Joint Administrative Services Board

February 27, 2017

Regular Meeting

1:00 pm

At a regular meeting of the Joint Administrative Services Board held on Monday, February 27, 2017 at 1:00 pm in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: David Ash, Chuck Bishop, Sharon Keeler, Chip Schutte, David Weiss Members Absent: None

Staff Present:

Tom Judge, Gordon Russell, Lora Walburn

Others Present:

Allen Mason

1. Call To Order - Determination of Quorum

At 1:00 pm, Chip Schutte called the meeting to order having determined that a quorum was present.

2. Approval of Minutes

David Ash, seconded by Chuck Bishop, moved to approve the January 30, 2017 minutes as presented. The motion carried by the following vote:

> David Ash Aye Chuck Bishop - Aye Sharon Keeler - Aye Charles "Chip" Schutte - Aye David Weiss - Aye

3. ERP

Taxation

- To date, worked with Tyler 12 days on system set up 3 more days scheduled for March.
- Focusing on data clean up prior to import.

Assessments

Requested quote but company has not yet responded.

4. Health Insurance: Local Choice Renewal

- FY2018 3.2% rate reduction.
- FY2018 benefits changes:
 - LiveHealth Online EAP will now be available for accessing member's four free counseling sessions.
 - LiveHealth Online will be available for accessing Future Moms with Breastfeeding Support, at no extra cosl

Vice Chair Weiss, seconded by Chuck Bishop, moved to accept the FY2018 Health Insurance Rates. The motion carried by the following vote:

David Ash - Aye
Chuck Bishop - Aye
Sharon Keeler - Aye
Charles "Chip" Schutte - Aye
David Weiss - Aye

| FY 18 Monthly Health Benefit Rates | Effective 5/15/2017 | | | | | FY 18 |
|---|----------------------|------------------|----------|------------|---|--------------------|
| Source: Joint Administrative Services A. Plan Rates | Cost | Employer | Employee | | Employer FY 17 Share* nce shifts year to year | Employer Annual |
| KA 250 Plan Option | | | | in KA 250. | | |
| Regular Full Time | C74 00 | 569,66 | 104.34 | 85% | 84% | 6,836 |
| Single Dual | 674.00 1,247.00 | | | | | 7,459 |
| Family | 1,820.00 | | | | | 10,887 |
| Transportation, Food Service & Other | | | | | | 0 |
| Single | 674.00 | | | | | 5.768 |
| Dual | 1,247.00 | | | | | 6,294 |
| Family | 1,820.00 | 765.55 | 1,054.45 | 42% | 42% | 9,187 D |
| KA 500 Plan Option | | | | | | 0 |
| Regular Full Time | | | | | | 0 |
| Single | 620.00 | | | | | 6,836 |
| Dual Femily | 1,147.00 1,674.00 | | | | | 7,459 10,887 |
| Family | 1,074.00 | 907.20 | 100.12 | . 34/0 | 3478 | 0 |
| Transportation, Food Service & Other Single | 620.00 | 480.67 | 139.33 | 78% | 78% | 0 5,768 |
| Dual | 1,147.00 | | | | | 6,294 |
| Family | 1,674.00 | | | | | 9,187 |
| TLC High Deductible | | | | | | 0 |
| . | | | | | | 0 |
| Regular Full Time Single | 487.00 | 487.00 | .00 | 100% | 100% | 0 5,844 |
| Dual | 901.00 | | | | | 6,645 |
| Family | 1,315.00 | 807.05 | 507.95 | 61% | 61% | 9,685 0 |
| Transportation, Food Service & Other | | | | | | 0 |
| Single | 487.00 | | | | | 4,931 |
| Dual Family | 901.00 1,315.00 | | | | | 5,607 8,172 |
| B. Account Contributions | - | | | | | |
| | | | | | | |
| Regular Full Time Ti C Health Saulage Assert Centilludian (cingle) | | 82,66 | | | | 992 |
| TLC Health Savings Account Contribution (single) TLC Health Savings Account Contribution (dual) | | 67.83 | | | | 814 |
| TLC Health Savings Account Contribution (family) | | 100.23 | | | | 1,203 |
| Transportation, Food Service & Other | | | | | | |
| TLC Health Savings Account Contribution (single) | | 69.75 | | | | 837 |
| TLC Health Savings Account Contribution (dual) | | 57.23 | | | | 687 |
| TLC Health Savings Account Contribution (family) | | 84.57 | | | | 1,015 |
| C. Total Employer Cost Per Group Health Member | | | | | | |
| Regular Full Time Single Health | | 569,66 | | | | |
| Dual Health | | 621.58 | | | | |
| Family Health | | 907,28 | | | | |
| TLC Single Health & "HSA" | | 569.66 | | | | |
| TLC Dual Health & "HSA" | | 621.58 | | | | |
| TLC Family Health & "HSA" | | 907.28 | | | | |
| Transportation & Food Service | | | | | | |
| Single Health | | 480.67 | | | | |
| Dual Health Family Health | | 524.48 765.55 | | | | |
| , | | | | | | |
| TLC Single Health & "HSA" TLC Dual Health & "HSA" | | 480.67 524.48 | | | Overall Change | |
| TLC Family Health & "HSA" | | 765,55 | | | -3.20% | |
| • | | | | | | |
| | | | | | | |

Note: Where two employees are married, and they together opt for either a dual or family option, the employer will pay two times the single employer contribution for the plan option selected.

METHOD:
Force TLC employee single contribution to zero.
Force 500 rates to percentage contributions from prior year.
Force 250 employer contribution to same as 500 contribution.
Force "HSA" contribution so total employer equal across plans.

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5. Health Insurance: Preliminary COVA Local rates

Tom Judge reviewed preliminary COVA information. Highlights include:

- Program will not go into effect until this time next year if at all.
- COVA rates are higher.
- State asking jurisdictions to agree to continued consideration. Tom Judge recommends discontinuing.
- Further consideration does not obligate the locality.

By consensus, the Board agreed to continue consideration until more information was available.

Next Meeting

David Ash, seconded by Chuck Bishop, moved to cancel the March 27 meeting. The motion carried by the following vote:

David Ash - Aye
Chuck Bishop - Aye
Sharon Keeler - Aye
Charles "Chip" Schutte - Aye
David Weiss - Aye

The next regularly scheduled meeting is set for April 24.

7. Adjournment

At 1:14 pm, Chip Schutte adjourned the meeting.

Minutes Recorded by David Ash; Transcribed by Lora B. Walburn