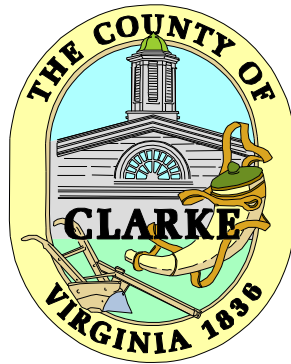


Board of Supervisors Committee Packet



Monday, June 8, 2015

Personnel Committee

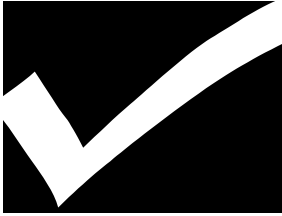
9:30 am

Finance Committee

10:00 am

Work Session

6:30 pm



Personnel Committee Items
June 8, 2015; 9:30 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

- A. **Expiration of Term for appointments expiring through August 2015**

- B. **Potential Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board**

Appointments by Expiration Through August 2015

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>December 2014</i>					
Clarke County Industrial Development Authority					4 Yr
Hobbs	Robert	White Post District	9/16/2014	12/10/2014	7/16/2013
Resigned Appt Expires 10/30/2018					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500					

<i>May 2015</i>					
Clarke County Agricultural Advisory Committee					
Russell	Jesse	Staff Representative; Retire 5/1/2015		5/1/2015	
Appointed by BOS					

Clarke County Historic Preservation Commission					4 Yr
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015	6/19/2007
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					

<i>July 2015</i>					
Clarke County Agricultural Advisory Committee					6 Yr
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015	7/21/2009
Appointed by BOS					
Gordon	Carolyn	Battletown District	7/21/2009	7/15/2015	7/21/2009
Appointed by BOS					
Dorsey	Tupper	Battletown District	7/21/2009	7/15/2015	7/21/2009
Appointed by BOS					
Day	Emily	Greenway District	7/21/2009	7/15/2015	12/16/2003
Appointed by BOS					
Norman	Debbie	Russell District	7/21/2009	7/15/2015	12/16/2003
Appointed by BOS					

Monday, June 01, 2015

Page 1 of 2

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	12/31/2015
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Berryville Area Development Authority</i>				3 Yr
Mackay-Smith	Wingate E.	White Post District	4/1/2015	3/31/2018
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Ash	David L.	County Administrator	1/20/2015	12/31/2015
Staelin	John	BoS - Appointed Member	1/20/2015	12/31/2015
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/9/2015	12/31/2015
McKay	Beverly	BOS - Vice Chair Alternate	1/20/2015	12/31/2015
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/9/2015	12/31/2015
Staelin	John	BOS - Appointed Member	1/20/2015	12/31/2015
Teetor	Alison	Staff Representative		
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/20/2015	12/31/2015
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	6/17/2014	7/15/2018
Pierce	Edwin Ralph	Berryville District	11/18/2014	7/15/2018
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015

Monday, June 01, 2015

Page 1 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
Hobert	J. Michael	Berryville District	1/1/2011	12/31/2015
McKay	Beverly	White Post District, Vice Chair	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Chair	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/20/2015	12/31/2015
Hobert	J. Michael	BOS - Appointed Member	1/20/2015	12/31/2015
McKay	Beverly	BOS - Alternate	1/20/2015	12/31/2015
Staelin	John	BOS - Alternate	1/20/2015	12/31/2015
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Board of Supervisors Personnel Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/20/2015	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Board of Zoning Appeals</i>				<i>5 Yr</i>
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	2/18/2014	2/15/2019
<i>Career and Technical Education Advisory Committee</i>				<i>1 Yr</i>
McKay	Beverly	BoS - Appointed Member	1/20/2015	12/31/2015
<i>Clarke County Agricultural Advisory Committee</i>				
Arthur	Warren	Former Commissioner of the Revenue		
Buckley	Samuel	White Post District	7/21/2009	7/15/2015
Day	Emily	Greenway District	7/21/2009	7/15/2015
Dorsey	Tupper	Battletown District	7/21/2009	7/15/2015
Gordon	Carolyn	Battletown District	7/21/2009	7/15/2015
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015
McKay	Beverly	White Post District	7/21/2009	7/15/2015
Norman	Debbie	Russell District	7/21/2009	7/15/2015
Russell	Jesse	Staff Representative; Retire 5/1/2015		5/1/2015
Shenk	Philip	Buckmarsh District	7/21/2009	7/15/2015
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Clarke County Historic Preservation Commission</i>				<i>4 Yr</i>
Caldwell	Anne	Millwood District	4/16/2014	5/31/2017

