

CLARKE COUNTY BOARD OF SUPERVISORS
February 24, 2009 Budget Work Session 5:30 p.m.
Board of Supervisors Meeting Room

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Board of Supervisors Meeting Room, 2nd Floor, Clarke County Circuit Courthouse, Berryville, Virginia on Tuesday, February 24, 2009.

Board Members Present

A. R. Dunning, Jr.; J. Michael Hobert; John Staelin; David Weiss

Members Absent

Barbara Byrd; A.R. Dunning, Jr.

Staff Present

David Ash, Tom Judge, Lora Walburn

Others Present

Monty Tayloe

Call to Order

Chairman Staelin called the meeting to order at 5:30 p.m.

FY10 Budget Discussion

Tom Judge distributed a revised packet for review and discussion at the work session.

- Subsequent to meeting with the Sheriff, \$75K in court fines and forfeitures was restored to revenues. Chairman Staelin instructed Tom Judge to recheck with the Sheriff for clarification.
- The Planning Director was conservative on estimation of engineering fees; and upon review of expenditures fees, fees were adjusted up \$20,000.

- Machinery and Tools, based on book value, have been reduced \$32,792.
- Deficit at this time is (\$415,372). There was discussion on how the budget could be balanced and deficit remedied including the use of undesignated fund balance or through tax increase.
- There was discussion on the use of pay-as-you-go funds.
- There was discussion of the allocation of general fund non-categorical shortfall.
- Departmental budgets were reviewed. David Ash put forth that funding for part-time salaries was used to cover shortfalls, which could create issues if the policy is not adhered to or if an unforeseen need arises.
- Vice Chairman Hobert expressed concern regarding reduced funding for Economic Development and suggested that these duties be reassigned to a designated member of current staff.
- Chairman Staelin encouraged fellow members to review and provide feedback on the proposed budget.
- Chairman Staelin requested that Tom Judge confirm communications tax, tax on wills, courthouse security fees and animal license fees.
- Tom Judge explained the Proposed Budget By Category Report followed reviewed and discussion.
- The Supervisors reviewed the U.S. Economic Forecast from Wachovia with a focus on forecasted light vehicle sales.
- The proposed FY10 personal property rate is \$5.02. Chairman Staelin suggested advertising the amount being picked up by the State.
- The goal for this budget is to set the figures to make no more than \$300,000 less. Chairman Staelin said that he would like to see the Supervisors pass a resolution establishing this goal, basing the forecast on calendar year tax collections.
- A Work Session was tentatively set for 5:30 p.m. on March 5, 2009.
- The Joint Administrative Services Board will review employee health benefits on Monday, March 2.

Closed Session

Vice Chairman Hobert moved to convene into Closed Session pursuant to Section §2.2.3711-A3 of the Code of Virginia to discuss acquisition of property. The motion was approved by the following vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Absent

A.R. Dunning, Jr. - Absent
David S. Weiss - Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Vice Chairman Hobert moved to reconvene in open session. The motion carried as follows:**

John R. Staelin, Chair - Aye
J. Michael Hobert, Vice Chair - Aye
Barbara J. Byrd - Absent
A.R. Dunning, Jr. - Absent
David S. Weiss - Aye

Vice Chairman Hobert moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

John R. Staelin, Chair - Aye
J. Michael Hobert, Vice Chair - Aye
Barbara J. Byrd - Absent
A.R. Dunning, Jr. - Absent
David S. Weiss - Aye

No action was taken on matters discussed in closed session.

Adjournment

There being no further business to be brought before the Board at 7:30 pm Chairman Staelin adjourned the meeting.

Next Meeting Date

The regular meeting of the Board of Supervisors is set for Tuesday, February 17, 2009 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: February 24, 2009

John Staelin, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors