

CLARKE COUNTY BOARD OF SUPERVISORS
October 19, 2010 Regular Meeting 1:00 p.m.
Main Meeting Room

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Tuesday, October 19, 2010.

Board Members Present

Barbara Byrd; A. R. Dunning, Jr.; J. Michael Hobert; John Staelin; David Weiss

Staff Present

David Ash, Chuck Johnston, Tom Judge, Susanne Vaughan, Lora B. Walburn

Others Present

Mike Murphy, Anne Caldwell, Keith Dalton, Ed Leonard, Becky Layne and other citizens

Call to Order

Chairman Hobert called the meeting to order at 1:02 p.m.

Adoption of Agenda

- Add to Consent Agenda: Proclamation In Appreciation Of Dedicated Service Robert "Bobby" M. Levi 10-06P
- Add to Consent Agenda: Blue Ridge Fire Department – Request for Donation of Surplus Vehicle
- Remove Closed Session

Supervisor Byrd moved to adopt the agenda as modified. The motion was approved by the following vote:

J. Michael Hobert, Chair	-	Aye
David S. Weiss, Vice Chair	-	Aye
Barbara J. Byrd	-	Aye

A.R. Dunning, Jr. - Absent
John R. Staelin - Aye

Supervisor Dunning joined the meeting at 1:13 pm.

Clarke County Public Schools Update

Dr. Murphy appeared before the Supervisors to provide the monthly update from the Clarke County public schools. Highlights include:

- Kids
 - o Lit Mag editors are editing.
 - o Football team continues to "rock" [and score and score and score]
 - o Working to compete in the Wachovia Academic Cup for the first time ever.
 - o VHSL First Place Yearbook Award [and second, third, and honorable mention]
 - o Evidence of our success is everywhere!
- Staff
 - o Renewed emphasis on staff development and training.
 - o Ed Novak has received over \$4,000 in grants for our first Robotics Team.
 - o Ed Breslauer is leaving us to take a position with the Fluvanna Public Schools.
 - o Ed Shewbridge, Testing Coordinator, working to help us better understand our data.
 - o John Werner is leading the Community Coalition . . . focus is the "after prom party."
- Budget
 - o Working on compliance and with auditors.
 - o Still holding on the Jobs Funds until January.
 - o Under enrolled – a given going in, but not to the degree that we know it.
 - o Internal budget reviews to begin soon.
 - o Expenditure of \$151K in carryover for capital recommended; keeping the \$400K plus in the bank is appreciated.
- Educational Program
 - o Changes in Food Service are working . . . and the food is great!
 - o Next step is to reach under-served students, both free and reduced-price lunch kids.
 - o Minority Advisory Committee is up and running and gaining momentum – a potluck is coming up soon.
 - o Working to better understand our IB program and ways that we can strengthen it.
 - o Student Tracker for high school agreement approved last night.
- New High School
 - o Work continues and it is looking good.
 - o Still ahead of schedule.

- Still within budget.

Approval of Minutes

Supervisor Byrd noted the following changes:

- Change page 362 from “boarding” to “hoarding” and change corrected August 17, 2010 minutes page 352 from “boarding” to “hoarding.”
- Change VDOT comments from Summit Point Road to Old Charlestown Road.

Supervisor Byrd moved to approve the minutes of September 21, 2010 Regular Meeting as modified. The motion was approved by the following vote:

J. Michael Hobert, Chair	- Aye
David S. Weiss, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Aye
John R. Staelin	- Aye

Consent Agenda

Ratify Letter of Support for Washington Dulles Foreign Trade Zone, Inc.

October 7, 2010

Ms. Anita Kayser
Director Foreign Trade Zone Services
Washington Dulles Foreign Trade Zone #137
44701 Propeller Court, Suite 100
Dulles, Virginia 20166

Dear Ms. Kayser,

The purpose of this letter is to document the support of this County for inclusion within the Service Area of Foreign Trade Zone (FTZ) #137. We understand that this means that the grantee, Washington Dulles Foreign Trade Zone, Inc., will be able to apply to the Foreign Trade Zones Board for authority to serve sites located within this county based on businesses' trade related needs. We also note that the zone will be made available on a uniform basis to companies within this county, in a manner consistent with the legal requirements that each FTZ be operated as a public utility.

Respectfully,

David Ash - County Administrator, Clarke County

Revised Procurement Policy

See Committee Action, Personnel, Personnel Policy Revision section of the October 19, 2010 Regular Meeting Minutes.