Monday, June 01, 2015

Page 2 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	2/17/2015	4/30/2016
Stieg, Jr.	Robert	Millword District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017

Clarke County Industrial Development Authority

4 Yr

Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	9/16/2014	12/10/2014
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	10/21/2014	10/30/2018
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/20/2015	12/31/2015

Clarke County Library Advisory Council

4 Yr

Al-Khalili	Adeela	Buckmarsh District	3/17/2015	4/15/2019
Byrd	Barbara J.	BOS - Liaison	1/20/2015	12/31/2015
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Dunbar	Kevin	White Post District	4/15/2014	4/15/2018
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbiam	Maral	Millwood District	2/17/2015	4/15/2019
White	Kenlynne	Berryville District	7/15/2014	4/15/2017
Zinman	Maxine	Russell District	3/17/2015	4/15/2019

Clarke County Litter Committee

1 Yr

Staelin	John	BOS - Liaison	1/20/2015	12/31/2015
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Clarke County Planning Commission

4 Yr

Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BOS - Alternate	1/20/2015	12/31/2015
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Lee	Francis	Berryville District	5/20/2014	4/30/2018
Malone	Gwendolyn	Berryville District	11/18/2014	4/30/2016

Monday, June 01, 2015

Page 3 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	3/17/2015	4/30/2019
Staelin	John	BOS - Appointed Member	1/20/2015	12/31/2015
Stidham	Brandon	Staff Representative		
Turkel	Jon	Millwood / Chapel District	3/17/2015	4/30/2019

Clarke County Sanitary Authority

4 Yr

Dunning, Jr.	A.R.	White Post District	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/20/2015	12/31/2015
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017

Conservation Easement Authority

3 Yr

Buckley	Randy	White Post District	11/19/2013	12/31/2016
Engel	Peter	White Post District	1/15/2013	12/31/2015
Hobert	J. Michael	BOS - Appointed Member	1/20/2015	12/31/2015
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	11/19/2013	12/31/2016

Constitutional Officer

Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015

County Administrator

Ash	David L.	County Administrator	3/19/1991	
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Economic Development Advisory Committee

4 Yr

Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015
Kraybill	Christina	Berryville District, Business Owner	11/18/2014	12/31/2017
Milleson	John R.	Banking, Finance	12/16/2014	12/31/2018
Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018

Monday, June 01, 2015

Page 4 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/20/2015	12/31/2015

Electoral Board

Bosserman	Barbara B.	Staff	7/1/2011	6/30/2015
De Haven	Don	Chair; Democratic	3/1/2014	2/28/2017
Sprouse	Henry	Vice Chair; Democratic	3/1/2015	2/28/2018
Westervelt	Carol S.	Secretary; Republican	3/1/2015	2/28/2016

Fire & EMS Commission

Conrad	Bryan H.	Citizen-at-large	9/1/2014	8/31/2015
Davis	Frank	Staff Representative	9/1/2014	
Hoff	Matt	Volunteer Association / EMS Issues	9/1/2014	8/31/2015
Leffel	Elizabeth	Citizen-at-large	9/1/2014	8/31/2016
Roper	Anthony	Sheriff	9/1/2014	12/31/2015
Wallace	Laure	Chair; Citizen-at-large	9/1/2014	8/31/2017
Weiss	David	BOS Representative	1/20/2015	12/31/2015
White	Jacob	Volunteer Association / Fire Issues	9/1/2014	8/31/2015

Handley Regional Library Board

Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
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4 Yr

Joint Administrative Services Board

Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015

Open-End

Legislative Liaison and High Growth Coalition

Hobert	J. Michael	BOS - Liaison	1/20/2015	12/31/2015
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1 Yr

Lord Fairfax Community College Board

Daniel	William	Berryville District	7/1/2012	6/30/2016
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4 Yr

Lord Fairfax Emergency Medical Services Council

Burns	Jason	Career Representative; Buckmarsh District	4/21/2015	6/30/2018
Conrad	Bryan H.	Volunteer Representative; White Post District	6/17/2014	6/30/2017
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016

