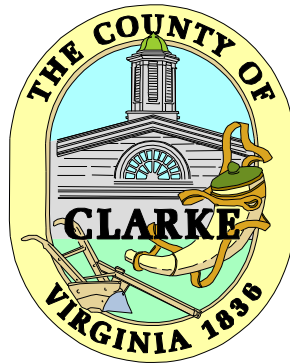
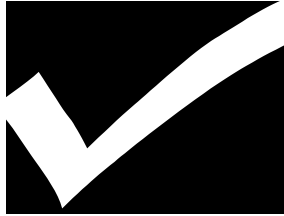


Board of Supervisors Committee Meetings



Monday, January 12, 2015

		Pages
Personnel Committee:	Cancelled	N/A
Organizational Meeting & Work Session:	10:00 am	2 - 51
Finance Committee:	Immediately Following Work Session	52 – 103



**Board of Supervisors Organizational Meeting and
Work Session Agenda**
January 12, 2015 10:00 am
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

- A. **Organizational Items:**
- Elect Chair
 - Elect Vice Chair
 - Set Meeting Date, Time and Location
 - Adopt Rules of Procedure: Add Electronic Meetings
- B. **Distribution of and Request for Board of Supervisors Recommendation to Berryville Area Development Authority Re Fast Track Berryville Area Plan Amendment Section 614.3 Maximum Density with Planning Director Explanation of Regular Process**
- C. **Fire & EMS Strategic Plan, BoS Input, and VDOT Secondary Six-Year Plan with Matt Hoff**
- D. **Fire and EMS Implementation Items: Fee for Service Update**
- E. **Director of Economic Development & Tourism Job Description Acceptance and Authorization to Solicit Applications**
- F. **Closed Session Pursuant to §2.2-3711-A3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.**

Draft 2015 Clarke County Board of Supervisors Meeting Schedule

<i>Meeting Type</i>	<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Additional Info</i>
Committee Meetings	Monday	January 12	9:30 am	
Regular Meeting	Tuesday	January 20	1 pm	
Committee Meetings	Monday	February 9	9:30 am	
Regular Meeting	Tuesday	February 17	1 pm	
Committee Meetings	Monday	March 9	9:30 am	
Regular Meeting	Tuesday	March 17	1 pm	
Committee Meetings	Monday	April 13	9:30 am	
Regular Meeting	Tuesday	April 21	1 pm	
Committee Meetings	Monday	May 11	9:30 am	
Regular Meeting	Tuesday	May 19	1 pm	
Committee Meetings	Monday	June 8	9:30 am	
Regular Meeting	Tuesday	June 16	1 pm	
Committee Meetings	Monday	July 13	9:30 am	
Regular Meeting	Tuesday	July 21	1 pm	
Committee Meetings	Monday	August 10	9:30 am	
Regular Meeting	Tuesday	August 18	1 pm	
Committee Meetings	Tuesday	September 8	9:30 am	<i>Holiday Monday Sept 7</i>
Regular Meeting	Tuesday	September 15	1 pm	
<i>Committee Meetings</i>	<i>Tuesday</i>	<i>October 13</i>	<i>9:30 am</i>	<i>Holiday Monday Oct 12</i>
Regular Meeting	Tuesday	October 20	1 pm	
<i>Committee Meetings</i>	<i>Thursday</i>	<i>November 5</i>	<i>9:30 am</i>	<i>VACo Conference, Holiday Wed Nov 11</i>
Regular Meeting	Tuesday	November 17	1 pm	
Committee Meetings	Monday	December 7	9:30 am	
Regular Meeting	Tuesday	December 15	1 pm	

Unless otherwise noted, Regular Meetings are held in the Main Meeting Room and Committee Meetings are held in Meeting Room AB in the Berryville Clarke County Government Center, 2nd Floor, 101 Chalmers Court, Berryville, Virginia

Note: Work Sessions scheduled for Committee Meeting days on matters for which the Board has deemed additional discussion and/or information necessary.

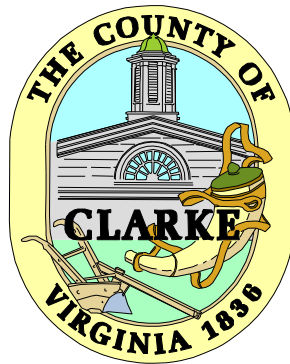
Agenda Items / Packet Material due Monday's by 5 pm one week prior to the scheduled meeting.

Revised 12/11/2014

Rules of Procedure

Clarke County, Virginia Board of Supervisors

Rules of Procedure



Rules of Procedure

Record of Revision

<i>Revision No.</i>	<i>Revision Date</i>	<i>Description of Change</i>	<i>Approval Initials</i>
8	01/09/2012	Section 4-1 Order of Business: Add Item j) Joint Administrative Services Board Monthly Update; move Board of Supervisors Committee Status Reports before Closed Session; move f) Citizen Comment Period and g) Department of Transportation Matters below item c) and re-letter; add to first sentence "normally"	
9	1/7/2013	Change Article IV —Conduct Of Business Section 4-1. Order of Business Move Citizen Comment Period to Item C after Adoption of Agenda.	
10	1/13/2014	Article 1 Meetings Section 1-11. Limitations on duration and hour of meetings; Adjournment change from three [3] to four [4] hours. Article IV – Conduct of Business Section 4-1. Order of Business d) School Board Update add [as requested]	
11	1/12/2015	Add Section 1-12. Electronic Participation in Meetings from Remote Locations	

Rules of Procedure

Record of Revisions

Revision No.	Revision Date	Description of Change	Approval Initials
New	01/15/02	New Document	
1	01/21/03	For consistent language, use Chair and Vice Chair throughout document. Information map and add attachment section: Closed Meetings Procedure, Sample Sign-in Sheets Citizen Comments and Public Hearing	
N/A	1/12/04	Reviewed and adopted as written – no change	
2	1/18/05	Page 13, Article IV Conduct of Business, Section 4-1. Order of Business, Item J Public Hearings be moved to G; Item I Scheduled Presentations moved to H, and the section renumbered accordingly	
3	1/17/06	<i>2006 date set for Board meetings is the third Tuesday of each month beginning at 2:00 pm; The alternate date for meetings for 2006 was set for 2:00 pm on the Thursday following the regularly-scheduled Tuesday; Page 12 Conduct of Business move Item (g) Public Hearings to Item (n) and list Item (e) Citizens' Comment in afternoon and evening session as Item (m)</i>	
4	3/20/07	<i>2007 regular meeting date and alternate remain unchanged. Start time changed from 2:00 pm to 1:00 pm. Section 4-5 Scheduled Presentations add bullet "The bias of the Board is that the Chair . . . rest of the Board at the meeting."</i>	
5	01/12/2009	Amend Section 1-1. Annual Meeting; Schedule of Regular Meetings Main Meeting Room, Berryville Clarke County Joint Government Center, Board of Supervisors' Meeting Room of the Circuit Courthouse, Berryville, Virginia; Amend Section 3-3. Posting and Notice and included with the calendars mailed pursuant to § 2.2-3707(E) of the Code of Virginia, as amended. ; Amend Section 5-6. Order of Speaking; Remove Attachment C	
6	01/01/2010	Amend 1-8 Reconsideration of Motions, Etc., Upon Which Vote Has Been: Remove At any meeting of the Board,... Add - A motion to reconsider may only be made at the meeting at which the vote was taken, or at the next succeeding regular meeting of the Board or at any intervening meeting of the Board before the next succeeding regular meeting of the Board. Announced 4-1 Order of Business: Add School Board Update after Adoption of Agenda, Add Board Member Committee Status Reports after Closed Session [when necessary]	
7	01/01/2011	3.3 change from www.co.clarke.va.us to www.clarkecounty.gov ; 3.4 change from the Public Library to official County website ; add Individuals desiring complete paper copies . . . ;	

Rules of Procedure

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Article I—Meetings

Section 1-1. Annual Meeting; Schedule of Regular Meetings

On the third Tuesday of January of each year, or on such other date in the month of January as it may designate, the Board shall assemble in the Main Meeting Room, Berryville Clarke County Joint Government Center or such other public place as it may designate, in regular session and conduct its annual or organizational meeting.

During the course of such meeting, the Board shall fix the date, time, and place of all of its regular meetings during the ensuing calendar year, and shall fix the day on which a regular meeting shall be continued should the Chair later declare that weather or other conditions make it hazardous for members to attend.

Thereafter, no changes shall be made to the schedule of regular meetings and continued dates of same unless the requirements of Section 15.2-1416 of the Code of Virginia, 1950, as amended, are first met.

Section 1-2. Special Meetings

The Board of Supervisors may hold such special meetings as it deems necessary and at such times and places as it may find convenient.

A special meeting can only be called pursuant to the requirements imposed by Sections 15.2-1417 and 15.2-1418 of the Code of Virginia, 1950, as amended.

Section 1-3. Adjourned Meetings

Upon majority vote of the members attending, the Board may continue its meetings, regular or special, from time to time as it may find convenient or necessary with no requirement to further advertise or announce.

Section 1-4. Quorum and Method of Voting

At any meeting, a majority of the Supervisors shall constitute a quorum.

All questions submitted to the Board for decision shall be determined by a majority vote of the Supervisors present and voting on any such question, unless otherwise provided by law or these Rules of Procedure.

The name of each member voting and how he or she voted will be recorded for each action taken by the Board of Supervisors.

The Board of Supervisors has elected not to have a tiebreaker, as provided for by the Code of Virginia, 1950, as amended.

Rules of Procedure

Section 1-5. Motions Subject to limitations imposed hereafter in these rules, discussion of items on the agenda shall be permitted for purposes of clarifying the issues and/or the options available for consideration.

No call for a vote shall be allowed until a member of the Board moves a specific action with reasonable clarity and each member of the Board has thereafter had an opportunity to speak to the specific motion. Motions shall not require a second.

When possible, Board members making complex, multi-part, or lengthy motions are requested to provide the clerk with a written copy of the motion at the time the motion is made.

Section 1-6. Motion to Adjourn At a meeting of the Board, a motion to adjourn shall always be in order and shall be decided without debate, provided each member of the Board is given a reasonable opportunity to be heard.

Section 1-7. Motions While a Question is Under Debate When a motion is under debate at a meeting of the Board no motion shall be received unless it is one:

- To amend,
- To commit,
- To postpone,
- For the previous question,
- For a substitute motion to lay on the table,
- Or to adjourn.

Section 1-8. Reconsideration of Motions, Etc., Upon Which Vote Has Been Announced When any vote upon any motion, resolution, ordinance, or question has been previously announced, it may not be reconsidered unless and until a motion to that effect is presented by a member of the Board who previously voted with the prevailing side when such motion, resolution, ordinance, or question was considered. A motion to reconsider may only be made at the meeting at which the vote was taken, or at the next succeeding regular meeting of the Board or at any intervening meeting of the Board before the next succeeding regular meeting of the Board.

Any such motion to reconsider shall be decided by a majority vote of the members present at the time such motion to reconsider is presented.

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Section 1-9. Robert's Rules of Order; Suspending Rules

The proceedings of the Board of Supervisors, except as otherwise provided in these rules and by applicable State law, shall be governed by Robert's Rules of Order.

These Rules of Procedure of the Board may only be suspended on presentation of a motion to that effect, which is carried by unanimous vote of the members present and voting.

Section 1-10. Board to Sit with Open Doors

The Board of Supervisors shall sit with open doors, and all persons conducting themselves in an orderly manner may attend the meetings. However, the Board may hold closed meetings as permitted by law.

Closed meetings may be placed on the agenda, or may be requested by any member of the Board. However, no closed meeting shall be convened unless and until the Board has favorably acted on a motion to so convene, and, then, only if such motion accurately states a lawful reason for such closed meeting as permitted by and outlined in Section 2.2-3701344 of the Code of Virginia, 1950, as amended.

For additional detail, refer to Attachment A – Closed Meetings Procedure of this document.

Section 1-11. Limitations on duration and hour of meetings; Adjournment

Meetings of the Board of Supervisors shall not continue for more than four [4] consecutive hours or later than 10:00 pm without the consent of a majority of the members present.

Should it appear to the Chair that the matter or matters before the Board cannot be heard within the time remaining, the Chair shall poll the members of the Board to determine the desire of the members.

The Chair shall adjourn or recess the meeting upon final action on the current agenda item unless a majority of the members agree to exceed the limits established by this section.

Any items not taken up by the Board of Supervisors prior to adjourning will be added to the agenda of the next meeting without further action of the Board.

Section 1-12. Electronic Participation in

Pursuant to Code of Virginia:

§ 2.2-3708 Electronic communication meetings; applicability; physical quorum required; exceptions; notice; report.

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**Meetings from
Remote Locations**

§ 2.2-3708.1 Participation in meetings in event of emergency or personal matter; certain disabilities; distance from meeting location for certain public bodies.

§ 2.2-3710. Transaction of public business other than by votes at meetings prohibited.

Except as provided hereafter, the Board of Supervisors shall not conduct any meeting wherein the public business is discussed or transacted through telephonic, video, electronic or other communication means where the members are not physically assembled.

A. Quorum Physically Assembled

A Board of Supervisor member may participate in a meeting through electronic communication means from a remote location that is not open to the public:

- 1. If, on or before the day of a meeting, the Board member notifies the Board of Supervisors Chair that he or she is unable to attend the meeting due to an emergency or personal matter and identifies with specificity the nature of the emergency or personal matter, and the Board of Supervisors:**
 - Approves the member's participation by a majority vote of the members present at a meeting; and,**
 - Records in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated.**

In deciding whether or not to approve a Board member's request to participate from a remote location, the Board shall not consider the identity of the member making the request or the matters that will be considered or voted on at the meeting.

If a Board member's participation from a remote location is disapproved, such disapproval will be recorded in the minutes with specificity.

Such participation by a Board member shall be limited each calendar year to two [2] meetings or 25 percent of the meetings of the Board of Supervisors, whichever is fewer.

- 2. If a Board member notifies the Chair that he or she is unable to attend a meeting due to a temporary or permanent disability or**
-

Rules of Procedure

other medical condition that prevents the member's physical attendance and the Board records this fact and the remote location from which the member participated in its minutes.

A Board member may participate in a meeting by electronic means pursuant to this section only when:

- A quorum of the Board is physically assembled at the primary or central meeting location; and***
- The Board makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.***

B. Quorum Not Physically Assembled

The Board of Supervisors may meet by electronic communication means without a quorum physically assembled at one location when the Governor has declared a state of emergency in accordance with Va. Code § 44-146.17, provided

- The catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location, and***
- The purpose of the meeting is to address the emergency.***

If it holds a meeting pursuant to this section, the Board shall:

- Give public notice using the best available method given the nature of the emergency contemporaneously with the notice provided members of the Board;***
- Make arrangements for public access to the meeting;***
- Make available to the public, at the time of the meeting, agenda packets and all materials, unless exempt, that will be distributed to members of the Board and that have been made available to the Board's staff in sufficient time for duplication and forwarding to all locations at which public access will be provided;***
- Record minutes of the meeting in accordance with policy; and***
- Record in the minutes votes taken by name in roll-call fashion.***

The nature of the emergency, the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held shall be stated

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in the minutes of the meeting.

C. Reporting

- 1. If the Board meets by electronic means, it shall make a written report of the following to the Virginia Freedom of Information Advisory Council and the Joint Commission on Technology and Science by December 15 of each year:**
 - **The total number of electronic communication meetings held that year.**
 - **The dates and purposes of the meetings.**
 - **A copy of the agenda for each meeting.**
 - **The number of sites for each meeting.**
 - **The types of electronic communication means by which the meetings were held.**
 - **The number of participants, including members of the public, at each meeting location.**
 - **The identity of the members of the board recorded as absent and those recorded as present at each meeting location.**
 - **A summary of any public comment received about the electronic communication meetings.**
 - **A summary of the board's experience using electronic communication meetings, including its logistical and technical experience.**

 - 2. At any meeting at which any member of the Board participates electronically, the Board will make copies of the public comment form prepared by the Virginia Freedom of Information Advisory Council available to the public.**
-

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Article II—Officers

*Section 2-1. Chair
and Vice Chair*

At the annual or organizational meeting of the Board of Supervisors, as described in Section 1-3 hereof, the Board shall elect from its membership a Chair and a Vice Chair, each of whom shall serve for a one-year term expiring on December 31st of the same year in which he or she is elected, provided however, that unless the term of office has expired and the member has not been re-elected, the Chair and Vice-Chair shall serve until their respective successor(s) shall have been elected and qualify.

In the event that the Chair is absent from any meeting the Vice Chair shall assume the authority and duties of the Chair.

In the event the Chair and Vice Chair are absent from any meeting of the Board, then, the members present at such meeting shall choose one of their number as temporary Chair by majority vote of the members present and voting.

*Section 2-2. Authority
of the Chair*

The efficient and dignified conduct of public business is the ultimate concern of the Board. Accordingly, it is the policy of the Board that its meetings be conducted with the highest degree of order and decorum, and the Board will permit no behavior, which is not in keeping with this policy.

The Chair shall preserve order and decorum at all meetings.

- He shall recognize persons desiring to speak and shall ensure that speaker's comments are limited to the issue before the Board for consideration and that any limitations on time are observed.
 - The Chair shall ensure that all persons entitled and desiring to speak are permitted to do so without interruption or comment during their presentation.
 - The Chair shall determine if statements are demeaning, inappropriate, or out of order, and shall have the authority to revoke the speaker's right to continue.
-

*Section 2-2 Authority
of the Chair
Continued*

The Chair may order the expulsion of any person for violation of rules, disruptive behavior, or any words or action that incite violence or disorder, subject to appeal to the Board.

- Any person so expelled shall not be readmitted for the remainder of the meeting from which he was expelled.
 - Any person who has been so expelled and who at a later meeting again engages in words or actions justifying expulsion may be barred from
-

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attendance at future meetings of the Board for a specified and reasonable period of time not to exceed six months or upon a still subsequent expulsion, a period not to exceed one year, either by the Chair, subject to appeal to the board, or by motion passed by the Board.

The Chair shall have the power to administer an oath of honesty to any person concerning any matter submitted to the Board, or, connected with its powers and duties. The power to administer an oath granted to the Chair in this section shall be no greater than the same power authorized by Section 15.2-1410 of the Code of Virginia, 1950, as amended.

Section 2-3. Clerk

The Clerk of the Board shall be the County Administrator, and the duties and responsibilities of that position shall be as specified in Sections 15.2-407 and 15.2-1539 of the Code of Virginia, 1950, as amended.

At the discretion of the Board, any County employee can be designated as Deputy Clerk, or Temporary Clerk, as the circumstances may require, and said employee shall have the same powers and duties outlined herein for the duration of said appointment.

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Article III—Agenda

*Section 3-1.
Preparation*

The Clerk shall prepare an Agenda for each meeting of the Board of Supervisors, conforming to the order of business specified in Section 4-1 under Order of Business.

- Supporting information for every item to be placed on the Regular Meeting Agenda shall be received in the Office of the County Administrator before the close of the working day on the Monday that falls in the week immediately prior to the regularly scheduled Board meeting.
 - Agendas for special meetings shall be prepared as far in advance as the circumstances necessitating the special meeting allow.
 - The clerk shall include on the agenda all matters for which a written request and supporting information have been received in advance of the deadline herein established.
-

Section 3-2. Delivery

Each member of the Board shall receive the Regular Meeting Agenda, along with the supporting information available to staff, on the Friday of the week prior to the regular meeting to be held on the third Tuesday of each month.

Special meeting Agendas and supporting information will be delivered as far in advance as the circumstances necessitating the special meeting allow.

*Section 3-3. Posting
and Notice*

A copy of the Meeting Agendas shall be available in the Office of the County Administrator as of the date and time the information is distributed to members of the Board.

Agendas will also be posted on the County Web page at www.clarkecounty.gov.

Section 3-4. Copies

The Clerk or Deputy Clerk of the Board shall prepare or cause to be prepared extra copies of the Agenda and supporting information, and shall make the same available to the public in the Office of the County Administrator and official County website at the same time that the Agenda is posted pursuant to Section 3-3, above.

Individuals desiring complete paper copies of Agenda packages shall arrange with the Clerk for the delivery and cost of the information desired.

The Clerk or Deputy Clerk shall also have a copy of agenda packet available at each meeting.

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**Article IV—Conduct Of
Business**

Section 4-1. Order of Business At meetings of the Board, the order of business should normally be as follows:

- (a) Call to Order
- (b) Adoption of Agenda
- (c) Citizens' Comment
- (d) School Board Update *[as requested]*
- (e) Department of Transportation Matters
- (f) Approval of Minutes
- (g) Approval of Consent Agenda
- (h) Scheduled Presentations
- (i) Ratification of Committee Action
- (j) Joint Administrative Services Board Monthly Update
- (k) Project Update
- (l) Miscellaneous Items
- (m) Summary of Required Action
- (n) Board Member Committee Status Reports
- (o) Closed Session *[when required]*

When public hearings are scheduled, there will be a recess at this point until 6:30 pm and Items (p), (q), and (r) shall be conducted.

- (p) Citizens' Comment
 - (q) Public Hearings (when required)
 - (r) Adjournment
-

Section 4-2. Adoption of Agenda The Agenda presented for adoption shall be the agenda prepared and delivered as required in Article III.

Additions, deletions, or modifications to the agenda shall require the consent of a majority of the members of the Board present at the meeting.

Section 4-3. Consent The Consent Agenda shall be introduced by a motion "to approve the Consent

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Agenda

Agenda”, and shall be considered by the Board as a single item. There shall be no debate or discussion by any member of the Board regarding any item on the Consent Agenda, beyond asking questions for simple clarification.

On objection by any member of the Board of Supervisors to inclusion of any item on the Consent Agenda, that item shall be removed from the Consent Agenda forthwith.

- Such objection may be recorded at any time prior to completing the taking of a vote on the motion to approve the Consent Agenda.
- Items, which have been objected to and removed from the Consent Agenda, shall be moved to the Miscellaneous Item on the agenda and be considered individually and in the order in which they were objected to.

Approval of the motion to approve the Consent Agenda shall constitute approval, adoption, or enactment of each motion, resolution, or other item of business thereon, exactly as if each had been acted upon individually.

*Section 4-4. Citizen
Comment Period.*

Any person desiring to address the Board of Supervisors at the Citizen Comment period shall be required to abide by the rules governing such presentations as set forth in these rules in Article VI—Citizen Responsibilities.

A register for persons desiring to address the Board of Supervisors during the Citizen Comment Period shall be furnished prior to the beginning of every regular meeting of the Board of Supervisors. [For sample, refer to Attachment B – Citizen Comment Period – Sign-In Sheet of this document.] Citizens desiring to address the Board of Supervisors during this period shall provide their name, the issue they want to address, and their place of residence on the register provided.

Each speaker at a Citizen’s Comment Period shall be limited to one appearance at each regular meeting of the Board and only issues that are not scheduled for future Public Hearings may be addressed. Individuals speaking during the Citizens’ Comment Period shall be subject to a five-minute time limitation.

Members of the Board shall neither engage in debate with, nor shall they be expected to answer questions posed by individuals speaking during the Citizen Comment period.

Should a review of the register indicate that more than two persons desire to speak on the same issue during the Citizen Comment Period the Chair may ask those desiring to speak to pick two people to represent their views.

- If those desiring to speak cannot agree on two representative speakers the
-

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Chair shall let the first two citizens speak for up to 5 minutes each but may limit subsequent speakers to the time required to present different opinions or new information.

- In lieu of the above, a majority of the Board of Supervisors present and voting at the meeting may direct the matter be scheduled for public comment at the next regular meeting of the Board, and defer public comment until that time.
-

*Section 4-5.
Scheduled
Presentations*

Any person desiring to address the Board of Supervisors at a Scheduled Presentation period of a Board of Supervisors meeting shall be required to abide by the rules governing such presentations as set forth in these rules in Article VI—Citizen Responsibilities.

Any citizen or staff member who desires to address the Board during the “Scheduled Presentations” portion of the Agenda at a Regular Meeting shall submit a written request to the Clerk, or his/her designee, identifying, with reasonable certainty, the subject matter of the presentation.

- Such request must be in the Clerk’s hands not later than the Agenda deadline specified in Section 3-1 hereof.
 - The bias of the Board is that the Chair should honor all such requests and the person making the request should be allowed at least five [5] minutes of meeting time to address the Board. However, the Chair may delay the request to a future meeting or decline the request entirely if the meeting schedule is full or the topic is deemed to be inappropriate. Any such action on the part of the Chair must be reported to the rest of the Board at the meeting.
 - Only the person requesting to make the presentation may do so, unless otherwise permitted by the Chair, and every such speaker shall be subject to a five minute time limit for the presentation itself, which limit can be extended with agreement of the Chair.
 - Board Member questions and discussion of the material presented shall not be subject to any time limit.
 - Persons making presentations should be prepared to answer questions and provide detailed information in response to questions from members of the Board.
-

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Article V – Public Hearings

Section 5-1. Format for Public Hearings

It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views on the issue(s) at hand at public hearings and to give all speakers equal treatment and courtesy.

While it is often necessary to have a presentation by an applicant and staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations will be as brief as possible.

In order to accomplish this objective it is necessary that certain rules of order prevail at all hearings of the Board of Supervisors as follows:

Section 5-2. Order of Business

At public hearings, the order of business will be as follows:

- (a) Identification of Issue and Verification of Notice
 - (b) Staff and/or Applicant Presentation
 - (c) Public Comment
 - (d) Board Member Questions
 - (e) Staff, Applicant or Public Response
 - (f) Close of Public Hearing
 - (g) Board discussion and/or consideration
-

Section 5-3. Identification of Issue and Verification of Required Notice

The Chair shall call upon the appropriate County Staff member to verify that any required notice has been given and to read or summarize the notice for the benefit of those attending the public hearing.

Section 5-4. Staff and/or applicant presentation

The Chair will call upon the appropriate County staff and/or applicant to present such information as is necessary to explain the action requested of the Board of Supervisors.

Presentations will be brief, concise summaries for the Supervisor's and the public's information and understanding, provided that sufficient time will be allowed to present, properly and fairly, the subject matter.

When written information has been provided prior to the hearing, that information should be summarized and only new information should be presented in detail.

Rules of Procedure

*Section 5-5. Public
Comment*

Any person desiring to address the Board of Supervisors at a Public Hearing conducted by the Board of Supervisors shall be required to abide by the rules governing such presentations as set forth in these rules in Article VI—Citizen Responsibilities.

Prior to permitting public comment, the Chair shall determine, to the best of his ability, the approximate number of persons desiring to comment at the public hearing and shall establish the manner in which speakers are recognized and the length of time each may speak.

Should the Chair determine that the likely number of persons desiring to speak is 10 or more in number, he may direct that individuals desiring to speak register with staff, providing their name and the district in which they reside. Should registration be required, the Chair shall verify that all such registration has been completed before beginning the hearing begins.

*Section 5-6. Order of
Speaking*

Members of the public shall be permitted to speak as the Chair recognizes each, provided that no member of the public shall be recognized to speak a second time until all persons desiring to speak have had an opportunity to do so. In the event the number of persons desiring to speak necessitates a register, speakers shall be recognized in the order in which they have registered.

In the event the number of speakers results in the continuation of a public hearing, any persons registered but not heard at the initial Public Hearing will be the first given an opportunity to speak at the continued hearing.

*Section 5-7.
Presentation of
Comments*

Each person may address the Board as many times as the Chair, in his or her discretion, may allow, but no speaker shall exceed the total time limit set by the Chair regardless of the number of times recognized.

*Section 5-8.
Supervisors'
Questions*

Upon completion of a presentation by staff, applicant or member of the public, any Member of the Board may ask questions to enhance their understanding of the issue, verify information presented or clarify the action or actions requested.

Members of the Board shall not engage in debate with the person or persons making the presentation.

*Section 5-9. Close of
Hearing*

When the Chair of the Board shall have closed a Public Hearing no further public comments shall be received.

Rules of Procedure

At the close of the public hearing, the Board of Supervisors shall, at its discretion, act or defer action upon the matter set for public hearing. In the event the Board defers action to a later date, the record shall be left open to receive written comments up until the time that a vote is taken.

Rules of Procedure

**Article VI—Citizen
Responsibilities**

*Section 6-1.
Application of Rules.*

Any person desiring to address the Board of Supervisors during any portion of a meeting designated for public comment shall be required to abide by the rules governing such presentations as hereafter set forth in these rules.

*Section 6-2.
Addressing the Board.*

All persons speaking at a meeting of the Board during any portion of a meeting designated for public comment shall address their comments to the Board of Supervisors and shall limit their comments to the matter before the Board of Supervisors. Speakers shall not engage in debate with other speakers or members of the public.

Questions shall not be asked of other speakers, but may be directed to the Chair of the Board for consideration by the Board in later deliberating the matter.

*Section 6-3. Conduct
while Speaking*

Persons speaking at a meeting of the Board of Supervisors shall do so in a courteous manner.

- Cursing or other obscene language or gestures; threats; insults; or other actions intended to harass, provoke or incite a fight, brawl, or other such disorderly response will not be permitted.
 - Any person whose conduct is contrary to this section will be removed as provided for in section 2-2. of these rules.
-

*Section 6-4. Name
and place of
residence.*

Individuals addressing the Board during any portion of a meeting designated for public comment shall clearly state their name and place of residence prior to making any further comments. Should a person be recognized to speak more than once, they shall identify themselves each time before speaking.

*Section 6-5.
Organizational
Representation*

Any person speaking at any portion of a meeting designated for public comment, who represents himself as being an officer or representative of an organization, group, association, corporation, or other entity, shall, upon request of a member of the Board,

- (a) Disclose for the organization, group, association, corporation, or other entity,
 - (b) The history,
 - (c) Size,
-

Rules of Procedure

- (d) Dues,
- (e) Structure,
- (f) Date of creation,
- (g) Requirements for membership,
- (h) Tax status; and
- (i) Shall reveal the organizations method of determining its official position, and
- (j) The speaker's authority to represent the organization.

Unreasonable failure to provide this information to the satisfaction of the Board of Supervisors shall bar the speaker from speaking on behalf of the organization.

Section 6-6. Order of Speaking

Persons speaking during any portion of a meeting designated for public comment shall do so in the order in which they are recognized and called upon by the Chair.

Section 6-7. Time Limits

All persons speaking during any portion of a meeting designated for public comment shall observe all time limits established by the board and shall yield the floor when informed their time has expired.

Section 6-8. Registration.

Should registration of speakers be required, all persons desiring to speak shall sign the register, providing their name and place of residence.

Section 6-9. Written copy of comments

Speakers are requested, but not required, to leave written statements and/or comments with the Clerk or Deputy Clerk of the Board to be incorporated into the written record of the meeting.

Section 6-10. Information sources

No person who speaks or otherwise presents information during any portion of a meeting designated for public comment shall knowingly present false or untrue information to the Board of Supervisors, and shall, upon request of any Board Member, provide the source of any information presented.

Rules of Procedure

**Article VII—
Appointments**

*Section 7-1.
Appointments*

Subject to ratification of a majority of the members of the Board of Supervisors, the Chair shall appoint members of the Board to such authorities, boards, commissions, committees or other organizations or positions as the Board shall so authorize.

**Article VIII—
Amendments**

*Section 8-1.
Amendments*

These Rules of Procedure may, from time to time, be revised, repealed, or otherwise amended upon an affirmative vote by a majority of the members of the Board of Supervisors present and voting.

Attachments

- A. Closed Meetings Procedure
 - B. Citizen Comment Sign-in Sheet
-

§ 2.2-3708.1. Participation in meetings in event of emergency or personal matter; certain disabilities; distance from meeting location for certain public bodies.

A. A member of a public body may participate in a meeting governed by this chapter through electronic communication means from a remote location that is not open to the public only as follows and subject to the requirements of subsection B:

1. If, on or before the day of a meeting, a member of the public body holding the meeting notifies the chair of the public body that such member is unable to attend the meeting due to an emergency or personal matter and identifies with specificity the nature of the emergency or personal matter, and the public body holding the meeting records in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated. If a member's participation from a remote location is disapproved because such participation would violate the policy adopted pursuant to subsection B, such disapproval shall be recorded in the minutes with specificity.

Such participation by the member shall be limited each calendar year to two meetings or 25 percent of the meetings of the public body, whichever is fewer;

2. If a member of a public body notifies the chair of the public body that such member is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance and the public body records this fact and the remote location from which the member participated in its minutes; or

3. If, on the day of a meeting, a member of a regional public body notifies the chair of the public body that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting and the public body holding the meeting records in its minutes the remote

Rules of Procedure

location from which the member participated. If a member's participation from a remote location is disapproved because such participation would violate the policy adopted pursuant to subsection B, such disapproval shall be recorded in the minutes with specificity.

B. Participation by a member of a public body as authorized under subsection A shall be only under the following conditions:

1. The public body has adopted a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation, subject to the express limitations imposed by this section. Once adopted, the policy shall be applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting;
2. A quorum of the public body is physically assembled at the primary or central meeting location; and
3. The public body makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

Rules of Procedure

Attachment A – Closed Meetings Procedure

Closed Meetings can be held only for discussion of certain limited topics and can be entered only from a properly convened public meeting upon motion of a member of the Board of Supervisors. Most frequently, the Board of Supervisors convenes a closed session to discuss one of the following:

- Specific Employees or appointees of the Board - §2.2-3711-A1
- Acquisition or Sale of Property - §2.2-3711-A3
- Privacy of individuals in personal matters - §2.2-3711-A4
- Discussion of unannounced business location - §2.2-3711-A5
- Discussion of the investment of public funds where competition or bargaining is involved - §2.2-3711-A6
- Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711-A7
- Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body - §2.2-3711-A29

To convene a closed session, a member of the Board of Supervisors should:

“Move to convene a closed session pursuant to Section (see section number above), of the Code of Virginia, as amended, to discuss (identify to extent possible).”

To reconvene in public session after a closed session, the Board of Supervisors should readmit the public and only then a member of the Board should:

“Move to reconvene in open session.” With the vote taken immediately thereafter.

Next, a member of the Board should:

“Move to certify that to the best of the member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Chapter 2.2-3700, et seq, of the Code of Virginia, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board.”

A roll-call vote is required. Any member of the Board who believes that there was a departure from the requirements of the certifications in the above motion shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. That statement shall be recorded in the minutes of the Board.

Rules of Procedure

Attachment B – Citizen Comment Period – Sign-In Sheet

Citizen Comment Period - Sign-In Sheet

Name (Please Print)	Address	Topic
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		

If you are representing an Organization: Rules of Procedure - Section 6-5. – Organizational Representation

Any person speaking at any portion of a meeting designated for public comment, who represents himself as being an officer or representative of an organization, group, association, corporation, or other entity, shall, upon request of a member of the Board, disclose for the organization, group, association, corporation, or other entity, the history, size, dues, structure, date of creation, requirements for membership, tax status; and shall reveal the organizations method of determining its official position and the speaker's authority to represent the organization. Unreasonable failure to provide this information to the satisfaction of the Board of Supervisors shall bar the speaker from speaking on behalf of the organization.

End of document.

December 30, 2014

County of Clarke

Members Board of Supervisors

Re: Senior Housing – “Age in Place”

Dear Board Members:

To “Age in Place” is neither a magical formula nor a blueprint for successful aging. Instead, it is a choice when aging that seniors should have to exercise control of their circumstances while ensuring a higher quality of life. “Age in Place” for seniors means being able to live in a home of their choice for as long as they are able to get the assistance they require, as their needs change. It may sound simple, but with a senior’s quality of life at stake.....there is a lot more to consider.

A study by the Harvard Housing Institute and AARP, found a potential housing crisis in America, but this will not be a collapse in home values! Many communities are facing a deficiency of affordable, physically- accessible and well-located apartments for our aging population – especially those on fixed incomes! Twenty percent or 73 million Americans were born between 1946 and 1964. They will be 65 or older by 2030, and by 2040, there will be 28 million over 80 years old. As this senior population ages -there is a great fear that our Health Systems will not be able to meet their needs for “Long Term Care”. This report recommends that instead of moving seniors into assisted living facilities and then into nursing homes, that “Aging in Place” offers a better and more affordable approach to the future “Long Term Care” problem. Therefore, the AARP launched a support program for “Aging in Place” called the “Livable Communities” initiative. This program is designed to help developers, local citizens and their governments plan their communities whereby seniors can more easily “Age in Place”. Whether in their apartments or in their homes, seniors are able to lead a more socially active life, enjoy their independence, and feel more connected to the local Community. Berryville’s “Mary Hardesty House” was one of the first examples of the concept to “Age in Place” in a “Livable Community”. These senior apartments were completed in 1998 and immediately fully rented with a waiting list (of months to years). Today’s average age in the 60 senior apartments is approximately 78 (with some residents living to be over ninety). All of the residents must be 62 or older. Each can enjoy a maintenance free lifestyle. A Community Room which is attached to a Commercial Size Kitchen is very popular. Senior residents enjoy their walkability to a Grocery Store, Downtown Berryville’s Shopping, and the County’s Park and Senior Rec Center.

Based on an area-wide need for senior housing, and Mary Hardesty's long waiting list, Marlyn Development Corporation initiated a request to the Berryville Town Council for an approval of 120 Senior Apartments on 10 acres (west of "Mary Hardesty House" beside the "Greenfield Assisted Living"). The "Robert Regan Village" will be a "Universal Designed" apartment village. It will be three stories high with elevators and spacious one and two bedroom units each with a balcony. A Market Study by an authorized VHDA Consultant confirms a market demand in Berryville for 120 proposed units. A "Universal Design" apartment will be the best design to provide housing for seniors who want to "Age in Place". Moreover, apartments are more affordable than the traditional mix of single family homes, duplexes, townhouses or condos. If Marlyn's "Robert Regan Village" apartments are approved, they will enable more seniors to "Age in Place". New innovations in the "Robert Regan Village" are: (1) An Emergency Call System, (2) Extra Storage, (3) Cable T/V, (4) Laundry Room, (5) Beauty/Barber Shop, (6) Library/Computer Area with FREE e-mail, (7) Fitness Center/Shuffle Board, (8) Card Game Area, (9) Garden Plots and (10) Resident Lounges. These affordable senior apartments are 90% income restricted; however, 10% will be without any income restrictions. Since a new "fee for service" will be effective in Clarke County starting in 2015, after its implementation, no senior resident will be a burden to local EMT resources. The Berryville Zoning Ordinance for Older Persons Residential District (OPR) authorizes 300 senior units within Area B, but places a limit of 120 for multi-families. Since the 60 units at Mary Hardesty House are counted as part of the 120 Multi-Family Units in Area B, Marlyn has requested that 60 more units from the remaining 180 (authorized for single family detached, duplex, towns or condos) be authorized for Multi-family giving a total of 180 multi-families within Area B. The "Robert Regan Village" apartments will be a significant boost to Berryville's and Clarke County's economies. The apartments are estimated to generate: (1) More than \$100,000 in Real Estate Taxes, (2) \$230,000 in Tap Fees and (3) more than \$60,000 per year in water and sewer fees. Residents in the "Robert Regan Village" will be patrons of our grocery store, local restaurants and retail businesses – as well as members of local churches and civic clubs.

Berryville is one of the many communities in the U.S. that needs more appropriate and affordable senior housing with supportive community amenities. Such assets will permit seniors not only a level of independence, but also an opportunity to engage in local community life. An approval of the proposed "Robert Regan Village" senior apartments will help to meet the current demand for additional senior housing in Berryville. A prompt approval (before the interest rates rise) can enable future residents in Berryville to more affordably "Age in Place" in Berryville.

Berryville's Older Person Residential (OPR) District was created to provide for residential, office and service uses for people 55 years old at locations compatible with the Berryville Comprehensive Plan's goal for residential development in the Town of Berryville and within the precincts of the Berryville Area Plan. Pre-requisite to an approval of the "Robert Regan Village" will be the following:

1. A Berryville Area Plan Amendment: Permitting 180 multi-family units in Annexation Area B, and
2. A "Special Use Permit" Approval: Permitting 120 multi-family units to be built on the 10 plus acre site, and
3. A "Preliminary Site Plan" Approval: A modified version similar to one granted to the Virginia United Methodist Housing for 60 units on 4 acres of the 10 acre site, and
4. Cul-de-sac Approvals: The main entrance to the "Robert Regan Village" by, a Cul-de-sac public street running westward from "McClellan" plus an Emergency Fire Access thru a second cul-de-sac public street running North from Mosby, and
5. A Master Plan for Area B and the Subject Property Approval: The Master Plan will show that the Public Service needs for Multi-family are no greater than the By-Right Uses (like Single Family Detached, etc.).
6. A Subdivision Approval: Permitting the creation of the 10 Acre Site.

With the above in mind, Marlyn Development Corporation respectfully requests that the Berryville Town Council and the Clarke County Board of Supervisors at their earliest convenience take the initial step of forwarding the request for a Comprehensive Plan Amendment to the Berryville Area Development Authority. This Berryville Area Plan Amendment request will permit a total of 180 multi-family units to be built within Area B. Following your initiating this Plan Amendment, we will file the appropriate applications for (1) A Special Use Permit; (2) A Preliminary modified Site Plan (3) appropriate Zoning Ordinance Amendments that will permit 120 multi-family senior apartments to be built on the 10 acre site, and (4) Final Subdivision for the 10 acres.

I would like to request that we be placed on the Board's agenda for the meeting scheduled for January 20th, 2015.

Sincerely,

Francis R. Nance
V-P Development Marlyn

FAST TRACK – BERRYVILLE AREA PLAN AMENDMENT: Section 614.3 MAXIMUM DENSITY

1. PLAN AMENDMENT REQUEST: Section 614.3- Maximum Density

- Delete Limitation “(including not more than one hundred (120) multi-family units)”, and
- Add New Limitation “(including not more than one hundred eighty (180) multi-family units).”

2. INTEREST RATE HIKE EFFECTS: 1% AND ½%

\$16,000,000 - Total Project Estimated Cost

4,000,000 - 4% Tax Credits/Land Discounts

12,000,000 - 1st Trust

0.01% - 1% Interest Hike

\$120,000.00 - Per Year Interest for 120 Units

\$ 1,000.00 - Per Year Per Unit

\$83.33 - Per Month Per Unit for 1% Interest Increase

\$41.67 - Per Month Per Unit for ½% Interest Increase

3. REQUEST: FAST TRACK BERRYVILLE PLAN AMENDMENT

- **JANUARY 13TH, 2015 MEETING:** Refer to BADA – Ask to place on January Agenda to set for Public Hearing in February with FAST TRACK VOTE and return to Council for Public Hearing if required at March Council Meeting.
- **FEBRUARY BADA MEETING -** If BADA makes a Positive Recommendation, the Marlyn Development Corporation starts Fast Track for Subdivision Site Plan and Special use Permit as per attached Plat for 10 Acre Site. Application for the 4% Tax Credits will be Fast Tracked with VHDA, hopefully ready to be filed by the middle of March 2015.
- **Fast Track continues with a goal of full approval by late July or early August 2015.**

CHESTER VILLAGE SENIOR APARTMENTS

11701 Chester Village Drive
Chester, VA 23831

Senior
LIVINGGUIDE.com



Description

Gracious, fun-filled living is yours at Chester Village. Now is the time in your life to enjoy a maintenance free lifestyle. Chester Village has this and more to offer. Our affordable apartment homes are tucked away in the heart of Chester, Virginia. The community consists of 163 spacious one and two bedroom apartments conveniently located and within walking distance to the new Chester library, banks, dining, pharmacies and more. Our community offers scheduled transportation to area events, malls and grocery stores. Chester Village is apartment style living where people can relax and enjoy life. Come see why life after 62 just keeps getting better!

COMMUNITY AMENITIES:

Elevators
Laundry Room
Library/Computer Area
Fitness Center
Beauty/Barber Shop
Shuffle Board
Card/Game Area
Resident Lounges

UNIT AMENITIES:

Emergency Call System
Washer/Dryer
Storage
Cable TV

FEATURES:

- Affordable Apartments for seniors 62 and better
- Breathtaking Community Room with Fireplace & Business Center with computers & FREE e-mail
- Gardening plots, state-of-the-art fitness center and much more
- Walk to shopping, banking, pharmacy, dining and library
- Fully Equipped Kitchens and Washer/Dryer Connections

NUMBER OF BEDROOMS:

One and Two Bedroom

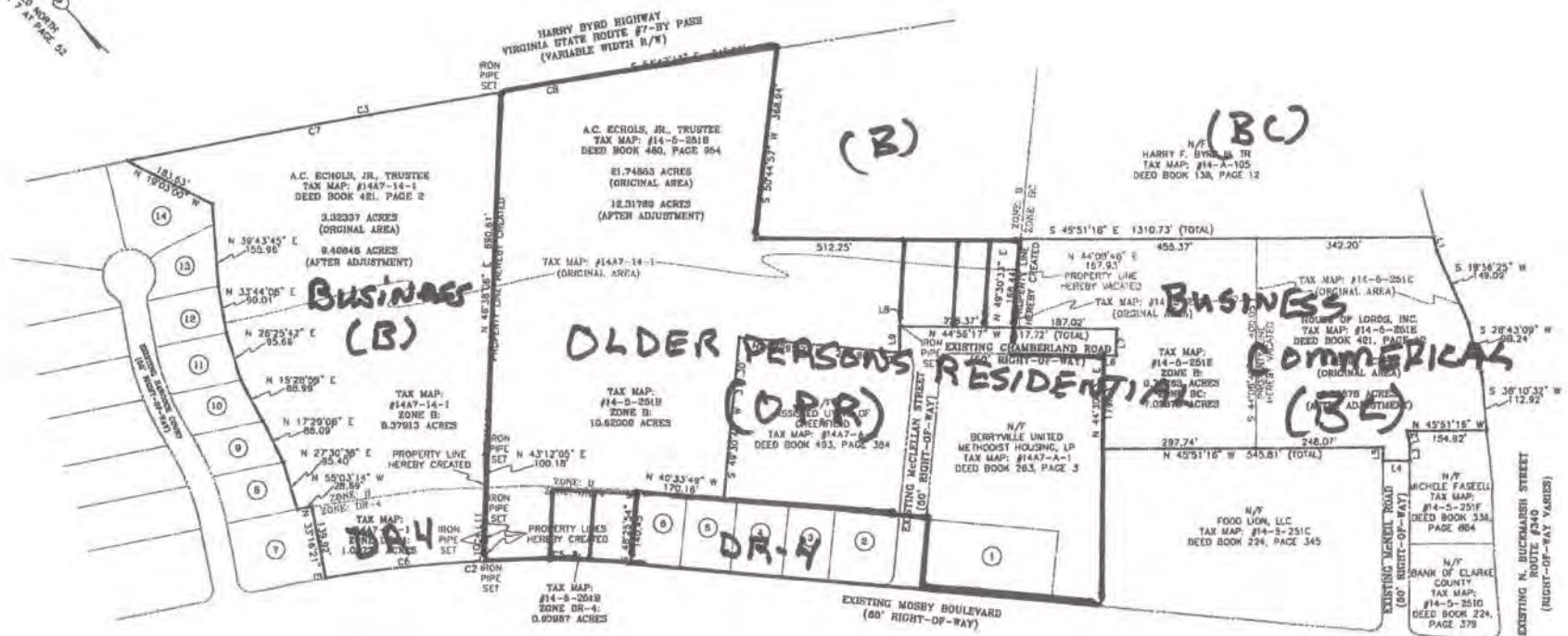
SERVICES PROVIDED:

Active Adult,

CHESTER VILLAGE SENIOR APARTMENTS

11701 Chester Village Drive

CURRENT ZONING MASTER PLAN

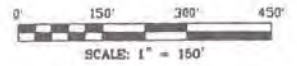


CURVE TABLE

NO#	RADIUS	ARC	TAN	CHORD BEARING	CH. LENGTH	DELTA
C1	375.00'	26.54'	13.27'	N 42°31'05" W	26.53'	04°03'16"
C2	2392.13'	588.87'	295.83'	N 48°34'35" W	587.19'	14°05'59"
C3	22850.32'	925.09'	462.61'	S 55°53'42" E	925.03'	02°19'11"
C4	272.00'	27.47'	13.74'	N 43°44'32" E	27.45'	05°47'08"
C5	2392.13'	283.74'	142.04'	N 44°55'28" W	283.57'	06°47'46"
C6	2392.13'	304.94'	152.67'	N 51°58'28" W	304.73'	07°18'13"
C7	22850.32'	728.96'	364.51'	S 56°10'27" E	728.93'	01°49'40"
C8	22850.32'	196.13'	98.07'	S 55°00'52" E	196.13'	00°29'30"

LINE TABLE

NO#	BEARING	DISTANCE
L1	S 30°11'26" W	26.77'
L2	S 32°34'59" W	26.84'
L3	S 44°30'33" W	31.18'
L4	N 45°29'27" W	49.99'
L5	N 44°30'33" E	28.02'
L6	S 44°56'25" E	25.00'
L7	N 45°03'43" E	50.00'
L8	N 44°56'17" W	2.33'
L9	S 45°03'33" W	49.58'
L10	N 40°50'58" E	29.58'
L11	N 46°38'06" E	50.03'

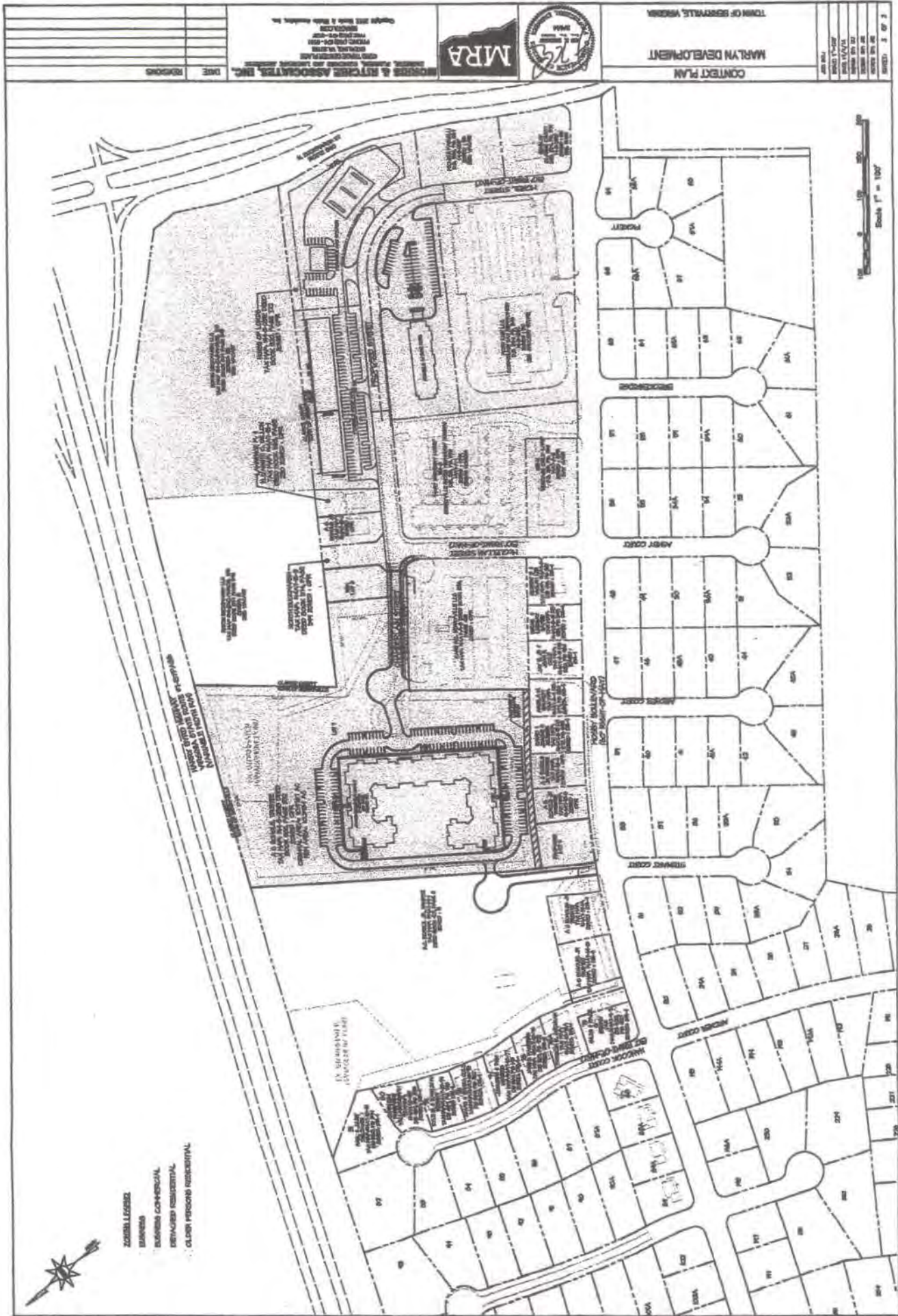


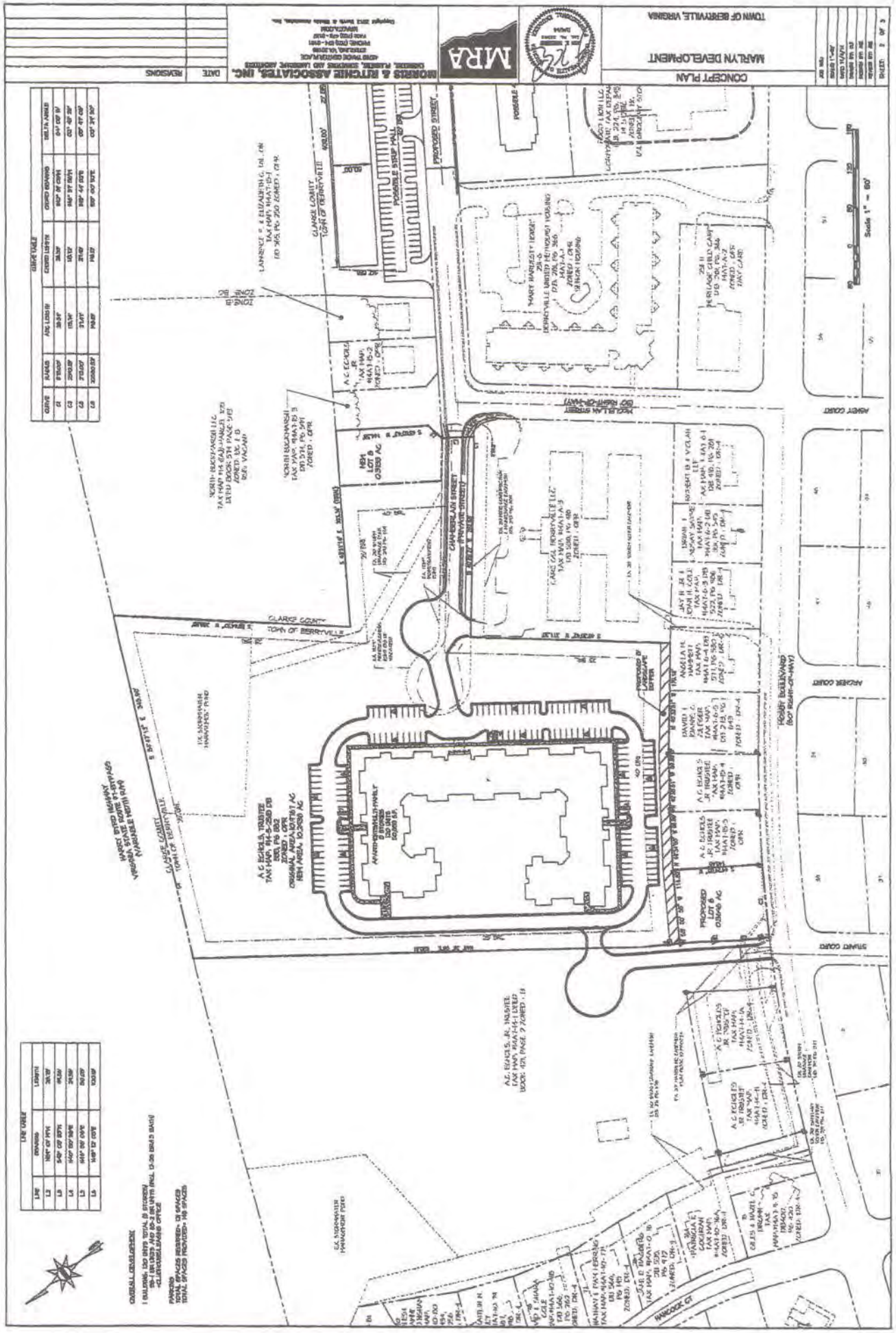
REVISIONS		
No.	REVISION	DATE
1	PER CLIENT COMMENTS	12/16/08
2	PER CLIENT COMMENTS	04/20/09

BOUNDARY LINE ADJUSTMENT
TAX MAP #14A7-14-1 & TAX MAP #14-S-251B
 LAND OF
A.C. ECHOLS JR., TRUSTEE
 DEED BOOK 421, PAGE 2
 DEED BOOK 480, PAGE 954
 AND
TAX MAP #14-S-251E
 LAND OF
HOUSE OF LORDS, INC.
 DEED BOOK 421, PAGE 12
 TOWN OF BERRYVILLE
 CLARKE COUNTY, VIRGINIA
 DATE: NOVEMBER 12, 2008

SCALE: 1"=150'

 Urban, Ltd.
 210 First Royal Pkwy
 Winchester, Virginia 22602
 Tel. 540.450.0211
 Planners - Engineers - Landscape Architects - Land Surveyors www.urban-ld.com





USE TABLE

USE	REMARKS	LENGTH
L1	TYPE OF PAVT	30' WY
L2	TYPE OF PAVT	30' WY
L3	TYPE OF PAVT	30' WY
L4	TYPE OF PAVT	30' WY
L5	TYPE OF PAVT	30' WY

EXISTING DEVELOPMENT

DATE	REVISIONS
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT
01/12/15	ISSUED FOR PERMIT

GENERAL NOTES:
 1. BUILDINGS, LOT DIMS TOTAL, 8. STORIES
 2. 10' SETBACK AND 20' SETBACK FROM 15' ON BROAD BAY
 3. CLIMATE CONTROL OFFICE
 4. TOTAL SPACES PROVIDED: 10 GARAGES
 5. TOTAL SPACES PROVIDED: 10 SPACES



CONCEPT PLAN
 MARLYN DEVELOPMENT
 TOWN OF BERRYVILLE, VIRGINIA



Fire and EMS Commission: Interview Questions for the Clarke County Board of Supervisors January Work Session

Your input is critically important because of your role as The Board of Supervisors for Clarke County and the information that you can share about the changing environment within Clarke County in regard to Fire/Ems Service.

1. What is currently happening in Clarke County that will/could affect how we provide Fire and EMS Service in the future?
2. What changes do you foresee coming, in Clarke County, over the next 5 years that will/could affect our county and the providing of Fire and EMS Services?
3. What are the most important items for the Fire and EMS Commission to consider as we design a strategic Fire and EMS plan for the future of Clarke County?
4. What are some things you can think of, as a board, to assist in making Clarke County Fire and EMS Services one of the top organizations in the state over the next 5 to 10 years?
5. With your connection to and knowledge of your constituency, how do you think Clarke County citizens would respond to questions regarding knowledge of Clarke County Fire and EMS Services?

