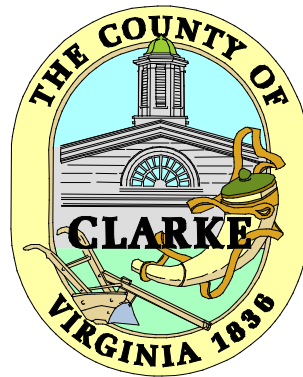


Clarke County Board of Supervisors



Regular Meeting Packet

March 20, 2018



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	March 20, 2018	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		4
2. Adoption Of Agenda		5
3. Citizen's Comment Period		6
4. VDOT Update		7
5. Discussion of Resolution to Remove the Structure Identified as 1862 Millwood Road 2018-02R		8
6. BoS Minutes: March 5, 2018, FY2019 Budget Work Session		9
7. Consent Agenda:		12
A. Lord Fairfax Health District Locality Agreement FY2018		13
B. Board of Supervisors Approval of Conservation Easement Authority Deed Template Change in Response to Recent State Supreme Court Judgment		25
8. Board of Supervisors Personnel Committee Items for March 12, 2018		62
A. Expiration of Term for appointments expiring through May 2018. Action: The Personnel Committee recommends the following:		63
– Reappoint Thomas McFillen to a four-year term on the Berryville Area Development Authority. Term expires March 31, 2022.		
B. Springsted Responses to Recently-Reviewed Positions by David Ash. Action: Information only.		62
9. Board of Supervisors Work Session Items for March 12, 2018		73
A. Consideration Sewer Easement William Genda, Historic Rosemont Manor. Action: Information Only. At its Work Session, the Supervisors, by consensus, instructed David Ash to contact Mr. Genda and relay Board direction and to confirm with the Town of Berryville sewer line and sewer system capacity.		78
B. FY2019 Budget Work Session Action: Information Only. At its Work Session, the Supervisors moved to set public hearing for Tuesday, April 3, 2018, at 7:30 pm or as soon thereafter as the matter may be heard on PH 18-03 FY2019 Budget and PH 18-04 CY2018 Tax Rate.		105
C. Convenience Center Funding Request. Action: Information only. At its Work Session, the Supervisors unanimously adopted the following resolution, <i>"Be it resolved that General Capital Projects budgets of \$102,434 for Economic Development and \$53,282 for Asphalt, Sidewalk, and Path repairs be transferred to the Convenience Center Capital project."</i>		113
10. Board of Supervisors Finance Committee Items for March 12, 2018		115
A. Budget Transfers. Action: The following actions are recommended:		115

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 1 of 2

3/13/2018 2:47 PM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	March 20, 2018	Packet Page
a. Park Trail. Action: <i>"Be it resolved that \$10,500 budgeted expenditure and appropriation be transferred from the General Fund minor capital contingency to the General Capital Projects fund."</i>		115
b. FISH Building Porch. Action: <i>"Be it resolved that \$6,693 be transferred from the General Government Capital Projects fund roofing project to the flooring project for repair and/or replacement of the FISH building porch."</i>		115
c. Park Trash Cans. Action: <i>"Be it resolved that \$14,431 be transferred from the General Government Capital Projects fund Recreation Center account to a new account for the purchase of Trash cans at the Park."</i>		115
A. Bills and Claims. Action: The Finance Committee recommends approval of the February 2018 Invoice History Report.		116
B. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, Capital Projects, YTD History Report Department / Agencies. Action: Information only.		124
11. Joint Administrative Services Update		137
12. Government Projects Update		141
13. Miscellaneous		142
14. Summary Of Required Action		143
15. Board Member Committee Status Reports		144
<hr/>		
Evening Session 6:30 pm		
16. Citizen's Comment Period		145
17. PH 18-02 CC-2018-02 Chapter 165 Taxation Article III Vehicle License Tax		147
18. Adjournment		150
<hr/>		
Reports in March Packet:		151
– Building Department		152
– Commissioner of the Revenue		163
– Economic Development: Minutes January 17, 2018, Economic Development Advisory Committee Meeting		169
– Fire & EMS		175
– Handley Regional Library		176
– Zoning And Subdivision Ordinance Update Project Progress Report		180
– 2017 Annual Report Department of Planning		182

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 2 of 2

3/13/2018 2:47 PM

Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT

Clarke County Board of Supervisors



Berryville Voting District
Mary L.C. Daniel
(540) 955-1971

Millwood Voting District
Terri T. Catlett
(540) 837-2328

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

Resolution to Remove Structure Identified as 1862 Millwood Road 2018-02R

The Board of Supervisors of Clarke County hereby, resolves, finds, and directs as follows:

1. The structure located on the property in the Village of Millwood identified as 1862 Millwood Road, (Tax Parcel No. 30A-A-22), due to its deteriorated condition, is determined to be a structure which might endanger the public health and/or the safety of residents of the County.
2. The County Administrator shall prepare and send to the owner of the property a Notice (i) that the Board of Supervisors has, by resolution, determined that the condition of the structure on the property is such that its deteriorated condition might endanger the public health and/or the safety of residents of the County, (ii) that the owner must remove the structure within sixty (60) days of receipt of the Notice, and (iii) that if the structure is not removed within sixty (60) days of receipt of the Notice the County will remove the structure, with the cost and expenses of removal to be chargeable to and payable by the owner and which may be collected by the County as taxes are collected and shall constitute a lien on the property.
3. The County Administrator shall send the Notice to the owner and shall publish the Notice in accordance with the provisions of Virginia Code § 15.2-906.

Adopted this 20th day of March, 2018.

David L. Ash, County Administrator

March 5, 2018

Clarke County Board Of
Supervisors FY2019 Budget Work
Session Meeting Room AB

7:00 p.m.

At an FY2019 Budget Work Session of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Monday, March 5, 2018.

Board Members: Present: Terri T. Catlett, Mary L.C. Daniel, Bev B. McKay, David S. Weiss;
Absent: Barbara J. Byrd

Staff Present: David Ash, Brian Lichty, Lora B. Walburn

School Board Members Present: Thomas Parker, Monica Singh-Smith

CCPS Staff Present: Chuck Bishop, Rick Catlett

Others Present: Robina Rich Bouffault, Tom Judge

Call to Order

Chairman Weiss called the work session to order at 7:00 p.m.

Adoption of Agenda

Supervisor Daniel moved to adopt the agenda as presented. The motion carried by the following vote:

Barbara J. Byrd	- Absent
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

CCPS FY2018 Budget

Monica Singh-Smith, School Board Chair, addressed the Board and read a prepared statement.

Dr. Chuck Bishop, Superintendent Clarke County Public Schools, provided an overview of the School's FY2019 adopted budget. Highlights include:

- Adopted at the School Board's Regular February meeting.
- ADM for FY2019 estimated 1,915
- Local Composite Index changed for the negative and, for the first time, is higher than Loudoun County.
- Received 11 new requests for positions.
- Rises are consistent with Frederick County and City of Winchester.
- In alignment with community budget survey and CCPS Strategic Plan.
- Use school-base funding allocation.
- In FY2017 tweaked salary scale.
- In FY2018 provided a 3% across the board pay increase for all employees.
- Reduced three positions; repurposed two positions; and added one new position of CLM Coach.
- Bachelor scale contains 33 steps with a start salary of \$41,750.
- 2.5% pay raise for employees; employees with 33 plus years receive a flat amount based on 2.5% of step 33 [FY2019 \$63,666]
- City of Winchester proposing a 2.5% increase; Frederick County proposing 2% increase.
- Provides for Chromebook initiative in grades 6 – 12 – approximately 1,114 devices based on projected enrollment.
- Major Changes
 - Salaries and wages- 2.5% increase \$425,736
 - Employee health insurance- 14% increase \$224,710
 - New Position- CLM Coach \$74,744
 - New Operating Funds Needed \$734,935
- Food Services increase is mostly in food cost.
- Capital Expense:
 - Total Expense \$732,000
 - Total Revenue \$154,000
 - County Share \$578,000
 - Represents a \$110,000 decrease in funding request from FY18
 - Total Increase of \$557,000

Vice Chair McKay queried the Superintendent about enrollment reductions and whether this should equate staffing reductions.

Superintendent Bishop advised that the budget did cut several positions while adding one new position, CLM Coach.

Vice Chair McKay asked the Superintendent to explain the purpose of the CLM Coach. Supervisor Catlett also asked for further clarification.

Superintendent Bishop advised that this would be a multi-specialty position working across multiple schools.

Supervisor Daniel asked about the Chromebook initiative informing him of concerns brought to her by citizens regarding access to broadband. She stated that a third to half of citizens in the County do not have access to broadband and urged consideration of limitations and caution in implementation.

Superintendent Bishop advised that students could download documents at school and work off line at home or areas without internet access.

Chairman Weiss remarked that at the Joint Administrative Services meeting some persons on the lower end of the pay scale would be seriously, negatively affected by the rise in health insurance.

Chairman Weiss thanked Dr. Bishop, School staff, and the School Board for their efforts and preparing the documents.

Adjournment

Being no further business at 7:37 pm Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, March 20, 2018, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: March 5, 2018

David S. Weiss, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by: Lora B. Walburn, Deputy Clerk, Board of Supervisors

Board of Supervisors Meeting Minutes For March 5, 2018 – FY2018 Budget Work Session

Clarke County Board of Supervisors

Consent Agenda

- A) Lord Fairfax Health District Locality Agreement FY2018

- B) Board of Supervisors Approval of Conservation Easement Authority Deed Template Change in Response to Recent State Supreme Court Judgment

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF HEALTH**

STATEMENT OF AGREEMENT WITH the Board of Supervisors of Clarke County

Under this agreement, which is created in satisfaction of the requirements of § 32.1-31 of the *Code of Virginia* (1950), as amended, the Virginia Department of Health, over the course of one fiscal year, will pay an amount not to exceed \$338,269 from the state general fund to support the cooperative budget in accordance with appropriations by the General Assembly, and in like time frame, the **Board of Supervisors of Clarke County** will provide by appropriation and in equal quarterly payments a sum of \$221,909 local matching funds and \$0.00 one-hundred percent local funds for a total of **\$221,909** local funds. These joint funds will be distributed in timely installments, as services are rendered in the operation of the **Clarke County Health Department**, which shall perform public health services to the Commonwealth as indicated in Attachment A(1.), and will perform services required by local ordinances as indicated in Attachment A(2.). Payments from the local government are due on the third Monday of each fiscal quarter.

The term of this agreement begins July 1, 2017. This agreement will be automatically extended on a state fiscal year to year renewal basis under the terms and conditions of the original agreement unless written notice of termination is provided by either party. Such written notice shall be given at least 60 days prior to the beginning of the fiscal year in which the termination is to be effective. Any increase or decrease in funding allocation shall be made by an amendment to this agreement.

The parties agree that:

1. Under this agreement, as set forth in paragraphs A, B, C, and D below, the Commonwealth of Virginia and the Virginia Department of Health shall be responsible for providing liability insurance coverage and will provide legal defense for state employees of the local health department for acts or occurrences arising from performance of activities conducted pursuant to state statutes and regulations.
 - A. The responsibility of the Commonwealth and the Virginia Department of Health to provide liability insurance coverage shall be limited to and governed by the Self-Insured General Liability Plan for the Commonwealth of Virginia, established under § 2.2-1837 of the Code of Virginia. Such insurance coverage shall extend to the services specified in Attachments A(1.) and A(2.), unless the locality has opted to provide coverage for the employee under the Public Officials Liability Self-Insurance Plan, established under § 2.2-1839 of the Code or under a policy procured by the locality.
 - B. The Commonwealth and the Virginia Department of Health will be responsible for providing legal defense for those acts or occurrences arising from the performance of those services listed in Attachment A(1.), conducted in the performance of this contract, as provided for under the Code of Virginia and as provided for under the terms and conditions of the Self-Insured General Liability Plan for the Commonwealth of Virginia.

LGA-Revised August 2017

- C. Services listed in Attachment A(2.), any services performed pursuant to a local ordinance, and any services authorized solely by Title 15.2 of the Code of Virginia, when performed by a state employee, are herewith expressly excepted from any requirements of legal defense or representation by the Attorney General or the Commonwealth. For purposes of assuring the eligibility of a state employee performing such services for liability coverage under the Self-Insured General Liability Plan of the Commonwealth of Virginia, the Attorney General has approved, pursuant to § 2.2-507 of the Code of Virginia and the Self-Insured General Liability Plan of the Commonwealth of Virginia, the legal representation of said employee by the city or county attorney, and the **Board of Clarke County** hereby expressly agrees to provide the legal defense or representation at its sole expense in such cases by its local attorney.
 - D. In no event shall the Commonwealth or the Virginia Department of Health be responsible for providing legal defense or insurance coverage for local government employees.
2. Title to equipment purchased with funds appropriated by the local government and transferred to the state, either as match for state dollars or as a purchase under appropriated funds expressly allocated to support the activities of the local health department, will be retained by the Commonwealth and will be entered into the Virginia Fixed Asset Accounting and Control System. Local appropriations for equipment to be locally owned and controlled should not be remitted to the Commonwealth, and the local government's procurement procedures shall apply in the purchase. The locality assumes the responsibility to maintain the equipment and all records thereon.
 3. Amendments to or modifications of this contract must be agreed to in writing and signed by both parties.

 Marissa J. Levine, MD MPH, FAAFP
 State Health Commissioner
 Virginia Department of Health

 Local authorizing officer signature

 Authorizing officer printed name

 Authorizing officer title

 Date

 Date

Approved as to form by the Office of the Attorney General on August 4, 2017.

Attachments: Local Government Agreement, Attachment A(1.)
 Local Government Agreement, Attachment A(2.)

LGA-Revised August 2017

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

For Each Service Provided, Check Block for Highest Income Level Served			
COLLABORATIVE COMMUNITY HEALTH IMPROVEMENT PROCESS	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Assure that ongoing collaborative community health assessment and strategic health improvement planning processes are established. To include public health, health care systems and community partners. As provided for in §32.1-122.03 Code Link- 32.1-122.03 ; State Health Plan Link Virginia Plan for Well-Being 2016-2020			X
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Immunization of patients against certain diseases, including Childhood Immunizations As provided for in 32.1-46 Code Link- 32.1-46			X
Sexually transmitted disease screening, diagnosis, treatment, and surveillance 32.1-57, Districts may provide counseling Code Link- 32.1-57			X
Surveillance and investigation of disease 32.1-35 and 32.1-39 Code Links- 32.1-35 , 32.1-39 , 32.1-43			X
HIV/AIDS surveillance, investigation, and sero prevalence survey 32.1-36, 32.1-36.1, 32.1-39 Code Links- 32.1-36 , 32.1-36.1 , 32.1-39			X
Tuberculosis control screening, diagnosis, treatment, and surveillance 32.1-49, 32.1-50.1, and 32.1-54 Code Links- 32.1-49 , 32.1-50 , 32.1-50.1			X
FAMILY PLANING SERVICES	Income A only	Defined by Federal Regulations	All
Clinic services including drugs and Contraceptive supplies Family Planning Population Research Act of 1970, Title X Code Link- 32.1-77 , 42 U.S.C 300 et seq., and 42 CFR Part 59		X	
Pregnancy testing and counseling Family Planning Population Research Act of 1970, Title X Code Link- 32.1-77 , 42 U.S.C. 300 et seq., and 42 CFR Part 59\		X	

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

CHILD HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Children Specialty Services; diagnosis, treatment, follow-up, and parent teaching 32.1-77, 32.1-89 and 32.1-90 Code Links- 32.1-77 , 32.1-89 , 32.1-90			
Screening for genetic traits and inborn errors of metabolism, and provision of dietary supplements Code Links- 32.1-65 , 32.1-67 , 32.1-68			
Well child care up to age <u> 19 </u> Board of Health Code Link- 32.1-77			X
WIC : Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link- 32.1-351.2		X	
EPSDT: DMAS MOA Social Security Act section 1905(r) (5) Code Link- 32.1-11			X
Blood lead level testing Code Link- 32.1-46.1 , 32.1-46.2			X
Outreach, Patient and Community Health Education Code Link- 32.1-11 , 32.1-11.3 ,			X
Community Education Code Link- 32.1-11 , 32.1-23			X
Pre-school Physicals for school entry Code Link- 22.1-270			X
Disabled disability Waiver Screenings DMAS MOA Code Link- 32.1-330			X
Services for Children with Special health care needs Title V, Social Security Act Code Link- 32.1-77			X
Child restraints in motor vehicles Code Link- 46.2-1095 , 46.2-1097		X	
Babycare: DMAS MOA		X	
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Prenatal and post partum care for low risk and intermediate risk women , Title V, Social Security Act Code Link- 32.1-77		X	
Babycare Services: DMAS MOA		X	
WIC: Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C §1786 and 7CFR Part 26		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

<p>The following services performed in accordance with the provisions of the Code of Virginia, the regulation of the Board of Health and/or VDH agreements with other state or federal agencies.</p>	
<p>Ice cream/frozen desserts: Under the agency's Memorandum of Agreement (MOA) with the Virginia Department of Agriculture and Consumer Services (VDACS), the local health department is responsible for initiating the issuance, suspension, reinstatement and revocation of permits for all frozen desserts plants which are an integral part of any premises, including Grade "A" milk plants, hotels, restaurants, and mobile units where frozen desserts are frozen or partially frozen or dispensed for retail sale.</p>	X
<p>Investigation of communicable diseases: Pursuant to §§ 32.1-35 and 32.1-39 of the Code of the Code of Virginia, the local health director and local staff are responsible for investigating any outbreak or unusual occurrence of a preventable disease that the Board of Health requires to be reported. Code Links-32.1-35, 32.1-39</p>	X
<p>Marinas: Pursuant to § 32.1-246 of the Code of Virginia, local health department staff are responsible for permitting marinas and other places where boats are moored and is responsible for inspecting them to ensure that their sanitary fixtures and sewage disposal facilities are in compliance with the Marina Regulations (12VAC5-570-10 et seq.) Code Link-32.1-246</p>	X
<p>Migrant labor camps: Pursuant to §§ 32.1-203-32.1-211 of the Code of Virginia, local health departments are responsible for issuing, denying, suspending and revoking permits to operate migrant labor camps. Local health departments also must inspect migrant labor camps and ensure that the construction, operation and maintenance of such camps are in compliance with the Rules and Regulations Governing Migrant Labor Camps (12VAC5-501-10 et seq.) Code Links-32.1 Chapter 6 Article 6</p>	X
<p>Milk: Pursuant to §§ 3.2-5206, 3.2-5208 of the Code of Virginia and the agency's MOA with VDACS, the local health department is responsible for issuing, denying, suspending and revoking permits for Grade "A" milk processing plants which offer milk and or milk products for sale in Virginia. Local health department are also responsible for the inspection of Grade "A" milk plants for compliance with the Regulations Governing Grade "A" Milk (2VAC5-490-10). Code Links- 3.2-5206, 3.2-5208</p>	X
<p>Alternative discharging sewage systems: Pursuant to § 32.1-164(A) of the Code of Virginia, local health department are responsible for issuing, denying and revoking construction and operation permits for alternative discharging systems of serving individual family dwellings with flows less than or equal to 1,000 gallons per day on a monthly average. Local health departments are also required to conduct regular inspections of alternative discharging systems in order to ensure that their construction and operation are in compliance with the Alternative Discharging Sewage Treatment Regulations for Individual Family Dwellings (12VAC5-640-10 et seq.) Code Link-32.1-164</p>	X
<p>Onsite sewage systems: Pursuant to § 32.1-163 et seq. of the Code of Virginia, local health department staff is responsible for reviewing and processing site evaluations and designs of onsite sewage systems in accordance with applicable state regulations and may perform such evaluations and designs as allowed. Local health department staff is also responsible for issuing, denying and revoking construction and operation permits for conventional and alternative onsite sewage systems. Local health department staff are responsible for assuring that onsite sewage systems are inspected at time of construction for compliance with the Sewage Handling and Disposal Regulations (12VAC5-610-20 et seq.; "SHDR") and the Alternative Onsite Sewage System Regulations (12VAC5-613-10 et seq.; "AOSS Regulations"); local health department staff may perform such inspections as required. Local health department staff is also responsible for assuring the performance, operation, and maintenance of onsite sewage systems are in compliance with the SHDR and AOSS Regulations. Code Link-32.1-163</p>	X
<p>Rabies: Pursuant to § 3.2-6500 et seq. of the Code of Virginia, the local health department is responsible for investigating complaints and reports of suspected rabid animals exposing a person, companion animal, or livestock to rabies. Code Link- 3.2-6500</p>	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

<p>Restaurants/eating establishments: Pursuant to § 35.1-14 of the Code of Virginia, local health departments are responsible for issuing, denying, renewing, revoking and suspending permits to operate food establishments. In addition, local health departments are required to conduct at least one annual inspection of each food establishment to ensure compliance with the requirements of the Food Regulations (12VAC5-421-10 et seq.). These regulations include requirements and standards for the safe preparation, handling, protection, and preservation of food; the sanitary maintenance and use of equipment and physical facilities; the safe and sanitary supply of water and disposal of waste and employee hygiene standards. Code Link- 35.1-14</p>	<p>X</p>
<p>Sanitary surveys: The local health department is responsible for assuring that surveys are conducted of properties which include soil evaluations and identification of potential sources of contamination; local health department staff may perform such inspections as required. The surveys are conducted in order to determine site suitability for onsite sewage systems, alternative discharging systems and wells. Code Link-32.1-11</p>	<p>X</p>
<p>Single home sewage discharge Code Link-32.1-164</p>	
<p>Hotels/Motels: In accordance with § 35.1-13 of the Code of Virginia, local health department staff is responsible for issuing, denying, revoking and suspending permits to operate hotels. The local health department is responsible for conducting inspections of hotels to ensure compliance with the Hotel Regulations (12VAC5-431-10 et seq.). These regulations include requirements and standards for physical plant sanitation; safe and sanitary housekeeping and maintenance practices; safe and sanitary water supply and sewage disposal and vector and pest control. Code Link-35.1-13</p>	<p>X</p>
<p>Water supply sanitation-Inspection of Water Supplies Code Link- 15.2-2144</p>	<p>X</p>
<p>Wells: Pursuant to § 32.1-176.4, and the resulting authority provided by the Board, local health departments are responsible for issuing, denying and revoking construction permits and inspection statements for private wells. Local health departments are also responsible for inspecting private wells to ensure that their construction and location are in compliance with the Private Well Regulations. (12VAC5-630-10 et seq.) Code Link-32.1-176.4</p>	<p>X</p>
<p>Homes for adults: The local health department, at the request of the Department of Social Services (DSS) will inspect DSS-permitted homes for adults to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))</p>	<p>X</p>
<p>Juvenile Justice Institutions: Pursuant to § 35.1-23 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of juvenile justice institutions in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-35.1-23</p>	<p>X</p>
<p>Jail inspections: Pursuant to § 53.1-68 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of correction facilities in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-53.1-68</p>	<p>X</p>
<p>Daycare centers: At the request of DSS will inspect DSS-permitted daycare centers to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))</p>	<p>X</p>
<p>Radon Pursuant to § 32.1-229, local health department may assist VDH Central Office with Radon testing and analysis. Code Link-32.1-229.</p>	<p>X</p>
<p>Summer camps/ Campgrounds: Pursuant to §§ 35.1-16 and 35.1-17 of the Code of Virginia and the corresponding regulations, local health departments are responsible for issuing, denying, and revoking permits to operate summer camps and campgrounds. The local health department is responsible for conducting inspections of summer camps and campgrounds not less than annually to ensure that their construction, operation and maintenance are in compliance with the Regulations for Summer Camps (12VAC5-440-10 et seq.) and the Rules and Regulations Governing Campgrounds (12VAC5-450-10 et seq.). Code Links-35.1-16, 35.1-17</p>	<p>X</p>

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH

COMMUNITY HEALTH SERVICES

OTHER PUBLIC HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

The following services performed in accordance with the provisions of the Code of Virginia, the regulations of the Board of Health and/or the policies and procedures of the State Department of Health	
Medicaid Nursing Home Screening DMAS MOA Code Link- 32.1-330	X
Comprehensive Services Act 2.2-5201-2.2-5211 Code Link- 2.2-5201 , 2.2-5211	X
Vital Records (Death Certificates) Code Link- 32.1-254 , 32.1-255 , 32.1-272	X
Early Intervention Services Community Policy and Management Teams (CPMT) Interagency Coordinating Council (Infants/Toddlers) Code Link- 2.2-5305 , 2.2-5306	X
Immunizations for maternity and post-partum patients Code Link- 32.1-11 , 32.1-325 , 54.1-3408 .	X
AIDS Drug Assistance Program (ADAP) Code Link- 32.1-11 ,	X
Emergency Preparedness and Response Code Link- 32.1-42 , 32.1-43 et seq., 32.1-229 ,	X
HIV Counseling, Testing and Referral Code Link- 32.1-37.2	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All
Foreign Travel Immunizations			X
Other:			
CHILD HEALTH SERVICES			
School health services			
Sick child care			
Other:			
Community Education			X
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Funds for deliveries			
Funds for special tests and drugs			
Diagnosis, treatment, and referral for gynecological problems			
Other:			
Community Education			X
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Nutrition Education			X
Preventive Health Services			X
Pre-Conception Health Care			X
Other: Community Education			X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
GENERAL MEDICAL SERVICES	Income A only	Defined by Federal Regulations	All
Activities of Daily Living			
Community Education			X
General Clinic Services (100% Locally Funded)			
Outreach			X
Occupational health services			
Personal care			
Pharmacy services-Alternate Drug Delivery Site			X
Hypertension screening, referral, and counseling			X
Respite care services			
Other:			
SPECIALTY CLINIC SERVICES (List)	Income A only	Defined by Federal Regulations	All
DENTAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Preventive Clinic Services - Children		X	
Preventive Clinic Services - Adults			
Restorative Clinic Services			
Community Education			X
Other:			

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH SERVICES PROVIDED
UNDER LOCAL ORDINANCE

Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department	Place an X in this column if service is provided for locality	Local ordinance code cite	Provide a brief description of local ordinance requirements
Accident Prevention			
Air Pollution			
Bird Control			
Employee Physicals			
General Environmental	X	Chapter 61,124,137	Animals, Nuisances, and Property Maintenance – Investigate Complaints
Housing - BOCA & local building codes	X	Chapter 124, 137	Nuisance and Property Maintenance-Investigate Complaints
Insect control	X	Chapter 124, 137	Nuisance and Property Maintenance-Investigate Complaints
Noise			
Plumbing			
Radiological Health			
Rodent Control	X	Chapter 124, 137	Nuisance and Property Maintenance-Investigate Complaints
Solid Waste	X	Chapter 137	Property Maintenance-Investigate Complaints
Swimming facilities			
Weeds	X	Chapter 137	Property Maintenance-Investigate Complaints
Smoking Ordinances			
Other environmental services (identify)			
Building Permit Walkover	X	Chapter 143 / Code of VA 32.1-165	Safe, Adequate, and Proper Review per Code
Local Septic Ordinance	X	Chapter 143	Determination of adequate site requirements and proper documentation per Ordinance
Local Well ordinance	X	Chapter 184	Determination of adequate site requirements and proper documentation per Ordinance

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH SERVICES PROVIDED UNDER
LOCAL ORDINANCES OR CONTRACT WITH LOCAL GOVERNMENTS

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
	Income A only	Defined by Federal Regulations	All
Employee physicals			
Primary care for inmates in local jails or correctional institutions			
Other medical services (List)			
Other (please list)			
Please see attachment 043_FY18A			X

YEAR END SETTLEMENT STATEMENT

Final Settlement for FY		: 2017
Locality.....		Clarke
Cost Code.....		002
FIPS Code.....		043
Locality Percentage.....		39.614%
A. Total Budget.....	\$	700,359.00
1. Revenues (02050).....	\$	145,000.00
2. State Share (General Funds - 01000).....	\$	335,359.00
3. State Funds NOT Matched by Locality.....	\$	0.00
4. 100% Local Funds (02020).....	\$	0.00
5. Local Share of Co-operative Budget (02041).....	\$	220,000.00
B. Total Expenditures Assigned to Locality.....	\$	596,968.03
1. General Fund Expenditure (01000).....	\$	596,968.03
2. 100% Local Expenditures	\$	0.00
3. Expenditure Adjustments	\$	0.00
C. Revenues Collected Assigned to Locality (Net of Refunds) (02050).....	\$	147,214.56
1. Revenues Shared with Locality.....	\$	147,214.56
2. Revenue Adjustments	\$	0.00
D. Local Commitment Payments Collected.....	\$	220,000.22
E. Local Match Payments Collected (02041)	\$	220,000.00
F. 100% Local Funds Collected (02020)	\$	0.00
G. 100% Local Carry Forward (02020) Amount from Previous Fiscal Year	\$	0.22
H. Expenditure Distribution		
1. Total District Expenditures	\$	596,968.03
2. Local Share Expenditures	39.6140% \$	236,482.92
3. State Share Expenditures	60.3860% \$	360,485.11
I. 1. Local Share Revenue (Local Funds Budget/Total Budget (less revenue))	39.6140% \$	58,317.58
2. State Share Revenue Percentage (State Funds Budget/Total Budget (less revenue))	60.3860% \$	88,896.98
J. Local Match Carry Forward (02041) Amount from previous Fiscal Year	\$	0.00
K. Total Amount Available for Refund to Locality	\$	41,834.88
1. Amount Available for refund from Match Funds (02041)	\$	41,834.66
2. Amount Available for refund from 100% Funds (02020)	\$	0.22
L. Amount Owed by Locality	\$	0.00
M. Total Payment to Locality (Amount on Revenue Refund Voucher)	\$	41,834.88
N. Amount to be Carried Forward to Next Fiscal Year	\$	0.00
1. Locality Match (02041) to be Carried Forward	\$	0.00
2. 100% Local Funds (02020) to be Carried Forward	\$	0.00
O. Balance of State Funds	\$	63,770.87
<p>This year end settlement, once approved by the Office of Financial Management, will be shared with the local government for permission to retain or transfer balances between funds as shown above under section (N). This permission must be maintained at the health district in writing and available for audit review. If permission is not granted, then a revised year end settlement must be submitted to the Office of Financial Management, along with the corresponding revenue refund voucher.</p>		
Approved by: <u>Colin M. Greer</u>	Date	<u>6 Mar 18</u>
Signature of District Director		

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Conservation Easement Authority, Alison Teetor
DATE: March 13, 2018
SUBJECT: Revised Deed of Easement template

The Conservation Easement Authority has proposed changes to its deed template that must receive final approval from the Board of Supervisors. The changes are in response to the recent State Supreme Court judgment described below.

In 2016, Supreme Court of Virginia heard a case between Wetlands America Trust, Inc. v. White Cloud Nine Ventures regarding a conservation easement ambiguity resolved in favor of allowing construction. Wetlands America Trust, Inc. (WAT) holds a conservation easement on Virginia property owned by White Cloud Nine Ventures, L.P. (White Cloud). White Cloud purchased the property to lease it to a related entity to use for a vineyard, grazing and milking cows, raising wheat, constructing a building to be used for a creamery, bakery, wine storage, and the tasting, sampling and sale of wine, cheese and bakery products. White Cloud began construction of the building, an adjoining parking lot, a new road and a new bridge. WAT sued, seeking a declaratory judgment that the construction and intended “commercial use” violated the conservation easement’s restrictive covenants. The trial court denied the declaratory judgment and the Supreme Court upheld the lower court’s opinion. Crucial to White Cloud’s victory in this case were provisions in WAT’s deed template that were ambiguous.

As a result of the court case the Virginia Outdoors Foundation and Piedmont Environmental Council recently updated their deed templates to strengthen the ambiguous sections relating to commercial uses. The Easement Authority last updated their deed template in March 2016 but had not addressed any of the issues discussed in the Court case. Beginning in May 2017, staff obtained copies of the new templates from VOF and PEC and Michelle Jones, attorney and member of the Easement Authority, reviewed the changes and made recommendations to strengthen the Authority’s template. After many months of discussion and final review and approval by Mr. Mitchell, the Authority approved and recommends approval of the attached template.

Recommendation

Approve the revised deed template as presented.

Prepared by and return to:

Robert T. Mitchell, Jr., Esquire
P. O. Box 848
Winchester, VA 22604-0848

TAX MAP NO: _____

Exempt from recordation taxes under Virginia Code §58.1-801
pursuant to §58.1-811 (A)(3)

DEED [OF GIFT] OF EASEMENT

THIS DEED [OF GIFT] OF EASEMENT (“this Easement”), dated the ___ day of _____, 2___, by and between _____, ([collectively] “Grantor”); the COUNTY OF CLARKE, VIRGINIA, (“County”), the CLARKE COUNTY CONSERVATION EASEMENT AUTHORITY (“Authority”), and, _____ (“_____“), (collectively, “Grantee”), parties of the second part (the designations “Grantor” and “Grantee” refer to the Grantor and Grantee and their respective successors and assigns); _____ (if *lien*), (the “Bank”), party of the third part; and _____ and _____, Trustees (the “Trustees”) party of the fourth part.

WITNESSETH:

WHEREAS, Grantor is the owner in fee simple of real property situated on _____ (road or highway) in Clarke County, Virginia, containing in the aggregate _____ acres as further described in attached SCHEDULE A (the “Property”), and desires to give and convey to Grantee a perpetual conservation and open-space easement over the Property; and

WHEREAS, the County and the Authority are authorized by the Open-Space Land Act to accept, hold, and administer open-space easements and possess the authority to accept and are willing to accept this easement under the terms and conditions hereinafter set forth; and

WHEREAS, Chapter 461 of the Acts of 1966, codified in Chapter 17, Title 10.1, Section 10.1-1700 through 10.1-1705 of the Code of Virginia, as amended (the “Open-Space Land Act”), declares that the preservation of open-space land serves a public purpose by the following: curbing urban sprawl, preventing the spread of urban blight and deterioration, and encouraging more economic and desirable urban development; helping provide or preserve necessary park, recreational, historic, and scenic areas, conserving land and other natural resources; and authorizing the acquisition of interests in real property, including easements in gross, as a means of preserving open-space land; and

WHEREAS, pursuant to Sections 10.1-1700 and 10.1-1703 of the Open-Space Land Act, the purposes of this Easement include retaining and protecting open-space and natural resource values of the Property, and limiting division, residential construction, and commercial and industrial uses contained in Section III, ensuring that the Property will remain perpetually available for agriculture, livestock production, forest or open-space use, all as more particularly set forth below; and

WHEREAS, this Easement is granted “exclusively for conservation purposes” under IRC §170(h)(1)(C) because it effects “the preservation of open space (including farmland and forest land)” under IRC 170(h)(4)(A)(iii). Specifically, the preservation of open space on the Property is pursuant to clearly delineated state and local governmental conservation policies and will yield a significant public benefit; and

WHEREAS, this open-space easement in gross constitutes a restriction granted in perpetuity on the use that may be made of the Property and is in furtherance of and pursuant to the clearly delineated governmental policies set forth below: *(Cite federal,*

state or local governmental policies that will be advanced by the preservation of the Property, and the public benefit of such preservation)

(i) Land conservation policies of the Commonwealth of Virginia as set forth in:

a. Section 1 of Article XI of the Constitution of Virginia, which states that it is the Commonwealth's policy to protect its atmosphere, lands, and waters from pollution, impairment, or destruction, for the benefit, enjoyment, and general welfare of the people of the Commonwealth;

b. The Open-Space Land Act cited above;

c. Chapter 18, of Title 10.1, Sections 10.1-1800 through 10.1-1804 of the Code of Virginia; *(if VOF a co-holder)*

d. The Virginia Land Conservation Incentives Act, Chapter 3 of Title 58.1, Sections 58.1-510 through 58.1-513 of the Code of Virginia, which supplements existing land conservation programs to further encourage the preservation and sustainability of the Commonwealth's unique natural resources, wildlife habitats, open spaces, and forest resources;

e. *(If applicable)* Chapter 32, of Title 58.1, §§58.1-3230 through 58.1-3244 of the Code of Virginia, which authorizes special use-value tax assessments for real estate devoted to agricultural, forestal, horticultural, and open-space use;

f. *(If applicable)* The Agricultural and Forestal Districts Act, Chapter 43 of Title 15.2, §§15.2-4300 through 15.2-4314 of the Code of Virginia, which encourages the conservation, protection, development, and improvement of agricultural and forestal lands for the production of food and other agricultural and forestal products and as valued natural and ecological resources that provide essential open spaces for clean air sheds, watershed protection, wildlife habitat, as well as for aesthetic purposes and as an economic and environmental resource of major importance.

g., h., i., etc. (any other applicable state policies); and

(ii) Land use policies of the County of Clarke as delineated in:

a. its Comprehensive Plan to which plan the restrictions set forth in this deed conform and that contain the following goals, objectives and strategies: to

“preserve and protect the agricultural, natural, and open-space character of unincorporated areas”, “encourage agricultural operations and productivity and ensure the preservation and availability of agricultural lands for the continued production of crops and livestock”, “preserve the natural beauty and protect the ecology of forested areas to ensure that development in those areas is in conformance with their environmental limitations”, and “protect natural resources, including soil, water, air, scenery, and fragile ecosystems”, the County hereby finding that this Easement is consistent with its Comprehensive Plan; and

b. its tax code, Article VII, 11-23 of the Clarke County Code, which specifically recognizes the importance of the continued preservation of the Property as open space, forestal, and agricultural land by providing special assessment of the Property for real property tax purposes; and

WHEREAS, at the time of execution of this Easement, the Property consists of _____ acres, more or less, and has allocated to it an aggregate of _____ () unused Dwelling Unit Rights (DURs) pursuant to Section 3-D-2 of the Clarke County Zoning Ordinance, and _____ () Exception[s] pursuant to Section 3-D-4. _____ () DURs and _____ () Exception[s] will remain with the Property; _____ () DURs are being terminated by the Grantor incidental to this Easement; and

WHEREAS, *(Cite here any other studies or plans that will be advanced by the Property’s preservation, conservation awards, or other recognition that the Property has received)*; and

WHEREAS, *(List here the particular conservation attributes of the Property and the public benefit they yield)*; and

WHEREAS, this Easement will yield significant public benefit to the citizens of the Commonwealth as set forth in Section I; and

WHEREAS, Grantor and Grantee desire to protect in perpetuity the conservation values of the Property as specified in Section I by restricting the use of the Property as set forth in Section III; and

WHEREAS, Grantee has determined that the restrictions set forth in Section III (the "Restrictions") will preserve and protect in perpetuity the conservation values of the Property, which values are reflected in Section I; and

WHEREAS, Grantee has determined that the Restrictions will limit use of the Property to those uses consistent with, and not adversely affecting, the conservation values of the Property and the governmental conservation policies furthered by the Easement; and

WHEREAS, Grantee, by acceptance of this Easement, designates the Property as property to be retained and used in perpetuity for the preservation and provision of open-space land pursuant to the Open-Space Land Act.

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants herein and their acceptance by Grantee, Grantor does hereby give, grant, and convey to Grantee a conservation and open-space easement in gross (Easement) over, and the right in perpetuity to restrict the use of, the Property, the Property being more particularly described in SCHEDULE "A", which is attached hereto and made a part hereof, and consists of _____ acres located in _____ Magisterial District, Clarke County, Virginia.

The Property is shown as Tax Map No. _____ among the land records of the County of Clarke, Virginia. Even if the Property consists of more than one parcel for real estate tax or any other purpose, it shall be considered one parcel for purposes of this Easement, and the restrictions and covenants of this Easement shall apply to the Property as a whole.

SECTION I - PURPOSE

The conservation purpose of this Easement is to preserve land for (*State one or more from DCR criteria as applicable* – agricultural use, forestal use, natural habitat and biological diversity, historic preservation, natural resource based outdoor recreation or education, watershed preservation, preservation of scenic open space, or preservation of open space designated by local government) and to protect the conservation values of the Property in perpetuity by imposing the restrictions on the use of the Property set forth in Section III and providing for their enforcement in Section IV. The conservation values of the Property are its open-space (*and if applicable-* scenic, natural, historic, scientific or recreational) values and its values as land preserved for open-space and rural uses including agriculture, livestock production, and forestry (*In Section III add specific restrictions needed to provide protection for such values.*) The limitations on division, residential construction, and commercial and industrial uses contained in this Easement are to ensure that the Property will remain perpetually available for agricultural, forestal, and/or open-space uses as may be more particularly described herein. Grantor covenants that no acts or uses that are inconsistent with the conservation purposes of this Easement or the conservation values herein protected shall be conducted on the Property.

SECTION II – DEFINITIONS

For purposes of this Easement, the following terms shall have the meanings provided below, or as expressly provided in the body of the Easement. Any term that has not been expressly defined herein shall be defined in a manner consistent with the interpretation of contracts pursuant to the laws of the Commonwealth of Virginia and/or the Clarke County Zoning Ordinance and shall be interpreted in accordance with the provision of paragraph 6.7 herein.

Access Easement: Permission by landowner to certain individuals, but not the members of the general public, to travel across his or her land to get to another property or a road.

Agricultural: Pertaining to Agriculture.

Agriculture: Includes the following activities: horticulture, floriculture, plant nurseries, Animal Husbandry, growing and harvesting hay, hops, grains and other crops on the Property, and Viticulture, mowing and clearing necessary to maintain open fields and fence lines, and access for farm equipment, together with such other activities as are necessary to the foregoing activities; and leasing the Property to others for such activities but subject to the terms of this Easement. The term “Agriculture” as used herein does not include activities that are expressly prohibited herein.

Agricultural Structure: A Structure, including a Building, used primarily to support agricultural activities permitted on the Property. A non-exhaustive illustrative list of Agricultural Structures includes: barns, stables, run-in sheds, hay-sheds, farm equipment and storage sheds, livestock watering facilities, above and below ground irrigation facilities, Structures for storing and/or selling produce and/or products primarily raised and/or made on the Property, corrals, riding rings, and silos.

Animal Husbandry: The breeding, raising, and/ or caring for farm animals for non-commercial or commercial purposes.

Blasting: The act of blowing up or breaking apart of the surface or subsurface of the earth with explosives or percussive force.

Building: An assembly of materials having one (1) or more stories and roof, designed primarily for the shelter, support or closure of animals or property of any kind.

Commercial Use: Non-residential and non-Agricultural for profit uses (but excluding activities on the Property to protect or enhance the Conservation Values undertaken in exchange for grants from governmental or tax exempt organizations, or as part of a governmentally sponsored mitigation project for which Grantor may, or may not, receive payment).

Current/ Currently: Existing or occurring on the Effective Date.

Dredging: The act of cleaning out or scooping out mud, weeds, dirt, rubbish or other materials from beneath the surface of a body of water of any size.

Driveways: Way or place in private ownership and used for vehicular travel and parking by the owner and those having express or implied permission from the owner but not by other members of the general public.

Day or Days: Shall mean calendar days.

Earth Removal: The gathering, collecting or accumulation through the use of mechanical means of surface or subsurface materials including topsoil, subsoil, rock or any other form of naturally occurring material that covers the Property.

Effective Date: The date and time that this Easement is first recorded in the Office of the Clerk of the Circuit Court of Clarke County, Virginia.

Equine Activities: Equine breeding, training or teaching activities, rides, trips, hunts, or other equine activities of any type however informal or impromptu and including those that are sponsored by an equine activity sponsor.

Event: Any assembly, attraction, ceremony, event, festival, gathering, circus, carnival, or show at which rides, games, competitions, attractions, music, dance, or other performing arts are engaged in by participants or provided as entertainment by professional or amateur performers or by prerecorded means that involves the raising, charging, donating or re-couping of funds

Farm Buildings: Buildings used primarily to support Agricultural activity or Forestry permitted on the Property.

Forestry: The growing, planting, managing, and harvesting of trees.

Grading: The movement or rearrangement of topsoil and subsoil through mechanical means.

Grantees: The original Grantees herein, or either of them, and any and all of Grantees' successors in title to this Easement.

Grantors: The original Grantors herein, or either of them, and any and all of Grantors' successors in title to the Property or any portion thereof or interest therein.

Ground Area: The square footage of a Building or Structure, as measured at the exterior of the foundation (perimeter load-bearing) walls and/or piers or, if there are no foundation or piers, the square footage of ground covered by such feature; and excluding unenclosed decks, patios, porches, roads, walkways, pools, tennis courts, and incidental improvements such as fencing and fence posts, entry gates, well and utility housings, utility poles, sprinklers, and mailboxes.

Impervious Coverage: The area measured in square footage that is beneath an impervious surface.

Impervious Surface: Surface or material that does not allow water to percolate into the soil on the Property, including, but not limited to, buildings with or without flooring, paved areas, and any other surfaces that are covered by asphalt, concrete, or any area covered by overhanging roofs. This limitation does not include gravel roads, Public Roads or other roads owned and controlled by parties with rights superior to those rights conveyed to Grantee by this Easement.

Improvement: Any permanent or semi-permanent work or structure which tends to increase the value of the Property or to extend the useful life of any existing structure on the Property.

Mining: The process of prospecting, discovering, extracting, removing or processing minerals or other materials from a surface or subsurface location.

Open Space: Land valued for natural processes and wildlife, agricultural and forest production, aesthetic beauty, active and passive recreation, and other public benefits. Such lands include working and natural forests, rangelands and grasslands, farms, ranches, parks, stream and river corridors, and other natural lands within rural and suburban areas.

Permeable Surface: The condition of soil or material on the surface of the earth that allows the free movement of water.

Private Road: A regularly used path or way, whether paved or unpaved, crossing any part of the property that has not been dedicated for public use, and is not open to use by the public.

Public Road: An area intended for traffic of any kind that is open to use by the public for travel.

Residence: Any Building used for a Residential use.

Residential Uses: Activities occurring within a group of buildings, a single building, or a portion thereof designed, used or intended for use as a complete, independent living facility and which includes permanent provisions for living, sleeping, eating, cooking and sanitation.

Riparian Buffer: Area of perennial, long-lived vegetative cover (grass, shrubs, trees, or a combination of vegetation types) established adjacent to and up-gradient from watercourses or water bodies to improve water quality.

Road: A Public Road or a Private Road.

Stream Crossing: A man-made improvement intended to permit passage across or through a body of water of any size.

Structure: Anything constructed or erected on the Property, the use of which requires clearing, material grading, and/or a permanent location on the ground or attachment to something having a permanent location on the ground such as a fence, bridge, tower, windmill, pool, septic tank, tennis court, ball field, or an equestrian riding ring.

Subsurface Mining: The process of prospecting, discovering, extracting, removing or processing minerals or other materials from a subsurface location regardless of where any machinery to facilitate the mining may be located.

Surface Mining: The process of prospecting, discovering, extracting, removing or processing minerals or other materials from a surface location

Timber harvesting: The commercial practice of felling, cutting or trimming trees for on-site or off-site processing.

Trail: An unimproved regularly used path or way, crossing any part of the property that is not designed for motorized traffic.

Utility: Structures or facilities used for the production, treatment, storage, and/or transmission of power (e.g., electricity), fuel (e.g., oil or natural gas), communications (e.g., cellular, satellite, radio, television), water, including wells, water storage tanks, sewage or septic systems, or other similar product or service, equipment used to harness natural renewable energy sources, such as sunlight, wind, water, or biomass. The definition includes the associated structures which accompany the utility.

SECTION III – RESTRICTIONS

Restrictions are hereby imposed on the use of the Property pursuant to the public policies set forth above. The acts that Grantor covenants to do and not to do upon the Property, and the restrictions that Grantee is hereby entitled to enforce, are and shall be as follows:

3.1 DWELLING UNIT RIGHTS. The Property currently has ____ () unused dwelling unit rights (DURs) pursuant to Section 3-D-2 of the Clarke County Zoning Ordinance, and ____ () Exception[s] pursuant to Section 3-D-4 of the Clarke County Zoning Ordinance. Pursuant to Section 3-D-3 of the Clarke County Zoning Ordinance, the Grantor does hereby voluntarily and permanently terminate ____ () unused DURs on the Property, leaving ____ () unused DUR[s] and ____ () Exception[s] remaining on the Property.

3.2 DIVISION.

A. Division of the Property is prohibited. The Property shall not be sold, conveyed, or devised except as a whole. [*alternate where appropriate: See VOF guidelines: The Property shall not be divided into, or separately conveyed as, more than ____ parcels. Grantor shall give Grantee written notice prior to making any division of the Property. In the event of a division of the Property as provided in this Paragraph 3.2, the grantor making the conveyance retains the right to make any further permitted division(s) of the Property unless permitted divisions are allocated by that grantor in the instrument creating the division or other recorded instrument.*] For purposes of this Easement, division of the Property includes, but is not limited to, creating a subdivision plat, judicial partitioning of the Property or testamentary partitioning of the Property.

B. Boundary line adjustments with adjoining parcels of land are permitted provided that the following conditions are met:

(i) The entire adjacent parcel is subject to a recorded open-space easement and any portion of the Property transferred and incorporated into the adjacent parcel remains expressly subject to the restrictions set forth in this Easement or a more restrictive conservation easement approved by Grantee; and

(ii) The proposed boundary line adjustment shall have been reviewed and approved in advance by the Authority.

C. The acquisition of a *de minimis* portion of the Property adjacent to Route(s) _____ for minor road improvements shall not be considered a division of the Property, and neither the acquisition of such a *de minimis* portion of the Property nor the use of the portion of the Property so acquired shall be prohibited by this Easement, provided that Grantee approves such conveyance or taking, which approval shall be contingent upon the project including all reasonable actions, such as landscaping or topographic improvements, to minimize the project's impact on the Property and prevent harm to its conservation values. Grantor reserves its separate right to approve such acquisition. Use of the Property for such a project is limited to minor improvements to Route(s) _____ in its/their present alignment(s), including, but not limited to, maintenance, correction, repair, or upgrading of the existing public road(s). Minor road improvements include, but are not limited to, the addition or renovation of ditches, box culverts, drainage swales, side slopes, curbing, re-grading, or enhancements, such as pull-offs, bike lanes, and restoration projects. For the purpose of this paragraph, "minor road improvements" does not include the addition of new travel lanes, except bike lanes.

3.3 BUILDINGS AND STRUCTURES.

A. No buildings or structures other than the following are permitted on the Property:

(i) _____ single-family dwelling(s), of which _____ exist(s) on the date of this Easement. Such dwellings except for the existing dwelling(s) shall not ("*individually*" if more than one) exceed 4,500 square feet of above-ground enclosed living area without Grantee's prior review and written approval [*See Guidelines for guidance as to number of dwellings.*]; and

(ii) [_____] secondary dwelling(s), of which _____ exist(s) on the date of this Easement, not to exceed [600 square feet of above-ground enclosed, heated living space if no dwelling unit right is used] [2,000 square feet of above-ground enclosed, heated living space if a dwelling unit right is used]; and

(iii) non-residential outbuildings and structures commonly and appropriately incidental to the dwellings permitted in subsections (i) and (ii) of this paragraph, and sized appropriately to serve as an amenity to single-family residential use, (*Optional addition: select one*) provided that the aggregate footprint of such nonresidential outbuildings and structures for each permitted dwelling shall not exceed 2,500 square feet in ground area unless prior written approval shall have been obtained from Grantee that a larger footprint is permitted considering the purpose of this Easement and the scale of the proposed outbuilding or structure in relation to the surrounding area; and

(iv) Buildings for the processing and sale of farm or forest products or certain animal-related uses. Buildings for the processing and sale of farm or forest products produced or partially produced on the Property. Such buildings shall not exceed 4,500 square feet of enclosed area in the aggregate and not individually exceeding 2,500 square feet of enclosed area. [If applicable: In the event of division of the Property as provided in Section 3.2, Paragraph A, the grantor making the division must retain all permitted rights to buildings for the processing and sale of farm or forest products unless the right to construct such building or buildings is allocated (between or among) the parcels in the instrument creating the division or other recorded instrument.]; and

(v) Subject to the written approval of Grantee, kennels, wildlife rehabilitation centers, veterinary clinics, or buildings used for similar enterprises (with the square footage limitations set forth in sub-paragraph (iv) above), with such approval being based upon Grantee's determination that the construction of such buildings is consistent with the conservation purposes of this Easement and protective of the conservation values identified herein and that the buildings are located at sites on the Property not adversely impacting such conservation values; and

(vi) Subject to the written approval of Grantee, buildings for the production of agricultural products and the manufacturing of distilled spirits, wine or beer (with the square footage limitations set forth in sub-paragraph (iv) above), with such approval being based upon Grantee's determination that the construction of such buildings is consistent with the conservation purposes of this Easement and protective of the conservation values identified herein and that the buildings are located at sites on the Property not adversely impacting such conservation values; and

B. *(If applicable)* In the event of division of the Property as provided in paragraph 3.2, permitted dwellings shall be allocated (between/among) the parcels in the instrument creating the division or other recorded instrument.

C. Grantor shall give Grantee 30 days' written notice before beginning construction or enlargement of any dwelling on the Property.

D. *[Add where appropriate:* To protect the scenic values of the Property, no dwelling or other building shall be constructed within 200 feet of Route _____, or above the _____ contour elevation, or within the designated no-build area shown on the sketch attached hereto as Exhibit ____.]

E. Private roads and utilities to serve permitted buildings or structures, *(if applicable:* private roads and utilities to parcels created by permitted divisions of the Property), private roads or driveways and access easements over same to serve adjacent properties, and roads with permeable surfaces for other permitted uses, such as farming or forestry, may be constructed and maintained, provided that such roads, driveways or easements have the prior written approval of the Grantee. Public or private utilities whose construction and maintenance Grantee determines will not impair the Property's conservation values may be constructed and maintained if Grantee gives its prior written approval; provided, however,

easements for the location of underground utilities are permitted as set forth below.

F. Utilities. Public or private utilities to serve permitted buildings, structures, or activities on the Property [*If applicable:* and public or private utilities to serve parcels created by (the) permitted division(s) of the Property] shall be permitted. Public or private utilities to be constructed in whole or in part to serve other properties shall not be constructed on, under, or over the Property unless Grantee determines that the construction and maintenance of such utilities will cause no more than minimal impairment of the conservation values of the Property and gives its prior written approval for such construction and maintenance. Approval or disapproval of such construction and maintenance shall take into consideration the visibility and any other adverse impact of such utilities on the conservation values of the Property. Grantor reserves its separate right to approve such public or private utilities. Notwithstanding the foregoing, easements for the location of underground utilities may be placed on the Property by voluntary conveyance by Grantor or by condemnation.

G. Alternative energy structures. Alternative energy structures used to harness natural renewable energy sources, such as sunlight, wind, water, or biomass, and scaled to provide electrical energy or pump water for permitted dwellings, other buildings, structures, and activities on the Property shall be permitted, the aforesaid limitation shall not be deemed to prohibit the sale of excess power generated incidentally in the operation of such structures and associated equipment, including, but not limited to, solar panels, wind turbines, and micro-hydro installations. The location of any free-standing structures shall be approved in writing by the Grantee.

H. The collective footprint of all buildings and structures on the Property, including paved parking areas but excluding roads, shall not exceed 1% (*staff may recommend adjusting this percentage depending upon the characteristics of the*

Property) of the total area of the Property, provided that if Grantor can demonstrate that an increase in the collective footprint would result in increased protection of the conservation values protected herein, Grantee may approve such increase. For the purpose of this paragraph the collective footprint is the ground area measured in square feet of the structures set forth in subsections (i) through (vi) above and all other impervious surfaces, excluding roads. (*Addition where appropriate:* In the event of division of the Property, the collective footprint of all structures and all other impervious surfaces on each parcel, *including paved parking areas but* excluding roads, shall not exceed 1% of the total area of such parcel unless otherwise allocated either in the instrument of transfer or in other recorded instrument.)

3.4 ACTIVITIES AND USES:

A. Residential Uses: permanent Residential Uses are permitted within the limitations set forth in Section 3.3.

B. Industrial and/or Commercial Uses: – Industrial or commercial activities on the Property are prohibited except for the following:

(i) agricultural production and related uses (ii) renewable energy production for the purpose of generating energy for the agricultural and residential needs of the Property; the sale of excess power generated in the operation of such renewable energy structures and associated equipment or other energy structures that Grantee approves in writing as being consistent with the conservation purposes of this Easement;

(iii) temporary or seasonal activities or events that do not harm the agricultural use, future viability, and related conservation values of the Property herein protected, upon review and prior written approval of Grantee., however such activities that exceed 150 persons attending an event for compensation occurring for more than a total of five event days in a calendar year, are prohibited.

(iv) commercial enterprises related to agriculture or forestry including but not limited to processing, packaging, and marketing of farm or forest products, and farm machinery repair and commercial enterprise activities related to interpretation of the Property's historic or archaeological resources.

(v) small-scale incidental commercial or industrial operations compatible with activities set forth in (A) or (B) for which Grantee provides its prior written approval;

C. Activities to restore or enhance wetlands or streams or restore, enhance, or develop other ecosystem functions on the Property including, but not limited to, stream bank restoration, wetland and stream mitigation, biological carbon sequestration and biodiversity mitigation shall be permitted, provided that such activities are not in conflict or inconsistent with the conservation purpose of or the restrictions set forth in this Easement and that prior written approval for same shall have been obtained from Grantee. Grantee is not responsible for monitoring any such activities and has no obligation to enforce the provisions of any permit(s), restriction(s), or easement(s) therefor. Subject to Grantee's approval, Grantor is free to participate in same in Grantor's discretion and to retain any remuneration derived therefrom.

D. Notwithstanding any other provision of this Easement, no commercial recreational uses are permitted, except for de minimis commercial recreational uses.

E. The provisions of this Easement and associated exhibits shall not be interpreted to restrict the types of agricultural operations that can function on the Property, so long as the agricultural operations are consistent with the long-term viability of the Property and Easement purposes, and do not violate Federal laws, including Federal drug laws. No uses shall be permitted that decrease the Easement's protection for the current agricultural use and future agricultural viability of the Property, as well as protection of related conservation values of the Property. Permitted uses of the Property include the specific uses allowed in

Section 3.4.B.(i)-(v) and the following activities, subject to the qualifications stated below:

(i) Agricultural Production – The production, processing, and marketing of agricultural crops and livestock.

(ii) Forest Management and Timber Harvest – Forest management and timber harvesting, provided it is carried out, to the extent practicable, in accordance with current, generally accepted best management practices (defined by the Virginia Department of Forestry) for the sites, soils, and terrain of the Property.

3.5 MANAGEMENT OF FOREST.

A. Best Management Practices (BMPs), as defined by the Virginia Department of Forestry, shall be used to control erosion and protect water quality when any timber harvest or land-clearing activity is undertaken. A Forest Stewardship Management Plan approved by the Virginia Department of Forestry shall guide all material timber harvest activities on the Property. A pre-harvest plan consistent with the Forest Stewardship Management Plan shall be submitted to Grantee for approval 30 days before beginning any material timber harvest. The pre-harvest plan shall describe the BMPs to be used in sufficient detail to ensure that water quality will be protected. [*Optional language: Select from this menu where appropriate:* The objectives of the Forest Stewardship Management Plan may include, but are not limited to, forest health, biodiversity, timber management, wildlife habitat, scenic forest, aesthetics, recreation, water and air quality, carbon or other mitigation banking programs, historic and cultural resource preservation, natural area preservation, or any combination thereof.] Grantee shall be notified 30 days prior to the clearing of over 10 acres of forestland for grassland, crop land, or in association with the construction of permitted buildings.

B. Noncommercial *de minimis* harvest of trees for trail clearing, firewood, or Grantor's domestic use or trees that pose an imminent hazard to human health or safety, or that are an invasive species shall not require a Forest Stewardship Management Plan.

3.6 RIPARIAN PROTECTION ZONE(S). *[Make everything in this Paragraph plural if there are two or more riparian protection zones on the Property, e.g., a creek traverses the Property, so both sides are buffered.]*

A. To protect water quality and natural habitat, a riparian protection zone (RPZ) shall be maintained on the Property *[If applicable, add: as shown on Exhibit ___, attached hereto and made a part hereof, and as shown in the Baseline Documentation Report]*. *[Option 1 for watercourse only with buffer]* Such zone is made up of a _____-foot riparian buffer along the edge of the *[Add as appropriate: _____ River, _____ Creek, perennial stream, and/or intermittent stream]* on the Property, as measured *[Select: from the top of the bank of the _____ (or if tidal watercourse) from the high water mark of the _____]*. *(and/or) [Option 2 for watercourse and contiguous wetlands with buffer]* Such zone is made up of wetlands contiguous to the *[Add as appropriate: _____ River, _____ Creek, perennial stream, and/or intermittent stream on the Property]* and a ___-foot wetland buffer extending in a landward direction from the edge of the wetlands.

- B. Within the RPZ there shall be:
- (i) no buildings or other substantial structures constructed;
 - (ii) no new paved roads or paving of existing roads without Grantee's approval;
 - (iii) no storage of manure, fertilizers, chemicals, machinery or equipment;
 - (iv) no removal of trees, except
 - (a) removal of invasive species,
 - (b) removal of dead or diseased trees,

(c) removal of trees posing a threat to human or livestock health or safety,

(d) minimal removal of trees for the purpose of maintaining existing roads,

(e) minimal removal of trees for creation of small wildlife plots, and

(f) minimal removal of trees for construction and maintenance of new permitted roads, stream crossings, dams, and any other structures permitted in subparagraph (ii) below; and

(g) no plowing, cultivation, filling, dumping, or other earth-disturbing activity, except as may be reasonably necessary for the activities set forth in Section III Paragraph 3.6.C below.

(h) [*Recommended additional language if livestock could be maintained on the Property, but are to be excluded from the RPZ or the watercourse.*] In addition, livestock shall be excluded from the [*Select: RPZ or the _____ (whatever watercourse)*] except (a) for brief periods of flash grazing, (b) during times of drought or other emergencies, (c) for stream crossings or (d) for watering at limited access points.

