

3. JAS FY2016 Budget.

As with past practice, the JAS Budget request will be amended to reflect the salary increase proposed by the School Board.

Tom Judge reminded that the School Board and the Board of Supervisors were discussing raises; and if approved, Joint Administrative Services' FY2016 Budget would be adjusted to reflect the salary increase approved by the School Board.

4. Health Insurance renewal

We have not received the renewal at this writing. The Anthem Hack may have created the delay. The Board should be prepared to convene a meeting on short notice when it is received.

Tom Judge advised:

- Renewal has not been received.
- Staff is following up with Anthem today.
- Anticipate less than 10% increase.

David Ash, seconded by Chuck Bishop, moved to proceed with renewal if the increase is 10% or under or should the increase be greater than 10% to convene a meeting of the Joint Administrative Services Board. The motion carried as follows:

David Ash	-	Aye
Chuck Bishop	-	Aye
Sharon Keeler	-	Aye
Charles "Chip" Schutte	-	Absent
David Weiss	-	Aye

5. ERP Update

Highlights of review include.

- On schedule and under budget.
- Conducted two weeks of set up training.
- Process training begins next week.
- Financial module goes live in May.
- Overall, Tyler is slow in responding to queries/issues. Some outstanding issues:
 - Email compatibility with Zimbra and Gmail

- Data conversion
- Testing and debugging settings
- Gordon Russell set up training modules on trainees' personal computers.

6. Joint Administrative Services Director Evaluation.

David Ash, seconded by Chuck Bishop, moved to convene into Closed Session: "Be it resolved that the Joint Administrative Services Board go into Closed Session pursuant to Code of Virginia Section 2.2-3711(A)(1) for the purpose of discussing specific employees or appointees of the Board. The motion carried as follows:

David Ash	-	Aye
Chuck Bishop	-	Aye
Sharon Keeler	-	Aye
Charles "Chip" Schutte	-	Absent
David Weiss	-	Aye

The members of the Joint Administrative Services Board being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Chuck Bishop, seconded by David Ash, moved to reconvene in open session. The motion carried as follows:**

David Ash	-	Aye
Chuck Bishop	-	Aye
Sharon Keeler	-	Aye
Charles "Chip" Schutte	-	Absent
David Weiss	-	Aye

Chuck Bishop, seconded by David Ash, moved Certification of Closed Session

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Administrative Services Board of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia

law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

David Ash	-	Aye
Chuck Bishop	-	Aye
Sharon Keeler	-	Aye
Charles "Chip" Schutte	-	Absent
David Weiss	-	Aye

No action was taken on matters discussed in Closed Session.

7. Set Next Meeting

The next regularly scheduled meeting is set for Monday, March 23, 2015.

8. Adjournment

At 2:50 pm, Vice Chairman Weiss adjourned the meeting.

Minutes Recorded and Transcribed by Lora B. Walburn