Secondary System
Clarke County
Construction Program
Estimated Allocations

Fund	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
CTB Formula - Unpaved State	\$30,956	\$57,918	\$84,659	\$85,807	\$92,269	\$89,288	\$440,897
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$29,381	\$29,381	\$29,381	\$29,381	\$29,381	\$29,381	\$176,286
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$60,337	\$87,299	\$114,040	\$115,188	\$121,650	\$118,669	\$617,183

Board Approval Date:

Residency Administrator

Date



5/22/2014

County Administrator

Date

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Staunton
 County: Clarke County
 Board Approval Date:

2015-16 through 2019-20

Route	Road Name Project # Description FROM TO Length	Estimated Cost Ad Date	Previous Funding SSYP Funding Other Funding Total	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count Scope of Work FHWA # Comments
					2014-15	2015-16	2016-17	2017-18	2018-19	2019-20		
RT.0723 64818 STATE FORCES/HIRED EQUIPMENT S No Plan 0001.03	MILLWOOD ROAD 0723021 RTE 723 - BRIDGE REHAB 0.62 to Route 255 1.35 to Route 340 0.1	PE \$183,153 RW \$25,000 CON \$841,180 Total \$1,049,333	\$71,011 \$108,399 \$179,410	\$869,923	\$0	\$0	\$0	\$0	\$0	\$0	\$869,923	1400 Bridge Rehab w/o Added Capacity 16014 Complete schedule & estimate required.
RT.0636 104351 RAAP CONTRACT No Plan 0004.01	Westwood Road 0636021723 Rt. 636 Westwood Road Improvements Rt 7 Business Ramsburg Lane 0.4	PE \$250,000 RW \$0 CON \$2,250,000 Total \$2,500,000	\$205,376 \$0 \$205,376	\$2,294,624	\$0	\$0	\$0	\$0	\$0	\$0	\$2,294,624	780 Reconstruction w/ Added Capacity 13003
RT.0606 105007 STATE FORCES/HIRED EQUIPMENT 0004.02	River Road 0606021728 Rt. 606 Streambank Repair 0.64 mile south of Route 7 0.66 mile south of Route 7 0.0	PE \$0 RW \$0 CON \$200,000 Total \$200,000	\$200,000 \$0 \$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100 Restoration and Rehabilitation 16006
RT.0639 105008 NON VDOT No Plan 0004.04	Allen Road 0639021729 Allen Rd - Secondary Unpaved Road Project Phase I Rt. 611 - Summit Point Road 1.1 MI W Rt. 611 - Summit Point Road 1.1	PE \$10,000 RW \$0 CON \$325,000 Total \$335,000	\$128,391 \$0 \$128,391	\$206,609	\$30,956	\$57,918	\$84,659	\$33,076	\$0	\$0	\$0	170 Reconstruction w/o Added Capacity 16004
RT.0621 106051 NON VDOT No Plan 0004.05	Lockes Mill Road 0621021730 Lockes Mill Road - Secondary Unpaved Road Project 2.09 MI E Rt. 608 (Parshall Rd) 1.09 MI E Rt. 608 (Parshall Rd) 1.0	PE \$5,000 RW \$0 CON \$300,000 Total \$305,000	\$0 \$0 \$0	\$305,000	\$0	\$0	\$0	\$52,731	\$92,269	\$89,288	\$70,712	120 Reconstruction w/o Added Capacity 16004

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Staunton
 County: Clarke County
 Board Approval Date:

2015-16 through 2019-20

Route	Road Name	Estimated Cost		Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS					Balance to complete	Traffic Count Scope of Work FHWA # Comments	
						2014-15	2015-16	2016-17	2017-18	2018-19			2019-20
PPMS ID	Project #												
Accomplishment	Description			SSYP Funding									
Type of Funds	FROM			Other Funding									
Type of Project	TO			Total									
Priority #	Length	Ad Date											
Rt.4003 100135	1204003 COUNTYWIDE RURAL ADDITIONS	PE \$0 RW \$0 CON \$250,000 Total \$250,000	\$0 \$28 \$0 \$28		\$249,972	\$0	\$0	\$0	\$0	\$0	\$0	\$249,972	0 Reconstruction w/o Added Capacity 16004 RURAL ADDITIONS - SECTION 33.1 -72.1. ROLLOVER OF FUNDS CAN BE FOR FIVE YEARS.
S 9999.99	VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	3/1/2011											
Rt.4007 100148	1204007 COUNTYWIDE TRAFFIC SERVICES	PE \$0 RW \$0 CON \$250,000 Total \$250,000	\$0 \$13,184 \$0 \$13,184		\$236,816	\$0	\$0	\$0	\$0	\$0	\$0	\$236,816	0 Safety 11021 TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
S 9999.99	VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	3/1/2011											
Rt.4005 100204	1204005 COUNTYWIDE ENGINEERING & SURVEY	PE \$0 RW \$0 CON \$250,000 Total \$250,000	\$0 \$56,312 \$0 \$56,312		\$193,688	\$29,381	\$29,381	\$29,381	\$29,381	\$29,381	\$2,700	\$44,083	0 Preliminary Engineering 16015 MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
S 9999.99	VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	3/1/2011											
Rt.4006 100300	1204006 COUNTYWIDE FERTILIZATION & SEEDING	PE \$0 RW \$0 CON \$250,000 Total \$250,000	\$0 \$1,000 \$0 \$1,000		\$249,000	\$0	\$0	\$0	\$0	\$0	\$0	\$249,000	0 Preliminary Engineering 16015 FERTILIZATION AND SEEDING TO IMPROVE SLOPE STABILIZATION ON SECONDARY SYSTEM
S 9999.99	VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	3/1/2011											
Rt.4008 100352	1204008 COUNTYWIDE RIGHT OF WAY ENGR.	PE \$0 RW \$0 CON \$250,000 Total \$250,000	\$0 \$5,000 \$0 \$5,000		\$245,000	\$0	\$0	\$0	\$0	\$0	\$26,681	\$218,319	0 Right of Way 16016 USE WHEN IMPARTICAL TO OPEN A PROJECT. ATTORNEY FEES and ACQUISITION COST.
S 9999.99	VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	1/30/2011											

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Millwood Voting District
John R. Staelln
(540) 837-1903

White Post Voting District
Bev McKay
(540) 837-1331

Buckmarsh Voting District
David S. Weiss –Vice Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

April 15, 2014 - REVISED SUBMISSION

Programming Director
Virginia Department of Transportation
1401 East Broad Street
Richmond, VA 22207

The Clarke County Board of Supervisors has reviewed its priorities for primary road improvements in the County and requests the Commonwealth Transportation Board (CTB) to allocate available funds accordingly. The following list of projects has been presented to the CTB over the past several years and we request that you continue to consider them for funding in your current deliberations on the Statewide Six Year Improvement Program.

- **Intersection of US Route 340 (Lord Fairfax Highway) and US Routes 50/17 (John Mosby Highway) at Waterloo.** This project was first added to our priorities list in 1992. Partial funding for engineering design was approved (UPC 54384) and we ask for full funding to complete the design phase of the project. This intersection serves as a major commercial growth area for the County and additional safety and capacity improvements are necessary to facilitate economic development. Having a complete, VDOT-approved engineering plan in place for this intersection would enable us to better negotiate developer-funded improvements via proffer or in conjunction with a traffic impact analysis as new development occurs.
- **Route 7 (Harry Byrd Highway) and Route 612 (Shepherds Mill Road) intersection, 3 miles east of Berryville.** This intersection experiences high traffic volumes as a commuter route and has serious safety issues due to insufficient sight distance and substandard turn lanes.
- **Intersection of US Route 340/277 (Lord Fairfax Highway) and US Route 522 (Stonewall Jackson Highway) at Double Tollgate.** This project was first added to our priorities list in 1997. This dangerous intersection experienced an over 30% increase in traffic since 2001 and has insufficient turn lanes and through lane capacity. We are asking for funding to complete the design phase of this project both to correct existing safety issues and to expand capacity to support future development. This intersection serves as a deferred growth area contingent upon future completion of infrastructure improvements including transportation. Having a complete, VDOT-approved engineering plan in place would help us to facilitate

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

economic development at this intersection and would also enable us to better negotiate developer-funded improvements via proffer or in conjunction with a traffic impact analysis as new development occurs.

- **Route 7 Business (West Main Street) on the west side of Berryville (approximately 1.2 miles of primary highway).** This project was first added to our priorities list in 1992. This section of Route 7 Business serves four public schools, the County's Parks and Recreation Facility, and the Ruritan Fairgrounds. The current two-lane section should be upgraded to three lanes with turn lanes, drainage, and safety improvements at major intersections, and sidewalks and bike lanes/trails should be added to facilitate pedestrian and bicycle traffic.
- **US Route 340 (Greenway Avenue) Drainage Issues in the Town of Boyce.** This project was first added to our priorities list in 2003. The project is necessary in order to replace existing drainage swales that are insufficient to handle runoff from US Route 340 and cause frequent flooding on nearby properties.
- **Route 7 Business (East Main Street) on the east side of Berryville (approximately 0.94 miles of primary highway).** This project has been on our list of priorities since 1995. The roadway serves as a major route for truck traffic to several industrial businesses on the east side of town including the County's industrial park and a major (800 employees) publishing company. The current two-lane section should be upgraded to three lanes with turn lanes, sidewalks, drainage, and safety improvements at major intersections.
- **Park and Ride Lot, Route 7 (Harry Byrd Highway) near intersection of Route 7 Business one mile west of Berryville.** Commuter traffic has increased more than 50% along this route since 2001. Alternatives to single-occupancy vehicle commuters must be developed and a park and ride lot at this location would help to reduce commuter congestion on Route 7.

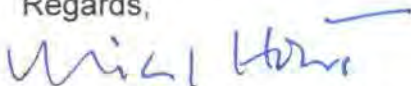
The above projects are prioritized in our County's recently adopted 2013 Comprehensive Plan and 2013 Transportation Plan. We have enclosed a copy of the 2013 Transportation Plan containing detailed project descriptions and planning-level cost estimates for your reference. Please note that our 2013 Comprehensive and Transportation Plans were approved by VDOT staff on October 9, 2013 as being in full compliance with Chapter 729 of the 2012 Acts of Assembly.

We realize that the Commonwealth's transportation improvements are being made within severe financial limitations but we also feel strongly that these projects are of significant benefit to the Commonwealth as well as Clarke County. We also want to emphasize that County has been extremely judicious with our local six year plan funding provided by the Commonwealth. In recent years, we have focused our limited dollars on needed safety improvements such as installation of a turn lane at US Route 340 and Route 657 (Senseny Road) to remedy a dangerous intersection and to improve substandard gravel state-maintained roads through Pave-in-Place and Rural Rustic

programs. Unfortunately, the projected \$217,000 allocation of local six year funds and \$579,000 for unpaved roads for FY2014-2019 will be insufficient to cover our upcoming secondary road needs. Inflexible rules regarding the use of different "pools" of State and Federal funds also prevent us from applying these monies to any of our project priorities listed above.

We welcome the opportunity to work with VDOT, the CTB, and our state legislators to identify new sources of transportation funds and to diversify existing funding sources to better meet the needs of rural jurisdictions like Clarke County.

Regards,



Michael Hobert, Chairman

Cc: F. Dixon Whitworth, CTB Member (Staunton District)
Senator Jill Vogel
Delegate Dave LaRock
Delegate J. Randy Minchew

Attachment: 2013 Clarke County Transportation Plan



Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors

FROM: Brandon Stidham

SUBJECT: Final Draft Job Description, Director of Economic Development and Tourism

DATE: January 7, 2015

Enclosed for your review is the final draft of the job description for the Director of Economic Development and Tourism as assembled and vetted by the Joint Committee for Economic Development and Tourism. The job description incorporates the recommendations set forth in the Economic Development Strategic Plan and is consistent with the Joint Town-County Economic Development and Tourism Memorandum of Understanding.

Staff is requesting the Board to authorize solicitation of this position. Absent any concerns, Staff will be assembling an advertisement for this position for release during the week of January 12. If you have any questions or comments in advance of the meeting, please do not hesitate to contact me.

Director of Economic Development & Tourism

GENERAL DEFINITION OF WORK:

Performs complex professional and administrative work developing and directing the economic development activity of the County and the Town of Berryville; does related work as required. Work is performed under general supervision. Supervision is exercised over all department and contract personnel. This position reports to the County Administrator.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Planning, directing and supervising economic development and tourism activities; supporting existing business and industry; recruiting new business and industry including traditional agriculture, agribusiness, and agritourism; conducting market research and analysis; serving as liaison between business, industry, local, regional, state and federal regulatory agencies; preparing and maintaining files and records.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Develops and implements long and short term plans, goals, and objectives for the County and for the Town of Berryville, consistent with the Clarke County Economic Development Strategic Plan.
- Coordinates work activities; organizes, prioritizes and assigns work; monitors status of work and inspects completed work; assists with complex/problem situations, provides technical expertise.
- Directs and administers the Economic Development office; prepares and distributes business development information; develops and administers annual department budget; monitors expenditures and maintains budget records; proposes and administers departmental marketing program.
- Consults with the County Administrator, Town Manager, Industrial Development Authority (IDA), Economic Development Advisory Committee, Joint Committee for Economic Development and Tourism and/or other Town or County officials to review department operations/activities, review/resolve problems, receive advice/direction, and provide recommendations.
- Serves as primary point of contact for any new potential business prospects seeking to locate in the County or Town of Berryville. Responsible for coordinating prospect site visits and meetings with County and Town staff and leaders
- Serves as clerk and provides primary staff support to the Economic Development Advisory Committee; prepares meeting minutes; assembles agendas and meeting materials in coordination with the Committee Chair.
- Serves as clerk and provides primary staff support to the Industrial Development Authority (IDA); prepares meeting minutes; assembles agendas and meeting materials in coordination with the Authority Chair.
- Manages the IDA's bonding process including receiving and processing applications, presenting applications to the IDA, ensuring compliance with state code requirements, and managing ongoing records of approved bonds.

Director of Economic Development & Tourism

- Develops and manages economic development incentive programs including the Waterloo Fee Subsidy Program.
- Develops and manages economic development programs for the Town of Berryville.
- Serves as liaison on behalf of the County and Town of Berryville with appropriate local, state, and federal agencies; serves as liaison on behalf of the County and Town of Berryville with the general public on economic development and tourism matters as appropriate; coordinates programs with other agencies.
- Establishes and maintains regular relationships with economic development and tourism agencies and associations including but not limited to Berryville Main Street, Top of Virginia Chamber of Commerce, Virginia Economic Development Partnership, Lord Fairfax Small Business Development Center, and Northern Shenandoah Valley Regional Commission.
- Researches, compiles, and/or monitors various statistical, demographic, or administrative data; makes applicable calculations; analyzes data and identifies trends; prepares/generates reports and charts; maintains records.
- Develops and implements business development/retention initiatives. Provides technical assistance to existing businesses that are interested in expansion.
- Applies for and manages grants for economic development and tourism activities.
- Identifies and maintains a current list of properties and structures available for sale or lease within the County and Town of Berryville. Provides guidance on these properties and structures in coordination with the property owners, listing agents, and the County and Town zoning administrators. Ensures that this information is included on the County and Town of Berryville Economic Development website and is kept up-to-date.
- Responsible for creating and managing content of the County and Town of Berryville Economic Development website including the presence on Social media sites and links with appropriate partners. Ensures that all web and social media content is kept up-to-date.
- Serves as an advocate for business owners to aid in navigating the County and/or Town of Berryville's land use regulatory process. Responsible for understanding and conveying information on the County's and Town's zoning and permitting processes to potential new businesses and to businesses seeking to expand.
- Attends meetings, serves on committees, makes speeches or presentations as needed, and attends other meetings/events as requested.
- Performs related tasks as required.

Director of Economic Development & Tourism

KNOWLEDGE, SKILLS AND ABILITIES:

Comprehensive knowledge of modern principles and practices of economic development, small business development and tourism; comprehensive knowledge of the principles and practices of public and business administration; ability to attract industry and business to the County and the Town of Berryville; ability to plan, assign and coordinate the work programs of office and technical staff; ability to prepare clear and comprehensive financial, administrative, and analytical reports; ability to communicate ideas clearly and concisely, both orally and in writing; ability to establish and maintain effective working relationships and to foster collaboration among County and Town officials, staff, businesses, and the general public.

EDUCATION AND EXPERIENCE:

Minimum Requirements:

Any combination of education and experience equivalent to graduation from an accredited college or university with a Bachelor's Degree in economic development or related field.

Preferred Requirements:

Minimum of ten (10) years of experience working in economic development for a municipality or a state or quasi-governmental agency associated with economic development, or in a progressively-responsible role with a private-sector economic development firm. Extensive experience with rural economic development issues, agriculture/agribusiness, tourism, and broadband access is desirable.

PHYSICAL REQUIREMENTS:

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires walking, fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

Possession of an appropriate driver's license valid in the Commonwealth of Virginia.

Conflict of Interest Disclosure

2014 BOS Assignments By Supervisor

	<i>Position</i>	<i>Appt Date</i>	<i>Exp Date</i>
David Ash			
BCCGC Joint Building Committee	County Administrator		
Joint Administrative Services Board	County Administrator		
Northwestern Regional Jail Authority	BOS - Appointed Member	1/23/2014	12/31/2014
Regional Airport Authority	BOS - Alternate	1/23/2014	12/31/2014
Barbara J. Byrd			
Board of Social Services	BOS - Appointed Member	1/23/2014	12/31/2014
Board of Supervisors Finance Committee	BOS - Alternate	1/23/2014	12/31/2014
Board of Supervisors Personnel Committee	BOS - Alternate	1/23/2014	12/31/2014
Clarke County Humane Foundation	BOS - Liaison	1/23/2014	12/31/2014
Clarke County Library Advisory Board	BOS - Liaison	1/23/2014	12/31/2014
Clarke County Planning Commission	BOS - Alternate	1/23/2014	12/31/2014
Clarke County School Board	BOS - Liaison	1/23/2014	12/31/2014
Northwestern Regional Jail Authority	BOS - Liaison - Alternate	1/22/2014	12/31/2014
Northwestern Regional Juvenile Detention Center Commission	BOS - Liaison	1/23/2014	12/31/2014
Towns and Villages: Berryville	BOS - Liaison	1/23/2014	12/31/2014
J. Michael Hobert			
Board of Supervisors	Chair	1/15/2014	12/31/2014
Board of Supervisors Finance Committee	BOS - Appointed Member	1/23/2014	12/31/2014
Board of Supervisors Personnel Committee	BOS - Appointed Member	1/23/2014	12/31/2014
Emergency Services	BOS - Liaison	1/23/2014	12/31/2014
Joint Administrative Services Board	BOS - Appointed Member	1/23/2014	12/31/2014
Legislative Liaison and High Growth Coalition	BOS - Liaison	1/23/2014	12/31/2014
Parks & Recreation Advisory Board	BOS - Liaison	1/23/2014	12/31/2014
Towns and Villages: Berryville	BOS - Liaison - Alternate	1/23/2014	12/21/2014

Monday, January 05, 2015

Page 1 of 3

	<i>Position</i>	<i>Appt Date</i>	<i>Exp Date</i>
Beverly McKay			
BCCGC Joint Building Committee	BOS - Alternate	1/23/2014	12/31/2014
Board of Supervisors Finance Committee	BOS - Alternate	1/23/2014	12/31/2014
Board of Supervisors Personnel Committee	BOS - Appointed Member	1/23/2014	12/31/2014
Building and Grounds	BOS - Appointed Member	1/23/2014	12/31/2014
Career and Technical Education Advisory Committee	BoS - Appointed Member		12/31/2014
Housing and Community Services Board	BOS - Appointed Member	1/23/2014	12/31/2014
Northern Shenandoah Valley Regional Commission	BOS - Appointed Member	1/23/2014	12/31/2014
Regional Airport Authority	BOS - Alternate	1/23/2014	12/31/2014
The 150th Committee	BOS - Appointed Member	1/23/2014	12/31/2014
Towns and Villages: Boyce	BOS - Liaison	1/23/2014	12/31/2014
John Staelin			
Board of Septic & Well Appeals	BOS - Appointed Member	1/23/2014	12/31/2014
Board of Supervisors Finance Committee	BOS - Alternate	1/23/2014	12/31/2014
Clarke County Industrial Development Authority	BOS - Liaison	1/23/2014	12/31/2014
Clarke County Litter Committee	BOS - Liaison	1/23/2014	12/31/2014
Clarke County Planning Commission	BOS - Appointed Member	1/23/2014	12/31/2014
Clarke County Sanitary Authority	BOS - Liaison	1/23/2014	12/31/2014
Economic Development Advisory Committee	BOS - Appointed Member	1/23/2014	12/31/2014
Northern Shenandoah Valley Regional Commission	BOS - Alternate	1/23/2014	12/31/2014
Towns and Villages: Boyce	BOS - Alternate	1/23/2014	12/31/2014
Towns and Villages: Millwood	BOS - Liaison	1/23/2014	12/31/2014
Towns and Villages: Pine Grove	BOS - Liaison	1/23/2014	12/31/2014
David Weiss			
BCCGC Joint Building Committee	BOS - Appointed Member	1/23/2014	12/31/2014
Board of Septic & Well Appeals	BOS - Alternate	1/23/2014	12/31/2014
Board of Supervisors	Vice Chair	1/15/2014	12/31/2014
Board of Supervisors Finance Committee	BOS - Appointed Member	1/23/2014	12/31/2014

Monday, January 05, 2015

Page 2 of 3

	<i>Position</i>	<i>Appt Date</i>	<i>Exp Date</i>
Board of Supervisors Personnel Committee	BOS - Alternate	1/23/2014	12/31/2014
Building and Grounds	BOS - Alternate	1/23/2014	12/31/2014
Clarke County Agricultural Advisory Committee	BOS - Appointed Member	1/23/2014	12/31/2014
Clarke County School Board	BOS - Alternate	1/23/2014	12/31/2014
Conservation Easement Authority	BOS - Appointed Member	1/23/2014	12/31/2014
Fire & EMS Commission	BOS - Representative	9/1/2014	12/31/2014
Joint Administrative Services Board	BOS - Alternate	1/23/2014	12/31/2014
Strategic Planning Committee	BoS - Appointed Member		12/31/2014
Towns and Villages: Pine Grove	BOS - Liaison	1/23/2014	12/31/2014

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 1/12/15

RE: *January Finance Agenda*

1. **Fiscal Policy Amendments.** Two matters have arisen during discussion of Emergency Medical Fee-for-Service that have led to requests for Fiscal Policy clarification: making clear that revenue collected will be utilized only for the program (EMS) for which it was collected, and; making clear the concept of “soft-billing”. To this end, the following policy amendments are submitted for consideration:
 - a. Revenue Policies, Section 3, User Fee Creation, add sentence to end: *“User Fee revenue shall be used only for related program expenditure.”*
 - b. Revenue Policies, Section 8, Waiver of Revenue, add sentence to end: *“This section shall not apply to Emergency Medical Service Fees where collection of such fees are not deemed by the County Administrator to be in the best interest of protecting public safety.”*
2. **Social Services Rent.** This matter concerning Commonwealth reimbursement of rent remains unresolved, and will be discussed by the Social Services Board in the near future.
3. **FY 15 Budget Adjustments for Salary increases.** The adjustments to the FY 15 budget, based on salary increases taking effect in December, will be proposed in February or March.
4. **Bills and Claims.** The Board should consider acceptance of the December Bills and Claims.
5. **Standing Reports.** Capital Projects Status. Reconciliation of Appropriations. General Fund Balance. Expenditure Summary.
6. **Reminder:** School Finance Committee 1/14, 8:30, School Board Office.

**CLARKE COUNTY
FISCAL POLICY
Adopted November 20, 2001**

STATEMENT OF POLICY PURPOSE

Clarke County and its governing body, the Board of Supervisors, is responsible to the County's citizens to carefully account for all public funds, to manage County finances wisely and to plan for the adequate funding of services desired by the public, including the provision and maintenance of facilities. These policies of the Board of Supervisors are designed to establish guidelines for the fiscal stability of the County and to provide guidelines for the General Government and all autonomous and semi-autonomous agencies receiving transfers from the governmental funds. The policy shall apply to such agencies except to the extent such agency has independent legal authority for the adoption or implementation of policies inconsistent herewith. These policies will be reviewed and updated periodically by the Board of Supervisors.

POLICY GOALS

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practices of Clarke County. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

- Contributes significantly to the County's ability to insulate itself from fiscal crisis;
- Enhances short term and long term financial credit ability by helping to achieve the highest credit and bond ratings possible;
- Promotes long term financial stability by establishing clear and consistent guidelines;
- Directs attention to the total financial picture of the County rather than single issue areas;
- Simplifies citizen review and comment on spending priorities;
- Promotes the view of linking long run financial planning with day to day operations;
- Promotes expenditures consistent with specifics set in the budget;
- Provides for an early warning system if it appears budgetary goals will not be met; and

- Provides the County and its citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

FINANCIAL PLANNING POLICIES

A. Budget Development and Review.

1. **Annual Budgeting.** The Board of Supervisors will establish a budget annually.
2. **Budget Format.** Financial information presented to the Supervisors should include prior year original budget and actual expenditure, current year original budget, as well as estimates for the budget year under consideration.
3. **Budget Process.** The Board of Supervisors will provide guidance to the County Administrator as to its budgetary goals and assumptions. The Board of Supervisors shall also establish a calendar at the outset of the budget process including date by which all departments and agencies shall submit budget requests. The County Administrator will summarize these requests as submitted and present them to the Board of Supervisors and their committee, along with estimates of County revenue. The Board of Supervisors may at this time provide additional direction to the County Administrator. If so, the County Administrator is to work with account managers to revise expenditure and revenue requests based on the revised goals and assumptions of the Board of Supervisors. It is expected that such revisions will require several iterations. Account managers that strongly disagree with their respective budget allocations may request to speak directly to the Board of Supervisors or their committee to present their opinions.
4. **Matching Financial Flows.** The County's goal is to pay for all recurring expenditures with recurring revenues and to use nonrecurring revenues for nonrecurring expenditures. "Nonrecurring" shall mean that the revenue or expenditure may not persist from one year to next. Examples of nonrecurring revenues include one-time grants, windfalls resulting from changes in collection cycles, carryover from prior years, extraordinary delinquency collections, insurance claims, etc. Examples of nonrecurring expenditures include new building construction projects, substantial renovations, technology enhancements, expenditures related to one-time revenues as above, and one-time payments to outside organizations exceeding \$50,000. Examples of recurring capital expenditures include capital asset replacements of vehicles, technology, and building components where a recurring annual amount can be established.

A summary of proposed expenditures and revenues evaluated by their financial flow characteristic shall be presented during the budget process.

5. **Objective Revenue and Expenditure Estimation.** The County will estimate its annual revenue and expenditure by objective, analytical processes with accuracy the primary goal, but with caution regarding unpredictable revenue sources and uses. Statements of estimation methods and corresponding assumptions shall accompany revenue and expenditure estimates.
6. **Contingency Accounts.** The County will maintain contingency accounts in its budget for expenses which regularly occur, but for which a particular departmental budgetary account cannot be predicted. Such expenses include personnel costs such as annual leave payouts and professional services costs such as legal expenses. Contingency budgets shall only be expendable by authorized transfer of the Board of Supervisors to the appropriate departmental account.
7. **Relationship of Expenditure and Revenue Accounts.** An element of the budget presentation must readily establish the relationship between the revenues and expenditures of the County's several departments and programs.
8. **Economy of Requests.** The individual agency budget submissions must present the most economical plan possible for achieving its objectives.
9. **Staff Economy.** Any proposed staff increases or reorganizations must be supported with quantified evidence of need and justification that shows that the most economic approach has been taken.
10. **Productivity Analysis & Citizen Satisfaction.** Where possible, agencies will integrate performance measurements and productivity indicators into their budget requests. At the very least budget requests should show some numerical data summarizing goals or objectives met, the number of people served, the number or size of projects completed, or some similar measure of output.
11. **Program Expansions.** Proposed program expansions must be submitted as budgetary increments requiring detailed justification. Every proposed program expansion will be scrutinized in terms of the goals it purports to attain, and will include analysis of long term fiscal impacts.
12. **Existing Service Costs.** The justification of existing programs may be required during budget reviews.

13. **Administrative Costs.** In all program areas, administrative overhead costs should be controlled. Functions should be reviewed in an effort toward reducing duplicative activities within the General government and the autonomous and semiautonomous agencies that receive appropriations from the governmental funds.
14. **Capital Plan.** The County will annually develop a five-year capital plan for capital improvements of the general government.
15. **Operating Budget Impacts of Capital Budget Decisions.** The County will coordinate development of the capital budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget submissions and forecasts.
16. **Capital Cost Estimates and Proposed Funding Sources.** The County will identify the estimated cost and potential funding source for each capital project proposal before it is submitted to the Board for inclusion in the budget. Life-cycle costing, which takes into account the full cost of a capital asset over time, should be employed by staff prior to submission to the Board.
17. **Asset Acquisition, Replacement, and Maintenance.** Operating budgets will provide for minor and preventive maintenance. The capital projects funds will provide for two types of capital project that will be clearly distinguished in budget presentations: 1. In amounts greater than the established minimum for competitive sealed bidding: rehabilitation or partial replacement of the County physical plant, and purchase of replacement vehicles or equipment; and 2. In amounts greater than the established minimum for competitive sealed bidding: acquisition, construction, or total replacement of physical facilities to include additions to existing facilities that increase the square footage or asset value of that facility, and extensions of the vehicle fleet or equipment stock.

B. Long-range Planning.

- The County will develop a long-range revenue needs analysis as established in the Economic Development Resolution adopted January 19, 1999, as amended.

C. Asset Inventory.

- The County will inventory and biennially assess the condition of all capital assets. This information will be used to inform the budget process.

REVENUE POLICIES

1. **Diversification.** The County will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one revenue source.
2. **Periodic Review.** Budget to actual revenues shall be reviewed quarterly.
3. **User Fee Creation.** The County, where possible, will institute user fees and charges for programs and services in the County. Expenditure recovery rates will be established for these programs and services. These rates may be set for full cost recovery, or at some lesser rate, but should be expressed as a percent of total cost to include debt and capital costs as well as operational costs.
4. **User Fee Review.** The County will regularly review user fee charges and related expenditures to determine if pre-established recovery goals are being met.
5. **Tax Collection.** The County will follow an aggressive policy of collecting tax revenues.
6. **Intergovernmental Aid.** The County should routinely identify intergovernmental aid funding possibilities. However, before applying for or accepting intergovernmental aid, the County will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment. Therefore:
 - The County Administrator must approve all grant applications.
 - The Board of Supervisors must approve appropriations for grants.
 - No grant will be accepted that will incur management and reporting costs greater than the grant amount.
7. **Accounts Receivable.** The County will record receivables in a timely manner and will provide appropriate collection methods.

