would be the awarding of the contract on another bid of the same bidder in which the ownership of the withdrawing bidders is more than five percent (5%).
 4. If a bid is withdrawn under the authority of this paragraph, the lowest qualified remaining bid shall be deemed to be the low bid.
 5. Except as otherwise provided by regulation, all decisions to permit the correction or withdrawal of bids, or to cancel awards or contracts based on bid mistakes shall be supported by a written determination made by the Director of Joint Administrative Services.
 6. No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor or to perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted.

O. AWARD SPECIFICS

1. Clarke County reserves the right to accept, reject and/or cancel all or any part of any Response Form, and to waive minor technicalities.
2. Awards will be made to the lowest responsive and responsible bidder(s), provided services and quality are considered to be equal to (or better than) that offered by other bidders, and the right is reserved to make the award to other than the lowest bidder when it is in the best interest of Clarke County. Further, Clarke County will be the sole judge as to conditions affecting such interest.
3. Clarke County may make such reasonable investigations as deemed proper and necessary to determine the ability of the bidder to perform the work and/or furnish the item(s), and the bidder shall furnish to Clarke County all such information and data for this purpose, as may be requested.
4. Clarke County reserves the right to inspect bidder's physical facilities before award to satisfy questions regarding the bidder's capabilities.
5. Clarke County further reserves the right to reject any bid, proposal or quote if the evidence submitted by, or investigations of, such bidder fails to satisfy Clarke County, that such bidder is properly qualified to carry out the obligations of the contract and to complete the work and/or furnish the item(s) contemplated therein.
6. Clarke County reserves the right to conduct any test/inspection it may deem advisable to assure supplies and services confirm to the specification.
7. A contract shall not be assignable by the Contractor, in whole or part, without the written consent of Clarke County.
8. Unless otherwise specified, the right is reserved to make award based on all work and/or items, or on any part of work/items, whichever is in the best interest of Clarke County.
9. The right is reserved to cancel any contract and reject deliveries of any products or materials not in accordance with the specifications. All returns or exchanges will be at the Contractor's expense. Clarke County shall be the sole and final judge.
10. The Contractor shall pay all sales, consumer, use and other similar taxes for work or portions thereof provided by the Contractor which are legally enacted at the time bids are received, whether or not yet effective.
11. The right is reserved to decide when a deviation from specifications is of sufficient consequence, when measured against the purpose for which the item will be purchased, to justify including it for consideration. Clarke County shall be the sole and final judge.

12. Should the delivery of any part of an order be delayed beyond time specified, or should any portion of the products delivered fail to comply with the specifications, Clarke County shall have the right to buy at market price for immediately delivery, and any excess cost of same over the price named herein is to be paid by the Contractor or deducted from any money due him/her thereafter.
13. If delay is foreseen, the Contractor shall give thirty (30) days prior written notice to the Director of Joint Administrative Services. Clarke County has the right to extend delivery date if reasons appear, in the sole discretion of Clarke County, to be valid. The Contractor must keep Clarke County advised at all times of status of order.
14. Default in promised delivery (without accepted reasons) or failure to meet specifications, authorizes the Joint Administrative Services Department to purchase supplies, equipment or services elsewhere and charge the full increase in cost and handling to the defaulting Contractor.
15. **The Joint Administrative Services Department will permit NO SUBSTITUTIONS OR CANCELLATIONS after award without written approval.**
16. When Clarke County notifies a bidder, in writing, of its acceptance of the bidder's price(s) of any goods or services, this notification will signify the effective date of the acceptance of this contract.
17. Cancellation of a contract for any reason may result in the removal of the successful bidder's name from the mailing list for future bidding. If the cancellation is for non-performance of the contract, such cancellation may be at the successful bidder's expense.
18. All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the Purchasing Office before final payment on the contract is made. Unless otherwise stated, the manufacturer's standard warranty applies.

P. JUSTIFICATION FOR TERMINATION

1. Clarke County may terminate this contract in whole or part whenever the Director of Joint Administrative Services shall determine that such a termination is in the best interest of Clarke County.
2. Any such termination shall be effected by delivery to the Contractor at least ten (10) business days prior to the termination of a written Notice of Termination specifying the extent to which performance shall be terminated and the date upon which such termination becomes effective.
3. An equitable adjustment in the contract price shall be made for completed service, but no amount shall be allowed for anticipated profit or unperformed services.
4. If any work or service hereunder is in progress, but not completed as of the date of termination, then this contract may be extended upon written approval by Clarke County until said work or service is completed and accepted.
5. Possible reasons for termination are:
 - a. Termination for Convenience – in the event this contract is terminated or cancelled upon request and for the convenience of Clarke County, without the required ten (10) days advance written notice, then Clarke County shall negotiate reasonable termination costs, if applicable.
 - b. Termination for Cause – termination by Clarke County for cause, default or negligence on the part of the Contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The ten (10) days advance notice requirement is waived in the event of Termination for Cause.
 - c. Termination Due to Unavailability of Funds in Succeeding Fiscal Years – when funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year, the contract shall be cancelled and the Contractor shall be reimbursed for the reasonable value of any non-recurring costs incurred but not amortized in the price of the supplies or services delivered under the contract.

Q. DRUG FREE WORKPLACE: Every individual or firm bidding must be an Equal Opportunity Employer as defined by federal law and the Code of Virginia, Virginia Public Procurement Act as amended: "Section 2.2-4312, Drug-free Workplace to be Maintained by Contractor; Required Contract Provisions" which reads:

All public bodies shall include in every contract over \$10,000 the following provisions:

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

R. **INSURANCE REQUIREMENTS:** By signing and submitting a bid or proposal under this solicitation, the bidder or offeror certifies that if awarded the contract, it will have the following insurance coverage at the time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §2.2-4332 and 65.2-800 et seq. of the Code of Virginia. The bidder or offeror further certifies that the contractor and any subcontractors, at any tier, will maintain these insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

1. Please note the below insurance requirements are guideline minimum amounts only, and, depending on the goods/services required, may be increased or decreased. **Any changes in insurance requirements will be referenced within this document, under Specific Reference to General Terms and Conditions.**
2. The successful bidder shall procure, maintain and provide proof of insurance coverage for injuries to persons and/or property damage as may arise from, or in conjunction with, the work performed on behalf of Clarke County by the bidder, his/her agents, representatives, employees or Subcontractors.
3. Actual proof of coverage as contained herein shall be submitted to Clarke County Purchasing Office within five (5) days after award has been made and before any work starts, services are provided, or goods are delivered.
4. The bidder shall maintain such coverage for the duration of the contract period for "occurrence" policies. "Claims made" policies must be in force, or that coverage purchased, for three (3) years after contract completion date.
5. The Certificate of Insurance shall be properly completed as follows:
 - a. It shall name "Clarke County, Virginia, its officers, officials, employees, volunteers and agents (as their interest may appear)" as "Certificate Holder".
 - b. It shall list "Clarke County, Virginia, its officers, officials, employees, volunteers and agents (as their interest may appear) added as an additional insured" under "Description of Operations/Locations/Vehicles/Exclusions Added by Endorsement/Special Provisions".
 - c. This provision may not apply to Professional Liability or Workers' Compensation/Employers' Liability.
6. The Certificate of Insurance shall be for a minimum of the following:
 - a. **Worker's Compensation- Statutory requirements and benefits.** Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the County of Clarke of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract.
 - b. **Employer's Liability - \$100,000**
 - c. **General Liability – per occurrence \$1,000,000.00**

This coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Bodily Injury and Property Damage, Personal and Advertising Injury, and Commercial General Liability form including Products/completed Liability Operations.
 - d. **Automobile Liability – per occurrence \$1,000,000.00**

Coverage shall be sufficient to cover all vehicles owned, used or hired by the bidder, his/her agents, representatives, employees and/or Subcontractors.

e. **Product Liability** **\$1,000,000.00**

Refer to General Liability above.

f. **Professional Liability/Errors and Omissions Coverages are required when soliciting those services as follows:**

<u>Profession/Service</u>	<u>Limits</u>
Accounting	\$1,000,000 per occurrence, \$3,000,000 aggregate
Architecture	\$2,000,000 per occurrence, \$6,000,000 aggregate
Asbestos Design, Inspection or Abatement Contractors	\$1,000,000 per occurrence, \$3,000,000 aggregate
Health Care Practitioner (to include Dentists, Licensed Dental Hygienists, Optometrists, Registered or Licensed Practical Nurses, Pharmacists, Physicians, Podiatrists, Chiropractors, Physical Therapists, Physical Therapist Assistants, Clinical Psychologists, Clinical Social Workers, Professional Counselors, Hospitals, or Health Maintenance Organizations.) **(This complies with §8.01-581.15 of the Code of Virginia)	\$2,000,000 per occurrence, \$3,000,000 aggregate
Insurance/Risk Management	\$1,000,000 per occurrence, \$3,000,000 aggregate
Landscape/Architecture	\$1,000,000 per occurrence, \$1,000,000 aggregate
Legal	\$1,000,000 per occurrence, \$5,000,000 aggregate
Professional Engineer	\$2,000,000 per occurrence, \$6,000,000 aggregate
Surveying	\$1,000,000 per occurrence, \$1,000,000 aggregate

7. The Contractor's insurance company shall provide thirty (30) days written notice to Clarke County before any cancellation, suspension, or void of coverage, in whole or part, where such provision is reasonable.
8. **Contractor shall be responsible for making sure any/all Subcontractors each provide a Certificate of Insurance and meet all of Clarke County's insurance requirements.**
9. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by Clarke County. At the option of Clarke County, either the insurer shall reduce or eliminate such deductible or self-insured retention; or the bidder shall be required to obtain a bond guaranteeing payment of losses and related claims expenses.
10. Failure to comply with any reporting provisions of the policy(ies) shall not affect coverage provided to Clarke County, its officers/officials, agents, employees and volunteers.
11. The insurer shall agree to waive all rights of subrogation against Clarke County, its officers/officials, agents, employees and volunteers for any act, omission or condition of premises by which the parties may be held liable by reason of negligence.
12. The bidder shall furnish Clarke County with the Certificate(s) of Insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(ies) to bind coverage on its behalf. If executed by a broker, a notarized copy of authorization to bind or certify coverage must be attached.
13. All insurance shall be placed with insurers maintaining an **A.M. Best** rating of no less than **A: VII**. If **A.M. Best** rating is less than **A: VII**, approval must be received from the Director of Joint Administrative Services.

14. All coverage designated herein shall be as broad as the Insurance Services Office ((SO) forms filed for use with the Commonwealth of Virginia.

S. BOND REQUIREMENTS

1. **Any necessary bonds will be referenced within this document, under Specific Reference to General Terms and Conditions** and the requirements are outlined below.

- a. **Bid Bonds** – Each bidder shall accompany their bid with a bid bond or certified check in the amount of five percent (5%) of the amount bid. Such bond shall serve as liquidated damages and be forfeited in the event the successful bidder fails to enter into the contract.

If a bid bond is required and stated in an invitation for bid and a bidder submits a bid without a bid bond, the bidder will be considered non-responsive and shall be disqualified.

- b. **Performance and Payment Bonds** – The successful Contractor shall furnish both a performance and payment bond, each in the amount equal to one hundred percent (100%) of the contract as security for the faithful performance of this contract.

c.) One or more surety companies authorized to do business in Virginia shall execute each of the bonds and the contractor shall select the surety company. Required bonds shall be payable to the County.

3. **Any other special bonding requirements will be listed under Specific Reference to General Terms and Conditions.**

4. All bonds shall be obtained at bidder's expense and shall be included in the bid price.

T. PERMITS AND LICENSES

1. Clarke County will attempt to make reference, within this document, to any necessary permits and licenses under Special Terms and Conditions. However, the contractor is ultimately responsible for ensuring that he/she has all the required permits and licenses.

2. For convenience purposes only, the following most commonly required permits and licenses are listed with their respective contact information.

Clarke County Building Permit
Per instructions from Building Department Office
Phone 540-955-5112

Clarke County Business License
Per instructions from Commissioner of the Revenue's Office
Phone 540-955-5108

Virginia State Contractor's License
Per VA Board for Contractors Statutes Title 54.1, Chapter 11
Phone 804-367-8500

Town of Berryville Since some of the county and school property is located within the limits of the Town of Berryville, Contractor is advised to check with the Town office to see what permits and licenses might be required for those projects. The Town Office phone number is 540-955-1099.

3. **Clarke County does not waive any fees involved** in securing Clarke County (or any other) permits. Any required permits and licenses are to be obtained at bidder's or Contractor's expense and to be included in the bid price.

4. All permit/license numbers must be indicated on or attached to the Response Form of this document.

U. PAYMENTS TO CONTRACTOR

1. Contractor warrants having clear title to all materials and supplies by submission of invoice being presented for payment.
2. All submitted invoices shall reflect the contract number and/or purchase order number, a detailed itemized breakdown of all charges, and (unless otherwise specified) shall be delivered to:

Clarke County Accounts Payable
524 Westwood Road
Berryville VA 22611

(v) 540-955-6171 (f) 540-955-0676

- a. All submitted invoices shall show payer identification as follows:
- b. Individual Contractors shall provide social security number.
- c. Proprietorships, Partnerships and/or Corporations shall provide their federal employer identification number.
- d. Payment will be made thirty (30) days after receipt of proper invoice, or thirty (30) days after receipt of all goods or inspection and acceptance of work, whichever is later.
- e. Payment shall not preclude Clarke County from making a claim for adjustment on any item later found not to have been in accordance with the contract.
- f. **Unreasonable Charges.** Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges that appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the County of Clarke shall promptly notify the contractor as to those charges that it considers unreasonable and the basis for the determination. A contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification.

V. PAYMENTS TO SUBCONTRACTORS

1. Any mention of the term “subcontractor(s)” in this section shall include any and all sub-tier Contractors.
2. A Contractor awarded the contract under this solicitation is hereby obligated to:
 - a. Pay the Subcontractor(s) within seven (7) days of the Contractor’s receipt of payment from Clarke County for the proportionate share of payment received for work performed by the Subcontractor(s) under the contract or to notify Clarke County and the Subcontractor(s), in writing of the Contractor’s intention to withhold payment and the reason.
 - b. Pay the Subcontractor(s) interest at the rate of one percent (1%) per month (unless otherwise provided under the terms of the contract) on all amounts owed by the Contractor that remain unpaid seven (7) days following receipt of payment from Clarke county, except for amounts withheld as stated above.
 - c. The date of mailing of any payment by U. S. mail is deemed to be payment to the addressee.
 - d. A Contractor’s obligation to pay an interest charge to a Subcontractor may not be construed to be an obligation on the part of Clarke County.
 - e. By submitting an invoice, the contractor agrees that all subcontractors have been paid or will be paid and the Contractor shall be responsible for resolving any and all claims submitted by the subcontractors.

W. DISPUTES

1. Contractual claims, whether for money or other relief, shall be submitted in writing no later than sixty (60) calendar days after final payment; however, written notice of the Contractor's intention to file such claim shall have been given at the time of the occurrence or beginning of the work upon which the claim is based.
2. Nothing herein shall preclude a contract from requiring submission of an invoice for final payment within a certain time after completion and acceptance of the work or acceptance of the goods. Pendency of claims shall not delay payment of amount agreed due in the final payment.

X. PROTEST OF AWARD OR DECISION TO AWARD

1. Any bidder or offeror who desires to protest the award or decision to award a contract shall submit such protest, in writing, to the Director of Joint Administrative Services, no later than ten (10) calendar days after the award announcement or decision to award, whichever occurs first.
2. No protest shall lie for a claim that the selected bidder or offeror is not a responsible bidder or offeror.
3. Written protest shall include basis for the protest and relief sought.

Y. USE OF BRAND NAMES

1. Unless otherwise provided within this document, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer names; it conveys the general style, type, character, and/or quality of the article desired, and any article which Clarke county in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted.
2. Any catalog, brand name or manufacturer's reference used in the bid invitation is descriptive – not restrictive – it is to indicate the type and quality desired.
3. Bids on brands of like nature and quality will be considered.
4. If other than brand specified is offered, illustrations and complete description (manufacturer, brand or trade name, catalog number, etc.) must be submitted with bid. Please note that samples may be required.
5. If bidder makes no other bid and takes no exception to the specifications or reference data, the bidder will be required to furnish brand names, numbers, etc., as specified.
6. Bidders, by their signature and submission of bid, certify that any/all item(s) bid upon meet and/or exceed the specifications.

Z. PAYMENT OF CLARKE COUNTY TAXES

1. All bidders located or owning property in Clarke County shall assure that all real and personal property taxes are paid before submitting a bid.
2. Clarke County will verify payment of all real and personal property taxes by the successful bidder before the award of any contract.

AA. NOTICE OF REQUIRED DISABILITY LEGISLATION COMPLIANCE

1. Clarke County is required to comply with state and federal disability legislation: §504 of The Rehabilitation Act (RA) of 1973, The Americans with Disabilities Act (ADA) for 1990 Title II, and the Virginians with Disabilities Act (VDA) of 1990.
2. Specifically, Clarke County may not, through its contractual and/or financial arrangements, directly or indirectly, avoid compliance with Title II of the ADA, Public Law 101-336, which prohibits discrimination on the basis of disability by public entities.
3. Subtitle A protects qualified individuals with disability from services, programs, or activities of all state and local governments. It extends the prohibition of discrimination in federally assisted programs established by the RA of 1973 Section 504 to all activities of state and local governments, including those that do not receive

federal financial assistance, and incorporates specific prohibitions of discrimination on the basis of disability in Titles I, III, and V of the ADA. The VDA of 1990 follows the RA of 1973, Section 504.

BB. CONTRACT QUANTITIES

1. The quantities specified in this document are estimated only, and are given for the information of bidders and not for the purpose of bid evaluation. They do not indicate the actual quantity to be ordered, since such volume will depend upon requirements that develop during the contract period.
2. Quantities shown shall not be construed to represent any amount which Clarke County shall be obligated to purchase under the contract, or relieve the Contractor of obligation to fill all orders placed by Clarke County.
3. No bid will be considered which stipulates that Clarke County shall guarantee to order a specific quantity of any item.

CC. DEVIATIONS: If there is any deviation in any bid from that prescribed in the Scope of Services, the appropriate line in the Scope of Work/Services shall be ruled out and the substitution clearly indicated and submitted with the Bid Response Form. Clarke County reserves the right to determine the responsiveness of any deviation(s).

DD. SAFETY

1. All Contractors and Subcontractors performing services for Clarke County are required to and shall comply with all Occupational Safety and Health Administration (OSHA), state and county Safety and Occupational Health Standards and any other applicable rules and regulations.
2. Also, all Contractors and Subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this contract.

EE. HOLD HARMLESS CLAUSE: Bidders shall provide that, during the term of this contract, including any warranty period, for the firm indemnifying, defending and holding harmless of Clarke County, its officials, employees, agents, representatives thereof, from all suits, actions or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or Contractor's employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The bidder also agrees that this clause shall include claims involving infringement of patent or copyright.

FF. REFERENCES: All bidders shall include with their Response Form a list of current references for whom comparable work has been performed or to whom comparable goods have been provided. A separate attachment has been provided and must be completed entirely and returned with the bid. Failure to include Reference Form may be ample cause for rejection of bid as non-responsive.

GG. FEDERAL/STATE LAWS AND COUNTY ORDINANCES: Any and all Federal and Commonwealth of Virginia Laws and County Ordinances that are not referenced or stated in the County's General Terms and Conditions shall apply to all contracts/orders.

HH. ANTITRUST: By entering into a contract, the contractor conveys, sells, assigns, and transfers to the County of Clarke all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchases or acquired by the County of Clarke under said contract.

II. DEFAULT: In case of failure to deliver goods or services in accordance with the contract terms and conditions, the County of Clarke, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the County may have.

JJ. TYPES OF CONTRACT CLAUSES THAT THE COUNTY SHALL ATTEMPT TO REMOVE FROM VENDOR CONTRACTS. Some, but not all, examples of clauses that may delay or stop a contract from being signed are shown below:

- a. The County shall attempt to remove late fee clauses.
- b. The County shall attempt to remove one-time fee clauses, such as administrative, restocking, and documentation fees.

- c. The County shall attempt to remove clauses involving the adjustment of payments due on a fixed-price contract (without prior County approval).
- d. The County shall attempt to remove clauses that provide the vendor with an automatic renewal of a contract unless County notification is provided within a particular time frame.
- e. The County shall attempt to remove clauses where the County is asked to reimburse a vendor for its expenses to refurbish equipment or materials that have been leased by the County to ensure that the vendor can resell or release the item.
- f. The County shall attempt to remove clauses where the County is asked to provide a security deposit.
- g. The County shall attempt to remove any clauses that disclaim warranties.
- h. The County shall attempt to remove any clauses that put time constraints on the County's right to file legal action.
- i. The County shall attempt to remove indemnity clauses from all contracts. If the complete removal of an indemnity clause can not be agreed upon, the County shall ensure that the maximum amount of liability is satisfactory. The County also may attempt to include its own indemnity clause in which the County's maximum amount of liability is clearly stated.
- j. The Clarke County Treasurer must approve any contract that allows a vendor to directly debit/charge the County's bank account.
- k. All Court proceedings shall be held in the Commonwealth of Virginia.

When a specific contract clause can not be agreed upon, the County reserves the right to end negotiations with the respective vendor and begin negotiations with another vendor.

KK. SEVERABILITY OF CONTRACT: In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

LL. The County reserves the right to waive or amend any of its General Terms and Conditions if the Purchasing Agent and/or Joint Administrative Board deem it to be in the best interest of the County.

