

MEMORANDUM

TO: School Finance Committee

CC: Government Finance Committee

FR: Thomas J Judge, Director of Joint Administrative Services

DT: 2/14/2018

RE: School Finance (joint with BoS Finance)

1. **FY 2019 School Budget Update.** Please find the Executive Summary and other documents attached. (with Supervisors).
2. **Berryville Primary Renovation.** This project is nearing final closeout. The most recent statement is attached. (with Supervisors).
3. **Continuation of Stipend discussion.** Rick Catlett will continue his review.
4. **Payment for Unused Sick Time.** Rick Catlett will discuss his research on this topic.
5. **Capital Projects Update.** The status of current year capital projects can be reviewed.
6. **Technology Initiative.** Further detail on this initiative will be provided.
7. **Bills and Claims.** See attached.

Clarke County Schools  
Executive Summary

02/07/18

| Fund   | FY 18<br>Adopted  | Variance       | %           | FY 19<br>Proposed |
|--|-------------------|----------------|-------------|-------------------|
| <i>Expenditure</i>   |                   |                |             |                   |
| School Operating Fund  | 22,535,741        | 734,935        | 3.3%        | 23,270,676        |
| Food Service Fund  | 832,408           | 12,365         | 1.5%        | 844,773           |
| Debt Service Fund  | 2,972,014         | (29,299)       | -1.0%       | 2,942,715         |
| School Capital Fund  | 842,000           | (110,000)      | -13.1%      | 732,000           |
| <b>Total Expenditure</b>   | <b>27,182,163</b> | <b>608,001</b> | <b>2.2%</b> | <b>27,790,164</b> |
| <i>Revenue: State &amp; Federal Transfers, Fees, &amp; Other</i> |                   |                |             |                   |
| School Operating Fund  | 10,086,137        | 44,917         | 0.4%        | 10,131,054        |
| Food Service Fund  | 832,408           | 12,365         | 1.5%        | 844,773           |
| Debt Service Fund  | 222,885           | (1,858)        | -0.8%       | 221,027           |
| School Capital Fund  | 154,000           | -              | 0.0%        | 154,000           |
| <b>Total Transfers, Fees, &amp; Proceeds</b>                     | <b>11,295,430</b> | <b>55,424</b>  | <b>0.5%</b> | <b>11,350,854</b> |
| <i>Revenue: Local Tax Funding</i>                                |                   |                |             |                   |
| School Operating Fund  | 12,449,604        | 690,018        | 5.5%        | 13,139,622        |
| Food Service Fund  | -                 | -              | 0.0%        | -                 |
| Debt Service Fund  | 2,749,129         | (27,441)       | -1.0%       | 2,721,688         |
| School Capital Fund  | 688,000           | (110,000)      | -16.0%      | 578,000           |
| <b>Total Local Tax Funding</b>                                   | <b>15,886,733</b> | <b>552,577</b> | <b>3.5%</b> | <b>16,439,310</b> |

# Superintendent's Proposed Budget FY19

Presented January 29, 2018

Revised February 5, 2018

# Budget Development Factors

- Based on ADM of 1915 students plus 45 PK students
    - CES- 495 BES- 267 JWMS- 463 CCHS- 690 PK- 45 (non-ADM)
  - Local Composite Index changed from .5437 to .5506
  - All line items have been reviewed for accuracy in predicting FY19 expenses
  - Central Administration received requests for 11 new, restored or upgraded positions from building and district level administrators
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# Budget Development Factors

- Conducted salary comparison between Winchester, Frederick and Clarke
  - Budget recommendations are in alignment with both the Community Budget Survey and the current CCPS Strategic Plan
  - School-based funding is allocated using the same formula as FY18
  - Changes related to VA's new Profile of a Graduate
-

# Community Survey

312 Respondents

- 1- Advanced Academic Offerings
- 2- Employee Compensation
- 3- Employee Benefits
- 4- Fine Arts
- 5- Student/Teacher Ratios
- 6- Technology

- 7- Staff PD
- 8- Instructional Materials
- 9- CTE
- 10- Athletics
- 11- Remedial Programs
- 12- School Buses

# CCPS Strategic Plan

## Four Primary Goals:

- We will improve student achievement and preparation for life-long success.
- We will enact a safe and nurturing climate for learning and working that maximizes student achievement and personal development.
- We will employ staff who are highly qualified and share the vision, mission and core values of the school division.
- We will implement effective and efficient operational practices throughout the division.

# Draft Strategic Plan

## Proposed Goals:

- We will continue to improve student achievement to prepare students for post-secondary education, career readiness, and opportunities to realize their fullest potential in life.
  - We will enact a safe and nurturing climate for learning and working that maximizes student achievement and promotes human development.
  - We will employ personnel who share the vision, mission and core values of the school division and demonstrate foundational skills in critical thinking, collaboration, creative thinking, communication and citizenship.
  - We will increase the integration of technology use and application to enhance and transform the learning of all students and personnel.
  - We will implement effective and efficient operational practices throughout the school division.
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# VA's Profile of a Graduate

- Redesign of the high school experience
    - Student who earn a diploma should...
      - Attain the knowledge, skills, competencies and experiences necessary to be successful in a global economy whether entering the workforce or pursuing post-secondary education
      - Acquire and be able to demonstrate foundational skills in critical thinking, creativity, collaboration, communication and citizenship
  - Developed after feedback from students, families, educators, higher education, business and industry and the military
    - Earning a diploma should be about more than passing a series of courses and tests
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# VA's Profile of a Graduate

- Responsive to future workforce needs
  - Graduates should have explored and understand post-secondary opportunities
  - Smoother transitions to what comes next after high school
  - Provide multiple paths toward college, career, and citizenship readiness
  - Increase career exposure, exploration, planning and WBL opportunities
  - Expand the use of performance assessments while reducing the number of SOL tests
  - Emphasize the 5 C's
  - A student's educational experience will include- content knowledge, workplace skills, career exploration and civic responsibility/community engagement
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# School-Based Allocation Methodology

Office of the Principal

\$11/student projected ADM

Instructional Materials

Elementary

\$3300 per school+\$28/student projected ADM

Middle/High

\$3300 per school+\$33/student projected ADM

Instructional Supplies

\$3300 per school + \$10/student projected ADM

Classroom Instruction Tech

Elementary

\$11/student projected ADM

Middle/High

\$14/student projected ADM

# School-Based Allocation Methodology

## Guidance

\$3/student projected ADM for supplies  
\$2/student projected ADM for materials

## Media Materials

Elementary  
Middle/High

\$2200 per school + \$10/student projected ADM  
\$2200 per school + \$15/student projected ADM

## Media Supplies

Elementary  
Middle/High

\$4/student projected ADM  
\$6/student projected ADM

# Salary Initiative

- CCSB contracted with Evergreen Solutions to conduct a classification and compensation study...report was issued on June 6, 2014
  - Central Office staff has focused on Frederick and Winchester as our immediate competition
  - For FY16, the CCSB approved a reduction of the master's degree stipend for all new employees or newly earned master's degrees to \$4,250. Employees who earned a master's degree prior to FY16 receive \$6,563
  - For FY17...
    - Improvements were made to address weak areas of the scale
    - Established a scale with 33 steps
    - New scale provided an average 3% increase
    - First step in establishing a consistent index in the scale
  - FY18 a 3% across the board pay increase for all employees
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# Recommended Personnel Changes

- Position Reductions-
    - Boyce Elementary teacher
    - School Psychologist from 1.0 to 0.5 FTE
    - Athletic Department Secretary
  - Repurposed Positions-
    - Gifted Specialist from 0.675 to 1.0 FTE
    - Transition Coordinator from 0.5 to 1.0 FTE
  - New Position-
    - CLM Coach
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# FY19 Proposed Bachelor's Scale

- Scale contains 33 steps again this year
- Starting salary of \$41,750
- Provides a 2.5% pay raise for employees
- Employees with >33 years of experience receive a flat amount based on 2.5% of step 33
- Maintains competitiveness with neighboring school divisions; although, CCPS is behind FCPS on each step of the scale

FY18 vs FY19  
Comparison:  
Bachelor's Scale

- Master's Degree Stipend
  - WPS- \$4,230
  - FCPS- \$4,109
  - CCPS- \$4,250/\$6,563
- In FY18, 62% of CCPS teachers have an earned master's degree.
- Each 1% increase costs the division \$172,258 at the current staffing levels
- Anticipated salary scales for neighboring divisions is not known at this time

| Years Exp | CCPS FY18 | FCPS FY18 | WPS FY18 | Proposed FY 19 CCPS |
|-----------|-----------|-----------|----------|---------------------|
| 0         | \$41,000  | \$41,310  | \$41,400 | \$41,750            |
| 5         | \$43,959  | \$46,842  | \$45,136 | \$44,525            |
| 10        | \$46,661  | \$48,225  | \$46,227 | \$47,261            |
| 15        | \$49,529  | \$50,991  | \$50,062 | \$50,166            |
| 20        | \$53,829  | \$55,140  | \$54,479 | \$54,520            |
| 25        | \$57,137  | \$59,289  | \$57,532 | \$57,871            |
| 30        | \$60,648  | \$63,438  | \$61,668 | \$61,428            |
| 33        | \$62,858  | \$67,587  | \$64,587 | \$63,666            |



# Proposed Initiatives for FY19

- Continue division-wide implementation of the CLM model
- Improve transition services for students with disabilities
- Implementation of Profile of a Graduate requirements
- Increase in services with LFCC- Career Coach, EMT program
- School division technology initiative

# CCPS Tech Initiative

- Transform the teaching and learning model in CCPS
- Personalized learning opportunities for students
- Responsive to pending DOE changes
  - Development of 21st Century skills
  - Student-centered and project-based learning
- Increased student motivation, engagement and persistence
- Improvement of technology and problem solving skills while increasing student ownership in their learning

# Blended Learning Environments

- Curricular knowledge still critically important
- No longer the “sage on the stage”
- Coach, facilitate and guide
- Students become active participants in their learning

“Effective teaching of adolescents...depends upon making meaningful activities available in an atmosphere that assists discovery of and provisions for individual differences.” - Ed Week 1953

Technology allows us to get much closer to what was discussed over a half century ago.