Proclamation In Appreciation Of Dedicated Service Robert "Bobby" M. Levi 10-06P

PROCLAMATION IN APPRECIATION OF DEDICATED SERVICE
Robert "Bobby" M. Levi
10-06P

WHEREAS, Robert "Bobby" Levi began his employment with Clarke County on December 18, 1995 as Maintenance Supervisor merging Parks and Recreation maintenance operations and staff with general government operations;

WHEREAS, during the course of his employment, Mr. Levi has consistently demonstrated a willingness to serve the employees and citizens of the county by assuming additional duties:

In 2002: Successfully aided in the restructure of duties associated with the E911 Coordinator's position by assuming responsibility for the purchase and installation of street name signs, accurately identifying new streets, the repair and replacement of damaged signs, and coordination of these activities with the Director of Communications; and,

In 2003: Successfully transitioned Animal Shelter operations assuming responsibility for departmental budgets, expenditures, staffing, overseeing animal care within the Shelter, and becoming a sworn Animal Control Officer; and,

In 2008, Successfully transitioned the blending of Clarke County Public Schools maintenance operations with general government operations assumed responsibility for supervising and directing maintenance activities, budget preparation, expenditures, and staffing.

NOW, THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors and School Board do hereby issue this proclamation in appreciation of his superb character, excellent supervisory skills, and dedicated service that have streamlined operations, improved efficiencies, and reduced costs.

IN WITNESS THEREOF, I have set my hand and caused the seal of the County of Clarke, Virginia to be affixed this 19th day of October 2010.

Attest:

J. Michael Hobert, Chair Clarke
County Board of Supervisors

Robina Rich Bouffault, Chair Clarke
County School Board

Blue Ridge Volunteer Fire Department – Request for Donation of Surplus Vehicle

Blue Ridge Fire Department is requesting a donation of a surplus Ford Crown Victoria.

Supervisor Staelin moved to approve the items, as modified on the Consent Agenda.

The motion carried by the following vote:

J. Michael Hobert, Chair	-	Aye
David S. Weiss, Vice Chair	-	Aye
Barbara J. Byrd	-	Aye
A.R. Dunning, Jr.	-	Aye
John R. Staelin	-	Aye

Citizens Comment Period

Don Locke, Piedmont Environmental Council, appeared before the Supervisors on behalf of the Council to offer praise and support on the occasion of the 30th anniversary of passage of legislation adopting sliding scale zoning.

VDOT

Jerry Copp – Maintenance and Operations Items and Residency Administrator and Ed Carter – Six-Year Plan Programs and Enhancement, Recreational Access, with Charlie Monroe – Area Maintenance Superintendent, appeared before the Supervisors to provide the monthly update.

- Maintenance work accomplished since last Board meeting:
 - Completed mowing operations on 75% of secondary routes and primary routes 7 & 50.
 - Conducted milling and paving operations on primary routes and trimmed brush from signs on primary routes.
 - Removed hazardous trees along routes 340, 651, 633 and 601; There are two trees remaining on route 636 that we are waiting on colder weather due to bee infestations.
 - Began scraping on various non-surfaced routes.
 - Conducted our snow removal dry run in preparation for winter.
 - Performed sidewalk repair in the Town of Berryville.
 - Completed repairs on shoulders of Route 340 North by cigarette store.
- Maintenance work planned for the upcoming month:
 - Complete mowing operations on secondary routes and route 340 south.

- Repair shoulders along route 761 and various primary routes.
- Continue scraping operations on non-surfaced routes.
- Other Projects of interest:
 - Rt.604 Ebenezer Road - The design engineer has completed the box design and we are in the process of recalculating our construction estimate and are beginning affected property owner contact. It is still our plan to begin construction this fall. Jerry Copp explained that speed limits for this section shall be reviewed and posted.
 - Mosby Boulevard – We have received the consultant's preliminary plans. The preliminary field inspection plans have been received and a meeting to review comments is scheduled for November 2.
 - Rural Rustic Program - Ed Carter distributed, reviewed and answered questions on the Rural Rustic Road Program. The Supervisors expressed concern about raising citizens' expectations when funding was not available.
- Supervisor Comments and Requests:
 - Supervisor Byrd presented a request from the Clarke County Library Advisory Council for larger / better Government Center signage.
 - Supervisor Byrd requested repair of shoulders on Summit Point Road.

At the request of Chairman Hobert, action to set public hearing was held until all matters were presented.

