



Clarke County Fire & EMS Commission
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

MINUTES

November 9th, 2017 6:30pm
Clarke County Government Center – Meeting Room AB

Attendees: Van Armacost, Chairman
Bryan Conrad
Jacob White
Matt Hoff
Diane Harrison
David Weiss
Andrew Nicholson

Absent: Tony Roper

Staff: Brian Lichty
Pam Hess

Chairman Armacost called the meeting to order at 6:35pm.

1. Mr. Hoff made a motion to approve the agenda. The motion passed with all in favor.
2. Mr. Conrad made a motion to approve the minutes from the October 12th, 2017 meeting as presented. The motion was passed with all in favor.
3. Committee Reports –
 - Standards - The committee met on Wednesday November 8th 2017 (see attached evaluation sheet) Mr. Lichty and Mr. Hoff presented that the rate of failures have come down and are continuing in the right direction. Areas of concern are staying consistent but awareness is playing the main role in helping to correct these concerns. Definitions of Overburden, Failure and Delayed Response were provided to Mr. Nicholson.
 - Technology-In Mr. Ropers absence Ms. Hess reported that nothing new other than there were discussions of the First Net public safety communications with better broadband capabilities.



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- Budget – The committee met on Wednesday October 25, 2017 setting the priorities. The November meeting is scheduled for Tuesday the 21st with Tom Judge from JAS/finance in hopes to have a rough draft ready for December to submit to the commission and in January or February to have everything finalized to go to the appropriate committees for approvals.
4. Unfinished Business
 - Mr. Lichty stated that the insurance policy annual renewal is taking place. He has received a quote of a \$1320.00 increase annually for the potential changes on some of the equipment for the replacement value versus the insured value. This has been brought to Mr. Ash who is researching a little more prior to making a final decision.
 - Mr. Armacost attended the Top Of Virginia Regional Chamber awards banquet on Thursday November 2nd. Clarke County was presented with multiple awards to include two Gold Awards of Valor for FF/Paramedic Wade Wilson and FF/EMT Doug Nalls in recognition of their acts involving supreme sacrifice or extreme personal risk and heroism which are clearly above and beyond the call of duty.
 5. Report from the Fire and Rescue Association –Matt & Bryan stated the association discussed how some of the 4 for Life funds were helping pay for new trauma bags and drugs required to upgrade for the new protocols.
 6. Report from the Director of Fire and EMS-(see attached)
Response report- ESN map was presented to all per Ms. Harrison's request. Mr. Weiss requested an update from the Recruitment/Retention committee meeting. Mr. Lichty stated that the committee has discussed many ideas and are looking at potential areas to improve. There was a 2014/2015 survey that helped to unveil the main problem areas. Mr. Nicholson asked if there are any outreach programs, field trips, or bringing the firetrucks/ambos to the schools as extra exposure. Mr. Lichty explained about the WOW program that Clarke County participates in which helps to promote to the 7th/8th graders sparking their potential interest earlier. Chief Neil White took a lead role for the Explorers program and will present a combination of police and fire/rescue information. Mr. Hoff and Mr.



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Conrad stated that Boyce Volunteer Fire and Rescue Company has had their first Shenandoah University student approach them for a potential live-in program and some of the Physician Assistant students are also showing some interest.

7. Public Comment-none
8. New Business- Mr. Weiss was pleased to inform the Commission that once the annual budget was finalized there were some carryover of funds. Last year \$30,000.00 was placed in a vehicle fund and as of today they were able to add an additional \$20,000.00 to bring the total now to \$50,000.00.
9. Adjourn - Mr. White made a motion to adjourn. Motion passed all in favor at 7:18pm.

Next meeting is on December 14th, 2017 at 6:30pm in the Clarke County Government Center – Meeting Room AB