# CCPS Tech Initiative

## Phase 1-

- 1 to 1 Chromebook initiative in grades 6-12
- Approximately 1144 devices needed based on projected enrollment
- Transfer 14 Chromebook carts to elementary schools

## Phase 2-

- Complete implementation at the elementary schools
- 1 to 1 at school in grades K-5

Replacement of devices to be completed through capital fund  
Funds exist in the capital accounts to implement in FY19

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# Tech Initiative "To Do" List

- Development of paperwork
- Insurance vs Tech Fee
- Distribution through Follett software
- Hotspot availability
- Filtering off campus- CIPA compliance
- Collection during summer
- Prepare for intensive teacher training

# Major Operating Budget Changes

|   |           |
|---|-----------|
| Salaries and wages- 2.5% increase       | \$425,736 |
| Employee health insurance- 14% increase | \$224,710 |
| New Position- CLM Coach                 | \$74,744  |
| TOTAL                                   | \$725,190 |

New Operating Funds Needed \$734,935

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# Food Service Fund

- Stand alone account
- Expenditures and revenues anticipated to increase by \$12,365
- Increase is primarily a result of food costs
- Other line items have been adjusted to account for salaries and benefits
- Total Expenditures and revenue- \$844,773

# Capital Projects Fund

|              |                              |                 |                              |
|--------------|------------------------------|-----------------|------------------------------|
| Furniture    | <del>\$50,000</del> \$35,000 | Flooring        | <del>\$40,000</del> \$0      |
| Athletics    | <del>\$20,000</del> \$16,000 | Security        | <del>\$50,000</del> \$35,000 |
| Buses        | \$170,000                    | IT Class Inst   | \$20,800                     |
| Fencing      | <del>\$15,000</del> \$0      | Tech Bond       | \$154,000                    |
| Surfaces     | <del>\$60,000</del> \$40,000 | IT Hardware     | \$146,000                    |
| HVAC         | \$75,000                     | Tech Admin      | \$20,000                     |
| Cooley Upper | \$10,000                     | ERP             | \$200                        |
|              |                              | IT Food Service | \$10,000                     |



# Capital Expense Recapitulation

- Total Expense      ~~\$811,000~~      \$732,000
- Total Revenue      \$154,000
- County Share      ~~\$657,000~~      \$578,000
  - Represents a ~~\$31,000~~ \$110,000 decrease in funding request from FY18

| BERRYVILLE PRIMARY RENOVATION (Through 2/12/2018)                   |  |                      |                           |                        |                    |                       |                          |
|---|--|----------------------|---------------------------|------------------------|--------------------|-----------------------|--------------------------|
| Source: Joint Administrative Services                               |  | 2/12/2018            |                           |                        |                    |                       |                          |
| <b>PROJECT BUDGET/COSTS (includes expense of feasibility study)</b> |  |                      |                           |                        |                    |                       |                          |
| A&E Feasibility Study (RRMM)  |  | 46,970               | (Paid prior to FY17)      |                        |                    |                       |                          |
| FY17 Project Budget Amount  |  | 4,004,374            |                           |                        |                    |                       |                          |
| <b>TOTAL PROJECT BUDGET/COSTS</b>                                   |  | <b>4,051,344</b>     |                           |                        |                    |                       |                          |
|   |  | <b>Project Costs</b> | <b>Project Adjustmnts</b> | <b>Adjusted Budget</b> | <b>Encumbrance</b> | <b>To Date Actual</b> | <b>Available Balance</b> |
| <b>REMAINING FY17 PROJECT BUDGET BALANCE</b>                        |  | <b>4,004,374</b>     |                           |                        |                    |                       |                          |
|   |  | <b>Project Costs</b> | <b>Project Adjustmnts</b> | <b>Adjusted Budget</b> | <b>Encumbrance</b> | <b>To Date Actual</b> | <b>Available Balance</b> |
| <b>PROJECT COST</b>   |  |                      |                           |                        |                    |                       |                          |
| <b>CONSTRUCTION COST</b>  |  |                      |                           |                        |                    |                       |                          |
| Low bid (H&W Construction)  |  | 3,135,382            |                           | 3,135,382              | 3,135,382          |                       | -                        |
| CO #1   |  | 9,761                |                           | 9,761                  | 9,761              |                       |                          |
| CO #2   |  | 8,303                |                           | 8,303                  | 8,303              |                       |                          |
| CO #3   |  | 7,003                |                           | 7,003                  | 7,003              |                       |                          |
| CO #4   |  | 7,178                |                           | 7,178                  | 7,178              |                       |                          |
| CO #5   |  | (22,572)             |                           | (22,572)               | (22,572)           |                       |                          |
|   |  | 3,145,056            |                           | 3,145,056              | 56,619             | 3,088,437             | -                        |
| <b>SOFT COSTS (actual and as estimated 11/30/16)</b>                |  |                      |                           |                        |                    |                       |                          |
| A&E Fee: Basic Services   |  | 250,341              |                           | 250,341                | 0                  | 250,341               | -                        |
| A&E Fee: Topographic and Utility Survey                             |  | 6,325                |                           | 6,325                  |                    | 6,325                 | -                        |
| Utility Connection Fees   |  |                      |                           |                        |                    |                       | -                        |
| A&E Reproduction & Misc. Reimbursables                              |  | 5,000                |                           | 5,000                  |                    | 3,059                 | 1,941                    |
| Inspections and Testing Fees (Triad Engineering)                    |  | 12,389               |                           | 12,389                 | 5,688              | 6,701                 | -                        |
| Building Automation System  |  |                      |                           |                        |                    |                       | -                        |
| Misc.   |  |                      | 3,478                     | 3,478                  |                    | 3,478                 | -                        |
| Portable Restrooms  |  | 14,038               | 544                       | 14,581                 |                    | 14,581                | 0                        |
| On-Site Construction Management (Skyline Management)                |  | 93,500               | 4,463                     | 97,963                 |                    | 97,963                | -                        |
| Hardware/Networking   |  | 50,000               |                           | 50,000                 |                    | 30,328                | 19,672                   |
| Moving Expenses   |  | 20,000               |                           | 20,000                 |                    | 1,750                 | 18,250                   |
| Furniture & Fixtures  |  | 100,000              | 164,188                   | 264,188                | 15,303             | 238,734               | 10,151                   |
| Construction Contingency Base Bid                                   |  | 300,000              | (172,672)                 | 127,328                |                    |                       | 127,328                  |
| <b>TOTAL SOFT COSTS</b>   |  | <b>851,593</b>       | <b>-</b>                  | <b>851,593</b>         | <b>20,991</b>      | <b>653,259</b>        | <b>177,342</b>           |
| <b>TOTAL BUDGETED PROJECT COST</b>                                  |  | <b>3,996,648</b>     | <b>-</b>                  | <b>3,996,648</b>       | <b>77,610</b>      | <b>3,741,696</b>      | <b>177,342</b>           |
| <b>REMAINING UNBUDGETED AVAILABLE AMOUNT (not allocated above)</b>  |  | <b>7,726</b>         |                           |                        |                    |                       |                          |
| <b>TOTAL AVAILABLE APPROPRIATED AMOUNT</b>                          |  | <b>185,068</b>       |                           |                        |                    |                       |                          |