EXPENDITURE POLICIES

A. *Debt Capacity, Issuance, and Management*

1. **Financing Preference.** Emphasis will be placed upon continued reliance on a viable level of "pay-as-you-go" financing for capital projects. Debt issuance will be considered for multi-million dollar projects and for projects where subsidized financial terms are available.
2. **Restriction on Borrowed Funds.** The County will not fund current operations from the proceeds of borrowed funds. Capital leases may be utilized at the discretion of the Board of Supervisors.
3. **Alternative Sources.** The County, to minimize debt acquisition costs may use alternative financing mechanisms including the Virginia Public School Authority, the Virginia Resources Authority, lease revenue bonds, or other financing mechanisms that may be created.
4. **Revenue Bonds.** The County may issue revenue bonds for revenue supported activities. No referendum is required for revenue bonds.
5. **Matching Financial Flows.** When the County finances capital improvements, other projects, or equipment by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project or equipment.
6. **Debt Ratios.** Debt ratios will be annually calculated and included in a review of financial trends, and whenever a new debt issue is under consideration. Examples of debt ratios include: outstanding debt per capita, outstanding debt as a percent of personal income, outstanding debt as a percent of the full assessed value of taxable property, and debt service as a percent of annual revenue. These ratios should be benchmarked with the same ratios from other communities when presented.
7. **Overlapping Debt.** Debt analysis will include a treatment of overlapping debt. Overlapping debt is a debt burden of citizens in a special district, or for a special purpose, which is not counted as the County's debt, but is a debt of its citizens.
8. **Full Disclosure.** The County will follow a policy of full disclosure in every annual financial report and financing official statement/offering document.

B. *Reserve or Stabilization Accounts*

1. **Liquidity Designation.** The County will maintain a fund balance designation for fiscal cash liquidity purposes (i.e., fiscal reserve) that will provide sufficient cash flow to minimize the potential of short-term tax

anticipation borrowing. This designation will be equal to 12% of current year originally budgeted general fund operating revenue.

2. **Stabilization Designation.** The County will maintain a fund balance designation to stabilize County finances during adverse conditions in an amount equal to 3% of current year originally budgeted general fund operating revenue. This source of funding shall be the last recourse in an appropriation decision, to be utilized only after elimination of all expenditure reduction and revenue enhancement options. This resource shall be used exclusively for:
 - severe revenue shortfalls
 - emergency expenditures
 - non-emergency expenditures resulting from severe economic stress
3. **Contingent Liability Designations.** The County will maintain fund balance designations for all contingent liabilities, such as loan guarantees, potential grant repayments, and other liabilities. The amount of the designations may be adjusted to reflect the risks involved. However, unless it is virtually certain a loan will be repaid, at least 50% of the loan should be covered with fund balance designations.
4. **Pay-as-You-Go Designation.** The County will maintain fund balance designations for pay-as-you-go projects.
5. **Self-Insurance Reserves.** The County will maintain sufficient self-insurance reserves as established by professional judgement based on the funding techniques utilized, loss records, and required retention.
6. **Review of Reserves and Designations.** Reserves and designations should be reviewed in June or July of each year, based on budget figures for the Fiscal Year ensuing July 1 of that same year. Adequacy of reserves should be reevaluated whenever consideration is given to utilizing undesignated fund balance.
7. **Replenishment of Reserves and Designations.** Whenever one or more fund balances fall below targeted levels the Board of Supervisors must create a plan for replenishing such funds to the desired level.
8. **Undesignated Fund Balance.** The County should maintain an undesignated fund balance adequate to permit the Board of Supervisors to act in the public's interest on matters not foreseen during the budget process, but not qualified for use of the stabilization designation.

C. *Expenditure Accountability.*

1. **Balanced Accounts.** It is important that a positive undesignated fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.
2. **Mid-year Correction.** When unexpected deficits appear to be forthcoming within a fiscal year either spending during the fiscal year must be reduced, revenue enhanced, or fund balance designations modified to create a positive undesignated fund balance and a positive cash balance at the end of the fiscal year.
3. **Productivity Analysis & Citizen Satisfaction.** Where possible, the County will integrate performance measurements and productivity indicators into its management and budget review techniques. This should be done in an effort to continue to improve the productivity of County programs and employees. Productivity analysis and citizen satisfaction measurement should become a dynamic part of County administrations.
4. **Budgetary Control.** The Board of Supervisors should review budget to actual account reports on a monthly basis. The County will maintain budgetary control (preventing over-expenditure) within each organizational unit as follows:
 - Transfers among line items within personal services, operation/maintenance, and capital outlay categories shall be at the discretion of organizational unit.
 - Transfers between capital outlay & operation/maintenance: by approval of County Administrator, and with notification to the Board of Supervisors.
 - Transfers between personal services and any other category, between funds, or from contingencies: by approval of Board of Supervisors.
 - Supplemental appropriations: by approval of the Board of Supervisors.
5. **Supplemental Budget Requests.** Budget requests outside the normal budget process must be justified as being in the public's best and urgent interest. These requests are not balanced with the entire budget decision, and should therefore be reviewed with skepticism. Public hearings on such requests will be held once the cumulative total of all supplemental amendments that fiscal year approaches the legal threshold. Once a public hearing is held, no public hearing will be required until the cumulative total of all supplemental amendments that fiscal year once again approaches the legal threshold.
6. **Carryover Budget Requests.** Carryover budget requests are a type of supplemental appropriation and are subject to public hearing requirements. The County wants to encourage departments and agencies to manage their resources wisely. As a result, the decision making bias shall be to approve the use of carryover funds in subsequent years. However, the decision to

approve carryover funds shall not be automatic. The Board will consider such factors as: 1. How much carryover is requested both as a percentage and in dollars; 2. Whether or not the department was granted a supplemental appropriation in a prior year; 3. How the money is to be used in the current year; 4. How much of an increase the department or agency received in the prior and current year budget; 5. the financial condition of the County; and, 6. the source of the carryover (ex. a purchase not made).

7. **Financial Trend Monitoring.** The County will develop, and annually update, a financial trend monitoring system, which will examine fiscal trends from the preceding 5 years (trends such as revenues and expenditures per capita, liquidity, operating deficits, etc.).
8. **Review of Annual Financial Report.** The Board of Supervisors shall review the annual financial report. This review shall include budget to actual comparison; a review of fund balance designations, and; a review of budget to actual variances from the prior year.

D. *Loans to Other Organizations.* Loans to organizations outside the fiscal control of the County will be accompanied by an agreement laying out specific terms including a repayment schedule and a procedure for addressing defaulted payments.

CASH MANAGEMENT POLICIES

1. **Pooled Cash.** When permitted by law, the County will pool cash from its various funds for investment purposes.
2. **Maximized Return on Investment.** The County will invest County revenue to maximize the rate of return while maintaining a low level of risk.
3. **Banking.** The County will regularly review consolidated banking services.

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=====						
Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
1	DECEMBER	1651188-11/2014	FILING DEADLINE/SCHOOL CAR	6984	12/12/2014 \$	271.70
100-000-11010-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
5	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	0.81
100-000-11010-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
1	DECEMBER	3396-12/09/2014	OMNI HOMESTEAD RESORT	81274	12/30/2014 \$	850.66
3	DECEMBER	3396-12/09/2014	OMNI HOMESTEAD RESORT	81274	12/30/2014 \$	1,023.24
12	DECEMBER	3396-12/09/2014	HOMESTEAD RESORT	81274	12/30/2014 \$	150.13
Total for 100-000-11010-5540						\$ 2,024.03
100-000-11010-5800 MISCELLANEOUS CHARGES						
VENDOR: BB&T FINANCIAL, FSB						
2	DECEMBER	3396-12/09/2014	BACOLI INC EMPLOYEE LUNCHE	81274	12/30/2014 \$	458.00
10	DECEMBER	3396-12/09/2014	VILLAGE FLORIST	81274	12/30/2014 \$	93.00
Total for 100-000-11010-5800						\$ 551.00
100-000-11010-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: COALITION OF HIGH GROWTH COMMUNITIES						
1	DECEMBER	289	MEMBER CONTRIBUTIONS	81282	12/30/2014 \$	358.70
VENDOR: MATTHEW BENDER & CO., INC.						
1	DECEMBER	65671430	VA CODE RULLS V11 11/14	6945	12/12/2014 \$	21.44
Total for 100-000-11010-5810						\$ 380.14
100-000-12110-3100 PROFESSIONAL SERVICES						
VENDOR: SPRINGSTED INC						
1	DECEMBER	1	SALARY CLASSIFICATION	6972	12/12/2014 \$	5,500.00
1	DECEMBER	3	PAY AND CLASSIFICATION STU	6972	12/12/2014 \$	2,145.04
Total for 100-000-12110-3100						\$ 7,645.04
100-000-12110-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
1	DECEMBER	X12012014	GOVT ADMINISTRATOR	81161	12/12/2014 \$	47.30
VENDOR: TREASURER OF VIRGINIA						
11	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	6.22
VENDOR: VERIZON						
1	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	9.96
Total for 100-000-12110-5230						\$ 63.48
100-000-12110-6001 OFFICE SUPPLIES						
VENDOR: SCHENCK FOODS CO., INC.						
1	DECEMBER	5983097	SUPPLIES	81325	12/30/2014 \$	127.19
100-000-12110-6008 VEHICLE AND EQUIPMENT FUEL						

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VENDOR: MANSFIELD OIL COMPANY						
3	DECEMBER	SQLCD/00094471	11/01-11/15	6948	12/12/2014 \$	70.83
2	DECEMBER	SQLCD/00096236	11/16-11/30	6948	12/12/2014 \$	32.79
Total for 100-000-12110-6008						\$ 103.62
100-000-12210-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	DECEMBER	HALL12102014	NOVEMBER LEGAL FEES	7020	12/30/2014 \$	551.00
100-000-12310-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: STONEWALL TECHNOLOGIES, INC.						
2	DECEMBER	8269	12/01/14 - 11/30/15	81334	12/30/2014 \$	3,500.00
100-000-12310-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
3	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	2.32
10	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	7.04
VENDOR: VERIZON						
2	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	6.64
Total for 100-000-12310-5230						\$ 16.00
100-000-12310-6012 SUPPLIES - BOOKS AND SUBSCRIPTIONS						
VENDOR: NADA USED CAR GUIDE						
1	DECEMBER	000478841	USED CAR GUIDE/IDE	81310	12/30/2014 \$	70.00
1	DECEMBER	000481504	COMMERCIAL TRUCK GUIDE	81310	12/30/2014 \$	23.50
1	DECEMBER	1215655	MOTORCYCLE APPRAISAL	81310	12/30/2014 \$	20.00
1	DECEMBER	1215680	OLDER CAR APPRAISAL	81310	12/30/2014 \$	80.00
1	DECEMBER	1502344	RV APPRAISAL GUIDE	81310	12/30/2014 \$	35.00
Total for 100-000-12310-6012						\$ 228.50
100-000-12410-3100 PROFESSIONAL SERVICES						
VENDOR: CINTAS CORP.						
1	DECEMBER	8401741561	SERVICE	81168	12/12/2014 \$	23.59
100-000-12410-3190 DMV STOP FEES						
VENDOR: DMV						
1	DECEMBER	14330383	STOP PAYMENT FEES	81290	12/30/2014 \$	80.00
100-000-12410-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
25	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	2.82
VENDOR: VERIZON						
3	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	3.32
Total for 100-000-12410-5230						\$ 6.14
100-000-12410-6001 OFFICE SUPPLIES						
VENDOR: BANK OF CLARKE COUNTY						
1	DECEMBER	7007183-12/14	ACCOUNT SLIPS	81163	12/12/2014 \$	50.97
100-000-12510-3100 PROFESSIONAL SERVICES						
VENDOR: MATSCH SYSTEMS						
1	DECEMBER	2173	DECEMBER 2014	6949	12/12/2014 \$	200.00
1	DECEMBER	2193	JANUARY 2015	6949	12/12/2014 \$	200.00
Total for 100-000-12510-3100						\$ 400.00

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100-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: AVAYA, INC.						
1	DECEMBER	0102064035	11/20-12/19	6993	12/30/2014 \$	1,249.22
VENDOR: BB&T FINANCIAL, FSB						
11	DECEMBER	3396-12/09/2014	SSL.COM 1 YEAR SECURED SEA	81274	12/30/2014 \$	49.00
VENDOR: PITNEY BOWES GLOBAL FINANCIAL SERVICES						
1	DECEMBER	6975171-DC	LEASING CHARGES	81315	12/30/2014 \$	822.51
Total for 100-000-12510-3320						\$ 2,120.73
100-000-12510-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
8	DECEMBER	X12012014	GOVERNMENT I.T.	81161	12/12/2014 \$	114.60
VENDOR: BB&T FINANCIAL, FSB						
7	DECEMBER	3396-12/09/2014	UPS	81274	12/30/2014 \$	6.05
8	DECEMBER	3396-12/09/2014	UPS	81274	12/30/2014 \$	47.17
VENDOR: COMCAST						
1	DECEMBER	32604533	INTERNET	81172	12/12/2014 \$	850.00
VENDOR: TREASURER OF VIRGINIA						
16	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	904.28
VENDOR: VERIZON						
4	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	182.24
1	DECEMBER	7176-11/25/14	NOVEMBER 25 - DECEMBER 24	81251	12/12/2014 \$	219.99
Total for 100-000-12510-5230						\$ 2,324.33
100-000-12510-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	DECEMBER	3396-12/09/2014	QUILL	81274	12/30/2014 \$	319.03
5	DECEMBER	3396-12/09/2014	QUILL	81274	12/30/2014 \$	163.20
6	DECEMBER	3396-12/09/2014	QUILL	81274	12/30/2014 \$	163.20
VENDOR: DALY COMPUTERS, INC.						
1	DECEMBER	PSI0978225	10FT PATCH CBL MOLDED BOOT	6920	12/12/2014 \$	100.00
Total for 100-000-12510-6001						\$ 745.43
100-000-12510-8207 EDP EQUIPMENT ADDITIONS						
VENDOR: BB&T FINANCIAL, FSB						
9	DECEMBER	3396-12/09/2014	BATTERYSHARKS CREDIT	81274	12/30/2014 \$	143.40-
VENDOR: DALY COMPUTERS, INC.						
1	DECEMBER	PSI0976889	BROCADE SWITCH	6920	12/12/2014 \$	1,542.00
VENDOR: NACR						
1	DECEMBER	IE337032	BATTERY	81200	12/12/2014 \$	398.85
Total for 100-000-12510-8207						\$ 1,797.45
100-000-13100-3000 PURCHASED SERVICES						
VENDOR: ELECTION SYSTEMS & SOFTWARE, INC.						
1	DECEMBER	916689	ELECTION SUPPLIES	81176	12/12/2014 \$	99.30
1	DECEMBER	916691	ELECTION SUPPLIES	81176	12/12/2014 \$	1,833.98
1	DECEMBER	916831	ELECTION SUPPLIES	81176	12/12/2014 \$	583.20
Total for 100-000-13100-3000						\$ 2,516.48
100-000-13100-3500 PRINTING AND BINDING						
VENDOR: COMMERCIAL PRESS						

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1	DECEMBER	113585	ENVELOPES/CHRISTMAS CARDS	6918	12/12/2014 \$	100.50
VENDOR: PRINTELECT						
1	DECEMBER	2888	GENERAL ELECTION BALLOTS	81218	12/12/2014 \$	251.21
Total for 100-000-13100-3500						\$ 351.71
100-000-13100-5510 TRAVEL MILEAGE						
VENDOR: NOLAN, SUE D.						
1	DECEMBER	NOLAN12022014	MILEAGE	6956	12/12/2014 \$	109.20
VENDOR: WESTERVELT, CAROL S.						
1	DECEMBER	WESTERVEL121514	MILEAGE	7059	12/30/2014 \$	127.68
Total for 100-000-13100-5510						\$ 236.88
100-000-13100-5810 DUES, SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: VEBA						
1	DECEMBER	DUES2014	C. WESTERVELT/S. NOLAN/D.	81246	12/12/2014 \$	125.00
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR: WALMART COMMUNITY/GECRB						
1	DECEMBER	9533-11/22/2014	COOKIES/WATER	81255	12/12/2014 \$	19.49
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
10	DECEMBER	X12012014	REGISTRAR	81161	12/12/2014 \$	57.30
VENDOR: TREASURER OF VIRGINIA						
22	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	7.84
VENDOR: VERIZON						
5	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	3.32
Total for 100-000-13200-5230						\$ 68.46
100-000-13200-5510 TRAVEL MILEAGE						
VENDOR: BOSSERMAN, BARBARA						
1	DECEMBER	BOSSERMAN121014	VRAY ANNUAL CONFERENCE CHA	6911	12/12/2014 \$	110.26
100-000-13200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BOSSERMAN, BARBARA						
2	DECEMBER	BOSSERMAN121014	VRAY ANNUAL CONFERENCE CHA	6911	12/12/2014 \$	17.21
100-000-13200-6001 OFFICE SUPPLIES						
VENDOR: BOSSERMAN, BARBARA						
1	DECEMBER	BOSSERMAN120214	REIMBURSEMENT	6911	12/12/2014 \$	21.03
100-000-21100-7001 SHARED COURT SERVICES						
VENDOR: CITY OF WINCHESTER						
1	DECEMBER	10185	CIRCUIT COURT BILLING	81278	12/30/2014 \$	9,614.61
100-000-21200-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
1	DECEMBER	39621404-11/14	POSTAGE/SUPPLIES	81219	12/12/2014 \$	520.99
1	DECEMBER	39621404-12/14	POSTAGE	81319	12/30/2014 \$	57.00
Total for 100-000-21200-5210						\$ 577.99
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						

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15	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	115.10
VENDOR: VERIZON						
6	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	43.71
Total for 100-000-21200-5230						\$ 158.81
100-000-21500-3100	PROFESSIONAL SERVICES					
VENDOR: CLARKE COUNTY J & DR COURT						
1	DECEMBER	JJ003957-01-01	TRIAL 11/14/14	81281	12/30/2014 \$	112.50
100-000-21500-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
17	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	6.56
VENDOR: VERIZON						
7	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	42.51
Total for 100-000-21500-5230						\$ 49.07
100-000-21500-6001	OFFICE SUPPLIES					
VENDOR: OAK HALL INDUSTRIES LP						
1	DECEMBER	509236	ROBE	81203	12/12/2014 \$	475.95
100-000-21600-5210	POSTAL SERVICES					
VENDOR: POSTMASTER						
1	DECEMBER	CCCIRCUIT1214	POSTAGE	81214	12/12/2014 \$	196.00
100-000-21600-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
9	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	7.63
VENDOR: VERIZON						
8	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	72.46
Total for 100-000-21600-5230						\$ 80.09
100-000-21900-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
26	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	9.27
VENDOR: VERIZON						
9	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	3.32
Total for 100-000-21900-5230						\$ 12.59
100-000-22100-5210	POSTAL SERVICES					
VENDOR: POSTMASTER						
1	DECEMBER	POSTAGE12032014	POSTAGE	81215	12/12/2014 \$	180.00
VENDOR: RHODES, CLESTA						
1	DECEMBER	RHODES12032014	POSTAGE REIMBURSEMENT	6960	12/12/2014 \$	43.09
Total for 100-000-22100-5210						\$ 223.09
100-000-22100-5230	TELECOMMUNICATIONS					
VENDOR: VERIZON						
10	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	9.96
100-000-22100-6012	SUPPLIES - BOOKS AND SUBSCRIPTIONS					
VENDOR: CLERK OF THE DISTRICT COURT						
1	DECEMBER	12032014	CERTIFIED COPIES FOR A CAS	81170	12/12/2014 \$	10.50

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VENDOR: TREASURER OF VIRGINIA						
1	DECEMBER	15-C3321-VPN	VPN ANNUAL MAINTENANCE FY1	81337	12/30/2014	\$ 24.00
Total for 100-000-22100-6012						\$ 34.50
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: BERRYVILLE AUTO PARTS INC						
3	DECEMBER	5370-90118	TOWING CHARGE	6907	12/12/2014	\$ 50.00
VENDOR: TREASURER OF VIRGINIA						
1	DECEMBER	242595	CALIBRATION FEES	81238	12/12/2014	\$ 16.03
VENDOR: GREG VORHEES						
1	DECEMBER	VOORHEES1217201	TESTIFIED IN COURT 2 HRS	7056	12/30/2014	\$ 42.70
Total for 100-000-31200-3100						\$ 108.73
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: BERRYVILLE AUTO PARTS INC						
2	DECEMBER	5370-89673	LABOR	6907	12/12/2014	\$ 15.00
2	DECEMBER	5370-89707	LABOR	6907	12/12/2014	\$ 40.00
2	DECEMBER	5370-89764	LABOR	6907	12/12/2014	\$ 40.00
2	DECEMBER	5370-89765	LABOR	6907	12/12/2014	\$ 195.00
2	DECEMBER	5370-90114	LABOR	6907	12/12/2014	\$ 30.00
2	DECEMBER	5370-90118	LABOR	6907	12/12/2014	\$ 15.00
2	DECEMBER	5370-90175	LABOR	6994	12/30/2014	\$ 40.00
2	DECEMBER	5370-90237	LABOR	6994	12/30/2014	\$ 190.00
2	DECEMBER	5370-90265	LABOR	6994	12/30/2014	\$ 30.00
2	DECEMBER	5370-90368	LABOR	6994	12/30/2014	\$ 45.00
2	DECEMBER	5370-90406	LABOR	6994	12/30/2014	\$ 40.00
2	DECEMBER	5370-90407	LABOR	6994	12/30/2014	\$ 40.00
VENDOR: BROY'S CAR WASH						
1	DECEMBER	11302014	CAR WASHES	6913	12/12/2014	\$ 90.00
Total for 100-000-31200-3310						\$ 810.00
100-000-31200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	DECEMBER	5033402713	10/21-01/20	81221	12/12/2014	\$ 160.00
100-000-31200-5210 POSTAL SERVICES						
VENDOR: PITNEY BOWES INC						
1	DECEMBER	695642	RENTAL CHARGES	81211	12/12/2014	\$ 90.46
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
6	DECEMBER	X12012014	SHERIFF'S OFFICE	81161	12/12/2014	\$ 1,128.89
VENDOR: TREASURER OF VIRGINIA						
23	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014	\$ 12.20
VENDOR: VERIZON						
11	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014	\$ 122.27
1	DECEMBER	925726015-11/14	11/26-12/25	81341	12/30/2014	\$ 133.16
Total for 100-000-31200-5230						\$ 1,396.52
100-000-31200-5800 MISCELLANEOUS CHARGES						
VENDOR: BB&T FINANCIAL, FSB						
1	DECEMBER	6665-12/09/2014	LANIER PARKING	81274	12/30/2014	\$ 20.00
100-000-31200-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						

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VENDOR: IAPE, INC.						
1	DECEMBER	M15-28129	MEMBERSHIP RENEWAL 2015 IA	81298	12/30/2014	\$ 50.00
VENDOR: NATIONAL SHERIFFS' ASSOCIATION						
1	DECEMBER	219022-12/14	NSA MEMBERSHIP DUES THRU 0	81311	12/30/2014	\$ 106.00
Total for 100-000-31200-5810						\$ 156.00
100-000-31200-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	DECEMBER	1877-12/09/2014	TARGET	81274	12/30/2014	\$ 20.52
VENDOR: BERRYVILLE AUTO PARTS INC						
1	DECEMBER	10068956	DUSTING GAS	6994	12/30/2014	\$ 7.49
1	DECEMBER	10069210	SOLDERLESS CIGARETTE LIGHT	6994	12/30/2014	\$ 4.99
VENDOR: COMMERCIAL PRESS						
1	DECEMBER	113584	PROPERTY FORMS	7002	12/30/2014	\$ 47.95
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	DECEMBER	602090	NOVEMBER	81173	12/12/2014	\$ 9.00
1	DECEMBER	RT03-003151	WATER	81288	12/30/2014	\$ 12.95
Total for 100-000-31200-6001						\$ 102.90
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	DECEMBER	5370-89673	FILTER/AIR FILTER/OIL/WIPE	6907	12/12/2014	\$ 71.22
1	DECEMBER	5370-89707	OIL/FILTER/WASHER FLUID	6907	12/12/2014	\$ 21.28
1	DECEMBER	5370-89710	WINTER BLADE	6907	12/12/2014	\$ 19.98
1	DECEMBER	5370-89764	OIL/FILTER/WASHER FLUID/WI	6907	12/12/2014	\$ 62.78
1	DECEMBER	5370-89765	OIL/FILTER/BRAKE PADS/ROTO	6907	12/12/2014	\$ 275.50
1	DECEMBER	5370-90114	OIL FILTER/WASHER FLUID/OI	6907	12/12/2014	\$ 26.08
1	DECEMBER	5370-90118	WIPER/WHEEL	6907	12/12/2014	\$ 170.03
1	DECEMBER	5370-90133	REAR BLADE	6907	12/12/2014	\$ 11.99
1	DECEMBER	5370-90175	OIL/FILTER	6994	12/30/2014	\$ 23.26
1	DECEMBER	5370-90237	OIL/FILTER/SOLENOID/BATTER	6994	12/30/2014	\$ 413.75
1	DECEMBER	5370-90265	OIL/FILTER	6994	12/30/2014	\$ 22.12
1	DECEMBER	5370-90368	FILTER/OIL	6994	12/30/2014	\$ 18.29
1	DECEMBER	5370-90406	OIL/FILTER/BRAKE FLUID	6994	12/30/2014	\$ 25.76
1	DECEMBER	5370-90407	OIL/FILTER/WASHER	6994	12/30/2014	\$ 22.42
VENDOR: TIRE WORLD						
1	DECEMBER	3043552	TIRES	81336	12/30/2014	\$ 233.52
Total for 100-000-31200-6007						\$ 1,417.98
100-000-31200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	DECEMBER	SQLCD/00096277	11/16-11/30	6948	12/12/2014	\$ 2,037.91
100-000-31200-6010 POLICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
6	DECEMBER	1877-12/09/2014	AMAZON	81274	12/30/2014	\$ 35.67
7	DECEMBER	1877-12/09/2014	PROCLIP USA	81274	12/30/2014	\$ 38.49
VENDOR: EVIDENT, INC.						
1	DECEMBER	90936A	SEALING TAPE	7012	12/30/2014	\$ 59.00
Total for 100-000-31200-6010						\$ 133.16
100-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BEST UNIFORMS, INC.						
1	DECEMBER	358556	PANT	6996	12/30/2014	\$ 86.84
1	DECEMBER	358945	SHIRT	6996	12/30/2014	\$ 90.85
1	DECEMBER	359252	SHIRT/PANT	6996	12/30/2014	\$ 164.00

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Total for 100-000-31200-6011						\$ 341.69
100-000-31200-6024			INSURED REPAIRS			
VENDOR:	SIGNS @ WORK					
1	DECEMBER	2928	DECALS	81228	12/12/2014	\$ 350.00
100-000-32100-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
12	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014	\$ 1.42
VENDOR:	VERIZON					
12	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014	\$ 39.83
Total for 100-000-32100-5230						\$ 41.25
100-000-32100-6008			VEHICLE AND EQUIPMENT FUEL			
VENDOR:	MANSFIELD OIL COMPANY					
5	DECEMBER	SQLCD/00094471	11/01-11/15	6948	12/12/2014	\$ 18.35
4	DECEMBER	SQLCD/00096236	11/16-11/30	6948	12/12/2014	\$ 23.96
Total for 100-000-32100-6008						\$ 42.31
100-000-32200-6040			SOFTWARE/ON-LINE CONTENT			
VENDOR:	IMAGETREND, INC.					
1	DECEMBER	30896	ANNUAL FEE SAAS	81183	12/12/2014	\$ 7,500.00
100-000-33100-7000			JOINT OPERATIONS			
VENDOR:	NRADC					
1	DECEMBER	2015 3RD QTR	THIRD QTR EXPENSES	6957	12/12/2014	\$ 136,805.25
1	DECEMBER	2015 3RD QTRINC	THIRD QTR EXPENSES INCREAS	6957	12/12/2014	\$ 5,081.68
Total for 100-000-33100-7000						\$ 141,886.93
100-000-33300-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
21	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014	\$ 4.86
VENDOR:	VERIZON					
13	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014	\$ 3.32
Total for 100-000-33300-5230						\$ 8.18
100-000-34100-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR:	RICOH USA INC					
1	DECEMBER	5033358678	08/13-11/12	81323	12/30/2014	\$ 88.05
100-000-34100-5230			TELECOMMUNICATIONS			
VENDOR:	AT&T MOBILITY					
4	DECEMBER	X12012014	BUILDING DEPARTMENT	81161	12/12/2014	\$ 66.21
VENDOR:	TREASURER OF VIRGINIA					
6	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014	\$ 10.81
VENDOR:	VERIZON					
14	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014	\$ 6.64
Total for 100-000-34100-5230						\$ 83.66
100-000-34100-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR:	JAMES H. ROYSTON					
1	DECEMBER	ROYSTON12122014	INSP COURSE RES PLAN MILEA	7044	12/30/2014	\$ 452.48

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2	DECEMBER	ROYSTON12122014	INSP CLASSES MEALS	7044	12/30/2014	\$ 273.02
Total for 100-000-34100-5540						\$ 725.50
100-000-34100-5800 MISCELLANEOUS						
VENDOR: DEHAVEN, HOLLY						
1	DECEMBER	DEHAVEN12162014	PAYMENT	7008	12/30/2014	\$ 3,040.09
100-000-34100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
2	DECEMBER	SQLCD/00094471	11/01-11/15	6948	12/12/2014	\$ 93.41
6	DECEMBER	SQLCD/00096236	11/16-11/30	6948	12/12/2014	\$ 83.90
Total for 100-000-34100-6008						\$ 177.31
100-000-35100-3100 PROFESSIONAL SERVICES						
VENDOR: ROSEVILLE VET HOSP/PLAZA PET CLINIC						
1	DECEMBER	119210	PROFESSIONAL SERVICES	81324	12/30/2014	\$ 211.74
1	DECEMBER	120686	PROFESSIONAL SERVICES	81324	12/30/2014	\$ 32.50
1	DECEMBER	120953	PROFESSIONAL SERVICES	81324	12/30/2014	\$ 382.34
1	DECEMBER	121096	PROFESSIONAL SERVICES	81324	12/30/2014	\$ 49.89
1	DECEMBER	121241	PROFESSIONAL SERVICES	81324	12/30/2014	\$ 104.65
VENDOR: VALLEY VETERINARY EMERGENCY CNTR						
1	DECEMBER	102181	PROFESSIONAL SERVICES	81245	12/12/2014	\$ 227.07
Total for 100-000-35100-3100						\$ 1,008.19
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
2	DECEMBER	X12012014	ANIMAL CONTROL	81161	12/12/2014	\$ 12.60
VENDOR: TREASURER OF VIRGINIA						
2	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014	\$ 4.71
VENDOR: VERIZON						
15	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014	\$ 33.47
Total for 100-000-35100-5230						\$ 50.78
100-000-35100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	DECEMBER	SQLCD/00094471	11/01-11/15	6948	12/12/2014	\$ 50.45
1	DECEMBER	SQLCD/00096236	11/16-11/30	6948	12/12/2014	\$ 40.37
Total for 100-000-35100-6008						\$ 90.82
100-000-35100-6014 OTHER OPERATING SUPPLIES						
VENDOR: BERRYVILLE FARM SUPPLY						
1	DECEMBER	1082640	ULTRA GRADE A	81275	12/30/2014	\$ 30.50
VENDOR: W W GRAINGER, INC						
1	DECEMBER	9604099615	PORTABLE PRESSURE WASHER	81182	12/12/2014	\$ 227.00
VENDOR: VALLEY VET SUPPLY						
1	DECEMBER	212816	SUPPLIES	81244	12/12/2014	\$ 192.85
Total for 100-000-35100-6014						\$ 450.35
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
1	DECEMBER	0231044469-1214	LONG DISTANCE	81265	12/30/2014	\$ 23.57
VENDOR: AT&T MOBILITY						