END OF GENERAL TERMS AND CONDITIONS
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COST ESTIMATE
 FEASIBILITY STUDY
 RENOVATIONS to CLARKE COUNTY SHERIFF'S OFFICE
 100 N. CHURCH STREET
 BERRYVILLE, VA

rev 3/17/2014



Surface/Feature	Architectural Cost Estimate	M/E Cost Estimate	Civil Cost Estimate	Subcontractor GC Mark Up	Total Cost Estimate	Remarks	
C1	Completion of HVAC system and boiler repairs	4,500	45,500	17,025	67,025	Does not include M2 Interview Room, or Project 3 ADA upgrades, includes demo of existing radiators and repairs to flooring	
C2	Replacement of both exterior doors	8,000		6,000	14,000	Exterior painting included in M5, includes frames and trim, some rework of masonry openings	
C3	Completion of drop ceiling and new lighting fixtures	8,350	12,200	9,923	30,473	Does not include M2 Interview Room	
C3A	Repairs to existing plaster ceilings and installation of new pendant-mounted light fixtures; include painting of ceilings only	12,166	17,595	14,403	44,163		
C4	Completion of electrical and IT service upgrades / generation of entire building		14,250	4,275	18,525		
C4A	Remove existing HVAC unit in IT space, install new HVAC unit in Kitchen in new closet with new door and frame, and install new mini-split in IT space; construct new fire-rated wall and fire-rated door and frame for a portion of the IT Room wall, install fire-stopping	5,650	10,000	7,238	22,888		
C5	Replace sewer line from building			25,000	0	25,000	Uses industry standard 5' from building face demarcation between plumber and site utility contractor, interior work included in Project 2 and Project 3 below
C6	Remove Mop Sink and install in existing Rest Room	1,500	7,775	3,458	12,733	Includes repairs to finishes, incl new drinking fountain and water heater	
C7	Cut hole in existing masonry wall below stairs and install new framing and finish, repair base and floor finish	4,071		3,053	7,124		
	SUBTOTAL CONTRACTOR ITEMS				204,333	NOTE: Does not include line C3	
	Contingency (20%)			40,867	245,200	SAY \$250,000	
M1	Remove wall and plumbing fixtures in Investigator's Wing	1,950	1,250	1,838	5,038	New Carpet is in M8 below, new Acoustic ceiling in C3 above	
M2	Build up interview room downstairs, floor has issues and remove side door	3,700	6,700	4,785	15,185	New paint in M5 below	
M3	Build wall to create Chief Deputy Office	5,680	1,250	4,635	11,565	New paint in M5 below	
M4	Repair banister	1,500		1,125	2,625	Assumes just repairs, no change in height, no major reconstruction	
M5	Paint complete interior and exterior	16,400		12,300	28,700	Furniture and equipment relocation by others, no work in Dispatch, includes minor carpentry repairs to front porch, no repairs to cornice	
M6	Seal exterior from water penetration to masonry	8,100		6,075	14,175	Includes small amount of masonry repair work, includes lift rental	
M7	Complete the refinishing of wood flooring downstairs	4,890		3,668	8,558	Furniture and equipment relocation by others, radiator removal and floor repairs in C1 above	
M8	Replace and install carpet in Investigator's Wing	6,900		5,175	12,075	Furniture and equipment relocation by others, removal of radiators and subfloor repairs in C1 above	
M9	Storage closet beside elevator			0	0	Omitted due to design revision	
M10	Remove pass thru window in Lobby	750		563	1,313		
M11	Remove hallway door into Sheriff Roper's Office	1,200		900	2,100	Assumes existing base remains in place and new base ties into ends of existing	
M12	Storm windows or replacement windows	26,400		19,800	46,200	Includes lift rental	
	SUBTOTAL MAINTENANCE ITEMS				147,533		
	Contingency (20%)			29,507	177,039	SAY \$180,000	
P1	Demo holding cells area and create two locker rooms with shower/sink/toilet OR	25,035	18,000	24,176	67,211	Either P1 or P3 need to be completed to have interior portion of sewer work completed and run to the 5' demarcation point	
P2	Complete removal of Jail Wing			0	0		
P3	ADA Upgrades	12,470	20,500	15,503	48,473		

Sheriff's Office Renovations Worksheet

<i>Renovation of Sheriff's Office Surface/Feature</i>	<i>Total Cost Estimate</i>	<i>Possible Savings</i>	<i>Remarks</i>
C1 Completion of HVAC system & boiler repairs	67,025		Does not include M2 interview room, or project 3 ADA upgrades, includes demo of exis radiators and repairs to flooring Exterior painting included in M5, includes frames and trim, some rework of masonry openings. Does not include M2 interview room
C2 Replacement of both exterior doors	14,000		
C3 Completion of drop ceiling and new light fixtures	30,473	(13,691.00)	Savings if drop ceiling instead of plaster
Repairs to existing plaster ceilings and installation of new pendant-mounted light fixtures; include painting of ceilings C3A only	44,164		
Completion of electrical and IT services updgrades/generation of entire building	18,525		
C4 Remove existing HVAC unit in IT space, install new HVAC unit in Kitchen in new closet with new door and frame, and install new mini-split in IT space; construct new fire-rated wall and fire-rated door and frame for a portion of the IT C4A Room all, install fire-stopping	22,888		No heat in unit if not cahnged; electric basboard would be the only heat in dispatch after boiler removal and is not economical
C5 Replace sewer line from building	25,000		Uses industry standard 5' from building face demarcation between plumber and site utility contractor, inerior work included in Project 2 and Project 3 below included repairs to finishes, incl new drinking fountain and water heater
C6 Remove Mop sink and install existing Rest Room Cut hole in existing masonry wall below stairs and install	12,733 0		
C7 new framing and finish, repair base and floor finish	7,124		
SUBTOTAL CONTRACTOR ITEMS	211,459		NOTE: Does not include line C3
Contingency (20%)	253,751		SAY \$250,000
M1 Remove wall and plumbing fixtures in Investigator's Wing	5,038	(5,038.00)	Completed by staff
Build up interview room downstairs, floor has issues and	0		
M2 remove side door	15,185	(14,000.00)	Leave door install interior wall and paint. New paint in M5 below
M3 Build wall to create Chief Deputy Office	11,565	(11,585.00)	No wall to be installed

Sheriff's Office Renovations Worksheet

<i>Renovation of Sheriff's Office Surface/Feature</i>	<i>Total Cost Estimate</i>	<i>Possible Savings</i>	<i>Remarks</i>
M4 Repair Banister	2,625		no major reconstruction. Furnite and equipment relocation by others, no work in Dispatch, includes minor carpentry repairs to front porch, no repairs to cornice.
M5 Paint complete interior and exterior	28,700		
M6 Seal exterior from water penetration to masonry	14,175		Includes small amount of masonry repair work, includes life rental.
M7 Complete the refinishing of wood flooring downstairs	8,558		Furniture and equipment relocation by others, new floor finish in Interview in M2 above, radiator removal and floor repairs in C1 above.
M8 Replace and install carpet In Investigtor's Wing	12,075		Furniture and equipment relocation by others, removal of radiators and subfloor repairs in C1 above.
M9 Storage closet beside elevator	0		Omitted due to design revisio0n
M10 Remove pass thru window in lobby	1,313	(1,313.00)	Completed by staff
M11 Remove hallway door in Sheriff Roper's Office	2,100	(2,100.00)	Secure door permanant by staff Assumes existing base remains in place and new base ties into ends of existing
M12 Storm windows or replacement windows	46,200	(30,000.00)	Install interior windows by staff includes small amount of masonry Includes life rental
SUBTOTAL MAINTENACE ITEMS	147,534		
Contingency (20%)	177,041		SAY \$180,001 Either P1 or P3 need to be completed to have interior portion of sewer work completed and run to the 5' demarcation point
Demo holding cells area and create two locker rooms with			
P1 Shower/sink/ toilet Or	67,211		
P2 Complete removal of Jail Wing	0		
P3 ADA upgrades	48,473		Connected to C5

OCCUPANCY AGREEMENT

CLARKE COUNTY TRANSPORTATION AND PURCHASING FACILITY

CLARKE COUNTY MAINTENANCE FACILITY

This agreement is made and entered into as per the date of execution by both the Clarke County Board of Supervisors, hereafter referred to as the County, and the Clarke County School Board, hereafter referred to as the Division, as per the authority granted to the County Administrator and Superintendent of Schools, respectively by their governing bodies.

The County and the Division agree to jointly occupy and operate from facilities to be known as the Clarke County Transportation and Purchasing Facility, located at 129 Ramsburg Lane, Berryville, VA 22611 and the Clarke County Maintenance Facility, located at 240 Westwood Road, Berryville, VA 22611 (i.e., the old Clarke County High School Vocational Education building, to include the existing greenhouse and fenced areas therein).

1. This agreement is valid from the date of execution by both parties. Modification of the terms and conditions of this agreement must be agreed to in writing and approved in advance by their respective governing bodies. Termination of this agreement shall require notice of one year and shall be concurrent with the end of a fiscal year.
2. The County agrees to maintain a Transportation and Purchasing facility consisting of approximately 9,000 square feet and adjacent fenced parking. The County will own the building and retain title to the land and improvements. The Division agrees to maintain a Maintenance Facility consisting of approximately 8,800 square feet (7,550 SF building and 1,250 SF greenhouse) and adjacent parking. The Division will own the building and retain title to the land and improvements. All property situated to the north, east and west of the north side of the Maintenance Facility shall be reserved for student use.
3. Each party shall respectively maintain the exterior of the building, grounds, and all areas within the building.
4. Each party shall respectively be responsible for installation, repair, maintenance, modification and operation of the building structure and all common infrastructure, utilities, and services, including third-party vending machines and the revenue that results therein.

Clarke County Maintenance Facility Occupancy Agreement
Clarke County Transportation and Purchasing Facility Occupancy Agreement
Approved (04/28/14) by Clarke County School Board and (date) by Clarke County Board of Supervisors

5. Each party shall respectively designate a building administrator who will make routine inspections for the purpose of ensuring proper maintenance, repair and operation of the structure, infrastructure, utilities, and services. The inspection will be made on or about the first working day of each quarter. The building administrator shall prepare a report on the building conditions and operations annually and provide a copy of the report to the County Administrator and the Division Superintendent.

Designated Building Administrators are:

- Clarke County Transportation And Purchasing Facility – Purchasing Manager
 - Clarke County Maintenance Facility – Director of Joint Maintenance
6. Each party shall respectively maintain insurance on the building and such other insurance the County and Division shall deem necessary to protect the County and Division against loss or liability.
 7. Each party shall respectively assign space within the building and upon the adjacent parking area to the various occupants for their exclusive or shared use. Exclusive use shall not be construed to prohibit additional service or use agreements as the occupants may enter into. Lunchroom/kitchen facilities, where available, shall be available to all employees throughout the day. Meeting rooms, where available, shall be scheduled using a common sign in sheet on a first-come first served basis.
 8. Each party shall respectively provide a dumpster for the disposal of routine waste arising from the use of the facility. This container is not to be used for oil, oil filters, hazardous or bulky materials or waste. The designated building administrator will monitor the disposal of project based waste.
 9. Occupants mutually agree they shall individually pay for all repairs, services and utilities for which an individual cost, responsibility, or use can be determined.
 10. Occupants mutually agree they shall not permit other entities or individuals to use the facility for private or commercial use or gain. This shall not prohibit the use of the facility by private contractors or vendors who are providing goods or services to one or more occupants.
 11. Occupants mutually agree they shall place no debris, rubbish, trash or other waste or storage around the exterior of the building or on the parking area. Given that Singhas

Clarke County Maintenance Facility Occupancy Agreement
Clarke County Transportation and Purchasing Facility Occupancy Agreement
Approved (04/28/14) by Clarke County School Board and (date) by Clarke County Board of Supervisors

Field is situated adjacent to the Maintenance Facility, the facility, its parking lots and public spaces shall be kept neat and orderly at all times.

12. Occupants mutually agree they shall immediately remove, at their own expense, any debris, rubbish, trash or other waste arising from their activities, other than routine waste disposed of in the container provided for in Section Eight (8).
13. Occupants mutually agree they shall not allow unlicensed or unserviceable vehicles to be stored on site except those vehicles impounded or stored upon action of the Sheriff or awaiting repair or surplus disposal.
14. Occupants mutually agree they shall not keep, feed, or otherwise allow pets of any nature in or around the building or grounds.
15. Occupants mutually agree they shall not store any explosive, flammable or other hazardous material in the building or on the parking area unless stored in accordance with USBC and /or other pertinent regulatory requirements. No waste or other materials shall be stored outside the facility unless required by USBC and/or other pertinent regulatory requirements. Smoking is allowed only in designated areas at the Transportation and Purchasing Facility; smoking is NOT allowed at the Maintenance Facility.
16. Occupants mutually agree they shall permit no fires for disposal of debris, rubbish, trash or other waste at the facility. Cooking is permitted outside of the facility in approved devices only for employer related and sponsored events (e.g., end of the year recognition, school bus rodeo, auction, etc.).
17. Occupants mutually agree they shall not be responsible or liable for damages or injury occurring as a result of the activities of any other occupant.
18. As consideration for use of the facilities, the each party agrees to pay for 50% of the cost of all shared utilities and contracted services provided to the facility. This provision shall be reviewed annually to ensure that apportionment of costs is fairly assigned in accordance with use. Neither party shall impose additional charges or fees as rent or lease payments to the other party.
19. Each party agrees to maintain insurance as they deem necessary and to provide such other insurance to protect the County and the Division against loss or liability arising from the County or Division's occupancy or operation within their respective facilities; said insurance shall be based upon the recommendations of the Virginia Association of Counties Group Self Insurance Risk Pool (VACORP).

20. Occupants mutually agree not to install or operate any devices or equipment that exceeds the capacity of the building structure, infrastructure, or services without express written consent from the designated building administrator.
21. Occupants mutually agree not to install or attach devices or equipment to the exterior of the building or erect any device or equipment on the parking area without express written consent from the designated building administrator.
22. Occupants mutually agree not to modify or alter the building structure or any utility or service without express written consent from the designated building administrator.
23. Occupants mutually agree to permit reasonable access to the building administrator for routine inspections for the purpose of ensuring proper maintenance and repair of the structure, infrastructure, utilities, and services.
24. Acceptance of this agreement nullifies and causes to be void all previously signed and executed agreements related to the aforementioned facilities.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT.

By: Michael F. Murphy Date: 04/28/14
 Clarke County Public Schools

By: _____ Date: _____
 County of Clarke

MEMORANDUM

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: May 12, 2014
RE *May Finance Committee*

1. **VRS Resolution.** Approval of the attached resolution is recommended.

2. **FY 14 Budget Update.** We have worked with General District Court, Maintenance, and Sheriff to ensure that budget authority is adequate as the fiscal year comes to a close.

3. **Acceptance of April Bills and Claims.** *Acceptance of Bills and Claims is recommended.*

4. **Standing Reports.** The following are included: FY 14 General Fund Balance, Reconciliation of Appropriations, General Government Expenditure Summary, Conservation Easement Authority, General Government Capital Projects.



May 2, 2014

CLARKE COUNTY – 55121

Language in the 2013 Appropriations Act, Item 468(H), allowed localities to make an election regarding their employer contribution rate every biennium. You have the opportunity again this year to select which employer contribution rate your locality will pay, beginning July 1, 2014.

Included with this letter is the employer contribution resolution your local governing body will need to pass and then send in to communicate to VRS their election decision.

Employer Retirement Contribution Rate Election

By no later than July 1, 2014, your local governing body must approve one of the following employer contribution rate options for the defined benefit retirement plan in the biennium beginning July 1, 2014:

- 10.86% – the rate certified by the VRS Board of Trustees for the FY 2015-2016 biennium; or
- 8.80% – the alternate rate, which is the higher of the rate certified by the VRS Board for FY 2012 or 80 percent of the VRS Board-certified rate for FY 2015-2016.

Considerations in Electing Your Contribution Rate

The intent of the language in the 2013 Appropriation Act, Item 468(H) was to offer localities and schools some budget relief for the coming fiscal year with respect to the amount of their retirement contributions. However, this does not change the Board-certified rate or the recommended employer contribution rate. Therefore, if you are considering using the Alternate Rate, please be aware that doing so will:

- Reduce contributions to your employer account and the investment earnings they would have generated, which will mean there will be fewer assets available for benefits.

Contribution Rate Resolutions

Page 2

- Result in a lower funded ratio when the next Actuarial Valuation is performed and, thus, a higher calculated contribution rate at that time.
- Require that you include the Net Pension Obligation (NPO) under the Governmental Accounting Standards Board (GASB) Standards in your financial statements.

Deadline for Resolutions

VRS must receive your formal signed resolution for the employer retirement contribution rate election **by no later than July 10, 2014**. Please send all resolutions to Ms. ZaeAnne Sferra, Employer Coverage Coordinator at P.O. Box 2500, Richmond, VA 23218-2500.

If you have any questions about the information in this packet, please contact Ms. ZaeAnne Sferra, Employer Coverage Coordinator, at zsferra@varetire.org or (804) 775-3514.

Best regards.

Sincerely,



Robert P. Schultze
Director

Employer Contribution Rates for Counties, Cities,
Towns, School Divisions and Other Political Subdivisions
(In accordance with the 2014 Appropriation Act Item 468(H))

Resolution

BE IT RESOLVED, that the County of Clarke 55121 does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of a) the contribution rate in effect for FY 2014, or b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-16 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the County of Clarke 55121 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

(Check only one box)

X The Certified Rate of 10.86% The Alternate Rate of _____%; and

BE IT ALSO RESOLVED, that the County of Clarke 55121 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of County of Clarke 55121 are hereby authorized and directed in the name of the County of Clarke 55121 to carry out the provisions of this resolution, and said officers of County of Clarke 55121 are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the County of Clarke 55121 for this purpose.

Governing Body/School Division Chairman

CERTIFICATE

I, _____, Clerk of the County of Clarke 55121, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the County of Clarke 55121 held at Berryville, Virginia at _____ o'clock on _____, 2014. Given under my hand and seal of the County of Clarke 55121 this _____ day of _____, 2014.

Clerk

**This resolution must be passed prior to July 1, 2014 and
received by VRS no later than July 10, 2014.**

CLARKE COUNTY
 APRIL VENDOR PAYMENTS
 Executed By: gilleya

PAGE: 1
 TIME: 13:41:49
 DATE: 05/05/2014

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
5	APRIL	1651188	HEARING ADS	5760	04/15/2014 \$	743.60
1	APRIL	1679471-03/2014	PUBLIC HEARING NOTICE	5760	04/15/2014 \$	316.50
Total for 100-000-11010-3600						\$ 1,060.10
100-000-11010-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
4	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	3.33
100-000-11010-5800 MISCELLANEOUS CHARGES						
VENDOR: SPONSSELLER'S FLOWER SHOP						
1	APRIL	3229	FLOWERS	5747	04/15/2014 \$	43.00
1	APRIL	3231	FLOWERS	5747	04/15/2014 \$	43.00
Total for 100-000-11010-5800						\$ 86.00
100-000-11010-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: NORTHERN VIRGINIA DAILY						
1	APRIL	SUBSCRIPTION	SUBSCRIPTION 52 WEEKS	79645	04/30/2014 \$	98.80
VENDOR: WINCHESTER STAR						
1	APRIL	88079	12 MONTH SUBSCRIPTION	79681	04/30/2014 \$	105.00
Total for 100-000-11010-5810						\$ 203.80
100-000-12110-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
1	APRIL	X04012014	GOVT ADMIN	79517	04/15/2014 \$	47.30
VENDOR: TREASURER OF VIRGINIA						
11	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	7.08
VENDOR: VERIZON						
1	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	9.06
Total for 100-000-12110-5230						\$ 63.44
100-000-12110-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	APRIL	SQLCD/00076667	FUEL 03/16 - 03/31	5726	04/15/2014 \$	49.90
3	APRIL	SQLCD/00077755	04/01 - 04/15	5796	04/30/2014 \$	34.47
Total for 100-000-12110-6008						\$ 84.37
100-000-12210-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	APRIL	HALL04032014	LEGAL SERVICES MARCH 2014	5712	04/15/2014 \$	1,400.00
1	APRIL	HALL04152014	COMCAST CABLE FRANCHISE	5785	04/30/2014 \$	1,131.00
Total for 100-000-12210-3100						\$ 2,531.00
100-000-12310-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
9	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	4.77

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VENDOR: VERIZON						
2	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014	\$ 6.04
Total for 100-000-12310-5230						\$ 10.81
100-000-12410-3100			PROFESSIONAL SERVICES			
VENDOR: CINTAS CORP.						
1	APRIL	8400934008	SERVICE	5770	04/30/2014	\$ 22.05
100-000-12410-3190			DMV STOP FEES			
VENDOR: DMV						
1	APRIL	14090445	STOP PAYMENT FEES	79536	04/15/2014	\$ 80.00
100-000-12410-5210			POSTAL SERVICES			
VENDOR: BMS DIRECT						
1	APRIL	88581p	POSTAGE REAL ESTATE TAXES	5682	04/15/2014	\$ 2,940.00
VENDOR: M & W PRINTERS, INC-A BMS DIRECT CO						
1	APRIL	88626P	POSTAGE REAL ESTATE TAXES	5725	04/15/2014	\$ 4,410.00
Total for 100-000-12410-5210						\$ 7,350.00
100-000-12410-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
25	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014	\$ 4.29
VENDOR: VERIZON						
3	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014	\$ 3.02
Total for 100-000-12410-5230						\$ 7.31
100-000-12410-5510			TRAVEL MILEAGE			
VENDOR: COLLINS, ELIZABETH						
1	APRIL	COLLINS04072014	MILEAGE TO ROANOKE VA	5694	04/15/2014	\$ 210.56
100-000-12410-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR: KEELER, SHARON E.						
1	APRIL	KEELER04072014	HOTEL ROOM CONFERENCE ROAN	5720	04/15/2014	\$ 439.60
VENDOR: UNIVERSITY OF VIRGINIA						
1	APRIL	19336	TAV SPRING DISTRICT MEETIN	79584	04/15/2014	\$ 70.00
1	APRIL	19337	TAV SPRING DISTRICT MEETIN	79584	04/15/2014	\$ 70.00
Total for 100-000-12410-5540						\$ 579.60
100-000-12510-3100			PROFESSIONAL SERVICES			
VENDOR: MATSCH SYSTEMS						
1	APRIL	2028	MAY 2014	5727	04/15/2014	\$ 200.00
100-000-12510-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: AVAYA, INC.						
1	APRIL	2733035994	03/20 - 04/19	5676	04/15/2014	\$ 1,249.22
VENDOR: AVG TECHNOLOGIES USA INC						
1	APRIL	D29973295	RENEWAL OF AVG ANTI-VIRUS	79601	04/30/2014	\$ 2,657.90
VENDOR: ROARING PENGUIN SOFTWARE, INC.						
1	APRIL	6880	CANLT-PRO ANNUAL LICENSE F	79563	04/15/2014	\$ 900.00
Total for 100-000-12510-3320						\$ 4,807.12
100-000-12510-5230			TELECOMMUNICATIONS			

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VENDOR:	AT&T MOBILITY					
8	APRIL	X04012014	GOVT IT	79517	04/15/2014 \$	114.60
VENDOR:	COMCAST					
1	APRIL	29327128	APRIL 15 - MAY 14	79616	04/30/2014 \$	850.00
VENDOR:	TREASURER OF VIRGINIA					
16	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	753.16
VENDOR:	VERIZON					
4	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	179.69
1	APRIL	9950007176APR	HIGH SPEED MAR 25 - APR 24	79592	04/15/2014 \$	219.99
			Total for 100-000-12510-5230		\$	2,117.44
100-000-12510-6001 OFFICE SUPPLIES						
VENDOR:	BERRYVILLE AUTO PARTS INC					
1	APRIL	10066750	HAND HELD MICROPHONE/PLUG	5677	04/15/2014 \$	25.63
1	APRIL	10066751	FLASHLIGHT/BATTERIES	5677	04/15/2014 \$	13.48
1	APRIL	310066890	SOLDER/PHONE PLUG	5677	04/15/2014 \$	9.43
			Total for 100-000-12510-6001		\$	48.54
100-000-12510-8207 EDP EQUIPMENT ADDITIONS						
VENDOR:	BB&T FINANCIAL, FSB					
1	APRIL	3396-04/09/2014	TRANSCRIPTION GEAR.COM	79607	04/30/2014 \$	313.49
VENDOR:	DALY COMPUTERS, INC.					
1	APRIL	PSI0972646	HP PRODESK/MONITOR	5775	04/30/2014 \$	9,750.00
			Total for 100-000-12510-8207		\$	10,063.49
100-000-13100-5510 TRAVEL MILEAGE						
VENDOR:	BOSSERMAN, BARBARA					
1	APRIL	BOSSER04212014	CHARLOTTESVILLE VA VOTING	5766	04/30/2014 \$	126.07
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR:	AT&T MOBILITY					
10	APRIL	X04012014	REGISTRAR	79517	04/15/2014 \$	47.30
VENDOR:	TREASURER OF VIRGINIA					
22	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	4.62
VENDOR:	VERIZON					
5	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	3.02
			Total for 100-000-13200-5230		\$	54.94
100-000-13200-6001 OFFICE SUPPLIES						
VENDOR:	COMMERCIAL PRESS					
1	APRIL	111077	NAME BADGE	5695	04/15/2014 \$	19.45
100-000-21100-5841 COMPENSATION OF JURORS						
VENDOR:	TERRY L. BOLDEN					
1	APRIL	JURYDUTY APR14	JURY DUTY APRIL 14	79608	04/30/2014 \$	30.00
VENDOR:	PAUL A. GARRISON					
1	APRIL	JURYDUTY APR14	JURY DUTY APRIL 14	79629	04/30/2014 \$	30.00
VENDOR:	JULIA IVES					
1	APRIL	JURYDUTY APR14	JURY DUTY APRIL 14	79635	04/30/2014 \$	30.00
VENDOR:	SHELIA R. MAPHIS					
1	APRIL	JURYDUTY APR14	JURY DUTY APRIL 14	79640	04/30/2014 \$	30.00

