# **Board of Supervisors Committee Meeting Packet**



# Monday, May 8, 2017

Personnel Committee 9:30 am

Work Session 10:00 am

Finance Committee Immediately Follows
Work Session



## **Personnel Committee Items**

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor 101 Chalmers Court, Berryville, Virginia 22611

Monday, May 8, 2017 9:30 am

Item No. Description

- A. Expiration of Term for appointments expiring through July 2017.
- B. Personnel Policy Update 04/28/2017 Revision

## Appointments by Expiration Through July 2017

Appt Date Exp Date Orig Appt Date: February 2017 Fire & EMS Commission Wallace 9/1/2014 8/19/2014 Laure Citizen-at-large 2/28/2017 Resigned 02/2017 Term Expires 08/31/2017 The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term June 2017 Lord Fairfax Emergency Medical Services Council 3 Yr Conrad Bryan H. Volunteer Representative; White Post 6/17/2014 6/30/2017 6/17/2014 District 3 Clarke County Members; 3-year term; 3 consecutive terms limit; Each locality will be represented with at least 1 volunteer and 1 career EMS provider. The following classes and categories of individuals, organizations, and professions will be eligible as members of the Board: Consumers; Governmental Representatives; Hospital Administration; Physicians; Nurses; Rescue Squads and Fire Companies Shenandoah Valley Workforce Investment Board 4 Yr 9/17/2013 6/30/2017 James Patricia 9/17/2013 **Buckmarsh District** Beginning July 1, 2011, the term of appointment for SVWIB members shall be 4 years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms. July 2017 4 Yr

**Board of Social Services** 

Butcher

10/18/2016

7/15/2017

10/18/2016

Appointed by BOS; 2 Term Limit; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS; § 15.2-412.

Page 1 of 1 Monday, May 01, 2017

# Clarke County Committee Listing

	,	<u> </u>		
			Appt Date	Exp Date
Agricultural & Foresta	al District Advisor	y Committee		6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	8/18/2015	7/15/2021
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
Shenk	Philip	Landowner/Producer	8/18/2015	7/15/2021
Barns of Rose Hill Bo	pard of Directors			3 Yr
Cammack	Thomas		1/19/2016	12/31/2018
BCCGC Joint Building	g Committee			Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
McKay	Beverly B.	BoS - Appointed Member	1/11/2016	12/31/2017
Berryville Area Deve	lopment Authority	,		4 Yr
McFillen	Thomas	Berryville District	10/18/2016	3/31/2018
Ohrstrom, II	George	Russell District	3/15/2016	3/31/2019
Smart	Kathy	White Post District	2/21/2017	3/31/2020
Berryville/Clarke Cou	ınty Joint Commit	tee for Economic Development and Too	urism	Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Ash	David L.	County Administrator	1/9/2017	12/31/2017
Capelli	Len	Director of Economic Development	4/14/2015	
Dunkle	Christy	Staff Representative - Town		
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
Board of Septic & We	ell Appeals			4 Yr
Blatz	Joseph	White Post District; Citizen Member	1/19/2016	2/15/2020
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/8/2016	12/31/2017
Daniel	Mary L.C.	BoS - Alternate	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Vice Chair Appointed Member	1/9/2017	12/31/2017
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/8/2015	12/31/2017

Monday, May 01, 2017 Page 1 of 7

			Appt Date	Exp Date
Board of Social S	Services		нүүі Даіс	<i>Exp Date</i> 4 Yr
			40/40/0040	
Butcher	Jeff	DaC Appainted Marshau	10/18/2016	7/15/2017
Byrd Dodson	Barbara J.	BoS - Appointed Member	1/9/2017 10/18/2016	12/31/2017
	Gerald	Berryville District		7/15/2020 7/15/2018
Gray Pierce	Lynn Edwin Bolob	Berryville District	6/17/2014 11/18/2014	7/15/2018
	Edwin Ralph	Berryville District	11/10/2014	7/15/2016 4 Yr
Board of Supervi				
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2019
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2016	12/31/2019
Daniel	Mary L.C.	Berryville District	1/1/2016	12/31/2019
McKay	Beverly B.	White Post District, Vice Chair	1/1/2016	12/31/2019
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2016	12/31/2019
Board of Supervi	isors Finance Comm	ittee		1 Yr
Byrd	Barbara J.	BoS - Alternate	1/9/2017	12/31/2017
Catlett	Terri T.	BoS - Appointed Member	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Alternate	1/9/2017	12/31/2017
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
Board of Supervi	isors Personnel Com	mittee		1 Yr
Byrd	Barbara J.	BoS - Alternate	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Appointed Member	1/9/2017	12/31/2017
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
Board of Zoning	Appeals			5 Yr
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	2/18/2014	2/15/2019
Broadband Imple	ementation Committe	е		
Bouffault	Robina Rich	White Post District	2/21/2017	
Daniel	Mary L.C.	Berryville District	2/21/2017	
McKay	Beverly B.	White Post District	2/21/2017	
Turkel	Jon	Millwood District	2/21/2017	
Building and Gro	ounds			1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/9/2017	12/31/2017
Weiss	David S.	BoS - Alternate	1/9/2017	12/31/2017
VVEI22	David 5.	500 - Alternate	1/9/2017	12/31/2017

Monday, May 01, 2017 Page 2 of 7

			Appt Date	Exp Date
Career and Techn	ical Education Advi	isory Committee		1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/9/2017	12/31/2017
Clarke County His	toric Preservation (	Commission		4 Yr
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Caldwell	Anne	Millwood District	4/18/2017	5/31/2021
Carter	Paige	White Post District	4/19/2016	5/31/2020
Joyce	Jon	Buckmarsh District	6/16/2015	5/31/2019
Kruhm	Doug	Planning Commission Representative	1/6/2017	12/31/2017
Stieg, Jr.	Robert	Millword District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	4/18/2017	5/31/2021
Clarke County Hui	mane Foundation			1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
Clarke County Libi	rary Advisory Coun	cil		4 Yr
Al-Khalili	Adeela	Buckmarsh District	3/17/2015	4/15/2019
Bogert	Aubrey	White Post District	9/20/2016	4/15/2018
Brondstater	Bette	Buckmarsh District	2/21/2017	4/15/2019
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/9/2017	12/31/2017
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Holscher	Dirck	Russell District	2/21/2017	4/15/2021
Kalbian	Maral	Millwood District	2/17/2015	4/15/2019
Maggio	Christina		2/21/2017	4/15/2021
Clarke County Litte	er Committee			1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
Clarke County Plan	nning Commission			4 Yr
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BoS - Alternate	1/9/2017	12/31/2017
Caldwell	Anne	Millwood / Chapel District; Vice Chair	3/21/2017	4/30/2021
Daniel	Mary L.C.	BoS - Appointed Member	1/9/2017	12/31/2017
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Lee	Francis	Berryville District	5/20/2014	4/30/2018
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Nelson	Clifford	Russell / Longmarsh District	3/21/2017	4/30/2021

Monday, May 01, 2017 Page 3 of 7

			Appt Date	Exp Date
Ohrstrom, II	George	Russell District; Chair	3/17/2015	4/30/2019
Stidham	Brandon	Staff Representative	4/30/2012	
Turkel	Jon	Millwood / Chapel District	3/17/2015	4/30/2019
Clarke County Sanita	ry Authority			4 Yr
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Dunning, Jr.	A.R.	White Post District, Treasurer/Secretary	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/9/2017	12/31/2017
Myer	Joseph	Town of Boyce	11/17/2015	1/5/2020
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020
Conservation Easeme	ent Authority			3 Yr
Buckley	Randy	White Post District	12/20/2016	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/9/2017	12/31/2017
Engel	Peter	White Post District	11/17/2015	12/31/2018
Jones	Michelle	Millwood / Pine Grove District	12/20/2016	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/15/2016	4/30/2019
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/17/2015	12/31/2018
Wallace	Laure	Millwood District	12/20/2016	12/31/2019
Constitutional Officer				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Mackall	Suzanne	Commonwealth Attorney	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
County Administrator				
Ash	David L.	County Administrator	3/19/1991	
Economic Developme	ent Advisory Com	mittee		4 Yr
Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019
Kraybill	Christina	Berryville District, Business Owner	11/18/2014	12/31/2017
Milleson	John R.	Banking, Finance	12/16/2014	12/31/2018
Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018
Pritchard	Elizabeth	Hospitality Industry	8/16/2016	8/31/2020
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017

Monday, May 01, 2017 Page 4 of 7

			Appt Date	Exp Date
Fire & EMS Comm	ission			
Armacost, Jr.	Van	John H. Enders VFRC Rep	10/18/2016	8/31/2017
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019
Hoff	Matt	Boyce VFRC Rep	10/18/2016	8/31/2017
Leffel	Elizabeth	Chair; Citizen-at-large	10/18/2016	8/31/2020
Lichty	Brian	Staff Representative	11/14/2016	
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wallace	Laure	Citizen-at-large	9/1/2014	2/28/2017
Weiss	David S.	BoS - Representative	1/9/2017	12/31/2017
White	Jacob	Blue Ridge VFRC Rep	10/18/2016	8/31/2017
Handley Regional L	Library Board			4 Yr
Leahy	Cindy		12/20/2016	11/30/2017
Industrial Developm	ment Authority of	the Clarke County, Virginia		4 Yr
Cochran	Mark	Buckmarsh District; Vice Chair 2015, 2016	9/17/2013	10/30/2017
Ferrell	Brian	Buckmarsh District	6/21/2016	10/30/2019
Frederickson	Allan	White Post District; Secretary / Treasurer 2016	9/17/2013	10/30/2017
Jones	Paul	Russell District	3/15/2016	10/30/2019
Juday	David	Russell District; Chair 2016	10/21/2014	10/30/2018
Koontz	English	Buckmarsh District	6/16/2015	10/30/2018
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020
Weiss	David S.	BoS - Liaison	1/9/2017	12/31/2017
Joint Administrative	e Services Board			Open-End
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/9/2017	12/31/2017
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/9/2017	12/31/2017
Legislative Liaison	and High Growth	Coalition		1 Yr
Daniel	Mary L.C.	BoS - Liaison	1/9/2017	12/31/2017
Lord Fairfax Comm	nunity College Bo	ard		4 Yr
Daniel	William	Berryville District	7/19/2016	6/30/2020
Lord Fairfax Emerg	nency Medical Se	rvices Council		3 Yr
Burns	Jason	Career Representative; Buckmarsh District	4/21/2015	6/30/2018
Monday, May 01, 2017				Page 5 of 7

			Appt Date	Exp Date
Conrad	Bryan H.	Volunteer Representative; White Post	6/17/2014	6/30/2017
O. II	•	District	7/10/0010	0/00/0040
Stidham	Angela	Medical Professional; White Post District	7/19/2016	6/30/2019
Northern Shenando	ah Valley Regior	nal Commission		1 Yr
Daniel	Mary L.C.	BoS - Alternate	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Appointed Member	1/9/2017	12/31/2017
Stidham	Brandon	Citizen Representative [Planning Director]	4/19/2016	1/31/2019
Northwest Regional	l Adult Drug Trea	atment Court Advisory Committee		Open End
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2017
Northwestern Comr	munity Services I	Board		4 Yr
Brown	Audrey	White Post District	11/17/2015	12/31/2017
Harris	Celie	Millwood District	11/17/2015	12/31/2018
Northwestern Region	onal Jail Authority	/		1 Yr
Ash	David L.	BoS - Appointed Member	1/9/2017	12/31/2017
Byrd	Barbara J.	BoS - Liaison - Alternate	1/9/2017	12/31/2017
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019
Northwestern Regio	onal Juvenile Det	tention Center Commission		1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
Old Dominion Alcoh	nol Safety Action	Policy Board & Division of Court Service	S	3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
Old Dominion Com	munity Criminal .	Justice Board		3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
Our Health				3 Yr
Shipe	Diane	Buckmarsh District	7/19/2016	3/15/2019
Parks & Recreation	Advisory Board			1 Yr
Catlett	Terri T.	BoS - Liaison	1/9/2017	12/31/2017
Heflin	Dennis	White Post District	12/20/2016	12/31/2019
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018
Lichliter	Gary	Russell District	12/20/2016	12/31/2019
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Smith	Tracy	Millwood District	3/15/2016	12/31/2017
Monday, May 01, 2017				Page 6 of 7

