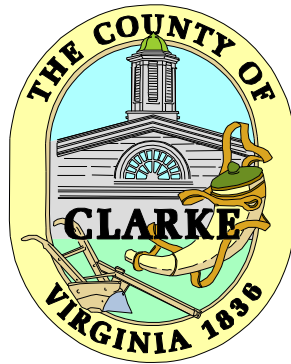


Board of Supervisors Committee Packet

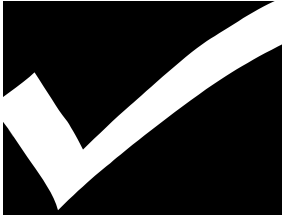


Monday, March 9, 2015

Personnel Committee 9:30 am

Work Session 10:00 am

Finance Committee *Immediately Follows Work Session*



Personnel Committee Items

March 9, 2015; 9:30 am

Second Floor, Main Meeting Room

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

- A. **Expiration of Term for appointments expiring through May 2015**

Appointments by Expiration Through May 2015

	<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>December 2014</i>			
Clarke County Industrial Development Authority	4 Yr		
Hobbs Robert White Post District	9/16/2014	12/10/2014	7/16/2013
Resigned Appt Expires 10/30/2018			
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others th are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be a officer or employee of the locality except in towns under 3,500			
<i>March 2015</i>			
Berryville Area Development Authority	3 Yr		
Boyles Jerry White Post District	4/1/2012	3/31/2015	8/17/2010
Fills Unexpired term of Reagan Duncan; BOS 1/17/2012			
3 members appointed by the BOS and 3 members appointed by the BTC; Membership set by the County/Town Annexation Agreement of 1988			
<i>April 2015</i>			
Clarke County Library Advisory Council	4 Yr		
Al-Khalili Adeela Buckmarsh District	4/19/2011	4/15/2015	1/16/2007
10 Members and 1 BOS liaison			
Zinman Maxine Russell District	4/19/2011	4/15/2015	4/15/2003
10 Members and 1 BOS liaison			
Clarke County Planning Commission			
Turkel Jon Millwood / Chapel District	9/15/2011	4/30/2015	8/16/2011
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission sh be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of th Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."			
Ohrstrom, II George Russell District; Chair	4/19/2011	4/30/2015	10/21/2003
Vice Chair 1/6/2006-1/9/2009; Chair 1/9/2009-Present			
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission sh be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of th Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."			

May 2015

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Clarke County Historic Preservation Commission		4 Yr			
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015	6/19/2007

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	12/31/2015
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post District	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Ash	David L.	County Administrator	1/20/2015	12/31/2015
Staelin	John	BoS - Appointed Member	1/20/2015	12/31/2015
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/9/2015	12/31/2015
McKay	Beverly	BOS - Vice Chair Alternate	1/20/2015	12/31/2015
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/9/2015	12/31/2015
Staelin	John	BOS - Appointed Member	1/20/2015	12/31/2015
Teetor	Alison	Staff Representative		
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/20/2015	12/31/2015
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	6/17/2014	7/15/2018
Pierce	Edwin Ralph	Berryville District	11/18/2014	7/15/2018
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015

Friday, February 27, 2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Hobert	J. Michael	Berryville District	1/1/2011	12/31/2015
McKay	Beverly	White Post District, Vice Chair	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Chair	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/20/2015	12/31/2015
Hobert	J. Michael	BOS - Appointed Member	1/20/2015	12/31/2015
McKay	Beverly	BOS - Alternate	1/20/2015	12/31/2015
Staelin	John	BOS - Alternate	1/20/2015	12/31/2015
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Board of Supervisors Personnel Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/20/2015	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Board of Zoning Appeals</i>				<i>5 Yr</i>
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	2/18/2014	2/15/2019
<i>Career and Technical Education Advisory Committee</i>				<i>1 Yr</i>
McKay	Beverly	BoS - Appointed Member	1/20/2015	12/31/2015
<i>Clarke County Agricultural Advisory Committee</i>				
Arthur	Warren	Former Commissioner of the Revenue		
Buckley	Samuel	White Post District	7/21/2009	7/15/2015
Day	Emily	Greenway District	7/21/2009	7/15/2015
Dorsey	Tupper	Battletown District	7/21/2009	7/15/2015
Gordon	Carolyn	Battletown District	7/21/2009	7/15/2015
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015
McKay	Beverly	White Post District	7/21/2009	7/15/2015
Norman	Debbie	Russell District	7/21/2009	7/15/2015
Russell	Jesse	Staff Representative		
Shenk	Philip	Buckmarsh District	7/21/2009	7/15/2015
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Clarke County Historic Preservation Commission</i>				<i>4 Yr</i>
Caldwell	Anne	Millwood District	4/16/2014	5/31/2017

Friday, February 27, 2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	2/17/2015	4/30/2016
Stieg, Jr.	Robert	Millword District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017

Clarke County Industrial Development Authority

4 Yr

Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	9/16/2014	12/10/2014
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	10/21/2014	10/30/2018
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/20/2015	12/31/2015

Clarke County Library Advisory Council

4 Yr

Al-Khalili	Adeela	Buckmarsh District	4/19/2011	4/15/2015
Byrd	Barbara J.	BOS - Liaison	1/20/2015	12/31/2015
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Dunbar	Kevin	White Post District	4/15/2014	4/15/2018
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbian	Maral	Millwood District	2/17/2015	4/15/2019
White	Kenlynne	Berryville District	7/15/2014	4/15/2017
Zinman	Maxine	Russell District	4/19/2011	4/15/2015

Clarke County Litter Committee

1 Yr

Staelin	John	BOS - Liaison	1/20/2015	12/31/2015
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Clarke County Planning Commission

4 Yr

Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BOS - Alternate	1/20/2015	12/31/2015
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Lee	Francis	Berryville District	5/20/2014	4/30/2018
Malone	Gwendolyn	Berryville District	11/18/2014	4/30/2016

Friday, February 27, 2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/20/2015	12/31/2015
Stidham	Brandon	Staff Representative		
Turkel	Jon	Millwood / Chapel District	9/15/2011	4/30/2015

