

Industrial Development Authority of the Clarke County Virginia
Board of Directors
February 2, 2017 Minutes

A meeting of the Industrial Development Authority of the Clarke County Virginia held in the Berryville/Clarke County Government Center, Berryville, Virginia, on Thursday, February 2, 2017, at 1:00 PM.

Directors Present: Mark Cochran, Brian Ferrell, David Juday, Rodney Pierce

Directors Absent: Allan Frederickson, Paul Jones, English Koontz

Board of Supervisors Liaison Absent: David Weiss

County Staff Present: Len Capelli, Lora Walburn

1. Call to Order

At 1:00 pm, Lora B. Walburn called the meeting to order.

2. Organizational Items

Elect Chair

Lora Walburn, IDA Clerk, called for nominations for 2017 Chair.

Rodney Piece, seconded by Mark Cochran, moved to nominate and elect David Juday to serve as 2017 Chair.

Lora Walburn, IDA Clerk, called for vote on the motion to nominate and elect.

The motion carried by the following vote:

Mark Cochran	-	Aye
Brian Ferrell	-	Aye
Allan Frederickson	-	Absent
Paul Jones	-	Absent
David Juday	-	Aye
English Koontz	-	Absent
Rodney Pierce	-	Aye

Following the vote, the meeting was turned over to the David Juday.

Elect Vice Chair

Chair called for nominations for 2017 Vice Chair.

David Juday, seconded by Mark Cochran, moved to nominate and elect English Koontz to serve as 2017 Vice Chair.

Chair called for vote on the motion to nominate and elect.

The motion carried by the following vote:

Mark Cochran	-	Aye
Brian Ferrell	-	Aye
Allan Frederickson	-	Absent
Paul Jones	-	Absent
David Juday	-	Aye
English Koontz	-	Absent
Rodney Pierce	-	Aye

Elect Secretary

Chair called for nominations for 2017 Secretary.

David Juday, seconded by Rodney Pierce, moved to nominate and elect Brian Ferrell to serve as 2017 Secretary.

Chair called for vote on the motion to nominate and elect.

The motion carried by the following vote:

Mark Cochran	-	Aye
Brian Ferrell	-	Aye
Allan Frederickson	-	Absent
Paul Jones	-	Absent
David Juday	-	Aye
English Koontz	-	Absent
Rodney Pierce	-	Aye

Elect Treasurer

Chair called for nominations for 2017 Treasurer.

David Juday, seconded by Brian Ferrell, moved to nominate and elect Allan Frederickson to serve as 2017 Treasurer.

Chair called for vote on the motion to nominate and elect.

The motion carried by the following vote:

Mark Cochran	-	Aye
Brian Ferrell	-	Aye
Allan Frederickson	-	Absent
Paul Jones	-	Absent
David Juday	-	Aye
English Koontz	-	Absent
Rodney Pierce	-	Aye

Set Meeting Date, Time and Location

By consensus, the Board adopted the schedule as presented.

1:00 pm, 4th Thursday Quarterly. Meeting Room AB

2017 Meeting Schedule

April 27

July 27

October 26

Adopt Bylaws and Rules and Procedures of the Industrial Development Authority of the Clarke County, Virginia

Rodney Pierce moved, seconded by Mark Cochran, to adopt revision dated July 28, 2016, as presented. The motion carried by the following vote:

Mark Cochran	-	Aye
Brian Ferrell	-	Aye
Allan Frederickson	-	Absent
Paul Jones	-	Absent
David Juday	-	Aye
English Koontz	-	Absent
Rodney Pierce	-	Aye

3. Adoption of Agenda

By consensus, the Board adopted the agenda as presented.

4. Approval of Minutes

Rodney Pierce moved, seconded by Brian Ferrell, to approve the October 28, 2016, minutes as presented. The motion carried as follows:

Mark Cochran	-	Aye
Brian Ferrell	-	Aye
Allan Frederickson	-	Absent
Paul Jones	-	Absent
David Juday	-	Aye
English Koontz	-	Absent
Rodney Pierce	-	Aye

5. Treasurer's Report

Allan Frederickson was unable to attend the February 2 regular meeting but will submit the treasurer's report later.

6. Old Business

Investment Options Continued Discussion

In the absence of Allan Frederickson, the Board limited discussion carrying the matter forward to its April 27 meeting. Follow up items prior to the April 27 meeting:

- David Juday, English Koontz and Allan Frederickson selected to serve on an investment review subcommittee.
- David Juday to arrange a meeting with the subcommittee and Janice Kuhn, Eagle Investments, prior to the April 27 meeting.
- Staff to invite Janice Kuhn to attend the April 27 meeting.
- Staff to remind David Juday to set up the meeting between the subcommittee and Ms. Kuhn in late February.
- Subcommittee to present options to the Board at the April 27 meeting.

Economic Development by Len Capelli

Len Capelli reviewed the monthly economic development report provided in the packet material to the Advisory Committee. Additional highlights include:

- Meet tomorrow with group looking at renovating the rail spur; spoke with Department of Rail; looking at grants; facility on Cattleman's road is owned by the railroad and mayor is upset because it is not maintained. Will know more after meeting tomorrow.
- Berryville Graphics and C2M experiencing hiring difficulties.
- Met with Workforce Solutions and Lord Fairfax Community College in the capacity of Shenandoah Workforce alternate for Board of Supervisors' Chair David Weiss. Exploring ways to help County businesses.
- Clarke County Equine Alliance:
 - Alliance dissolved.
 - Eric Myer is organizing a new group.
 - Economic Development is moving ahead with maintaining an equine website, which will be added economic development web page.
- Farm Tours:
 - Get locals more involved in agriculture.
 - Get person outside into Clarke to view agricultural assets.
 - Farms on the tours will present educational materials.
 - Market via brochures, social media, local news media.
 - Seek volunteers from agricultural studies students, young farmers group.
- Local business is looking for a new location. Len Capelli will keep the Board informed of negotiations.

7. New Business

Resolution of Appreciation and Recognition of Service Wayne Armbrust

Rod Pierce, seconded by Mark Cochran, moved, to adopt the resolution of appreciation and recognition as presented. The motion carried as follows:

Mark Cochran	-	Aye
Brian Ferrell	-	Aye
Allan Frederickson	-	Absent
Paul Jones	-	Absent
David Juday	-	Aye
English Koontz	-	Absent
Rodney Pierce	-	Aye

Next Meeting

Approved 04/27/2017

The next meeting is scheduled for Thursday, April 27, 2017, 1:00 pm.

8. Adjournment

At 1:45 pm, by consensus, the Board meeting was adjourned.

Minutes recorded and transcribed by: Lora B. Walburn, Executive Assistant - County Administration