Set Public Hearing: Zoning Map Amendment (Rezoning) RZ-10-01

E. Alexander Lee and Monica Villegas request an amendment of the County Zoning Map of 0.0868 acres so as to rezone from Neighborhood Commercial (CN) to Rural Residential (RR) on a portion of Tax Map Parcel 30A-((A))-33), located at 24 Tannery Lane, Greenway Magisterial District. RZ-10-01

Chuck Johnston reviewed the request to amend the County Zoning Map.

Set Public Hearing: Text Amendment TA-10-07

The Clarke County Planning Commission recommends the amendment of the Zoning Ordinance:

- Sections 3-A-1-a-1, 3-A-2-a-1, 3-A-3-a-1, Special Uses in the AOC, FOC, and Rural Residential Zoning Districts so as to delete 'Assisted Living Facilities',
- Sections 3-A-1-a-2, 3-A-1-a-2, 3-A-1-a-2 Accessory Uses and Structures in the AOC, FOC, and Rural Residential Zoning Districts so as to allow a 'Temporary Family Health Care Structure',

- Section 3-C-2, Supplementary Regulations for uses in Various Districts so as to establish regulations for a 'Temporary Family Health Care Structure' and to delete the reference to Assisted Living Facilities in the supplemental regulations for Home Occupations,
- Sections 9-B-13, definition of the term 'Assisted Living Facility' so as to delete this term,
- Section 9-B-60, definition of the term 'Single Family Dwelling' so as to include the term 'Assisted Living Facility' as defined in Virginia Code Section 15.2-2291 so that Assisted Living Facilities (for up to eight individuals with mental illness, mental retardation, or developmental disabilities or no more than eight aged, infirm or disabled persons, and with one or more resident counselors or other staff persons) to be considered residential occupancy by a single family and to not have conditions more restrictive than those imposed on residences occupied by persons related by blood, marriage, or adoption. TA-10-07

Chuck Johnston reviewed the proposed changes explaining that, while unrelated, these were now mandated by state legislation.

Set Public Hearing: Text Amendment TA-10-08

The Clarke County Planning Commission recommends the amend of the Zoning Ordinance:

- Section 9-B-176, definition of the term 'Tract', so as to add a phrase to state that if a tract is divided by a public road is located totally in the ten-year floodplain, then the parcel shall be considered a single tract.

Chuck Johnston reviewed the proposed amendment to the Zoning Ordinance. In response to queries regarding "takings", Mr. Johnston was instructed to seek clarification from Robert Mitchell.

Set Public Hearing: Text Amendment TA-10-10

The Clarke County Planning Commission recommends the amendment of the Subdivision Ordinance:

- Section 4-G-7, so as to label this section as 'Term of Validity of Preliminary Plats' and replace the current text with language consistent with Virginia Code Section 15.2-2260- F&G and
- Section 1-C-1, Recordation of Plats, so as to shift this section to a new section 4-K, Recordation of Plats, under Section 4, Procedure for Subdivision Approval.

Chuck Johnston reviewed the proposed amendment to the Zoning Ordinance.

Set Public Hearing: CC-10-06 Chapter 175 Vehicles and Traffic 175-11 Reimbursement of Expenses Incurred in Responding to DUI and Other Traffic Incidents

The Clarke County Board of Supervisors will consider the amendment of the Code of Clarke County Chapter 175 Vehicles and Traffic 175-11 to correct content and typographical errors, to

more closely track the language of the enabling legislation, and to update the flat fee amount from \$250 to \$350.

David Ash advised that the change proposed was for the purpose of clarification and to update County Code with state legislation.

Set Public Hearing: Amend 2006 VPSA Bond Resolution to Authorize Use of Funds on Additional School Projects

- "Be it resolved that public hearing be set for Tuesday November 16, 2010, at 6:30 pm or as soon as the matter may be heard, to consider whether funds borrowed from the Virginia Public School Authority for the purpose of constructing a new high school, which are over and above the amount needed to construct the new high school, may instead be used in the renovation of other school buildings."

Tom Judge reviewed the request to re-purpose the VPSA funds for other school projects and distributed a resolution passed by the Clarke County School Board at their October 18, 2010 Regular Meeting titled Resolution Requesting and Consenting to the Use of Bond Proceeds for Additional School Purpose.