Clarke County Sanitary Authority

4 Yr

Dunning, Jr.	A.R.	White Post District	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/20/2015	12/31/2015
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017

Conservation Easement Authority

3 Yr

Buckley	Randy	White Post District	11/19/2013	12/31/2016
Engel	Peter	White Post District	1/15/2013	12/31/2015
Hobert	J. Michael	BOS - Appointed Member	1/20/2015	12/31/2015
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	11/19/2013	12/31/2016

Constitutional Officer

Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015

County Administrator

Ash	David L.	County Administrator	3/19/1991	
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Economic Development Advisory Committee

4 Yr

Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015
Kraybill	Christina	Berryville District, Business Owner	11/18/2014	12/31/2017
Milleson	John R.	Banking, Finance	12/16/2014	12/31/2018
Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018

Friday, February 27, 2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Fire & EMS Commission</i>				
Conrad	Bryan H.	Citizen-at-large	9/1/2014	8/31/2015
Davis	Frank	Staff Representative	9/1/2014	
Hoff	Matt	Volunteer Association / EMS Issues	9/1/2014	8/31/2015
Leffel	Elizabeth	Citizen-at-large	9/1/2014	8/31/2016
Roper	Anthony	Sheriff	9/1/2014	12/31/2015
Wallace	Laure	Chair; Citizen-at-large	9/1/2014	8/31/2017
Weiss	David	BOS Representative	1/20/2015	12/31/2015
White	Jacob	Volunteer Association / Fire Issues	9/1/2014	8/31/2015
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Appointed Member	1/20/2015	12/31/2015
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Hobert	J. Michael	BOS - Liaison	1/20/2015	12/31/2015
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William	Berryville District	7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative; Buckmarsh District	7/17/2012	6/30/2015
Conrad	Bryan H.	Volunteer Representative; White Post District	6/17/2014	6/30/2017
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
Staelin	John	BOS - Alternate	1/20/2015	12/31/2015
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
<i>Friday, February 27, 2015</i>				<i>Page 5 of 7</i>

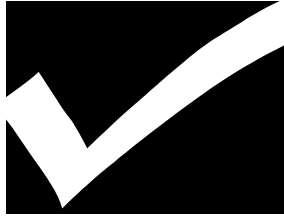
			<i>Appt Date</i>	<i>Exp Date</i>
Slattery	Norma	Berryville District	12/16/2014	12/31/2017
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/20/2014	12/31/2015
Byrd	Barbara J.	BOS - Liaison Alternate	1/20/2015	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/20/2015	12/31/2015
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/20/2015	12/31/2015
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/20/2014	12/31/2015
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
McKay	Beverly	BOS - Alternate	1/20/2015	12/31/2015
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	10/21/2014	9/30/2018
Steinmetz, II	William	Berryville District	9/16/2014	9/30/2016

Shenandoah Valley Chief Local Elected Officials Consortium

Friday, February 27, 2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Berryville District	9/17/2013	6/30/2017
<i>Strategic Planning Committee</i>				1 Yr
Weiss	David	BoS - Appointed Member	1/20/2015	12/31/2015
<i>The 150th Committee</i>				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/20/2015	12/31/2015
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert	Millwood District	1/18/2011	12/31/2015
<i>Warren-Clarke County Microenterprise Assistance Program Management Team</i>				2 Yr
Blakeslee	Steve	County Representative	9/18/2012	
Dunkle	Christy	Town of Berryville Representative	9/18/2012	
Greene	Laurel	Town of Boyce Representative	9/18/2012	
Hoffman	Michael	County Representative	9/18/2012	
Koontz	English	County Representative	2/17/2015	12/30/2016
McIntosh	Charles	County Representative	9/18/2012	
Myer	Dr. Eric	Designated Alternate	9/18/2012	
Stidham	Brandon	County Representative	9/18/2012	



Board of Supervisors Work Session Agenda
March 9, 2015 10:00 am
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

- A. **Reassessment Update by Steve Wampler, Wampler Eanes**

- B. **Virginia Department of Health Review and Discussion re FY2016 Funding Request**

- C. **FY2016 Budget Work Session with Tom Judge**
Budget documents to be distributed separately via email prior to the meeting or at the meeting.



Lord Fairfax Health District

Office of Administrative Services
10 Baker Street
Winchester, Virginia 22601
Tel. (540) 722-3470 ~ Fax (540) 722-3476
www.vdh.virginia.gov



To: Thomas J. Judge, Director Administrative Services
Clarke County, Virginia

From: David D. Crabtree, Administrator
Lord Fairfax Health District

Date: December 29, 2014

Subject: FY 2016 Budget Requested Information

Agency Name: Clarke County Health Department
Contact: David D. Crabtree, 540-542-1322, Fax: 540-722-3476

1. CASH GRANT: Amount Requested FY 16: \$228,594
Total clients served in FY 14: 36,433 Number from Clarke: 3,194

JUSTIFICATION:

Attached is the budget sheet for the Clarke County Health Department for FY 2016. The total operating budget is \$598,351 with the cooperative percentage share from Clarke County being \$228,594. We continue to face operational cost increases and higher health care costs. Our focus is to continue watching discretionary spending to try and offset the total effect of the increased operational costs. Our budgeted revenue target is also very challenging at \$150,000.

Below please find the information requested in the November 26, 2014 memo concerning the FY 2016 budget submission.

- 1: Most recent audited financial statement, including income / expense and balance sheet:
(See attached – 1 page)
- 2: A copy of your most recent federal form 990 or a signed letter stating you is not required to file this form. **N/A**

We are a State agency and are not required to file Federal form 990.

- 3: If your funding request is based on a formula, a statement of the method and data source for this formula.

Our anticipated revenue and Clarke County supplements are removed from the total budget before the net amount of the budget is split with the State. The Clarke County share of the net budgeted expenditures is set by the General Assembly [JLARC] at 39.614%, with the State share set at 60.386%.

