

Meeting of the Clarke County Electoral Board
Wednesday, February 7, 2018
Registrar's Office

1. The meeting was called to order at 11:10 by Chairman De Haven. Randy Sprouse, Vice Chairman and Barbara Bosserman, Registrar were also present. Carol Westervelt, Secretary was not able to attend due to illness.
2. The minutes from the November 7, 2017 General Election were approved as presented.
3. Officers of Election
 - Evaluations from the November 2017 election were reviewed.
 - The registrar provided a list of currently appointed officers of election and voters requesting to be newly appointed. Each voter presented was appointed to serve as an officer of election for the term of one year to begin March 1, 2018. The registrar will mail each officer a notification of the appointment, the response to appointment form and oath of office form.
 - May 1, 2018 Town of Berryville Election officer of election assignments:
 - Each Chief Officer from the districts containing a portion of Town of Berryville voters will be asked to serve as election officials. This will provide an opportunity to work together to achieve uniformity. Bob Holcomb will be asked to be the Chief Officer.
4. FY19 Budget Requests were reviewed. There are two budgets, one for the Electoral Board and one for the Registrar's office. The Electoral Board FY19 budget request reflects a \$365 increase from FY18. The Registrar's FY19 requests shows an increase of \$2,395 which includes an increase of \$2,345 for part-time salaries. In addition to the FY19 budget, the Board is requesting the salary for the Registrar/Director of Elections position be increased to within the mid-range identified in the adopted Clarke County General Government Classification Listing. The Board and Registrar are schedule to present the budget to the Finance Committee on February 15th at 6:30 P.M.
5. VERIS Street File Audit: In response to recent concerns regarding Virginia voters being registered in the incorrect House of Delegate districts, the registrar conducted an internal audit of the street file segments for Clarke County. The results determined:
 - Corrections to two street segments changed the voting district for 1 voter on First Street and 2 voters on Springsbury Farm Lane.
 - Ashwood and Shade Groves Lanes originate in Clarke County but extend into Jefferson County, West Virginia. There are voters on the WVA portion of the lanes registered in Clarke. Further research is needed to determine if the residents are eligible to register to vote in Jefferson County, WVA
 - Other minor corrections did not affect the districts to which voters were assigned.

6. Photo ID Outreach was tabled until the March meeting
7. 2018 Election Calendar
 - May 1 Town Election
 - June 12 Primary
 - November 6 General
8. Miscellaneous Items
 - Randy Sprouse: Questions were raised at the February 6, 2018 Democratic Party meeting regarding the location of the Millwood Precinct polling place. Strong concerns were expressed that Millwood voters must now travel to the VFW at 425 S. Buckmarsh Street in Berryville. Suggestions were made to house the polling place at the Boyce Fire Hall with the White Post Precinct.
 - Barbara Bosserman gave an update on her attendance to Legislative Day in Richmond on January 16, 2018.

Respectfully submitted,
Barbara B. Bosserman, General Registrar / Director of Elections

Approved: (date) MARCH 13, 2018


Chairman


Vice Chairman


Secretary