Supervisor Byrd moved to set for public hearing on November 16, 2010 at 6:30 pm or as soon thereafter as the matter might be heard the following matters:

1. **Amend 2006 VPSA Bond Resolution to Authorize Use of Funds on Additional School Projects**
2. **Zoning Map Amendment (Rezoning) RZ-10-01**
3. **Text Amendment TA-10-07**
4. **Text Amendment TA-10-08**
5. **Text Amendment TA-10-10**
6. **CC-10-06 Chapter 175 Vehicles and Traffic 175-11 Reimbursement of Expenses Incurred in Responding to DUI and Other Traffic Incidents**

The motion carried by the following vote:

J. Michael Hobert, Chair	-	Aye
David S. Weiss, Vice Chair	-	Aye
Barbara J. Byrd	-	Aye
A.R. Dunning, Jr.	-	Nay
John R. Staelin	-	Aye

Due to the number of public hearings, Supervisor Dunning objected to scheduling all six to be heard during the evening session preferring to split between the afternoon and evening sessions.

Committee Action

Personnel

Expiration of Term for appointments expiring through December 2010.

Personnel Committee comments October 12, 2010: The committee directed that staff assist the committee with the development of a short questionnaire that committee members could use to solicit information about issues and activities and opinions of current appointees. Scheduling and follow-up support is also requested.

No action was taken during the regular meeting.

Personnel Policy Revision

Personnel Committee comments October 12, 2010: The committee recommends the revision of the Procurement Policy to provide authority for the CAO to authorize exceptions to the policy when, in his opinion, a reasonable explanation is provided, and the addition of policy statements providing guidance in the event of temporary and contagious illness occurring in the workplace.

As a Consent Agenda item, the Board approved the proposed changes at the regular meeting.

Work Session

Zoning Ordinance Text and Map Amendment

Work Session comments October 12, 2010: After discussing the proposed text changes with the Planning Commission representatives, the Board asked that the Planning Commission review, revise and return the proposal for the Board to consider.

No action was taken during the regular meeting.

Legislative Priorities Review and Update

Work Session comments October 12, 2010: Supervisor Staelin proposed the Board consider adding to the priority list a position on Water Supply Planning stating that "Clarke County believes that science, rather than power politics, should govern the approval process of the local and regional water supply plans (to be completed in 2011).

Moreover, it is important that the targets set in the minimum in stream flow studies of the Shenandoah River be honored so as to protect both the aquatic life in the river and the recreational use of the river."

Supervisor Staelin recommended the Board consider a position on TMDL subsequent to the impact of that regulation becoming better understood.

It was also suggested that the Board support raising the limits on fees recovered from the disposal of Biosolids and that the Board strengthen its opposition to shifting education and transportation costs from the state to the localities, as well as opposed reductions in compensation board funding.

Following discussion during the regular meeting, the Supervisors agreed that the document was a work in progress.

Vice Chairman Weiss contributed that the Farm Bureau continued to hold the same policy in support of TMDL. He also informed the Board that Cooperative Extension had been directed by the state legislature to review itself and to return to its core mission. In response, Cooperative Extension is now in the final stages of preparation of its own report featuring a shift toward a regional focus.

Supervisor Staelin commented on the privatizing of liquor stores. He briefly reviewed the regional 30-year water plan. Supervisor Dunning contributed that efforts to protect the Chesapeake Bay were important.

Supervisor Staelin moved to accept the 2011 Legislative Priorities as drafted with the addition of "reasonable cost" to TMDL. The motion was approved by the following vote:

J. Michael Hobert, Chair	- Aye
David S. Weiss, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Aye
John R. Staelin	- Aye

Supervisor Staelin requested that Senator Vogel and Delegate May be provided the 2011 Legislative Priorities in advance of the schedule November 10 luncheon. Chairman Hobert requested staff to provide to VACo as well.

Reschedule or cancellation of November Committee Meetings

Work Session comments October 12, 2010: The consensus is to cancel the committee meetings and work session scheduled on November 8, and review the committee and work session agendas as a part of the regular November

Supervisors meeting. The Board also tentatively established December 13 at 10:00 am as the date for the Board of Supervisors December Board meeting.

No action was taken during the regular meeting.

Special Event Permit Fee Revision

Work Session comments October 12, 2010: The Board directed that the fee schedule for special events be revised to change the proposed fee for subsequent year medium and large events to \$100 per year; to add a fee of \$100 for reviewing or revising any previously approved event, with said review to be performed by the initial approving authority; to clarify that any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review; to clarify that the fees paid are non-refundable and not transferable to other activities, and, to require that any applicant approved for more than a single event be required to sign an agreement prepared by the County attorney agreeing to the conditions above and further agreeing to provide the County Administrator with written notice containing the names and current contact numbers of all event management personnel, vendors, caterers, public safety providers and contracted services not less than 30 days in advance of each subsequent event.