3 Yr

Northern Shenandoah Valley Regional Commission

1 Yr

Monday, June 01, 2015

Page 5 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
Staelin	John	BOS - Alternate	1/20/2015	12/31/2015
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				<i>3 Yr</i>
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
Slattery	Norma	Berryville District	12/16/2014	12/31/2017
<i>Northwestern Regional Jail Authority</i>				<i>1 Yr</i>
Ash	David L.	BOS - Appointed Member	1/20/2015	12/31/2015
Byrd	Barbara J.	BOS - Liaison Alternate	1/20/2015	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Liaison	1/20/2015	12/31/2015
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				<i>3 Yr</i>
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				<i>3 Yr</i>
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				<i>3 Yr</i>
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				<i>4 Yr</i>
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/20/2015	12/31/2015
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				<i>3 Yr</i>
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				<i>1 Yr</i>
Ash	David L.	BOS - Alternate	1/20/2014	12/31/2015
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
<i>Monday, June 01, 2015</i>				<i>Page 6 of 7</i>

			<i>Appt Date</i>	<i>Exp Date</i>
McKay	Beverly	BOS - Alternate	1/20/2015	12/31/2015
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	10/21/2014	9/30/2018
Steinmetz, II	William	Berryville District	9/16/2014	9/30/2016
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Buckmarsh District	9/17/2013	6/30/2017
<i>Strategic Planning Committee</i>				1 Yr
Weiss	David	BoS - Appointed Member	1/20/2015	12/31/2015
<i>The 150th Committee</i>				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert	Millwood District	1/18/2011	12/31/2015
<i>Warren-Clarke County Microenterprise Assistance Program Management Team</i>				2 Yr
Blakeslee	Steve	County Representative	9/18/2012	
Dunkle	Christy	Town of Berryville Representative	9/18/2012	
Greene	Laurel	Town of Boyce Representative	9/18/2012	
Hoffman	Michael	County Representative	9/18/2012	
Koontz	English	County Representative	2/17/2015	12/30/2016
McIntosh	Charles	County Representative	9/18/2012	
Myer	Dr. Eric	Designated Alternate	9/18/2012	
Stidham	Brandon	County Representative	9/18/2012	

Monday, June 01, 2015

Page 7 of 7

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Clarke County Agricultural Advisory Committee					
		6 Yr			
Buckley	Samuel	White Post District	7/21/2009	7/15/2015	11/18/1986
Appointed 1998					
Appointed by BOS					

August 2015

Fire & EMS Commission					
Conrad	Bryan H.	Citizen-at-large	9/1/2014	8/31/2015	8/19/2014
Appointed by BOS					
Hoff	Matt	Volunteer Association / EMS Issues	9/1/2014	8/31/2015	8/19/2014
Appointed by BOS					
White	Jacob	Volunteer Association / Fire Issues	9/1/2014	8/31/2015	8/19/2014
Appointed by BOS					

MEMORANDUM

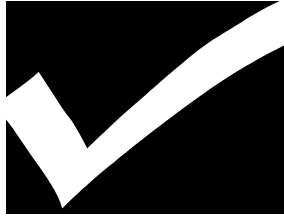
FR: Thomas Judge, Director of Joint Administrative Services

DT: 6/8/15

RE: *June Finance Agenda*

1. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board:
 - A. FY 16 Salary Increase. Under this proposal Social Services would be authorized to use its budgeted lump sum for distribution per State regulation, Joint Administrative Services is budgeted for distribution using the School's methodology, and the remaining salaries are established per the pay and classification study.

The resolution authorizing this salary increase should also authorize the transfer of funds from contingency to cover salary and benefit budgets resulting from it.
 - B. Sheriff's Promotion Request, Statement of Action on Worker's Comp Issue, and General Comments on FY 16 Salary increases.
2. Bills and Claims. The Finance Committee should consider recommending acceptance of the attached bill and claims (these may be under separate cover, and will be in a new format).
3. Standing Reports:
 - Reconciliation of Appropriations
 - General Fund Balance
 - Expenditure Summary (separate cover, new format)



Board of Supervisors Work Session Agenda
June 8, 2015 6:30 PM
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

A. Public Hearing 15-06 Secondary Six-Year Plan for 2015/2016 - 2020/2021 in Clarke County, and on the Secondary System Construction Budget for Fiscal Year 2016

PH 15-06: The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for 2015/2016 - 2020/2021 in Clarke County, and on the Secondary System Construction Budget for Fiscal Year 2016. Copies of the proposed Plan and Budget may be reviewed at the Edinburg Residency Office of the Virginia Department of Transportation, located at 14031 Old Valley Pike Edinburg, Virginia or at the Clarke County offices located at 101 Chalmers Court, Suite B, Berryville, Virginia. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