C. Permitted within the RPZ are: (i) erosion control or restoration, enhancement, or development of ecosystem functions as permitted and limited under Section III, Paragraph 3.4.C above; (ii) fencing along or within the RPZ; (iii) construction and maintenance of stream crossings (including improvements over the RPZ to access crossings) for pedestrians, livestock, and vehicles, which crossings minimize obstruction of water flow; crossings must be perpendicular to the stream unless approved in writing by the Grantee; (iv) creation and maintenance of trails without hard surfaces, and maintenance of existing and new permitted trails; (v) creation and maintenance of natural habitat and small wildlife plots; (vi) planting of trees, shrubs, grasses, or other vegetation; and

(vii) clearing, grading and dam construction to create ponds (but not storm water retention or detention ponds to serve other properties),

[Add other applicable exceptions as needed such as: diversion of water for agricultural use on the Property, construction and maintenance of portions of shoreline stabilization structures, and/or portions of piers or docks for recreational or aquaculture purposes with access thereto.]

D. *[Use only for Option 1]* Subsequent to the recordation of this Easement the _____ *[whatever watercourse]* may meander or change course naturally, or as a result of the restoration, enhancement, or development of ecosystem functions on the Property as permitted and limited under Section III, Paragraph 3.4.C above. In such event, the RPZ shall remain the same width, but move relative to the movement of the _____ *[whatever watercourse]*. In such event, any buildings or structures that were outside of the original RPZ and are determined to be within the new RPZ shall not be considered in violation of these restrictions and may be maintained and replaced at such locations, but not enlarged.

3.7 GRADING, BLASTING, MINING. Grading, blasting, or earth removal shall not materially alter the topography of the Property except for (i) dam construction to create ponds; (ii) wetlands or stream bank restoration pursuant to a government permit; (iii) erosion and sediment control pursuant to a government-required erosion and sediment control plan; or (iv) as required in the construction of permitted buildings, structures, roads, and utilities. Best Management Practices, in accordance with the Virginia Erosion and Sediment Control Law, shall be used to control erosion and protect water quality in such construction. Grading, blasting, or earth removal in excess of one acre for the purposes set forth in subparagraphs (i) through (iv) above require 30 days' prior notice to Grantee. Generally accepted agricultural activities shall not constitute a material alteration. Surface mining, subsurface mining, dredging on or from the Property, or drilling for oil or gas on the Property is prohibited. *[If mineral rights are retained, add a provision conditioning the exercise of such rights on Grantee's approval, 30 days*

prior to the exercise of any such rights, of a plan submitted by Grantor showing how the proposed activities will affect the conservation values of the Property both during and after completion of such activities.]

- 3.8 ACCUMULATION OF TRASH.** Accumulation or dumping of trash, refuse, junk, or toxic materials is not permitted on the Property. This restriction shall not prevent generally accepted agricultural or wildlife management practices, such as creating brush piles, composting, or storing farm machinery, organic matter, agricultural products, or agricultural byproducts on the Property.
- 3.9 SIGNS.** Display of billboards, signs, or other advertisements is not permitted on or over the Property except to: (i) state the name and/or address of the owners of the Property and/or the name of the Property or Farm or other permitted activities, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced incidentally to a permitted use of the Property, (iv) provide notice necessary for the protection of the Property, (v) give directions to visitors, or (vi) recognize historic status or participation in a conservation program. Temporary political signs are allowed. No signs shall exceed nine square feet in size or the County's Zoning Ordinance requirements, whichever is more restrictive.
- 3.10 RIGHTS OF GRANTOR:** Notwithstanding any of the foregoing provisions, the Grantor expressly reserves to themselves and their successors and assigns the right to do the following:
- (a) Continue the agricultural, forestry, and naturalistic uses of the Property.
 - (b) Continue to hunt, fish, or trap on the Property, subject to relevant laws.
 - (c) Improve, repair, restore, alter, remodel, or replace the existing and the permitted structures with structures of similar size and purpose, provided

that the changes are compatible with the conservation purposes of the Property and all other provisions of this Easement.

(d) Continue the use of the Property for all purposes not inconsistent with this Easement.

SECTION IV – ENFORCEMENT

- 4.1 RIGHT OF INSPECTION.** Representatives of Grantee may enter the Property from time to time for purposes of inspection (including photographic documentation of the condition of the Property) and enforcement of the terms of this Easement after permission from or reasonable notice to Grantor or Grantor's representative, provided, however, that in the event of an emergency, entrance may be made to prevent, terminate, or mitigate a potential violation of these restrictions with notice to Grantor or Grantor's representative being given at the earliest practicable time.
- 4.2 ENFORCEMENT.** Grantee has the right to bring an action at law or in equity to enforce the Restrictions contained herein. This right specifically includes the right to require restoration of the Property to a condition of compliance with the terms of this Easement as existed on the date of the gift of the Easement, except to the extent such condition thereafter changed in a manner consistent with the Restrictions; to recover any damages arising from noncompliance; and to enjoin noncompliance by *ex parte* temporary or permanent injunction. If the court determines that Grantor failed to comply with this Easement, Grantor shall reimburse Grantee for any reasonable costs of enforcement, including costs of restoration, court costs, and attorney's fees, in addition to any other payments ordered by the court. Grantee's delay shall not waive or forfeit its right to take such action as may be necessary to insure compliance with this Easement, and Grantor hereby waives any defenses of waiver, estoppel, or laches with respect to any failure to act by Grantee. Notwithstanding any other provision of this Easement, Grantor shall not be responsible or liable for any damage or change to the condition of the Property caused by fire, flood, storm, Act of God, governmental act, or other cause outside of Grantor's control or by any prudent action taken by Grantor to avoid, abate, prevent, or mitigate damage or changes to the Property from such causes.

SECTION V – DOCUMENTATION

Documentation retained in the office of Grantee including, but not limited to, the Baseline Documentation Report (“Documentation Report”), describes the condition and character of the Property at the time of the gift. The Documentation Report may be used to determine compliance with and enforcement of the terms of this Easement; however, the parties are not precluded from using other relevant evidence or information to assist in that determination. Grantor has made available to Grantee, prior to donating this Easement, documentation sufficient to establish the condition of the Property at the time of the gift. The parties hereby acknowledge that the Documentation Report contained in the files of Grantee is an accurate representation of the Property.

SECTION VI – GENERAL PROVISIONS

- 6.1 DURATION.** This Easement shall be perpetual. It is an easement in gross that runs with the land as an incorporeal interest in the Property. The covenants, terms, conditions, and restrictions contained in this Easement are binding upon, and inure to the benefit of, the parties hereto and their successors and assigns, and shall continue as a servitude running in perpetuity with the Property. Landowner’s rights and obligations under this Easement terminate upon proper transfer of Landowner’s interest in the Property, except that liability for acts or omissions occurring prior to transfer shall survive transfer.
- 6.2 NO PUBLIC ACCESS.** Although this Easement will benefit the public as described above, nothing herein shall be construed to convey to the public either a right of access to or use of the Property. Grantor retains the exclusive right to such access and use, subject to the terms hereof.
- 6.3 TITLE.** Grantor covenants and warrants that Grantor has good title to the Property, that Grantor has all right and authority to grant and convey this Easement, and that the Property is free and clear of all encumbrances (other than

utility and access easements) including, but not limited to, any mortgages not subordinated to this Easement.

6.4 ACCEPTANCE. Acceptance of this conveyance by Grantee is authorized by Virginia Code Section 10.1-1701 [*If a co-holder will take under the Conservation Easement Act, add:* and Section 10.1-1010] [*If the Virginia Outdoors Foundation is a co-holder add:* Section 10.1-1801] and is evidenced by the signature of the Chair of the Authority, by authority granted by the Authority Board, and by the Chair of the Board of Supervisors, by authority granted by the Board of Supervisors.

6.5 INTERACTION WITH OTHER LAWS. This Easement does not permit any use of the Property that is otherwise prohibited by federal, state, or local law or regulation. Neither the Property, nor any portion of it, shall be included as part of the gross area of other property not subject to this Easement for the purposes of determining density, lot coverage, or open-space requirements under otherwise applicable laws, regulations, or ordinances controlling land use and building density. No development rights that have been encumbered or extinguished by this Easement shall be transferred to any other property pursuant to a transferable development rights scheme, a cluster development arrangement, or otherwise.

6.6 GRANTEE APPROVAL:

A. The Grantor shall notify the Authority 60 days (hereafter “Grantor’s Notice”) prior to undertaking any activities permitted under Section II, paragraphs [3.2, 3.3, 3.4, 3.5, 3.6, and 3.7].

B. Grantor’s Notice shall describe the nature, scope, design, location, timetable, and any other material aspect of the proposed activity in sufficient detail to enable the Grantees to make informed judgments as to its consistency with the terms of this Easement.

C. In addition, if such permitted activity requires Grantor to obtain a permit or other governmental approval, Grantor shall disclose on the application

for such permit or other governmental approval that the property is subject to this Easement.

D. It shall be the responsibility of the Authority to determine its position and to notify and determine the County's and any other co-holder's position on the request for approval. The Authority shall respond to the Grantor within thirty (30) days of receipt of Grantor's Notice, advising the Grantor of the approval or disapproval of the request or advising the Grantor that circumstances require additional time to respond to the request. Such circumstances shall include the complexity of the request or proposed project, the amount of information submitted with the request, and the need for on-site inspections or consultations.

E. If the Authority does not notify Grantor of the decision on the request within ninety (90) days of receipt of the Grantor's Notice, then the Grantees and any co-holder shall be deemed to have approved the request, and the Grantor may proceed with the action for which approval was requested.

F. In order for a request to be approved, it must be approved by each Grantee and any other co-holder.

G. If the Authority, the County, or any other co-holder should disagree on whether a request should be approved or disapproved, the parties should review possible remedies prior to the expiration of the ninety (90) day period. If no resolution to the disagreement can be found prior to the end of the ninety (90) day period, the disagreement shall be documented in writing and the Authority should notify the Grantor of the disapproval of the request.

H. No approval required hereunder shall be unreasonably withheld. In no event, however, shall approval be given to any activity that would result in the termination of this Easement or the development or construction of any structures not provided for herein.

6.7 CONSTRUCTION. Pursuant to the public policy of the Commonwealth of Virginia favoring land conservation, any general rule of construction to the contrary notwithstanding (including the common law rule that covenants

restricting the free use of land are disfavored and must be strictly construed), this Easement shall liberally be construed in favor of the grant to effect the purposes of the Easement and the policies and purposes of Grantee. If any provision of this Easement is found to be ambiguous, an interpretation consistent with the purpose of this Easement that would render the provision valid shall be favored over any interpretation that would render it invalid. Notwithstanding the foregoing, lawful acts or uses not expressly prohibited by this Easement are permitted on the Property. Grantor and Grantee intend that the grant of this Easement qualify as a “qualified conservation contribution” as that term is defined in Section 170(h)(1) of the Internal Revenue Code and Treasury Regulations §1.170A-14, and the restrictions and other provisions of this instrument shall be construed and applied in a manner that will not prevent this Easement from being a qualified conservation contribution.

6.8 NOTICE TO GRANTEE OF ADVERSE EFFECTS. Grantor agrees to notify Grantee in writing before exercising any reserved right that Grantor believes may have an adverse effect on the conservation or the open-space values or interests associated with the Property.

6.9 REFERENCE TO EASEMENT IN SUBSEQUENT DEEDS. This Easement shall be referenced by deed book and page number, instrument number, or other appropriate reference, in any deed or other instrument conveying any interest in the Property and shall specifically reference the obligation for payment of a Transfer Fee upon a sale of the Property, as provided in Paragraph 6.10, *infra*.

6.10 SUBSEQUENT TRANSFER OF PROPERTY/TRANSFER FEE.

A. Grantor agrees to notify Grantee in writing prior to closing on any inter vivos transfer, other than a deed of trust or mortgage, of all or any part of the Property.

B. At the closing on the transfer for value of all or any part of the Property, the purchaser shall pay to the Clarke County Conservation Easement Authority a Transfer Fee equal to one percent (1%) of the full consideration paid for the Property, or portion thereof, including improvements thereon, and including any contiguous land that is part of the same transfer, including improvements thereon.

- 6.11 TAX MATTERS.** The parties hereto agree and understand that any value of this Easement claimed for tax purposes as a charitable gift must be fully and accurately substantiated by an appraisal from a qualified appraiser as defined in IRS regulations [see §1.170A-13(c)(5)], and that the appraisal is subject to review and audit by all appropriate tax authorities. Grantee makes no express or implied warranties that any tax benefits will be available to Grantor from donation of this Easement, or that any such tax benefits might be transferable, or that there will be any market for any tax benefits that might be transferable. By its execution hereof, Grantee acknowledges and confirms receipt of the Easement and further acknowledges that Grantee has not provided any goods or services to Grantor in consideration of the grant of the Easement.
- 6.12 MERGER.** Grantor and Grantee agree that in the event that Grantee acquires a fee interest in the Property, this Easement shall not merge into the fee interest, but shall survive the deed and continue to encumber the Property.
- 6.13 ASSIGNMENT BY GRANTEE.** Grantee may not transfer or convey this Easement unless Grantee conditions such transfer or conveyance on the requirement that (1) all restrictions and conservation purposes set forth in this Easement are to be continued in perpetuity and (2) the transferee then qualifies as an eligible donee as defined in Section 170(h)(3) of the IRC as amended and in the applicable Treasury Regulations.

- 6.14 GRANTEE'S PROPERTY RIGHT.** Grantor agrees that the conveyance of this Easement gives rise to a property right, immediately vested in Grantee, with a fair market value that is equal to the proportionate value that the perpetual conservation restriction at the time of the gift bears to the value of the Property as a whole at that time.
- 6.15 EXTINGUISHMENT, CONVERSION, DIVERSION.** Grantor and Grantee intend that this Easement be perpetual and acknowledge that no part of the Property may be converted or diverted from its open-space use except in compliance with the provisions of Section 10.1-1704 of the Open-Space Land Act that do not permit extinguishment of open-space easements or loss of open space. Nevertheless, should an attempt be made to extinguish this Easement, such extinguishment can be made only by judicial proceedings and only if in compliance with Section 10.1-1704. In any sale or exchange of the Property subsequent to an extinguishment, Grantee shall be entitled to a portion of the proceeds at least equal to the proportionate value of this Easement computed as set forth in Section 6.14 above, but not to be less than the proportion that the value of this Easement at the time of extinguishment bears to the then value of the Property as a whole. Grantee shall use all its share of the proceeds from the sale of the Property in a manner consistent with the conservation purpose of this easement and the Open-Space Land Act.
- 6.16 AMENDMENT.** Grantee and Grantor may amend this Easement to enhance the Property's conservation values or add to the restricted property, provided that no amendment shall affect this Easement's perpetual duration or reduce the Property's conservation values. No amendment shall be effective unless documented in a notarized writing executed by Grantee and Grantor and recorded among the land records of the County of Clarke, Virginia.
- 6.17 JOINT OWNERSHIP.** If at any time the Property or any portion of or interest is owned in joint tenancy, tenancy by the entirety or tenancy in common, all such

owners shall be jointly and severally liable for all obligations of Grantor set forth herein.

6.18 SEVERABILITY. If any provision of this Easement or its application to any person or circumstance is determined by a court of competent jurisdiction to be invalid, the remaining provisions of this Easement shall not be affected thereby.

6.19 ENTIRE AGREEMENT. This instrument sets forth the entire agreement of the parties with respect to this Easement and supersedes all prior discussions, negotiations, understandings, or agreements relating to the easement.

6.20 CONTROLLING LAW. The interpretation and performance of this Easement shall be governed by the laws of the Commonwealth of Virginia.

6.21 RECORDING. This Easement shall be recorded in the land records in the Circuit Court Clerk's Office of the County of Clarke, Virginia, and Grantee may rerecord it any time as may be required to preserve its rights under this Easement.

6.22 SUBORDINATION. The Bank is the noteholder of a note secured by a Deed of Trust on the Property dated _____ and recorded in the Clerk's Office of the Circuit Court of Clarke County, Virginia in Deed Book _____ at Page _____. The Bank hereby consents to the terms and intent of this Easement and agrees that the lien represented by said Deed of Trust shall be held subordinate to and subject to this Easement, and the Bank joins in this Deed to reflect its direction to the Trustee to execute this Easement to give effect to the subordination of such Deed of Trust to this Easement.

[Add additional Grantor paragraph when only one spouse owns the Property or portions thereof]

_____, Additional Grantor, husband/wife/spouse of Grantor, joins in the execution of this Easement to evidence his/her consent to the gift of easement herein made and its exclusion from the augmented estate of Grantor pursuant to Virginia Code § 64.2-305 or any omitted spouse share pursuant to Virginia Code § 64.2- 422 as now written or as may be amended.

WITNESS the following signatures and seals:

Grantor

Grantor

COMMONWEALTH OF VIRGINIA,

CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2____, by _____.

Notary Public

My commission expires: _____
Registration No. : _____

(SEAL)

COUNTY OF CLARKE, VIRGINIA, Grantee

By: _____
Chairman, Board of Supervisors

STATE OF VIRGINIA, At-Large
CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2____, by _____, on behalf of the COUNTY OF CLARKE, VIRGINIA, Grantee.

Notary Public

My commission expires: _____
Registration No. : _____

(SEAL)

CLARKE COUNTY CONSERVATION EASEMENT
AUTHORITY, Grantee

By: _____
Chairman, Board of Directors

STATE OF VIRGINIA, At-Large
CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2____, by _____, on behalf of the CLARKE COUNTY CONSERVATION EASEMENT AUTHORITY, Grantee.

Notary Public

My commission expires: _____
Registration No. : _____

(SEAL)

(Bank)

By: _____

STATE OF VIRGINIA

CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2____, by _____, on behalf of the (Bank).

Notary Public

My commission expires: _____
Registration No. : _____

(SEAL)

, Trustee

STATE OF VIRGINIA

CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2____, by _____, Trustee.

Notary Public

My commission expires: _____
Registration No. : _____

(SEAL)

SCHEDULE "A"



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, March 12, 2018 9:30 am

Item No.

Description

A. Expiration of Term for appointments expiring through May 2018.

2018-03-12 Summary: The Personnel Committee recommended the following appointment:
Thomas McFillen to an additional four-year term on the Berryville Area Development
Authority expiring 3/31/2022

B. Springsted Responses to Recently-Reviewed Positions by David Ash

2018-03-12 Summary: David Ash reported on status. The Committee is awaiting additional
information from attorneys.

Appointments by Expiration Through May 2018

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Investment Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
Beginning July 1, 2011, the term of appointment for SVWIB members shall be 4 years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms.					
<i>February 2018</i>					
Board of Zoning Appeals			5 Yr		
Kackley	Charles	Russell District	2/12/2008	2/15/2018	4/9/1998
02-22-2018 Recommendation Sent to Circuit Court					
Appointed by Circuit Court; BOS letter of recommendation to Clerk. Oath of Office Required - Clerk of Circuit Court; 5 total members: 1 member may be on the Planning Commission Pg 1114 Supv Manual; other 4 have been generally 1 from each magisterial district, although not required.; Section 7-A-1 of the Zoning Ord states: "The Board shall consist of 5 residents of Clarke Co. Members of the Board shall hold no other public office in the locality except that 1 may be a member of the Clarke Co Planning Commission."					
<i>March 2018</i>					
Berryville Area Development Authority			4 Yr		
McFillen	Thomas	Berryville District	10/18/2016	3/31/2018	10/18/2016
3 members appointed by the BOS and 3 members appointed by the BTC; Membership set by the County/Town Annexation Agreement of 1988					
<i>April 2018</i>					
Clarke County Library Advisory Council			4 Yr		
Bogert	Aubrey	White Post District	9/20/2016	4/15/2018	9/20/2016
10 Members and 1 BOS liaison					
Clarke County Planning Commission					
Lee	Francis	Berryville District	5/20/2014	4/30/2018	5/20/2014
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					
Buckley	Randy	White Post District; 2018 Vice Chair	1/23/2014	4/30/2018	1/23/2014
Fill unexpired term of Clay Brumback expiring 4/30/2014; Vice Chair 01/03/2018					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Clarke County Planning Commission			4 Yr		
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018	3/19/2013
Fill unexpired term of Richard Thuss					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					

May 2018

Clarke County Historic Preservation Commission			4 Yr		
Stieg, Jr.	Robert	Millword District	6/17/2014	5/31/2018	1/23/2014
Fill unexpired term of Thomas Gilpin					
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	8/18/2015	7/15/2021
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		1/19/2016	12/31/2018
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Berryville Area Development Authority</i>				4 Yr
McFillen	Thomas	Berryville District	10/18/2016	3/31/2018
Ohrstrom, II	George	Russell District	3/15/2016	3/31/2019
Smart	Kathy	White Post District	2/21/2017	3/31/2020
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Ash	David L.	County Administrator	1/16/2018	12/31/2018
Capelli	Len	Director of Economic Development	4/14/2015	
Dunkle	Christy	Staff Representative - Town		
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	White Post District; Citizen Member	1/19/2016	2/15/2020
Buckley	Randy	White Post District; Planning Commission Vice Chair - Alternate	1/3/2018	12/31/2018
Daniel	Mary L.C.	BoS - Alternate	1/16/2018	12/31/2018
Fincham	Ryan	Staff Representative		
McKay	Beverly B.	BoS - Vice Chair Appointed Member	1/16/2018	12/31/2018
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/3/2018	12/31/2018

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Social Services</i>				1 Yr
Byrd	Barbara J.	BoS - Appointed Member	1/16/2018	12/31/2018
Dodson	Gerald	Berryville District	10/18/2016	7/15/2020
Gray	Lynn	Berryville District	6/17/2014	7/15/2018
Melusen	Alan	2010 Chair	9/19/2017	7/15/2018
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2019
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2016	12/31/2019
Daniel	Mary L.C.	Berryville District	1/1/2016	12/31/2019
McKay	Beverly B.	White Post District, Vice Chair	1/1/2016	12/31/2019
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2016	12/31/2019
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/16/2018	12/31/2018
Catlett	Terri T.	BoS - Appointed Member	1/16/2018	12/31/2018
McKay	Beverly B.	BoS - Alternate	1/16/2018	12/31/2018
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Board of Supervisors Personnel Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/16/2018	12/31/2018
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Brumback	Clay	White Post District	12/20/2017	2/15/2019
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Fincham	Ryan	Staff Representative		
Kackley	Charles	Russell District	2/12/2008	2/15/2018
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	2/18/2014	2/15/2019
<i>Broadband Implementation Committee</i>				
Bouffault	Robina Rich	White Post District	2/21/2017	
Daniel	Mary L.C.	Berryville District	1/16/2018	12/31/2018
Kreider	Scott	Buckmarsh / Battletown District	2/21/2017	
McKay	Beverly B.	White Post District	1/16/2018	12/31/2018
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
Weiss	David S.	BoS - Alternate	1/16/2018	12/31/2018

Tuesday, March 6, 2018

Page 2 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Berger	Katherine		11/21/2017	5/31/2019
Caldwell	Anne	Millwood District	4/18/2017	5/31/2021
Carter	Paige	White Post District	4/19/2016	5/31/2020
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
Kruhm	Doug	Planning Commission Representative	1/3/2018	12/31/2018
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/16/2018	12/31/2018
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	3/17/2015	4/15/2019
Bogert	Aubrey	White Post District	9/20/2016	4/15/2018
Brondstater	Bette	Berryville District	2/21/2017	4/15/2019
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/16/2018	12/31/2018
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Holscher	Dirck	Russell District	2/21/2017	4/15/2021
Kalbiam	Maral	Millwood District	2/17/2015	4/15/2019
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District; 2018 Vice Chair	1/23/2014	4/30/2018
Byrd	Barbara J.	BoS - Alternate	1/16/2018	12/31/2018
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Daniel	Mary L.C.	BoS - Appointed Member	1/16/2018	12/31/2018
Glover	Robert	Millwood District	1/16/2018	4/30/2019
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Lee	Francis	Berryville District	5/20/2014	4/30/2018
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Nelson	Clifford	Russell / Longmarsh District	3/21/2017	4/30/2021
Ohrstrom, II	George	Russell District; Chair	3/17/2015	4/30/2019

Tuesday, March 6, 2018

Page 3 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Clarke County Sanitary Authority</i>				4 Yr
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Dunning, Jr.	A.R.	White Post District, Treasurer/Secretary	1/16/2018	1/5/2022
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/16/2018	12/31/2018
Myer	Joseph	Town of Boyce	11/17/2015	1/5/2020
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	7/18/2017	12/31/2018
Bauserman	Ellen	CCPS Director Pupil Svcs	7/18/2017	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/16/2018	12/31/2018
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/19/2017	12/31/2018
Jones	Angie	Director Clarke County DSS	7/18/2017	12/31/2019
Legrys	Mark	Court Services Unit Supervisor	7/18/2017	12/31/2019
Obradovic	Laura	Private Provider - Grafton School	7/18/2017	12/31/2020
<i>Conservation Easement Authority</i>				3 Yr
Bacon	Rives	Berryville District	8/15/2017	12/31/2019
Buckley	Randy	White Post District	12/20/2016	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/16/2018	12/31/2018
Engel	Peter	White Post District	11/17/2015	12/31/2018
Jones	Michelle	Millwood / Pine Grove District	12/20/2016	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/15/2016	4/30/2019
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/17/2015	12/31/2018
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Director of Economic Development</i>				
Capelli	Len	Director of Economic Development		

Tuesday, March 6, 2018

Page 4 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Economic Development Advisory Committee</i>				4 Yr
Barb	Jim	Real Estate Rep, Business Owner	12/19/2017	12/31/2021
Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019
Kraybill	Christina	2018 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
Milleson	John R.	2018 Chair, Banking, Finance	12/16/2014	12/31/2018
Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018
Pritchard	Elizabeth	Hospitality Industry	8/16/2016	8/31/2020
<i>Family Assessment and Planning Team</i>				
Allen	Gay	DSS - Foster Care Worker	7/18/2017	12/31/2018
Davis	Sara	Parent Representative	8/15/2017	12/31/2020
Myers-DePina	Martia	Northwestern Community Svcs Board Rep	2/20/2018	12/31/2018
Phillips	Courtney	26th District Court Svcs Unit	10/17/2017	12/31/2019
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020
Thompson	Christine	CCPS - Social Worker	7/18/2017	12/31/2019
<i>Fire & EMS Commission</i>				
Armacost, Jr.	Van	John H. Enders VFRC Rep	8/15/2017	8/30/2018
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	8/15/2017	8/31/2018
Lichty	Brian	Staff Representative	11/14/2016	
Nicholson	Andrew	Citizen-at-large	10/17/2017	8/31/2020
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Weiss	David S.	BoS - Representative	1/16/2018	12/31/2018
White	Jacob	Blue Ridge VFRC Rep	8/15/2017	8/31/2018
<i>Handley Regional Library Board</i>				4 Yr
Leahy	Cindy		11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				4 Yr
Cochran	Mark	Buckmarsh District; Chair 2018	10/17/2017	10/30/2021
Ferrell	Brian	Buckmarsh District; Vice Chair 2018	6/21/2016	10/30/2019
Jones	Paul	Russell District	3/15/2016	10/30/2019
Juday	David	Russell District	10/21/2014	10/30/2018
Koontz	English	Buckmarsh District	6/16/2015	10/30/2018
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020

			<i>Appt Date</i>	<i>Exp Date</i>
Waite	William	Millwood District; Secretary/Treasurer 2018	10/31/2017	10/30/2021
Weiss	David S.	BoS - Liaison	1/16/2018	12/31/2018
<i>Joint Administrative Services Board</i>				<i>Open-End</i>
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/16/2018	12/31/2018
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Josephine School Community Museum Board</i>				
Daniel	Mary L.C.	BoS - Liaison	1/16/2018	12/31/2018
<i>Legislative Liaison and High Growth Coalition</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Liaison	1/16/2018	12/31/2018
<i>Lord Fairfax Community College Board</i>				<i>4 Yr</i>
Daniel	William	Berryville District	7/19/2016	6/30/2020
<i>Lord Fairfax Emergency Medical Services Council</i>				<i>3 Yr</i>
Burns	Jason	Career Representative; Buckmarsh District	4/21/2015	6/30/2018
Conrad	Bryan H.	Volunteer Representative; White Post District	5/16/2017	6/30/2020
Stidham	Angela	Medical Professional; White Post District	7/19/2016	6/30/2019
<i>Northern Shenandoah Valley Regional Commission</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Alternate	1/16/2018	12/31/2018
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
Stidham	Brandon	Citizen Representative [Planning Director]	4/19/2016	1/31/2019
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				<i>Open End</i>
Byrd	Barbara J.	Russell District	1/16/2018	12/31/2018
<i>Northwestern Community Services Board</i>				<i>3 Yr</i>
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District	11/17/2015	12/31/2018
<i>Northwestern Regional Jail Authority</i>				<i>1 Yr</i>
Ash	David L.	BoS - Appointed Member	1/16/2018	12/31/2018
Byrd	Barbara J.	BoS - Liaison - Alternate	1/16/2018	12/31/2018

Tuesday, March 6, 2018

Page 6 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019
<i>Northwestern Regional Juvenile Detention Center Commission</i>				<i>1 Yr</i>
Byrd	Barbara J.	BoS - Liaison	1/16/2018	12/31/2018
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				<i>3 Yr</i>
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Old Dominion Community Criminal Justice Board</i>				<i>3 Yr</i>
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Our Health</i>				<i>3 Yr</i>
Shipe	Diane	Buckmarsh District	7/19/2016	3/15/2019
<i>Parks & Recreation Advisory Board</i>				<i>1 Yr</i>
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
Heflin	Dennis	White Post District	12/20/2016	12/31/2019
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018
Lichliter	Gary	Russell District	12/20/2016	12/31/2019
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	1/2/2018	7/31/2018
<i>People Inc. of Virginia</i>				<i>3 Yr</i>
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019
<i>Regional Airport Authority</i>				<i>1 Yr</i>
Ash	David L.	BoS - Alternate	1/16/2018	12/31/2018
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/16/2018	12/31/2018
<i>Shenandoah Area Agency on Aging, Inc.</i>				<i>4 Yr</i>
Bouffault	Robina Rich	White Post District	10/21/2014	9/30/2018
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BoS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				<i>4 Yr</i>
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017

Tuesday, March 6, 2018

Page 7 of 8

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Towns and Villages: Berryville</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/16/2018	12/31/2018
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/16/2018	12/31/2018
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
McKay	Beverly B.	BoS - Liaison	1/16/2018	12/31/2018
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
Weiss	David S.	BoS - Liaison	1/16/2018	12/31/2018
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/16/2018	12/31/2018



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

March 12, 2018 10:00 AM

Item No. Description
N/A Board Members: Present: Barbara J. Byrd, Terri T. Catlett, Mary L.C. Daniel, Bev B. McKay, David S. Weiss Absent: None

General Government Staff Present: David Ash, Brian Lichy, Brandon Stidham, Lora B. Walburn

Constitutional Staff Present: Tom Judge

Joint Administrative Services Staff Present: Tom Judge

Press Present: Cathy Kuehner

Chairman Weiss called the Board of Supervisors Work Session and FY2019 Budget Work Session to order at 10 am.

2018-03-12 Summary: Tom Judge requested the addition of Item C Convenience Center Funding Request.

Supervisor Daniel moved to adopt the agenda as amended adding Item C Convenience Center Funding Request. The motion carried by the following vote:

Barbara J. Byrd - Aye
Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

A. Consideration Sewer Easement William Genda, Historic Rosemont Manor

2018-03-12 Summary: David Ash reviewed the Mr. Genda's request to add a second connection to that portion of the sanitary sewer system belonging to the County. Highlights of discussion include:

- Rosemont Manor already has one hook up to the County's sewer system of which County employees were unaware.
- County's sewer system services the DG Cooley Upper and Lower Campus' and Parks and Recreation with Senior Center.
- Other businesses along Route 7 connected to the County's system are: Ruritan, St. Bridgett's Church, Todd Carlisle's property, the former skating rink.
- Agreement:

- A similar private user agreement is proposed.
- Will include a statement "that the sewer service extended is an accommodation; that the County is not in the business of providing "public" sewer, that the costs of operations, maintenance, repair or upgrade will be shared with users of the systems on a pro-rated basis as the need for such arises.
- Applicant will bear all costs including attorney's fees.
- Applicant will be asked to provide a schematic of the original / existing connection.

By consensus, the Board instructed David Ash to contact Mr. Genda and relay the Board's direction and to confirm with the Town sewer line and sewer system capacity.

B. FY2019 Budget Work Session with Tom Judge

2018-03-12 Summary: Tom Judge distributed the final draft of the FY2019 Budget and CY2018 Tax Rates. Highlights of review include:

- Tax rate: No Change
- Budget includes:
 - 2.5% employee salary increase
 - 14% health insurance increase
 - Addition of two Emergency Medical Technicians
 - Funding for Emergency Medical Technician schedule adjustments
 - Volunteer incentive program
 - \$15,000 more per volunteer company
 - \$200,000 for reassessment
 - \$112,000 appraisal software
 - \$125,000 operation cost for Munis software program
- State Budget:
 - General Assembly ended its session without adopting a budget.
 - Further consideration of Circuit Court Clerk's request for a full-time position is dependent upon the State's budget.
 - Many items could be affected by the State budget; however, Mr. Judge does not believe it will have a significant impact.
- Tax revenue estimates will be refined prior to adoption of the FY2019 budget.
- Determination of tax assessments for the solar farm are under review and could be adjusted.
- Tax Relief for the Elderly and Disabled reflects estimate based on FY2018 actual. If an applicant qualifies for tax relief, it will be granted regardless of budgeted amount.

- Reduction in Department of Social Services budget reflects transition of the joint foster care program to Frederick County. Social Services Director Angie Jones did warn the FY2019 Budget Finance Committee that her department's downward trend could change.
- Pay-as-you-go funds are used for one-time expenditures.
- General government projects are down with several projects to be completed with FY2018 funds.
- Surplus equipment is disposed most often on an on-line auction site.

In response to suggestions by Supervisor Catlett, Mr. Judge agreed to improve the index order of budget documents on line.

Chairman Weiss expressed appreciation to department heads for thoroughly vetting requests prior to submission.

Vice Chair McKay moved to set public hearing on Tuesday, April 3, 2018 at 7:30 pm, or as soon thereafter as the matter may be heard, in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, for FY2019 Budget and CY2018 Tax Rates and advertise the budget and tax rates as presented. The motion carried by the following vote:

- Barbara J. Byrd - Aye**
- Terri T. Catlett - Aye**
- Mary L.C. Daniel - Aye**
- Beverly B. McKay - Aye**
- David S. Weiss - Aye**

C. Convenience Center Funding Request

2018-03-12 Summary: Tom Judge distributed the following information for Board consideration and action.

<u>Convenience Center</u>	
Estimated Cost:	\$900,115
Spent or encumbered to date:	\$151,410
Available budget:	\$592,989
Needed supplement:	\$155,716

"Be it resolved that General Capital Projects budgets of \$102,434 for Economic Development and \$53,282 for Asphalt, Sidewalk, and Path repairs be transferred to the Convenience Center Capital project."

ESTIMATED BUDGET FOR CLARKE COUNTY CONVENIENCE CENTER

Paid To Date

A/E Services to Date	\$ 105,420.05
Fees/Permits to Date	\$ 6,329.00
Advertising to Date	\$ 586.30
Jerry McDonald-Excavation Services	\$ 2,350.00
Total To Date	\$ 114,685.35

Encumbered but Not Yet Paid

Well Drilling Services	\$ 17,345.00
A/E Services	\$ 19,380.20
Encumbered to Date	\$ 36,725.20

Estimated Future Expenses

Pine Knoll Bid	\$ 546,371.00
One Marathon RJ575-HD Compactor (from Big Stuff, Inc.-NJPA)	\$ 65,821.00
Two RJ-40-OC 40-Yard Octagon Compaction Containers (from Bucks Fabricating)	\$ 16,870.00
Three 30-Yard Recycling Bins (Big Stuff, Inc.)	\$ 19,350.00
Shed for Staff/Employee	\$ 6,300.00
Concrete Slab for Shed	\$ 3,000.00
Nutrient Credits for 1.08 pounds of phosphorus	\$ 24,840.00
Electrical work needed by Rappahannock Electric	\$ 25,000.00
Security Cameras	\$ 3,000.00
Signage	\$ 1,500.00
Well Pump	\$ 1,000.00
Total Estimated Future Expenses	\$ 713,052.00
5% Contingency	\$ 35,652.60
Total Project Cost	\$ 900,115.15

Tom Judge informed the Board that the total project cost estimate was calculated using low bid, expenditures to date, and funds still encumbered for a total project cost of \$900,115.15.

Chairman Weiss made the Board aware that this was a time-sensitive decision noting that the County must have all funds available before entering the contract.

There was some discussion about available funds including return of unexpended funds from the Schools' Primary renovation project, which has not been finalized by Superintendent Bishop, who continues to work with H&W Construction to resolve final charges for liquidated damages.

Tom Judge assured the Supervisors that anticipated carryover funds would be available to replenish funds.

Supervisor Daniel moved to adopt the resolution *"Be it resolved that General Capital Projects budgets of \$102,434 for Economic Development and \$53,282 for Asphalt, Sidewalk, and Path repairs be transferred to the Convenience Center Capital project."* The motion carried by the following vote:

Barbara J. Byrd - Aye
Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

Being no further business, Chairman Weiss adjourned the Board of Supervisors Work Session and FY2019 Budget Work Session at 11:03 am.



dash@clarkecounty.gov

William "Biff" Genda
Proprietor

Mobile: 540-514-5010
E-mail: owner@rosemont1811.com

n - Availability Fees

From : Keith Dalton <townmanager@berryvilleva.gov> Fri, Feb 16, 2018 02:10 PM
Subject : Rosemont Event Venue Site Plan - Availability Fees
To : Christy Dunkle <planner@berryvilleva.gov>
Cc : David Ash <dash@clarkecounty.gov>, Rick Boor <directordpw@berryvilleva.gov>

Christy:

Connection of the new event venue to the town's water and sewer systems will require payment of water and sewer availability fees.

Given that the facility is to be served from the existing service, I will need to know what the engineer estimates to be the peak water demand for the use. This information will permit me to determine the appropriate fee.

I will also note that Dave Ash spoke with me and he is reviewing his files regarding the process used in the past when property owners sought permission to connect to the County's sewer collection system. I assume that he and Biff will be talking and getting all of that straightened out.

Please get the water use information for me and I will then send Biff all of the information he needs to get going.

Take care,

Keith

Keith R. Dalton, Town Manager
Town of Berryville, Virginia
101 Chalmers Court, Suite A
Berryville, VA 22611

V 540.955.1099
F 540.955.4524

THIS AGREEMENT made and dated this 20th day of February, 199~~8~~⁷, by and between THE COUNTY OF CLARKE, party of the first part; (hereinafter sometimes referred to as "County"), TODD L. B. CARLISLE, party of the second part; (hereinafter sometimes referred to as "Carlisle") and THE SCHOOL BOARD OF CLARKE COUNTY, VIRGINIA, party of the third part, (hereinafter sometimes referred to as "School Board"),

That for and in consideration of the premises and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. The County and the School Board agree to grant Carlisle a twenty (20') foot sanitary sewer and a waterline easement substantially in conformity with the terms as described in deed of easement designated as Exhibit "A" attached hereto and at the locations, substantially in conformity with the locations as shown on Exhibit "B" attached hereto.

2. Both Exhibits being attached hereto incorporated herein by reference subject to the following:

A. A Deed of Easement shall be to the County and shall be in a form satisfactory to the Town of Berryville.

B. The approval of engineering and construction of plans for the sewer line and the location of the easement by the Town of Berryville, and its consulting engineers and engineering department to the extent such approval may be required.

3. Carlisle agrees to grant the County of Clarke a twenty (20') sanitary sewer and waterline easement substantially in conformity with the terms as set forth in the deed of easement on Exhibit "A" from the point that said

sewer and water line crosses Business Route 7 on Carlisle's property to the southeastern corner of Carlisle's property.

4. Carlisle shall be responsible for any costs of approval and/or engineering review or plans, costs of survey and design of plans related to any of the above. However, Carlisle and the Town of Berryville and their engineers, surveyors, and agents and employees shall have access to the property of the parties of the first and third part in order to carry out the purposes of this agreement.

5. Within the said twenty (20') foot sanitary sewer easement on the property of the parties of the first and third part, the party of the second part agrees to construct an eight (8") inch diameter gravity fed sewer line from the manhole across from Carlisle's property on the School Board property to the County's Lift Station on the County's Parks and Recreation Property.

6. (a) Carlisle also agrees to construct an eight (8") inch diameter gravity sewer line on that portion of his property as described in paragraph 3 above and for the costs of design and construction of this line the County will reimburse the party of the second part the sum of \$517.00 plus the sum of \$3,012.00 for a total of \$3,529.00.

(b) Carlisle also agrees to construct a three (3") inch diameter waterline on that portion of his property as described in paragraph 3 above.

7. At such time as additional users are connected to the sewer line running to the County's Lift Station (on the Parks and Recreation Property) then, the County agrees to pay Carlisle from its connection fees charged to such

additional users, the pro rata costs of design and construction for that additional capacity utilized (by each new user) of the eight (8") inch sewer line as computed for each new user. This reimbursement to Carlisle shall be based on the excess capacity of the eight (8") inch sewer line over and above that size of sewer line as necessary to serve Carlisle's current proposed skating and fitness sports club. This total reimbursement is \$9,395.00 as set forth in letter of C. A. Webb & Sons, Inc. dated October 30, 1996 attached hereto as Exhibit "C".

8. The County agrees to apply for and obtain a sewer line easement from the Virginia Department of Transportation ("VDOT") for that portion of the sewer line to be placed in VDOT's right of way for Business Route 7.

9. Carlisle acknowledges that the sewer service extended to him is an accommodation; that the County is not in the business of providing "public" sewer, that the costs of operations, maintenance, repair or upgrade will be shared with users of the systems on a pro rated basis as the need for such arises.

10. This agreement shall be specifically enforceable by the parties and shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors, and assigns.

WITNESS the following signatures and seals:

THE COUNTY OF CLARKE

BY  (SEAL)

 (SEAL)
TODD L. B. CARLISLE

THE CLARKE COUNTY SCHOOL BOARD

BY *[Signature]* (SEAL)

STATE OF VIRGINIA; AT LARGE

City/county of Clarke, to-wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this 20th day of February 1998 by A. R. Dunning, Jr., Chairman Board of Supervisors of The County of Clarke, Virginia on behalf of The County of Clarke, Virginia.

My commission expires November 30, 2000.

Barbara L. Longerbeam
NOTARY PUBLIC
Barbara L. Longerbeam

STATE OF VIRGINIA; AT LARGE

City/county of Clarke, to-wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this 24th day of February 1996 by TODD L. B. CARLISLE.

My commission expires 12-31-99.

Andrea J. Williams
NOTARY PUBLIC

STATE OF VIRGINIA; AT LARGE

City/county of Winchester, to-wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this 4th day of March, 1996 by William A. Howell, MD. of The Clarke County School Board on behalf of said Clarke County School Board.

My commission expires September 30, 2000.

Karla H. Gibbs
NOTARY PUBLIC

12/16/96
agr.car

THIS DEED OF EASEMENT ^{EXHIBIT "A"} made and entered into this 10th day of July, [REDACTED], by and between [REDACTED] and [REDACTED], husband and wife, parties of the first part; hereinafter called the Grantor; and [REDACTED] [REDACTED] on, party of the second part, hereinafter called the Grantee;

W I T N E S S E T H :

That for and in consideration of the sum of One (\$1.00) Dollar, cash in hand paid, and other good and valuable consideration, the receipt of all of which is hereby acknowledged, the Grantor hereby grants and conveys to the Grantee, its successors and assigns, with General Warranty of Title.

A Sanitary Sewer Easement 20' feet in width, over, under, along, and across the [REDACTED] acres owned by the parties of the first part situate in the [REDACTED] a, Clarke County, Virginia designated as Sanitary Sewer Easement as shown on that certain of sanitary sewer line easement made by _____, dated

_____ attached hereto and incorporated herein in full by this reference, including the right of ingress and egress to and from the same, to construct, reconstruct, install, and lay, and thereafter use, operate, inspect, repair, maintain, replace and remove a sewer lines, and appurtenances, including underground electric service when and where necessary.

Exhibit "A"

Grantor shall retain the right to use Grantor's land which is subject to the easement acquired herein in any manner which shall not interfere with the use and enjoyment of said rights by Grantee. Grantor shall at all times have the right to cross over and upon the said easement and to use the surface thereof in such a manner as will neither injure nor interfere with the operation or maintenance of the sewer line, except that no building or structure shall be erected over this permanent easement unless by mutual consent of the parties or their successors. Whenever the enjoyment of its rights hereunder requires Grantee to disturb the surface of the ground, it shall be the obligation of the Grantee to restore the same to its condition prior to being so disturbed at Grantee's expense. Grantee covenants to maintain the easement in good repair so that no irreparable damage will result from its use to the adjacent land of the Grantor, its successors and assigns.

Grantee shall have the right to go on, over and upon the aforesaid perpetual and permanent utility easement hereby granted and conveyed for the purpose of erecting, constructing, reconstructing, installing and laying, and thereafter operating, maintaining, inspecting, repairing, replacing and removing the sewer lines and appurtenances as is deemed necessary by the Grantee, and the Grantee shall specifically have the right to change the size of its sewer lines at any time Grantee deems it necessary.

The grant and other provisions of this easement shall

into a covenant running with the land for the benefit of the Grantor and Grantee, their respective successors and assigns.

The Grantee covenants and agrees that all work within said easement shall be done so as not to interfere with the natural flow of George Washington Spring and covenants and agrees to provide proper temporary fencing during any maintenance or repair to enclose any horses or other livestock.

The aforescribed real estate upon which this sewer line easement is located is the same real property which the Grantor herein acquired by Deed dated February 1, 1995 from [REDACTED], et. al., which said Deed is of record in the Clerk's Office of the Circuit Court of Clarke County, Virginia in Deed Book [REDACTED] at Page [REDACTED].

WITNESS the following signatures and seals:

[REDACTED SIGNATURE] (SEAL)
[REDACTED SIGNATURE] (SEAL)
[REDACTED SIGNATURE]

BY [REDACTED] (SEAL)

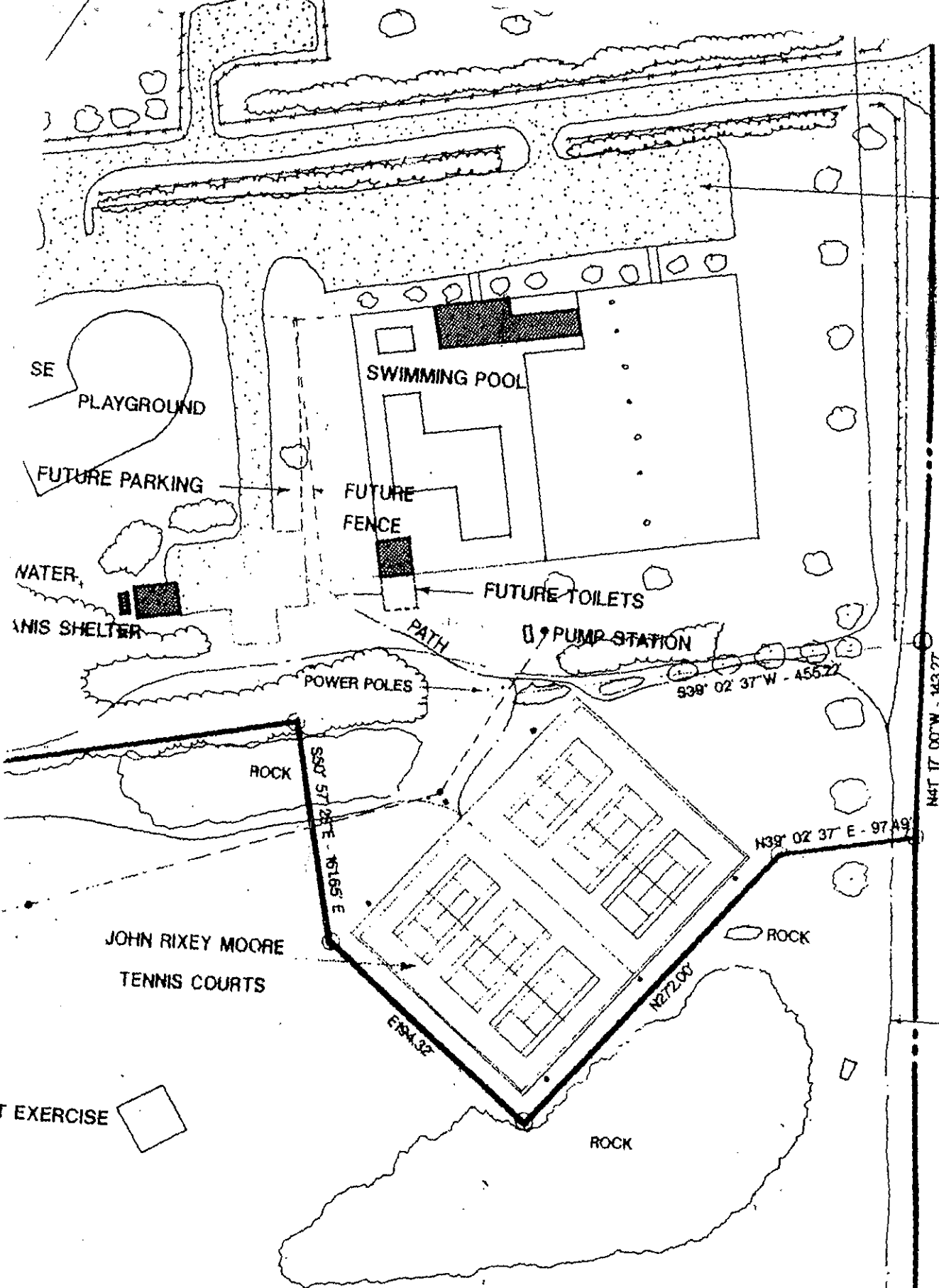
STATE OF VIRGINIA; AT LARGE
City/County of _____, to-wit:
The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this _____ day of _____, 1995, by [REDACTED] and [REDACTED].

My commission expires _____

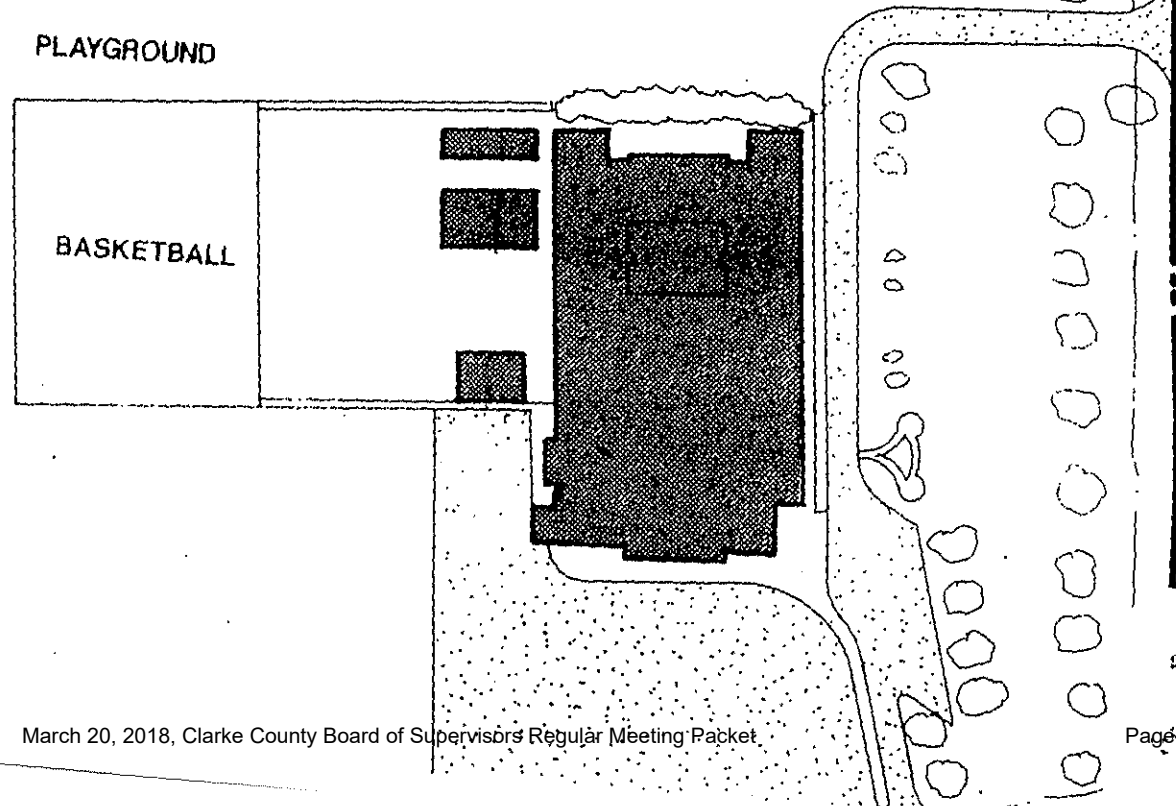
NOTARY PUBLIC

STATE OF VIRGINIA; AT LARGE
City/County of _____, to-wit:
The foregoing instrument was acknowledged before me,

9, 1914x
FUTURE SEASON



ROUTE 7





Diocese of Arlington

The Chancery

SUITE 704
200 NORTH GLEBE ROAD
ARLINGTON, VIRGINIA 22203
(703) 841-2500 FAX: (703) 841-4786

December 6, 2000

Clarke County
102 N. Church Street
Berryville, VA 22611

HAND DELIVERED

Attention: Mr. David Ash

Subject: St. Bridget's Mission
Berryville, VA
New Church Project
Executed Easement and Agreement

Gentlemen:

As requested, attached herewith are the following:

1. Executed original Sanitary Sewer Easement/Plat
2. Executed original Agreement

Please continue the processing (counter execution) so that said legal instruments may be eventually recorded.

Finally, upon this submission and as agreed, the site plan will be approved and issued as soon as possible.

Any questions, please contact the undersigned at (703) 841-2572.

Very Truly Yours,

PETER B. FISHER
Supervisor of Construction

PBF/hs
encl

cc:	Rev. Stanley Krempa, Pastor	(w/encl)
	Mr. Karl Hales, Parish	(w/encl)
	Mr. David Lause, Fadoul & Associates	(w/encl)
	Mr. John Lewis, Painter-Lewis	(w/encl)
	Mr. Craig Balzer, Balzer & Associates	(w/encl)
	Subject File	
	Chron	

*Original Easement Agreement
mailed to Peter Fisher 1-10-01*

THIS AGREEMENT made and entered into this 8th day of December, 2000, by and between THE COUNTY OF CLARKE, party of the first part, hereinafter sometimes referred to as "County" and Most Reverend Paul S. Loverde, Bishop of the Catholic Diocese of Arlington, Virginia, successor in office to Most Rev. John R. Keating, party of the second part, hereinafter sometimes referred to as "Owner".

WITNESSETH:

That for and in consideration of the premises and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. The County agrees to grant the Owner a twenty (20') foot sanitary sewer easement substantially in conformity with the terms as described in the Deed of Easement designated as Exhibit "A" attached hereto and at the location, substantially in conformity with the location on the Plat of Survey prepared by Painter-Lewis, P.L.C. dated July 14, 2000 designated as Exhibit "B" attached hereto.
2. Both Exhibits being attached hereto are incorporated herein by reference and are subject to the following:
 - A. A Deed of Easement shall be to the Owner and shall be in a form satisfactory to the Town of Berryville.
 - B. The approval of engineering and construction of plans for the sanitary sewer line and the location of the easement by the Town of Berryville, and its consulting engineers and engineering department to the extent such approval may be required.
3. The Owner shall be responsible for any costs of approval and/or engineering review of plans, costs of survey and design of plans related to any of the above. However, the Owner and the Town of Berryville and their engineers, surveyors, and agents and employees shall have access to the property of the party of the first part in order to carry out the purposes of this agreement.
4. Within the said twenty (20') foot sanitary sewer easement on the property of the party of the first part, the party of the second part agrees to construct at least a two and one half (2½") inch diameter force main sanitary sewer line from the Owner's property line (Right-of-Way line) to the private manhole on the County's Parks and Recreation Property.

5. At such time as additional users are connected to the sanitary sewer line running to the private manhole (on the Parks and Recreation Property) then, the County agrees to pay the Owner from its connection fees charged to such additional users, the pro rata costs of design and construction for that additional capacity utilized (by each new user) of the minimum two and one half (2½") inch force main sanitary sewer line as computed for each new user. This reimbursement to the Owner shall be based on the excess capacity of the minimum two and one half (2½") inch force main sanitary sewer line over and above that size of the sanitary sewer line as necessary to serve the Owner's current proposed Church and future proposed Parish Center and Rectory. This total reimbursement is \$672.00 as set forth in the letter of Painter-Lewis, P.L.C. dated August 30, 2000 attached hereto as Exhibit "C".
6. The County agrees to apply for and obtain a sanitary sewer line easement from the Virginia Department of Transportation ("VDOT") for that portion of the sanitary sewer line to be placed in VDOT's right-of-way for Business Route 7.
7. The Owner agrees to grant the County a future twenty (20') foot sanitary sewer easement from a point at the minimum two and one half (2½") inch diameter force main sanitary sewer line on the property of the party of the second part just before it crosses VDOT's Right-of-Way for Business Route 7 then following west along Owner's frontage at Business Route 7 to a point where it intersects the adjacent property immediately west of the property of the party of the second part. Further, Owner shall not be responsible for any costs of approval and/or engineering review of plans, costs of survey and design of plans, costs of construction of the sanitary sewer line, pump station, etc., or the costs of operations, maintenance, repair or upgrade of sanitary sewer line, pump station, etc. related to the future twenty (20') foot sanitary sewer easement. However, the owner of the adjacent property immediately west of the property of the party of the second part and the Town of Berryville and their engineers, surveyors, and agents and employees shall have access to the property of the party of the second part in order to carry out the purposes of this agreement related to the future sanitary sewer easement.
8. The Owner acknowledges that the sanitary sewer service extended to him is an accommodation; that the County is not in the business of providing "public" sewer, that the costs of operations, maintenance, repair or upgrade will be shared with users of the systems on a pro rated basis as the need for such arises.

THIS DEED OF EASEMENT made and entered into this 8th day of December, 2000, by and between THE COUNTY OF CLARKE, party of the first part, hereinafter called the Grantor; and Most Reverend Paul S. Loverde, Bishop of the Catholic Diocese of Arlington, Virginia, successor in office to Most Reverend John R. Keating party of the second part, hereinafter called the Grantee.

WITNESSETH:

That for and in consideration of the sum of One Dollar (\$1.00), cash in hand paid, and other good and valuable consideration, the receipt of all of which is hereby acknowledged, the Grantor hereby grants and conveys to the Grantee, its successors and assigns, with General Warranty of Title:

A Sanitary Sewer Easement 20 feet in width, over, under, along, and across the property owned by the party of the first part situate in Longmarsh Magisterial District, Clarke County, Virginia on the south side of Business Route 7 designated as Sanitary Sewer Easement as shown on that plat of survey made by Painter-Lewis, P.L.C., dated July 14, 2000 attached hereto and incorporated herein in full by this reference, including the right of ingress and egress across the land adjacent to the Easement to and from the same, to construct, reconstruct, install and lay, and thereafter use, operate, inspect, repair, maintain, replace and remove sewer lines, and appurtenances, including underground electric service when and where necessary.

Grantor shall retain the right to use Grantor's land which is subject to the easement acquired herein in any manner which shall not interfere with the use and enjoyment of said rights by Grantee. Grantor shall at all times have the right to cross over and upon the said easement and to use the surface thereof in such a manner as will neither injure nor interfere with the operation or maintenance of the sewer line, except that no building, structure, trees or shrubbery shall be erected in, on, or over this permanent easement unless by mutual consent of the parties or their successors. Whenever the enjoyment of its rights hereunder requires Grantee to disturb the surface of the ground, it shall be the obligation of the Grantee to restore the same as near as reasonably possible to its condition prior to being so disturbed at Grantee's expense. Grantee covenants to maintain the easement in good repair so that no irreparable damage will result from its use to the adjacent land of the Grantor, its successors and assigns.

Grantee shall have the right to go on, over and upon the aforesaid perpetual and permanent utility easement hereby granted and conveyed for the purpose of erecting, constructing, reconstructing, installing and laying, and thereafter operating, maintaining, inspecting, repairing, replacing and removing

the sewer lines and appurtenances as is deemed necessary by the Grantee, the Grantee shall specifically have the right to change the size of its sewer lines at any time Grantee deems it necessary.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the Grantor and Grantee, their respective successors and assigns.

The aforescribed real estate upon which this sewer line easement is located is a portion of the same real property which the Grantor herein acquired by Deed dated July 7, 1965 from Edna Louise Ramsburg, Julian D. Berlin, Elizabeth Alberta Ramsburg Heskett, David Oscar Ramsburg, Helen Miller Ramsburg, Charles S. Ramsburg, Ruth E. Ramsburg, Charlotte Anne Ramsburg Haines, Carl A. Haines, Rose Ellen Ramsburg Butler and H.W. Butler, Jr., which said Deed is of record in the Clerk's Office of the Circuit Court of Clarke County, Virginia in Deed Book 73 at Page 391

WITNESS the following signatures and seals:

THE COUNTY OF CLARKE

By:  (SEAL)

MOST REV. PAUL S. LOVERDE, Bishop of the Catholic Diocese of Arlington, Virginia

By: _____ (SEAL)

STATE OF VIRGINIA: AT LARGE
County of Clarke to wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this 8th day of December, 2000 by A. R. Dunning, Jr. of the County of Clarke on behalf of said County of Clarke.

My commission expires: Nov. 30, 2004
Barbara L. Longueham
NOTARY PUBLIC

STATE OF VIRGINIA: AT LARGE
County of Arlington: to wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this _____ day of _____, 2000 by Most Rev. Paul S. Loverde, Bishop of the Catholic Diocese of Arlington, Virginia.

My commission expires: _____

NOTARY PUBLIC

THIS DEED OF EASEMENT made and entered into this 8th day of December, 2000, by and between THE COUNTY OF CLARKE, party of the first part, hereinafter called the Grantor; and Most Reverend Paul S. Loverde, Bishop of the Catholic Diocese of Arlington, Virginia, successor in office to Most Reverend John R. Keating party of the second part, hereinafter called the Grantee.

WITNESSETH:

That for and in consideration of the sum of One Dollar (\$1.00), cash in hand paid, and other good and valuable consideration, the receipt of all of which is hereby acknowledged, the Grantor hereby grants and conveys to the Grantee, its successors and assigns, with General Warranty of Title:

A Sanitary Sewer Easement 20 feet in width, over, under, along, and across the property owned by the party of the first part situate in Longmarsh Magisterial District, Clarke County, Virginia on the south side of Business Route 7 designated as Sanitary Sewer Easement as shown on that plat of survey made by Painter-Lewis, P.L.C., dated July 14, 2000 attached hereto and incorporated herein in full by this reference, including the right of ingress and egress across the land adjacent to the Easement to and from the same, to construct, reconstruct, install and lay, and thereafter use, operate, inspect, repair, maintain, replace and remove sewer lines, and appurtenances, including underground electric service when and where necessary.

Grantor shall retain the right to use Grantor's land which is subject to the easement acquired herein in any manner which shall not interfere with the use and enjoyment of said rights by Grantee. Grantor shall at all times have the right to cross over and upon the said easement and to use the surface thereof in such a manner as will neither injure nor interfere with the operation or maintenance of the sewer line, except that no building, structure, trees or shrubbery shall be erected in, on, or over this permanent easement unless by mutual consent of the parties or their successors. Whenever the enjoyment of its rights hereunder requires Grantee to disturb the surface of the ground, it shall be the obligation of the Grantee to restore the same as near as reasonably possible to its condition prior to being so disturbed at Grantee's expense. Grantee covenants to maintain the easement in good repair so that no irreparable damage will result from its use to the adjacent land of the Grantor, its successors and assigns.

Grantee shall have the right to go on, over and upon the aforesaid perpetual and permanent utility easement hereby granted and conveyed for the purpose of erecting, constructing, reconstructing, installing and laying, and thereafter operating, maintaining, inspecting, repairing, replacing and removing

the sewer lines and appurtenances as is deemed necessary by the Grantee, the Grantee shall specifically have the right to change the size of its sewer lines at any time Grantee deems it necessary.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the Grantor and Grantee, their respective successors and assigns.

The aforescribed real estate upon which this sewer line easement is located is a portion of the same real property which the Grantor herein acquired by Deed dated July 7, 1965 from Edna Louise Ramsburg, Julian D. Berlin, Elizabeth Alberta Ramsburg Heskett, David Oscar Ramsburg, Helen Miller Ramsburg, Charles S. Ramsburg, Ruth E. Ramsburg, Charlotte Anne Ramsburg Haines, Carl A. Haines, Rose Ellen Ramsburg Butler and H.W. Butler, Jr., which said Deed is of record in the Clerk's Office of the Circuit Court of Clarke County, Virginia in Deed Book 73 at Page 391

WITNESS the following signatures and seals:

THE COUNTY OF CLARKE

By: _____

(SEAL)

MOST REV. PAUL S. LOVERDE, Bishop of the Catholic Diocese of Arlington, Virginia

By: _____

(SEAL)

STATE OF VIRGINIA: AT LARGE

County of Clarke to wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this 8th day of December, 2000 by A. S. Dunning, Jr. of the County of Clarke on behalf of said County of Clarke.

My commission expires: Nov. 30, 2004

Barbara L. Longbeam
NOTARY PUBLIC

STATE OF VIRGINIA: AT LARGE

County of Arlington: to wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this 8th day of December, 2000 by Most Rev. Paul S. Loverde, Bishop of the Catholic Diocese of Arlington, Virginia.

My commission expires: October 31, 2002

Miriam J. Slain
NOTARY PUBLIC

PAINTER-LEWIS, P.L.C.

CONSULTING ENGINEERS

302 South Braddock Street, Suite 200
Winchester, VA 22601

tel.: (540)662-5792
fax.: (540)662-5793
email: paintlew@mnsinc.com

30 AUGUST 2000

Mr. Peter Fisher
Diocese of Arlington
Construction Management Office
200 N. Glebe Road, Suite 625
Arlington, VA 22203

Re: ST. BRIDGET'S CHAPEL
CLARKE COUNTY, VIRGINIA
SANITARY SEWER FORCE MAIN COST ANALYSIS

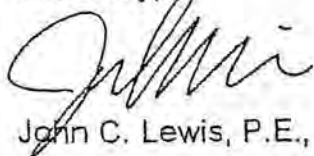
Dear Peter:

In order to facilitate the completion of the sewage force main installation agreement with Clarke County, I have reviewed the cost difference between the size of pipe required for the church and the increased size of pipe required to allow additional users to tap into the force main system. We have designed a 2 inch diameter pipe from the church to the south side of Route 7. From the south side of Route 7, the line is a 2 ½ inch diameter pipe extending approximately 840 linear feet along Route 7 to the point of discharge.

The cost difference between the 2 inch and 2 ½ inch diameter pipes, installed, is approximately \$0.80 per linear foot. Therefore, the cost increase due to the 2 ½ inch diameter pipe is \$672.00.

If you have any questions, please call me.

Sincerely;



John C. Lewis, P.E., C.L.A.

Cc: C. Balzer



PAINTER-LEWIS, P.L.C.

LOT 2

The Most Reverend
Paul S. Loverde
Bishop of the Catholic
Diocese of Arlington, Virginia
Deed Book 264, Page 255

RURITAN CLUB OF CLARKE COUNTY, INC.
Deed Book 262, Page 468

D.B. 259, P. 2

Existing 20'
Sanitary Sewer
Easement
D.B. 272, P. 34

N42°04'08"W 383.96'

S50°13'15"W 975.39'

ROUTE 7 - BUSINESS
(Variable R/W)

N88°00'31"E
70.05'

S42°02'43"E 879.49'

S42°04'08"E 738.89'

IPF

IPF

IPF

S47°55'52"W
27.98'

Proposed 20' Sanitary Sewer Easement

S19°40'10"E
68.16'

Ex. San
Manhole

Existing 20'
Sanitary Sewer
Easement
D.B. 272, P. 28

Kenneth W. Lloyd
D.B. 118, P. 614

COUNTY OF CLARKE
DEED BOOK 73, PAGE 391
TM=13--((A))--62

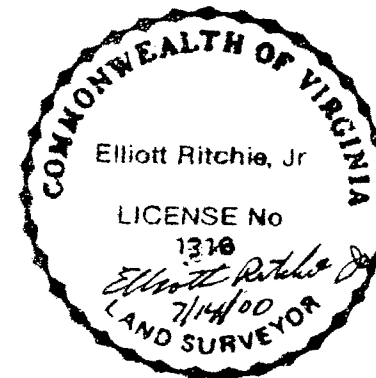
Existing 8"
Sanitary Sewer
Line not in a
recorded Easement

COUNTY SCHOOL
BOARD OF CLARKE
COUNTY
Deed Book 74,
Page 218

N49°04'26"E 1483.50'

S38°22'08"W 1343.21'

PLAT SHOWING A PROPOSED
20 FOOT SANITARY SEWER EASEMENT
THROUGH THE PROPERTY OF
THE COUNTY OF CLARKE
LONG MARSH MAGISTERIAL DISTRICT
CLARKE COUNTY, VIRGINIA
SCALE: 1"=100' JULY 14, 2000
PAINTER-LEWIS, P.L.C.
302 SOUTH BRADDOCK STREET
WINCHESTER, VIRGINIA



MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: Mar 12, 2018

RE: *FY 19 Budget Work to Final Number*

Please find several documents attached representing the status of FY 19 Budget Development. The Finance Committee has reviewed all requests and has made modifications.

1. Highlights

- a. No change to tax rates.
- b. Across the Board 2.5% salary increase.
- c. 14% health insurance premium increase.
- d. Two additional Emergency Medical Technician positions.
- e. +\$50,000 for convenience center operations.
- f. \$200,000 for property reassessment plus \$112,000 for appraisal software.
- g. \$125,000 annual Tyler Munis cost included in Joint Administrative Services budget.

2. Outstanding issues

- a. Clerk of Circuit Court Deputy Compensation Board decision (may not be resolved prior to adoption).
- b. Commonwealth of Virginia budget resolution (not likely to be resolved before adoption).
- c. Final Sales Tax estimate (will resolve prior to adoption).
- d. Real Estate adjustment for one property pending (will resolve prior to adoption).

3. Documents

- a. Net Tax Funding.
- b. Proposed Budget.
- c. Capital Budget.
- d. Budget Calendar.

Net Tax Funding

FUND	FY 2018 Budget	Variance	Percent Variance	FY 2019 Proposed
EXPENDITURE				
General	10,174,186	600,874	5.9%	10,775,060
Social Services	1,613,733	(57,909)	-3.6%	1,555,824
School Operating	22,535,741	734,935	3.3%	23,270,676
School Food Service	832,408	12,365	1.5%	844,773
CSA	478,689	(209,190)	-43.7%	269,499
Conservation Easement	45,000	-	0.0%	45,000
Shenandoah Farms Sanitary District Fees	-	-	0.0%	-
Government Capital Projects	947,589	(350,589)	-37.0%	597,000
School Capital Projects	842,000	(110,000)	-13.1%	732,000
Government Debt Service	251,700	-	0.0%	251,700
School Debt Service	2,972,014	(29,299)	-1.0%	2,942,715
Joint Services Fund	619,461	173,670	28.0%	793,131
Unemployment Compensation	13,000	(3,000)	-23.1%	10,000
Total	41,325,521	761,857	1.8%	42,087,378
CATEGORICAL REVENUE				
General	3,117,830	58,925	1.9%	3,176,755
Social Services	1,072,068	(101,680)	-9.5%	970,388
School Operating	10,086,136	44,917	0.4%	10,131,053
School Food Service	832,408	12,365	1.5%	844,773
CSA	239,688	(100,711)	-42.0%	138,977
Conservation Easement	30,000	(18,000)	-60.0%	12,000
Shenandoah Farms Sanitary District Fees	-	-	0.0%	-
Government Capital Projects	147,792	(147,792)	-100.0%	-
School Capital Projects	154,000	-	0.0%	154,000
Government Debt Service	-	-	0.0%	-
School Debt Service	222,885	(1,858)	-0.8%	221,027
Joint Services Fund	2,000	-	0.0%	2,000
Unemployment Compensation	-	-	0.0%	-
Total	15,904,807	(253,834)	-1.6%	15,650,973
NON-CATEGORICAL REVENUE REQUIRED				
General	7,056,356	541,949	7.7%	7,598,305
Social Services	541,665	43,771	8.1%	585,436
School Operating	12,449,605	690,018	5.5%	13,139,623
School Food Service	-	-	0.0%	-
CSA	239,001	(108,479)	-45.4%	130,522
Shenandoah Farms Sanitary District Fees	-	-	0.0%	-
Conservation Easement	15,000	18,000	120.0%	33,000
Government Capital Projects	799,797	(202,797)	-25.4%	597,000
School Capital Projects	688,000	(110,000)	-16.0%	578,000
Government Debt Service	251,700	-	0.0%	251,700
School Debt Service	2,749,129	(27,441)	-1.0%	2,721,688
Joint Services Fund	617,461	173,670	28.1%	791,131
Unemployment Compensation	13,000	(3,000)	-23.1%	10,000
Total	25,420,714	1,015,691	4.0%	26,436,405
BUDGET BALANCING				
GF Estimated Non-categorical revenue	25,471,477	625,904	2.5%	26,097,381
Rounding Adjustments	-	-	-	-
Surplus/(Deficit)	50,763	(389,787)	-767.9%	(339,024)
Pay-as-you-go	-	317,000	0.0%	317,000
Surplus/(Deficit) Net of pay-as-you-go	50,763	(72,787)	-143.4%	(22,024)
Pay-as-you-go Elements				
Parks Master Plan	-	-	-	30,000
Data & Communications Technology	-	-	-	137,000
Assessment from Govt Savings	-	-	-	150,000
	-	-	-	317,000

**CLARKE COUNTY PROPOSED BUDGET
FOR THE FISCAL YEAR**

	FY17	FY17	FY18	12/31/17	FY19	FY19	Variance	Total
	Original	Audited	Adopted	FY18	Original	Proposed	19 Proposed-	Total
	Budget	Actual	Budget	Revised	Request	Budget	18 Adopted	Change
				Budget				to date
EXPENDITURE								
Board of Supervisors	60,176	56,051	57,265	57,265	58,459	58,459	1,194	-
County Administrator	306,335	308,924	313,136	371,960	370,839	378,976	65,840	8,137
Legal Services	35,000	44,860	35,000	35,000	35,000	35,000	-	-
Commissioner of Revenue	205,850	203,428	205,595	205,595	208,790	210,490	4,895	1,700
Assessor	3,500	3,500	3,500	3,500	4,500	4,500	1,000	-
Equilization Board	-	3,800	-	-	-	-	-	-
Treasurer	275,354	277,071	283,229	283,229	299,855	302,167	18,938	2,312
Information Technology	294,840	302,578	296,879	296,879	300,876	305,152	8,273	4,276
Electoral Board	40,980	37,571	44,003	44,003	44,503	44,503	500	-
General Registrar	73,970	77,424	78,482	78,482	78,451	82,638	4,156	4,187
Circuit Court	12,180	18,231	12,680	12,680	13,680	13,680	1,000	-
General District Court	4,420	4,549	4,420	4,420	4,320	4,320	(100)	-
Magistrate	200	17	100	100	40	40	(60)	-
J&D Court	3,500	2,041	3,500	3,500	2,900	2,900	(600)	-
Clerk of the Circuit Court	252,874	245,478	254,374	254,374	262,616	264,897	10,523	2,281
Victim/Witness Coordinator	70,775	64,420	72,385	72,385	70,775	71,897	(488)	1,122
Blue Ridge Legal Services	1,500	1,500	1,500	1,500	1,500	1,500	-	-
Regional Court Services	4,494	4,494	6,179	6,179	6,500	6,500	321	-
Commonwealth Attorney	357,499	357,564	362,747	365,239	371,802	377,070	14,323	5,268
Sheriff	2,271,033	2,266,384	2,311,661	2,341,250	2,390,878	2,427,880	116,219	37,002
Criminal Justice Training Center	19,593	21,157	20,000	20,000	19,593	19,593	(407)	-
Drug Task Force	12,500	10,608	12,500	12,500	12,500	12,500	-	-
Fire and Rescue Services	767,392	783,586	804,646	804,646	819,134	993,830	189,184	174,696
Volunteer Fire Companies	140,485	116,341	118,153	154,593	172,200	172,200	54,047	-
Blue Ridge Volunteer Fire Company	51,200	51,050	51,200	51,200	66,250	66,250	15,050	-
Boyce Volunteer Fire Company	51,900	51,400	51,600	51,600	66,700	66,700	15,100	-
Enders Volunteer Fire Company	77,200	77,450	77,800	77,800	93,300	93,300	15,500	-
Lord Fairfax Emergency Medical Services	5,422	5,422	6,282	6,282	6,262	6,262	(20)	-
Forestry Service	2,712	2,712	2,712	2,712	2,712	2,874	162	162
Regional Jail	512,000	489,071	551,259	551,259	547,984	547,984	(3,275)	-
Juvenile Detention Service	22,595	22,098	16,254	16,254	12,990	13,179	(3,075)	189
Probation Office	800	47	800	800	500	500	(300)	-
Building Inspections	172,409	183,254	211,515	211,515	199,760	203,704	(7,811)	3,944
Animal Control	117,557	114,212	118,496	118,496	110,652	112,695	(5,801)	2,043
Medical Examiner & Indigent Burial	1,000	160	500	500	200	200	(300)	-
Refuse Disposal	175,500	142,851	162,000	162,000	150,000	150,000	(12,000)	-
Convenience Center	-	-	50,000	50,000	200,000	100,000	50,000	(100,000)
Litter Control	5,310	3,835	5,310	5,310	5,310	5,310	-	-
Sanitation	240,750	238,398	240,750	240,750	242,000	242,000	1,250	-
Maintenance/Buildings & Grounds	873,187	784,033	853,854	853,854	881,163	880,222	26,368	(941)
Local Health Department	220,000	220,000	221,909	221,909	222,879	154,126	(67,783)	(68,753)
Our Health	5,000	5,000	6,500	6,500	6,500	6,500	-	-
N Shen Valley Subst Abuse Coal	15,000	15,000	15,000	15,000	15,000	15,000	-	-
Northwestern Community Services	88,000	88,000	90,000	90,000	94,500	92,000	2,000	(2,500)
Concern Hotline	750	750	750	750	750	750	-	-
NW Works	1,000	1,000	1,000	1,000	6,000	1,000	-	(5,000)
Shenandoah Area Agency on Aging	40,000	40,000	40,000	40,000	40,000	40,000	-	-
Loudoun Transit Service	19,302	19,302	19,302	19,302	19,302	19,302	-	-
FISH	1,000	1,000	1,000	1,000	1,000	1,000	-	-
Laurel Center	2,000	2,000	2,500	2,500	4,000	3,000	500	(1,000)
Access Independence (serves the disabled)	750	750	1,000	1,000	1,000	1,000	-	-
Tax Relief for the Elderly	-	263,906	212,501	212,501	270,000	213,396	895	(56,604)
Lord Fairfax Community College	16,441	16,441	15,788	15,788	18,441	18,441	2,653	-
Parks Administration	407,878	385,303	440,606	440,606	431,491	449,034	8,428	17,543
Recreation Center	106,143	99,491	109,130	109,130	111,800	114,384	5,254	2,584
Swimming Pool	83,756	61,127	84,214	84,214	84,934	84,934	720	-
Concession Stand	15,301	15,157	15,330	15,330	16,130	16,130	800	-
Parks Programs	252,310	188,735	241,427	241,427	234,457	244,301	2,874	9,844
Barns of Rose Hill	5,000	7,000	5,000	5,000	11,000	5,000	-	(6,000)
Virginia Commission for Arts	10,000	10,000	10,000	9,000	9,000	9,000	(1,000)	-

**CLARKE COUNTY PROPOSED BUDGET
FOR THE FISCAL YEAR**

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	12/31/17 FY18 Revised Budget	FY19 Original Request	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted	Total Change to date
Regional Library	206,513	206,513	223,757	223,757	232,000	232,000	8,243	-
Planning Administration	412,612	403,207	398,684	406,936	412,941	426,498	27,814	13,557
Housing Services	5,400	-	2,500	2,500	7,500	2,500	-	(5,000)
Board of Zoning Appeals	3,270	3,321	3,519	3,519	3,520	3,520	1	-
Office of Economic Development	80,000	49,599	61,575	61,575	67,100	64,100	2,525	(3,000)
Berryville Development Authority	2,000	475	2,300	2,300	2,300	900	(1,400)	(1,400)
Small Business Development Center	1,500	1,500	1,500	1,500	8,500	1,500	-	(7,000)
Berryville Main Street	-	-	2,500	2,500	10,000	2,500	-	(7,500)
Blandy Experimental Farm	3,000	3,000	3,000	3,000	4,000	3,000	-	(1,000)
Planning Commission	9,639	11,735	14,388	14,388	14,389	14,389	1	-
Board of Septic Appeals	1,016	749	1,565	1,565	1,566	1,566	1	-
Historic Preservation Commission	11,400	11,448	7,900	7,900	10,150	9,900	2,000	(250)
NSV Regional Planning District Commission	7,384	7,383	10,273	10,273	10,273	10,273	-	-
Regional Airport	2,500	2,500	2,500	2,500	2,500	2,500	-	-
Friends of the Shenandoah	3,000	3,000	3,000	3,000	4,000	3,000	-	(1,000)
Water Quality Management	30,000	30,000	30,000	30,000	30,000	30,000	-	-
Lord Fairfax Soil & Water Conservation	5,000	5,000	5,000	5,000	7,800	5,000	-	(2,800)
Biosolids Application	10,028	618	6,990	6,990	1,001	1,001	(5,989)	-
Cooperative Extension	42,202	45,086	43,712	43,712	50,443	50,443	6,731	-
Northern Virginia 4-H Center	2,300	2,300	2,300	2,300	2,300	2,300	-	-
Non-Departmental Legal/Prof. Contingency	70,000	-	112,000	50,684	70,000	138,000	26,000	68,000
Social Services	1,546,124	1,478,944	1,613,733	1,651,733	1,503,744	1,555,824	(57,909)	52,080
School Operations	22,137,428	21,487,287	22,535,741	22,535,741	23,270,676	23,270,676	734,935	-
School Food Service	838,400	816,246	832,408	832,408	844,773	844,773	12,365	-
Comprehensive Services Act	1,097,426	756,714	478,689	478,689	301,306	269,499	(209,190)	(31,807)
Public Safety Fund	-	65,875	-	-	-	-	-	-
Conservation Easement	30,000	698,391	45,000	125,000	45,000	45,000	-	-
Shenandoah Farms Sanitary District	20,000	4,760	-	-	-	-	-	-
General Capital Improvements	955,162	1,045,734	947,589	2,407,812	724,800	597,000	(350,589)	(127,800)
School Capital Improvements	4,412,000	4,287,124	842,000	4,810,193	811,000	732,000	(110,000)	(79,000)
General Debt Service	251,700	251,700	251,700	251,700	251,700	251,700	-	-
School Debt Service	3,815,812	3,815,112	2,972,014	2,972,014	2,942,715	2,942,715	(29,299)	-
Joint Administrative Services	592,619	588,395	619,461	619,461	779,588	793,131	173,670	13,543
Unemployment Compensation	17,000	914	13,000	13,000	10,000	10,000	(3,000)	-
TOTAL EXPENDITURE	45,436,058	44,902,161	41,325,521	46,945,218	42,171,263	42,087,378	761,857	(83,885)
<i>Local Funds for Schools</i>	<i>20,209,341</i>	<i>19,352,914</i>	<i>15,886,734</i>	<i>19,628,587</i>	<i>16,518,311</i>	<i>16,439,311</i>	<i>552,577</i>	<i>(79,000)</i>
ESTIMATED REVENUE								
LOCAL REVENUE								
Current Real Estate Taxes	14,500,000	14,092,010	14,693,827	14,693,827	14,582,636	14,890,175	196,348 *	307,539
Delinquent Real Estate Taxes	50,000	159,930	42,639	42,639	114,041	114,041	71,402 *	-
Land Redemptions	-	3,743	-	-	-	-	- *	-
Public Service Corporation Real Estate	482,255	487,565	475,887	475,887	496,356	496,356	20,469 *	-
Current Personal Property Taxes	4,475,997	4,291,056	4,610,712	4,610,712	4,511,189	4,823,300	212,588 *	312,111
Delinquent Personal Property Taxes	64,192	162,002	15,430	15,430	105,966	105,966	90,536 *	-
Mobile Home Taxes	1,099	1,075	1,183	1,183	1,131	1,131	(52) *	-
Machinery and Tools Taxes	164,962	176,461	220,167	220,167	174,876	166,593	(53,574) *	(8,283)
Penalties (All Property Taxes)	134,147	150,214	134,147	134,147	140,576	140,576	6,429 *	-
Interest (All Property Taxes)	131,901	120,399	133,477	133,477	147,371	147,371	13,894 *	-
Administrative Costs Delinq	12,360	11,753	11,406	11,406	11,406	11,406	(0) *	-
DMV Stop Fee	453	3,460	2,340	2,340	3,460	3,460	1,120 *	-
Credit Card Fees	8,327	11,916	11,364	11,364	11,916	11,916	552 *	-
Sales and Use Taxes	886,732	898,361	959,874	959,874	950,000	950,000	(9,874) *	-
Consumer's Utility Taxes	364,567	346,094	340,856	340,856	346,094	346,094	5,238 *	-
Consumption Tax	34,318	32,433	35,165	35,165	34,516	34,516	(649) *	-
Business License Tax	31,135	22,890	25,172	25,172	25,172	25,172	- *	-
Motor Vehicle Licenses	301,285	325,439	301,924	301,924	325,439	325,439	23,515 *	-
Recordation Taxes	258,490	309,762	262,385	262,385	291,749	291,749	29,364 *	-
Taxes on Wills	4,184	6,124	4,053	4,053	6,775	6,775	2,722 *	-

**CLARKE COUNTY PROPOSED BUDGET
FOR THE FISCAL YEAR**

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	12/31/17 FY18 Revised Budget	FY19 Original Request	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted	Total Change to date
Transient Occupancy Tax	32,711	28,005	23,564	23,564	23,564	23,564	- *	-
Animal Licenses	11,930	6,471	8,440	8,440	8,440	8,440	0	-
Animal Shelter Fees - Dogs & Cats	7,910	8,068	8,525	8,525	8,525	8,525	-	-
Dangerous Dog Registration	-	265	200	200	200	200	-	-
Land Use Application Fees Penalty	3,400	7,700	3,450	3,450	3,450	3,450	-	-
Land Use Application Fees	24,575	25,450	400	400	300	300	(100)	-
Transfer Fees	444	545	461	461	485	485	24	-
Zoning and Subdivision Permits	67,754	88,924	90,490	90,490	90,490	90,490	(0)	-
Building Permits	163,987	242,160	200,000	200,000	196,245	196,245	(3,755)	-
Road Sign Fees	275	-	-	-	-	-	-	-
Sign Permits and Inspection Fees	360	3,493	488	488	1,927	1,927	1,439	-
Weapons Permits	7,000	5,605	5,959	5,959	7,000	7,000	1,041	-
New Dwelling Address Fee	2,275	4,420	3,380	3,380	3,055	3,055	(325)	-
Other permits, fees, and licenses	1,900	450	1,300	1,300	1,075	1,075	(225)	-
Court Fines and Forfeitures	310,095	352,279	310,095	310,095	310,095	310,095	-	-
Courthouse Security Fees	41,285	52,890	41,285	41,285	47,088	47,088	5,803	-
E-Ticket Fee	30,000	26,639	25,000	25,000	30,000	30,000	5,000	-
Interest on Bank Deposits	67,802	38,117	20,071	20,071	78,808	78,808	58,737 *	-
Rental of Property	55,947	61,000	55,947	55,947	61,000	61,000	5,053 *	-
Sheriff's Fees	800	-	796	796	796	796	0	-
DNA Fees - Blood Test	696	257	235	235	235	235	(0)	-
Commonwealth's Attorney Fees	1,777	1,742	1,776	1,776	1,749	1,749	(27)	-
Court Appointed Attorney	1,228	93	1,032	1,032	947	947	(85)	-
Central Alarm - Berryville	2,000	2,000	2,000	2,000	2,000	2,000	-	-
Fees for Ambulance & Rescue Services	325,000	409,373	354,920	354,920	364,620	364,620	9,700	-
Jail Processing Fee	1,890	1,287	1,825	1,825	1,825	1,825	(0)	-
EMS - Berryville	79,637	50,000	33,000	33,000	33,000	16,500	(16,500)	(16,500)
Wireless E-911	46,009	42,798	42,038	42,038	44,700	44,700	2,662	-
Humane Foundation Contribution	25,000	15,000	20,000	20,000	20,000	20,000	-	-
Recycling Rebate	20,011	21,311	21,311	21,311	22,109	22,109	798	-
Recreation Center Fees	34,995	39,027	33,931	33,931	36,500	36,500	2,569	-
Swimming Pool Fees	73,845	81,040	83,963	83,963	82,519	82,519	(1,444)	-
Concession Stand Revenue	12,500	16,834	14,336	14,336	16,500	16,500	2,164	-
Parks Programs Fees	275,000	261,419	277,140	277,140	265,000	265,000	(12,140)	-
Sale of Maps, Surveys, etc.	650	-	-	-	-	-	-	-
Sale of Publications	35	24	35	35	35	35	-	-
Mapping Fee	-	120	450	450	205	205	(245)	-
Engineer's Fees	8,670	500	10,000	10,000	10,000	10,000	-	-
Zoning Research Fee	1,182	-	-	-	-	-	-	-
Biosolids Application Fees	10,000	585	6,882	6,882	1,000	1,000	(5,882)	-
Payments in Lieu of Tax	-	42,500	-	-	48,722	48,722	48,722	-
Rebates & Refunds	24,772	4,803	21,992	23,381	5,000	5,000	(16,992) *	-
Miscellaneous Revenue	5,608	20,586	5,174	5,174	12,571	12,571	7,397 *	-
Gifts & Donations in Lieu of Taxes	2,750	45,400	31,645	31,645	2,750	2,750	(28,895) *	-
Sale of Salvage & Surplus Property	6,075	182	3,680	3,680	3,697	3,697	17 *	-
Sale of Vehicles	6,100	2,599	4,433	4,433	4,433	4,433	(0) *	-
Sale of Other Equipment	-	2,500	-	-	-	-	- *	-
Insurance Adjustments	7,876	-	7,016	7,016	7,016	7,016	0 *	-
Cancelled Cks/NSF Fees	-	1,189	-	-	1,189	1,189	1,189 *	-
Loan Repayment	3,495	3,495	3,495	3,495	3,495	3,495	(0) *	-
Transfer from Conservation Easement	-	2,500	-	-	-	-	-	-
Tsfr from Animal Trust	-	9,625	-	-	-	-	-	-
Insurance Recovery	13,058	5,982	13,002	13,002	13,002	13,002	0 *	-
Welfare	-	50,004	-	-	-	-	-	-
School Operations	488,927	380,550	423,766	423,766	374,506	374,506	(49,260)	-
School Food Service	574,420	483,576	542,661	542,661	536,758	536,758	(5,903)	-
Public Safety Fund	-	47,233	-	-	-	-	-	-
Conservation Easement	20,000	115,814	-	-	-	-	-	-
General Capital Projects	-	38,218	-	653	-	-	-	-
School Capital Projects	-	25,589	-	-	-	-	-	-
Shenandoah Farms Sanitary District Fees	20,000	-	-	-	-	-	-	-

**CLARKE COUNTY PROPOSED BUDGET
FOR THE FISCAL YEAR**

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	12/31/17 FY18 Revised Budget	FY19 Original Request	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted	Total Change to date
Parks Construction Fund	-	802	-	-	-	-	-	-
School Debt Service	58,075	58,075	104,231	104,231	107,731	107,731	3,500	-
Joint Administrative Services	2,000	539	2,000	2,000	2,000	2,000	-	-
TOTAL LOCAL REVENUE	24,890,135	24,850,339	25,149,828	25,151,870	25,179,025	25,773,892	624,064	594,867
REVENUE FROM THE COMMONWEALTH OF VIRGINIA								
Motor Vehicles Carrier's Taxes	23,382	22,640	24,138	24,138	25,047	25,047	909 *	-
Mobile Home Titling Tax	-	1,207	-	-	-	-	-	*
Tax on Deeds (Grantor's Tax)	66,695	58,785	66,820	66,820	55,440	55,440	(11,380) *	-
Quarterly Rental Tax	2,186	2,404	2,796	2,796	2,404	2,404	(392) *	-
Personal Property Tax Relief	2,483,842	2,483,842	2,483,842	2,483,842	2,483,842	2,483,842	-	*
Communications Tax	430,180	405,302	415,390	415,390	415,390	415,390	0	*
Commonwealth's Attorney	192,722	189,964	195,575	195,575	194,140	194,140	(1,435)	-
Sheriff	768,916	752,055	771,856	771,856	782,973	782,973	11,117	-
Commissioner of Revenue	77,727	76,730	77,529	77,529	78,658	78,658	1,129	-
Treasurer	95,550	93,184	94,888	94,888	96,457	96,457	1,569	-
Registrar	39,797	37,029	36,601	36,601	37,700	37,700	1,099	-
Clerk of the Circuit Court	157,247	164,497	157,091	157,091	159,249	159,249	2,158	-
Spay & Neuter Fund Distribution	125	24	99	99	24	24	(75)	-
Fire Programs Fund	45,475	45,236	47,153	47,153	46,142	46,142	(1,011)	-
Litter Control	5,310	4,055	5,310	5,310	4,500	4,500	(810)	-
Virginia Commission for the Arts	5,000	5,000	5,000	4,500	4,500	4,500	(500)	-
Other Categorical Aid	-	1,946	-	-	973	973	973	-
Welfare	1,023,207	990,156	1,072,068	1,072,068	970,388	970,388	(101,680)	-
School Operations	8,668,432	8,699,716	8,939,299	8,939,299	9,107,288	9,107,288	167,989	-
School Food Service	6,980	9,801	10,862	10,862	12,015	12,015	1,153	-
Comprehensive Services Act	550,456	285,079	239,688	239,688	138,977	138,977	(100,711)	-
Public Safety Fund	-	6,652	-	-	-	-	-	-
Conservation Easement	-	305,963	30,000	70,000	12,000	12,000	(18,000)	-
General Capital Projects	-	200,000	147,792	126,560	-	-	(147,792)	-
School Capital Projects	154,000	201,787	154,000	380,340	154,000	154,000	-	-
TOTAL COMMONWEALTH REVENUE	14,797,229	15,043,053	14,977,797	15,222,405	14,782,107	14,782,107	(195,690)	-
FEDERAL REVENUE								
Payment in Lieu of Taxes	5,700	6,135	6,464	6,464	6,697	6,697	233 *	-
Emergency Management Assistance	-	7,721	-	-	-	-	-	-
State Criminal Alien Assistance Program	921	605	775	775	775	775	-	-
Crime Victims Assistance	70,775	63,798	70,775	70,775	70,775	70,775	-	-
Violence Against Women Grant	28,053	27,629	28,053	28,053	28,053	28,053	-	-
DMV Alcohol Enforcement	12,870	10,913	11,859	11,859	10,000	10,000	(1,859)	-
DMV Speed Enforcement	8,000	2,315	5,005	5,005	5,000	5,000	(5)	-
Internet Crimes Against Children Task Force	4,000	4,050	4,000	4,000	4,000	4,000	-	-
Dept of Historic Resources	-	11,500	-	-	-	-	-	-
DOJ Vest Grant	-	-	-	-	500	500	500	-
Byrne Justice Assistance Grant	-	9,655	-	-	-	-	-	-
DOJ Local Law Enforcement Block Grant	1,510	906	1,118	1,118	500	500	(618)	-
LEMPG Grant	-	-	-	-	7,500	7,500	7,500	-
Comprehensive Services Act	-	14,036	-	-	-	-	-	-
Conservation Easement	-	233,625	-	-	-	-	-	-
School Operations	665,632	773,248	723,071	723,071	649,259	649,259	(73,812)	-
School Food Service	257,000	296,987	278,885	278,885	296,000	296,000	17,115	-
General Capital Projects	-	224,938	-	-	-	-	-	-
School Debt Service	120,833	123,525	118,654	118,654	113,296	113,296	(5,358)	-
TOTAL FEDERAL REVENUE	1,175,294	1,811,587	1,248,659	1,248,659	1,192,355	1,192,355	(56,304)	-
BUDGET BALANCE PROCEDURE								
TOTAL EXPENDITURES	45,436,058	44,902,161	41,325,521	46,945,218	42,171,263	42,087,378	761,857	(83,885)
TOTAL REVENUE	40,862,659	41,704,979	41,376,284	41,622,935	41,153,488	41,748,354	372,070	594,867
SURPLUS (DEFICIT)	(4,573,399)	(3,197,181)	50,763	(5,322,283)	(1,017,775)	(339,024)	(389,787)	678,752
FROM FUND BALANCE	4,573,399	3,197,181	(50,763)	5,322,283	1,017,775	339,024	389,787	(678,752)
NET	-	-	-	-	-	-	-	-

**CLARKE COUNTY PROPOSED BUDGET
FOR THE FISCAL YEAR**

	FY17	FY17	FY18	12/31/17	FY19	FY19	Variance	Total
	Original	Audited	Adopted	FY18	Original	Proposed	19 Proposed-	Change
	Budget	Actual	Budget	Revised	Request	Budget	18 Adopted	to date
				Budget				
SURPLUS/DEFICIT ADJUSTMENTS:								
TOTAL SURPLUS (DEFICIT) ADJUSTMENTS						-		
ADJUSTED SURPLUS (DEFICIT)						(339,024)		
PAY-AS-YOU-GO:								
PARKS MASTER PLAN						30,000		
ASSESSMENT FROM GOVT SAVINGS						150,000		
DATA AN COMMUNICATIONS TECHNOLOGY						137,000		
TOTAL PAY-AS-YOU-GO						317,000		
SURPLUS (DEFICIT) NET OF PAY-AS-YOU-GO						(22,024)		

**ALL TAX RATES ARE BASED ON EACH \$100
OF ASSESSED VALUATION**

	2018
1. Real Estate, including the real estate of public service corporations**	\$ 0.710
2. Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles*	\$ 4.496
3. Tangible Machinery and tools	\$ 1.250
4. Tangible personal property of qualified Fire & Rescue Vehicles*	\$ 2.248

** Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.

* Personal Property Tax Relief by the Commonwealth of Virginia for vehicles valued between \$1,001 and \$20,000 isstill to be determined.

Government Projects	FY 2019 Projected	FY 2020 Projected	FY 2021 Projected	FY 2022 Projected	FY 2023 Projected
<i>Public Safety</i>					
Sheriff Vehicles	135,000	116,000	116,000	116,000	116,000
Sheriff Court Security Electronic Control Arm					
Sheriff Weapons and Armor		10,000	10,000	10,000	10,000
Communications: Radios System upgrade		562,085			
Camera System	10,000				
<i>Parks</i>					
New Projects					
Athletic Fields		200,000			
Parks Westside	20,000				
Kohn Property Development	15,000				
Major Capital Asset Renovation and Repair					
Parks Replace ballfield and pool fencing	10,000	10,000	10,000	10,000	10,000
<i>Community Development</i>					
Real Property Assessment	200,000				
Real Property Assessment System	112,000				
<i>General</i>					
Regular Capital Asset Renovation and Repair					
Technology	65,000	40,000	40,000	40,000	40,000
Vehicles	30,000	30,000	30,000	30,000	30,000
General		50,000	50,000	50,000	50,000
Totals	597,000	1,018,085	256,000	256,000	256,000

Sources

<i>Total Revenue</i>	-	-	-	-	-
<i>Fund Balance for Capital (pay-as-you-go):</i>					
Parks Master Plan	30000		128,000		
Data Technology (website/assessment system)	137000				
Assessment from Gov Savings	150000				
<i>Total Fund Balance for Capital</i>	317,000	-	128,000	-	-
General Fund Transfer net of Revenue and Pay-as-you go	280,000	1,018,085	128,000	256,000	256,000

FY 19 BUDGET CALENDAR

BoS PROPOSED

<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Event</i>
Wednesday, January 10, 2018	09:00 AM	317 West Main	Finance Committee: School Finance Invitation
Monday, January 22, 2018	09:30 AM	JGC	Staff Revenue Review
Tuesday, January 23, 2018	05:30 PM	JGC	Finance Committee: Revenue Review
Monday, February 12, 2018	10:00 AM	JGC	Budget Worksession: presentation by County Administrator
Monday, February 12, 2018	05:30 PM	JGC	Finance Committee: Agency presentations
Wednesday, February 14, 2018	09:00 AM	317 West Main	Finance Committee: School Finance Invitation
Thursday, February 15, 2018	06:30 PM	JGC	Finance Committee: Agency presentations
Tuesday, February 20, 2018	06:30 PM	JGC	BOS Regular: Direction to County Administrator
Thursday, February 22, 2018	05:30 PM	JGC	Finance Committee
Thursday, March 01, 2018	05:30 PM	JGC	Finance Committee
Monday, March 05, 2018	07:00 PM	JGC	BOS Worksession: SB presentation (Special)
Thursday, March 08, 2018	05:30 PM	JGC	Finance Committee
Monday, March 12, 2018	10:00 AM	JGC	BOS Worksession until Final Number
Thursday, March 15, 2018	05:30 PM	JGC	Finance Committee
Tuesday, March 20, 2018	NA	Winchester Star	Advertise in newspaper (if needed)
Tuesday, March 27, 2018	NA	Winchester Star	Advertise in newspaper.
Tuesday, April 03, 2018	07:30 PM	TBD	Public Hearing (Jointly with School Board)
Tuesday, April 17, 2018	06:30 PM	JGC	BOS Worksession until final numbers; recess, then adopt budget and Appropriations Resolutions.

PUBLIC HEARING NOTICE (PH 18-03)
CLARKE COUNTY PROPOSED BUDGET
FOR THE FISCAL YEAR COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019

The Clarke County Board of Supervisors will hold a public hearing on Tuesday, April 3, 2018 at 7:30 pm , or as soon thereafter as the matter may be heard, in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matter:

This budget has been prepared on the basis of the estimates and requests submitted to the Board of Supervisors by the several officers and department heads of this County including the Clarke County Public Schools. Any citizen of the County shall have the right to attend said hearing and comment on the budget. Written copies of statements made at public hearings are requested but not required. Information relative to the complete budget is available for public inspection in the Office of the Clarke County Administrator during regular working hours, and at www.clarkecounty.gov.

This budget is prepared and published for informative and fiscal planning purposes only. The inclusion in the budget of any item does not constitute an obligation or commitment on the part of the Board of Supervisors of this County to appropriate any funds for that item.

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	FY18 Revised Budget	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted
EXPENDITURE						
Board of Supervisors	60,176	56,051	57,265	57,265	58,459	1,194
County Administrator	306,335	308,924	313,136	371,960	378,976	65,840
Legal Services	35,000	44,860	35,000	35,000	35,000	-
Commissioner of Revenue	205,850	203,428	205,595	205,595	210,490	4,895
Assessor	3,500	3,500	3,500	3,500	4,500	1,000
Equalization Board	-	3,800	-	-	-	-
Treasurer	275,354	277,071	283,229	283,229	302,167	18,938
Information Technology	294,840	302,578	296,879	296,879	305,152	8,273
Electoral Board	40,980	37,571	44,003	44,003	44,503	500
General Registrar	73,970	77,424	78,482	78,482	82,638	4,156
Circuit Court	12,180	18,231	12,680	12,680	13,680	1,000
General District Court	4,420	4,549	4,420	4,420	4,320	(100)
Magistrate	200	17	100	100	40	(60)
Juvenile & Domestic Court	3,500	2,041	3,500	3,500	2,900	(600)
Clerk of the Circuit Court	252,874	245,478	254,374	254,374	264,897	10,523
Victim/Witness Coordinator	70,775	64,420	72,385	72,385	71,897	(488)
Blue Ridge Legal Services	1,500	1,500	1,500	1,500	1,500	-
Regional Court Services	4,494	4,494	6,179	6,179	6,500	321
Commonwealth Attorney	357,499	357,564	362,747	365,239	377,070	14,323
Sheriff	2,271,033	2,266,384	2,311,661	2,341,250	2,427,880	116,219

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	FY18 Revised Budget	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted
Criminal Justice Training Center	19,593	21,157	20,000	20,000	19,593	(407)
Drug Task Force	12,500	10,608	12,500	12,500	12,500	-
Fire and Rescue Services	767,392	783,586	804,646	804,646	993,830	189,184
Volunteer Fire Companies	140,485	116,341	118,153	154,593	172,200	54,047
Blue Ridge Volunteer Fire	51,200	51,050	51,200	51,200	66,250	15,050
Boyce Volunteer Fire	51,900	51,400	51,600	51,600	66,700	15,100
Enders Volunteer Fire	77,200	77,450	77,800	77,800	93,300	15,500
Lord Fairfax Emergency Medical	5,422	5,422	6,282	6,282	6,262	(20)
Forestry Service	2,712	2,712	2,712	2,712	2,874	162
Regional Jail	512,000	489,071	551,259	551,259	547,984	(3,275)
Juvenile Detention Service	22,595	22,098	16,254	16,254	13,179	(3,075)
Probation Office	800	47	800	800	500	(300)
Building Inspections	172,409	183,254	211,515	211,515	203,704	(7,811)
Animal Control	117,557	114,212	118,496	118,496	112,695	(5,801)
Medical Examiner & Indigent Burial	1,000	160	500	500	200	(300)
Refuse Disposal	175,500	142,851	162,000	162,000	150,000	(12,000)
Convenience Center	-	-	50,000	50,000	100,000	50,000
Litter Control	5,310	3,835	5,310	5,310	5,310	-
Sanitation	240,750	238,398	240,750	240,750	242,000	1,250
Buildings & Grounds	873,187	784,033	853,854	853,854	880,222	26,368
Local Health Department	220,000	220,000	221,909	221,909	154,126	(67,783)
Our Health	5,000	5,000	6,500	6,500	6,500	-
N Shen Valley Subst Abuse Coal	15,000	15,000	15,000	15,000	15,000	-
Northwestern Community Services	88,000	88,000	90,000	90,000	92,000	2,000
Concern Hotline	750	750	750	750	750	-
NW Works (Disabilities)	1,000	1,000	1,000	1,000	1,000	-
Shenandoah Area Agency on Aging	40,000	40,000	40,000	40,000	40,000	-
Virginia Regional Transit	19,302	19,302	19,302	19,302	19,302	-
FISH (human services)	1,000	1,000	1,000	1,000	1,000	-
Laurel Center (Women's Shelter)	2,000	2,000	2,500	2,500	3,000	500
Access Independence (Disabilities)	750	750	1,000	1,000	1,000	-
Tax Relief for the Elderly	-	263,906	212,501	212,501	213,396	895
Lord Fairfax Community College	16,441	16,441	15,788	15,788	18,441	2,653
Parks Administration	407,878	385,303	440,606	440,606	449,034	8,428
Recreation Center	106,143	99,491	109,130	109,130	114,384	5,254
Swimming Pool	83,756	61,127	84,214	84,214	84,934	720
Concession Stand	15,301	15,157	15,330	15,330	16,130	800
Parks Programs	252,310	188,735	241,427	241,427	244,301	2,874

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	FY18 Revised Budget	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted
Barns of Rose Hill (arts)	5,000	7,000	5,000	5,000	5,000	-
Virginia Commission for Arts	10,000	10,000	10,000	9,000	9,000	(1,000)
Regional Library	206,513	206,513	223,757	223,757	232,000	8,243
Planning Administration	412,612	403,207	398,684	406,936	426,498	27,814
Housing Services	5,400	-	2,500	2,500	2,500	-
Board of Zoning Appeals	3,270	3,321	3,519	3,519	3,520	1
Office of Economic Development	80,000	49,599	61,575	61,575	64,100	2,525
Berryville Development Authority	2,000	475	2,300	2,300	900	(1,400)
Small Business Development Center	1,500	1,500	1,500	1,500	1,500	-
Berryville Main Street	-	-	2,500	2,500	2,500	-
Blandy Experimental Farm	3,000	3,000	3,000	3,000	3,000	-
Planning Commission	9,639	11,735	14,388	14,388	14,389	1
Board of Septic Appeals	1,016	749	1,565	1,565	1,566	1
Historic Preservation Commission	11,400	11,448	7,900	7,900	9,900	2,000
NSV Regional Planning District Commission	7,384	7,383	10,273	10,273	10,273	-
Regional Airport	2,500	2,500	2,500	2,500	2,500	-
Friends of the Shenandoah	3,000	3,000	3,000	3,000	3,000	-
Water Quality Management	30,000	30,000	30,000	30,000	30,000	-
Soil & Water Conservation	5,000	5,000	5,000	5,000	5,000	-
Biosolids Application	10,028	618	6,990	6,990	1,001	(5,989)
Cooperative Extension	42,202	45,086	43,712	43,712	50,443	6,731
Northern Virginia 4-H Center	2,300	2,300	2,300	2,300	2,300	-
Non-Departmental Contingency	70,000	-	112,000	50,684	138,000	26,000
Social Services	1,546,124	1,478,944	1,613,733	1,651,733	1,555,824	(57,909)
School Operations	22,137,428	21,487,287	22,535,741	22,535,741	23,270,676	734,935
School Food Service Fund	838,400	816,246	832,408	832,408	844,773	12,365
Comprehensive Services Act	1,097,426	756,714	478,689	478,689	269,499	(209,190)
Public Safety Fund	-	65,875	-	-	-	-
Conservation Easement	30,000	698,391	45,000	125,000	45,000	-
Shenandoah Farms Sanitary District	20,000	4,760	-	-	-	-
General Capital Improvements	955,162	1,045,734	947,589	2,407,812	597,000	(350,589)
School Capital Improvements	4,412,000	4,287,124	842,000	4,810,193	732,000	(110,000)
General Debt Service	251,700	251,700	251,700	251,700	251,700	-
School Debt Service	3,815,812	3,815,112	2,972,014	2,972,014	2,942,715	(29,299)
Joint Administrative Services	592,619	588,395	619,461	619,461	793,131	173,670
Unemployment Compensation	17,000	914	13,000	13,000	10,000	(3,000)
TOTAL EXPENDITURE	45,436,058	44,902,161	41,325,521	46,945,218	42,087,378	761,857
<i>Local Funds for Schools</i>	<i>20,209,341</i>	<i>19,352,914</i>	<i>15,886,734</i>	<i>19,628,587</i>	<i>16,439,311</i>	<i>552,577</i>

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	FY18 Revised Budget	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted
ESTIMATED REVENUE						
LOCAL REVENUE						
Current Real Estate Taxes	14,500,000	14,092,010	14,693,827	14,693,827	14,890,175	196,348
Delinquent Real Estate Taxes	50,000	159,930	42,639	42,639	114,041	71,402
Land Redemptions	-	3,743	-	-	-	-
Public Service Corporation Real Estate	482,255	487,565	475,887	475,887	496,356	20,469
Current Personal Property Taxes	4,475,997	4,291,056	4,610,712	4,610,712	4,823,300	212,588
Delinquent Personal Property Taxes	64,192	162,002	15,430	15,430	105,966	90,536
Mobile Home Taxes	1,099	1,075	1,183	1,183	1,131	(52)
Machinery and Tools Taxes	164,962	176,461	220,167	220,167	166,593	(53,574)
Penalties (All Property Taxes)	134,147	150,214	134,147	134,147	140,576	6,429
Interest (All Property Taxes)	131,901	120,399	133,477	133,477	147,371	13,894
Administrative Costs Delinq	12,360	11,753	11,406	11,406	11,406	(0)
DMV Stop Fee	453	3,460	2,340	2,340	3,460	1,120
Credit Card Fees	8,327	11,916	11,364	11,364	11,916	552
Sales and Use Taxes	886,732	898,361	959,874	959,874	950,000	(9,874)
Consumer's Utility Taxes	364,567	346,094	340,856	340,856	346,094	5,238
Consumption Tax	34,318	32,433	35,165	35,165	34,516	(649)
Business License Tax	31,135	22,890	25,172	25,172	25,172	-
Motor Vehicle Licenses	301,285	325,439	301,924	301,924	325,439	23,515
Recordation Taxes	258,490	309,762	262,385	262,385	291,749	29,364
Taxes on Wills	4,184	6,124	4,053	4,053	6,775	2,722
Transient Occupancy Tax	32,711	28,005	23,564	23,564	23,564	-
Animal Licenses	11,930	6,471	8,440	8,440	8,440	0
Animal Shelter Fees - Dogs & Cats	7,910	8,068	8,525	8,525	8,525	-
Dangerous Dog Registration	-	265	200	200	200	-
Land Use Application Fees Penalties	3,400	7,700	3,450	3,450	3,450	-
Land Use Application Fees	24,575	25,450	400	400	300	(100)
Transfer Fees	444	545	461	461	485	24
Zoning and Subdivision Permits	67,754	88,924	90,490	90,490	90,490	(0)
Building Permits	163,987	242,160	200,000	200,000	196,245	(3,755)
Road Sign Fees	275	-	-	-	-	-
Sign Permits and Inspection Fees	360	3,493	488	488	1,927	1,439
Weapons Permits	7,000	5,605	5,959	5,959	7,000	1,041
New Dwelling Address Fee	2,275	4,420	3,380	3,380	3,055	(325)
Other permits, fees, and licenses	1,900	450	1,300	1,300	1,075	(225)

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	FY18 Revised Budget	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted
Court Fines and Forfeitures	310,095	352,279	310,095	310,095	310,095	-
Courthouse Security Fees	41,285	52,890	41,285	41,285	47,088	5,803
E-Ticket Fee	30,000	26,639	25,000	25,000	30,000	5,000
Interest on Bank Deposits	67,802	38,117	20,071	20,071	78,808	58,737
Rental of Property	55,947	61,000	55,947	55,947	61,000	5,053
Sheriff's Fees	800	-	796	796	796	0
DNA Fees - Blood Test	696	257	235	235	235	(0)
Commonwealth's Attorney Fees	1,777	1,742	1,776	1,776	1,749	(27)
Court Appointed Attorney	1,228	93	1,032	1,032	947	(85)
Central Alarm - Berryville	2,000	2,000	2,000	2,000	2,000	-
Fees for Ambulance & Rescue Services	325,000	409,373	354,920	354,920	364,620	9,700
Jail Processing Fee	1,890	1,287	1,825	1,825	1,825	(0)
Revenue from Shared Costs - Berryville	79,637	50,000	33,000	33,000	16,500	(16,500)
Wireless E-911	46,009	42,798	42,038	42,038	44,700	2,662
Humane Foundation Contribution	25,000	15,000	20,000	20,000	20,000	-
Recycling Rebate	20,011	21,311	21,311	21,311	22,109	798
Recreation Center Fees	34,995	39,027	33,931	33,931	36,500	2,569
Swimming Pool Fees	73,845	81,040	83,963	83,963	82,519	(1,444)
Concession Stand Revenue	12,500	16,834	14,336	14,336	16,500	2,164
Parks Programs Fees	275,000	261,419	277,140	277,140	265,000	(12,140)
Sale of Maps, Surveys, etc.	650	-	-	-	-	-
Sale of Publications	35	24	35	35	35	-
Mapping Fee	-	120	450	450	205	(245)
Engineer's Fees	8,670	500	10,000	10,000	10,000	-
Zoning Research Fees	1,182	-	-	-	-	-
Biosolids Application Fees	10,000	585	6,882	6,882	1,000	(5,882)
Payments in Lieu of Tax	-	42,500	-	-	48,722	48,722
Rebates & Refunds	24,772	4,803	21,992	23,381	5,000	(16,992)
Miscellaneous Revenue	5,608	20,586	5,174	5,174	12,571	7,397
Gifts & Donations in Lieu of Taxes	2,750	45,400	31,645	31,645	2,750	(28,895)
Sale of Salvage & Surplus Property	6,075	182	3,680	3,680	3,697	17
Sale of Vehicles	6,100	2,599	4,433	4,433	4,433	(0)
Sale of Other Equipment	-	2,500	-	-	-	-
Insurance Adjustments	7,876	-	7,016	7,016	7,016	0
Cancelled Cks/NSF Fees	-	1,189	-	-	1,189	1,189
Loan Repayment	3,495	3,495	3,495	3,495	3,495	(0)
Insurance Recovery	13,058	5,982	13,002	13,002	13,002	0
Tsfr from Conservation Easement	-	2,500	-	-	-	-
Tsfr from Animal Trust	-	9,625	-	-	-	-

	FY17 Original Budget	FY17 Audited Actual	FY18 Adopted Budget	FY18 Revised Budget	FY19 Proposed Budget	Variance 19 Proposed- 18 Adopted
Welfare - Various	-	50,004	-	-	-	-
School Operations - Various	488,927	380,550	423,766	423,766	374,506	(49,260)
School Food Service Fund - Various	574,420	483,576	542,661	542,661	536,758	(5,903)
Public Safety Fund - Various	-	47,233	-	-	-	-
Conservation Easement Fund - Various	20,000	115,814	-	-	-	-
Shenandoah Farms Sanitary District Fees	20,000	-	-	-	-	-
General Capital Projects - Various	-	38,218	-	653	-	-
School Capital Projects - Various	-	25,589	-	-	-	-
Parks Construction Fund - Donations	-	802	-	-	-	-
School Debt Service - Interest	58,075	58,075	104,231	104,231	107,731	3,500
Joint Administrative Services - Refunds	2,000	539	2,000	2,000	2,000	-
LOCAL REVENUE	24,890,135	24,850,339	25,149,828	25,151,870	25,773,892	624,064
COMMONWEALTH REVENUE						
Motor Vehicles Carrier's Taxes	23,382	22,640	24,138	24,138	25,047	909
Mobile Home Titling Tax	-	1,207	-	-	-	-
Tax on Deeds (Grantor's Tax)	66,695	58,785	66,820	66,820	55,440	(11,380)
Quarterly Rental Tax	2,186	2,404	2,796	2,796	2,404	(392)
Personal Property Tax Relief	2,483,842	2,483,842	2,483,842	2,483,842	2,483,842	-
Communications Tax	430,180	405,302	415,390	415,390	415,390	0
Commonwealth's Attorney	192,722	189,964	195,575	195,575	194,140	(1,435)
Sheriff	768,916	752,055	771,856	771,856	782,973	11,117
Commissioner of Revenue	77,727	76,730	77,529	77,529	78,658	1,129
Treasurer	95,550	93,184	94,888	94,888	96,457	1,569
Registrar	39,797	37,029	36,601	36,601	37,700	1,099
Clerk of the Circuit Court	157,247	164,497	157,091	157,091	159,249	2,158
Spay & Neuter Fund Distribution	125	24	99	99	24	(75)
Fire Programs Fund	45,475	45,236	47,153	47,153	46,142	(1,011)
Litter Control	5,310	4,055	5,310	5,310	4,500	(810)
Virginia Commission for the Arts	5,000	5,000	5,000	4,500	4,500	(500)
Other Categorical Aid	-	1,946	-	-	973	973
Welfare - Various	1,023,207	990,156	1,072,068	1,072,068	970,388	(101,680)
School Operations - Various	8,668,432	8,699,716	8,939,299	8,939,299	9,107,288	167,989
School Lunch Program - State Match	6,980	9,801	10,862	10,862	12,015	1,153
Comprehensive Services Act - Various	550,456	285,079	239,688	239,688	138,977	(100,711)

	FY16 Original Budget	FY16 Audited Actual	FY17 Adopted Budget	FY17 Revised Budget	FY18 Proposed Budget	Variance 18 Proposed- 17 Adopted
Public Safety - Asset Forfeiture	-	6,652	-	-	-	-
Conservation Easement - Grants	-	305,963	30,000	70,000	12,000	(18,000)
General Capital Projects - Various	-	200,000	147,792	126,560	-	(147,792)
School Capital Projects - Technology Bond	154,000	201,787	154,000	380,340	154,000	-
School Debt Service	-	-	-	-	-	-
COMMONWEALTH REVENUE	14,797,229	15,043,053	14,977,797	15,222,405	14,782,107	(195,690)
FEDERAL REVENUE						
Payment in Lieu of Taxes	5,700	6,135	6,464	6,464	6,697	233
Emergency Management Assitance	-	7,721	-	-	-	-
State Criminal Alien Assistance Program	921	605	775	775	775	-
Crime Victims Assistance	70,775	63,798	70,775	70,775	70,775	-
Violence Against Women Grants	28,053	27,629	28,053	28,053	28,053	-
DMV Alcohol Enforcement	12,870	10,913	11,859	11,859	10,000	(1,859)
DMV Speed Enforcement	8,000	2,315	5,005	5,005	5,000	(5)
Internet Crimes Against Children Task Force	4,000	4,050	4,000	4,000	4,000	-
Dept of Historic Resources	-	11,500	-	-	-	-
DOJ Vest Grant	-	-	-	-	500	500
ARRA Byrne Justice Assistance Grant	-	9,655	-	-	-	-
DOJ Local Law Enforcement Grant	1,510	906	1,118	1,118	500	(618)
Fire & Emergency Response Grants	-	-	-	-	7,500	7,500
Comprehensive Services Act	-	14,036	-	-	-	-
Conservation Easement - Federal Grants	-	233,625	-	-	-	-
School Operations - Various	665,632	773,248	723,071	723,071	649,259	(73,812)
School Food Service Fund - NSLP	257,000	296,987	278,885	278,885	296,000	17,115
General Capital Projects - Various	-	224,938	-	-	-	-
Sch Debt Svc - Build America Bond Subsidy	120,833	123,525	118,654	118,654	113,296	(5,358)
FEDERAL REVENUE	1,175,294	1,811,587	1,248,659	1,248,659	1,192,355	(56,304)
BUDGET BALANCE PROCEDURE						
TOTAL EXPENDITURES	45,436,058	44,902,162	41,325,521	46,945,218	42,087,379	761,857
TOTAL REVENUE	40,862,659	41,704,979	41,376,284	41,622,935	41,748,354	372,070
SURPLUS (DEFICIT)	(4,573,399)	(3,197,181)	50,763	(5,322,283)	(339,024)	(389,787)
FROM (TO) FUND BALANCE	4,573,399	3,197,181	(50,763)	5,322,283	339,024	389,787
NET	-	-	-	-	-	-
<i>PAY-AS-YOU-GO (PYG) CAPITAL</i>						
	4,288,772	-	-	-	317,000	-
<i>SURPLUS (DEFICIT) NET OF PYG</i>						
	(284,627)	-	50,763	-	(22,024)	-

PUBLIC HEARING NOTICE (PH-18-04)

**CLARKE COUNTY TAX RATES
FOR THE CALENDAR YEAR 2018**

The Clarke County Board of Supervisors will hold a public hearing on Tuesday, April 3, 2018 at 7:30 pm , or as soon thereafter as the matter may be heard, in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matter:

This public hearing is held for the purpose of hearing citizens who wish to comment on the proposed local tax levy for the year beginning January 1, 2018 in accordance with Section 58.1-3007 et. seq. of the 1950 Code of Virginia, as amended:

**ALL TAX RATES ARE BASED ON EACH \$100
OF ASSESSED VALUATION**

	2018	
	Current	Proposed
1. Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles	\$ 4.496	\$ 4.496
2. Tangible Machinery and tools	\$ 1.250	\$ 1.250
3. Tangible personal property of qualified Fire & Rescue Vehicles	\$ 2.248	\$ 2.248
4. Real Estate, including the real estate of public service corporations**	\$ 0.710	\$ 0.710

** Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.

It should be noted that no tax rate for the current year has been adopted by the Board of Supervisors at this time. The rates listed above reflect the rates that would be necessary to raise the required revenue if the budget for the fiscal year 2018-2019 should be adopted as advertised.

Personal Property Tax Relief by the Commonwealth of Virginia for vehicles valued between \$1,001 and \$20,000 will decrease from a discount of 47.1% to 47.0%.

View this document at www.clarkecounty.gov

**THE BOARD OF SUPERVISORS OF CLARKE COUNTY
BY: DAVID L. ASH, County Administrator**

CLARKE COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF HANDICAPPED STATUS IN ADMISSION OR ACCESS TO ITS PROGRAMS AND ACTIVITIES. ACCOMMODATIONS WILL BE MADE FOR HANDICAPPED PERSONS UPON PRIOR REQUEST.

Convenience Center

Estimated Cost	900,115
Spent or encumbered to date	151,410
Available budget	592,989
Needed supplement	155,716

"Be it resolved that General Capital Projects budgets of \$102,434 for Economic Development and \$53,282 for Asphalt, Sidewalk, and Path repairs be transferred to the Convenience Center Capital project."

ESTIMATED BUDGET FOR CLARKE COUNTY CONVENIENCE CENTER

Paid To Date

A/E Services to Date	\$ 105,420.05
Fees/Permits to Date	\$ 6,329.00
Advertising to Date	\$ 586.30
Jerry McDonald-Excavation Services	\$ 2,350.00
Total To Date	\$ 114,685.35

Encumbered but Not Yet Paid

Well Drilling Services	\$ 17,345.00
A/E Services	\$ 19,380.20
Encumbered to Date	\$ 36,725.20

Estimated Future Expenses

Pine Knoll Bid	\$ 546,371.00
One Marathon RJ575-HD Compactor (from Big Stuff, Inc.-NJPA)	\$ 65,821.00
Two RJ-40-OC 40-Yard Octagon Compaction Containers (from Bucks Fabricating)	\$ 16,870.00
Three 30-Yard Recycling Bins (Big Stuff, Inc.)	\$ 19,350.00
Shed for Staff/Employee	\$ 6,300.00
Concrete Slab for Shed	\$ 3,000.00
Nutrient Credits for 1.08 pounds of phosphorus	\$ 24,840.00
Electrical work needed by Rappahannock Electric	\$ 25,000.00
Security Cameras	\$ 3,000.00
Signage	\$ 1,500.00
Well Pump	\$ 1,000.00
Total Estimated Future Expenses	\$ 713,052.00
5% Contingency	\$ 35,652.60
Total Project Cost	\$ 900,115.15

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 3/20/2018

RE: *March Finance Report*

1. **Budget Transfers.** The following actions are recommended:
 - a. **Park Trail.** *"Be it resolved that \$10,500 budgeted expenditure and appropriation be transferred from the General Fund minor capital contingency to the General Capital Projects fund account for the Park Trail project to cover additional cost of surfacing material."*
 - b. **FISH Building Porch.** *"Be it resolved that \$6,693 be transferred from the General Government Capital Projects fund roofing project to the flooring project for repair and/or replacement of the FISH building porch."*
 - c. **Park Trash Cans.** *"Be it resolved that \$14,431 be transferred from the General Government Capital Projects fund Recreation Center account to a new account for the purchase of Trash cans at the Park."*
2. **Bills and Claims.** This is recommended for approval.
3. **Standing Reports.** The following report is attached: Reconciliation of Appropriations. General Fund Balance. Capital Projects. Department / Agency YTD Budget Report

**Clarke County
Invoice History Report
February 28, 2018**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Action Alliance	VictimWit Dues Subscr & Memb	2018 Annual Dues	01/30/2018	50.00
Action Alliance Total				50.00
Ahold Financial Serv	Parks Adm Materials & Supplies	Senior v-party	02/13/2018	29.89
Ahold Financial Serv Total				29.89
Anderson Control	JGC Maintenanc Purchased Servi	rm Anderson 101 Chalmers panic alarm monitoring	02/08/2018	158.00
Anderson Control	Maintenanc Purchased Services	rm Anderson 311 E. Main service on removing interi	02/07/2018	110.00
Anderson Control	Maintenanc Purchased Services	rm Anderson 101 Chalmers panic alarm monitoring	02/08/2018	94.00
Anderson Control Total				362.00
Association of Clerk	J&D Court Dues Subscr & Memb	Sheri Allen Conference registration	02/13/2018	25.00
Association of Clerk Total				25.00
At&t	Sheriff Telephone	E911 Wirelss Bill	02/01/2018	28.86
At&t Total				28.86
Attic Promotions	Pool Merch for Resale	SwimCaps	02/04/2018	340.00
Attic Promotions	Programs Clothing	Employeee shirt	02/05/2018	6.50
Attic Promotions Total				346.50
Battery Mart	Maintenanc Materials & Supplie	rm Battery Mart Maint Batteries AAA,AA,C & 9volt	02/15/2018	79.70
Battery Mart Total				79.70
BB&T	County Adm Dues Subscr & Memb	IT, Co Admin, BoS 02-2018	02/09/2018	-60.00
BB&T	County Adm Materials &Supplies	IT, Co Admin, BoS 02-2018	02/09/2018	62.00
BB&T	IT Materials & Supplies	IT, Co Admin, BoS 02-2018	02/09/2018	319.90
BB&T	IT Noncap Technology Hardware	IT, Co Admin, BoS 02-2018	02/09/2018	699.33
BB&T	Registrar Travel	Hotel-Bosserman	02/09/2018	157.49
BB&T	Sheriff Purchased Services	Statement	02/09/2018	116.09
BB&T	Sheriff Travel - Communication	Class in Fredericksburg	02/09/2018	15.72
BB&T	Sheriff Travel - Sworn Staff	Statement	02/09/2018	757.12
BB&T	Sheriff Travel - Sworn Staff	Drug Interdiction Class Travel - #14	02/09/2018	323.23
BB&T	Sheriff Travel - Sworn Staff	Judicial Security Training - 2 deputies	02/09/2018	575.11
BB&T	Sheriff Travel - Sworn Staff	FBI LEEDA Class - Chambers	02/09/2018	928.36
BB&T	Sheriff Dues Subscr & Memb	Statement	02/09/2018	30.00
BB&T	Sheriff Office Supplies	statement	02/09/2018	184.02
BB&T	Sheriff Clothing	Drug Interdiction Class Travel - #14	02/09/2018	18.00
BB&T	EMS Travel	BB&T Credit Card Fire & EMS Feb 2018	02/09/2018	455.53
BB&T	AnimalCtrl Materials & Supplie	rm BB&T Credit Card Charges 1/9/18-2/8/18	02/09/2018	237.98
BB&T	Maintenanc Materials & Supplie	rm BB&T Credit Card Charges 1/9/18-2/8/18	02/09/2018	35.07
BB&T	Rec Center Materials & Supplie	supplies	02/09/2018	483.39
BB&T	Programs Dues Subscr & Memb	supplies	02/09/2018	98.00
BB&T	Programs Materials & Supplies	supplies	02/09/2018	424.46
BB&T	Maintenanc Materials & Supplie	rm BB&T Credit Card Charges 1/9/18-2/8/18	02/09/2018	53.16
BB&T	LEMPG Grant	BB&T Credit Card Fire & EMS Feb 2018	02/09/2018	425.24
BB&T	Sheriff Materials & Supplies	statement	02/09/2018	18.09
BB&T	Cnsrv Esmt Donation- Purch Svc	CEA Awards Gift	02/15/2018	84.00
BB&T Total				6,441.29
Berryville Auto Part	Sheriff Purchased Services	Vehicle Repair - 1303	02/02/2018	40.00
Berryville Auto Part	Sheriff Purchased Services	Vehicle Repair - 1302	02/06/2018	180.00
Berryville Auto Part	Sheriff Purchased Services	Vehicle Repair - 1402	02/07/2018	18.00
Berryville Auto Part	Sheriff Vehicle Repair Parts	Vehicle Repair - 1303	02/02/2018	19.74
Berryville Auto Part	Sheriff Vehicle Repair Parts	Vehicle Repair - 1302	02/06/2018	188.12
Berryville Auto Part	Sheriff Vehicle Repair Parts	Vehicle Repair - 1402	02/07/2018	23.00
Berryville Auto Part	Sheriff Vehicle Repair Parts	Vehicle Repair - 1405	02/12/2018	14.12
Berryville Auto Part	Sheriff Vehicle Repair Parts	Vehicle Repair	02/16/2018	59.04
Berryville Auto Part	EMS Purchased Services	Fire & EMS Direct car-service & remove 2 way radio	10/14/2017	99.68
Berryville Auto Part	Maintenanc Materials & Supplie	rm BAP Maint oil 5w30	01/31/2018	2.26
Berryville Auto Part	Maintenanc Materials & Supplie	rm BAP ACO fuel sensor replaced	02/09/2018	185.94
Berryville Auto Part	Maintenanc Materials & Supplie	rm BAP Maint wiper blade	02/22/2018	16.06
Berryville Auto Part Total				845.96

**Clarke County
Invoice History Report
February 28, 2018**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maintenance Shop deck scrub brush watering	02/06/2018	20.48
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint general fastners	02/12/2018	0.55
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint duck ski gloves	02/17/2018	23.99
Berryville True Valu	Maintenanc Materials & Supplie	rm BH 100 N. Downspout band	02/16/2018	3.58
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Rec Center plunger	02/01/2018	8.49
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Rec Center gym general fastners	02/13/2018	3.60
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Rec Center cab screws	02/16/2018	4.49
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park Conduit for shelter area	02/22/2018	3.98
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park Baseball carriage botls	02/09/2018	18.99
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park Baseball nuts and washers	02/09/2018	30.90
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park Baseball nuts and washers	02/14/2018	8.25
Berryville True Valu Total				127.30
Biller Press Mfg., I	Legal Svc Materials & Supplies	500 Orange Parking Tickets Chapter 175 Art III	02/08/2018	228.20
Biller Press Mfg., I Total				228.20
Blauch Brother Inc	Maintenanc Purchased Services	ACO Remove and Replace Gas Fur	01/25/2018	3,979.70
Blauch Brother Inc Total				3,979.70
Blossman Gas, Inc.	Maintenanc Heating	rm Blossman 129 Ramsburg Lane lp gas	02/05/2018	577.96
Blossman Gas, Inc. Total				577.96
Blue Sky Towers	Sheriff Leases & Rentals	Tower, Transmitter, Antennae L	02/01/2018	2,380.50
Blue Sky Towers Total				2,380.50
BMS Direct	Treasurer Materials & Supplies	Envelopes	02/15/2018	169.64
BMS Direct Total				169.64
Bouffault, Robina	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	150.00
Bouffault, Robina Total				150.00
Broys Car Wash	Sheriff Purchased Services	Car Wash	01/31/2018	51.00
Broys Car Wash Total				51.00
Buckley, Randy	Plan Com Board Member Fees	Attd @ PC Mtgs	02/06/2018	150.00
Buckley, Randy Total				150.00
Caldwell, Anne	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	150.00
Caldwell, Anne Total				150.00
Capelli, Len	Econ Dev Purchased Services	Capelli January services	01/31/2018	2,828.00
Capelli, Len Total				2,828.00
Cardillo, Robin Couc	Cnsrv Esmt Donation- Purch Svc	CEA Services	02/21/2018	990.42
Cardillo, Robin Couc	Cnsrv Esmt Donation- Purch Svc	CEA Services	02/14/2018	990.42
Cardillo, Robin Couc Total				1,980.84
Carousel Industries	Sheriff Maint Contracts	Coverage from 3/19/18 through 3/18/19	01/16/2018	356.43
Carousel Industries Total				356.43
Chatman, Stacey	Programs Purchased Services	Contracted Employee	02/15/2018	389.94
Chatman, Stacey Total				389.94
Chief Supply Corp	Sheriff Materials & Supplies	Leg Irons and Waist Chains	02/14/2018	662.53
Chief Supply Corp Total				662.53
Christine Kowalski	Programs Refunds	refund	02/07/2018	19.50
Christine Kowalski Total				19.50
City of Winchester	Juv DetCtr Intergov Svc Agreem	JDC Operations 2nd qtr billing	01/08/2018	4,023.00
City of Winchester Total				4,023.00
Comcast	IT Telecomm Online Tech	Government	01/23/2018	173.92
Comcast	Sheriff Purchased Services	Comcast High-Speed Internet	02/20/2018	87.27
Comcast Total				261.19
Commercial Press	BoS Miscellaneous Expenditures	County Polo Shirts_taylor	02/16/2018	57.51
Commercial Press	Plan Adm Printing & Binding	Office supplies	02/23/2018	101.25
Commercial Press Total				158.76
ComputerPlus	IT Maint Contracts	IBM Hardware Support - AS400	02/01/2018	127.00
ComputerPlus Total				127.00
Costco	Parks Adm Materials & Supplies	afterschool	02/02/2018	8.99
Costco	Programs Materials & Supplies	afterschool	02/02/2018	130.79

**Clarke County
Invoice History Report
February 28, 2018**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Costco Total				139.78
County of Frederick	RefuseDisp Intergov Svc Agreem	refuse	02/02/2018	706.98
County of Frederick	RefuseDisp Intergov Svc Agreem	refuse	02/02/2018	106.38
County of Frederick	RefuseDisp Intergov Svc Agreem	Refuse	02/21/2018	8,220.01
County of Frederick Total				9,033.37
CQI Water Treatment	Maintenanc Purchased Services	Water Treatment Services	01/01/2018	112.86
CQI Water Treatment	Maintenanc Purchased Services	Water Treatment Services	01/01/2018	67.14
CQI Water Treatment Total				180.00
Crystal Springs	Parks Adm Leases & Rentals	water	01/26/2018	5.72
Crystal Springs Total				5.72
Dehaven Berkeley	Comm Atty Materials & Supplies	water bill for Feb	02/05/2018	27.00
Dehaven Berkeley	Sheriff Mtls & Supplies Commun	water	02/05/2018	40.05
Dehaven Berkeley	Sheriff Office Supplies	Water	02/05/2018	14.00
Dehaven Berkeley	Maintenanc Water & Sewer	rm Dehaven Maint water for machine	02/05/2018	7.50
Dehaven Berkeley Total				88.55
DMV	Treasurer DMV Stop	January 2018 DMV Stops	01/31/2018	300.00
DMV Total				300.00
eCore Software Inc	EMS Purchased Services	March EPRO bill	02/23/2018	170.00
eCore Software Inc Total				170.00
Frederick-Winchester	Sanitation Intergov Svc Agreem	January 2018	02/14/2018	2,616.49
Frederick-Winchester Total				2,616.49
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	Patches	02/05/2018	612.00
Galls/Best Uniforms Total				612.00
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning for Feb 2018	02/01/2018	3,366.23
GCA	JGC Maintenanc Custodial Contr	rm GCA County Cleaning for Feb 2018	02/01/2018	2,332.38
GCA	Maintenanc Purchased Services	rm GCA Rec Center Jan 2018	01/31/2018	127.60
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning for Feb 2018	02/01/2018	293.78
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning for Feb 2018	02/01/2018	1,387.51
GCA Total				7,507.50
General Sales of Vir	Maintenanc Materials & Supplie	rm GSales Maint cleaning supplies	01/31/2018	457.96
General Sales of Vir Total				457.96
Glover, Robert P.	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	100.00
Glover, Robert P. Total				100.00
Gray, Ginger	Programs Purchased Services	contracted employee	02/02/2018	291.20
Gray, Ginger	Programs Purchased Services	Contracted Employee	02/15/2018	141.05
Gray, Ginger Total				432.25
Grubb, Kristen	Programs Purchased Services	contracted	02/02/2018	145.60
Grubb, Kristen Total				145.60
Hall, Monahan	County Adm Legal Svcs	Annex Study/Agreement-Legal Services	02/02/2018	805.00
Hall, Monahan	Legal Svc Purchased Svcs	BRT Legal SVC PA,CoR,BoS,FOIA	02/02/2018	1,565.00
Hall, Monahan	Com of Rev Purchased Services	BRT Legal SVC PA,CoR,BoS,FOIA	02/02/2018	915.00
Hall, Monahan	Plan Adm Purchased Services	BRT Legal SVC PA,CoR,BoS,FOIA	02/02/2018	3,277.50
Hall, Monahan Total				6,562.50
Harris Construction	Maintenanc Purchased Services	Playground maintenace , repair	02/20/2018	2,645.00
Harris Construction	Maintenanc Purchased Services	Remove damaged playground equi	02/20/2018	2,200.00
Harris Construction Total				4,845.00
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	Conv Center Bidding & CA	01/31/2018	8,456.00
Hurt&Proffitt Total				8,456.00
IACP Net	Sheriff Dues Subscr & Memb	Service Access 4/16/18 through 4/15/18	02/14/2018	525.00
IACP Net Total				525.00
IAPE	Sheriff Dues Subscr & Memb	Annual Dues - J Herron	02/01/2018	50.00
IAPE Total				50.00
Intoximeters	Sheriff Police Supplies	mouthpiece fst	01/29/2018	80.00
Intoximeters Total				80.00
Johnston, Jane	Programs Purchased Services	Contracted Employee	02/15/2018	677.95

**Clarke County
Invoice History Report
February 28, 2018**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Johnston, Jane Total				677.95
Kalbian, Maral	HstPrvCom Purchased Services	Consulting services for HPC Jan '18	02/06/2018	1,265.00
Kalbian, Maral Total				1,265.00
KNS Technologies	Econ Dev Maint Svc Contracts	Website Maintenance November 2017	11/04/2017	150.00
KNS Technologies Total				150.00
Kruhm, Douglas	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	150.00
Kruhm, Douglas Total				150.00
Kustom Signals Inc	Sheriff Police Supplies	tuning forks	02/06/2018	411.00
Kustom Signals Inc Total				411.00
Lee, Frank	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	150.00
Lee, Frank Total				150.00
LexisNexis	Sheriff Purchased Services	January Commitment	01/31/2018	50.00
LexisNexis Total				50.00
Lichliter, Gary	Sheriff Uniform Sworn Staff	Work Shoes	02/12/2018	128.46
Lichliter, Gary Total				128.46
Logan Systems Inc	Clk of CC Microfilming	computer indexing	02/15/2018	483.96
Logan Systems Inc Total				483.96
Lord Fairfax Commun	Lord FairfaxComm College Cont	FY 18 Qtr 3 Civic Contribution	01/30/2018	3,947.00
Lord Fairfax Commun Total				3,947.00
Lord Fairfax EMS	Sheriff Travel	CPR Training	02/22/2018	484.00
Lord Fairfax EMS Total				484.00
Lowes	Rec Center Materials & Supplie	Cleaner/mop refill/duster/caddy	01/24/2018	90.08
Lowes	Rec Center Materials & Supplie	return	01/24/2018	-4.53
Lowes Total				85.55
Malloy Ford	Maintenanc Materials & Supplie	rm Malloy Building Dept bad transmisson Envoy xl	02/01/2018	115.00
Malloy Ford Total				115.00
Malone, Gwendolyn	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	150.00
Malone, Gwendolyn Total				150.00
Mansfield Oil Co	County Adm Vehicle Fuel	rm MOil County fuel for 12/16/17-12/31/17 missed p	01/02/2018	23.43
Mansfield Oil Co	County Adm Vehicle Fuel	rm Mansfield Oil County fuel 2/1/18-2/15/18	02/19/2018	33.26
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 2/1 - 2/15/2018	02/19/2018	2,077.05
Mansfield Oil Co	EMS Vehicle Fuel	rm MOil County fuel for 12/16/17-12/31/17 missed p	01/02/2018	62.63
Mansfield Oil Co	EMS Vehicle Fuel	rm MOil Fuel 1/16/18-1/31/18	02/01/2018	111.40
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield Oil County fuel 2/1/18-2/15/18	02/19/2018	79.37
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm MOil County fuel for 12/16/17-12/31/17 missed p	01/02/2018	57.65
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm MOil Fuel 1/16/18-1/31/18	02/01/2018	115.06
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Oil County fuel 2/1/18-2/15/18	02/19/2018	139.02
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm MOil County fuel for 12/16/17-12/31/17 missed p	01/02/2018	45.76
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm MOil Fuel 1/16/18-1/31/18	02/01/2018	46.31
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm Mansfield Oil County fuel 2/1/18-2/15/18	02/19/2018	67.66
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm MOil County fuel for 12/16/17-12/31/17 missed p	01/02/2018	167.90
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm MOil Fuel 1/16/18-1/31/18	02/01/2018	324.67
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield Oil County fuel 2/1/18-2/15/18	02/19/2018	104.63
Mansfield Oil Co Total				3,455.80
Matsch Systems	IT Purchased Services	Clarke Net Phacs Call Accounti	02/01/2018	200.00
Matsch Systems Total				200.00
Middletown Service C	Sheriff Purchased Services	Vehicle Repair 179602L	02/06/2018	89.99
Middletown Service C	Sheriff Vehicle Repair Parts	Vehicle Repair 179602L	02/06/2018	63.00
Middletown Service C Total				152.99
Millers Supplie(B-K)	Registrar Purchased Services	Tennsco Cabinet Lock Repair	02/08/2018	50.00
Millers Supplie(B-K) Total				50.00
Morgan County Sherif	Sheriff Travel - Sworn Staff	Registration - Surviving First 3 Seconds	02/23/2018	50.00
Morgan County Sherif Total				50.00
National Elevator	Maintenanc Purchased Services	rm NEIS Elevator Inspection 100 N. Church St	02/13/2018	144.00
National Elevator	Maintenanc Purchased Services	rm NEIS Elevator Inspection 102 N Church	02/13/2018	144.00

**Clarke County
Invoice History Report
February 28, 2018**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
National Elevator	Maintenanc Purchased Services	rm NEIS Elevator Inspection 104 N. Church	02/13/2018	144.00
National Elevator	Maintenanc Purchased Services	rm NEIS Elevator Inspection 311 E. Main	02/13/2018	144.00
National Elevator Total				576.00
Nelson, Clifford M	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	100.00
Nelson, Clifford M Total				100.00
Ohrstrom, George II	Plan Com Board Member Fees	Attd @ PC mtgs	02/06/2018	150.00
Ohrstrom, George II Total				150.00
Piedmont Geotechnica	Plan Adm Engineer & Architect	Review electrical resistivity report	02/06/2018	240.00
Piedmont Geotechnica	Plan Adm Engineer & Architect	Review Electrical Resistivity Rpt	02/21/2018	240.00
Piedmont Geotechnica	Plan Adm Engineer & Architect	Review Electrical Resistivity Rpt	02/21/2018	240.00
Piedmont Geotechnica Total				720.00
Pitney Bowes	Sheriff Postal Svcs	Postage for Reserve Account 36060309	02/16/2018	300.00
Pitney Bowes Total				300.00
Premier Accounts Rec	EMS Purchased Services	Billing Invoice Premier Accts Rec Mang Jan 2018	02/05/2018	2,546.45
Premier Accounts Rec Total				2,546.45
Purchase Power	BoS Postal Services	Postage thru 01-15-18	02/01/2018	148.61
Purchase Power	Com of Rev Postal Svcs	Postage thru 01-15-18	02/01/2018	915.29
Purchase Power	Treasurer Postal Svcs	Postage thru 01-15-18	02/01/2018	555.31
Purchase Power	Electoral Postal Svcs	Postage thru 01-15-18	02/01/2018	146.36
Purchase Power	Registrar Postal Svcs	Postage thru 01-15-18	02/01/2018	267.29
Purchase Power	Clk of CC Postal Svcs	Postage thru 01-15-18	02/01/2018	394.42
Purchase Power	EMS Postal Services	Postage thru 01-15-18	02/01/2018	3.43
Purchase Power	Bldg Insp Postal Svcs	Postage thru 01-15-18	02/01/2018	4.20
Purchase Power	Parks Adm Postal Svcs	Postage thru 01-15-18	02/01/2018	55.98
Purchase Power	Plan Adm Postal Svcs	Postage thru 01-15-18	02/01/2018	186.74
Purchase Power	Finance Postal Svcs	Postage thru 01-15-18	02/01/2018	254.89
Purchase Power	Cnsrv Esmt Donation- Postal	Postage thru 01-15-18	02/01/2018	9.52
Purchase Power Total				2,942.04
Rappahannock Electri	JGC Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	3,095.18
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	1,161.26
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	3,830.72
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	990.51
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	527.58
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	103.14
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	2,937.64
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	207.99
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	125.69
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	12.45
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	31.62
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	877.00
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	229.58
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 1/1/18-2/1/18	02/06/2018	1,841.32
Rappahannock Electri Total				15,971.68
Rhodes, Clesta	Comm Atty Noncap Office Equip	Gun safe/lock box reimbursement	01/25/2018	42.09
Rhodes, Clesta Total				42.09
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet rabies for new pup	02/06/2018	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVET ACO Rabies shot for Ashton	02/08/2018	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO Exam and skin scrap for Duke	02/08/2018	146.76
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO Rabies shot for Little	02/13/2018	16.25
Roseville & Plaza Pe Total				195.51
Shannon-Baum Signs I	Maintenanc Materials & Supplie	rm Shannon Baum Maint Deer Wood Sign	02/08/2018	48.00
Shannon-Baum Signs I Total				48.00
Shenandoah Area Agen	SAAA EntityGift	FY 18 Civic Contribution 3rd Qtr	02/20/2018	10,000.00
Shenandoah Area Agen Total				10,000.00
Shentel	IT Telecomm Online Tech	Government Shentel Dark Fiber	02/01/2018	690.00

**Clarke County
Invoice History Report
February 28, 2018**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber	02/01/2018	1,980.00
Shentel Total				2,670.00
Shred-It	Treasurer Purchased Services	Shred Services - Jan 2018 - Treas Office	01/22/2018	23.59
Shred-It Total				23.59
Signet Screen Printi	Sheriff Uniform Communications	fleece jacket & nylon jacket	02/15/2018	85.38
Signet Screen Printi	Sheriff Uniform Communications	jerzee shirt x 3	02/14/2018	95.85
Signet Screen Printi	Sheriff Uniform Communications	assorted uniform shirts new staff	02/14/2018	284.25
Signet Screen Printi	Sheriff Uniform Communications	dir shirt	02/14/2018	27.18
Signet Screen Printi	Programs Advertising	Banner Spring Show	02/05/2018	50.00
Signet Screen Printi	Programs Advertising	Easter Banner	02/12/2018	25.00
Signet Screen Printi Total				567.66
Southern Software In	Sheriff Maint Contracts	Renewal Support Fee - RMS 3/2018 - 2/2019	02/01/2018	5,149.00
Southern Software In Total				5,149.00
Suite Office Systems	LEMPG Grant	LEMPG-Data cable ran at Enders Station	01/23/2018	635.00
Suite Office Systems Total				635.00
Supply Room, The	Inventory - Mtls & Supplies	Supplies for Central Store	02/08/2018	79.38
Supply Room, The	Inventory - Mtls & Supplies	Supplies for Central Store	02/13/2018	143.34
Supply Room, The Total				222.72
Taylor, Brianna	County Adm Travel	Mileage VMCA region III meeting	02/06/2018	122.08
Taylor, Brianna Total				122.08
Tech Team Solutions	Clk of CC Materials & Supplies	troubleshoot swintec typewriter	01/26/2018	95.00
Tech Team Solutions Total				95.00
Tire World	Sheriff Vehicle Repair Parts	Tire - 1402	02/13/2018	127.18
Tire World Total				127.18
Treasurer Of Virgini	Exam&Bury Purchased Services	Medical Exam 01/31/18	01/31/2018	20.00
Treasurer Of Virgini Total				20.00
Tyler Technologies	ERP Sys Purchased Services	Application services 03/01-05/31	02/01/2018	29,000.25
Tyler Technologies Total				29,000.25
USDA Rural Develop	RDA JGC Principal	Feb 2018 Debt Svc Pymt-Joint Gov Center	02/16/2018	6,830.28
USDA Rural Develop	RDA JGC Interest	Feb 2018 Debt Svc Pymt-Joint Gov Center	02/16/2018	14,144.72
USDA Rural Develop Total				20,975.00
VALEAC	Sheriff Dues Subscr & Memb	Annual Dues	02/09/2018	100.00
VALEAC Total				100.00
Valley Doors Unlimit	JGC Maintenanc Materials & Sup	rm Valley Doors 101 Chalmers Ct door closures	02/12/2018	275.09
Valley Doors Unlimit	Maintenanc Purchased Services	Replace Recreation Center Exte	02/16/2018	1,557.06
Valley Doors Unlimit	Maintenanc Materials & Supplie	rm Valley Doors 101 Chalmers Ct door closures	02/12/2018	163.66
Valley Doors Unlimit Total				1,995.81
VEBA	Electoral Dues Subscr & Memb	Membership DeHaven/Sprou/Westervelt	02/08/2018	180.00
VEBA Total				180.00
VEMA	EMS Purchased Services	Fire & EMS annual membership dues 2018-2019	02/01/2018	75.00
VEMA Total				75.00
Verizon	County Adm Telephone	Phone bill	01/26/2018	12.00
Verizon	Com of Rev Telephone	Phone bill	01/26/2018	8.00
Verizon	Treasurer Telephone	Phone bill	01/26/2018	4.00
Verizon	IT Telephone	Phone bill	01/26/2018	208.60
Verizon	Registrar Telephone	Phone bill	01/26/2018	4.00
Verizon	District C Telephone	Phone bill	01/26/2018	55.54
Verizon	J&D Court Telephone	Phone bill	01/26/2018	54.11
Verizon	Clk of CC Telephone	Phone bill	01/26/2018	85.31
Verizon	Comm Atty Telephone	Phone bill	01/26/2018	16.00
Verizon	Sheriff Telephone	Central Alarm	02/01/2018	997.70
Verizon	Sheriff Telephone	Phone bill	01/26/2018	311.19
Verizon	Sheriff Telephone	Verizon Radio Tower	02/01/2018	43.68
Verizon	EMS Telephone	Phone bill	01/26/2018	50.26
Verizon	Probation Telephone	Phone bill	01/26/2018	4.00

Clarke County
Invoice History Report
February 28, 2018

			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Verizon	Bldg Insp Telephone	Phone bill	01/26/2018	8.00
Verizon	AnimalCtrl Telephone	Phone bill	01/26/2018	40.96
Verizon	Maintenanc Telephone	Phone bill	01/26/2018	40.96
Verizon	Parks Adm Telephone	Phone bill	01/26/2018	68.25
Verizon	Plan Adm Telephone	Phone bill	01/26/2018	20.00
Verizon	Coop Ext Telephone	Phone bill	01/26/2018	4.00
Verizon	Finance Telephone	Phone bill	01/26/2018	114.78
Verizon Total				2,151.34
Virginia Employment	NonDepart Unemployment	Sept 2017 Unemp billing + interest	10/31/2017	959.29
Virginia Employment Total				959.29
VITA	BoS Telephone	Phone bill September services	11/30/2017	1.64
VITA	BoS Telephone	Phone Bill	12/31/2017	0.45
VITA	County Adm Telephone	Phone bill September services	11/30/2017	2.15
VITA	County Adm Telephone	Phone Bill	12/31/2017	4.09
VITA	Com of Rev Telephone	Phone bill September services	11/30/2017	3.10
VITA	Com of Rev Telephone	Phone Bill	12/31/2017	4.49
VITA	Treasurer Telephone	Phone bill September services	11/30/2017	5.02
VITA	Treasurer Telephone	Phone Bill	12/31/2017	5.05
VITA	IT Telephone	Phone bill September services	11/30/2017	643.08
VITA	IT Telephone	Phone Bill	12/31/2017	575.91
VITA	Registrar Telephone	Phone bill September services	11/30/2017	7.03
VITA	Registrar Telephone	Phone Bill	12/31/2017	6.15
VITA	District C Telephone	Phone bill September services	11/30/2017	111.19
VITA	District C Telephone	Phone Bill	12/31/2017	108.85
VITA	J&D Court Telephone	Phone bill September services	11/30/2017	1.49
VITA	J&D Court Telephone	Phone Bill	12/31/2017	1.59
VITA	Clk of CC Telephone	Phone bill September services	11/30/2017	5.12
VITA	Clk of CC Telephone	Phone Bill	12/31/2017	7.54
VITA	Comm Atty Telephone	Phone bill September services	11/30/2017	14.19
VITA	Comm Atty Telephone	Phone Bill	12/31/2017	9.19
VITA	Sheriff Telephone	Phone bill September services	11/30/2017	831.00
VITA	Sheriff Telephone	Phone Bill	12/31/2017	831.80
VITA	EMS Telephone	Phone bill September services	11/30/2017	0.51
VITA	EMS Telephone	Phone Bill	12/31/2017	0.12
VITA	Bldg Insp Telephone	Phone bill September services	11/30/2017	4.56
VITA	Bldg Insp Telephone	Phone Bill	12/31/2017	6.36
VITA	AnimalCtrl Telephone	Phone bill September services	11/30/2017	2.10
VITA	AnimalCtrl Telephone	Phone Bill	12/31/2017	3.13
VITA	Maintenanc Telephone	Phone bill September services	11/30/2017	2.40
VITA	Maintenanc Telephone	Phone Bill	12/31/2017	1.53
VITA	Parks Adm Telephone	Phone bill September services	11/30/2017	20.36
VITA	Parks Adm Telephone	Phone Bill	12/31/2017	9.79
VITA	Plan Adm Telephone	Phone bill September services	11/30/2017	9.97
VITA	Plan Adm Telephone	Phone Bill	12/31/2017	11.48
VITA	Coop Ext Telephone	Phone bill September services	11/30/2017	8.84
VITA	Coop Ext Telephone	Phone Bill	12/31/2017	7.63
VITA	Finance Telephone	Phone bill September services	11/30/2017	2.99
VITA	Finance Telephone	Phone Bill	12/31/2017	0.87
VITA	Maintenanc Telephone	Phone bill September services	11/30/2017	395.58
VITA	Maintenanc Telephone	Phone Bill	12/31/2017	346.24
VITA Total				4,014.58
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/01/2018	246.16
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/02/2018	63.22
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/05/2018	211.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/06/2018	659.93

**Clarke County
Invoice History Report
February 28, 2018**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/08/2018	1,405.09
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/09/2018	122.55
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/12/2018	728.82
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/13/2018	241.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/14/2018	239.63
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/15/2018	91.24
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/16/2018	777.59
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/19/2018	344.27
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/20/2018	484.23
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/21/2018	348.65
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/22/2018	110.26
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/23/2018	14.50
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/26/2018	169.09
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/27/2018	50.75
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	02/28/2018	438.89
Wage Works Total				6,746.87
Washington Gas	JGC Maintenanc Heating	101 Chalmers Ct 01/17-02/13	02/15/2018	549.08
Washington Gas	Maintenanc Heating	100 N Church 01/17-02/13	02/15/2018	195.50
Washington Gas	Maintenanc Heating	104 N Church 01/17-02/13	02/15/2018	563.87
Washington Gas	Maintenanc Heating	225 Al Smith Cir 01/18-02/14	02/16/2018	776.04
Washington Gas	Maintenanc Heating	101 Chalmers Ct 01/17-02/13	02/15/2018	326.65
Washington Gas Total				2,411.14
Winchester Regional	Regional Airport Auth Contr	FY 18 Qtr 3 civic contribution	01/31/2018	625.00
Winchester Regional Total				625.00
Winchester Star	BoS Advertising	hearing notice	01/31/2018	114.40
Winchester Star	Parks Adm Dues Subscr & Memb	Subscription acct 20626	02/15/2018	125.00
Winchester Star	Rec Center Advertising	Fall craft Show	01/31/2018	1.95
Winchester Star	BrdZonApp Advertising	Public Hearing Notices	02/06/2018	314.60
Winchester Star	HstPrvCom Advertising	Public Hearing Notices	02/06/2018	214.50
Winchester Star Total				770.45
Wren Roberts	Programs Refunds	Refund	02/01/2018	62.50
Wren Roberts Total				62.50
Grand Total				194,736.35

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2018 05-Mar-18

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/18/17 Appropriations Resolution: Total	41,325,521	10,174,186	1,613,733	478,689	22,535,741	832,408	947,589	842,000	251,700	2,972,014	619,461	45,000	13,000
<i>Adjustments:</i>													
6/20/2017 Commission on the Arts		-1,000											
7/18/2017 Fairfield Conservation Easement												80,000	
8/15/2017 VFD Worker's Compensation		23,995											
8/15/2017 VFD Accident and Sickness		12,445											
8/15/2017 EMS Equipment							5,264						
9/19/2017 Blue Ridge Hospice Donation		1,389											
10/10/2017 Broadband Implementation Committee		1,386											
10/10/2017 Stabilization of Historic Structures Program		6,866											
11/9/2017 Social Services Vehicles			38,000										
12/19/2018 School Carryover								682,253					
12/19/2017 Past LODA Liability (Sheriff)		28,200											
2/20/2018 Conservation Easement - Dillon												22,500	
2/20/2018 Fire and EMS Grant - Intubation							27,241						
Revised Appropriation	42,254,060	10,247,467	1,651,733	478,689	22,535,741	832,408	980,094	1,524,253	251,700	2,972,014	619,461	147,500	13,000
Change to Appropriation	928,539	73,281	38,000	0	0	0	32,505	682,253	0	0	0	102,500	0
Original Revenue Estimate	15,930,212	3,143,234	1,072,068	239,688	10,086,137	832,408	147,792	154,000		222,885	2,000	30,000	0
<i>Adjustments:</i>													
6/20/2017 Commission on the Arts		-500											
7/18/2017 Fairfield Conservation Easement (VDACS)												40,000	
7/18/2017 Fairfield Conservation Easement (CE FB)												40,000	
8/15/2017 RSAF Grant for EMS Equipment							-21,232						
9/19/2017 Blue Ridge Hospice Donation		1,389											
10/10/2017 Stabilization of Historic Structures Program -State		5,366											
2/20/2018 Conservation Easement - Dillon (VDACS)												11,250	
2/20/2018 Conservation Easement - Dillon (CE FB)												11,250	
2/20/2018 Fire and EMS Grant - Intubation - RSAF							13,595						
2/20/2018 Fire and EMS Grant - Intubation - VFDs							13,646						
Revised Revenue Estimate	16,044,976	3,149,489	1,072,068	239,688	10,086,137	832,408	153,801	154,000	0	222,885	2,000	132,500	0
Change to Revenue Estimate	114,764	6,255	0	0	0	0	6,009	0	0	0	0	102,500	0
Original Local Tax Funding	25,395,309	7,030,952	541,665	239,001	12,449,604	0	799,797	688,000	251,700	2,749,129	617,461	15,000	13,000
Revised Local Tax Funding	26,209,084	7,097,978	579,665	239,001	12,449,604	0	826,293	1,370,253	251,700	2,749,129	617,461	15,000	13,000
Change to Local Tax Funding	813,775	67,026	38,000	0	0	0	26,496	682,253	0	0	0	0	0

Italics = Proposed actions

Title: General Fund Balance FY 18
 Source: Clarke County Joint Administrative Services

03/05/18

<u>Prior Titles</u>	<u>Prior</u>	<u>Current</u>
General Fund Balance Year End 16/17	14,480,729	14,480,729
Expenditure 16/17	(31,043,062)	(31,043,062)
Revenue 16/17	28,153,952	28,153,952
General Fund Balance Year End FY 16/17	11,591,619	11,591,619

Designations

Liquidity Designation @ 12% of FY 17/18 Budgeted Operating Revenue	(\$3,430,717)	(\$3,430,717)
Stabilization Designation @ 3% of FY 17/18 Budgeted Operating Revenue	(857,679)	(857,679)
Continuing Local GF Appropriations for Capital Projects	(4,411,471)	(4,411,471)
Conservation Easements from Government Savings	(150,000)	(150,000)
School Operating Transfer	-	-
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(100,000)	(100,000)
Emergency Vehicles	(50,000)	(50,000)
Government Savings (GenGov, JAS, DSS)*	(370,864)	(370,864)
Data and Communications Technology	(150,000)	(150,000)
Leave Liability	(100,000)	(100,000)
Community Facilities	(300,000)	(300,000)
Economic Development	(100,000)	(100,000)
FY 17/18 Original Budget Surplus (Deficit)	50,762	50,762
TOTAL Designations	(10,269,969)	(10,269,969)
FY 17/18 Supplemental Expenditure	(901,298)	(901,298)
FY 17/18 Supplemental Revenue	87,523	87,523
Undesignated With FY 18 Supplementals	507,875	507,875

Changes to Government Savings:

<i>VFD Workers Comp</i>	(23,995)
<i>VFD Accident and Sickness</i>	(12,445)
<i>EMS Equipment</i>	(26,496)
<i>Social Services Vehicles</i>	(38,000)
<i>Past LODA Liability</i>	(28,200)
	(129,136)



03/05/2018 10:28
2600tjudge

Clarke County
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2018 08

	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
94110 HVAC System Replacement	10,000	18,500	28,500	.00	.00	28,500.00	.0%
94120 Roofing	10,000	111,440	121,440	.00	.00	121,440.00	.0%
94130 Painting and Flooring	10,000	6,693	16,693	3,693.00	.00	13,000.00	22.1%
94140 Landscaping	10,000	15,375	25,375	.00	.00	25,375.00	.0%
94150 Asphalt, Sidewalk, Path	10,000	63,868	73,868	150.00	.00	73,718.00	.2%
94180 Courthouse Complex Repairs	0	66,373	66,373	.00	.00	66,373.00	.0%
94320 Auto Replacement	30,000	4,545	34,545	.00	28,447.96	6,097.04	82.4%
94326 Fire/EMS Vehicle	110,000	5,264	115,264	99,420.93	767.95	15,075.12	86.9%
94328 RSAF-EMS Intubation Equip	0	27,241	27,241	.00	24,063.96	3,177.04	88.3%
94331 Sheriff's Vehicles	50,000	1,150	51,150	49,465.10	.00	1,684.90	96.7%
94409 Citizen's Convenience Center	97,400	575,659	673,059	43,344.75	36,725.20	592,989.05	11.9%
94502 Econ Development Construction	0	102,434	102,434	.00	.00	102,434.00	.0%
94506 Greenway Court Preservation	0	2,254	2,254	2,253.00	.00	1.00	100.0%
94601 Technology Improvements	40,000	101,087	141,087	56,455.13	.00	84,631.87	40.0%
94602 Systems Integration	0	141,574	141,574	96,587.62	17,284.24	27,702.14	80.4%
94603 Mobile Radio System	376,746	44,829	421,575	.00	.00	421,575.00	.0%
94607 E-Ticket Software	0	7,800	7,800	.00	.00	7,800.00	.0%
94608 PSAP Call Handling Equipment	92,792	0	92,792	.00	86,809.55	5,982.45	93.6%
94609 RSAF Card Set Replacement	15,000	0	15,000	.00	.00	15,000.00	.0%
94702 Swimming Pool	0	53,378	53,378	.00	.00	53,378.00	.0%
94703 Park Fencing	40,000	31,036	71,036	.00	.00	71,036.00	.0%
94706 Park Sitework and Parking	30,000	25,000	55,000	.00	46,000.00	9,000.00	83.6%
94707 Recreation Center Addition	15,651	0	15,651	.00	.00	15,651.00	.0%
94708 Park-Kohn Prpty Master Plan	0	20,000	20,000	.00	.00	20,000.00	.0%
94709 New Park Shelter	0	61,964	61,964	.00	23,770.00	38,194.00	38.4%
GRAND TOTAL	947,589	1,487,464	2,435,053	351,369.53	263,868.86	1,819,814.61	25.3%

** END OF REPORT - Generated by Thomas Judge **

Clarke County
YTD Budget Report
February 28, 2018

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
11010	10000010	1300		BoS Part Time Salaries	13,800	13,800	9,200.00	1,150.00	4,600.00	0.00	100.00
11010	10000010	2100		BoS FICA	963	963	648.36	81.47	327.48	-12.84	101.30
11010	10000010	2300		BoS Health Ins	13,672	13,672	9,114.56	1,139.32	5,114.98	-557.54	104.10
11010	10000010	3000		BoS Purchased Services	2,000	2,000	1,420.00	0.00	0.00	580.00	71.00
11010	10000010	3600		BoS Advertising	5,600	5,600	1,160.23	114.40	0.00	4,439.77	20.70
11010	10000010	5210		BoS Postal Services	500	500	203.55	148.61	0.00	296.45	40.70
11010	10000010	5230		BoS Telephone	30	30	15.52	2.09	0.00	14.48	51.70
11010	10000010	5300		BoS Insurance	7,200	7,200	7,491.00	0.00	0.00	-291.00	104.00
11010	10000010	5500		BoS Travel	5,000	5,000	1,170.88	0.00	0.00	3,829.12	23.40
11010	10000010	5800		BoS Miscellaneous Expenditures	2,200	2,200	2,675.90	57.51	0.00	-475.90	121.60
11010	10000010	5810		BoS Dues, Subscrip & Member	5,500	5,500	4,566.35	0.00	0.00	933.65	83.00
11010	10000010	6000		BoS Materials & Supplies	800	800	709.76	0.00	0.00	90.24	88.70
11010 Total	Board of Supervisors				57,265	57,265	38,376.11	2,693.40	10,042.46	8,846.43	84.55
12110	10000020	1100		County Adm Salaries	240,300	283,085	184,449.93	23,275.01	93,100.20	5,534.87	98.00
12110	10000020	2100		County Adm FICA	16,077	17,176	12,991.06	1,722.83	6,577.39	-2,392.45	113.90
12110	10000020	2210		County Adm VRS Plans 1&2	20,401	20,401	13,600.96	1,700.12	6,800.49	-0.45	100.00
12110	10000020	2220		County Adm VRS Hybrid	0	3,311	2,207.44	275.93	1,103.70	-0.14	100.00
12110	10000020	2300		County Adm Health Ins	24,559	35,447	22,280.56	2,616.26	10,823.42	2,343.02	93.40
12110	10000020	2400		County Adm Life Insurance	3,149	3,659	2,439.28	304.91	1,219.60	0.12	100.00
12110	10000020	2510		County Adm Disab Ins - Hybrid	0	231	153.44	19.18	76.70	0.86	99.60
12110	10000020	2700		County Adm Workers Comp	250	250	194.00	0.00	0.00	56.00	77.60
12110	10000020	2800		Annual Leave Payouts	0	0	401.25	0.00	0.00	-401.25	100.00
12110	10000020	3000		County Adm Purchased Svcs	1,000	1,000	1,204.00	0.00	0.00	-204.00	120.40
12110	10000020	3150		County Adm Legal Svcs	0	0	805.00	805.00	0.00	-805.00	100.00
12110	10000020	3320		County Adm Maint Contracts	1,300	1,300	772.19	0.00	646.81	-119.00	109.20
12110	10000020	3500		County Adm Printing & Binding	1,000	1,000	300.31	0.00	0.00	699.69	30.00
12110	10000020	5210		County Adm Postal Svcs	100	100	0.46	0.00	0.00	99.54	0.50
12110	10000020	5230		County Adm Telephone	1,000	1,000	402.51	18.24	305.75	291.74	70.80
12110	10000020	5500		County Adm Travel	500	500	950.84	122.08	0.00	-450.84	190.20
12110	10000020	5810		County Adm Dues Subscr & Memb	1,500	1,500	592.80	-60.00	0.00	907.20	39.50
12110	10000020	6000		County Adm Materials & Supplies	1,000	1,000	952.76	83.28	0.00	47.24	95.30
12110	10000020	6008		County Adm Vehicle Fuel	1,000	1,000	609.60	56.69	0.00	390.40	61.00
12110 Total	County Administrator				313,136	371,960	245,308.39	30,939.53	120,654.06	5,997.55	98.39
12210	10000030	3000		Legal Svc Purchased Svcs	35,000	35,000	15,182.50	1,565.00	0.00	19,817.50	43.40
12210	10000030	6000		Legal Svc Materials & Supplies	0	0	233.20	228.20	0.00	-233.20	100.00
12210 Total	Legal Services				35,000	35,000	15,415.70	1,793.20	0.00	19,584.30	44.04
12310	10000040	1100		Com of Rev Salaries	149,759	149,759	101,965.30	12,309.59	50,539.84	-2,746.14	101.80
12310	10000040	1200		Comm of Rev Overtime	0	0	620.55	0.00	0.00	-620.55	100.00
12310	10000040	1300		Com of Rev Part Time Salaries	0	0	34.53	34.53	0.00	-34.53	100.00
12310	10000040	2100		Com of Rev FICA	10,445	10,445	8,457.89	2,090.67	3,445.17	-1,458.06	114.00
12310	10000040	2210		Com of Rev VRS Plans 1&2	12,715	12,715	7,772.15	297.46	3,189.83	1,753.02	86.20
12310	10000040	2220		Com of Rev VRS Hybrid	0	0	247.63	247.63	990.50	-1,238.13	100.00
12310	10000040	2300		Com of Rev Health Ins	21,754	21,754	13,937.87	1,248.13	5,126.00	2,690.13	87.60
12310	10000040	2400		Com of Rev Life Insurance	1,962	1,962	1,314.63	161.26	645.02	2.35	99.90
12310	10000040	2510		Com of Rev Disab Ins - Hybrid	0	0	17.21	17.21	68.83	-86.04	100.00
12310	10000040	2700		Com of Rev Workers Comp	160	160	122.00	0.00	0.00	38.00	76.30
12310	10000040	2800		Com of Rev Leave Payouts	0	0	15,971.40	15,971.40	0.00	-15,971.40	100.00
12310	10000040	3000		Com of Rev Purchased Services	0	0	2,335.26	915.00	0.00	-2,335.26	100.00
12310	10000040	3320		Com of Rev Maint Contracts	300	300	122.46	0.00	177.54	0.00	100.00
12310	10000040	3500		Com of Rev Printing & Binding	300	300	0.00	0.00	0.00	300.00	0.00
12310	10000040	3600		Com of Rev Advertising	100	100	0.00	0.00	0.00	100.00	0.00
12310	10000040	4100		Com of Rev Data Processing	1,900	1,900	2,157.79	0.00	0.00	-257.79	113.60
12310	10000040	5210		Com of Rev Postal Svcs	2,200	2,200	1,396.29	915.29	0.00	803.71	63.50
12310	10000040	5230		Com of Rev Telephone	200	200	78.04	15.59	0.00	121.96	39.00
12310	10000040	5500		Com of Rev Travel	1,500	1,500	1,968.99	0.00	0.00	-468.99	131.30
12310	10000040	5510		Com of Rev Local Mileage	500	500	87.74	0.00	0.00	412.26	17.50
12310	10000040	5810		Com of Rev Dues Subscr & Memb	800	800	927.50	0.00	0.00	-127.50	115.90
12310	10000040	6000		Com of Rev Materials & Supplie	1,000	1,000	424.07	112.00	40.62	535.31	46.50
12310	10000040	8200		Com of Rev Capital Outlay Adds	0	0	0.00	0.00	1,079.97	-1,079.97	100.00
12310 Total	Commissioner of Revenue				205,595	205,595	159,959.30	34,335.76	65,303.32	-19,667.62	109.57
12320	10000050	3320		Assessor Maint Contracts	3,500	3,500	4,500.00	0.00	0.00	-1,000.00	128.60
12320 Total	Assessor				3,500	3,500	4,500.00	0.00	0.00	-1,000.00	128.57
12410	10000070	1100		Treasurer Salaries	182,404	182,404	120,495.31	13,349.49	61,264.20	644.49	99.60
12410	10000070	2100		Treasurer FICA	13,747	13,747	8,969.09	1,080.38	4,643.00	134.91	99.00
12410	10000070	2210		Treasurer VRS Plans 1&2	12,616	12,616	7,982.68	561.65	4,246.63	386.69	96.90
12410	10000070	2220		Treasurer VRS Hybrid	2,701	2,701	1,914.96	239.37	901.10	-115.06	104.30
12410	10000070	2300		Treasurer Health Ins	13,672	13,672	12,396.98	569.66	7,988.21	-6,713.19	149.10
12410	10000070	2400		Treasurer Life Insurance	2,390	2,390	1,604.38	200.75	802.99	-17.37	100.70
12410	10000070	2510		Treasurer Disab Ins - Hybrid	199	199	133.04	16.63	66.54	-0.58	100.30
12410	10000070	2700		Treasurer Workers Comp	200	200	148.00	0.00	0.00	52.00	74.00
12410	10000070	2800		Treasurer Leave Pay	0	0	2,007.61	2,007.61	0.00	-2,007.61	100.00

**Clarke County
YTD Budget Report
February 28, 2018**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
12410	10000070	3000		Treasurer Purchased Services	300	300	513.72	23.59	0.00	-213.72	171.20
12410	10000070	3180		Treasurer Credit Card Fees	10,000	10,000	6,163.86	0.00	0.00	3,836.14	61.60
12410	10000070	3190		Treasurer DMV Stop	3,000	3,000	2,755.00	300.00	0.00	245.00	91.80
12410	10000070	3320		Treasurer Maint Contracts	300	300	122.44	0.00	177.56	0.00	100.00
12410	10000070	3500		Treasurer Printing & Binding	9,500	9,500	5,488.90	0.00	0.00	4,011.10	57.80
12410	10000070	3600		Treasurer Advertising	500	500	0.00	0.00	0.00	500.00	0.00
12410	10000070	5210		Treasurer Postal Svcs	23,000	23,000	9,328.36	555.31	0.00	13,671.64	40.60
12410	10000070	5230		Treasurer Telephone	1,600	1,600	1,356.42	14.07	0.00	243.58	84.80
12410	10000070	5400		Treasurer Leases and Rentals	0	0	110.00	0.00	0.00	-110.00	100.00
12410	10000070	5500		Treasurer Travel	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
12410	10000070	5510		Treasurer Local Mileage	300	300	0.00	0.00	0.00	300.00	0.00
12410	10000070	5810		Treasurer Dues Subscr & Memb	800	800	375.00	0.00	0.00	425.00	46.90
12410	10000070	6000		Treasurer Materials & Supplies	4,500	4,500	3,211.25	169.64	0.00	1,288.75	71.40
12410	10000070	6035		Treasurer Noncap Office Equip	0	0	375.00	0.00	0.00	-375.00	100.00
12410 Total	Treasurer				283,229	283,229	185,452.00	19,088.15	80,090.23	17,686.77	93.76
12510	10000080	1100		IT Salaries	145,576	145,576	97,050.64	12,131.33	48,525.32	0.04	100.00
12510	10000080	2100		IT FICA	11,091	11,091	7,426.16	928.27	3,696.78	-31.94	100.30
12510	10000080	2210		IT VRS Plans 1&2	7,113	7,113	4,743.92	592.99	2,371.96	-2.88	100.00
12510	10000080	2220		IT VRS Hybrid	4,938	4,938	3,495.68	436.96	1,644.90	-202.58	104.10
12510	10000080	2300		IT Health Ins	13,672	13,672	9,114.56	1,139.32	4,579.48	-22.04	100.20
12510	10000080	2400		IT Life Insurance	1,908	1,908	1,271.36	158.92	635.68	0.96	99.90
12510	10000080	2510		IT Disab Ins - Hybrid	365	365	242.96	30.37	121.46	0.58	99.80
12510	10000080	2700		IT Workers Comp	150	150	116.00	0.00	0.00	34.00	77.30
12510	10000080	3000		IT Purchased Services	13,026	13,026	4,512.00	200.00	650.00	7,864.00	39.60
12510	10000080	3320		IT Maint Contracts	36,400	36,400	32,430.67	127.00	2,788.02	1,181.31	96.80
12510	10000080	5210		IT Postal Svcs	100	100	1.82	0.00	0.00	98.18	1.80
12510	10000080	5230		IT Telephone	13,900	13,900	4,775.92	1,427.59	481.12	8,642.96	37.80
12510	10000080	5240		IT Telecomm Online Tech	10,380	10,380	7,053.25	863.92	414.00	2,912.75	71.90
12510	10000080	5400		IT Leases & Rentals	23,760	23,760	15,840.00	1,980.00	3,958.80	3,961.20	83.30
12510	10000080	5500		IT Travel	100	100	0.00	0.00	0.00	100.00	0.00
12510	10000080	5810		IT Dues Subscr & Memb	100	100	0.00	0.00	0.00	100.00	0.00
12510	10000080	6000		IT Materials & Supplies	2,000	2,000	706.32	319.90	0.00	1,293.68	35.30
12510	10000080	6008		IT Vehicle Fuel	300	300	32.13	0.00	0.00	267.87	10.70
12510	10000080	6035		IT Noncap Office Equip	0	0	355.36	0.00	0.00	-355.36	100.00
12510	10000080	6040		IT Technology SW/OL Content	8,000	8,000	1,715.00	0.00	0.00	6,285.00	21.40
12510	10000080	6050		IT Noncap Technology Hardware	4,000	4,000	2,521.17	699.33	23.99	1,454.84	63.60
12510	10000080	8200		IT Capital Outlay Adds	0	0	226.04	0.00	0.00	-226.04	100.00
12510 Total	Data Processing/IT				296,879	296,879	193,630.96	21,035.90	69,891.51	33,356.53	88.76
13100	10000090	1300		Electoral Part Time Salaries	6,319	6,319	4,286.73	2,148.66	2,031.27	1.00	100.00
13100	10000090	2100		Electoral FICA	484	484	327.92	164.36	164.36	-8.28	101.70
13100	10000090	2700		Electoral Workers Comp	10	10	5.00	0.00	0.00	5.00	50.00
13100	10000090	3000		Electoral Purchased Services	7,300	7,300	2,542.40	0.00	0.00	4,757.60	34.80
13100	10000090	3160		Electoral Board Member Fees	11,200	11,200	5,423.00	0.00	0.00	5,777.00	48.40
13100	10000090	3320		Electoral Maint Contracts	5,400	5,400	4,949.24	0.00	0.00	450.76	91.70
13100	10000090	3500		Electoral Printing & Binding	6,000	6,000	1,978.38	0.00	0.00	4,021.62	33.00
13100	10000090	3600		Electoral Advertising	240	240	115.60	0.00	0.00	124.40	48.20
13100	10000090	5210		Electoral Postal Svcs	750	750	175.96	146.36	0.00	574.04	23.50
13100	10000090	5400		Electoral Leases & Rentals	2,000	2,000	572.96	0.00	0.00	1,427.04	28.60
13100	10000090	5500		Electoral Travel	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
13100	10000090	5510		Electoral Local Mileage	900	900	165.64	0.00	0.00	734.36	18.40
13100	10000090	5810		Electoral Dues Subscr & Memb	200	200	360.00	360.00	0.00	-160.00	180.00
13100	10000090	6000		Electoral Materials & Supplies	1,700	1,700	544.89	0.00	6.99	1,148.12	32.50
13100 Total	Electoral Board and Officials				44,003	44,003	21,447.72	2,819.38	2,202.62	20,352.66	53.75
13200	10000100	1100		Registrar Salaries	52,831	52,831	35,220.64	4,402.58	17,610.32	0.04	100.00
13200	10000100	1300		Registrar Part Time Salaries	9,017	9,017	5,922.95	675.00	0.00	3,094.05	65.70
13200	10000100	2100		Registrar FICA	4,732	4,732	3,169.26	391.16	1,347.19	215.55	95.40
13200	10000100	2210		Registrar VRS Plans 1&2	4,485	4,485	2,990.24	373.78	1,495.12	-0.36	100.00
13200	10000100	2400		Registrar Life Insurance	692	692	461.36	57.67	230.70	-0.06	100.00
13200	10000100	2700		Registrar Workers Comp	75	75	49.00	0.00	0.00	26.00	65.30
13200	10000100	3000		Registrar Purchased Services	1,400	1,400	134.00	50.00	0.00	1,266.00	9.60
13200	10000100	3320		Registrar Maint Contracts	200	200	209.50	0.00	115.50	-125.00	162.50
13200	10000100	5210		Registrar Postal Svcs	750	750	606.31	267.29	0.00	143.69	80.80
13200	10000100	5230		Registrar Telephone	1,000	1,000	487.89	17.18	310.37	201.74	79.80
13200	10000100	5500		Registrar Travel	1,500	1,500	897.04	157.49	0.00	602.96	59.80
13200	10000100	5510		Registrar Local Mileage	650	650	350.39	0.00	0.00	299.61	53.90
13200	10000100	5810		Registrar Dues Subscr & Memb	150	150	140.00	-180.00	0.00	10.00	93.30
13200	10000100	6000		Registrar Materials & Supplies	1,000	1,000	368.47	13.08	0.00	631.53	36.80
13200 Total	Registrar				78,482	78,482	51,007.05	6,225.23	21,109.20	6,365.75	91.89
21100	10000110	5841		Circuit C Juror Pay	3,000	3,000	1,380.00	0.00	0.00	1,620.00	46.00
21100	10000110	5842		Circuit C Jury Comm	180	180	180.00	0.00	0.00	0.00	100.00
21100	10000110	6035		Circuit C Noncap Office Equip	0	0	56.00	56.00	0.00	-56.00	100.00

Clarke County
YTD Budget Report
February 28, 2018

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
21100	10000110	7000		Circuit Ct Pyt to Joint Ops	9,500	9,500	10,490.85	0.00	0.00	-990.85	110.40
21100 Total	Circuit Court				12,680	12,680	12,106.85	56.00	0.00	573.15	95.48
21200	10000120	3000		District C Purchased Services	350	350	0.00	0.00	0.00	350.00	0.00
21200	10000120	3150		District C Legal Svcs	270	270	0.00	0.00	0.00	270.00	0.00
21200	10000120	3320		District C Maint Contracts	300	300	327.03	0.00	222.97	-250.00	183.30
21200	10000120	5210		District C Postal Svcs	700	700	318.00	0.00	0.00	382.00	45.40
21200	10000120	5230		District C Telephone	2,000	2,000	847.03	275.58	0.00	1,152.97	42.40
21200	10000120	5810		District C Dues Subscr & Memb	200	200	50.00	0.00	0.00	150.00	25.00
21200	10000120	6000		District C Materials & Supplie	600	600	241.07	0.00	215.89	143.04	76.20
21200 Total	General District Court				4,420	4,420	1,783.13	275.58	438.86	2,198.01	50.27
21300	10000125	5230		Magistrate Telephone	100	100	0.00	0.00	0.00	100.00	0.00
21300 Total	Magistrate				100	100	0.00	0.00	0.00	100.00	0.00
21510	10000130	5600		Blue Ridge Legal Svc Contr	1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
21510 Total	Blue Ridge Legal Services				1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
21600	10000140	3000		J&D Court Purchased Services	0	0	240.00	0.00	0.00	-240.00	100.00
21600	10000140	3320		J&D Court Maint Contracts	700	700	530.78	0.00	219.22	-50.00	107.10
21600	10000140	5210		J&D Court Postal Svcs	700	700	186.00	0.00	300.00	214.00	69.40
21600	10000140	5230		J&D Court Telephone	700	700	415.75	57.19	0.00	284.25	59.40
21600	10000140	5810		J&D Court Dues Subscr & Memb	200	200	75.00	25.00	0.00	125.00	37.50
21600	10000140	6000		J&D Court Materials & Supplies	1,200	1,200	69.03	0.00	0.00	1,130.97	5.80
21600 Total	Juvenile & Domestic Relations				3,500	3,500	1,516.56	82.19	519.22	1,464.22	58.17
21700	10000150	1100		Clk of CC Salaries	176,012	176,012	118,448.48	14,825.83	59,303.32	-1,739.80	101.00
21700	10000150	1300		Clk of CC Part Time Salaries	0	0	7,395.00	1,500.00	0.00	-7,395.00	100.00
21700	10000150	2100		Clk of CC FICA	13,322	13,322	9,736.17	1,262.57	4,489.38	-903.55	106.80
21700	10000150	2210		Clk of CC VRS Plans 1&2	14,943	14,943	9,356.33	558.72	5,034.85	551.82	96.30
21700	10000150	2300		Clk of CC Health Ins	13,672	13,672	9,114.56	1,139.32	4,674.23	-116.79	100.90
21700	10000150	2400		Clk of CC Life Insurance	2,305	2,305	1,551.69	194.22	776.87	-23.56	101.00
21700	10000150	2700		Clk of CC Workers Comp	200	200	143.00	0.00	0.00	57.00	71.50
21700	10000150	3000		Clk of CC Purchased Services	3,000	3,000	279.00	0.00	0.00	2,721.00	9.30
21700	10000150	3320		Clk of CC Maint Contracts	12,000	12,000	327.92	0.00	3.92	11,668.16	2.80
21700	10000150	3500		Clk of CC Printing & Binding	600	600	0.00	0.00	0.00	600.00	0.00
21700	10000150	3510		Clk of CC Microfilming	6,500	6,500	4,131.36	483.96	0.00	2,368.64	63.60
21700	10000150	5210		Clk of CC Postal Svcs	3,500	3,500	1,363.56	394.42	0.00	2,136.44	39.00
21700	10000150	5230		Clk of CC Telephone	1,000	1,000	667.77	97.97	0.00	332.23	66.80
21700	10000150	5810		Clk of CC Dues Subscr & Memb	320	320	0.00	0.00	0.00	320.00	0.00
21700	10000150	6000		Clk of CC Materials & Supplies	7,000	7,000	3,390.41	900.45	0.00	3,609.59	48.40
21700	10000150	6035		Clk of CC Noncap Office Equip	0	0	1,400.00	0.00	0.00	-1,400.00	100.00
21700 Total	Clerk of the Circuit Court				254,374	254,374	167,305.25	21,357.46	74,282.57	12,786.18	94.97
21910	10001440	1100	VWIT	Victim Witness Regular Salary	38,035	39,584	25,500.61	3,187.57	12,750.29	1,333.10	96.60
21910	10001440	1300	VWIT	Victim Witness Part Time Sal	14,727	17,550	8,542.50	1,335.00	0.00	9,007.50	48.70
21910	10001440	2100	VWIT	Victim Witness FICA	4,037	4,270	2,607.41	346.36	975.66	686.93	83.90
21910	10001440	2210	VWIT	Victim Witness VRS Plans 1&2	3,229	3,248	2,155.86	270.63	1,082.79	9.35	99.70
21910	10001440	2400	VWIT	VictimWit Life Insurance	498	502	332.64	41.76	167.08	2.28	99.50
21910	10001440	2700	VWIT	Victim Witness Workers Comp	50	50	42.00	0.00	0.00	8.00	84.00
21910	10001440	3000	VWIT	Victim Witness Purchased Servi	650	400	0.00	0.00	0.00	400.00	0.00
21910	10001440	5210	VWIT	Victim Witness Postal Svcs	340	147	0.00	0.00	0.00	147.00	0.00
21910	10001440	5230	VWIT	VictimWit Telephone	0	504	263.07	0.00	198.93	42.00	91.70
21910	10001440	5500	VWIT	Victim Witness Travel	4,070	3,906	1,907.13	0.00	0.00	1,998.87	48.80
21910	10001440	5510	VWIT	VictimWit Travel Local Mileage	137	214	42.37	0.00	0.00	171.63	19.80
21910	10001440	5810	VWIT	VictimWit Dues Subscr & Memb	245	245	150.00	50.00	0.00	95.00	61.20
21910	10001440	6000	VWIT	Victim Witness Matl & Supplies	6,367	1,765	378.93	344.35	0.00	1,386.07	21.50
21910	10001440	6035	VWIT	Victim Witness Noncap Ofc Equip	0	0	0.00	0.00	139.01	-139.01	100.00
21910 Total	Victim and Witness Assistance				72,385	72,385	41,922.52	5,575.67	15,313.76	15,148.72	79.07
21940	10000160	5600		Regional Crt Svc Entity Gift	6,179	6,179	6,179.10	0.00	0.00	-0.10	100.00
21940 Total	Regional Court Services				6,179	6,179	6,179.10	0.00	0.00	-0.10	100.00
22100	10000170	1100		Comm Atty Salaries	237,159	237,159	158,172.24	19,796.41	79,185.64	-198.88	100.10
22100	10000170	1300		Comm Atty Part Time Salaries	12,546	15,038	9,211.91	1,269.16	0.00	5,826.09	61.30
22100	10000170	2100		Comm Atty FICA	17,833	17,833	12,796.45	1,519.08	5,783.27	-746.72	104.20
22100	10000170	2210		Comm Atty VRS Plans 1&2	15,761	5,387	3,500.70	432.48	1,729.04	157.26	97.10
22100	10000170	2220		Comm Atty VRS Hybrid	4,116	14,490	10,753.65	1,248.24	4,779.49	-1,043.14	107.20
22100	10000170	2300		Comm Atty Health Ins	21,574	21,574	16,042.30	1,881.35	7,576.17	-2,044.47	109.50
22100	10000170	2400		Comm Atty Life Insurance	3,107	3,107	2,199.41	259.33	1,037.07	-129.48	104.20
22100	10000170	2510		Comm Atty Disab Ins - Hybrid	304	304	747.29	86.74	346.92	-790.21	359.90
22100	10000170	2700		Comm Atty Workers Comp	260	260	253.00	0.00	0.00	7.00	97.30
22100	10000170	3320		Comm Atty Maint Contracts	500	500	287.55	0.00	95.85	116.60	76.70
22100	10000170	5210		Comm Atty Postal Svcs	1,300	1,300	403.79	0.00	0.00	896.21	31.10
22100	10000170	5230		Comm Atty Telephone	3,000	3,000	1,352.82	39.38	843.00	804.18	73.20
22100	10000170	5500		Comm Atty Travel	5,500	5,500	1,876.49	0.00	0.00	3,623.51	34.10
22100	10000170	5549		Comm Atty Witness Travel Expen	500	500	98.10	0.00	0.00	401.90	19.60
22100	10000170	5810		Comm Atty Dues Subscr & Memb	3,000	3,000	2,311.50	0.00	0.00	688.50	77.10
22100	10000170	6000		Comm Atty Materials & Supplies	2,000	1,885	1,021.13	178.19	0.00	863.87	54.20

Clarke County
YTD Budget Report
February 28, 2018

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
22100	10000170	6035		Comm Atty Noncap Office Equip	0	115	156.87	42.09	179.99	-221.86	292.90
	10000170	Total	Commonwealth's Attorney		328,460	330,952	221,185.20	26,752.45	101,556.44	8,210.36	97.52
22100	10001420	1100	VSTOP	Comm Atty Salaries	26,882	26,882	17,749.81	2,219.77	8,879.07	253.12	99.10
22100	10001420	2100	VSTOP	Comm Atty FICA	1,769	1,769	619.44	167.88	671.47	478.09	73.00
22100	10001420	2210	VSTOP	Comm Atty VRS Plans 1&2	713	713	429.76	57.68	231.30	51.94	92.70
22100	10001420	2220	VSTOP	Comm Atty VRS Hybrid	1,477	1,477	261.54	130.77	523.92	691.54	53.20
22100	10001420	2300	VSTOP	Comm Atty Health Ins	2,985	2,985	330.50	165.25	664.63	1,989.87	33.30
22100	10001420	2400	VSTOP	Comm Atty Life Insurance	352	352	106.70	29.08	116.53	128.77	63.40
22100	10001420	2510	VSTOP	Comm Atty Disab Ins - Hybrid	109	109	18.18	9.09	36.41	54.41	50.10
	10001420	Total	Violence Against Women Prog Ex		34,287	34,287	19,515.93	2,779.52	11,123.33	3,647.74	89.36
22100	Total	Commonwealth's Attorney			362,747	365,239	240,701.13	29,531.97	112,679.77	11,858.10	96.75
31200	10000180	1100		Sheriff Salaries	1,337,533	1,337,533	890,184.25	110,080.10	447,457.97	-109.22	100.00
31200	10000180	1200		Sheriff Overtime	0	0	39,223.19	8,982.61	0.00	-39,223.19	100.00
31200	10000180	1300		Sheriff Part Time Salaries	43,860	43,860	15,447.31	1,785.25	0.00	28,412.69	35.20
31200	10000180	1660		Sheriff Emp Bonuses	0	0	1,500.00	500.00	0.00	-1,500.00	100.00
31200	10000180	2100		Sheriff FICA	100,251	100,251	69,173.04	9,205.87	32,300.58	-1,222.62	101.20
31200	10000180	2210		Sheriff VRS Plans 1&2	102,404	102,404	66,795.75	8,297.73	33,190.83	2,417.42	97.60
31200	10000180	2220		Sheriff VRS Hybrid	7,959	7,959	8,457.26	704.77	3,703.38	-4,201.64	152.80
31200	10000180	2300		Sheriff Health Ins	178,475	178,475	135,080.18	15,537.08	75,499.12	-32,104.30	118.00
31200	10000180	2400		Sheriff Life Insurance	17,107	17,107	11,611.49	1,389.08	5,701.28	-205.77	101.20
31200	10000180	2510		Sheriff Disab Ins - Hybrid	588	588	587.88	48.99	261.20	-261.08	144.40
31200	10000180	2700		Sheriff Workers Comp	28,000	28,000	22,093.00	0.00	0.00	5,907.00	78.90
31200	10000180	2800		Sheriff Leave Pay	0	0	8,137.40	4,915.09	0.00	-8,137.40	100.00
31200	10000180	2860		Sheriff LODA	8,000	36,200	32,200.44	0.00	0.00	3,999.56	89.00
31200	10000180	3000		Sheriff Purchased Services	28,000	28,000	14,319.31	632.35	1,208.00	12,472.69	55.50
31200	10000180	3000	CST	Sheriff Purchased Services Com	0	0	729.00	0.00	0.00	-729.00	100.00
31200	10000180	3320		Sheriff Maint Contracts	132,002	132,002	49,065.16	5,505.43	734.14	82,202.70	37.70
31200	10000180	3320	ETK	Sheriff E-Ticket Maint Svc	0	0	4,950.00	0.00	0.00	-4,950.00	100.00
31200	10000180	3350		Sheriff Insured Repair Svcs	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
31200	10000180	3500		Sheriff Printing & Binding	1,000	1,000	625.18	0.00	0.00	374.82	62.50
31200	10000180	5210		Sheriff Postal Svcs	2,200	2,200	1,033.90	300.00	0.00	1,166.10	47.00
31200	10000180	5230		Sheriff Telephone	55,000	55,000	22,427.21	3,044.23	3,706.79	28,866.00	47.50
31200	10000180	5300		Sheriff Insurance	15,000	15,000	16,133.22	0.00	0.00	-1,133.22	107.60
31200	10000180	5400		Sheriff Leases & Rentals	28,000	28,000	19,084.00	2,380.50	9,522.00	-606.00	102.20
31200	10000180	5500		Sheriff Travel	50,000	50,000	1,134.00	484.00	0.00	48,866.00	2.30
31200	10000180	5500	CST	Sheriff Travel - Communication	0	0	2,208.88	15.72	0.00	-2,208.88	100.00
31200	10000180	5500	SST	Sheriff Travel - Sworn Staff	0	0	18,252.95	2,633.82	0.00	-18,252.95	100.00
31200	10000180	5550		Sheriff Extradition of Prisoners	0	0	24.59	0.00	0.00	-24.59	100.00
31200	10000180	5800		Sheriff Miscellaneous Expendit	1,000	2,389	1,388.67	0.00	0.00	1,000.33	58.10
31200	10000180	5810		Sheriff Dues Subscr & Memb	3,300	3,300	3,409.99	705.00	0.00	-109.99	103.30
31200	10000180	6000		Sheriff Materials & Supplies	51,000	51,000	6,174.52	30.45	21.26	44,804.22	12.10
31200	10000180	6000	COS	Sheriff Mtls & Supplies Commun	0	0	1,951.48	40.05	0.00	-1,951.48	100.00
31200	10000180	6000	ETK	Sheriff E-Tkt Mat'l & Supplies	25,000	25,000	14,065.98	0.00	879.00	10,055.02	59.80
31200	10000180	6000	PSU	Sheriff Police Supplies	0	0	3,843.21	491.00	142.43	-3,985.64	100.00
31200	10000180	6000	SOS	Sheriff Office Supplies	0	0	3,279.63	198.02	202.03	-3,481.66	100.00
31200	10000180	6000	VRP	Sheriff Vehicle Repair Parts	0	0	15,603.41	494.20	915.55	-16,518.96	100.00
31200	10000180	6008		Sheriff Vehicle Fuel	50,000	50,000	29,112.82	2,077.05	0.00	20,887.18	58.20
31200	10000180	6011		Sheriff Clothing	8,000	8,000	18.00	18.00	0.00	7,982.00	0.20
31200	10000180	6011	CSU	Sheriff Uniform Communications	0	0	2,197.10	492.66	132.00	-2,329.10	100.00
31200	10000180	6011	SSU	Sheriff Uniform Sworn Staff	0	0	4,613.35	740.46	0.00	-4,613.35	100.00
31200	10000180	6015		Sheriff Ammunition	14,000	14,000	6,534.26	0.00	7,359.66	106.08	99.20
	10000180	Total	Sheriff		2,289,679	2,319,268	1,542,671.01	181,729.51	622,937.22	153,659.77	93.37
31200	10001480	1200		DMV Alcohol Grant Overtime	0	0	1,062.74	956.48	0.00	-1,062.74	100.00
31200	10001480	1200		DMVAL DMV Alcohol Grant Overtime	11,859	11,859	4,343.29	414.88	0.00	7,515.71	36.60
31200	10001480	6000		DMVAL DMV Alcohol Grant Mat&Sup	0	0	3,448.50	0.00	3,448.50	-6,897.00	100.00
	10001480	Total	VA Hwy Safety Enf-Alcohol Exp		11,859	11,859	8,854.53	1,371.36	3,448.50	-444.03	103.74
31200	10001500	1200		DMVSP DMV Speed Overtime	5,005	5,005	3,458.94	156.91	0.00	1,546.06	69.10
	10001500	Total	VA Hwy Safety Enf - Speed Exp		5,005	5,005	3,458.94	156.91	0.00	1,546.06	69.11
31200	10001520	5500	41017	ICAC Travel	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
31200	10001520	5500		ICAC	0	0	13.11	0.00	0.00	-13.11	100.00
31200	10001520	6000	41017	ICAC Materials & Supplies	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
31200	10001520	6000		ICAC	0	0	929.99	0.00	0.00	-929.99	100.00
	10001520	Total	NOVA Int Cr Against Child Exp		4,000	4,000	943.10	0.00	0.00	3,056.90	23.58
31200	10001552	1100		DCJS Byrne-21st Century Sal	0	0	0.00	0.00	5,687.53	-5,687.53	100.00
	10001552	Total	DCJS Byrne-21st Century Police		0	0	0.00	0.00	5,687.53	-5,687.53	100.00
31200	10001551	6000		DCJS Byrne Materials & Supplie	1,118	1,118	997.98	0.00	0.00	120.02	89.30
	10001551	Total	DCJS Byrne JAG-Naloxone		1,118	1,118	997.98	0.00	0.00	120.02	89.26
31200	Total	Sheriff			2,311,661	2,341,250	1,556,925.56	183,257.78	632,073.25	152,251.19	93.50
31210	10000190	5600		Criminal Justice Training Ctr	20,000	20,000	18,720.00	0.00	0.00	1,280.00	93.60
31210	Total	Criminal Justice Training Ctr			20,000	20,000	18,720.00	0.00	0.00	1,280.00	93.60
31220	10000200	5600		Drug Task Force Entity Gift	12,500	12,500	4,610.63	0.00	0.00	7,889.37	36.90

**Clarke County
YTD Budget Report
February 28, 2018**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
31220 Total	Drug Task Force				12,500	12,500	4,610.63	0.00	0.00	7,889.37	36.89
31400	10000005	5230		Communicat Telephone	0	0	1,482.57	0.00	587.43	-2,070.00	100.00
31400 Total	Communications				0	0	1,482.57	0.00	587.43	-2,070.00	100.00
32200	10000220	2510		Vol Fire Disab Ins - Hybrid	0	12,445	12,445.00	0.00	0.00	0.00	100.00
32200	10000220	2700		Vol Fire Worker's Compensation	0	23,995	23,995.00	0.00	0.00	0.00	100.00
32200	10000220	5300		Vol Fire Co Insurance	46,000	46,000	47,663.97	0.00	0.00	-1,663.97	103.60
32200	10000220	5600		Vol Fire Companies Entity Gift	25,000	25,000	0.00	0.00	0.00	25,000.00	0.00
32200	10000220	5697		Vol Fire 4 for Life	17,153	17,153	16,623.98	0.00	0.00	529.02	96.90
32200	10000220	5698		Vol Fire Fire Programs	30,000	30,000	30,050.00	0.00	0.00	-50.00	100.20
32200 Total	Volunteer Fire Companies				118,153	154,593	130,777.95	0.00	0.00	23,815.05	84.60
32201	10000230	2860		Blue R VF LODA	1,200	1,200	1,177.20	0.00	0.00	22.80	98.10
32201	10000230	5600		Blue Ridge Vol Fire Co Contrib	50,000	50,000	37,500.00	0.00	0.00	12,500.00	75.00
32201 Total	Blue Ridge Volunteer Fire Co				51,200	51,200	38,677.20	0.00	0.00	12,522.80	75.54
32202	10000240	2860		Boyce VF LODA	1,600	1,600	1,569.60	0.00	0.00	30.40	98.10
32202	10000240	5600		Boyce Volunteer Fire Co Contr	50,000	50,000	37,500.00	0.00	0.00	12,500.00	75.00
32202 Total	Boyce Volunteer Fire Co				51,600	51,600	39,069.60	0.00	0.00	12,530.40	75.72
32203	10000250	2860		Enders VF LODA	2,800	2,800	2,746.80	0.00	0.00	53.20	98.10
32203	10000250	5600		Enders Volunteer Fire Co Contr	75,000	75,000	37,500.00	0.00	0.00	37,500.00	50.00
32203 Total	Enders Volunteer Fire Co				77,800	77,800	40,246.80	0.00	0.00	37,553.20	51.73
32310	10000260	1100		EMS Salaries	379,038	379,038	230,929.94	29,675.53	155,929.78	-7,821.72	102.10
32310	10000260	1200		EMS Overtime	56,000	56,000	83,419.73	7,416.25	0.00	-27,419.73	149.00
32310	10000260	1300		EMS Part Time Salaries	111,600	111,600	88,751.30	8,255.68	0.00	22,848.70	79.50
32310	10000260	2100		EMS FICA	37,709	37,709	28,269.01	3,141.00	8,924.61	515.38	98.60
32310	10000260	2210		EMS VRS Plans 1&2	27,934	27,934	20,089.12	2,511.14	10,044.50	-2,199.62	107.90
32310	10000260	2220		EMS VRS Hybrid	4,245	4,245	2,152.99	307.57	1,230.26	861.75	79.70
32310	10000260	2300		EMS Health Ins	64,679	64,679	41,690.90	5,307.36	22,471.57	516.53	99.20
32310	10000260	2400		EMS Life Insurance	4,966	4,966	3,432.06	434.94	1,739.68	-205.74	104.10
32310	10000260	2510		EMS Disab Ins - Hybrid	295	295	149.59	21.37	85.49	59.92	79.70
32310	10000260	2700		EMS Workers Comp	26,200	26,200	17,631.00	0.00	0.00	8,569.00	67.30
32310	10000260	2860		EMS LODA	2,900	2,900	1,931.49	0.00	0.00	968.51	66.60
32310	10000260	3000		EMS Purchased Services	48,000	48,000	26,032.44	2,891.13	0.00	21,967.56	54.20
32310	10000260	5210		EMS Postal Services	300	300	8.93	3.43	0.00	291.07	3.00
32310	10000260	5230		EMS Telephone	1,200	1,200	792.32	50.89	71.45	336.23	72.00
32310	10000260	5500		EMS Travel	10,000	10,000	4,455.63	455.53	0.00	5,544.37	44.60
32310	10000260	5800		EMS Miscellaneous	0	0	78.97	0.00	0.00	-78.97	100.00
32310	10000260	6000		EMS Materials & Supplies	11,800	11,800	10,743.73	5.60	1,505.42	-449.15	103.80
32310	10000260	6008		EMS Vehicle Fuel	2,500	2,500	1,290.49	253.40	0.00	1,209.51	51.60
32310	10000260	6011		EMS Clothing	6,500	6,500	1,422.91	0.00	0.00	5,077.09	21.90
32310	10000260	6035		EMS Noncap Office Equip	0	0	78.70	0.00	0.00	-78.70	100.00
32310	10000260	6040		EMS Technology SW/OL Content	0	0	998.00	0.00	0.00	-998.00	100.00
32310	10000260	8200		EMS Capital Outlay Addds	8,780	8,780	13,536.79	0.00	450.00	-5,206.79	159.30
10000260 Total	Emergency Medical Services				804,646	804,646	577,886.04	60,730.82	202,452.76	24,307.20	96.98
32310	10001700	6000		LEMPG Grant	0	0	1,936.89	1,060.24	0.00	-1,936.89	100.00
10001700 Total	FEMA-VDEM LEMPG				0	0	1,936.89	1,060.24	0.00	-1,936.89	100.00
32310 Total	Fire and Rescue Services				804,646	804,646	579,822.93	61,791.06	202,452.76	22,370.31	97.22
32320	10000270	5600		Lord Fairfax EMS Contribution	6,282	6,282	6,282.00	0.00	0.00	0.00	100.00
32320 Total	Lord Fairfax Emergency Medical				6,282	6,282	6,282.00	0.00	0.00	0.00	100.00
32400	10000280	5600		Forestry Svcs Entity Gift	2,712	2,712	2,711.52	0.00	0.00	0.48	100.00
32400 Total	Forestry Services				2,712	2,712	2,711.52	0.00	0.00	0.48	99.98
33210	10000290	7000		Regional Jail Joint Ops	551,259	551,259	413,447.25	0.00	0.00	137,811.75	75.00
33210 Total	Regional Jail				551,259	551,259	413,447.25	0.00	0.00	137,811.75	75.00
33220	10000300	3840		Juv DetCtr Intergov Svc Agreem	16,254	16,254	8,046.00	4,023.00	0.00	8,208.00	49.50
33220 Total	Juvenile Detention Center				16,254	16,254	8,046.00	4,023.00	0.00	8,208.00	49.50
33300	10000310	5230		Probation Telephone	500	500	32.00	4.00	0.00	468.00	6.40
33300	10000310	6000		Probation Materials & Supplies	300	300	0.00	0.00	0.00	300.00	0.00
33300 Total	Probation Office				800	800	32.00	4.00	0.00	768.00	4.00
34100	10000320	1100		Bldg Insp Salaries	144,263	144,263	90,133.12	11,266.64	45,066.54	9,063.34	93.70
34100	10000320	2100		Bldg Insp FICA	10,238	10,238	6,395.48	800.41	3,185.25	657.27	93.60
34100	10000320	2210		Bldg Insp VRS Plans 1&2	8,401	8,401	5,600.32	700.04	2,800.17	0.51	100.00
34100	10000320	2220		Bldg Insp VRS Hybrid	3,847	3,847	2,051.92	256.49	1,025.98	769.10	80.00
34100	10000320	2300		Bldg Insp Health Ins	24,559	24,559	15,461.36	1,932.67	7,768.60	1,329.04	94.60
34100	10000320	2400		Bldg Insp Life Insurance	1,890	1,890	1,180.80	147.60	590.36	118.84	93.70
34100	10000320	2510		Bldg Insp Disab Ins - Hybrid	267	267	142.56	17.82	71.30	53.14	80.10
34100	10000320	2700		Bldg Insp Workers Comp	1,800	1,800	2,429.00	0.00	0.00	-629.00	134.90
34100	10000320	3000		Bldg Insp Purchased Services	0	0	199.00	0.00	0.00	-199.00	100.00
34100	10000320	3320		Bldg Insp Maint Contracts	1,900	1,900	452.17	0.00	247.83	1,200.00	36.80
34100	10000320	3500		Bldg Insp Printing & Binding	400	400	0.00	0.00	0.00	400.00	0.00
34100	10000320	5210		Bldg Insp Postal Svcs	150	150	15.26	4.20	0.00	134.74	10.20
34100	10000320	5230		Bldg Insp Telephone	3,500	3,500	1,450.57	18.92	706.34	1,343.09	61.60
34100	10000320	5500		Bldg Insp Travel	2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
34100	10000320	5810		Bldg Insp Dues Subscr & Memb	800	800	90.00	0.00	0.00	710.00	11.30

**Clarke County
YTD Budget Report
February 28, 2018**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
34100	10000320	6000		Bldg Insp Materials & Supplies	4,000	4,000	424.40	10.60	0.00	3,575.60	10.60
34100	10000320	6008		Bldg Insp Vehicle Fuel	3,000	3,000	1,714.94	311.73	0.00	1,285.06	57.20
34100 Total	Building Inspections				211,515	211,515	127,740.90	15,467.12	61,462.37	22,311.73	89.45
35100	10000330	1100		AnimalCtrl Salaries	72,493	72,493	45,484.29	5,848.50	23,394.00	3,614.71	95.00
35100	10000330	2100		AnimalCtrl FICA	4,833	4,833	3,143.74	400.21	1,598.27	90.99	98.10
35100	10000330	2210		AnimalCtrl VRS Plans 1&2	3,699	3,699	2,472.40	309.05	1,236.20	-9.60	100.30
35100	10000330	2220		AnimalCtrl VRS Hybrid	2,455	2,455	1,173.96	187.48	749.95	531.09	78.40
35100	10000330	2300		AnimalCtrl Health Ins	14,295	14,295	6,681.62	621.58	2,493.37	5,120.01	64.20
35100	10000330	2400		AnimalCtrl Life Insurance	950	950	562.66	76.62	306.46	80.88	91.50
35100	10000330	2510		AnimalCtrl Disab Ins - Hybrid	171	171	81.60	13.03	52.12	37.28	78.20
35100	10000330	2700		AnimalCtrl Workers Comp	950	950	946.00	0.00	0.00	4.00	99.60
35100	10000330	2800		AnimalCtrl Leave Pay	0	0	696.77	0.00	0.00	-696.77	100.00
35100	10000330	3000		AnimalCtrl Purchased Services	8,000	8,000	4,664.54	195.51	0.00	3,335.46	58.30
35100	10000330	3320		AnimalCtrl Maint Svc Contracts	100	100	47.08	0.00	88.88	-35.96	136.00
35100	10000330	3500		AnimalCtrl Printing & Binding	200	200	120.00	0.00	0.00	80.00	60.00
35100	10000330	5110		AnimalCtrl Electric	750	750	0.00	0.00	0.00	750.00	0.00
35100	10000330	5230		AnimalCtrl Telephone	500	500	418.32	46.19	81.60	0.08	100.00
35100	10000330	5500		AnimalCtrl Travel	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
35100	10000330	5510		AnimalCtrl Local Mileage	100	100	0.00	0.00	0.00	100.00	0.00
35100	10000330	6000		AnimalCtrl Materials & Supplie	6,000	6,000	3,611.09	237.98	0.00	2,388.91	60.20
35100	10000330	6008		AnimalCtrl Vehicle Fuel	1,500	1,500	839.76	159.73	0.00	660.24	56.00
35100	10000330	6011		AnimalCtrl Clothing	500	500	341.26	0.00	0.00	158.74	68.30
35100	10000330	6035		AnimalCtrl Noncap Office Equip	0	0	0.00	0.00	1,594.00	-1,594.00	100.00
35100 Total	Animal Control				118,496	118,496	71,285.09	8,095.88	31,594.85	15,616.06	86.82
35300	10000340	3000		Exam&Bury Purchased Services	500	500	140.00	20.00	0.00	360.00	28.00
35300 Total	Med Examiner & Indigent Burial				500	500	140.00	20.00	0.00	360.00	28.00
42400	10000350	3840		RefuseDisp Intergov Svc Agreem	162,000	162,000	86,890.01	9,033.37	0.00	75,109.99	53.60
42400 Total	Refuse Disposal				162,000	162,000	86,890.01	9,033.37	0.00	75,109.99	53.64
42410	10000355	3000		ConvenienceCtr Purchased Svcs	50,000	50,000	0.00	0.00	0.00	50,000.00	0.00
42410 Total	Solid Waste Convenience Center				50,000	50,000	0.00	0.00	0.00	50,000.00	0.00
42600	10000360	3000		LitterCtrl Purchased Services	0	0	1,809.95	0.00	940.05	-2,750.00	100.00
42600	10000360	6000		LitterCtrl Materials & Supplie	5,310	5,310	0.00	0.00	0.00	5,310.00	0.00
42600 Total	Litter Control				5,310	5,310	1,809.95	0.00	940.05	2,560.00	51.79
42700	10000370	3840		Sanitation Intergov Svc Agreem	33,750	33,750	18,315.43	2,616.49	0.00	15,434.57	54.30
42700	10000370	5600		Sanitation Entity Gift	207,000	207,000	207,000.00	0.00	0.00	0.00	100.00
42700 Total	Sanitation				240,750	240,750	225,315.43	2,616.49	0.00	15,434.57	93.59
43200	10000380	1100		Maintenanc Salaries	138,161	138,161	90,318.56	11,504.09	46,409.60	1,432.84	99.00
43200	10000380	2100		Maintenanc FICA	10,195	10,195	6,642.35	844.02	3,479.07	73.58	99.30
43200	10000380	2210		Maintenanc VRS Plans 1&2	6,628	6,628	4,312.46	551.17	2,264.21	51.33	99.20
43200	10000380	2220		Maintenanc VRS Hybrid	3,505	3,505	3,007.29	378.99	1,169.03	-671.32	119.20
43200	10000380	2300		Maintenanc Health Ins	13,779	13,779	9,695.50	1,051.35	4,860.56	-777.06	105.60
43200	10000380	2400		Maintenanc Life Insurance	1,809	1,809	1,188.26	150.69	617.78	2.96	99.80
43200	10000380	2510		Mainten Disab Ins - Hybrid	316	316	209.03	26.33	105.36	1.61	99.50
43200	10000380	2700		Maintenanc Workers Comp	4,600	4,600	3,877.00	0.00	0.00	723.00	84.30
43200	10000380	3000		Maintenanc Purchased Services	32,000	32,000	5,001.71	112.86	6,180.48	20,817.81	34.90
43200	10000380	3320		Maintenanc Maint Contracts	99,500	99,500	39,068.37	0.00	4,420.63	56,011.00	43.70
43200	10000380	3340		Maintenanc Custodial Contracts	37,000	37,000	26,929.84	3,366.23	0.00	10,070.16	72.80
43200	10000380	3600		Maintenanc Advertising	1,200	1,200	449.24	0.00	0.00	750.76	37.40
43200	10000380	5110		Maintenanc Electric	0	0	28.37	0.00	0.00	-28.37	100.00
43200	10000380	5120		Maintenanc Heating	400	400	0.00	0.00	0.00	400.00	0.00
43200	10000380	5130		Maintenanc Water & Sewer	750	750	203.55	7.50	0.00	546.45	27.10
43200	10000380	5230		Maintenanc Telephone	2,000	2,000	860.62	44.89	259.94	879.44	56.00
43200	10000380	5300		Maintenanc Insurance	40,000	40,000	41,034.60	0.00	0.00	-1,034.60	102.60
43200	10000380	5400		Maintenanc Leases & Rentals	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
43200	10000380	5500		Maintenanc Travel	750	750	0.00	0.00	0.00	750.00	0.00
43200	10000380	6000		Maintenanc Materials & Supplie	35,000	35,000	18,385.42	985.01	0.00	16,614.58	52.50
43200	10000380	6008		Maintenanc Vehicle Fuel	4,800	4,800	2,062.20	597.20	0.00	2,737.80	43.00
	10000380 Total	General Property Maintenance			433,393	433,393	253,274.37	19,620.33	69,766.66	110,351.97	74.54
43200	10000890	3000		JGC Maintenanc Purchased Servi	25,000	25,000	3,090.95	158.00	0.00	21,909.05	12.40
43200	10000890	3320		JGC Maint Contracts	10,000	10,000	4,006.96	0.00	2,617.53	3,375.51	66.20
43200	10000890	3340		JGC Maintenanc Custodial Contr	26,000	26,000	18,659.04	2,332.38	0.00	7,340.96	71.80
43200	10000890	5110		JGC Maintenanc Electric	35,000	35,000	18,162.99	3,095.18	0.00	16,837.01	51.90
43200	10000890	5120		JGC Maintenanc Heating	5,500	5,500	3,059.23	549.08	0.00	2,440.77	55.60
43200	10000890	5130		JGC Maintenanc Water & Sewer	1,500	1,500	700.71	0.00	0.00	799.29	46.70
43200	10000890	6000		JGC Maintenanc Materials & Sup	3,500	3,500	297.92	275.09	0.00	3,202.08	8.50
	10000890 Total	Maintenance 101 Chalmers Court			106,500	106,500	47,977.80	6,409.73	2,617.53	55,904.67	47.51
43200	10000900	3000		Maintenanc Purchased Services	7,250	7,250	1,477.28	144.00	400.00	5,372.72	25.90
43200	10000900	3320		Maintenanc Maint Contracts	3,500	3,500	4,484.25	0.00	0.00	-984.25	128.10
43200	10000900	5110		Maintenanc Electric	12,100	12,100	6,083.23	1,161.26	0.00	6,016.77	50.30
43200	10000900	5120		Maintenanc Heating	1,600	1,600	932.04	195.50	1,000.00	-332.04	120.80
43200	10000900	5130		Maintenanc Water & Sewer	3,750	3,750	2,425.20	0.00	0.00	1,324.80	64.70

Clarke County
YTD Budget Report
February 28, 2018

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
43200	10000900	6000		Maintenanc Materials & Supplie	1,500	1,500	522.66	3.58	868.73	108.61	92.80
	10000900	Total		Maintenance 100N Ch St/Radio T	29,700	29,700	15,924.66	1,504.34	2,268.73	11,506.61	61.26
43200	10000910	3000		Maintenanc Purchased Services	4,000	4,000	1,688.11	144.00	0.00	2,311.89	42.20
43200	10000910	3320		Maintenanc Maint Contracts	2,000	2,000	3,104.50	0.00	0.00	-1,104.50	155.20
43200	10000910	5110		Maintenanc Electric	30,000	30,000	15,265.20	3,830.72	0.00	14,734.80	50.90
43200	10000910	6000		Maintenanc Materials & Supplie	1,000	1,000	2,399.49	0.00	0.00	-1,399.49	239.90
	10000910	Total		Maintenance 102 N Church St	37,000	37,000	22,457.30	3,974.72	0.00	14,542.70	60.70
43200	10000920	3000		Maintenanc Purchased Services	11,000	11,000	14,692.44	144.00	0.00	-3,692.44	133.60
43200	10000920	3320		Maintenanc Maint Contracts	2,100	2,100	3,536.50	0.00	0.00	-1,436.50	168.40
43200	10000920	5110		Maintenanc Electric	11,271	11,271	6,063.21	990.51	0.00	5,207.79	53.80
43200	10000920	5120		Maintenanc Heating	3,500	3,500	1,980.58	563.87	0.00	1,519.42	56.60
43200	10000920	5130		Maintenanc Water & Sewer	750	750	762.00	0.00	0.00	-12.00	101.60
43200	10000920	6000		Maintenanc Materials & Supplie	1,500	1,500	538.11	0.00	0.00	961.89	35.90
	10000920	Total		Maintenance 104/106 N Church S	30,121	30,121	27,572.84	1,698.38	0.00	2,548.16	91.54
43200	10000930	3000		Maintenanc Purchased Services	5,000	5,000	8,174.92	3,979.70	0.00	-3,174.92	163.50
43200	10000930	3320		Maintenanc Maint Contracts	650	650	2,770.00	0.00	0.00	-2,120.00	426.20
43200	10000930	5110		Maintenanc Electric	5,500	5,500	3,562.49	527.58	0.00	1,937.51	64.80
43200	10000930	5120		Maintenanc Heating	6,000	6,000	2,965.56	0.00	6,000.00	-2,965.56	149.40
43200	10000930	5130		Maintenanc Water & Sewer	500	500	0.00	0.00	0.00	500.00	0.00
43200	10000930	6000		Maintenanc Materials & Supplie	1,000	1,000	41.88	0.00	0.00	958.12	4.20
	10000930	Total		Maintenance 225 Ramsburg Ln	18,650	18,650	17,514.85	4,507.28	6,000.00	-4,864.85	126.08
43200	10000940	3000		Maintenanc Purchased Services	2,500	2,500	310.16	0.00	0.00	2,189.84	12.40
43200	10000940	3320		Maintenanc Maint Contracts	500	500	742.00	0.00	0.00	-242.00	148.40
43200	10000940	5110		Maintenanc Electric	1,500	1,500	1,105.02	103.14	0.00	394.98	73.70
43200	10000940	5120		Maintenanc Heating	2,500	2,500	292.62	0.00	0.00	2,207.38	11.70
43200	10000940	6000		Maintenanc Materials & Supplie	750	750	317.77	0.00	0.00	432.23	42.40
	10000940	Total		Maintenance 524 Westood Rd	7,750	7,750	2,767.57	103.14	0.00	4,982.43	35.71
43200	10000950	3000		Maintenanc Purchased Services	12,500	12,500	12,065.75	1,684.66	202.69	231.56	98.10
43200	10000950	3320		Maintenanc Maint Contracts	1,500	1,500	3,610.00	0.00	0.00	-2,110.00	240.70
43200	10000950	3340		Maintenance Custodial Contract	3,500	3,500	765.60	0.00	0.00	2,734.40	21.90
43200	10000950	5110		Maintenanc Electric	25,250	25,250	17,518.25	2,937.64	0.00	7,731.75	69.40
43200	10000950	5120		Maintenanc Heating	5,000	5,000	2,859.80	776.04	0.00	2,140.20	57.20
43200	10000950	5130		Maintenanc Water & Sewer	2,000	2,000	884.00	0.00	0.00	1,116.00	44.20
43200	10000950	6000		Maintenanc Materials & Supplie	6,000	6,000	482.60	65.25	0.00	5,517.40	8.00
	10000950	Total		Maint 225 Al Smith Cir Rec Ctr	55,750	55,750	38,186.00	5,463.59	202.69	17,361.31	68.86
43200	10000960	3000		Maintenanc Purchased Services	20,000	20,000	7,612.97	4,845.00	0.00	12,387.03	38.10
43200	10000960	5110		Maintenanc Electric	5,000	5,000	2,030.97	207.99	0.00	2,969.03	40.60
43200	10000960	5130		Maintenanc Water & Sewer	2,700	2,700	1,180.20	0.00	0.00	1,519.80	43.70
43200	10000960	6000		Maintenanc Materials & Supplie	6,000	6,000	341.76	8.47	0.00	5,658.24	5.70
	10000960	Total		Maint 225 Al Smith Cir Ofc/Gro	33,700	33,700	11,165.90	5,061.46	0.00	22,534.10	33.13
43200	10000970	3000		Maintenanc Purchased Services	9,500	9,500	278.66	0.00	0.00	9,221.34	2.90
43200	10000970	5110		Maintenanc Electric	6,000	6,000	4,354.36	125.69	0.00	1,645.64	72.60
43200	10000970	5130		Maintenanc Water & Sewer	22,000	22,000	4,891.40	0.00	0.00	17,108.60	22.20
43200	10000970	6000		Maintenanc Materials & Supplie	5,000	5,000	325.08	0.00	0.00	4,674.92	6.50
	10000970	Total		Maint 225 Al Smith Cir Pool	42,500	42,500	9,849.50	125.69	0.00	32,650.50	23.18
43200	10000980	3000		Maintenanc Purchased Services	750	750	339.60	0.00	0.00	410.40	45.30
43200	10000980	5110		Maintenanc Electric	1,040	1,040	176.87	12.45	0.00	863.13	17.00
43200	10000980	6000		Maintenanc Materials & Supplie	5,000	5,000	128.14	58.14	1,750.00	3,121.86	37.60
	10000980	Total		Maint 225 Al Smith Cir Basebal	6,790	6,790	644.61	70.59	1,750.00	4,395.39	35.27
43200	10000990	3000		Maintenanc Purchased Services	1,300	1,300	1,409.63	0.00	0.00	-109.63	108.40
43200	10000990	5110		Maintenanc Electric	500	500	369.55	31.62	0.00	130.45	73.90
43200	10000990	6000		Maintenanc Materials & Supplie	8,500	8,500	3,996.18	0.00	0.00	4,503.82	47.00
	10000990	Total		Maint 225 Al Smith Cir Soccer	10,300	10,300	5,775.36	31.62	0.00	4,524.64	56.07
43200	10000995	3000		Maint 106 N Church-Purch Svcs	0	0	200.50	200.50	0.00	-200.50	100.00
43200	10000995	3320		Maintenanc Maint Contracts	250	250	382.50	0.00	0.00	-132.50	153.00
43200	10000995	6000		Maintenance Mtls and Supplies	1,000	1,000	0.00	-200.50	0.00	1,000.00	0.00
	10000995	Total		Maint - 106NChurch Old Comm At	1,250	1,250	583.00	0.00	0.00	667.00	46.64
43200	10001000	3000		Maintenanc Purchased Services	750	750	0.00	0.00	0.00	750.00	0.00
43200	10001000	6000		Maintenanc Materials & Supplie	500	500	0.00	0.00	0.00	500.00	0.00
	10001000	Total		Maintenance 32 E Main St	1,250	1,250	0.00	0.00	0.00	1,250.00	0.00
43200	10001010	3000		Maintenanc Purchased Services	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
43200	10001010	3320		Maintenanc Maint Contracts	0	0	432.00	0.00	0.00	-432.00	100.00
43200	10001010	6000		Maintenanc Materials & Supplie	500	500	135.82	0.00	0.00	364.18	27.20
	10001010	Total		Maintenance 36 E Main St	5,500	5,500	567.82	0.00	0.00	4,932.18	10.32
43200	10001020	3000		Maintenanc Purchased Services	8,000	8,000	1,390.78	254.00	0.00	6,609.22	17.40
43200	10001020	3320		Maintenanc Maint Contracts	2,000	2,000	2,976.50	0.00	293.78	-1,270.28	163.50
43200	10001020	3340		Maintenanc Custodial Contracts	0	0	2,350.25	293.78	0.00	-2,350.25	100.00
43200	10001020	5110		Maintenanc Electric	11,000	11,000	4,637.11	877.00	0.00	6,362.89	42.20
43200	10001020	5130		Maintenanc Water & Sewer	1,200	1,200	558.80	0.00	0.00	641.20	46.60
43200	10001020	6000		Maintenanc Materials & Supplie	1,000	1,000	1,231.44	0.00	0.00	-231.44	123.10
	10001020	Total		Maintenance 311 E Main St	23,200	23,200	13,144.88	1,424.78	293.78	9,761.34	57.93

Clarke County
YTD Budget Report
February 28, 2018

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
43200	10001410	3000		Maintenanc Purchased Services	2,500	2,500	280.41	0.00	0.00	2,219.59	11.20
43200	10001410	3320		Maintenanc Maint Contracts	750	750	341.00	0.00	0.00	409.00	45.50
43200	10001410	5110		Maintenanc Electric	3,000	3,000	1,560.03	229.58	0.00	1,439.97	52.00
43200	10001410	5120		Maintenanc Heating	2,500	2,500	1,953.05	577.96	2,500.00	-1,953.05	178.10
43200	10001410	5130		Maintenanc Water & Sewer	250	250	391.00	0.00	0.00	-141.00	156.40
43200	10001410	6000		Maintenanc Materials & Supplie	1,500	1,500	312.93	0.00	0.00	1,187.07	20.90
	10001410	Total		Maintenance 129 Ramsburg Ln	10,500	10,500	4,838.42	807.54	2,500.00	3,161.58	69.89
43200 Total	General Property Maintenance				853,854	853,854	472,244.88	50,803.19	85,399.39	296,209.73	65.31
51100	10000385	5600		Local Health Dept Contribution	221,909	221,909	110,954.50	0.00	0.00	110,954.50	50.00
51100 Total	Local Health Department				221,909	221,909	110,954.50	0.00	0.00	110,954.50	50.00
51200	10000390	5600		Our Health Entity Gift	6,500	6,500	6,500.00	0.00	0.00	0.00	100.00
51200 Total	Our Health				6,500	6,500	6,500.00	0.00	0.00	0.00	100.00
52400	10000395	5600		N Shen Vally Sub Abuse Coal Co	15,000	15,000	11,250.00	0.00	0.00	3,750.00	75.00
52400 Total	N Shen Valley Subst Abuse Coal				15,000	15,000	11,250.00	0.00	0.00	3,750.00	75.00
52500	10000400	5600		NW Community Svc Entity Gift	90,000	90,000	67,500.00	0.00	0.00	22,500.00	75.00
52500 Total	Northwestern Community Svcs				90,000	90,000	67,500.00	0.00	0.00	22,500.00	75.00
52800	10000410	5600		Concern Hotline Entity Gift	750	750	750.00	0.00	0.00	0.00	100.00
52800 Total	Concern Hotline				750	750	750.00	0.00	0.00	0.00	100.00
52900	10000420	5600		NW Works Entity Gift	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
52900 Total	NW Works				1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
53230	10000430	5600		SAAA EntityGift	40,000	40,000	30,000.00	10,000.00	0.00	10,000.00	75.00
53230 Total	Shenandoah Area Agency on Agin				40,000	40,000	30,000.00	10,000.00	0.00	10,000.00	75.00
53240	10000440	5600		Virginia Regional Transit Cont	19,302	19,302	4,825.50	0.00	0.00	14,476.50	25.00
53240 Total	Loudoun Transit Service				19,302	19,302	4,825.50	0.00	0.00	14,476.50	25.00
53250	10000445	5600		FISH of Clarke County Contr	1,000	1,000	1,000.00	0.00	0.00	0.00	100.00
53250 Total	FISH of Clarke County				1,000	1,000	1,000.00	0.00	0.00	0.00	100.00
53600	10000450	5600		Access Independence Contr	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
53600 Total	Access Independence				1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
53700	10000460	5600		Laurel Center Contribution	2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
53700 Total	The Laurel Ctr (Women's Shltr)				2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
53710	10000465	5600		Tax Relief for the Elderly	212,501	212,501	0.00	0.00	0.00	212,501.00	0.00
53710 Total	Tax Relief for the Elderly				212,501	212,501	0.00	0.00	0.00	212,501.00	0.00
69100	10000470	5600		Lord FairfaxComm College Cont	15,788	15,788	11,841.00	3,947.00	0.00	3,947.00	75.00
69100 Total	Lord Fairfax Community College				15,788	15,788	11,841.00	3,947.00	0.00	3,947.00	75.00
71100	10000480	1100		Parks Adm Salaries	291,397	291,397	193,239.36	24,154.92	96,619.68	1,537.96	99.50
71100	10000480	1300		Parks Adm Part Time Salaries	16,340	16,340	12,579.45	292.50	0.00	3,760.55	77.00
71100	10000480	2100		Parks Adm FICA	21,897	21,897	14,817.50	1,781.68	7,045.61	33.89	99.80
71100	10000480	2210		Parks Adm VRS Plans 1&2	22,311	22,311	16,406.16	2,050.77	8,203.01	-2,298.17	110.30
71100	10000480	2220		Parks Adm VRS Benefits -Hybrid	2,428	2,428	0.00	0.00	0.00	2,428.00	0.00
71100	10000480	2300		Parks Adm Health Ins	45,067	45,067	24,136.88	2,848.30	14,138.12	6,792.00	84.90
71100	10000480	2400		Parks Adm Life Insurance	3,818	3,818	2,531.36	316.42	1,265.71	20.93	99.50
71100	10000480	2510		Parks Adm Disab Ins - Hybrid	169	169	0.00	0.00	0.00	169.00	0.00
71100	10000480	2700		Parks Adm Workers Comp	11,200	11,200	7,281.00	0.00	0.00	3,919.00	65.00
71100	10000480	3000		Parks Adm Purchased Services	0	0	430.98	0.00	0.00	-430.98	100.00
71100	10000480	3180		Parks Adm Credit Card Fees	4,000	4,000	3,522.83	0.00	0.00	477.17	88.10
71100	10000480	3320		Parks Adm Maint Contracts	6,324	6,324	841.38	0.00	2,208.62	3,274.00	48.20
71100	10000480	3500		Parks Adm Printing & Binding	513	513	0.00	0.00	0.00	513.00	0.00
71100	10000480	3600		Parks Adm Advertising	1,176	1,176	0.00	0.00	0.00	1,176.00	0.00
71100	10000480	5210		Parks Adm Postal Svcs	1,432	1,432	450.83	55.98	0.00	981.17	31.50
71100	10000480	5230		Parks Adm Telephone	1,000	1,000	569.76	98.40	0.00	430.24	57.00
71100	10000480	5400		Parks Adm Leases & Rentals	530	530	5.72	5.72	0.00	524.28	1.10
71100	10000480	5500		Parks Adm Travel	1,800	1,800	320.75	0.00	0.00	1,479.25	17.80
71100	10000480	5810		Parks Adm Dues Subscr & Memb	2,248	2,248	275.00	125.00	0.00	1,973.00	12.20
71100	10000480	6000		Parks Adm Materials & Supplies	5,156	5,156	1,320.24	137.08	15.95	3,819.81	25.90
71100	10000480	6008		Parks Adm Vehicle Fuel	700	700	229.31	0.00	0.00	470.69	32.80
71100	10000480	6011		Parks Adm Clothing	1,100	1,100	352.90	0.00	0.00	747.10	32.10
71100 Total	Parks Administration				440,606	440,606	279,311.41	31,866.77	129,496.70	31,797.89	92.78
71310	10000490	1100		Rec Center Salaries	48,916	48,916	32,739.47	4,084.42	16,337.68	-161.15	100.30
71310	10000490	1300		Rec Center Part Time Salaries	30,783	30,783	15,329.84	1,446.33	0.00	15,453.16	49.80
71310	10000490	2100		Rec Center FICA	6,051	6,051	3,649.34	419.61	1,234.43	1,167.23	80.70
71310	10000490	2210		Rec Center VRS Plans 1&2	4,153	4,153	2,774.16	346.77	1,387.07	-8.23	100.20
71310	10000490	2300		Rec Center Health Ins	6,836	6,836	4,557.28	569.66	2,281.84	-3.12	100.00
71310	10000490	2400		Rec Center Life Insurance	641	641	428.08	53.51	214.02	-1.10	100.20
71310	10000490	2700		Rec Center Workers Comp	1,250	1,250	1,691.00	0.00	0.00	-441.00	135.30
71310	10000490	3500		Rec Center Printing & Binding	0	0	18.45	0.00	0.00	-18.45	100.00
71310	10000490	3600		Rec Center Advertising	400	400	100.95	1.95	0.00	299.05	25.20
71310	10000490	5830		Rec Center Refunds	600	600	695.16	0.00	0.00	-95.16	115.90
71310	10000490	6000		Rec Center Materials & Supplie	6,500	6,500	2,533.18	568.94	0.00	3,966.82	39.00
71310	10000490	6012		Rec Center Merch for Resale	3,000	3,000	623.85	0.00	0.00	2,376.15	20.80
71310 Total	Recreation Center				109,130	109,130	65,140.76	7,491.19	21,455.04	22,534.20	79.35
71320	10000500	1200		Pool Overtime	0	0	802.69	0.00	0.00	-802.69	100.00

**Clarke County
YTD Budget Report
February 28, 2018**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
71320	10000500	1300		Pool Part Time Salaries	61,546	61,546	35,214.62	0.00	0.00	26,331.38	57.20
71320	10000500	2100		Pool FICA	4,708	4,708	2,749.47	0.00	0.00	1,958.53	58.40
71320	10000500	2300		Pool Health Ins	0	0	90.82	0.00	0.00	-90.82	100.00
71320	10000500	3000		Pool Purchased Services	1,500	1,500	35.00	0.00	0.00	1,465.00	2.30
71320	10000500	5500		Pool Travel	350	350	0.00	0.00	0.00	350.00	0.00
71320	10000500	5810		Pool Dues Subscr & Memb	1,000	1,000	1,150.00	0.00	0.00	-150.00	115.00
71320	10000500	5830		Pool Refunds	680	680	210.00	0.00	0.00	470.00	30.90
71320	10000500	6000		Pool Materials & Supplies	2,000	2,000	628.62	3.64	0.00	1,371.38	31.40
71320	10000500	6011		Pool Clothing	1,010	1,010	70.00	0.00	0.00	940.00	6.90
71320	10000500	6012		Pool Merch for Resale	1,420	1,420	340.00	340.00	0.00	1,080.00	23.90
71320	10000500	6026		Pool Chemicals	10,000	10,000	2,325.57	0.00	0.00	7,674.43	23.30
71320 Total	Swimming Pool				84,214	84,214	43,616.79	343.64	0.00	40,597.21	51.79
71350	10000510	1100		Programs Salaries	37,566	37,566	25,148.64	3,143.58	12,574.32	-156.96	100.40
71350	10000510	1300		Programs Part Time Salaries	85,782	85,782	41,895.96	2,492.01	0.00	43,886.04	48.80
71350	10000510	2100		Programs FICA	9,466	9,466	5,069.07	423.59	961.94	3,434.99	63.70
71350	10000510	2210		Programs VRS Plans 1&2	3,189	3,189	2,135.12	266.89	1,067.56	-13.68	100.40
71350	10000510	2300		Programs Health Ins	6,836	6,836	4,586.22	580.17	2,280.79	-31.01	100.50
71350	10000510	2400		Programs Life Insurance	492	492	329.44	41.18	164.72	-2.16	100.40
71350	10000510	2700		Programs Workers Comp	1,000	1,000	2,623.00	0.00	0.00	-1,623.00	262.30
71350	10000510	3000		Programs Purchased Services	54,000	54,000	19,678.71	1,645.74	29,204.36	5,116.93	90.50
71350	10000510	3500		Programs Printing & Binding	7,000	7,000	2,614.00	0.00	4,393.00	-7.00	100.10
71350	10000510	3600		Programs Advertising	2,000	2,000	574.40	75.00	0.00	1,425.60	28.70
71350	10000510	5210		Programs Postal Svcs	100	100	38.53	0.00	0.00	61.47	38.50
71350	10000510	5400		Programs Leases & Rentals	300	300	0.00	0.00	0.00	300.00	0.00
71350	10000510	5500		Programs Travel	1,000	1,000	114.00	0.00	0.00	886.00	11.40
71350	10000510	5560		Programs Group Trip	5,600	5,600	2,266.06	0.00	870.00	2,463.94	56.00
71350	10000510	5810		Programs Dues Subscr & Memb	1,400	1,400	688.00	98.00	0.00	712.00	49.10
71350	10000510	5830		Programs Refunds	4,500	4,500	2,934.38	82.00	0.00	1,565.62	65.20
71350	10000510	6000		Programs Materials & Supplies	12,500	12,500	4,556.65	555.25	0.00	7,943.35	36.50
71350	10000510	6011		Programs Clothing	1,500	1,500	331.45	6.50	0.00	1,168.55	22.10
71350	10000510	6012		Programs Merch for Resale	7,196	7,196	62.32	0.00	0.00	7,133.68	0.90
71350 Total	Programs				241,427	241,427	115,645.95	9,409.91	51,516.69	74,264.36	69.24
71360	10000520	1300		Concession Part Time Salaries	4,208	4,208	2,712.31	0.00	0.00	1,495.69	64.50
71360	10000520	2100		Concession FICA	322	322	207.51	0.00	0.00	114.49	64.40
71360	10000520	6000		Concession Materials & Supplie	100	100	0.00	0.00	0.00	100.00	0.00
71360	10000520	6012		Concession Merch for Resale	10,700	10,700	4,458.35	0.00	0.00	6,241.65	41.70
71360 Total	Concession Stand				15,330	15,330	7,378.17	0.00	0.00	7,951.83	48.13
72240	10000527	5600		Barns of Rose Hill Contr	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
72240 Total	Barns of Rose Hill				5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
72700	10000530	5600		VA Comm for Arts Contr	10,000	9,000	9,000.00	0.00	0.00	0.00	100.00
72700 Total	VA Commission for the Arts				10,000	9,000	9,000.00	0.00	0.00	0.00	100.00
73200	10000540	5600		Handley Regional Library Contr	223,757	223,757	167,817.75	0.00	0.00	55,939.25	75.00
73200 Total	Handley Regional Library				223,757	223,757	167,817.75	0.00	0.00	55,939.25	75.00
81110	10000550	1100		Plan Adm Salaries	282,890	282,890	194,636.32	24,329.54	97,318.18	-9,064.50	103.20
81110	10000550	2100		Plan Adm FICA	21,412	21,412	14,770.55	1,844.92	7,410.93	-769.48	103.60
81110	10000550	2210		Plan Adm VRS Plans 1&2	24,018	24,018	16,011.68	2,001.46	8,005.82	0.50	100.00
81110	10000550	2220		Plan Adm VRS Hybrid	0	0	512.96	64.12	256.49	-769.45	100.00
81110	10000550	2300		Plan Adm Health Ins	20,508	20,508	14,583.28	1,822.91	7,338.49	-1,413.77	106.90
81110	10000550	2400		Plan Adm Life Insurance	3,706	3,706	2,549.68	318.71	1,274.87	-118.55	103.20
81110	10000550	2510		Plan Adm Disab Ins - Hybrid	0	0	35.68	4.46	17.82	-53.50	100.00
81110	10000550	2700		Plan Adm Workers Comp	7,050	7,050	6,565.00	0.00	0.00	485.00	93.10
81110	10000550	3000		Plan Adm Purchased Services	15,000	15,000	9,757.50	3,277.50	0.00	5,242.50	65.10
81110	10000550	3140		Plan Adm Engineer & Architect	5,000	5,000	4,457.65	720.00	0.00	542.35	89.20
81110	10000550	3140	P TPLN	Plan Admin Pass Thru Eng Fees	10,000	10,000	4,000.00	0.00	0.00	6,000.00	40.00
81110	10000550	3320		Plan Adm Maint Contracts	1,000	1,000	682.74	0.00	274.26	43.00	95.70
81110	10000550	3500		Plan Adm Printing & Binding	1,500	2,886	1,657.88	101.25	0.00	1,228.12	57.40
81110	10000550	5210		Plan Adm Postal Svcs	1,200	1,200	446.38	186.74	0.00	753.62	37.20
81110	10000550	5230		Plan Adm Telephone	400	400	205.93	41.45	0.00	194.07	51.50
81110	10000550	5500		Plan Adm Travel	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81110	10000550	5510		Plan Adm Local Mileage	1,000	1,000	373.84	0.00	0.00	626.16	37.40
81110	10000550	5810		Plan Adm Dues Subscr & Memb	300	300	0.00	0.00	0.00	300.00	0.00
81110	10000550	6000		Plan Adm Materials & Supplies	2,500	2,500	1,156.67	80.64	0.00	1,343.33	46.30
81110	10000550	6000	RBP15	Plan Adm Materials & Supplies	200	200	0.00	0.00	0.00	200.00	0.00
10000550 Total	Planning Administration				398,684	400,070	272,403.74	34,793.70	121,896.86	5,769.40	98.56
81110	10001602	3000		VA DHR LocGov Grant StPur Svcs	0	6,866	0.00	0.00	0.00	6,866.00	0.00
10001602 Total	VA DHR LocGov Grant-Stabl Prgm				0	6,866	0.00	0.00	0.00	6,866.00	0.00
81110 Total	Planning Administration				398,684	406,936	272,403.74	34,793.70	121,896.86	12,635.40	96.89
81120	10000560	1300		Plan Com Part Time Salaries	500	500	500.00	100.00	0.00	0.00	100.00
81120	10000560	2100		Plan Com FICA	38	38	32.08	6.46	0.00	5.92	84.40
81120	10000560	3160		Plan Com Board Member Fees	8,000	8,000	5,157.40	1,250.00	0.00	2,842.60	64.50
81120	10000560	3600		Plan Com Advertising	4,000	4,000	800.80	0.00	0.00	3,199.20	20.00

**Clarke County
YTD Budget Report
February 28, 2018**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
81120	10000560	5210		Plan Com Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
81120	10000560	5500		Plan Com Travel	1,750	1,750	0.00	0.00	0.00	1,750.00	0.00
81120 Total	Planning Commission				14,388	14,388	6,490.28	1,356.46	0.00	7,897.72	45.11
81130	10000570	3000		BryDevAuth Purchased Services	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81130	10000570	3160		BryDevAuth Board Member Fees	900	900	100.00	0.00	0.00	800.00	11.10
81130	10000570	3600		BryDevAuth Advertising	300	300	0.00	0.00	0.00	300.00	0.00
81130	10000570	5210		BryDevAuth Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
81130 Total	Berryville Dev Authority				2,300	2,300	100.00	0.00	0.00	2,200.00	4.35
81140	10000580	5600		Regional Airport Auth Contr	2,500	2,500	1,875.00	625.00	0.00	625.00	75.00
81140 Total	Regional Airport Authority				2,500	2,500	1,875.00	625.00	0.00	625.00	75.00
81310	10000590	5600		Help with Housing Contrib	2,500	2,500	2,500.00	0.00	0.00	0.00	100.00
81310 Total	Housing Services				2,500	2,500	2,500.00	0.00	0.00	0.00	100.00
81400	10000600	1300		BrdZonApp Part Time Salaries	250	250	0.00	0.00	0.00	250.00	0.00
81400	10000600	2100		BrdZonApp FICA	19	19	0.00	0.00	0.00	19.00	0.00
81400	10000600	3000		BrdZonApp Purchased Services	2,000	2,000	5,222.50	0.00	0.00	-3,222.50	261.10
81400	10000600	3160		BrdZonApp Board Member Fees	500	500	225.00	0.00	0.00	275.00	45.00
81400	10000600	3600		BrdZonApp Advertising	700	700	986.70	314.60	0.00	-286.70	141.00
81400	10000600	5210		BrdZonApp Postal Svcs	50	50	0.00	0.00	0.00	50.00	0.00
81400 Total	Board of Zoning Appeals				3,519	3,519	6,434.20	314.60	0.00	-2,915.20	182.84
81510	10000610	3000		Econ Dev Purchased Services	55,000	55,000	20,618.00	2,828.00	0.00	34,382.00	37.50
81510	10000610	3320		Econ Dev Maint Svc Contracts	1,050	1,050	900.00	150.00	750.00	-600.00	157.10
81510	10000610	5230		Econ Dev Telephone	600	600	294.25	0.00	215.75	90.00	85.00
81510	10000610	5500		Econ Dev Travel	200	200	645.01	0.00	0.00	-445.01	322.50
81510	10000610	5800		Econ Dev Miscellaneous Expendi	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
81510	10000610	5810		Econ Dev Dues Subscr & Memb	1,725	1,725	10,500.00	0.00	0.00	-8,775.00	608.70
81510	10000610	6000		Econ Dev Materials & Supplies	1,000	1,000	544.25	0.00	0.00	455.75	54.40
81510 Total	Office of Economic Development				61,575	61,575	33,501.51	2,978.00	965.75	27,107.74	55.98
81530	10000620	5600		Small Bus Dev Ctr Contrib	1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
81530 Total	Small Business Dev Center				1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
81540	10000630	5600		Blandy Exp Farm Contrib	3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
81540 Total	Blandy Experimental Farm				3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
81550	10000635	5600		B'ville Main St Contribution	2,500	2,500	2,500.00	0.00	0.00	0.00	100.00
81550 Total	Berryville Main Street				2,500	2,500	2,500.00	0.00	0.00	0.00	100.00
81800	10000640	1300		HstPrvCom Part Time Salaries	0	0	25.00	25.00	0.00	-25.00	100.00
81800	10000640	2100		HstPrvCom FICA	0	0	1.91	1.91	0.00	-1.91	100.00
81800	10000640	3000		HstPrvCom Purchased Services	6,000	6,000	3,685.00	1,265.00	0.00	2,315.00	61.40
81800	10000640	3160		HstPrvCom Board Member Fees	1,000	1,000	425.00	0.00	0.00	575.00	42.50
81800	10000640	3600		HstPrvCom Advertising	300	300	543.40	214.50	0.00	-243.40	181.10
81800	10000640	5210		HstPrvCom Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
81800	10000640	5500		HstPrvCom Travel	500	500	0.00	0.00	0.00	500.00	0.00
81800 Total	Historic Preservation Comm				7,900	7,900	4,680.31	1,506.41	0.00	3,219.69	59.24
81910	10000650	5600		NSVRC EntityGift	10,273	10,273	8,763.19	0.00	0.00	1,509.81	85.30
81910 Total	Northern Shen Valley Reg Comm				10,273	10,273	8,763.19	0.00	0.00	1,509.81	85.30
82210	10000660	3000		Water Qual Purchased Services	30,000	30,000	15,000.00	0.00	15,000.00	0.00	100.00
82210 Total	Water Quality Management				30,000	30,000	15,000.00	0.00	15,000.00	0.00	100.00
82220	10000670	5600		Friends of Shenandoah Contr	3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
82220 Total	Friends of the Shenandoah				3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
82230	10000675	1300		BrdSepApp Part Time Salaries	200	200	0.00	0.00	0.00	200.00	0.00
82230	10000675	2100		BrdSepApp FICA	15	15	0.00	0.00	0.00	15.00	0.00
82230	10000675	3000		BrdSepApp Purchased Services	500	500	0.00	0.00	0.00	500.00	0.00
82230	10000675	3160		BrdSepApp Board Member Fees	250	250	0.00	0.00	0.00	250.00	0.00
82230	10000675	3600		BrdSepApp Advertising	500	500	0.00	0.00	0.00	500.00	0.00
82230	10000675	5210		BrdSepApp Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
82230 Total	Board of Septic Appeals				1,565	1,565	0.00	0.00	0.00	1,565.00	0.00
82400	10000690	5600		Lord Fairfax S&W Contr	5,000	5,000	5,000.00	0.00	0.00	0.00	100.00
82400 Total	LF Soil & Water Cons Dist				5,000	5,000	5,000.00	0.00	0.00	0.00	100.00
82600	10000700	1300		Biosolids Part Time Salaries	5,100	5,100	824.01	0.00	0.00	4,275.99	16.20
82600	10000700	2100		Biosolids FICA	390	390	63.04	0.00	0.00	326.96	16.20
82600	10000700	2700		Biosolids Workers Comp	200	200	0.00	0.00	0.00	200.00	0.00
82600	10000700	5510		Biosolids Local Mileage	1,300	1,300	343.47	0.00	0.00	956.53	26.40
82600 Total	Bio-solids Application				6,990	6,990	1,230.52	0.00	0.00	5,759.48	17.60
83100	10000710	3320		Coop Ext Maint Contracts	0	0	233.88	0.00	525.12	-759.00	100.00
83100	10000710	3841		Coop Ext VPI Agent	41,412	41,412	13,976.26	0.00	0.00	27,435.74	33.70
83100	10000710	5210		Coop Ext Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
83100	10000710	5230		Coop Ext Telephone	200	200	63.95	20.47	0.00	136.05	32.00
83100	10000710	5810		Coop Ext Dues Subscr & Memb	0	0	90.00	0.00	0.00	-90.00	100.00
83100	10000710	6000		Coop Ext Materials & Supplies	2,000	2,000	20.01	0.00	0.00	1,979.99	1.00
83100 Total	Cooperative Extension Program				43,712	43,712	14,384.10	20.47	525.12	28,802.78	34.11
83400	10000720	5600		4-H Center EntityGift	2,300	2,300	2,300.00	0.00	0.00	0.00	100.00
83400 Total	4-H Center				2,300	2,300	2,300.00	0.00	0.00	0.00	100.00
91600	10000730	1000		Reserve Personal	62,000	684	0.00	0.00	0.00	684.00	0.00

**Clarke County
YTD Budget Report
February 28, 2018**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
91600	10000730	3140		Reserve Engineer & Architect	15,000	15,000	0.00	0.00	0.00	15,000.00	0.00
91600	10000730	3150		Reserve Legal Svcs	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
91600	10000730	8000		Reserve Capital Outlay	15,000	15,000	0.00	0.00	0.00	15,000.00	0.00
91600 Total	Contingency Reserves				112,000	50,684	0.00	0.00	0.00	50,684.00	0.00
Grand Total					10,174,186	10,247,467	6,531,584.72	615,574.46	1,927,893.84	1,787,988.44	82.55

Joint Administrative Services Board
February 26, 2018 Regular Meeting 10:00 am

At a regular meeting of the Joint Administrative Services Board held on Monday, February 26, 2018, at 10:00 am in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: David Ash, Chuck Bishop, Sharon Keeler, Chip Schutte, David Weiss

Members Absent: None

Staff Present: Tom Judge, Gordon Russell, Donna Peake, Brianna Taylor

Others Present: None

1. Call to Order - Determination of Quorum

At 10:00 am, Chairman David Weiss called the meeting to order having determined that a quorum was present.