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VENDOR: CHARLES NESSELRODT						
1	APRIL	JURYDUTY APR14	JURY DUTY APRIL 14	79644	04/30/2014 \$	30.00
VENDOR: SHARON L. ORRISON						
1	APRIL	JURYDUTY APR14	JURY DUTY APRIL 14	79648	04/30/2014 \$	30.00
VENDOR: STEPHEN L. PEYTON						
1	APRIL	JURYDUTY APR14	JURY DUTY APRIL 14	79650	04/30/2014 \$	30.00
Total for 100-000-21100-5841						\$ 210.00
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
15	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	141.39
VENDOR: VERIZON						
6	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	39.73
3	APRIL	00092572601596Y	MARCH AND APRIL	79670	04/30/2014 \$	254.99
Total for 100-000-21200-5230						\$ 436.11
100-000-21500-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	APRIL	5029935932	12/19 - 03/18	79562	04/15/2014 \$	196.56
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	9.55
VENDOR: VERIZON						
7	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	41.29
Total for 100-000-21500-5230						\$ 50.84
100-000-21600-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: LOGAN SYSTEMS, INC						
1	APRIL	45324	ANNUAL SERVICE FEE	5724	04/15/2014 \$	10,700.00
VENDOR: CANON SOLUTIONS AMERICA, INC.						
1	APRIL	4011720682	COPIER MAINTENANCE	79552	04/15/2014 \$	267.30
1	APRIL	4012512894	COPIER MAINTENANCE	79552	04/15/2014 \$	267.30
Total for 100-000-21600-3320						\$ 11,234.60
100-000-21600-3510 MICROFILMING						
VENDOR: LOGAN SYSTEMS, INC						
1	APRIL	45415	COMPUTER INDEXING	5795	04/30/2014 \$	442.65
100-000-21600-5210 POSTAL SERVICES						
VENDOR: POSTMASTER						
1	APRIL	STAMPS04032014	4 ROLLS OF STAMPS	79556	04/15/2014 \$	196.00
100-000-21600-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
8	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	6.35
VENDOR: VERIZON						
8	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	69.44
Total for 100-000-21600-5230						\$ 75.79
100-000-21600-6001 OFFICE SUPPLIES						
VENDOR: LOGAN SYSTEMS, INC						

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2	APRIL	45415	COMPUTER INDEXING	5795	04/30/2014 \$	254.55
100-000-21900-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
26	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	12.55
VENDOR: VERIZON						
9	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	3.02
Total for 100-000-21900-5230						\$ 15.57
100-000-22100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	APRIL	5029954147	03/21 - 06/20	79562	04/15/2014 \$	95.85
100-000-22100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
10	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	10.26
VENDOR: VERIZON						
10	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	9.06
Total for 100-000-22100-5230						\$ 19.32
100-000-22100-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BETH MARPLE						
1	APRIL	MARPLE04212014	GRANT WRITING CONFERENCE L	5798	04/30/2014 \$	225.31
100-000-22100-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: VA ASSOC OF COMMONWEALTH'S ATTORNEYS						
1	APRIL	7970	VACA ANNUAL DUES	79586	04/15/2014 \$	375.00
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: DEPARTMENT OF STATE POLICE						
1	APRIL	A1928 445509	BACKGROUND SEARCHES	79624	04/30/2014 \$	26.00
VENDOR: TELTRONIC						
1	APRIL	541428	2 TUNING FORKS	5811	04/30/2014 \$	12.00
VENDOR: TREASURER OF VIRGINIA						
1	APRIL	240207	CALIBRATION FEES	79583	04/15/2014 \$	32.27
1	APRIL	240397	CALIBRATION FEES	79665	04/30/2014 \$	48.09
VENDOR: VERIZON LEGAL COMPLIANCE						
1	APRIL	VA36871	SPECIAL COMPUTER SEARCH	79671	04/30/2014 \$	100.00
Total for 100-000-31200-3100						\$ 218.36
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: BERRYVILLE AUTO PARTS INC						
2	APRIL	5370-81647	LABOR	5677	04/15/2014 \$	15.00
2	APRIL	5370-81649	LABOR	5677	04/15/2014 \$	80.00
2	APRIL	5370-81885	LABOR	5677	04/15/2014 \$	55.00
2	APRIL	5370-81888	LABOR	5677	04/15/2014 \$	35.00
2	APRIL	5370-81980	LABOR	5677	04/15/2014 \$	120.00
2	APRIL	5370-81981	LABOR	5677	04/15/2014 \$	35.00
2	APRIL	5370-82026	LABOR	5677	04/15/2014 \$	25.00
2	APRIL	5370-82496	LABOR	5764	04/30/2014 \$	120.00
2	APRIL	5370-82497	LABOR	5764	04/30/2014 \$	35.00
2	APRIL	5370-82626	LABOR	5764	04/30/2014 \$	260.00
VENDOR: BROY'S CAR WASH						
1	APRIL	03301014	CAR WASHES	5687	04/15/2014 \$	147.00

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Total for 100-000-31200-3310						\$ 927.00
100-000-31200-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: ID NETWORKS INC						
1	APRIL	268030	ANNUAL SOFTWARE MAINTENANC	79634	04/30/2014	\$ 2,142.00
100-000-31200-5210	POSTAL SERVICES					
VENDOR: BB&T FINANCIAL, FSB						
1	APRIL	6558-04/09/2014	USPS BERRYVILLE VA	79607	04/30/2014	\$ 11.63
2	APRIL	6558-04/09/2014	USPS BERRYVILLE VA	79607	04/30/2014	\$ 11.80
VENDOR: RESERVE ACCOUNT						
1	APRIL	36060309	POSTAGE	79652	04/30/2014	\$ 300.00
Total for 100-000-31200-5210						\$ 323.43
100-000-31200-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
6	APRIL	X04012014	SHERIFF'S DEPT	79517	04/15/2014	\$ 1,205.47
VENDOR: TREASURER OF VIRGINIA						
23	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014	\$ 16.95
VENDOR: VERIZON						
11	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014	\$ 122.31
Total for 100-000-31200-5230						\$ 1,344.73
100-000-31200-5530	TRAVEL SUBSISTANCE & LODGING					
VENDOR: BB&T FINANCIAL, FSB						
1	APRIL	2074-04/09/2014	RED ROBIN MANASSAS VA	79607	04/30/2014	\$ 83.92
2	APRIL	2074-04/09/2014	HARDEES CHESTER VA	79607	04/30/2014	\$ 23.01
1	APRIL	6632-04/09/2014	RUBY TUESDAY CHRISTIANBUR	79607	04/30/2014	\$ 34.00
2	APRIL	6632-04/09/2014	STARBUCKS BRISTOL VA	79607	04/30/2014	\$ 2.53
3	APRIL	6632-04/09/2014	FIVE GUYS BRISTOL VA	79607	04/30/2014	\$ 10.09
4	APRIL	6632-04/09/2014	TEXAS STEAKHOUSE STAUNTON	79607	04/30/2014	\$ 28.71
5	APRIL	6632-04/09/2014	HOLIDAY INN HOTEL BRISTOL	79607	04/30/2014	\$ 147.45
1	APRIL	6640-04/09/2014	HOOTERS CHESTERFIELD VA	79607	04/30/2014	\$ 24.50
2	APRIL	6640-04/09/2014	JERSEY MIKES SUBS CHESTERF	79607	04/30/2014	\$ 8.82
3	APRIL	6640-04/09/2014	HOLIDAY INN EXPRESS & SUI	79607	04/30/2014	\$ 247.00
4	APRIL	6640-04/09/2014	JERSEY MIKES SUBS CHESTERF	79607	04/30/2014	\$ 10.73
Total for 100-000-31200-5530						\$ 620.76
100-000-31200-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: BB&T FINANCIAL, FSB						
1	APRIL	6608-04/09/2014	VA DEPT OF CRIMNIAL JUSTIC	79607	04/30/2014	\$ 100.00
100-000-31200-6001	OFFICE SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB						
3	APRIL	2074-04/09/2014	PITNEY BOWES	79607	04/30/2014	\$ 67.96
4	APRIL	2074-04/09/2014	BERRYVILLE TRUE VALUE	79607	04/30/2014	\$ 4.90
VENDOR: BOSSERMAN, BARBARA						
1	APRIL	BOSSE04092014	OFFICE SUPPLIES DOLLAR GEN	5683	04/15/2014	\$ 4.74
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	APRIL	600490	APRIL RENTAL	79622	04/30/2014	\$ 9.00
1	APRIL	RT03-001617	WATER	79535	04/15/2014	\$ 18.90
Total for 100-000-31200-6001						\$ 105.50
100-000-31200-6007	REPAIR AND MAINTENANCE SUPPLIES					
VENDOR: BERRYVILLE AUTO PARTS INC						

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1	APRIL	5370-81647	RECYCLING FEE	5677	04/15/2014 \$	2.00
1	APRIL	5370-81649	PEDAL ASSEMBLY	5677	04/15/2014 \$	262.40
1	APRIL	5370-81885	LAMP/WATER FLUID/OIL/FILTE	5677	04/15/2014 \$	33.94
1	APRIL	5370-81888	FILTER/OIL/WASHER FLUID	5677	04/15/2014 \$	21.67
1	APRIL	5370-81980	BAR BUMPER/BEZEL	5677	04/15/2014 \$	197.00
1	APRIL	5370-81981	FUEL CAP	5677	04/15/2014 \$	11.22
1	APRIL	5370-82026	OIL/FILTER/WASHER FLUID/CO	5677	04/15/2014 \$	20.32
1	APRIL	5370-82494	CABLE TIE	5764	04/30/2014 \$	9.44
1	APRIL	5370-82496	PUMP/POWER STEERING FLUID	5764	04/30/2014 \$	61.47
1	APRIL	5370-82497	FILTER/BLEND/WASHER QUART	5764	04/30/2014 \$	21.46
1	APRIL	5370-82626	BRAKE ROTOR/BRAKE PADS/BRA	5764	04/30/2014 \$	239.71
VENDOR: TIRE WORLD						
1	APRIL	595822	TIRES	79578	04/15/2014 \$	135.63
Total for 100-000-31200-6007						\$ 1,016.26
100-000-31200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	APRIL	SQLCD/00076706	FUEL PURCHASES 03/16 - 03/	5726	04/15/2014 \$	3,012.95
1	APRIL	SQLCD/00077796	04/01 - 04/15	5796	04/30/2014 \$	3,021.05
Total for 100-000-31200-6008						\$ 6,034.00
100-000-31200-6010 POLICE SUPPLIES						
VENDOR: EVIDENT, INC.						
1	APRIL	85133A	TAPE	5777	04/30/2014 \$	50.00
VENDOR: KUSTOM SIGNALS INC						
1	APRIL	497040	BATTERY	5793	04/30/2014 \$	104.00
VENDOR: VIRGINIA MAGISTRATE ASSN., INC.						
1	APRIL	125-14	VMA CODE BOOK	79674	04/30/2014 \$	82.50
Total for 100-000-31200-6010						\$ 236.50
100-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BEST UNIFORMS, INC.						
1	APRIL	332620	VEST CARRIERS	5679	04/15/2014 \$	499.82
VENDOR: CHIEF SUPPLY CORP						
1	APRIL	426378	POLICE SUPPLIES	79611	04/30/2014 \$	128.05
1	APRIL	436056	SUPPLIES	79611	04/30/2014 \$	131.30
VENDOR: NORTON EMBROIDERY, INC.						
1	APRIL	18432	SHIRTS	79647	04/30/2014 \$	40.00
Total for 100-000-31200-6011						\$ 799.17
100-000-31220-5699 CIVIC CONTRIBUTIONS						
VENDOR: NORTHWEST VA REG DRUG TASK FORCE						
1	APRIL	1ST QTR 2014	EXPENSES 1ST QTR 2014	79550	04/15/2014 \$	2,352.83
100-000-32100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
12	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	6.47
VENDOR: VERIZON						
12	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	38.13
Total for 100-000-32100-5230						\$ 44.60
100-000-32100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
6	APRIL	SQLCD/00076667	FUEL 03/16 - 03/31	5726	04/15/2014 \$	29.03

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5	APRIL	SQLCD/00077755	04/01 - 04/15	5796	04/30/2014 \$	34.66
Total for 100-000-32100-6008						\$ 63.69
100-000-32200-5699 CIVIC CONTRIBUTIONS						
VENDOR: COUNTY OF WARREN						
1	APRIL	CONTRIBUTION	CONTRIBUTION	79619	04/30/2014 \$	20,000.00
100-000-32201-5699 CIVIC CONTRIBUTIONS						
VENDOR: BLUE RIDGE VOLUNTEER FIRE & RESCUE CO						
1	APRIL	4TH QTR FY14	4TH QTR FY14 ALLOCATION	5681	04/15/2014 \$	12,500.00
100-000-32203-5699 CIVIC CONTRIBUTIONS						
VENDOR: JOHN H. ENDERS FIRE COMPANY & RESCUE SQ						
1	APRIL	QTRLYFY14	QTRLY CONTRIBUTION	79544	04/15/2014 \$	18,750.00
100-000-33200-3840 PURCHASED SERVICES - DETENTION CENTE						
VENDOR: CITY OF WINCHESTER						
1	APRIL	FY14 3RD QTR	3RD QTR BILLING	79524	04/15/2014 \$	14,476.12
100-000-33300-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
21	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	4.84
VENDOR: VERIZON						
13	APRIL	0000272688954Y	MAR 26 -- APR 25	79591	04/15/2014 \$	3.02
Total for 100-000-33300-5230						\$ 7.86
100-000-33300-6001 OFFICE SUPPLIES						
VENDOR: PIFER OFFICE SUPPLY						
1	APRIL	9111897-0	PENS/TAPE	79651	04/30/2014 \$	65.10
1	APRIL	9111897-1	POST ITS	79651	04/30/2014 \$	37.07
Total for 100-000-33300-6001						\$ 102.17
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
4	APRIL	X04012014	BUILDING DEPT	79517	04/15/2014 \$	12.60
VENDOR: TREASURER OF VIRGINIA						
5	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	6.26
VENDOR: VERIZON						
14	APRIL	0000272688954Y	MAR 26 -- APR 25	79591	04/15/2014 \$	6.04
Total for 100-000-34100-5230						\$ 24.90
100-000-34100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
3	APRIL	SQLCD/00076667	FUEL 03/16 - 03/31	5726	04/15/2014 \$	104.09
2	APRIL	SQLCD/00077755	04/01 - 04/15	5796	04/30/2014 \$	53.94
Total for 100-000-34100-6008						\$ 158.03
100-000-35100-3100 PROFESSIONAL SERVICES						
VENDOR: ROSEVILLE VET HOSP/PLAZA PET CLINIC						
1	APRIL	111843	RABIES	79564	04/15/2014 \$	16.25
VENDOR: VALLEY VET SUPPLY						
1	APRIL	208269	SUPPLIES	79669	04/30/2014 \$	84.28

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Total for 100-000-35100-3100						\$ 100.53
100-000-35100-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
2	APRIL	X04012014	ANIMAL CONTROL	79517	04/15/2014	\$ 12.60
VENDOR: TREASURER OF VIRGINIA						
2	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014	\$ 4.64
VENDOR: VERIZON						
15	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014	\$ 31.05
Total for 100-000-35100-5230						\$ 48.29
100-000-35100-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: BB&T FINANCIAL, FSB						
3	APRIL	0872-04/09/2014	SHERATON J. WRIGHT	79607	04/30/2014	\$ 336.51
VENDOR: WRIGHT, JENNY						
1	APRIL	WRIGHT04012014	MEALS/MILEAGE	5761	04/15/2014	\$ 318.07
Total for 100-000-35100-5540						\$ 654.58
100-000-35100-6008	VEHICLE AND EQUIPMENT FUEL					
VENDOR: MANSFIELD OIL COMPANY						
2	APRIL	SQLCD/00076667	FUEL 03/16 - 03/31	5726	04/15/2014	\$ 72.21
1	APRIL	SQLCD/00077755	04/01 - 04/15	5796	04/30/2014	\$ 73.28
Total for 100-000-35100-6008						\$ 145.49
100-000-35100-6014	OTHER OPERATING SUPPLIES					
VENDOR: RICOH USA INC						
1	APRIL	5030078963	12/31 - 03/30	79562	04/15/2014	\$ 15.52
100-000-35600-3000	PURCHASED SERVICES					
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	APRIL	3354387	INTERPRETATION SERVICES	79639	04/30/2014	\$ 18.51
100-000-35600-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
1	APRIL	6049001-4/01/14	LONG DISTANCE	79518	04/15/2014	\$ 40.75
5	APRIL	X04012014	E-911 DEPT	79517	04/15/2014	\$ 94.60
VENDOR: COMCAST						
4	APRIL	01626754926026	04/01 - 04/30/DECEMBER PAY	79528	04/15/2014	\$ 172.52
VENDOR: TREASURER OF VIRGINIA						
1	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014	\$ 392.54
VENDOR: VERIZON						
4	APRIL	00001224519338Y	04/01 - 04/30	79591	04/15/2014	\$ 1,296.67
16	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014	\$ 102.96
4	APRIL	00081080039332Y	04/01 - 04/30	79670	04/30/2014	\$ 36.24
Total for 100-000-35600-5230						\$ 2,136.28
100-000-35600-5420	RENTAL OF BUILDINGS/TOWERS					
VENDOR: SHEN. VALLEY TELEVISION TOWER						
1	APRIL	MAY2014RENT	MAY RENT	5744	04/15/2014	\$ 2,070.00
100-000-42400-3840	PURCHASED SERVICES					
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	APRIL	2105-0004	REFUSE DISPOSAL	5697	04/15/2014	\$ 415.56

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1	APRIL	80001-0004	REFUSE DISPOSAL	5697	04/15/2014 \$	17.80
VENDOR: COUNTY OF WARREN						
1	APRIL	2ND QTR 2014	2ND QTR OCT 1 - DEC 31	79532	04/15/2014 \$	4,496.07
1	APRIL	3RD QUARTER2014	3RD QUARTER SHEN REFUSE CO	79532	04/15/2014 \$	4,496.07
Total for 100-000-42400-3840						\$ 9,425.50
100-000-42600-3000 PURCHASED SERVICES						
VENDOR: ALLIED WASTE SERVICES #976						
1	APRIL	0976-000334808	BASIC SERVICE	5672	04/15/2014 \$	150.00
100-000-42700-3840 PURCHASED SERVICES						
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	APRIL	159	MARCH 2014	5779	04/30/2014 \$	2,264.64
100-000-43200-3310 REPAIR & MAINTENANCE						
VENDOR: BERRYVILLE AUTO PARTS INC						
2	APRIL	5370-81983	LABOR	5677	04/15/2014 \$	475.00
2	APRIL	5370-82203	LABOR	5677	04/15/2014 \$	15.00
2	APRIL	5370-82271	LABOR	5677	04/15/2014 \$	160.00
VENDOR: BRO Y & SON PUMP SERVICE, INC.						
1	APRIL	20096	SNOW REMOVAL 03/03/14 STOR	5686	04/15/2014 \$	1,200.00
1	APRIL	20106	SNOW REMOVAL 03/17	5686	04/15/2014 \$	300.00
2	APRIL	20106	SNOW REMOVAL 03/17	5686	04/15/2014 \$	300.00
3	APRIL	20106	SNOW REMOVAL 03/17	5686	04/15/2014 \$	20.00
4	APRIL	20106	SNOW REMOVAL 03/17	5686	04/15/2014 \$	580.00
Total for 100-000-43200-3310						\$ 3,050.00
100-000-43200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ALLIED WASTE SERVICES #976						
2	APRIL	0976-000333541	BASIC SERVICE	5672	04/15/2014 \$	910.67
VENDOR: GREATSCAPES PROPERTY MANAGEMENT GROUP						
1	APRIL	7211	MAN HOURS FOR CLEAN UP & M	5711	04/15/2014 \$	3,050.00
VENDOR: RICOH USA INC						
1	APRIL	5030033868	12/29 - 03/28	79562	04/15/2014 \$	14.92
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
1	APRIL	1625	CLEANING SERVICES	5808	04/30/2014 \$	3,427.91
Total for 100-000-43200-3320						\$ 7,403.50
100-000-43200-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	APRIL	600595	WATER	79622	04/30/2014 \$	11.00
1	APRIL	RT03-001611	WATER	79535	04/15/2014 \$	12.90
1	APRIL	RT03-001659	WATER	79622	04/30/2014 \$	136.00
Total for 100-000-43200-5130						\$ 159.90
100-000-43200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
3	APRIL	X04012014	GOVT MAINT	79517	04/15/2014 \$	134.49
VENDOR: TREASURER OF VIRGINIA						
3	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	6.25
18	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	4.84
VENDOR: VERIZON						
17	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	31.05

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Total for 100-000-43200-5230						\$ 176.63
100-000-43200-6005	LAUNDRY, HOUSEKEEPING, & JANITORIAL					
VENDOR: GENERAL SALES OF VIRGINIA						
1	APRIL	214003622	DISINF/T.P./SWAN KITCHEN	5710	04/15/2014	\$ 370.48
1	APRIL	214004579	BAGS/BLEACH/POWDER	5781	04/30/2014	\$ 167.80
Total for 100-000-43200-6005						\$ 538.28
100-000-43200-6007	REPAIR AND MAINTENANCE SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB						
2	APRIL	0872-04/09/2014	CARLYLE & ANDERSON	79607	04/30/2014	\$ 16.16
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	067746	56147 - BRS FL UNION	5678	04/15/2014	\$ 7.48
1	APRIL	068014	56147 - DRY SCREW	5765	04/30/2014	\$ 3.49
VENDOR: SHANNON-BAUM SIGNS INC						
1	APRIL	0193996-IN	STREET SIGN	5743	04/15/2014	\$ 48.00
Total for 100-000-43200-6007						\$ 75.13
100-000-43200-6008	VEHICLE AND EQUIPMENT FUEL					
VENDOR: MANSFIELD OIL COMPANY						
5	APRIL	SQLCD/00076667	FUEL 03/16 - 03/31	5726	04/15/2014	\$ 409.65
4	APRIL	SQLCD/00077755	04/01 - 04/15	5796	04/30/2014	\$ 53.49
Total for 100-000-43200-6008						\$ 463.14
100-000-43200-6009	VEHICLE AND EQUIPMENT SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB						
6	APRIL	0872-04/09/2014	CARLYLE AND ANDERSON	79607	04/30/2014	\$ 283.09
VENDOR: BERRYVILLE AUTO PARTS INC						
1	APRIL	5370-81983	WATER PUMP/EXHAUST MANIFOL	5677	04/15/2014	\$ 271.96
1	APRIL	5370-82203	FILTER/OIL/WASHER FLUID	5677	04/15/2014	\$ 51.67
1	APRIL	5370-82271	BRAKE PADS ROTORS/BRAKE HO	5677	04/15/2014	\$ 236.96
VENDOR: WINCHESTER EQUIPMENT COMPANY						
1	APRIL	D83534	LINK, CONNECTING	5818	04/30/2014	\$ 201.55
Total for 100-000-43200-6009						\$ 1,045.23
100-000-43202-3100	PROFESSIONAL SERVICES					
VENDOR: HALL, MCNAHAN, ENGLE, MAHAN & MITCHELL						
1	APRIL	04032014	LEGAL FEES MARCH 2014	5785	04/30/2014	\$ 285.29
100-000-43202-3310	REPAIR & MAINTENANCE					
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.						
5	APRIL	362972	APRIL SERVICE	5675	04/15/2014	\$ 68.97
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						
1	APRIL	23957	REPLACE LIGHTS AT GOV'T BU	79530	04/15/2014	\$ 151.74
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	82412	AGREEMENT 1803 BILLING 8 O	5740	04/15/2014	\$ 705.38
Total for 100-000-43202-3310						\$ 926.09
100-000-43202-3320	MAINTENANCE SERVICE CONTRACTS					
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
2	APRIL	1625	CLEANING SERVICES	5808	04/30/2014	\$ 1,885.59
100-000-43202-5110	ELECTRICAL SERVICES					