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5	DECEMBER	X12012014	E-911 DISPATCH CENTER	81161	12/12/2014 \$	170.58
VENDOR: COMCAST						
1	DECEMBER	754926-11/14	HIGH SPEED INTERNET	81171	12/12/2014 \$	86.16
VENDOR: TREASURER OF VIRGINIA						
1	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	670.69
VENDOR: VERIZON						
1	DECEMBER	12245193-12/14	12/01-12/31	81341	12/30/2014 \$	1,311.27
16	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	103.52
1	DECEMBER	8108000393-1214	12/01-12/31	81341	12/30/2014 \$	38.87
1	DECEMBER	810800393-11/14	NOVEMBER 1-30	81250	12/12/2014 \$	36.71
Total for 100-000-35600-5230						\$ 2,441.37
100-000-35600-5420 RENTAL OF BUILDINGS/TOWERS						
VENDOR: SHEN. VALLEY TELEVISION TOWER						
1	DECEMBER	JANRENT14	JANUARY RENT	6966	12/12/2014 \$	2,070.00
100-000-42400-3840 PURCHASED SERVICES						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	DECEMBER	2105-0012A	REFUSE DISPOSAL	6919	12/12/2014 \$	400.08
1	DECEMBER	80001-0012A	REFUSE DISPOSAL	6919	12/12/2014 \$	46.32
Total for 100-000-42400-3840						\$ 446.40
100-000-42600-3000 PURCHASED SERVICES						
VENDOR: ALLIED WASTE SERVICES #976						
1	DECEMBER	0976-000352188	12/01 - 12/31	6989	12/30/2014 \$	350.00
100-000-42700-3840 PURCHASED SERVICES						
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	DECEMBER	163	NOVEMBER 2014	7015	12/30/2014 \$	2,454.20
100-000-43200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ALLIED WASTE SERVICES #976						
1	DECEMBER	0976-000350778	12/01-12/31	6905	12/12/2014 \$	879.78
VENDOR: GCA						
3	DECEMBER	634290	CLEANING SERVICES DECEMBER	7016	12/30/2014 \$	3,660.01
5	DECEMBER	634290	CLEANING SERVICES DECEMBER	7016	12/30/2014 \$	3,660.01
VENDOR: GREATSCAPES PROPERTY MANAGEMENT GROUP						
1	DECEMBER	8387	MOWING	6931	12/12/2014 \$	880.00
1	DECEMBER	8448	MOWING	7019	12/30/2014 \$	1,180.00
Total for 100-000-43200-3320						\$ 2,939.78
100-000-43200-3340 CUSTODIAL SERVICE CONTRACTS						
VENDOR: GCA						
6	DECEMBER	634290	CLEANING SERVICES DECEMBER	7016	12/30/2014 \$	3,660.01
100-000-43200-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	DECEMBER	602198	NOVEMBER	81173	12/12/2014 \$	11.00
1	DECEMBER	RT03-003134	WATER	81173	12/12/2014 \$	6.95
Total for 100-000-43200-5130						\$ 17.95
100-000-43200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
3	DECEMBER	X12012014	GOVT MAINTENANCE	81161	12/12/2014 \$	119.80

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VENDOR: TREASURER OF VIRGINIA						
4	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	2.07
18	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	4.86
VENDOR: VERIZON						
17	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	33.47
Total for 100-000-43200-5230						\$ 160.20
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						
VENDOR: GENERAL SALES OF VIRGINIA						
1	DECEMBER	214015434	MAT/RAGS/SOAP/LINERS/TOWEL	6930	12/12/2014 \$	947.62
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	DECEMBER	5370-89905	OIL FUNNEL	6907	12/12/2014 \$	4.71
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	DECEMBER	069131	56171 - MORTAR MIX	6908	12/12/2014 \$	6.59
1	DECEMBER	070106	56171 - BULB	6908	12/12/2014 \$	15.98
1	DECEMBER	070846	56171 - SLEDGE HAMMER	6908	12/12/2014 \$	33.99
1	DECEMBER	070853	56147 - SBULB	6908	12/12/2014 \$	11.49
1	DECEMBER	070881	56171 - SWITCH	6908	12/12/2014 \$	4.47
1	DECEMBER	070882	56171 - SWITCH	6908	12/12/2014 \$	12.98
1	DECEMBER	070898	56171 - STEEL	6908	12/12/2014 \$	5.18
1	DECEMBER	070914	56171 - GLOVES	6908	12/12/2014 \$	10.99
1	DECEMBER	071001	56147 - GLOVES	6995	12/30/2014 \$	1.99
1	DECEMBER	071044	56171 - BULB/CAMPLIGHT	6995	12/30/2014 \$	19.28
VENDOR: GENERAL SALES OF VIRGINIA						
1	DECEMBER	214015435	ICE MELT	6930	12/12/2014 \$	1,200.50
VENDOR: W W GRAINGER, INC						
1	DECEMBER	9614509397	HINGE/GLOVES/PATCH	81297	12/30/2014 \$	123.21
Total for 100-000-43200-6007						\$ 1,451.36
100-000-43200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	DECEMBER	SQLCD/00094471	11/01-11/15	6948	12/12/2014 \$	145.28
3	DECEMBER	SQLCD/00096236	11/16-11/30	6948	12/12/2014 \$	157.47
Total for 100-000-43200-6008						\$ 302.75
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	DECEMBER	5370-88832	LABOR	6907	12/12/2014 \$	15.00
1	DECEMBER	5370-89672	ACTUATOR/SUPPLIES	6907	12/12/2014 \$	194.22
1	DECEMBER	5370-90057	POWER STEERLING FLUID	6907	12/12/2014 \$	5.22
VENDOR: WINCHESTER EQUIPMENT COMPANY						
1	DECEMBER	A30700	SERVICE	7061	12/30/2014 \$	770.32
Total for 100-000-43200-6009						\$ 984.76
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.						
4	DECEMBER	369758	DECEMBER SERVICE	6991	12/30/2014 \$	68.97
VENDOR: RIDDLEBERGER BROS INC						
1	DECEMBER	86660	CHILLER NOT WORKING CORREC	6962	12/12/2014 \$	282.78
Total for 100-000-43202-3310						\$ 351.75
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						

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VENDOR: GCA						
1	DECEMBER	634290	CLEANING SERVICES DECEMBER	7016	12/30/2014 \$	2,332.38
7	DECEMBER	634290	CLEANING SERVICES DECEMBER	7016	12/30/2014 \$	2,332.38-
Total for 100-000-43202-3320						\$ 0.00
100-000-43202-3340 CUSTODIAL SERVICE CONTRACTS						
VENDOR: GCA						
8	DECEMBER	634290	CLEANING SERVICES DECEMBER	7016	12/30/2014 \$	2,332.38
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	1149385761-1214	101 CHALMERS CT 10/10-11/1	7040	12/30/2014 \$	2,683.50
100-000-43202-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	4190099-11/14	101 CHALMERS CT 10/23-11/2	81236	12/12/2014 \$	78.38
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	4455288888-1214	129 RAMSBURG LN 10/15-11/1	7040	12/30/2014 \$	251.09
100-000-43205-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
2	DECEMBER	325684	GAS	81220	12/12/2014 \$	488.83
1	DECEMBER	360540	MAINTENANCE	81220	12/12/2014 \$	421.82
Total for 100-000-43205-5120						\$ 910.65
100-000-43205-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	9001800-11/14	MAINT FACILITY 10/23-11/20	81236	12/12/2014 \$	17.00
100-000-43206-3310 REPAIR & MAINTENANCE						
VENDOR: FIDELITY ENGINEERING CORPORATION						
1	DECEMBER	FPS0001841	LOW BATTERY ALARM	7013	12/30/2014 \$	287.82
100-000-43206-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	DECEMBER	2048188888-1214	104 N CHURCH ST 10/12-11/1	7040	12/30/2014 \$	609.30
1	DECEMBER	8894188888-1214	1531 SPRINGSBERRY RD 10/18	7040	12/30/2014 \$	184.68
Total for 100-000-43206-5110						\$ 793.98
100-000-43206-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	DECEMBER	355272	100 N CHURCH STREET	81220	12/12/2014 \$	135.74
1	DECEMBER	376332	100 N CHURCH ST	81320	12/30/2014 \$	25.01
Total for 100-000-43206-5120						\$ 160.75
100-000-43206-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	DECEMBER	602091	NOVEMBER	81173	12/12/2014 \$	9.00
1	DECEMBER	RT03-003135	WATER	81173	12/12/2014 \$	6.95
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	1004000-11/14	100 N CHURCH ST 10/23-11/2	81236	12/12/2014 \$	275.00
Total for 100-000-43206-5130						\$ 290.95

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100-000-43207-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	2048188888-1214	102 N CHURCH ST 10/12-11/1	7040	12/30/2014 \$	1,944.58
100-000-43207-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: NORVAC LOCK TECHNOLOGY INC						
1	DECEMBER	122005	KEYS	7033	12/30/2014 \$	10.50
100-000-43208-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	DECEMBER	2048188888-1214	104 N CHURCH ST 10/12-11/1	7040	12/30/2014 \$	617.25
1	DECEMBER	3750088888-1214	104 N CHURCH	7040	12/30/2014 \$	40.04
Total for 100-000-43208-5110						\$ 657.29
100-000-43208-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	1003900-11/14	104 N CHURCH ST 10/23-11/2	81236	12/12/2014 \$	25.00
100-000-43208-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	DECEMBER	071076	56171 - AERATOR	6995	12/30/2014 \$	10.98
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	DECEMBER	S23607	AERATOR	7051	12/30/2014 \$	18.79
Total for 100-000-43208-6007						\$ 29.77
100-000-43209-3310			PROFESSIONAL SERVICES			
VENDOR: ANDERSON CONTROL INC						
1	DECEMBER	015844	ANIMAL SHELTER	6990	12/30/2014 \$	216.00
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						
1	DECEMBER	24530	REPLACE LAMPS	81285	12/30/2014 \$	254.00
Total for 100-000-43209-3310						\$ 470.00
100-000-43209-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	7658188888-1214	225 RAMSBURG LANE 10/15-11	7040	12/30/2014 \$	368.58
100-000-43209-5120			HEATING SERVICES			
VENDOR: QUARLES ENERGY SERVICES						
1	DECEMBER	351736	225 RAMSBURG LN	81220	12/12/2014 \$	652.42
1	DECEMBER	86215	ANIMAL SHELTER	81320	12/30/2014 \$	645.19
Total for 100-000-43209-5120						\$ 1,297.61
100-000-43210-3310			REPAIR & MAINTENANCE			
VENDOR: ANDERSON CONTROL INC						
1	DECEMBER	015855	524 WESTWOOD RD	6990	12/30/2014 \$	216.00
100-000-43210-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	0775388888-1214	524 WESTWOOD ROAD 10/15-11	7040	12/30/2014 \$	107.82
100-000-43210-5120			HEATING SERVICES			
VENDOR: EMMART OIL COMPANY						
1	DECEMBER	1913415	524 WESTWOOD ROAD	6924	12/12/2014 \$	241.16

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100-000-43211-3310			REPAIR & MAINTENANCE			
VENDOR: TEAM ROOFING						
1	DECEMBER	101054	REPAIR LEAKS	81231	12/12/2014 \$	365.65
100-000-43211-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	2750088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	1,498.77
100-000-43211-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	9001300-11/14	REC CNTR 10/23-11/20	81236	12/12/2014 \$	136.00
100-000-43212-3310			REPAIR & MAINTENANCE			
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						
1	DECEMBER	24528	REPLACE LAMPS	81285	12/30/2014 \$	628.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	DECEMBER	PS23083	DRAINED & WINTERIZED CONCE	6975	12/12/2014 \$	193.16
1	DECEMBER	PS23085	DRAINED AND WINTERIZED CON	6975	12/12/2014 \$	593.83
Total for 100-000-43212-3310						\$ 1,414.99
100-000-43212-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	1650088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	11.00
2	DECEMBER	1650088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	11.00
3	DECEMBER	1650088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	20.54
5	DECEMBER	1650088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	11.00
7	DECEMBER	1650088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	15.82
2	DECEMBER	2750088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	298.18
3	DECEMBER	2750088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	54.26
Total for 100-000-43212-5110						\$ 421.80
100-000-43212-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	9001200-11/14	LITTLE LEAGUE 10/23-11/20	81236	12/12/2014 \$	15.00
1	DECEMBER	9001500-11/14	PARKS HOUSE 10/23-11/20	81236	12/12/2014 \$	96.00
Total for 100-000-43212-5130						\$ 111.00
100-000-43213-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	DECEMBER	1650088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	29.40
5	DECEMBER	2750088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014 \$	52.04
Total for 100-000-43213-5110						\$ 81.44
100-000-43213-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	9001400-11/14	POOL 10/23-11/20	81236	12/12/2014 \$	20.00
100-000-43214-3310			REPAIR & MAINTENANCE			
VENDOR: VALLEY FERTILIZER & CHEMICAL CO						
1	DECEMBER	61533	LIQUID SPRAYING	81243	12/12/2014 \$	289.35
1	DECEMBER	61535	LIQUID SPRAYING	81243	12/12/2014 \$	186.00
1	DECEMBER	61539	LIME	81243	12/12/2014 \$	34.44
Total for 100-000-43214-3310						\$ 509.79
100-000-43214-5110			ELECTRICAL SERVICES			

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VENDOR: RAPPAHANNOCK ELEC COMPANY						
6	DECEMBER	1650088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014	\$ 74.45
100-000-43214-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: VALLEY QUARRIES, INC.						
1	DECEMBER	1075469	FREIGHT	81340	12/30/2014	\$ 379.73
100-000-43215-3310 REPAIR & MAINTENANCE						
VENDOR: VALLEY FERTILIZER & CHEMICAL CO						
1	DECEMBER	61534	LIQUID SPRAYING	81243	12/12/2014	\$ 385.80
1	DECEMBER	61536	LIQUID SPRAYING	81243	12/12/2014	\$ 62.00
1	DECEMBER	61538	LIME	81243	12/12/2014	\$ 34.44
Total for 100-000-43215-3310						\$ 482.24
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	DECEMBER	2750088888-1214	225 AL SMITH CIR 10/18-11/	7040	12/30/2014	\$ 31.48
100-000-43236-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	DECEMBER	86718	HAVING TO RESET BOILER EVE	6962	12/12/2014	\$ 726.18
100-000-43237-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	DECEMBER	0801388888-1214	313 E MAIN ST 10/10-11/10	7040	12/30/2014	\$ 100.27
1	DECEMBER	4980388888-1214	311 E MAIN ST 10/10-11/10	7040	12/30/2014	\$ 650.94
Total for 100-000-43237-5110						\$ 751.21
100-000-43237-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
1	DECEMBER	2010600-11/14	313 E MAIN ST 10/23-11/20	81236	12/12/2014	\$ 25.00
1	DECEMBER	2010700-11/14	311 E MAIN ST 10/23-11/20	81236	12/12/2014	\$ 75.00
Total for 100-000-43237-5130						\$ 100.00
100-000-43237-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	DECEMBER	10069212	BATTERIES	6994	12/30/2014	\$ 17.97
100-000-53230-5699 CIVIC CONTRIBUTIONS						
VENDOR: SHENANDOAH AREA AGENCY ON AGING						
1	DECEMBER	2ND QTR 2015	2ND QTR 2015 FUNDING REQUE	6965	12/12/2014	\$ 10,000.00
100-000-71100-3300 PURCHASED SERVICES						
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
3	DECEMBER	133401488-11/14	PROFESSIONAL SERVICES	81280	12/30/2014	\$ 13.54
3	DECEMBER	PERMIT2014	APP FOR A DEPT OF HEALTH F	81280	12/30/2014	\$ 40.00
Total for 100-000-71100-3300						\$ 53.54
100-000-71100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	DECEMBER	59930	10/25-11/24	6921	12/12/2014	\$ 205.25
100-000-71100-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
1	DECEMBER	6723-12/09/2014	USPS	81274	12/30/2014	\$ 39.20

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100-000-71100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
19	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	13.05
VENDOR: VERIZON						
18	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	53.51
Total for 100-000-71100-5230						\$ 66.56
100-000-71100-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
1	DECEMBER	133401488-11/14	PROFESSIONAL SERVICES	81280	12/30/2014 \$	13.54
2	DECEMBER	133401488-11/14	PROFESSIONAL SERVICES	81280	12/30/2014 \$	13.54-
1	DECEMBER	PERMIT2014	APP FOR A DEPT OF HEALTH F	81280	12/30/2014 \$	40.00
2	DECEMBER	PERMIT2014	APP FOR A DEPT OF HEALTH F	81280	12/30/2014 \$	40.00-
VENDOR: DEPARTMENT OF STATE POLICE						
1	DECEMBER	A0026 508329	PROFESSIONAL SERVICES	81289	12/30/2014 \$	20.00
Total for 100-000-71100-5810						\$ 20.00
100-000-71100-6001 OFFICE SUPPLIES						
VENDOR: WALMART COMMUNITY/GECRB						
3	DECEMBER	004456	JUICE/CANDY/SUPPLIES	81255	12/12/2014 \$	30.90
100-000-71310-6013 SUPPLIES - EDUCATIONAL AND REC						
VENDOR: KURTZ BROTHERS						
2	DECEMBER	72637.00	READY LETTERS/PEANUTS HAPP	81304	12/30/2014 \$	54.93
VENDOR: TIME TECHNOLOGIES						
1	DECEMBER	INV201510-63	SCOREBOARD	81233	12/12/2014 \$	2,960.00
VENDOR: WALMART COMMUNITY/GECRB						
1	DECEMBER	006645	CANDY/SUPPLIES	81255	12/12/2014 \$	212.46
Total for 100-000-71310-6013						\$ 3,227.39
100-000-71310-6014 OTHER OPERATING SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	DECEMBER	70909	55140 - TAPE	6908	12/12/2014 \$	29.97
1	DECEMBER	70919	55140 - COVER/TRAY LINER	6908	12/12/2014 \$	12.77
1	DECEMBER	71011	55140 - PUTTY KNIFE/TRAY S	6995	12/30/2014 \$	16.57
VENDOR: WALMART COMMUNITY/GECRB						
1	DECEMBER	003267	CRACKERS/SUPPLIES/BALL	81255	12/12/2014 \$	93.33
Total for 100-000-71310-6014						\$ 152.64
100-000-71310-6015 MERCHANDISE FOR RESALE						
VENDOR: WALMART COMMUNITY/GECRB						
2	DECEMBER	003267	CRACKERS/SUPPLIES/BALL	81255	12/12/2014 \$	29.64
100-000-71350-3100 PROFESSIONAL SERVICES						
VENDOR: XTREME FIT STUDIO						
1	DECEMBER	12152014	ZUMBA/TOTAL FITNESS/TONE	6999	12/30/2014 \$	699.76
VENDOR: JOHNSTON, JANE						
1	DECEMBER	12152014	FITT/FLUID MOTION/TAI CHI	7027	12/30/2014 \$	200.20
VENDOR: JOHNSTON, TINA DBA INTEGRATED COUNSELING						
1	DECEMBER	12152014	YOGA	7028	12/30/2014 \$	129.15
VENDOR: MONTGOMERY, CHRISTEL DBA CHEER ERUPTIONS						

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1	DECEMBER	MONTGO12022014	GYMNASTICS CLASSES	6953	12/12/2014 \$	1,383.20
VENDOR: WINCHESTER PRINTERS, INC.						
2	DECEMBER	34791	WINTER CORE	7063	12/30/2014 \$	256.00
Total for 100-000-71350-3100						\$ 2,668.31
100-000-71350-3500 PRINTING AND BINDING						
VENDOR: WINCHESTER PRINTERS, INC.						
1	DECEMBER	34791	THE CORE 2015 WINTER	7063	12/30/2014 \$	1,437.00
100-000-71350-3600 ADVERTISING						
VENDOR: ENCORE EVENT PARTNERS						
1	DECEMBER	EEF2867BS	ADVERTISING	81177	12/12/2014 \$	349.00
VENDOR: WINCHESTER STAR						
1	DECEMBER	1651512-11/14	NONPROFIT CRAFT SHOW	6984	12/12/2014 \$	289.90
Total for 100-000-71350-3600						\$ 638.90
100-000-71350-5830 REFUNDS						
VENDOR: WANDA MCCLENAHAN						
1	DECEMBER	189807	REFUND	81197	12/12/2014 \$	60.00
VENDOR: MARIA PADGETT						
1	DECEMBER	189988	REFUND	81313	12/30/2014 \$	80.00
Total for 100-000-71350-5830						\$ 140.00
100-000-71350-6002 SUPPLIES - FOOD						
VENDOR: FOOD LION, INC						
1	DECEMBER	271164470522	FOOD	81179	12/12/2014 \$	25.23
VENDOR: SCHENCK FOODS CO., INC.						
1	DECEMBER	5980512	FOOD/SNACKS	81222	12/12/2014 \$	155.30
1	DECEMBER	5983332	SNACKS	81325	12/30/2014 \$	45.03
VENDOR: WALMART COMMUNITY/GECRB						
1	DECEMBER	004456	JUICE/CANDY/SUPPLIES	81255	12/12/2014 \$	215.24
Total for 100-000-71350-6002						\$ 440.80
100-000-71350-6013 SUPPLIES - EDUCATIONAL AND REC						
VENDOR: COSTCO WHOLESALE INC. #239						
1	DECEMBER	0239020143618	PAPER/TISSUE/PENS	81286	12/30/2014 \$	72.74
VENDOR: KURTZ BROTHERS						
1	DECEMBER	72637.00	READY LETTERS/PBANUTS HAPP	81304	12/30/2014 \$	300.00
VENDOR: WALMART COMMUNITY/GECRB						
2	DECEMBER	004456	JUICE/CANDY/SUPPLIES	81255	12/12/2014 \$	68.89
Total for 100-000-71350-6013						\$ 441.63
100-000-81110-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	DECEMBER	HALL12022014	LEGAL SERVICES NOVEMBER 20	6932	12/12/2014 \$	492.50
100-000-81110-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
20	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	4.82
VENDOR: VERIZON						
19	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	16.60

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Total for 100-000-81110-5230						\$ 21.42
100-000-81110-6001			OFFICE SUPPLIES			
VENDOR: BB&T FINANCIAL, FSB						
1	DECEMBER	6715-12/09/2014	HP HOME STORE	81274	12/30/2014	\$ 18.94
100-000-81520-3160			BOARD MEMBER FEES			
VENDOR: BOYLES, JERRY L						
1	DECEMBER	BADAMEETING1119	BADA MEETING 11/19	6912	12/12/2014	\$ 25.00
VENDOR: OHRSTROM II, GEORGE						
1	DECEMBER	BADAMEETING1119	BADA MEETING 11/19	6958	12/12/2014	\$ 25.00
VENDOR: SMART, KATHY						
1	DECEMBER	BADAMEETING1119	BADA MEETING 11/19	6970	12/12/2014	\$ 25.00
Total for 100-000-81520-3160						\$ 75.00
100-000-81600-3100			PROFESSIONAL SERVICES			
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	DECEMBER	HALL12022014	LEGAL SERVICES NOVEMBER 20	6932	12/12/2014	\$ 207.50
100-000-81600-3160			BOARD MEMBER FEES			
VENDOR: RANDY BUCKLEY						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6914	12/12/2014	\$ 100.00
VENDOR: CALDWELL, ANNE						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6915	12/12/2014	\$ 100.00
VENDOR: DOUGLAS KRUMH						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6941	12/12/2014	\$ 100.00
VENDOR: FRANK LEE						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6944	12/12/2014	\$ 100.00
VENDOR: GWENDOLYN C MALONE						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6947	12/12/2014	\$ 50.00
VENDOR: NELSON, CLIFFORD M.						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6955	12/12/2014	\$ 100.00
VENDOR: OHRSTROM II, GEORGE						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6958	12/12/2014	\$ 100.00
VENDOR: TURKEL, JON						
1	DECEMBER	PLANCOMM120214	MEETING PLANNING COMMISSION	6977	12/12/2014	\$ 100.00
Total for 100-000-81600-3160						\$ 750.00
100-000-81600-3600			ADVERTISING			
VENDOR: WINCHESTER STAR						
2	DECEMBER	1653410-11/2014	PUBLIC HEARINGS/SPECIAL US	6984	12/12/2014	\$ 514.80
100-000-81700-3600			ADVERTISING			
VENDOR: WINCHESTER STAR						
1	DECEMBER	1653410-11/2014	PUBLIC HEARINGS/SPECIAL US	6984	12/12/2014	\$ 429.00
100-000-81800-3100			PROFESSIONAL SERVICES			
VENDOR: KALBIAN, MARAL S.						
1	DECEMBER	KALBIAN12012014	NOVEMBER SERVICES	6938	12/12/2014	\$ 660.00
100-000-81800-3160			BOARD MEMBER FEES			

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VENDOR: CALDWELL, ANNE						
1	DECEMBER	HISTPRESNOV19	HISTORIC PRES MEETING 11/1	6915	12/12/2014 \$	25.00
VENDOR: FIELDS, BETSY						
1	DECEMBER	HISTPRESNOV19	HISTORIC PRES MEETING 11/1	6925	12/12/2014 \$	25.00
VENDOR: HIATT, MARTY						
1	DECEMBER	HISTPRESNOV19	HISTORIC PRES MEETING 11/1	6934	12/12/2014 \$	25.00
VENDOR: DOUGLAS KRUEH						
1	DECEMBER	HISTPRESNOV19	HISTORIC PRES MEETING 11/1	6941	12/12/2014 \$	25.00
VENDOR: ROBIN YORK						
1	DECEMBER	HISTPRESNOV19	HISTORIC PRES MEETING 11/1	6985	12/12/2014 \$	25.00
Total for 100-000-81800-3160						\$ 125.00

100-000-82600-5510	TRAVEL MILEAGE					
VENDOR: LAURA NOWELL SHIFFLETT						
1	DECEMBER	SHIFFLETT120314	MILEAGE	6968	12/12/2014 \$	317.52
100-000-83100-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
13	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	7.15
VENDOR: VERIZON						
20	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	6.64
Total for 100-000-83100-5230						\$ 13.79

100-000-92300-5830	REFUNDS					
VENDOR: ALTON ECHOLS						
1	DECEMBER	REFUNDPERMITS14	REFUND FOR 6 PERMITS \$50/E	81291	12/30/2014 \$	300.00
VENDOR: WILLIAM GENDA						
1	DECEMBER	REFUNDPERMITS14	REFUND FOR BUILDING PERMIT	81294	12/30/2014 \$	200.00
Total for 100-000-92300-5830						\$ 500.00

100-140-81110-6000	MATERIALS AND SUPPLIES					
VENDOR: INTERSTATE COMMISSION ON THE RIVER BASIN						
1	DECEMBER	ICPRB11062014	RAIN BARREL SALES	81186	12/12/2014 \$	1,360.00
TOTAL DEFINITION TYPE 0 :						\$ 264,294.49
TOTAL EXPENDITURES :						\$ 264,294.49
TOTAL for FISCAL YEAR 2015 :						\$ 264,294.49
=====						
TOTAL PAYMENTS :						\$ 264,294.49

CLARKE COUNTY
 DECEMBER VENDOR PAYMENTS REPORT
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=====						
Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
231-000-31200-6010 POLICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
6	DECEMBER	1636-12/09/2014	AMERICON TASK LIGHTS	81274	12/30/2014 \$	953.64
231-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: ASP INC						
1	DECEMBER	0309702-IN	TRAINING BAG/BATON/EQUIPME	81264	12/30/2014 \$	1,074.09
VENDOR: CHIEF SUPPLY CORP						
1	DECEMBER	171534	INSTRUCTOR SUITS	81277	12/30/2014 \$	2,404.00
Total for 231-000-31200-6011						\$ 3,478.09
231-101-22100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
11	DECEMBER	X12012014	COMMONWEALTH'S ATTORNEY	81161	12/12/2014 \$	189.20
231-128-31200-5800 MISCELLANEOUS						
VENDOR: ANYTIME FITNESS						
1	DECEMBER	932-12/11/2014	2 GYM MEMBERSHIPS	81260	12/30/2014 \$	100.00
VENDOR: BB&T FINANCIAL, FSB						
3	DECEMBER	1877-12/09/2014	SPONSSELLERS	81274	12/30/2014 \$	51.07
Total for 231-128-31200-5800						\$ 151.07
231-128-31200-6001 MATERIALS AND SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	DECEMBER	1877-12/09/2014	GOLDEN DRAGON	81274	12/30/2014 \$	19.82
5	DECEMBER	1877-12/09/2014	FOOD LION	81274	12/30/2014 \$	14.33
Total for 231-128-31200-6001						\$ 34.15
235-000-82700-3100 PROFESSIONAL SERVICES						
VENDOR: BMS DIRECT						
1	DECEMBER	92373	2ND HAL BILL INSERT ONLY	6910	12/12/2014 \$	943.50
VENDOR: DUNN LAND SURVEYS, INC						
1	DECEMBER	4663	PREPARING COMPOSITE PLAT	81175	12/12/2014 \$	250.00
1	DECEMBER	4666	PREPARING A COMPOSITE PLAT	81175	12/12/2014 \$	250.00
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
3	DECEMBER	HALL12022014	LEGAL SERVICES NOVEMBER 20	6932	12/12/2014 \$	1,202.50
Total for 235-000-82700-3100						\$ 2,646.00
235-506-82700-8215 PURCHASE OF DEVELOPMENT RIGHTS						
VENDOR: HALL, MONOHAN, ENGLE REAL ESTATE ACCOUN						
1	DECEMBER	MASTERS12172014	CCCEA CLOSING COSTS	6987	12/18/2014 \$	39,960.00
1	DECEMBER	MASTERS12192014	CLOSING COSTS	6988	12/19/2014 \$	570.00
Total for 235-506-82700-8215						\$ 40,530.00
235-507-82700-8215 PURCHASE OF DEVELOPMENT RIGHTS						
VENDOR: HALL, MONOHAN, ENGLE REAL ESTATE ACCOUN						
1	DECEMBER	PITTA12172014	CCCEA CLOSING COSTS	6987	12/18/2014 \$	59,940.00
1	DECEMBER	PITTA12192014	CLOSING COSTS	6988	12/19/2014 \$	624.00