2. Approval of Minutes

David Ash, seconded by Chip Schutte, moved to approve the January 22, 2018 minutes with corrections to the regular meeting year and the next meeting date. The motion carried by the following voice vote:

David Ash	- Aye
Chuck Bishop	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Aye
David Weiss	- Aye

3. ERP Update

Gordon and Donna were invited to join with Sharon in assessing the status of the taxation implementation.

Taxation Schedule

March 8th and 9th- Taxation Training

April 2nd- final pass for tax data for conversions

April 5th and 6th- work through the conversions

April 9th, 10th, and 11th- Go Live with Jim Rasmussen

April 23rd and 24th- Go Live bill print with Jim Rasmussen

Taxation Implementation Discussion

Tom Judge opened the floor to Sharon Keeler, Gordon Russell, and Donna Peake to discuss the Taxation Implementation status.

Sharon Keeler stated that in her office she believes that they will get there after working in MUNIS, but is worried about if MUNIS will be ready for all of the things that need done.

Gordon Russell expressed that he is worried about running out of time on the conversions because if they are not fixed before Go Live there will be extra manual work on the converted data that could have been fixed prior to going live. He also stated that if there are minor or major errors in the conversions when the final conversion comes back that there will not be enough time to turnaround another set of conversions because it takes weeks to get the data back. He is not comfortable going live until all conversion errors are fixed and working properly.

Donna Peake stated that in her office they are getting more comfortable with MUNIS but every time that they try to train in the system errors are occurring because of the conversions that are not working.

Gordon Russell has been talking to the Project manager to be able to push the conversion along and try to get errors fixed faster. Tom also stated that he could call in and try to move the conversions faster.

David Ash asked what would be the circumstance if we had to push the Go Live date back and if we did end up pushing the Go Live date back when would the new Go Live date be? Tom Judge stated that we would fall back on Bright and the new Go Live date would be around July 2018.

David Weiss stated that it sounds as if the last iterations of preparation are not on our end, but more so on the conversion turnaround. Tom Judge expressed that the conversions are complicated but it needs to be done correctly in order work properly.

Chip Schutte, seconded by Chuck Bishop, moved be it resolved that conversion turnaround be accomplished on timeline such that Clarke County is assured on accuracy of conversion data and program setup by the first of April, we will further delay on the taxation module.

The motion carried by the following voice vote:

David Ash	- Aye
Chuck Bishop	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Aye
David Weiss	- Aye

Gordon and Donna left the meeting at 10:30 am.

4. 2019 Health Plan

Tom Judge stated that there would be no savings in administrative costs through Local Choice by eliminating a plan, but eliminating the KA 250 Plan for 2019 is estimated to save 7% in overall

premiums in 2020 if that change occurred for plan year 2019. He also stated that other options could be to look into differential employer contributions.

Chuck Bishop, seconded by David Ash, moved to accept the FY2019 Health Insurance Rates. The motion carried by the following voice vote:

David Ash	- Aye
Chuck Bishop	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Aye
David Weiss	- Aye

5. Next Meeting

The next regularly scheduled meeting is set for March 26, 2018.

6. Adjournment

At 10:43 am, Chairman David Weiss adjourned the meeting

Minutes Transcribed by Brianna R. Taylor

Government Projects Update

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
1/16/2018	2146	Update 2018 Priorities & Positions.	David Ash	In process	
1/16/2018	2149	Update County Code CC-2018-01	Lora B. Walburn	Hold for CC-2018-02 Public Hearing March 20	
2/20/2018	2150	Process approved minutes.	Lora B. Walburn	Complete	2/22/2018
2/20/2018	2151	Compile notice of appointment and update database.	Lora B. Walburn	Complete	2/22/2018
2/20/2018	2152	Execute notice of appointment.	David Weiss	Complete	2/26/2018
2/20/2018	2153	Develop and process public hearing notice for CC 2018-02	Lora B. Walburn	Complete	2/21/2018
2/20/2018	2154	Send notice of approval Watermelon ParkFest, etc. to applicant and adjoining property owners.	Lora B. Walburn	Complete	2/21/2018
2/20/2018	2155	Update website calendar to show evening session recessed until 8:30 am, Wednesday, February 21, in Meeting Room C.	Lora B. Walburn	Complete	2/20/2018

Upon completion, please provide status update to Lora Walburn for database entry.
March 20, 2018, Clarke County Board of Supervisors Regular Meeting Packet

Board Member Committee Status Reports

Clarke County Board of Supervisors

Citizen Comment Period

Public Hearing Notices

The Clarke County Board of Supervisors will hold a public hearing on Tuesday, March 20, 2018, at 6:30 PM, or as soon thereafter as the matter may be heard, in the Main Meeting Room, 2nd floor, Berryville-Clarke County Government Center, 101 Chalmers Court, Berryville, Virginia to consider the following matter.

PH 18-02 CC-2018-02 Chapter 165 Taxation Article III Vehicle License Tax amend to read:

§ 165-18. Annual tax imposed; when and to whom tax payable. [Amended 4-20-1993] There is hereby levied, assessed and charged an annual vehicle license tax on motor vehicles, trailers, and semitrailers owned by residents of the county, payable to the Treasurer annually during the period January 1 through February 15, as fixed from time to time by resolution of the Board.

§ 165-19. Violations and penalties. [Amended 93-01-19; 93-04-20; 97-05-20] The owner or operator of any motor vehicle, trailer, or semitrailer who fails to license said motor vehicle, trailer, or semitrailer by failing to pay the required vehicle license tax shall, upon conviction, be punished by a fine not to exceed that of a Class 4 misdemeanor, provided that a violation of this section may not be discharged by payment of a fine except upon presentation of satisfactory evidence that the required license has been obtained. [Amended 1-19-1993; 4-20-1993; 5-20-1997: Provide for penalties for failure to obtain and display the required local license.]

§ 165-20. Persons and vehicles subject to tax; presentation of Virginia vehicle registration cards.

A. All motor vehicles, trailers, semitrailers and other vehicles normally garaged, stored, or parked in the county shall be subject to the provisions of this Article. When such normal location of a vehicle cannot be determined and the domicile of its owner is in this county, the vehicle shall be subject to the provisions of this Article.

B. Subsection A shall not apply to any vehicle exempted by the Code of Virginia, § 46.2-755.

C. All persons subject to the provisions of this Article who have been issued state vehicle licenses shall present their state registration cards to the Commissioner of the Revenue for issuance of a county vehicle license.

§ 165-21. Proration of tax. [Amended 4-20-1993] With respect to any motor vehicle, trailer, or semitrailer first garaged, stored, or parked within the county after July 1, the county vehicle license tax shall be 1/2 of the annual tax.

§ 165-22. Payment of personal property tax required. No motor vehicle, trailer, or semitrailer shall be licensed by the County until the applicant has produced satisfactory evidence that all personal property taxes on the motor vehicle, trailer, or semitrailer to be licensed have been paid and satisfactory evidence that any delinquent motor vehicle, trailer, or semitrailer personal property taxes owing have been paid which have been properly assessed or are assessable against the applicant by the County.

§ 165-23. License period of validity. [Added 07-07-17] The license tax year under the terms of this Article shall commence on the first day of January and shall expire on the thirty-first of December of the calendar year.

Pertinent information in connection with the above matter is available to the public in Clarke County Administrative Offices during regular working hours. Any person desiring to be heard regarding the above matters should appear at the appointed time and place. Written copies of statements at public hearings are requested but not required.

David L. Ash, County Administrator

Initial Review:	<u>12-19-2017</u>	Continued Discussion	<u>01-08-2018, 02-12-2018</u>
Set Public Hearing:	<u>02-20-2018</u>		
Publication Dates:	<u>02-27, 03-06; 02-21 thru 03-20</u>	Media:	<u>Winchester Star, County Website</u>
Public Hearing:	<u>03-20-2018</u>	Code Update:	<u></u>
Approved/Denied on a motion by:	<u></u>		

Chapter 165 Taxation Article III Vehicle License Tax

The Clarke County Board of Supervisors shall consider amending Chapter 165 Taxation Article III Vehicle License Tax.

Article III Vehicle License Tax¹

[Adopted 1-19-1988 as Secs. 8-31 through 8-37 of the 1987 Code]

§ 165-18. Violations and penalties.
Amended 93-01-19; 93-04-20; 97-05-20

The owner or operator of any motor vehicle, trailer or semitrailer who fails to obtain and display any required local license or who displays upon a motor vehicle, trailer or semitrailer any license of the county after its expiration date shall, upon conviction, be punished by a fine not to exceed that of a Class 4 misdemeanor, provided that a violation of this section may not be discharged by payment of a fine except upon presentation of satisfactory evidence that the required license has been obtained.

Amended 1-19-1993; 4-20-1993; 5-20-1997: Provide for penalties for failure to obtain and display the required local license.

§ 165-19. Persons and vehicles subject to tax; presentation of Virginia vehicle registration cards.

A. All motor vehicles, trailers, semitrailers and other vehicles normally garaged, stored or parked in the county shall be subject to the provisions of this article. When such normal location of a vehicle cannot be determined and the domicile of its owner is in this county, the vehicle shall also be subject to the provisions of this article.

B. Subsection A shall not apply to any vehicle exempted by the Code of Virginia, § 46.2-755. Limitations on imposition of motor vehicle license taxes and fees, or other law.F45F²

¹Editor's Note: See ~ 46.2-752 of the Code of Virginia, authority for assessment of taxes and license fees. See also Art. XIV, Motor Vehicle License Tax Exemption.

² Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

C. All persons subject to the provisions of this article who have been issued state vehicle licenses shall present their state registration cards to the Commissioner of the Revenue for issuance of a county vehicle license.

§ 165-20. Annual tax imposed; when and to whom tax payable. [Amended 4-20-1993]

There is hereby levied, assessed and charged an annual vehicle license tax on motor vehicles, trailers and semitrailers owned by residents of the county, payable to the Treasurer annually during the period January 1 through February 15, as fixed from time to time by resolution of the Board.

§ 165-21. Proration of tax. [Amended 4-20-1993]

With respect to any motor vehicle, trailer or semitrailer first garaged, stored or parked within the county after July 1, the county vehicle license tax shall be 1/2 of the annual tax.

§ 165-22. Specifications for licenses; issuance and attachment to vehicles; procurement by county for issuance to vehicle owners. [Amended 07-07-17]

A. One permanent vehicle decal or other sticker with a number, the words "Clarke County" inscribed thereon shall be issued for each vehicle licensed and shall be attached to such vehicle in this manner: The permanent decal or other sticker shall be securely attached to such vehicle in such a manner that it will be clearly visible from the rear thereof, except on any vehicle with a windshield, in which case the decal or other sticker shall be placed on the windshield to the right of and adjacent to the state inspection sticker, no higher than three inches from the bottom of the windshield of such vehicle.

B. The Treasurer shall procure the decals or other stickers and forms for the administration of this article, payment thereof to be appropriated from the general county fund.

§ 165-23. Payment of personal property tax required.

No vehicle shall be licensed by the county unless and until the applicant for such license shall have produced satisfactory evidence that all property taxes have been paid which have been properly assessed or are assessable against the applicant by the county.

§ 165-24. Fee for transfer or reissuance.

A fee shall be charged for the transfer or reissue of any county vehicle license.

§ 165-25. License period of validity. [Added 07-07-17]

The license tax year under the terms of this Article shall commence on the first day of January and shall expire on the thirty-first [31] of December of the calendar year. The permanent license shall be valid as long as:

(1) the vehicle is normally garaged, stored, or parked in the county and owned by the licensee, and

(2) all license taxes assessed against the vehicle owner pursuant to this article have been paid. Display of an invalid license on a motor vehicle shall be deemed a violation of this Article and subject to the penalties set forth in section 165- 18 above.

Amendments Chapter 165-Article III

2007-07-17

165-22 Amend and 165-25 The Clarke County Board of Supervisors proposes this ordinance be adopted amending Chapter 165 Article III Vehicle License Tax changing § 165-22. Specifications for licenses; issuance and attachment to vehicles; procurement by county for issuance to vehicle owners to state permanent decal and adding § 165-25. License period of validity setting forth the requirements for validity to become effective January 1, 2008.

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

1. Building Department
2. Commissioner of the Revenue
3. Economic Development: Minutes January 17, 2018 Economic Development Advisory Committee Organizational Meeting
4. Fire & EMS
5. Handley Regional Library
6. Zoning and Subdivision Ordinance Update Project Progress Report
7. 2017 Annual Report Department of Planning

Building Department - Clarke County
New Single Family Dwellings 2018

	Battletown	Berryville	Boyce Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January						0	
February	2		2			4	
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							
TOTAL						4	

INSPECTIONS COMPLETED FROM: 2/01/2018 to 2/28/2018

DATE INSP	PERMIT #/INSP #	ADDRESS	INSPECTOR	RESULTS	REINSPECTION?
2/02/2018	B-17-017819-009	HARRY BYRD HWY. BERRYVILLE	JHR	C	NO
2/07/2018	B-16-160320-004	EBENEZER RD. BLUEMONT 1494	BET	A	N/A
2/12/2018	B-16-160632-005	TRIPLE J RD. BERRYVILLE 1986	BET	A	N/A
2/12/2018	E-17-160632-003	TRIPLE J RD. BERRYVILLE 1986	BET	A	N/A
2/12/2018	M-17-160632-004	TRIPLE J RD. BERRYVILLE 1986	BET	A	N/A
2/12/2018	B-16-160628-009	TRIPLE J RD. BERRYVILLE 1986	BET	C	NO
2/12/2018	E-16-160628-006	TRIPLE J RD. BERRYVILLE 1986	BET	C	NO
2/12/2018	M-16-160628-005	TRIPLE J RD. BERRYVILLE 1986	BET	C	NO
2/12/2018	P-16-160628-004	TRIPLE J RD. BERRYVILLE 1986	BET	C	NO
2/12/2018	P-17-160632-004	TRIPLE J RD. BERRYVILLE 1986	BET	A	N/A
2/27/2018	B-16-160424-001	LORD FAIRFAX HWY. BERRYVILL	JHR	A	N/A

TOTAL # of INSPECTIONS: 11

APPROVED: 6 FAILED: 0 CONDITIONAL: 5

03/05/2018 10:18
2600acather

Clarke County
INSPECTION REPORT

P 1
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 02/01/18 to 02/28/18

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	02/05/18	BT	P	NRSF	CLK	GNWY	547 SHENANDOAH RIVER LN	WEISSMAN PETER S &	4150	A
Final Closing Buildi	02/06/18	BT	F	NRSF	CLK		785 PYLETOWN RD	A BUILDING COMPANY INC	2789	A
Final Closing Buildi	02/07/18	BT	P	NRSF	CLK		785 PYLETOWN RD	A BUILDING COMPANY INC	5348	A
Final Closing Buildi	02/08/18	BT	P	Rmdl Res	CLK	GNWY	90 GORHAM LN	AMBROSE FRANCIS JUDE	4716	A
Final Closing Buildi	02/16/18	BT	P	Use Change	BVL	BVL	700 MCGUIRE CIR	RICHMOND AMERICAN HOMES	4819	A
Final Closing Buildi	02/16/18	BT	F	Rmdl Res	BVL	BVL	783 MCGUIRE CIR	HENRY QUICENO	3399	A
Final Closing Buildi	02/23/18	BT	F	Garage	BVL	BLTN	381 SPRINGSBURY RD	CLAWSON TERESA	1999	A
Final Closing Buildi	02/26/18	BT	F	Rmdl Res	CLK	GNWY	169 JOHN MOSBY HWY	STEVE FLEMING	1060	A
Final Closing Buildi	02/26/18	BT	P	Garage	BVL	BLTN	381 SPRINGSBURY RD	CLAWSON TERESA	5467	A
INSPECTOR TOTALS:		9	INSPECTIONS	FEEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	
Final Closing Buildi	02/15/18	JR	C	Rmdl Res	CLK	GNWY	490 MORGAN LN	POSTON DUANE L & FRANCE	2844	A
INSPECTOR TOTALS:		1	INSPECTIONS	FEEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	
DEPARTMENT TOTALS:		10	INSPECTIONS	FEEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	
REPORT TOTALS:		10	INSPECTIONS	FEEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	

03/05/2018 10:18
2600acather

Clarke County
INSPECTION REPORT

P 2
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 02/01/18 to 02/28/18

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Final Closing Building	10	Bernie Thompson	9	COMPLIED	1
		Jamie Royston	1	FAIL	4
				PASS	5
TOTAL INSPECTIONS:	10				

03/05/2018 10:18
2600acather

Clarke County
INSPECTION REPORT

P 3
piinhrpt

ALL

INSPECTIONS PERFORMED: 02/01/18 to 02/28/18

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Final Closing Building	10	Bernie Thompson	9	COMPLIED	1
		Jamie Royston	1	FAIL	4
				PASS	5

TOTAL INSPECTIONS: 10

** END OF REPORT - Generated by Angela Cather **

Project Application Report - Building Dept

For Period: 2/1/2018 to 2/28/2018

Project Type	Project Number	Project Fees
Commercial Addition	180058	61.20
Commercial Deck/Porch no Roof	180078	201.00
Commercial Electric Permit	180046	132.60
Commercial Mechanical Permit	180041	
	180042	
	180043	
	180044	
	180048	
	180049	
	180050	
	180051	
	180053	
	180054	
	180057	
	180059	102.00
	180071	
	Commercial Plumbing Permit	180076
Demolition of Building	180079	51.00
	180081	51.00
	180083	51.00
Land Disturbance	180089	250.00
	180090	250.00
Minor Land Disturbance	180060	50.00
	180061	50.00
Residential Deck/Porch no Roof	180086	51.00
Residential Electric Permit	180055	56.10
	180056	56.10
	180065	45.90
	180067	56.10
	180070	45.90
	180072	40.80
	180073	56.10

Project Application Report - Building Dept

For Period: 2/1/2018 to 2/28/2018

Project Type	Project Number	Project Fees
Residential Electric Permit	180074	45.90
Residential Mechanical Permit	180047	163.20
	180063	40.80
	180066	40.80
	180069	40.80
	180082	81.60
	180084	40.80
	180085	40.80
Residential New	180062	2600.07
	180064	2682.67
	180088	1428.64
Residential Plumbing Permit	180068	40.80
	180075	40.80
	180077	40.80
	180080	163.20
Residential Remodel	180045	158.10
	180052	585.23
	180087	394.50
Total		10348.51

Project Application Report - Building Dept

For Period: 2/1/2018 to 2/28/2018

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Commercial Addition	180058	25 JACK ENDERS BLVD	BERRYVILLE GRAPHICS INC	\$0	\$61.20	ISSUED W/O CONDITIONS
Commercial Deck/Porch no Roof	180078	1983 MILLWOOD RD	SHILOH BAPTIST OF MILLWOOD	\$0	\$201.00	ISSUED W/O CONDITIONS
Commercial Electric Permit	180046	304 N BUCKMARSH ST	LONEKASHMIRI MOHAMMAD & FARHAT	\$0	\$132.60	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	180041	1020 W MAIN ST	CATHOLIC DIOCESE OF ARLINGTON VA	\$0		ISSUED W/O CONDITIONS
	180042	100 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	180043	102 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	180044	200 SWAN AVE	CLARKE COUNTY SCHOOL BOARD	\$0		ISSUED W/O CONDITIONS
	180048	627 MOSBY BLVD	SCHOOL BOARD OF CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	180049	104 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	180050	311 E MAIN ST	COUNTY OF CLARKE	\$0		ISSUED W/O CONDITIONS
	180051	101 CHALMERS CT	TOWN OF BERRYVILLE	\$0		ISSUED W/O CONDITIONS
	180053	119 W MAIN ST	CLARKE COUNTY SCHOOL BOARD	\$0		ISSUED W/O CONDITIONS
	180054	218 MOSBY BLVD	BERRYVILLE UNITED METH	\$0		ISSUED W/O CONDITIONS
	180057	317 W MAIN ST	CLARKE COUNTY PRIMARY SCHOOL	\$0		ISSUED W/O CONDITIONS
	180059	514 JACK ENDERS BLVD	LEE JOSEPH DAVID SR & LILLIE MAE	\$0	\$102.00	ISSUED W/O CONDITIONS
	180071	95 CHALMERS CT	TOWN OF BERRYVILLE	\$0		ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 2/1/2018 to 2/28/2018

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Plumbing Permit	180076	100 ORCHARD CT	BERRYVILLE LIMITED PARTNERSHIP	\$0	\$61.20	ISSUED W/O CONDITIONS
Demolition of Building	180079	140 WHITE POST RD	TUBANDT KEITH A & DEANNA D	\$0	\$51.00	ISSUED W/O CONDITIONS
	180081	210 N BUCKMARSH ST	MNNW PARTNERSHIP	\$0	\$51.00	ISSUED W/O CONDITIONS
	180083	1083 WADEVILLE RD	SOLORIO GUADALUPE & ARSELIA	\$0	\$51.00	ISSUED W/O CONDITIONS
Land Disturbance	180089	0	BROOKE A DEVEREUX	\$0	\$250.00	ISSUED W/O CONDITIONS
	180090	0	BROOKE A DEVEREAUX	\$0	\$250.00	ISSUED W/O CONDITIONS
Minor Land Disturbance	180060	531 BARKER LN	CREECH, BONNIE	\$0	\$50.00	ISSUED W/O CONDITIONS
	180061	0	CREECH, BONNIE	\$0	\$50.00	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	180086	5 W MAIN ST	MOLER JAMES D TRUSTS & VIRGINIA	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Electric Permit	180055	2945 CASTLEMAN RD	MILLS, BRADY	\$0	\$56.10	ISSUED W/O CONDITIONS
	180056	210 RICE ST	SMITH DEBORAH A	\$0	\$56.10	ISSUED W/O CONDITIONS
	180065	441 SPRING HOUSE LN	BROWN MATTHEW & TINA	\$0	\$45.90	ISSUED W/O CONDITIONS
	180067	307 WALNUT ST	OBRIEN JAMES E JR & NAN L	\$0	\$56.10	ISSUED W/O CONDITIONS
	180070	221 WALNUT ST	FELTNER WENDY S	\$0	\$45.90	ISSUED W/O CONDITIONS
	180072	104 ISAAC CT	TROXELL EUGENE & LUCY	\$0	\$40.80	WITHDRAWN
	180073	104 ISAAC CT	TROXELL EUGENE & LUCY	\$0	\$56.10	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 2/1/2018 to 2/28/2018

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Electric Permit	180074	1829 WITHERS LARUE RD	MCMASTER, SEAN	\$0	\$45.90	ISSUED W/O CONDITIONS
Residential Mechanical Permit	180047	6000 SENSENY RD	FELTNER WILBUR M & HELEN B TRS	\$0	\$163.20	ISSUED W/O CONDITIONS
	180063	161 MOOSE RD	STILLIONS NOAH I JR & BRENDA	\$0	\$40.80	ISSUED W/O CONDITIONS
	180066	104 LIBERTY ST	SAWYER RICHARD F	\$0	\$40.80	ISSUED W/O CONDITIONS
	180069	437 WINDWOOD LN	MOY ALBERT & BARBARA W TRSTEES	\$0	\$40.80	ISSUED W/O CONDITIONS
	180082	11 SWAN AVE	JENKINS, JOSH	\$0	\$81.60	ISSUED W/O CONDITIONS
	180084	421 HAWTHORNE LN	RIDGEWAY RICHARD	\$0	\$40.80	ISSUED W/O CONDITIONS
	180085	11 W MAIN ST	BOYCE BAPTIST CHURCH PARSONAGE	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential New	180062	205 PLEASANT HILL DR	OAKCREST BUILDERS	\$404,268	\$2,600.07	ISSUED W/O CONDITIONS
	180064	233 PLEASANT HILL DR	OAKCREST BUILDERS INC	\$499,100	\$2,682.67	ISSUED W/O CONDITIONS
	180088	1377 MOUNT CARMEL RD	SMITH B SCOTT & CONNIE S	\$143,321	\$1,428.64	ISSUED W/O CONDITIONS
Residential Plumbing Permit	180068	831 SUNNY CANYON LN	BROWN ANDREW KEONE & ZOE BELLE	\$0	\$40.80	ISSUED W/O CONDITIONS
	180075	425 PAGE ST	MUSSER WILLIAM J	\$0	\$40.80	ISSUED W/O CONDITIONS
	180077	312 HERMITAGE BLVD	DULEY MATTHEW T & ASHLEY T	\$0	\$40.80	ISSUED W/O CONDITIONS
	180080	731 BISHOP MEADE RD	REID WELBY	\$0	\$163.20	ISSUED W/O CONDITIONS
Residential Remodel	180045	221 WALNUT ST	FELTNER WENDY S	\$1,875	\$158.10	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 2/1/2018 to 2/28/2018

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Remodel	180052	125 HERMITAGE BLVD	DOWDY NAUMAN S & NANCY S	\$97,500	\$585.23	ISSUED W/O CONDITIONS
	180087	731 BISHOP MEADE RD	CRESCENT RIVER PROPERTIES LLC	\$73,725	\$394.50	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR FEBRUARY, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/02/18	18196	WHITE, SAMUEL I; TR RECORDED TIME: 10:00 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET DATE OF DEED : 01/19/18 BOOK: 625 NUMBER PAGES : 3	N 596 LAUREL LANE LLC 18777 BLUE RIDGE MTN ROAD BLUEMONT, VA. 20135 PAGE: 635 MAP: 17A1-7-55	N 140,000.00	DTF	100%
02/02/18	18200	MCCLUNG, DEBRA D RECORDED TIME: 11:15 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 46 DATE OF DEED : 01/29/18 BOOK: 625 NUMBER PAGES : 2	N MCCLUNG, BRUCE H; ETUX 316 HERMITAGE BLVD BERRYVILLE, VA. 22611 PAGE: 642 MAP: 14A8-2-46	N .00	DG	100%
02/02/18	18205	CALVIN E WILEY, ESTATE RECORDED TIME: 14:00 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 34 DATE OF DEED : 01/31/18 BOOK: 625 NUMBER PAGES : 3	N HOUSE BUYERS OF AMERICA INC 229 RITTER PLACE BERRYVILLE, VA. 22611 PAGE: 666 MAP: 14A2-18-F-34	N 43,000.00	DBS	100%
02/05/18	18207	ERCILLA, ROXANA RECORDED TIME: 09:20 DESCRIPTION 1: BOOK 309 PAGE 666 DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 2	N GONGORA, KAREN N/A N/A, XX. 00000 0000 PAGE: 686 MAP: 14A818	N .00	DG	100%
02/06/18	18213	LAUER, JILLIAN KATHRYN RECORDED TIME: 10:30 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 02/01/18 BOOK: 625 NUMBER PAGES : 1	N HORNBAKER, JONATHAN B 213 HERMITAGE BLVD BERRYVILLE, VA. 22611 PAGE: 704 MAP: 14A8-3-142	N .00	DG	100%
02/06/18	180000071	GARCIA, JOSE C; SR RECORDED TIME: 10:37 DESCRIPTION 1: DATE OF DEED : 02/06/18 BOOK: 100 NUMBER PAGES : 2	N/A N/A PAGE: 882 MAP:	N .00	PROBATE	00%
02/06/18	180215	COCHRAN, PATRICK K RECORDED TIME: 14:00 DESCRIPTION 1: LOT 76A, TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 2	N BOHMANN, DAVID; ETUX 404 HANCOCK CT BERRYVILLE, VA. 22611 PAGE: 715 MAP:	N 470,000.00	DBS	100%
02/07/18	180000073	CAMPBELL, AVA LUCILLE RECORDED TIME: 10:56 DESCRIPTION 1: EST OF AVA LUCILLE CAMPBELL DATE OF DEED : 02/07/18 BOOK: 100 NUMBER PAGES : 1	N/A N/A PAGE: 888 MAP:	N .00	REA	00%

98,200 impv

398,000 impv

255 4000 VAC
56 201,200 impv
57 4K VAC

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR FEBRUARY, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/07/18 ✓	18218	BARB, MARGETTE	N SHENANDOAH HOUSES 723 KENNEDY DR WINCHESTER, VA.	N (187,900.00)	DBS	100% <i>170,000</i>
		RECORDED TIME: 11:45				
		DESCRIPTION 1: LOT 12 BATTLETOWN DISTRICT				
		DATE OF DEED : 02/06/18 BOOK: 625	PAGE: 757	MAP: 14A21312	PIN:	<i>187,900 w/imprv</i>
		NUMBER PAGES : 3				
02/07/18 ✓	18	SWEETSPIRE LLC	N 121 ACADEMY ST 121 ACADEMY ST BERRYVILLE, VA.	N 250,000.00	DBS	100%
		RECORDED TIME: 15:50				
		DESCRIPTION 1: 121 ACADEMY ST BERRYVILLE VA				
		DATE OF DEED : 02/06/18 BOOK: 625	PAGE: 762	MAP: 14A1A42	PIN:	<i>221,800 w/imprv</i>
		NUMBER PAGES : 4				
02/08/18 ✓	180225	CALDWELL, THOMAS	Y CALDWELL, THOMAS P O BOX 1120 BERRYVILLE, VA.	Y .00	DBS	100%
		RECORDED TIME: 14:18				
		DESCRIPTION 1: LONGMARSH DIST				
		DATE OF DEED : 00/00/00 BOOK: 625	PAGE:	MAP:	PIN:	
		NUMBER PAGES : 3				
02/09/18 ✓	18227	BLICK, RICHARD W	N CURTIS, KAREN C 111 BATTLETOWN DRIVE BERRYVILLE, VA.	N .00	DBS	100%
		RECORDED TIME: 09:00				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 02/09/18 BOOK: 625	PAGE: 802	MAP: 14A3-2-E-18	PIN:	
		NUMBER PAGES : 2				
02/09/18 ✗	18229	JONES, MICHAEL LYNN	N JONES, WILLIAM COX; JR 796 OLD CHAPEL RD STEPHENSON, VA.	N .00	DBS	100%
		RECORDED TIME: 11:13				
		DESCRIPTION 1: GARDEN, HOG & CHICKEN LOT				
		DATE OF DEED : 02/05/18 BOOK: 625	PAGE: 808	MAP: 6 A 3	PIN:	
		NUMBER PAGES : 2				
02/09/18 ✓	180233	CARTER, JOHN B; ETUX	N CARTER PROPERTY LLC CATER PROPERTY LLC MILLWOOD, VA.	N .00	DG	100%
		RECORDED TIME: 14:55				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 02/09/18 BOOK: 625	PAGE: 822	MAP: 14A5-A-8	PIN:	
		NUMBER PAGES : 3				
02/12/18 ✓	18234	TEDROW, MARY ELLEN	N MARY TEDROW TRUST 1639 EBENEZER RD BLUEMONT, VA.	N .00	DG	100%
		RECORDED TIME: 11:54				
		DESCRIPTION 1: LOT 6 BATTLETOWN DISTRICT				
		DATE OF DEED : 01/23/18 BOOK: 625	PAGE: 825	MAP: 25-2-6	PIN:	
		NUMBER PAGES : 7				
02/13/18 ✗	180000084	GARCIA, FLORISA P	N/A N/A	.00	PROBATE	00%
		RECORDED TIME: 12:23				
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 19A				
		DATE OF DEED : 02/13/18 BOOK: 100	PAGE: 900	MAP: 14A1-12-19	PIN:	
		NUMBER PAGES : 0				

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR FEBRUARY, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/13/18	180242	TAVENNER, LARRY S RECORDED TIME: 13:34 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 2	Y TAVENNER PROPERTIES LLC 7596 LORD FAIRFAX HWY BERRYVILLE, VA. 22611 PAGE: 842 MAP:	Y .00	DBS	100%
02/13/18	180243	TAVENNER, LARRY STEPHEN RECORDED TIME: 13:36 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 3	N TAVENNER PROPERTIES, LLC 7596 LORD FAIRFAX HWY BERRYVILLE, VA. 22611 PAGE: 844 MAP:	N .00	DBS	100%
02/13/18	180247	HICKS, KATHERYN R RECORDED TIME: 14:51 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 2	N RUSSELL, JEROME LANTZ 195 GINNS RD BOYCE, VA. 22620 PAGE: 851 MAP:	N 98,750.00	DBS	100%
02/13/18	180248	AMES, LINDA R RECORDED TIME: 14:54 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 2	N RUSSELL, JEROME LANTZ 195 GINNS RD BOYCE, VA. 22620 PAGE: 853 MAP:	N 98,750.00	DBS	100%
02/14/18	280254	GORDON, NOAH DWAIN RECORDED TIME: 13:24 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 3	N GOR DON, DYLAN JAMES 922 FEATHERBED RD WHITE POST, VA. 22663 PAGE: 864 MAP:	N .00	DG	100%
02/14/18	18255	RAINE, THOMAS C; III RECORDED TIME: 14:20 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOT 54 DATE OF DEED : 02/14/18 BOOK: 625 NUMBER PAGES : 1	N 596 LAUREL LANE LLC 18277 BLUE RIDGE MTN RD BLUEMONT, VA. 20135 PAGE: 866 MAP: 17A1-7-54	N 2,200.00	DBS	100%
02/15/18	18257	AMELIA DENISE PIERSON BAILEY, RECORDED TIME: 11:18 DESCRIPTION 1: BATTLETOWN & CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 13 NUMBER PAGES : 2	N PIERSON, HELEN M N/A N/A, XX. 00000 0000 PAGE: 12 MAP: 25-A-29A	N .00	OPM	100%
02/15/18	180261	TRENARY, RANDOLPH; JR RECORDED TIME: 15:06 DESCRIPTION 1: LOT 6, BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 2	N REILLY, CARL E '65 PASTORAL LANE BERRYVILLE, VA. 22611 PAGE: 892 MAP:	N 510,000.00	DBS	100%

80K

PIN: Family 1/4 int.

80K

PIN: Family 1/4 int.

4,000 vac

455,000 w/impv

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR FEBRUARY, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/16/18	180269	LEE, BARBARA P RECORDED TIME: 16:11 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 625 NUMBER PAGES : 2	N WHITE, CHRISTOPHER JACOB 28 VALLEY SPRINGS LN BLUEMONT, VA. 20135 PAGE: 957 MAP:	N 245,000.00 PIN: <i>213,100 w/impr.</i>	DBS	100%
02/20/18	18272	DELLINGER, GEORGE W RECORDED TIME: 09:15 DESCRIPTION 1: LOT 26 LONGMARSH DISTRICT DATE OF DEED : 02/14/18 BOOK: 625 NUMBER PAGES : 3	N DELLINGER TRUST 300 TAYLOR ST BERRYVILLE, VA. 22611 PAGE: 974 MAP: 14-A8-1-26	N .00 PIN:	DBS	100%
02/20/18	18277	LABASBAS, LILLIE; ETAL RECORDED TIME: 15:20 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 01/17/18 BOOK: 625 NUMBER PAGES : 5	N KIMBLE, DAVID L; ETUX 320 SHERIDAN AVENUE WINCHESTER, VA. 22601 PAGE: 982 MAP: 9-A-41	N 440,000.00 PIN:	DBS	100%
02/20/18	18278	LABASBAS, LILLIE J RECORDED TIME: 15:21 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 02/13/18 BOOK: 625 NUMBER PAGES : 8	N KIMBLE, DAVID L; ETUX 320 SHERIDAN AVENUE WINCHESTER, VA. 22601 PAGE: 987 MAP: 9-A-39	N 55,000.00 PIN:	DBS	100%
02/20/18	18280	GBG FARM LLC RECORDED TIME: 15:35 DESCRIPTION 1: NO 369 ALLEN RD LONGMARSH DISTRICT DATE OF DEED : 02/12/18 BOOK: 626 NUMBER PAGES : 2	N BARE, JOHN N/A N/A, XX. 00000 0000 PAGE: 01 MAP: 9-A-27-B	N .00 PIN:	DBS	100%
02/20/18	18280	PITCOCK, WESELY RECORDED TIME: 15:45 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 626 NUMBER PAGES : 2	N PITCOCK, CANDICE N/A N/A, XX. 00000 0000 PAGE: 1003 MAP: 14BA8	N .00 PIN:	DG	100%
02/20/18	18282	BARE, JOHN RECORDED TIME: 15:55 DESCRIPTION 1: DATE OF DEED : 02/15/18 BOOK: 626 NUMBER PAGES : 2	N BARE, KRISTEN N/A N/A, XX. 00000 0000 PAGE: 05 MAP: 9A27B	N .00 PIN: <i>249,900</i>	DG	100%
02/21/18	18286	SCAFF, BOYD RECORDED TIME: 12:25 DESCRIPTION 1: DATE OF DEED : 02/12/18 BOOK: 626 NUMBER PAGES : 3	N SRFT 2677 MOUNT CARMEL RD BLUEMONT, VA. 20135 PAGE: 10 MAP: 32A20	N 451,100.00 PIN: <i>451,100</i>	DBS	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR FEBRUARY, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/21/18	18290	WILEY, ELIZABETH C RECORDED TIME: 16:03 DESCRIPTION 1: CHAPEL DISTRICT, LOT 3 DATE OF DEED : 01/26/18 BOOK: 626 NUMBER PAGES : 2	N HIBBLE, ROBIN 1021 GAPTER ROAD BOULDER, CO. PAGE: 16 MAP: 21B-1-3	N 106,421.56 80303 PIN: 193,000 w/impr.	DBS	100%
02/22/18	180000113	ROBERSON, CHARLES; SR RECORDED TIME: 09:30 DESCRIPTION 1: PARCEL - TRAPP HILL RD., BERRYVILLE - LONGMARS DATE OF DEED : 02/22/18 BOOK: 100 NUMBER PAGES : 6	N/A N/A	.00	QUAL	00%
02/22/18	180296	FED HOME LOAN MORTGAGE CORPORA RECORDED TIME: 14:10 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 626 NUMBER PAGES : 3	Y FERREN, BARRY CLARKE; ETAL 709 BLUEMONT, VA. 20135 PAGE: 40 MAP:	N 160,000.00 PIN: 197,400.00 w/impr.	DBS	100%
02/23/18	180311	MCCOMAS, MATTHEW C RECORDED TIME: 15:20 DESCRIPTION 1: TOWN OF BERRYVILLE, REVOCATE TRUST DATE OF DEED : 02/16/18 BOOK: 626 NUMBER PAGES : 3	N MCCOMAS, MATTHEW C REV TR 509 BLOSSOM DRIVE BERRYVILLE, VA. PAGE: 86 MAP: 14-A2-13-93	N 22611 PIN: 175K	.00 DIT	100%
02/26/18	18326	STRINGHAM, ELLIOT RECORDED TIME: 13:30 DESCRIPTION 1: BOOK 151 PG 285 DATE OF DEED : 00/00/00 BOOK: 626 NUMBER PAGES : 6	N WYTON, MARY N/A N/A, XX. 00000 0000 PAGE: 104 MAP: 38A40	N 511,800.00 PIN: 511,800	DBS	100%
02/26/18	18328	EDMONDS, FAYE RECORDED TIME: 13:40 DESCRIPTION 1: DATE OF DEED : 02/23/18 BOOK: 626 NUMBER PAGES : 2	N BARBER, BRIAN 705 MAGUIRE CIRCLE BERRYVILLE, VA. PAGE: 113 MAP: 14C-135	N 22611 PIN:	.00 DG	100%
02/27/18	18334	PASZTOR, KAREN G RECORDED TIME: 09:50 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 19, BLOCK E, DATE OF DEED : 02/26/18 BOOK: 626 NUMBER PAGES : 1	N BROWN, LOGAN R; ETUX 109 BATTLETOWN DRIVE BERRYVILLE, VA. PAGE: 125 MAP: 14A3-2-E-19	N 319,900.00 22611 PIN: 243,400 w/impr.	DBS	100%
02/27/18	180340	EDWARDS, ELEANOR; ETAL RECORDED TIME: 15:32 DESCRIPTION 1: CHAPEL DIST DATE OF DEED : 00/00/00 BOOK: 626 NUMBER PAGES : 3	N EDWARDS, SHARON K; EST 1459 FFELTNER RD BLUEMONT, VA. 20135 PAGE: 159 MAP:	N 337,300.00 PIN: 306,700 w/impr.	DBS	100%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR FEBRUARY, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/28/18	180342	SKINNER, ALEX; ETUX RECORDED TIME: 08:18 DESCRIPTION 1: LOTS 1---4, SHEN.RET. DATE OF DEED : 00/00/00 BOOK: 626 NUMBER PAGES : 2	N YOVANOVITCH, JOSEPH ROSS 727 BEECKWOOD LN BLUEMONT, VA. 20135 BATTLETOWN DIST PAGE: 175 MAP:	N 315,000.00	DBS	100%
02/28/18	18348	BRUEHL, DIMITRY RECORDED TIME: 11:17 DESCRIPTION 1: CHAPEL DISTRICT, 33.4090 ACRES&16.8294 ACRES DATE OF DEED : 02/26/18 BOOK: 626 NUMBER PAGES : 3	N DEVEREUX, BROOKE ANTHONY 1671 LOCKES MILL ROAD BERRYVILLE, VA. 22611 PAGE: 243 MAP: 25-A-36	N 245,000.00	DBS	100%

PIN: 299,400 *Wliman*

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 39
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 3



25 A 36

168,300 vac

25 A 35A

228,500 vac

Clarke County Economic Development Advisory Committee
January 17, 2018 Minutes

A meeting of the Economic Development Advisory Committee (EDAC) held in the Berryville/Clarke County Government Center, Berryville, Virginia, on Wednesday, January 17, 2018, at 1:00 PM.

Board: Christy Dunkle, Christina Kraybill, Eric Myer, Bev McKay, John Milleson, Elizabeth "Betsy" Pritchard

Absent: Jim Barb, Bryan Conrad

Staff: Lora B. Walburn

Press: Cathy Kuehner – The Winchester Star

1. Call to Order

At 1:06 pm, Lora Walburn, Economic Development Advisory Committee Clerk, called the meeting to order.

2. Organizational Items

Elect Chair

Lora Walburn called for nominations and election of the 2018 Chair.

Christy Dunkle, seconded by Bev McKay, moved to nominate and elect:

- ✓ **John Milleson, 2018 Chair**
- ✓ **Christina Kraybill, 2018 Vice Chair**

The motion carried by the following vote:

Jim Barb	- Absent
Bryan Conrad	- Absent
Christy Dunkle	- Aye
Christina Kraybill	- Aye
Beverly B. McKay	- Aye
John Milleson	- Aye
Eric Myer	- Absent
Elizabeth "Betsy" Pritchard	- Aye

Following the vote, the meeting was turned over to John Milleson 2018 Chair.

Chairman Milleson welcomed Bev McKay, newly appointed Board of Supervisors member replacing David Weiss effective January 16, 2018.

Set Meeting Date, Time and Location

Chairman Milleson deferred action following review and discussion of Agenda Item 5.

Eric Myer joined the meeting at 1:09 pm.

3. Adoption of Agenda

Christy Dunkle requested to add an update on Town of Berryville activities.

Bev McKay, seconded by Christina Kraybill, moved to adopt the agenda as amended. The motion carried by the following vote:

Jim Barb	-	Absent
Bryan Conrad	-	Absent
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Eric Myer	-	Aye
Elizabeth "Betsy" Pritchard	-	Aye

4. Approval of Minutes

Betsy Pritchard, seconded by Eric Myer, moved to approve the October 18, 2018, minutes as read. The motion carried as follows:

Jim Barb	-	Absent
Bryan Conrad	-	Absent
Christy Dunkle	-	Abstain
Christina Kraybill	-	Abstain
Beverly B. McKay	-	Abstain
John Milleson	-	Aye
Eric Myer	-	Aye
Elizabeth "Betsy" Pritchard	-	Aye

5. Review of Economic Development Director Suggestions

***Suggested Restructuring, Creation of Sub Committees, and Meeting Schedule
By Len Capelli, Economic Development Director***

In an effort to more efficiently utilize the time and efforts of the Clarke County Economic Development Advisory Committee, I am suggesting several revisions to the structure and timing of the meetings and the focus of the committee.

I am pleased to work with such a knowledgeable, committed, and involved group of Clarke County residents. After careful consideration, I would like to offer some thoughts on how to make the committee more effective and allow it to have greater impact on economic development in Clarke County.

As an advisory committee, I look to the CCEDAC to comment on current and planned activities of the Office of Economic Development; and, I also look to the committee to provide suggestions on improving existing policies and suggestions for new initiatives that might benefit Clarke County and the Towns in the County.

I have received several good suggestions from committee members that have been followed up and have provided the impetus to new actions and initiatives. I would like to see this increased and expanded.

Towards that end, I am recommending that the committee as a whole meet bi-monthly and that three sub committees be formed to focus developing recommendations for economic development and tourism that can further the efforts of the function of economic development and tourism in Clarke County.

If this approach is approved by the committee, I would look to the committee as a whole to choose which general topics each subcommittee might focus on and then have the subcommittees meet to decide how topics in their general area are prioritized for action. I would plan on attending the bimonthly EDAC committee meetings and would be available to attend the subcommittee meetings as well.

Examples of subcommittee focus areas that may be appropriate are:

- *Agribusiness and how to attract, expand, and promote in Clarke County.*
- *Small scale hydroponics, local farm to table.*
- *Food processing businesses and how to attract, expand, and promote in Clarke County.*
- *Agritourism and how to attract, expand, and promote in Clarke County.*
- *New business ideas what businesses can meet the agricultural requirements for locating in*
- *much of the county?*
- *Ruritan, how to promote the Clarke County Fair Grounds, for example attracting events like the steam show, the fiber show, Lockett's Spring Market, and similar events that attract large groups to Berryville and Clarke County.*
- *Understanding the current state of GoVirginia, have Gwen Malone speak to group.*
- *How to expand the Industrial Park and retain and attract businesses?*
- *How to help attract businesses to Waterloo and Double Toll Gate.*
- *Town of Berryville, helping to find ways to utilize the buildings and properties on 1st Street.*
- *Helping Main Street to attract more diversified businesses.*
- *How to help attract a hotel to Berryville.*
- *How to solve the workforce problems for service industries in Clarke County.*

Draft for approval March 21, 2018

- *Management training for small businesses in Clarke County and Berryville.*
- *New Initiatives, something never seen in Clarke County being creative in attracting and retaining business.*

2018 Bi-Monthly Meeting Schedule

January 17 – Organizational Meeting

March 21

May 16

July 18

September 19

December 19 [Business Tour]

Following discussion, by consensus, the Committee agreed to:

- Adopt the bimonthly meeting schedule as modified adding a Committee meeting on November 14.
- Table further discussion until the March 21 meeting.

6. Old Business

No old business put forth for discussion.

7. New Business

Industrial Development Authority Discussion:

- With the replacement of David Weiss, there is no cross-over member between the IDA and the EDAC.
- Add to monthly meeting agenda identifying EDAC member to attend the next regularly scheduled IDA meeting.
- Chairman Milleson will discuss a joint meeting of the EDAC and IDA with the IDA Chair.
- Joint meeting of the EDAC and IDA could be used to review the Economic Development Strategic Plan that scheduled for review and update in 2018.

Town of Berryville Update by Christy Dunkle:

- Forum for Rural Innovation:
 - March 9, 2018
 - 14th year

- Forum will be held at the Clarion in Winchester.
- Topics:
 - Industrial hemp
 - Mid-Atlantic food port and agricultural accelerator, joint effort between Loudoun and Fauquier Counties.
 - Social media for your business
 - Protection of pollinators
 - Cut flowers
 - Challenges and risks with an event business
 - Agricultural land preservation
- Exhibit:
 - Discussed with Len Capelli, who may be unable to attend.
 - Christy Dunkle is working registration and unable to man the exhibit.
 - EDAC members asked to support.
 - Eric Myer will make an effort to attend.
- Annexation:
 - Staff began discussion.
 - Business park is full.
 - Berryville Area Development Plan identified the Smallwood Farm area behind the business park for the next level of expansion.
 - Component pieces such as transportation and utilities will be reviewed.
 - Discussing Jack Enders Boulevard options.
 - A memorandum of offering was issued for a parcel owned by the Friant family zoned residential.
 - Hope to engage Mr. Mercke in the process. He owns a 12-acre parcel on Jack Enders on the way out to the Business Park and owns other parcels adjacent to Route 340.
 - Hope to conduct a transportation study.
 - Discussed future market conditions and trends.

Equine Alliance Update by Eric Myer:

- Semi-annual meeting held Sunday, January 14, was well attended.
- Distributed 400 new directories.
- Future plan to establish two committees: events and activities, website and email.

Draft for approval March 21, 2018

- Semi-annual for elections will be held in June.

8. Next Meeting

The next meeting is scheduled for Wednesday, March 21, 2018.

9. Adjournment

Being no further business, at 1:38 pm, Chairman Milleson adjourned the meeting.

Minutes recorded and transcribed by Lora B. Walburn

**Clarke County Fire & EMS
FY 17-18 Closing Balance Summary**

Description	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	YTD Totals
Billable Calls									
Enders (Co 1)	76	57	65	68	56	73	66	57	518
Boyce (Co 4)	8	7	9	10	13	9	12	14	82
Blue Ridge (Co 8)	6	4	6	7	5	6	5	5	44
Total # of Billable Calls	90	68	80	85	74	88	83	76	323
ALS Trips Billed	42	36	46	48	41	53	45	38	349
BLS Trips Billed	48	32	34	37	33	35	38	38	295
Total	90	68	80	85	74	88	83	76	644
Calls Dispatched									
Co 1 Career	51	52	38	57	53	49	40	25	365
Co 1 Volunteer	3	3	2	6	4	6	6	6	36
Co 1 Split	57	36	55	48	49	57	49	58	409
Co 4 Career	4	8	3	7	0	5	6	6	39
Co 4 Volunteer	1	1	5	5	11	7	1	1	32
Co 4 Split	12	7	8	11	10	4	15	15	82
Co 8 Career	0	0	0	0	0	0	0	0	0
Co 8 Volunteer	8	19	9	25	26	15	10	16	128
Co 8 Split	3	1	1	0	0	0	0	0	5
Unknown	1	1	0	0	0	0	3	0	5
Total # of Calls Dispatched	140	128	121	159	153	143	130	127	1101
Total Payments	\$35,399.39	\$32,794.29	\$26,481.68	\$32,989.12	\$33,645.60	\$28,862.07	\$39,176.09	\$27,618.51	\$256,966.75

RECEIVED

FEB 23 2018



Director's Report to the Library Board For January 2018

Submitted February 20, 2018

New Business Service at Libraries

A new free self-service ScanCenter at each library branch allows patrons to scan and send files to smartphones, Google Drive, a USB flash drive, email or fax. It easily accommodates documents up to 11" x 17". Scanned documents may be edited and saved in several file formats including PDF, searchable PDF, Word, JPEG, TIFF, and PNG. The Scannx will auto-crop, auto-straighten, and auto-orient documents. These services have been frequently requested by library patrons.



Adult Services Assistant Lisa Strotz demonstrates the new ScanCenter which allows faxing and scanning.

The ScanCenter is part the suite of tools for our future "Business of HRL" public awareness push. Adrienne Davis, Adult Services Librarian, headed the ScanCenter project.

Revised Library Website Cleaner and Easier to Use

Less cluttered and more services-oriented are two ways to describe the library's revised website at handleyregional.org. Last revised over three years ago, the site had expanded somewhat haphazardly, and users trying to find specific information were often frustrated. Staff members Pat Ritchie, Adrienne Davis, and Donna Funk-Smith used Google Analytics data and examples from other libraries' websites to rearrange the library's pages by topics. A new menu selection, "How Do I?" has answers and links to many frequently asked questions. The website is hosted by The Library Corporation (TLC) who provides it as part of their online catalog services.

Trial for Hot Spots for Check-out

Many local residents do not have high speed Internet at home and rely on the library's computers for their research and educational needs. Now, a resident can check out high speed Internet via Wi-Fi hotspots from the library and use it at home for a week. Through a bequest, the library purchased four small Wi-Fi devices (hot spots) at the Clarke County Library as a trial for a future expanded service. Since the trial began in January, they have been checked out 100% of the time. We will analyze the use data to improve the service for the future.



The exterior door at Handley Library was refinished during January.