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VENDOR: RAPPAHANNOCK ELEC COMPANY						
7	APRIL	1149385761	101 CHALMERS CT 02/10-03/1	5803	04/30/2014 \$	2,253.00
100-000-43202-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
7	APRIL	MV-3980059517	MAR 13 - 04/11 101 CHALMER	79679	04/30/2014 \$	619.56
100-000-43202-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
5	APRIL	4190099.00 98	101 CHALMERS CT	79582	04/15/2014 \$	75.40
100-000-43202-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	APRIL	0350-04/09/2014	PUMP EXPRESS	79607	04/30/2014 \$	604.42
4	APRIL	0872-04/09/2014	ALL ABOUT DOORS AND WINDOW	79607	04/30/2014 \$	23.70
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
2	APRIL	S101629123.001	SUPPLIES	5728	04/15/2014 \$	119.87
1	APRIL	S101639797.002	SUPPLIES	5728	04/15/2014 \$	24.60
Total for 100-000-43202-6007						\$ 772.59
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
7	APRIL	4455288888	129 RAMSBURG LN 02/15 - 03	5803	04/30/2014 \$	203.00
100-000-43205-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
2	APRIL	33569	MAINT BUILDING/PURCHASING	79560	04/15/2014 \$	943.87
100-000-43205-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
6	APRIL	9001800.00 98	MAINT FACILITY	79582	04/15/2014 \$	17.00
100-000-43206-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	82413	AGREEMENT 1810 BILLING 8 0	5740	04/15/2014 \$	390.00
100-000-43206-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
11	APRIL	2048188888	104 N CHURCH 02/12 - 03/12	5803	04/30/2014 \$	558.14
3	APRIL	8894188888	1531 SPRINGSBERRY RD 02/18	5803	04/30/2014 \$	212.99
Total for 100-000-43206-5110						\$ 771.13
100-000-43206-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	APRIL	2290	100 N CHURCH ST	79560	04/15/2014 \$	123.82
VENDOR: WASHINGTON GAS						
4	APRIL	MV-3980048510	MAR 13 - 04/11 100 N CHURC	79679	04/30/2014 \$	485.64
Total for 100-000-43206-5120						\$ 609.46
100-000-43206-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	APRIL	600491	WATER	79622	04/30/2014 \$	9.00
1	APRIL	RT03-001612	WATER	79535	04/15/2014 \$	12.90
VENDOR: TOWN OF BERRYVILLE						

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2	APRIL	1004000.00 98	100 N CHURCH ST	79582	04/15/2014 \$	408.85
Total for 100-000-43206-5130						\$ 430.75
100-000-43207-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	82414	AGREEMENT 1811 BILLING 8 0	5740	04/15/2014 \$	372.00
100-000-43207-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
10	APRIL	2048188888	102 N CHURCH 02/12 - 03/12	5803	04/30/2014 \$	2,587.32
100-000-43207-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	067688	56171 - BOLT WASHER/GASKET	5678	04/15/2014 \$	15.16
100-000-43208-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	82415	AGREEMENT 1813 BILLING 8 0	5740	04/15/2014 \$	360.00
2	APRIL	82415	AGREEMENT 1813 BILLING 8 0	5740	04/15/2014 \$	120.00
Total for 100-000-43208-3310						\$ 480.00
100-000-43208-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
12	APRIL	2048188888	104 N CHURCH 02/12 - 03/12	5803	04/30/2014 \$	515.94
4	APRIL	3750088888	104 N CHURCH ST	5803	04/30/2014 \$	39.06
Total for 100-000-43208-5110						\$ 555.00
100-000-43208-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
4	APRIL	MV-3980048718	MAR 13 - 04/11 104 N CHURC	79679	04/30/2014 \$	570.51
100-000-43208-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
3	APRIL	1003900.00 98	104 N CHURCH ST	79582	04/15/2014 \$	24.05
100-000-43209-3310 PROFESSIONAL SERVICES						
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	82416	AGREEMENT 1815 BILLING 8 0	5740	04/15/2014 \$	645.00
100-000-43209-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	APRIL	7658188888	225 RAMSBURG LN 02/15 - 03	5803	04/30/2014 \$	293.71
100-000-43209-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	APRIL	70924	LP GAS ANIMAL SHELTER	79654	04/30/2014 \$	561.17
100-000-43209-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	067794	56171 - POPLAR DOWEL	5678	04/15/2014 \$	3.58
1	APRIL	067795	56171 - STAR SCREW	5678	04/15/2014 \$	4.29
1	APRIL	067893	56171 - HOT STEM UNIT	5678	04/15/2014 \$	18.99
Total for 100-000-43209-6007						\$ 26.86
100-000-43210-5110 ELECTRICAL SERVICES						

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VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	APRIL	0775388888	524 WESTWOOD RD 02/15 - 03	5803	04/30/2014 \$	92.75
100-000-43210-5120 HEATING SERVICES						
VENDOR: EMMART OIL COMPANY						
1	APRIL	1912241	524 WESTWOOD ROAD	5703	04/15/2014 \$	375.20
100-000-43211-3310 REPAIR & MAINTENANCE						
VENDOR: ANDERSON CONTROL INC						
1	APRIL	014693	12 MONTH ALARM SYSTEM	5674	04/15/2014 \$	240.00
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						
1	APRIL	23990	INSTALL CONDUIT FOR TIME C	79530	04/15/2014 \$	656.00
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	82596	AGREEMENT 2237 BILLING 4 0	5740	04/15/2014 \$	540.00
Total for 100-000-43211-3310						\$ 1,436.00
100-000-43211-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
16	APRIL	2750088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	1,502.42
100-000-43211-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
4	APRIL	MV-3980001204	225 AL SMITH CIR	79514	04/03/2014 \$	1,474.17
5	APRIL	MV-3980001204	MAR 13 - 04/14 225 AL SMIT	79679	04/30/2014 \$	906.71
Total for 100-000-43211-5120						\$ 2,380.88
100-000-43211-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
3	APRIL	9001300.00 98	RT 7 WEST REC CENTER	79582	04/15/2014 \$	170.00
100-000-43212-3310 REPAIR & MAINTENANCE						
VENDOR: GREEN'S SEPTIC SERVICE						
1	APRIL	RENTAL 04012014	RENTAL	5783	04/30/2014 \$	75.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	APRIL	PS22505	CHECKED PUMP RESET AMPERAG	5752	04/15/2014 \$	210.00
1	APRIL	PS22537	RESET #1 SEWER AND PULL OU	5752	04/15/2014 \$	987.30
2	APRIL	PS22542	REPAIR AND DELIVERY OF SEW	5752	04/15/2014 \$	60.45
3	APRIL	PS22542	REPAIR AND DELIVERY SEWER	5752	04/15/2014 \$	2,500.00
1	APRIL	PS22559	LOCATING WIRES AT OLD OFFI	5752	04/15/2014 \$	212.50
Total for 100-000-43212-3310						\$ 4,045.25
100-000-43212-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
28	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	7.54
29	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	7.43
30	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	13.71
32	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	16.65
33	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	7.54
35	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	11.32
36	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	9.41
17	APRIL	2750088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	114.33
18	APRIL	2750088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	135.13
Total for 100-000-43212-5110						\$ 323.06
100-000-43212-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						

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3	APRIL	9001200.00 98	LITTLE LEAGUE BASEBALL	79582	04/15/2014 \$	15.00
3	APRIL	9001500.00 98	RT 7 PARKS HOUSE	79582	04/15/2014 \$	77.55
Total for 100-000-43212-5130						\$ 92.55
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	067945	56171 - STIHL OIL	5765	04/30/2014 \$	2.99
1	APRIL	067951	56171 - PRO TRIM LINE	5765	04/30/2014 \$	15.99
1	APRIL	068003	56147 - PVC CLOSET FLANGE	5765	04/30/2014 \$	22.99
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	APRIL	S23021	4 INCH HUB WITH METAL RING	5812	04/30/2014 \$	8.88
Total for 100-000-43212-6007						\$ 50.85
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
31	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	27.24
20	APRIL	2750088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	63.99
Total for 100-000-43213-5110						\$ 91.23
100-000-43213-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
3	APRIL	9001400.00 98	ROUTE 7 WEST POOL	79582	04/15/2014 \$	20.00
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
34	APRIL	1650088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	22.32
100-000-43214-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	067898	56171 - MARKING LIME	5678	04/15/2014 \$	153.72
1	APRIL	067923	56147 - LOOP CHAIN/CLOSED	5765	04/30/2014 \$	18.88
1	APRIL	068005	56171 - EYE BOLT/NUTS/WASH	5765	04/30/2014 \$	16.43
Total for 100-000-43214-6007						\$ 189.03
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
19	APRIL	2750088888	225 AL SMITH CIR 02/18 - 0	5803	04/30/2014 \$	28.17
100-000-43215-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BSN SPORTS, INC.						
1	APRIL	95993572	3" CLASSIC ALUMAGOAL	79610	04/30/2014 \$	1,393.99
VENDOR: ELEMENT SPORTS						
1	APRIL	95187	SAFETY FLAG	79625	04/30/2014 \$	159.80
VENDOR: MCCORMICK PAINT WORKS CO						
1	APRIL	230121258	ATHLETIC FIELD MARKING	79641	04/30/2014 \$	1,274.40
Total for 100-000-43215-6007						\$ 2,828.19
100-000-43236-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	067717	56171 - SINGLE KEY CUT	5678	04/15/2014 \$	10.75
VENDOR: SOUTHERN REFRIGERATION						
1	APRIL	362364	WEBSTER OIL SAFETY VALVE	5809	04/30/2014 \$	78.35
Total for 100-000-43236-6007						\$ 89.10

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100-000-43237-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	APRIL	0801388888	313 E MAIN ST 02/10 - 03/1	5803	04/30/2014 \$	90.07
4	APRIL	4980388888	311 E MAIN ST 02/10 - 03/1	5803	04/30/2014 \$	743.77
Total for 100-000-43237-5110						\$ 833.84
100-000-43237-5130	WATER & SEWER SERVICES					
VENDOR: TOWN OF BERRYVILLE						
3	APRIL	2010600.00 98	313 E MAIN ST	79582	04/15/2014 \$	24.05
3	APRIL	2010700.00 98	311 E MAIN ST	79582	04/15/2014 \$	72.15
Total for 100-000-43237-5130						\$ 96.20
100-000-52500-5620	CIVIC CONTRIBUTIONS					
VENDOR: NORTHWESTERN COMMUNITY SERVICES						
1	APRIL	4TH QTR ALLOCA	4TH QUARTER ALLOCATION	79646	04/30/2014 \$	20,500.00
100-000-52900-5699	CIVIC CONTRIBUTIONS					
VENDOR: NW WORKS, INC						
1	APRIL	ANNUAL2014CONTR	ANNUAL 2014 CONTRIBUTION	5801	04/30/2014 \$	750.00
100-000-71100-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	APRIL	56740	02/25 - 03/24	5700	04/15/2014 \$	175.71
VENDOR: RICOH USA INC						
1	APRIL	5029971375	12/20 - 03/19	79562	04/15/2014 \$	32.63
Total for 100-000-71100-3320						\$ 208.34
100-000-71100-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
19	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	13.00
VENDOR: VERIZON						
18	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014 \$	50.13
Total for 100-000-71100-5230						\$ 63.13
100-000-71100-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: COOKE, LISA						
1	APRIL	COOKE04152014	TOLLS	5773	04/30/2014 \$	11.80
VENDOR: VA RECREATION AND PARK SOCIETY						
1	APRIL	COOKE04152014	CEU EQUIVALENCY PETITION A	79668	04/30/2014 \$	15.00
Total for 100-000-71100-5540						\$ 26.80
100-000-71100-6008	VEHICLE AND EQUIPMENT FUEL					
VENDOR: MANSFIELD OIL COMPANY						
6	APRIL	SQLCD/00077755	04/01 - 04/15	5796	04/30/2014 \$	18.87
100-000-71310-5830	REFUNDS					
VENDOR: ANGIE SHAW						
1	APRIL	180873	REFUND	79568	04/15/2014 \$	130.00
100-000-71310-6013	SUPPLIES - EDUCATIONAL AND REC					
VENDOR: WALMART COMMUNITY/GECRB						
21	APRIL	603220200056073	REFUND	79677	04/30/2014 \$	52.44--

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100-000-71310-6014 OTHER OPERATING SUPPLIES						
VENDOR: BSN SPORTS, INC.						
1	APRIL	96006653	BRUTE NYLON BASKETBALL NET	79610	04/30/2014 \$	44.56
VENDOR: GLOBAL EQUIPMENT COMPANY						
1	APRIL	106669256	STEEL 2 IN 1 CONVERTIBLE	79630	04/30/2014 \$	153.84
1	APRIL	106673196	GYM WIPES PRO/ANTIBACTERIA	79630	04/30/2014 \$	178.84
VENDOR: WALMART COMMUNITY/GECRB						
19	APRIL	603220200056073	DRAWER CART	79677	04/30/2014 \$	10.98
Total for 100-000-71310-6014						\$ 388.22
100-000-71310-6015 MERCHANDISE FOR RESALE						
VENDOR: WALMART COMMUNITY/GECRB						
18	APRIL	603220200056073	CHOCOLATE	79677	04/30/2014 \$	128.03
100-000-71320-6014 OTHER OPERATING SUPPLIES						
VENDOR: KIEFER						
1	APRIL	389042	SPINEBOARD PACKAGE/VEST	79636	04/30/2014 \$	711.97
100-000-71350-3100 PROFESSIONAL SERVICES						
VENDOR: XTREME FIT STUDIO						
1	APRIL	CHATMAN04152014	ZUMBA/YOGA TONE/TOTAL FIT	5769	04/30/2014 \$	945.49
VENDOR: JOHNSTON, JANE						
1	APRIL	JOHNSTO04012014	FITT FOREVER/FLUID MOTION/	5717	04/15/2014 \$	486.50
VENDOR: MONTGOMERY, CHRISTEL DBA CHEER ERUPTIONS						
1	APRIL	MONT04/01/2014	GYMNASTICS CLASSES	5732	04/15/2014 \$	762.30
2	APRIL	MONT04/01/2014	GYMNASTICS CLASSES	5732	04/15/2014 \$	1,121.58
VENDOR: OPUS OAKES, AN ART PLACE, INC.						
1	APRIL	OAKS04012014	BLACKSMITHING	5736	04/15/2014 \$	609.00
VENDOR: WINCHESTER PRINTERS, INC.						
2	APRIL	31121	SPRING AND SUMMER CORE	5820	04/30/2014 \$	192.00
Total for 100-000-71350-3100						\$ 4,116.87
100-000-71350-3500 PRINTING AND BINDING						
VENDOR: WINCHESTER PRINTERS, INC.						
1	APRIL	31121	SPRING AND SUMMER CORE	5820	04/30/2014 \$	2,480.00
100-000-71350-3600 ADVERTISING						
VENDOR: THE OBSERVER						
1	APRIL	14031283	BUSINESS AD	79577	04/15/2014 \$	144.00
VENDOR: WINCHESTER STAR						
1	APRIL	1651512	EMPLOYMENT ADS	5760	04/15/2014 \$	480.20
Total for 100-000-71350-3600						\$ 624.20
100-000-71350-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
2	APRIL	6723-04/09/2014	VIRGINIA REC AND PARKS SOC	79607	04/30/2014 \$	90.00
VENDOR: COOKE, LISA						
1	APRIL	COOKE04012014	SEMINAR L. COOKE AND SHANN	5696	04/15/2014 \$	50.00
VENDOR: VA RECREATION AND PARK SOCIETY						
1	APRIL	MARTIN04152014	CEU EQUIVALENCY PETITION A	79668	04/30/2014 \$	15.00

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Total for 100-000-71350-5540						\$ 155.00
100-000-71350-5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS					
VENDOR:	CLARKE COUNTY HEALTH DEPARTMENT					
1	APRIL	3061182	PROFESSIONAL SERVICES	79525	04/15/2014	\$ 13.99
VENDOR:	VIRGINIA DEPT OF SOCIAL SVC					
4	APRIL	A-15534	BACKGROUND CHECK	79672	04/30/2014	\$ 7.00
Total for 100-000-71350-5810						\$ 20.99
100-000-71350-5830	REFUNDS					
VENDOR:	DAY, SUSAN					
1	APRIL	180961	REFUND	79534	04/15/2014	\$ 250.00
VENDOR:	MARY FERREN					
1	APRIL	181319	REFUND	79628	04/30/2014	\$ 64.00
VENDOR:	JOANN KNOWLES					
1	APRIL	181423	REFUND	79637	04/30/2014	\$ 51.00
VENDOR:	LEARY, KELLY					
1	APRIL	181061	REFUND	79546	04/15/2014	\$ 20.00
VENDOR:	SHEREE VAN METER					
1	APRIL	180939	REFUND	79549	04/15/2014	\$ 28.00
VENDOR:	LAURA PATTEN					
1	APRIL	181316	REFUND	79649	04/30/2014	\$ 68.00
VENDOR:	MICHAEL SOCHA					
1	APRIL	180732	REFUND	79570	04/15/2014	\$ 48.00
Total for 100-000-71350-5830						\$ 529.00
100-000-71350-6002	SUPPLIES - FOOD					
VENDOR:	SCHENCK FOODS CO., INC.					
1	APRIL	5881491	FOOD	79567	04/15/2014	\$ 134.23
100-000-71350-6013	SUPPLIES - EDUCATIONAL AND REC					
VENDOR:	BB&T FINANCIAL, FSB					
1	APRIL	6723-04/09/2014	SUNNYBUNNYEASTEREGGS.COM	79607	04/30/2014	\$ 83.47
3	APRIL	6723-04/09/2014	ALL STAR HEALTH	79607	04/30/2014	\$ 23.94
4	APRIL	6723-04/09/2014	BIG LOTS	79607	04/30/2014	\$ 14.74
5	APRIL	6723-04/09/2014	PARTY CITY	79607	04/30/2014	\$ 37.02
7	APRIL	6723-04/09/2014	KMART	79607	04/30/2014	\$ 48.56
VENDOR:	ORIENTAL TRADING CO.					
1	APRIL	662689333-01	ASSORTMENT KITS	79554	04/15/2014	\$ 125.99
VENDOR:	S & S WORLDWIDE					
1	APRIL	8054140	GAME RUG/SPECTRUM/LADDER B	79565	04/15/2014	\$ 423.84
VENDOR:	WALMART COMMUNITY/GEGRB					
20	APRIL	603220200056073	TOYS, SUPPLIES	79677	04/30/2014	\$ 306.71
Total for 100-000-71350-6013						\$ 1,064.27
100-000-71350-6014	OTHER OPERATING SUPPLIES					
VENDOR:	BB&T FINANCIAL, FSB					
6	APRIL	6723-04/09/2014	BIG LOTS	79607	04/30/2014	\$ 38.50
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	APRIL	67697	55140 - GROMMET	5678	04/15/2014	\$ 13.99
VENDOR:	COSTCO WHOLESALE INC. #239					

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1	APRIL	023901002218	CUPS/BATTERIES/WIPES	79531	04/15/2014 \$	77.24
Total for 100-000-71350-6014						\$ 129.73
100-000-73200-5699 CIVIC CONTRIBUTIONS						
VENDOR: HANDLEY REGIONAL LIBRARY						
1	APRIL	QUARTERLYAPPROP	APPROPRIATION APRIL MAY JU	79542	04/15/2014 \$	45,529.75
100-000-81110-3140 ENGINEERING & ARCHITECTURAL						
VENDOR: ANDERSON AND ASSOCIATES, INC.						
1	APRIL	0089801	PROFESSIONAL SERVICES	79598	04/30/2014 \$	480.00
VENDOR: PIEDMONT GEOTECHNICAL, INC.						
1	APRIL	1634VA	PROFESSIONAL SERVICES	5737	04/15/2014 \$	175.00
Total for 100-000-81110-3140						\$ 655.00
100-000-81110-3500 PRINTING AND BINDING						
VENDOR: COMMERCIAL PRESS						
1	APRIL	111013	ENVELOPES	5695	04/15/2014 \$	70.75
100-000-81110-5210 POSTAL SERVICES						
VENDOR: FEDERAL EXPRESS CORPORATION						
1	APRIL	2-614-40357	SHIPPING CHARGES	79627	04/30/2014 \$	19.34
100-000-81110-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
20	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014 \$	6.64
VENDOR: VERIZON						
19	APRIL	0000272688954Y	MAR 26 -- APR 25	79591	04/15/2014 \$	15.10
Total for 100-000-81110-5230						\$ 21.74
100-000-81110-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	APRIL	6715-04/09/2014	STAPLES	79607	04/30/2014 \$	109.47
100-000-81600-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	APRIL	HALL04032014	LEGAL SERVICES MARCH 2014	5712	04/15/2014 \$	2,105.00
100-000-81600-3160 BOARD MEMBER FEES						
VENDOR: BOUFFAULT, ROBINA RICH						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5684	04/15/2014 \$	100.00
VENDOR: RANDY BUCKLEY						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5688	04/15/2014 \$	100.00
VENDOR: CALDWELL, ANNE						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5689	04/15/2014 \$	100.00
VENDOR: DOUGLAS KRUEH						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5722	04/15/2014 \$	50.00
VENDOR: NELSON, CLIFFORD M.						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5733	04/15/2014 \$	100.00
VENDOR: OHRSTROM II, GEORGE						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5735	04/15/2014 \$	50.00
VENDOR: STEINMETZ, WILLIAM A.						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5749	04/15/2014 \$	50.00

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VENDOR: TURKEL, JON						
1	APRIL	PLANCOMM4042014	PLAN COMM MEETING 04/01 &	5754	04/15/2014	\$ 100.00
Total for 100-000-81600-3160						\$ 650.00
100-000-81800-3100 PROFESSIONAL SERVICES						
VENDOR: KALBIAN, MARAL S.						
1	APRIL	KALBIAN04072014	PROFESSIONAL SERVICES	5719	04/15/2014	\$ 935.00
100-000-81800-3160 BOARD MEMBER FEES						
VENDOR: CALDWELL, ANNE						
1	APRIL	HISTCOMM032614	HISTORIC PRES COMM 03/26 M	5689	04/15/2014	\$ 25.00
VENDOR: CARTER, PAIGE						
1	APRIL	HISTCOMM032614	HISTORIC PRES COMM 03/26 M	5690	04/15/2014	\$ 25.00
VENDOR: FIELDS, BETSY						
1	APRIL	HISTCOMM032614	HISTORIC PRES COMM 03/26 M	5706	04/15/2014	\$ 25.00
VENDOR: HIATT, MARTY						
1	APRIL	HISTCOMM032614	HISTORIC PRES COMM 03/26 M	5714	04/15/2014	\$ 25.00
VENDOR: DOUGLAS KRUEH						
1	APRIL	HISTCOMM032614	HISTORIC PRES COMM 03/26 M	5722	04/15/2014	\$ 25.00
VENDOR: ROBIN YORK						
1	APRIL	HISTCOMM032614	HISTORIC PRES COMM 03/26 M	5762	04/15/2014	\$ 25.00
Total for 100-000-81800-3160						\$ 150.00
100-000-82210-3000 PURCHASED SERVICES						
VENDOR: FRIENDS OF THE SHENANDOAH RIVER						
1	APRIL	#2 WQM	SERVICE 07/01 - 02/28/2014	5780	04/30/2014	\$ 7,955.30
VENDOR: U.S. GEOLOGICAL SURVEY						
3	APRIL	90243920	APPRAISAL OF N. SHENANDOAH	79667	04/30/2014	\$ 7,500.00
Total for 100-000-82210-3000						\$ 15,455.30
100-000-83100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
13	APRIL	T271016	FEBRUARY 2014	5701	04/15/2014	\$ 11.68
VENDOR: VERIZON						
20	APRIL	0000272688954Y	MAR 26 - APR 25	79591	04/15/2014	\$ 6.04
Total for 100-000-83100-5230						\$ 17.72
TOTAL DEFINITION TYPE 0 :						\$ 284,673.46
TOTAL EXPENDITURES :						\$ 284,673.46
TOTAL for FISCAL YEAR 2014 :						\$ 284,673.46
TOTAL PAYMENTS :						\$ 284,673.46