CLARKE COUNTY
 DECEMBER VENDOR PAYMENTS REPORT
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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Total for 235-507-82700-8215						\$ 60,564.00
301-800-94278-8105 MOTOR VEHICLES						
VENDOR: BB&T FINANCIAL, FSB						
2	DECEMBER	1877-12/09/2014	GPS CITY	81274	12/30/2014	\$ 235.74
VENDOR: CHIEF SUPPLY CORP						
1	DECEMBER	166679	LED MAGCHARGER	81167	12/12/2014	\$ 279.27
Total for 301-800-94278-8105						\$ 515.01
301-800-94315-3120 Reassessment						
VENDOR: WAMPLER-EANES APPRAISAL GROUP LTD.						
1	DECEMBER	003-16	PROPERTY REASSESSMENT	7057	12/30/2014	\$ 3,771.00
301-800-94318-3140 ENGINEERING & ARCHITECTURAL						
VENDOR: CHESTER ENGINEERS						
1	DECEMBER	50031	RENOVATION OF SHERIFFS BUI	7000	12/30/2014	\$ 9,947.50
301-800-94318-8112 CONSTRUCTION REPLACEMENT						
VENDOR: GCA						
1	DECEMBER	635560	CONSTRUCTION CLEAN UP SHER	7016	12/30/2014	\$ 670.70
VENDOR: LANTZ CONSTRUCTION						
1	DECEMBER	851-14 11/21/14	SHERIFF'S OFFICE RENOVATIO	6943	12/12/2014	\$ 92,720.00
Total for 301-800-94318-8112						\$ 93,390.70
301-800-94331-8212 CONSTRUCTION ADDITIONS						
VENDOR: WINCHESTER STAR						
1	DECEMBER	1679471-11/14	WESTSIDE FIELD ADVERTISEME	6984	12/12/2014	\$ 200.20
301-800-94338-3000 Purchased Services						
VENDOR: TYLER TECHNOLOGIES						
1	DECEMBER	045-122055	TRAINING	6979	12/12/2014	\$ 2,115.00
1	DECEMBER	045-123179	VPN DEVICE INSTALLATION	7055	12/30/2014	\$ 2,000.00
1	DECEMBER	045-123352	TRAINING	7055	12/30/2014	\$ 1,586.25
Total for 301-800-94338-3000						\$ 5,701.25
TOTAL DEFINITION TYPE 0 :						\$ 222,071.81
TOTAL EXPENDITURES :						\$ 222,071.81
TOTAL for FISCAL YEAR 2015 :						\$ 222,071.81
TOTAL PAYMENTS :						\$ 222,071.81

CLARKE COUNTY
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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12240-3120 PROFESSIONAL SERVICES						
VENDOR: ROBINSON, FARMER, COX ASSOCIATES						
1	DECEMBER	46839	AUDIT OF SCHOOL FUNDS	7043	12/30/2014 \$	4,300.00
607-000-12530-4300 CENTRAL PURCHASING/STORE						
VENDOR: BB&T FINANCIAL, FSB						
3	DECEMBER	1636-12/09/2014	ATAGLANCE.COM	81274	12/30/2014 \$	33.04
7	DECEMBER	1636-12/09/2014	BLUE DOG INK.COM INK AND T	81274	12/30/2014 \$	849.91
VENDOR: INDEPENDENT STATIONERS						
1	DECEMBER	IN-000475794	CABINET/DESK PAD/CALENDARS	6936	12/12/2014 \$	187.41
VENDOR: OFFICE DEPOT						
1	DECEMBER	742207680001	PENS	81205	12/12/2014 \$	14.70
1	DECEMBER	742207827001	DESKPAD/ENVELOPE/BINDER	81205	12/12/2014 \$	61.54
1	DECEMBER	745314971001	CARTRIDGE	81312	12/30/2014 \$	251.93
VENDOR: QUILL CORPORATION						
1	DECEMBER	811526	CREDIT	7039	12/30/2014 \$	36.00-
1	DECEMBER	811543	CREDIT	7039	12/30/2014 \$	50.00-
1	DECEMBER	8292885	TONER/CUTLERY	7039	12/30/2014 \$	479.71
VENDOR: STAPLES TECHNOLOGY SOLUTIONS						
1	DECEMBER	BDU803	INK	81333	12/30/2014 \$	185.04
Total for 607-000-12530-4300						\$ 1,977.28
607-000-12530-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
14	DECEMBER	T279723	OCTOBER 2014	6923	12/12/2014 \$	11.13
VENDOR: VERIZON						
32	DECEMBER	27268895-11/14	NOVEMBER 26 - DECEMBER 25	81250	12/12/2014 \$	94.34
Total for 607-000-12530-5230						\$ 105.47
607-000-12530-6001 OFFICE SUPPLIES						
VENDOR: GBF BUSINESS FORMS, INC.						
1	DECEMBER	14284	W-2 AND 1099 MAILERS	81181	12/12/2014 \$	426.00
732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE						
VENDOR: WAGE WORKS						
1	DECEMBER	125AI0363648	FLEX MONTHLY PLAN ADMIN FE	81344	12/30/2014 \$	401.75
TOTAL DEFINITION TYPE 0 :						\$ 7,210.50
TOTAL EXPENDITURES :						\$ 7,210.50
TOTAL for FISCAL YEAR 2015 :						\$ 7,210.50
=====						
TOTAL PAYMENTS :						\$ 7,210.50

CLARKE COUNTY
 DECEMBER VENDOR PAYMENTS REPORT
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=====						
Fiscal Year: 2015						

REVENUES

DEFINITION TYPE 0

100-000-110105 PROCEEDS FROM DELINQUENT LAND SALE

VENDOR: APPALACHIAN TITLE

1	DECEMBER	21685	DELINQUENT LAND SALES	81261	12/30/2014	\$ 150.00
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TOTAL DEFINITION TYPE 0 : \$ 150.00

TOTAL REVENUES : \$ 150.00

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TOTAL PAYMENTS : \$ 150.00

Government Capital Projects

December 31, 2014

Description	FY 14 Carryover	FY 15 Original Budget/ Revenue Estimate	FY15 Supplemental Budget	Inter-projec Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance	Notes
General Government Capital Expenditure									
Sheriff's Equipment (fingerprinting, etc.)	13,468	4,000		-13,468	4,001		2,670	1,331	
HVAC Systems	18,773				18,773			18,773	
Auto Replacement		30,000			30,000		7,431	22,569	
Communications Equipment/Computers, MDTs, Laptops,	160,188	11,500		13,468	185,156		185,156	-	
Fencing - Ballfield & Pool	14,456	10,000			24,456			24,456	
Old Park Office Modifications	13,583	90,000			103,583		4,416	99,167	
Additional Parking	10,000				10,000			10,000	
Sheriff's Vehicles	4,943	74,000			78,943		76,920	2,023	
Motorola Portable Radios	50,000				50,000		49,608	392	
Public Safety Voice Logging Data Recorder		66,830			66,830	23,044	27,156	16,630	
Communications					-		2,000	(2,000)	
Sheriff's Mobile Radio System/Microwave System		70,000			70,000			70,000	
Park Expansion	10,000				10,000			10,000	
Economic Development	176,434				176,434			176,434	
Technology Improvements	56,018	137,500			193,518		75,091	118,427	
C-Spout Run Project	73,689				73,689		737	72,952	
Spout Run Cleanup (EPA Grant pjt)	316,620				316,620		10,500	306,120	
Real Property Assessment		200,000			200,000	152,726	35,825	11,450	
Ashphalt/Sidewalk		50,000			50,000			50,000	
Sheriff's Building Renovation	152,506	150,000	97,420		399,926	45,453	161,597	192,876	
Roofing	136,633				136,633			136,633	
Plan Updates	4,552				4,552		4,552	-	
General District Court Repairs	74,681				74,681		1,320	73,361	
General Renovations & Repairs		85,000			85,000		70,121	14,879	85K Painting
Carpeting (Includes Gen Dist Courthouse Seating)	4,933				4,933			4,933	tile at rec ctr, courthouse area, etc.
Landscaping	15,375				15,375			15,375	
Parks Westside Sitework/Parking	87,024				87,024		200	86,824	
Recreation Center Additions/Wall Crack	56,720				56,720		53,905	2,815	
Systems Integration	357,714				357,714	218,689	44,466	94,559	
Voting Equipment		62,000			62,000			62,000	
Total Expenditure	1,808,310	1,040,830	97,420	0	2,946,560	439,912	813,670	1,692,978	
			1,138,250						
Revenue									
E-911 PSAP Grant		66,830			66,830			66,830	
Federal Armor Grant (Bulletproof Vests)		1,500			1,500			1,500	
National Fish & Wildlife Foundation (C-Spout Run Pjt)	75,769				75,769		58,765	17,004	
Spout Run Cleanup (EPA Grant)	316,620				316,620			316,620	
Communications Equipment Grant (Vol. Fire Cos.)	80,094				80,094		80,094	0	
Total Revenue	472,483	68,330	-	-	540,813	138,859	138,859	401,954	
			68,330						
Capital Projects Fund Balance									
Economic Development	177,514				177,514			177,514	
Total Revenue and Fund Balance	649,997	68,330	-	-	718,327			579,468	
Total Expenditures less Revenue and Fund Balance	1,158,313				2,228,233			1,113,511	

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2015

06-Jan-15

Date	Total	General Fund	Soe Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/16/14 Appropriations Resolution: Total	39,932,445	8,984,882	1,338,165	607,000	21,447,660	782,343	1,040,830	852,179	420,700	3,867,648	551,038	15,000	25,000
<i>Adjustments:</i>													
06/17/14 Sheriff's Office Renovation							97,420						
06/17/14 Park Benches		1,010											
07/15/14 Moore and Dorsey Easements												273,124	
10/21/14 Historic Driving Brochure HPC		2,500											
10/21/14 Social Services Vehicle			25,700										
11/18/14 School Operating Carryover								349,353					
11/18/14 School Security Grant								67,223					
11/18/14 Parks Grounds Cypress Trees		1,695											
11/18/14 Clifton Road Fire Bills		2,138											
12/16/14 Pitta Conservation Easement												60,000	
12/16/14 Masters Conservation Easement												40,000	
Revised Appropriation	40,852,608	8,992,225	1,363,865	607,000	21,447,660	782,343	1,138,250	1,268,755	420,700	3,867,648	551,038	388,124	25,000
Change to Appropriation	920,163	7,343	25,700	0	0	0	97,420	416,576	0	0	0	373,124	0
Original Revenue Estimate	14,679,184	2,731,834	892,247	306,457	9,711,626	761,012	0	154,000		119,008	3,000	0	0
<i>Adjustments:</i>													
06/17/14 Park Benches (Parks Construction Fund)		1,010											
07/15/14 State and Federal Conservation Easement Grants												273,124	
11/18/14 School Security Grant								67,223					
12/16/14 Pitta Conservation Easement (CE Fund Balance)												30,000	
12/16/14 Masters Conservation Easement (CE Fund Balance)												20,000	
12/16/14 Pitta Conservation Easement (VDACS)												30,000	
12/16/14 Masters Conservation Easement (VDACS)												20,000	
Revised Revenue Estimate	15,120,541	2,732,844	892,247	306,457	9,711,626	761,012	0	221,223	0	119,008	3,000	373,124	0
Change to Revenue Estimate	441,357	1,010	0	0	0	0	0	67,223	0	0	0	373,124	0
Original Local Tax Funding	25,253,261	6,253,048	445,918	300,543	11,736,034	21,331	1,040,830	698,179	420,700	3,748,640	548,038	15,000	25,000
Revised Local Tax Funding	25,732,067	6,259,381	471,618	300,543	11,736,034	21,331	1,138,250	1,047,532	420,700	3,748,640	548,038	15,000	25,000
Change to Local Tax Funding	478,806	6,333	25,700	0	0	0	97,420	349,353	0	0	0	0	0

Italics = Proposed actions

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

<u>Prior Titles</u>	<u>Prior</u>	<u>Current</u>	<u>Notes</u>
General Fund Balance Year End FY 13	15,574,543	15,574,543	
Expenditure FY 14	(28,099,645)	(28,099,645)	
Revenue FY 14	26,161,144	26,161,144	
General Fund Balance Year End FY 14	13,636,042	13,636,042	
<u>Designations</u>			
Liquidity Designation @ 12% of FY 15 Budgeted Operating Revenue	(\$3,188,575)	(\$3,188,575)	
Stabilization Designation @ 3% of FY 15 Budgeted Operating Revenue	(797,144)	(797,144)	
Continuing Local GF Appropriations for Capital Projects	(3,043,265)	(3,043,265)	
School Capital/Debt	(1,250,000)	(1,250,000)	
Government Construction/Debt	(600,578)	(600,578)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$156,000)	(\$156,000)	
Comprehensive Services Act Shortfall	(250,000)	(250,000)	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	(357,286)	(7,933)	Less \$349,353 proposed School carryover
Government Carryover Requests from Government Savings	(586,487)	(457,034)	Less \$129,453 for supplementals to date
Energy Efficiency	(50,000)	(50,000)	
Data and Communications Technology	(200,000)	(200,000)	
Recycling and Convenience Center	(444,183)	(444,183)	
Regional Jail Capital Needs	(100,000)	(100,000)	
Vehicle Replacements	(100,000)	(100,000)	
Voting Equipment Upgrades	(50,000)	(50,000)	
Landfill costs	(50,000)	(50,000)	
Pay and Classification Plan Implementation	(40,000)	(40,000)	
Leave Liability	(75,000)	(75,000)	
FY 15 Original Budget Surplus (Deficit)	(1,329,062)	(1,329,062)	
TOTAL Designations	(13,186,042)	(12,707,236)	
FY 15 Expenditure Supplemental		(920,163)	
FY 15 Revenue Supplemental		441,357	
Undesignated	450,000	450,000	

12/31/2014											
Conservation Easement Fund											
As of Dec 31, 2014											
Fund 235											
Description	Unappropriated FY14 Carryover	Appropriated FY14 Carryover	FY 15 Original Budget/ Revenue Estimate	FY15 Supplemental Budget	Inter- project Adjusts	Cumulative Budget w/ Adjusts	Outstanding Encumbrnce Receivable	Year-to Date Expenditure/ Revenue	Available Appropriations	Unappropriated Funds	Notes
Expenditures											
Professional Services					9,845	9,845		9,845	-		
Postage					196	196		196	-		
Materials and Supplies						-		-	-		
Purchase of Development Rights:			15,000		(15,000)	0		0	0		
Moore & Dorsey Orchard 16				127,937	3,249	131,186		131,186	0		
Moore & Dorsey Orchard 16A				145,187	1,710	146,897		147,504	(607)		
Glen Masters				40,000		40,000		40,530	(530)		
Kenneth Pita				60,000		60,000		60,564	(564)		
<i>Sub-Total</i>			15,000	373,124	(0)	288,124		389,824	(1,700)		
Donations/Stewardship Accts											
Stewardship mileage								12		(12)	offset against rev below
Stewardship salaries&fica								2,153		(2,153)	offset against rev below
<i>Sub-Total</i>			-	-	-	-		2,165	-	(2,165)	
Total Expenditures			15,000	373,124	(0)	288,124		391,989	(1,700)		
Revenues											
Local Grants				25,000		25,000			25,000		
State Grants				114,124		114,124			114,124		
Federal Grants				184,000		184,000			184,000		
<i>Sub-Total</i>			-	323,124		323,124		-	323,124		
Donations/Stewardship Accts											
Conserv Easement-Donations	92,358							8,013		100,371	
Comm of VA, Stewardship Acct	55,132							17,115		72,247	
<i>Sub-Total</i>	147,490		-	-		-		25,128	-	172,618	
Land Use Rollback								4,205	-		rolled into local tax funding
Total Revenue			-	323,124		323,124		29,333	327,329		
Local Tax Funding	176,453		15,000	50,000		65,000		54,220	14,986	126,453	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2015 (2014-2015 Fiscal Year)
 Posted Only Figures
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For DECEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES - PART TIME	\$ 13,800.00	\$ 6,900.00	\$ 1,150.00	\$ 6,906.35	\$ 6.35	100.05
2100	FICA	\$ 1,056.00	\$ 442.61	\$ 73.77	\$ 442.57	\$ 170.82	83.82
2300	HOSPITAL/MEDICAL PLANS	\$ 11,650.00	\$ 5,821.56	\$ 970.26	\$ 5,821.56	\$ 6.88	99.94
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,000.00	0.00
3600	ADVERTISING	\$ 5,600.00	\$ 0.00	\$ 271.70	\$ 1,511.50	\$ 4,088.50	26.99
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 33.71	\$ 266.29	11.24
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 0.81	\$ 7.55	\$ 7.55	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 6,070.00	\$ 30.00	99.51
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 2,024.03	\$ 4,625.19	\$ 1,625.19	154.17
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 551.00	\$ 1,073.30	\$ 526.70	67.08
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 380.14	\$ 4,852.79	\$ 347.21	93.32
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 35.55	\$ 464.45	7.11
11010	BOARD OF SUPERVISORS	\$ 57,806.00	\$ 13,164.17	\$ 5,421.71	\$ 31,380.07	\$ 13,261.76	77.06
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 111,794.09	\$ 22,129.50	\$ 111,794.10	\$ 8,393.19	103.90
2100	FICA	\$ 15,336.00	\$ 8,188.11	\$ 849.42	\$ 7,415.19	\$ 267.30	101.74
2210	VSRS - PLANS 1 AND 2	\$ 23,370.00	\$ 12,140.84	\$ 2,403.26	\$ 12,140.86	\$ 911.70	103.90
2300	HEALTH INSURANCE BENEFITS	\$ 20,929.00	\$ 10,458.78	\$ 1,743.13	\$ 10,458.78	\$ 11.44	99.95
2400	LIFE INSURANCE	\$ 2,841.00	\$ 1,330.35	\$ 263.34	\$ 1,373.41	\$ 137.24	95.17
2700	WORKER'S COMPENSATION	\$ 175.00	\$ 0.00	\$ 0.00	\$ 208.18	\$ 33.18	118.96
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 4,854.96	\$ 7,645.04	\$ 15,145.04	\$ 20,000.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 758.53	\$ 0.00	\$ 101.47	\$ 360.00	172.00
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 7.90	\$ 492.10	1.58
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 316.23	\$ 63.48	\$ 413.42	\$ 270.35	72.97
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 537.93	\$ 462.07	53.79
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 127.19	\$ 220.40	\$ 779.60	22.04
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,200.00	\$ 0.00	\$ 103.62	\$ 338.81	\$ 861.19	28.23
6012	SUPPLIES - BOOKS AND SUBSCRIPTIO	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,350.00	0.00
12110	COUNTY ADMINISTRATOR	\$ 287,396.00	\$ 149,841.89	\$ 35,327.98	\$ 160,155.49	\$ 22,601.38	107.86
FUNC 12210 LEGAL SERVICES							
1100	SALARIES - REGULAR	\$ 38,844.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 38,844.00	0.00
2100	FICA	\$ 2,972.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,972.00	0.00
2700	WORKER'S COMPENSATION	\$ 30.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30.00	0.00
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 551.00	\$ 17,307.00	\$ 12,693.00	57.69
6001	SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5.65	\$ 5.65	100.00
12210	LEGAL SERVICES	\$ 71,846.00	\$ 0.00	\$ 551.00	\$ 17,312.65	\$ 54,533.35	24.10
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 139,602.00	\$ 71,614.53	\$ 13,379.12	\$ 71,763.90	\$ 3,776.43	102.71
2100	FICA	\$ 10,680.00	\$ 5,073.68	\$ 956.23	\$ 5,054.14	\$ 552.18	94.83
2210	VSRS - PLANS 1 AND 2	\$ 15,161.00	\$ 7,777.34	\$ 1,452.96	\$ 7,775.84	\$ 392.18	102.59
2300	HEALTH INSURANCE BENEFITS	\$ 21,456.00	\$ 9,264.30	\$ 1,544.05	\$ 9,751.12	\$ 2,440.58	88.63
2400	LIFE INSURANCE	\$ 1,843.00	\$ 852.21	\$ 159.21	\$ 879.98	\$ 110.81	93.99
2700	WORKER'S COMPENSATION	\$ 115.00	\$ 0.00	\$ 0.00	\$ 133.02	\$ 18.02	115.67
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 517.95	\$ 417.95	517.95
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 106.46	\$ 3,500.00	\$ 3,713.54	\$ 3,320.00	764.00
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
4100	DATA PROCESSING	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,900.00	0.00
5210	POSTAL SERVICES	\$ 2,200.00	\$ 0.00	\$ 0.00	\$ 434.54	\$ 1,765.46	19.75
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 16.00	\$ 62.12	\$ 537.88	10.35
5510	TRAVEL MILEAGE	\$ 500.00	\$ 0.00	\$ 0.00	\$ 422.80	\$ 77.20	84.56
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 1,842.14	\$ 657.86	73.69

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For DECEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 335.00	\$ 465.00	41.88
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 677.03	\$ 422.97	61.55
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 800.00	\$ 0.00	\$ 228.50	\$ 333.50	\$ 466.50	41.69
12310	COMMISSIONER OF REVENUE	\$ 200,607.00	\$ 94,688.52	\$ 21,236.07	\$ 103,696.62	\$ 2,221.86	98.89
3320	FUNC 12320 ASSESSOR MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
1100	FUNC 12410 TREASURER SALARIES - REGULAR	\$ 169,404.00	\$ 86,658.33	\$ 15,999.16	\$ 86,821.44	\$ 4,075.77	102.41
2100	FICA	\$ 12,960.00	\$ 6,529.24	\$ 1,207.29	\$ 6,541.73	\$ 110.97	100.86
2210	VRSR - PLANS 1 AND 2	\$ 18,397.00	\$ 9,411.09	\$ 1,737.50	\$ 9,409.44	\$ 423.53	102.30
2300	HEALTH INSURANCE BENEFITS	\$ 17,476.00	\$ 8,732.34	\$ 1,455.39	\$ 8,732.34	\$ 11.32	99.94
2400	LIFE INSURANCE	\$ 2,236.00	\$ 1,031.23	\$ 190.38	\$ 1,064.93	\$ 139.84	93.75
2700	WORKER'S COMPENSATION	\$ 135.00	\$ 0.00	\$ 0.00	\$ 161.41	\$ 26.41	119.56
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 23.59	\$ 117.95	\$ 182.05	39.32
3180	CREDIT CARD MERCHANT FEES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 1,472.42	\$ 872.42	245.40
3190	DMV STOP FEES	\$ 0.00	\$ 0.00	\$ 80.00	\$ 260.00	\$ 260.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 200.00	\$ 106.45	\$ 0.00	\$ 213.55	\$ 120.00	160.00
3500	PRINTING AND BINDING	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 3,826.52	\$ 5,673.48	40.28
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5210	POSTAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 8,816.98	\$ 11,183.02	44.08
5230	TELECOMMUNICATIONS	\$ 1,600.00	\$ 0.00	\$ 6.14	\$ 30.69	\$ 1,569.31	1.92
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 114.24	\$ 35.76	76.16
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 805.20	\$ 794.80	50.32
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 725.00	\$ 75.00	90.62
6001	OFFICE SUPPLIES	\$ 4,100.00	\$ 0.00	\$ 50.97	\$ 1,217.15	\$ 2,882.85	29.69
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 707.41	\$ 42.59	94.32
12410	TREASURER	\$ 262,208.00	\$ 112,468.68	\$ 20,750.42	\$ 131,038.40	\$ 18,700.92	92.87
1100	FUNC 12510 DATA PROCESSING SALARIES - REGULAR	\$ 122,425.00	\$ 63,747.47	\$ 12,737.04	\$ 63,747.44	\$ 5,069.91	104.14
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 302.40	\$ 1,112.40	\$ 1,112.40	100.00
2100	FICA	\$ 9,366.00	\$ 4,830.81	\$ 990.00	\$ 4,822.65	\$ 287.46	103.07
2210	VRSR - PLANS 1 AND 2	\$ 13,295.00	\$ 6,922.97	\$ 1,383.24	\$ 6,922.99	\$ 550.96	104.14
2300	HOSPITAL/MEDICAL PLANS	\$ 15,103.00	\$ 5,821.56	\$ 970.26	\$ 6,397.04	\$ 2,884.40	80.90
2400	LIFE INSURANCE	\$ 1,616.00	\$ 758.59	\$ 151.58	\$ 783.11	\$ 74.30	95.40
2700	WORKER'S COMPENSATION	\$ 110.00	\$ 0.00	\$ 0.00	\$ 119.44	\$ 9.44	108.58
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 1,050.00	\$ 400.00	\$ 3,218.43	\$ 2,268.43	213.42
3320	MAINTENANCE SERVICE CONTRACT	\$ 40,000.00	\$ 12,384.97	\$ 2,120.73	\$ 40,959.88	\$ 13,344.85	133.36
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 7.17	\$ 42.83	14.34
5230	TELECOMMUNICATIONS	\$ 30,000.00	\$ 7,172.52	\$ 2,324.33	\$ 11,668.24	\$ 11,159.24	62.80
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 222.10	\$ 277.90	44.42
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 745.43	\$ 1,520.83	\$ 479.17	76.04
8207	EDP EQUIPMENT ADDITIONS	\$ 20,000.00	\$ 0.00	\$ 1,797.45	\$ 7,624.07	\$ 12,375.93	38.12
12510	DATA PROCESSING	\$ 256,465.00	\$ 102,688.89	\$ 23,922.46	\$ 149,125.79	\$ 4,650.32	98.19
1300	FUNC 13100 ELECTORAL BOARD AND OFFICIALS SALARIES - PART TIME	\$ 6,194.00	\$ 4,129.28	\$ 0.00	\$ 2,064.64	\$ 0.08	100.00
2100	FICA	\$ 474.00	\$ 315.89	\$ 0.00	\$ 157.93	\$ 0.18	99.96
3000	PURCHASED SERVICES	\$ 4,200.00	\$ 0.00	\$ 2,516.48	\$ 2,516.48	\$ 1,683.52	59.92
3160	BOARD MEMBER FEES	\$ 7,975.00	\$ 0.00	\$ 0.00	\$ 4,190.00	\$ 3,785.00	52.54
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3500	PRINTING AND BINDING	\$ 2,576.00	\$ 0.00	\$ 351.71	\$ 613.46	\$ 1,962.54	23.81
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 0.00	\$ 115.60	\$ 224.40	34.00
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,504.32	\$ 4.32	100.29
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 0.00	\$ 450.00	\$ 600.00	42.86
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 236.88	\$ 321.70	\$ 28.30	91.91
5540	TRAVEL CONVENTION & EDUCATION	\$ 900.00	\$ 0.00	\$ 0.00	\$ 921.58	\$ 21.58	102.40
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 125.00	\$ 125.00	\$ 25.00	83.33
6000	MATERIAL AND SUPPLIES	\$ 1,670.00	\$ 0.00	\$ 19.49	\$ 604.44	\$ 1,065.56	36.19
13100	ELECTORAL BOARD AND OFFICIALS	\$ 32,379.00	\$ 4,445.17	\$ 3,249.56	\$ 13,585.15	\$ 14,348.68	55.69

