

Joint Administrative Services Board  
December 18, 2017 Regular Meeting 1:00 pm

At a regular meeting of the Joint Administrative Services Board held on Monday, December 18, 2017, at 1:00 pm in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: David Ash, Chuck Bishop, Sharon Keeler, Chip Schutte, David Weiss

Members Absent: None

Staff Present: Tom Judge, Brian Lichty, Brianna Taylor

Others Present: Tony Roper, Gary Lichliter

1. Call to Order - Determination of Quorum

At 1:03 pm, David Weiss called the meeting to order having determined that a quorum was present.

2. Approval of Minutes

**Chuck Bishop, seconded by David Ash, moved to approve the November 27, 2017 minutes as presented. The motion carried by the following vote:**

David Ash	- Aye
Chuck Bishop	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Absent
David Weiss	- Aye

Chip Schutte joined the meeting at 1:05 pm.

3. Health Plan Option

Tom Judge stated that the State's new health plan was presented December 5<sup>th</sup>. The deadline to participate is January 15<sup>th</sup> and the commitment is three years. Therefore, the JAS board must recommend yes or no today, so that the School Board and Board of Supervisors can vote on the matter before the January 15<sup>th</sup> deadline.

Tom Judge reviewed the following:

- a) Cost Analysis of the plans
- b) Comparison of Plan Terms
- c) COVA Local Plan Proposal

The board discussed all of the options and came to the agreement that it may be better to see the new COVA Local Plan operate before accepting the plan.

**David Weiss, seconded by Chuck Bishop, moved to decline the COVA Local Plan. The motion carried by the following vote:**

David Ash	- Aye
Chuck Bishop	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Aye
David Weiss	- Aye

Chip Schutte recommended to present to the School Board Monday, December 18<sup>th</sup>. Davis Weiss recommended to present it to Board of Supervisors Tuesday, December 19<sup>th</sup>.

**4. Position Hired**

Tom Judge stated that a replacement for the outgoing Administrative Assistant at Purchasing will begin work January 2<sup>nd</sup>.

**5. Next Meeting**

The next regularly scheduled meeting is set for January 22, 2018.

**6. Adjournment**

At 1:32 pm, Chuck Bishop, seconded by David Ash, moved to adjourn the meeting.

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Minutes Recorded and Transcribed by Brianna Taylor