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Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
231-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
5	APRIL	6640-04/09/2014	THE TILTED KILT PUB HARRIS	79607	04/30/2014 \$	62.52
231-000-31200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: GOLDEN SEAL ENTERPRISES						
1	APRIL	1838	FIREARMS TRAINING ACADEMY	79632	04/30/2014 \$	200.00
VENDOR: HOMICIDE TRAINING, INC.						
1	APRIL	146-0003	ROBBERY INVEST. COURSE TUI	79633	04/30/2014 \$	195.00
Total for 231-000-31200-5540						\$ 395.00
231-128-31200-5800 MISCELLANEOUS						
VENDOR: ANYTIME FITNESS						
1	APRIL	932	3 GYM MEMBERSHIPS SUMPTION	79599	04/30/2014 \$	150.00
231-128-31200-6001 MATERIALS AND SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
3	APRIL	6558-04/09/2014	MARIO'S PIZZA BERRYVILLE V	79607	04/30/2014 \$	52.00
235-000-82700-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
3	APRIL	HALL04032014	LEGAL SERVICES MARCH 2014	5712	04/15/2014 \$	705.00
235-503-82700-8215 PURCHASE OF DEVELOPMENT RIGHTS						
VENDOR: HALL, MONAHAN, ENGLE REAL ESTATE ACCOUN						
1	APRIL	BAILEY PROPERTY CLOSING COSTS	BAILEY PROPE	5786	04/30/2014 \$	70,729.00
301-800-94210-8105 MOTOR VEHICLES						
VENDOR: COLONIAL FORD TRUCK SALES INC						
1	APRIL	22755	2015 FORD F250	79614	04/30/2014 \$	26,258.51
301-800-94278-8105 MOTOR VEHICLES						
VENDOR: CHIEF SUPPLY CORP						
2	APRIL	426378	POLICE SUPPLIES	79611	04/30/2014 \$	279.96
VENDOR: TRIPS AUTO & CAMPER SALES						
1	APRIL	NISSANXTERRA	2006 NISSAN XTERRA	79666	04/30/2014 \$	13,750.00
Total for 301-800-94278-8105						\$ 14,029.96
301-800-94289-3140 ENGINEERING & ARCHITECTURAL						
VENDOR: U.S. GEOLOGICAL SURVEY						
1	APRIL	90243920	APPRAISAL OF N. SHENANDOAH	79667	04/30/2014 \$	7,500.00
2	APRIL	90243920	APPRAISAL OF N. SHENANDOAH	79667	04/30/2014 \$	7,500.00-
Total for 301-800-94289-3140						\$ 0.00
301-800-94299-8103 COMMUNICATION EQUIPMENT REPLACEMENT						
VENDOR: SUITE OFFICE SYSTEMS, LLC						
1	APRIL	2222	MICROPHONE SYSTEM	5810	04/30/2014 \$	4,854.23
301-800-94318-3140 ENGINEERING & ARCHITECTURAL						

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VENDOR: CHESTER ENGINEERS						
1	APRIL	46827	RENOVATION OF SHERIFFS BUI	5692	04/15/2014 \$	5,410.90
301-800-94337-8201			MACHINERY & EQUIPMENT			
VENDOR: MCDONALD, JERRY C.						
1	APRIL	1325	BACKHOE/LABOR	5730	04/15/2014 \$	312.50
			TOTAL DEFINITION TYPE 0	:	\$	122,959.62
			TOTAL EXPENDITURES	:	\$	122,959.62
			TOTAL for FISCAL YEAR 2014	:	\$	122,959.62
			TOTAL PAYMENTS	:	\$	122,959.62

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EXPENDITURES

DEFINITION TYPE 0

607-000-12510-3320 MAINTENANCE SERVICE CONTRACT

VENDOR: RICOH USA INC
 1 APRIL 5029994959 12/25 - 03/24 79562 04/15/2014 \$ 224.75

607-000-12530-3000 PURCHASED SERVICES

VENDOR: ROCKHURST UNIVERSITY CONTINUING EDUC
 1 APRIL 751140077 STAR12 ALL ACCES PASS 79657 04/30/2014 \$ 349.00

607-000-12530-4300 CENTRAL PURCHASING/STORE

VENDOR: INDEPENDENT STATIONERS
 1 APRIL IN-000403954 PAPER/LABLE 5716 04/15/2014 \$ 85.73
 1 APRIL IN-000407076 STENO BOOK/TONER/FOLDER 5716 04/15/2014 \$ 163.24

VENDOR: OFFICE DEPOT
 1 APRIL 702463303001 STAPLE REMOVER 79553 04/15/2014 \$ 8.94
 1 APRIL 702463464001 PENS/STAPLE/TAPE 79553 04/15/2014 \$ 42.60

VENDOR: QUILL CORPORATION
 1 APRIL 1698636 SHREDDER SHEETST/TONER/CAR 5739 04/15/2014 \$ 414.98
 1 APRIL 1714988 STACKING BIN 5739 04/15/2014 \$ 31.94
 1 APRIL 1891543 TONER 5802 04/30/2014 \$ 203.70
 1 APRIL 1911680 STACKING BIN 5802 04/30/2014 \$ 48.56
 1 APRIL 2007741 TONER 5802 04/30/2014 \$ 500.63

VENDOR: STAPLES TECHNOLOGY SOLUTIONS
 1 APRIL AHK548 TONER 79572 04/15/2014 \$ 298.96
 1 APRIL AJD375 TONER 79662 04/30/2014 \$ 390.00

Total for 607-000-12530-4300 \$ 2,189.28

607-000-12530-5230 TELECOMMUNICATIONS

VENDOR: TREASURER OF VIRGINIA
 14 APRIL T271016 FEBRUARY 2014 5701 04/15/2014 \$ 7.28

VENDOR: VERIZON
 32 APRIL 0000272688954Y MAR 26 - APR 25 79591 04/15/2014 \$ 87.22

Total for 607-000-12530-5230 \$ 94.50

607-000-12530-6001 OFFICE SUPPLIES

VENDOR: CDW GOVERNMENT
 1 APRIL K274876 MSH NAT ERGO 4000 USB 5768 04/30/2014 \$ 28.64

VENDOR: COMMERCIAL PRESS
 1 APRIL 111134 ENVELOPES 5695 04/15/2014 \$ 222.50
 1 APRIL 111217 PAYMENT VOUCHER 5772 04/30/2014 \$ 63.25

Total for 607-000-12530-6001 \$ 314.39

TOTAL DEFINITION TYPE 0 : \$ 3,171.92

TOTAL EXPENDITURES : \$ 3,171.92

TOTAL for FISCAL YEAR 2014 : \$ 3,171.92

TOTAL PAYMENTS : \$ 3,171.92

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

	<u>Prior</u>	<u>Current</u>	<u>Notes</u>
General Fund Balance Year End FY 12	16,011,338	16,011,338	
Expenditure FY 13	(26,021,061)	(26,021,061)	
Revenue FY 13	25,584,267	25,584,267	
General Fund Balance Year End FY 13	15,574,544	15,574,544	
<u>Designations</u>			
Liquidity Designation @ 12% of FY 14 Budgeted Operating Revenue	(\$3,049,533)	(\$3,049,533)	
Stabilization Designation @ 3% of FY 14 Budgeted Operating Revenue	(762,383)	(762,383)	
Continuing Local GF Appropriations for Capital Projects	(5,497,143)	(5,497,143)	
School Capital/Debt	(1,124,016)	(1,124,016)	
Government Construction/Debt	(675,578)	(675,578)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$325,000)	(\$325,000)	
Comprehensive Services Act Shortfall	(250,000)	(250,000)	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	-	-	- Supplemented in two actions: Jul and Oct
Government Carryover Requests from Government Savings	(431,906)	(431,906)	Use \$30,094 Comm grant match; 13K SS;25K EMT sals
Energy Efficiency	(200,000)	(200,000)	
Data and Communications Technology	(350,000)	(350,000)	
Recycling and Convenience Center	(250,000)	(250,000)	
Regional Jail Capital Needs	(100,000)	(100,000)	
Vehicle Replacements	(100,000)	(100,000)	
Voting Equipment Upgrades	(50,000)	(50,000)	
Real Property Reassessment	(200,000)	(200,000)	
General District Court Capital Repairs	(80,000)	(80,000)	
Landfill costs	(50,000)	(50,000)	
Pay and Classification Plan Implementation	(100,000)	(100,000)	
Leave Liability	(75,000)	(75,000)	
FY 14 Original Budget Surplus (Deficit)	(647,968)	(647,968)	
TOTAL Designations	(14,836,989)	(14,836,989)	
<u>Adjustments</u>			
FY 14 Expenditure Budget Adjustments	(1,283,777)	(1,283,777)	
FY 14 Revenue Budget Adjustments	1,056,262	1,056,262	
Undesignated Fund Balance Projected June 30	510,040	510,040	

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/17/13 Appropriations Resolution: Total	37,998,056	8,417,168	1,363,059	661,500	20,637,598	761,012	575,000	728,163	399,200	3,888,619	541,737	0	25,000
<i>Adjustments:</i>													
7/16/2013 School Carryover for Building Automation								53,143					
7/16/2013 Circuit Court On-line land records		10,700											
9/17/2013 Voting Equipment		1,000											
9/17/2013 Historic Preservation Grants		9,000											
9/17/2013 Fish and Wildlife Grant for Spout Run						141,603							
9/17/2013 Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013 Water Quality Testing		12,000											
10/15/2013 Conservation Easement Purchase (Chapman)												322,500	
10/15/2013 Parks Swimming Pool		450											
10/15/2013 School Carryover for Technology and Security								121,278					
10/15/2013 Sheriff's Communication Grant							110,188						
10/15/2013 Mark Lane Covers for Swimming Pool		248											
11/19/2013 EPA Grant for Spout Run							316,620						
11/19/2013 Social Service Leave Payout and Fax			13,000										
12/17/2013 Parks Swimming Pool: Move Shed from Parks Const		1,197											
12/17/2013 Baseball Lights Project							5,000						
1/21/2014 Asset Forfeiture Grant for Portable Radios							50,000						
3/18/2014 EMT Part-time Salaries		25,000											
4/15/2014 Bailey DUR Purchase												69,600	
Revised Appropriation	39,281,833	8,476,763	1,376,059	661,500	20,637,598	761,012	1,198,411	902,584	399,200	3,888,619	541,737	413,350	25,000
Change to Appropriation	1,283,777	59,595	13,000	0	0	0	623,411	174,421	0	0	0	413,350	0
Original Revenue Estimate	14,680,803	2,731,834	892,247	306,457	9,713,245	761,012	0	154,000	0	119,008	3,000	0	0
<i>Adjustments:</i>													
7/16/2013 Circuit Court On-line land records (State)		5,666											
7/16/2013 Circuit Court On-line land records (Fees)		5,034											
9/17/2013 Voting Equipment		1,000											
9/17/2013 Historic Preservation Grants		9,000											
9/17/2013 Gang Task Force Grant		15,000											
9/17/2013 Fish and Wildlife Grant for Spout Run						141,603							
9/17/2013 Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013 Water Quality Testing		12,000											
10/15/2013 Conservation Easement Purchase (Chapman)												322,500	
10/15/2013 Parks Swimming Pool		450											
10/15/2013 Sheriff's Communication Grant							80,094						
10/15/2013 Swim Pool Lane Covers: from Parks Construction		248											
11/19/2013 EPA Grant for Spout Run							316,620						
12/17/2013 Parks Swimming Pool: Move Shed from Parks Const		1197											
12/17/2013 Baseball Lights Project							5,000						
1/21/2014 Asset Forfeiture Grant for Portable Radios							50,000						
4/15/2014 Bailey DUR Purchase: VDACS												34,800	
4/15/2014 Bailey DUR Purchase: Local Fund Balance												34,800	
Revised Revenue Estimate	15,737,065	2,781,429	892,247	306,457	9,713,245	761,012	593,317	154,000	0	119,008	3,000	413,350	0
Change to Revenue Estimate	1,056,262	49,595	0	0	0	0	593,317	0	0	0	0	413,350	0
Original Local Tax Funding	23,317,253	5,685,334	470,812	355,043	10,924,353	0	575,000	574,163	399,200	3,769,611	538,737	0	25,000
Revised Local Tax Funding	23,544,768	5,695,334	483,812	355,043	10,924,353	0	605,094	748,584	399,200	3,769,611	538,737	0	25,000
Change to Local Tax Funding	227,515	10,000	13,000	0	0	0	30,094	174,421	0	0	0	0	0

Italics = Proposed actions

CLARKE COUNTY
 PD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2014 (2013-2014 Fiscal Year)
 Posted Only Figures
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES - PART TIME	\$ 13,800.00	\$ 2,300.00	\$ 1,150.00	\$ 11,500.00	\$ 0.00	100.00
2100	FICA	\$ 1,056.00	\$ 148.31	\$ 74.15	\$ 741.51	\$ 166.18	84.26
2300	HOSPITAL/MEDICAL PLANS	\$ 10,960.00	\$ 1,884.14	\$ 913.30	\$ 9,133.00	\$ 57.14	100.52
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,000.00	0.00
3600	ADVERTISING	\$ 5,600.00	\$ 1,647.30	\$ 1,060.10	\$ 2,694.60	\$ 1,258.10	77.53
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 111.17	\$ 188.83	37.06
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 3.33	\$ 17.32	\$ 17.32	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 5,947.00	\$ 153.00	97.49
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 4,204.44	\$ 1,204.44	140.15
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 86.00	\$ 985.51	\$ 614.49	61.59
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 203.80	\$ 4,652.88	\$ 547.12	89.48
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 373.26	\$ 126.74	74.65
11010	BOARD OF SUPERVISORS	\$ 57,116.00	\$ 5,979.75	\$ 3,490.68	\$ 40,360.69	\$ 10,775.56	81.13
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 35,865.80	\$ 17,932.92	\$ 179,329.20	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 243.75	\$ 1,312.50	\$ 1,312.50	100.00
2100	FICA	\$ 16,462.00	\$ 1,797.17	\$ 1,331.50	\$ 12,388.21	\$ 2,276.62	86.17
2210	VSRS - PLANS 1 AND 2	\$ 26,125.00	\$ 4,354.17	\$ 2,177.05	\$ 21,770.50	\$ 0.33	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,688.00	\$ 3,384.64	\$ 1,640.64	\$ 16,406.40	\$ 103.04	100.52
2400	LIFE INSURANCE	\$ 2,561.00	\$ 426.72	\$ 213.41	\$ 2,134.10	\$ 0.18	99.99
2700	WORKER'S COMPENSATION	\$ 195.00	\$ 0.00	\$ 0.00	\$ 168.59	\$ 26.41	86.46
3100	PROFESSIONAL SERVICES	\$ 16,000.00	\$ 19,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	118.75
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 933.76	\$ 0.00	\$ 570.24	\$ 1,004.00	300.80
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 171.60	\$ 171.60	100.00
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 144.72	\$ 63.44	\$ 562.41	\$ 292.87	70.71
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 94.04	\$ 905.96	9.40
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 357.54	\$ 357.54	100.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 567.93	\$ 432.07	56.79
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 39.78	\$ 1,447.88	\$ 552.12	44.79
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,200.00	\$ 0.00	\$ 84.37	\$ 905.42	\$ 294.58	75.45
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 115.81	\$ 115.81	100.00
6012	SUPPLIES - BOOKS AND SUBSCRIPTIO	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 580.05	\$ 769.95	42.97
12110	COUNTY ADMINISTRATOR	\$ 305,776.00	\$ 65,906.98	\$ 23,726.86	\$ 237,882.42	\$ 1,986.60	99.35
FUNC 12210 LEGAL SERVICES							
1100	SALARIES - REGULAR	\$ 38,844.00	\$ 0.00	\$ 0.00	\$ 4,855.50	\$ 33,988.50	12.50
2100	FICA	\$ 2,972.00	\$ 0.00	\$ 0.00	\$ 371.45	\$ 2,600.55	12.50
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.39	\$ 27.39	100.00
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 2,531.00	\$ 11,639.50	\$ 18,360.50	38.80
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 216.00	\$ 216.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19.04	\$ 19.04	100.00
6001	SUPPLIES	\$ 0.00	\$ 0.00	\$ 439.00	\$ 439.00	\$ 439.00	100.00
12210	LEGAL SERVICES	\$ 71,816.00	\$ 0.00	\$ 2,970.00	\$ 17,567.88	\$ 54,248.12	24.46
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 139,602.00	\$ 23,267.00	\$ 11,633.50	\$ 116,186.50	\$ 148.50	99.89
2100	FICA	\$ 10,680.00	\$ 1,623.86	\$ 811.93	\$ 8,107.87	\$ 948.27	91.12
2210	VSRS - PLANS 1 AND 2	\$ 16,948.00	\$ 2,824.59	\$ 1,412.31	\$ 14,105.07	\$ 18.34	99.89
2300	HEALTH INSURANCE BENEFITS	\$ 20,184.00	\$ 3,469.99	\$ 1,682.01	\$ 16,820.10	\$ 106.09	100.53
2400	LIFE INSURANCE	\$ 1,661.00	\$ 276.95	\$ 138.43	\$ 1,382.53	\$ 1.52	99.91
2700	WORKER'S COMPENSATION	\$ 130.00	\$ 0.00	\$ 0.00	\$ 107.97	\$ 22.03	83.05
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 154.35	\$ 54.35	154.35
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 97.30	\$ 0.00	\$ 3,522.70	\$ 3,120.00	724.00
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 178.89	\$ 321.11	35.78

CLARKE COUNTY
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
4100	DATA PROCESSING	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,727.06	\$ 172.94	90.90
5210	POSTAL SERVICES	\$ 2,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,607.47	\$ 592.53	73.07
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 10.81	\$ 132.33	\$ 467.67	\$ 132.33	22.05
5510	TRAVEL MILEAGE	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 447.17	\$ 147.17	149.06
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,517.67	\$ 982.33	60.71
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 285.00	\$ 515.00	35.62
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 907.35	\$ 192.65	82.49
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 219.50	\$ 580.50	27.44
12310	COMMISSIONER OF REVENUE	\$ 200,755.00	\$ 31,559.69	\$ 15,688.99	\$ 15,688.99	\$ 167,409.53	\$ 1,785.78	99.11
	FUNC 12320 ASSESSOR							
3320	MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
	FUNC 12410 TREASURER							
1100	SALARIES - REGULAR	\$ 163,209.00	\$ 28,234.00	\$ 14,117.00	\$ 138,538.35	\$ 3,563.35	\$ 102.18	102.18
2100	FICA	\$ 12,486.00	\$ 2,114.99	\$ 1,057.44	\$ 10,402.18	\$ 31.17	\$ 100.25	100.25
2210	VSRS - PLANS 1 AND 2	\$ 19,814.00	\$ 3,427.63	\$ 1,713.80	\$ 16,804.37	\$ 418.00	\$ 102.11	102.11
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 2,826.21	\$ 1,369.95	\$ 12,329.55	\$ 4,195.76	\$ 138.28	138.28
2400	LIFE INSURANCE	\$ 1,942.00	\$ 336.00	\$ 167.99	\$ 1,647.19	\$ 41.19	\$ 102.12	102.12
2700	WORKER'S COMPENSATION	\$ 150.00	\$ 0.00	\$ 0.00	\$ 126.47	\$ 23.53	\$ 84.31	84.31
2800	OTHER FRINGE BENEFITS/LEAVE PAYO	\$ 0.00	\$ 0.00	\$ 0.00	\$ 308.40	\$ 308.40	\$ 100.00	100.00
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 22.05	\$ 220.50	\$ 79.50	\$ 73.50	73.50
3190	DMV STOP FEES	\$ 0.00	\$ 0.00	\$ 80.00	\$ 320.00	\$ 320.00	\$ 100.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 200.00	\$ 0.00	\$ 0.00	\$ 124.04	\$ 75.96	\$ 62.02	62.02
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 5,221.50	\$ 3,778.50	\$ 58.02	58.02
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 646.00	\$ 1,354.00	\$ 32.30	32.30
5210	POSTAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 7,350.00	\$ 17,384.05	\$ 2,615.95	\$ 86.92	86.92
5230	TELECOMMUNICATIONS	\$ 1,600.00	\$ 0.00	\$ 7.31	\$ 57.42	\$ 1,542.58	\$ 3.59	3.59
5306	SURETY BONDS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00	\$ 100.00	100.00
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 210.56	\$ 285.14	\$ 135.14	\$ 190.09	190.09
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,600.00	\$ 0.00	\$ 579.60	\$ 1,525.94	\$ 74.06	\$ 95.37	95.37
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 900.00	\$ 0.00	\$ 0.00	\$ 680.00	\$ 220.00	\$ 75.56	75.56
6001	OFFICE SUPPLIES	\$ 4,100.00	\$ 0.00	\$ 127.00	\$ 1,135.01	\$ 2,964.99	\$ 27.68	27.68
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 743.00	\$ 7.00	\$ 99.07	99.07
12410	TREASURER	\$ 249,161.00	\$ 36,938.83	\$ 26,802.70	\$ 208,599.11	\$ 3,623.06	\$ 98.55	98.55
	FUNC 12510 DATA PROCESSING							
1100	SALARIES - REGULAR	\$ 122,425.00	\$ 20,404.20	\$ 10,202.08	\$ 102,020.80	\$ 0.00	\$ 100.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 120.00	\$ 1,920.00	\$ 1,920.00	\$ 100.00	100.00
2100	FICA	\$ 9,366.00	\$ 1,459.03	\$ 738.67	\$ 7,441.76	\$ 465.21	\$ 95.03	95.03
2210	VSRS - PLANS 1 AND 2	\$ 14,862.00	\$ 2,477.00	\$ 1,238.54	\$ 12,385.40	\$ 0.40	\$ 100.00	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 14,208.00	\$ 2,442.57	\$ 1,183.99	\$ 11,839.90	\$ 74.47	\$ 100.52	100.52
2400	LIFE INSURANCE	\$ 1,457.00	\$ 242.75	\$ 121.41	\$ 1,214.10	\$ 0.15	\$ 99.99	99.99
2700	WORKER'S COMPENSATION	\$ 115.00	\$ 0.00	\$ 0.00	\$ 103.29	\$ 11.71	\$ 89.82	89.82
3100	PROFESSIONAL SERVICES	\$ 22,000.00	\$ 1,300.00	\$ 200.00	\$ 5,707.00	\$ 14,993.00	\$ 31.85	31.85
3320	MAINTENANCE SERVICE CONTRACT	\$ 40,000.00	\$ 4,316.97	\$ 4,807.12	\$ 44,328.93	\$ 8,645.90	\$ 121.61	121.61
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 4.99	\$ 95.01	\$ 4.99	4.99
5230	TELECOMMUNICATIONS	\$ 35,000.00	\$ 2,479.29	\$ 2,117.44	\$ 34,970.64	\$ 2,449.93	\$ 107.00	107.00
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 516.00	\$ 0.00	\$ 1,548.00	\$ 2,064.00	\$ 100.00	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 112.97	\$ 387.03	\$ 22.59	22.59
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 49.71	\$ 338.57	\$ 1,161.43	\$ 22.57	22.57
8207	EDP EQUIPMENT ADDITIONS	\$ 18,000.00	\$ 0.00	\$ 10,063.49	\$ 15,730.44	\$ 2,269.56	\$ 87.39	87.39
12510	DATA PROCESSING	\$ 279,533.00	\$ 35,637.81	\$ 30,842.45	\$ 239,666.79	\$ 4,228.40	\$ 98.49	98.49
	FUNC 13100 ELECTORAL BOARD AND OFFICIALS							
1300	SALARIES - PART TIME	\$ 6,014.00	\$ 0.00	\$ 0.00	\$ 4,114.28	\$ 1,899.72	\$ 68.41	68.41
2100	FICA	\$ 461.00	\$ 0.00	\$ 0.00	\$ 314.73	\$ 146.27	\$ 68.27	68.27
3000	PURCHASED SERVICES	\$ 5,300.00	\$ 0.00	\$ 0.00	\$ 3,476.36	\$ 1,823.64	\$ 65.59	65.59
3160	BOARD MEMBER FEES	\$ 7,975.00	\$ 0.00	\$ 0.00	\$ 4,637.32	\$ 3,337.68	\$ 58.15	58.15
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 4,701.86	\$ 298.14	\$ 94.04	94.04
3500	PRINTING AND BINDING	\$ 2,576.00	\$ 0.00	\$ 0.00	\$ 348.69	\$ 2,227.31	\$ 13.54	13.54
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 0.00	\$ 115.60	\$ 224.40	\$ 34.00	34.00
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 933.33	\$ 566.67	\$ 62.22	62.22

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5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 525.00	\$ 525.00	50.00
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 126.07	\$ 126.07	\$ 283.62	\$ 66.38	81.03
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 594.68	\$ 5.32	99.11
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 25.00	83.33
6000	MATERIAL AND SUPPLIES	\$ 1,670.00	\$ 0.00	\$ 13.25	\$ 13.25	\$ 694.98	\$ 975.02	41.62
8201	MACHINERY & EQUIPMENT	\$ 2,184.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,184.00	\$ 0.00	100.00
13100	ELECTORAL BOARD AND OFFICIALS	\$ 35,170.00	\$ 0.00	\$ 139.32	\$ 139.32	\$ 23,049.45	\$ 12,120.55	65.54
	FUNC 13200 REGISTRAR							
1100	SALARIES - REGULAR	\$ 46,783.00	\$ 7,805.31	\$ 3,902.67	\$ 3,902.67	\$ 38,918.28	\$ 59.41	99.87
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 505.25	\$ 505.25	\$ 5,919.65	\$ 2,920.35	66.96
2100	FICA	\$ 4,256.00	\$ 600.01	\$ 338.66	\$ 338.66	\$ 3,444.50	\$ 211.49	95.03
2210	VSRS - PLANS 1 AND 2	\$ 5,679.00	\$ 947.60	\$ 473.78	\$ 473.78	\$ 4,724.64	\$ 6.76	99.88
2400	LIFE INSURANCE	\$ 557.00	\$ 92.90	\$ 46.44	\$ 46.44	\$ 463.11	\$ 0.99	99.82
2700	WORKER'S COMPENSATION	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35.67	\$ 14.33	71.34
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
3320	MAINTENANCE & SERVICE CONTRACT	\$ 180.00	\$ 133.55	\$ 0.00	\$ 0.00	\$ 70.45	\$ 24.00	113.33
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 149.72	\$ 54.94	\$ 54.94	\$ 481.41	\$ 268.87	70.13
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 208.99	\$ 58.99	139.33
5540	TRAVEL CONVENTION & EDUCATION	\$ 850.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 901.75	\$ 51.75	106.09
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 140.00	\$ 10.00	93.33
6001	OFFICE SUPPLIES	\$ 725.00	\$ 0.00	\$ 33.49	\$ 33.49	\$ 339.71	\$ 385.29	46.86
13200	REGISTRAR	\$ 69,320.00	\$ 9,729.09	\$ 5,355.23	\$ 5,355.23	\$ 55,648.16	\$ 3,942.75	94.31
	FUNC 21100 CIRCUIT COURT							
5841	COMPENSATION OF JURORS	\$ 1,800.00	\$ 0.00	\$ 210.00	\$ 210.00	\$ 720.00	\$ 1,080.00	40.00
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	100.00
7001	SHARED COURT SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,441.06	\$ 58.94	99.38
21100	CIRCUIT COURT	\$ 11,480.00	\$ 0.00	\$ 210.00	\$ 210.00	\$ 10,341.06	\$ 1,138.94	90.08
	FUNC 21200 GENERAL DISTRICT COURT							
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 885.25	\$ 885.25	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 96.65	\$ 0.00	\$ 0.00	\$ 143.35	\$ 240.00	100.00
5210	POSTAL SERVICES	\$ 980.00	\$ 652.00	\$ 0.00	\$ 0.00	\$ 430.00	\$ 102.00	110.41
5230	TELECOMMUNICATIONS	\$ 1,900.00	\$ 0.00	\$ 436.11	\$ 436.11	\$ 2,334.41	\$ 434.41	122.86
6001	OFFICE SUPPLIES	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 586.99	\$ 613.01	48.92
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 137.34	\$ 462.66	22.89
21200	GENERAL DISTRICT COURT	\$ 4,680.00	\$ 748.65	\$ 436.11	\$ 436.11	\$ 4,517.34	\$ 585.99	112.52
	FUNC 21300 MAGISTRATE							
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.51	\$ 314.49	21.38
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE							
3320	MAINTENANCE SERVICE CONTRACT	\$ 421.00	\$ 195.47	\$ 196.56	\$ 196.56	\$ 454.53	\$ 229.00	154.39
5210	POSTAL SERVICES	\$ 450.00	\$ 372.00	\$ 0.00	\$ 0.00	\$ 379.00	\$ 301.00	166.89
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 50.84	\$ 50.84	\$ 453.23	\$ 246.77	64.75
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 60.00	40.00
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 385.38	\$ 614.62	38.54
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 2,671.00	\$ 567.47	\$ 247.40	\$ 247.40	\$ 1,712.14	\$ 391.39	85.35
	FUNC 21600 CLERK OF THE CIRCUIT COURT							
1100	SALARIES - REGULAR	\$ 165,828.00	\$ 27,637.82	\$ 13,818.91	\$ 13,818.91	\$ 137,982.12	\$ 208.06	99.87
2100	FICA	\$ 12,686.00	\$ 2,143.32	\$ 1,071.67	\$ 1,071.67	\$ 10,699.92	\$ 157.24	101.24
2210	VSRS - PLANS 1 AND 2	\$ 20,132.00	\$ 3,355.28	\$ 1,677.61	\$ 1,677.61	\$ 16,750.98	\$ 25.74	99.87
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 1,884.14	\$ 913.30	\$ 913.30	\$ 9,133.00	\$ 57.14	100.52
2400	LIFE INSURANCE	\$ 1,973.00	\$ 328.93	\$ 164.44	\$ 164.44	\$ 1,641.94	\$ 2.13	99.89
2700	WORKER'S COMPENSATION	\$ 155.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 127.96	\$ 27.04	82.55
3100	PROFESSIONAL SERVICES	\$ 13,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,473.66	\$ 10,226.34	25.36
3320	MAINTENANCE SERVICE CONTRACT	\$ 900.00	\$ 0.00	\$ 11,234.60	\$ 11,234.60	\$ 11,720.60	\$ 10,820.60	1302.29
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	100.00
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 442.65	\$ 442.65	\$ 5,082.24	\$ 1,917.76	72.60
5210	POSTAL SERVICES	\$ 2,800.00	\$ 0.00	\$ 196.00	\$ 196.00	\$ 1,571.69	\$ 1,228.31	56.13

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5230	TELECOMMUNICATIONS	\$ 900.00	\$ 0.00	\$ 75.79	\$ 75.79	\$ 659.60	\$ 240.40	73.29
6001	OFFICE SUPPLIES	\$ 6,500.00	\$ 0.00	\$ 254.55	\$ 254.55	\$ 5,758.64	\$ 741.36	88.59
21600	CLERK OF THE CIRCUIT COURT	\$ 243,834.00	\$ 35,349.49	\$ 29,849.52	\$ 29,849.52	\$ 204,902.35	\$ 3,582.16	98.53
	FUNC 21900 VICTIM/WITNESS PROGRAM							
1300	SALARIES - PART TIME	\$ 28,965.00	\$ 4,827.51	\$ 2,413.75	\$ 2,413.75	\$ 24,137.50	\$ 0.01	100.00
2100	FICA	\$ 2,217.00	\$ 364.74	\$ 182.42	\$ 182.42	\$ 1,824.20	\$ 28.06	98.73
2210	VSRS - PLANS 1 AND 2	\$ 3,516.00	\$ 586.05	\$ 293.03	\$ 293.03	\$ 2,930.30	\$ 0.35	100.01
2300	Health Insurance	\$ 5,177.00	\$ 942.07	\$ 456.65	\$ 456.65	\$ 4,566.50	\$ 331.57	106.40
2400	LIFE INSURANCE	\$ 345.00	\$ 74.00	\$ 37.02	\$ 37.02	\$ 370.20	\$ 99.20	128.75
2700	WORKER'S COMPENSATION	\$ 40.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29.24	\$ 10.76	73.10
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 15.57	\$ 15.57	\$ 130.29	\$ 130.29	100.00
21900	VICTIM/WITNESS PROGRAM	\$ 40,260.00	\$ 6,794.37	\$ 3,398.44	\$ 3,398.44	\$ 33,988.23	\$ 522.60	101.30
	FUNC 21930 BLUE RIDGE LEGAL SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
	FUNC 21940 REGIONAL COURT SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 3,759.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,759.00	\$ 0.00	100.00
	FUNC 22100 COMMONWEALTH'S ATTORNEY							
1100	SALARIES -- REGULAR	\$ 188,734.00	\$ 31,455.85	\$ 15,727.90	\$ 15,727.90	\$ 154,863.29	\$ 2,414.86	98.72
1300	SALARIES -- PART TIME	\$ 12,300.00	\$ 0.00	\$ 1,144.00	\$ 1,144.00	\$ 10,536.00	\$ 1,764.00	85.66
2100	FICA	\$ 15,379.00	\$ 2,751.19	\$ 1,462.35	\$ 1,462.35	\$ 13,598.04	\$ 970.23	106.31
2210	VSRS -- PLANS 1 AND 2	\$ 21,343.00	\$ 3,576.63	\$ 1,788.30	\$ 1,788.30	\$ 17,851.35	\$ 84.98	100.40
2300	HEALTH INSURANCE BENEFITS	\$ 10,863.00	\$ 1,884.14	\$ 913.30	\$ 913.30	\$ 9,133.00	\$ 154.14	101.42
2400	LIFE INSURANCE	\$ 2,092.00	\$ 350.55	\$ 175.30	\$ 175.30	\$ 1,749.89	\$ 8.44	100.40
2700	WORKER'S COMPENSATION	\$ 180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 157.58	\$ 22.42	87.54
3320	MAINTENANCE SERVICE CONTRACT	\$ 750.00	\$ 32.95	\$ 95.85	\$ 95.85	\$ 351.45	\$ 365.60	51.25
5210	POSTAL SERVICES	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 683.15	\$ 416.85	62.10
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 19.32	\$ 19.32	\$ 206.45	\$ 393.55	34.41
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,500.00	\$ 0.00	\$ 225.31	\$ 225.31	\$ 225.31	\$ 3,274.69	6.44
5549	WITNESS TRAVEL EXPENDITURES	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 375.00	\$ 375.00	\$ 645.00	\$ 155.00	80.62
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 48.30	\$ 48.30	\$ 1,064.39	\$ 435.61	70.96
6012	SUPPLIES -- BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 662.70	\$ 337.30	66.27
8202	FURNITURE & FIXTURES ADDITIONS	\$ 1,550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,550.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 262,491.00	\$ 40,051.31	\$ 21,974.93	\$ 21,974.93	\$ 211,727.60	\$ 10,712.09	95.92
	FUNC 31200 SHERIFF							
1100	SALARIES -- REGULAR	\$ 1,027,965.00	\$ 176,167.83	\$ 86,916.45	\$ 86,916.45	\$ 825,951.31	\$ 25,845.86	97.49
1300	SALARIES -- PART TIME	\$ 20,000.00	\$ 0.00	\$ 4,029.77	\$ 4,029.77	\$ 18,447.00	\$ 1,553.00	92.23
2100	FICA	\$ 80,275.00	\$ 12,476.96	\$ 6,476.57	\$ 6,476.57	\$ 59,734.73	\$ 8,063.31	89.96
2210	VSRS -- PLANS 1 AND 2	\$ 125,977.00	\$ 21,386.77	\$ 10,322.82	\$ 10,322.82	\$ 99,714.16	\$ 4,876.07	96.13
2300	HEALTH INSURANCE BENEFITS	\$ 124,543.00	\$ 22,064.38	\$ 10,465.98	\$ 10,465.98	\$ 105,150.86	\$ 2,672.24	102.15
2400	LIFE INSURANCE	\$ 12,360.00	\$ 2,096.40	\$ 1,011.86	\$ 1,011.86	\$ 9,774.12	\$ 489.48	96.04
2700	WORKER'S COMPENSATION	\$ 11,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,467.68	\$ 332.32	97.18
2860	LINE OF DUTY BENEFITS	\$ 7,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,834.32	\$ 265.68	96.26
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 218.36	\$ 218.36	\$ 1,117.63	\$ 5,882.37	15.97
3310	REPAIR & MAINTENANCE	\$ 9,000.00	\$ 4,644.00	\$ 927.00	\$ 927.00	\$ 8,344.71	\$ 3,988.71	144.32
3320	MAINTENANCE SERVICE CONTRACT	\$ 18,390.00	\$ 1,231.84	\$ 2,142.00	\$ 2,142.00	\$ 31,526.41	\$ 14,368.25	178.13
3350	INSURED REPAIRS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 323.43	\$ 323.43	\$ 1,847.14	\$ 152.86	92.36
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 5,000.99	\$ 1,344.73	\$ 1,344.73	\$ 12,468.43	\$ 5,469.42	145.58
5305	MOTOR VEHICLE INSURANCE	\$ 13,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,338.00	\$ 338.00	102.60
5530	TRAVEL SUBSISTANCE & LODGING	\$ 7,000.00	\$ 0.00	\$ 620.76	\$ 620.76	\$ 5,171.59	\$ 1,828.41	73.88
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 100.00	\$ 100.00	\$ 3,011.17	\$ 511.17	120.45
5800	MISCELLANEOUS CHARGES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 142.85	\$ 857.15	14.29
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,226.00	\$ 274.00	89.04
6001	OFFICE SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 559.90	\$ 559.90	\$ 8,245.68	\$ 4,245.68	206.14
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 33,900.00	\$ 2,443.90	\$ 1,016.26	\$ 1,016.26	\$ 13,055.63	\$ 18,400.47	45.72
6008	VEHICLE AND EQUIPMENT FUEL	\$ 75,000.00	\$ 0.00	\$ 6,034.00	\$ 6,034.00	\$ 52,055.29	\$ 22,944.71	69.41
6010	POLICE SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 236.50	\$ 236.50	\$ 2,754.01	\$ 2,745.99	50.07
6011	UNIFORM AND WEARING APPAREL	\$ 6,500.00	\$ 0.00	\$ 799.17	\$ 799.17	\$ 4,153.32	\$ 2,346.68	63.90

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6017	SUPPLIES - AMMUNITION	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 8,977.03	\$ 22.97	99.74	
6024	INSURED REPAIRS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,000.00	0.00	
31200	SHERIFF	\$ 1,629,810.00	\$ 247,513.07	\$ 133,545.56	\$ 1,305,509.07	\$ 76,787.86	95.29	
	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 13,447.50	\$ 2,552.50	84.05	
	FUNC 31220 DRUG TASK FORCE							
5699	CIVIC CONTRIBUTIONS	\$ 12,500.00	\$ 0.00	\$ 2,352.83	\$ 7,055.49	\$ 5,444.51	56.44	
	FUNC 32100 EMERGENCY MEDICAL SERVICES							
1100	SALARIES - REGULAR	\$ 257,022.00	\$ 30,980.04	\$ 18,834.38	\$ 213,038.03	\$ 13,003.93	94.94	
1300	SALARIES - PART TIME	\$ 43,000.00	\$ 0.00	\$ 4,242.00	\$ 22,149.00	\$ 20,851.00	51.51	
2100	FICA	\$ 21,037.00	\$ 2,050.47	\$ 1,595.54	\$ 16,299.85	\$ 2,686.68	87.23	
2210	VSRS - PLANS 1 AND 2	\$ 22,924.00	\$ 3,819.19	\$ 1,910.30	\$ 19,103.00	\$ 1.81	99.99	
2300	HEALTH INSURANCE BENEFITS	\$ 33,820.00	\$ 5,814.26	\$ 2,818.35	\$ 28,183.50	\$ 177.76	100.53	
2400	LIFE INSURANCE	\$ 2,247.00	\$ 374.44	\$ 187.24	\$ 1,872.40	\$ 0.16	99.99	
2700	WORKER'S COMPENSATION	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 12,185.39	\$ 2,814.61	81.24	
2860	LINE OF DUTY BENEFITS	\$ 2,160.00	\$ 0.00	\$ 0.00	\$ 2,278.26	\$ 118.26	105.48	
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 44.60	\$ 424.86	\$ 375.14	53.11	
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 70.75	\$ 70.75	\$ 329.25	17.69	
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,500.00	\$ 0.00	\$ 63.69	\$ 737.40	\$ 762.60	49.16	
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 275.20	\$ 824.80	25.02	
32100	EMERGENCY MEDICAL SERVICES	\$ 401,110.00	\$ 43,038.40	\$ 29,766.85	\$ 316,617.64	\$ 41,453.96	89.67	
	FUNC 32200 VOLUNTEER FIRE COMPANIES							
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,541.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,541.00	0.00	
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,666.00	\$ 0.00	\$ 0.00	\$ 26,410.00	\$ 744.00	102.90	
5699	CIVIC CONTRIBUTIONS	\$ 20,000.00	\$ 0.00	\$ 20,000.00	\$ 20,000.00	\$ 0.00	100.00	
32200	VOLUNTEER FIRE COMPANIES	\$ 61,207.00	\$ 0.00	\$ 20,000.00	\$ 46,410.00	\$ 14,797.00	75.82	
	FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,495.00	\$ 405.00	78.68	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 12,500.00	\$ 50,000.00	\$ 0.00	100.00	
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,900.00	\$ 0.00	\$ 12,500.00	\$ 51,495.00	\$ 405.00	99.22	
	FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 515.58	82.22	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00	
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,900.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 50,515.58	4.51	
	FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 3,445.00	\$ 555.00	86.12	
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 18,750.00	\$ 75,000.00	\$ 0.00	100.00	
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 79,000.00	\$ 0.00	\$ 18,750.00	\$ 78,445.00	\$ 555.00	99.30	
	FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL							
5699	CIVIC CONTRIBUTIONS	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00	
	FUNC 32400 FORESTRY SERVICE							
5699	CIVIC CONTRIBUTIONS	\$ 2,712.00	\$ 0.00	\$ 0.00	\$ 2,711.52	\$ 0.48	99.98	
	FUNC 33100 REGIONAL JAIL							
7000	JOINT OPERATIONS	\$ 577,987.00	\$ 0.00	\$ 0.00	\$ 542,879.00	\$ 35,108.00	93.93	
	FUNC 33200 JUVENILE DETENTION							
3840	PURCHASED SERVICES - DETENTION C	\$ 57,904.00	\$ 0.00	\$ 14,476.12	\$ 43,428.36	\$ 14,475.64	75.00	
	FUNC 33300 PROBATION OFFICE							
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	0.00	

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 7.86	\$ 7.86	\$ 119.92	\$ 380.08	23.98
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 102.17	\$ 102.17	\$ 102.17	\$ 197.83	34.06
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 110.03	\$ 110.03	\$ 222.09	\$ 702.91	24.01
	FUNC 34100 BUILDING INSPECTIONS							
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 14,386.00	\$ 9,744.63	\$ 9,744.63	\$ 83,585.85	\$ 483.15	99.51
2100	FICA	\$ 7,531.00	\$ 943.30	\$ 683.58	\$ 683.58	\$ 5,788.11	\$ 799.59	89.38
2210	VSRS - PLANS 1 AND 2	\$ 11,952.00	\$ 1,746.46	\$ 1,492.76	\$ 1,492.76	\$ 10,457.03	\$ 251.49	102.10
2300	HEALTH INSURANCE BENEFITS	\$ 11,952.00	\$ 2,527.92	\$ 1,723.38	\$ 1,723.38	\$ 10,687.74	\$ 1,263.66	110.57
2400	LIFE INSURANCE	\$ 1,172.00	\$ 171.19	\$ 146.33	\$ 146.33	\$ 1,025.09	\$ 24.28	102.07
2700	WORKER'S COMPENSATION	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,012.69	\$ 87.31	92.06
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 588.79	\$ 588.79	\$ 588.79	\$ 588.79	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 111.96	\$ 0.00	\$ 0.00	\$ 1,502.17	\$ 285.87	84.95
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 143.90	\$ 456.10	23.98
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110.27	\$ 39.73	73.51
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 55.94	\$ 24.90	\$ 24.90	\$ 300.28	\$ 543.78	39.58
5510	TRAVEL MILEAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 136.17	\$ 136.17	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 274.00	\$ 126.00	68.50
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 637.00	\$ 137.00	127.40
6008	VEHICLE AND EQUIPMENT FUEL	\$ 2,500.00	\$ 0.00	\$ 158.03	\$ 158.03	\$ 1,603.47	\$ 896.53	64.14
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 28.00	\$ 472.00	5.60
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 29.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29.87	100.00
34100	BUILDING INSPECTIONS	\$ 140,012.00	\$ 19,972.64	\$ 14,562.40	\$ 14,562.40	\$ 117,880.56	\$ 2,158.80	98.46
	FUNC 35100 ANIMAL CONTROL							
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 5,974.20	\$ 2,987.08	\$ 2,987.08	\$ 29,870.80	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,331.04	\$ 1,331.04	\$ 14,101.00	\$ 3,899.00	78.34
2100	FICA	\$ 4,119.00	\$ 381.90	\$ 292.80	\$ 292.80	\$ 2,988.53	\$ 748.57	81.83
2210	VSRS - PLANS 1 AND 2	\$ 4,352.00	\$ 725.28	\$ 325.63	\$ 325.63	\$ 3,626.30	\$ 0.42	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,976.00	\$ 1,027.42	\$ 498.02	\$ 498.02	\$ 4,980.20	\$ 31.62	100.53
2400	LIFE INSURANCE	\$ 427.00	\$ 71.06	\$ 35.55	\$ 35.55	\$ 355.50	\$ 0.44	99.90
2700	WORKER'S COMPENSATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 566.87	\$ 33.13	94.48
3100	PROFESSIONAL SERVICES	\$ 12,204.00	\$ 0.00	\$ 100.53	\$ 100.53	\$ 5,193.48	\$ 7,010.52	42.56
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15.21	\$ 15.21	100.00
3500	PRINTING AND BINDING	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,500.00	\$ 100.00	\$ 48.29	\$ 48.29	\$ 531.61	\$ 868.39	42.11
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 654.58	\$ 654.58	\$ 1,302.56	\$ 302.56	130.26
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 150.00	\$ 0.00	\$ 26.35	\$ 26.35	\$ 86.05	\$ 63.95	57.37
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,614.77	\$ 114.77	107.65
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 116.82	\$ 116.82	100.00
6008	VEHICLE AND EQUIPMENT FUEL	\$ 848.00	\$ 0.00	\$ 145.49	\$ 145.49	\$ 1,235.78	\$ 387.78	145.73
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 27.04	\$ 15.52	\$ 15.52	\$ 1,442.99	\$ 3,529.97	29.40
35100	ANIMAL CONTROL	\$ 92,521.00	\$ 8,306.90	\$ 6,497.88	\$ 6,497.88	\$ 68,028.47	\$ 16,185.63	82.51
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL							
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 980.00	2.00
	FUNC 35600 COMMUNICATIONS							
1100	SALARIES - REGULAR	\$ 208,523.00	\$ 34,435.00	\$ 17,217.51	\$ 17,217.51	\$ 171,978.90	\$ 2,109.10	98.99
2100	FICA	\$ 15,953.00	\$ 2,569.66	\$ 1,284.89	\$ 1,284.89	\$ 13,269.16	\$ 114.18	99.28
2210	VSRS - PLANS 1 AND 2	\$ 25,315.00	\$ 3,588.67	\$ 1,794.33	\$ 1,794.33	\$ 20,130.49	\$ 1,595.84	93.70
2220	VSRS - HYBRID PLAN	\$ 0.00	\$ 587.74	\$ 295.87	\$ 295.87	\$ 887.61	\$ 1,475.35	100.00
2300	Health Insurance Benefits	\$ 33,376.00	\$ 5,652.41	\$ 2,739.90	\$ 2,739.90	\$ 27,688.59	\$ 35.00	99.90
2400	Life Insurance	\$ 2,481.00	\$ 409.77	\$ 204.89	\$ 204.89	\$ 2,060.24	\$ 10.99	99.56
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 28.76	\$ 14.38	\$ 14.38	\$ 43.14	\$ 71.90	100.00
2700	WORKER'S COMPENSATION	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 163.36	\$ 36.64	81.68
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,361.66	\$ 8,361.66	100.00
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 18.51	\$ 18.51	\$ 156.23	\$ 156.23	100.00
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 287.50	\$ 287.50	100.00

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3320	MAINTENANCE SERVICE CONTRACT	\$ 62,338.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51,063.16	\$ 11,274.84	81.91
5230	TELECOMMUNICATIONS	\$ 25,250.00	\$ 292.00	\$ 2,136.28	\$ 19,359.43	\$ 5,598.57	\$ 77.83	
5420	RENTAL OF BUILDINGS/TOWERS	\$ 27,500.00	\$ 6,210.00	\$ 2,070.00	\$ 23,272.29	\$ 1,982.29	\$ 107.21	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 313.79	\$ 1,686.21	\$ 15.69	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 230.00	\$ 70.00	\$ 76.67	
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 53.95	\$ 1,035.41	\$ 764.59	\$ 57.52	
6011	UNIFORM AND WEARING APPAREL	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 1,186.41	\$ 13.59	\$ 98.87	
6014	OTHER OPERATING SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41.85	\$ 41.85	\$ 100.00	
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 520.95	\$ 520.95	\$ 100.00	
35600	COMMUNICATIONS	\$ 406,236.00	\$ 53,774.01	\$ 27,830.51	\$ 342,050.17	\$ 10,411.82	\$ 97.44	
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 9,425.50	\$ 55,062.94	\$ 112,937.06	\$ 32.78	
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 1,238.40	\$ 150.00	\$ 1,691.60	\$ 2,930.00	\$ 100.00	
6014	OTHER OPERATING SUPPLIES	\$ 5,817.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 5,667.00	\$ 2.58	
42600	LITTER CONTROL PROGRAM	\$ 5,817.00	\$ 1,238.40	\$ 150.00	\$ 1,841.60	\$ 2,737.00	\$ 52.95	
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 27,500.00	\$ 0.00	\$ 2,264.64	\$ 20,381.76	\$ 7,118.24	\$ 74.12	
5699	CIVIC CONTRIBUTIONS	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00	\$ 0.00	\$ 100.00	
42700	SANITATION	\$ 57,500.00	\$ 0.00	\$ 2,264.64	\$ 50,381.76	\$ 7,118.24	\$ 87.62	
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 140,920.00	\$ 19,641.56	\$ 9,470.80	\$ 116,133.59	\$ 5,144.85	\$ 96.35	
2100	FICA	\$ 10,780.00	\$ 1,375.65	\$ 666.83	\$ 8,071.64	\$ 1,332.71	\$ 87.64	
2210	VSRS - PLANS 1 AND 2	\$ 16,918.00	\$ 2,353.11	\$ 1,134.07	\$ 13,961.84	\$ 603.05	\$ 96.44	
2300	HEALTH INSURANCE BENEFITS	\$ 18,463.00	\$ 2,553.41	\$ 1,150.43	\$ 15,794.14	\$ 115.45	\$ 99.37	
2400	LIFE INSURANCE	\$ 1,677.00	\$ 233.73	\$ 112.71	\$ 1,382.08	\$ 61.19	\$ 96.35	
2700	WORKER'S COMPENSATION	\$ 4,150.00	\$ 0.00	\$ 0.00	\$ 3,460.23	\$ 689.77	\$ 83.38	
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 183.00	\$ 217.00	\$ 45.75	
3310	REPAIR & MAINTENANCE	\$ 17,205.00	\$ 3,500.00	\$ 3,050.00	\$ 13,704.28	\$ 0.72	\$ 100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 84,749.00	\$ 20,770.61	\$ 7,403.50	\$ 63,977.47	\$ 0.92	\$ 100.00	
3600	ADVERTISING	\$ 750.00	\$ 0.00	\$ 0.00	\$ 268.13	\$ 481.87	\$ 35.75	
5110	ELECTRICAL SERVICES	\$ 1,057.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,057.00	\$ 0.00	
5130	WATER & SEWER SERVICES	\$ 1,361.00	\$ 0.00	\$ 159.90	\$ 332.20	\$ 1,028.80	\$ 24.41	
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 303.73	\$ 176.63	\$ 1,693.72	\$ 1,902.55	\$ 51.22	
5301	BOILER INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 3,409.00	\$ 1,409.00	\$ 170.45	
5302	FIRE INSURANCE	\$ 19,500.00	\$ 0.00	\$ 0.00	\$ 19,688.00	\$ 188.00	\$ 100.96	
5305	MOTOR VEHICLE INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 5,643.00	\$ 443.00	\$ 108.52	
5308	GENERAL LIABILITY INSURANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 8,513.00	\$ 13.00	\$ 100.15	
5410	LEASE OF EQUIPMENT	\$ 1,735.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,735.00	\$ 0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 800.00	\$ 0.00	\$ 0.00	\$ 316.34	\$ 483.66	\$ 39.54	
6003	SUPPLIES - AGRICULTURAL	\$ 307.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 307.00	\$ 0.00	
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 15,000.00	\$ 8,638.22	\$ 538.28	\$ 6,361.78	\$ 0.00	\$ 100.00	
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 15,473.00	\$ 6,099.47	\$ 75.13	\$ 9,373.40	\$ 0.13	\$ 100.00	
6008	VEHICLE AND EQUIPMENT FUEL	\$ 4,937.00	\$ 0.00	\$ 463.14	\$ 5,077.92	\$ 140.92	\$ 102.85	
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,700.00	\$ 0.00	\$ 1,045.23	\$ 9,143.54	\$ 3,443.54	\$ 160.41	
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 4.80	\$ 47.79	\$ 452.21	\$ 9.56	
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,685.44	\$ 4,685.44	\$ 100.00	
43200	GENERAL PROPERTY MAINTENANCE	\$ 381,982.00	\$ 65,469.49	\$ 25,451.45	\$ 311,221.53	\$ 5,290.98	\$ 98.61	
3100	FUNC 43202 101 CHALMERS COURT PROFESSIONAL SERVICES	\$ 5,169.00	\$ 0.00	\$ 285.29	\$ 5,168.68	\$ 0.32	\$ 99.99	
3310	REPAIR & MAINTENANCE	\$ 16,970.00	\$ 2,760.55	\$ 926.09	\$ 14,208.54	\$ 0.91	\$ 99.99	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 32,268.00	\$ 9,606.05	\$ 1,885.59	\$ 22,662.69	\$ 0.74	\$ 100.00	
5110	ELECTRICAL SERVICES	\$ 24,488.00	\$ 0.00	\$ 2,253.00	\$ 24,487.45	\$ 0.55	\$ 100.00	
5120	HEATING SERVICES	\$ 4,678.00	\$ 0.00	\$ 619.56	\$ 4,677.23	\$ 0.77	\$ 99.98	
5130	WATER & SEWER SERVICES	\$ 1,900.00	\$ 0.00	\$ 75.40	\$ 693.66	\$ 1,206.34	\$ 36.51	
5410	LEASE OF EQUIPMENT	\$ 265.00	\$ 0.00	\$ 0.00	\$ 264.97	\$ 0.03	\$ 99.99	
6000	MATERIALS AND SUPPLIES	\$ 225.00	\$ 0.00	\$ 0.00	\$ 224.70	\$ 0.30	\$ 99.87	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,910.00	\$ 0.00	\$ 772.59	\$ 1,909.99	\$ 0.01	\$ 100.00	

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43202	101 CHALMERS COURT	\$ 87,873.00	\$ 12,366.60	\$ 6,817.52	\$ 74,297.91	\$ 1,208.49	98.62	
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT							
3310	REPAIR & MAINTENANCE	\$ 1,854.00	\$ 1,500.00	\$ 0.00	\$ 354.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 105.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 0.50	99.52	
5110	ELECTRICAL SERVICES	\$ 3,200.00	\$ 0.00	\$ 203.00	\$ 2,274.19	\$ 925.81	71.07	
5120	HEATING SERVICES	\$ 5,259.00	\$ 0.00	\$ 943.87	\$ 5,258.46	\$ 0.54	99.99	
5130	WATER & SEWER SERVICES	\$ 225.00	\$ 0.00	\$ 17.00	\$ 102.00	\$ 123.00	45.33	
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 10,743.00	\$ 1,500.00	\$ 1,163.87	\$ 8,093.15	\$ 1,149.85	89.30	
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER							
3310	REPAIR & MAINTENANCE	\$ 7,052.00	\$ 576.00	\$ 390.00	\$ 6,476.01	\$ 0.01	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,152.00	\$ 940.00	\$ 0.00	\$ 2,206.80	\$ 5.20	99.84	
5110	ELECTRICAL SERVICES	\$ 10,059.00	\$ 0.00	\$ 771.13	\$ 7,616.44	\$ 2,442.56	75.72	
5120	HEATING SERVICES	\$ 3,770.00	\$ 0.00	\$ 609.46	\$ 3,770.35	\$ 0.35	100.01	
5130	WATER & SEWER SERVICES	\$ 4,000.00	\$ 0.00	\$ 430.75	\$ 2,121.45	\$ 1,878.55	53.04	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 965.46	\$ 34.54	96.55	
43206	100 N CHRUCH ST/RADIO TOWER	\$ 29,033.00	\$ 1,516.00	\$ 2,201.34	\$ 23,156.51	\$ 4,360.49	84.98	
	FUNC 43207 102 N CHRUCH ST							
3310	REPAIR & MAINTENANCE	\$ 6,747.00	\$ 1,000.00	\$ 372.00	\$ 5,747.72	\$ 0.72	100.01	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 1,567.80	\$ 32.20	97.99	
5110	ELECTRICAL SERVICES	\$ 21,000.00	\$ 0.00	\$ 2,587.32	\$ 18,620.00	\$ 2,380.00	88.67	
6007	REPAIR AND MAINT SUPPLIES	\$ 683.00	\$ 0.00	\$ 15.16	\$ 473.71	\$ 209.29	69.36	
43207	102 N CHRUCH ST	\$ 30,030.00	\$ 1,000.00	\$ 2,974.48	\$ 26,409.23	\$ 2,620.77	91.27	
	FUNC 43208 104 N CHURCH/106 N CHURCH ST							
3310	REPAIR & MAINTENANCE	\$ 4,044.00	\$ 1,620.00	\$ 480.00	\$ 2,424.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 1,719.80	\$ 80.20	95.54	
5110	ELECTRICAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 555.00	\$ 6,260.34	\$ 739.66	89.43	
5120	HEATING SERVICES	\$ 4,044.00	\$ 0.00	\$ 570.51	\$ 4,043.51	\$ 0.49	99.99	
5130	WATER & SEWER SERVICES	\$ 650.00	\$ 0.00	\$ 24.05	\$ 192.40	\$ 457.60	29.60	
6007	REPAIR AND MAINT SUPPLIES	\$ 350.00	\$ 0.00	\$ 0.00	\$ 104.62	\$ 245.38	29.89	
43208	104 N CHURCH/106 N CHURCH ST	\$ 17,888.00	\$ 1,620.00	\$ 1,629.56	\$ 14,744.67	\$ 1,523.33	91.48	
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER							
3310	PROFESSIONAL SERVICES	\$ 3,122.00	\$ 0.00	\$ 645.00	\$ 3,121.80	\$ 0.20	99.99	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 580.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 67.00	88.45	
5110	ELECTRICAL SERVICES	\$ 4,800.00	\$ 0.00	\$ 293.71	\$ 3,980.37	\$ 819.63	82.92	
5120	HEATING SERVICES	\$ 8,740.00	\$ 0.00	\$ 561.17	\$ 8,739.82	\$ 0.18	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 800.00	\$ 0.00	\$ 26.86	\$ 630.29	\$ 169.71	78.79	
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 18,042.00	\$ 0.00	\$ 1,526.74	\$ 16,985.28	\$ 1,056.72	94.14	
	FUNC 43210 524 WESTWOOD RD							
3310	REPAIR & MAINTENANCE	\$ 768.00	\$ 0.00	\$ 0.00	\$ 768.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 242.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 52.00	78.51	
5110	ELECTRICAL SERVICES	\$ 1,900.00	\$ 0.00	\$ 92.75	\$ 1,023.40	\$ 876.60	53.86	
5120	HEATING SERVICES	\$ 1,319.00	\$ 0.00	\$ 375.20	\$ 1,318.01	\$ 0.99	99.92	
6007	REPAIR AND MAINT SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 15.99	\$ 284.01	5.33	
43210	524 WESTWOOD RD	\$ 4,529.00	\$ 0.00	\$ 467.95	\$ 3,315.40	\$ 1,213.60	73.20	
	FUNC 43211 225 AL SMITH CIR REC CENTER							
3310	REPAIR & MAINTENANCE	\$ 7,000.00	\$ 1,194.00	\$ 1,436.00	\$ 5,811.57	\$ 5.57	100.08	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 209.00	\$ 91.00	69.67	
5110	ELECTRICAL SERVICES	\$ 19,709.00	\$ 0.00	\$ 1,502.42	\$ 19,708.38	\$ 0.62	100.00	
5120	HEATING SERVICES	\$ 5,797.00	\$ 0.00	\$ 2,380.88	\$ 5,797.39	\$ 0.39	100.01	
5130	WATER & SEWER SERVICES	\$ 2,700.00	\$ 0.00	\$ 170.00	\$ 1,226.05	\$ 1,473.95	45.41	
6007	REPAIR AND MAINT SUPPLIES	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 2,538.03	\$ 261.97	90.64	

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
43211	225 AL SMITH CIR REC CENTER	\$ 38,306.00	\$ 1,194.00	\$ 5,489.30	\$ 35,290.42	\$ 1,821.58	95.24	
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS							
3310	REPAIR & MAINTENANCE	\$ 9,960.00	\$ 1,312.00	\$ 4,045.25	\$ 8,648.66	\$ 0.66	100.01	
5110	ELECTRICAL SERVICES	\$ 7,600.00	\$ 0.00	\$ 323.06	\$ 3,645.16	\$ 3,954.84	47.96	
5130	WATER & SEWER SERVICES	\$ 2,800.00	\$ 0.00	\$ 92.55	\$ 1,416.80	\$ 1,383.20	50.60	
6007	REPAIR AND MAINT SUPPLIES	\$ 3,700.00	\$ 0.00	\$ 50.85	\$ 3,405.30	\$ 294.70	92.04	
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 24,060.00	\$ 1,312.00	\$ 4,511.71	\$ 17,115.92	\$ 5,632.08	76.59	
	FUNC 43213 225 AL SMITH CIR POOL							
3310	REPAIR & MAINTENANCE	\$ 5,008.00	\$ 669.73	\$ 0.00	\$ 4,337.97	\$ 0.30	99.99	
5110	ELECTRICAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 91.23	\$ 3,633.99	\$ 5,866.01	38.25	
5130	WATER & SEWER SERVICES	\$ 11,340.00	\$ 0.00	\$ 20.00	\$ 11,339.45	\$ 0.55	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 3,884.00	\$ 0.00	\$ 0.00	\$ 3,721.96	\$ 162.04	95.83	
8200	CAPITAL OUTLAY ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,096.00	\$ 3,096.00	100.00	
43213	225 AL SMITH CIR POOL	\$ 29,732.00	\$ 669.73	\$ 111.23	\$ 26,129.37	\$ 2,932.90	90.14	
	FUNC 43214 225 AL SMITH CIR BASEBALL							
5110	ELECTRICAL SERVICES	\$ 1,700.00	\$ 0.00	\$ 22.32	\$ 912.18	\$ 787.82	53.66	
6007	REPAIR AND MAINT SUPPLIES	\$ 2,800.00	\$ 0.00	\$ 189.03	\$ 2,684.50	\$ 115.50	95.88	
43214	225 AL SMITH CIR BASEBALL	\$ 4,500.00	\$ 0.00	\$ 211.35	\$ 3,596.68	\$ 903.32	79.93	
	FUNC 43215 225 AL SMITH CIR SOCCER							
3310	REPAIR & MAINTENANCE	\$ 436.00	\$ 0.00	\$ 0.00	\$ 436.00	\$ 0.00	100.00	
5110	ELECTRICAL SERVICES	\$ 700.00	\$ 0.00	\$ 28.17	\$ 468.94	\$ 231.06	66.99	
6007	REPAIR AND MAINT SUPPLIES	\$ 5,916.00	\$ 0.00	\$ 2,828.19	\$ 5,916.00	\$ 0.00	100.00	
43215	225 AL SMITH CIR SOCCER	\$ 7,052.00	\$ 0.00	\$ 2,856.36	\$ 6,820.94	\$ 231.06	96.72	
	FUNC 43216 106 N CHRUCH ST (OLD COMM ATTY OFC)							
3320	MAINTENANCE SERVICE CONTRACTS	\$ 120.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 0.00	100.00	
	FUNC 43232 32 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 400.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 0.00	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 204.00	\$ 0.00	\$ 0.00	\$ 203.90	\$ 0.10	99.95	
43232	32 E MAIN ST	\$ 604.00	\$ 0.00	\$ 0.00	\$ 603.90	\$ 0.10	99.98	
	FUNC 43236 36 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 11,768.00	\$ 5,000.00	\$ 0.00	\$ 6,768.23	\$ 0.23	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
5130	WATER & SEWER SERVICES	\$ 27.00	\$ 0.00	\$ 0.00	\$ 26.46	\$ 0.54	98.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 203.00	\$ 0.00	\$ 89.10	\$ 202.27	\$ 0.73	99.64	
43236	36 E MAIN ST	\$ 12,248.00	\$ 5,000.00	\$ 89.10	\$ 6,996.96	\$ 251.04	97.95	
	FUNC 43237 311 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 2,714.00	\$ 1,000.00	\$ 0.00	\$ 1,714.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 1,700.80	\$ 99.20	94.49	
5110	ELECTRICAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 833.84	\$ 7,212.84	\$ 787.16	90.16	
5130	WATER & SEWER SERVICES	\$ 850.00	\$ 0.00	\$ 96.20	\$ 597.20	\$ 252.80	70.26	
6007	REPAIR AND MAINT SUPPLIES	\$ 910.00	\$ 0.00	\$ 0.00	\$ 188.60	\$ 721.40	20.73	
43237	311 E MAIN ST	\$ 14,274.00	\$ 1,000.00	\$ 930.04	\$ 11,413.44	\$ 1,860.56	86.97	
	FUNC 51100 LOCAL HEALTH DEPARTMENT							
5610	CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 0.00	\$ 149,250.00	\$ 49,750.00	75.00	
	FUNC 51200 OUR HEALTH							
5699	CIVIC CONTRIBUTIONS	\$ 4,875.00	\$ 0.00	\$ 0.00	\$ 4,875.00	\$ 0.00	100.00	
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES							
5620	CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 20,500.00	\$ 82,000.00	\$ 0.00	100.00	

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5699	FUNC 52800 CONCERN HOTLINE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5699	FUNC 52900 NW WORKS CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 0.00	100.00
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30,000.00	\$ 10,000.00	75.00
5699	FUNC 53240 LOUDOUN TRANSIT SERVICE CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,819.50	\$ 8,819.50	50.00
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN) CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
5699	FUNC 53600 ACCESS INDEPENDENCE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE CIVIC CONTRIBUTIONS	\$ 13,924.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,962.00	\$ 6,962.00	50.00
1100	FUNC 71100 PARKS ADMINISTRATION SALARIES - REGULAR	\$ 232,243.00	\$ 38,707.20	\$ 19,353.58	\$ 19,353.58	\$ 193,535.80	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 45.00	\$ 45.00	\$ 8,681.01	\$ 4,674.99	65.00
2100	FICA	\$ 18,789.00	\$ 2,630.43	\$ 1,319.02	\$ 1,319.02	\$ 13,817.65	\$ 2,340.92	87.54
2210	VRSR -- PLANS 1 AND 2	\$ 28,194.00	\$ 4,699.11	\$ 2,349.52	\$ 2,349.52	\$ 23,495.20	\$ 0.31	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 30,648.00	\$ 5,827.19	\$ 2,824.64	\$ 2,824.64	\$ 28,246.40	\$ 3,425.59	111.18
2400	LIFE INSURANCE	\$ 2,764.00	\$ 460.49	\$ 230.32	\$ 230.32	\$ 2,303.20	\$ 0.31	99.99
2700	WORKER'S COMPENSATION	\$ 8,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,578.35	\$ 1,721.65	79.26
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21.00	\$ 21.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,072.00	\$ 887.65	\$ 208.34	\$ 208.34	\$ 1,230.92	\$ 2,953.43	41.77
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 95.14	\$ 904.86	9.51
3600	ADVERTISING	\$ 793.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 635.00	\$ 158.00	80.08
5210	POSTAL SERVICES	\$ 5,000.00	\$ 1,123.91	\$ 0.00	\$ 0.00	\$ 2,972.17	\$ 903.92	81.92
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 63.13	\$ 63.13	\$ 675.19	\$ 1,324.81	33.76
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 590.76	\$ 60.76	111.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,274.00	\$ 0.00	\$ 26.80	\$ 26.80	\$ 1,729.88	\$ 455.88	135.78
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,275.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 327.00	\$ 948.00	25.65
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,110.78	\$ 1,389.22	44.43
6003	SUPPLIES - AGRICULTURAL	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 49.99	\$ 550.01	8.33
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,400.00	\$ 0.00	\$ 18.87	\$ 18.87	\$ 569.36	\$ 830.64	40.67
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 409.65	\$ 590.35	40.97
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,361.71	\$ 494.29	73.37
8201	MACHINERY & EQUIPMENT	\$ 8,250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,250.00	0.00
8207	EDP EQUIPMENT ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,250.00	\$ 8,250.00	100.00
71100	PARKS ADMINISTRATION	\$ 366,844.00	\$ 54,335.98	\$ 26,439.22	\$ 26,439.22	\$ 296,686.16	\$ 15,821.86	95.69
1100	FUNC 71310 CLARKE COUNTY RECREATION CENTER SALARIES - REGULAR	\$ 43,210.00	\$ 7,201.70	\$ 3,600.83	\$ 3,600.83	\$ 36,008.30	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 2,966.51	\$ 2,966.51	\$ 21,870.68	\$ 3,938.32	84.74
2100	FICA	\$ 5,280.00	\$ 545.26	\$ 499.57	\$ 499.57	\$ 4,399.53	\$ 335.21	93.65
2210	VRSR -- PLANS 1 AND 2	\$ 5,246.00	\$ 874.29	\$ 437.14	\$ 437.14	\$ 4,371.40	\$ 0.31	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,480.00	\$ 942.07	\$ 456.65	\$ 456.65	\$ 4,566.50	\$ 28.57	100.52
2400	LIFE INSURANCE	\$ 514.00	\$ 42.85	\$ 42.85	\$ 42.85	\$ 428.50	\$ 42.65	91.70
2700	WORKER'S COMPENSATION	\$ 700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 537.91	\$ 162.09	76.84
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5830	REFUNDS	\$ 200.00	\$ 0.00	\$ 130.00	\$ 130.00	\$ 381.00	\$ 181.00	190.50
6001	OFFICE SUPPLIES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3.94	\$ 46.06	7.88
6002	SUPPLIES - FOOD	\$ 820.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 226.64	\$ 593.36	27.64
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 2,300.00	\$ 0.00	\$ 52.44	\$ 52.44	\$ 825.68	\$ 1,474.32	35.90
6014	OTHER OPERATING SUPPLIES	\$ 2,700.00	\$ 0.00	\$ 388.22	\$ 388.22	\$ 1,843.78	\$ 856.22	68.29
6015	MERCHANDISE FOR RESALE	\$ 5,000.00	\$ 0.00	\$ 128.03	\$ 128.03	\$ 2,298.05	\$ 2,701.95	45.96
71310	CLARKE COUNTY RECREATION CENTER	\$ 97,509.00	\$ 9,606.17	\$ 8,597.36	\$ 8,597.36	\$ 77,761.91	\$ 10,140.92	89.60
	FUNC 71320 SWIMMING POOL							