- 4: A listing of approved contribution amounts from all local governments for the current year, as well as amounts requested for the upcoming year from all local governments, including Clarke County.

Locality Name	FY2015	FY2016
Clarke County	205,000	228,594
Frederick County	301,000	386,549
Page County	252,959	259,187
Shenandoah County	303,374	316,933
Warren County	309,748	327,617
Winchester City	294,570	300,393

- 5: Information that helps the Board of Supervisors understand the volume of services provided to the citizens of Clarke County.

Please see the attached overview listing of services provided (4 pages) and the Local Government Contract schedule (10 pages) for Clarke County of all services provided. The total volume of services provided in the most recent report (FY14) was 3,194 for Medical and Environmental Services.

- 6: A history of salary and benefit increases granted by your agency for each of the last three years.

FY 2013: None

FY 2014: A 2 percent salary increase plus \$65.00 per year of service for those with 5 years or more of service.

FY 2015: None

If I can be of any further assistance or answer any additional questions, please let me know. You can reach me at 540 542-1322 or by email at david.crabtree@vdh.virginia.gov.

Lord Fairfax Health District
Budget Request of Clarke County FY: 2016

CLASSIFICATION OF EXPENDITURES	BUDGET REQUESTED 2015 - 2016
PERSONNEL SERVICES	
1110 EMPLOYEE BENEFITS	142,500
1120 SALARIES	343,921
1140 WAGES	0
SUBTOTAL - - - - -	486,421
CONTRACTUAL SERVICES	
1210 COMMUNICATIONS	20,205
1220 EMPLOYEE DEVELOPMENT	0
1240 HEALTH SERVICES	1,800
1250 REPAIR / MAINTENANCE	2,500
1260 SUPPORT SERVICES	250
1270 TECHNICAL SERVICES	17,250
1280 TRANSPORTATION	6,500
SUBTOTAL - - - - -	48,505
SUPPLIES AND MATERIALS	
1310 ADMINISTRATIVE	2,500
1320 ENERGY	130
1340 MEDICAL	34,110
1350 MAINTENANCE SUPPLY	250
1370 SPECIFIC USE	250
SUBTOTAL - - - - -	37,240
CONTINUOUS CHARGES	
1510 INSURANCE	185
1530 RENTS	20,000
1540 UTILITIES	4,500
1550 OPERATIONAL INS.	1,500
SUBTOTAL - - - - -	26,185
EQUIPMENT	
2210 COMPUTER	0
2220 EDUCATIONAL	0
2240 MEDICAL	0
2260 OFFICE	0
SUBTOTAL - - - - -	0
TOTAL BUDGET - - - - -	598,351
LESS ANTICIPATED REVENUE	150,000
NET BUDGET TOTAL = = =	448,351
LESS Local Sal/Supplements = =	84,431
NEW NET BUDGET = = =	363,920
STATE SHARE	219,757
LOCAL SHARE	228,594
<u>Local Supplement Detail</u>	
(1) PHN w/benefits	74,431
(2) EHS \$5,000 Supplements	10,000
	84,431

**Lord Fairfax Health District
Health Departments Open 8:00-4:30, Monday-Friday**

After Hours (24/7)Emergency Phone Number: 540-665-8611

District Wide Locations

Headquarters Lord Fairfax Health District 107 North Kent Street, Suite 201 Winchester, Virginia 22601 Phone: 540-722-3480 Fax: 540-722-3479	
<u>Environmental Health Services</u> 107 North Kent Street, Suite 201 Winchester, Virginia 22601 Phone: 540-722-3480 Fax: 540-722-3479	<u>Frederick County and Winchester City:</u> 10 Baker Street Winchester, Virginia 22601 Phone: 540-722-3470 Fax: 540-722-3475
<u>Clarke County:</u> Clarke County Health Department 100 North Buckmarsh Street Berryville, Virginia 22611 540-955-1033 Fax: 540-955-4094	<u>Page County:</u> Page County Health Department 75 Court Lane Luray, Virginia 22835 Phone: 540-743-6528 Fax: 540-743-3811
<u>Shenandoah County:</u> Shenandoah County Health Department 494 North Main Street, #100 Woodstock, Virginia 22664 Phone: 540-459-3733 Fax: 540-459-8267	<u>Warren County:</u> Warren County Health Department 134 Peyton Street Front Royal, Virginia 22630 Phone: 540-635-3159 Fax: 540 - 635-9698

Community Health Services:

Clinical Service Hours at each site are 8:30 a.m. to 11:30 a.m. and 1 p.m. to 3:30 p.m. weekdays. Services described below available on a walk-in basis include free blood pressure checks, adult and childhood immunizations, HIV testing, pregnancy tests, and tuberculosis risk assessments. Some STD services are also available on a walk-in basis. All other services require an appointment. Please call for details.

Adult Immunizations

Available adult immunizations include diphtheria, hepatitis B, influenza, meningococcal, pneumococcal, rabies (both for those at-risk for exposure to rabies and for those who have been exposed to a potentially rabid animal), and tetanus. Immunizations recommended for travel to foreign countries are also available. (See Foreign Travel below).

Child Health Services

This provides for regular check-ups and immunizations for children up to age five. These are routine examinations only for preventive care. (Does not include sick or injury care.)

Childhood Immunizations

Provides all childhood immunizations required for school entry free to anyone. Other optional childhood immunizations are also available. Bring your child's immunization records with you.

Communicable Diseases

Services include information on communicable diseases, investigations of suspected disease outbreaks, and preventive treatment for certain diseases. Outbreak investigations can be for suspected food or waterborne diseases, bioterrorist events, and contagious diseases spread to humans by either animals or other persons.

Family Planning, Women's Health

Services include annual examinations, pap smears, birth control, and screenings for sexually transmitted diseases. Older low-income women can receive free breast and cervical cancer screening or referrals to community providers.