The Board also authorized refunding of any fees in excess of the amount listed above previously paid for future events.

During the regular meeting, David Ash reviewed the Board discussion from the October 12, 2010 Work Session.

Supervisor Dunning stated that he did not support proposed change and moved to strike approval of applications for multiple years and to strike reduction of fees for multiple years.

Supervisor Staelin put forth that it was his understanding that the Supervisors had the right to stop an event if an applicant failed to comply with the approved permit. He stated that all the multi-year events approved by the Supervisors have been previously approved and have a proven track record.

Vice Chairman Weiss opined that multi-year permits were simpler for staff, as well as the applicant.

Supervisor Dunning withdrew his previous motion.

Supervisor Dunning then moved to limit approval to two years multiple year requests with no fee reduction associated with subsequent years.

The motion failed by the following vote:

J. Michael Hobert, Chair	-	Nay
David S. Weiss, Vice Chair	-	Nay
Barbara J. Byrd	-	Nay
A.R. Dunning, Jr.	-	Aye
John R. Staelin	-	Nay

Pending legal review, Vice Chairman Weiss moved to adopt as proposed:

1. Fee schedule for special events be revised to change the proposed fee for subsequent year medium and large events to \$100 per year;
2. Add a fee of \$100 for reviewing or revising any previously approved event, with said review to be performed by the initial approving authority;
3. To clarify that any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review;
4. To clarify that the fees paid are non-refundable and not transferable to other activities, and,
5. To require that any applicant approved for more than a single event be required to sign an agreement prepared by the County attorney agreeing to the conditions above and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent even containing the names and current contact numbers of all:
 - Event management personnel,
 - Vendors,
 - Caterers,
 - Public safety providers, and/or
 - Contracted services
6. To authorize refunding of any fees in excess of the amount listed above previously paid for future events.

The motion was approved by the following vote:

J. Michael Hobert, Chair	-	Aye
David S. Weiss, Vice Chair	-	Aye
Barbara J. Byrd	-	Aye
A.R. Dunning, Jr.	-	Nay
John R. Staelin	-	Aye

Closed Session [Summary from Work Session]

Work Session comments October 12, 2010: The Board went into closed session for consultation with legal counsel regarding probable litigation concerning the Joint Government Center HVAC system, and for consultation with legal counsel for legal advice regarding zoning ordinance legal interpretation matters, senior center contractual legal issues, cable franchise legal issues, and zoning legal issues related to recent legislative enactments. No action was taken on matters discussed in closed session.

No action was taken during the regular meeting.

Burning Ban Status

Work Session comments October 12, 2010: The Board concurred in the Administrator's action to rescind the Burning Ban.

No action was taken during the regular meeting.

Finance Committee

FY11 Budget Transfers

Finance Committee comments October 12, 2010: The following action is recommended by the Finance Committee: "Be it resolved that \$2,190 be transferred from the contingency for minor capital to Communications for the purpose of repairing the Springsbury Road antennae."

Tom Judge reviewed the Committee's recommendation.

Supervisor Staelin moved to approve the recommendations of the Finance Committee.

"Be it resolved that \$2,190 be transferred from the contingency for minor capital to Communications for the purpose of repairing the Springsbury Road antennae."

The motion carried by the following vote:

J. Michael Hobert, Chair	- Aye
David S. Weiss, Vice Chair	- Aye
Barbara J. Byrd	- Absent
A.R. Dunning, Jr.	- Aye

John R. Staelin - Aye

Fiscal Projection

Finance Committee comments October 12, 2010: The Finance Committee reviewed the assumptions underlying the staff fiscal projections, and continues to evaluate the projection.

Tom Judge provided a brief review of the fiscal model projections.

Fund Balance Designations.

Finance Committee comments October 12, 2010: The following action is recommended by the Finance Committee: "Be it resolved that the attached [see below] general fund balance designations be made for fiscal year end 2010."

Tom Judge summarized the recommended general fund designations.

Supervisor Staelin moved to approve the recommendations of the Finance Committee.

"Be it resolved that the attached [see below] general fund balance designations be made for fiscal year end 2010."

