



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	July 16, 2019	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Winchester Regional Airport Authority Resolution Approving the Issuance of Debt		9
6. Review Lanham Request to Waive Fees for Resistivity		18
7. Zoning and Subdivision Ordinance Update Project, Revised Work Plan		29
8. BoS Minutes: June 18, 2019, Regular Meeting		35
9. Consent Agenda: 2019-08R Resolution of Appreciation for Mary Morris		60
10. Board of Supervisors Personnel Committee Items for July 8, 2019		62
A. Expiration of Term for appointments expiring through September 2019. <b>Action: The Personnel Committee recommends the following [re]appointments:</b>		63
– Brittney Heine to the community Policy and Management Team to fill the unexpired term of Angie Jones ending December 31, 2019.		
B. Fire and EMS Summer 2019 Hiring Update. <b>Action: Information only.</b>		73
C. Discussion Assignment of County Email Addresses to Appointees to Public Bodies. <b>Action: The Personnel Committee recommends providing email addresses to appointees of public bodies starting with those required to file conflict of interest and to strongly encourage use of the County addresses and discourage the use of private / personal email accounts to discuss public business.</b>		75
D. Comp Time Payout Report. <b>Action: The Personnel Committee recommends payout of the identified compensatory time from departmental balances to the extent available.</b>		62
11. Board of Supervisors Work Session Items for July 8, 2019		76
A. Website Transition Update by Cathy Kuehner. <b>Action: Information only.</b>		77
B. System Update by Brian Lichty. <b>Action: Information only.</b>		78
12. Board of Supervisors Finance Committee Items for July 8, 2019		93
A. FY2019 Supplemental Appropriations. <b>Action: The Finance Committee recommends approval of the following actions:</b>		93
a. Commonwealth's Attorney Training. "Be it resolved that FY2019 budgeted expenditure and appropriation for the Commonwealth Attorney be increased \$3,348, and Virginia Criminal Justice Foundation revenue recognized in the same amount, all for the purpose of providing training to Commonwealth's Attorney staff". <b>Action: Information only.</b>		93



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b. Body Armor Reversal of April Action. "Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be decreased \$14,400, and revenue from the Commonwealth be reduced in the amount of \$4,000, and that the designation for Government Savings be increased in the amount of \$10,400, all for the purpose of reversing the appropriation for protective vests for Sheriff's Deputies."		93
B. FY2020 Supplemental Appropriations. Action: The Finance Committee recommends approval of actions a through e below:		93
a. Body Armor. <i>"Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be increased \$14,400, and revenue from the Commonwealth be recognized in the amount of \$4,000, and that the designation for Government Savings be decreased in the amount of \$10,400, all for the purpose of purchasing protective vests for Sheriff's Deputies."</i>		93
b. Crisis Intervention Team staffing. <i>"Be it resolved that FY2020 Sheriff's budgeted expenditure and appropriation be increased \$5,000, and that revenue from the Crisis Intervention Team Assessment Center (CITAC) be increased in the same amount, all for the purpose of providing law enforcement staff to serve part time hours at the Center."</i>		95
c. School Resource Officer Grant. <i>"Be it resolved that FY2020 Sheriff's budgeted expenditure and appropriation be increased \$67,407, that revenue of \$30,293 from the Commonwealth be recognized, and that the designation for Government Savings be decreased \$37,114, all for the purpose of hiring an additional School Resource Officer to be assigned to Boyce Elementary School."</i>		93
d. Barns of Rose Hill Endowment Matching Grant. <i>"Be it resolved that Barns of Berryville budgeted expenditure and appropriation be increased \$5,000, and that the designation for Government Savings be reduced in the same amount, all for the purpose of making a contribution to the Barns of Berryville Endowment Fund to be matched by the Casey Foundation."</i>		100
e. Conservation Easement: Conrad. <i>"Be it resolved that FY2020 Conservation Easement Fund expenditures be increased \$40,000, that revenue from VDACS be recognized in the amount of \$20,000, and that the General Fund designation for Conservation Easement purchases be decreased in the amount of \$20,000."</i>		101
f. Sheriff Holiday Pay. Action: Deferred by the Finance Committee pending receipt of additional information		94
g. Fire, EMS, and EM Training Grant. Action: The Finance Committee deferred action on this item pending receipt of information on alternative funding sources. <i>"Be it resolved that FY2020 Fire/EMS/EM budgeted expenditure and appropriation be</i>		103



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	<i>increased \$11,975, and that the designation for Government Savings be decreased in the same amount, all for the purpose of providing ALS Training/or one Firefighter/EMT."</i>	
h. White Post Broadband Grant. Action: Information only. Receipt of funds is forthcoming.		94
i. Special Welfare Fund. The Social Services department agreed to eliminate its separate checking account for the Special Welfare Fund, and to run its checks through the JAS Accounts Payable function. This was a recommendation of Mary Earhart to assist the bank reconciliation process. It was understood during the discussion that there might be a need for an emergency check under rare circumstances.		94
<b>C. Bills and Claims. Action: The Finance Committee recommends approval of the June 2019 Invoice History Report.</b>		108
D. Standing Reports. FYI: Reconciliation of Appropriation, Fund Balance, Capital Budget, General Fund Expenditure Summary. Action: Information only.		115
13. Government Projects Update		148
14. Miscellaneous		149
15. Summary Of Required Action		150
16. Board Member Committee Status Reports		151
17. Closed Session <i>[as necessary]</i>		152
<hr/> <b>Evening Session 6:30 pm</b>		
18. Citizen's Comment Period		153
19. PH 19-09: Consider the adoption of an ordinance approving, and authorizing the Chief Executive Officer to execute the Shenandoah Valley Workforce Investment Board Chief Elected Officials Consortium Agreement upon affirmative vote of a majority of the Supervisors present and voting.		155
20. Adjournment		190
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Reports in July Packet:		191
– Building Department		192
– Commissioner of the Revenue		206
– Economic Development		212
– Fire & EMS		219
– Zoning and Subdivision Ordinance		220