

**Meeting of the Clarke County Electoral Board  
Wednesday, May 4, 2016**

1. The meeting was called to order at 09:05 AM by Chairman, Don De Haven. Also present were Randy Sprouse, Carol Westervelt and Barbara Bosserman, General Registrar.
2. The minutes of the March 2nd meeting were approved as written.
3. Town of Berryville General election:
  - There were four (4) provisional ballots. Three of which the people were registered to vote in the county but not in the town of Berryville. Two of them had just moved in last week. The fourth ballot was cast due to the absentee ballot being lost.
  - The canvas was completed and the results certified.
4. There will not be a Republican primary on June 14<sup>th</sup>. Only 1 candidate filed for nomination by the Republican Party for the House of Representatives 10<sup>th</sup> District.
5. Officer of Election Evaluation and Supplemental Appointment.

Randy moved that the electoral board convene in closed session to consider the evaluation and appointment of officers of election as allowed by Virginia Code; Virginia Freedom of Information Act 2.2-3711(A)(1) & (35).

After reconvening in open session, three voters were appointed as Officers of Election:

William Bigelow: 218 W Main St, Berryville  
Betty F Gibson: 1515 Frogtown Road, Bluemont  
Nicole Demus: 345 Hopkins Drive, Boyce

6. Millwood Precinct Polling Place Relocation:
  - Millwood Chief Officer of Election, Robert Holcomb and Barbara Bosserman, submitted a memorandum concerning where to relocate the Millwood Precinct polling place. After much discussion, it was decided that the only logical place is the VFW hall just outside Berryville. We will use Powhatan School for the presidential election in November, and move to the VFW hall as of January 1, 2017. The steps to follow:
    - o Don will write a letter to the VFW requesting a formal agreement. This will be presented to the Board of Supervisors.
    - o The change requires a public hearing.
    - o Once the change has been made, all voters in the Millwood precinct will be notified by mail.
    - o There will be announcements at Powhatan during the presidential election.
7. Annual training in Richmond June 27 – 30, 2016. Randy and Barbara will represent us.
8. Procedure: Establishment of Prohibited Area At the Polling Place:  
A procedure to establish the 40' prohibited area at the entrance to each polling place was passed.
9. There being no other business, the meeting was adjourned at 10:37.

Respectfully submitted,

Carol Westervelt  
Secretary

Approved: 7/19/16

  
Chairman De Haven

  
Vice Chairman, Sprouse

  
Secretary, Westervelt