

David Ash – Chip Schutte – Michael Hobert - Sharon Keeler – Dr. Michael Murphy

AGENDA

Joint Administrative Services Board
Tuesday, May 27, 2014 1:00 p.m.
Joint Government Center

1. **Call to Order.**
2. **Approval of Minutes. (May 7 Minutes Attached).**
3. **Closed Session ERP Contract Negotiation.**

VA Code 2.2-33711(A)(30)

4. **Recommendation of ERP Contract.** *“Be it resolved that the contract negotiated with Tyler Technologies for the provision of an ERP system be approved as presented, and be it further resolved that the contract be presented for the consideration of the Board of Supervisors at their June 9 worksession.”*

5. **Set Next Meeting.**

May 7, 2014 Joint Administrative Services Board
Special Meeting 1:00 pm

At a special meeting of the Joint Administrative Services Board held on Wednesday, May 7, 2014 at 1:00 pm in the Clarke County Administration Office meeting room, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present

J. Michael Hobert; Sharon Keeler; Chip Schutte

Members Absent

David Ash; Michael Murphy

Staff Present

Tom Judge; Lora Walburn

Others Present

None

1. Call To Order - Determination of Quorum

At 1:05 pm, Michael Hobert called the meeting to order.

By consensus, the Board adopted the agenda as presented.

2. Approval of Minutes

Chip Schutte, seconded by Sharon Keeler, moved to approve the April 16, 2014 minutes as presented. The motion carried by the following vote:

David Ash	-	Absent
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Absent
Charles "Chip" Schutte	-	Aye

3. Closed Session

Chip Schutte, seconded by Sharon Keeler, moved to convene into Closed Session: "Be it resolved that the Joint Administrative Services Board go into Closed Session pursuant to Code of Virginia Section 2.2-3711(A)(30) for the purpose of discussing Contract Negotiation Strategy. The motion carried as follows:

David Ash	-	Absent
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Absent
Charles "Chip" Schutte	-	Aye

The members of the Joint Administrative Services Board being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Chip Schutte, seconded by Sharon Keeler, moved to reconvene in open session. The motion carried as follows:**

David Ash	-	Absent
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Absent
Charles "Chip" Schutte	-	Aye

Subsequent to reconvening in open session, Chairman Hobert called for a Certification.

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Administrative Services Board of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

David Ash	-	Absent
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Absent
Charles "Chip" Schutte	-	Aye

4. Set Next Meeting

Chairman Hobert confirmed that the next regularly scheduled meeting of the Board is set for Tuesday, May 27, 2014 at 1:00 pm in Meeting Room AB at the Berryville Clarke County Government Center.

6. Adjournment

At 2:03 pm, Chairman Hobert adjourned the meeting.

Minutes Recorded and Transcribed by: Lora B. Walburn