Foreign Travel Services

Consultation and medical care for those traveling out of the country. These services are provided at our Clarke and Shenandoah County sites. They include consultation with a physician, healthcare recommendations, preventive medication (including those preventing malaria) and immunizations. Travelers are strongly encouraged to contact the health department several months prior to their trip to assure that they receive all recommended immunizations and care before they leave the country. Travel to any country outside the United States (exception: Canada) should include a foreign travel consultation.

Medicaid Screening (EPSDT)

Medicaid recipients up to age eighteen can receive routine physical examinations and screenings at their local health department.

Nursing Home Screenings

Public health nurses provide in-home nursing home screenings to determine Medicaid eligibility.

Public Health Nursing

Public health nurses who are currently licensed registered nurses in the State of Virginia provide visits in the home, office, schools, or community for teaching, assessing patients, follow up with doctor's recommendations, and giving presentations in different aspects of health and health department services. They work with and refer patients to other community agencies.

Pregnancy Testing

Pregnancy testing is available to all for a low fee during walk-in hours.

Preschool Clinic

Children entering school for the first time can receive their required physical examinations and screenings at their local health department.

Sexually Transmitted Diseases / H.I.V.

Diagnosis, treatment, counseling, and contact follow up for persons with sexually transmitted diseases. Free to all persons.

Tuberculosis Control

We provide diagnosis, treatment and follow up for tuberculosis patients and people exposed to a case of active tuberculosis. Treatment and follow up of latent tuberculosis infection for persons referred from their I.N.S. physicals.

Tuberculin Risk Assessment

A low cost assessment for tuberculosis infection with arrangements for skin testing and/or chest x-ray if indicated. This provides schools and other employees with documentation concerning tuberculosis status.

Woman Infants and Children's Program (WIC)

WIC stands for the Special Supplemental Nutrition Federal Program for Women, Infants and Children. The goal of the program is to improve the health of pregnant, postpartum and breastfeeding women, infants and children (under 5 years) through better nutrition and access to health care. The program is funded through the U.S. Department of Agriculture and operated in Virginia through the Virginia Department of Health. The program provides screening and referrals to other health, welfare and social service agencies, nutrition education, breastfeeding promotion and support as well as supplemental nutritious foods. To be eligible for the WIC Program, applicants must meet categorical, residential, income and nutrition risk requirements.

Eligibility For Receiving Community Health Services:

Community Health Services are available to all residents of the Lord Fairfax Health District (the City of Winchester and the Counties of Clarke, Frederick, Page, Shenandoah and Warren). Services are either free, provided for a low fee (called a "flat fee"), or available on a sliding fee scale. Sliding fee scale services are available free or a decreased cost to low income persons who provide proof of their income status. This proof of income can include, for example, pay stubs, letters of support, or a Medicaid card. Call your health department for details. Services available for free to anyone include all immunizations required for school entry, communicable disease investigations, diagnosis and treatment of sexually transmitted diseases, public health education and H.I.V. testing.

Education Services

Public health staff is available to answer your health questions through your local health department. They also are available to speak to community organizations, schools, youth groups, and churches. Reference materials, informative pamphlets, and literature can also be obtained through your public health department. These services are free.

Vital Statistics

Each site provides acknowledgement of paternity (adding father's information to birth certificates); applications for Virginia birth, death, and marriage certificates (including those of genealogical interest); and certified copies of death certificates for deaths occurring in the county. Other vital statistics support services are provided – contact your local health department for details.

Environmental Health Services

Complaints

Environmental Health documents and investigates residents' complaints about environmental health problems, including reports of food and waterborne disease, mosquito problems, improper sewage disposal, and other public health issues.

Food Services

Local health department staff inspect and issue required permits to such food service establishments as school cafeterias, restaurants, food stands at community events, camps, day care centers, B&B's, and migrant camps. They work with those who provide prepared food to the public to help assure that food is wholesome and healthy. The local health department is responsible for working with local dairies to assure a healthy product, free of disease. This is done through regular inspections and ongoing input into dairy operations.

Drinking Water

Environmental health staff provides assistance to property owners who have or desire to have private wells on their property. They assist with required activities and issue, upon proper documentation and payment of fees, permits for private onsite wells. Each county health department maintains records on properties with private onsite wells.

Sewage Disposal

Environmental health staff provides assistance to residents who desire to or already have onsite sewage disposal systems on their own or their rented property. This assistance includes providing the activities, referral and documentation necessary to obtain required permits for onsite sewage disposal. Each county health department maintains records on properties with onsite sewage disposal systems.

Tourism and Recreation

The environmental health staff inspects and permits all public swimming pools, hotels, inns, and B&B's in the District.

Rabies

Environmental health staff investigates potential rabies exposures. This includes investigating cases of humans who have suffered an animal bite, domestic pets exposed to potentially rabid animals and quarantining animals involved in biting incidents. Staff facilitates the testing of animals for rabies. The Community Health Division of the local health department also assists in potential rabies exposures by helping to assure that people receive necessary treatment to protect themselves from rabies. Residents who have been bitten by an animal, had direct contact with a bat, whose pets or livestock have had contact with potentially rabid animals (ex. skunks, raccoons, foxes), or who otherwise have a concern about rabies or rabies treatment should contact their local health department.

Health Director: Charles Devine, MD

Email: charles.devine@vdh.virginia.gov

YEAR END SETTLEMENT
STATEMENT

Final Settlement for FY.....	:	2014
Locality.....	:	Clarke
Cost Code.....	:	002
FIPS Code.....	:	043
Locality Percentage.....	:	39.614%
A. Total Budget.....	\$	575,495.00
1: Revenues (0205).....	\$	145,000.00
2. State Share (General Funds - 0100).....	\$	231,495.00
3. State Funds NOT Matched by Locality.....	\$	0.00
4. 100% Local Funds (0202).....	\$	47,136.00
5. Local Share of Co-operative Budget (0204).....	\$	151,864.00
B. Total Expenditures Assigned to Locality.....	\$	580,620.24
1. General Fund Expenditure	\$	533,484.24
2. 100% Local Expenditures	\$	47,136.00
3. Expenditure Adjustments	\$	0.00
C. Revenues Collected Assigned to Locality (0205).....	\$	150,673.20
1. Revenue Refunds Assigned to Locality.....	\$	(547.96)
2. Revenues Shared with Locality.....	\$	150,125.24
3. Revenue Adjustments	\$	0.00
D. Local Commitment Payments Collected.....	\$	199,000.00
E. Local Match Payments Collected (0204).....	\$	151,864.00
F. 100% Local Funds Collected (0202).....	\$	47,136.00
G. 100% Local Carry Forward (0202) Amount from Previous Fiscal Year.....	\$	0.00
H. Expenditure Distribution		
1. Total District Expenditures	\$	580,620.24
2. Local Share Expenditures	46.2259% \$	268,396.93
3. State Share Expenditures	53.7741% \$	312,223.31
I. 1. Local Share Revenue (Local Funds Budget/Total Budget (less revenue))	46.2259% \$	69,396.74
2. State Share Revenue Percentage (State Funds Budget/Total Budget (less revenue))	53.7741% \$	80,728.50
J. Local Match Carry Forward (0204) Amount from previous Fiscal Year.....	\$	0.76
K. Total Amount Available for Refund to Locality.....	\$	0.57
1. Amount Available for refund from Match Funds (0204).....	\$	0.57
2. Amount Available for refund from 100% Funds (0202).....	\$	0.00
L. Amount Owed by Locality.....	\$	0.00
M. Total Payment to Locality (Amount on Revenue Refund Voucher).....	\$	0.00
N. Amount to be Carried Forward to Next Fiscal Year.....	\$	0.57
1. Locality Match (0204) to be Carried Forward	\$	0.57
2. 100% Local Funds (0202) to be Carried Forward.....	\$	0.00
O. Balance of State Funds.....	\$	0.19

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT (32.1-11)

For Each Service Provided, Check Block for Highest Income Level Served			
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Immunization of patients against certain diseases, including Childhood immunizations As provided for in 32.1-46 Code Link-32.1-46			X
Sexually transmitted disease screening, diagnosis, treatment, and surveillance 32.1-57, Districts may provide counseling Code Link-32.1-57			X
Surveillance and investigation of disease 32.1-35 and 32.1-39 Code Links-32.1-35, 32.1-39			X
HIV/AIDS surveillance, investigation, and sero prevalence survey 32.1-36, 32.1-36.1, 32.1-39 Code Links-32.1-36, 32.1-36.1, 32.1-39			X
Tuberculosis control screening, diagnosis, treatment, and surveillance 32.1-49, 32.1-50.1, and 32.1-54 Code Links-32.1-49, 32.1-50, 32.1-54			X
CHILD HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Children Specialty Services; diagnosis, treatment, follow-up, and parent teaching 32.1-77, 32.1-89 and 32.1-90 Code Links-32.1-77, 32.1-89, 32.1-90			X
Screening for genetic traits and inborn errors of metabolism, and provision of dietary supplements Code Links-32.1-65, 32.1-69			X
Well child care up to age <u>19</u> (enter year) Board of Health Code Link-32.1-77			X
WIC Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link-32.1-351.2		X	
EPSDT DMAS MOA Social Security Act section 1905(r) (5) Code Link-32.1-11			X
Blood lead level testing Code Link-32.1-46.1, 32.1-46.2			X
Outreach, Patient and Community Health Education Code Link-32.1-11, 32.1-11.3, 32.1-39			X
Community Education Code Link-32.1-11, 32.1-23			X
Pre-school Physicals for school entry Code Link-22.1-27D			X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT (32.1-11)

Disabled disability Waiver Screenings DMAS MOA Code Link- <u>32.1-330</u>			X
Services for Children with Special health care needs Title V, Social Security Act Code Link- <u>32.1-77</u>			X
Child restraints in motor vehicles Code Link- <u>46.2-1095, 46.2-1097</u>			X
Babycare DMAS MOA			X
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Prenatal and post partum care for low risk and intermediate risk women , Title V, Social Security Act Code Link- <u>32.1-77</u>		X	
Babycare Services DMAS MOA		X	
WIC Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link- <u>32.1-351.2</u>		X	
FAMILY PLANING SERVICES	Income A only	Defined by Federal Regulations	All
Clinic services including drugs and Contraceptive supplies Family Planning Population Research Act of 1970, Title X Code Link- <u>32.1-77, 32.1-325</u>		X	
Pregnancy testing and counseling Family Planning Population Research Act of 1970, Title X Code Link- <u>32.1-77, 32.1-325</u>		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