**Berryville Primary School Renovation**

**Vendor payments by fiscal year**

02/12/18

|   | FY17<br>Actual   | Total To Date<br>Actual | FY18<br>Actual   | Total To Date<br>Actual                 |  |
|---|--|-------------------------|------------------|---|--|
| <b>EXPENDITURE</b>  |  |                         |                  |   |  |
| BB&T  |  |                         | 781              | 781                                     |  |
| Budget Blinds   |  |                         | 12,119           |   |  |
| Cabinet & Appliance Center Inc  |  | 0                       | 1,826            | 1,826                                   |  |
| Exemplis  |  | 0                       | 44,622           | 44,622                                  |  |
| H&W Construction Co   | 1,810,343  | 1,810,343               | 1,278,094        | 3,088,437                               |  |
| The Hon Company   |  | 0                       | 191,505          | 191,505                                 |  |
| Johnny Blue   | 14,581   | 14,581                  |                  | 14,581                                  |  |
| Jno S Solengerger Industrial  | 17   | 17                      |                  | 17                                      |  |
| Millers Supplies  |  |                         | 1,750            | 1,750                                   |  |
| RRMM  | 239,983  | 239,983                 | 19,403           | 259,386                                 |  |
| Skyline Management  | 68,509   | 68,509                  | 29,793           | 98,302                                  |  |
| Suite Office Systems  | 1,046  | 1,046                   | 30,328           | 31,374                                  |  |
| Triad Engineering   | 5,426  | 5,426                   | 1,275            | 6,701                                   |  |
| VaCorp  | 1,765  | 1,765                   |                  | 1,765                                   |  |
| Winchester Star   | 650  | 650                     |                  | 650                                     |  |
|   |  | 0                       |                  | 0                                       |  |
|   |  | 0                       |                  | 0                                       |  |
|   |  | 0                       |                  | 0                                       |  |
| <b>TOTAL EXPENDITURES</b>   | <b>2,142,320</b>   | <b>2,142,320</b>        | <b>1,611,495</b> | <b>3,741,696</b>                        |  |
| <b>Encumbrances</b>   |  |                         |                  |   |  |
|   | PO#/Contract #   | Vendor Name             | Amount           |   |  |
|   | 369  | Triad Engineering       | 5,688.25         | Is this contract/work complete?         |  |
|   | 372&544  | H&W Construction        | 56,619.19        | compare to final app for pymnt from H&W |  |
|   | 20180465   | The Hon Company         | 13,334.57        | should be paid soon                     |  |
|   | 20180592   | Budget Blinds           | 1,968.00         | should be paid soon                     |  |
|   | Total Encumbrances to date                                       |                         | 77,610           |   |  |
|   | <b>TOTAL OLD BPS RENOVATIONS EXPENDITURES &amp; ENCUMBRANCES</b> |                         |                  | <b>3,819,306</b>                        |  |
| <b>APPROPRIATED BUDGET</b>  |  |                         |                  |   |  |
|   | FY17 Budget:   |                         | 4,004,374        |   |  |
|   | Expenditures & Encumbrances to date                              |                         | -3,819,306       |   |  |
| <b>TOTAL Appropriated Berryville Primary Renovation Available Balance</b> |  |                         | <b>185,068</b>   |   |  |

CHANGE ORDER DETAIL

| H&W CO#     | CO # | Approved Change Orders   | Amount     | CO #          |
|-------------|------|--|------------|---------------|
| req #3      | 1    | Change from joists to C-channels due to existing slab conditions | 9,760.63   | 9,760.63 #1   |
| req #4      | 2    | Add eight additional security cameras                            | 1,847.96   |               |
| req #6      | 2    | Provide ADA concrete ramp at basement entrance                   | 5,747.68   |               |
| req #7      | 2    | Add lights to Closet 121   | 707.60     | 8,303.24 #2   |
| req #9      | 3    | New chases in rooms 002 and 005                                  | 408.18     |               |
| req #12     | 3    | Provide sump pump and drain piping in sub-basement               | 3,986.08   |               |
| req #13     | 3    | Remove asphalt and replace with concrete outside door 001A       | 2,608.89   | 7,003.15 #3   |
| req #10     | 4    | Revise ductwork due to move of ERV-3                             | 4,707.10   |               |
| req #17     | 4    | Replace fan motor in existing unit                               | 1,014.66   |               |
| req #19     | 4    | Add dampers to ducts at ERV-4                                    | 1,456.69   | 7,178.45 #4   |
| req #5      | 5    | Level basement floor   | 8,366.90   |               |
| req #20     | 5    | Cap water main at sreet and overlay pavement                     | 8,005.82   |               |
| req #21     | 5    | Electrical conduit credit  | -3,217.53  |               |
| req #22     | 5    | Add new meter box at house                                       | 1,273.30   |               |
| Liq damages | 5    | Liquidated Damages   | -37,000.00 | -22,571.51 #5 |

Total Official Approved Change Orders

9,673.96

02/13/2018 13:55  
2600tjudge

Clarke County  
YEAR-TO-DATE BUDGET REPORT

P 1  
glytdbud

FOR 2018 07

|                                     | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 61100 Classroom Instruction         | 0                  | 19,327               | 19,327            | .00          | .00          | 19,327.00           | .0%         |
| 61110 School Furniture Replacement  | 25,000             | 19,871               | 44,871            | 26,590.90    | 725.05       | 17,555.05           | 60.9%       |
| 61130 Uniform Repl & Band Instrumen | 20,000             | 69,942               | 89,942            | .00          | .00          | 89,942.00           | .0%         |
| 61140 Athletics Equipment & Uniform | 0                  | 20,000               | 20,000            | 6,295.00     | 3,975.00     | 9,730.00            | 51.4%       |
| 63500 School Bus Purchases          | 162,000            | 64,000               | 226,000           | 146,458.00   | 78,014.00    | 1,528.00            | 99.3%       |
| 63700 Other Veh & Equip Purchases   | 18,000             | 37,267               | 55,267            | 52,150.30    | .00          | 3,116.70            | 94.4%       |
| 65100 School Food Services          | 0                  | 27,618               | 27,618            | 9,602.00     | .00          | 18,016.00           | 34.8%       |
| 66223 Fencing                       | 0                  | 45,720               | 45,720            | 19,920.00    | 21,456.81    | 4,343.19            | 90.5%       |
| 66233 School Signage                | 0                  | 17,871               | 17,871            | 835.00       | .00          | 17,036.00           | 4.7%        |
| 66250 Fields and Playgrounds        | 0                  | 13,360               | 13,360            | 1,887.86     | 2,870.14     | 8,602.00            | 35.6%       |
| 66253 Asphalt/Sidewalk/Track/Court  | 0                  | 80,847               | 80,847            | 39,448.90    | .00          | 41,398.10           | 48.8%       |
| 66612 Painting                      | 100,000            | 79,929               | 179,929           | 10,965.00    | .00          | 168,964.00          | 6.1%        |
| 66616 Heating, Ventilation & AC Rep | 50,000             | 235,591              | 285,591           | 50,434.97    | 17,904.70    | 217,251.33          | 23.9%       |
| 66625 Cooley Lower Campus Renovatio | 0                  | 23,634               | 23,634            | .00          | .00          | 23,634.00           | .0%         |
| 66629 Berryville Primary Renovation | 0                  | 1,766,773            | 1,766,773         | 1,516,213.75 | 100,181.52   | 150,377.73          | 91.5%       |
| 66636 Roof Replacements             | 147,000            | 240,062              | 387,062           | 7,897.00     | .00          | 379,165.00          | 2.0%        |
| 66637 School Security System Grant  | 0                  | 0                    | 0                 | 2,518.00     | .00          | -2,518.00           | 100.0%      |
| 66644 Flooring                      | 20,000             | 27,060               | 47,060            | 1,824.13     | 18,134.00    | 27,101.87           | 42.4%       |
| 66645 Security Improvements         | 0                  | 363,165              | 363,165           | 22,027.05    | 69,465.27    | 271,672.68          | 25.2%       |
| 66646 Boyce School Repairs          | 0                  | 50,000               | 50,000            | .00          | .00          | 50,000.00           | .0%         |
| 66648 Johnson Wms Middle Sch Repair | 0                  | 70,000               | 70,000            | .00          | .00          | 70,000.00           | .0%         |
| 68100 Technology Classroom Inst     | 154,000            | 214,248              | 368,248           | 152,052.86   | 19,280.86    | 196,914.28          | 46.5%       |
| 68200 Technology Inst Support       | 146,000            | 385,697              | 531,697           | 2,037.02     | .00          | 529,659.98          | .4%         |
| 68300 Technology Administration     | 0                  | 17,092               | 17,092            | 5,127.00     | .00          | 11,965.00           | 30.0%       |
| 68301 ERP System                    | 0                  | 79,119               | 79,119            | 14,744.10    | 15,300.60    | 49,074.30           | 38.0%       |
| 68700 Tech Fd Svc & Other Non-Inst  | 0                  | 0                    | 0                 | 9,102.69     | .00          | -9,102.69           | 100.0%      |
| GRAND TOTAL                         | 842,000            | 3,968,193            | 4,810,193         | 2,098,131.53 | 347,307.95   | 2,364,753.52        | 50.8%       |

\*\* END OF REPORT - Generated by Thomas Judge \*\*

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|-------------------------------|----------|--------------------------------|--|--------------|-----------------|
| ACP Direct                    | 20502240 | T III LEP Mtls and Supplies    | LS5750 Labsonic Stereo Headpho                     | 12/18/2017   | 213.70          |
| <b>ACP Direct Total</b>       |          |                                |  |              | <b>213.70</b>   |
| AIS                           | 20501050 | Speech Purchased Services      | allied services to date                            | 12/31/2017   | 1,796.37        |
| <b>AIS Total</b>              |          |                                |  |              | <b>1,796.37</b> |
| Alexander, Linda              | 20500430 | Imp Instr Travel               | Aug-Oct Mileage                                    | 01/03/2018   | 47.83           |
| <b>Alexander, Linda Total</b> |          |                                |  |              | <b>47.83</b>    |
| Amazon Acct                   | 20500150 | Class Intr Instructional Mtls  | Instructional Books                                | 12/04/2017   | 319.19          |
| Amazon Acct                   | 20500200 | TkClsInst Noncap Tech Hardware | Instructional Books                                | 12/04/2017   | 1,754.50        |
| Amazon Acct                   | 20500320 | Class Intr Materials & Supplie | Speakers for Band Room                             | 12/12/2017   | 363.94          |
| Amazon Acct                   | 20500320 | Class Intr Materials & Supplie | HP42A Black Original                               | 11/20/2017   | 146.99          |
| Amazon Acct                   | 20500320 | Class Intr Instructional Mtls  | Items for Library and Books fo                     | 11/16/2017   | 138.71          |
| Amazon Acct                   | 20500350 | Media Materials & Supplies     | items for maker club                               | 11/09/2017   | 53.99           |
| Amazon Acct                   | 20500360 | Principal Materials & Supplies | Book for the Principal                             | 11/30/2017   | 86.00           |
| Amazon Acct                   | 20500360 | Principal Materials & Supplies | Book for the Principal                             | 11/30/2017   | 86.00           |
| Amazon Acct                   | 20500360 | Principal Materials & Supplies | books and tripod floor stand                       | 01/04/2018   | 234.63          |
| Amazon Acct                   | 20500360 | Principal Materials & Supplies | Refund   | 12/08/2017   | -77.06          |
| Amazon Acct                   | 20500370 | TkClsInst Materials & Supplies | Keyboard for ITRT                                  | 12/13/2017   | 38.99           |
| Amazon Acct                   | 20500370 | TkClsInst Materials & Supplies | Items for Library and Books fo                     | 11/16/2017   | 207.89          |
| Amazon Acct                   | 20500370 | TkClsInst Materials & Supplies | items for library                                  | 11/14/2017   | 336.85          |
| Amazon Acct                   | 20500430 | Imp Instr Materials & Supplies | Teacher Book                                       | 12/14/2017   | 14.19           |
| Amazon Acct                   | 20500530 | Class Intr Instructional Mtls  | Mathematical Mindsets: Unteash                     | 12/06/2017   | 65.45           |
| Amazon Acct                   | 20500530 | Class Intr Instructional Mtls  | the american pageant                               | 11/14/2017   | 24.32           |
| Amazon Acct                   | 20500530 | Class Intr Instructional Mtls  | frames   | 11/16/2017   | 357.20          |
| Amazon Acct                   | 20500530 | Class Intr Instructional Mtls  | Refund on book never received                      | 11/14/2017   | -22.87          |
| Amazon Acct                   | 20500590 | TkInstSprt Materials & Supplie | Keyboard   | 11/13/2017   | 32.28           |
| Amazon Acct                   | 20501090 | TkClsInst Materials & Supplies | Dell Latitude 3340 LCD Screen                      | 11/27/2017   | 58.93           |
| Amazon Acct                   | 20502240 | T III LEP Mtls and Supplies    | ITEM: Kingtop 2 PACK 3.5mm Co                      | 01/05/2018   | 53.94           |
| Amazon Acct                   | 30206644 | Flooring Capital Outlay Replac | Educational Carpet                                 | 11/08/2017   | 98.99           |
| <b>Amazon Acct Total</b>      |          |                                |  |              | <b>4,373.05</b> |
| Anderson Control              | 20501180 | Buildings Purchased Services   | rm Anderson CLC alarm monitoring                   | 01/08/2018   | 300.00          |
| Anderson Control              | 20501180 | Buildings Purchased Services   | rm Anderson CLC clean out dirty smoke              | 01/05/2018   | 100.00          |
| <b>Anderson Control Total</b> |          |                                |  |              | <b>400.00</b>   |
| ASCD                          | 20500050 | Imp Instr Dues Subscr & Memb   | ASCD Institutional Membership #520877              | 01/24/2018   | 542.50          |
| ASCD                          | 20500430 | Imp Instr Dues Subscr & Memb   | ASCD Institutional Membership #520877              | 01/24/2018   | 542.50          |
| <b>ASCD Total</b>             |          |                                |  |              | <b>1,085.00</b> |
| Astin, Melissa                | 20502410 | Title IIA Imp Instr Tuit Asst  | Tuition Reimbursement Math 615                     | 01/12/2018   | 924.00          |
| <b>Astin, Melissa Total</b>   |          |                                |  |              | <b>924.00</b>   |
| Bank of Clarke                | 20500740 | Exec Adm Sup Sal               | FICA payment corrected 941                         | 09/30/2017   | 479.15          |
| Bank of Clarke                | 20500740 | Exec Adm FICA                  | FICA payment corrected 941                         | 09/30/2017   | 539.40          |
| Bank of Clarke                | 20507100 | Sch Rebates & Refunds          | FICA payment corrected 941                         | 09/30/2017   | 60.26           |
| <b>Bank of Clarke Total</b>   |          |                                |  |              | <b>1,078.81</b> |
| BB&T                          | 20500430 | Imp Instr Travel               | Outback - VACTEA lunch Seal/Biggs                  | 01/09/2018   | 25.92           |
| BB&T                          | 20500430 | Imp Instr Travel               | Parking - VACTEA Conf. Seal/Biggs                  | 01/09/2018   | 6.00            |
| BB&T                          | 20500570 | Principal Materials & Supplies | red ink for DM200                                  | 01/09/2018   | 119.19          |
| BB&T                          | 20500570 | Principal Materials & Supplies | STAPLES pens - 2 doz                               | 01/09/2018   | 26.13           |
| BB&T                          | 20500580 | TkClsInst Materials & Supplies | STAPLES Ricoh black toner #821                     | 01/15/2018   | 54.99           |
| BB&T                          | 20500580 | TkClsInst Materials & Supplies | STAPLES ink cartridges -library                    | 01/15/2018   | 644.68          |
| BB&T                          | 20500580 | TkClsInst Materials & Supplies | STAPLES 61XL black and color                       | 01/09/2018   | 235.14          |
| BB&T                          | 20500590 | TkInstSprt Materials & Supplie | ink - STAPLES                                      | 01/15/2018   | 70.39           |
| BB&T                          | 20500760 | Mgmt Trans Materials & Supplie | Tool Boxes for Maintenance Trucks                  | 01/09/2018   | 579.98          |
| BB&T                          | 20500760 | Mgmt Trans Materials & Supplie | Shop N Save Paperproducts Transportation Breakfast | 01/09/2018   | 4.00            |
| BB&T                          | 20500770 | Veh Ops Purchased Services     | DMV Registration Fee Title 1101822778              | 01/09/2018   | 5.00            |
| BB&T                          | 20500770 | Veh Ops Materials & Supplies   | Anita's - food for transportation breakfast        | 01/09/2018   | 199.00          |
| BB&T                          | 20500770 | Veh Ops Materials & Supplies   | Target - Booster Seat                              | 01/09/2018   | 42.10           |
| BB&T                          | 20500830 | Security Materials & Supplies  | Subway - Lunch for Safety & Security Personnel     | 01/09/2018   | 109.13          |
| BB&T                          | 20500830 | Security Materials & Supplies  | ShopNSave Paper products for Safety lunch          | 01/09/2018   | 8.46            |
| BB&T                          | 20500970 | Buildings Materials & Supplies | rm BBT Credit Card Charges 12/08-01/05/18          | 01/09/2018   | 33.94           |
| BB&T                          | 20501050 | Speech Materials & Supplies    | Registration - C Shiley Visual Rehab Pediatrics    | 01/09/2018   | 209.99          |
| BB&T                          | 20501090 | TkClsInst Materials & Supplies | Staples - Projector Bulbs                          | 01/09/2018   | 469.59          |
| BB&T                          | 20501180 | Buildings Materials & Supplies | rm BBT Credit Card Charges 12/08-01/05/18          | 01/09/2018   | 284.47          |
| BB&T                          | 20502390 | Title IIA Imp Instr Purch Svc  | NCTM Reg. S. Layton                                | 01/09/2018   | 84.00           |
| BB&T                          | 20502390 | Title IIA Imp Instr Travel     | Hotel - Math Summitt - 4 rooms                     | 01/09/2018   | 741.32          |
| BB&T                          | 30201110 | Furn Rpl Cap Outlay Replacemen | Stools for CCHS Art Department                     | 12/15/2017   | 230.40          |