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FUNC 13200 REGISTRAR								
1100	SALARIES - REGULAR	\$ 46,832.00	\$ 24,352.48	\$ 4,839.15	\$ 24,352.50	\$ 1,872.98	104.00	
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 831.43	\$ 4,949.00	\$ 3,891.00	55.98	
2100	FICA	\$ 4,260.00	\$ 1,871.65	\$ 435.38	\$ 2,250.37	\$ 137.98	96.76	
2210	VSRS - PLANS 1 AND 2	\$ 5,086.00	\$ 2,644.68	\$ 525.53	\$ 2,644.68	\$ 203.36	104.00	
2300	HEALTH INSURANCE BENEFITS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3.14	\$ 0.00	3.14	
2400	LIFE INSURANCE	\$ 618.00	\$ 289.79	\$ 57.59	\$ 299.15	\$ 29.06	95.30	
2700	WORKER'S COMPENSATION	\$ 40.00	\$ 0.00	\$ 0.00	\$ 52.58	\$ 12.58	131.45	
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
3320	MAINTENANCE & SERVICE CONTRACT	\$ 180.00	\$ 88.20	\$ 0.00	\$ 11.80	\$ 80.00	55.56	
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 395.28	\$ 68.46	\$ 406.98	\$ 197.74	80.23	
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 110.26	\$ 110.26	\$ 139.74	44.10	
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,470.00	\$ 0.00	\$ 17.21	\$ 192.21	\$ 1,277.79	13.08	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00	
6001	OFFICE SUPPLIES	\$ 725.00	\$ 0.00	\$ 21.03	\$ 409.98	\$ 315.02	56.55	
13200	REGISTRAR	\$ 69,651.00	\$ 29,642.08	\$ 6,906.04	\$ 35,682.65	\$ 4,326.27	93.79	
FUNC 21100 CIRCUIT COURT								
3100	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 158.00	\$ 158.00	100.00	
5841	COMPENSATION OF JURORS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 2,700.00	10.00	
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 60.00	66.67	
7001	SHARED COURT SERVICES	\$ 9,500.00	\$ 0.00	\$ 9,614.61	\$ 9,614.61	\$ 114.61	101.21	
21100	CIRCUIT COURT	\$ 12,680.00	\$ 0.00	\$ 9,614.61	\$ 10,192.61	\$ 2,487.39	80.38	
FUNC 21200 GENERAL DISTRICT COURT								
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 208.62	\$ 0.00	\$ 91.38	\$ 300.00	100.00	
5210	POSTAL SERVICES	\$ 980.00	\$ 1,023.00	\$ 577.99	\$ 577.99	\$ 620.99	163.37	
5230	TELECOMMUNICATIONS	\$ 1,900.00	\$ 0.00	\$ 158.81	\$ 1,358.26	\$ 541.74	71.49	
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 45.00	\$ 455.00	9.00	
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 600.00	\$ 0.00	\$ 0.00	\$ 138.40	\$ 461.60	23.07	
21200	GENERAL DISTRICT COURT	\$ 3,980.00	\$ 1,231.62	\$ 736.80	\$ 2,211.03	\$ 537.35	86.50	
FUNC 21300 MAGISTRATE								
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 36.52	\$ 363.48	9.13	
FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE								
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 112.50	\$ 112.50	\$ 112.50	100.00	
3310	REPAIR & MAINTENANCE	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,200.00	0.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,221.00	\$ 406.32	\$ 0.00	\$ 193.68	\$ 621.00	49.14	
5210	POSTAL SERVICES	\$ 550.00	\$ 0.00	\$ 0.00	\$ 93.00	\$ 457.00	16.91	
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 49.07	\$ 286.97	\$ 413.03	41.00	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 260.00	13.33	
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 475.95	\$ 682.50	\$ 1,317.50	34.12	
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 5,971.00	\$ 406.32	\$ 637.52	\$ 1,408.65	\$ 4,156.03	30.40	
FUNC 21600 CLERK OF THE CIRCUIT COURT								
1100	SALARIES - REGULAR	\$ 165,828.00	\$ 84,247.89	\$ 15,059.16	\$ 84,455.03	\$ 2,874.92	101.73	
2100	FICA	\$ 12,686.00	\$ 6,528.40	\$ 1,166.05	\$ 6,544.35	\$ 386.75	103.05	
2210	VSRS - PLANS 1 AND 2	\$ 18,009.00	\$ 9,149.32	\$ 1,635.43	\$ 9,147.28	\$ 287.60	101.60	
2300	HEALTH INSURANCE BENEFITS	\$ 11,650.00	\$ 5,821.56	\$ 970.26	\$ 5,821.56	\$ 6.88	99.94	
2400	LIFE INSURANCE	\$ 2,189.00	\$ 1,002.55	\$ 179.21	\$ 1,035.53	\$ 150.92	93.11	
2700	WORKER'S COMPENSATION	\$ 135.00	\$ 0.00	\$ 0.00	\$ 158.00	\$ 23.00	117.04	
3100	PROFESSIONAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 12,000.00	\$ 625.40	\$ 0.00	\$ 534.60	\$ 10,840.00	9.67	
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 2,167.06	\$ 4,832.94	30.96	
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 196.00	\$ 1,107.68	\$ 1,892.32	36.92	
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 0.00	\$ 80.09	\$ 450.83	\$ 449.17	50.09	
6001	OFFICE SUPPLIES	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 2,383.63	\$ 4,116.37	36.67	
21600	CLERK OF THE CIRCUIT COURT	\$ 243,897.00	\$ 107,375.12	\$ 19,286.20	\$ 113,805.55	\$ 22,716.33	90.69	
FUNC 21900 VICTIM/WITNESS PROGRAM								

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1300	SALARIES - PART TIME	\$ 28,965.00	\$ 15,055.72	\$ 2,986.98	\$ 15,055.78	\$ 1,146.50	103.96
2100	FICA	\$ 2,216.00	\$ 1,136.57	\$ 226.12	\$ 1,137.47	\$ 58.04	102.62
2210	VRSR - PLANS 1 AND 2	\$ 3,146.00	\$ 1,635.05	\$ 324.38	\$ 1,635.03	\$ 124.08	103.94
2300	Health Insurance	\$ 4,520.00	\$ 2,910.78	\$ 485.13	\$ 2,910.78	\$ 1,301.56	128.80
2400	LIFE INSURANCE	\$ 382.00	\$ 179.16	\$ 45.81	\$ 238.35	\$ 35.51	109.30
2700	WORKER'S COMPENSATION	\$ 35.00	\$ 0.00	\$ 0.00	\$ 35.57	\$ 0.57	101.63
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 12.59	\$ 62.17	\$ 62.17	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 75.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	0.00
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
21900	VICTIM/WITNESS PROGRAM	\$ 40,189.00	\$ 20,917.28	\$ 4,081.01	\$ 21,075.15	\$ 1,803.43	104.49
5699	FUNC 21930 BLUE RIDGE LEGAL SERVICES CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
5699	FUNC 21940 REGIONAL COURT SERVICES CIVIC CONTRIBUTIONS	\$ 4,494.00	\$ 0.00	\$ 0.00	\$ 4,494.00	\$ 0.00	100.00
1100	FUNC 22100 COMMONWEALTH'S ATTORNEY SALARIES - REGULAR	\$ 188,735.00	\$ 96,251.92	\$ 17,068.99	\$ 96,512.27	\$ 4,029.19	102.13
1300	SALARIES - PART TIME	\$ 12,300.00	\$ 0.00	\$ 1,447.44	\$ 6,951.44	\$ 5,348.56	56.52
2100	FICA	\$ 15,034.00	\$ 8,381.80	\$ 1,238.30	\$ 8,560.51	\$ 1,908.31	112.69
2210	VRSR - PLANS 1 AND 2	\$ 19,092.00	\$ 9,727.05	\$ 1,715.44	\$ 9,724.47	\$ 359.52	101.88
2300	HEALTH INSURANCE BENEFITS	\$ 11,457.00	\$ 5,821.56	\$ 970.26	\$ 5,821.56	\$ 186.12	101.62
2400	LIFE INSURANCE	\$ 2,321.00	\$ 1,065.86	\$ 187.98	\$ 1,100.98	\$ 154.16	93.36
2700	WORKER'S COMPENSATION	\$ 165.00	\$ 0.00	\$ 0.00	\$ 195.78	\$ 30.78	118.65
3320	MAINTENANCE SERVICE CONTRACT	\$ 750.00	\$ 182.33	\$ 0.00	\$ 201.07	\$ 366.60	51.12
5210	POSTAL SERVICES	\$ 1,100.00	\$ 0.00	\$ 223.09	\$ 780.88	\$ 319.12	70.99
5230	TELECOMMUNICATIONS	\$ 3,000.00	\$ 1,897.60	\$ 9.96	\$ 302.69	\$ 799.71	73.34
5540	TRAVEL CONVENTION & EDUCATION	\$ 4,650.00	\$ 0.00	\$ 0.00	\$ 2,970.80	\$ 1,679.20	63.89
5549	WITNESS TRAVEL EXPENDITURES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,108.00	\$ 108.00	110.80
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 844.28	\$ 955.72	46.90
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 34.50	\$ 78.25	\$ 921.75	7.83
22100	COMMONWEALTH'S ATTORNEY	\$ 264,404.00	\$ 123,328.12	\$ 22,895.96	\$ 135,152.98	\$ 5,922.90	97.76
1100	FUNC 31200 SHERIFF SALARIES - REGULAR	\$ 854,550.00	\$ 436,832.41	\$ 84,971.05	\$ 436,796.35	\$ 19,078.76	102.23
1300	SALARIES - PART TIME	\$ 23,000.00	\$ 0.00	\$ 4,984.36	\$ 17,088.81	\$ 5,911.19	74.30
2100	FICA	\$ 67,819.00	\$ 30,896.01	\$ 6,462.64	\$ 32,203.46	\$ 4,719.53	93.04
2210	VRSR - PLANS 1 AND 2	\$ 110,813.00	\$ 47,440.00	\$ 9,227.88	\$ 47,410.13	\$ 15,962.87	85.59
2300	HEALTH INSURANCE BENEFITS	\$ 139,357.00	\$ 57,463.08	\$ 9,577.18	\$ 57,488.22	\$ 24,405.70	82.49
2400	LIFE INSURANCE	\$ 13,469.00	\$ 5,198.31	\$ 1,011.16	\$ 5,363.83	\$ 2,906.86	78.42
2700	WORKER'S COMPENSATION	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 14,491.22	\$ 2,491.22	120.76
2860	LINE OF DUTY BENEFITS	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 7,113.56	\$ 113.56	101.62
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 108.73	\$ 870.87	\$ 6,129.13	12.44
3310	REPAIR & MAINTENANCE	\$ 5,155.00	\$ 6,899.00	\$ 810.00	\$ 5,818.74	\$ 7,562.74	246.71
3320	MAINTENANCE SERVICE CONTRACT	\$ 17,500.00	\$ 400.00	\$ 160.00	\$ 12,732.62	\$ 4,367.38	75.04
3350	INSURED REPAIRS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 90.46	\$ 528.87	\$ 1,471.13	26.44
5230	TELECOMMUNICATIONS	\$ 20,000.00	\$ 8,445.43	\$ 1,396.52	\$ 9,523.53	\$ 2,031.04	89.84
5305	MOTOR VEHICLE INSURANCE	\$ 13,000.00	\$ 0.00	\$ 0.00	\$ 15,191.00	\$ 2,191.00	116.85
5530	TRAVEL SUBSISTANCE & LODGING	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 1,497.09	\$ 7,002.91	17.61
5540	TRAVEL CONVENTION & EDUCATION	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 1,228.00	\$ 3,272.00	27.29
5800	MISCELLANEOUS CHARGES	\$ 1,500.00	\$ 0.00	\$ 20.00	\$ 65.00	\$ 1,435.00	4.33
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,700.00	\$ 0.00	\$ 156.00	\$ 1,941.00	\$ 759.00	71.89
6001	OFFICE SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 102.90	\$ 3,156.16	\$ 1,843.84	63.12
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 40,915.00	\$ 5,994.89	\$ 1,417.98	\$ 8,042.23	\$ 26,877.88	34.31
6008	VEHICLE AND EQUIPMENT FUEL	\$ 77,000.00	\$ 0.00	\$ 2,037.91	\$ 27,096.35	\$ 49,903.65	35.19
6010	POLICE SUPPLIES	\$ 14,500.00	\$ 3,648.47	\$ 133.16	\$ 1,659.98	\$ 9,191.55	36.61
6011	UNIFORM AND WEARING APPAREL	\$ 6,000.00	\$ 0.00	\$ 341.69	\$ 3,050.30	\$ 2,949.70	50.84
6017	SUPPLIES - AMMUNITION	\$ 9,000.00	\$ 2,416.18	\$ 0.00	\$ 5,993.48	\$ 590.34	93.44
6024	INSURED REPAIRS	\$ 8,930.00	\$ 0.00	\$ 350.00	\$ 350.00	\$ 8,580.00	3.92
31200	SHERIFF	\$ 1,471,708.00	\$ 605,633.78	\$ 123,359.62	\$ 716,700.80	\$ 149,373.42	89.85

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	DECEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER								
5699	CIVIC CONTRIBUTIONS	\$ 19,185.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 18,720.00	\$ 465.00	97.58
FUNC 31220 DRUG TASK FORCE								
5699	CIVIC CONTRIBUTIONS	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,676.77	\$ 9,823.23	21.41
FUNC 32100 FIRE, EMS AND EMERGENCY MGT								
1100	SALARIES - REGULAR	\$ 315,356.00	\$ 133,289.10	\$ 33,005.02	\$ 33,005.02	\$ 158,824.77	\$ 23,242.13	92.63
1300	SALARIES - PART TIME	\$ 102,000.00	\$ 0.00	\$ 10,436.31	\$ 10,436.31	\$ 51,845.81	\$ 50,154.19	50.83
2100	FICA	\$ 32,532.00	\$ 9,095.80	\$ 3,141.33	\$ 3,141.33	\$ 15,014.51	\$ 8,421.69	74.11
2210	VRSR - PLANS 1 AND 2	\$ 20,506.00	\$ 10,674.20	\$ 2,362.70	\$ 2,362.70	\$ 10,907.20	\$ 1,075.40	105.24
2220	VRSR - HYBRID PLAN	\$ 6,335.00	\$ 3,801.00	\$ 633.50	\$ 633.50	\$ 2,534.00	\$ 0.00	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 35,952.00	\$ 17,972.18	\$ 2,995.33	\$ 2,995.33	\$ 17,971.98	\$ 7.84	99.98
2400	LIFE INSURANCE	\$ 3,191.00	\$ 1,586.14	\$ 328.32	\$ 328.32	\$ 1,515.24	\$ 89.62	97.19
2510	VLDP PLAN - HYBRID	\$ 344.00	\$ 206.50	\$ 34.42	\$ 34.42	\$ 137.68	\$ 0.18	100.05
2700	WORKER'S COMPENSATION	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,987.30	\$ 1,487.30	111.90
2860	LINE OF DUTY BENEFITS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,510.58	\$ 10.58	100.42
3000	PROFESSIONAL SERVICES	\$ 81,296.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 81,296.00	0.00
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 41.25	\$ 41.25	\$ 251.68	\$ 548.32	31.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 353.27	\$ 46.73	88.32
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,500.00	\$ 0.00	\$ 42.31	\$ 42.31	\$ 351.09	\$ 1,148.91	23.41
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.00	0.00
8201	MACHINERY & EQUIPMENT	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	0.00
32100	FIRE, EMS AND EMERGENCY MGT	\$ 641,412.00	\$ 176,624.92	\$ 53,020.49	\$ 53,020.49	\$ 276,205.11	\$ 188,581.97	70.60
FUNC 32200 VOLUNTEER FIRE COMPANIES								
3000	PURCHASED SERVICES	\$ 9,638.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,638.00	0.00
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,137.50	\$ 2,137.50	100.00
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,798.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,257.28	\$ 459.28	102.91
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,854.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27,811.00	\$ 1,957.00	107.57
5699	CIVIC CONTRIBUTIONS	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	0.00
6040	SOFTWARE/ON-LINE CONTENT	\$ 0.00	\$ 0.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	100.00
32200	VOLUNTEER FIRE COMPANIES	\$ 76,290.00	\$ 0.00	\$ 7,500.00	\$ 7,500.00	\$ 53,705.78	\$ 22,584.22	70.40
FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,675.00	\$ 175.00	111.67
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	\$ 25,000.00	50.00
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,675.00	\$ 24,825.00	51.80
FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,176.86	\$ 323.14	87.07
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	\$ 25,000.00	50.00
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27,176.86	\$ 25,323.14	51.77
FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,814.00	\$ 686.00	80.40
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 37,500.00	50.00
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 78,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,314.00	\$ 38,186.00	51.36
FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL								
5699	CIVIC CONTRIBUTIONS	\$ 5,422.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,422.00	\$ 0.00	100.00
FUNC 32400 FORESTRY SERVICE								
5699	CIVIC CONTRIBUTIONS	\$ 2,712.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,711.52	\$ 0.48	99.98
FUNC 33100 REGIONAL JAIL								
7000	JOINT OPERATIONS	\$ 562,301.00	\$ 0.00	\$ 141,886.93	\$ 141,886.93	\$ 420,579.11	\$ 141,721.89	74.80
FUNC 33200 JUVENILE DETENTION								
3840	PURCHASED SERVICES - DETENTION C	\$ 38,854.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,769.25	\$ 29,084.75	25.14

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For DECEMBER	Expenditures Year-to-Date	Available Balance	Percent Used

	FUNC 33300 PROBATION OFFICE						
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	0.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 8.18	\$ 39.40	\$ 460.60	7.88
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 70.52	\$ 229.48	23.51

33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 8.18	\$ 109.92	\$ 815.08	11.88

	FUNC 34100 BUILDING INSPECTIONS						
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 45,517.55	\$ 8,742.10	\$ 43,968.46	\$ 8,968.99	90.89
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 944.72	\$ 944.72	100.00
2100	FICA	\$ 7,532.00	\$ 3,172.13	\$ 617.27	\$ 3,094.27	\$ 1,265.60	83.20
2210	VSRS - PLANS 1 AND 2	\$ 10,692.00	\$ 4,943.21	\$ 949.39	\$ 4,774.99	\$ 973.80	90.89
2300	HEALTH INSURANCE BENEFITS	\$ 12,706.00	\$ 7,548.00	\$ 1,258.00	\$ 7,592.33	\$ 2,434.33	119.16
2400	LIFE INSURANCE	\$ 1,300.00	\$ 541.66	\$ 104.03	\$ 540.18	\$ 218.16	83.22
2700	WORKER'S COMPENSATION	\$ 1,050.00	\$ 0.00	\$ 0.00	\$ 1,389.19	\$ 339.19	132.30
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 276.25	\$ 88.05	\$ 183.75	\$ 1,440.00	24.21
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 36.50	\$ 563.50	6.08
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 3.99	\$ 146.01	2.66
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 358.90	\$ 83.66	\$ 547.63	\$ 6.53	100.73
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 725.50	\$ 2,334.24	\$ 1,934.24	583.56
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 3,040.09	\$ 17,561.93	\$ 17,561.93	100.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 79.50	\$ 420.50	15.90
6008	VEHICLE AND EQUIPMENT FUEL	\$ 2,500.00	\$ 0.00	\$ 177.31	\$ 756.60	\$ 1,743.40	30.26
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 500.00	\$ 0.00	\$ 0.00	\$ 1,158.70	\$ 658.70	231.74
8202	FURNITURE & FIXTURES ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 305.48	\$ 305.48	100.00

34100	BUILDING INSPECTIONS	\$ 139,585.00	\$ 62,357.70	\$ 15,785.40	\$ 85,272.46	\$ 8,045.16	105.76

	FUNC 35100 ANIMAL CONTROL						
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 29,968.23	\$ 7,490.30	\$ 22,425.70	\$ 16,548.93	146.17
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 214.03	\$ 7,429.97	\$ 10,570.03	41.28
2100	FICA	\$ 4,120.00	\$ 2,013.91	\$ 543.04	\$ 2,037.86	\$ 68.23	98.34
2210	VSRS - PLANS 1 AND 2	\$ 3,893.00	\$ 2,162.39	\$ 540.41	\$ 2,162.41	\$ 431.80	111.09
2220	VSRS - HYBRID	\$ 0.00	\$ 1,092.16	\$ 182.03	\$ 182.03	\$ 1,274.19	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 6,353.00	\$ 6,087.54	\$ 1,014.59	\$ 3,661.89	\$ 3,396.43	153.46
2400	LIFE INSURANCE	\$ 473.00	\$ 356.62	\$ 79.17	\$ 264.09	\$ 147.71	131.23
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 59.33	\$ 9.89	\$ 9.89	\$ 69.22	100.00
2700	WORKER'S COMPENSATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 777.80	\$ 177.80	129.63
3100	PROFESSIONAL SERVICES	\$ 12,000.00	\$ 0.00	\$ 1,008.19	\$ 4,336.39	\$ 7,663.61	36.14
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 56.46	\$ 0.00	\$ 18.54	\$ 75.00	100.00
3500	PRINTING AND BINDING	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,350.00	\$ 80.45	\$ 50.78	\$ 298.01	\$ 971.54	28.03
5510	TRAVEL MILEAGE	\$ 450.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 450.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 700.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 12.30	\$ 87.70	12.30
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 1,207.06	\$ 1,792.94	40.24
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,750.00	\$ 0.00	\$ 90.82	\$ 617.84	\$ 1,132.16	35.31
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 450.35	\$ 849.61	\$ 3,650.39	18.88

35100	ANIMAL CONTROL	\$ 94,084.00	\$ 41,877.09	\$ 11,673.60	\$ 46,291.39	\$ 5,915.52	93.71

	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL						
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 900.00	10.00

	FUNC 35600 COMMUNICATIONS						
1100	SALARIES - REGULAR	\$ 372,438.00	\$ 192,288.95	\$ 40,007.49	\$ 192,727.43	\$ 12,578.38	103.38
2100	FICA	\$ 27,806.00	\$ 14,408.23	\$ 3,010.81	\$ 14,448.79	\$ 1,051.02	103.78
2210	VSRS - PLANS 1 AND 2	\$ 22,438.00	\$ 17,914.22	\$ 3,826.64	\$ 17,914.39	\$ 13,390.61	159.68
2220	VSRS - HYBRID PLAN	\$ 0.00	\$ 2,968.36	\$ 494.73	\$ 2,720.97	\$ 5,689.33	100.00
2300	Health Insurance Benefits	\$ 29,654.00	\$ 26,197.02	\$ 4,366.17	\$ 25,711.89	\$ 22,254.91	175.05
2400	Life Insurance	\$ 2,727.00	\$ 2,288.24	\$ 473.51	\$ 2,332.49	\$ 1,893.73	169.44
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 161.26	\$ 26.88	\$ 147.84	\$ 309.10	100.00

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2700	WORKER'S COMPENSATION	\$ 175.00	\$ 0.00	\$ 0.00	\$ 196.80	\$ 21.80	112.46
3000	PURCHASED SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 23.98	\$ 176.02	11.99
3320	MAINTENANCE SERVICE CONTRACT	\$ 104,443.00	\$ 0.00	\$ 0.00	\$ 77,179.39	\$ 27,179.39	73.98
5230	TELECOMMUNICATIONS	\$ 25,250.00	\$ 555.53	\$ 2,441.37	\$ 12,870.26	\$ 11,824.21	53.17
5420	RENTAL OF BUILDINGS/TOWERS	\$ 27,500.00	\$ 12,420.00	\$ 2,070.00	\$ 15,094.37	\$ 14.37	100.05
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 399.21	\$ 1,400.79	22.18
6011	UNIFORM AND WEARING APPAREL	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 244.95	\$ 1,155.05	17.50
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 101.99	\$ 398.01	20.40
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 269.95	\$ 269.95	100.00
35600	COMMUNICATIONS	\$ 619,631.00	\$ 269,201.81	\$ 56,717.60	\$ 362,468.92	\$ 12,039.73	101.94
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 446.40	\$ 36,777.66	\$ 131,222.34	21.89
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 1,538.00	\$ 350.00	\$ 1,542.00	\$ 3,080.00	100.00
6014	OTHER OPERATING SUPPLIES	\$ 6,171.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,171.00	0.00
42600	LITTER CONTROL PROGRAM	\$ 6,171.00	\$ 1,538.00	\$ 350.00	\$ 1,542.00	\$ 3,091.00	49.91
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 27,000.00	\$ 0.00	\$ 2,454.20	\$ 12,271.00	\$ 14,729.00	45.45
5699	CIVIC CONTRIBUTIONS	\$ 45,000.00	\$ 0.00	\$ 0.00	\$ 45,000.00	\$ 0.00	100.00
42700	SANITATION	\$ 72,000.00	\$ 0.00	\$ 2,454.20	\$ 57,271.00	\$ 14,729.00	79.54
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 140,846.00	\$ 71,634.23	\$ 13,067.82	\$ 70,933.00	\$ 1,721.23	101.22
2100	FICA	\$ 10,774.00	\$ 5,094.68	\$ 935.63	\$ 5,074.02	\$ 605.30	94.38
2210	VRSR - PLANS 1 AND 2	\$ 15,128.00	\$ 6,564.72	\$ 1,216.83	\$ 6,812.14	\$ 1,751.14	88.42
2220	VRSR - HYBRID PLAN	\$ 0.00	\$ 1,129.87	\$ 188.31	\$ 882.93	\$ 2,012.80	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 21,309.00	\$ 9,965.36	\$ 1,660.90	\$ 9,500.66	\$ 1,842.98	91.35
2400	LIFE INSURANCE	\$ 1,860.00	\$ 761.53	\$ 155.52	\$ 865.10	\$ 233.37	87.45
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 61.38	\$ 10.23	\$ 51.75	\$ 113.13	100.00
2700	WORKER'S COMPENSATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 4,211.49	\$ 711.49	120.33
3100	PROFESSIONAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,500.00	0.00
3310	REPAIR & MAINTENANCE	\$ 8,100.00	\$ 0.00	\$ 0.00	\$ 2,941.50	\$ 5,158.50	36.31
3320	MAINTENANCE SERVICE CONTRACT	\$ 88,800.00	\$ 2,711.16	\$ 2,939.78	\$ 50,766.43	\$ 35,322.41	60.22
3340	CUSTODIAL SERVICE CONTRACTS	\$ 0.00	\$ 21,959.94	\$ 3,660.01	\$ 21,960.06	\$ 43,920.00	100.00
3600	ADVERTISING	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
5130	WATER & SEWER SERVICES	\$ 0.00	\$ 0.00	\$ 17.95	\$ 198.60	\$ 198.60	100.00
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 806.92	\$ 160.20	\$ 1,063.15	\$ 2,029.93	47.95
5301	BOILER INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 3,586.00	\$ 1,586.00	179.30
5302	FIRE INSURANCE	\$ 19,500.00	\$ 0.00	\$ 0.00	\$ 19,899.00	\$ 399.00	102.05
5305	MOTOR VEHICLE INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 5,956.50	\$ 756.50	114.55
5308	GENERAL LIABILITY INSURANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 8,707.00	\$ 207.00	102.44
5410	LEASE OF EQUIPMENT	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 800.00	\$ 0.00	\$ 0.00	\$ 245.84	\$ 554.16	30.73
6003	SUPPLIES - AGRICULTURAL	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 15,000.00	\$ 1,735.06	\$ 947.62	\$ 3,264.94	\$ 10,000.00	33.33
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 13,000.00	\$ 6,328.97	\$ 1,451.36	\$ 3,616.74	\$ 3,054.29	76.51
6008	VEHICLE AND EQUIPMENT FUEL	\$ 10,000.00	\$ 0.00	\$ 302.75	\$ 2,184.16	\$ 7,815.84	21.84
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,700.00	\$ 0.00	\$ 984.76	\$ 2,627.78	\$ 3,072.22	46.10
6014	OTHER OPERATING SUPPLIES	\$ 650.00	\$ 0.00	\$ 0.00	\$ 39.24	\$ 610.76	6.04
8201	MACHINERY & EQUIPMENT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
8202	FURNITURE & FIXTURES ADDITIONS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 392,267.00	\$ 128,753.82	\$ 27,699.67	\$ 225,388.03	\$ 38,125.15	90.28
3100	FUNC 43202 101 CHALMERS COURT PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,581.67	\$ 2,581.67	100.00
3310	REPAIR & MAINTENANCE	\$ 16,000.00	\$ 413.82	\$ 351.75	\$ 2,999.21	\$ 12,586.97	21.33
3320	MAINTENANCE SERVICE CONTRACTS	\$ 34,000.00	\$ 470.75	\$ 0.00	\$ 4,667.88	\$ 28,861.37	15.11
3340	CUSTODIAL SERVICE CONTRACTS	\$ 0.00	\$ 13,994.37	\$ 2,332.38	\$ 13,994.28	\$ 27,988.65	100.00

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5110	ELECTRICAL SERVICES	\$ 28,000.00	\$ 0.00	\$ 2,683.50	\$ 11,072.07	\$ 16,927.93	39.54
5120	HEATING SERVICES	\$ 3,600.00	\$ 0.00	\$ 0.00	\$ 1,034.40	\$ 2,565.60	28.73
5130	WATER & SEWER SERVICES	\$ 2,275.00	\$ 0.00	\$ 78.38	\$ 423.24	\$ 1,851.76	18.60
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 351.12	\$ 351.12	100.00
6000	MATERIALS AND SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 58.30	\$ 58.30	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 3,800.00	\$ 0.00	\$ 0.00	\$ 471.73	\$ 3,328.27	12.41
43202	101 CHALMERS COURT	\$ 87,675.00	\$ 14,878.94	\$ 5,446.01	\$ 37,653.90	\$ 35,142.16	59.92
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT						
3310	REPAIR & MAINTENANCE	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 198.00	\$ 8,802.00	2.20
3320	MAINTENANCE SERVICE CONTRACTS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 195.50	34.83
5110	ELECTRICAL SERVICES	\$ 2,550.00	\$ 0.00	\$ 251.09	\$ 1,288.10	\$ 1,261.90	50.51
5120	HEATING SERVICES	\$ 3,340.00	\$ 0.00	\$ 910.65	\$ 910.65	\$ 2,429.35	27.26
5130	WATER & SEWER SERVICES	\$ 140.00	\$ 0.00	\$ 17.00	\$ 85.00	\$ 55.00	60.71
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 15,330.00	\$ 0.00	\$ 1,178.74	\$ 2,586.25	\$ 12,743.75	16.87
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER						
3310	REPAIR & MAINTENANCE	\$ 6,560.00	\$ 0.00	\$ 287.82	\$ 915.52	\$ 5,644.48	13.96
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,500.00	\$ 1,090.00	\$ 0.00	\$ 2,056.80	\$ 353.20	89.91
5110	ELECTRICAL SERVICES	\$ 10,500.00	\$ 0.00	\$ 793.98	\$ 4,359.21	\$ 6,140.79	41.52
5120	HEATING SERVICES	\$ 2,750.00	\$ 0.00	\$ 160.75	\$ 352.19	\$ 2,397.81	12.81
5130	WATER & SEWER SERVICES	\$ 4,230.00	\$ 0.00	\$ 290.95	\$ 1,347.60	\$ 2,882.40	31.86
6007	REPAIR AND MAINT SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 372.91	\$ 127.09	74.58
43206	100 N CHRUCH ST/RADIO TOWER	\$ 28,040.00	\$ 1,090.00	\$ 1,533.50	\$ 9,404.23	\$ 17,545.77	37.43
	FUNC 43207 102 N CHRUCH ST						
3310	REPAIR & MAINTENANCE	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 464.01	\$ 9,035.99	4.88
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 1,567.80	\$ 1,067.80	313.56
5110	ELECTRICAL SERVICES	\$ 23,400.00	\$ 0.00	\$ 1,944.58	\$ 9,784.22	\$ 13,615.78	41.81
6007	REPAIR AND MAINT SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 10.50	\$ 28.37	\$ 1,471.63	1.89
43207	102 N CHRUCH ST	\$ 34,900.00	\$ 0.00	\$ 1,955.08	\$ 11,844.40	\$ 23,055.60	33.94
	FUNC 43208 104 N CHURCH/106 N CHURCH ST						
3310	REPAIR & MAINTENANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 1,541.31	\$ 6,958.69	18.13
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,719.80	\$ 180.20	90.52
5110	ELECTRICAL SERVICES	\$ 7,320.00	\$ 0.00	\$ 657.29	\$ 3,975.20	\$ 3,344.80	54.31
5120	HEATING SERVICES	\$ 3,800.00	\$ 0.00	\$ 0.00	\$ 94.39	\$ 3,705.61	2.48
5130	WATER & SEWER SERVICES	\$ 650.00	\$ 0.00	\$ 25.00	\$ 150.00	\$ 500.00	23.08
6007	REPAIR AND MAINT SUPPLIES	\$ 1,300.00	\$ 0.00	\$ 29.77	\$ 451.00	\$ 849.00	34.69
43208	104 N CHURCH/106 N CHURCH ST	\$ 23,470.00	\$ 0.00	\$ 712.06	\$ 7,931.70	\$ 15,538.30	33.80
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER						
3310	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 470.00	\$ 1,370.53	\$ 7,629.47	15.23
3320	MAINTENANCE SERVICE CONTRACTS	\$ 850.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 337.00	60.35
5110	ELECTRICAL SERVICES	\$ 4,750.00	\$ 0.00	\$ 368.58	\$ 2,822.50	\$ 1,927.50	59.42
5120	HEATING SERVICES	\$ 6,850.00	\$ 0.00	\$ 1,297.61	\$ 2,256.12	\$ 4,593.88	32.94
5130	WATER & SEWER SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 15.99	\$ 1,984.01	0.80
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 23,950.00	\$ 0.00	\$ 2,136.19	\$ 6,978.14	\$ 16,971.86	29.14
	FUNC 43210 524 WESTWOOD RD						
3310	REPAIR & MAINTENANCE	\$ 1,400.00	\$ 0.00	\$ 216.00	\$ 881.64	\$ 518.36	62.97
3320	MAINTENANCE SERVICE CONTRACTS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 210.00	47.50
5110	ELECTRICAL SERVICES	\$ 1,662.00	\$ 0.00	\$ 107.82	\$ 585.26	\$ 1,076.74	35.21
5120	HEATING SERVICES	\$ 1,800.00	\$ 0.00	\$ 241.16	\$ 241.16	\$ 1,558.84	13.40
6007	REPAIR AND MAINT SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 13.99	\$ 286.01	4.66
43210	524 WESTWOOD RD	\$ 5,562.00	\$ 0.00	\$ 564.98	\$ 1,912.05	\$ 3,649.95	34.38
	FUNC 43211 225 AL SMITH CIR REC CENTER						
3310	REPAIR & MAINTENANCE	\$ 10,000.00	\$ 0.00	\$ 365.65	\$ 5,377.65	\$ 4,622.35	53.78