<p>The following services performed in accordance with the provisions of the Code of Virginia, the regulation of the Board of Health and/or VDH agreements with other state or federal agencies.</p>	
<p>Ice cream/frozen desserts: Under the agency's Memorandum of Agreement (MOA) with the Virginia Department of Agriculture and Consumer Services (VDACS), the local health department is responsible for initiating the issuance, suspension, reinstatement and revocation of permits for all frozen desserts plants which are an integral part of any premises, including Grade "A" milk plants, hotels, restaurants, and mobile units where frozen desserts are frozen or partially frozen or dispensed for retail sale.</p>	X
<p>Investigation of communicable diseases: Pursuant to §§ 32.1-35 and 32.1-39 of the Code of Virginia, the local health director and local staff are responsible for investigating any outbreak or unusual occurrence of a preventable disease that the Board of Health requires to be reported. Code Links-32.1-35, 32.1-39</p>	X
<p>Marinas: Pursuant to §32.1-246 of the Code of Virginia, local health department staff are responsible for permitting marinas and other places where boats are moored and is responsible for inspecting them to ensure that their sanitary fixtures and sewage disposal facilities are in compliance with the Marina Regulations (12VAC5-570-10 et seq.) Code Link-32.1-246</p>	X
<p>Migrant labor camps: Pursuant to §§ 32.1-203-32.1-211 of the Code of Virginia, local health departments are responsible for issuing, denying, suspending and revoking permits to operate migrant labor camps. Local health departments also must inspect migrant labor camps and ensure that the construction, operation and maintenance of such camps are in compliance with the Rules and Regulations Governing Migrant Labor Camps (12VAC5-501-10 et seq.). Code Links-32.1-203, 32.1-211</p>	X
<p>Milk: Pursuant to §§ 3.2-5130, 3.2-5206, 3.2-5208 of the Code of Virginia and the agency's MOA with VDACS, the local health department is responsible for issuing, denying, suspending and revoking permits for Grade "A" milk processing plants which offer milk and or milk products for sale in Virginia. Local health department are also responsible for the inspection of Grade "A" milk plants for compliance with the Regulations Governing Grade "A" Milk (2VAC5-490-10). Code Links-3.2-5130, 3.2-5206, 3.2-5208</p>	X
<p>Alternative discharging sewage systems: Pursuant to § 32.1-164(A) of the Code of Virginia, local health department are responsible for issuing, denying and revoking construction and operation permits for alternative discharging systems of less than 1000 gallons per day serving single family dwellings. Local health departments are also required to conduct regular inspections of alternative discharging systems in order to ensure that their construction and operation are in compliance with the Alternative Discharging Regulations (12VAC5-640-10 et seq.). Code Link-32.1-164</p>	X
<p>Onsite sewage systems: Pursuant to §32.1-163 et seq. of the Code of Virginia, local health department staff is responsible for performing site evaluations and designs of onsite sewage systems. Local health department staff is also responsible for issuing, denying and revoking construction and operation permits for conventional and alternative onsite sewage systems. Local health department staff are also responsible for inspecting the construction of onsite sewage systems for compliance with the Sewage Handling and Disposal Regulations (12VAC5-610-20 et seq.;"SHDR") and the Alternative Onsite Sewage System Regulations (12VAC5-613-10 et seq.;"AOSS Regulations). Local health department is also responsible for ensuring the performance, operation and maintenance of onsite sewage systems are in compliance with the SHDR and AOSS Regulations. Code Link-32.1-163</p>	X
<p>Rabies: Pursuant to §3.2-6500 et seq. of the Code of Virginia, the local health department is responsible for investigating complaints and reports of suspected rabid animals exposing a person, companion animal, or livestock to rabies. Code Link- 3.2-6500</p>	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

<p>Restaurants/eating establishments: Pursuant to §35.1-14 of the Code of Virginia, local health departments are responsible for issuing, denying, renewing, revoking and suspending permits to operate food establishments. In addition, local health departments are required to conduct at least one annual inspection of each food establishment to ensure compliance with the requirements of the Food Regulations (12VAC5-421-10 et seq.). These regulations include requirements and standards for the safe preparation, handling, protection, and preservation of food; the sanitary maintenance and use of equipment and physical facilities; the safe and sanitary supply of water and disposal of waste and employee hygiene standards. Code Link- 35.1-14</p>	X
<p>Sanitary surveys: The local health department is responsible for conducting surveys of properties which include soil evaluations and identification of potential sources of contamination. The surveys are conducted in order to determine site suitability for onsite sewage systems, alternative discharging systems and wells. Code Link-32.1-11, 32.1-43</p>	X
<p>Single home sewage discharge Code Link-32.1-164</p>	
<p>Hotels/Motels: In accordance with §35.1.13 of the Code of Virginia, local health department staff is responsible for issuing, denying, revoking and suspending permits to operate hotels. The local health department is responsible for conducting inspections of hotels to ensure compliance with the Hotel Regulations (12VAC5-431-10 et seq.). These regulations include requirements and standards for physical plant sanitation; safe and sanitary housekeeping and maintenance practices; safe and sanitary water supply and sewage disposal and vector and pest control. Code Link-35.1-13</p>	X
<p>Water supply sanitation-Inspection of Water Supplies Code Link- 15.2-2144</p>	X
<p>Wells: Pursuant to §32.1-176.2, local health departments are responsible for issuing, denying and revoking construction permits and inspection statements for private wells. Local health departments are also responsible for inspecting private wells to ensure that their construction and location are in compliance with the Private Well Regulations (12VAC5-630-10 et seq.). Code Link-32.1-176.2</p>	X
<p>Homes for adults: The local health department, at the request of the Department of Social Services (DSS) will inspect DSS-permitted homes for adults to evaluate their food safety operations, wastewater disposal and general environmental health conditions.</p>	X
<p>Juvenile Justice Institutions: Pursuant to §35.1-23 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of juvenile justice institutions in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-35.1-23</p>	X
<p>Jail inspections: Pursuant to § 53.1-68 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of correction facilities in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-53.1-68</p>	X
<p>Daycare centers: At the request of DSS will inspect DSS-permitted daycare centers to evaluate their food safety operations, wastewater disposal and general environmental health conditions.</p>	X
<p>Radon Pursuant to §32.1-229 local health department may assist VDH Central Office with Radon testing and analysis. Code Link-32.1-229.</p>	X
<p>Summer camps/ Campgrounds: Pursuant to 35.1-16 and 35.1-17 of the Code of Virginia, local health departments are responsible for issuing, denying, revoking and suspending permits to operate summer camps and campgrounds. The local health department is responsible for conducting inspections of summer camps and campgrounds not less than annually to ensure that their construction, operation and maintenance are in compliance with the Regulations for Summer Camps (12VAC5-440-10 et seq.) and the Rules and Regulations for Campgrounds (12VAC5-450-10 et seq.). Code Links-35.1-16, 35.1-17</p>	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OTHER PUBLIC HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

The following services performed in accordance with the provisions of the Code of Virginia, the regulations of the Board of Health and/or the policies and procedures of the State Department of Health	
Medicaid Nursing Home Screening DMAS MOA Code Link- 32.1-330	X
Comprehensive Services Act 2.2-5201-2.2-5211 Code Link- 2.2-5201, 2.2-5211	X
Vital Records (Death Certificates) Code Link- 32.1-254, 32.1-255, 32.1-272	X
Early Intervention Services Community Policy and Management Teams (CPMT) Interagency Coordinating Council (Infants/Toddlers) Code Link- 2.2-5305, 2.2-5306	X
Immunizations for maternity and post-partum patients Code Link-32.1-11, 32.1-325, 54.1-3408.	X
AIDS Drug Assistance Program (ADAP) Code Link-32.1-11,32.1-330	X
Emergency Preparedness and Response Code Link-32.1-42, 32.1-43, 32.1-229,	X
HIV Counseling, Testing and Referral Code Link-32.1-37.2	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
	Income A only	Defined by Federal Regulations	All
COMMUNICABLE DISEASE SERVICES			
Foreign Travel Immunizations			
Other:			
CHILD HEALTH SERVICES			
School health services			
Sick child care			
Other:			
Community Education			X
MATERNAL HEALTH SERVICES			
Funds for deliveries			
Funds for special tests and drugs			
Diagnosis, treatment, and referral for gynecological problems			
Other:			
Community Education			X
FAMILY PLANNING SERVICES			
Nutrition Education			
Preventive Health Services			
Pre-Conception Health Care			
Other: Community Education			X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
GENERAL MEDICAL SERVICES	Income A only	Defined by Federal Regulations	All
Activities of Daily Living			
Community Education			X
General Clinic Services (100% Locally Funded)			
Outreach			
Occupational health services			
Personal care			
Pharmacy services-Alternate Drug Delivery Site			
Hypertension screening, referral, and counseling			X
Respite care services			
Other:			
SPECIALTY CLINIC SERVICES (List)	Income A only	Defined by Federal Regulations	All
DENTAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Preventive Clinic Services - Children			
Preventive Clinic Services - Adults			
Restorative Clinic Services			
Community Education			
Other:			

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH SERVICES PROVIDED
UNDER LOCAL ORDINANCE

Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department	Place an X in this column if service is provided for locality	Local ordinance code cite	Provide a brief description of local ordinance requirements
Accident Prevention			
Air Pollution			
Bird Control			
Employee Physicals			
General Environmental	X	Chapter 61,124,137	Animals, Nuisances, and Property Maintenance – Investigate Complaints
Housing - BOCA & local building codes	X	Chapter 124, 137	Nuisance and Property Maintenance-Investigate Complaints
Insect control	X	Chapter 124, 137	Nuisance and Property Maintenance-Investigate Complaints
Noise			
Plumbing			
Radiological Health			
Rodent Control	X	Chapter 124, 137	Nuisance and Property Maintenance-Investigate Complaints
Solid Waste	X	Chapter 137	Property Maintenance-Investigate Complaints
Swimming facilities			
Weeds	X	Chapter 137	Property Maintenance-Investigate Complaints
Smoking Ordinances			
Other environmental services (identify)			
Building Permit Walkover	X	Chapter 143 / Code of VA 32.1-165	Safe, Adequate, and Proper Review per Code
Local Septic Ordinance	X	Chapter 143	Determination of adequate site requirements and proper documentation per Ordinance
Local Well ordinance	X	Chapter 184	Determination of adequate site requirements and proper documentation per Ordinance

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH SERVICES PROVIDED UNDER
LOCAL ORDINANCES OR CONTRACT WITH LOCAL GOVERNMENTS

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
	Income A only	Defined by Federal Regulations	All
Employee physicals			
Primary care for inmates in local jails or correctional institutions			
Other medical services (List)			
Other (please list)			
Please see attachment 043_FY14A			X

Addendum 043_FY14A Clarke County

The Health District will convene a meeting with pertinent Clarke County staff no later than February 28 to delineate current County and State Environmental Health service needs as well as project future needs.

The Lord Fairfax Health District will staff the Board of Septic and Well Appeals with an assigned staff person as well as a back-up staff person. Clarke County Government will communicate directly with assigned health department staff and the Environmental Health Supervisor as to meeting requirements. The county will provide annual feedback to the Environmental Health Supervisor concerning the quality of assistance received.

Clarke County government will provide training to both Environmental Health Specialists Senior and the Clarke County Environmental Health Supervisor in the use of GPS technology to document the location of private onsite septic drain fields and wells and proper interface with the County's GIS mapping system. Once training is completed, the Health District will provide use of at least one GPS unit to the Clarke County Environmental Health staff. Staff will include documentation of private onsite septic drain field and well locations in all future permitting activities, recording this data in the State's VENIS database and also sharing this data with Clarke County government. In addition, staff will collect this data, as time allows, on existing wells and drain fields – for instance, when investigating environmental health complaints that involve either wells or private onsite septic drain fields.

Clarke County Health Department will distribute Clarke County government's environmental health educational brochures and written materials to customers and clients. Clarke County government will provide training and information concerning their local environmental initiatives to all health department support and environmental health staff so that staff will be able to support the county's needs in this area.

The Lord Fairfax Health District will develop and implement a strategy to increase the sharing of desired data with Clarke County government. It will include promoting the provision of GW-2 forms.

The Lord Fairfax Health District and Clarke County will complete an assessment of duties and services desired in Environmental Health no later than May 1 Yearly. This assessment will be used to evaluate current Environmental Health and Support staffing levels.

1. The Health District will convene a meeting with pertinent Clarke County staff no later than February 28 Yearly to delineate current County and State Environmental Health service needs as well as project future needs.
2. Complete a staffing level evaluation for Environmental Health and Support (clerical) staff by May 1, Yearly.
3. Add GPS coordinates to future well and private onsite sewage disposal system VENIS records and share with county.
4. Distribute requested County materials to customers.
5. Staff the Board of Septic and Well Appeals with a primary and back-up staffer.
6. Develop a strategy to provide requested data to the County routinely.