Month at a Glance

39,693	Library visitors
63,123	Checkouts of books & materials
6,117	Checkouts of eBook, eMagazine, audiobook
132	In-house Library programs
2,846	Attendance at in-house Library programs
3	Outreach programs (presented outside the library)
215	Attendance at Outreach programs

Organizations that helped sponsor or participated in January programs

Barns of Rose Hill	Magician Phil
Black Studies Group	Museum of the Shenandoah Valley
Blue Ridge Dog Training Club--BL Paws for Reading coordinator: Alice Seabright; CCL & HL Paws for reading Coordinator: Teresa Manthey	Nonfiction Writers Group
Clarke County Historical Association	Shenandoah Poetry Alliance
Daniel Morgan Middle School: Janetta Carter	Shenandoah University: Karen Huff, Professor of Education
Daughters of American Revolution	Shenandoah Valley Chess Club: David Hubbard
Dragon Comics	Shenandoah Valley Discovery Museum: Diane
Embroidery Guild of America, Winchester Chapter: Irina Galunina and Kathi Bird	Southern Academy of Irish Dance: Katie Long
Four-Color Fantasies	Stephens City Chess Club
Frederick County Master Gardeners: Lynn Hoffman, Tricia Boyd and Russ Watkins	Terry Sinclair Health Clinic
Friends of Handley Regional Library	Tinkergarten: Sarah
History Book Club, Dick Creasey	Virginia Cooperative Extension
John Handley High School	Western Virginia Continuum of Care
La Leche League: Natalia Ossinova	Winchester Area NAACP
	Winchester-Frederick County Historical Society
	Zoobean, developer of Beanstack: Felix Lloyd, Lindsey Hill

Outreach—where library staff went in January

Classical Cottage Homeschool Co-op
Tourism Tuesday radio show with Justin Kerns
Blue Ridge Kiwanis Club

Adult Services, Adrienne Davis

Donna Funk Smith held the first two workshops in her series of “Quick & Dirty” Programs for Grown-Ups with *Winter Sowing* and *BYOB Birdfeeder*. She has also been planning the next two for February – *Houseplant Health Clinic* and *Origami with Harry*. Her focus is on creating more hands on programming for adults, and her long term goal is to create a “DIY U” series.

Cheryl McKelvey organized the first Bowman Library Health Screening Clinic. Sara Van Heukelum from the Health Clinic reported that the program was worthwhile because a majority of those who attended were new patients. The Health Clinic is open to partnering again, and Cheryl is working to schedule a second Health Clinic in Fall 2018.

Todd Strader is building [a staff training page](#) that collects the best instructional and/or promotional videos for each of our Virtual Library services. Once complete, it will become standard part of new staff training. It can also be used by staff members in other departments who are unfamiliar with our services and as a refresher for Information Desk staff and Marketing Committee members as part of a Monthly Message Campaign. As part of this project, Todd attended a meeting with the rep from *ReferenceUSA* to get an overview and share marketing / training needs.

Bowman Operations, Kim Bean

The computer carrels, which are the largest, heaviest furniture pieces in the library, were rearranged to create a more spacious central aisle in the adult wing, and it is now much easier for people and book carts to pass through the computer area. Staff members Jacob Baker, Adrienne Davis, and Kim Bean moved the furniture.

Kim, working with TLC, updated our Online Selection Assistant vendor set up so that orders can be sent electronically to the vendors, Brodart and Midwest Tape. Since we already have electronic ordering set up with Baker & Taylor, and Ingram, the ordering process is streamlined for all four of our major vendors. This is yet another step forward in our modernization program.

Youth Services, Donna Hughes

Preparation for the Winter Reading Program brought all Youth Services staff together to have a successful early literacy program. Materials were ordered by **Cheryl Dowling**, booklists to be distributed weekly were created by **Katie Moss, Hannah Reilly, Amanda Henry and Christine Forbes**; weblogs were created and posted by **Jane Smith and Cheryl Costello**; weekly thematic flyers of finger plays and songs to highlight information on the library’s collection, the Youth blog and Facebook pages were created and posted by **Jane Smith**. Volunteers assisted in creating packets of early literacy information, WRP logs and supportive material. With the absence of an online registration product, the staff turned to Google forms and spreadsheets to track registrations and to log progress.

Business Manager and Handley Operations, Ann White

Faxing services now available at Handley Library: With the addition of the Scannx machine that provides multiple delivery methods for scanned documents, fax services are now available at Handley Library. This is a service that had been lacking at the downtown location.

Physical improvements to better serve patrons: When the Scannx machine was added, the opportunity arose to consolidate services points for all patron copy, scanning,

and faxing. This change is both more convenient for the patron and provides better line of sight for the information desk staff to see if individuals need assistance. This consolidation led to reconfiguring of patron study carrels. At the same time the power strips were moved from the bottom of the carrels to the topside, allowing patrons access to them to charge their devices.

Clarke County Library, Laurine Kennedy

Clarke started a new children's program in January called "Story Art." So far it is popular and well attended. We are also continuing PAWS for reading monthly.

On January 14 we had a film showing at the Barns for "Loving". It was packed and we had 69 in attendance.

All of Clarke staff has or will be going to TLC for training on the new upgraded circulation system.

Friends of Handley Regional Library, Barbara Dickinson

Food and the Civil Rights Movement, a program co-sponsored with the Winchester Area NAACP, brought in 120 patrons. Dr. James Coates gave the principal talk with community and audience members sharing their memories of segregation and integration in the region. Theresa Harris prepared soul food deserts for reception following the talk. There was a front page article following the program in *The Winchester Star*. (The newspaper also had article about the Handley historical tours and Penguin Appreciation Day – all with color photos)

Circulation Services, Mary Anton

John Huddy, Mary Anton and others met with RFID vendors to get costing for upcoming Robinson request and to work out issues that might arise.

Mary coordinated with Adrienne Davis and the Handley High school librarian on a visit for a tour, research, and library cards. Circulation staff issued cards to more than 30 students that day.

Library Public Relations team

Monthly Message Campaign – The service / product for February is the *Testing and Education Reference Center*. Tasks included transitioning wordy promotional materials to more graphics based materials. Button was added to homepage. Several social media posts will be made throughout February highlighting specific products within the TERC database.

Building our marketing "toolbox" – Increasingly, the committee is managing a wide range of tasks and tools that lead to better promotion of the library system.

- 1) For effective and easy to create signage and social media posts, committee members are gathering the best software– including *Canva for Work* for graphic design and *Ripl* or similar video making software.
- 2) Cheryl is working to ensure accurate library information (such as hours) is retrieved by patrons using various search engines. This includes managing library descriptions in all the Library's *Google My Business* accounts plus Yelp (for Bing and Apple Maps).
- 3) An updated Program Survey is now in use for "Programs for Grown-Ups" in order to ascertain how participants are learning about library programs. The next step is to develop a tool that will work for Youth Services.

ZONING AND SUBDIVISION ORDINANCE UPDATE PROJECT PROGRESS REPORT (MARCH 2018)

- Work Plan Items Completed to Date:
 - Step 1 – Adopt Work Plan, Project Policies and Timeline

- Work Plan Items in Process: Currently on schedule. The Committee is currently working through Step 2, Discuss and Provide Formal Direction on Policy Issues (projected for completion by May 31, 2018). Recent issues reviewed include:
 - Create a consolidated definitions chapter that defines all substantive terms (P1) – Committee reviewed this issue and supports the creation of a unified definitions chapter for both the Zoning and Subdivision Ordinances.

 - Evaluate review process for local government project applications (P2) – Committee reviewed this issue and supports creation of a new section for local government projects indicating that all Zoning and Subdivision Ordinance requirements apply fully to these projects. Section will also include the substantial accord review process.

 - Consider compiling related ordinances (well, septic, E&S, special events) as chapters in the revised ordinance (P3) – Committee supports the grouping of directly-related ordinances with the Zoning & Subdivision Ordinances including the Septic Ordinance (Chapter 143), Well Ordinance (Chapter 184), Erosion and Sediment Control Regulations (Chapter 148), Sinkhole Regulations (Article II, Chapter 180), and Blasting Regulations (Chapter 86, Explosives). Committee also supports Staff’s recommendations on referencing other indirectly-related ordinances in the revised Zoning and Subdivision Ordinance or in the Guidance Manual. The Committee has asked for the County Attorney’s opinion on merging two County Code chapters – Dance Halls (Chapter 78) and Lighting in Agricultural, Forestal, and Rural Residential Areas (Chapter 189) – into the Zoning Ordinance.

 - Evaluate the regulations for nonconforming uses, lots, and structures (“nonconformities”) along with the “deemed special use” status to include review for conformity with State Code requirements (P19) – Committee has reviewed this issue – direction on some items has been provided to Staff and other items remain under review pending comments from the County Attorney or additional information from Staff.

- Upcoming Meetings Scheduled: Several of the upcoming meetings are dedicated to the discussion of a single large or complex issue. The Committee will be discussing the smaller policy and technical issues throughout the meeting schedule.

- #8, Wednesday, February 28 (2:00PM) – Evaluate current permitted, accessory, and special uses in each County zoning district (excluding Berryville Annexation Area districts) (P27)
 - #9, Wednesday, March 14 (2:00PM) – Evaluate regulations for tenant houses, dwellings less than 600 square feet, and barn/accessory apartments (P26)
 - #10, Wednesday, April 11 (2:00PM) – Evaluate site plan/subdivision plat review processes (T17)
 - #11, Wednesday, April 25 (2:00PM) – Continued review of policy and technical issues
 - #12, Friday, May 4 (following Planning Commission Business Meeting) – Consider adding new regulations and a definition for “agritourism” (P18)
 - #13, Wednesday, May 23 (2:00PM) – Complete review of policy and technical issues
- Staff Items In Process:
 - Development of “process maps” for each review process in the Zoning and Subdivision Ordinance – to be completed by March 30
 - Initial development of the Guidance Manual outline
 - County Attorney review of previous policy issues

2017 ANNUAL REPORT – DEPARTMENT OF PLANNING

1. Introduction

The Department of Planning provides professional planning, code enforcement, project management, and technical services to support Clarke County’s planning and land use objectives as well as special projects that are assigned by the Board of Supervisors. Staffing consists of four full-time employees (Director, Senior Planner/Zoning Administrator, Natural Resources Planner, and Administrative Assistant). A full-time Code Enforcement Officer-Inspector position was created and filled in 2016 and is shared with the Building Department. Approximately 20% of this position’s workload is currently provided to the Planning Department to assist with zoning enforcement matters.

Department Functions and Responsibilities

General Responsibilities

- Ordinance enforcement (Zoning, Subdivision, and various County Code provisions such as the Septic and Well Ordinance)
- Provide day to day customer service to citizens, appointed and elected officials, developers, and other stakeholders
- Process, present, and make recommendations on zoning map amendments (rezonings) and special use permits
- Draft, present, and make recommendations on text amendments to the Zoning, Subdivision, and other County ordinances
- Long-range planning activities including management of the County’s Comprehensive Plan and implementing component plans
- Review and process subdivision plats and boundary line adjustments
- Administer the review of erosion and sediment control and stormwater management plans in conjunction with the Building Department
- Zoning review of County building permits
- Zoning review of County business licenses
- Conduct commercial site plan reviews
- Apply for and manage grants to support County projects
- Provide planning and zoning technical assistance to the Town of Boyce
- Provide support to the County’s geographic information system (GIS) program and staff
- Administrative functions including managing the Department website and developing/presenting the Department’s annual report to the Board of Supervisors

Project-Specific Responsibilities

- Natural resource planning activities including water resource protection and water quality improvement projects
- Manage continuing activities to support the Spout Run TMDL implementation plan
- Manage the County’s conservation easement program
- Maintain the County’s database of dwelling unit rights (DURs)
- Manage the County’s historic preservation program
- Manage the County’s recycling program
- Oversee the County’s energy management program

- Oversee the County’s biosolids monitoring program
- Manage the County’s broadband implementation and outreach program
- Staff support to numerous boards and committees including:
 - Planning Commission and Standing Committees/Special Subcommittees
 - Board of Zoning Appeals
 - Board of Septic and Well Appeals
 - Historic Preservation Commission
 - Conservation Easement Authority
 - Berryville Area Development Authority
 - Broadband Implementation Committee
 - Other special committees designated by the Board of Supervisors
- Represent the County on various regional committees through the Northern Shenandoah Valley Regional Commission
- Coordinate/manage projects community development projects and other special projects as assigned by the County Administrator or Board of Supervisors

Departmental Goals

1. Deliver professional-level technical guidance in the following subject areas:
 - a. Land use planning
 - b. Zoning and subdivision ordinance development and application
 - c. Environmental and natural resource planning
 - d. Land and resource conservation
 - e. Historic preservation
 - f. Energy management
 - g. Transportation
 - h. State legislative items
 - i. Capital outlay planning
2. Conduct effective enforcement of County ordinances
3. Provide quality customer service across numerous platforms
4. Maximize finite County resources

2. Summary of Activities

Detailed descriptions of these and other projects undertaken by the Department, along with a summary of the land use requests processed by the Department in 2017, are included below.

A. Special Use Permits

Three new special use permit applications were filed and approved in 2017.

- **SUP-17-01, Hecate Energy Clarke County LLC and Hecate Energy LLC.**
Request amendment of special use permit (SUP) SUP-16-01, approved by the Board of Supervisors on June 21, 2016, to construct a 20MW solar power plant, large photovoltaic. The purpose of the request is to divide the SUP into two separate permits (SUP-17-01 and SUP-17-02) to allow for separate ownership and development of “Phase 1” and “Phase 2” of the facility as depicted on the approved site development plan (SP-16-01 as amended). The subject property is zoned Agricultural-Open Space-Conservation (AOC) District, identified as Tax Map #27-A-5, and is located on the north side of Lord Fairfax Highway (U.S. 340) with frontage on the west side of Gun Barrel Road (Rt. 644), north side of Double Tollgate Road (Rt. 670), north side of Highland Corners Road (Rt. 669), and east side of Stonewall Jackson Highway (U.S. 522) in the White Post Election District. This application was approved by the Board of Supervisors on July 18, 2017.
- **SUP-17-02, Hecate Energy LLC.**
See above SUP-17-01
- **SUP-17-03, Clarke County Citizen Convenience Center**
Request approval of a Special Use Permit (SUP) and Site Development Plan for Public Utility Uses and Structures per §3-A-1-a-3-p of the Zoning Ordinance. The purpose is to construct a County-operated citizens' convenience center for drop-off of household waste and recycling to be located on a 2 acre portion of a 149 acre property. The property is zoned Agricultural-Open Space-Conservation (AOC) District and is identified as Tax Map #16-A-33. The proposed use would be located on the west side of Quarry Road (Rt. 612) approximately 500 feet south of its intersection with Harry Byrd Highway (Rt. 7) in the Buckmarsh Election District. This application was approved by the Board of Supervisors on October 17, 2017.

B. Text Amendments

Three text amendments involving changes to the Zoning Ordinance were processed by the Department in 2017. Full text of each amendment is included in Appendix B:

- **TA-17-01, Agricultural Business Uses**
Proposed text amendment to amend §3-A-1 (Agricultural-Open Space-Conservation District – AOC), §3-A-2 (Forestal-Open Space-Conservation District – FOC), §3-A-3 (Rural Residential District – RR), §3-A-12 (Neighborhood Commercial District – CN), §3-A-13 (Highway Commercial District – CH), §3-C (Supplementary Regulations), and Article 9 (Definitions) of the Zoning Ordinance.

- Add “farm machinery sales and service” and “farm supplies sales” as permitted and special uses in the AOC District based on floor area limitations along with new supplementary regulations and definitions for each use. Amend definition of “agriculture” to more accurately reflect the County’s agricultural industry and to include “horticulture.”
- Delete definition of “horticulture” and permitted uses in the AOC, FOC, and RR Districts.
- Add “The wholesale or retail sale of agricultural products, grown or processed in conjunction with an agricultural operation, that is clearly accessory and incidental to that agricultural operation” as a new accessory use in the AOC and FOC Districts.
- Delete definition and supplementary regulations for “Processing of agricultural products not totally produced in Clarke County (excluding wineries, breweries, cideries, and distilleries)” and special uses in the AOC and FOC Districts.
- Delete “Nurseries, greenhouses (commercial)” as permitted uses in the CN and CH Districts.
- Add “Historic mill” as a new permitted use in the AOC and CN Districts along with a new definition and supplementary regulations.
- Additional changes are provided for clarity purposes.

This amendment was adopted by the Board of Supervisors on March 21, 2017.

- **TA-17-02, Wireless Communication Facilities**

Proposed text amendments to amend §3-A-1 (Agricultural-Open Space-Conservation District – AOC), §3-A-2 (Forestal-Open Space-Conservation District – FOC), §3-A-3 (Rural Residential District – RR), §3-A-12 (Neighborhood Commercial District – CN), §3-A-13 (Highway Commercial District – CH), §3-C-2-u (Monopoles for Telecommunication Antennae), §3-E-3 (Historic District), §3-E-4 (Historic Access Overlay District), §6-H-12 (Monopoles for Telecommunication Antennae), and Article 9 (Definitions) of the Zoning Ordinance. The purpose of the text amendments is to revise the requirements for the siting, construction, and modification of monopoles, towers, stealth structures, support structures, and associated equipment. This amendment was adopted by the Board of Supervisors on June 20, 2017.

- **TA-17-03, Off Street Parking Exemption for Certain Properties in Millwood**

Proposed text amendment to amend Zoning Ordinance §3-A-12, Neighborhood Commercial District (CN). The purpose is to add a new subsection (e) to exempt permitted uses on specific properties in Millwood that are zoned Neighborhood Commercial (CN) District and Historic (H) District from the off-street parking requirements in §4-J. The exemption is established to preserve the historic character of these properties that lack available lot area to provide conforming off-street parking. This amendment was adopted by the Board of Supervisors on October 17, 2017.

C. Site Plans

One site plan was approved by the Planning Commission in 2017.

- **SP-17-01, Clarke County Citizen Convenience Center**
SUP-Request approval of a Special Use Permit (SUP) and Site Development Plan for Public Utility Uses and Structures per §3-A-1-a-3-p of the Zoning Ordinance. The purpose is to construct a County-operated citizens' convenience center for drop-off of household waste and recycling to be located on a 2 acre portion of a 149 acre property. The property is zoned Agricultural-Open Space-Conservation (AOC) District and is identified as Tax Map #16-A-33. The proposed use would be located on the west side of Quarry Road (Rt. 612) approximately 500 feet south of its intersection with Harry Byrd Highway (Rt. 7) in the Buckmarsh Election District. This application was approved by the Board of Supervisors on October 17, 2017.

D. Administrative Site Plans

Three Administrative Site Plans were approved by the Zoning Administrator in 2017, one was withdrawn, and one was pending as of the end of the calendar year.

- **ASP-17-01, Clarke County Parks & Recreation**
Clarke County Parks & Recreation request administrative approval of a Site Plan Amendment to erect a 30' x 40' steelworx stretched hexagonal shelter with a vented top on the property identified as Tax Map 13-A-62 and located at 225 Al Smith Circle, in the Russell Election District and zoned Agricultural Open-Space Conservation (AOC). The Zoning Administrator approved this Administrative Site Plan on March 1, 2017.
- **ASP-17-02, Town of Berryville**
The Town of Berryville requests administrative approval of a Site Plan Amendment for the Town of Berryville Public Works Facility so as to shift the existing building to the north, increase size of the building and reduce the storage area on the property identified as Tax Map 14-A-6 and located at 201 Tom Whitacre Circle, in the Russell Election District and zoned Institutional (ITL). This Administrative Site Plan was withdrawn September 27, 2017
- **ASP-17-03, Blue Ridge Wildlife Center**
The Blue Ridge Wildlife Center requests administrative approval of a Site Plan Amendment for the Blue Ridge Wildlife Center Facility to add six animal habitat structures and a viewing deck on the property identified as Tax Map 31-A-3 and located at 106 Island Farm Lane, Boyce, VA, in the Millwood Election District and zoned Agricultural-OpenSpace-Conservation (AOC). The Zoning Administrator approved this Administrative Site Plan on August 29, 2017.
- **ASP-17-04 Juliet Mackay-Smith / Locke & Co., LLC - Pending**
Juliet Mackay-Smith for Locke & Co., LLC, requests an Administrative Site Plan for adding an outdoor restroom facility on the property identified as Tax Map #30A-A-57 at 2049 Millwood Road in the Millwood Election District, zoned Neighborhood Commercial (CN) and Historic (H). Review of this Administrative Site Plan was still pending as of the end of the calendar year.

E. Board of Zoning Appeals

Two applications were filed with the Board of Zoning Appeals in 2017.

- **BZA-17-01, Amelia D. Bailey, Trustee of the Amelia Denise Bailey Trust; Amelia D. Bailey, Executrix of the Estate of Frank S. Pierson, Jr.; and Amelia D Bailey and Joseph T. Bailey, wife and husband**, are appealing the Zoning Administrator's administrative determination dated June 20, 2017 that Clarke County Zoning Ordinance §3-D-9 would apply to the applicant's proposed Boundary Line Adjustment for the properties identified as Tax Map Parcels #25-A-29A & #25-A-27E located on River Road, Millwood Election District, zoned Forestal Open-Space Conservation (FOC). The Board of Zoning Appeals voted to uphold the decision of the Zoning Administrator on August 29, 2017.
- **BZA-17-02, Stonds, LC**
Stonds, LC requests approval of variances for a 23 foot variance from the 50 foot front yard setback requirement to the centerline of a secondary highway and for a variance to extend a non-conforming structure by 264 square feet for a proposed deck, on the property identified as Tax Map Parcel 23-A-18, located at 1555 Lockes Mill Road, Berryville, VA, zoned Agricultural Open-Space Conservation (AOC), partially in the Flood Plain District (FP), located in the Buckmarsh Election District. The Board of Zoning Appeals voted to approve this request on January 10, 2018.

F. Board of Septic Appeals

One application was filed with the Board of Septic Appeals in 2017.

- **BSA-17-01, Zoe and Andrew Brown**
Zoe and Andrew Brown are requesting a variance to the Clarke County Septic Ordinance so as to site a septic drainfield more than 400' from the house it serves on the property identified as Tax Map #12-A-42A located on Sunny Canyon Lane, White Post Election District, zoned Agricultural-Open Space-Conservation (AOC). The Board of Septic Appeals approved this request on June 26, 2017.

G. Town of Boyce Activities

In 2017, Staff continued to provide planning and zoning technical support to the Town of Boyce including day-to-day management of their zoning and subdivision ordinances and processing of permit applications. Special technical assistance was provided on two matters for the Town:

- **Review Draft Comprehensive Plan**. The Town's Planning Commission completed a project to review and update their Comprehensive Plan which was adopted by Town Council on October 3, 2017. Staff conducted a courtesy review of the draft document at the Planning Commission Chair's request and provided a detailed memo of comments and recommendations.
- **Boyce Crossing Stormwater and Erosion Control Plan**. Development of the Boyce Crossing Subdivision resumed in 2017 after being halted for several years following the economic downturn. Due to State regulatory changes during this time period, the

Virginia Department of Environmental Quality (DEQ) required the developer to submit revised stormwater and erosion control (E&S) plans to meet current regulations. Staff managed this review in its entirety for the Town, coordinating/processing reviews with DEQ and establishing a contractual arrangement with the County's engineering consultant (Hurt & Proffitt) to enable them to review the E&S plan. Both plans were ultimately approved in late fall.

H. Other Administrative Reviews

Planning Department Staff approved nine boundary line adjustment applications in 2017, one boundary line adjustment is pending. One administrative subdivision (divisions consisting of lots 100 acres or larger) was approved in 2017.

I. Special Projects

In addition to planning and zoning activities, several projects were undertaken by the Department during the year:

- Zoning and Subdivision Ordinance Update. In October, Planning Commission and Staff formally began work on a major project to review and update the County's Zoning and Subdivision Ordinances. The project involves an extensive cover-to-cover evaluation to clarify, coordinate, and modernize both Ordinances. The Planning Commission's Ordinances Committee was assigned the task of working with Staff to oversee and provide direction on the format and scope of the Ordinances, to identify solutions to policy and technical issues, and to recommend final drafts for presentation to the full Commission and ultimately the Board of Supervisors. The project is anticipated to take approximately two years to complete.

Tasks completed in 2017 include the adoption of a two-year work plan and a list of Project Policies that will help to control the scope of the project and ensure that there is clear policy direction from the Commission to Staff in drafting the revised ordinances. The Ordinances Committee began the review of policy items in December with a discussion of home occupation regulations.

- Historic Resources Plan Update. As part of the ongoing effort to review and update the County's Comprehensive Plan implementing component plans, work began in the spring on updating the Historic Resources Plan. Planning Staff and the County's architectural historian worked in concert with the Historic Preservation Commission to update goals and objectives as well as information on projects completed since the Plan's last update in 2007. A final draft of the revised Plan was nearing completion at the end of the calendar year.
- Water Resources Plan Update. Staff also began work in the spring to update the Water Resources Plan which is composed of both the Groundwater Resources and Surface Water Resources Plans. The Groundwater Resources Plan was last updated in 1998 and the Surface Water Resources Plan was last updated in 1999. The Plan is being revised by the natural resources planner and will be reviewed by the Planning Commission's Comprehensive Plan Committee prior to being finalized for presentation to the full Commission. A final draft was nearing completion at the end of the calendar year.

- Broadband. Staff worked extensively in 2017 on projects to help expand broadband internet and telecommunications availability. In the first half of the year, Staff worked with the Commission’s telecommunications subcommittee on a text amendment (TA-17-02) to modernize the County’s regulations on monopoles – now referred to as wireless communication facilities (WCFs). Staff also continued to assist the Board of Supervisors with implementation of the consultant’s recommendations in the Broadband Infrastructure and Telecommunications Study. The Board established the Broadband Implementation Committee (consisting of two commissioners and two board members) and charged it with pursuing the Study’s recommended strategies. Planning Staff was assigned to staff this Committee and worked to develop and issue a Request for Information (RFI) for industry providers to offer approaches to improve broadband service for residents and businesses. Staff also helped coordinate several meetings with the Committee and various industry providers following issuance of the RFI. Under the Committee’s direction, Staff also worked with the IT Department to create the County’s first broadband information website – clarkeconnect.org.

3. Building Permits

A. Residential Permits

A total of 53 permits to construct new single-family homes were issued in 2017. 33 were issued for parcels located outside of the towns and 20 permits were issued in the Town of Berryville. There were no permits issued for new family dwellings in the Town of Boyce.

Residential Building Permits Issued, 2000-2017

	County	Berryville	Boyce	TOTAL		County	Berryville	Boyce	TOTAL
2017	33	20	0	53					
2016	29	36	1	66	2004	81	45	4	130
2015	25	20	0	45	2003	72	53	2	127
2014	27	16	3	46	2002	78	49	2	129
2013	21	6	1	28	2001	86	50	2	138
2012	16	4	0	20	2000	68	33	0	101
2011	16	1	0	17					
2010	10	4	9	23					
2009	11	1	12	24					
2008	20	0	23	43					
2007	39	6	12	57					
2006	41	25	14	80					
2005	65	141	15	221					

B. Total Permits – Valuation

PERMIT TYPE DESC	PERMITS		
	ISSUED	EST VALUE	FEE TOTAL
Commercial Building Addition	7	840,150	7,094
Commercial Building New	4	6,041,771	28,854
Commercial Building Remodel	14	4,057,585	19,864
Residential Accessory	21	1,160,960	9,348
Residential Building Addition	14	1,009,156	7,532
Residential Garage	10	517,343	4,925
Residential Building New	61	20,399,407	109,588
Residential Building Remodel	67	2,883,375	16,630
Deck or Porch w/o Roof	39	0	2,280
Deck/Porch with Roof	12	0	662
Commercial Re-Roof or Re-Side	1	0	61

4. Subdivisions

The table below lists the total number of new lots and acreage subdivided in the County and incorporated towns from 2000-2017. In 2017, five minor subdivisions were approved by the Planning Commission resulting in the creation of five additional lots. Figures for Berryville include only subdivisions approved in the annexation area covered by the Berryville Area Plan.

Year	Lots/Acres	County	Berryville	Boyce
		Total	Total	Total
2000	Lots	25	5	
	Acres	2125	72	
2001	Lots	72	3	6
	Acres	535	0	1
2002	Lots	40	100	3
	Acres	281	81	1
2003	Lots	34	70	43
	Acres	412	54	21
2004	Lots	30	71	5
	Acres	325	72	2
2005	Lots	31	99	71
	Acres	370	60	15
2006	Lots	36	10	1
	Acres	799	32	<1
2007	Lots	25	1	2
	Acres	179	2	2
2008	Lots	25	0	0
	Acres	708	0	0
2009	Lots	6	0	1
	Acres	2	0	<1
2010	Lots	5	0	0
	Acres	191	0	0
2011	Lots	8	0	0
	Acres	98	0	0

2012	Lots	6	0	0
	Acres	67	0	0
2013	Lots	4	0	0
	Acres	144	0	0
2014	Lots	13	0	20
	Acres	252	0	6
2015	Lots	2	0	0
	Acres	18.71	0	0
2016	Lots	9	0	0
	Acres	175.7681	0	0
2017	Lots	5	0	0
	Acres	9	0	0

DWELLING UNIT RIGHTS

Dwelling Unit Rights (DURs) Used and Remaining by Magisterial District

Magisterial District	DURs Allocated	DURs Remaining	% Remaining
Greenway	1587	966	60.9
Chapel	2018	1129	55.9
Battletown	1499	736	49.1
Longmarsh	1562	668	42.8
TOTAL	6666	3499	52.5

5. Conservation Easements

Conservation Easements Added/Dwelling Units Retired, 1974-2017

	VOF, OTHERS (acres)	COUNTY (acres)	DURs RETIRED		VOF, OTHERS (acres)	COUNTY (acres)	DURs RETIRED
1974	72	0	n/a	1997	336	0	n/a
1975	4	0	n/a	1998	485	0	n/a
1976	195	0	n/a	1999	951	0	n/a
1977	119	0	n/a	2000	1,453	0	n/a
1978	667	0	n/a	2001	764	0	n/a
1979	1,037	0	n/a	2002	1,180	0	n/a
1980	166	0	n/a	2003	133	145	3
1981	0	0	n/a	2004	957	35	1+13 lots in Boyce
1982	100	0	n/a	2005	943	314	5
1983	0	0	n/a	2006	425	579	18
1984	0	0	n/a	2007	285	1,261	45
1985	0	0	n/a	2008	0	250	12

1986	0	0	n/a	2009	230	484	13
1987	0	0	n/a	2010	0	473	21
1988	807	0	n/a	2011	210	582	18
1989	1,540	0	n/a	2012	0	709	26
1990	2,503	0	n/a	2013	1,120	612	15
1991	846	0	n/a	2014	65	404	15
1992	64	0	n/a	2015	17	33	5
1993	328	0	n/a	2016	0	1,262	30
1994	2	0	n/a	2017	0	308	14
1995	95	0	n/a	SUBTOTAL			
1996	42	0	n/a	TOTAL	18,140	7,381	254

Conservation Easement Purchase Summary, 2003-2017

YEAR	DUR'S TERMINATED	APPRAISED VALUE	DUR PURCHASE VALUE	OWNER SHARE	COUNTY SHARE	GRANT SHARE	GRANT SOURCE
2003	3	\$251,000	\$0	\$26,000	\$225,000	\$0	
2003	0	\$0	\$0	\$0	\$0	\$0	
2005	2	\$198,100	\$0	\$123,100	\$75,000	\$0	
2005	2	\$200,000	\$0	\$125,000	\$50,000	\$25,000	SRDCD
2006	3	\$578,400	\$0	\$445,133	\$133,267	\$0	
2006	3	\$736,950	\$0	\$166,575	\$114,075	\$228,150	VOF
2007	5	\$1,126,813	\$0	\$162,125	\$8,062	\$478,313	VLCF, VDACS, FRPP
2008	3	\$346,551	\$0	\$86,638	\$86,638	\$173,275	FRPP
2008	2	\$180,000	\$0	\$53,100	\$42,300	\$84,600	FRPP
2008	5	\$716,500	\$0	\$179,125	\$27,750	\$509,625	VLCF, VDACS, FRPP
2008	1	\$131,500	\$0	\$32,875	\$16,437	\$82,188	VDACS, FRPP
2010	1	\$0	\$25,000	\$0	\$12,500	\$12,500	VDACS
2010	2	\$0	\$80,000	\$0	\$40,000	\$40,000	VDACS
2010	1	\$0	\$28,000	\$0	\$14,000	\$14,000	VDACS
2010	6	\$0	\$240,000	\$0	\$120,000	\$120,000	VDACS
2010	5	\$0	\$140,000	\$0	\$70,000	\$70,000	VDACS
2010	2	\$0	\$80,000	\$0	\$40,000	\$40,000	VDACS
2010	2	\$0	\$60,800	\$0	\$30,400	\$30,400	VDACS
2010	1	\$0	\$30,400	\$0	\$15,200	\$15,200	VDACS
2011	2	\$240,500	\$0	\$60,125	\$30,063	\$150,312	VDACS, FRPP
2011	1	\$0	\$13,000	\$0	\$6,500	\$6,500	VDACS
2011	2	\$0	\$25,000	\$0	\$25,000	\$0	
2011	2	\$0	\$80,000	\$0	\$40,000	\$40,000	VDACS
2012	2	\$0	\$80,000	\$0	\$40,000	\$40,000	VDACS
2012	4	\$345,500	\$0	\$86,375	\$20,000	\$239,125	PEC, VDACS, FRPP
2013	4	\$30,300	\$0	\$125,000	\$27,500	\$347,500	EC, VLCF, VDACS, FRPP
2013	4	\$542,500	\$0	\$135,625	\$32,813	\$374,062	PEC, VLCF, VDACS, FRPP
2013	3	\$255,000	\$0	\$63,750	\$3,125	\$188,125	PEC, VLCF, VDACS, FRPP
2013	4	\$560,000	\$0	\$140,000	\$97,500	\$322,500	PEC, VLCF, VDACS
2014	3	\$0	\$69,600	\$0	\$34,800	\$34,800	VDACS
2014	2	\$173,500	\$0	\$43,375	\$2,718	\$128,468	PEC, VLCF, VDACS, FRPP
2014	3	\$194,500	\$0	\$48,625	\$687	\$145,187	VLCF, VDACS, FRPP
2014	1	\$0	\$0	\$0	\$20,000	\$20,000	VDACS
2014	2	\$0	\$60,000	\$0	\$30,000	\$30,000	VDACS
2016	1	\$0	\$40,000	\$0	\$20,000	\$20,000	VDACS
2016	3	\$0	\$120,000	\$0	\$60,000	\$60,000	VDACS
2016	2	\$0	\$80,000	\$0	\$40,000	\$40,000	VDACS
2016	2	\$0	\$32,000	\$0	\$16,000	\$16,000	VDACS
2016	2	\$0	\$32,000	\$0	\$16,000	\$16,000	VDACS
2016	4	\$0	\$64,000	\$0	\$32,000	\$32,000	VDACS
2016	2	\$0	\$32,000	\$0	\$16,000	\$16,000	VDACS
2016	3	\$74,500	\$0	\$18,625	\$9,313	\$46,562	VDACS, ALE
2016	2	\$140,500	\$0	\$35,125	\$17,563	\$87,812	VDACS, ALE
2017	2		\$30,160	\$0	\$15,080	\$15,080	VDACS
			Total	\$2,156,296	\$1,773,291	\$4,339,284	
	111		% of Total	26.1	21.4	52.5	

* Represents County funds used to purchase conservation easements; program began in 2003
 Note – No easement purchases were made in 2015.

Grant Sources

VDACS = Virginia Department of Agriculture and Consumer Services (State)

VLCF = Virginia Land Conservation Fund (State)

FRPP = Farm & Ranchland Protection Program (Federal)

SRDCD = Shenandoah Resource Conservation and Development Council (State)

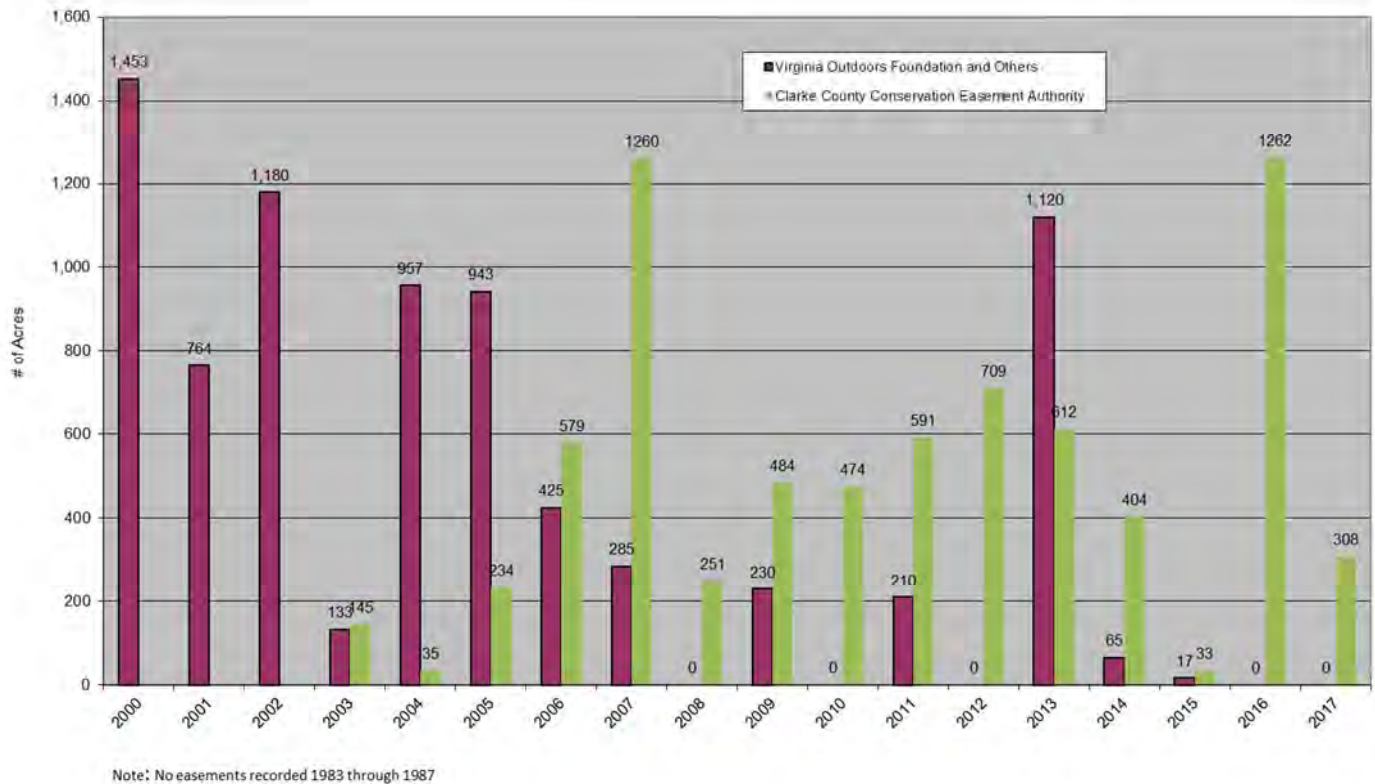
VOF = Virginia Outdoors Foundation (State)

PEC = Piedmont Environmental Council

The first conservation easement was recorded in 1974 by the Virginia Outdoors Foundation.

Between 1974 and 1999 10,359 acres were placed in easement. The chart below details the acreage of easements by year from 2000 through 2017.

Conservation Easements – Virginia Outdoors Foundation, Virginia Department of Historic Resources & Clarke County Conservation Easement Authority



Special projects

- Easement inspections program. Two part-time interns were employed during the Summer of 2017 to perform compliance inspections on all properties containing easements held by the Clarke County Easement Authority. The interns were paid through the Authority’s stewardship fund and successfully completed onsite inspections and reports on approximately 90 properties. The Department expects this to be a reoccurring program and will maintain a database of inspection results.

6. Biosolids Applications

On July 15, 1997 the Board of Supervisors approved the adoption of a text amendment establishing standards for the land application of bio-solids.

Beginning in 1998, two companies, Bio Gro and Recyc Systems applied biosolids in the County. Currently Synagro (formally Bio-Gro) and Wright Trucking spread on area farms. The following table summarizes the acreages applied each year.

In 2004, State law repealed Counties ability to regulate biosolid application beyond testing and monitoring. The change permits Counties to request reimbursement for expenses relating to monitoring and testing but eliminates increased setback standards that Clarke County had adopted to protect ground and surface water resources in sensitive karst areas.

Beginning January 1, 2008 the Virginia Department of Environmental Quality (DEQ) assumed regulatory oversight of all land application of treated sewage sludge, commonly referred to as biosolids. This action, which moves oversight of the Biosolids Use Regulations from the Virginia Department of Health to DEQ, was at the direction of the 2007 General Assembly, which voted to consolidate the regulatory programs so that all persons land applying biosolids would be subject to uniform requirements, and to take advantage of the existing compliance and enforcement structure at DEQ.

Biosolids Applications

Year	Acres	# Farms
1998	180	2
1999	625	3
2000	0	0
2001	1830	11
2002	1145	11
2003	350	3
2004	150	4
2005	263	3
2006	950	9
2007	1,063	10
2008	1,307	13
2009	1,287	13
2010	1,989	21
2011	1,800	18
2012	1,539	18
2013	838	8
2014	1,784	23
2015	665	13
2016	61	1
2017	192	5
20 Year Total	18,018	

DEQ has established an Office of Land Application Programs within the Water Quality Division to manage the biosolids program, as well as land application of industrial sludges, septage, livestock and poultry waste, and water reclamation and reuse. The Virginia Department of Health will continue to consult with DEQ and advise the public on health issues related to biosolids applications.

All applications have been closely monitored by County and State representatives and have been in compliance with all requirements. In accordance with State Regulations, Counties may be reimbursed for the testing and monitoring expenses; in 2016 the County was reimbursed \$590.07. Land applications were way down due two factors; 1) Blue Plains was formerly the source of much of the biosolids applied in Clarke County. As a result of significant process changes, Blue Plains generates less than half the volume of material as in the past, and their supply is not going primarily to Clarke; and 2) Milton Wright was formerly a major land applier in Clarke, but that operation has seen significant cutbacks in activity. The Piscataway biosolids contract is now held by another land applier who does not operate in Clarke.

The total number of acres permitted for biosolids application in the County is 11,125, proportionately more biosolids than many other Counties in the area, averaging 18,000 wet tons per year. The

biosolids contain about 5-8 pounds of nitrogen per ton of biosolids. There is interest and concern about the effect of biosolids application on the quality of ground water in Clarke County. In order to address this concern, the County applied for and received 2 grants in 2013, totaling \$16,000 to monitor 10 springs in northern Shenandoah Valley for discharge, TN, TP, ammonia, ortho phosphate, nitrate-nitrite, E. coli, flow, general water chemistry. Springs are in located in karst areas.

Purpose is to identify contribution of contamination from springs to surface waters to assist in 1) determining appropriate BMP's on agricultural lands and 2) impact of biosolids applications on water quality as compared to other fertilizer sources. A report detailing the study is available from the Planning Department.

7. Historic Preservation Commission Activities

Four Certificates of Appropriateness were filed in 2017.

- **CA-17-01**

Phyllis Cullen requests a Certificate of Appropriateness for the following activities for the building located at 2037 Millwood Road:

1. Replacement of existing siding on front of building and elsewhere as needed with wood German lap siding;
2. Replacement of 2nd floor windows with same size as existing windows; 1 over 1 panes with center mullion to create the appearance of 2 over 2 windows;
3. Replace first floor window with same size as existing window; 2 over 2 wood frame window;
4. Enlarge the front door opening to allow for replacement of the existing door with a double door similar to the one at Lockes Store; or a single wood door with a top window. In either case door shall be wood;
5. Replace the existing porch in the same footprint. Reuse existing railing;
6. Paint the metal roof; and
7. Paint the building and trim using Benjamin Moore Historic Palette colors.

On March 24, 2017 the Executive Committee of the Historic Preservation Commission unanimously approved the above activities on the property located at 2037 Millwood Road.

- **CA-17-02, White Post Village Association** requests a Certificate of Appropriateness for renovating the existing 1920 gas station building located on the property identified as Tax Map #28A-A-36 at 217 White Post Road and the adjacent livery stable building located on the property identified as Tax Map# 28A-A-34 in the White Post Historic District, zoned Rural Residential (RR) and Historic Overlay (HO). The Historic Preservation Commission approved this request on May 17, 2017.
- **CA-17-03, Judy Duncan** requests a Certificate of Appropriateness for locating a sign on the property identified as Tax Map #30A-A-59 at 2037 Millwood Rd, in the Millwood Historic District, zoned Neighborhood Commercial (CN) and Historic Overlay (H). As no building permit was required the executive committee reviewed the design and approved the request on September 20, 2017.
- **CA-17-04, Juliet Mackay-Smith for Locke & Co., LLC**, requests a Certificate of Appropriateness for adding an outdoor restroom facility on the property identified as Tax Map #30A-A-57 at 2049 Millwood Road in the Millwood Election District, zoned Neighborhood Commercial (CN) and Historic (H). The Historic Preservation Commission approved this request on January 17, 2018.

APPENDIX A – Miscellaneous Activity Tables

Project Type	Project Number	Location	Owner	Fees Blank = collected by another dept	Project Status
Administrative Site Plan	ASP-17-01	225 AL SMITH CIR	BOARD OF SUPERVISORS	\$625.00	APPROVED
	ASP-17-02	201 TOM WHITACRE CIR	TOWN OF BERRYVILLE	\$625.00	PRE-APP MEETING HELD
	ASP-17-03	381 ISLAND FARM LN	BLUE RIDGE WILDLIFE CENTER	\$625.00	APPROVED
Administrative Subdivision	AS-16-02	772 STRINGTOWN RD	AUGGIE LIMITED PARTNERSHIP		PRE-APP MEETING HELD
Appeal: Brd of Septic & Well	BSA-17-01	831 SUNNY CANYON LN	BROWN ANDREW KEONE & ZOE BELLE	\$750.00	APPROVED
Appeal: Brd of Zoning Appeals	BZA-17-01	182 WORTHINGTON LN	BAILEY AMELIA D & JOSEPH T	\$750.00	APPROVED
Archive	ZPAC-563	538 CATHER RD	TREDWAY SCOTT O & JUDITH O		APPROVED
Boundary Line Adjustment	BLA-16-01	2611 SPRINGSBURY RD	CASEY BRYAN F & CYNTHIA L		APPROVED
	BLA-16-05	327 GREENSTONE LN	BELL KENNETH U	\$500.00	APPROVED
	BLA-17-01	0	KIRK CHRISTOPHER A	\$500.00	APPROVED
	BLA-17-02	1026 FISHPAW RD	MCNAMARA GERALDINE B	\$500.00	APPROVED
	BLA-17-03	2280 FROGTOWN RD	BROWN MICHAEL A & SUSAN HEALY	\$500.00	APPROVED
	BLA-17-04	765 ALLEN RD	MILLER MICHAEL G JR & LEIGH GARRY	\$500.00	PRE-APP MEETING HELD
	BLA-17-05	7596 LORD FAIRFAX HWY	TAVENNER LARRY S & LINDA D	\$500.00	APPROVED

	BLA-17-06	1301 LOCKES MILL RD	BOWERMAN JANE M & DANIEL MORRISON	\$500.00	APPROVED
	BLA-17-07	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	\$500.00	APPROVED
	BLA-17-08	1555 LOCKES MILL RD	STONDS LC	\$500.00	APPROVED
	BLA-17-09	1833 MILLWOOD RD	DUKE BOBBY E & NANCY B	\$500.00	APPROVED
	BLA-17-10	3340 CRUMS CHURCH RD	JACOBSON LEROY C & MAURETTA A	\$500.00	APPROVED
Cert Appropriateness Com/Ind	COA1-17-03	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	\$100.00	PRE-APP MEETING HELD
	CA-17-03	2037 MILLWOOD RD	PHYLISS NEE	\$100.00	APPROVED
	CAO1-17-03	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	\$100.00	APPROVED
	COA1-6167	2037 MILLWOOD RD	NEE PETER & PHYLLIS	\$100.00	APPROVED
Cert Apprprtss AOC/FOC/RES/ NP	CA-17-02	217 BERRYS FERRY RD	STUART ELIZABETH ELSEA	\$50.00	APPROVED
Erosion & Sediment Contrl Plan	ESCP-8751	0	BOYCE CROSSING HOMEOWNERS ASSO INC	\$5,400.00	APPROVED
Major Subdivision: 3+ lots	S-17-01	0	MARKS MELANIE D	\$20,000.00	PRE-APP MEETING HELD
Maximum Lot Size Exception	MLSE-17-01	537 LONGMARSH RD	JC HARDESTY LLC	\$1,500.00	PRE-APP MEETING HELD
Minor Subdivision	MS-15-01	1026 FISHPAW RD	MCMAMARA GERALDINE B		PRE-APP MEETING HELD
	MS-17-01	2997 LORD FAIRFAX HWY	BIGGS CHARLES A & CYNTHIA L	\$4,000.00	APPROVED
	MS-17-02	318 POPE LN	POPE GARLAND IDEN & IVA I	\$4,000.00	APPROVED
	MS-17-03	272 VILLAGE LN	WELLS BARRY S	\$4,000.00	APPROVED
	MS-17-04	18979 BLUE RIDGE MTN RD	WILLIAM WAITE	\$4,000.00	APPROVED

	MS-17-05	537 LONGMARSH RD	JC HARDESTY LLC	\$4,000.00	APPROVED
Site Plan AOC/FOC/NP	SP-17-01	426 QUARRY RD	PERRY STUART M INC	\$2,750.00	PRE-APP MEETING HELD
Special Use Amnd Bus/Com/Ind	ASP1-17-04	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	\$1,250.00	PRE-APP MEETING HELD
	ASP-17-04	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	\$625.00	PRE-APP MEETING HELD
Special Use AOC/FOC	SUP-17-03	426 QUARRY RD	PERRY STUART M INC	\$825.00	PRE-APP MEETING HELD
	SUPA-17-01	120 HIGHLAND CORNERS RD	GIBSON MONTIE W JR & PEARL E	\$825.00	PRE-APP MEETING HELD
Variance: Board of Zoning	BZA-17-02	1555 LOCKES MILL RD	STONDS LC	\$750.00	APPROVED
Zoning Accessory Structure	ZP-2651	182 AUBURN RD	ORDWAY DOUGLAS W & IRENE DEFRANK		PRE-APP MEETING HELD
	ZP-5642	160 BELL HOLLOW LN	RUSSELL BRIAN J & STEPHANIE M		APPROVED
	ZP-6143	140 SYCAMORE LN	ATWELL JEFFREY A		APPROVED
	ZP-6947	545 MOUNT PROSPECT LN	GREENE ANDREA K		APPROVED
	ZPAG-286	184 KEYSTONE LN	ROBEY JOAN M & KAREN L HUMMER	\$200.00	APPROVED
	ZPAS-2452	2167 SHEPHERDS MILL RD	GRETCHEN YOUNG		APPROVED
	ZPAS-246	2469 RUSSELL RD	WRIGHT GREGORY A & DEBRA M		APPROVED
	ZPAS-2473	79 HAWTHORNE LN	HOGAN SUSAN E		APPROVED
	ZPAS-2524	19 CLARKE LN	RAMALEY RICHARD M & ROXANNE		APPROVED
	ZPAS-2547	2682 WICKLIFFE RD	HILL DARRIN P & ELIZABETH K LEFFEL		APPROVED

ZPAS-2576	3637 HARRY BYRD HWY	RODRIGUEZ ARMANDO & ELVIA ARELLANO		APPROVED
ZPAS-2618	2945 CASTLEMAN RD	SHENANDOAH VALLEY HOUSING LLC		APPROVED
ZPAS-2651	182 AUBURN RD	ORDWAY DOUGLAS W & IRENE DEFRANK		APPROVED
ZPAS-2717	1036 RETREAT RD	HILL JAMES MICHAEL & SUSAN GAYE		APPROVED
ZPAS-3096	500 LAUREL LN	JPMORGAN CHASE BANK NA		APPROVED
ZPAS-3836	267 HEMLOCK LN	DUNPHY MARTIN A & THERESA G		APPROVED
ZPAS-389	560 HONEY LN	BENNIE WILLIAM J ET AL		APPROVED
ZPAS-4663	482 PYLETOWN RD	HEATON KELLY B		APPROVED
ZPAS-4917	159 MAJESTYS PRINCE LN	WALNUT HALL FARM LLC		APPROVED
ZPAS-5125	2000 SPRINGSBURY RD	MOUNT HEBRON LLC		APPROVED
ZPAS-5440	96 LOCUST LN	JENKINS DAVID L & KELLY B		APPROVED
ZPAS-5544	119 GOOD SHEPHERD RD	MILEY MARGARET		APPROVED
ZPAS-563	538 CATHER RD	TREDWAY SCOTT O & JUDITH O		APPROVED
ZPAS-5981	300 CARTER HALL LN	PEOPLE TO PEOPLE HEALTH FDN INC		APPROVED
ZPAS-6289	3968 CALMES NECK LN	TORCZON RICHARD L JR & ANDREA G		APPROVED
ZPAS-6310	185 BLUE BIRD LN	MYERS T CHRISTIAN	\$200.00	PRE-APP MEETING HELD
ZPAS-6415	67 RIVER PARK LN	KLINE KARL KRIS & TRACEY LEE		APPROVED
ZPAS-6573	20615 BLUE RIDGE MTN RD	WALLACE TERRY ANN		APPROVED

ZPAS-6573a	20615 BLUE RIDGE MTN RD	TOM RATH		APPROVED
ZPAS-6629	19616 BLUE RIDGE MTN RD	MOUNTAIN PROPERTY LLC		APPROVED
ZPAS-6758	147 SHENANDOAH RIVER LN	LICKING VALLEY CONSTRUCTION CORP		APPROVED
ZPAS-6912	917 MANOR RD	WINE ANITA L		APPROVED
ZPAS-7208	93 WHITE PINE LN	SIEMINSKI JASON & MIRIAM D		APPROVED
ZPAS-7216	169 JOHN MOSBY HWY	SOONTHORNCHAI BOB TRUSTEE		APPROVED
ZPAS-7348	21839 BLUE RIDGE MTN RD	BURKE FRANCIS X JR & DEBORAH H	\$200.00	PRE-APP MEETING HELD
ZPAS-737	2134 ALLEN RD	SCHRYER ERIC RICHARD & SUSAN M		APPROVED
ZPAS-7667	4071 OLD CHARLES TOWN RD	THORNE JAMES M TRSTEE		APPROVED
ZPAS-7706	739 KIMBLE RD	GULDE L JOHN & SANDRA L TRSTEEES		APPROVED
ZPAS-7893	281 VISTA LN	SCHMICK LEON H JR & BLANCA CORREA		APPROVED
ZPAS-7913	230 AUBURN RD	REXROAD ARNOLD L		APPROVED
ZPAS-7913a	230 AUBURN RD	GREG ARMSTRONG		APPROVED
ZPAS-9012	104 ROSEVILLE CT	MYER JOSEPH F & TAMARA B		APPROVED
ZPAS-9234	0	BROCK JAMES MARVIN III & JAMIE VIR		APPROVED
ZPAS-9324	381 SPRINGSBURY RD	CLAWSON TERESA		APPROVED
ZPAS-9341	559 GRANDDADDY LN	LCT LLC		APPROVED

Zoning Agriculture Structure	ZPAG-1171	381 SPRINGSBURY RD	CLAWSON TERESA	\$100.00	APPROVED
	ZPAG-17-5968	1581 MILLWOOD RD	FARLAND RICHARD A	\$100.00	APPROVED
	ZPAG-226	339 MINNIEWOOD LN	BLKBEAR LLC	\$100.00	APPROVED
	ZPAG-257	1375 WRIGHTS MILL RD	HARDING MARY ELLEN TRUSTEE	\$100.00	APPROVED
	ZPAG-488	517 LONGMARSH RD	HARDESTY JOHN D JR & CATHERINE J		APPROVED
	ZPAG-5482	432 RETREAT RD	MCINTOSH STEVE	\$100.00	APPROVED
	ZPAG-6787	353 SHENANDOAH RIVER LN	MCWHIRTER, ANASTASIA	\$100.00	APPROVED
	ZPAG-697	3575 LORD FAIRFAX HWY	MANOCHEHRI- KALANTARI	\$100.00	APPROVED
	ZPAG-711	1674 SUMMIT POINT RD	JOHNSON TODD A & BARBARA M	\$100.00	PRE-APP MEETING HELD
	ZPAG-7596	831 SUNNY CANYON LN	BROWN ANDREW KEONE & ZOE BELLE		APPROVED
	ZPAG-7599	169 KENTLAND LN	SHENK PHILIP S	\$100.00	APPROVED
	ZPAG-7926	1238 SHEPHERDS MILL RD	BROWNE KELLY J & CASSANDRA BUXTON	\$100.00	APPROVED
	ZPAG-804	3158 ALLEN RD	LEARY TIMOTHY J & KELLY A	\$100.00	APPROVED
	ZPAG-8109	345 SILVER RIDGE LN	WILSON KATHERINE J	\$100.00	APPROVED
	ZPAG-843	374 CLIFTON RD	WHITE SAMUEL STUART	\$100.00	APPROVED
	ZPAG-8571	0	WRIGHT PAMELA M TRUSTEE	\$100.00	APPROVED
	ZPAG-8861	0	JOHNSON ROBERT F & TERESA SSCHAFFER	\$100.00	APPROVED
ZPAG-9017	2029 TRIPLE J RD	SNAPP MICHAEL S & ALLYSON O &	\$100.00	APPROVED	

	ZPAG-9344	0	F J INDUSTRIALS	\$100.00	APPROVED
	ZPAG-936	620 SUNNY CANYON LN	OHRSTROM GEORGE L II		APPROVED
Zoning Commercial New	ZPCN-5981	300 CARTER HALL LN	PEOPLE TO PEOPLE HEALTH FDN INC		PRE-APP MEETING HELD
Zoning Home Occupation	HO2-7367	220 LAFAYETTE LN	LOBO IAN J & SARAH R		APPROVED
	HO-3513	552 ALDER LN	NORRIS TINA R		APPROVED
	HO-4834	20 E SHARON DR	TRS FOR WHITE POST CHARGE		APPROVED
	HO-7367	220 LAFAYETTE LN	LOBO IAN J & SARAH R		APPROVED
	HO-9055	108 MEADOW VIEW DR	WOERL JOEL A & TAMILA R		APPROVED
	HO-9242	413 MISTY HILL LN	COSSETTE DALE & JENNIFER		APPROVED
	ZOHO-3485	0	DAY ROBERT S TRUSTEE		APPROVED
	ZOHO-379	751 RUSSELL RD	EDMONDS JAMES A & SHARON M		APPROVED
	ZPHO-144	1297 WADESVILLE RD	FINNELLE CHRISTOPHER J		APPROVED
	ZPHO-1906	422 FIRST ST	KERSEY KYLE BENJAMIN & KAITLIN M		APPROVED
	ZPHO-23459	6294 LORD FAIRFAX HWY	JBH INVESTMENTS LLC		APPROVED
	ZPHO-241	384 WRIGHTS MILL RD	SMITH SCOTT M & LISA L		APPROVED
	ZPHO-2451	2626 SHEPHERDS MILL RD	BIGHOUSE JO ELLEN		APPROVED
	ZPHO-2490	5260 HARRY BYRD HWY	CHURCH JAMES N FAMILY TRUST		APPROVED
	ZPHO-2576	3637 HARRY BYRD HWY	RODRIGUEZ ARMANDO & ELVIA ARELLANO		APPROVED
	ZPHO-2641	3106 CASTLEMAN RD	FEHR JULIANA VAN OLPHEN		APPROVED
	ZPHO-2653	400 AUBURN RD	MATICH KENNETH A &		APPROVED

			ANDREA L		
ZPHO-3214	369 DOGWOOD LN		PRISTACH PETER C		APPROVED
ZPHO-385	11865 HARRY BYRD HWY		NUCCIO ARTHUR C JR & ANDREA L		APPROVED
ZPHO-388	170 HONEY LN		KING SHAWN A & CHRISTOFF C BOTHA		APPROVED
ZPHO-433	10449 HARRY BYRD HWY		VINCENT NANCY F		APPROVED
ZPHO-4544	9116 JOHN MOSBY HWY		GRUBBS PRESTON D		APPROVED
ZPHO-4560	195 GINNS RD		RUSSELL JEROME L		APPROVED
ZPHO-4572	374 DEARMONT HALL LN		PHILLIPS LUCIAN E & FELICIA G		APPROVED
ZPHO-4693	544 PYLETOWN RD		RAPER NEIL M & DEANNA M		APPROVED
ZPHO-4858	206 OLD CHAPEL AVE		GREENE ANDREA K TRUST		APPROVED
ZPHO-4959	3386 BISHOP MEADE RD		COFFELT EDGAR L JR & DOREEN M		APPROVED
ZPHO-5045	2338 BISHOP MEADE RD		MATT DESROSIERS		APPROVED
ZPHO-5073	940 BROWNTOWN RD		GUM GREGORY L & DIANE		APPROVED
ZPHO-5165	56 LOCKES MILL RD		WALLACE MARY L		APPROVED
ZPHO-5299	1320 CHILLY HOLLOW RD		MASSANOPOLI PAUL & PATRICIA A		APPROVED
ZPHO-6363	2689 FROGTOWN RD		RUBAL ANTHONY & SUSAN L		APPROVED
ZPHO-6427	77 CLIFF LN		MCGILL STEPHEN DANIEL		APPROVED
ZPHO-6489	299 TADPOLE LN		WOLDORF CLARE T & PAUL D		APPROVED
ZPHO-6539	293 RIVER PARK LN		ZIMMERMAN ALLISON J		APPROVED
ZPHO-6573	20615 BLUE RIDGE MTN RD		TOM RATH		APPROVED

	ZPHO-6611	19635 BLUE RIDGE MTN RD	ROBINSON JASON E		APPROVED
	ZPHO-7001	440 WHITE PINE LN	SINGHAS DANIEL L & HOLLY ANN		APPROVED
	ZPHO-7423	1240 MOOSE RD	WHITACRE HAROLD R		APPROVED
	ZPHO-7903	104 VISTA LN	STONESIFER MITCHELL		APPROVED
	ZPHO-8754	128 VICTORY LN	LAPOLE CARROLL P & KAREN F		APPROVED
	ZPHO-899	5513 SENSENY RD	KEEFER DONNA R		APPROVED
Zoning No Building Permit	ZPNP-6310	185 BLUE BIRD LN	MYERS T CHRISTIAN	\$100.00	APPROVED
	ZPNP-7348	21839 BLUE RIDGE MTN RD	BURKE FRANCIS X JR & DEBORAH H	\$100.00	APPROVED
Zoning Permit Heated Addition	ZPHA-1102	2273 SENSENY RD	BROWN TODD R & CATHY A		APPROVED
	ZPHA-382	295 RUSSELL RD	COOPER HARRY PAUL JR & HELEN LEE		APPROVED
	ZPHA-4498	17641 RAVEN ROCKS RD	SISNEY ELZIE D & LAURI ANN		APPROVED
	ZPHA-4742	104 N GREENWAY AVE	HALL DENNIS S & KATHLEEN S		APPROVED
	ZPHA-5180	2704 SPRINGSBURY RD	FRED W. DODSON, II		APPROVED
	ZPHA-5489	261 PINE GROVE RD	MILLER FRANCIS EUGENE JR & SUSAN D		APPROVED
	ZPHA-5653	322 PINE GROVE RD	TAPSCOTT ROGER W & AMANDA J		APPROVED
	ZPHA-6780	567 SHENANDOAH RIVER LN	LITTLETON GREGORY A & ALBERTINA M		APPROVED
	ZPHA-7109	490 MORGAN LN	POSTON DUANE L & FRANCES I		APPROVED
	ZPHA-7842	2955 ALLEN RD	WARFIELD SHARON K & WAYNE S SR		APPROVED

	ZPHA-7913	230 AUBURN RD	REXROAD ARNOLD L		APPROVED
	ZPHA-923	2160 SALEM CHURCH RD	NOVAK EDWARD F & BETH A		APPROVED
Zoning Residential	ZP-9341	559 GRANDDADDY LN	LCT LLC		APPROVED
	ZPRN-1218	888 TRAPP HILL RD	MCDONALD MALCOLM R & MARY HELEN		APPROVED
	ZPRN-295	82 MOOSE RD	PULEO JOSEPH A		APPROVED
	ZPRN-397	1229 FISHPAW RD	TREDWAY MARGARET G TRUSTEE		APPROVED
	ZPRN-4170	1221 BEECHWOOD LN	WELLS BARRY		APPROVED
	ZPRN-4665	785 PYLETOWN RD	BODKIN DAVID G & LINDA R		APPROVED
	ZPRN-4682	478 PAGE BROOK LN	LONGERBEAM GARY H		APPROVED
	ZPRN-5275	1539 CHILLY HOLLOW RD	MORELAND KATHY A ET ALS		APPROVED
	ZPRN-537	250 POPE LN	POPE RICKY E		APPROVED
	ZPRN-5577	165 RATCLIFFE LN	KELLEHER THOMAS A JR & ANDREA P		APPROVED
	ZPRN-563	538 CATHER RD	TREDWAY SCOTT O & JUDITH O		APPROVED
	ZPRN-6106	78 BURCH LN	STERN SARA M & WILLIAM A & JOHN E		APPROVED
	ZPRN-6225	1725 MOUNT CARMEL RD	SAYNE GEORGE K		APPROVED
	ZPRN-6399	4440 EBENEZER RD	WINE JAMES A JR & CAROL FLAHERTY		APPROVED
	ZPRN-654	1433 STRINGTOWN RD	THURMAN FARM LLC		APPROVED
	ZPRN-6626	130 ASHLEY WOODS LN	ADELL KAMRAN & MARJANEH S		APPROVED

	ZPRN-6758	147 SHENANDOAH RIVER LN	PETERSON JAMES		APPROVED
	ZPRN-6863	7135 HOWELLSVILLE RD	MICALE ANJANETTE E		APPROVED
	ZPRN-7278	279 CAREFREE LN	ZETLIN DIANA		APPROVED
	ZPRN-7284	661 SOLITUDE LN	MCARTOR LIMITED PARTNERSHIP		APPROVED
	ZPRN-7596	831 SUNNY CANYON LN	BROWN ANDREW KEONE & ZOE BELLE		APPROVED
	ZPRN-7596a	831 SUNNY CANYON LN	BROWN ANDREW KEONE & ZOE BELLE		APPROVED
	ZPRN-843	374 CLIFTON RD	WHITE SAMUEL STUART		APPROVED
	ZPRN-8756	82 THORNTON RD	DAVIS ADAM MICHAEL & ELIZABETH S		APPROVED
	ZPRN-8978	235 ASHLEY WOODS LN	LUCERNONI WAYNE A & MARIANNE B		APPROVED
	ZPRN-9090	108 HAMPTON LN	LESTER JACK L		APPROVED
	ZPRN-9370	54 CANNON BALL RD	DAVIS GREGORY & JOANN CORNWELL		APPROVED
	ZPRN-9371	4620 EBENEZER RD	FLAHERTY REBECCA		APPROVED
	ZPRN-9377	315 POPE LN	POPE, JASON		APPROVED
	ZPRN-96	4066 CRUMS CHURCH RD	KNIGHT ROSALIE M &		APPROVED
	ZPRN-965	345 LANDER LN	GARCIA GRINAN ILEANA TR		APPROVED
Zoning Sign	ZPS-2451	2626 SHEPHERDS MILL RD	BIGHOUSE JO ELLEN	\$184.00	APPROVED
	ZPS-4796	26 S GREENWAY AVE	ROSEVILLE REAL ESTATE	\$1,006.60	APPROVED
	ZPS-5299	1320 CHILLY HOLLOW RD	MASSANOPOLI PAUL & PATRICIA A	\$120.00	APPROVED

	ZPS-5673	120 HIGHLAND CORNERS RD	GIBSON MONTIE W JR & PEARL E	\$320.00	APPROVED
	ZPS-5950	1724 BERRYS FERRY RD	HISSONG FAMILY LLC	\$320.00	PRE-APP MEETING HELD
	ZPS-6167	2037 MILLWOOD RD	PHYLISS NEE	\$120.00	APPROVED
Zoning Unheated Addition	ZPUA-240	739 PIERCE RD	GALLAGHER JAMES		APPROVED
	ZPUA-314	2119 RUSSELL RD	NELSON CLIFFORD M & M SANDRA TRST		APPROVED
	ZPUA-5013	308 PROSPECT SPRING LN	GUSTAFSON SCOTT F & SUSAN L		APPROVED
	ZPUA-5076	814 BROWNTOWN RD	HOUGH ELIZABETH ANN		APPROVED
	ZPUA-5376	1358 EBENEZER RD	TOMBERLIN GUY D JR & SANDRA R		APPROVED
	ZPUA-5414	18099 RAVEN ROCKS RD	KIDBY SCOTT W & MELISSA PAGANO		APPROVED
	ZPUA-5505	477 PINE GROVE RD	MILLER JAMES F & CARLA D		APPROVED
	ZPUA-6023	457 KENNEL RD	WALLACE ROY L & MARY ANN		APPROVED
	ZPUA-6584	19457 BLUE RIDGE MTN RD	SCOTT THOMAS J & MICHELE E		APPROVED
	ZPUA-7388	20677 BLUE RIDGE MTN RD	HUYN TAY		APPROVED
	ZPUA-7657	4 N GREENWAY AVE	FRIESS DAVID W		APPROVED
	ZPUA-9037	317 HOPKINS DR	LEVI, GRISELDA		APPROVED
	ZPUA-910	2993 SALEM CHURCH RD	HEMENWAY SCOTT W		APPROVED
	ZPUS-6538	0	CANNON CHARLES L JR		APPROVED
	ZPUS-805	1245 CLIFTON RD	JOHNSON MARY J		APPROVED

4. **Maximum Lot Size Exceptions**

There was one Maximum Lot Size Exception approved in 2017.

