

CLARKE COUNTY BOARD OF SUPERVISORS  
January 1, 2010      Organizational Meeting      12:00 p.m.  
Main Meeting Room

At the annual organizational meeting and work session of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2<sup>nd</sup> Floor, Berryville Clarke County Joint Government Center, 101 Chalmers Court, Berryville, Virginia on Monday, January 1, 2010.

Board Members Present

Barbara J. Byrd; A.R. "Pete" Dunning, Jr.; J. Michael Hobert; John R. Staelin; David S. Weiss

Staff Present

David Ash

Also Present

Robina Rich Bouffault, Tony Roper, Val Van Meter

Call To Order

Chairman Staelin called the meeting to order at 12:00 p.m.

Adoption of Agenda

Chairman Staelin requested that direction to the County Administrator regarding Help With Housing be added.

Supervisor Byrd requested the addition of discussion pertaining to guidance of Animal Control staff.

**Supervisor Hobert moved to adopt the agenda as modified. The motion was approved by the follow vote:**

John R. Staelin, Chair	-	Aye
J. Michael Hobert, Vice Chair	-	Aye
Barbara J. Byrd	-	Aye
A.R. Dunning, Jr.	-	Aye
David S. Weiss	-	Aye

## Annual Organizational Matters

### Election of Chair

John Staelin turned the meeting over to David Ash, County Administrator.

David Ash called for solicitations of nominations for Clarke County Board of Supervisors Chair for 2010.

Supervisor Dunning moved to nominate J. Michael Hobert to serve as Chairman of the Board of Supervisors for the upcoming year.

**Supervisor Byrd moved to close the nominations. The motion was approved by the follow vote:**

John R. Staelin, Chair	-	Aye
J. Michael Hobert, Vice Chair	-	Aye
Barbara J. Byrd	-	Aye
A.R. Dunning, Jr.	-	Aye
David S. Weiss	-	Aye

Mr. Ash stated that there being no other nominations Supervisor Hobert had been selected as Chair by unanimous vote of the Board and turned the meeting over to Chairman Hobert.

### Election of Vice Chair

Chairman Hobert called for a motion to select the Vice Chair.

Supervisor Dunning moved to nominate David Weiss to serve as Vice Chair of the Board of Supervisors for the upcoming year.

Supervisor Byrd moved to nominate John Staelin to serve as Vice Chair. Supervisor Staelin declined the nomination.

There being no further discussion or nomination, **Chairman Hobert closed the nominations and the nomination of Mr. Weiss to serve as Vice Chair for 2010 was approved unanimously on the following vote:**

John R. Staelin, Chair	-	Aye
J. Michael Hobert, Vice Chair	-	Aye
Barbara J. Byrd	-	Aye
A.R. Dunning, Jr.	-	Aye

David S. Weiss - Aye

Supervisor Dunning requested a moment to speak. He lauded John Staelin in his role as Chair and J. Michael Hobert in his role as Vice Chair both doing a superb job in guiding Clarke County through difficult times. He further noted that both men were tremendous assets to the community and wished them well in future endeavors.

Supervisor Byrd asked to make comment. She stated that during 2010 she would be scaling back on the number of committees, currently over fourteen, on which she serves as liaison. She expressed her hope that Vice Chairman Weiss might consider replacing her on some of these committees.

Supervisor Dunning added that Supervisors Byrd and Weiss were good, strong members of the Board. He opined that Clarke County comes first for every member of the Board and asked that the citizens support the Supervisors and its new leadership.

Supervisor Staelin thanked Supervisor Dunning for his kind words. He concurred that it was a strong Board that worked well together and expressed his appreciation for all the help during his tenure as Chair.

Supervisor Byrd commented that this was her eleventh year on the Board; and while they had their differences, the Supervisors have all pulled together to act in the best interest of the county.

#### Set Date, Time and Place for Regular Monthly Meeting

Supervisor Dunning moved to set the regular meeting for the third Tuesday of each month beginning at 1:00 p.m. and the Work Session set the preceding Monday the week prior beginning at 10 a.m. Meetings to be held in the meeting rooms of the Berryville Clarke County Joint Government Center.

The motion was approved by the follow vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Aye
David S. Weiss	- Aye

#### Rules of Procedure

The Board of Supervisors will consider amending the Rules of Procedure as follows:

- Amend 1-8 Reconsideration of Motions, Etc., Upon Which Vote Has Been: Add - A motion to reconsider may only be made at the meeting at which the vote was taken, or at the next succeeding regular meeting of the Board or at any intervening meeting of the Board before the next succeeding regular meeting of the Board.
- Announced 4-1 Order of Business: Add School Board Update after Adoption of Agenda, Add Board Member Committee Status Reports after Closed Session [when necessary]

Chairman Hobert explained the proposed amendment pertaining to reconsideration of motions. Supervisor Staelin, who had suggested the change, also provided clarification. There followed discussion of the amendment by the Supervisors.