<u>General Fund Balance Designations Fiscal Year-End 2010</u>	
Liquidity Designation @ 12% of FY 11 Budgeted Operating Revenue	(\$2,949,252)
Stabilization Designation @ 3% of FY 11 Budgeted Operating Revenue	(737,313)
Continuing Local GF Appropriations for Capital Projects	(4,955,633)
School Capital/Debt	(1,500,000) future year offsets
Government Capital/Debt	(1,000,000) future year offsets
Property Acquisition	(265,000)
Conservation Easements from Government Savings	(153,462)
Community Facilities	(\$325,000)
Comprehensive Services Act Shortfall	(262,868)
Senior Center and Park Office	(400,000)
Parks Master Plan	(100,000)
School Operating Carryover	(645,165)
Government Carryover Requests from Government Savings	(400,000)
Energy Efficiency	(200,000)
Landfill costs	(50,000)
FY 11 Original Budget Surplus	354,405
TOTAL Designations	(13,589,288)

The motion carried by the following vote:

J. Michael Hobert, Chair - Aye
David S. Weiss, Vice Chair - Aye
Barbara J. Byrd - Absent
A.R. Dunning, Jr. - Aye
John R. Staelin - Aye

Review VACo Annual Meeting Agenda

Finance Committee comments October 12, 2010: The agenda of the VACo Annual Meeting, and the importance of staff attendance at this conference were discussed.

No action was taken during the regular meeting.

Standing Reports

Finance Committee comments October 12, 2010: The Reconciliation of Appropriations report and Monthly Financial Reports were reviewed.

No action was taken during the regular meeting.

Government Projects Update

David Ash provided the following highlights:

- Berryville Clarke County Government Center
 - o Discussion and meetings with legal counsel continue.
- Circuit Courthouse
 - o Work is progressing with an anticipated completion date of the end of February.

Summary Of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Amend 9/21/2010 minutes and process.	Lora B. Walburn
2.	Provide notice of acceptance of request for surplus vehicle to Blue Ridge Volunteer Fire Department.	David Ash
3.	Process Proclamation 10-06P.	Lora B. Walburn
4.	Process and advertise public hearings.	Lora B. Walburn

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
5.	Seek clarification from Robert Mitchell regarding takings TA-10-08.	Chuck Johnston
6.	Notify Joint Administrative Services Board of Supervisors request to amend the Procurement Policy to provide authority for the CAO to authorize exceptions to the policy when, in his opinion, a reasonable explanation is provided.	David Ash
7.	Update Personnel Policy with Revision 14.	Lora B. Walburn
8.	Revise 2011 Legislative Priority List and forward to Senator Vogel, Delegate May and VACo.	Lora B. Walburn
9.	Coordinate cancellation of November and December committee meetings and rescheduling of December regular meeting date from December 21 to December 13.	Lora B. Walburn
10.	Follow up with legal counsel on suggested changes to the Special Events ordinance.	David Ash
11.	Update, where possible, Special Events application with approved fee changes.	Lora B. Walburn

Board Member Committee Status Reports

Economic Development Advisory Committee by John Staelin

- Newly-appointment member, Elizabeth Pritchard attended the meeting.
- Finalized direction on the website and will be working on the update to make the site easier to use and better promotion of tourist activities.
- Double Tollgate project is on track.
- The Regional Commission is sponsoring a Workshop on October 28 regarding shale drilling for natural gas.
 - o Understands that 1,000 parcels in Frederick County have already sold mineral rights.
 - o Understands that there is very little state oversight in these matters.
 - o While Mr. Staelin is unable to attend, he urged other Board members to attend.

Conservation Easement Authority by David Weiss

- Contributions are down however the CEA is moving forward in hopes of improvement.

Board of Septic Appeals by A.R. "Pete" Dunning, Jr.

- Met today to discuss blasting in connection with outfall line

Northern Shenandoah Valley Regional Commission by Chuck Johnston:

- Seeking funding to make improvements to the Route 522 corridor and will be meeting this Thursday to discuss.
- Considering the relocation of the facility with the most likely relocation site being in the old Avtex Building in Front Royal.
- May sell or lease the current office that they have outgrown.
- Will be selling the grinding equipment purchased for tire and glass recycling.

Parks & Recreation Advisory Committee by David Weiss

- Fundraising efforts continue for the senior center project.

Adjournment

There being no further business to be brought before the Board at 3:36 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, November 16, 2010 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: October 19, 2010

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors