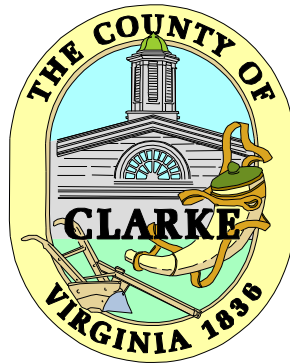


Board of Supervisors Committee Meeting Packet



Monday, June 12, 2017

Personnel Committee	9:30 am
Work Session	10:00 am
Finance Committee	Immediately Follows Work Session



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, June 12, 2017 9:30 am

Item No.

Description

- A. Expiration of Term for appointments expiring through August 2017.
- B. Appointment of Animal Control Officer
- C. Appointment Community Policy and Management Team [CPMT]

Staff Recommendation: The Personnel Committee review and make recommendation that the Board of Supervisors approve at its June 12, 2017, Work Session the following:

Be it resolved that the Board of Supervisors:

- 1) *Appoint the BoS liaison to the Clarke County Board of Social Services to serve also as its representative on the Community Policy and Management Team.*

Supervisor Barbara J. Byrd - Governing Body Representative to a term expiring December 31, 2017.

- 2) *Appoint existing members to an interim term expiring December 31, 2017.*

a. Denise Acker - Community Services Board

b. Mark Legrys - Juvenile Court Services

c. April Jenkins - Department Of Health

d. Angie Jones - Department Of Social Services

e. Ellen Bauserman - local school division

f. Laura Obradovic – Grafton School – Private Provider – Oath of Office and SOEI Filing Required Prior to Assuming Appointment.

g. Audrey Brown – Parent Representative – Oath of Office and SOEI Filing Required Prior to Assuming Appointment.

[Per Ethics Council 06-01-2017, SOEI on CPMT is filed only at the time of appointment and is not required annually.]

- 3) *Further consideration by the Board prior to December 31, 2017, to determine whether it wishes to establish alternate terms.*

§ 2.2-5205. Community policy and management teams; membership; immunity from liability.

The community policy and management team to be appointed by the local governing body shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, and the local agency heads or their designees of the following community agencies: community services board established pursuant to §

37.2-501, juvenile court services unit, department of health, department of social services and the local school division. The team shall also include a representative of a private organization or association of providers for children's or family services if such organizations or associations are located within the locality, and a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies.

The local governing body may appoint other members to the team including, but not limited to, a local government official, a local law-enforcement official and representatives of other public agencies.

When any combination of counties, cities or counties, and cities establishes a community policy and management team, the membership requirements previously set out shall be adhered to by the team as a whole.

Persons who serve on the team shall be immune from any civil liability for decisions made about the appropriate services for a family or the proper placement or treatment of a child who comes before the team, unless it is proven that such person acted with malicious intent. Any person serving on such team who does not represent a public agency shall file a statement of economic interests as set out in § 2.2-3117 of the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq.). Persons representing public agencies shall file such statements if required to do so pursuant to the State and Local Government Conflict of Interests Act.

Persons serving on the team who are parent representatives or who represent private organizations or associations of providers for children's or family services shall abstain from decision-making involving individual cases or agencies in which they have either a personal interest, as defined in § 2.2-3101 of the State and Local Government Conflict of Interests Act, or a fiduciary interest.

D. Appointment Family Assessment and Planning Team [FAPT]

Staff Recommendation: The Personnel Committee review and make recommendation that the Board of Supervisors approve at its June 12, 2017, Work Session the following:

Be it resolved that the Board of Supervisors:

- 1) *Appoint the existing members to an interim term expiring December 31, 2017.*
 - a. *Vicki Normoyle - Community Services Board*
 - b. *Kista Opoku-Achompong - Juvenile Court Services Unit*
 - c. *Gay Allen - Department Of Social Services*
 - d. *Christine Thompson - Local School Division*
 - e. *Vacant - No Recommendation - Parent Representative – Oath of Office and SOEI Filing Required Prior to Assuming Appointment.*
 - f. *Chris Rosseau – Intensive Supervisor and Counseling – Private Provider Representative.*

[Per Ethics Council 06-01-2017, SOEI on FAPT is filed only at the time of appointment and is not required annually.]

- 2) Further seek recommendation from the Community Policy and Management Team for:
 - a. FAPT Parent Representative Appointment *Composition not compliant with 2.2-5207 until position filled.*
 - b. FAPT Length of Term for Appointed Members – three to five years
 - c. CPMT Process for its Notification to the Board of Supervisors Re of Vacancies on FAPT and CPMT's Recommendation for Appointment

§ 2.2-5207. Family assessment and planning team; membership; immunity from liability.

Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family and planning team also **shall include a parent representative and may include a representative of the department of health** at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment and planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies.

Persons who serve on a family assessment and planning team shall be immune from any civil liability for decisions made about the appropriate services for a family or the proper placement or treatment of a child who comes before the team, unless it is proven that such person acted with malicious intent. Any person serving on such team who does not represent a public agency shall file a statement of economic interests as set out in § 2.2-3117 of the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq.). Persons representing public agencies shall file such statements if required to do so pursuant to the State and Local Government Conflict of Interests Act.

Persons serving on the team who are parent representatives or who represent private organizations or associations of providers for children's or family services shall abstain from decision-making involving individual cases or agencies in which they have either a personal interest, as defined in § 2.2-3101 of the State and Local Government Conflict of Interests Act, or a fiduciary interest.

Appointments by Expiration Through August 2017

Appt Date Exp Date Orig Appt Date:

February 2017

Fire & EMS Commission

Wallace	Laure	Citizen-at-large	9/1/2014	2/28/2017	8/19/2014
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Resigned 02/2017 Term Expires 08/31/2017

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

May 2017

Board of Zoning Appeals 5 Yr

McKelvy	Pat	Alternate At Large	2/6/2014	5/5/2017	12/17/2013
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Alternate position added 12/17/2013; Resigned 05/05/2017 expires 2/15/2019

Appointed by Circuit Court; BOS letter of recommendation to Clerk. Oath of Office Required - Clerk of Circuit Court; 5 total members: 1 member may be on the Planning Commission Pg 1114 Supv Manual; other 4 have been generally 1 from each magisterial district, although not required.; Section 7-A-1 of the Zoning Ord states: "The Board shall consist of 5 residents of Clarke Co. Members of the Board shall hold no other public office in the locality except that 1 may be a member of the Clarke Co Planning Commission."

June 2017

Board of Social Services 4 Yr

Butcher	Jeff		10/18/2016	6/28/2017	10/18/2016
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Resigned 06-28-2017, Term expires 7/15/2017

Appointed by BOS; 2 Term Limit; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

Pierce	Edwin Ralph	Berryville District	11/18/2014	6/30/2017	2/21/2012
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Resigned 6/30/2017 - term expires 07/15/2018

Appointed by BOS; 2 Term Limit; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

August 2017

Fire & EMS Commission

Hoff	Matt	Boyce VFRC Rep	10/18/2016	8/31/2017	8/19/2014
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The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Fire & EMS Commission

White Jacob Blue Ridge VFRC Rep 10/18/2016 8/31/2017 8/19/2014

The Commission shall consist of eight (8) members including:
-1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Armacost, Jr. Van John H. Enders VFRC Rep 10/18/2016 8/31/2017 11/17/2015

The Commission shall consist of eight (8) members including:
-1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	8/18/2015	7/15/2021
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
Shenk	Philip	Landowner/Producer	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		1/19/2016	12/31/2018
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
McKay	Beverly B.	BoS - Appointed Member	1/11/2016	12/31/2017
<i>Berryville Area Development Authority</i>				4 Yr
McFillen	Thomas	Berryville District	10/18/2016	3/31/2018
Ohrstrom, II	George	Russell District	3/15/2016	3/31/2019
Smart	Kathy	White Post District	2/21/2017	3/31/2020
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Ash	David L.	County Administrator	1/9/2017	12/31/2017
Capelli	Len	Director of Economic Development	4/14/2015	
Dunkle	Christy	Staff Representative - Town		
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	White Post District; Citizen Member	1/19/2016	2/15/2020
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/8/2016	12/31/2017
Daniel	Mary L.C.	BoS - Alternate	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Vice Chair Appointed Member	1/9/2017	12/31/2017
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/8/2015	12/31/2017

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Social Services</i>				4 Yr
Butcher	Jeff		10/18/2016	6/28/2017
Byrd	Barbara J.	BoS - Appointed Member	1/9/2017	12/31/2017
Dodson	Gerald		10/18/2016	7/15/2020
Gray	Lynn	Berryville District	6/17/2014	7/15/2018
Pierce	Edwin Ralph	Berryville District	11/18/2014	6/30/2017
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2019
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2016	12/31/2019
Daniel	Mary L.C.	Berryville District	1/1/2016	12/31/2019
McKay	Beverly B.	White Post District, Vice Chair	1/1/2016	12/31/2019
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2016	12/31/2019
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/9/2017	12/31/2017
Catlett	Terri T.	BoS - Appointed Member	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Alternate	1/9/2017	12/31/2017
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
<i>Board of Supervisors Personnel Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Appointed Member	1/9/2017	12/31/2017
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	5/5/2017
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	2/18/2014	2/15/2019
<i>Broadband Implementation Committee</i>				
Bouffault	Robina Rich	White Post District	2/21/2017	
Daniel	Mary L.C.	Berryville District	2/21/2017	
McKay	Beverly B.	White Post District	2/21/2017	
Turkel	Jon	Millwood District	2/21/2017	
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/9/2017	12/31/2017
Weiss	David S.	BoS - Alternate	1/9/2017	12/31/2017

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/9/2017	12/31/2017
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Caldwell	Anne	Millwood District	4/18/2017	5/31/2021
Carter	Paige	White Post District	4/19/2016	5/31/2020
Joyce	Jon	Buckmarsh District	6/16/2015	5/31/2019
Kruhm	Doug	Planning Commission Representative	1/6/2017	12/31/2017
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	3/17/2015	4/15/2019
Bogert	Aubrey	White Post District	9/20/2016	4/15/2018
Brondstater	Bette	Buckmarsh District	2/21/2017	4/15/2019
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/9/2017	12/31/2017
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Holscher	Dirck	Russell District	2/21/2017	4/15/2021
Kalbian	Maral	Millwood District	2/17/2015	4/15/2019
Maggio	Christina		2/21/2017	4/15/2021
<i>Clarke County Litter Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BoS - Alternate	1/9/2017	12/31/2017
Caldwell	Anne	Millwood / Chapel District; Vice Chair	3/21/2017	4/30/2021
Daniel	Mary L.C.	BoS - Appointed Member	1/9/2017	12/31/2017
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Lee	Francis	Berryville District	5/20/2014	4/30/2018
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Nelson	Clifford	Russell / Longmarsh District	3/21/2017	4/30/2021

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			<i>Appt Date</i>	<i>Exp Date</i>
Ohrstrom, II	George	Russell District; Chair	3/17/2015	4/30/2019
Stidham	Brandon	Staff Representative	4/30/2012	
Turkel	Jon	Millwood / Chapel District	3/17/2015	4/30/2019
<i>Clarke County Sanitary Authority</i>				<i>4 Yr</i>
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Dunning, Jr.	A.R.	White Post District, Treasurer/Secretary	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/9/2017	12/31/2017
Myer	Joseph	Town of Boyce	11/17/2015	1/5/2020
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020
<i>Conservation Easement Authority</i>				<i>3 Yr</i>
Buckley	Randy	White Post District	12/20/2016	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/9/2017	12/31/2017
Engel	Peter	White Post District	11/17/2015	12/31/2018
Jones	Michelle	Millwood / Pine Grove District	12/20/2016	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/15/2016	4/30/2019
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/17/2015	12/31/2018
Wallace	Laure	Millwood District	12/20/2016	12/31/2019
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Williams	Anne	Commonwealth Attorney	4/1/2017	11/7/2017
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019
Kraybill	Christina	Berryville District, Business Owner	11/18/2014	12/31/2017
Milleson	John R.	Banking, Finance	12/16/2014	12/31/2018
Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018
Pritchard	Elizabeth	Hospitality Industry	8/16/2016	8/31/2020
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Fire & EMS Commission</i>				
Armacost, Jr.	Van	John H. Enders VFRC Rep	10/18/2016	8/31/2017
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019
Hoff	Matt	Boyce VFRC Rep	10/18/2016	8/31/2017
Leffel	Elizabeth	Chair; Citizen-at-large	10/18/2016	8/31/2020
Lichty	Brian	Staff Representative	11/14/2016	
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wallace	Laure	Citizen-at-large	9/1/2014	2/28/2017
Weiss	David S.	BoS - Representative	1/9/2017	12/31/2017
White	Jacob	Blue Ridge VFRC Rep	10/18/2016	8/31/2017
<i>Handley Regional Library Board</i> 4 Yr				
Leahy	Cindy		12/20/2016	11/30/2017
<i>Industrial Development Authority of the Clarke County, Virginia</i> 4 Yr				
Cochran	Mark	Buckmarsh District; Vice Chair 2015, 2016	9/17/2013	10/30/2017
Ferrell	Brian	Buckmarsh District	6/21/2016	10/30/2019
Frederickson	Allan	White Post District; Secretary / Treasurer 2016	9/17/2013	10/30/2017
Jones	Paul	Russell District	3/15/2016	10/30/2019
Juday	David	Russell District; Chair 2016	10/21/2014	10/30/2018
Koontz	English	Buckmarsh District	6/16/2015	10/30/2018
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020
Weiss	David S.	BoS - Liaison	1/9/2017	12/31/2017
<i>Joint Administrative Services Board</i> Open-End				
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/9/2017	12/31/2017
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
<i>Legislative Liaison and High Growth Coalition</i> 1 Yr				
Daniel	Mary L.C.	BoS - Liaison	1/9/2017	12/31/2017
<i>Lord Fairfax Community College Board</i> 4 Yr				
Daniel	William	Berryville District	7/19/2016	6/30/2020
<i>Lord Fairfax Emergency Medical Services Council</i> 3 Yr				
Burns	Jason	Career Representative; Buckmarsh District	4/21/2015	6/30/2018

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			<i>Appt Date</i>	<i>Exp Date</i>
Conrad	Bryan H.	Volunteer Representative; White Post District	5/16/2017	6/30/2020
Stidham	Angela	Medical Professional; White Post District	7/19/2016	6/30/2019
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Daniel	Mary L.C.	BoS - Alternate	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Appointed Member	1/9/2017	12/31/2017
Stidham	Brandon	Citizen Representative [Planning Director]	4/19/2016	1/31/2019
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				Open End
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2017
<i>Northwestern Community Services Board</i>				4 Yr
Brown	Audrey	White Post District	11/17/2015	12/31/2017
Harris	Celie	Millwood District	11/17/2015	12/31/2018
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BoS - Appointed Member	1/9/2017	12/31/2017
Byrd	Barbara J.	BoS - Liaison - Alternate	1/9/2017	12/31/2017
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	7/19/2016	3/15/2019
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/9/2017	12/31/2017
Heflin	Dennis	White Post District	12/20/2016	12/31/2019
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018
Lichliter	Gary	Russell District	12/20/2016	12/31/2019
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Smith	Tracy	Millwood District	3/15/2016	12/31/2017

Wednesday, June 07, 2017

Page 6 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BoS - Alternate	1/9/2017	12/31/2017
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/9/2017	12/31/2017
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	10/21/2014	9/30/2018
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BoS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	6/30/2021
<i>Towns and Villages: Berryville</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/9/2017	12/31/2017
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Liaison	1/9/2017	12/31/2017
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/9/2017	12/31/2017
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	Bos - Liaison	1/9/2017	12/31/2017
Weiss	David S.	BoS - Liaison	1/9/2017	12/31/2017
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	Bos - Liaison	1/9/2017	12/31/2017



COMMONWEALTH OF VIRGINIA

Department of Agriculture and Consumer Services



Division of Animal and Food Industry Services
Office of Animal Care and Emergency Response
102 Governor Street, Richmond, Virginia 23219
Phone: 804-692-4001 Fax: 804-371-2380

2016 Animal Control Survey

Please complete and return this survey to the Office of Animal Care and Emergency Response no later than **August 31, 2016**. Completed surveys may be submitted by mail to the address shown above, by fax, or by email to animalcare@vdacs.virginia.gov.

Name of Locality			
Governmental Department or Official with Administrative Oversight of Animal Control			
<input type="checkbox"/> County Administrator/City Manager		<input type="checkbox"/> Police Department	
<input type="checkbox"/> Sheriff's Office		<input type="checkbox"/> Other: _____	
Immediate Supervisor of Statutory Animal Control Officer			
<i>Note: this should not be a person who performs animal control field duties</i>			
Name and title:			
Mailing address:		Phone:	
		Fax:	
		Email:	
Statutory Animal Control Officer			
<i>Per §3.2-6555 of the Code of Virginia, each locality must employ an Animal Control Officer, who may be assisted by one or more deputies.</i>			
Name and title:		Date of employment:	
Mailing address:		Phone:	
		Fax:	
		Email:	
Is the Animal Control Officer a sworn law enforcement officer? Y or N			
Is the Animal Control Officer responsible for management of the Animal Shelter? Y or N			
Date of completion of basic animal control course (not required if employed before July 1, 1998):			
Name of basic course provider:			
Total number of animal control-related CE hours completed in past 3 years (at least 15 hours are required): _____			
List below any animal control-related CE courses completed within past year (attach additional pages if necessary):			
Name of course	Date of course	Entity sponsoring course	Number of hours
<p><i>As the statutory animal control officer, I hereby certify that the following information regarding training courses completed for myself, as well as those completed by any deputy animal control officers within my agency, is correct. I understand that the State Veterinarian reserves the right to audit this agency for relevant documentation showing completion of the listed courses. Furthermore, I understand that in order to comply with Section §3.2-6556 of the Code of Virginia, all animal control officers must complete a basic training course within two years of their date of employment. After their basic training course has been completed, officers must receive a minimum of 15 hours of animal control-related continuing education training every three years, and that this CE training must be pre-approved by the State Veterinarian's Office. Exceptions may be granted by the State Veterinarian or his representative at his discretion. Failure to complete required training shall result in removal from office.</i></p>			
Signature: _____		Date: _____	
If you are completing this form electronically and cannot provide a signature, please check this box: <input type="checkbox"/>			

Deputy Animal Control Officer

Name and title: _____ Date of employment: _____

Is this Deputy Animal Control Officer a sworn law enforcement officer? Y or N

Does this Deputy Animal Control Officer provide animal care at the Animal Shelter? Y or N

Date of completion of Basic Animal Control course *(not required if employed before July 1, 1998)*:

Name of Basic Course Provider: _____

Total number of **animal control-related** CE hours completed in **past 3 years** *(at least 15 hours are required)*:

List below any **animal control-related** CE courses completed within **past year** *(attach additional pages if necessary)*:

Name of course	Date of course	Entity sponsoring course	Number of hours

Deputy Animal Control Officer

Name and title: _____ Date of employment: _____

Is this Deputy Animal Control Officer a sworn law enforcement officer? Y or N

Does this Deputy Animal Control Officer provide animal care at the Animal Shelter? Y or N

Date of completion of Basic Animal Control course *(not required if employed before July 1, 1998)*:

Name of Basic Course Provider: _____

Total number of **animal control-related** CE hours completed in **past 3 years** *(at least 15 hours are required)*:

List below any **animal control-related** CE courses completed within **past year** *(attach additional pages if necessary)*:

Name of course	Date of course	Entity sponsoring course	Number of hours

Deputy Animal Control Officer

Name and title: _____ Date of employment: _____

Is this Deputy Animal Control Officer a sworn law enforcement officer? Y or N

Does this Deputy Animal Control Officer provide animal care at the Animal Shelter? Y or N

Date of completion of Basic Animal Control course *(not required if employed before July 1, 1998)*:

Name of Basic Course Provider: _____

Total number of **animal control-related** CE hours completed in **past 3 years** *(at least 15 hours are required)*:

List below any **animal control-related** CE courses completed within **past year** *(attach additional pages if necessary)*:

Name of course	Date of course	Entity sponsoring course	Number of hours

Duplicate this page as needed to list all Deputy Animal Control Officers

Supplemental Questions

Question #1: How do you learn about continuing education opportunities?

Response:

Question #2: What animal control-related subjects do you wish to see represented in continuing education training?

Response:



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

May 9, 2017

Ms. Angie W. Jones, CPMT Chair
Clarke County Department of Social Services
311 East Main Street
Berryville, VA 23611

RE: Clarke County CSA Program Self-Assessment Validation, File No. 33-2015

Dear Ms. Jones:

In accordance with the Office of Children's Services (OCS) Audit Plan for Fiscal Years 2016, the Clarke County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local Children's Service Act (CSA) Program. An on-site visit was scheduled and conducted by OCS Program Auditors on March 29, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Clarke County CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the Clarke County CPMT that no significant observations of non-compliance or internal control weaknesses were found in the design or operation of the processes or services conducted on behalf of the Clarke County CSA program. The explanation for our assessment results are as follows:

Clarke County CPMT concluded that only non-significant compliance and/or internal control weakness observations were noted. However, validation procedures of the locally prepared CSA Self-Assessment Workbook identified major deficiencies¹ indicating non-compliance in the local CSA program. Non-compliance with the statutory requirements of CSA is considered significant because the local program is not operating fully in accordance with the laws of the Commonwealth. Specifics pertaining to the Clarke County CSA Program are detailed on pages 2 - 4.