			Appt Date	Exp Date
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
People Inc. of Virgin	ia			3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019
Regional Airport Aut	hority			1 Yr
Ash	David L.	BoS - Alternate	1/9/2017	12/31/2017
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/9/2017	12/31/2017
Shenandoah Area A	gency on Aging, i	Inc.		4 Yr
Bouffault	Robina Rich	White Post District	10/21/2014	9/30/2018
Shenandoah Valley	Chief Local Electe	ed Officials Consortium		
Ash	David L.	BoS Designee for Chief Elected Official		
Shenandoah Valley	Workforce Investi	ment Board		4 Yr
James	Patricia	Buckmarsh District	9/17/2013	6/30/2017
Towns and Villages:	Berryville			1 Yr
Byrd	Barbara J.	BoS - Liaison	1/9/2017	12/31/2017
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/9/2017	12/31/2017
Towns and Villages:	Boyce			1 Yr
Catlett	Terri T.	BoS - Liaison	1/9/2017	12/31/2017
McKay	Beverly B.	BoS - Liaison	1/9/2017	12/31/2017
Towns and Villages:	Millwood			1 Yr
Catlett	Terri T.	BoS - Liaison	1/9/2017	12/31/2017
Towns and Villages:	Pine Grove			1 Yr
Catlett	Terri T.	Bos - Liaison	1/9/2017	12/31/2017
Weiss	David S.	BoS - Liaison	1/9/2017	12/31/2017
Towns and Villages:	White Post			1 Yr
McKay	Beverly B.	Bos - Liaison	1/9/2017	12/31/2017

Monday, May 01, 2017 Page 7 of 7



## Board of Supervisors Work Session Agenda Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor 101 Chalmers Court, Berryville, Virginia 22611

May 8, 2017 10:00 AM

Item

No. Description

A. Millwood Parking Issue

B. Personnel Policy Review 04/28/2017 Revision

TO: Board of Supervisors

FROM: Brandon Stidham, Planning Director

**SUBJECT:** Discussion, Application of Parking Requirements for Existing

Neighborhood Commercial-zoned Properties in Millwood

**DATE:** May 1, 2017

Planning Staff seeks direction from the Board of Supervisors regarding the issue of parking requirements for businesses located on Neighborhood Commercial (CN) zoned properties in the village of Millwood. Recent development activity in this area – located along Millwood Road at and immediately south of the intersection with Bishop Meade Road (Rt. 255) – has raised the question of how to apply the Zoning Ordinance parking requirements as new businesses arrive and existing businesses seek to expand. Five properties in this area contain existing business buildings with either very limited space or no space at all for onsite parking. Staff is concerned that future development in this area and its increasing popularity among visitors to the Burwell-Morgan Mill will result in new conflicts with the County's parking requirements.

The specific properties in question are listed below and referenced on the attached zoning maps. All of these properties are zoned Neighborhood Commercial (CN) and Historic Overlay District:

- <u>2037 Millwood Road</u>. Currently vacant but under renovation. Unlikely that the property has on-site parking that meets current ordinance requirements.
- <u>2045 Millwood Road</u>. Currently vacant most recently used as a hair salon. Unlikely that the property has on-site parking that meets current ordinance requirements.
- <u>2049 Millwood Road</u>. Retail store. Onsite parking spots in front of store but it is unknown whether they meet current ordinance requirements. Customers also park offsite at the Burwell-Morgan Mill property across the street and a parking area located behind the store (part of the property located at 2053 Millwood Road).
- <u>2053 Millwood Road</u>. Currently vacant most recently used as an art gallery. Parking is potentially available in front of the building and in the rear of the building. Staff granted a "site plan amendment" approval in 2012 for the art gallery but the submitted plan does not comply with Article 6 (Site Development Plans) or Section 4-J (Off-Street Parking).
- <u>2038 Millwood Road</u>. Antique business, located on the west side of Millwood Road. Onsite parking spots in front of store but it is unknown whether they meet current ordinance requirements.

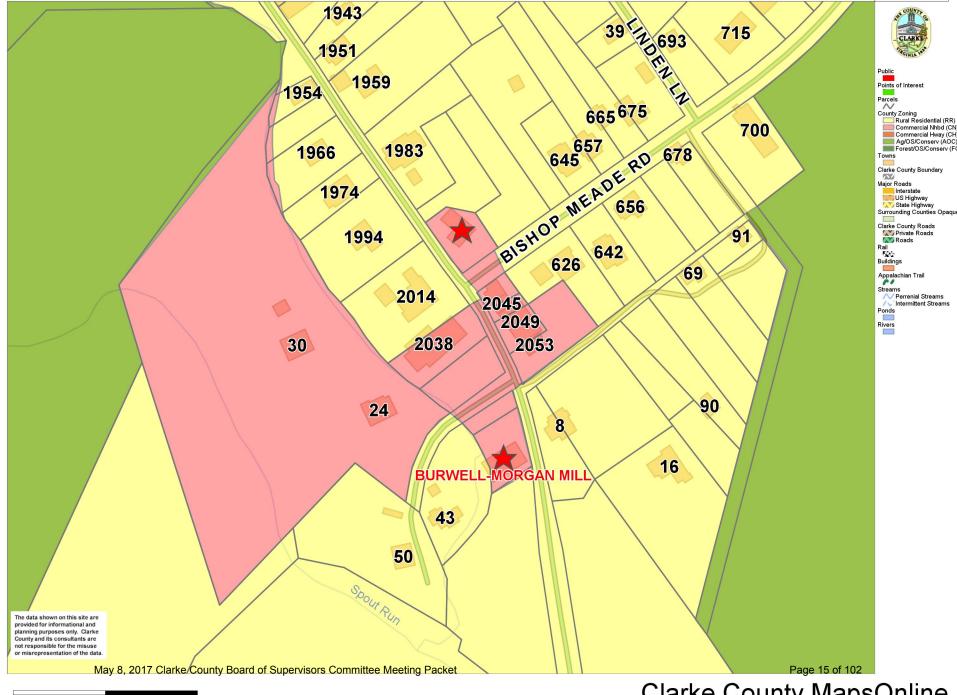
Applicable sections of the Zoning Ordinance are as follows:

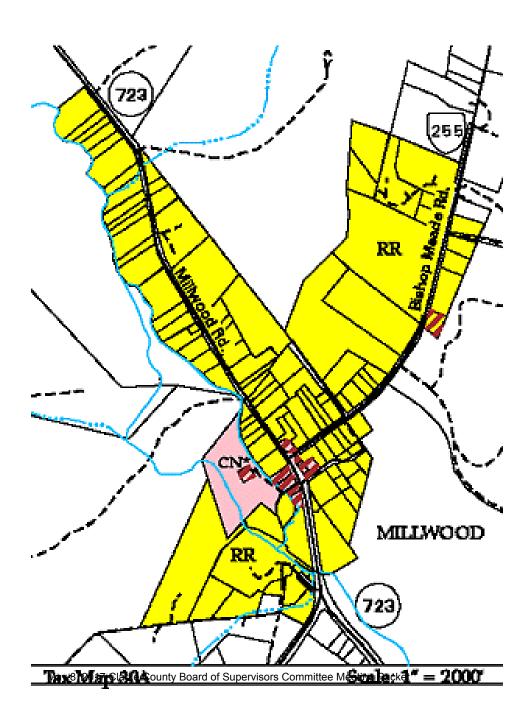
- 6-C, Waiver of Requirements. Allows the Agent (zoning administrator) to waive any site development plan requirement in Article 6 so long as such waiver is not inconsistent with this section, the applicant establishes that undue hardship would result from strict enforcement of the section, or if the requirement is unreasonable. It appears that Planning Staff may have utilized this section in the past and "waived" direct application of parking regulations due to the area constraints on these properties.
- 4-J-1, General Specifications. Off-street parking shall be provided at the time a building is constructed or any time a building is altered, enlarged, or increased in size. Spaces to be arranged so they are properly related to a street for access purposes and provide appropriate separation from streets and walkways.
- 4-J-2, Construction and Design Standards. Off-street parking shall be an all-weather surface, graded with property drainage. Minimum 9' X 18' or 8' X 16' for compact cars. Drive aisles minimum 24' width.
- 4-J-3, Prohibited in Required Yards Adjacent to Streets. Parking is not allowed in required yards adjacent to streets for 4 or more automobiles.
- <u>4-J-4, Buffer Required Where Adjoining Property Residential</u>. Continuous visual buffer with 6' minimum height shall be provided for parking lots within 50 feet of a residential property line.
- 4-J-6, To Be Located on Same Lot as Principal Use: Exceptions. Onsite parking is required unless Planning Commission grants an exception for offsite parking in conjunction with site plan review. Must meet the following buffering and design and improvement standards, special conditions and safeguards, and requirements of satisfactory assurance that the parking will remain available for the use or structure. Staff does not have record of any exceptions granted in the past by the Commission and is unaware of any formal offsite parking easements or agreements among the property owners.
- 4-J-7, Joint Parking Facilities. Joint parking is allowed where there are multiple uses on the same lot. Joint parking is also allowed among uses on other lots as approved by the Planning Commission in conjunction with site plan review. Staff has no record of any joint parking facility requests or approvals among these properties.
- <u>4-J-8, Other Areas Not Used to Meet Requirements</u>. Cannot use loading or non-parking areas to meet off-street parking requirements.
- <u>4-J-10, Off-Street Parking Standards</u>. This section contains parking space calculations based on use types. Any new or expanded uses would have to provide parking in compliance with these standards.

• 4-J-11, Off-Street Loading Space. Off-street loading spaces are required. Staff does not have record of prior Staff approving any off-street loading spaces.

Staff notes that parking issues occur in this area at infrequent intervals, resulting in all current available on and off-site spaces being occupied and patrons being forced to park along the limited shoulder area on Millwood Road. These intervals are sometimes predictable (special events held at the Burwell-Morgan Mill) but most often are not as they coincide with lunchtime and weekend patronage. Rather than continue with using the Zoning Administrator's administrative waiver authority to address new and expanding businesses in this area, Staff recommends that the Board consider forwarding this to the Planning Commission for further study and recommendation as a policy matter.

If you have any questions or concerns in advance of the meeting, please do not hesitate to contact me.





<u>Hatched</u> – Historic (H) District <u>Yellow</u> – Rural Residential (RR) District <u>Pink</u> – Neighborhood Commercial (CN) District <u>White</u> – Agricultural-Open Space-Conservation (AOC) District



# Personnel Policies Manual







PD-121101-05 Revision Date: Working Draft 04-28-2017 Revision Date: Working Draft 04-28-2017 Revision Date: Working Draft 04-28-2017

Revision Date: Working Draft 04-28-2017
County of Clarke – Personnel Policies

Distribution: All County Employees

## Record of Revision

Revision No.	Revision Date	Description	Final Approval
12	07/07/2008	Add to Supporting Documents PD-121101-01 General Government Timesheet Procedure and form numbers; Update Military Leave from 44-75 to § 44-75.1. Militia state active duty; Update VI. Smoking/Use of Tobacco Products Policy from Virginia Indoor Clean Air Act 15.1-291.1 et seq. to § 15.2-2801 Statewide regulation of smoking et seq.; Grievance Procedure Coverage of Personnel Chapter 10.1 to Chapter 5 § 9.1-501 et seq. and 9.1-502 – and from 2.1-114.5:1C to 15.2-1507	
13	09/15/2009	Add Reduced Work Schedule Policy	
14	10/19/2010	Reformat Employee Privacy Policy; Add Contagious Temporary Illness Policy and Procedures; Remove Sections: Cash Advances for Travel, Credit Card Policy, Expense Policy – Credit Card Use, Allowable Expenses; Meal Reimbursement Policy; Travel / Convention / Seminar Policy. Add Section: Travel, Meal, And Mileage Reimbursements section to reference Procurement Policies and Procedures; Add to Supporting Documents: Clarke County Department Of Joint Administrative Services Purchasing Department Procurement Policies And Procedures	
15	5/15/2012	III Employee Benefits 12 Health Insurance A Eligibility Remove: Participating employees and elected officials with at least eight (8) years of service or five (5) years of service with medical disability may remain on the County health insurance program on an individually paid basis after leaving service with the County. Such participants, who have left county service, and who discontinue participation, are not eligible for reinstatement. Replace With: A regular full-time employee that has served Clarke County for a minimum of 10 years, and who is eligible to draw retirement payments from the Virginia Retirement System, may be a part of the health insurance retiree group, if the employee elects to join this group within thirty-one days subsequent to the termination date. The premium for the retiree group membership shall be borne by the member and, if membership is discontinued, there is no eligibility for reinstatement. Dependents covered on the termination date can continue to be covered, but dependents cannot be added subsequent to the termination date.	
<mark>16</mark>	4/28/2017	Draft – Yellow highlighted text denotes decision point.	

