

CLARKE COUNTY BOARD OF SUPERVISORS
January 12, 2009 Organizational Meeting & Work Session 10:00 a.m.
Main Meeting Room

At the annual organizational meeting and work session of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor, Berryville Clarke County Joint Government Center, 101 Chalmers Court, Berryville, Virginia on Monday, January 12, 2009.

Board Members Present

Barbara J. Byrd; J. Michael Hobert; John R. Staelin; David S. Weiss

Board Members Absent

A.R. "Pete" Dunning, Jr.

Staff Present

David Ash, Tom Judge, Lora Walburn

Also Present

Keith Dalton, Laura Oleniacz, Dennis Cox

Call To Order

Chairman Staelin called the meeting to order at 10:05 a.m.

Annual Organizational Matters

Election of Chair

John Staelin turned the meeting over to David Ash, County Administrator.

David Ash called for a motion to nominate the Chair for the Clarke County Board of Supervisors for 2009

Supervisor Byrd nominated John Staelin to continue to serve as Chair for 2009.

Supervisor Hobert moved to close the nomination. The motion was approved by the follow vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Absent
David S. Weiss	- Aye

Supervisor Byrd moved to accept the nomination of John Staelin for the position of Chair of the Clarke County Board of Supervisors for 2009.

The motion was approved by the following vote.

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Absent
David S. Weiss	- Aye

Subsequent to the vote, David Ash turned the meeting over to Chairman Staelin.

Election of Vice Chair

Supervisor Byrd nominated J. Michael Hobert to continue to serve as Vice Chair for 2009 and moved to close the nominations.

The motion was approved by the following vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Absent
David S. Weiss	- Aye

Set Date, Time and Place for Regular Monthly Meeting

Supervisor Byrd moved to continue to meet on the third Tuesday of each month at 1:00 p.m. in the Main Meeting Room of the Berryville Clarke County Joint Government Center for the regular monthly meeting of the Clarke County Board of Supervisors.

The motion was approved by the follow vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Absent
David S. Weiss	- Aye

Rules of Procedure

Vice Chairman Hobert moved to adopt the Rules of Procedure as modified.

The motion was approved by the following vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Absent
David S. Weiss	- Aye

Board of Supervisors 2009 Assignments

John Staelin asked the Supervisors to review their current assignments and provide comment prior to the January 20 meeting.

Draft Economic Development Report

Chairman Staelin lead discussion and review of the Economic Development Tax Base Expansion Opportunities report prepared by Mark Siegel, Public and Environmental Financial Associates. These items were identified for further action.

- Keith Dalton, Berryville Town Manager, was provided a copy of the report and asked to provide comment, if any, to the Supervisors by January 28.
- Supervisors need to determine focus areas from Table 1, Areas of Opportunity.
- Determine whether to solicit comment from cited jurisdictions used in the various report tables.
- Items Requiring Follow Up – David Ash:
 - Explanation “Newer housing (on average) generate a more substantial fiscal deficit.”
 - Explanation of statement “Induced residential impacts minimized due to housing opportunities in nearby jurisdictions.”
 - Explanation “expand highway-oriented commercial (Double Toll-Gate, Waterloo)”
 - Request change to Table 3 Agriculture Statistics – Agricultural or Forestal Districts in referenced columns [Land In “Use”]

- Request from Commissioner of the Revenue updates 2008 Tax Rate
- Explanation as to why numbers do not balance below Table 4.
- Explanation of first paragraph on Page 16 re schools.
- Explanation of Effective Rate referenced in Table 4.
- Explanation of Page 20 how number were calculated - Clarke County budget or industry standard.
- Explanation of plan referenced on Page 22.
- Change first bullet on Page 23 from "annual" to semi-annual.
- Check amount of land in easement against figure noted on Page 30.
- Provide Mr. Siegel with a corrected list of interviewee names.
- Items Requiring Follow Up – Tom Judge:
 - Review Appendix C - Clarke Budget to determine reasonable cost.
 - Review the figures provided in the report to ensure accuracy.

Miscellaneous

Status Update – Joint Government Center

At the request of Chairman Staelin, David Ash provided a status update on the Joint Government Center project. The following are highlights:

- A meeting with the local representatives, contractor and the architect is scheduled for January 23.
- Continuing unresolved issues:
 - The heating including the lack of heat for the organizational meeting.
 - Lack of hot water.
 - Leak in Planning Department.
 - Repairs to external windows.
 - Electrical outlets.
 - Damaged keypad on vault.
 - Inability to secure offices.
 - Lack of availability of office keys.
 - Acceptability of fit and finish: carpet, paint, trim, ceilings.

Adjournment

There being no further business to be brought before the Board at 11:26 a.m. Chairman Staelin adjourned the 2009 Organizational Meeting and Work Session.

Next Meeting Date

The next regular meeting of the Board of Supervisors is Tuesday, January 20, 2009 at 1:00 p.m. in the Main Meeting Room, Berryville Clarke County Joint Government Center

ATTEST: January 12, 2009

John Staelin, Chairman

David L. Ash, County Administrator

Minutes Recorded and Transcribed By:
Lora B. Walburn
Deputy Clerk, Board of Supervisors