¹ Major deficiency is defined as an internal control deficiency or combination of deficiencies that severely reduces the likelihood that the entity can achieve its' objectives." Committee of Sponsoring Organizations of the Treadway Commission (COSO) Internal Control Integrated Framework, May 2013.

SIGNIFICANT NON-COMPLIANCE

1. Internal Controls established by the CSA statutes were not effectively implemented by the CPMT in order to safeguard against conflicts of interest. Statements of Economic Interest Forms (SOEI) were not completed by members of the CPMT and Family Assessment Planning Teams (FAPT) that did not represent a public agency. The SOEI form was not completed by the parent representative on the CPMT and private provider representatives on FAPT.

The effectiveness of the controls to ensure accountability and appropriate use of CSA pool funds may have been significantly reduced since the required parties did not appropriately disclose personal interests.

CRITERIA: Code of Virginia (COV) §2.2-3100, §2.2-3101, §2.2-5205, §2.2-5207, §2.2-5210

2. The composition of members serving on Clarke County CPMT/FAPTs does not meet the membership requirements established by CSA statute and local policy. The government representative does not attend regularly scheduled CPMT meetings. The composition of the FAPT does not include a parent representative as required by the CSA. Due the absence of a government representative, parent representative, and/or named/designated alternates, CPMT/FAPT membership is not aligned with established statutory and/or local policy adopted by the Clarke County CPMT.

CRITERIA: COV § 2.2-5205, § 2.2-5207; Clarke County CPMT By-Laws Article III-Membership (E)

3. Adequate measures have not been established and/or implemented by the Clarke County CPMT to evaluate and ensure accountability and effectiveness of the locally managed CSA program. Opportunities for improvement were noted based on instances of non-compliance with CSA statutory requirements. The CPMT has established ongoing key performance goals; however, the evaluation of the achievements of stated goals were not being monitored.

The ability and likelihood of the CPMT to adequately monitor and provide oversight of the local CSA program is an essential component of the organizational governance. The absence of a formal planning, coordination and program evaluation to ensure that the goals and objectives of the program are met ultimately impacts the CPMT efforts to better serve the needs of the youth and families in the community to maximize the use of state and community resources.

CRITERIA: COV § 2.2-5206, Items 6, and 13; Department of Accounts (DOA) Agency Risk Management and Internal Control Standards (ARMICS), Control Environment, Control Activities

RECOMMENDATIONS:

- The Clarke County CPMT should ensure that the SOEI forms are completed immediately for all non-public participating members of the FAPT. Forms should be updated annually and retained in accordance with records retention procedures.
- The CPMT should obtain a parent representative to serve on the FAPT to comply with the statutory requirement. The CPMT should seek to obtain a new government representative that will be able to attend monthly meetings.
- The CPMT should monitor the achievement of its stated goals and objectives and report progress to all stakeholders at least annually.

CLIENT COMMENT

- “The first concern addressed the fact that the Statements of Economic Interest were not completed by members of the CPMT and FAPT that did not represent a public agency. The form was not completed by the parent representative on the CPMT and the private provider representative on the FAPT. This concern will be remedied by having the non-public agency representatives complete the SOEI forms as soon as possible.”
- “The second concern states that the Clarke County CPMT and FAPT do not meet the membership requirements established by statute. Clarke County needs a parent representative on its FAPT and the school representative on the CPMT is exploring options within the school system. Also, the government representative does not attend the regularly scheduled CPMT meetings. The CPMT Chairperson will request a new government representative who has more availability to attend the CPMT monthly meetings.”
- “The third concern in your letter states that adequate measures have not been established or implemented to evaluate and ensure accountability and effectiveness of the local CSA program. The CPMT agrees that we need a new Strategic Plan in place. I will schedule a strategic planning session within the next three months.”

Ms. Angie W. Jones, CPMT Chair
Clarke Co. CSA Program Self-Assessment Validation, File No. 33-2015
May 9, 2017
Page 4

The Office of Children's Services respectfully requests that you submit a quality improvement plan to address the observations outlined in this report no later than 30 days from receipt of this report. In addition, we ask that you notify this office as quality improvement tasks identified are completed. OCS will conduct a follow up validation to ensure the quality improvements have been implemented as reported.

We would like to thank the Clarke County Community Policy and Management Team and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Ms. Ann Lamanna, CSA Coordinator during our on-site visit. Her efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Annette E. Larkin
Program Auditor

cc: Scott Reiner, Executive Director
David L. Ash, Clarke County Administrator
Sharon Keetor, Fiscal Agent
Ann Lamanna, CSA Coordinator
Stephanie Bacote, OCS Program Audit Manager
SEC Finance and Audit Committee

CLARKE COUNTY CPMT MEMBERS 2017

		PHONE	FAX	
Angie Jones, Chair Director of DSS	Clarke County Social Services 311 E. Main St. Berryville, VA 22611	955-3700	955-3958	Angie.Jones@dss.virginia.gov (July 1993 - present)
April Jenkins Health Dept.	Lord Fairfax Health District 107 N. Kent St. Suite 201 Winchester, VA 22601	722-3480	722-3479	april.jenkins@vdh.virginia.gov (September 2016 - present)
Denise Acker Family, Youth & Children's Services Supervisor	Northwestern Community Services 209 W. Criser Rd., Suite 300 Front Royal, VA 22630	636-4250 x2245	636-7171	dacker@nwcsb.com (July 2004 - present)
Mark Legrys Court Services Unit Supervisor	Court Services Unit 26 Rouss Ave. Ste. 100 Winchester, VA 22601	722-7960	667-4818	Mark.LeGrys@djj.virginia.gov
Laura Obradovic Admissions Coordinator Private Provider Representative	██████████ ██████████ ██████████	██████████ ██████████	██████████	██████████
Ellen Bauserman Director of Pupil Personnel Services	Clarke County Public Schools 319 W. Main St. Berryville, VA 22611	955-6143 x7021	955-6145	bausermane@clarke.k12.va.us (August 2015 - present)
Audrey Brown Parent Representative	████████████████████ ████████████████████	██████████	██████████	████████████████████

Meeting time: Third Thursday of the month at 1:00 p.m.
 Meeting place: Clarke Co. DSS
 311 East Main St.
 Berryville, VA 22611
 CSA Coordinator: Ann Lamanna 955-5198
ann.lamanna@dss.virginia.gov

CLARKE COUNTY FAPT MEMBERS 2017

		PHONE	FAX	
Gay Allen Foster Care Worker DSS	Clarke Co. Social Services 311 E. Main St. Berryville, VA 22611	955-3700 955-5193	955-3958	Gay.Allen@dss.virginia.gov
Chris Rosseau Private Provider Representative	████████████████████████████████████████ ████████████████████████████████████████ ████████████████████████████████████████	████████████████████	████████████████████	████████████████████████████████████████ (July 2007 - present)
Kista Opoku-Achampong Probation Officer CSU	26th District Court Services Unit 26 Rouss Ave. Ste. 100 Winchester, VA 22601	722-7930 x1727 955-5137 303-2642	667-4818	Kista.opoku-achampong@dj.virginia.gov (March 2015 - present)
Vicki Normoyle NWCS	Northwestern Comm. Services 209 W. Criser Rd. Front Royal, VA 22630	636-2931 x2129	540-636- 2933	vnormoyle@nwcsb.com (July, 2015 - present)
Christine Thompson School Social Worker CCPS	Clarke County Public Schools 319 W. Main St. Berryville, VA 22611	955-6143	955-6145	thompsonch@clarke.k12.va.us (August 2003 - present)

Meeting Time: 1st Tuesday of the month
Meeting Place: Clarke Co. Government Building
Chalmers Court
CSA Coordinator: Ann Lamanna
955-5198
ann.lamanna@dss.virginia.gov



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

June 12, 2017 10:00 AM

Item

No. Description

A. Personnel Committee Recommendations Re CMPT and FAPT

Information Only:

A) Northwestern Regional Adult Detention Center Notice to Director Harold Clarke VDOC for Immediate Relief Re State Inmates

Northwestern Regional Adult Detention Center

James F. Whitley - Superintendent



141 Fort Collier Road, Winchester, VA 22603
(540) 665-6374 (540) 665-1615 FAX

May 22, 2017

Director Harold Clarke
Virginia Department of Corrections
P.O. Box 26963
Richmond, Virginia 23261

Dear Mr. Clarke:

In October 2014, the Governor announced a budget shortfall of \$240 million dollars. From that, \$120 million was to be cut the first year and approximately 80% of those cuts were coming from the Department of Corrections. Facilities were closed and new ones that were ready to open were delayed indefinitely. At that time, this facility had around 50 state inmates who were out of compliance. During the following months, it was noted that statewide numbers of out of compliance inmates showed that approximately 5,600 state inmates were being held in regional and local facilities.

Since 2013, the Northern Shenandoah Valley has been hit as hard as any area in the state from opioid/heroin addiction. This region has recorded over 30 deaths from overdose each calendar year for the last four years and the problem continues. We have had a very large increase in medical costs that are related to this crisis.

We were informed recently that the statewide numbers for out of compliance state inmates in local facilities has dropped to 3,300-3,600. We have over 130 state inmates awaiting transport to DOC. The \$12 per day that we receive from the state does little for their upkeep when it costs nearly \$80 per day to keep them in our facility.

At their last meeting, held on April 20, 2017, the Northwestern Regional Jail Authority unanimously requested that we share these concerns with you and request that all state responsible inmates be removed from our facility. State inmates represent approximately 21% of our current jail population. For our member localities, on an annual basis, this equates to more than \$3.6 million in unfunded state mandates that are not sustainable within our individual locality budgets. By locality, these amounts are:

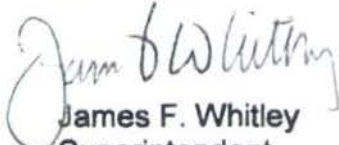
Clarke County	\$ 161,453
Fauquier County	950,994
Frederick County	1,462,566
City of Winchester	1,068,671

Director Clarke
May 22, 2017
Page 2 of 2

Our facility is in need of immediate relief of a large number of state inmates that are your responsibility. Please advise as to when you can arrange for removal of state-responsible inmates from our facility.

Thank you for your time and consideration in this matter.

Sincerely yours,


James F. Whitley
Superintendent


Brenda G. Garton
Chair, Northwestern Regional Jail Authority

Cc: The Honorable Terry McAuliffe
Governor of Virginia

Senator Jill Vogel, 27th District
Virginia State Senate

Delegate J. Randall Minchew, 10th District
Virginia House of Delegates

Delegate Michael Webert, 18th District
Virginia House of Delegates

Delegate Christopher E. Collins, 29th District
Virginia House of Delegates

Delegate David A. LaRock, 33rd District
Virginia House of Delegates

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 6/12/2017

RE: *June Finance Report*

1. **FY 17 General Update.** Income Tax Refund, some budgets stressed.
2. **General Discussion of Conservation Easement Funding.** Attached are documents intended to provide an historical overview of Conservation Easement Funding in the County, as well as a statement of current resources. The Committee should discuss and communicate the level of ongoing local tax funds (rollback and general taxes) that should be made available to the Easement Authority for the purchase of easements.
3. **Impact of Returning to 4 year assessment cycle.** The cost of the last reassessment is \$194,915. If an assessment is done every four years the annual cost is \$48,729. If the reassessment is done every 6 years the annual cost \$32,486. It therefore costs \$16,243 to reassess with greater frequency. It cannot be determined whether additional tax revenue would result from a reassessment because the Board might choose the neutral rate. Instead, the purpose of greater frequency in reassessment is greater equity in assessment and collection.
4. **FY 18 LODA Liability.** That Commonwealth is requiring that localities assume the cost of liabilities existing before localities were required to pay for new claims. The County of Clarke has one such claim, and VaCorp is included the cost of this claim in the invoice for the FY 18 LODA premium (see attached email). This will require an additional payment of \$27,816. However, an supplemental appropriation action will await the actual billing, which may have other variances.

In addition, the Commonwealth is requiring that Clarke County pay it's share of the implementation costs of transitioning claims from Treasury to VRS. Again, it is not known what the actual billing for this will be.

5. **FY 18 Commission on the Arts Grant.** The upcoming Arts Grant was approved at for \$500 less than requested which, keeping the match ratio unchanged, reduces local tax funding \$500 for a total expenditure reduction of \$1,000. A proportional reduction to the two funding agencies would result in the following:

Organization	FY 18 Budget	Reduction	Revised
Barns of Rose Hill	\$7,000	-700	6300
Community Band	\$3,000	-300	2700
Total	\$10,000	-1000	9000

It is recommend that an appropriation adjustment be recommended: *“Be it resolved that budget and appropriations for the Commission on the Arts be reduced \$1,000, and that revenue from that agency be reduced \$500, to correspond with actual expected funding from the Commonwealth.”*

6. **Tax Relief for the Elderly and Disabled.** During the FY 18 budget process it was decided that the tax relief program for the elderly and disabled would be reviewed and discussed. Please find related documents attached.
7. **Bills and Claims.** The attached is recommended for approval.
8. **Standing Reports.** The following reports are attached: Reconciliation of Appropriations; Fund Balance; Expenditure Summary; Capital Projects Status.

JAS - B Bennett
 Through 05/24/2017
Fund 235 - Conservation Easement Balances

	Total Fund Balance	Donations	Stewardship Account	Local Funds
EOY 2016	259,959	161,083	86,478	12,398
Fiscal Year 2017				
July Rev/AR		400	33	
July Exps/AP		-50	0	0
Aug Rev/AR		1,340	33	
Aug Exps/AP		-2,115	-2,160	-8,248
Sept Rev/AR		714	32	82,427
Sept Exps/AP		-1,949	0	-208
Sept Exp Moore & Dorsey Inc purchase		-81,020		-81,020
Oct Rev/AR		432	12,093	1,589
Oct Exps/AP		-2,258	0	-453
Nov Rev/AR		1,025	32	4,456
Nov Exps/AP		-2,080	0	-3,310
Dec Rev/AR		5,516		147,822
Dec Exps/AP		-1,762	0	-2,195
Dec Exp Susan Digges & Digges Farm purchase		-32,225		-138,670
Jan Rev/AR		19,499		309,302
Jan Exps/AP		-1,560	0	-605
Jan Exp Cool Spring Farm purchase		-5,738		-311,262
Feb Rev/AR		9,165		400
Feb Exps/AP		-1,995	0	-1,073
Mar Rev/AR		2,150		58,095
Mar Exps/AP		-2,929	0	-415
Apr Rev/AR		1,278		2,823
Apr Exps/AP		-1,309	0	0
May Rev/AR		1,041		690
May Exps/AP		-1,311	0	-290
YTD Rev/AR	662,389	42,561	12,223	607,605
YTD Exps/AP	688,208	138,301	2,160	547,747
Adjustments	0			
YTD FUND BALANCE (AR & AP)	234,140	65,343	96,542	72,256

Brenda Bennett:
 Accts Rec for Moore & Dorsey easements (VDACS). Rec'd 12/21/16

Brenda Bennett:
 Land Use rollback tax

Brenda Bennett:
 Land Use rollback tax

Clarke County:
 Land Use rollback tax - \$8,097
 Accts Rec for Digges Farm- \$20,084.50 -Rec'd 01/2017
 Accts Rec for Digges Farm-70,250.00-Rec'd 3/2017
 Accts Rec for Susan Digges- \$12,140.50-Rec'd 01/2017
 Accts Rec for Susam Digges-\$37,250.00-Rec'd 03/2017

Clarke County:
 Land Use rollback tax - \$3,927
 Est. Accts Rec for Cool Spring Farm - \$305,375-Rec'd \$126,125 03/2017, Rec'd \$179,250 3/21/17

Clarke County:
 Land Use rollback tax - \$400

Clarke County:
 Land Use rollback tax=500+42,946.24+4648.44
 Transfer from general fund-\$10,000

Clarke County:
 Land Use rollback tax=2,823

Clarke County:
 Land Use rollback tax=690

VDACS

101,322.82	Expires 12/31/2016 (FY2015)
42,319.18	Expires 12/31/2017 (FY2016)
86,950.00	Expires 12/31/2018 (FY2017)
230,592.00	
-82,427.48	
0.00	
-20,084.50	
-12,140.50	
-15,080.00	estimated
100,859.52	AVAILABLE Estimated YTD BALANCE-VDACS

Anticipated Easement Closings:
 Moore & Dorsey Inc (Approp 07/2016)-CLOSED-Actual EXPS above
 Cool Spring Farm, Mike Cassidy-CLOSED-Actual EXPS above
 Digges Farm LLC -CLOSED- Actual EXPS above
 Susan Digges -CLOSED- Actual EXPS above
 Bill & Jane Johnston-Estimated

ESTIMATED YTD BALANCE	234,140	65,343	96,542	72,256
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FY16 Expenditure Appropriations	Local Funds	Actual Expenses	Appropriated Balance
			Remaining
General Expenses	30,000	38,273	-8,273
Moore & Dorsey Inc - closed in Sept	160,000	162,040	-2,040
Cool Springs -closed in Jan	317,100	317,000	100
Susan Digges - closed in Dec	70,500	65,010	5,490
Digges Farm - closed in Dec	111,375	105,885	5,490
Bill & Jane Johnston - Estimated	30,160		30,160
	719,135	688,208	30,927

Clarke County:
 Includes expenses not specifically designated to an easement (including stewardship and monthly Hall, Monahan invoices).

Conservation Easement Expense Detail - FY17

	Donations	Stewardship	Local Funds
July	25.00 Downstream Project-Domain Reg/Renewal 25.00 Downstream Project-Domain Reg/Renewal <u>50.00</u>		
August	9.08 Pitney Bowes 450.00 Gloria Marconi-Summer '16 Newsletter 640.00 Robin Cardillo-Svcs for CEA 300.00 Clarke Co Rultan-Fair Sponsorship 580.00 Winchester Printers-Envelopes 136.00 Winchester Printers-CCEA Banner <u>2,115.08</u>	2,000.00 M. Mcguigan-Inspection 45.90 M. Mcguigan-Mileage 113.94 M. Mcguigan-Mileage <u>2,159.84</u>	447.50 Hall, Monahan-Legal Svcs July 2016 3,000.00 Myers & Woods-Apprsl rpt-Cool Springs Farm 3,000.00 Dunn Land Surveys-Boundry Srvc Cool Springs 1,800.00 Boykin Realty Appraisal-Cool Springs Farm <u>8,247.50</u>
Sept	946.63 Robin Cardillo-Svcs for CEA 1,002.73 Winchester Printers-Newsletter & postage 81,020.00 Hall Monahan -Moore & Dorsey, Inc Purchase <u>82,969.36</u>	0.00	207.50 Hall, Monahan-Legal Svcs Aug 2016 81,020.00 Hall Monahan -Moore & Dorsey, Inc Purchase <u>81,227.50</u>
Oct	20.20 Postage 1,000.00 Donation to CCHS 720.00 Robin Cardillo-Svcs for CEA 68.00 Winchester Printers-CCEA Banner 450.00 Gloria Marconi-Fall '16 Newsletter <u>2,258.20</u>	0	452.50 Hall, Monahan-Legal Svcs Aug 2016 <u>452.50</u>
Nov	790.04 BMS Direct - Fall Newsletter 2016 1,290.00 Robin Cardillo-Svcs for CEA <u>2,080.04</u>	0	2,815.00 Hall, Monahan-Legal Svcs Oct 2016 495.00 Maral Kalbian-Grnwy Court Consulting Svcs <u>3,310.00</u>
Dec	200.00 Gloria Marconi - End of Yr appeal letter 439.75 BB&T - PA & CEA Items 68.00 Winchester Printers-CCEA Banner 1,054.10 Robin Couch Cardillo-End of Yr appeal svcs 1,761.85 <i>Sub-total</i> 12,140.50 Hall, Monahan, Engle-Susan Digges purchase 20,084.50 Hall, Monahan-Digges Farm purchase <u>33,986.85</u>	0	365.00 Hall, Monahan-Legal Svcs Nov 2016 300.00 Dunn Land Surveys-Susan Digges property 1,530.00 Hall, Monahan-Legal Svcs Dec 2016 2,195.00 <i>Sub-total</i> 52,869.50 Hall, Monahan, Engle-Susan Digges purchase 85,800.50 Hall, Monahan-Digges Farm purchase <u>140,865.00</u>
Jan	823.72 Winchester Printers-2016 Annual Appeal Ltr 16.02 Postage 720.00 Robin Couch Cardillo-Services for CEA 1,559.74 <i>Sub-total</i> 5,738.00 Hall, Monahan, Engle-Cool Spring Farm purchase <u>7,297.74</u>	0	605.00 Maral Kalbian-Greenway Court 311,262.00 Hall, Monahan, Engle-Cool Spring Farm purchase <u>311,867.00</u>
Feb	1,413.62 Robin Couch Cardillo-Services for CEA 35.00 Crown Trophy - Engraved Plate 546.44 BB&T - Services for CEA <u>1,995.06</u>	0	1,072.50 Hall, Monahan-Legal Svcs Jan 2017 <u>1,072.50</u>
Mar	450.00 Gloria Marconi - Winter Newsletter 720.00 Robin Couch Cardillo-Services for CEA 63.17 BB&T - Services for CEA 25.00 Downstream Pjt - Domain Name Reg, 445.00 Winchester Printers-Remittance envelopes 215.00 Winchester Printers - Envelopes 1,011.10 Winchester Printers - Svcs for CEA newsletter <u>2,929.27</u>	0	415.00 Hall, Monahan-Legal Svcs Feb 2017 <u>415.00</u>
Apr	560.00 Robin Couch Cardillo-Services for CEA 250.00 Northern Virginia Conservation Trust 450.00 Gloria Marconi - CEA Spring Newsltr 2017 48.50 Purchase Power - postage <u>1,308.50</u>	0	0.00 <u>0.00</u>
May	1,301.07 Robin Couch Cardillo-Services for CEA 9.73 Postage <u>1,310.80</u>	0	290.00 Hall, Monahan-Legal Svcs Mar & Apr 2017 <u>290.00</u>

YTD Totals Donations June 12, 2017, Clarke County Board of Supervisors Committee Packet 138,301 Stewardship 2,160 Local Funds 547,747

Joint Administrative Services
Brenda Bennett
June 1, 2017

A brief summary of the VDACS PDR program

VDACS (Virginia Department of Agriculture and Consumer Services) provides funding for local PDR (Purchase of Development Rights). These funds require a local match of equal amounts.