PD-121101-05 Revision Date: Working Draft 04-28-2017 Revision Date: Working Draft 04-28-2017 Revision Date: Working Draft 04-28-2017

Revision Date: Working Draft 04-28-2017

County of Clarke – Personnel Policies

### Record of Revision

Revision No.	Revision Date	Description	Final Approval
New	06/15/1982	Prior 2003	7/1/82
1	02/19/1985		
2	05/19/1987		
3	12/15/1987		
4	05/16/1989		
5	12/19/1989		
6	03/20/1990		
7	12/20/1994		
8	06/1995	*	
9	01/31/2003	Add Time Sheet Submission Requirements; Add County Smoking Ordinance and Policy Memo date 5/27/97 to VI Smoking/Tobacco Use Policy under Section VI; Add Travel / Convention / Seminar Policy – Memo Dated 02/25/93; Add Cash Advances for Travel Policy [undated]; Add Credit Card Policy [undated]; County Employee Expense Policy adopted 12/21/99; Delayed Opening – Closure Policy adopted 3/19/96; Sexual Harassment Policy 10/3/94; Non-discrimination Policy adopted 10/16/02; Drug-free Workplace Policy revised 11/1/95 – ratified by Board action 11/21/95; Grievance Procedure Adopted 6/15/82 Effective 7/1/82 amended 10/16/84; 7/21/87; 9/17/91	
10	01/01/2004	Sect III: 4.Comp. Leave – Add calculations for exempt & non-exempt and remove statement "hour-for-hour basis"; 11.Life Insurance – remove "under age 65" and change example from 9,200/20,000 to 22,600/46,000; 10.Retirement – Change from "The costs are sharedthe County" to "The County bears the cost for the employee." Remove 2 <sup>nd</sup> Paragraph An individual leaving monthly paycheck. Add Supporting Documents Section; Add Disciplinary Levels Sections; Revise Resignation & Termination Section to include processing guidelines for Annual Leave payouts and/or expense reports, as well as return of County property. Add under Policies: Employee Leave Authorization Requirements & add reference to section in Annual Leave Section; Add Absenteeism & Reporting Requirements	
11	9/21/2004	Add Employee Privacy Practices and Procedures for Privacy of Health Information; Expand list of Causes for Disciplinary Action. Page 6 Comp of Emp #2 Salary Adj Remove Para 2 Personnel records for increases – Add to Para 4 "unless otherwise agreed". Add to Disciple #3 Level 1 shall be documented "and kept file". Add reference to Form F1211-13 to Level 2 & 3.; Add Employee Privacy Policy	

Table of Contents	4
Chapter 1 Organization and Administration	7
1.1 Adoption of Personnel Policies	7
1.2 General Policy	7
1.3 Purpose and Scope of Manual	8
1.4 Personnel Definitions	9
Chapter 2 Employment	15
2.1 Equal Employment Opportunity	15
2.2 Open Door Policy	15
2.3 Rehire/ Reinstatement	15
2.4 Orientation	15
2.5 Employment Categories	16
2.6 Employment Status	17
2.7 Personnel Files	17
Chapter 3 Compensation	19
3.1 Position Classification and Pay Plan	19
3.1.1 Interpretation	19
3.1.2 Review and Revisions	19
3.1.3 Classifications	19
3.1.4 Classification of New Positions	20
3.1.5 Appeals and Reclassification	20
3.1.6 New Employees	20
3.1.7 Job Descriptions	21
3.2 Pay Policies	21
3.2.1 Payday Frequency Requirements	21
3.2.2 Working Hours	21
3.2.3 Record of Time Worked	22
3.2.4 Garnishments, Tax Liens and Court Orders	22
3.2.5 Overtime and Compensatory Time	22
Non-exempt	22
Exempt	23

# Revision Date: Working Draft 04-28-2017 County of Clarke – Personnel Policies

3.3 Employee Transfers	າາ
3.3.1 Temporary Transfers	
3.3.2 Employee Transfer Request	
3.3.3 Transfer Training Period	
· ·	
3.3.4 Compensation of Transferred Employees	
Chapter 4 Paid Time Off and Other Absences	
4.1.1 Eligibility for Holiday Pay	
4.2 Sick Leave	
VRS Plan Definitions	
4.2.1 Excused Absences	
4.2.2 Unexcused Absences or Abuse	
4.2.3 Donation of Sick Leave	
4.2.4 Accumulation	
4.2.5 VRS Hybrid Employees Short-term Disability Benefits	
4.3 Annual Leave	
4.4 Bereavement Leave	
4.5 Leave for Court Appearances	
4.5.1 Jury Duty	
4.5.2 Subpoenas	
4.6 Military Leave	
4.7 Leave Without Pay	
4.8 Administrative Leave	
4.9 Volunteer Fire and Rescue Calls	33
4.10 Voting and Elections	33
4.11 Pay Upon Termination	
4.11.1 General	
4.11.2 Full–time employees Plan 1 and 2	34
4.11.3 Hybrid employees	
4.11.4 Regular Part–time employees Plan 1 and 2	
Chapter 5 Employee Responsibilities	
5.1 Standards of Conduct and Performance	
5.1.1 Standards of Conduct	36

5.2 Secondary Employment	37
5.3 Conflict of Interest	37
5.4 Attendance	38
5.5 Use of Computer Systems, Internet and Phones	38
5.5.1 Incidental Use	38
5.5.2 Use of Licensed Software	39
5.6 County-Owned Vehicles	40
5.6.1 Accidents Involving County-Owned Vehicles	40
5.7 Keys to Facilities	41
5.8 Harassment	41
5.8.1 Procedure	41
5.9 Drug Free Workplace	42
5.9.1 Inspection	43
5.9.2 Drug Policy	43
Drug and Alcohol Policy and Regulations	45
5.10 Workplace Violence	47
5.10.1 Prohibited Conduct	48
5.10.2 Threat Reporting Procedures	48
5.11 Domestic Violence	49
5.11.1 Education and Training	49
5.11.2 Safety and Security	49
5.11.3 Employees Who Commit Acts of Domestic Violence	50
5.12 Discipline	50
5.12.1 Progressive Discipline	50
5.12.2 Resignation with Pending Charges to Terminate	51
5.12.3 Appeal	51
5.12.4 Notification	51
5.12.5 List of Offenses Typically Addressed Through Progressive Discipline	51
5.12.6 List of Offenses Addressed Through More Serious Discipline	52
5.13 Separation of Employment	53

Revision Date: Working Draft 04-28-2017

County of Clarke - Personnel Policies

#### **Chapter 1 Organization and Administration**

#### 1.1 Adoption of Personnel Policies

The following information serves as the Personnel Policy Manual for Clarke County, adopted [Date Adopted. Due to the changing environment and world we work in, it is subject to subsequent amendments as necessary. This manual supersedes all previous personnel manuals adopted by Clarke County.

The rules and regulations contained within the manual are established under authority of Section 15.2-1506 of the Code of Virginia, 1950, as amended.

The policies and procedures outlined herein shall apply to all personnel employed by Clarke County. The policies and procedures shall apply to employees of Constitutional Officers, where the Constitutional Officer has agreed to participate in this personnel system. This includes:

- Attorney for the Commonwealth
- Clerk of the Circuit Court
- Commissioner of the Revenue
- Sheriff
- Treasurer

Employees of the Constitutional Officers shall be excluded from the Grievance Procedure outlined within these policies.

The Constitutional Officers of Clarke County shall retain the right to their own hiring practices and terminations in accordance with all applicable statutes and regulations.

These policies and procedures shall not apply to employees of Clarke County Public Schools or Clarke County Social Services without specific action by the appropriate body to adopt the same.

In the event that any office or agency of Clarke County other than the Board of Supervisors adopts these policies and procedures, the officer or board involved shall exercise the authority assigned herein to the Agency Personnel Administrator, unless otherwise specified.

#### 1.2 General Policy

It is the fundamental policy of the County of Clarke that a fair and uniform personnel management system be established for its employees in order to insure the most effective provision of services to the citizens of the community. Therefore, it shall be the policy of the County that:

A. Its Equal Employment Opportunity policy includes its commitment to prohibit harassment against employees because of sex, gender, race, color, religion, national origin, age, disability or any other class protected by law.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 8 of 53

County of Clarke – Personnel Policies

B. Equitable incentives and conditions of employment shall be established and maintained.

- C. Compensation shall be in accordance with duties assigned.
- D. Employees shall be expected to work productively and to demonstrate a considerate and friendly attitude towards persons with whom they come in contact during the course of their work.
- E. Employees shall adhere to the policies and procedures required of them and shall endeavor to serve the citizen and taxpayer to the best of their ability.

The County retains the sole right to exercise all managerial functions including, but not limited to:

- a) directing the work force.
- b) assigning, reassigning, supervising, disciplining, and dismissing employees.
- c) transferring or reassigning duties as necessary to provide services to the citizens of Clarke County.
- d) establishing, changing, altering, or deleting policies as may be deemed necessary to achieve the County's goals.
- e) altering at will the organization and structure of the County, as may be deemed necessary, within the statutory requirements of the Commonwealth of Virginia.

#### 1.3 Purpose and Scope of Manual

This manual is intended to serve as a source of information concerning your employment with Clarke County and answers many of the questions most frequently asked by County employees concerning their employment with the County. If further information or advice about matters covered in this manual is needed, employees should contact your supervisor, department head, or Agency Personnel Administrator.

The policies and procedures contained in this manual are internal guidelines, which do not create contractual rights and should not be interpreted to constitute binding contractual obligations. This manual is not, and shall not, be construed as an explicit or implied contract, nor shall it modify any existing 'at will' status of any County employee and shall not create a due process requirement in excess of federal or state constitutional or statutory requirements. The County reserves the right, in its sole judgment, to modify, amend, or rescind the provisions of this manual.

Much of the information contained in this manual is drawn from relevant laws, regulations, and policies of the state and federal government and the County. Should there be a conflict between any statement, fact or figure presented within these policies, and the prevailing laws, regulations, and policies, the latter takes precedence.

Employees have the responsibility to keep themselves informed of updates and revisions to the County's policy. Department heads are also responsible for maintaining a current manual within their department, which shall be available to all employees.

This manual will supersede any existing personnel policies in effect prior to the date of the publication of this manual. It applies to all Clarke County employees regardless of status.

Additionally, it is the policy of the County to strive for safety in all activities and operations, and to carry out the commitment of compliance with health and safety laws applicable to the County by enlisting the help of all employees to ensure that public and work areas are free of hazardous conditions.

- A. To provide equitable conditions of employment for County employees;
- B. To establish and maintain uniform standards of employment and compensation and;
- C. To provide assistance to department directors and supervisors in their administration of personnel matters.

#### 1.4 Personnel Definitions

<u>Administrative Leave</u> – Leave with pay approved by the Agency Personnel Administrator as recommended by a department head and not covered by any other leave provision.

<u>Agency Personnel Administrator</u> – For employees of the County Board of Supervisors, the County Administrator shall be the Agency Personnel Administrator. For employees of Constitutional Officers, the Constitutional Officer by whom they are employed shall be the Agency Personnel Administrator.

<u>Allocation</u> – The assignment of a position to its appropriate class in relation to duties performed.

<u>Anniversary Date</u> – The date an employee commenced work in his/her position.

<u>Applicant</u> – An individual who indicates a specific interest in a current job vacancy for which the County is hiring; and provides all required information on an application form.

Appointment – The offer to and acceptance by a person of a position.

<u>Authorized Absence</u> – An absence approved by the employee's supervisor after proper notification (reason for absence and estimated length of absence) is given to the supervisor.

<u>Absent Without Leave (AWOL)</u> – The term used for any unauthorized absence during a scheduled work period.

- At Will Employment: Employment that can be terminated without cause or notice by either the employer or the employee.
- Break in Service Any separation from the service of Clarke County whether by resignation, retirement, layoff, dismissal, disability retirement, or absent without leave when the employee is subsequently re-employed. An authorized leave without pay shall not be considered as constituting a "break in service."
- Classification (Class) A position or group of positions which are sufficiently alike in duties performed, degree of supervision and required, minimum requirements of education, experience or skill, and other such characteristics to be equitably assigned the same class title, same or similar qualification requirements, the same skill level, the same test of fitness. and the same salary range.
- <u>Class Series</u> A number of positions involving the same character of work, but different as to the level of difficulty and responsibility.
- Class Description A formal written description of the class which defines the general character and scope of the duties and responsibilities of positions in the class.
- Compensation Plan The official schedule of pay approved by the Clarke County Board of Supervisors assigning one or more rates of pay to each class title, arranged schematically by classification series.
- Constitutional Officer Those persons identified as County officials who are elected in accordance with Article VII, Section 4 of the Constitution of Virginia, including the Sheriff, Treasurer, Commonwealth's Attorney, Commissioner of the Revenue, and Clerk of the Circuit Court.
- Continuous Service The total length of time an employee has been employed with Clarke County. Continuous service is defined as beginning with the date of employment and continues until the employee's retirement or other separation from the County.
- County Administration the County Administrator, or his/her designee.
- <u>Demotion</u> Movement from one class of position to another of a lower salary range in which the employee meets the minimum qualification requirements.
- Dependent A family member who is claimed as a dependent on the employee's Federal Income Tax Return.
- Discipline Action taken against an employee ranging from verbal reprimand to dismissal depending on the severity of the employee's unsatisfactory work performance or misconduct.
- Dismissal An involuntary separation of an individual's employment initiated by the County.

<u>Employee</u> – An individual who, in consideration of wages or salary for the benefit and under the control of the County and is compensated through the County payroll. "Employee" shall not include:

- 1. Members of the County's Board of Supervisors;
- 2. Constitutional officers and their employees, unless the officer has elected to be covered by the County's personnel system. Constitutional Officers may elect to become part of the County's Classification and Compensation system and Personnel Policies by executing an agreement with the Board of Supervisors at adoption of these Policies and upon the initiation of each term of office for the Constitutional Officer.:
- 3. Members of boards, commissions and authorities:
- 4. Employees of the Clarke County School Board; and
- 5. Independent contractors.

<u>Essential Personnel</u> – Employees who hold certain positions which provide necessary health, safety, and emergency County services regardless of adverse conditions.

<u>Furlough</u> - Mandatory time off from work with no pay which is used as an alternative to a layoff, initiated by the County, and through no fault of the employee. During a furlough an employee's benefits continue to be paid and leave accrued.

Incumbent – An employee occupying a position in the County service.

<u>Layoff</u> – A temporary or indefinite reduction in the workforce due to economic conditions, technological changes, lack of work, or other appropriate reasons, initiated by the County and usually through no fault of the employee.

<u>Leave Without Pay - (LWOP)</u> - is a temporary non-pay status and absence from duty that, in most cases, is granted at the employee's request. In most instances, granting LWOP is a matter of supervisory discretion and may be limited by agency policy. Employees, however, have an entitlement to LWOP in the following situations:

The Family and Medical Leave Act of 1993 (FMLA) (Public Law 103-3, February 5, 1993), provides covered employees with an entitlement to a total of up to 12 weeks of unpaid leave (LWOP) during any 12-month period for certain family and medical needs. (See 5 CFR part 630, subpart L.)

Employees may not be in a pay status while receiving workers' compensation payments for injuries occurring during the course of their employment.

Note: Employees should be aware that LWOP may affect eligibility for certain employee benefits.

<u>Maternity Leave</u> - Pregnancy, childbirth or related medical conditions associated with birth shall be treated as any other temporary disability with respect to sick leave, annual leave, compensatory time, and leave without pay.

- Merit Salary Increase An increase in compensation established in the Compensation Plan which may be granted to eligible employees after completion of the appropriate length of service and a performance evaluation rating which satisfies the requirements for advancement.
- <u>Military Leave</u> Employees shall be granted a leave of absence without loss of annual or sick leave for annual active duty training as a member of the National Guard or any reserve component for the Armed Forces of the United States, for a period not exceeding 15 calendar days.

An employee who is absent for militia duty under orders of the Governor pursuant to the Code of Virginia § 44-75.1 shall be entitled to a leave of absence with pay for the period of ordered absence.

A permanent employee who enters on active duty or who receives orders in any of the Armed Forces of the United States shall be entitled to military leave without pay and to reinstatement in a similar position upon return from active duty as prescribed by public law.

- <u>Nonessential Employee</u> An employee who is not required to work during adverse conditions. Adverse conditions are declared and defined by the Agency Personnel Administrator.
- <u>Performance Evaluation</u> A systematic review of employees in the effective accomplishment of their assigned duties and responsibilities. A recommendation for a salary increase may or may not be included in the evaluation.
- <u>Personnel File</u> Official file of information pertaining to each employee.
- <u>Position Classification Plan</u> The official system of grouping of similar positions into appropriate classes based upon the respective duties, typical tasks, and qualifications.
- <u>Promotion</u> Movement from one class of position to another of a higher salary range in which the employee meets the minimum qualification requirements.
- <u>Qualifications</u> The minimum education, experience, and any special job-related requirements which must be fulfilled by a person preliminary to appointment or promotion.
- <u>Reclassification</u> A change in the classification of a position or group of positions.
- <u>Re-Employment</u> When an employee's services are terminated and that employee is subsequently employed again with the County.

- Reinstatement The time an employee returns to work from an authorized leave of absence or goes from a non-pay status into a paid status. Reinstatement means that the employee is treated as if on leave without pay for the time he/she was away from the County.
- Resignation Voluntary separation initiated by an employee who chooses to leave the County service.
- Salary Range A level within a salary schedule into which job classes with similar job evaluation factors are placed for compensation purposes. Pay grades have a minimum rate, a midpoint rate, and a maximum rate and define what the County is willing to pay for a particular job. The midpoint of the pay grades approximates the market salary rate which would be paid for satisfactory performance.
- Secondary (Outside) Employment Employment in any capacity other than the employee's primary full-time job with Clarke County.
- Supervisor An employee who has the responsibility for directing and evaluating the work of other employees.
- Suspension A forced leave of absence without pay for disciplinary purposes.
- Transfer Movement of an employee from one position to another position. Transfers can take place within a department, between departments, between positions of the same pay range, or between positions of the same class.
- Unauthorized Absence Any absence from the job during a scheduled work period, without approval from the employee's immediate supervisor, or when an employee does not follow the proper request or verification procedure for an absence.
- Vacancy A position which has been newly established or which has been rendered vacant by resignation, retirement, or other removal of the previous incumbent.
- Work Day . A day is a 24-hour period beginning at 0000 and ending at 2400.
- Work Place Any County owned or leased property (including parking lots), any site where official duties (including business-related activities for or on behalf of the County) are being performed by a County employee during regular work hours, or while operating a motor vehicle or machine leased or owned by the County.
- Work Week The County's regular workweek, shall be seven consecutive days starting at 0000 on Sunday and ending 2400 on Saturday.
- Work Schedule standard work schedule shall be 40 hours per week. See exception below:

Exception: The Fair Labor Standards Act [FLSA] requires that all covered nonexempt employees be paid overtime pay at no less than time and one-half their regular rates of pay for all hours worked in excess of 40 in a workweek.

Section 7(k) of the FLSA provides that employees engaged in fire protection or law enforcement may be paid overtime on a "work period" basis.

A "work period" may be from 7 consecutive days to 28 consecutive days in length.

For work periods of at least 7 but less than 28 days, overtime pay is required when the number of hours worked exceeds the number of hours that bears the same relationship to 212 (fire) or 171 (law enforcement) as the number of days in the work period bears to 28. For example, fire protection personnel are due overtime under such a plan after 106 hours worked during a 14-day work period, while law enforcement personnel must receive overtime after 86 hours worked during a 14-day work period.

Under certain prescribed conditions, a State or local government agency may give compensatory time, at a rate of not less than one and one-half hours for each overtime hour worked, in lieu of cash overtime compensation. Employees engaged in police and fire protection work may accrue up to 480 hours of compensatory time.

An employee must be permitted to use compensatory time on the date requested unless doing so would "unduly disrupt" the operations of the agency.

Revision Date: Working Draft 04-28-2017

#### **Chapter 2 Employment**

#### 2.1 Equal Employment Opportunity

County of Clarke - Personnel Policies

It is the policy of Clarke County to obtain the best matched applicants available for each position vacancy without regard to sex, race, color, religion, national origin, age, disability, or other reasons prohibited by law. Clarke County shall operate within the principles of equal employment opportunity guidelines set forth in Federal, State and local laws and regulations.

All activities relating to employment including recruitment, testing, selection, promotion, training and termination shall be conducted in a nondiscriminatory manner.

#### 2.2 Open Door Policy

Clarke County practices an 'open door' policy in which any employee who wishes to meet with the Agency Personnel Administrator can do so by establishing an appointment through his/her immediate supervisor.

Although the County endorses an open door policy, employees are strongly encouraged to resolve any issues directly with the parties involved.

If the parties involved are unable to reach an agreement, the issue should be brought to the attention of their supervisor.

#### 2.3 Rehire/ Reinstatement

An employee who voluntarily leaves the County in good standing shall be eligible for rehire. If an employee is rehired within six (6) months, no pre-employment tests need to be performed.

An employee who chose to leave the County and is in good standing and wishes to return within thirty (30) days of the separation, may be reinstated, at the Department Head's discretion, to their former position if vacant. A reinstated employee shall be considered to have been on a leave without pay status for the time of the separation.

#### 2.4 Orientation

1. Agency Personnel Administrator will provide the employee with a job description, policies and other miscellaneous information. The new employee shall be directed to Joint Administrative Services to complete the necessary Federal and State tax forms and to obtain information on employee benefits.

PD-121101-05 Revision No.: 16 <del>15</del> Revision Date: Working Draft 04-28-2017 Page 16 of 53

#### County of Clarke - Personnel Policies

2. The Immigration Reform and Control Act of 1986, makes it illegal for employers to employ anyone who is not authorized to work in the United States. All new employees are required to provide documents establishing their identity and authorization to work in the United States. A menu of approved documents is listed on Form I-9 (Employment Eligibility Verification), which must be completed by all new employees and verified by a representative of the County. Failure to provide the required documents within three (3) days of employment may result in automatic termination.

- 3. The Agency Personnel Administrator or designee will provide additional information to the new employee, including but not limited to:
  - a. Work standards and regulations
  - b. Hours of work, timesheets, leave requests
  - c. Duties of the position
  - d. Safety rules and procedures, location of safety or protective equipment
  - Tour of the work area, including location of equipment, supplies, etc.
  - f. Introduction to co-workers
  - g. Schedule for lunch and breaks
  - h. When and whom to report absence from work
  - i. Who is responsible for performance planning and evaluations

#### 2.5 Employment Categories

All employees at the time of hiring shall be designated as either casual, part-time, regular full-time, regular part-time, seasonal, temporary.

Employees will be designated as salaried or hourly.

Employees in the following categories have no right of appeal through the grievance procedure:

- Casual
- Part-time
- Seasonal
- Temporary
- Employees of constitutional offices

**Casual Employees** are part-time employees with no fixed work schedule.

<u>Part-time Employees</u> are hired when the employee's services are only needed for a part of a workday or workweek, and generally will work 24 or fewer hours per week.

PD-121101-05 Revision Date: Working Draft 04-28-2017 Revision Date: Working Draft 04-28-2017 Page 17 of 53

Revision Date: Working Draft 04-28-2017
County of Clarke – Personnel Policies

#### **Regular Part-time Employees:**

- Consistently work between 24 and 29 hours per week.

- Receive pro-rated sick leave and annual leave.
- Are eligible for paid holidays after three years.

#### **Regular Full-Time Employees:**

- Consistently work a 40-hour week on a year-round basis. Some regular full-time positions involve non-standard work hours to insure continuous operation.
- Receive full benefits, including retirement, group life, health insurance, sick leave, annual leave, military leave, paid holidays, and voluntary payroll deductions.

**Seasonal Employees** are employed in a position generally for a length of time that normally will not exceed 120 days a year. This position may be either part-time or full-time and the employee does not receive County benefits. Employees in this category may be dismissed at any time and have no right of appeal through the grievance procedure.

<u>Temporary Employees</u> are selected to fill a position having a short or fixed term to accomplish a specific project or projects. This position may be either part-time or full-time and usually is for duration of less than one year. Temporary employees are not eligible for County benefits. Employees in this category may be dismissed at any time and have no right of appeal through the grievance procedure.

#### 2.6 Employment Status

All positions shall be designated as either 'exempt' or 'non-exempt'.

**Exempt Status** will include employees classified as executive, administrative, or professional employees and other exempt classifications in accordance with the Fair Labor Standards Act and applicable regulations of the United States Department of Labor.

**Non-Exempt Status** will include employees not falling into one of the exempt categories as defined under the Fair labor Standards Act.

All non-exempt employees shall be eligible for overtime pay or compensatory time as defined by, and in accordance with, the Fair Labor Standards Act and applicable regulations of the United States Department of Labor.

#### 2.7 Personnel Files

It is the County's objective to maintain complete and accurate personnel files. These records are confidential; therefore, access is limited to the appropriate personnel.

All confidential information will be kept separately to comply with HIPAA regulations.

Agency Personnel Administrator shall maintain the County's official personnel records for all Clarke County employees employed by the agency. These personnel records include information and official records to document employee's employment history with the County, as well as information required to make these personnel rules effective.

The Personnel File will contain information such as, but not limited to:

- Completed application for employment
- Interview records
- Personnel Action forms
- Performance reviews
- Discipline records
- Training records
- Any polices that the employee had to review and sign.

It is the intent of the County to safeguard each employee's personal information in accordance with appropriate laws and regulations.

Benefit enrollment forms and like financial information shall be maintained by the Clarke County Joint Administrative Services Department.

An employee has the right to review his personnel record maintained by the Agency Personnel Administrator during normal County work hours by scheduling an appointment. The Agency Personnel Administrator or designee will be present while an employee is reviewing the contents of the file.

If the employee finds information that he believes is inaccurate, the employee may request in writing that this be changed or purged appropriately.

In addition, should an employee disagree with information in his official personnel record, he is encouraged to write a rebuttal for inclusion in his personnel record.

An employee is also encouraged to provide information (for example, letters of commendation or certifications) to the Agency Personnel Administrator for inclusion in his personnel record.

Purging of any information in the official personnel record may be done only with the approval of the Agency Personnel Administrator.

Department heads and supervisors may review the personnel record of any employee or prospective employee under their supervision by contacting the Agency Personnel Administrator.

Personnel files and the contents of the file are the property of Clarke County.

Revision Date: Working Draft 04-28-2017

County of Clarke - Personnel Policies

#### **Chapter 3 Compensation**

#### 3.1 Position Classification and Pay Plan

County Administration is responsible for the administration of the Position Classification and Pay Plan. It is responsible to ensure that the plan is administered in a fair and equitable basis. Any situations that do not appear to be in accordance with the plan should be brought to the County Administrator's attention.

#### 3.1.1 Interpretation

County Administration shall be responsible for applying the Position Classification and Pay Plan with respect to issues not specifically covered by the plan using the policies expressed herein as a guide.

#### 3.1.2 Review and Revisions

Department heads shall be responsible for bringing to the attention of the County Administrator any substantial change in duties, responsibilities, or other factors affecting the classification of any position in their respective departments.

Upon receipt of such information, the County Administrator shall review the position and determine if the classification should be changed.

Agency Personnel Administrators should annually review agency job descriptions.

#### Plan Review:

The County Administrator, upon request of the Agency Personnel Administrator, shall review the Position Classification and Pay Plan for adequacy prior to the submission of the annual budget to the County Board of Supervisors.

In conducting the review, consideration shall be given to current cost of living and the County's financial position.

Based on the findings, the County Administrator may recommend revisions in the plan to the County Board of Supervisors.

#### 3.1.3 Classifications

All full time regular County positions, with the exception of the County Administrator and Constitutional Officers, are included in the Position Classification and Pay Plan.

All regular positions in the County are grouped together into classifications.

Each position in the County is classified according to the type of work and the amount of responsibility in the position.

Similar positions with like duties and responsibilities are placed in the same pay grade.

Each position has an established pay grade and a specification describing the duties and qualifications of the position.

#### 3.1.4 Classification of New Positions

To establish a new position in the County, the appropriate department head shall prepare a new personnel request form and a job description for the proposed position with the assistance of its Agency Personnel Administrator. The final draft should be submitted to the County Administrator for review and approval.

If the County Administrator approves the establishment of the new position, it shall be allocated to one of the classes in the Position Classification and Pay Plan. In the event a suitable class does not exist, the County Administrator shall establish a new position classification and assign an appropriate pay grade to the class.

The proposed position would be presented to the Personnel Committee of the Board of Supervisors for approval. With the approval of the Personnel Committee, the proposed position would be presented to the full Board of Supervisors for final approval.

#### 3.1.5 Appeals and Reclassification

A request may be made to the County Administrator to review the position classification.

- Such requests shall be submitted, in writing, through the Agency Personnel Administrator.
- All requests for review of classification shall contain a statement of justification.
- The County Administrator's decision regarding classification shall be final.

An employee whose position is:

- Reclassified upward may receive ten (10) percent above the present salary, or the minimum of the new grade, whichever is higher.
- However, the employee will not be eligible to receive salary increases other than across the board pay level revisions or adjustments to that particular grade due to market adjustments for one year from the date of classification.

#### 3.1.6 New Employees

A new employee of the County shall normally be paid the minimum rate of pay for the grade.

A new employee with unusual experience may be paid within the grade, commensurate with the performance capability associated with the experience.

Any rate paid to a new employee above the minimum for the classification requires a written description of the experience justifying the rate paid and written approval of the Agency Personnel Administrator.

[Note: Policy statement on participation in pay adjustments.]

### 3.1.7 Job Descriptions

All positions listed on the Position Classification Plan will have an associated job description.

Job descriptions will be reviewed, as necessary, by the supervisor and employee, on an annual basis at the time of the annual performance evaluation.

The Department Head will give any suggested revisions to Agency Personnel Administrator.

County Administration will update the job description and give to the County Administrator for approval.

Job descriptions may be updated more often as duties and responsibilities change.

The employee shall be given a copy of his/her respective job description.

County Administration will keep the official copy of all job descriptions.

### 3.2 Pay Policies

It is the policy and practice of Clarke County to accurately compensate employees and to do so in compliance with all applicable state and federal laws.

### 3.2.1 Payday Frequency Requirements

Employees will be paid monthly.

#### 3.2.2 Working Hours

Forty (40) hours shall be the normal workweek for payroll calculations.

The workweek is defined as seven (7) consecutive 24-hour periods beginning on Sunday and ending on Saturday with a day beginning at 12:00 A.M.

All employees of the County shall be required to observe all practices relating to hours of work, safe working requirements and lunch periods. It is, therefore, fair for the County to expect the time paid for to be time worked, with due regard for health and safety.

Exception: Public Safety Personnel may be assigned different work weeks and pay periods in accordance with State and Federal law.

### 3.2.3 Record of Time Worked

Employees are required to keep a record of time worked certifying that they have neither reported hours not worked nor worked hours not reported during the specified pay period. Falsification of time records is grounds for disciplinary action, including dismissal.

At the end of the specified pay period, employees shall provide their time records to their supervisor / Agency Personnel Administrator for review, approval, processing and retention per schedule.

#### 3.2.4 Garnishments, Tax Liens and Court Orders

Clarke County is obligated by federal and state law to withhold money from an employee's paycheck for child support, unpaid student loans, unpaid medical bills, unpaid taxes or any other judgment ordered by the Court. An additional fee shall be charged as provided by law.

### 3.2.5 Overtime and Compensatory Time

#### Non-exempt

All non-exempt employees will be compensated for overtime in accordance with the U.S. Fair Labor Standards Act or applicable State Statutes.

Overtime / compensatory time will be accrued at the rate of one and one-half hour for every hour in excess of 40 hours worked in the event unscheduled overtime is authorized.

Compensatory time is to be used or compensated within the fiscal year it is earned. At the discretion of the Agency Personnel Administrator, accumulated compensatory hours may be paid down with greater frequency.

At the employees written request, no more than 80 hours of compensatory time can be carried forward to the next fiscal year.

At no time shall compensatory time exceed 240 hours.

All overtime must be approved by the Agency Personnel Administrator.

Revision Date: Working Draft 04-28-2017

County of Clarke - Personnel Policies

# Exempt

Exempt employees are not paid overtime for work in excess of 40 hours. It is anticipated that exempt employees shall manage their schedules and workload such that the departmental objectives are met.

Annual leave shall be used for absences of one day or more.

Agency Personnel Administrators who determine that specific exempt employees are subject to unreasonable hours and/or duties that would be otherwise non-exempt, may provide supplemental compensation at a rate not exceeding time and one-half for those hours deemed unreasonable or non-exempt.

# 3.3 Employee Transfers

Employees may be transferred, either voluntarily or otherwise, from one job to another and from one location to another as may be required in order to meet the needs of the organization.

Every effort will be made to minimize personal hardships in the event of job reassignment or transfer.

The Agency Personnel Administrator retains complete discretion to determine both the location and place for the conduct of business and the assignments to each employee consistent with the employee's job specifications.

Reasons for transfers may include fluctuations in workloads and production flows, increased career opportunities, emergency requirements, and implementation of governmental mandates, health considerations, and personal preference.

### 3.3.1 Temporary Transfers

Temporary transfers may occur as job requirements may dictate.

Usually temporary transfers will not last longer than three (3) months, but may be extended an additional three (3) months with the approval of the Agency Personnel Administrator.

### 3.3.2 Employee Transfer Request

The County encourages existing County employees to seek out and apply for transfers, especially where said transfers result in promotions and upward mobility of employees.

The County will entertain a transfer at the employee's request if such action is consistent with the requirements of the County and such transfer does not disrupt the orderly and acceptable conduct of business.

A transfer to a new position within the same classification may occur, at the request of the employee, after that employee has held his current position for at least six months and has performed in a satisfactory manner.

### 3.3.3 Transfer Training Period

During an initial training period, transferred employees will be evaluated to determine the employees' suitability to the new position.

If it is determined that the employee is not suited for the new position, the employee may be subject to reassignment to another available position or terminated.

### 3.3.4 Compensation of Transferred Employees

Pay for transferred employees will be handled as follows:

- A. Employees transferred to a job within the same salary grade will continue to receive their existing rate of pay.
- B. Employees transferring at their request to a job at a lower grade may be paid within the pay grade of the new position, commencing with the start of the new job. The earning potential for the new grade will be lower, therefore limiting the earning potential.
- C. Employees transferring to a job with a higher grade will get the minimum of that grade. It will be at the discretion of the County Administrator to give the whole increase at once or to gradually increase the employee over the span of a specific time period. This may be done if the employee is increasing several grades.

Revision Date: Working Draft 04-28-2017

County of Clarke - Personnel Policies

# **Chapter 4 Paid Time Off and Other Absences**

### 4.1 Holidays

Clarke County observes legal holidays established by State law and any other such days as may be designated by the Governor of the Commonwealth, the President of the United States and/or the Board of Supervisors.

The following holidays are authorized to be observed each year; however, the County will follow the State or federal government if additional holidays are approved by the Governor or the President of the United States after publication of the County's annual list of observed holidays.