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|-----------------------------------|----------|--------------------------------|--|--------------|-----------|
| <b>BB&amp;T Total</b>             |          |                                |  |              | 4,183.82  |
| Berryville True Valu              | 20500810 | Buildings Materials & Supplies | rm BH School Maint mouse trap 7watt led bulb     | 01/16/2018   | 14.98     |
| Berryville True Valu              | 20500900 | Buildings Materials & Supplies | rm BH 317 W. Main , screws picture hangers nails | 01/16/2018   | 7.27      |
| Berryville True Valu              | 20500950 | Buildings Materials & Supplies | rm BH Boyce Water Leak clamps                    | 01/08/2018   | 9.16      |
| Berryville True Valu              | 20500950 | Buildings Materials & Supplies | rm BH Boyce Water Leak dry screws                | 01/09/2018   | 20.99     |
| Berryville True Valu              | 20500950 | Buildings Materials & Supplies | rm BH Boyce Water Leak screws for ceiling        | 01/10/2018   | 20.47     |
| Berryville True Valu              | 20500960 | Buildings Materials & Supplies | rm BH CUC cut 1 key                              | 01/19/2018   | 2.00      |
| Berryville True Valu              | 20500970 | Buildings Materials & Supplies | rm BH JWMS nyl gdn hose                          | 01/03/2018   | 16.99     |
| Berryville True Valu              | 20500970 | Buildings Materials & Supplies | rm BH JWMS roller covers and tray                | 01/05/2018   | 8.07      |
| Berryville True Valu              | 20500990 | Buildings Materials & Supplies | rm BH CCHS clamp connector                       | 12/28/2017   | 3.29      |
| Berryville True Valu              | 20500990 | Buildings Materials & Supplies | rm BH CCHS mouse traps                           | 01/11/2018   | 3.54      |
| Berryville True Valu              | 20500990 | Buildings Materials & Supplies | rm BH CCHS threadlocker and fastners             | 01/12/2018   | 5.09      |
| Berryville True Valu              | 20501180 | Buildings Materials & Supplies | rm BH CLC batteries for card reader              | 01/12/2018   | 12.99     |
| <b>Berryville True Valu Total</b> |          |                                |  |              | 124.84    |
| Biggs, Debbie                     | 20500430 | Imp Instr Travel               | Mileage  | 01/17/2018   | 101.92    |
| <b>Biggs, Debbie Total</b>        |          |                                |  |              | 101.92    |
| Bio Corporation                   | 20500530 | Class Intr Instructional Mtls  | cats -double injected                            | 01/09/2018   | 532.82    |
| <b>Bio Corporation Total</b>      |          |                                |  |              | 532.82    |
| BK Connected                      | 30206645 | Security Capital Outlay Adds   | Installation of door switch in reception area    | 12/27/2017   | 330.98    |
| <b>BK Connected Total</b>         |          |                                |  |              | 330.98    |
| Blossman Gas, Inc.                | 20501170 | Buildings Heating              | rm Blossman 129 Ramsburg Lane propane gas        | 12/09/2017   | 255.40    |
| Blossman Gas, Inc.                | 20501170 | Buildings Heating              | rm Blossman 129 Ramsburg lp gas                  | 12/22/2017   | 371.22    |
| Blossman Gas, Inc.                | 20501170 | Buildings Heating              | rm Blossman 129 Ramsburg propane                 | 01/12/2018   | 748.48    |
| <b>Blossman Gas, Inc. Total</b>   |          |                                |  |              | 1,375.10  |
| Bridging Community                | 20501050 | Speech Purchased Services      | services dec                                     | 01/08/2018   | 145.00    |
| <b>Bridging Community Total</b>   |          |                                |  |              | 145.00    |
| Budget Blinds                     | 30206629 | Bvill Prim Renovation CO Repl  | Blinds for Administrative Offices                | 10/05/2017   | 12,119.00 |
| <b>Budget Blinds Total</b>        |          |                                |  |              | 12,119.00 |
| Capstone                          | 20500300 | TkInstSprt Tech SW/OL          | Library online program pebblego                  | 01/09/2018   | 1,440.00  |
| <b>Capstone Total</b>             |          |                                |  |              | 1,440.00  |
| Catlett, Susan                    | 20500050 | Imp Instr Travel               | Mileage  | 12/20/2017   | 47.08     |
| <b>Catlett, Susan Total</b>       |          |                                |  |              | 47.08     |
| Commercial Press                  | 20500280 | Principal Dues Subscr & Memb   | Level 3 response forms                           | 12/22/2017   | 108.40    |
| <b>Commercial Press Total</b>     |          |                                |  |              | 108.40    |
| Cool Spring Physical              | 20500080 | Class Intr Purch Svcs Instruct | DEC 17 Student therapy services                  | 01/14/2018   | 1,738.50  |
| Cool Spring Physical              | 20500450 | Class Intr Purch Svcs Instruct | DEC 17 Student therapy services                  | 01/14/2018   | 321.00    |
| Cool Spring Physical              | 20500910 | Class Intr Purch Svcs Instruct | DEC 17 Student therapy services                  | 01/14/2018   | 615.00    |
| <b>Cool Spring Physical Total</b> |          |                                |  |              | 2,674.50  |
| Cornet Inc                        | 20500950 | Buildings Purchased Services   | rm Cornet Boyce replace frozen pipe              | 01/08/2018   | 812.46    |
| Cornet Inc                        | 20500970 | Buildings Purchased Services   | rm Cornet WSprinkler JWMS inspection             | 01/16/2018   | 300.00    |
| Cornet Inc                        | 20500990 | Buildings Purchased Services   | rm Cornet WSprinkler CCHS inspection             | 01/16/2018   | 300.00    |
| <b>Cornet Inc Total</b>           |          |                                |  |              | 1,412.46  |
| Crystal Springs                   | 20500280 | Principal Leases & Rentals     | LC 1/02/2018 Invoice                             | 01/02/2018   | 62.15     |
| Crystal Springs                   | 20500280 | Principal Leases & Rentals     | UC 1/02/18 invoice date                          | 01/02/2018   | 30.19     |
| Crystal Springs                   | 20500740 | Exec Adm Materials & Supplies  | Water  | 01/02/2018   | 50.09     |
| Crystal Springs                   | 20501025 | Class Intr Materials & Supplie | crystal springs                                  | 01/02/2018   | 30.84     |
| Crystal Springs                   | 20501110 | TkAdm Materials & Supplies     | Water  | 01/02/2018   | 14.38     |
| <b>Crystal Springs Total</b>      |          |                                |  |              | 187.65    |
| Davis, Janine                     | 20500010 | Class Intr Travel              | Mileage  | 01/11/2018   | 38.79     |
| Davis, Janine                     | 20500400 | Class Intr Travel              | Nov-Dec 2017 Mileage                             | 01/05/2018   | 52.70     |
| <b>Davis, Janine Total</b>        |          |                                |  |              | 91.49     |
| Department of State               | 20500750 | Personnel Criminal Checks      | A1516 December 2017 Billing Acct 46219           | 01/01/2018   | 75.00     |
| <b>Department of State Total</b>  |          |                                |  |              | 75.00     |
| Deuel Consulting                  | 20500530 | Class Intr Purch Svcs Instruct | Athletic Training Services for                   | 12/22/2017   | 1,010.23  |
| Deuel Consulting                  | 20500530 | Class Intr Purch Svcs Instruct | Athletic Training Services for                   | 01/05/2018   | 1,010.23  |
| Deuel Consulting                  | 20500630 | Class Intr Purch Svcs - Athlet | Athletic Training Services for                   | 12/22/2017   | 4,158.45  |
| Deuel Consulting                  | 20500630 | Class Intr Purch Svcs - Athlet | Athletic Training Services for                   | 01/05/2018   | 4,158.45  |
| <b>Deuel Consulting Total</b>     |          |                                |  |              | 10,337.36 |
| Emmart Oil                        | 20500810 | Buildings Heating              | rm EOil SBO Heating Oil                          | 01/04/2018   | 434.70    |
| <b>Emmart Oil Total</b>           |          |                                |  |              | 434.70    |
| Essential for Living              | 20501040 | Psych Materials & Supplies     | essential for living                             | 04/05/2016   | 290.71    |
| <b>Essential for Living Total</b> |          |                                |  |              | 290.71    |
| Esslinger, Lynne                  | 20502410 | Title IIA Imp Instr Tuit Asst  | Tuition Reimbursement - EDUC 523                 | 01/12/2018   | 450.00    |