There is a two-part certification process in order to be eligible to receive PDR funding from VDACS. The first part is a certification (Intergovernmental Agreement or IGA) of the amount of local matching funds that the locality has available for its PDR program (usually completed by the locality in Oct or Nov). The second part is an application to certify that the local PDR program meets established criteria.

Award notifications are usually received in January. The funds are available to use for two calendar years, beginning with the year awarded, and expiring in December of the second calendar year. As an example, funding made available with an award notification received in January 2016, will expire December 31, 2017. VDACS sometimes extends the time until June of the following year.

As of November 30, 2016, twenty-two local PDR programs existed in Virginia, six of which had some level of current local funding available. Clarke County is one of those six.

Localities that receive state-matching PDR funds have until December 31st of the first year of each IGA to notify VDACS if they do not plan to: (i) spend down at least 50% of their allocated state-matching funding or (ii) submit a completed claim for reimbursement within the timeframe stipulated in the IGA. Localities not meeting this criteria risk being ineligible to apply for the next allocation round.

When the state determines the total PDR funds available for a fiscal year, VDACS allocates equal shares (full shares) among the participating localities. If a locality cannot provide enough local funds to match their full share, then the difference is re-allocated among the remaining localities receiving a full share.

The award amount is based on the current fiscal year local funds the locality has to offer, plus the unexpended local funds available from previous years. Then the balance of VDACS PDR funding the county hasn't spent down from previous years allocations is subtracted to arrive at the new award amount (not to exceed the maximum share amount available).

A history of PDR VDACS funding is included on the following pages. This data was provided by the VDACS office. Additional notes at the bottom of each page, specific to Clarke County, were provided by the Clarke County Joint Administrative Office.

Total Allocations- Virginia Farmland Preservation Fund
 Prepared by the VDACS Office of Farmland Preservation
 Updated 01/05/2016

ALLOCATIONS BY FISCAL YEAR

LOCALITY	FY 2008- ORIGINAL	FY 2008- add/sub	FY 2009- ORIGINAL	FY 2009- add/sub	FY 2010- ORIGINAL ¹	FY 2010- add/sub	FY 2011- ORIGINAL	FY 2011- add/sub	FY 2012- ORIGINAL	FY 2012- add/sub
1 Albemarle County	\$403,219.75	\$60,720.00	\$49,900.00	42,790.31	\$ 93,932.19		\$12,500.00		\$110,952.46	
2 Chesapeake City	\$403,219.75	(\$403,219.75)			\$93,765.52	(93,765.52)			\$110,952.46	
3 Clarke County	\$403,219.75	\$16,759.53	\$49,900.00	(3,821.67) *			\$12,500.00		\$110,952.46	
4 Cumberland County	\$100,000.00	(\$100,000.00)	\$1,000.00	(\$1,000.00)						
5 Fauquier County	\$403,219.75	\$175,872.50	\$49,900.00	54,247.37	\$ 93,932.19		\$12,500.00		\$110,952.46	
6 Franklin County					\$13,385.31	(13,385.31)			\$50,000.00	(50,000.00)
7 Frederick County	\$265,000.00	(\$134,973.00)								
8 Goochland County	\$403,219.75	(\$247,596.25)	\$49,900.00	(49,900.00)						
9 Isle of Wight County	\$403,219.75	\$1,000,692.27	\$49,900.00		\$ 93,932.19		\$12,500.00	(12,500.00)	\$110,952.46	(110,952.46)
10 James City County	\$403,219.75	(\$152,438.55)	\$49,900.00	(49,900.00)	\$93,932.19				\$110,952.46	
11 New Kent County	\$150,000.00	(\$150,000.00)					\$12,500.00	(12,500.00)		
12 Northampton County	\$45,000.00		\$49,900.00	2,236.63	\$4,391.22		\$12,500.00		\$45,287.30	(19,737.05)
13 Rappahannock County	\$165,000.00	(\$58,234.00)	\$49,900.00							
14 Shenandoah County									\$105,000.00	(5,000.00)
15 Spotsylvania County			\$49,900.00	(49,900.00)	\$54,770.00	(4,960.72)	\$12,500.00	(12,500.00)	\$110,952.46	(67,689.09)
16 Stafford County	\$299,242.00								\$66,093.00	
17 Virginia Beach City	\$403,219.75	(\$242,555.75)	\$49,900.00	54,247.37	\$93,932.19		\$12,500.00		\$110,952.46	
18 Washington County									\$46,000.00	(5,000.00)

0.02

BLACK: Allocated by GA \$4,250,000.00 (\$234,973.00) \$500,000.00 (\$999.99) \$ 635,972.98 (\$112,111.55) \$100,000.00 (\$37,500.00) \$1,200,000.00 (\$258,378.60)

RED-indicated by parenthesis : Returned allocations (not spent down in 2 year time frame)

1. FY 2010 allocation included FY 2010 appropriation (\$400,000) and reappropriation of FY 2008 and FY 2009 balance (\$235,972).
2. FY 2013 allocation included FY 2013 appropriation (\$1,200,000) and reappropriation of FY 2010, FY 2011 and FY 2012 balance (\$129,611.55).
3. FY 2014 allocation included FY 2014 appropriation (\$1,000,000) and reappropriation of FY 2011 balance (\$25,000) and interest collected (\$33,749.23).
4. FY 2015 allocation included FY 2015 appropriation (\$1,000,000) and reappropriation of FY 2012 balance (\$563,772.70, which also includes Isle of Wight balance from FY 13 and 14) and interest collected (\$ 19,575.44).
5. FY 2016 allocation included FY 2016 appropriation (\$1,750,000) and reappropriation of FY 2013 balance (\$221,715.64, which also includes Rappahannock balance from FY 14) and interest (\$26,056.78).

* Clarke County applied for funding, however, the county had not spent down enough funds by the fall of 2009 to receive funding, so the application was pulled

Total Allocations- Virginia Farmland Preservation Fund - *continued*

Prepared by the VDACS Office of Farmland Preservation

Updated 01/05/2016

LOCALITY	FY 2013- ORIGINAL ²	FY 2013- add/sub	FY 2014- ORIGINAL ³	FY 2014- add/sub	FY 2015- ORIGINAL ⁴	FY 2015- add/sub	FY 2016- ORIGINAL ⁵	FY 2016- add/sub	ACTUAL TOTALS
1 Albemarle County	\$160,715.64		\$149,678.46		\$286,983.46		411,890.87		\$848,552.79
2 Chesapeake City									\$0.00
3 Clarke County	** \$154,602.04		\$149,678.46		*** \$146,778.54		**** \$42,319.18		\$149,678.46
4 Cumberland County									\$0.00
5 Fauquier County	\$160,715.64		\$149,678.46		\$286,983.46		411,890.87		\$848,552.79
6 Franklin County									\$0.00
7 Frederick County									\$0.00
8 Goochland County									\$0.00
9 Isle of Wight County	\$160,715.64	(160,715.64)	\$149,678.46	(149,678.46)					(\$160,715.64)
10 James City County	\$160,715.64		\$149,678.46		\$286,983.46		307,889.75		\$744,551.67
11 New Kent County									\$0.00
12 Northampton County									\$0.00
13 Rappahannock County	\$50,000.00	(50,000.00)	\$11,000.00	(11,000.00)					(\$50,000.00)
14 Shenandoah County									\$0.00
15 Spotsylvania County	\$160,715.64	(160,715.64)							(\$160,715.64)
16 Stafford County	\$160,715.64		\$149,678.46		\$286,983.46		411,890.87		\$848,552.79
17 Virginia Beach City	\$160,715.64		\$149,678.46		\$286,983.46		411,890.87		\$848,552.79
18 Washington County									\$0.00
	0.03		(\$0.01)				0.01		
BLACK: Allocated by GA	\$1,175,009.51	(\$371,431.28)	\$1,058,749.22	(\$160,678.46)	\$1,434,917.30	\$0.00	\$1,955,453.24	\$0.00	\$3,917,010.02

RED-indicated by parenthesis: Returned allocations (not spent down in 2 year time frame)

1. FY 2010 allocation included FY 2010 appropriation (\$400,000) and reappropriation of FY 2008 and FY 2009 balance (\$235,972).
2. FY 2013 allocation included FY 2013 appropriation (\$1,200,000) and reappropriation of FY 2010, FY 2011 and FY 2012 balance (\$129,611.55).
3. FY 2014 allocation included FY 2014 appropriation (\$1,000,000) and reappropriation of FY 2011 balance (\$25,000) and interest collected (\$33,749.23).
4. FY 2015 allocation included FY 2015 appropriation (\$1,000,000) and reappropriation of FY 2012 balance (\$563,772.70, which also includes Isle of Wight balance from FY 13 and 14) and interest collected (\$ 19,575.44).
5. FY 2016 allocation included FY 2016 appropriation (\$1,750,000) and reappropriation of FY 2013 balance (\$221,715.64, which also includes Rappahannock balance from FY 14) and interest (\$26,056.78).

- ** The County was awarded a full share at \$150,000, plus and additional amount of \$4,602 (a portion of previous years re-appropriation)
 - *** The County was awarded a reduced amount. The FY15 local match of \$15,000, plus the available local balance of previous years match totaled \$283,981. The remaining Clarke County VDACS balance of \$137,122 was subtracted from the \$283,981 to arrive at the FY15 VDACS funding amount of \$146,779
 - **** The County was awarded a reduced amount. The FY16 local match of \$25,000, plus the available local balance of previous years match totaled \$266,752. The remaining Clarke County VDACS balance of \$224,433 was subtracted from the \$266,72 to arrive at the FY16 VDACS funding amount of \$42,319
- Although this chart doesn't include FY17 VDACS funds, Clarke County has been awarded the full share of \$86,950

Clarke County

tjudge@clarkecounty.gov

Fwd: LODA Past Liability Cost

From : Brenda Bennett <bbennett@clarkecounty.gov> Wed, May 10, 2017 08:41 AM
Subject : Fwd: LODA Past Liability Cost
To : Thomas Judge <tjudge@clarkecounty.gov>

FYI-

Brenda K Bennett
 Clarke County Virginia
 Dept. of Joint Administrative Svcs.
 540-955-6156 (P)
 540-955-0676 (F)
 bbennett@clarkecounty.gov

From: "Stephanie Heintzleman" <SHeintzleman@riskprograms.com>
To: "Brenda Bennett" <bbennett@clarkecounty.gov>
Cc: "Stephanie Brown" <SBrown@riskprograms.com>
Sent: Friday, May 5, 2017 5:09:28 PM
Subject: LODA Past Liability Cost

Barbara,

It was nice talking with you yesterday. As promised, below is information about the county's past liability cost for the one LODA claim that existed before the county left the state LODA Trust Fund. To determine per person cost, we take the annual health insurance cost (\$27,816) and divide by number of paid staff (23). The annual total is included in your renewal proposal. Please let me know if additional information would be helpful.

DHRM Rates	Employer-Name	Monthly ins total
LODA022063147	Clarke County	2,318.00
	Monthly Cost	2,318.00
	Annual Cost	27,816.00
	Number Paid Staff	23
	Per Person Past Liability	1,209.39

Hope you have a great weekend!
 Stephanie O. Heintzleman



Virginia Line of Duty Act (LODA)
P.O. Box 2500, Richmond, VA 23218-2500
Toll-free: 1-888-VARETIR (827-3847)
www.valoda.org

May 18, 2017

Sally Sheckels
Payroll And Benefits Coordinator
Clarke County
102 N Church Street
Berryville, VA 22611

Dear Ms. Sheckels,

Thank you for your continued support of the Line of Duty Act (LODA) community. As you know, the General Assembly made changes to LODA. Effective July 1, 2017, the Virginia Retirement System (VRS) will begin making all LODA eligibility determinations and issuing benefit payments for employers that participate in the VRS-administered LODA Fund. The Department of Human Resource Management (DHRM) will begin administering LODA health insurance benefits through the LODA Health Benefits Plans.

Implementation Costs

To enable the transition, the 2016 General Assembly included an enactment clause in the bill that states each LODA Fund non-participating employer shall pay its pro rata share of estimated implementation costs incurred by VRS and DHRM (Chapter 677 of the 2016 Acts of Assembly). Each LODA Fund participating employer will also share in the implementation costs through contribution rates paid to the LODA Fund.

The implementation effort has included, among other activities, establishing and administering the LODA Health Benefits Plans, implementing a new claims review process and benefit distribution process, developing new resources for employers and LODA-eligible employees and volunteers, establishing and maintaining a dedicated website, and developing a participant guide and training materials.

To cover the costs incurred by both agencies, employers will receive an invoice this summer for a one-time implementation fee.

Headcount Requested

The invoice amount will be based on the number of LODA-eligible employees and volunteers at each employer. As VRS prepares invoices, please update your LODA-eligible employees and volunteers counts so that your costs accurately reflect your current population as closely as possible.

The last headcount of LODA-eligible employees and volunteers VRS has on record for your locality is:

13 Paid full-time and paid part-time employees

159 Volunteers

By June 15, please go to <http://valoda.org/hc> if you want to update this number.

When you open the web page, you will see a form asking you for the following information:

- Your name
- Employer name
- Employer code
- Contact information (email and phone)
- Current number of LODA-eligible paid employees
- Current number of LODA-eligible volunteers

If we do not receive an updated headcount by June 15, we will use the last headcount we have on record to calculate your share of the implementation costs.

Thank you for your attention to this notice and for providing updates as needed to ensure accurate headcounts. VRS and DHRM look forward to working with you as we implement these required LODA changes. Should you have questions, please email LODA@varetire.org.

Line of Duty Act Fund Administration

Clarke County

tjudge@clarkecounty.gov

Fwd: LODA implementation costs

From : Brenda Bennett <bbennett@clarkecounty.gov> Fri, Jun 02, 2017 03:51 PM
Subject : Fwd: LODA implementation costs 1 attachment
To : David Ash <dash@clarkecounty.gov>
Cc : Thomas Judge <tjudge@clarkecounty.gov>

Dave-

I just spoke with Stephanie from VACORP. The implementation costs in this letter, are the costs associated with passing the administration of LODA over to VRS and DHRM. All jurisdictions are required by law to pay a share of this implementation cost based on the number of eligible employees and volunteers they have. Our current numbers are different than the numbers in the letter. It should be 23 paid and part time employees, and 70 volunteers. As instructed, I will log in and make those changes to the numbers.

Even though we opted out of the state administered LODA program, we are still required to pay a portion of this implementation fee. VACORP will still continue to pay all claims (past, present & future), however, VRS will make all eligibility determinations and invoice the county for any benefit payments (which will be forwarded to VACORP).

Bottom line- even though we opted out of the state managed LODA program, we still have to pay the implementation costs for them to switch everything from the DOA to VRS/DHRM.

She doesn't know how much we should expect to pay.

Brenda K Bennett
Clarke County Virginia
Dept. of Joint Administrative Svcs.
540-955-6156 (P)
540-955-0676 (F)
bbennett@clarkecounty.gov

----- Forwarded Message -----

From: "Brenda Bennett" <bbennett@clarkecounty.gov>
To: "David Ash" <dash@clarkecounty.gov>

Clarke County

tjudge@clarkecounty.gov

Fwd: A Memo to Local Government Challenge Grant Applicants

From : Brenda Bennett <bbennett@clarkecounty.gov> Thu, Apr 20, 2017 04:00 PM
Subject : Fwd: A Memo to Local Government Challenge Grant Applicants
To : Thomas Judge <tjudge@clarkecounty.gov>
Cc : Annette Gilley <agilley@clarkecounty.gov>

Tom-

As you can see below, the VA Commission for the Arts grant has been reduced \$500, provided we are awarded the maximum amount. If that is the case, will we be reducing the expenditure side by \$1,000 and splitting the reduction equally between Barns of Rose Hill and Clarke Co Community Band?

The actual award letter with the final amount probably won't come in until sometime in June.

Brenda K Bennett
Clarke County Virginia
Dept. of Joint Administrative Svcs.
540-955-6156 (P)
540-955-0676 (F)
bbennett@clarkecounty.gov

From: "Vanderhye, Margaret (VCA)" <Margaret.Vanderhye@vca.virginia.gov>
To: "Vanderhye, Margaret (VCA)" <Margaret.Vanderhye@vca.virginia.gov>
Sent: Thursday, April 20, 2017 3:44:49 PM
Subject: A Memo to Local Government Challenge Grant Applicants

To our Local Government Challenge Grant applicants:

The final numbers have come in for the FY18 state budget for the Virginia Commission for the Arts. Since the final budget was approved, we have had to find additional savings.

Part of the Commission's original savings strategies included a contingency plan to cap the Local Government Challenge Grants at \$4,500. This morning, the Commission

Board made the difficult decision to adopt that \$4,500 cap for FY18. We regret this painful but necessary step to address the funding shortfall we had hoped to avoid. We have not previously reduced our Local Government Challenge Grant funds, and we hope to avoid doing so in the future.

We hope that despite the reductions we have had to make to make, you and our local government partners can find a way to maintain your level of commitment to your community arts organizations and programs.

We wanted you to have the information about the decision as soon as possible so you could make necessary adjustments in your own budget planning. Please feel free to email me with any questions.

Sincerely,

Margaret G. Vanderhye
Executive Director
Virginia Commission for the Arts
1001 East Broad Street, Suite 330
Richmond, Virginia 23219
804-225-3132
margaret.vanderhye@vca.virginia.gov

Sign up for the Virginia Commission for the Arts Newsletter, [here!](#)

Tax Relief for the Elderly and Disabled Comparisons

<i>Percent Relief</i>	<i>Clarke</i>	<i>Frederick</i>	<i>Shenandoah</i>	<i>Warren</i>	<i>Winchester</i>
100%	0 to 20,000	0 to 20,000	0 to 18,000	0 to 20,000	0 to 25,000
80%	20,001 to 25,000		18,001 to 20,000		
75%				20,001 to 25,000	25,001 to 30,000
70%			20,001 to 22,000		
60%	25,001 to 30,000	20,001 to 25,000	22,001 to 24,000		
50%	30,001 to 35,000		24,001 to 26,000	25,001 to 30,000	30,001 to 35,000
40%			26,001 to 28,000		
35%		25,001 to 30,000			
30%			28,000 to 30,000		
25%				30,001 to 35,000	35,001 to 40,000
10%	35,001 to 55,000	30,001 to 50,000			
Networth Cap	\$250,000	\$150,000	\$100,000	\$150,000	\$75,000

Article VI Exemption for Elderly and Disabled Persons ⁵¹

[Adopted 1-19-1988 as § 11-22 of the 1987 Code]

§ 165-35. *Definitions.*
[07-07-19]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

NET COMBINED FINANCIAL WORTH -- All assets of the owners of the dwelling and of the spouse of any owner who resides therein, including equitable interests, excluding the value of the dwelling and the land in an amount not to exceed one acre upon which it is situated.