- 1. New Year's Day (First day of January)
- 2. Lee-Jackson Day (Friday preceding the third Monday in January)
- 3. Martin Luther King Day (Third Monday in January)
- 4. Presidents Day (Third Monday in February)
- 5. Memorial Day (Last Monday in May)
- 6. Independence Day (4th of July)
- 7. Labor Day (First Monday in September)
- 8. Columbus Day and Yorktown Victory Day (Second Monday in October)
- 9. Veterans Day (11th of November)
- 10. Thanksgiving Day (Fourth Thursday in November)
- 11. The day after Thanksgiving (the Friday next following the fourth Thursday)
- 12. Christmas Day (25th of December)

Whenever any of such days falls on Saturday, the Friday next preceding such day, or whenever any of such days falls on Sunday, the Monday next following such day, and any day so appointed by the Governor of the Commonwealth or the President of the United States, shall be a legal holiday as to the transaction of all business.

### 4.1.1 Eligibility for Holiday Pay

Regular full-time employees shall be eligible for holiday pay from date of hire.

Regular part-time employees working an average of 24 to 29 hours per week shall be eligible for holiday pay after three (3) years continuous service.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 26 of 53

Revision Date: Working Draft 04-28-2017
County of Clarke – Personnel Policies

#### 4.2 Sick Leave

Clarke County recognizes the importance of providing quality benefits for its employees. All sick leave absences will be charged against the number of days earned or the employee's accumulated sick leave balance. Additional time off for sickness will be granted in accordance with the Family and Medical Leave Act.

#### **VRS Plan Definitions**

- VRS Plan 1: You are in VRS Plan 1 if your membership date is before July 1, 2010, and you were vested as of January 1, 2013. Members who are eligible for an optional retirement plan (ORP) and have prior service under VRS Plan 1 are not eligible to elect the Hybrid Retirement Plan and will select VRS Plan 1 or ORP.
- VRS Plan 2: You are in VRS Plan 2 if your membership date is from July 1, 2010, to December 31, 2013, or your membership date is before July 1, 2010, and you were not vested as of January 1, 2013. Members who are eligible for an optional retirement plan (ORP) and have prior service under VRS Plan 2 are not eligible to elect the Hybrid Retirement Plan and will select VRS Plan 2 or ORP.
- VRS Hybrid: You are in the Hybrid Retirement Plan if your membership date is on or after January 1, 2014 or members in VRS Plan 1 or VRS Plan 2, who elected to opt into the plan during the special election window in 2014.

#### 4.2.1 Excused Absences

Under the sick leave plan, absences for the following reasons are acceptable:

- Absence due to personal illness and/or quarantine.
  - In cases of excessive use of sick leave, the Agency Personnel Administrator reserves the right to request a doctor's certificate.
  - Excessive is defined as:
    - Five [5] days or more of consecutive leave
    - Frequent intermittent use of leave
    - Questionable patterns of use.
- Absences due to illness in the immediate family requiring the attention of the employee.
- Absences due to medical or dental appointments.
- For sick leave purposes the "immediate family" is defined to include natural parents, foster parents, step-mother, step-father, wife, husband, children, brother, sister, daughter-in-law,

PD-121101-05 Revision No.: 16 <del>15</del> Revision Date: Working Draft 04-28-2017 Page 27 of 53

County of Clarke – Personnel Policies

son-in-law, father-in-law, mother-in-law, sister-in-law, brother-in-law, grandparents, grandchildren, or any person who permanently resides on a continuing basis without interruption in the household of the employee.

#### 4.2.2 Unexcused Absences or Abuse

In the event that an employee entitled to acquire and utilize sick leave is found to have used it for other than the allowable purposes identified under Excused Absences, then the employee's regular salary shall be reduced by an amount equal to the full salary for time taken, as well as such other disciplinary action the Agency Personnel Administrator deems appropriate, up to and including dismissal.

#### 4.2.3 Donation of Sick Leave

A sick leave donation policy is hereby established by which Clarke County personnel may donate sick leave days to other personnel within the division. This policy is established in accordance with Policy GCBE Family and Medical Leave and shall pertain to the situations described in that policy.

The regulations governing the program are as follows:

- Personnel wishing to donate sick leave must complete the "Clarke County Leave Donation Form" and submit it their respective Agency Personnel Administrator.
- Requests for approval of the donation of sick leave shall be limited to situations in which an employee has used up all of his/her own compensated leave and another employee or employees agree to donate sick leave to him/her.
- The maximum number of hours for any combination of donations to any one employee is 80 hours per year. If an employee returns to work prior to the use of the additional donated hours, those donated hours will be retained by the receiving employee for future use.
- In the case of an extreme extenuating circumstance (hardship), the Agency Personnel Administrator may at his/her discretion grant an exception to the 80-hour maximum.

### 4.2.4 Accumulation

### Plan 1 and 2

- A. Only employees under the VRS Plan 1 and 2 are eligible.
- B. Full-time personnel earn eight [8] hours of sick leave per month of employment.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 28 of 53

# Revision Date: Working Draft 04-28-2017 County of Clarke – Personnel Policies

Regular part-time employees working an average of 24 to 29 hours per week are eligible for sick leave at a rate of two [2] hours of sick leave per month of employment.

- C. Leave will be posted on a monthly basis.
- D. Sick leave days shall be earned and credited as long as an employee is in a paid status. Unpaid FMLA and workers' compensation are not considered paid status for the purpose of earning sick leave.
- E. Sick leave may accumulate from year to year with no maximum accumulation.
- F. Upon termination, accumulated sick leave days shall be compensated as follows:
  - Employees must have worked for ten (10) continuous years for Clarke County.
  - Employees will be compensated at a rate of \$30.00 per day for accumulated (unused) sick leave up to a maximum of two hundred days.
  - A lump sum payment will be made upon termination for employees meeting the longevity requirement above.

# <u>Hybrid</u>

- A. Sick leave is accumulated at eight [8] hours per month for full-time employees.
- B. Only employees under the VRS Hybrid Plan are eligible.
- C. Leave will be posted on a monthly basis.
- D. Sick leave days shall be earned and credited as long as an employee is in a paid status. Unpaid FMLA and workers' compensation are not considered paid status for the purpose of earning sick leave.
- E. Sick leave may accumulate from year to year with a maximum accumulation of 90 days.
- G. Upon termination, accumulated sick leave days shall be compensated as follows:
  - Employees must have worked for ten (10) continuous years for Clarke County.
  - Employees will be compensated at a rate of \$30.00 per day for accumulated (unused) sick leave up to a maximum of ninety (90) days (8-hour days).

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 29 of 53

County of Clarke - Personnel Policies

 A lump sum payment will be made upon termination for employees meeting the longevity requirement above.

### 4.2.5 VRS Hybrid Employees Short-term Disability Benefits

#### A. General

- VRS Hybrid Retirement Plan employees are provided a short-term disability benefit (STDB).
- Clarke County General Government has contracted with a third-party insurer to provide this benefit. Therefore, all eligibility requirements are dictated by the insurer.
- The insurer requires that the employee must be a VRS Hybrid Retirement Plan member for a waiting period of one year before being eligible for STDB. (The eligibility waiting period of one year is waived for work-related claims.)
- The benefit elimination period is waived for catastrophic or chronic conditions.
- STDB is provided to a hybrid employee during a sickness/disability.

#### B. Elimination Period

Once the employee has been deemed eligible for STDB, a benefit elimination period of seven calendar days must be satisfied before benefits are payable.

The required workdays during the benefit elimination period must be covered by the employee's paid sick leave (or other paid leave) or leave without pay.

Once the employee reaches Day 8 of the absence, the employee must report the absence to the insurer.

### C. Compensation Benefit

The compensation benefit payable during the STDB absence is based on continuous months of service and will provide partial or full income replacement for a maximum of 125 days. Compensation is paid directly to the employee by the locality.

 If an employee works more than 20 hours during the benefit elimination period, a new benefit elimination period must be met before STDB begin.

The VRS Hybrid Retirement Plan employee will be permitted to supplement his/her income of less than 100 percent compensation by utilizing his/her earned sick and other paid leave balance to offset the difference in pay.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 30 of 53

County of Clarke - Personnel Policies

- The amount deducted to supplement the per diem rate will not exceed the full per diem rate of the pre-disability wage.

# D. Long-term Disability

VRS Hybrid Retirement Plan employees are also provided a long-term disability (LTD) benefit that will begin upon the expiration of the maximum period of 125 days for which the employee receives STDB.

### E. Employee Status During Short-term Disability

During the STDB absence, employees will remain "active" and all benefits will remain in force.

Employees must cooperate and adhere to all guidelines and requirements during the absence.

#### 4.3 Annual Leave

Full-time employees will accrue annual leave monthly up to the maximums shown below.

At the end of each calendar year, any unused annual leave beyond the maximum is automatically converted to sick leave unless scheduled leave has been revoked. In case of carry over, the employee must take the leave in the following year.

Any annual leave balance at the time of employment termination will be dealt with as specified herein.

Employee Status	Years of Continuous Service	Monthly Accrual	Maximum Accrual
Full-time	0-4 Years	12 hours	240 hours
	5-9 Years	14 hours	240 Hours
	10 + Years	16 hours	240 Hours
Regular Part-time Working an Average 24 to 29 Hours/Week	All Years	8 hours	240 Hours

Note: Scheduled leave is taken at the employer's discretion. When granting an employee scheduled leave, Department Heads/Supervisors are required to:

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 31 of 53

County of Clarke - Personnel Policies

- Ensure coverage of all required department activities; and,

- To be fair to all persons in the department with regard to the distribution of leave.

#### 4.4 Bereavement Leave

Clarke recognizes that the death of a family member can have a significant impact on an employee's ability to perform their duties. Bereavement leave will be authorized under the provisions of this policy in order to help our employees deal with the loss of a family member.

Bereavement leave is a form of administrative leave approved by the Agency Personnel Administrator. This leave is only used in conjunction with an employee's absence from work due to the death of a family member.

Bereavement leave is administrative in nature; therefore, employees do not accrue it or carry a balance.

Bereavement leave is not authorized for the death of a pet.

<u>Eligibility for use</u>: Only full-time employees are eligible to request and be authorized to use paid bereavement leave.

<u>Frequency and duration</u>: There is no limit on the number of times during a year that an employee may request bereavement leave. There is a limit on the number of bereavement leave days an employee may be authorized to take for each occurrence of the death of a family member.

An employee may use up to five (5) eight-hour days for the death of the employee's spouse/partner, child, step – child, foster child, parent, or step – parent, sister, brother, grandchild, grandparent, father/mother – in – law, brother/sister – in – law, permanent member of the employee's household, or a person whom the employee is the sole financial support. This category may also include individuals that are not related to the employee by blood or marriage.

An employee may utilize other accrued leave from their designated/identified personal leave account to take additional days beyond that provided for above.

#### 4.5 Leave for Court Appearances

### 4.5.1 Jury Duty

Employees called for jury duty may be absent without loss of pay subject to verification of actual days served (verification to be provided by the Clerk of Court). However, if the

employee is paid by the court system for jury duty, the employee forfeits any compensation from the court.

### 4.5.2 Subpoenas

Employees subpoenaed as court witnesses in relation to employment with Clarke County may be absent without loss of pay provided that a copy of the subpoena shall be transmitted to the Agency Personnel Administrator.

If an employee is subpoenaed for any court action not related to employment with Clarke County, that employee may be absent without loss of pay provided the employee uses personal leave.

### 4.6 Military Leave

Pursuant to Section 44-93 of the Code of Virginia, 1950, as amended, all employees of the County who are former members of the armed services or members of the organized reserve forces of any of the armed services of the United States, National Guard or naval militia shall be entitled to military leave in accordance with United States Government regulations, without loss of seniority, accrued leave or efficiency rating, on all days during which they are engaged in federally funded military duty, to include training duty or when called forth by the Governor.

There shall be no loss of pay for up to fifteen workdays during such leaves of absence; and when relieved from such duty, they shall be restored to positions held by them when ordered to duty as described under the "Uniformed Services Employment and Reemployment Rights Act of 1994."

The employee will be paid the higher of the County salary or the Military salary.

### 4.7 Leave Without Pay

Agency Personnel Administrator may grant regular employees leave without pay for a reasonable purpose.

### Extended Leave of Absence Without Pay:

Requests for extended leave of absence without pay must be approved by the Agency Personnel Administrator.

Employees on approved extended leave of absence do not accrue annual leave and sick leave credits.

An approved leave of absence without pay is not considered a break in service.

The County may continue to pay the group insurance premiums through the Virginia Retirement System for employees on extended leave of absence without pay in the same manner as it does for employees in pay status.

The employee will be responsible for paying his/her portion of the group health coverage if applicable.

It shall be the responsibility of the Agency Personnel Administrator to provide notice of leave without pay status to the Payroll Department.

#### 4.8 Administrative Leave

An employee may be placed on administrative leave by their Department Head (with authorization of the Agency Personnel Administrator) when it is in the best interest of the County to remove the employee from the worksite.

The employee may be placed on administrative leave during an investigation.

The employee will stay on administrative leave as deemed necessary by the Agency Personnel Administrator.

The employee may be paid his/her full salary for the duration of the leave.

Time designated as administrative leave with pay will not be charged to the employee's paid leave.

#### 4.9 Volunteer Fire and Rescue Calls

With permission from their immediate supervisor, employees who volunteer and are members of a Board recognized Clarke County fire department or rescue squad may be permitted to leave their jobsite when required to respond to an emergency call.

### 4.10 Voting and Elections

Clarke County encourages its employees to vote, as well as participate in the election process.

An employee of the County may serve as an Election Official if they:

- Are a qualified voter of the Commonwealth of Virginia.
- Agree to represent a recognized political party.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 34 of 53

County of Clarke - Personnel Policies

- Do not hold an elective office.
- Are not a deputy and/or employee of an elected official.
- Obtained approval of their supervisor.

The employee will not be required to use annual leave or compensatory time for the time missed from work.

# 4.11 Pay Upon Termination

#### **4.11.1 General**

Clarke County will compensate employees for annual and sick leave held in their personal accounts on their termination of employment as described below.

For the purposes of this policy, retirement through the Virginia Retirement System is treated as termination.

# 4.11.2 Full-time employees Plan 1 and 2

### Accumulated sick leave days as follows:

Employees must have worked for ten (10) continuous years for Clarke County.

Employees will be compensated at a rate of \$30.00 per day for accumulated (unused) sick leave up to a maximum of 200 days.

A lump sum payment will be made upon termination for employee meeting the longevity requirement above.

#### Accumulated annual leave days as follows:

Employees earning annual leave will receive payment for earned, accumulated, unused annual leave days up to a maximum of 240 hours.

The rate of pay will be at the employee's hourly rate at the time of termination or retirement.

#### 4.11.3 Hybrid employees

Accumulated sick leave days as follows:

PD-121101-05 Revision No.: 16 15 Revision Date: Working Draft 04-28-2017 Page 35 of 53

# County of Clarke - Personnel Policies

Employees must have worked for ten (10) continuous years for Clarke County.

Employees will be compensated at a rate of \$30.00 per day for accumulated (unused) sick leave up to a maximum of 90 days.

A lump sum payment will be made upon termination for employee meeting the longevity requirement above.

### Accumulated annual leave days as follows:

Employees earning annual leave will receive payment for earned, accumulated, unused annual leave days up to a maximum of 240 hours.

The rate of pay will be at the employee's hourly rate at the time of termination or retirement.

### 4.11.4 Regular Part-time employees Plan 1 and 2

### Accumulated sick leave days as follows:

Employees must have worked for ten (10) continuous years.

Employees will be compensated at a rate of \$10 per day for accumulated (unused) sick leave up to a maximum of 200 days.

A lump sum payment will be made upon termination.

### Accumulated annual leave days as follows:

Employees earning annual leave will receive payment for earned, accumulated, unused annual leave days up to a maximum of 240 hours.

The rate of pay will be at the employee's hourly rate at the time of termination or retirement.

Revision Date: Working Draft 04-28-2017

# **Chapter 5 Employee Responsibilities**

County of Clarke - Personnel Policies

#### 5.1 Standards of Conduct and Performance

Clarke County has established Standards of Conduct, rules of personal conduct and standards of acceptable work performance for its employees. Violation of the established rules and/or unacceptable work performance may result in the imposition of corrective action. Such action is designed, and is to be used, as a corrective measure and shall not be based on an employee's race, color, religion, national origin, marital status, political affiliation, disability, sex or age.

The Standards of Conduct in this policy are designed to protect the well-being and rights of all employees to assure safe, efficient County operations; and to assure compliance with public law.

#### The Standards serve to:

- 1. Establish a fair and objective process for correcting or treating unacceptable conduct or work performance;
- 2. Distinguish between less serious and more serious actions of misconduct, and provide corrective action accordingly, and;
- 3. Limit corrective action to employee conduct occurring only when employees are at work or when otherwise representing the County in an official or work-related capacity, or where the conduct is otherwise work related.

The Standards of Conduct listed in this policy are intended to be illustrative but not all-inclusive. Accordingly, any action, even if not specifically listed in the policy, that in the judgment of the Department Head or Agency Personnel Administrator seriously undermines the effectiveness of the County activities or the employee's performance shall be treated consistent with the provisions of this policy.

### 5.1.1 Standards of Conduct

- A. The effective operation of the County requires that all public officials and the employees be independent, impartial and responsible to the citizens.
- B. Decisions and policy will be made through the proper channels of our government.
- C. The employees of Clarke County will maintain ethical conduct by setting forth actions that are compatible with the best interests of the County.
- D. No employee shall grant special consideration, treatment or an advantage to a citizen, or employee, which is not available to any other citizen or employee.
- E. Employees are expected to maintain timely and regular attendance at work.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 37 of 53

County of Clarke - Personnel Policies

F. Employees are expected to meet established performance standards. Conditions or circumstances, as they become known, which will prevent employees from performing effectively or from completing their assigned tasks should be reported to the supervisor.

### 5.2 Secondary Employment

Employment with the County is primary.

In order to minimize the potential for conflict of interest, the County discourages any secondary employment.

Any employee seeking secondary employment shall discuss this with his/her immediate supervisor and obtain approval prior to accepting a position outside of County employment.

In the event that the secondary employment interferes with the employee's performance, attendance or ability to do his/her job, the employee may be asked to discontinue dual employment.

Employees who have secondary employment at the time of hire must notify their immediate supervisor and the Agency Personnel Administrator of this.

#### 5.3 Conflict of Interest

As provided in The Virginia Conflict of Interests Act, Sections 2.2-1300 et seq, Code of Virginia, 1950, as amended, no employee of the County shall engage in any financial or other interest which might impact the performance of his/her duties.

Employees shall not, without proper authorization, disclose confidential information concerning Clarke County.

Employees shall not accept any gift or favor from a citizen, corporation, or firm that is intended to influence his/her decision or discharge of his/her duties. Any de minimus gift must be disclosed to the Agency Personnel Administrator.

Employees shall not represent private interests before the interests of the County, unless he/she is doing so as a member of a civic organization or is speaking on an issue of general public interest.

Revision Date: Working Draft 04-28-2017

County of Clarke – Personnel Policies

#### 5.4 Attendance

Every employee is expected to be on the job during all hours assigned. Excessive absences or tardiness may lead to disciplinary action, up to and including termination.

All employees shall, in the event of a sick leave absence, notify his/her immediate supervisor as soon as possible or at least two hour prior to shift time. When requesting leave or reporting an absence, the employee must contact the supervisor or designee. Failure to notify a sick leave absence, as required, may subject the employee to disciplinary action.

# 5.5 Use of Computer Systems, Internet and Phones

Computer and networking systems, including e-mail, internet and all other County resources and equipment are considered County property.

The use of these systems, networks and equipment is limited to business purposes only, except as specifically set forth below.

Infrequent and very limited use of County telephones for brief local calls or short local faxes generally is permitted so long as it does not interfere with performance of the employee's duties, is consistent with all other County policies, is not disruptive to the County, and is not potentially disruptive or offensive to others.

Use of all other County resources, such as long distance telephone service, postal and shipping service, copiers, long-distance faxes, vehicles, equipment and/or office supplies and materials for any non-business purposes is generally not permitted, and may only be used with prior management approval as set forth below.

Use of computers and computer systems and networks for personal/professional development or continuing education reasons is permitted only where approved by management in advance. Please note, however, that such approved personal use of County computers may be considered a taxable fringe benefit.

#### 5.5.1 Incidental Use

During or after normal working hours, employees may occasionally wish to access the Internet for non- work-related purposes, just as they might currently browse a newspaper in the County lobby or make occasional, short, non-work-related local telephone calls. The County recognizes that its employees have busy lives and long workdays and that this sometimes warrants such infrequent and limited personal use of the County's computers to access e-mail or the Internet for non-business purposes. Such infrequent and limited non-business use is generally permissible (subject to the restrictions below) so long as it does not interfere with the performance of the employee's duties, is consistent with all other County policies, is not

disruptive to the County, and is not disruptive or potentially offensive to others. If an employee has any doubts about the meaning of infrequent and limited, he or she should consult his or her immediate supervisor or the Agency Personnel Administrator.

The County reserves the right to block and/or monitor Internet access to any sites that the County deems to be offensive or undesirable. In addition, employees found to be visiting sites that are not blocked but are subsequently found to be offensive are subject to review and possible disciplinary action. These offensive sites include, but are not limited to, sites focusing on pornography, violence, hate groups, games, and similarly objectionable material of no business relevance.

The County strives to maintain a productive, efficient workplace free of harassment of any type. The County therefore prohibits any use of its telephone systems, fax systems, computer systems and networks, e-mail, or the Internet that is disruptive and potentially offensive to others. The display or transmission of sexually explicit images, messages, or cartoons is prohibited. This also includes but is not limited to ethnic slurs, racial or sexual comments, offcolor jokes, vulgarities, obscenities; or anything that may be construed as harassment, discrimination, or which is disrespectful of others.

Individuals should refrain from using computer systems, e-mail and the Internet for personal reasons except as permitted under this policy.

E-mail should be used no differently from County letterhead. All e-mail communications are considered County documents and are subject to subpoena. All e-mail correspondence should be complete and accurate in content. E-mail may not be used to solicit others for commercial ventures, religious or political causes, outside organizations or other non-business matters. Users of e-mail cannot assume privacy of the transmission. Users of e-mail and all other computer or internet resources waive any right to privacy in these communications and consent to the access and disclosure by authorized County employees. The County reserves the right to read and preserve the contents of e-mail and all other computer or internet communications, including contents of all files or messages created, transmitted, or stored using County resources.

#### 5.5.2 Use of Licensed Software

The County purchases and licenses the use of various computer software for business purposes and does not own the copyright to this software.

Employees may only use software on County networks according to the software license agreement. County policy prohibits the illegal duplication of software and its related documentation.

The County maintains and supports hardware, software and network services for business use. Employees should use only the software and hardware provided. County policy prohibits PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 40 of 53

County of Clarke - Personnel Policies

the loading of files and software or the altering of software setup and configuration without authorization from the systems administrator.

Some licenses allow for use of software by an individual on the computer in his or her office and on his/ her home or portable computer, provided that only one copy of the software is in use at a time. But not all vendors allow such copying. Employees should use the software only in accordance with the terms of the license agreement. Before you make a copy of software applications for use on a computer other than your primary work computer, check with the systems administrator.

Likewise, software that employees have licensed for use on their home computers may not be appropriate or authorized for use on their computers at work. Installing software not authorized by the County on your work computer can cause system problems. "Shareware" or software acquired for use at home cannot be supported by the network systems administrator and could introduce viruses into the system. Use of non- authorized software on County computers is prohibited, and can lead to disruption of work.

Employees should notify their immediate supervisors, Information Systems, or the Agency Personnel Administrator upon learning of any violations of this policy. Employees who violate this policy will be subject to disciplinary action up to and including termination of employment.

# 5.6 County-Owned Vehicles

County employees are responsible for the proper use and care of County-owned vehicles used in their work.

Any defects noted by the employee should be reported to the immediate supervisor as soon as possible.

Vehicles are to be used as authorized.

# 5.6.1 Accidents Involving County-Owned Vehicles

Employees involved in any accident while driving a County-owned motor vehicle must:

- (a) Immediately call 911 for first aid assistance if it is necessary.
- (b) Notify the Sheriff's Office or other law enforcement agency if accident is outside of Clarke County.
- (c) Obtain the names and addresses of the other person(s) involved in the accident.
- (d) Obtain the names and addresses of all witnesses present.
- (e) As soon as possible, notify their Department Head of the accident. It is the Department Head's responsibility to notify the Agency Personnel Administrator of the accident.

