



**Clarke County Fire & EMS Commission**  
**101 Chalmers Court, Suite B**  
**Berryville, Virginia 22611**  
**(540) 955-5132**

MINUTES

(added to Agenda in orange font)

April 28, 2016                      6:30pm

County Administrator Conference Room  
Berryville Clarke County Government Center  
101 Chalmers Court, Suite B  
Berryville, VA 22611

Present: Van Armacost, David Ash, Bryan Conrad, Frank Davis, Matt Hoff, Beth Leffel (Chair), Laure Wallace, David Weiss

Meeting was called to order by the Chair at 6:32pm.

1.     **Approval of Agenda**  
      Motion for approval by Mr. Hoff; second by Mr. Conrad. Unanimous vote to approve.
2.     **Convene Closed Session pursuant to §2.2-3711-A1 to discuss specific employees or appointees**  
      Motion by Mr. Hoff; second by Ms. Wallace. Unanimous vote to approve.
3.     **Reconvene Open Session**  
      Motion by Mr. Conrad; second by Ms. Wallace. Unanimous vote to approve. Certification (unanimous concurrence) documented by roll-call vote by Mr. Ash.

Action: Regarding the employee, the Commission remanded to staff. Regarding the volunteer, the Commission appointed the Chair and Ms. Wallace to discuss the matter individually, as soon as possible, with the volunteer and report to the Commission.

4.     **Adjourn**  
      At 8:49pm, motion by Ms. Wallace; second by Mr. Conrad. Unanimous vote to approve.