5. **Sign Permits**

There were six sign permits issued in 2017.

APPENDIX B – 2017 ADOPTED TEXT AMENDMENTS
ZONING ORDINANCE TEXT AMENDMENT (TA-17-01)
Agricultural Business Uses
(Adopted by the Board of Supervisors on March 21, 2017)

Description:

Proposed text amendment to amend §3-A-1 (Agricultural-Open Space-Conservation District – AOC), §3-A-2 (Forestal-Open Space-Conservation District – FOC), §3-A-3 (Rural Residential District – RR), §3-A-12 (Neighborhood Commercial District – CN), §3-A-13 (Highway Commercial District – CH), §3-C (Supplementary Regulations), and Article 9 (Definitions) of the Zoning Ordinance. The following amendments are proposed:

- Add “farm machinery sales and service” and “farm supplies sales” as permitted and special uses in the AOC District based on floor area limitations along with new supplementary regulations and definitions for each use.
- Amend definition of “agriculture” to more accurately reflect the County’s agricultural industry and to include “horticulture.”
- Delete definition of “horticulture” and permitted uses in the AOC, FOC, and RR Districts.
- Add “The wholesale or retail sale of agricultural products, grown or processed in conjunction with an agricultural operation, that is clearly accessory and incidental to that agricultural operation” as a new accessory use in the AOC and FOC Districts.
- Delete definition and supplementary regulations for “Processing of agricultural products not totally produced in Clarke County (excluding wineries, breweries, cideries, and distilleries)” and special uses in the AOC and FOC Districts.
- Delete “Nurseries, greenhouses (commercial)” as permitted uses in the CN and CH Districts.
- Add “Historic mill” as a new permitted use in the AOC and CN Districts along with a new definition and supplementary regulations.
- Additional changes are provided for clarity purposes

Ordinance Amendment Text (changes shown in bold italics with strikethroughs where necessary):

Agricultural Support Businesses

Farm Machinery Sales and Service/Farm Supplies Sales

• **District uses:**

Add the following as new permitted uses in the Agricultural-Open Space-Conservation (AOC) District (§3-A-1-a-1):

- *Farm machinery sales and service*
- *Farm supplies sales*

Add the following as new special uses in the Agricultural-Open Space-Conservation (AOC) District (§3-A-1-a-3):

- *Farm machinery sales and service with floor area ~~in excess of 15,000~~ 12,000 square feet or greater.*
- *Farm supplies sales with floor area ~~in excess of 15,000~~ 12,000 square feet or greater.*

Edit the following uses for clarity purposes:

- Farm supplies ~~and~~ sales (§3-A-12-a-3-c – Neighborhood Commercial District; §3-A-13-a-1-g – Highway Commercial District)

• **Definitions (Article 9):**

Add the following new definitions:

- *Farm machinery sales and service -- Buildings and land used for the onsite sale of machinery, equipment, and parts, and/or for the onsite service of machinery and equipment, manufactured primarily for use by an agricultural operation.*
- *Farm supplies sales -- Buildings and land used for the onsite sale of supplies that are primarily produced or manufactured for use by an agricultural operation.*

• **Supplementary Regulations (§3-C-2):**

Add the following new supplementary regulations:

Farm Machinery Sales and Service

The following regulations shall apply to such uses that are proposed in the Agricultural-Open Space-Conservation (AOC) District:

1. *Approval of a site development plan by the Planning Commission per Article 6 shall be required. A plan for the effective onsite containment and offsite*

disposal of waste fluids and other chemicals in accordance with State requirements shall be provided with the site development plan. No onsite disposal of waste fluids or chemicals shall be permitted.

2. *The property on which a farm machinery sales and service business is located shall have frontage on a Federal primary highway (US 340, US 522, US 50/17) or four-lane divided State primary highway (VA 7) and shall have a commercial entrance approved by the Virginia Department of Transportation (VDOT).*
3. *The total floor area of the building or buildings used for farm machinery sales and service shall not exceed 11,999 square feet without an approved special use permit.*
4. *All service activities shall be conducted within an enclosed building.*
5. *No outdoor storage shall be permitted. Outdoor display of machinery shall be permitted within the building envelope and shall be designated on the site plan.*
6. *Service and repair activities shall be limited to farm machinery and equipment including but not limited to farm tractors, combines, harvesters, and the like. No service or repair of automobiles, heavy trucks, or other motor vehicles shall be permitted.*

Farm Supplies Sales

The following regulations shall apply to such uses that are proposed in the Agricultural-Open Space-Conservation (AOC) District:

1. *Approval of a site development plan by the Planning Commission per Article 6 shall be required. A plan for the effective onsite containment and offsite disposal of fertilizers, pesticides/herbicides, and chemicals in accordance with State requirements shall be provided with the site development plan. No onsite disposal of fertilizers, pesticides/herbicides, or chemicals shall be permitted.*
2. *The property on which a farm supplies sales business shall have frontage on a Federal primary highway (US 340, US 522, US 50/17) or four-lane divided State primary highway (VA 7) and shall have a commercial entrance approved by the Virginia Department of Transportation (VDOT).*
3. *The total floor area of the building or buildings used for farm supplies sales shall not exceed 11,999 square feet without an approved special use permit.*
4. *Outdoor storage of supplies shall only be permitted within the rear yard building envelope and shall be designated on the site plan. Outdoor storage areas shall be secured with fencing.*
5. *Outdoor display of supplies shall only be permitted in a designated area within the building envelope not to exceed 750 square feet.*

- 6. *Retail sale of non-agricultural merchandise is allowed so long as sale of such merchandise is accessory and clearly incidental to the sale of farm supplies.*

Feed and Grain Mills

- **District uses:**
Add the following as a new permitted use in the Agricultural-Open Space-Conservation District (§3-A-1-a-1) and the Neighborhood Commercial District (§3-A-12-a-1):

- *Historic Mill*

- **Definitions (Article 9):**
Add the following new definition:

HISTORIC MILL -- One of the County's two 18th Century water mills -- Burwell-Morgan Mill (15 Tannery Lane) and Locke's Mill (1600 Locke's Mill Road) -- originally constructed for the grinding of grains.

- **Supplementary Regulations (§3-C-2):**
Add the following new supplementary regulations:

Historic Mill

1. *Primary uses that are permitted at an historic mill include grinding of grains and historical/educational activities.*
2. *Retail sales are permitted so long as the activity is accessory and clearly incidental to the primary uses.*
3. *Any expansion of the existing mill footprint as of the adoption date of this ordinance, or construction of new structures or parking areas on the same parcel, shall require site development plan approval per Article 6 and compliance with Section 3-E-3, Historic Districts, if applicable.*

Retail Sales of Agricultural Products

Definition of "Agriculture"

- **Definitions (Article 9):**
 - Amend the current definition of "agriculture" as follows:
 - *~~AGRICULTURE: The use of land devoted to agricultural products and the processing of such agricultural products that are produced in Clarke County. Bio-Solids Land Application shall be considered an agricultural activity.~~*

Agricultural-Open Space-Conservation (§3-A-1-a-3-m) and Forestal-Open Space-Conservation (§3-A-2-a-3-j) Districts.

- **Supplementary Regulations (§3-C-2):**

Delete the current supplementary regulation:

- **Processing of Agricultural Products Not Totally Produced in Clarke County (§3-C-2-z)**

~~*Processing of Agricultural Products Not Totally Produced in Clarke County:*~~

~~*An applicant proposing the Processing of Agricultural Products not totally produced in Clarke County shall submit a site plan, per Section 6 of this Ordinance, subject to administrative approval by the Zoning Administrator. Any facilities used for such processing shall be set back at least 500 feet from incorporated town limits, the Berryville Annexation Area, the Rural Residential Zoning District, and parcels less than six acres in area.*~~

- **District uses:**

Delete the current permitted use:

- ~~*Nurseries, greenhouses (commercial) –*~~
 - Highway Commercial (CH) District (§3-A-13-a-1-m)
 - Neighborhood Commercial (CN) District (§3-A-12-a-1-h)
- Amend the current special use to be consistent with the defined term:
 - *Small Scale* Processing of Fruit and Vegetables – Forestal-Open Space-Conservation District (§3-A-2-a-3-k)

ZONING ORDINANCE TEXT AMENDMENT (TA-17-02)

Wireless Communication Facilities (WCFs) (Adopted by the Board of Supervisors on June 20, 2017)

Description:

Proposed text amendments to amend §3-A-1 (Agricultural-Open Space-Conservation District – AOC), §3-A-2 (Forestal-Open Space-Conservation District – FOC), §3-A-3 (Rural Residential District – RR), §3-A-12 (Neighborhood Commercial District – CN), §3-A-13 (Highway Commercial District – CH), §3-C-2-u (Monopoles for Telecommunication Antennae), §3-E-3 (Historic District), §3-E-4 (Historic Access Overlay District), §6-H-12 (Monopoles for Telecommunication Antennae), and Article 9 (Definitions) of the Zoning Ordinance. The purpose of the text amendments is to revise the requirements for the siting, construction, and modification of monopoles, towers, stealth structures, support structures, and associated equipment. Specific changes include but are not limited to:

- Maximum allowable height of a new WCF would be increased from 100 feet to 199 feet, subject to special use permit and site plan approval and compliance with new siting regulations.
- Use the County’s Telecommunications Infrastructure and Broadband Study as a guide in locating WCFs to maximize telecommunications service to residents and businesses and to minimize adverse impact on the County’s scenic and historic resources.
- New design requirements for stealth WCFs, including silos, flag poles, bell towers, and tree structures.
- New requirement for review of WCF applications by a third-party wireless telecommunications engineering consultant.
- New regulations for construction of amateur radio antennas consistent with State and Federal law.

Ordinance Amendment Text (Changes shown in bold italics with strikethroughs where necessary:

3-C-2-u ~~Monopoles for Telecommunication Antennae:~~
Wireless Communication Facilities (WCFs):

~~1 A site plan, in accord with Section 6 of this ordinance, shall be submitted for Monopoles for Telecommunication Antennae (note: Section 6-H-12, Standards for Monopoles for Telecommunication Antennae, contains additional specific regulations). A monopole is a self-supporting single shaft structure. It does not have guy wires and is not a lattice tower with multiple legs and cross-bracing structure~~

1. Purpose and objectives; Telecommunications Engineering Study.

a. Purpose. The purpose of this section and the design standards in §6-H-12 is to provide for the siting of Wireless Communication Facilities (WCFs) by establishing requirements for the siting, construction and modification of monopoles, towers, stealth structures, support structures, and associated equipment.

b. Objectives. The objectives of this section are:

- (1) To reduce the adverse visual impact of such facilities***
- (2) To encourage the placement of WCFs in locations with appropriate vegetative cover and screening, and encourage co-location of antennas as an alternative to construction of new WCFs***
- (3) To promote alternative stealth structure design***
- (4) To facilitate deployment of WCFs to provide coverage to residents and businesses of Clarke County in a manner consistent with the County's character***

c. Telecommunications Infrastructure and Broadband Study. This section is intended to be applied in conjunction with the County's Telecommunications Infrastructure and Broadband Study. The Study's proposed locations for new WCFs are a guide to maximize telecommunications service to residents and businesses and to minimize adverse impact on the County's scenic and historic resources.

2. Classes of Wireless Communication Facilities. WCFs shall be divided into the following classes:

a. Class 1. WCFs with a height not to exceed fifty (50) feet above ground level (AGL). Such design shall be limited to a monopole or "stealth" design. Antennas must be surface mounted on the monopole.

b. Class 2. WCFs with a height not to exceed eighty (80) feet above ground level (AGL). Such facilities shall be limited to a monopole or "stealth" design. Antennas must be surface mounted on the monopole.

- c. ***Class 3.*** *WCFs with a height not to exceed one hundred and twenty (120) feet above ground level (AGL). Such facilities shall be limited to a monopole design as the support structure.*
 - d. ***Class 4.*** *WCFs with a height not to exceed one hundred and ninety nine (199) feet above ground level (AGL). Such facilities shall be limited to a monopole design as the support structure.*
 - e. ***Class 5.*** *Amateur radio antennas subject to the limitations of Code of Virginia §15.2-2293.1 and Federal Communications Commission (FCC) provisions specified in the Code of Federal Regulations.*
3. ***General Use Standards.***
- a. ***All WCFs must meet current standards and regulations of the Federal Aviation Administration (FAA), FCC, and any other agency of the county, state, or federal government with the authority to regulate WCFs. If regulations change and WCFs are required to comply with such changes, the owners of the WCFs governed by this ordinance shall bring WCFs into compliance within six (6) months of the effective date of such change in standards or regulations. Failure to comply shall constitute grounds for the removal of the WCFs at the owner's expense.***
 - b. ***WCFs shall be considered either a principal or accessory use.***
4. ***By-right uses. The uses listed in this subsection are deemed to be by-right uses subject to review and approval of a site development plan demonstrating compliance with this section, §6-H-12, and other applicable sections of the Zoning Ordinance:***
- a. ***Co-location.*** *Co-location of new antennas, electronics, cables, and ground support equipment to include cabinets, shelters, power supply transformers, generators, fuel tanks, power meters and other required support equipment on existing WCFs or other structures. The site development plan shall be subject to administrative review and approval by the Zoning Administrator. Third-party engineering review may be required if deemed necessary by the Zoning Administrator.*
 - b. ***Class 1 and Class 5 WCFs.*** *The site development plan shall be subject to administrative review and approval by the Zoning Administrator. Third-party engineering review may be required if deemed necessary by the Zoning Administrator.*
 - c. ***Class 2 WCFs.*** *The site development plan shall be subject to administrative review and approval by the Planning Commission including third-party engineering review.*

- d. ***Distributed antenna systems (DAS). Installing a DAS (such as a cable microcell network) through the use of multiple low-powered transmitters/receivers attached to existing wireless systems, such as conventional cable or telephone equipment, or similar technology that does not require the use of WCFs. The site development plan shall be subject to administrative review and approval by the Zoning Administrator. Third-party engineering review may be required if deemed necessary by the Zoning Administrator.***
- e. ***WCF upgrades/equipment maintenance of an existing wireless provider on a WCF. The site development plan shall be subject to administrative review and approval by the Zoning Administrator. Third-party engineering review may be required if deemed necessary by the Zoning Administrator.***

5. ***Special Uses.***

- a. ***The uses listed in this subsection require issuance of a Special Use Permit including review and approval of a site development plan demonstrating compliance with this section, §6-H-12, and other applicable sections of the Zoning Ordinance:***
 - (1) ***Class 3 & 4 WCFs.***
 - (2) ***Any Class 3 or Class 4 WCF which is being rebuilt on the same parcel to accommodate the co-location of an additional WCF. The rebuilt WCF shall meet all requirements of this section and §6-H-12. There shall only be one (1) WCF per Special Use Permit in the designated compound area.***
- b. ***In granting a Special Use Permit, the Planning Commission may recommend and the Board of Supervisors may impose conditions to the extent that the Board concludes such conditions are necessary to minimize any adverse effect of the proposed WCF on adjoining properties.***

6. ***Co-location of antennas as required by Federal law.*** Notwithstanding any provision of this Ordinance related to Special Use Permit requirements and procedures on any specific special use condition placed on an approved ~~monopole~~ WCF, the Zoning Administrator shall administratively approve an amendment to the previously approved site development plan for a ~~monopole~~ ***a site development plan*** to allow co-location, removal, or replacement of ~~transmission equipment~~ ***antennas, electronics, cables, and ground support equipment to include cabinets, shelters, power supply transformers, generators, fuel tanks, power meters and other required support equipment on existing Class 1, 2, 3, or 4 WCFs,*** as required by Federal law, that meets all of the following standards:

- a. ***The co-location, removal, or replacement of equipment does not result in the ~~monopole~~ WCF failing to meet the requirements of §6-H-12-b and §6-H-12-e §6-H-12-a-5 of this Ordinance.***

- b. Installation of the proposed equipment does not increase the height of the ~~monopole~~ WCF by more than 10% of the original approved height or by the height needed to provide 20 feet of separation from the closest antenna array location on the ~~monopole~~ WCF, whichever is greater, except that the mounting of the proposed equipment may exceed these limits if necessary to avoid interference with equipment existing on the ~~monopole~~ WCF. For any request to exceed height limits to avoid interference with existing equipment on the ~~monopole~~ WCF, the applicant shall provide a report by a licensed engineer to justify the request. Such report shall be evaluated by the County's engineering consultant and the applicant shall be responsible for reimbursing the county for all costs associated with the consultant's review.
- c. Installation of the proposed equipment would not involve the installation of more than the standard number of new equipment cabinets for the technology involved, not to exceed four, or more than one new equipment shelter. New equipment shelters and cabinets shall be located within the existing approved compound.
- ~~d. Installation of the proposed equipment would not involve the adding of any appurtenance that would protrude from the edge of the monopole more than 20 feet or protrude more than the width of the largest existing appurtenance, whichever is less. Mounting of the proposed equipment may exceed the foregoing size limits if necessary to provide shelter from inclement weather or to connect the equipment to the monopole via cable.~~
- de. Installation of the proposed equipment would not involve excavation outside the boundaries of the ~~monopole~~ WCF site depicted on the original approved site development plan.

78. ***Compliance with Federal and State regulations required. Compliance with all Federal Aviation Administration and Federal Communication Commission requirements, including review by the Virginia Department of Historic Resources of properties eligible for listing and listed on the National Register of Historic Places in accord with Section 106 procedures, shall be demonstrated in writing if required by statute.***

89. ***Commercial use of Class 5 WCFs prohibited. There shall be no co-location of any commercial antennas or equipment on any Class 5 amateur radio WCF for service other than the owner/operator of the Class 5 structure. If any commercial service is located on the WCF, the Class 5 WCF shall lose its status as a Class 5 WCF and shall become a commercial facility and be treated as such under County, State and Federal regulations.***

9. ***Existing monopoles and telecommunication towers. Monopoles in existence as of the adoption date of this ordinance shall be considered as WCFs with a Class that corresponds to the monopole's height. Existing telecommunication towers in excess of 199 feet in height or having a design other than a monopole shall not be considered WCFs for the purpose of this ordinance.***

ZONING DISTRICTS FOR WIRELESS COMMUNICATION FACILITIES

<i>Class</i>	<i>AOC</i>	<i>FOC</i>	<i>CH</i>		<i>CN</i>	<i>RR</i>	<i>Historic Overlay*</i>	<i>Hist Access Overlay*</i>
<i>Co-Location</i>	<i>A</i>	<i>A</i>	<i>A</i>		<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>
<i>1 (max 50')</i>	<i>P</i>	<i>P</i>	<i>P</i>		<i>P</i>	<i>P</i>	<i>X</i>	<i>P</i>
<i>2 (max 80')</i>	<i>P</i>	<i>P</i>	<i>P</i>		<i>P</i>	<i>P</i>	<i>X</i>	<i>P</i>
<i>3 (max 120')</i>	<i>S</i>	<i>S</i>	<i>S</i>		<i>X</i>	<i>X</i>	<i>X</i>	<i>S</i>
<i>4 (max 199')</i>	<i>S</i>	<i>S</i>	<i>S</i>		<i>X</i>	<i>X</i>	<i>X</i>	<i>S</i>
<i>5 (am. radio)</i>	<i>P</i>	<i>P</i>	<i>P</i>		<i>P</i>	<i>P</i>	<i>P</i>	<i>P</i>

P – Permitted/by-right

A – Accessory use

S – Special use

X – Prohibited use

** -- Subject to the underlying zoning district regulations and compliance with overlay district review criteria.*

SUMMARY OF WIRELESS COMMUNICATION FACILITY CLASSES

<i>Class</i>	<i>Max Height</i>	<i>Approval Authority</i>	<i>Special Use Permit Required?</i>	<i>Site Plan Required?</i>	<i>Engineering Review Required?</i>	<i>Design</i>
<i>1</i>	<i>50 feet</i>	<i>Zoning Administrator</i>	<i>No – by right use</i>	<i>Yes*</i>	<i>Zoning Administrator’s discretion</i>	<i>Monopole or stealth w/surface mounted antennas</i>
<i>2</i>	<i>80 feet</i>	<i>Planning Commission</i>	<i>No – by right use</i>	<i>Yes</i>	<i>Yes</i>	<i>Monopole or stealth w/surface mounted antennas</i>
<i>3</i>	<i>120 feet</i>	<i>BOS with PC review</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Monopole</i>
<i>4</i>	<i>199 feet</i>	<i>BOS with PC review</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Monopole</i>
<i>5</i>	<i>Per State law</i>	<i>Zoning Administrator</i>	<i>No – by right use</i>	<i>Yes*</i>	<i>Zoning Administrator’s discretion</i>	<i>Amateur radio antenna per State law</i>

- * *Depending on the nature and design of the Class 1 or Class 5 WCF, the Zoning Administrator has the discretion to waive certain site development plan requirements per §6-C.*

NOTE – Co-location of new antennas and equipment on existing WCFs and other structures are approved administratively by the Zoning Administrator.

6-H-12 ~~Monopoles for Telecommunication Antennae~~
Design Standards for Wireless Communication Facilities (WCFs)

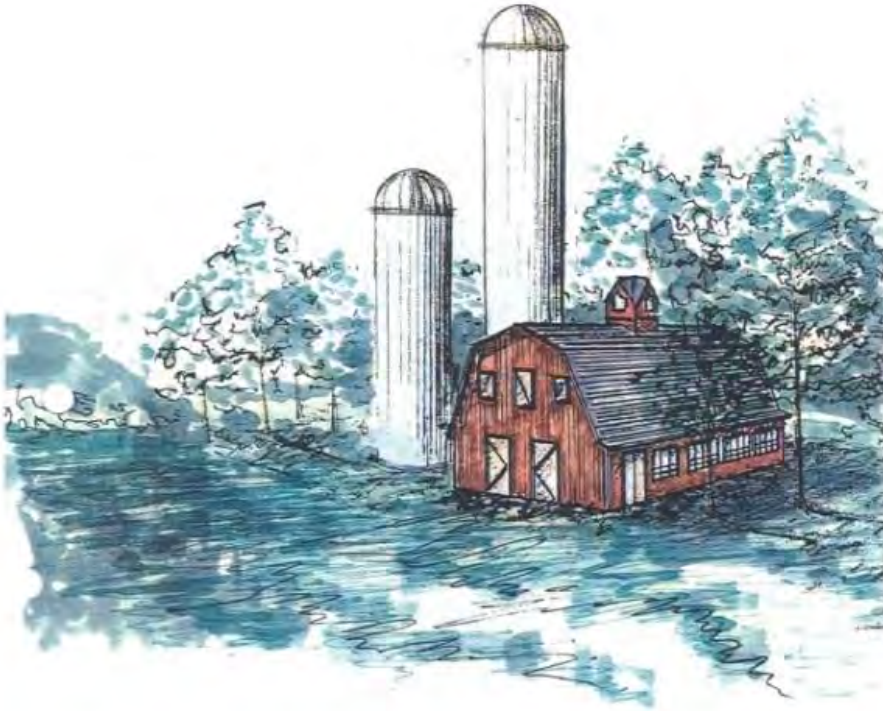
6-H-12-a. *Design Standards*

1. *All WCFs shall be a monopole or stealth design.*
2. **Prohibition on lighted WCF.** A ~~monopole~~ WCF shall not trigger a requirement, public or private, that it be lighted nor shall it be lighted on a voluntary basis.
3. **Height requirements.**
 - a. *The maximum height for a Class 1 WCF shall be fifty (50) feet including any attachments.*
 - b. *The maximum height of a Class 2 WCF shall be eighty (80) feet including any attachments.*
 - c. *The maximum height of a Class 3 WCF shall be one hundred and twenty (120) feet including any attachments.*
 - d. *The maximum height of a Class 4 WCF shall be one hundred and ninety nine (199) feet including any attachments.*
 - e. *Class 5 WCFs shall conform to all Federal codes regulating amateur radio Licenses.*
 - f. *Determination of ~~monopole~~ height shall include any attachments to the ~~monopole~~ WCF. Lightning rods shall be exempt from the maximum height calculation.*
4. **Aesthetic requirements.** *WCFs shall meet the following aesthetic requirements:*
 - a. *The visual impact of a ~~monopole WCF and any associated facilities (including attachments, security fencing, utilities, and equipment shelters)~~ shall blend with the natural and built environment of the surrounding area using mitigation measures such as: architecture, color, innovative design, landscaping, setbacks greater than the minimum required, materials, siting, topography, and visual screening. The number of existing ~~monopoles~~ **readily apparent Class 2, 3, and 4 WCFs** in an area shall also be considered when determining visual impact of a new ~~monopole WCF~~. ~~Monopoles Class 3 or 4 WCFs shall not ridge lines, but down slope from the top of ridge lines~~ **exceed the maximum height of the tree canopy on the topographic crest of the Blue Ridge Mountains.***

Administrative Review of the site development plan, including third-party engineering review, will determine if stealth technology shall be used and what

type of stealth technology is required if the WCF design and placement is determined not to meet the objectives stated within this Ordinance.

- b. The design of buildings and related structures within the WCF compound area shall, to the extent possible, use materials and colors that will blend into the natural setting and surrounding trees. Security fencing shall be six (6) feet tall, and dark green or black in color made of chain link.*
- c. If various antennas, cables and electronics are installed on a structure other than another WCF (i.e., water tower, light pole, rooftop, sign or silo), the antenna and supporting electrical and mechanical equipment must be of a neutral color that is identical to, or closely compatible with, the color of the supporting structure so as to make the antenna and related equipment as visually unobtrusive as possible.*
- ~~*d. The monopole shall have the minimum diameter necessary to accommodate the proposed attachments. Attachments to the monopole shall be the same color as the monopole. Attachments to the monopole shall have the minimum dimensions and protrusion for the monopole based on the best available technology or shall be enclosed within the pole. A lightning rod may be mounted as an extension of a monopole and shall be included in determining the height of the monopole. The Board of Supervisors may require attachments to the monopole to be flush-mounted as a means of reducing visibility of the monopole from surrounding properties.*~~
- d. Stealth Technology. Stealth technology may be used on WCFs as set forth below. Because of the agrarian nature and beauty of the County, the silo structure will be the highest valued stealth technology. This technology of silo stealth structures should blend harmoniously with the existing farm structures.*
 - (1) The design standards for the “Silo” stealth structure shall be:*
 - (a) All equipment except for local commercial power service shall be placed inside of the silo. This provision shall not apply to the co-location of antennas on existing silos.*
 - (b) The silo shall not exceed eighty (80) feet at ground level (AGL).*
 - (c) The silo shall match any existing silo on the property in architectural design and colors.*
 - (d) Silo compounds must match existing fencing located on the agricultural property.*
 - (e) Renderings prepared by a licensed landscape architect shall be provided for all stealth silo applications.*
 - (f) The WCF shall be a Class 1 or Class 2.*



Examples of well-designed stealth silo WCFs



- (2) *The design standards for the bell tower stealth structure shall be:*
- (a) *All bell tower stealth WCFs shall match architecturally to the existing building's architecture.*
 - (b) *All bell tower stealth WCFs shall be no more than a 2:1 ratio from height of the bell tower to roof line of existing structure not to exceed fifty (50) feet AGL.*
 - (c) *All bell tower stealth WCFs shall be located within twenty (20) feet of the existing match structure.*
 - (d) *Renderings prepared by a licensed landscape architect shall be provided for all bell tower stealth structure applications.*
 - (e) *The WCF shall be a Class 1.*



Example of a well-designed bell tower WCF

- (3) *The design standards for a tree stealth structure shall be:*
- (a) *Must not be higher than twenty (20) feet above the existing tree line measured from trees within a 200 foot radius of the proposed site.*
 - (b) *The tree structure must be designed to resemble an evergreen species native to Clarke County.*
 - (c) *The tree structure must have textured bark, branches and foliage that encapsulate the cables, electronics and antennas.*
 - (d) *The colors of the tree structure must blend with existing trees of that species and variety.*
 - (e) *The structure must meet all design standards for stability and must be maintained for accuracy of the colors and foliage.*
 - (f) *Renderings prepared by a licensed landscape architect shall be provided for all tree stealth structure applications.*
 - (g) *The WCF shall be a Class 1 or 2. May be a Class 3 WCF depending upon topography of site and surrounding properties and the height of surrounding tree coverage.*



Example of a well-designed tree WCF

- (4) *The Design standards for the flag pole stealth structure shall be:***
- (a) *All antennas, cables, electronics and devices must fit within the designed enclosure of the flag pole.***
 - (b) *The flag pole shall be used as a flag pole and fly a flag accordingly. If the flag is flown at night adequate lighting shall be installed.***
 - (c) *The flag pole shall not have reflective paint.***
 - (d) *Renderings prepared by a licensed landscape architect shall be provided for all flag pole stealth structure applications.***
 - (e) *The WCF shall be a Class 1.***



Example of a well-designed flag pole WCF

5. **Setbacks and Buffering**

a. **Setback requirements from property lines and structures.** *Class 1, 2, 3, and 4 WCFs shall be set back from all property lines and structures a distance equivalent to the WCF's fall zone, or the WCF's fall zone and required perimeter buffer area, whichever distance is greater. The WCF's designed fall zone shall be described in the applicant's site development plan. For parcels located adjacent to the Appalachian National Scenic Trail Corridor, WCFs shall be set back a minimum of 400 feet from the footprint of the Appalachian Trail.*

~~A monopole shall be set back a distance equal to at least 100% of its height from any property line. A monopole shall be set back a distance equal to at least twice its height from any public right of way (except as noted below). A monopole shall not be located on and shall be set back a distance equal to at least four times its height from the following:~~

- ~~(1) Parcels comprising the Appalachian National Scenic Trail corridor~~
- ~~(2) Parcels under permanent open space easement~~
- ~~(3) The State Arboretum of Virginia portion of the University of Virginia's Blandy Farm~~
- ~~(4) State designated Scenic Byways~~
- ~~(5) The Shenandoah River (a state designated scenic river)~~
- ~~(6) State Parks and Wildlife Management Areas.~~

b. **Setback requirements for buildings and support equipment.** *For any building or structure associated with a WCF and inclusive of required perimeter buffer areas per subsection (d), the minimum setback from any property line abutting a public road or shared private access easement right of way shall be fifty (50) feet and in all other instances shall be no less than twenty-five (25) feet. No setback shall be required for private access easements or portions thereof designed exclusively to provide ingress and egress from the WCF compound to a public road.*

c. **Method for measuring setback distances.** *Setbacks shall be measured from the closest structural member on the WCF. Guy lines shall be exempt from the minimum setback requirements in side and rear yards for the respective zoning district but shall comply with the front yard setback requirements.*

d. **Perimeter buffer.** ~~The monopole~~ *Class 3 and 4 WCFs shall be located in a wooded area of dense tree cover referred to as the perimeter buffer. This dense tree cover* ~~The perimeter buffer shall have a minimum depth of 50 feet from the compound fencing as a radius around the perimeter of the area to be cleared for the monopole WCF. All trees within 120 feet of the perimeter of the area to be cleared~~ *the perimeter buffer for the monopole Class 3 or 4 WCF must be retained, unless specifically approved for removal on the site development plan. Within 25 feet of the compound fencing, the perimeter buffer shall be supplemented with evergreen trees planted in a double-staggered row and*

shrubs as necessary to effectively screen the compound and WCF structure base from view. The Planning Commission may request additional planting within the remaining 25 feet of the perimeter buffer on a case-by case basis to ensure effective and appropriate screening. All vegetation within the perimeter buffer shall be maintained throughout the lifespan of the WCF.

- e. Setbacks for co-location on other support structure. For co-location of antennas and equipment on a support structure other than a WCF (e.g., building, water tower, silo), the governing setbacks shall be the support structure's current setback requirements as enumerated in the Ordinance.*

6. Other Design Requirements

- a. Compound design requirements. The area to be cleared for the compound containing ~~a the monopole~~ **Class 1, 2, 3 or 4 WCF** and support facilities shall be the minimum necessary to accommodate the facilities and shall not exceed 2,500 square feet. The driveways accessing the compound shall be gated.*

- b. Design requirements for buildings and support equipment.*

- (1) **Equipment cabinets shall not be more than twelve (12) feet in height. Structures designed to house equipment shall not exceed the maximum building height for the zoning district in which the subject property is located.***
- (2) **If the equipment cabinet or structure is located on the roof of a building, the area of the equipment structure and related equipment shall not occupy more than 25% of the roof area. The equipment cabinet or structure and related equipment shall also be completely screened from view on all sides of the building.***
- (3) **Equipment cabinets or structures shall comply with all applicable building codes.***

- c. **Advertisement signs are prohibited. Signs compliant to FCC requirements containing ownership, operational, and name plate data shall be allowed.***
- d. **All WCFs shall have appropriate FCC signage and contact information for emergency communications.***

6-H-12-b. Application Requirements

- 1. Requirements for Class 1 and Class 2 WCF applications. Applicants requesting approval of a **Class 1 or Class 2 WCFs** shall submit the following information to the Zoning Administrator for review:*
 - a. **A site development plan consisting of a scaled plan and a scaled elevation view and other supporting drawings, calculations, and other documentation, signed***

and sealed by a licensed Professional Engineer, Surveyor, Landscape Architect or Architect, showing the following information:

- (1) Legal description of subject property and proposed lease area (if applicable)*
 - (2) Design and height of the proposed WCF;*
 - (3) Proposed means of access from the public road to the WCF site*
 - (4) Setbacks from the property lines, existing structures on the subject property, and existing private access easements*
 - (5) Distances to uses and structures on adjacent properties*
 - (6) Elevation of the proposed WCF site and surrounding topography*
 - (7) Location of all improvements including but not limited to compound location, equipment cabinets, structures, fencing, and signage*
 - (8) Existing tree coverage and vegetation*
 - (9) Zoning of subject property and adjacent properties*
 - (10) General location of all residences and structures within two-thousand (2,000) feet of the proposed WCF*
 - (11) Any other information deemed by the Zoning Administrator to be necessary to assess compliance with this ordinance*
- b. A cover letter that outlines what the applicant is proposing to do on-site.*
- c. Any fees associated with the review of the application by the County and/or its consultant shall be paid by the applicant at submittal.*
- d. Structural engineering documentation shall be provided demonstrating compliance with all applicable building codes and regulations. A diagram and statement certified and sealed by a licensed structural engineer shall also be provided that describes the fall zone for the proposed WCF.*
- e. The Zoning Administrator may request additional information if needed while reviewing an application for administrative approval. Failure to provide the requested information shall result in the denial of the application.*
- f. A Karst plan per §6-H-15 shall be provided.*
- g. A statement justifying the need for the project by a licensed telecommunications provider. In the event that none of the applicants are a telecommunications provider, a letter of intent from a licensed telecommunications provider to operate on the proposed WCF upon its completion shall be provided. This statement shall include the following:*
- (1) A description of how the location of the proposed WCF is consistent with the guidance provided in the County's Telecommunications Engineering Study.*
 - (2) The unsuitability of the use of existing WCFs, other structures or alternative technology not requiring the use of WCFs or structures to provide the services under consideration.*
 - (3) A map depicting all co-location candidates in the search area, along with the RF analysis documentation as to their suitability. These include propagation modeling for the network before the applicant's request and after if approved.*

- h. A description of compliance with all applicable Federal, State, or local laws including the following actual documents addressing the historic site impact review Section 106 Historical Review portion of the approved National Environmental Policy Act (NEPA) statement, and the TOWAIR determination results for FAA registration.*
 - i. A landscape plan showing specific landscape materials including proposed plantings to comply with perimeter buffer requirements.*
 - j. If required, a method of security fencing (no less than six (6) feet in height) with anti-climbing device and finished color and, if applicable, the method of camouflage and illumination.*
 - k. At least 2 (two) actual photographs of the site that include simulated photographic images of the proposed WCF at the proposed construction height and at a height 10% greater than the proposed construction height to simulate future co-location. The photographs with the simulated image shall illustrate how the facility will look from adjacent roadways, nearby residential areas, or public buildings such as a school, church, etc. The Zoning Administrator reserves the right to select the location for the photographic images and require additional images. The applicant at the Zoning Administrator's request shall conduct a balloon test to demonstrate the height of a proposed ~~monopole~~ WCF with a potential 10% height increase to simulate future co-location and provide adjoining property owners with a 48-hour notice of the test.*
 - l. The applicant shall identify the type of construction of the existing WCF(s) and the owner/operator of the existing WCF(s), if known.*
 - m. A statement by the applicant as to whether construction of the WCF will accommodate co-location of antennas including the number and dimensions of available co-location positions.*
 - n. Identification of the entities providing the backhaul network for the WCF(s) described in the application and other cellular sites owned or operated by the applicant in the County.*
 - o. A description, including mapping at an appropriate scale, of the search area and coverage objective. A figure depicting the radio frequency coverage (or propagation map) of the proposed facility and all nearby facilities shall also be provided. Propagation maps shall show a minimum of three (3) signal intensities in milliwatts.*
 - p. A cost estimate for removal of the WCF and facilities from the site.*
 - q. An application for a site development plan review shall be signed by the owner(s) of the property on which the WCF is to be sited and by the telecommunications provider or developer of the WCF site.*
2. **Requirements for Class 3 and 4 WCF applications.** *In addition to the application requirements for Class 1 and Class 2 WCF applications, applicants requesting a Special Use Permit to construct a new ~~monopole~~ Class 3 or 4 WCF shall submit the following information to the Zoning Administrator for review and action by the Planning Commission and Board of Supervisors:*
- a. Applications for new proposed Class 3 WCFs shall depict a location that is consistent with the guidance regarding the Permitted Commercial Tower*

Development Areas (PCTDA) depicted in the County's Telecommunications Infrastructure and Broadband Study.

- b. Applications for new proposed Class 4 WCFs shall demonstrate the following:***
- (1) A location that is consistent with the guidance regarding the Permitted Commercial Tower Development Areas (PCTDA) depicted in the County's Telecommunications Infrastructure and Broadband Study.***
 - (2) In order to justify a maximum height in excess of 120 feet, the applicant shall demonstrate one or more of the following conditions:***
 - (a) The proposed site would provide a demonstrable coverage improvement over a Class 3 tower height and would be consistent with the guidance regarding the County's coverage goals in the Telecommunications Infrastructure and Broadband Study.***
 - (b) Need to ensure proper connectivity for microwave "point to point" systems. A Path Study and evidence of rejection from fiber optic providers shall be submitted with the application.***
 - (c) Proposed WCF is required by the property owner to be located in an area with a lower elevation in relation to the overall elevation of the subject property. Setback calculations with ground elevation profile diagrams and property owner requirements shall be submitted with the application.***
- cf. An application for a ~~monopole~~ Special Use Permit and site *development* plan *review application* shall be signed by the owner(s) of the property on which the ~~monopole~~ WCF is to be sited and by the telecommunications provider or developer of the ~~monopole~~ WCF site.***
- dg. At time of submission of a ~~monopole~~ special use permit and site *development* plan application, the applicant shall document that ~~it considered at least two alternative sites~~ *a new WCF is required because there is no existing structure of sufficient height within the Applicant's search ring available for possible co-location*, and set forth its reasons for selecting the site proposed. After a public hearing on an application, an applicant may be requested to consider alternate sites that in the opinion of the reviewing body will better comply with the *objectives and* regulations for ~~monopole~~ *siting of new WCFs*.***
- eh. Verifiable evidence shall be provided in writing showing the lack of antenna space on existing towers, buildings, or other structures suitable for antenna location, or evidence of the unsuitability of existing tower locations for co-location.***
- e. ~~A Site development Plan consisting of a scaled plan and a scaled elevation view and other supporting drawings, calculations, and other documentation showing the location and dimensions of all improvements, including topography; existing zoning; existing tree coverage and vegetation; height requirements; setbacks from property line; access drives; fencing; distances to adjacent uses and adjacent~~***

~~buildings, and the general location of all residences and structures within two thousand (2,000) feet of the proposed monopole.~~

- ~~e. A figure depicting the radio frequency coverage (or propagation map) of the proposed facility and all nearby facilities. Propagation maps shall show a minimum of three (3) signal intensities in milliwatts.~~
- ~~d. At least 2 (two) actual photographs of the site that include simulated photographic images of the proposed monopole. The photographs with the simulated image shall illustrate how the facility will look from adjacent roadways, nearby residential areas, or public buildings such as a school, church, etc. The zoning administrator reserves the right to select the location for the photographic images and require additional images. The applicant at the zoning administrator's request shall conduct a balloon test to demonstrate the height of a proposed monopole and provide adjoining property owners with a 48-hour notice of the test.~~
- ~~e. The zoning administrator may require other information deemed necessary to assess compliance with this ordinance.~~
- ~~i. To ensure the structural integrity and wind load capacity of monopole, the monopole owner shall ensure that it is designed and maintained in compliance with standards contained in applicable building codes and regulations.~~

3. Requirements for amateur radio antennas (Class 5 WCFs).

- a. A site development plan to be reviewed and acted upon administratively by the Zoning Administrator shall be provided for all Class 5 WCFs. The site development plan shall depict the antenna design, height, and setbacks from property lines, public rights of way, private access easements, and existing structures on the subject property.*
- b. Maximum height. The maximum height of a Class 5 WCF shall be the lowest height limitation permitted by Code of Virginia §15.2-2293.1.*
- c. Setback requirements. Class 5 WCFs shall be set back a minimum distance of 100% of the antenna's height from all property lines and private access easements.*

4. Requirements for co-location applications.

- a. This section shall apply to all applications to co-locate new antennas and required support equipment on existing WCFs and structures, including the installation of distributed antenna systems (DAS).*
- b. A site development plan consisting of a scaled plan and a scaled elevation view and other supporting drawings, calculations, and other documentation, signed and sealed by a licensed Professional Engineer, Surveyor, Landscape Architect or Architect, shall be provided by the Applicant showing the following information:*

- (1) *Legal description of subject property and proposed lease area (if applicable)*
- (2) *Sketch showing the existing WCF or structure, the dimensions and location of the antenna and equipment to be co-located, and the proposed change in the height of the structure as a result of the co-location if applicable*
- (3) *Sketch showing dimensions and location of all proposed equipment, cabinets, and structures to be added to the WCF compound. For co-location on structures other than a WCF, setback distances from property lines and adjacent structures shall be shown.*
- (4) *All proposed changes to existing landscaping, buffering, fencing, signage, and other material site features.*
- (5) *Any other information deemed by the Zoning Administrator to be necessary to assess compliance with this ordinance*

c. *Co-location applications shall be signed by the property owner or by the owner or lessee of the WCF or structure.*

d. *Applications to co-locate a new antenna and equipment on an existing WCF shall be considered an amendment of the existing site development plan for the WCF and shall be acted upon administratively by the Zoning Administrator. For co-location on Class 3 or Class 4 WCFs, such applications shall demonstrate compliance with any special conditions imposed in conjunction with the special use permit.*

5. *Requirements for applications to upgrade/maintain existing equipment.*

a. *This section shall apply to all applications to upgrade, change, modify, or maintain existing equipment on a WCF or a structure containing antennas for telecommunications. This section shall also apply to applications to upgrade, change, modify, or maintain structural elements of existing WCFs or structures containing antennas for telecommunications.*

b. *A site development plan consisting of a scaled plan and a scaled elevation view and other supporting drawings, calculations, and other documentation, signed and sealed by a licensed Professional Engineer, Surveyor, Landscape Architect or Architect, shall be provided by the Applicant showing the following information:*

- (1) *Legal description of subject property and proposed lease area (if applicable)*
- (2) *Sketch showing dimensions and location of all proposed equipment, cabinets, and structures to be added, changed, or otherwise altered and their position on the WCF compound. For changes to existing equipment on structures other than a WCF, changes to setback distances from property lines and adjacent structures shall be shown.*
- (3) *All proposed changes to existing landscaping, buffering, fencing, signage, and other material site features.*

(4) *Any other information deemed by the Zoning Administrator to be necessary to assess compliance with this ordinance*

- c. *Applications to upgrade/maintain existing equipment shall be signed by the property owner or by the owner or lessee of the WCF or structure.*
- d. *Applications to replace equipment on an existing WCF shall be considered an amendment of the existing site plan for the WCF and shall be acted upon administratively by the Zoning Administrator. For co-location on Class 3 or Class 4 WCFs, such applications shall demonstrate compliance with any special conditions imposed in conjunction with the special use permit.*

6-H-12-c. *Inactive WCFs; Removal Bond Required*

1. *Inactive WCFs. The owner of the ~~monopole~~ *an inactive WCF* shall dismantle the ~~monopole support structure, antennas,~~ and all associated structures if no functioning privately owned telecommunication antenna is attached to the monopole for 12 consecutive months *WCF is operated for a continuous period of six (6) months*, and restore the site as nearly as possible to preexisting site conditions. *The owner of the WCF shall remove the same within ninety (90) days of receipt of notice from the County notifying the owner of the inactive WCF. If there are two or more users of a single WCF, then this provision shall not become effective until all users cease using the WCF.**
2. *Annual user reports. The owner of a Class 1, 2, 3 or Class 4 WCF shall provide, by July 1 annually to the Zoning Administrator, an inventory of all active and inactive users on the WCF.*
3. A bond *or letter of credit* ~~must~~ *shall* be posted at the time of ~~monopole~~ *WCF* approval, in the event the County must remove the ~~monopole~~ *WCF* upon abandonment. This bond *or letter of credit* shall be equal to the cost to remove the ~~monopole~~ *WCF*, all ~~monopole~~ *WCF* and fence footers, underground cables, and support buildings, plus 25%. The bond *or letter of credit* shall be renewed every five years *remain in effect* for the life of the ~~monopole~~ *WCF*.

6-H-12-d. *Third-Party Engineering Review*

The County reserves the right to employ the services of a third-party wireless telecommunications engineer or consultant to review all WCF applications. All applicable costs for the third-party review shall be the responsibility of the applicant.

6-H-12-e. *Engineering Information Provided by Applicant*

Any information of an engineering nature that the applicant submits, whether civil, mechanical, or electrical, shall be certified by a licensed professional engineer.

~~6-H-12-f Monopoles, antennas, and equipment mounted to or located at the base of the monopole shall either maintain a flat, non-glossy, non-reflective galvanized steel finish or be painted a neutral color so as to reduce visual obtrusiveness.~~

REVIEW PROCEDURES BY CLASS

Class	Approval Authority	Review Process
Co-location*	Zoning Administrator/ By-right	<ol style="list-style-type: none"> 1. Pre-application meeting held with Zoning Administrator, who determines whether engineering review will be required as well as whether any Article 6 requirements may be waived. 2. Site Development Plan application filed with Zoning Administrator. 3. Zoning Administrator acts on application within 60 days.
1 (50' max)	Zoning Administrator/ By-right	<ol style="list-style-type: none"> 1. Pre-application meeting held with Zoning Administrator, who determines whether engineering review will be required as well as whether any Article 6 requirements may be waived. 2. Site Development Plan application filed with Zoning Administrator. 3. Zoning Administrator acts on application within 60 days.
2 (80' max)	Planning Commission/ By-right	<ol style="list-style-type: none"> 1. Site Development Plan application filed with Zoning Administrator following required pre-application meeting. 2. Application is routed to Planning Commission's Plans Review Committee, engineering consultant, Karst engineer, and other applicable agencies for review. 3. Application forwarded to Planning Commission to schedule/hold public hearing once all reviewers have commented. 4. Planning Commission acts on application within 60 days.
3 (120' max)	Board of Supervisors with Planning Commission review/ Special Use	<ol style="list-style-type: none"> 1. Special use permit and site development plan applications filed with Zoning Administrator following required pre-application meeting. 2. Application is routed to the engineering consultant, to the Planning Commission's Plans Review Committee, Karst engineer, and other applicable agencies for review. 3. Application forwarded to Planning Commission to schedule/hold public hearing once all reviewers have commented. 4. Planning Commission makes formal recommendation on application. 5. Application forwarded to Board of Supervisors to schedule/hold public hearing. 6. Board of Supervisors takes formal action on special use permit/site plan application.
4 (199' max)	Board of Supervisors with Planning Commission review/ Special Use	<ol style="list-style-type: none"> 1. Special use permit and site development plan applications filed with Zoning Administrator following required pre-application meeting. 2. Application is routed to the engineering consultant, to the Planning Commission's Plans Review Committee, Karst engineer, and other applicable agencies for review. 3. Application forwarded to Planning Commission to schedule/hold

		public hearing once all reviewers have commented. 4. Planning Commission makes formal recommendation on application. 5. Application forwarded to Board of Supervisors to schedule/hold public hearing. 6. Board of Supervisors takes formal action on special use permit/site plan application.
5 (amateur radio)	Zoning Administrator/ By-right	1. Pre-application meeting held with Zoning Administrator, who determines whether engineering review will be required as well as whether any Article 6 requirements may be waived. 2. Site Development Plan application filed with Zoning Administrator. 3. Zoning Administrator acts on application within 60 days.

* Review procedure is the same for new distributed antenna systems (DAS) and upgrades/equipment maintenance on an existing WCF.

PROPOSED NEW DEFINITIONS (ARTICLE 9)

Compound area – *The area located at the base of the WCF, defined by a fenced boundary, that contains support structures, generators, equipment cabinets or shelters, and other accessory items necessary to the function of the WCF and the antennas located on it.*

Co-location -- *The shared use of an antenna support structure by two or more wireless service providers or other entities that operate antennas. Co-location may occur on structures other than wireless communication facilities (WCFs) including but not limited to water tanks, lattice towers, rooftops, utility poles, silos, and similar structures. The use of a non-WCF structure by one wireless service provider or other entity that operates antennas shall also be considered co-location.*

Distributed Antenna System (DAS) – *A network of spatially separated antenna nodes connected to a common source via a transport medium that provides wireless service within a geographic area or structure.*

Fall zone – *The maximum distance from the structure base of a wireless communications facility (WCF) that the WCF is designed to fall in the event of a structural failure and collapse.*

Monopole -- *A hollow or solid, cylindrical self-supporting structure which is made of steel, wood or concrete.*

Permitted Commercial Tower Development Area (PCTDA) – *Pre-planned location areas where it is recommended that WCFs be constructed to provide for commercial wireless carriers. PCTDAs are designated in the County’s Telecommunications Infrastructure and Broadband Study and are plotted at road intersections with a ½ mile radius for proposed WCF locations.*

Stealth technology -- *A design method to conceal or disguise antenna structures and antennas associated with wireless communication facilities including, but not limited to, tree poles, flag poles, bell towers, silos, and lookout towers.*

Wireless Communication Facility (WCF) – *All infrastructures and equipment including, but not limited to, antenna support structures, antennas, transmission cables, equipment shelters, equipment cabinets, utility pedestals, ground equipment, fencing, signage, and other ancillary equipment associated with the transmission or reception of wireless communications.*

PROPOSED ZONING DISTRICT USE ASSIGNMENTS (ARTICLE 3)

Agricultural-Open Space-Conservation (AOC) District

Permitted Uses

3-A-1-a-1-i *Wireless Communication Facilities – Class 1, 2, and 5*

Accessory Uses

3-A-1-a-2-f *Co-location of antennas on existing approved antenna support structure*

Special Uses

3-A-1-a-3-m *Monopoles greater than 50 feet in height for commercial telecommunications-
antennae*

3-A-1-a-3-w *Wireless Communication Facilities – Class 3 and 4*

Forestal-Open Space-Conservation (FOC) District

Permitted Uses

3-A-2-a-1-i *Wireless Communication Facilities – Class 1, 2, and 5*

Accessory Uses

3-A-2-a-2-f *Co-location of antennas on existing approved antenna support structure*

Special Uses

3-A-2-a-3-j *Monopoles greater than 50 feet in height for commercial telecommunications-
antennae*

3-A-2-a-3-s *Wireless Communication Facilities – Class 3 and 4*

Rural Residential (RR) District

Permitted Uses

3-A-3-a-1-e *Wireless Communication Facilities – Class 1, 2, and 5*

Accessory Uses

3-A-3-a-2-d Co-location of antennas on existing approved antenna support structure

Neighborhood Commercial (CN) District

Permitted Uses

3-A-12-a-1-p Wireless Communication Facilities – Class 1, 2, and 5

Accessory Uses

3-A-12-a-2-f Co-location of antennas on existing approved antenna support structure

Highway Commercial (CH) District

Permitted Uses

3-A-13-a-1-w Wireless Communication Facilities – Class 1, 2, and 5

Accessory Uses

3-A-13-a-2-c Co-location of antennas on existing approved antenna support structure

Special Uses

3-A-13-a-3-h ~~Monopoles greater than 50 feet in height for commercial telecommunications antennae~~

3-A-13-a-3-s Wireless Communication Facilities – Class 3 and 4

Historic (H) District

3-E-3-h Class 5 wireless communication facilities (WCFs) and co-location on existing structures may be permitted subject to compliance with the requirements of this section 3-E-3. Class 1, 2, 3 and 4 WCFs shall be prohibited.

Historic Access Overlay District

3-E-4-f Wireless communication facilities (WCFs) may be permitted as allowed by the regulations of the underlying zoning district and subject to compliance with the requirements of this section 3-E-4.

ZONING ORDINANCE TEXT AMENDMENT (TA-17-03)
Off-Street Parking Exemption for Certain Properties in Millwood
(Adopted by the Board of Supervisors on October 17, 2017)

Ordinance Amendment Text (changes shown in bold italics with strikethroughs where necessary):

3-A-12 Neighborhood Commercial District (CN)

3-A-12-e Off-Street Parking Exemption for Certain Properties in Millwood

- 1. Purpose. The following provisions are established to preserve the historic character of certain properties in the village of Millwood that lack available lot area to provide conforming off-street parking in accordance with Section 4-J (Off-Street Parking).***

- 2. Exemption to Off-Street Parking Requirements; applicable properties.***
 - a. Permitted uses on the properties listed in subsection (b) shall be exempt from the off-street parking requirements of Section 4-J (Off-Street Parking). Special uses on these properties shall comply with Section 4-J.***

 - b. This exemption shall apply exclusively to permitted uses located on the following Neighborhood Commercial (CN) and Historic (H) District-zoned properties:***
 - (1) 2009 Millwood Road, Tax Map Parcel #30A-A-60***
 - (2) 2037 Millwood Road, Tax Map Parcel #30A-A-59***
 - (3) 2038 Millwood Road, Tax Map Parcel #30A-A-28***
 - (4) 2045 Millwood Road, Tax Map Parcel #30A-A-58***
 - (5) 2049 Millwood Road, Tax Map Parcel #30A-A-57***
 - (6) 2053 Millwood Road, Tax Map Parcel #30A-A-56***
 - (7) Tax Map Parcel #30A-A-29***
 - (8) 15 Tannery Lane, Tax Map Parcel #30A-A-30***