QUALIFYING TAXPAYER -- A permanently and totally disabled person or any person who reaches the age of 65 years or older on or before December 31 of the year immediately preceding the taxable year.

TAXABLE YEAR -- The calendar year, from January 1 through December 31, for which exemption is claimed.

§ 165-36. *Eligibility.*
[07-07-19]

[Amended 2-21-1989; 10-17-1995; 04-18-2006]

A qualifying taxpayer who owns or partially owns and occupies a dwelling house as his sole dwelling shall be eligible and may apply for an exemption or partial exemption of real estate taxes on such dwelling and the land on which it is situated in an amount not to exceed one acre, provided that:

- A. The net combined financial worth as of December 31 of the immediately preceding calendar year does not exceed \$250,000; and
- B. The total combined income from all sources during the immediately preceding calendar year of the owners of the dwelling living therein and of the owner's relatives living in the dwelling does not exceed \$55,000, subject to the following schedule, with the exception that the first \$8,000 of a relative not a spouse living with the owner(s) may be exempted from the qualifying amount.

Schedule	
<u>Income</u>	<u>Relief</u>
Less Than 20,000	100%
20,001 to 25,000	80%
25,001 to 30,000	60%

⁵¹Editor's Note: See ~ 58.1-3210 et seq. of the Code of Virginia, Exemptions for Elderly and Handicapped.

30,001 to 35,000	50%
35,001 to 55,000	10%

§ 165-37. *Application for exemption; affidavit.*
[07-07-19] Application for exemption shall be made not later than May 1 of each taxable year for which exemption is sought to the Commissioner of the Revenue on forms to be provided by that office.

Such application shall be accompanied annually by an affidavit setting forth the names of related persons occupying such real estate and stating the net combined financial worth and the total combined income from all sources as specified in § 165-35.

The Commissioner of the Revenue may require an applicant to answer questions under oath as to his requirements under this article and/or to produce for inspection certified federal income tax returns for the preceding three years to establish the total combined income or net combined financial worth as hereinbefore defined.

§ 165-38. *Changes in ownership, income or financial worth.*
[07-07-19] Any change in respect to total combined income, net combined financial worth, ownership of the dwelling exempted or other factors which occur during the taxable year for which the affidavit is filed and which have the effect of exceeding or violating the limitations and conditions of this article shall nullify any exemption for the then-current taxable year and the taxable year immediately following.

§ 165-39. *Amount of exemptions.*
[07-07-19] Real estate described in § 165-35. Eligibility shall be exempt from taxation for any taxable year as provided from time to time by resolution of the Board of Supervisors.

§ 165-40. *Certification to Treasurer.*
[07-07-19] The Commissioner of the Revenue shall certify to the Treasurer of the county annually those persons who qualify under this article for an exemption and the amount thereof.

The Treasurer shall deduct the amount of the exemption from the applicant's real estate tax bill for that year.

§ 165-41. *Violations and penalties.*
[07-07-19] Any false statement made in connection with the filing of this application shall constitute a Class 3 misdemeanor.

**Amendments Chapter
165-Article VI**

2002-10-15 § 165-34. Eligibility. Amend from \$65,000 to \$75,000 and \$22,000 to \$28,000

Frederick County, VA
Wednesday, March 29, 2017

Chapter 155. Taxation

Article III. Senior Citizens and Disabled Persons Exemption and Deferral

[Adopted 9-12-1984 as Ch. 9, Art. III, of the 1984 Frederick County Code; amended in its entirety 1-14-2009]

[1] *Editor's Note: For statutory provisions relating to this topic, see Code of Virginia, § 58.1-3210 et seq.*

§ 155-16. Definitions and word usage.

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section, unless another meaning shall clearly appear from the context:

AFFIDAVIT

The real estate tax exemption affidavit.

DWELLING

The sole residence of the person claiming exemption; provided, however, that the fact that a person who is otherwise qualified for tax exemption by the provisions of this article is residing in a hospital, nursing home, convalescent home or other facility for physical or mental care for an extended period of time shall not be construed to mean that the real estate for which exemption is claimed ceases to be the sole dwelling of such person during such period of other residence, so long as the real estate in question is not used by or leased to others for consideration.

EXEMPTION

The percentage exemption from the property tax imposed by the County allowable under the provisions of this article.

PERMANENTLY AND TOTALLY DISABLED

As applied to a person claiming an exemption under this article, a person furnishing the certification or medical affidavits required by § 155-19 of this article and who is found by the Commissioner of the Revenue to be unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of the person's life.

TAXABLE YEAR

The calendar year, from January 1 through December 31, for which such property tax exemption is claimed.

§ 155-17. Purpose.

It is hereby declared to be the purpose of this article to provide real estate tax exemptions or deferrals for qualified property owners who are not less than 65 years of age or permanently and totally disabled and who are otherwise eligible according to the terms of this article. Pursuant to the authority of § 58.1-3210 et seq. of the Code of Virginia, the County finds and declares that persons qualifying for exemption hereunder are bearing an extraordinary real estate tax burden in relation to their income and financial worth.

§ 155-18. Qualifications for exemption.

Exemptions pursuant to this article shall be granted to persons and for property complying with the following provisions:

- A. The title to the property for which exemption is claimed is held or partially held by the person or persons claiming such exemption, as of January 1 of the taxable year for which such exemption is claimed.
- B. The dwelling for which the exemption is claimed is occupied as the sole dwelling of such claimant or claimants.
- C. If the dwelling for which the exemption is claimed is a mobile home, the dwelling must be a structure subject to federal regulation, which is transportable in one or more sections; is eight body feet or more in width and 40 body feet or more in length in the traveling mode, or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used as a single-family dwelling, with or without a permanent foundation, when connected to the required utilities; and includes the plumbing, heating, air-conditioning, and electrical systems contained in the structure.
- D. The person claiming such exemption is 65 years of age or older or permanently and totally disabled as of December 31 of the year immediately preceding the taxable year for which the exemption is claimed.
- E. Gross combined income.
 - (1) The gross combined income from all sources of such claimant owner or owners of such dwelling living therein, of their relatives living in such dwelling, and of each nonrelative who is not the bona fide tenant or bona fide paid caregiver of an owner living in the dwelling for the immediately preceding calendar year does not exceed the sum of \$50,000, regardless of whether an income tax return was filed or was required to be filed, provided that the first \$7,500 of any income received by any claimant owner as permanent disability compensation shall not be included in such total, and provided that the first \$8,500 of income of each relative, other than the spouse of such claimant owner or owners, who is living in such dwelling, and of each nonrelative, who is living in such dwelling and who is not the bona fide tenant or bona fide paid caregiver of an owner living in the dwelling, shall not be included in such total.
 - (2) Such gross combined income of the claimant owner or owners shall not include life insurance proceeds, nor shall it include proceeds from borrowing or other debt.
- F. The net combined financial worth of such claimant owner or owners, of their relatives living in such dwelling, and of each nonrelative who is not the bona fide tenant or bona fide paid caregiver of an owner living in the dwelling, as of December 31 of the year immediately preceding the taxable year for which the exemption is claimed, does not exceed \$150,000. "Net combined financial worth" shall include the value of all assets, including equitable interests, exclusive of the fair market value of the dwelling for which exemption is claimed and of the land not exceeding one acre upon which it is situated. Furniture, fixtures and appliances in such exempt residence shall also be excluded from the net worth calculation, provided that they are normal and reasonable to the use and maintenance of the property as the residence of the qualifying owner or owners. Net worth is computed by subtracting liabilities from assets.
- G. If an owner qualifies for an exemption, and if the owner can prove by clear and convincing evidence that his physical or mental health has deteriorated to the point that the only alternative to permanently residing in a hospital, nursing home, convalescent home or other facility for physical or mental care is to have a person move in and provide care for the owner, and if a person does then move in for that purpose, then none of the income of that person or of that person's spouse shall be counted towards the income limit, provided the owner of the residence has not transferred assets in excess of \$10,000 without adequate consideration within a three-year period prior to or after that person moves into such residence.

§ 155-19. Application for exemption; investigation of affidavit.

- A. Annually and not later than April 1 of each taxable year, every person claiming an exemption under this article

shall file a real estate tax exemption affidavit with the Commissioner of the Revenue of the County. The date for filing such an affidavit by an applicant may be extended by the Commissioner of the Revenue to July 1 of a taxable year in a hardship case in which the Commissioner of the Revenue determines that the applicant was unable to file by April 1 of the particular taxable year because of illness of the applicant or confinement of the applicant in a nursing home, hospital or other medical facility or institution, provided that such real estate tax exemption affidavit is accompanied by a sworn affidavit of one medical doctor licensed to practice medicine in the commonwealth.

- B. The affidavit shall set forth the names of the related persons occupying the real estate for which exemption is claimed and the total combined net worth and combined income of such persons as defined in this article. The form of such affidavit shall be determined by the Commissioner of the Revenue and shall contain such other information as may be required adequately to determine compliance with the provisions of § 155-18 of this article. The affidavit of any person less than 65 years of age who is claiming an exemption under this article shall be accompanied by a certification from the Social Security Administration, the Department of Veterans Affairs, or the Railroad Retirement Board, or, if such person is not eligible for certification by any of these agencies, a sworn affidavit from two medical doctors licensed to practice medicine in the commonwealth or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that the applicant is permanently and totally disabled as defined in § 155-16 of this article. The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability. In addition, the Commissioner of the Revenue may make such further inquiry of persons seeking to claim exemption requiring answers under oath and the production of certified tax returns, as may be deemed reasonably necessary, to determine eligibility for an exemption.
- C. The Commissioner of the Revenue, after audit and investigation of such affidavits, shall certify a list of the persons and property qualifying for exemption and the amount thereof to the County Treasurer, who shall forthwith deduct the amounts of such exemption from the real estate tax chargeable for the taxable year to such persons and property.

§ 155-20. Calculation of amount of exemption.

The amount of the exemption granted pursuant to this article shall be a percentage of the real estate tax assessed for the applicable taxable year in accordance with the following scale:

Total Combined Income	Percentage of Exemption
\$0 to \$20,000	100%
\$20,001 to \$25,000	60%
\$25,001 to \$30,000	35%
\$30,001 to \$50,000	10%

§ 155-20.1. Deferral.

Any person who would otherwise be eligible for an exemption under this article but who, on account of his or her total combined income being in excess of \$20,000 but not greater than \$50,000, is only eligible for a partial exemption may request deferral of the remainder of the real estate tax due. In the event of a deferral of real estate taxes hereunder, the accumulated amount of taxes deferred shall be paid to the County by the vendor of the dwelling upon the sale of the dwelling, or from the estate of the decedent within one year after the death of the last owner thereof who qualifies for tax deferral by the provisions of this section. Such deferred real estate taxes shall be paid without penalty but shall accrue interest at the rate of 8% per annum on any amount so deferred, and such taxes and interest shall constitute a lien upon the said real estate as if it had been assessed without regard to the deferral permitted by this article. Any such lien shall, to the extent that it exceeds in the aggregate 10% of the price for which such real estate may be sold, be inferior to all other liens of record.

§ 155-21. Changes in status.

Changes in respect to income, financial worth, ownership of property or other factors occurring during the taxable year for which the affidavit is filed and having the effect of violating or exceeding the limitations and conditions of § 155-18 of this article shall nullify any exemption or deferral for the then current taxable year and for the taxable year immediately following, provided that a change in income shall only operate to decrease the percentage of exemption or deferral previously determined by the Commissioner of the Revenue pursuant to § 155-20 of this article to the extent that the income amount exceeds the relevant range for a percentage of exemption or deferral set out in §§ 155-20 and 155-20.1 of this article.

§ 155-22. Filing false claims.

It shall be unlawful for any person to falsely claim an exemption or deferral under this article.

WINCHESTER CODE

part thereof for each acre sought to be classified, assessed or taxed under this chapter, whichever is greater. All such applications shall be renewed annually in accordance with the filing deadline stipulated in Section 27-13. Every sixth year from the date of the original application, such annual renewal shall be accompanied by a revalidation fee of thirty dollars or thirty cents (\$.30) per acre per parcel. An annual renewal may be filed up to sixty days after the filing deadline stipulated above upon payment of a late filing fee of fifteen dollars (\$15.00). (Ord. No. 012-89, 3-14-89; Ord. No. 017-92, 11-10-92)
State Law Reference-- Code of Virginia, §58.1-3234.

DIVISION 3. EXEMPTION FOR ELDERLY AND DISABLED.

SECTION 27-19. GENERAL PROVISIONS.

- (a) The commissioner shall, upon application made upon the terms hereinafter provided, order exemption of tax on real property owned and occupied as the sole dwelling house of a person or persons either (i) at least sixty-five (65) years of age as of December 31st of the year preceding the year applied for; or (ii) permanently and totally disabled as defined in §58.1-3217 of the Code of Virginia, such exemption to be granted only upon the restrictions and conditions hereinafter established.
- (b) The total combined income received from all sources during the preceding calendar year by: (i) owners of the dwelling who use it as their principal residence and (ii) owners' relatives who live in the dwelling and (iii) nonrelatives of the owner who live in the dwelling except for bona fide tenants or bona fide paid caregivers of the owner, shall not exceed Forty Thousand Dollars (\$40,000.00). (Ord. No. 017-2004, 4-28-04; Ord. No. 2007-30, 9-11-07; Ord. No. 2010-45, 11-9-10; Ord. No. 2013-19, 8-13-13)
- (c) The net combined financial worth, including the present value of all equitable interests, as of December 31 of the immediately preceding calendar year, of the owners, and of the spouse of any owner, excluding the value of the dwelling, furnishings, and the land, not exceeding one acre, upon which it is situated shall not exceed the following amounts effective on the stated dates:

Effective January 1, 2006	\$150,000
Effective January 1, 2007	\$200,000
Effective January 1, 2014 and thereafter	\$ 75,000

Such furnishings shall include furniture, household appliances and other items typically used in a home.

- (d) For purposes of this article, any reference to real estate shall include manufactured homes.

TAXATION

(Ords. of 1-14-75, 4-13-76, 12-14-76; Ord. Nos. 017-80, 10-14-80; 011-82, 7-13-82; 004-84, 3-14-84; 003-88, 1-12-88; 018-91, 4-23-91; 044-91, 11-12-91; Ord. No. 017-92, 11-10-92; Ord. No. 046-2001, 12-11-01-effective 1-1-02; Ord. No. 017-2004, 4-28-04; Ord. No. 015-2005, 5-10-05; Ord. No. 2007-30, 9-11-07; Ord. No. 2013-19, 8-13-13)

State Law References--Code of Virginia, §58.1-3210, §58.1-3211.1, §58.1-3212.

SECTION 27-20. ANNUAL APPLICATION AND AFFIDAVIT.

- (a) The person claiming such exemption shall file annually with the Commissioner on forms supplied by the City, an affidavit setting forth (i) the names of the related persons occupying such real estate and (ii) that the total combined net worth, including equitable interests and the combined income from all sources, of the persons specified in Section 27-19 do not exceed the limits prescribed in that section.
- (b) If such person is under sixty-five years of age such form shall have attached thereto a certification by the Social Security Administration, the Department of Veterans Affairs or the Railroad Retirement Board, or if such person is not eligible for certification by any of these agencies, a sworn affidavit by two medical doctors who are either licensed to practice medicine in the Commonwealth or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that the person is permanently and totally disabled, as defined in Virginia Code §58.1-317; however, a certification pursuant to 42 U.S.C. 423 (d) by the Social Security Administration so long as the person remains eligible for such social security benefits shall be deemed to satisfy such definition in Virginia Code Ann. §58.1-3217. The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability as defined in Code of Virginia, §58.1-3217.
- (c) Such application with affidavit shall be filed no later than the first day of April of each year, except that the Commissioner may accept up until April 15, later filings from owners otherwise meeting the provisions of this section who are unable to file by the first day of April due to personal or family illness or other ascertainable hardships, provided that such real estate tax exemption affidavit is accompanied by a sworn affidavit of a licensed medical doctor or other documentation deemed satisfactory by the Commissioner. The Commissioner may also accept later filings from owners at the time of a purchase of a house.
(Ord. No. 044-88, 11-15-88; Ord. No. 044-91, 11-12-91; Ord. No. 017-92, 11-10-92; Ord. No. 2010-45, 11-9-10; Ord. No. 2013-19, 8-13-13)

Tax Relief for the Elderly

SECTION 146-20 OF THE SHENANDOAH COUNTY CODE

Exemption or deferral shall be granted qualified taxpayers who submit properly prepared affidavits, provided that they meet the following requirements:

- A. The title of the property for which exemption or deferral is claimed is held, or partially held, on January 1 of the taxable year, by the qualified taxpayer claiming the exemption or deferral.
- B. The total combined income during the immediately preceding calendar year, from all sources, of the owners of the dwelling living therein and of the owners' relatives living in the dwelling does not exceed \$30,000, provided that the first \$6,000 of income of each relative, other than the spouse of the owner or owners, who is living in the dwelling shall not included in such total.
- C. The net combined financial worth, including the present value of all equitable interests, as of December 31 of the immediately preceding calendar year of the owners and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding one acre, upon which it is situated shall not exceed \$100,000, excluding household furnishing.
- D. A qualified taxpayer who claims exemption or deferral due to being permanently and totally disabled must submit proof that he/she is unable to engage in any substantial gainful activity by reason of being medically determined as having a physical or mental impairment or deformity which can be expected to result in death or can expected to last for the duration of that person's life. Said proof shall be submitted in such form and by such method as set forth in 58.1-3213D of the Code of Virginia of 1950, as amended.

II. AMOUNT OF EXEMPTION:

The amount of exemption of real estate tax shall be determined by the following schedule. In no case, shall the tax amount exempted exceed one thousand dollars (\$1000.00).

Amount of Income:	Percentage of Exemption:
\$0.01 to \$18,000	100%
\$18,001 to \$20,000	80%
\$20,001 to \$22,000	70%
\$22,001 to \$24,000	60%
\$24,001 to \$26,000	50%
\$26,001 to \$28,000	40%

\$28,001 to \$30,000 30%

\$30,001 and over 0%

Percentage of exemption multiplied by total income of all owner(s) and occupants of dwelling shall determine the amount deferred.

III. APPLICATION:

Annually, of the taxable year, an application must be submitted before March 1 with the Commissioner of Revenue's office at 600 North Main Street, Suite 104, Woodstock VA 22664 or by phone (540) 459-6174, in order to receive a real estate tax exemption.

In order to avoid the payment of a penalty the person or persons to whom an exemption has been issued shall on or before June 5 and December 5 of the year for which the exemption is issued present to the County Treasurer the payment of the difference between such exemption and the full amount of taxes levied on the property for which the exemption is being issued.

NOTE: The false claiming of the exemption shall constitute a misdemeanor; any person convicted of falsely claiming such exemption shall be punished by a fine not exceeding one thousand dollars, or confinement in jail not exceeding thirty days, either or both.

The Commissioner of Revenue may require an applicant to answer questions under oath and may require the submission of such other evidence as will help to certify that the application meets the requirements for exemption or deferral.

Warren County, VA
Wednesday, March 29, 2017

Chapter 160. Taxation

Article VI. Exemption for Elderly or Disabled

[Adopted 5-6-1991^[1]; amended in its entirety 10-5-2004^[2]]

[1] *Editor's Note: This ordinance supersedes former Art. VI, Deferral or Exemption for Elderly or Disabled, adopted 3-21-1988, as amended.*

[2] *Editor's Note: This ordinance has an effective date of 11-1-2004.*

§ 160-10. Definitions.

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

ADMINISTRATOR

The Commissioner of Revenue of the County of Warren, or his or her designee.
[Amended 11-18-2014.]

AFFIDAVIT

The tax exemption affidavit.

COMMISSIONER OF REVENUE

The Commissioner of Revenue of the County or any of his duly authorized deputies or agents.

DWELLING

The full-time residence of the person or persons claiming exemption. The word "dwelling" shall include manufactured homes as defined in Section 36-85.3, Code of Virginia, as amended.

EXEMPTION

Percentage exemption from the County real estate or personal property tax, as applicable, according to the provisions of this article.
[Amended 11-18-2014.]

FAIR MARKET VALUE

When applied to real estate, the assessed value as shown on the records of the Commissioner of Revenue; when applied to personal property, the actual value as appraised by the Commissioner of Revenue.

PERMANENTLY AND TOTALLY DISABLED

A person under 65 years of age who is certified, as required under Section 58.1-3213, Code of Virginia, as being unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of such person's life.

PROPERTY

Real property or manufactured homes as defined in Section 36-85.3, Code of Virginia 1950, as amended.

RELATIVE

A relation by blood or marriage.

TAXABLE YEAR

The calendar year, from January 1 until December 31, for which exemption is claimed.

§ 160-11. Grant of exemption.

[Amended 11-18-2014^[1]]

Exemption of real estate or personal property tax, as applicable, for dwellings and the land on which they are situated, up to a maximum of five acres, is provided for qualified property owners who are not less than 65 years of age or who are under 65 years of age and are permanently and totally disabled and who are eligible according to the terms of this article. Persons qualifying for exemption are deemed to be bearing an extraordinary real estate tax burden in relation to their income and financial worth.

[1] *Editor's Note: This ordinance stated that it would take effect 1-1-2015.*

§ 160-12. Administration.

The exemptions shall be administered by the Administrator according to the provisions of this article. The Administrator is hereby authorized and empowered to adopt, promulgate and enforce rules and regulations of affidavits, as may be reasonably necessary to determine qualifications for exemption as specified by this article. The Administrator shall require the production of certified tax returns and may, in addition, require appraisal reports to establish income or financial worth.

§ 160-13. (Reserved)

§ 160-14. Conditions for grant of exemption.

[Amended 6-20-2006; 11-18-2014^[1]]

Exemption shall be granted to persons subject to the following provisions:

- A. The title of the property for which exemption is claimed is held or partially held on January 1 of the taxable year by the person or persons claiming exemption.
- B. Real property owned and occupied as the sole dwelling of the person claiming the exemption includes real property:
 - (1) Held by the person alone or in conjunction with his spouse as tenant or tenants for life or joint lives;
 - (2) Held in a revocable inter vivos trust over which the person or the person and his/her spouse hold the power of revocation; or
 - (3) Held in an irrevocable trust under which the person alone or in conjunction with his/her spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or suppose.
- C. The person claiming the exemption who occupies the dwelling and who owns title or partial title thereto must be at least 65 years of age or older on December 31 of the year immediately preceding the taxable year or be less than 65 years of age and have been certified as permanently and totally disabled.
- D. "Gross combined income" shall not exceed \$35,000 and shall include all income from all sources of the owner who occupies the dwelling and all income of the following persons that live in the dwelling: the owner's spouse; the owner's relatives other than bona fide caregivers; and the owner's nonrelatives other than bona fide tenants or bona fide caregivers. The first \$5,000 of annual income of each of the owner's relatives who are living in the dwelling, other than the owner's spouse and bona fide caregivers, and of each of the owner's nonrelatives who

are living in the dwelling and who are not a bona fide tenant or bona fide caregiver, shall be excluded in computing gross combined income. The term "owner," as used in this subsection, shall also be construed as "owners."

- E. The net combined financial worth of the owners and of the spouse of any owner, all of whom occupy the dwelling as of December 31 of the year immediately preceding the taxable year, shall be determined by the Administrator to be an amount not to exceed \$150,000. "Net financial worth" shall include the fair market value of all assets, including equitable interest, of the owners and of the spouse of any owner and shall exclude the fair market value of the dwelling and the land upon which it is situated, up to a maximum of five acres, for which exemption is claimed.

[Amended 4-21-2015]

- [1] *Editor's Note: This ordinance stated that it would take effect 1-1-2015.*

§ 160-15. Filing of claims.

- A. Annually, after January 1 and no later than April 1 of the taxable year, the person claiming an exemption must file a tax exemption affidavit with the Administrator. Affidavits may be filed through December 31 of the taxable year by first-time applicants or hardship cases, as determined in accordance with procedures established by the Administrator.

[Amended 6-20-2006; 11-18-2014^[1]]

- [1] *Editor's Note: This ordinance stated that it would take effect 1-1-2015.*

- B. The affidavit shall set forth the name of the owner and the names of all related and nonrelated persons occupying the dwelling for which exemption is claimed, and the total combined net worth, including equitable interests and the combined income from all sources for the owner and said related and nonrelated persons. If such person is under 65 years of age, such form shall have attached thereto a certification by the Social Security Administration, the Department of Veterans Affairs or the Railroad Retirement Board, or, if such person is not eligible for certifications by any of these agencies, a sworn affidavit by two medical doctors licensed to practice medicine in the commonwealth or are military officers on active duty who practice medicine with United States Armed Forces, to the effect that such person is permanently and totally disabled, as defined herein. The affidavit of at least one of such doctors shall be based upon a physical examination of such person by such doctor. The affidavit of one of such doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability, as defined herein. Such affidavit or certification shall be filed after January 1 of each year but before April 1. The Administrator shall also make such further inquiry of persons seeking such exemption, requiring answers under oath, as may be reasonably necessary to determine qualifications therefor as specified herein, including qualification as permanently and totally disabled, as defined herein. The Administrator shall require the production of certified tax returns to establish the income or financial worth of any applicant for tax exemption.

[Amended 11-18-2014^[2]]

- [2] *Editor's Note: This ordinance stated that it would take effect 1-1-2015.*

- C. If, after audit and investigation, the Administrator determines that the person or persons are qualified for exemption, he shall so certify to the Treasurer of the County, who shall deduct the amount of the exemption from the claimant's real estate or personal property tax liability, as applicable, for the taxable year in question.
- D. The fact that persons who are otherwise qualified for tax exemption are residing in hospitals, nursing homes, convalescent homes or other facilities for physical or mental care for extended periods of time shall not be construed to mean that the property for which tax exemption is sought does not continue to be the sole dwelling of such persons during such extended periods of other residence, so long as such property is not used by or leased to others for consideration. Such exemption may be granted for any year following the date that the qualifying individual occupying such dwelling and owning title or partial title thereto reaches the age of 65 years or for any year following the date that the disability occurred.
- E. Any person who has filed a tax exemption affidavit and been found qualified by the Administrator as provided for in Subsection C may, if applicable, for not more than the two years following, file an annual certification that no information contained in the last preceding affidavit filed has changed in such a way as to violate the

limitations and conditions provided in this article. Such annual certification, which shall be made on forms provided by the Administrator, shall be in lieu of the annual affidavit filing requirement.

§ 160-16. Grandfathering of persons qualifying for exemption.

[Added 11-18-2014^[1]; 5-17-2016]

Any person who qualified for the exemption on or before January 1, 2014, shall be grandfathered and shall be entitled to a full exemption of all real estate or personal property tax liability, as applicable, on the dwelling and land on which it is situated, up to a maximum of five acres. If either the person's gross combined income exceeds \$35,000 on or after January 1, 2015, or the person's net combined financial worth exceeds the limits that existed on January 1, 2014, such person shall not qualify for the full exemption and will only qualify for the percentage exemption, detailed in § 160-17 of the Warren County Code.

[1] *Editor's Note: This ordinance stated that it would take effect 1-1-2015.*

§ 160-17. Calculation of amount of exemption.

[Amended 9-18-2007; 11-18-2014^[1]]

A taxpayer meeting the conditions of § 160-14 shall be entitled to an exemption of a percentage of all real estate or personal property tax liability, as applicable, on the dwelling and land on which it is situated, up to a maximum of five acres, in accordance with the following scale:

Gross Combined Income	Percentage of Exemption
\$0 to \$20,000	100%
\$20,001 to \$25,000	75%
\$25,001 to \$30,000	50%
\$30,001 to \$35,000	25%

[1] *Editor's Note: This ordinance stated that it would take effect 1-1-2015.*

§ 160-18. Changes in status.

Changes in respect to income, financial worth, ownership of property or other factors occurring during the taxable year for which the affidavit is filed and having the effect of exceeding or violating the limitations and conditions provided in this article shall nullify any relief of real estate or personal property tax liability, as applicable, for the then-current taxable year and the taxable year immediately following; provided, however, that a change in ownership to a spouse when such change results solely from the death of the qualifying individual shall result in a prorated exemption for the then-current taxable year. Such prorated portion shall be determined by multiplying the amount of the exemption by a fraction wherein the number of complete months of the year such property was properly eligible for such exemption is the numerator and the number 12 is the denominator.

Clarke County
Invoice History Report
May 31, 2017

			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Action Target	Sheriff Police Supplies	Targets	05/05/2017	386.00
Action Target Total				386.00
Anderson Control	JGC Maintenanc Purchased Servi	rm Anderson Control 101 Chalmers alarm monitoring	05/01/2017	158.00
Anderson Control	Maintenanc Purchased Services	rm Anderosrn Control 100 N. Church alarm monitoring	05/01/2017	252.00
Anderson Control	Maintenanc Purchased Services	rm Anderson Control 101 Chalmers alarm monitoring	05/01/2017	94.00
Anderson Control Total				504.00
Arc Water Treatment	JGC Maintenanc Purchased Servi	rm ARC water treatment 5/2017 101 Chalmers Ct	05/01/2017	70.85
Arc Water Treatment	Maintenanc Purchased Services	rm ARC water treatment 5/2017 101 Chalmers Ct	05/01/2017	42.15
Arc Water Treatment Total				113.00
At&t	County Adm Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	42.01
At&t	IT Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	103.34
At&t	Registrar Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	61.33
At&t	Comm Atty Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	168.04
At&t	Sheriff Telephone	May Bill	05/01/2017	50.76
At&t	Sheriff Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	1,155.15
At&t	EMS Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	42.01
At&t	Bldg Insp Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	176.31
At&t	AnimalCtrl Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	14.02
At&t	Maintenanc Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	63.04
At&t	Econ Dev Telephone	Acct 287015712672 Gov/Sch cell phones	04/23/2017	42.01
At&t Total				1,918.02
Attic Promotions	Programs Clothing	Play Camp staff shirts	05/09/2017	344.70
Attic Promotions Total				344.70
BB&T	BoS Miscellaneous Expenditures	BoS \$638.73; IT \$210.13	05/09/2017	638.73
BB&T	Noncap Technology Hardware	BoS \$638.73; IT \$210.13	05/09/2017	210.13
BB&T	Sheriff Purchased Services	Credit Card	05/09/2017	105.29
BB&T	Sheriff Postal Svcs	Credit Card	05/09/2017	6.59
BB&T	Sheriff Travel - Communication	Credit Card	05/09/2017	207.21
BB&T	Sheriff Travel - Communication	Statement	05/09/2017	691.16
BB&T	Sheriff Travel - Sworn Staff	Credit Card	05/09/2017	627.66
BB&T	Sheriff Travel - Sworn Staff	Statement	05/09/2017	1,075.77
BB&T	Sheriff Travel - Sworn Staff	Credit Card Statement	05/09/2017	576.61
BB&T	Sheriff Travel - Sworn Staff	credit card	05/09/2017	272.64
BB&T	Sheriff Travel - Sworn Staff	Credit Card Statement	05/09/2017	69.82
BB&T	Sheriff Miscellaneous Expendit	Credit Card	05/09/2017	50.00
BB&T	Sheriff Dues Subscr & Memb	Credit Card	05/09/2017	99.00
BB&T	Sheriff Police Supplies	Credit Card	05/09/2017	10.52
BB&T	Sheriff Police Supplies	Credit Card Statement	05/09/2017	11.63
BB&T	Sheriff Office Supplies	Credit Card	05/09/2017	181.82
BB&T	Sheriff Uniform Sworn Staff	Credit Card	05/09/2017	106.94
BB&T	Sheriff Uniform Sworn Staff	Credit Card Statement	05/09/2017	27.53
BB&T	EMS Materials & Supplies	Fire & EMS BB&T Credit Card Statement 5-9-17	05/09/2017	11.57
BB&T	EMS Materials & Supplies	Trans 5/1, post 5/2 EMS office supplies	05/09/2017	91.50
BB&T	Maintenanc Materials & Supplie	rm BBT Credit card charges for 4/2/17 to 5/5/17	05/09/2017	283.36
BB&T	Parks Adm Materials & Supplies	supplies	05/01/2017	157.18
BB&T	Pool Materials & Supplies	supplies	05/01/2017	74.10
BB&T	Programs Materials & Supplies	supplies	05/01/2017	91.24
BB&T	JGC Maintenanc Materials & Sup	rm BBT Credit card charges for 4/2/17 to 5/5/17	05/09/2017	75.86
BB&T	ICAC Travel	Credit Card Statement	05/09/2017	836.72
BB&T	Sheriff Travel	Statement	05/09/2017	355.32
BB&T	Maintenanc Materials & Supplie	rm BBT Credit card charges for 4/2/17 to 5/5/17	05/09/2017	45.14
BB&T Total				6,991.04
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1602	05/05/2017	40.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for Xterra	05/05/2017	90.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1405	05/11/2017	40.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1501	05/17/2017	40.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1402	05/17/2017	40.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1601	05/22/2017	83.00

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Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1302	05/23/2017	60.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1304	05/26/2017	335.00
Berryville Auto Part	Sheriff Police Supplies	Batteries	05/08/2017	5.99
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for ATV 4 Wheeler	05/01/2017	35.76
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1602	05/05/2017	19.74
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for Xterra	05/05/2017	43.32
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1405	05/11/2017	21.42
Berryville Auto Part	Sheriff Vehicle Repair Parts	Washer Fluid	05/15/2017	3.79
Berryville Auto Part	Sheriff Vehicle Repair Parts	Car Wash Fluid	05/16/2017	5.64
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1501	05/17/2017	20.58
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1402	05/17/2017	29.29
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1601	05/22/2017	22.03
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1302	05/23/2017	325.47
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1304	05/26/2017	459.54
Berryville Auto Part Total				1,720.57
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint ethanol sheild to start snow blowers	05/11/2017	7.49
Berryville True Valu	JGC Maintenanc Materials & Sup	rm BH 101 Chalmers general fastner for door	05/18/2017	0.38
Berryville True Valu	Maintenanc Materials & Supplie	rm BH CLC & 102 N. Church screws pic hangers fastn	05/23/2017	24.06
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Rec Center general fastners, connectors and	05/04/2017	21.25
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Pool general fastners	05/16/2017	9.93
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Pool 3/4 tee and heater kit	05/18/2017	32.98
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Pool pump house sp switches , rise cover	05/18/2017	15.77
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park Baseball field marking lime	05/12/2017	299.40
Berryville True Valu	Maintenanc Materials & Supplie	rm BH 101 Chalmers general fastner for door	05/18/2017	0.22
Berryville True Valu Total				411.48
Bill & Bills Auto	Sheriff Purchased Services	Speedometer Check	05/08/2017	45.00
Bill & Bills Auto Total				45.00
Blauch Brother Inc	Maintenanc Purchased Services	rm Blauch Bro. Rec Center repair roof leak	05/01/2017	275.00
Blauch Brother Inc Total				275.00
Blue Ridge Rescue Su	EMS Clothing	Clothing for Fire Department	05/09/2017	660.61
Blue Ridge Rescue Su Total				660.61
Bouffault, Robina	Plan Com Board Member Fees	PC attd' @ 5-5-17 mtg	05/09/2017	50.00
Bouffault, Robina Total				50.00
Boyer Landscapes Inc	Maintenanc Purchased Services	rm Boyer Soccer start up irrigation	04/28/2017	200.00
Boyer Landscapes Inc Total				200.00
Broy & Son Pump	Maintenanc Purchased Services	rm Broy&Son ACO clean sewer pump	05/01/2017	50.00
Broy & Son Pump Total				50.00
Broys Car Wash	Sheriff Purchased Services	Car Wash	04/30/2017	32.00
Broys Car Wash Total				32.00
BSN Sports Inc	Maintenanc Materials & Supplie	rm BSN Baseball magnetic base fixture	05/03/2017	131.24
BSN Sports Inc Total				131.24
Buckley, Randy	Plan Com Board Member Fees	PC attd' at 5-5-17 PC mtg	05/09/2017	50.00
Buckley, Randy Total				50.00
Caldwell, Anne	Plan Com Board Member Fees	PC attd @ 5-5-17 mtg	05/09/2017	50.00
Caldwell, Anne Total				50.00
Capelli, Len	Econ Dev Purchased Services	Econ Dev Dir Capelli 4-17 thru 5-11-2017 Hours	05/21/2017	3,250.00
Capelli, Len	Econ Dev Miscellaneous Expendi	Co Portion VEDP Meals 05/08	05/16/2017	460.09
Capelli, Len Total				3,710.09
Cardillo, Robin Couc	Cnsrv Esmt Donation- Purch Svc	Services for CEA April '17	05/03/2017	1,301.07
Cardillo, Robin Couc Total				1,301.07
Carousel Industries	Sheriff Purchased Services	Tech to site to extend d marc	05/10/2017	1,535.00
Carousel Industries	Sheriff Maint Contracts	Maintenance Phone System	05/10/2017	29,460.81
Carousel Industries Total				30,995.81
Chatman, Stacey	Programs Purchased Services	contracted employee	05/15/2017	332.15
Chatman, Stacey Total				332.15
Child Care Publishin	Programs Advertising	program Ad	05/01/2017	209.70
Child Care Publishin Total				209.70
Clarke County Genera	J&D Court Purchased Services	public defender fees	05/01/2017	120.00

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Clarke County Genera Total				120.00
Clarke County Treasu	Treasurer Postal Svcs	Petty cash reimbursement	05/10/2017	26.65
Clarke County Treasu	IT Materials & Supplies	Petty cash reimbursement	05/10/2017	23.93
Clarke County Treasu	Parks Adm Postal Svcs	Petty cash reimbursement	05/10/2017	355.49
Clarke County Treasu	Parks Adm Materials & Supplies	Petty cash reimbursement	05/10/2017	23.00
Clarke County Treasu	Plan Adm Postal Svcs	Petty cash reimbursement	05/10/2017	33.76
Clarke County Treasu	Plan Adm Materials & Supplies	Petty cash reimbursement	05/10/2017	20.91
Clarke County Treasu	Dev Rights Postal Svcs	Petty cash reimbursement	05/10/2017	9.73
Clarke County Treasu Total				493.47
Clean H2O Center	Pool Chemicals	rm Clean H2O pool chemicals	05/24/2017	113.69
Clean H2O Center Total				113.69
Comcast	Telecommunications Online Tech	Government	04/21/2017	165.64
Comcast	Telecommunications Online Tech	Government	05/23/2017	165.64
Comcast	Sheriff Purchased Services	Comcast High-Speed Internet	05/16/2017	87.27
Comcast Total				418.55
Commercial Press	IT Materials & Supplies	sv-Business cards Matt Rabbitt	01/20/2017	39.95
Commercial Press Total				39.95
Commonwealth Industr	Sheriff Police Supplies	Fuses (Road Flares)	05/24/2017	777.45
Commonwealth Industr Total				777.45
Connie Burns	Programs Refunds	park refund	05/17/2017	76.00
Connie Burns Total				76.00
County of Frederick	RefuseDisp Intergov Svc Agree	Refuse	05/02/2017	1,191.54
County of Frederick	RefuseDisp Intergov Svc Agree	Refuse	05/02/2017	22.56
County of Frederick Total				1,214.10
CW Warthen	Clk of CC Materials & Supplies	BOND SHEETS	05/17/2017	92.08
CW Warthen Total				92.08
DDL Business Sys	Parks Adm Maint Contracts	Contract 10240-13 CCRD copier	04/25/2017	276.19
DDL Business Sys Total				276.19
Dehaven Berkeley	Comm Atty Materials & Supplies	water for May 2017	05/18/2017	18.85
Dehaven Berkeley	Sheriff Mtls & Supplies Commun	Water	05/04/2017	18.90
Dehaven Berkeley	Sheriff Office Supplies	Rental	05/15/2017	9.00
Dehaven Berkeley	Sheriff Office Supplies	Water	05/04/2017	12.90
Dehaven Berkeley	Maintenanc Water & Sewer	rm DeHaven Maint cooler rental for 5/17	05/15/2017	11.00
Dehaven Berkeley	Maintenanc Water & Sewer	rm Dehaven Maint water	05/04/2017	12.90
Dehaven Berkeley	Maintenanc Water & Sewer	rm Dehaven 100 N Church cooler rental 5/17	05/15/2017	9.00
Dehaven Berkeley Total				92.55
DMV	Treasurer DMV Stop	DMV Stops May 2017	04/28/2017	320.00
DMV Total				320.00
eCore Software Inc	EMS Purchased Services	Scheduling system program	05/24/2017	244.00
eCore Software Inc Total				244.00
Frederick-Winchester	Sanitation Intergov Svc Agree	April 2017	05/18/2017	2,616.49
Frederick-Winchester Total				2,616.49
Galls/Best Uniforms	Sheriff Police Supplies	Clip Board	05/03/2017	9.31
Galls/Best Uniforms	Sheriff Uniform Communications	Pants	04/03/2017	57.00
Galls/Best Uniforms	Sheriff Uniform Communications	Credit Memo for Invoice 007285848	04/17/2017	-52.00
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	Pants	04/19/2017	89.39
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	shirts	04/28/2017	98.00
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	Range Instructor Shirts	05/15/2017	150.00
Galls/Best Uniforms	EMS Clothing	CLOTHING: ATHLETIC, CASUAL, DR	05/12/2017	145.00
Galls/Best Uniforms Total				496.70
GCA	Maintenanc Maint Contracts	rm GCA Rec Senior Center cleaning for April 2017	04/30/2017	127.60
GCA Total				127.60
Gray, Ginger	Programs Purchased Services	contracted employee	05/01/2017	109.20
Gray, Ginger Total				109.20
Grubb, Kristen	Programs Purchased Services	Contracted Employe	05/15/2017	200.20
Grubb, Kristen Total				200.20
Hall, Monahan	Legal Svc Purchased Svcs	LBW PA \$2860; BoS \$3225; AS \$332.50; VR \$332.50	05/02/2017	3,557.50
Hall, Monahan	AnimalCtrl Purchased Services	LBW PA \$2860; BoS \$3225; AS \$332.50; VR \$332.50	05/02/2017	287.50

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Hall, Monahan	Plan Adm Purchased Services	LBW PA \$2860; BoS \$3225; AS \$332.50; VR \$332.50	05/02/2017	2,860.00
Hall, Monahan	Dev Rights Purchased Services	Legal services March thru April '17	05/09/2017	290.00
Hall, Monahan Total				6,995.00
Hess, Pam	Sheriff Travel - Communication	Travel Mileage reimbursement	05/11/2017	248.24
Hess, Pam Total				248.24
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	Convenience Center Review and	04/30/2017	1,526.95
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	Conv Ctr Spec Ret Wall / Water Well Serv	04/30/2017	2,399.88
Hurt&Proffitt Total				3,926.83
Independent Statione	Sheriff Office Supplies	mailers	03/21/2017	33.22
Independent Statione	Inventory - Mtls & Supplies	Acct ETCPN00016 Central Store supplies	02/16/2017	75.00
Independent Statione Total				108.22
Jan Cushen R.N.	Parks Adm Travel	Training June 3, 2017	05/12/2017	110.00
Jan Cushen R.N. Total				110.00
Johnston, Jane	Programs Purchased Services	Contracted Employee	05/15/2017	505.05
Johnston, Jane Total				505.05
Just in Time Design	IT Technology SW/OL Content	clarkecounty.gov website hosting - 2 years	05/04/2017	1,018.00
Just in Time Design Total				1,018.00
Justice Benefits Inc	SCAAP grant	Fees for SCAAP FY2016 Award	11/04/2016	170.50
Justice Benefits Inc Total				170.50
Kalbiam, Maral	HstPrvCom Purchased Services	Preservation Consulting Serv	05/03/2017	445.00
Kalbiam, Maral	HstPrvCom Materials & Supplies	Frames for HPC	05/03/2017	42.65
Kalbiam, Maral Total				487.65
KNS Technologies	Econ Dev Maint Svc Contracts	Website Maintenance (Tourism/E	05/07/2017	150.00
KNS Technologies Total				150.00
Kustom Signals Inc	Sheriff Police Supplies	Transceiver	05/18/2017	45.00
Kustom Signals Inc Total				45.00
Language Line Servic	Sheriff Purchased Services	Language Line Services	04/30/2017	15.29
Language Line Servic Total				15.29
LexisNexis	BoS Dues, Subscrip & Member	Legislative session va 2017	04/19/2017	101.43
LexisNexis	BoS Dues, Subscrip & Member	sv-VA Code Rules 2017 RV11	05/09/2017	65.93
LexisNexis Total				167.36
Logan Systems Inc	Clk of CC Microfilming	Computer indexing	05/15/2017	396.24
Logan Systems Inc Total				396.24
Lord Fairfax EMS	Sheriff Travel - Sworn Staff	HCP Class Fee for J Kennedy	04/26/2017	75.00
Lord Fairfax EMS Total				75.00
Lowes	Maintenanc Materials & Supplie	rm Lowes CLC & Maint, door sweeps and batteries	05/23/2017	51.26
Lowes	Rec Center Materials & Supplie	wipes/paint/brush supplies	05/05/2017	112.66
Lowes	Rec Center Materials & Supplie	Cable ties/acrylic	04/26/2017	32.85
Lowes	Rec Center Materials & Supplie	Hefty clear storage/Khaki stops rust/chrome hvy du	05/21/2017	77.64
Lowes	Maintenanc Materials & Supplie	rm Lowes Park round up and forged hoe	05/09/2017	121.59
Lowes	Maintenanc Materials & Supplie	rm Lowes Pool nonskid paint for bathroom floors	05/16/2017	185.11
Lowes	Maintenanc Materials & Supplie	rm Lowes Pool rods for shower curtains	05/15/2017	77.78
Lowes Total				658.89
Malone, Gwendolyn	Plan Com Board Member Fees	PC attd @ 5-5-17 PC mtg	05/09/2017	50.00
Malone, Gwendolyn Total				50.00
Mansfield Oil Co	County Adm Vehicle Fuel	rm MOil Fuel for 5-1-17 to 5-15-17	05/17/2017	43.11
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 5/1-5/15/2017	05/17/2017	1,813.67
Mansfield Oil Co	EMS Vehicle Fuel	rm MOil Fuel for 5-1-17 to 5-15-17	05/17/2017	49.94
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm MOil Fuel for 5-1-17 to 5-15-17	05/17/2017	109.04
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm MOil Fuel for 5-1-17 to 5-15-17	05/17/2017	36.06
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm MOil Fuel for 5-1-17 to 5-15-17	05/17/2017	112.94
Mansfield Oil Co	Parks Adm Vehicle Fuel	rm MOil Fuel for 5-1-17 to 5-15-17	05/17/2017	25.75
Mansfield Oil Co Total				2,190.51
Matsch Systems	IT Purchased Services	Net-Phacs Call Accounting Serv	05/01/2017	200.00
Matsch Systems Total				200.00
McCormick Paint Work	Maintenanc Materials & Supplie	rm McCormick Paint Soccer and Pool Parking lot pai	05/10/2017	87.36
McCormick Paint Work	Maintenanc Materials & Supplie	rm McCormick Paint Soccer and Pool Parking lot pai	05/10/2017	1,338.12
McCormick Paint Work Total				1,425.48

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Montgomery, Christel	Programs Purchased Services	Contracted acct	05/08/2017	789.19
Montgomery, Christel Total				789.19
Moore Medical Llc	Parks Adm Materials & Supplies	medical supplies	04/24/2017	127.12
Moore Medical Llc Total				127.12
Nelson, Clifford M	Plan Com Board Member Fees	PC attd @ 5-5-17 PC mtg	05/09/2017	50.00
Nelson, Clifford M Total				50.00
Nohemy Zamitiz	Sheriff Purchased Services	Interpreter Services	05/01/2017	40.00
Nohemy Zamitiz Total				40.00
Norton Embroidery	Victim Witnes Matl & Supplies	Shirts, etc for Assistant VW	04/14/2017	83.00
Norton Embroidery Total				83.00
NW Works Inc	NW Works Entity Gift	FY 17 Qtr 4 Civic Contribution	05/09/2017	1,000.00
NW Works Inc Total				1,000.00
Office Depot	Inventory - Mtls & Supplies	Acct 41685398 Central Store supplies	05/04/2017	214.90
Office Depot Total				214.90
Ohrstrom, George II	Plan Com Board Member Fees	PC attd 2 5-5-17 PC mtg	05/09/2017	50.00
Ohrstrom, George II Total				50.00
Piedmont Geotechnica	Plan Admin Pass Thru Eng Fees	Resistivity Rpt for TM #7-A-116	05/11/2017	235.00
Piedmont Geotechnica Total				235.00
Police and Sheriffs	Sheriff Uniform Sworn Staff	ID Card	05/18/2017	17.49
Police and Sheriffs Total				17.49
PowerPhone Inc	Sheriff Purchased Services	ECC Powerphone Call Assessment Re-Cert	03/30/2017	129.00
PowerPhone Inc	Sheriff Travel - Communication	EDUCATIONAL/TRAINING SERVICES	01/30/2017	3,690.00
PowerPhone Inc Total				3,819.00
Premier Accounts Rec	EMS Purchased Services	Premier Accts Rec Mang Billing Invoice April 2017	05/03/2017	1,640.99
Premier Accounts Rec Total				1,640.99
Printelect	Electoral Printing & Binding	6/13/2017 Ballot Printing	05/11/2017	1,328.76
Printelect Total				1,328.76
Purchase Power	Treasurer Postal Svcs	Postage	05/03/2017	149.18
Purchase Power Total				149.18
Quarles Energy Servi	Maintenanc Heating	rm Quarles ACO lp gas heating	05/02/2017	213.55
Quarles Energy Servi Total				213.55
Rappahannock Electri	JGC Maintenanc Electric	rm REC County Electric bills	05/04/2017	2,220.62
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	762.81
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	1,158.52
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	667.48
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	329.57
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	113.12
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	2,088.28
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	260.94
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	76.53
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	69.15
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	31.06
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	528.30
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	177.60
Rappahannock Electri	Maintenanc Electric	rm REC County Electric bills	05/04/2017	1,321.03
Rappahannock Electri Total				9,805.01
Republic Services	LitterCtrl Purchased Services	Acct 3-0976-4784245 Litter/Recycle Dumpsters	04/30/2017	150.00
Republic Services Total				150.00
Ricoh Usa	County Adm Maint Contracts	Contract 3981298 Shared Admin copier	05/17/2017	331.21
Ricoh Usa	Com of Rev Maint Contracts	Contract 2443767 Treas/COTR copier	05/10/2017	86.34
Ricoh Usa	Treasurer Maint Contracts	Contract 2443767 Treas/COTR copier	05/10/2017	86.34
Ricoh Usa	Registrar Maint Contracts	Contract 3981298 Shared Admin copier	05/17/2017	38.50
Ricoh Usa	District C Maint Contracts	Contract 4225631 GDC&JDC copier	05/01/2017	37.50
Ricoh Usa	J&D Court Maint Contracts	Contract 4225631 GDC&JDC copier	05/01/2017	37.50
Ricoh Usa	Plan Adm Maint Contracts	Contract 3981298 Shared Admin copier	05/17/2017	223.39
Ricoh Usa	Coop Ext Maint Contracts	Contract 3981298 Shared Admin copier	05/17/2017	177.18
Ricoh Usa	IT Maint Contracts	Contract 2443765 Purchasing copier	05/10/2017	53.28
Ricoh Usa Total				1,071.24

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Roper, Tony	Sheriff Travel - Sworn Staff	Reimbursement VSI / DCJS Meetings	05/11/2017	203.02
Roper, Tony Total				203.02
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shot for Zeke	04/16/2017	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shot for Shadow	04/27/2017	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO exam for Tigger	02/25/2017	35.75
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies for momma	02/28/2017	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies for Darla	02/28/2017	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shot for Lady	03/10/2017	16.25
Roseville & Plaza Pe Total				117.00
Royce Shields	EMS Materials & Supplies	Shields for Firefighter Helmets	05/08/2017	790.50
Royce Shields Total				790.50
Schenck Foods Compan	Programs Materials & Supplies	Play Camp Food	05/16/2017	209.04
Schenck Foods Compan Total				209.04
Secure Shred	Sheriff Purchased Services	Shredding - April	04/01/2017	50.00
Secure Shred Total				50.00
Shannon-Baum Signs I	Maintenanc Materials & Supplie	rm Shannon Ba Maint County Sign Hunting Ridge pvt	05/09/2017	48.00
Shannon-Baum Signs I Total				48.00
Shenandoah Area Agen	SAAA EntityGift	FY 17 Civic Contribution Qtr 4	05/19/2017	10,000.00
Shenandoah Area Agen Total				10,000.00
Shred-It	Treasurer Purchased Services	Treasurers Office April 2017	04/22/2017	23.59
Shred-It Total				23.59
Signet Screen Printi	Sheriff Uniform Communications	shirts	04/17/2017	40.01
Signet Screen Printi	Programs Advertising	Banners	05/15/2017	50.00
Signet Screen Printi Total				90.01
Spectrum Aquatics	Pool Materials & Supplies	Pool lift chair battery	05/17/2017	445.00
Spectrum Aquatics Total				445.00
Sponsors Flower S	BoS Miscellaneous Expenditures	sv-flowers Keeler	04/30/2017	65.00
Sponsors Flower S	BoS Miscellaneous Expenditures	H. Butts	04/13/2017	70.00
Sponsors Flower S Total				135.00
Springsted Inc	Legal Svc Purchased Svcs	sv-Reclassifications	05/09/2017	1,750.00
Springsted Inc Total				1,750.00
Stalvey, Marissa L.	Econ Dev Purchased Services	April/May hours	05/24/2017	225.00
Stalvey, Marissa L. Total				225.00
Teltronic	Sheriff Purchased Services	Calibration	05/12/2017	12.00
Teltronic Total				12.00
Tire World	Sheriff Vehicle Repair Parts	Tires / 1601	05/23/2017	496.80
Tire World Total				496.80
Treasurer Of Virgini	Circuit C Purchased Services	Audit for period 01/01/15-12/31/16	05/02/2017	2,217.49
Treasurer Of Virgini Total				2,217.49
Turkel, Jon	Plan Com Board Member Fees	PC attd @ 5-5-17 PC mtg	05/09/2017	50.00
Turkel, Jon Total				50.00
Tyler Technologies	ERP Sys Purchased Services	Application services 06/01-08/31	05/01/2017	14,500.12
Tyler Technologies	ERP Sys Purchased Services	J. Rasmussen May 5	05/09/2017	293.75
Tyler Technologies Total				14,793.87
VA Victim Assistance	VictimWit Dues Subscr & Memb	Dues Clarke County, VA VW Program	05/17/2017	100.00
VA Victim Assistance Total				100.00
Valley Health	EMS Materials & Supplies	WMC Supply Invoice April 2017	05/08/2017	670.21
Valley Health Total				670.21
Verizon	County Adm Telephone	Phone bill	04/26/2017	12.00
Verizon	Com of Rev Telephone	Phone bill	04/26/2017	8.00
Verizon	Treasurer Telephone	Phone bill	04/26/2017	4.00
Verizon	IT Telephone	Phone bill	04/26/2017	194.29
Verizon	Registrar Telephone	Phone bill	04/26/2017	4.00
Verizon	District C Telephone	Phone bill	04/26/2017	47.43
Verizon	J&D Court Telephone	Phone bill	04/26/2017	52.44
Verizon	Clk of CC Telephone	Phone bill	04/26/2017	76.92
Verizon	Comm Atty Telephone	Phone bill	04/26/2017	16.00
Verizon	Sheriff Telephone	Central Alarm May 2017	05/01/2017	997.70

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			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Verizon	Sheriff Telephone	Phone bill	04/26/2017	270.47
Verizon	Sheriff Telephone	Verizon Radio Tower May 2017	05/01/2017	42.52
Verizon	EMS Telephone	Phone bill	04/26/2017	41.72
Verizon	Probation Telephone	Phone bill	04/26/2017	4.00
Verizon	Bldg Insp Telephone	Phone bill	04/26/2017	8.00
Verizon	AnimalCtrl Telephone	Phone bill	04/26/2017	36.57
Verizon	Maintenanc Telephone	Phone bill	04/26/2017	36.57
Verizon	Parks Adm Telephone	Phone bill	04/26/2017	60.86
Verizon	Plan Adm Telephone	Phone bill	04/26/2017	20.00
Verizon	Coop Ext Telephone	Phone bill	04/26/2017	4.00
Verizon	Finance Telephone	Phone bill	04/26/2017	105.28
Verizon Total				2,042.77
Virginia Department	Parks Adm Dues Subscr & Memb	back ground checks	05/10/2017	20.00
Virginia Department Total				20.00
Virginia Legal Direc	Clk of CC Materials & Supplies	Legal Directory	05/23/2017	59.75
Virginia Legal Direc Total				59.75
Virginia Regional Tr	Virginia Regional Transit Cont	FY 17 Civic Contribution Qtr 3	05/19/2017	4,825.50
Virginia Regional Tr Total				4,825.50
VITA	BoS Telephone	March 2017	04/28/2017	1.82
VITA	County Adm Telephone	March 2017	04/28/2017	0.87
VITA	Com of Rev Telephone	March 2017	04/28/2017	3.18
VITA	Treasurer Telephone	February 2017	03/02/2017	5.61
VITA	Treasurer Telephone	March 2017	04/28/2017	2.76
VITA	IT Telephone	March 2017	04/28/2017	767.75
VITA	District C Telephone	March 2017	04/28/2017	109.34
VITA	J&D Court Telephone	March 2017	04/28/2017	3.02
VITA	Clk of CC Telephone	March 2017	04/28/2017	4.25
VITA	Comm Atty Telephone	March 2017	04/28/2017	9.78
VITA	Sheriff Telephone	March 2017	04/28/2017	834.65
VITA	EMS Telephone	March 2017	04/28/2017	0.05
VITA	Probation Telephone	March 2017	04/28/2017	0.02
VITA	Bldg Insp Telephone	March 2017	04/28/2017	5.67
VITA	AnimalCtrl Telephone	March 2017	04/28/2017	1.58
VITA	Maintenanc Telephone	March 2017	04/28/2017	1.86
VITA	Parks Adm Telephone	March 2017	04/28/2017	8.75
VITA	Plan Adm Telephone	March 2017	04/28/2017	7.64
VITA	Coop Ext Telephone	March 2017	04/28/2017	4.24
VITA	Finance Telephone	March 2017	04/28/2017	2.46
VITA	Maintenanc Telephone	March 2017	04/28/2017	317.47
VITA Total				2,092.77
VRPS	Parks Adm Dues Subscr & Memb	memberships	05/10/2017	480.00
VRPS Total				480.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/01/2017	477.46
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/02/2017	637.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/03/2017	42.78
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/04/2017	18.48
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/05/2017	4.42
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/08/2017	141.98
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/09/2017	515.78
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/10/2017	468.05
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/11/2017	35.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/12/2017	180.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/15/2017	77.64
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/16/2017	262.51
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/17/2017	338.99
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/18/2017	3,757.53
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/19/2017	1,047.44
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/22/2017	127.54

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/23/2017	125.83
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/24/2017	353.62
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/25/2017	175.80
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/26/2017	214.98
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	05/31/2017	428.38
Wage Works	Finance Purchased Services	Monthly admin and compliance fee	04/26/2017	422.75
Wage Works	Finance Purchased Services	Monthly Admin & Compliance Fees	05/23/2017	417.50
Wage Works Total				10,271.46
Walmart	Rec Center Materials & Supplie	supplies	05/01/2017	60.49
Walmart	Rec Center Merch for Resale	supplies	05/01/2017	83.19
Walmart	Programs Materials & Supplies	supplies	05/01/2017	278.41
Walmart Total				422.09
Washington Gas	JGC Maintenanc Heating	101 Chalmers Ct 04/14-05/15=2	05/16/2017	211.07
Washington Gas	Maintenanc Heating	100 N Church 04/14-05/12	05/16/2017	31.98
Washington Gas	Maintenanc Heating	225 Al Smith Cir 04/18-05/15	05/17/2017	139.60
Washington Gas	Maintenanc Heating	101 Chalmers Ct 04/14-05/15=2	05/16/2017	125.56
Washington Gas Total				508.21
Westervelt	Sheriff Purchased Services	ID Photos	04/25/2017	555.00
Westervelt Total				555.00
Winchester Regional	Regional Airport Auth Contr	FY 17 Qtr 4 Civr Contributions	04/03/2017	625.00
Winchester Regional Total				625.00
Winchester Star	Plan Adm Advertising	Public Hearing Notice Apr '17	05/03/2017	543.40
Winchester Star Total				543.40
Grand Total				152,909.87

Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Shen Farm Sanitary	Unemploy. Fund
04/12/16	Appropriations Resolution: Total	45,436,058	9,722,387	1,546,124	1,097,426	22,137,428	838,400	955,162	4,412,000	251,700	3,815,812	592,619	30,000	20,000	17,000
	<i>Adjustments:</i>														
7/19/2016	County Radio Maintenance		9,300												
7/19/2016	Moore & Dorsey Conservation Easement												160,000		
8/16/2016	Victim Witness Grant Carryover		1,304												
10/18/2016	Handsome Brook Grant							200,000							
10/18/2016	Planning Commissioner Training		1,750												
10/18/2016	Ball Field Lighting							44,949							
12/20/2016	School Operating Carryover								878,708						
12/20/2016	Conservation Easement: Susan Digges												70,500		
12/20/2016	Conservation Easement: Digges Farm												111,375		
12/20/2016	Conservation Easement: Cool Spring												317,100		
12/20/2016	Sheriff's Grant: Naxolone		1,000												
12/20/2016	Fire & EMS Personal Protective Equipment		22,080												
2/14/2017	Sheriff's Grant: Police in 21st Century		11,712												
2/14/2017	Greenway Court Restoration							6,059							
2/14/2017	Conservation Easement Purchase: Johnston													30,160	
2/14/2017	Stewardship: Community Services Study												11,894		
3/21/2017	Sheriff Grant: Emergency Management		15,000					-7,500							
3/21/2017	Historic Resources Grant: book		9,500												
5/16/2017	Historic Resources Grant: book		5,500												
	Revised Appropriation	47,336,449	9,799,533	1,546,124	1,097,426	22,137,428	838,400	1,198,670	5,290,708	251,700	3,815,812	592,619	731,029	20,000	17,000
	Change to Appropriation	1,900,391	77,146	0	0	0	0	243,508	878,708	0	0	0	701,029	0	0
	Original Revenue Estimate	15,701,573	3,091,611	1,023,207	550,456	9,822,991	838,400	0	154,000		178,908	2,000	20,000	20,000	0
	<i>Adjustments:</i>														
7/19/2016	Moore & Dorsey Conservation Easement VDACS												80,000		
7/19/2016	Moore & Dorsey Conservation Easement CE FB												80,000		
8/16/2016	Victim Witness Grant Carryover		1,304												
10/18/2016	Handsome Brook Grant							200,000							
12/20/2016	Conservation Easement: Susan Digges												56,750		
12/20/2016	Conservation Easement: Digges Farm												90,812		
12/20/2016	Conservation Easement: Cool Spring												311,262		
12/20/2016	Sheriff's Grant: Naxolone		1,000												
2/14/2017	Sheriff's Grant: Police in 21st Century: State		11,712												
2/14/2017	Greenway Court Restoration: State							3,340							
2/14/2017	Greenway Court Restoration: Donation							2,719							
2/14/2017	Conservation Easement: Johnston - VDACS													15,080	
2/14/2017	Stewardship balance												11,894		
3/21/2017	Sheriff Grant: Emergency Management		7,500												
3/21/2017	Historic Resources Grant: book		9,500												
5/16/2017	Historic Resources Grant: book		4,500												
	Revised Revenue Estimate	16,588,946	3,127,127	1,023,207	550,456	9,822,991	838,400	206,059	154,000	0	178,908	2,000	665,798	20,000	0
	Change to Revenue Estimate	887,373	35,516	0	0	0	0	206,059	0	0	0	0	645,798	0	0
	Original Local Tax Funding	29,734,485	6,630,776	522,917	546,970	12,314,437	0	955,162	4,258,000	251,700	3,636,904	590,619	10,000	0	17,000
	Revised Local Tax Funding	30,747,503	6,672,406	522,917	546,970	12,314,437	0	992,611	5,136,708	251,700	3,636,904	590,619	65,231	0	17,000
	Change to Local Tax Funding	1,013,018	41,630	0	0	0	0	37,449	878,708	0	0	0	55,231	0	0

Italics = Proposed actions

Title: General Fund Balance FY 17

05/31/17

Source: Clarke County Joint Administrative Services

<u>Prior Titles</u>	<u>Prior</u>	<u>Current</u>
General Fund Balance Year End FY 15/16	13,598,905	13,598,905
Expenditure FY 15/16	(26,981,867)	(27,128,596)
Revenue FY 15/16	27,311,595	28,010,420
General Fund Balance Year End FY 15/16	13,928,633	14,480,729

Designations

Liquidity Designation @ 12% of FY 16/17 Budgeted Operating Revenue	(\$3,390,324)	(\$3,390,324)
Stabilization Designation @ 3% of FY 16/17 Budgeted Operating Revenue	(847,581)	(847,581)
Continuing Local GF Appropriations for Capital Projects	(3,087,639)	(3,087,639)
Conservation Easements from Government Savings	(98,231)	(98,231)
Comprehensive Services Act Shortfall	(166,866)	(166,866)
Parks Master Plan	(80,000)	(80,000)
Emergency Vehicles	(30,000)	(30,000)
Government Savings (GenGov, JAS, DSS)*	(169,575)	(168,575)
Data and Communications Technology	(128,000)	(128,000)
Leave Liability	(75,000)	(75,000)
FY 16/17 Original Budget Surplus (Deficit)	(4,573,399)	(4,573,399)
TOTAL Designations	(12,646,615)	(12,645,615)
FY 17 Supplemental Expenditure	(1,894,891)	(1,900,391)
FY 17 Supplemental Revenue	882,873	887,373
Undesignated	270,000	822,096

*The following uses for these funds have occurred since July 1 and are reflected above:

<i>Planning Commissioner Training</i>	1,750
<i>Baseball Field Lighting</i>	44,949
<i>Communications System Maintenance</i>	9,300
<i>Fire & EMS Protective Equipment</i>	22,080
<i>Historic Book</i>	1,000
<i>Total</i>	79,079

Conservation Easement Usage: \$55,231

**Clarke County
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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
11010	10000010	1300		BoS Part Time Salaries	13,800	13,800	13,000.00	1,150.00	1,150.00	-350.00	102.50
11010	10000010	2100		BoS FICA	907	960	912.93	80.75	69.47	-22.40	102.30
11010	10000010	2300		BoS Health Ins	14,169	14,116	12,073.14	1,069.15	2,582.39	-539.53	103.80
11010	10000010	3000		BoS Purchased Services	5,000	5,000	958.00	0.00	0.00	4,042.00	19.20
11010	10000010	3600		BoS Advertising	5,600	5,600	6,084.95	0.00	0.00	-484.95	108.70
11010	10000010	5210		BoS Postal Services	300	300	388.60	0.00	0.00	-88.60	129.50
11010	10000010	5230		BoS Telephone	0	0	22.56	1.82	0.00	-22.56	100.00
11010	10000010	5300		BoS Insurance	7,200	7,200	7,118.00	0.00	0.00	82.00	98.90
11010	10000010	5500		BoS Travel	5,000	5,000	2,526.97	0.00	0.00	2,473.03	50.50
11010	10000010	5800		BoS Miscellaneous Expenditures	2,200	2,200	1,148.65	773.73	0.00	1,051.35	52.20
11010	10000010	5810		BoS Dues, Subscrip & Member	5,500	5,500	5,608.60	65.93	0.00	-108.60	102.00
11010	10000010	6000		BoS Materials & Supplies	500	500	1,654.82	0.00	0.00	-1,154.82	331.00
11010 Total	Board of Supervisors				60,176	60,176	51,497.22	3,141.38	3,801.86	4,876.92	91.90
12110	10000020	1100		County Adm Salaries	232,439	232,439	213,858.81	19,441.71	19,441.71	-861.52	100.40
12110	10000020	2100		County Adm FICA	15,788	16,006	14,616.42	1,432.17	1,662.60	-273.02	101.70
12110	10000020	2210		County Adm VRS Plans 1&2	19,730	19,808	18,156.60	1,650.60	2,008.81	-357.41	101.80
12110	10000020	2300		County Adm Health Ins	26,648	26,340	23,238.71	2,112.61	2,505.57	595.72	97.70
12110	10000020	2400		County Adm Life Insurance	3,045	3,057	2,801.59	254.69	309.92	-54.51	101.80
12110	10000020	2700		County Adm Workers Comp	285	285	229.48	0.00	0.00	55.52	80.50
12110	10000020	3000		County Adm Purchased Svcs	1,000	1,000	280.00	0.00	0.00	720.00	28.00
12110	10000020	3320		County Adm Maint Contracts	1,300	1,300	1,409.11	331.21	0.00	-109.11	108.40
12110	10000020	3500		County Adm Printing & Binding	1,000	1,000	477.77	0.00	0.00	522.23	47.80
12110	10000020	5210		County Adm Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
12110	10000020	5230		County Adm Telephone	1,000	1,000	573.68	54.88	127.57	298.75	70.10
12110	10000020	5500		County Adm Travel	500	500	523.34	0.00	0.00	-23.34	104.70
12110	10000020	5800		County Adm Miscellaneous Expen	0	0	385.39	0.00	0.00	-385.39	100.00
12110	10000020	5810		County Adm Dues Subscr & Memb	1,500	1,500	205.00	0.00	0.00	1,295.00	13.70
12110	10000020	6000		County Adm Materials & Supplies	1,000	1,000	2,094.40	24.08	242.02	-1,336.42	233.60
12110	10000020	6008		County Adm Vehicle Fuel	1,000	1,000	511.55	43.11	0.00	488.45	51.20
12110 Total	County Administrator				306,335	306,335	279,361.85	25,345.06	26,298.20	674.95	99.78
12210	10000030	3000		Legal Svc Purchased Svcs	35,000	35,000	42,629.95	5,307.50	0.00	-7,629.95	121.80
12210 Total	Legal Services				35,000	35,000	42,629.95	5,307.50	0.00	-7,629.95	121.80
12310	10000040	1100		Com of Rev Salaries	148,796	148,796	135,184.94	12,289.54	12,289.54	1,321.52	99.10
12310	10000040	2100		Com of Rev FICA	10,340	10,340	9,454.31	860.45	848.79	36.90	99.60
12310	10000040	2210		Com of Rev VRS Plans 1&2	12,632	12,543	11,477.18	1,043.38	1,113.84	-48.02	100.40
12310	10000040	2300		Com of Rev Health Ins	22,367	22,456	20,584.19	1,871.29	1,979.43	-107.62	100.50
12310	10000040	2400		Com of Rev Life Insurance	1,950	1,950	1,770.89	160.99	171.85	7.26	99.60
12310	10000040	2700		Com of Rev Workers Comp	165	165	147.61	0.00	0.00	17.39	89.50
12310	10000040	3000		Com of Rev Purchased Services	400	400	427.26	0.00	0.00	-27.26	106.80
12310	10000040	3320		Com of Rev Maint Contracts	400	400	248.96	86.34	293.78	-142.74	135.70
12310	10000040	3500		Com of Rev Printing & Binding	400	400	151.00	0.00	0.00	249.00	37.80
12310	10000040	4100		Com of Rev Data Processing	1,900	1,900	0.00	0.00	0.00	1,900.00	0.00
12310	10000040	5210		Com of Rev Postal Svcs	2,200	2,200	1,789.37	0.00	0.00	410.63	81.30
12310	10000040	5230		Com of Rev Telephone	200	200	111.11	11.18	0.00	88.89	55.60
12310	10000040	5500		Com of Rev Travel	1,500	1,500	1,985.99	0.00	0.00	-485.99	132.40
12310	10000040	5510		Com of Rev Local Mileage	500	500	0.00	0.00	0.00	500.00	0.00
12310	10000040	5810		Com of Rev Dues Subscr & Memb	1,000	1,000	742.50	0.00	0.00	257.50	74.30
12310	10000040	6000		Com of Rev Materials & Supplie	1,100	1,100	779.53	0.00	0.00	320.47	70.90
12310	10000040	6035		Comm of Rev Noncap Ofc Equip	0	0	363.03	0.00	0.00	-363.03	100.00
12310	10000040	8200		Com of Rev Capital Outlay Adds	0	600	0.00	0.00	0.00	600.00	0.00
12310 Total	Commissioner of Revenue				205,850	206,450	185,217.87	16,323.17	16,697.23	4,534.90	97.80
12320	10000050	3320		Assessor Maint Contracts	3,500	3,500	3,500.00	0.00	0.00	0.00	100.00
12320 Total	Assessor				3,500	3,500	3,500.00	0.00	0.00	0.00	100.00
12330	10000060	3000		Equalize Purchased Services	0	0	3,800.00	0.00	0.00	-3,800.00	100.00
12330 Total	Equalization Board				0	0	3,800.00	0.00	0.00	-3,800.00	100.00
12410	10000070	1100		Treasurer Salaries	180,638	180,638	164,406.99	14,946.09	14,946.09	1,284.92	99.30
12410	10000070	2100		Treasurer FICA	13,569	13,719	12,409.24	1,128.10	1,230.61	79.15	99.40
12410	10000070	2210		Treasurer VRS Plans 1&2	15,336	12,549	11,404.25	1,036.75	1,060.61	84.14	99.30
12410	10000070	2220		Treasurer VRS Hybrid	0	2,787	2,553.99	232.18	301.68	-68.67	102.50
12410	10000070	2300		Treasurer Health Ins	20,745	20,745	12,936.66	1,176.06	1,201.86	6,606.48	68.20
12410	10000070	2400		Treasurer Life Insurance	2,366	2,022	2,153.80	195.80	161.62	-293.42	114.50
12410	10000070	2510		Treasurer Disab Ins - Hybrid	0	194	177.54	16.14	16.19	0.27	99.90
12410	10000070	2700		Treasurer Workers Comp	200	200	178.75	0.00	0.00	21.25	89.40
12410	10000070	3000		Treasurer Purchased Services	300	300	212.31	23.59	0.00	87.69	70.80
12410	10000070	3180		Treasurer Credit Card Fees	600	600	5,299.86	0.00	0.00	-4,699.86	883.30
12410	10000070	3190		Treasurer DMV Stop	800	800	3,260.00	320.00	0.00	-2,460.00	407.50
12410	10000070	3320		Treasurer Maint Contracts	200	200	248.96	86.34	293.77	-342.73	271.40
12410	10000070	3500		Treasurer Printing & Binding	9,500	9,500	5,573.24	0.00	0.00	3,926.76	58.70
12410	10000070	3600		Treasurer Advertising	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
12410	10000070	5210		Treasurer Postal Svcs	20,500	20,500	19,145.38	175.83	0.00	1,354.62	93.40

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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
12410	10000070	5230		Treasurer Telephone	1,600	1,600	1,027.69	12.37	0.00	572.31	64.20
12410	10000070	5500		Treasurer Travel	1,500	1,500	547.72	0.00	0.00	952.28	36.50
12410	10000070	5510		Treasurer Local Mileage	200	200	147.96	0.00	0.00	52.04	74.00
12410	10000070	5810		Treasurer Dues Subscr & Memb	800	800	375.00	0.00	0.00	425.00	46.90
12410	10000070	6000		Treasurer Materials & Supplies	5,000	5,000	2,760.71	0.00	484.04	1,755.25	64.90
12410 Total	Treasurer				275,354	275,354	244,820.05	19,349.25	19,696.47	10,837.48	96.06
12510	10000080	1100		IT Salaries	133,844	133,844	127,058.22	11,778.02	11,778.02	-4,992.24	103.70
12510	10000080	2100		IT FICA	10,034	10,577	9,712.56	901.11	896.93	-32.49	100.30
12510	10000080	2210		IT VRS Plans 1&2	11,364	10,821	6,329.95	575.45	608.13	3,882.92	64.10
12510	10000080	2220		IT VRS Hybrid	0	0	4,245.00	424.50	552.21	-4,797.21	100.00
12510	10000080	2300		IT Health Ins	13,708	14,113	12,936.66	1,176.06	1,213.28	-36.94	100.30
12510	10000080	2400		IT Life Insurance	1,753	1,348	1,631.69	154.29	159.74	-443.43	132.90
12510	10000080	2510		IT Disab Ins - Hybrid	0	0	295.00	29.50	29.65	-324.65	100.00
12510	10000080	2700		IT Workers Comp	150	150	131.31	0.00	0.00	18.69	87.50
12510	10000080	3000		IT Purchased Services	4,000	4,000	4,011.79	200.00	50.00	-61.79	101.50
12510	10000080	3320		IT Maint Contracts	68,162	68,162	54,382.39	0.00	2,221.67	11,557.94	83.00
12510	10000080	5210		IT Postal Svcs	25	25	2.46	0.00	0.00	22.54	9.80
12510	10000080	5230		IT Telephone	35,000	35,000	19,082.35	1,065.38	9,007.09	6,910.56	80.30
12510	10000080	5240		Telecommunications Online Tech	0	0	6,628.12	331.28	5,014.20	-11,642.32	100.00
12510	10000080	5400		IT Leases & Rentals	0	0	17,818.80	0.00	973.20	-18,792.00	100.00
12510	10000080	5500		IT Travel	300	300	0.00	0.00	0.00	300.00	0.00
12510	10000080	6000		IT Materials & Supplies	2,500	2,500	1,110.18	63.88	0.00	1,389.82	44.40
12510	10000080	6008		IT Vehicle Fuel	0	0	87.23	0.00	0.00	-87.23	100.00
12510	10000080	6040		IT Technology SW/OL Content	7,000	7,000	10,581.57	1,018.00	719.38	-4,300.95	161.40
12510	10000080	6050		Noncap Technology Hardware	0	0	6,099.36	210.13	0.00	-6,099.36	100.00
12510	10000080	8200		IT Capital Outlay Adds	7,000	7,000	0.00	0.00	0.00	7,000.00	0.00
12510 Total	Data Processing/IT				294,840	294,840	282,144.64	17,927.60	33,223.50	-20,528.14	106.96
13100	10000090	1300		Electoral Part Time Salaries	6,319	6,319	4,212.00	0.00	2,106.00	1.00	100.00
13100	10000090	2100		Electoral FICA	484	484	322.20	0.00	161.13	0.67	99.90
13100	10000090	2700		Electoral Workers Comp	12	12	6.09	0.00	0.00	5.91	50.80
13100	10000090	3000		Electoral Purchased Services	7,300	7,300	2,099.52	0.00	0.00	5,200.48	28.80
13100	10000090	3160		Electoral Board Member Fees	10,875	10,875	6,855.00	0.00	0.00	4,020.00	63.00
13100	10000090	3320		Electoral Maint Contracts	4,500	4,500	4,562.50	0.00	0.00	-62.50	101.40
13100	10000090	3500		Electoral Printing & Binding	6,000	6,000	3,925.16	1,328.76	0.00	2,074.84	65.40
13100	10000090	3600		Electoral Advertising	240	240	115.60	0.00	0.00	124.40	48.20
13100	10000090	5210		Electoral Postal Svcs	750	750	1,116.85	0.00	0.00	-366.85	148.90
13100	10000090	5400		Electoral Leases & Rentals	1,200	1,200	920.00	0.00	0.00	280.00	76.70
13100	10000090	5500		Electoral Travel	900	900	0.00	0.00	0.00	900.00	0.00
13100	10000090	5510		Electoral Local Mileage	570	570	249.95	0.00	0.00	320.05	43.90
13100	10000090	5810		Electoral Dues Subscr & Memb	160	160	180.00	0.00	0.00	-20.00	112.50
13100	10000090	6000		Electoral Materials & Supplies	1,670	1,670	2,073.14	0.00	59.60	-462.74	127.70
13100 Total	Electoral Board and Officials				40,980	40,980	26,638.01	1,328.76	2,326.73	12,015.26	70.68
13200	10000100	1100		Registrar Salaries	49,637	49,637	47,017.63	4,274.33	4,274.33	-1,654.96	103.30
13200	10000100	1300		Registrar Part Time Salaries	8,840	8,840	8,096.20	335.00	0.00	743.80	91.60
13200	10000100	2100		Registrar FICA	4,294	4,294	4,246.23	355.35	327.05	-279.28	106.50
13200	10000100	2210		Registrar VRS Plans 1&2	4,372	4,372	3,991.79	362.89	393.12	-12.91	100.30
13200	10000100	2400		Registrar Life Insurance	675	675	615.89	55.99	60.68	-1.57	100.20
13200	10000100	2700		Registrar Workers Comp	57	57	59.68	0.00	0.00	-2.68	104.70
13200	10000100	3000		Registrar Purchased Services	1,400	1,400	112.00	0.00	0.00	1,288.00	8.00
13200	10000100	3320		Registrar Maint Contracts	200	200	163.83	38.50	0.00	36.17	81.90
13200	10000100	5210		Registrar Postal Svcs	750	750	1,186.12	0.00	0.00	-436.12	158.10
13200	10000100	5230		Registrar Telephone	1,000	1,000	688.62	65.33	123.39	187.99	81.20
13200	10000100	5500		Registrar Travel	1,470	1,470	853.00	0.00	0.00	617.00	58.00
13200	10000100	5510		Registrar Local Mileage	400	400	481.44	0.00	0.00	-81.44	120.40
13200	10000100	5810		Registrar Dues Subscr & Memb	150	150	195.00	0.00	0.00	-45.00	130.00
13200	10000100	6000		Registrar Materials & Supplies	725	725	602.07	2.80	0.00	122.93	83.00
13200	10000100	8200		Registrar Capital Outlay Adds	0	2,120	0.00	0.00	0.00	2,120.00	0.00
13200 Total	Registrar				73,970	76,090	68,309.50	5,490.19	5,178.57	2,601.93	96.58
21100	10000110	3000		Circuit C Purchased Services	0	0	2,217.49	2,217.49	52.50	-2,269.99	100.00
21100	10000110	5841		Circuit C Juror Pay	2,000	2,000	2,340.00	0.00	0.00	-340.00	117.00
21100	10000110	5842		Circuit C Jury Comm	180	180	180.00	0.00	0.00	0.00	100.00
21100	10000110	7000		Circuit Ct Pyt to Joint Ops	10,000	10,000	10,391.05	0.00	0.00	-391.05	103.90
21100	10000110	8200		Circuit C Capital Outlay Adds	0	0	0.00	0.00	3,050.00	-3,050.00	100.00
21100 Total	Circuit Court				12,180	12,180	15,128.54	2,217.49	3,102.50	-6,051.04	149.68
21200	10000120	3000		District C Purchased Services	350	350	249.00	0.00	0.00	101.00	71.10
21200	10000120	3150		District C Legal Svcs	270	270	151.03	0.00	0.00	118.97	55.90
21200	10000120	3320		District C Maint Contracts	300	300	491.78	37.50	228.22	-420.00	240.00
21200	10000120	5210		District C Postal Svcs	700	700	477.00	0.00	0.00	223.00	68.10
21200	10000120	5230		District C Telephone	2,000	2,000	1,504.49	156.77	0.00	495.51	75.20
21200	10000120	5500		District C Travel	0	0	25.00	0.00	0.00	-25.00	100.00

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71320	10000500	2100		Pool FICA	4,751	4,751	2,939.57	0.52	0.00	1,811.43	61.90
71320	10000500	2300		Pool Health Ins	0	0	118.13	0.00	0.00	-118.13	100.00
71320	10000500	3000		Pool Purchased Services	1,500	1,500	289.00	0.00	0.00	1,211.00	19.30
71320	10000500	5500		Pool Travel	350	350	0.00	0.00	0.00	350.00	0.00
71320	10000500	5810		Pool Dues Subscr & Memb	1,000	1,000	920.00	0.00	1,100.00	-1,020.00	202.00
71320	10000500	5830		Pool Refunds	300	300	496.00	0.00	0.00	-196.00	165.30
71320	10000500	6000		Pool Materials & Supplies	3,400	3,400	1,574.40	519.10	0.00	1,825.60	46.30
71320	10000500	6011		Pool Clothing	1,204	1,204	17.00	0.00	0.00	1,187.00	1.40
71320	10000500	6012		Pool Merch for Resale	1,000	1,000	375.88	0.00	0.00	624.12	37.60
71320	10000500	6026		Pool Chemicals	10,000	10,000	3,513.13	113.69	1,608.00	4,878.87	51.20
71320 Total	Swimming Pool				83,756	83,756	47,521.70	640.06	2,708.00	33,526.30	59.97
71350	10000510	1100		Programs Salaries	53,868	53,868	33,432.41	3,039.31	3,039.31	17,396.28	67.70
71350	10000510	1300		Programs Part Time Salaries	84,100	84,100	63,265.58	3,887.81	0.00	20,834.42	75.20
71350	10000510	2100		Programs FICA	8,924	8,924	7,222.84	514.06	393.03	1,308.13	85.30
71350	10000510	2210		Programs VRS Plans 1&2	2,977	2,977	2,838.44	258.04	260.06	-121.50	104.10
71350	10000510	2300		Programs Health Ins	7,056	7,056	6,468.33	588.03	592.71	-5.04	100.10
71350	10000510	2400		Programs Life Insurance	459	459	437.91	39.81	40.17	-19.08	104.20
71350	10000510	2700		Programs Workers Comp	1,026	1,026	915.25	0.00	0.00	110.75	89.20
71350	10000510	3000		Programs Purchased Services	54,000	54,000	27,783.53	1,935.79	47,749.33	-21,532.86	139.90
71350	10000510	3500		Programs Printing & Binding	7,000	7,000	3,281.00	0.00	3,821.00	-102.00	101.50
71350	10000510	3600		Programs Advertising	3,000	3,000	1,165.80	259.70	0.00	1,834.20	38.90
71350	10000510	5210		Programs Postal Svcs	100	100	15.00	0.00	0.00	85.00	15.00
71350	10000510	5400		Programs Leases & Rentals	300	300	65.00	0.00	0.00	235.00	21.70
71350	10000510	5500		Programs Travel	500	500	0.00	0.00	0.00	500.00	0.00
71350	10000510	5560		Programs Group Trip	3,500	3,500	1,985.30	0.00	0.00	1,514.70	56.70
71350	10000510	5810		Programs Dues Subscr & Memb	1,000	1,000	638.00	0.00	0.00	362.00	63.80
71350	10000510	5830		Programs Refunds	3,500	3,500	2,908.00	76.00	0.00	592.00	83.10
71350	10000510	6000		Programs Materials & Supplies	12,500	12,500	6,775.60	578.69	0.00	5,724.40	54.20
71350	10000510	6011		Programs Clothing	1,500	1,500	935.75	344.70	0.00	564.25	62.40
71350	10000510	6012		Programs Merch for Resale	7,000	7,000	6,055.96	0.00	2,573.00	-1,628.96	123.30
71350 Total	Parks Programs				252,310	252,310	166,189.70	11,521.94	58,468.61	27,651.69	89.04
71360	10000520	1300		Concession Part Time Salaries	4,125	4,125	3,493.42	0.00	0.00	631.58	84.70
71360	10000520	2100		Concession FICA	376	376	267.26	0.00	0.00	108.74	71.10
71360	10000520	6000		Concession Materials & Supplie	100	100	32.98	0.00	0.00	67.02	33.00
71360	10000520	6012		Concession Merch for Resale	10,700	10,700	4,423.08	0.00	0.00	6,276.92	41.30
71360 Total	Concession Stand				15,301	15,301	8,216.74	0.00	0.00	7,084.26	53.70
72240	10000527	5600		Barns of Rose Hill Contr	5,000	7,000	5,000.00	0.00	0.00	2,000.00	71.40
72240 Total	Barns of Rose Hill				5,000	7,000	5,000.00	0.00	0.00	2,000.00	71.43
72700	10000530	5600		VA Comm for Arts Contr	10,000	10,000	10,000.00	0.00	0.00	0.00	100.00
72700 Total	VA Commission for the Arts				10,000	10,000	10,000.00	0.00	0.00	0.00	100.00
73200	10000540	5600		Handley Regional Library Contr	206,513	206,513	206,513.00	0.00	0.00	0.00	100.00
73200 Total	Handley Regional Library				206,513	206,513	206,513.00	0.00	0.00	0.00	100.00
81110	10000550	1100		Plan Adm Salaries	297,536	297,536	254,697.03	23,620.94	25,313.32	17,525.65	94.10
81110	10000550	2100		Plan Adm FICA	22,528	22,528	19,345.30	1,794.21	2,023.72	1,158.98	94.90
81110	10000550	2210		Plan Adm VRS Plans 1&2	23,293	23,318	21,374.76	1,943.16	2,021.47	-78.23	100.30
81110	10000550	2220		Plan Adm VRS Hybrid	1,968	1,943	249.04	62.26	187.57	1,506.39	22.50
81110	10000550	2300		Plan Adm Health Ins	25,212	25,212	19,875.43	1,881.70	2,017.22	3,319.35	86.80
81110	10000550	2400		Plan Adm Life Insurance	3,898	3,898	3,336.57	309.44	340.81	220.62	94.30
81110	10000550	2510		Plan Adm Disab Ins - Hybrid	137	137	17.32	4.33	13.04	106.64	22.20
81110	10000550	2700		Plan Adm Workers Comp	6,840	6,840	6,898.71	0.00	0.00	-58.71	100.90
81110	10000550	3000		Plan Adm Purchased Services	10,000	10,000	11,748.75	2,860.00	0.00	-1,748.75	117.50
81110	10000550	3140		Plan Adm Engineer & Architect	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
81110	10000550	3140	PTPLN	Plan Admin Pass Thru Eng Fees	0	0	4,180.00	235.00	14,200.00	-18,380.00	100.00
81110	10000550	3320		Plan Adm Maint Contracts	300	300	950.33	223.39	0.00	-650.33	316.80
81110	10000550	3500		Plan Adm Printing & Binding	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
81110	10000550	3600		Plan Adm Advertising	3,000	3,000	3,117.40	543.40	0.00	-117.40	103.90
81110	10000550	5210		Plan Adm Postal Svcs	1,000	1,000	413.45	33.76	0.00	586.55	41.30
81110	10000550	5230		Plan Adm Telephone	400	400	288.40	27.64	0.00	111.60	72.10
81110	10000550	5500		Plan Adm Travel	1,000	1,000	293.50	0.00	0.00	706.50	29.40
81110	10000550	5510		Plan Adm Local Mileage	1,000	1,000	1,304.21	0.00	0.00	-304.21	130.40
81110	10000550	5810		Plan Adm Dues Subscr & Memb	300	300	45.00	0.00	0.00	255.00	15.00
81110	10000550	6000		Plan Adm Materials & Supplies	2,500	2,350	988.69	98.25	0.00	1,361.31	42.10
81110	10000550	6000	RBP15	Plan Adm Materials & Supplies	200	200	0.00	0.00	0.00	200.00	0.00
10000550 Total	General Property Maintenance				412,612	412,462	349,123.89	33,637.48	46,117.15	17,220.96	95.82
81110	10001600	3000		VA DHR LocGovt Grant - Book	0	15,000	5,000.00	0.00	4,500.00	5,500.00	63.30
10001600 Total	VA DHR Certified LocGovt Grant				0	15,000	5,000.00	0.00	4,500.00	5,500.00	63.33
81110 Total	Planning Administration				412,612	427,462	354,123.89	33,637.48	50,617.15	22,720.96	94.68
81120	10000560	1300		Plan Com Part Time Salaries	500	500	450.00	50.00	0.00	50.00	90.00
81120	10000560	2100		Plan Com FICA	39	39	28.59	3.10	0.00	10.41	73.30
81120	10000560	2300		Plan Com Health Ins	0	0	863.52	106.91	0.00	-863.52	100.00

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81120	10000560	2700		Plan Com Workers Comp	0	0	0.49	0.00	0.00	-0.49	100.00
81120	10000560	3000		Plan Com Purchased Services	0	0	2,030.00	0.00	0.00	-2,030.00	100.00
81120	10000560	3160		Plan Com Board Member Fees	8,000	8,000	6,800.00	-940.00	0.00	1,200.00	85.00
81120	10000560	3600		Plan Com Advertising	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81120	10000560	5210		Plan Com Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
81120	10000560	5500		Plan Com Travel	0	1,750	1,000.00	0.00	0.00	750.00	57.10
81120 Total	Planning Commission				9,639	11,389	11,172.60	-779.99	0.00	216.40	98.10
81130	10000570	3000		BryDevAuth Purchased Services	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81130	10000570	3160		BryDevAuth Board Member Fees	500	500	400.00	0.00	0.00	100.00	80.00
81130	10000570	3600		BryDevAuth Advertising	500	500	0.00	0.00	0.00	500.00	0.00
81130 Total	Berryville Dev Authority				2,000	2,000	400.00	0.00	0.00	1,600.00	20.00
81140	10000580	5600		Regional Airport Auth Contr	2,500	2,500	2,500.00	625.00	0.00	0.00	100.00
81140 Total	Regional Airport Authority				2,500	2,500	2,500.00	625.00	0.00	0.00	100.00
81310	10000590	5600		Help with Housing Contrib	5,400	5,400	0.00	0.00	0.00	5,400.00	0.00
81310 Total	Help With Housing				5,400	5,400	0.00	0.00	0.00	5,400.00	0.00
81400	10000600	1300		BrdZonApp Part Time Salaries	250	250	0.00	0.00	0.00	250.00	0.00
81400	10000600	2100		BrdZonApp FICA	20	20	0.00	0.00	0.00	20.00	0.00
81400	10000600	3000		BrdZonApp Purchased Services	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
81400	10000600	3160		BrdZonApp Board Member Fees	500	500	0.00	0.00	0.00	500.00	0.00
81400	10000600	3600		BrdZonApp Advertising	500	500	0.00	0.00	0.00	500.00	0.00
81400 Total	Board of Zoning Appeals				3,270	3,270	0.00	0.00	0.00	3,270.00	0.00
81510	10000610	1300		Econ Dev Part Time Salaries	11,354	11,354	0.00	0.00	0.00	11,354.00	0.00
81510	10000610	2100		Econ Dev FICA	871	871	0.00	0.00	0.00	871.00	0.00
81510	10000610	3000		Econ Dev Purchased Services	57,350	57,350	38,103.75	3,475.00	0.00	19,246.25	66.40
81510	10000610	3320		Econ Dev Maint Svc Contracts	0	0	1,500.00	150.00	150.00	-1,650.00	100.00
81510	10000610	3500		Econ Dev Printing & Binding	2,500	2,500	230.86	0.00	0.00	2,269.14	9.20
81510	10000610	3600		Econ Dev Advertising	1,700	1,700	0.00	0.00	0.00	1,700.00	0.00
81510	10000610	5210		Econ Dev Postal Svcs	0	0	20.00	0.00	0.00	-20.00	100.00
81510	10000610	5230		Econ Dev Telephone	0	0	422.20	42.01	84.02	-506.22	100.00
81510	10000610	5500		Econ Dev Travel	900	900	550.40	0.00	0.00	349.60	61.20
81510	10000610	5510		Econ Dev Local Mileage	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
81510	10000610	5600		Ofc of Econ Dev Contrib	750	750	0.00	0.00	0.00	750.00	0.00
81510	10000610	5800		Econ Dev Miscellaneous Expendi	0	0	1,540.09	460.09	0.00	-1,540.09	100.00
81510	10000610	5810		Econ Dev Dues Subscr & Memb	1,725	1,725	1,000.00	0.00	0.00	725.00	58.00
81510	10000610	6000		Econ Dev Materials & Supplies	1,350	1,350	357.70	0.00	0.00	992.30	26.50
81510 Total	Office of Economic Development				80,000	80,000	43,725.00	4,127.10	234.02	36,040.98	54.95
81530	10000620	5600		Small Bus Dev Ctr Contrib	1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
81530 Total	Small Business Dev Center				1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
81540	10000630	5600		Blandy Exp Farm Contrib	3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
81540 Total	Blandy Experimental Farm				3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
81800	10000640	3000		HstPrvCom Purchased Services	6,000	7,000	6,000.00	445.00	0.00	1,000.00	85.70
81800	10000640	3160		HstPrvCom Board Member Fees	1,000	1,000	625.00	0.00	0.00	375.00	62.50
81800	10000640	3600		HstPrvCom Advertising	300	300	0.00	0.00	0.00	300.00	0.00
81800	10000640	5210		HstPrvCom Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
81800	10000640	5500		HstPrvCom Travel	500	500	0.00	0.00	0.00	500.00	0.00
81800	10000640	6000		HstPrvCom Materials & Supplies	3,500	3,650	3,707.50	42.65	0.00	-57.50	101.60
81800 Total	Historic Preservation Comm				11,400	12,550	10,332.50	487.65	0.00	2,217.50	82.33
81910	10000650	5600		NSVRC EntityGift	7,384	7,384	7,383.44	0.00	0.00	0.56	100.00
81910 Total	Northern Shen Valley Reg Comm				7,384	7,384	7,383.44	0.00	0.00	0.56	99.99
82210	10000660	3000		Water Qual Purchased Services	30,000	30,000	22,500.00	0.00	0.00	7,500.00	75.00
82210 Total	Water Quality Management				30,000	30,000	22,500.00	0.00	0.00	7,500.00	75.00
82220	10000670	5600		Friends of Shenandoah Contr	3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
82220 Total	Friends of the Shenandoah				3,000	3,000	3,000.00	0.00	0.00	0.00	100.00
82230	10000680	1300		BrdSepApp Part Time Salaries	200	200	0.00	0.00	0.00	200.00	0.00
82230	10000680	2100		BrdSepApp FICA	16	16	0.00	0.00	0.00	16.00	0.00
82230	10000680	3000		BrdSepApp Purchased Services	0	0	340.48	0.00	0.00	-340.48	100.00
82230	10000680	3160		BrdSepApp Board Member Fees	200	200	0.00	0.00	0.00	200.00	0.00
82230	10000680	3600		BrdSepApp Advertising	500	500	0.00	0.00	0.00	500.00	0.00
82230	10000680	5210		BrdSepApp Postal Svcs	100	100	18.54	0.00	0.00	81.46	18.50
82230 Total	Board of Septic Appeals				1,016	1,016	359.02	0.00	0.00	656.98	35.34
82400	10000690	5600		Lord Fairfax S&W Contr	5,000	5,000	5,000.00	0.00	0.00	0.00	100.00
82400 Total	LF Soil & Water Cons Dist				5,000	5,000	5,000.00	0.00	0.00	0.00	100.00
82600	10000700	1300		Biosolids Part Time Salaries	8,000	8,000	437.75	0.00	0.00	7,562.25	5.50
82600	10000700	2100		Biosolids FICA	500	500	33.49	0.00	0.00	466.51	6.70
82600	10000700	2700		Biosolids Workers Comp	228	228	0.00	0.00	0.00	228.00	0.00
82600	10000700	5510		Biosolids Local Mileage	1,300	1,300	146.88	0.00	0.00	1,153.12	11.30
82600 Total	Bio-solids Application				10,028	10,028	618.12	0.00	0.00	9,409.88	6.16
83100	10000710	3320		Coop Ext Maint Contracts	0	0	753.75	177.18	0.00	-753.75	100.00
83100	10000710	3841		Coop Ext VPI Agent	40,202	40,202	29,101.75	0.00	0.00	11,100.25	72.40
83100	10000710	5210		Coop Ext Postal Svcs	0	0	233.70	0.00	0.00	-233.70	100.00

**Clarke County
YTD Budget Report
May 31, 2017**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
83100	10000710	5230		Coop Ext Telephone	0	0	118.34	8.24	0.00	-118.34	100.00
83100	10000710	6000		Coop Ext Materials & Supplies	2,000	2,000	208.19	12.88	0.00	1,791.81	10.40
83100 Total	Cooperative Extension Program				42,202	42,202	30,415.73	198.30	0.00	11,786.27	72.07
83400	10000720	5600		4-H Center EntityGift	2,300	2,300	2,300.00	0.00	0.00	0.00	100.00
83400 Total	4-H Center				2,300	2,300	2,300.00	0.00	0.00	0.00	100.00
91600	10000730	1000		Reserve Personal	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
91600	10000730	3140		Reserve Engineer & Architect	15,000	12,000	0.00	0.00	0.00	12,000.00	0.00
91600	10000730	3150		Reserve Legal Svcs	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
91600	10000730	8000		Reserve Capital Outlay	15,000	11,930	0.00	0.00	0.00	11,930.00	0.00
91600 Total	Contingency Reserves				70,000	63,930	0.00	0.00	0.00	63,930.00	0.00
Grand Total					9,722,387	9,799,533	8,449,577.17	571,331.07	625,523.93	724,431.90	92.61



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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2017 11

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
94110 HVAC System Replacement	11,000	10,300	21,300	23,984.00	.00	-2,684.00	112.6%
94120 Roofing	0	136,633	136,633	.00	.00	136,633.00	.0%
94130 Painting and Flooring	0	20,787	20,787	.00	20,810.00	-23.00	100.1%
94140 Landscaping	0	15,375	15,375	.00	.00	15,375.00	.0%
94150 Asphalt, Sidewalk, Path	0	72,500	72,500	5,927.18	.00	66,572.82	8.2%
94180 GenDist Court Bldg Repair	0	72,973	72,973	6,599.77	2,565.00	63,808.23	12.6%
94310 Sheriff's Equipment	0	1,330	1,330	847.50	.00	482.50	63.7%
94320 Auto Replacement	30,000	1,483	31,483	26,937.81	.00	4,545.19	85.6%
94331 Sheriff's Vehicles	80,100	1,493	81,593	80,078.41	.00	1,514.59	98.1%
94409 Citizen's Convenience Center	612,000	29,742	641,742	36,986.20	12,815.00	591,940.80	7.8%
94502 Econ Development Construction	0	102,434	102,434	.00	.00	102,434.00	.0%
94503 Spout Run Improvement NFWF	0	35,214	35,214	.00	.00	35,214.00	.0%
94504 Spout Run Improvement EPA	0	270,393	270,393	177,523.36	.00	92,869.64	65.7%
94506 Greenway Court Preservation	0	59,286	59,286	57,032.50	2,253.00	.50	100.0%
94507 Egg Plant Facility	0	200,000	200,000	200,000.00	.00	.00	100.0%
94601 Technology Improvements	40,000	67,600	107,600	2,106.00	12,461.00	93,033.00	13.5%
94602 Systems Integration	60,000	168,346	228,346	84,281.80	7,971.25	136,092.95	40.4%
94603 Mobile Radio System	0	120,354	120,354	75,525.00	.00	44,829.00	62.8%
94606 Telecommunic & Broadband Stud	30,000	0	30,000	24,750.00	300.00	4,950.00	83.5%
94607 E-Ticket Software	29,562	0	29,562	21,762.00	7,800.00	.00	100.0%
94702 Swimming Pool	42,500	119,900	162,400	143.00	82,204.00	80,053.00	50.7%
94703 Park Fencing	0	31,036	31,036	.00	.00	31,036.00	.0%
94704 Old Park Office	0	20,313	20,313	.00	.00	20,313.00	.0%
94705 Park Lighting	0	65,918	65,918	10,663.00	29,850.00	25,405.00	61.5%
94708 Park-Kohn Prpty Master Plan	20,000	0	20,000	.00	.00	20,000.00	.0%
94709 New Park Shelter	0	90,800	90,800	49,149.50	23,770.00	17,880.50	80.3%
94803 Tourism Signs	0	20,000	20,000	19,910.80	.00	89.20	99.6%
GRAND TOTAL	955,162	1,734,210	2,689,372	904,207.83	202,799.25	1,582,364.92	41.2%

** END OF REPORT - Generated by Thomas Judge **