

Phase 1 Financials Additional Training

- Web Training on Next Year Budget entry scheduled for October 29.
- Web Training on 1099 reporting in January.

Phase 2 Payroll/HR

- School and Parks job applications under development.
- Go live October 27, 28, & 29.
- Post live training December 1, 2, & 3
- Additional training on Personnel Actions scheduled early December, W2s and ACA reporting in early January.

Phase 3 Revenue and Permits.

- Implementation schedules in question pending action by Tyler.
- Must sort out transition issues: three simultaneous revenue collection systems during implementation.
- Government IT strategizing method for development of customer file: as many as 1 4K records.

The Board reviewed agenda information provided by Tom Judge. Gordon Russell provided additional comment on conversion efforts.

4. Animal Licenses:

During contract negotiations it was determined that Animal Licenses were a simple matter of sending out renewal notices once a year, and waiting for declarations. The General Billing module was therefore deemed sufficient. It has since come to light that these declarations include data such as: pet name, rabies vaccination status, spay/neuter status, breed, vet name, etc. which could be tracked in Munis. It would be necessary to purchase the Animal License module to track this additional information (see costs attached). A \$3 increase in the fee (check) would cover the initial and ongoing costs of this module.

5. Business Licenses:

During contract negotiations it was determined that Business Licenses were a simple matter of sending out renewal notices once a year, and waiting for declarations. It has since come to light that there are requests for additional information about Clarke County businesses for Economic Development purposes, and that the General Billing module is insufficient for this purpose. It would therefore be necessary to purchase the Business License module to track this additional information (see costs attached). An \$8 dollar increase in the fee (check) would cover the initial and ongoing costs of this module.

The Board reviewed Items 4 and 5 together. It agreed to continue discussion on fees until the next meeting.

David Ash, seconded by Sharon Keeler, moved to start the process of purchasing the Animal License and Business License modules.

Chuck Bishop noted that the modules were not school related.

Chip Schutte added that it was an unanticipated cost.

The motion carried by the following vote:

David Ash - Aye
 Chuck Bishop - Aye
 Sharon Keeler - Aye
 Charles "Chip" Schutte - Aye
 David Weiss - Aye

Optional SaaS				One Time Fees		
Description	# Years	Annual Fee	Annual Fee Net	Impl. Days	Impl. Cost	Data Conversion
Financial:						
Work Orders, Fleet & Facilities Management	5	\$3,762.00	\$3,762.00	7	\$8,225.00	\$2,000.00
Revenue:						
Animal License	5	\$1,221.00	\$1,221.00	1	\$1,175.00	\$2,520.00
Business License	5	\$2,257.00	\$2,257.00	4	\$4,700.00	\$7,500.00
UB Interface	5	\$1,881.00	\$1,881.00	2	\$2,350.00	\$0.00
Other:						
CAFR Statement Builder	5	\$5,558.00	\$5,558.00	3	\$3,525.00	\$0.00
Parks and Recreation	5	\$3,912.00	\$3,912.00	6	\$7,050.00	\$0.00
TOTAL:		\$18,591.00	\$18,591.00	23	\$27,025.00	\$12,020.00

Optional Other Services					
Description	Quantity	Unit Price	Discount	Extended Price	
Tyler Forms Library - Business License	1	\$1,000.00	\$0.00	\$1,000.00	
TOTAL:				\$1,000.00	

Optional Conversion Details (Prices Reflected Above)			
Description	Unit Price	Unit Discount	Extended Price
Animal License Std Master - B	\$2,520.00	\$0.00	\$2,520.00
Business License Opt 1 - Bills - B	\$3,000.00	\$0.00	\$3,000.00
Business License Std Master - B	\$4,500.00	\$0.00	\$4,500.00
Work Order Opt 1 - Work Order Asset - B	\$2,000.00	\$0.00	\$2,000.00
TOTAL:			\$12,020.00

Next Regularly Scheduled Meeting

The next regularly scheduled meeting is set for Monday, November 23, 2015.

Adjournment

At 1:12 pm, Chairman Schutte adjourned the meeting.

Minutes Recorded and Transcribed by Lora B. Walburn