B. Distribution of Board of Supervisors' Prior Goals

**CLARKE COUNTY
SECONDARY
SYSTEM
IMPROVEMENT
PLAN
2015/16-2020/21**

 Public Hearing Monday, June 8, 2015

Ed Carter/Steve Damron

Edinburg Residency



< 25 MILES UNPAVED

Secondary System Clarke County Construction Program Estimated Allocations

Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Total
CTB Formula - Unpaved State	\$65,721	\$80,232	\$91,711	\$98,841	\$94,994	\$0	\$431,499
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$30,730	\$30,730	\$30,730	\$30,730	\$30,730	\$30,730	\$184,380
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Formula - State	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$96,451	\$110,962	\$122,441	\$129,571	\$125,724	\$30,730	\$615,879

Clarke County Estimated Allocations Funding Comparison FY-15 to FY-16

SSYP 2015-2020

Fund	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
CTB Formula - Unpaved State	\$30,956	\$57,918	\$84,659	\$85,807	\$92,269	\$89,288	\$440,897
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$29,381	\$29,381	\$29,381	\$29,381	\$29,381	\$29,381	\$176,285
Total	\$60,337	\$87,299	\$114,040	\$115,188	\$121,650	\$118,669	\$617,183

SSYP 2016-2021

Fund	FY2016	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Total
CTB Formula - Unpaved State		\$65,721	\$80,232	\$91,711	\$98,841	\$94,994	\$0	\$431,499
Secondary Unpaved Roads		\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee		\$30,730	\$30,730	\$30,730	\$30,730	\$30,730	\$30,730	\$184,380
Total		\$96,451	\$110,962	\$122,441	\$129,571	\$125,724	\$30,370	\$615,879

FY 15 -16 Funding Difference

Fund	FY2016	FY2017	FY2018	FY2019	Total
CTB Formula - Unpaved State	\$9,152	(\$4,427)	\$5,904	\$7,921	\$24,256
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0
TeleFee	\$1,349	\$1,349	\$1,349	\$1,349	\$6,745
Total	\$10,501	(\$3,078)	\$7,253	\$9,270	\$31,001

MAJOR PROJECTS

ROUTE	ROAD NAME UPC #	FROM	TO	AVERAGE DAILY TRAFFIC COUNT	DESCRIPTION OF WORK	VICINITY	ESTIMATED COST	TENTATIVE AD/START DATE	COMMENTS
761	Old Charlestown Road UPC 98956	At Frederick/Clarke Co line		1200	Replace bridge structure		\$4,336,884	12/2017	Federal Funds
* 723	Old Winchester Road UPC 86316	.05 miles E County line	.05 miles W County line	880	Replace bridge structure		\$1,718,365	10/2017	Federal Funds
636	Westwood Road UPC 104351	Rt. 7 Bus	Ramsburg Lane	780	Reconstruction		\$5,770,000	PE 09/2013	Partial Funded SSYP Project Start PE
612	Shepards Mill Road UPC 104352	AT Rt. 7 <i>INTERSECTION</i>	.33 MI N. Rt. 7	1600	Safety Improvement		\$375,000	04/2015	Unfunded SSYP Project

*Listed in Frederick County's Secondary Plan

NEW HARDSURFACE PROJECTS

PRIORITY	ROUTE	ROAD NAME UPC #	FROM	TO	LENGTH (miles)	AVERAGE DAILY TRAFFIC COUNT	VICINITY	ESTIMATED COST	TENTATIVE AD/START DATE	COMMENTS
1)	639	Allen Road UPC 105008	Rt. 632	1.1 MI. W. Rt. 632	1.1 Miles	170		Est. Cost \$335,000	2018	Rural Rustic
2)	621	Lockes Mill Road UPC T15248	EHS 2.09 Miles E Rt. 608	1.09 Miles E Rt. 608	1.0 Mile	120		Est. Cost \$305,000	2022	Rural Rustic

UNPRIORITIZED/UNFUNDED PROJECTS

ROUTE	ROAD NAME	FROM	TO	AVERAGE DAILY TRAFFIC COUNT	LENGTH (miles)	REQUEST	COMMENTS
639	Allen Road	1.44 mi W Rt. 611	Int. Rt. 611	170	1.44 Miles	Potential Rural Rustic	Est. Cost \$482,400

Planning Estimates-Typical Sections

	<u>Cost Per Mile</u>
1. Rural Rustic	\$ 305,000
2. Avg. 2-Lane Road Reconst.	\$ 809,952
3. 2-Lane Road New Location	\$ 2,230,800
4. Avg. 4-Lane Road Reconst.	\$ 2,415,128
5. Avg. 4-Lane Road New Location	\$ 4,461,600

QUESTIONS/COMMENTS

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Public Hearing Notices

The Virginia Department of Transportation and the Board of Supervisors of Clarke County, in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, on Monday, June 8, 2015 at 6:30 pm.

PH 15-06: The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for 2015/2016 - 2020/2021 in Clarke County, and on the Secondary System Construction Budget for Fiscal Year 2016. Copies of the proposed Plan and Budget may be reviewed at the Edinburg Residency Office of the Virginia Department of Transportation, located at 14031 Old Valley Pike Edinburg, Virginia or at the Clarke County offices located at 101 Chalmers Court, Suite B, Berryville, Virginia. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at 1-800-367-7623. Any person who wishes to speak on this item is invited to attend the hearing.

David L. Ash - County Administrator

[Click here to view VDOT's Clarke County Secondary System Improvement Plan 2015/16-2020/21 \(/2344-vdot-secondary-improvement-plan-2015-16-2020-211.html\)](#)

FY2014 Goals and Priorities - Clarke County Board of Supervisors

<i>Project</i>	<i>Responsibility</i>	<i>Status</i>	<i>Proposed Review Date</i>
BCCGC: Resolve dispute with Architect and Engineer in connection with government building.	Ash, Dalton, Mitchell	Bob Mitchell in negotiations.	Monthly Updates – Government Projects
Building automation: evaluate system implemented by School District and continue planning and action for conservation and energy management in the County.	Ash, Levi, Teetor	Incorporated in the changes in building renovations projects.	Monthly Updates – Government Projects
Comprehensive Plan: finalize adoption of update.	Stidham, Planning Commission and Board	Adopted	March 18, 2014
Economic Development Strategic Plan: Complete and adopt.	Stidham, Planning Commission and Board	Adopted	October 21, 2014
Emergency Operations Plan: Mandatory four-year revision by September 17, 2013; Development and inclusion of ESF's documents and complete annex revision to meet revised federal standards by August 2014.	Ash, Walburn, Davis	Transfer item to Fire & EMS Department	September 17, 2013 August 2014
Enterprise Resource Planning (ongoing): Monitor and initiate implementation of core financial modules.	Ash, Judge	Financial complete	May 4, 2015
Fee for services or "revenue recovery" from individuals requiring public medical support and transport to hospital.	Stidham, Workgroup and Board Davis, Radford	Complete	May 1, 2015
Fire and Emergency Services Workgroup Report and Communications Study Receive and review by January 31, 2014; adopt plans for implementation of solutions by May 1, 2014.	Stidham, Ash, Workgroup and Board	Final Report Complete Fire & EMS Commission Appointed Fire & EMS Director Hired	January 23, 2014 August 19, 2014 September 1, 2014

Approved 08/20/2013; Updated 06/02/2015

Page | 1

FY2014 Goals and Priorities - Clarke County Board of Supervisors

<i>Project</i>	<i>Responsibility</i>	<i>Status</i>	<i>Proposed Review Date</i>
Mental health and related human services: Participate in regional dialogue and support area response to need for affordable treatment and support.		Complete – state legislation introduced.	December 31, 2013
Personnel Policy Update: Complete comprehensive update and obtain agreement of constitutional officers and departments to extension of policies and record keeping policies to all employees. by March 31, 2014 for integration into ERP.	Ash, Board, Chair, Constitutional Officers	Review in progress	March 31, 2014 ; October 1, 2015
Sheriff's Office: Complete renovation.	Ash, Judge, Levi	Complete all but punch list items.	Monthly Updates – Government Projects