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3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 209.00	\$ 1,291.00	13.93
3340	CUSTODIAL SERVICE CONTRACTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.55	\$ 1,100.55	100.00
5110	ELECTRICAL SERVICES	\$ 20,900.00	\$ 0.00	\$ 1,498.77	\$ 10,928.22	\$ 9,971.78	52.29
5120	HEATING SERVICES	\$ 4,670.00	\$ 0.00	\$ 0.00	\$ 663.54	\$ 4,006.46	14.21
5130	WATER & SEWER SERVICES	\$ 2,115.00	\$ 0.00	\$ 136.00	\$ 748.00	\$ 1,367.00	35.37
6007	REPAIR AND MAINT SUPPLIES	\$ 3,200.00	\$ 0.00	\$ 0.00	\$ 300.24	\$ 2,899.76	9.38
43211	225 AL SMITH CIR REC CENTER	\$ 42,385.00	\$ 0.00	\$ 2,000.42	\$ 19,327.20	\$ 23,057.80	45.60
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS						
3310	REPAIR & MAINTENANCE	\$ 7,500.00	\$ 0.00	\$ 1,414.99	\$ 3,768.30	\$ 3,731.70	50.24
5110	ELECTRICAL SERVICES	\$ 7,020.00	\$ 0.00	\$ 421.80	\$ 1,857.98	\$ 5,162.02	26.47
5130	WATER & SEWER SERVICES	\$ 2,313.00	\$ 0.00	\$ 111.00	\$ 1,044.00	\$ 1,269.00	45.14
6007	REPAIR AND MAINT SUPPLIES	\$ 7,800.00	\$ 0.00	\$ 0.00	\$ 558.93	\$ 7,241.07	7.17
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 24,633.00	\$ 0.00	\$ 1,947.79	\$ 7,229.21	\$ 17,403.79	29.35
	FUNC 43213 225 AL SMITH CIR POOL						
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 846.32	\$ 653.68	56.42
5110	ELECTRICAL SERVICES	\$ 4,410.00	\$ 0.00	\$ 81.44	\$ 3,404.74	\$ 1,005.26	77.20
5130	WATER & SEWER SERVICES	\$ 9,800.00	\$ 0.00	\$ 20.00	\$ 5,015.00	\$ 4,785.00	51.17
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 488.10	\$ 511.90	48.81
43213	225 AL SMITH CIR POOL	\$ 16,710.00	\$ 0.00	\$ 101.44	\$ 9,754.16	\$ 6,955.84	58.37
	FUNC 43214 225 AL SMITH CIR BASEBALL						
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 509.79	\$ 509.79	\$ 509.79	100.00
5110	ELECTRICAL SERVICES	\$ 1,420.00	\$ 0.00	\$ 74.45	\$ 599.24	\$ 820.76	42.20
6007	REPAIR AND MAINT SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 379.73	\$ 1,608.32	\$ 8,391.68	16.08
43214	225 AL SMITH CIR BASEBALL	\$ 11,420.00	\$ 0.00	\$ 963.97	\$ 2,717.35	\$ 8,702.65	23.79
	FUNC 43215 225 AL SMITH CIR SOCCER						
3310	REPAIR & MAINTENANCE	\$ 750.00	\$ 0.00	\$ 482.24	\$ 682.24	\$ 67.76	90.97
5110	ELECTRICAL SERVICES	\$ 650.00	\$ 0.00	\$ 31.48	\$ 255.14	\$ 394.86	39.25
6007	REPAIR AND MAINT SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 3,290.25	\$ 1,209.75	73.12
43215	225 AL SMITH CIR SOCCER	\$ 5,900.00	\$ 0.00	\$ 513.72	\$ 4,227.63	\$ 1,672.37	71.65
	FUNC 43232 32 E MAIN ST						
6007	REPAIR AND MAINT SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
	FUNC 43236 36 E MAIN ST						
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 0.00	\$ 726.18	\$ 726.18	\$ 773.82	48.41
5130	WATER & SEWER SERVICES	\$ 525.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 525.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 2.29	\$ 247.71	0.92
43236	36 E MAIN ST	\$ 2,275.00	\$ 0.00	\$ 726.18	\$ 728.47	\$ 1,546.53	32.02
	FUNC 43237 311 E MAIN ST						
3310	REPAIR & MAINTENANCE	\$ 5,540.00	\$ 0.00	\$ 0.00	\$ 3,600.42	\$ 1,939.58	64.99
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,700.80	\$ 199.20	89.52
5110	ELECTRICAL SERVICES	\$ 8,250.00	\$ 0.00	\$ 751.21	\$ 2,455.24	\$ 5,794.76	29.76
5130	WATER & SEWER SERVICES	\$ 870.00	\$ 0.00	\$ 100.00	\$ 450.00	\$ 420.00	51.72
6007	REPAIR AND MAINT SUPPLIES	\$ 2,750.00	\$ 0.00	\$ 17.97	\$ 465.96	\$ 2,284.04	16.94
43237	311 E MAIN ST	\$ 19,310.00	\$ 0.00	\$ 869.18	\$ 8,672.42	\$ 10,637.58	44.91
	FUNC 51100 LOCAL HEALTH DEPARTMENT						
5610	CIVIC CONTRIBUTIONS	\$ 205,000.00	\$ 0.00	\$ 0.00	\$ 51,250.00	\$ 153,750.00	25.00
	FUNC 51200 OUR HEALTH						
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES						
5620	CIVIC CONTRIBUTIONS	\$ 85,000.00	\$ 0.00	\$ 0.00	\$ 42,500.00	\$ 42,500.00	50.00

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5699	FUNC 52800 CONCERN HOTLINE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5699	FUNC 52900 NW WORKS CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	50.00
5699	FUNC 53240 LOUDOUN TRANSIT SERVICE CIVIC CONTRIBUTIONS	\$ 19,302.00	\$ 0.00	\$ 0.00	\$ 9,651.00	\$ 9,651.00	50.00
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN) CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
5699	FUNC 53600 ACCESS INDEPENDENCE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE CIVIC CONTRIBUTIONS	\$ 17,534.00	\$ 0.00	\$ 0.00	\$ 8,767.00	\$ 8,767.00	50.00
1100	FUNC 71100 PARKS ADMINISTRATION SALARIES - REGULAR	\$ 232,243.00	\$ 121,379.50	\$ 24,611.60	\$ 121,379.50	\$ 10,516.00	104.53
1300	SALARIES - PART TIME	\$ 16,020.00	\$ 0.00	\$ 220.50	\$ 6,905.25	\$ 9,114.75	43.10
2100	FICA	\$ 19,316.00	\$ 8,184.79	\$ 1,716.44	\$ 8,713.21	\$ 2,418.00	87.48
2210	VRSR - PLANS 1 AND 2	\$ 25,222.00	\$ 13,181.81	\$ 2,672.82	\$ 13,181.77	\$ 1,141.58	104.53
2300	HEALTH INSURANCE BENEFITS	\$ 36,032.00	\$ 18,006.78	\$ 3,001.13	\$ 18,006.78	\$ 18.44	99.95
2400	LIFE INSURANCE	\$ 3,066.00	\$ 1,444.42	\$ 292.87	\$ 1,490.88	\$ 130.70	95.74
2700	WORKER'S COMPENSATION	\$ 6,750.00	\$ 0.00	\$ 0.00	\$ 9,870.02	\$ 3,120.02	146.22
3180	CREDIT CARD MERCHANT FEES	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 874.86	\$ 2,625.14	25.00
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 53.54	\$ 53.54	\$ 53.54	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 6,156.00	\$ 1,952.15	\$ 205.25	\$ 812.65	\$ 3,391.20	44.91
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 39.88	\$ 960.12	3.99
3600	ADVERTISING	\$ 885.00	\$ 0.00	\$ 0.00	\$ 459.00	\$ 426.00	51.86
5210	POSTAL SERVICES	\$ 5,590.00	\$ 0.00	\$ 39.20	\$ 662.49	\$ 4,927.51	11.85
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 66.56	\$ 374.47	\$ 1,625.53	18.72
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 711.27	\$ 181.27	134.20
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,274.00	\$ 0.00	\$ 0.00	\$ 782.86	\$ 1,491.14	34.43
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,800.00	\$ 0.00	\$ 20.00	\$ 580.00	\$ 1,220.00	32.22
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 30.90	\$ 609.22	\$ 1,890.78	24.37
6003	SUPPLIES - AGRICULTURAL	\$ 2,495.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,495.00	0.00
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 336.93	\$ 1,063.07	24.07
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 357.70	\$ 642.30	35.77
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 1,010.00	\$ 0.00	\$ 0.00	\$ 1,043.65	\$ 33.65	103.33
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 0.00	\$ 988.29	\$ 867.71	53.25
71100	PARKS ADMINISTRATION	\$ 372,645.00	\$ 164,149.45	\$ 32,930.81	\$ 188,234.22	\$ 20,261.33	94.56
1100	FUNC 71310 CLARKE COUNTY RECREATION CENTER SALARIES - REGULAR	\$ 43,210.00	\$ 22,506.23	\$ 4,502.07	\$ 22,506.22	\$ 1,802.45	104.17
1300	SALARIES - PART TIME	\$ 29,300.00	\$ 0.00	\$ 2,236.89	\$ 12,550.88	\$ 16,749.12	42.84
2100	FICA	\$ 5,972.00	\$ 1,703.62	\$ 512.54	\$ 2,663.87	\$ 1,604.51	73.13
2210	VRSR - PLANS 1 AND 2	\$ 4,693.00	\$ 2,444.18	\$ 488.92	\$ 2,444.17	\$ 195.35	104.16
2300	HEALTH INSURANCE BENEFITS	\$ 5,825.00	\$ 2,910.78	\$ 485.13	\$ 2,910.78	\$ 3.44	99.94
2400	LIFE INSURANCE	\$ 570.00	\$ 267.82	\$ 53.57	\$ 276.46	\$ 25.72	95.49
2700	WORKER'S COMPENSATION	\$ 560.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 560.00	0.00
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5830	REFUNDS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 286.00	\$ 86.00	143.00
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
6002	SUPPLIES - FOOD	\$ 1,300.00	\$ 0.00	\$ 0.00	\$ 14.84	\$ 1,285.16	1.14
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 2,590.00	\$ 0.00	\$ 3,227.39	\$ 3,975.94	\$ 1,385.94	153.51
6014	OTHER OPERATING SUPPLIES	\$ 4,200.00	\$ 0.00	\$ 152.64	\$ 940.66	\$ 3,259.34	22.40
6015	MERCHANDISE FOR RESALE	\$ 5,000.00	\$ 0.00	\$ 29.64	\$ 244.51	\$ 4,755.49	4.89
71310	CLARKE COUNTY RECREATION CENTER	\$ 103,870.00	\$ 29,832.63	\$ 11,688.79	\$ 48,814.33	\$ 25,223.04	75.72
	FUNC 71320 SWIMMING POOL						

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1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,172.73	\$ 20,078.27	66.68
2100	FICA	\$ 4,610.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,073.10	\$ 1,536.90	66.66
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 475.00	\$ 2,425.00	16.38
3600	ADVERTISING	\$ 79.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 79.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,725.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 950.00	\$ 775.00	55.07
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 28.00	\$ 472.00	5.60
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 32.19	\$ 1,110.81	2.82
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 79.82	\$ 1,620.18	4.70
6014	OTHER OPERATING SUPPLIES	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 392.63	\$ 1,307.37	23.10
6015	MERCHANDISE FOR RESALE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23.94	\$ 1,976.06	1.20
6026	POOL CHEMICALS	\$ 11,000.00	\$ 1,385.00	\$ 0.00	\$ 0.00	\$ 1,680.63	\$ 7,934.37	27.87
71320	SWIMMING POOL	\$ 87,958.00	\$ 1,385.00	\$ 0.00	\$ 0.00	\$ 46,908.04	\$ 39,664.96	54.90
	FUNC 71330 CONCESSION STAND							
1300	SALARIES - PART TIME	\$ 5,290.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,785.63	\$ 3,504.37	33.75
2100	FICA	\$ 513.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 136.58	\$ 376.42	26.62
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 10,097.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,451.40	\$ 6,645.60	34.18
71330	CONCESSION STAND	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,373.61	\$ 10,626.39	33.59
	FUNC 71350 PROGRAMS							
1100	SALARIES - REGULAR	\$ 31,641.00	\$ 17,200.34	\$ 4,016.59	\$ 17,200.34	\$ 2,759.68	\$ 108.72	
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 3,968.33	\$ 46,080.42	\$ 48,419.58	\$ 48.76	
2100	FICA	\$ 9,650.00	\$ 1,178.77	\$ 610.99	\$ 4,749.78	\$ 3,721.45	\$ 61.44	
2210	VSRS - PLANS 1 AND 2	\$ 3,436.00	\$ 1,867.96	\$ 436.20	\$ 1,867.95	\$ 299.91	\$ 108.73	
2300	HOSPITAL/MEDICAL PLANS	\$ 5,825.00	\$ 2,910.78	\$ 485.13	\$ 2,910.78	\$ 3.44	\$ 99.94	
2400	LIFE INSURANCE	\$ 418.00	\$ 204.68	\$ 47.80	\$ 211.03	\$ 2.29	\$ 99.45	
2700	WORKER'S COMPENSATION	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	
3100	PROFESSIONAL SERVICES	\$ 56,000.00	\$ 5,337.82	\$ 2,556.31	\$ 25,735.20	\$ 24,926.98	\$ 55.49	
3500	PRINTING AND BINDING	\$ 7,000.00	\$ 0.00	\$ 1,437.00	\$ 3,130.00	\$ 3,870.00	\$ 44.71	
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 638.90	\$ 786.30	\$ 913.70	\$ 46.25	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	
5300	NSURANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 185.00	\$ 185.00	\$ 100.00	
5400	LEASES AND RENTALS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 292.50	\$ 707.50	\$ 29.25	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 0.00	
5560	GROUP TRIPS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 2,381.06	\$ 2,618.94	\$ 47.62	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 300.00	\$ 40.00	
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 140.00	\$ 1,304.00	\$ 6,196.00	\$ 17.39	
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	
6002	SUPPLIES - FOOD	\$ 7,000.00	\$ 0.00	\$ 440.80	\$ 2,145.49	\$ 4,854.51	\$ 30.65	
6011	UNIFORM AND WEARING APPAREL	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 240.55	\$ 1,759.45	\$ 12.03	
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 6,500.00	\$ 0.00	\$ 441.63	\$ 3,403.46	\$ 3,096.54	\$ 52.36	
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 225.37	\$ 1,774.63	\$ 11.27	
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 1,797.00	\$ 0.00	\$ 1,863.00	\$ 2,340.00	\$ 61.00	
71350	PROGRAMS	\$ 249,120.00	\$ 30,497.35	\$ 15,219.68	\$ 114,912.23	\$ 103,710.42	\$ 58.37	
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS							
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	\$ 100.00	
	FUNC 73200 REGIONAL LIBRARY							
5699	CIVIC CONTRIBUTIONS	\$ 185,000.00	\$ 0.00	\$ 0.00	\$ 92,500.00	\$ 92,500.00	\$ 50.00	
	FUNC 81110 PLANNING ADMINISTRATION							
1100	SALARIES - REGULAR	\$ 229,603.00	\$ 119,306.65	\$ 23,638.77	\$ 119,306.77	\$ 9,010.42	\$ 103.92	
2100	FICA	\$ 17,565.00	\$ 9,089.37	\$ 1,802.48	\$ 9,089.73	\$ 614.10	\$ 103.50	
2210	VSRS - PLANS 1 AND 2	\$ 24,935.00	\$ 12,956.70	\$ 2,567.17	\$ 12,956.72	\$ 978.42	\$ 103.92	
2300	HEALTH INSURANCE BENEFITS	\$ 20,388.00	\$ 10,187.71	\$ 1,697.96	\$ 10,187.76	\$ 12.53	\$ 99.94	
2400	LIFE INSURANCE	\$ 3,031.00	\$ 1,419.75	\$ 281.30	\$ 1,465.70	\$ 145.55	\$ 95.20	
2700	WORKER'S COMPENSATION	\$ 3,650.00	\$ 0.00	\$ 0.00	\$ 4,937.52	\$ 1,287.52	\$ 135.27	
3100	PROFESSIONAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 492.50	\$ 5,727.50	\$ 14,272.50	\$ 28.64	
3140	ENGINEERING & ARCHITECTURAL	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 2,040.00	\$ 960.00	\$ 68.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 511.57	\$ 0.00	\$ 68.43	\$ 120.00	\$ 82.86	
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 1,023.75	\$ 0.00	\$ 61.95	\$ 1,914.30	\$ 36.19	

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3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 1,836.04	\$ 163.96	91.80
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 421.13	\$ 1,078.87	28.08
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 21.42	\$ 118.13	\$ 281.87	29.53
5510	TRAVEL MILEAGE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 409.36	\$ 1,590.64	20.47
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 12.00	\$ 1,488.00	0.80
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 18.94	\$ 783.68	\$ 1,716.32	31.35
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
81110	PLANNING ADMINISTRATION	\$ 337,522.00	\$ 154,495.50	\$ 30,520.54	\$ 169,422.42	\$ 13,604.08	95.97
	FUNC 81300 HELP WITH HOUSING						
5699	CIVIC CONTRIBUTIONS	\$ 5,400.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 0.00	100.00
	FUNC 81400 BOARD OF ZONING APPEALS						
1300	SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 400.00	20.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 200.00	60.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,470.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 3,070.00	11.53
	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT						
1100	SALARIES - REGULAR	\$ 33,109.00	\$ 17,220.71	\$ 3,425.26	\$ 17,220.61	\$ 1,332.32	104.02
2100	FICA	\$ 2,533.00	\$ 1,332.03	\$ 264.66	\$ 1,332.21	\$ 131.24	105.18
2210	VRSR - PLANS 1 AND 2	\$ 3,596.00	\$ 1,870.17	\$ 371.98	\$ 1,870.13	\$ 144.30	104.01
2300	HOSPITAL/MEDICAL PLANS	\$ 2,913.00	\$ 1,455.42	\$ 242.56	\$ 1,455.36	\$ 2.22	99.92
2400	LIFE INSURANCE	\$ 437.00	\$ 204.93	\$ 40.76	\$ 211.54	\$ 20.53	95.30
3100	PROFESSIONAL SERVICES	\$ 61,600.00	\$ 0.00	\$ 0.00	\$ 850.00	\$ 60,750.00	1.38
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 105,938.00	\$ 22,083.26	\$ 4,345.22	\$ 22,939.85	\$ 60,914.89	42.50
	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY						
3100	PROFESSIONAL SERVICES	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,500.00	0.00
3160	BOARD MEMBER FEES	\$ 1,000.00	\$ 0.00	\$ 75.00	\$ 175.00	\$ 825.00	17.50
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 6,100.00	\$ 0.00	\$ 75.00	\$ 175.00	\$ 5,925.00	2.87
	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
	FUNC 81540 BLANDY EXPERIMENTAL FARM						
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
	FUNC 81600 PLANNING COMMISSION						
1300	SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 400.00	\$ 100.00	80.00
2100	FICA	\$ 39.00	\$ 0.00	\$ 7.65	\$ 30.59	\$ 8.41	78.44
3100	PROFESSIONAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 207.50	\$ 207.50	\$ 7,792.50	2.59
3160	BOARD MEMBER FEES	\$ 10,000.00	\$ 0.00	\$ 750.00	\$ 3,700.00	\$ 6,300.00	37.00
3600	ADVERTISING	\$ 600.00	\$ 0.00	\$ 514.80	\$ 514.80	\$ 85.20	85.80
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 261.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 261.00	0.00
81600	PLANNING COMMISSION	\$ 20,000.00	\$ 0.00	\$ 1,579.95	\$ 4,852.89	\$ 15,147.11	24.26
	FUNC 81700 BOARD OF SEPTIC APPEALS						
1300	SALARIES - PART TIME	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00

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2100	FICA	\$ 16.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.00	0.00	
3160	BOARD MEMBER FEES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 50.00	75.00	
3600	ADVERTISING	\$ 484.00	\$ 0.00	\$ 429.00	\$ 986.40	\$ 502.40	203.80	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
81700	BOARD OF SEPTIC APPEALS	\$ 1,000.00	\$ 0.00	\$ 429.00	\$ 1,136.40	\$ 136.40	113.64	
	FUNC 81800 HISTORIC PRESERVATION COMMISSION							
3100	PROFESSIONAL SERVICES	\$ 29,850.00	\$ 2,716.20	\$ 660.00	\$ 4,200.00	\$ 22,933.80	23.17	
3160	BOARD MEMBER FEES	\$ 1,000.00	\$ 0.00	\$ 125.00	\$ 225.00	\$ 775.00	22.50	
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 26.40	\$ 173.60	13.20	
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00	
81800	HISTORIC PRESERVATION COMMISSION	\$ 31,650.00	\$ 2,716.20	\$ 785.00	\$ 4,451.40	\$ 24,482.40	22.65	
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM							
5699	CIVIC CONTRIBUTIONS	\$ 5,776.00	\$ 0.00	\$ 0.00	\$ 5,776.22	\$ 0.22	100.00	
	FUNC 81920 REGIONAL AIRPORT AUTHORITY							
5699	CIVIC CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 1,250.00	\$ 1,250.00	50.00	
	FUNC 82200 FRIENDS OF THE SHENANDOAH							
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00	
	FUNC 82210 WATER QUALITY MANAGEMENT							
3000	PURCHASED SERVICES	\$ 30,000.00	\$ 22,500.00	\$ 0.00	\$ 7,500.00	\$ 0.00	100.00	
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV							
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00	
	FUNC 82600 BIO-SOLIDS APPLICATION							
1300	SALARIES - PART TIME	\$ 12,228.00	\$ 0.00	\$ 1,277.00	\$ 6,077.00	\$ 6,151.00	49.70	
2100	FICA	\$ 936.00	\$ 0.00	\$ 97.69	\$ 464.87	\$ 471.13	49.67	
2700	WORKER'S COMPENSATION	\$ 150.00	\$ 0.00	\$ 0.00	\$ 137.33	\$ 12.67	91.55	
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
5510	TRAVEL MILEAGE	\$ 2,047.00	\$ 0.00	\$ 317.52	\$ 1,476.16	\$ 570.84	72.11	
82600	BIO-SOLIDS APPLICATION	\$ 15,761.00	\$ 0.00	\$ 1,692.21	\$ 8,155.36	\$ 7,605.64	51.74	
	FUNC 83100 COOPERATIVE EXTENSION							
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 300.00	\$ 405.72	\$ 0.00	\$ 54.28	\$ 160.00	153.33	
3841	VPI EXTENSION AGENT	\$ 37,036.00	\$ 0.00	\$ 0.00	\$ 7,664.23	\$ 29,371.77	20.69	
5210	POSTAGE	\$ 64.00	\$ 0.00	\$ 0.00	\$ 126.07	\$ 62.07	196.98	
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 13.79	\$ 72.71	\$ 427.29	14.54	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 130.00	\$ 130.00	100.00	
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 392.82	\$ 1,607.18	19.64	
83100	COOPERATIVE EXTENSION	\$ 40,000.00	\$ 405.72	\$ 13.79	\$ 8,440.11	\$ 31,154.17	22.11	
	FUNC 83400 4-H CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 2,300.00	\$ 0.00	\$ 0.00	\$ 2,300.00	\$ 0.00	100.00	
	FUNC 91600 CONTINGENCIES							
1000	PERSONNEL	\$ 165,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 165,000.00	0.00	
3140	ENGINEERING & ARCHITECTURAL	\$ 12,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,150.00	0.00	
3150	LEGAL	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00	
8000	MINOR CAPITAL	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00	
91600	CONTINGENCIES	\$ 212,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 212,150.00	0.00	
000	NON-CATEGORICAL	\$ 8,900,476.00	\$ 2,490,219.03	\$ 745,448.68	\$ 4,380,808.08	\$ 2,029,448.89	77.20	

PJT 111 E911

FUNC 35610

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5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
PJT 126 V-STOP GRANT							
FUNC 22100 COMMONWEALTH'S ATTORNEY							
1100	SALARIES - REGULAR	\$ 26,877.00	\$ 13,320.40	\$ 2,546.67	\$ 13,320.42	\$ 236.18	99.12
1300	SALARIES - PART TIME	\$ 8,362.00	\$ 4,346.48	\$ 862.32	\$ 4,346.42	\$ 330.90	103.96
2100	FICA	\$ 2,696.00	\$ 314.02	\$ 65.28	\$ 328.33	\$ 2,053.65	23.83
2210	VRSR - PLANS 1 AND 2	\$ 1,013.00	\$ 472.03	\$ 93.65	\$ 472.05	\$ 68.92	93.20
2300	HEALTH INSURANCE	\$ 1,408.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,408.00	0.00
2400	LIFE INSURANCE	\$ 123.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 123.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 40,479.00	\$ 18,452.93	\$ 3,567.92	\$ 18,467.22	\$ 3,558.85	91.21
126	V-STOP GRANT	\$ 40,479.00	\$ 18,452.93	\$ 3,567.92	\$ 18,467.22	\$ 3,558.85	91.21
PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON							
FUNC 81110 PLANNING ADMINISTRATION							
6000	MATERIALS AND SUPPLIES	\$ 1,080.00	\$ 0.00	\$ 1,360.00	\$ 1,360.00	\$ 280.00	125.93
PJT 402 DMV SELECTIVE ENFORCEMENT-ALCOHOL							
FUNC 31200 SHERIFF							
1300	SALARIES - PART TIME	\$ 8,360.00	\$ 0.00	\$ 865.30	\$ 4,283.59	\$ 4,076.41	51.24
2100	FICA	\$ 640.00	\$ 0.00	\$ 66.19	\$ 327.66	\$ 312.34	51.20
6010	POLICE SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,125.00	\$ 1,125.00	100.00
31200	SHERIFF	\$ 9,000.00	\$ 0.00	\$ 931.49	\$ 5,736.25	\$ 3,263.75	63.74
402	DMV SELECTIVE ENFORCEMENT-ALCOHO	\$ 9,000.00	\$ 0.00	\$ 931.49	\$ 5,736.25	\$ 3,263.75	63.74
PJT 403 DMV SELECTIVE ENFORCEMENT-SPEED							
FUNC 31200 SHERIFF							
1200	OVERTIME	\$ 0.00	\$ 0.00	\$ 301.30	\$ 1,167.45	\$ 1,167.45	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 23.04	\$ 89.30	\$ 89.30	100.00
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 324.34	\$ 1,256.75	\$ 1,256.75	100.00
403	DMV SELECTIVE ENFORCEMENT-SPEED	\$ 0.00	\$ 0.00	\$ 324.34	\$ 1,256.75	\$ 1,256.75	100.00
PJT 410 ICAC TASK FORCE GRANT							
FUNC 31200 SHERIFF							
6000	MATERIALS AND SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,056.00	\$ 2,056.00	100.00
PJT 602 DOJ VEST GRANT							
FUNC 31200 SHERIFF							
6010	POLICE SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,960.00	\$ 3,960.00	100.00
PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)							
FUNC 31200 SHERIFF							
1100	SALARIES - REGULAR	\$ 1,770.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,770.00	0.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,942.28	\$ 1,942.28	100.00
2100	FICA	\$ 136.00	\$ 0.00	\$ 0.00	\$ 146.99	\$ 10.99	108.08
31200	SHERIFF	\$ 1,906.00	\$ 0.00	\$ 0.00	\$ 2,089.27	\$ 183.27	109.62
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 1,906.00	\$ 0.00	\$ 0.00	\$ 2,089.27	\$ 183.27	109.62

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2015 (2014-2015 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For DECEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
100	GENERAL FUND	\$ 8,992,225.00	\$ 2,508,671.96	\$ 751,632.43	\$ 4,415,733.57	\$ 2,067,819.47	77.00