

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 10/14/2017 5:30 pm

RE: *October Special Finance Committee meeting*

1. **FY 17 Supplemental Appropriations.** See the attached actions to cover remaining approval of appropriations for FY 17.
2. **FY 17 Year End.**
 - a. FY 17 Capital Projects Carryover. See the proposed carryover action attached.
 - b. FY 17 Year End General Fund Balance. Attached.
 - c. Proposed designations. Attached.
3. **FY 18 Supplemental Appropriation.** See the attached appropriation request from the Department of Social Services.

FY 17 Final Supplementals

<u>Function</u>	<u>Budgeted Expenditure</u>	<u>From Contingency</u>	<u>Estimated Revenue</u>	<u>New LTF</u>	<u>Reason</u>
County Admin	2,590	2,590		-	New Position Sal&Ben differential
Legal Services	10,995	10,995		-	
Equalization Board	3,800	3,800		-	Board meetings
Info Tech	7,738	7,738		-	New Position Sal&Ben differential
Registrar	1,335	1,335	(2,768)	2,768	Unbudgeted salary increase; state revenue cut
Circuit Court	6,052	6,052	(1,042)	1,042	New Copier, Jail Processing revenue less than estimated
General District Court	129	129		-	Telephone lines
Commonwealth's Attorney	1,082	1,082	(2,793)	2,793	PT Salaries; State revenue cut
Sheriff	(1,565)				Transfer to CJT
Criminal Justice Training	1,565				
Boyce Volunteer	(250)				LODA
Enders Volunteer	250				LODA
Building Inspections	10,845				Allocation of shared position
Planning Department	(11,854)				Allocation of shared position
Planning Commission	1,009				Legal Services
BioSolids	6	6		-	
Cooperative Extension	2,885	2,885		-	Extension Agent, probably intern
Victim Witness			(622)	622	Timing difference between revenue and expenditure
TOTALS	36,612	36,612	(7,225)	7,225	

Clarke County Schools Capital Projects
 FY2017 Proposed Capital Projects Carryforward
 10/20/2017

ACCOUNT DESCRIPTION	AVAILABLE BUDGET	PROPOSED CHANGE	PROPOSED FY17 CARRYFORWARD
61100 Classroom Instruction (Dorsch Scholarship)	19,327		19,327
61110 School Furniture Replace	19,871		19,871
61130 Uniform Repl & Band Inst	49,942		49,942
61140 Athletics Equipment & Uniforms	1		0
63500 School Bus Purchases	0		0
63700 Other Veh & Equip Purchases	7,267		7,267
65100 School Food Services	12,618		12,618
66223 Fencing	5,720		5,720
66233 School Signage	17,871		17,871
66250 Fields and Playgrounds	13,360		13,360
66253 Asphalt/Sidewalk/Track/C	50,847		50,847
66501 Modular Classroom Remova	5,278	-5,278	0
66610 Elementary Electrical Upgrade	1,600	-1,600	0
66612 Painting	79,928		79,928
66616 Heating, Ventilation & A	195,590		195,590
66625 Cooley Lower Campus Reno	23,634		23,634
66628 Cooley Upper - Landscape	2,263	-2,263	0
66629 Berryville Primary Renov	1,766,773		1,766,773
66636 Roof Replacements	294,920	9,141	304,061
66640 Radon Testing/Remediatio	0		0
66644 Flooring	22,060		22,060
66645 Security Improvements	163,165		163,165
68100 Technology Classroom Ins	1		0
68200 Technology Inst Support	273,444		273,444
68301 ERP System	29,119		29,119
68700 Tech Fd Svc & Other Non-	0		0
<u>115-Technology Bond</u>			
68100 Technology Classroom Inst	214,248		214,248
68300 Technology Administration	17,092		17,092
Expense Totals	3,285,939	0.00	3,285,939
VPSA Technology Bond Proceeds	226,340		226,340
Revenue Totals	226,340	0	226,340
Local Transfer			3,059,600

Clarke County Government Capital Projects

FY2017 Proposed Capital Projects Carryforward

10/20/2017

ACCOUNT DESCRIPTION	AVAILABLE BUDGET	PROPOSED CHANGE	PROPOSED FY17 CARRYFORWARD
94110 HVAC System Replacement		0	0
94120 Roofing	136,633		136,633
94130 Painting and Flooring	1		0
94140 Landscaping	15,375		15,375
94150 Asphalt, Sidewalk, Path	63,868		63,868
94180 GenDist Court Bldg Repair	66,373		66,373
94310 Sheriff's Equipment	-365	365	0
94320 Auto Replacement	4,545		4,545
94331 Sheriff's Vehicles	1,515	-365	1,150
94409 Citizen's Convenience Center	575,660		575,660
94502 Econ Development Construction	102,434		102,434
94503 Spout Run Improvement NFWF	35,214		0
94504 Spout Run Improvement EPA	92,870		0
94506 Greenway Court Preservation	2,254		2,254
94507 Egg Plant Facility	0		0
94601 Technology Improvements	101,087		101,087
94602 Systems Integration	141,574		141,574
94603 Mobile Radio System	44,829		44,829
94606 Telecommunic & Broadband Study	5,250		0
94607 E-Ticket Software	7,800		7,800
94702 Swimming Pool	78,378		78,378
94703 Park Fencing	31,036		31,036
94704 Old Park Office	20,313		20,313
94705 Park Lighting	55,255		
94708 Park-Kohn Prpty Master Plan	20,000		20,000
94709 New Park Shelter	41,651		41,651
94803 Tourism Signs	89		0
Expense Totals	1,643,638	0	1,454,959
94310 Sheriff's Equipment	653		653
94504 Spout Run Improvement EPA	93,240		
94503 Spout Run Improvement NFWF	35,214		
94506 Greenway Court Preservation	1		
Revenue Totals	129,107	0	654
Local Transfer			1,454,305

Title: General Fund Balance FY 17

10/21/17

Source: Clarke County Joint Administrative Services

Prior Titles

	<u>Prior</u>	<u>Current</u>
General Fund Balance Year End FY 15/16 and 16/17	13,598,905	14,480,729
Expenditure FY 15/16 and 16/17	(27,128,596)	(31,049,143)
Revenue FY 15/16 and 16/17	28,010,420	28,151,452
General Fund Balance Year End FY 16/17	14,480,729	11,583,038

Designations

Liquidity Designation @ 12% of FY 17/18 Budgeted Operating Revenue	(\$3,390,324)	(\$3,430,717)	
Stabilization Designation @ 3% of FY 17/18 Budgeted Operating Revenue	(847,581)	(857,679)	
Continuing Local GF Appropriations for Capital Projects	(3,087,639)	(4,513,905)	
Conservation Easements from Government Savings	(98,231)	(150,000)	Increase to \$150,000
School Operating Transfer		(682,253)	
Comprehensive Services Act Shortfall	(166,866)	(300,000)	Should increase
Parks Master Plan	(80,000)	(100,000)	Traditionally 100K
Emergency Vehicles	(30,000)	(30,000)	
Government Savings (GenGov, JAS, DSS)*	(168,575)	(643,570)	Sometimes cap this
Data and Communications Technology	(128,000)	(128,000)	
Leave Liability	(75,000)	(75,000)	
FY 17/18 Original Budget Surplus (Deficit)	(4,573,399)	50,762	
TOTAL Designations	(12,645,615)	(10,860,362)	
FY 17/18 Supplemental Expenditure	(1,900,391)	(130,345)	
FY 17/18 Supplemental Revenue	887,373	65,322	
Undesignated	822,096	657,653	

Property Acquisition	265,000
Community Facilities	156,000
Government Construction/Debt	600,578
Convenience Center	202,336
Government Savings	500,000
Regional Jail Capital Needs	100,000
Energy Efficiency	50,000
Economic Development (from \$117,514 fund balance in Capital Fund)	200,000

Clarke County

tjudge@clarkecounty.gov

purchase of two agency vehicles

From : Jones, Angie (VDSS) <Angie.Jones@dss.virginia.gov>

Wed, Oct 18, 2017 11:04 AM

Subject : purchase of two agency vehicles**To :** Tom Judge <tjudge@clarkecounty.gov>

Tom,

The prices I pulled off of state contract are

Ford Escape SE 4X4- (2018 or current year model) list price-\$20,859.32

Ford Focus SE , 4DR Sedan, FWD- 2017 or most current model year-\$15,713

The total price would be \$36,572

The only upgrade that I might be interested in is going to vinyl interior. Both of these prices reflect cloth interior. In this day of bed bugs, lice, scabies which sometimes our clients come with, it might benefit us. I am going to take what we have to Pat for her to look at. We are tied to these models or makes but these looked liked it would meet our needs on the state contract list.