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 3/9/15

RE: *March Finance Agenda*

1. **FY 15 Supplemental Appropriations.** The Committee should consider the following actions:
 - a. **Emergency Medical Dispatch Grant.** *"Be it resolved that the FY 15 Capital Projects expenditure budget be increased \$57,454, that the same be appropriated, that revenue from the Commonwealth in the amount of \$45,963 be recognized, and that the designation from Government Savings be reduced in the amount of \$11,491, all for the purpose of purchasing new software to facilitate Emergency Medical Dispatch."*
 - b. **Registrar Equipment Grant.** *"Be it resolved that the FY 15 Registrar budget be increased \$1,774, and the same be appropriated, and revenue in the same amount recognized, all for the purpose of purchasing photo ID equipment for the Registrar's Office."*
2. **Cooperative Extension Intern.** The Cooperative Extension Office requests the use of \$2,000 currently budgeted for Extension Agent salaries, for use in the employment of a summer intern. These funds would be expended from Clarke County in FY 15, but the intern would be employed primarily in FY 16 (ie. After July 1).
3. **FY 16 Budget Issues.** This agenda is distributed in advance of certain meetings which may give rise to issues to be considered at this meeting.
4. **Bills and Claims.** The Finance Committee recommends acceptance of the February Bills and Claims.
5. **Standing Reports.** Reconciliation of Appropriations. General Fund Balance. Expenditure Summary.

Clarke Co. Reconciliation of Appropriations Year Ending June 30, 2015													26-Feb-15	
Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	
04/16/14 Appropriations Resolution: Total	39,932,445	8,984,882	1,338,165	607,000	21,447,660	782,343	1,040,830	852,179	420,700	3,867,648	551,038	15,000	25,000	
<i>Adjustments:</i>														
06/17/14 Sheriff's Office Renovation							97,420							
06/17/14 Park Benches		1,010												
07/15/14 Moore and Dorsey Easements												273,124		
10/21/14 Historic Driving Brochure HPC		2,500												
10/21/14 Social Services Vehicle			25,700											
11/18/14 School Operating Carryover								349,353						
11/18/14 School Security Grant								67,223						
11/18/14 Parks Grounds Cypress Trees		1,695												
11/18/14 Clifton Road Fire Bills		2,138												
12/16/14 Pitta Conservation Easement												60,000		
12/16/14 Masters Conservation Easement												40,000		
03/16/15 Emergency Medical Dispatch Grant							57,454							
03/16/15 Registrar Photo ID Equipment		1,774												
Revised Appropriation	40,911,836	8,993,999	1,363,865	607,000	21,447,660	782,343	1,195,704	1,268,755	420,700	3,867,648	551,038	388,124	25,000	
Change to Appropriation	979,391	9,117	25,700	0	0	0	154,874	416,576	0	0	0	373,124	0	
Original Revenue Estimate	14,747,514	2,731,834	892,247	306,457	9,711,626	761,012	68,330	154,000		119,008	3,000	0	0	
<i>Adjustments:</i>														
06/17/14 Park Benches (Parks Construction Fund)		1,010												
07/15/14 State and Federal Conservation Easement Grants												273,124		
11/18/14 School Security Grant								67,223						
12/16/14 Pitta Conservation Easement (CE Fund Balance)												30,000		
12/16/14 Masters Conservation Easement (CE Fund Balance)												20,000		
12/16/14 Pitta Conservation Easement (VDACS)												30,000		
12/16/14 Masters Conservation Easement (VDACS)												20,000		
03/16/15 Emergency Medical Dispatch Grant							45,963							
03/16/15 Registrar Photo ID Equipment		1,774												
Revised Revenue Estimate	15,236,608	2,734,618	892,247	306,457	9,711,626	761,012	114,293	221,223	0	119,008	3,000	373,124	0	
Change to Revenue Estimate	489,094	2,784	0	0	0	0	45,963	67,223	0	0	0	373,124	0	
Original Local Tax Funding	25,184,931	6,253,048	445,918	300,543	11,736,034	21,331	972,500	698,179	420,700	3,748,640	548,038	15,000	25,000	
Revised Local Tax Funding	25,675,228	6,259,381	471,618	300,543	11,736,034	21,331	1,081,411	1,047,532	420,700	3,748,640	548,038	15,000	25,000	
Change to Local Tax Funding	490,297	6,333	25,700	0	0	0	108,911	349,353	0	0	0	0	0	

Italics = Proposed actions

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

Prior Titles

	<u>Prior</u>	<u>Current</u>
General Fund Balance Year End FY 13	15,574,543	15,574,543
Expenditure FY 14	(28,099,645)	(28,099,645)
Revenue FY 14	26,161,144	26,161,144
General Fund Balance Year End FY 14	13,636,042	13,636,042

Designations

Liquidity Designation @ 12% of FY 15 Budgeted Operating Revenue	(\$3,188,575)	(\$3,188,575)
Stabilization Designation @ 3% of FY 15 Budgeted Operating Revenue	(797,144)	(797,144)
Continuing Local GF Appropriations for Capital Projects	(3,043,265)	(3,043,265)
School Capital/Debt	(1,250,000)	(1,250,000)
Government Construction/Debt	(600,578)	(600,578)
Property Acquisition	(265,000)	(265,000)
Conservation Easements from Government Savings	(153,462)	(153,462)
Community Facilities	(\$156,000)	(\$156,000)
Comprehensive Services Act Shortfall	(250,000)	(250,000)
Parks Master Plan	(100,000)	(100,000)
School Operating Carryover	(7,933)	(7,933)
Government Carryover Requests from Government Savings	(457,034)	(445,543)
Energy Efficiency	(50,000)	(50,000)
Data and Communications Technology	(200,000)	(200,000)
Recycling and Convenience Center	(444,183)	(444,183)
Regional Jail Capital Needs	(100,000)	(100,000)
Vehicle Replacements	(100,000)	(100,000)
Voting Equipment Upgrades	(50,000)	(50,000)
Landfill costs	(50,000)	(50,000)
Pay and Classification Plan Implementation	(40,000)	(40,000)
Leave Liability	(75,000)	(75,000)
FY 15 Original Budget Surplus (Deficit)	(1,329,062)	(1,329,062)
TOTAL Designations	(12,707,236)	(12,695,745)
FY 15 Expenditure Supplemental	(920,163)	(979,391)
FY 15 Revenue Supplemental	441,357	489,094
Undesignated	450,000	450,000