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| <b>Esslinger, Lynne Total</b>     |          |                                |  |              | 450.00    |
| FastSpring                        | 20501110 | TkAdm Tech SW/OL               | VisualPST Renewal FY18                         | 01/03/2018   | 250.00    |
| <b>FastSpring Total</b>           |          |                                |  |              | 250.00    |
| Fisher Auto                       | 20500790 | Veh Maint Materials & Supplies | SHOP   | 01/04/2018   | 25.97     |
| Fisher Auto                       | 20500790 | Veh Maint Materials & Supplies | shop   | 01/22/2018   | 25.62     |
| Fisher Auto                       | 20500790 | Veh Maint Materials & Supplies | Bus 1  | 01/23/2018   | 36.64     |
| Fisher Auto                       | 20500790 | Veh Maint Materials & Supplies | shop   | 01/22/2018   | 51.24     |
| <b>Fisher Auto Total</b>          |          |                                |  |              | 139.47    |
| Follett School                    | 20500180 | Media Instructional Mtls       | Lot of library books                           | 12/21/2017   | 742.79    |
| Follett School                    | 20500560 | Media Instructional Materials  | Audio books- English Dept list                 | 01/10/2018   | 611.01    |
| <b>Follett School Total</b>       |          |                                |  |              | 1,353.80  |
| Frederick County Pub              | 20500080 | Class Intr Pyt to Joint Ops    | NREP 3rd quarter                               | 01/03/2018   | 1,511.21  |
| <b>Frederick County Pub Total</b> |          |                                |  |              | 1,511.21  |
| GCA                               | 20500720 | Fac Use Class Intr Custod Con  | Custodial Fees: Facility Use Emmaus Church     | 12/31/2017   | 526.35    |
| GCA                               | 20500900 | Buildings Custodial Contracts  | Custodial Services for Schools                 | 01/01/2018   | 2,140.31  |
| GCA                               | 20500950 | Buildings Custodial Contracts  | Custodial Services for Schools                 | 01/01/2018   | 6,875.62  |
| GCA                               | 20500960 | Buildings Custodial Contracts  | Custodial Services for Schools                 | 01/01/2018   | 6,155.95  |
| GCA                               | 20500970 | Buildings Custodial Contracts  | Custodial Services for Schools                 | 01/01/2018   | 10,387.69 |
| GCA                               | 20500990 | Buildings Custodial Contracts  | Custodial Services for Schools                 | 01/01/2018   | 15,928.18 |
| GCA                               | 20501170 | Buildings Custodial Contracts  | rm GCA County Cleaning for Jan 2018            | 01/01/2018   | 117.42    |
| GCA                               | 20501180 | Buildings Custodial Contracts  | Custodial Services for Schools                 | 01/01/2018   | 8,876.80  |
| <b>GCA Total</b>                  |          |                                |  |              | 51,008.32 |
| Grainger Inc                      | 20501180 | Buildings Materials & Supplies | rm Graingers CLC shaft adapters                | 12/18/2017   | 29.15     |
| <b>Grainger Inc Total</b>         |          |                                |  |              | 29.15     |
| Hausammann, Patrick               | 20500050 | Imp Instr Travel               | Mileage  | 01/17/2018   | 49.22     |
| <b>Hausammann, Patrick Total</b>  |          |                                |  |              | 49.22     |
| Hawes, Anna                       | 20502410 | Title IIA Imp Instr Tuit Asst  | Tuition Assistance - EDLP 716                  | 01/12/2018   | 450.00    |
| <b>Hawes, Anna Total</b>          |          |                                |  |              | 450.00    |
| Herbaugh, Bonnie                  | 20700080 | Food Svc Travel                | Mileage December 2017                          | 01/02/2018   | 7.49      |
| <b>Herbaugh, Bonnie Total</b>     |          |                                |  |              | 7.49      |
| Highway Motors                    | 20500790 | Veh Maint Purchased Services   | BUS 32   | 12/18/2017   | 2,581.29  |
| Highway Motors                    | 20500790 | Veh Maint Materials & Supplies | SHOP   | 12/20/2017   | 118.65    |
| Highway Motors                    | 20500790 | Veh Maint Materials & Supplies | bus 10 LED                                     | 01/12/2018   | 276.85    |
| Highway Motors                    | 20500790 | Veh Maint Materials & Supplies | bus 1  | 01/11/2018   | 58.15     |
| <b>Highway Motors Total</b>       |          |                                |  |              | 3,034.94  |
| JW Pepper                         | 20500530 | Class Intr Instructional Mtls  | music  | 01/03/2018   | 147.00    |
| JW Pepper                         | 20500530 | Class Intr Instructional Mtls  | music  | 01/12/2018   | 438.94    |
| JW Pepper                         | 20500530 | Class Intr Instructional Mtls  | music e-prints                                 | 01/18/2018   | 156.00    |
| <b>JW Pepper Total</b>            |          |                                |  |              | 741.94    |
| KIDA Treasurer                    | 20500530 | Class Intr Dues Subscr & Memb  | KIDA competition fees                          | 01/11/2018   | 1,170.00  |
| <b>KIDA Treasurer Total</b>       |          |                                |  |              | 1,170.00  |
| Kidrick, Andre                    | 20500360 | Principal Travel               | Mileage to sports events                       | 01/19/2018   | 116.63    |
| <b>Kidrick, Andre Total</b>       |          |                                |  |              | 116.63    |
| Kimmetrics Inc                    | 20501030 | Health Purchased Services      | audiometer calibration                         | 12/08/2017   | 510.00    |
| <b>Kimmetrics Inc Total</b>       |          |                                |  |              | 510.00    |
| Knick, Lisa                       | 20502240 | T III LEP Class Intr Travel    | Food SLIFE Conference                          | 12/18/2017   | 44.25     |
| <b>Knick, Lisa Total</b>          |          |                                |  |              | 44.25     |
| Kosiorek, Bethany                 | 20502410 | Title IIA Imp Instr Tuit Asst  | Tuition Reimbursement - Match 615              | 01/12/2018   | 924.00    |
| <b>Kosiorek, Bethany Total</b>    |          |                                |  |              | 924.00    |
| Lord Fairfax EMS                  | 20500050 | Imp Instr Pur Svcs CPR Trainin | Nurse Aide/BLC Course - CPR/FA Employees       | 01/17/2018   | 226.00    |
| Lord Fairfax EMS                  | 20500610 | Class Intr Purchased Services  | Nurse Aide/BLC Course - CPR/FA Employees       | 01/17/2018   | 76.00     |
| <b>Lord Fairfax EMS Total</b>     |          |                                |  |              | 302.00    |
| Mackin Educational                | 20500180 | Media Instructional Mtls       | Lot of books for library                       | 01/05/2018   | 678.95    |
| Mackin Educational                | 20500180 | Media Instructional Mtls       | Lot of books for library                       | 01/08/2018   | 627.59    |
| <b>Mackin Educational Total</b>   |          |                                |  |              | 1,306.54  |
| Mansfield Oil Co                  | 20500770 | Veh Ops Vehicle Fuel           | FUEL BILL FOR BUSES                            | 01/02/2018   | 3,479.70  |
| Mansfield Oil Co                  | 20500770 | Veh Ops Vehicle Fuel           | FUEL   | 01/17/2018   | 4,588.82  |
| Mansfield Oil Co                  | 20500810 | Buildings Vehicle Fuel         | rm MOil County Fuel 1/1/18 to 1/15/18          | 01/17/2018   | 9.94      |
| <b>Mansfield Oil Co Total</b>     |          |                                |  |              | 8,078.46  |
| Marks Plumbing Parts              | 20500810 | Buildings Materials & Supplies | rm Marks School Maint sloan closet for urinals | 12/21/2017   | 180.19    |
| <b>Marks Plumbing Parts Total</b> |          |                                |  |              | 180.19    |
| Maurice Electrical                | 20500950 | Buildings Materials & Supplies | rm Maurice Boyce Led bulbs                     | 12/12/2017   | 76.63     |
| Maurice Electrical                | 20500950 | Buildings Materials & Supplies | rm Maurice Boyce philips br30LED               | 12/18/2017   | 17.13     |