**Supervisor Staelin moved to approve the proposed amendment to Section 1-8 adding the sentence "A motion to reconsider may only be made at the meeting at which the vote was taken, or at the next succeeding regular meeting of the Board or at any intervening meeting of the Board before the next succeeding regular meeting of the Board." as shown; and striking the phrase "At any meeting of the Board. . . " that appears at the beginning of the paragraph to which the proposed change is to be added.**

**The motion was approved by the following vote:**

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Aye
David S. Weiss	- Aye

**Supervisor Dunning moved to approved the Rules of Procedure as amended.**

**The motion was approved by the following vote:**

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Aye
David S. Weiss	- Aye

### Board of Supervisors 2010 Assignments

Chairman Hobert requested the Supervisors cooperation in the review of their current assignments and providing him comment within the next ten days.

## Help With Housing

David Ash updated the Supervisors on progress made at the request of Help With Housing for the Board's support of local projects. He said that one of the requests was to support the award of a planning grant to study the feasibility of acquiring and renovating a church facility in the Town of Boyce to be converted to provide low- to moderate-income housing. He advised that Sherry Wise, Help With Housing, had provided additional information including a letter from another organization. Mr. Ash advised that Ms. Wise was requesting that the Supervisors consider sending a similar letter of support. He distributed a draft letter of support for Board review and approval. He told the Supervisors that this was not a request for funding from the Board.

**Supervisor Staelin moved to endorse by sending a letter of support subject to notification and the lack of objection by the Town of Boyce to the proposal.**

**The motion was approved by the following vote:**

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Abstain
David S. Weiss	- Aye

## Guidance to Animal Control

Supervisor Byrd put forth for discussion protecting the position of Animal Control by the development of procedures for handling situations regarding animal investigations.

Supervisor Dunning suggested the formation of a committee to review these matters. He further commented that he was not notified of a recent incident in his district even though current protocol requires notification of the Supervisor in whose district such an incident occurs. He suggested that the district Supervisor, a couple farmers and one other person conduct the initial investigation. He expressed concern about the ability of a layperson to properly identify animal abuse.

By consensus of the Board, Chairman Hobert instructed Mr. Ash to respond to the current situation:

- 1) To establish a set of procedures to deal with such future incidents to be presented to the Supervisors with his recommendation.
- 2) To come up with a short description of a committee process; what that committee would do; how that committee would be appointed. The matter to be addressed at the Work Session on January 11.

Sheriff Roper spoke to the Supervisors on the matter stating that there was a breakdown of communication in a recent matter. He asked the Supervisors to provide his office with a "best contact" telephone number to aid them in providing contemporaneous notice.

### Summary of Required Actions

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Add meeting dates and times to calendar as set.	Lora B. Walburn
2.	Update Rules of Procedure as modified.	Lora B. Walburn
3.	Provide comment to Chair regarding 2010 committee assignments.	Supervisors
4.	Solicit comment from Town of Boyce regarding support of Help With Housing request.	Chuck Johnston
5.	Pending notification and no adverse comment, provide letter of support to Help With Housing.	David Ash
6.	Establish procedures and committee to handle future animal control investigations to be addressed at the January 11 Work Session.	David Ash
7.	Provide Sheriff Roper with "best contact" telephone number.	David Ash

### Adjournment

Chairman Hobert concluded the meeting by conveying his sincere thanks to John Staelin for the leadership he provided the Supervisors and the communication he had enabled among the members. He stated that Mr. Staelin had done an excellent job and had followed in the footsteps of someone who had also provided great leadership, Supervisor Dunning. Chairman Hobert said he appreciated the support of his colleagues. He opined that challenging times were ahead given the current economic conditions.

Supervisor Byrd commented that she hoped that Supervisor Staelin and Chairman Hobert would remain on the Finance Committee noting how well the two of them have steered the county thus far keeping it financially solvent.

There being no further business to be brought before the Board at 12:42 p.m. Chairman Hobert adjourned the 2010 Organizational Meeting.

Next Meeting Date

The next regular meeting of the Board of Supervisors is Tuesday, January 19, 2010 at 1:00 p.m. in the Main Meeting Room, Berryville Clarke County Joint Government Center

ATTEST: January 1, 2010

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J. Michael Hobert, Chair

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David L. Ash, County Administrator

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Meeting Recorded By:  
David L. Ash, County Administrator

Minutes Transcribed By:  
Lora B. Walburn  
Deputy Clerk, Board of Supervisors