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1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 14.75	\$ 42,092.72	\$ 18,158.28	69.86	
2100	FICA	\$ 4,610.00	\$ 0.00	\$ 1.12	\$ 3,220.12	\$ 1,389.88	69.85	
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,900.00	0.00	
3310	REPAIR & MAINTENANCE	\$ 1,197.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,197.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,675.00	\$ 0.00	\$ 0.00	\$ 870.00	\$ 805.00	51.94	
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 310.00	38.00	
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 546.50	\$ 596.50	47.81	
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 715.85	\$ 984.15	42.11	
6014	OTHER OPERATING SUPPLIES	\$ 3,098.00	\$ 0.00	\$ 711.97	\$ 1,413.36	\$ 1,684.64	45.62	
6015	MERCHANDISE FOR RESALE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00	
6026	POOL CHEMICALS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 5,541.42	\$ 5,458.58	50.38	
71320	SWIMMING POOL	\$ 90,274.00	\$ 0.00	\$ 727.84	\$ 54,589.97	\$ 35,684.03	60.47	
	FUNC 71330 CONCESSION STAND							
1300	SALARIES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 3,978.17	\$ 421.83	90.41	
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 304.33	\$ 32.67	90.31	
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
6015	MERCHANDISE FOR RESALE	\$ 14,000.00	\$ 0.00	\$ 0.00	\$ 4,705.06	\$ 9,294.94	33.61	
71330	CONCESSION STAND	\$ 18,837.00	\$ 0.00	\$ 0.00	\$ 8,987.56	\$ 9,849.44	47.71	
	FUNC 71350 PROGRAMS							
1100	SALARIES - REGULAR	\$ 31,641.00	\$ 5,273.50	\$ 2,636.75	\$ 26,367.50	\$ 0.00	100.00	
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 5,037.32	\$ 57,495.98	\$ 37,004.02	60.84	
2100	FICA	\$ 9,650.00	\$ 357.66	\$ 564.23	\$ 6,121.68	\$ 3,170.66	67.14	
2210	VSRS - PLANS 1 AND 2	\$ 3,841.00	\$ 640.22	\$ 320.10	\$ 3,201.00	\$ 0.22	100.01	
2300	HOSPITAL/MEDICAL PLANS	\$ 8,728.00	\$ 942.07	\$ 456.65	\$ 5,378.60	\$ 2,407.33	72.42	
2400	LIFE INSURANCE	\$ 377.00	\$ 62.73	\$ 31.38	\$ 313.80	\$ 0.47	99.88	
2700	WORKER'S COMPENSATION	\$ 900.00	\$ 0.00	\$ 0.00	\$ 734.59	\$ 165.41	81.62	
3100	PROFESSIONAL SERVICES	\$ 56,000.00	\$ 17,617.00	\$ 4,116.87	\$ 36,074.05	\$ 2,308.95	95.88	
3500	PRINTING AND BINDING	\$ 7,000.00	\$ 0.00	\$ 2,480.00	\$ 6,496.00	\$ 504.00	92.80	
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 624.20	\$ 857.20	\$ 842.80	50.42	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 51.74	\$ 48.26	51.74	
5400	LEASES AND RENTALS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 115.50	\$ 884.50	11.55	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 155.00	\$ 295.00	\$ 205.00	59.00	
5560	LIFE INSURANCE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 1,491.90	\$ 3,508.10	29.84	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 20.99	\$ 141.97	\$ 358.03	28.39	
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 529.00	\$ 2,791.25	\$ 4,708.75	37.22	
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 33.15	\$ 66.85	33.15	
6002	SUPPLIES - FOOD	\$ 7,000.00	\$ 0.00	\$ 134.23	\$ 2,640.56	\$ 4,359.44	37.72	
6011	UNIFORM AND WEARING APPAREL	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 1,165.70	\$ 834.30	58.28	
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 6,500.00	\$ 0.00	\$ 1,064.27	\$ 3,264.50	\$ 3,235.50	50.22	
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 129.73	\$ 559.56	\$ 1,440.44	27.98	
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 3,952.00	\$ 0.00	\$ 6,728.99	\$ 4,680.99	178.02	
71350	PROGRAMS	\$ 252,537.00	\$ 28,845.18	\$ 18,300.72	\$ 162,320.22	\$ 61,371.60	75.70	
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS							
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00	
	FUNC 73200 REGIONAL LIBRARY							
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 45,529.75	\$ 182,119.00	\$ 0.00	100.00	
	FUNC 81110 PLANNING ADMINISTRATION							
1100	SALARIES - REGULAR	\$ 229,603.00	\$ 38,266.96	\$ 19,133.61	\$ 191,336.04	\$ 0.00	100.00	
2100	FICA	\$ 17,565.00	\$ 2,911.95	\$ 1,457.95	\$ 14,567.74	\$ 85.31	99.51	
2210	VSRS - PLANS 1 AND 2	\$ 27,874.00	\$ 4,645.61	\$ 2,322.82	\$ 23,228.20	\$ 0.19	100.00	
2300	HEALTH INSURANCE BENEFITS	\$ 19,180.00	\$ 3,297.23	\$ 1,598.28	\$ 15,982.80	\$ 100.03	100.52	
2400	LIFE INSURANCE	\$ 2,732.00	\$ 455.28	\$ 227.70	\$ 2,277.00	\$ 0.28	100.01	
2700	WORKER'S COMPENSATION	\$ 3,675.00	\$ 0.00	\$ 0.00	\$ 3,590.40	\$ 84.60	97.70	
3100	PROFESSIONAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 725.00	\$ 19,275.00	3.62	
3140	ENGINEERING & ARCHITECTURAL	\$ 3,000.00	\$ 0.00	\$ 655.00	\$ 5,739.74	\$ 2,739.74	191.32	
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 231.74	\$ 0.00	\$ 122.26	\$ 346.00	50.57	
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 1,240.50	\$ 70.75	\$ 107.25	\$ 1,652.25	44.92	
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,205.10	\$ 205.10	110.25	

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5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 19.34	\$ 356.43	\$ 1,143.57	23.76	
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 21.74	\$ 179.06	\$ 220.94	44.77	
5510	TRAVEL MILEAGE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 149.16	\$ 1,850.84	7.46	
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 190.08	\$ 1,309.92	12.67	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00	
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 384.38	\$ 1,787.24	\$ 712.76	71.49	
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
81110	PLANNING ADMINISTRATION	\$ 338,979.00	\$ 51,049.27	\$ 25,891.57	\$ 262,543.50	\$ 25,386.23	92.51	
5699	FUNC 81300 HELP WITH HOUSING CIVIC CONTRIBUTIONS	\$ 5,400.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 0.00	100.00	
1300	FUNC 81400 BOARD OF ZONING APPEALS SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00	
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,756.00	\$ 756.00	137.80	
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 425.00	15.00	
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 343.20	\$ 156.80	68.64	
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00	
81400	BOARD OF ZONING APPEALS	\$ 3,470.00	\$ 0.00	\$ 0.00	\$ 3,174.20	\$ 295.80	91.48	
1100	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT SALARIES - REGULAR	\$ 33,109.00	\$ 5,518.34	\$ 2,759.06	\$ 27,590.66	\$ 0.00	100.00	
2100	FICA	\$ 2,534.00	\$ 423.29	\$ 213.61	\$ 2,124.28	\$ 13.57	100.54	
2210	VRSR - PLANS 1 AND 2	\$ 4,019.00	\$ 669.93	\$ 334.95	\$ 3,349.50	\$ 0.43	100.01	
2300	HOSPITAL/MEDICAL PLANS	\$ 2,740.00	\$ 471.04	\$ 228.32	\$ 2,283.20	\$ 14.24	100.52	
2400	LIFE INSURANCE	\$ 394.00	\$ 65.69	\$ 32.83	\$ 328.30	\$ 0.01	100.00	
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 66.00	\$ 934.00	6.60	
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 885.40	\$ 385.40	177.08	
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00	
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 109.90	\$ 109.90	100.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
8202	FURNITURE & FIXTURES ADDITIONS	\$ 1,750.00	\$ 0.00	\$ 0.00	\$ 2,385.84	\$ 635.84	136.33	
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 47,296.00	\$ 7,148.29	\$ 3,568.77	\$ 39,873.08	\$ 274.63	99.42	
3100	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY PROFESSIONAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00	
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 250.00	\$ 250.00	50.00	
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 43.44	\$ 56.56	43.44	
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 293.44	\$ 5,806.56	4.81	
5699	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00	
5699	FUNC 81540 BLANDY EXPERIMENTAL FARM CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00	
1300	FUNC 81600 PLANNING COMMISSION SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 650.00	\$ 150.00	130.00	
2100	FICA	\$ 39.00	\$ 0.00	\$ 7.65	\$ 49.71	\$ 10.71	127.46	
3100	PROFESSIONAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 2,105.00	\$ 14,878.92	\$ 6,878.92	185.99	
3160	BOARD MEMBER FEES	\$ 8,000.00	\$ 0.00	\$ 650.00	\$ 6,450.00	\$ 1,550.00	80.62	
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00	
81600	PLANNING COMMISSION	\$ 19,389.00	\$ 0.00	\$ 2,862.65	\$ 22,028.63	\$ 2,639.63	113.61	
	FUNC 81700 BOARD OF SEPTIC APPEALS							

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1300	SALARIES - PART TIME	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
2100	FICA	\$ 16.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.00	0.00
3160	BOARD MEMBER FEES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 75.00	\$ 125.00	37.50
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 267.60	\$ 267.60	\$ 232.40	53.52
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 9.84	\$ 9.84	\$ 90.16	9.84
81700	BOARD OF SEPTIC APPEALS	\$ 1,016.00	\$ 0.00	\$ 0.00	\$ 352.44	\$ 352.44	\$ 663.56	34.69
FUNC 81800 HISTORIC PRESERVATION COMMISSION								
3100	PROFESSIONAL SERVICES	\$ 15,000.00	\$ 7,980.00	\$ 935.00	\$ 14,005.00	\$ 14,005.00	\$ 6,985.00	146.57
3160	BOARD MEMBER FEES	\$ 1,000.00	\$ 0.00	\$ 150.00	\$ 600.00	\$ 600.00	\$ 400.00	60.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
6001	OFFICE SUPPLIES	\$ 6,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,900.00	0.00
81800	HISTORIC PRESERVATION COMMISSION	\$ 23,700.00	\$ 7,980.00	\$ 1,085.00	\$ 14,605.00	\$ 14,605.00	\$ 1,115.00	95.30
FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM								
5699	CIVIC CONTRIBUTIONS	\$ 5,712.00	\$ 0.00	\$ 0.00	\$ 5,776.22	\$ 5,776.22	\$ 64.22	101.12
FUNC 81920 REGIONAL AIRPORT AUTHORITY								
5699	CIVIC CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 1,875.00	\$ 1,875.00	\$ 625.00	75.00
FUNC 82200 FRIENDS OF THE SHENANDOAH								
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 3,000.00	\$ 0.00	100.00
FUNC 82210 WATER QUALITY MANAGEMENT								
3000	PURCHASED SERVICES	\$ 42,000.00	\$ 21,545.00	\$ 15,455.30	\$ 32,112.80	\$ 32,112.80	\$ 11,657.80	127.76
FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV								
5699	CIVIC CONTRIBUTIONS	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 4,750.00	\$ 4,750.00	\$ 0.00	100.00
FUNC 82600 BIO-SOLIDS APPLICATION								
1300	SALARIES - PART TIME	\$ 12,228.00	\$ 0.00	\$ 0.00	\$ 6,725.00	\$ 6,725.00	\$ 5,503.00	55.00
2100	FICA	\$ 936.00	\$ 0.00	\$ 0.00	\$ 514.46	\$ 514.46	\$ 421.54	54.96
2700	WORKER'S COMPENSATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 133.37	\$ 133.37	\$ 216.63	38.11
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5510	TRAVEL MILEAGE	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 1,418.17	\$ 1,418.17	\$ 1,581.83	47.27
82600	BIO-SOLIDS APPLICATION	\$ 16,914.00	\$ 0.00	\$ 0.00	\$ 8,791.00	\$ 8,791.00	\$ 8,123.00	51.97
FUNC 83100 COOPERATIVE EXTENSION								
3320	MAINTENANCE SERVICE CONTRACTS	\$ 400.00	\$ 399.36	\$ 0.00	\$ 210.64	\$ 210.64	\$ 210.00	152.50
3841	VPI EXTENSION AGENT	\$ 36,065.00	\$ 0.00	\$ 0.00	\$ 13,217.95	\$ 13,217.95	\$ 22,847.05	36.65
5210	POSTAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 384.59	\$ 384.59	\$ 384.59	100.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 17.72	\$ 184.14	\$ 184.14	\$ 315.86	36.83
5540	TRAVEL CONVENTION & EDUCATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 119.64	\$ 119.64	\$ 119.64	100.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 120.00	\$ 120.00	100.00
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 45.10	\$ 372.04	\$ 372.04	\$ 1,627.96	18.60
83100	COOPERATIVE EXTENSION	\$ 38,965.00	\$ 399.36	\$ 62.82	\$ 14,609.00	\$ 14,609.00	\$ 23,956.64	38.52
FUNC 83400 4-H CENTER								
5699	CIVIC CONTRIBUTIONS	\$ 2,250.00	\$ 0.00	\$ 0.00	\$ 2,250.00	\$ 2,250.00	\$ 0.00	100.00
FUNC 91600 CONTINGENCIES								
1000	PERSONNEL	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,500.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 7,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,600.00	0.00
3150	LEGAL	\$ 11,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,500.00	0.00
8000	MINOR CAPITAL	\$ 5,666.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,666.00	0.00
91600	CONTINGENCIES	\$ 32,266.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 32,266.00	0.00
000	NON-CATEGORICAL	\$ 8,352,223.00	\$ 916,663.93	\$ 683,567.95	\$ 6,604,383.79	\$ 6,604,383.79	\$ 831,175.28	90.05

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	FUNC 35610							
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00

35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00

111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00

PJT 126 V-STOP GRANT								
FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES - REGULAR	\$ 26,877.00	\$ 4,479.46	\$ 2,239.77	\$ 18,078.66	\$ 4,318.88	\$ 4,318.88	83.93
1300	SALARIES - PART TIME	\$ 8,362.00	\$ 1,393.69	\$ 696.83	\$ 6,968.30	\$ 0.01	\$ 0.01	100.00
2100	FICA	\$ 2,696.00	\$ 105.32	\$ 52.66	\$ 526.60	\$ 2,064.08	\$ 2,064.08	23.44
2210	VSRS - PLANS 1 AND 2	\$ 1,132.00	\$ 169.23	\$ 84.59	\$ 845.90	\$ 116.87	\$ 116.87	89.68
2300	HEALTH INSURANCE	\$ 1,325.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,325.00	\$ 1,325.00	0.00
2400	LIFE INSURANCE	\$ 111.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111.00	\$ 111.00	0.00

22100	COMMONWEALTH'S ATTORNEY	\$ 40,503.00	\$ 6,147.70	\$ 3,073.85	\$ 26,419.46	\$ 7,935.84	\$ 7,935.84	80.41

126	V-STOP GRANT	\$ 40,503.00	\$ 6,147.70	\$ 3,073.85	\$ 26,419.46	\$ 7,935.84	\$ 7,935.84	80.41

PJT 129 FEDERAL GANG TASK FORCE GRANT 2010								
FUNC 31200 SHERIFF								
1100	SALARIES - REGULAR	\$ 22,614.00	\$ 0.00	\$ 0.00	\$ 18,845.00	\$ 3,769.00	\$ 3,769.00	83.33
2100	FICA	\$ 1,714.00	\$ 0.00	\$ 0.00	\$ 1,428.65	\$ 285.35	\$ 285.35	83.35
2210	VSRS - PLANS 1 AND 2	\$ 2,745.00	\$ 0.00	\$ 0.00	\$ 2,287.80	\$ 457.20	\$ 457.20	83.34
2300	HOSPITAL/MEDICAL PLANS	\$ 2,785.00	\$ 0.00	\$ 0.00	\$ 2,283.25	\$ 501.75	\$ 501.75	81.98
2400	LIFE INSURANCE	\$ 142.00	\$ 0.00	\$ 0.00	\$ 224.25	\$ 82.25	\$ 82.25	157.92

31200	SHERIFF	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	\$ 4,931.05	83.56

129	FEDERAL GANG TASK FORCE GRANT 20	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	\$ 4,931.05	83.56

PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON								
FUNC 81110 PLANNING ADMINISTRATION								
6000	MATERIALS AND SUPPLIES	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 320.00	\$ 1,080.00	\$ 1,080.00	22.86

PJT 402 DMV SELECTIVE ENFORCEMENT-ALCOHOL								
FUNC 31200 SHERIFF								
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,194.16	\$ 5,194.16	\$ 5,194.16	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 397.37	\$ 397.37	\$ 397.37	100.00
6010	POLICE SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 10,000.00	0.00

31200	SHERIFF	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 5,591.53	\$ 4,408.47	\$ 4,408.47	55.92

402	DMV SELECTIVE ENFORCEMENT-ALCOHO	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 5,591.53	\$ 4,408.47	\$ 4,408.47	55.92

PJT 403 DMV SELECTIVE ENFORCEMENT-SPEED								
FUNC 31200 SHERIFF								
1200	OVERTIME	\$ 0.00	\$ 0.00	\$ 377.10	\$ 1,560.90	\$ 1,560.90	\$ 1,560.90	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 28.85	\$ 119.41	\$ 119.41	\$ 119.41	100.00

31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 405.95	\$ 1,680.31	\$ 1,680.31	\$ 1,680.31	100.00

403	DMV SELECTIVE ENFORCEMENT-SPEED	\$ 0.00	\$ 0.00	\$ 405.95	\$ 1,680.31	\$ 1,680.31	\$ 1,680.31	100.00

PJT 602 DOJ VEST GRANT								
FUNC 31200 SHERIFF								
6010	POLICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 1,500.00	0.00

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PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)							
FUNC 31200 SHERIFF							
1100	SALARIES - REGULAR	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 321.75	\$ 1,531.25	17.36
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 24.62	\$ 24.62	100.00

31200	SHERIFF	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 346.37	\$ 1,506.63	18.69

605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 1,853.00	\$ 0.00	\$ 0.00	\$ 346.37	\$ 1,506.63	18.69

100	GENERAL FUND	\$ 8,476,763.00	\$ 922,811.63	\$ 687,047.75	\$ 6,663,810.41	\$ 890,140.96	89.50

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
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GRAND TOTAL		\$ 8,476,763.00	\$ 922,811.63	\$ 687,047.75	\$ 6,663,810.41	\$ 890,140.96	89.50

4/30/2014											
Conservation Easement Fund											
As of April 30, 2014											
Fund 235											
WORK IN PROGRESS											
Code	Description	Unappropriated Starting Fund Balance	Appropriated FY13 Carryover	FY 14 Original Budget/ Revenue Estimate	FY14 Supplemental Budget	Inter-project Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance Receivable	Year-to Date Expenditure/ Revenue	Available Appropriations	Notes
Expenditures											
3100	Professional Services					7,420	7,420		7,420	-	
5210	Postage					406	406		406	0	
6001	Materials and Supplies					175	175		175	0	
8215	Purchase of Development Rights:		891,764		413,350	(1,101,976)	203,138			203,138	
-500	Ankfeld-1 Property					409,177	409,177		409,177	-	
-501	Moore & Dorsey 64 Property					191,570	191,570		191,570	-	
-502	Chapman Property					422,498	422,498		422,498	-	
-503	Bailey Property					70,729	70,729		70,729	-	
	Total Expenditure		891,764	-	413,350	-	1,305,114	-	1,101,975	203,139	
Revenues											
235-000	Donations								23,120		
110104	Land Use Rollback								18,237	(18,237)	
189912	Local Grants		47,500		126,396		173,896		173,896	-	
240425	State Grants		141,985		196,104		338,089		362,534	(24,445)	
	State Grant (Stewardship Acct)								18,514		
330705	Federal Grants		383,000		21,250		404,250		398,750	5,500	
	Total Revenue		572,485	-	343,750	-	916,235	-	995,050	(18,945)	
Conservation Easement Fund Balance											
410100	Local Tax Funding	13,645	331,460				331,460		212,550	137,147	added the Land Use Rollback revenue here
	Donations/Stewardship Accts										
	Cash - BCC	7,099	7,099				7,099		(1,277)	8,376	"Old" CEA checking acct - transferred to Clarke Co cash acct - Donations
235-000	LGIP-Donations	55,540	55,540				55,540		(23,151)	78,691	"Old" CEA LGIP acct - transferred to Clarke Co cash acct - Donations
	LGIP-Commonwealth of VA, Stewardship Acct	36,618	36,618				36,618		(18,535)	55,153	added beg balance of 36,618 and 18,513.59 of State Stewardship revenue, plus interest of 20.30 at time of transfer to Clarke County
	Total Fund Balance	112,901	430,717				430,717			279,367	
	Total Revenue and Fund Balance	112,901	1,003,202				1,346,952			260,422	

Government Capital Projects

April 30, 2014

Code	Description	FY 13 Carryover	FY 14 Original Budget/ Revenue Estimate	FY14 Supplemental Budget	Inter-projec Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance	Notes
301	General Government Capital Expenditure									
800										
94203	Sheriff's Equipment (fingerprinting, etc.)	20,827				20,827		5,850	14,977	
94204	HVAC Systems	49,446				49,446	15,354	15,946	18,146	County portion of HVAC for JGC is 243,383.84 and Town's portion is 144,788.16. added 228,384 from sheriffs renovation
94210	Auto Replacement	32,656				32,656		26,259	6,397	
94209	Communications Equipment (Volunteer Fire Cos.)			110,188	50,000	160,188	160,188		1	
94214	Resurface Tennis Courts	53,401			-53,401	-				- moved funds to "Old Park Ofc Modifications" pjt per L Cooke request
94215	Pool Repair	20,602				20,602		10,902	9,700	
94216	Fencing - Ballfield & Pool	10,000	20,000			30,000			30,000	
94263	Old Park Office Modifications				53,401	53,401			53,401	moved funds from "Resurface Tennis Courts" project
94264	Basefield Field Lighting			5,000		5,000		4,906	94	
94271	Additional Parking	10,000				10,000			10,000	
94278	Sheriff's Vehicles	98,537	84,000			182,537		176,199	6,338	
94279	Motorola Portable Radios			50,000		50,000	49,608		392	
94280	Communications Study	50,000			-50,000	-			-	move \$50,000 to Communications Equipment pjt (grant match requirement)
94283	Sheriff's Mobile Radio System	15,258				15,258		15,072	186	
94284	Park Expansion	10,000				10,000			10,000	
94294	Phone System (E-911)	115,131				115,131		115,131	0	
94298	Economic Development	177,514				177,514			177,514	
94299	Technology Improvements	20,872	40,000			60,872	70,744	4,854	(14,727)	
94300	C-Spout Run Project			141,603		141,603		9,148	132,455	
610-943	Spout Run Cleanup (EPA Grant pjt)			316,620		316,620			316,620	
94318	Sheriff's Building Renovation	163,958				163,958		10,930	153,028	
94319	Roofing	86,633	50,000			136,633			136,633	
94320	Plan Updates	47,740				47,740	13,368	34,372	-	
94261	General District Court Repairs		81,000			81,000			81,000	
94324	Carpeting (Includes Gen Dist Courthouse Seating)	30,828				30,828		25,895	4,933	tile at rec ctr, courthouse area, etc.
94325	Landscaping	15,375				15,375			15,375	
94331	Parks Westside Sitework/Parking	87,024				87,024			87,024	
94337	Recreation Center Additions/Wall Crack	59,585				59,585	55,400	2,865	1,320	funds to receive from State Asset Forfeiture grant
94338	Systems Integration	75,900	300,000			375,900	18,000	186	357,714	
	Total Expenditure	1,251,287	575,000	623,411	0	2,449,698	382,662	458,516	1,608,521	
				1,198,411						
	Revenue									
-160606	E-911 PSAP Grant	114,809				114,809		114,809	-	
-330702	National Fish & Wildlife Foundation (C-Spout Run Pjt)			141,603		141,603		7,068	134,535	
-330610	Spout Run Cleanup (EPA Grant)			316,620		316,620			316,620	
-240402	Communications Equipment Grant (Vol. Fire Cos.)			80,094		80,094			80,094	
-240403	Motorola Portable Radios Grant (Asset Forfeiture)			50,000		50,000			50,000	
-189904	Baseball Field Lighting			5,000		5,000		5,000	-	
	Total Revenue	114,809	-	593,317	-	708,126	-	126,877	581,248	
				593,317						
	Capital Projects Fund Balance									
	Economic Development	177,514				177,514			177,514	
	Total Revenue and Fund Balance	292,323	-	593,317	-	885,640	-	-	758,762	
	Total Expenditures less Revenue and Fund Balance	958,964				1,564,058			849,758	