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| Maurice Electrical                | 20500970 | Buildings Materials & Supplies | rm Maurice JWMS lightbulbs                         | 12/12/2017   | 112.41           |
| Maurice Electrical                | 20500990 | Buildings Materials & Supplies | rm Maurice CCHS outside light bulbs                | 12/13/2017   | 922.27           |
| Maurice Electrical                | 20501180 | Buildings Materials & Supplies | rm Maurice CLC Light bulbs                         | 12/19/2017   | 14.74            |
| <b>Maurice Electrical Total</b>   |          |                                |  |              | <b>1,143.18</b>  |
| McGraw Hill Educatio              | 20500400 | Class Intr Textbooks           | Textbook Farm Management                           | 01/15/2018   | 1,052.72         |
| <b>McGraw Hill Educatio Total</b> |          |                                |  |              | <b>1,052.72</b>  |
| MHS Inc                           | 20501040 | Psych Materials & Supplies     | 143130 CAS2: Online Scoring                        | 01/04/2018   | 69.00            |
| <b>MHS Inc Total</b>              |          |                                |  |              | <b>69.00</b>     |
| Motorola Solutions                | 20500790 | Veh Maint Materials & Supplies | shop   | 12/12/2017   | 126.28           |
| Motorola Solutions                | 20500790 | Veh Maint Materials & Supplies | shop   | 12/20/2017   | 72.78            |
| <b>Motorola Solutions Total</b>   |          |                                |  |              | <b>199.06</b>    |
| Novick, Jonathan                  | 20500430 | Imp Instr Travel               | Mileage  | 01/03/2018   | 23.54            |
| <b>Novick, Jonathan Total</b>     |          |                                |  |              | <b>23.54</b>     |
| On2 Percussion                    | 20500530 | Class Intr Instructional Mtls  | snare, Yamaha YB83                                 | 12/16/2017   | 296.82           |
| <b>On2 Percussion Total</b>       |          |                                |  |              | <b>296.82</b>    |
| Pearson Education                 | 20501040 | Psych Materials & Supplies     | vineland scoring-5 yr                              | 01/04/2018   | 265.00           |
| <b>Pearson Education Total</b>    |          |                                |  |              | <b>265.00</b>    |
| Pearson Inc                       | 20500120 | Class Intr Instructional Mtls  | OLSAT 8 Booklets                                   | 12/14/2017   | 150.51           |
| Pearson Inc                       | 20501040 | Psych Materials & Supplies     | OFFICE SUPPLIES, GENERAL                           | 01/11/2018   | 1,391.25         |
| <b>Pearson Inc Total</b>          |          |                                |  |              | <b>1,541.76</b>  |
| Pine, Shelly                      | 20500050 | Imp Instr Travel               | Mileage  | 12/20/2017   | 103.79           |
| <b>Pine, Shelly Total</b>         |          |                                |  |              | <b>103.79</b>    |
| Pitney Bowes                      | 20500740 | Exec Adm Postal Svcs           | SBO Postage Machine-FY18                           | 01/17/2018   | 171.00           |
| <b>Pitney Bowes Total</b>         |          |                                |  |              | <b>171.00</b>    |
| Pocket Nurse                      | 20500610 | Class Intr Materials & Supplie | nursing supplies - attached                        | 01/10/2018   | 85.63            |
| <b>Pocket Nurse Total</b>         |          |                                |  |              | <b>85.63</b>     |
| Quill Corporation                 | 20500740 | Exec Adm Materials & Supplies  | Envelopes for Program of Studies                   | 01/05/2018   | 195.96           |
| Quill Corporation                 | 20500750 | Personnel Materials & Supplies | toner - Paige                                      | 01/05/2018   | 137.49           |
| Quill Corporation                 | 20501025 | Class Intr Materials & Supplie | kybrd/ms   | 01/12/2018   | 71.09            |
| Quill Corporation                 | 20501025 | Class Intr Materials & Supplie | envelopes  | 01/12/2018   | 82.98            |
| Quill Corporation                 | 20501025 | Class Intr Materials & Supplie | ink stamp 1-3/16x2                                 | 01/08/2018   | 27.49            |
| <b>Quill Corporation Total</b>    |          |                                |  |              | <b>515.01</b>    |
| Rappahannock Electri              | 20500810 | Buildings Electric             | rm REC County Electric Bill 12-01-17/01-01-18      | 01/04/2018   | 41.05            |
| Rappahannock Electri              | 20500900 | Buildings Electric             | rm REC Schools Electric Bills                      | 01/04/2018   | 3,480.36         |
| Rappahannock Electri              | 20500950 | Buildings Electric             | rm REC Schools Electric Bills                      | 01/04/2018   | 7,863.90         |
| Rappahannock Electri              | 20500960 | Buildings Electric             | rm REC Schools Electric Bills                      | 01/04/2018   | 3,448.43         |
| Rappahannock Electri              | 20500970 | Buildings Electric             | rm REC Schools Electric Bills                      | 01/04/2018   | 11,368.87        |
| Rappahannock Electri              | 20500990 | Buildings Electric             | rm REC Schools Electric Bills                      | 01/04/2018   | 12,531.79        |
| Rappahannock Electri              | 20501170 | Buildings Electric             | rm REC County Electric Bill 12-01-17/01-01-18      | 01/04/2018   | 221.90           |
| Rappahannock Electri              | 20501180 | Buildings Electric             | rm REC Schools Electric Bills                      | 01/04/2018   | 9,860.36         |
| <b>Rappahannock Electri Total</b> |          |                                |  |              | <b>48,816.66</b> |
| Raptor                            | 30206645 | Security Materials & Supplies  | renewal  | 01/01/2018   | 2,550.00         |
| <b>Raptor Total</b>               |          |                                |  |              | <b>2,550.00</b>  |
| Reid, Amy                         | 20502410 | Title IIA Imp Instr Tuit Asst  | Tuition Reimbursement - C561                       | 01/17/2018   | 450.00           |
| <b>Reid, Amy Total</b>            |          |                                |  |              | <b>450.00</b>    |
| Reid, Paula                       | 20700090 | Food Svc Travel                | Mileage  | 12/20/2017   | 15.24            |
| <b>Reid, Paula Total</b>          |          |                                |  |              | <b>15.24</b>     |
| Ricoh Usa                         | 20500810 | Buildings Maint Contracts      | Cont#2504773 Joint Maint copie                     | 12/20/2017   | 24.83            |
| <b>Ricoh Usa Total</b>            |          |                                |  |              | <b>24.83</b>     |
| Riddleberger Bros                 | 20500970 | Buildings Purchased Services   | rm RBI JWMS kitchen unit evaluate repairs or repla | 01/10/2018   | 570.50           |
| Riddleberger Bros                 | 20500990 | Buildings Purchased Services   | rm RBI CCHS repair domestic water heater           | 01/10/2018   | 1,685.93         |
| Riddleberger Bros                 | 20500990 | Buildings Purchased Services   | rm RBI CCHS replace mixing valve                   | 01/18/2018   | 4,846.00         |
| Riddleberger Bros                 | 20501180 | Buildings Purchased Services   | rm RBI CLC AHU 1 VFD Tripping on ground fault      | 12/26/2017   | 385.50           |
| <b>Riddleberger Bros Total</b>    |          |                                |  |              | <b>7,487.93</b>  |
| RRMM                              | 30206629 | Bvill Prim Renovation Pur Svc  | Engineering-Renovation of Prim                     | 01/03/2018   | 3,755.11         |
| RRMM                              | 30206629 | Bvill Prim Renovation Pur Svc  | Reimbursable-A/E Primary Renovation                | 01/03/2018   | 62.81            |
| <b>RRMM Total</b>                 |          |                                |  |              | <b>3,817.92</b>  |
| Scholastic                        | 20500010 | Class Intr Instr Mtls C Weiss  | Books - Weiss Foundaton                            | 01/11/2018   | 109.00           |
| Scholastic                        | 20500010 | Class Intr Instr Mtls C Weiss  | Book Collections                                   | 01/03/2018   | 109.00           |
| <b>Scholastic Total</b>           |          |                                |  |              | <b>218.00</b>    |
| Screenscastify                    | 20500370 | TkClsInst Tech SW/OL           | On-Line Software                                   | 01/03/2018   | 360.00           |
| <b>Screenscastify Total</b>       |          |                                |  |              | <b>360.00</b>    |
| Service Master of Sh              | 20500950 | Buildings Purchased Services   | rm SMaster Boyce service from water damage         | 01/16/2018   | 2,861.11         |

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| <b>Service Master of Sh Total</b>     |          |                                |   |              | 2,861.11  |
| Shiley, Cherylynn                     | 20501050 | Speech Travel                  | Dec mileage OT                            | 01/18/2018   | 38.25     |
| Shiley, Cherylynn                     | 20501050 | Speech Materials & Supplies    | Managing ADHD in Schools Book             | 12/11/2017   | 24.99     |
| <b>Shiley, Cherylynn Total</b>        |          |                                |   |              | 63.24     |
| Shipman, Paula                        | 20500420 | Homebound Travel               | secondary homebound mileage               | 01/19/2018   | 123.94    |
| <b>Shipman, Paula Total</b>           |          |                                |   |              | 123.94    |
| Shred-It                              | 20500740 | Exec Adm Purchased Services    | Shredding                                 | 12/31/2017   | 112.98    |
| <b>Shred-It Total</b>                 |          |                                |   |              | 112.98    |
| Signal Knob                           | 20500630 | Class Intr Purch Svcs - Athlet | Swim Practice and Meets for December 2017 | 12/31/2017   | 1,140.00  |
| <b>Signal Knob Total</b>              |          |                                |   |              | 1,140.00  |
| Silver Quill                          | 20500400 | Class Intr Textbooks           | Large Print Textbook                      | 01/02/2018   | 331.00    |
| <b>Silver Quill Total</b>             |          |                                |   |              | 331.00    |
| Sodexo Inc & Affilia                  | 20700060 | Food Svc Purchased Services    | December billing                          | 01/08/2018   | 12,718.80 |
| Sodexo Inc & Affilia                  | 20700060 | Food Svc Miscellaneous Expendi | December billing                          | 01/08/2018   | 1,564.34  |
| Sodexo Inc & Affilia                  | 20700060 | Food Svc Materials & Supplies  | December billing                          | 01/08/2018   | 2,586.76  |
| Sodexo Inc & Affilia                  | 20700060 | Food Svc Food Supplies         | December billing                          | 01/08/2018   | 17,458.73 |
| <b>Sodexo Inc &amp; Affilia Total</b> |          |                                |   |              | 34,328.63 |
| Southern Refrigerati                  | 20500960 | Buildings Materials & Supplies | rm SRrefrigeration CUC sensor valve       | 12/21/2017   | 338.29    |
| Southern Refrigerati                  | 20500960 | Buildings Materials & Supplies | rm SRrefrigeration CUC return parts       | 12/22/2017   | -9.02     |
| Southern Refrigerati                  | 20500960 | Buildings Materials & Supplies | rm S Refrigeration CUC gas orifice        | 12/22/2017   | 25.06     |
| Southern Refrigerati                  | 20500960 | Buildings Materials & Supplies | rm Sothern Ref CUC natural gas orifice    | 01/04/2018   | 11.54     |
| <b>Southern Refrigerati Total</b>     |          |                                |   |              | 365.87    |
| Stanley, Lynn                         | 20500050 | Imp Instr Travel               | Meal at Dyslexia Conf - Richmond          | 01/03/2018   | 26.82     |
| <b>Stanley, Lynn Total</b>            |          |                                |   |              | 26.82     |
| Suite Office Systems                  | 30206645 | Security Capital Outlay Addd   | Safe Room Communication Upgrad            | 01/08/2018   | 980.00    |
| Suite Office Systems                  | 30206645 | Security Capital Outlay Addd   | Safe Room Communication Upgrad            | 01/09/2018   | 980.00    |
| <b>Suite Office Systems Total</b>     |          |                                |   |              | 1,960.00  |
| Tel/Logic Inc                         | 20501110 | TkAdm Purchased Services       | E-Rate Consulting Services 2017-2018      | 10/18/2017   | 6,000.00  |
| <b>Tel/Logic Inc Total</b>            |          |                                |   |              | 6,000.00  |
| Teltronic                             | 20500360 | Principal Materials & Supplies | Earpieces for walkie-talkies              | 12/11/2017   | 188.00    |
| <b>Teltronic Total</b>                |          |                                |   |              | 188.00    |
| Timberlake Smith Tho                  | 20500740 | Exec Adm Legal Svcs            | Legal Services                            | 01/05/2018   | 165.00    |
| <b>Timberlake Smith Tho Total</b>     |          |                                |   |              | 165.00    |
| Town of Berryville                    | 20500810 | Buildings Water & Sewer        | rm TOB water and sewer 309 W. Main St     | 12/28/2017   | 25.40     |
| Town of Berryville                    | 20500900 | Buildings Water & Sewer        | rm TOB water and sewer 317 W. Main St     | 12/28/2017   | 70.80     |
| Town of Berryville                    | 20500960 | Buildings Water & Sewer        | rm TOB water and sewer CUC                | 12/28/2017   | 355.60    |
| Town of Berryville                    | 20500970 | Buildings Water & Sewer        | rm TOB water and sewer JWMS               | 12/28/2017   | 55.00     |
| Town of Berryville                    | 20500970 | Buildings Water & Sewer        | rm TOB water and sewer JWMS               | 12/28/2017   | 1,066.80  |
| Town of Berryville                    | 20500990 | Buildings Water & Sewer        | rm TOB water and sewer CCHS               | 12/28/2017   | 3,352.80  |
| Town of Berryville                    | 20500990 | Buildings Water & Sewer        | rm TOB water and sewer CCHS Field         | 12/28/2017   | 55.00     |
| Town of Berryville                    | 20501170 | Buildings Water & Sewer        | rm TOB water and sewer 129 Ramsburg       | 12/28/2017   | 59.50     |
| Town of Berryville                    | 20501180 | Buildings Water & Sewer        | rm TOB water and sewer CUC                | 12/28/2017   | 736.40    |
| <b>Town of Berryville Total</b>       |          |                                |   |              | 5,777.30  |
| Traffic Safety Ware                   | 20500790 | Veh Maint Materials & Supplies | Traffic Cones                             | 01/12/2018   | 880.00    |
| <b>Traffic Safety Ware Total</b>      |          |                                |   |              | 880.00    |
| Tyson Foods Inc                       | 20700070 | Food Svc Food Supplies         | Chicken Patties                           | 01/03/2018   | 325.00    |
| Tyson Foods Inc                       | 20700080 | Food Svc Food Supplies         | Chicken Patties                           | 01/03/2018   | 325.00    |
| Tyson Foods Inc                       | 20700090 | Food Svc Food Supplies         | Chicken Patties                           | 01/03/2018   | 600.00    |
| Tyson Foods Inc                       | 20700100 | Food Svc Food Supplies         | Chicken Patties                           | 01/03/2018   | 675.00    |
| <b>Tyson Foods Inc Total</b>          |          |                                |   |              | 1,925.00  |
| US Bank                               | 40200040 | Sch Debt Miscellaneous Expendi | Admin fee VPSA 1998A                      | 12/22/2017   | 550.00    |
| US Bank                               | 40200040 | Sch Debt Miscellaneous Expendi | Admin Fee VPSA 2004A                      | 12/22/2017   | 550.00    |
| US Bank                               | 40200040 | Sch Debt Miscellaneous Expendi | VOSSA 2006 Admin Fees                     | 12/22/2017   | 550.00    |
| <b>US Bank Total</b>                  |          |                                |   |              | 1,650.00  |
| US Postmaster                         | 20500280 | Principal Postal Svcs          | 20172018 Postage stamps uc/lc             | 01/22/2018   | 500.00    |
| <b>US Postmaster Total</b>            |          |                                |   |              | 500.00    |
| Virginia Department                   | 20500750 | Personnel Criminal Checks      | A-7216 December 2017                      | 01/11/2018   | 50.00     |
| <b>Virginia Department Total</b>      |          |                                |   |              | 50.00     |
| Virginia School/Univ                  | 20500320 | Class Intr Travel              | D Michael Designing Effective Learning    | 01/04/2018   | 139.00    |
| Virginia School/Univ                  | 20502390 | Title IIA Imp Instr Travel     | M Moore Writing as a Process              | 12/18/2017   | 89.00     |
| <b>Virginia School/Univ Total</b>     |          |                                |   |              | 228.00    |
| VSBA                                  | 20500730 | Board Travel                   | New Chair Conference - Singh-Smith        | 01/05/2018   | 185.00    |
| <b>VSBA Total</b>                     |          |                                |   |              | 185.00    |

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|--------------------------------|----------|-------------------------------|---|------------|-------------------|
|                                |          |                               |   | DATE       | AMOUNT            |
| VSRA                           | 20502390 | Title IIA Imp Instr Purch Svc | VSRA Registration - Nicole Deavers        | 01/23/2018 | 350.00            |
| <b>VSRA Total</b>              |          |                               |   |            | <b>350.00</b>     |
| Washington Gas                 | 20500960 | Buildings Heating             | 34 Westwood Road 12/16-01/17              | 01/19/2018 | 2,259.56          |
| Washington Gas                 | 20500970 | Buildings Heating             | 200 Swan Ave 12/15-01/16                  | 01/18/2018 | 3,826.31          |
| Washington Gas                 | 20500990 | Buildings Heating             | 627 Mosby Blvd 12/16-01/17                | 01/19/2018 | 7,325.45          |
| Washington Gas                 | 20501180 | Buildings Heating             | 240 Westwood road 12/16-01/17             | 01/19/2018 | 6,395.21          |
| <b>Washington Gas Total</b>    |          |                               |   |            | <b>19,806.53</b>  |
| William V Macgill              | 20501030 | Health Materials & Supplies   | Nursing Supplies OFFICE SUPPLIES, GENERAL | 12/21/2017 | 299.33            |
| William V Macgill              | 20501030 | Health Materials & Supplies   | OFFICE SUPPLIES, GENERAL                  | 12/28/2017 | 191.74            |
| William V Macgill              | 20501030 | Health Materials & Supplies   | JWMS Nurse OFFICE SUPPLIES, GENERAL       | 01/04/2018 | 129.90            |
| <b>William V Macgill Total</b> |          |                               |   |            | <b>620.97</b>     |
| Winc Discount                  | 30206645 | Security Purchased Services   | window film covering - Cooley LC          | 01/16/2018 | 786.24            |
| <b>Winc Discount Total</b>     |          |                               |   |            | <b>786.24</b>     |
| Wymer, Gary                    | 20502390 | Title IIA Imp Instr Tuit Asst | Tuition Reimbursement ADSU 668            | 01/12/2018 | 450.00            |
| <b>Wymer, Gary Total</b>       |          |                               |   |            | <b>450.00</b>     |
| <b>Grand Total</b>             |          |                               |   |            | <b>267,671.92</b> |