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2015

01-Jun-15

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/16/14 Appropriations Resolution: Total	39,932,445	8,984,882	1,338,165	607,000	21,447,660	782,343	1,040,830	852,179	420,700	3,867,648	551,038	15,000	25,000
<i>Adjustments:</i>													
06/17/14 Sheriff's Office Renovation							97,420						
06/17/14 Park Benches		1,010											
07/15/14 Moore and Dorsey Easements												273,124	
10/21/14 Historic Driving Brochure HPC		2,500											
10/21/14 Social Services Vehicle			25,700										
11/18/14 School Operating Carryover								349,353					
11/18/14 School Security Grant								67,223					
11/18/14 Parks Grounds Cypress Trees		1,695											
11/18/14 Clifton Road Fire Bills		2,138											
12/16/14 Pitta Conservation Easement												60,000	
12/16/14 Masters Conservation Easement												40,000	
03/16/15 Emergency Medical Dispatch Grant							57,454						
03/16/15 Registrar Photo ID Equipment		1,774											
04/21/15 Sheriff Worker's Comp Claim		5,928											
05/19/15 Conservation Easement Fund Professional Serv												25,000	
Revised Appropriation	40,942,764	8,999,927	1,363,865	607,000	21,447,660	782,343	1,195,704	1,268,755	420,700	3,867,648	551,038	413,124	25,000
Change to Appropriation	1,010,319	15,045	25,700	0	0	0	154,874	416,576	0	0	0	398,124	0
Original Revenue Estimate	14,747,514	2,731,834	892,247	306,457	9,711,626	761,012	68,330	154,000		119,008	3,000	0	0
<i>Adjustments:</i>													
06/17/14 Park Benches (Parks Construction Fund)		1,010											
07/15/14 State and Federal Conservation Easement Grants												273,124	
11/18/14 School Security Grant								67,223					
12/16/14 Pitta Conservation Easement (CE Fund Balance)												30,000	
12/16/14 Masters Conservation Easement (CE Fund Balance)												20,000	
12/16/14 Pitta Conservation Easement (VDACS)												30,000	
12/16/14 Masters Conservation Easement (VDACS)												20,000	
03/16/15 Emergency Medical Dispatch Grant							45,963						
03/16/15 Registrar Photo ID Equipment		1,774											
04/21/15 Sheriff Worker's Comp Claim		5,928											
05/19/15 Conservation Easement Fund Fund Balance												25,000	
Revised Revenue Estimate	15,267,536	2,740,546	892,247	306,457	9,711,626	761,012	114,293	221,223	0	119,008	3,000	398,124	0
Change to Revenue Estimate	520,022	8,712	0	0	0	0	45,963	67,223	0	0	0	398,124	0
Original Local Tax Funding	25,184,931	6,253,048	445,918	300,543	11,736,034	21,331	972,500	698,179	420,700	3,748,640	548,038	15,000	25,000
Revised Local Tax Funding	25,675,228	6,259,381	471,618	300,543	11,736,034	21,331	1,081,411	1,047,532	420,700	3,748,640	548,038	15,000	25,000
Change to Local Tax Funding	490,297	6,333	25,700	0	0	0	108,911	349,353	0	0	0	0	0

Italics = Proposed actions

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

<u>Prior Titles</u>	<u>Prior</u>	<u>Current</u>
General Fund Balance Year End FY 13	15,574,543	15,574,543
Expenditure FY 14	(28,099,645)	(28,099,645)
Revenue FY 14	26,161,144	26,161,144
General Fund Balance Year End FY 14	13,636,042	13,636,042
 <u>Designations</u>		
Liquidity Designation @ 12% of FY 15 Budgeted Operating Revenue	(\$3,188,575)	(\$3,188,575)
Stabilization Designation @ 3% of FY 15 Budgeted Operating Revenue	(797,144)	(797,144)
Continuing Local GF Appropriations for Capital Projects	(3,043,265)	(3,043,265)
School Capital/Debt	(1,250,000)	(1,250,000)
Government Construction/Debt	(600,578)	(600,578)
Property Acquisition	(265,000)	(265,000)
Conservation Easements from Government Savings	(153,462)	(153,462)
Community Facilities	(\$156,000)	(\$156,000)
Comprehensive Services Act Shortfall	(250,000)	(250,000)
Parks Master Plan	(100,000)	(100,000)
School Operating Carryover	(7,933)	(7,933)
Government Carryover Requests from Government Savings	(445,543)	(445,543)
Energy Efficiency	(50,000)	(50,000)
Data and Communications Technology	(200,000)	(200,000)
Recycling and Convenience Center	(444,183)	(444,183)
Regional Jail Capital Needs	(100,000)	(100,000)
Vehicle Replacements	(100,000)	(100,000)
Voting Equipment Upgrades	(50,000)	(50,000)
Landfill costs	(50,000)	(50,000)
Pay and Classification Plan Implementation	(40,000)	(40,000)
Leave Liability	(75,000)	(75,000)
FY 15 Original Budget Surplus (Deficit)	(1,329,062)	(1,329,062)
TOTAL Designations	(12,695,745)	(12,695,745)
FY 15 Expenditure Supplemental	(1,010,319)	(1,010,319)
FY 15 Revenue Supplemental	520,022	520,022
Undesignated	450,000	450,000