### 5.7 Keys to Facilities

Employees will be issued keys by to the offices and/or buildings on an as needed basis.

The keys are considered County-owned property.

Only County Maintenance is authorized to duplicate key to ensure that an accurate record of key holders is maintained.

Report lost keys immediately. Lost keys compromise security and replacement can be costly.

Upon separation, employees shall return keys to the Agency Personnel Administration or their immediate supervisor for reassignment.

#### 5.8 Harassment

The County's support of its Equal Employment Opportunity policy includes its commitment to prohibit harassment against employees because of sex, gender, race, color, religion, national origin, age, disability or any other class protected by law. This prohibition covers illegal harassment by anyone in the workplace including supervisors, co-workers and even nonemployees.

The County expects its employees to treat each other with respect and courtesy.

County employees have the right to be free from inappropriate comments, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, or based on a person's protected class, when submission to or rejection of this conduct explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work performance, or when such conduct creates an intimidating, hostile or offensive work environment.

The County will not tolerate discrimination or harassment.

### 5.8.1 Procedure

The following procedure applies to any harassment complaint:

a) Any employee who feels he/she has been discriminated against or harassed because of his/her sex, gender, race or for any other improper reason should report the matter immediately to his or her immediate supervisor or the Agency Personnel Administrator. The employee may inform any of these persons of the complaint. Thus, for example, if the

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 42 of 53

# County of Clarke - Personnel Policies

employee prefers not to report it to his or her supervisor, the employee should report it to the Agency Personnel Administrator.

- b) Employees should not assume that County management knows about the situation. Please inform your supervisor or the Agency Personnel Administrator promptly of your problem so that it may be addressed.
- c) Employees should report the situation before it becomes severe or pervasive.
- d) Such reports or complaints can be made without fear of retaliation.
- e) Once on notice of complaint, the County will investigate it in a prompt, thorough, and impartial manner. The County will ensure as much confidentiality as is possible. The County will not retaliate against anyone who provides information during the County's investigation.
- f) The County will take immediate and appropriate corrective action if it determines that harassment has occurred in violation of this policy. Such action may include the suspension or discharge of the offender.

If you have any questions regarding this policy, or need information on complaint procedures, we urge you to contact your Agency Personnel Administrator.

### 5.9 Drug Free Workplace

In compliance with the Drug Free Workplace Act of 1988, the County shall:

- 1. Publish a policy notifying employees of the County's drug prohibitions in the workplace and specify any actions that will be taken against employees for violations of such policy.
- 2. Notify employees who are subject to the County's drug and alcohol abuse policy, that as a condition of employment with the County the employee will:
  - a. Abide by the terms of the drug and alcohol policy, and
  - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- 3. Notify any contracting agency within ten (10) days after receiving actual notice of such conviction.
- 4. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted.

5. Make a good faith effort to continue to maintain a drug free workplace through implementation of this program.

### 5.9.1 Inspection

Inspections and searches conducted under this policy shall be for the purpose of determining adherence to County policy, fitness for duty and appropriate discipline. Law enforcement personnel investigating criminal activity shall not conduct inspections or searches pursuant to this policy.

The County reserves the right to search County-owned property, including vehicles, structures, buildings, equipment, computer and other electronic communication systems, furniture, offices, desks, lockers, files, file cabinets and containers at any time and for any reason.

All County employees are therefore strongly encouraged to refrain from storing on or in County owned property any personal article (including personal correspondence) they wish to protect from inspection by County officials.

By accepting or continuing employment, each County employee is deemed to have consented to unannounced searches of his or her own work area upon request.

Searches of an employee's person, personal vehicle or personal containers such as vehicles, purses, brief cases or lunch pails will not be conducted without the employee's consent. However, an employee's refusal to consent to reasonable searches of his person, vehicle or personal containers while on County property may result in disciplinary action up to and including discharge.

### 5.9.2 Drug Policy

Clarke County has long been committed to a safe and healthful working environment for its employees. Additionally, we have an obligation to the general public to conduct our operations safely and efficiently.

With this commitment and obligation in mind, the County is reaffirming its rules prohibiting alcohol and drug abuse. The County is also reaffirming its willingness to assist employees with alcohol or drug related problems to find the appropriate treatment for rehabilitation and recovery. In accordance with our long- standing policy, this notice is to reemphasize to our employees (and employees of other companies and contractors) that the abuse of drugs and alcohol poses a serious threat to the safety of our employees and the County's operations and to the public. Accordingly, the use, possession, being under the influence or having a detectable presence of drugs or alcohol in one's system (except where expressly authorized) or manufacture, distribution or sale of such substances on County premises or on-the-job or

any off-the-job abuse of such substances which adversely affects an employee's job performance or other County interests is prohibited.

Drugs and alcohol include any substance with the potential to produce effects of intoxication and/or the potential to produce physical, mental, emotional or behavioral changes which could adversely affect as employee's ability to safely and efficiently perform his job and specifically include marijuana, cocaine, amphetamines, barbiturates, heroin, opium and phencyclidine The term County premises in this notice is used in its broadest sense, and includes all land, property, buildings, structures, cars, trucks, and all other means of conveyance owned or leased by the County, or otherwise being utilized for County business. The term on- the-job includes paid and unpaid meal periods during the business day and paid and unpaid overtime.

Employees who have drug and/or alcohol abuse problems are encouraged to request assistance through community agencies. The County will take no disciplinary action against employees who voluntarily seek such assistance. The existence of, or employee participation in, an employee assistance program does not, however, relieve any employees from compliance with the terms of this notice or other applicable standards governing performance and conduct.

Employees who violate this Drug and Alcohol Free Workplace Policy will be subject to disciplinary action up to and including discharge and may be allowed to participate in approved treatment as an alternative to discharge.

Employees of independent contractors and temporary agency employees who violate this policy will not be allowed to perform additional services on behalf of the County.

To further insure safe and healthy working conditions, the County may request an employee to participate in drug or alcohol testing for justifiable reasons.

The County also reserves the right to take other justifiable measures including the inspection of all County premises and the personal property of employees on County premises in order to insure compliance with this policy.

Participation in such testing and inspection is voluntary, but employees who refuse shall be deemed in violation of this Policy and subject to termination of employment.

Contractor employees who refuse shall not be permitted to perform further work for the County.

All records and information obtained by the County regarding alcohol and drug testing and the results and treatment of employees for chemical dependency will be confidentially maintained by restricting access on a need to know basis to those designated by management.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 45 of 53

County of Clarke – Personnel Policies

### **Drug and Alcohol Policy and Regulations**

### A. Purpose

The County of Clarke recognizes that drug and alcohol abuse are serious problems across America. It is, therefore, the goal of the County to establish and maintain a safe and healthy drug and-alcohol-free workplace for its employees, and to protect the safety of the public by providing the highest quality of service.

The County is committed to assisting employees who may be experiencing problems with drugs or alcohol. Employees with such problems are encouraged to seek counseling or other treatment prior to disciplinary or performance action being taken. The County's desire to assist employees does not relieve the County of its responsibility to maintain a drug- and alcohol-free workplace. The use of alcohol, illegal drugs, or the misuse of prescription drugs is not acceptable in the County workplace. Such behavior seriously affects job performance and can create a danger to the public and co-workers. In addition, the use of illegal drugs is not acceptable at any time or place. The policy and regulations pertaining to a drug- and alcohol-free workplace must be followed by all County employees.

### B. Policy and Regulations

- 1. The County of Clarke maintains a drug-and alcohol-free workplace for all of its employees. "Workplace" is defined in the Glossary of these Rules and Regulations.
- 2. Any drug or alcohol test that results in a "positive" reading will be subject to the County's Drug and Alcohol Policy and Regulations.
- 3. No employee shall unlawfully manufacture, distribute, dispense, possess, or use on or in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance, as defined in Schedules I through V of Section 202 of the Controlled Substances Act (21 U.S.C. §812) and as further defined by the Code of Federal Regulation (21 CFR §§1300.11 through 1300.15).
- 4. As a condition of employment, each employee shall notify his supervisor of his conviction of any criminal drug law no later than five (5) days after such conviction.
- 5. As a condition of employment, each employee shall abide by the terms of the County's policy and regulations respecting a drug- and alcohol-free workplace.
- 6. The possession and/or consumption of alcohol and/or illegal drugs in the workplace are prohibited. This prohibition covers the entire period between the time when the employee initially reports to work to the time when the employee finally leaves work at the end of his shift inclusive of all breaks and meals.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 46 of 53

### County of Clarke – Personnel Policies

7. Violation of this policy and regulations will result in appropriate disciplinary action up to and including termination.

- 8. For purposes of maintaining a workplace free of drugs and alcohol, the County of Clark reserves the right to search all County workplaces, as defined in the Glossary of these Rules and Regulations.
- Employees who have separated from County employment as a result of a positive drug and/or alcohol test will not be entitled to re-employment except in certain circumstances as determined by the County Administrator, Director of Social Services or Constitutional Officer.
- 10. All employees are subject to reasonable suspension and post-accident drug and alcohol testing.

### C. Drug Testing

- 1. Reasons for testing: Drug tests may be required in the following cases:
  - a. When an applicant for a County position, critical to the safety and security of employees or the public, has been given a conditional offer of employment subject to a negative drug test result.
  - b. When there is reasonable suspicion that a County employee, regardless of position, is under the influence of illegal drugs.
  - c. When a County employee has been authorized to return to work at the recommendation of the County's Medical Review Officer and the Agency Personnel Administrator after testing positive for drug use and after referral to appropriate counseling programs
  - d. When an employee has been referred to the Employee Assistance Program because he/she is seeking assistance due to drug use.
  - e. Commercial Driver's License Holders: As required by the Omnibus Transportation Employee Testing Act of 1991 and implementing regulations of the Office of Drug & Alcohol Policy & Compliance, and the Federal Highway Administration (49 CFR, Parts 40 and 382, et. al.) all employees and applicants who hold or are offered a position that requires a Commercial Driver's License (CDL) as a condition of employment and continued employment will be tested for drugs under the following conditions:
    - i. Pre-employment
    - ii. Random
    - iii. Post-accident:
      - 1. The employee receives a citation.
      - 2. A fatality or injury treated away from the scene has occurred.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 47 of 53

### County of Clarke - Personnel Policies

- One or more vehicles are towed.
- 4. The employee should be promptly tested for both drugs and alcohol (within 2 hours).
- 5. Reasonable suspicion.
- 6. Return to work after positive test and follow-up.

### 2. Refusal to Submit to Drug Test

Refusal by an employee to submit to a drug test immediately when requested will be considered a positive test result. A refusal is defined in 49 CFR Part 40 and includes, but is not limited to, failure to appear for testing for any reason, leaving the testing site without prior notice acceptable to the County, or failure to complete and sign an authorization and consent form.

# 5.10 Workplace Violence

Due to the increasing incidence of violent activities in the workplace, the County is implementing this policy to state our strong opposition to acts of aggression or violence in the workplace. This includes, but is not limited to, intimidating, threatening or hostile behaviors, physical abuse, vandalism, arson, sabotage, or use of weapons.

In addition, jokes or comments regarding violent events that further promote violent events will not be tolerated and may result in disciplinary action.

The purpose of this policy is to minimize the risk of personal injury to employees and others at work, and damage to County property.

It is our belief that through the steps outlined below we can identify stresses in the workplace early on and develop a risk-reducing violence prevention program. It is important that you become familiar with the provisions of this policy.

We wish to stress that the County does not expect you to become an expert in psychology or to physically subdue a threatening or violent individual. In fact, we discourage employees from engaging in a physical confrontation with a potentially violent individual. However, we do expect that you exercise reasonable judgment in identifying potentially dangerous situations. It is essential that all employees recognize that before any physical acts of violence occur, there often are behaviors exhibited by individuals engaging in such acts. Such behaviors include:

- Co-workers displaying overt resentment, anger and hostility;
- Co-workers making ominous threats like bad things are going to happen to a particular person or a catastrophic event might occur;

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 48 of 53

### County of Clarke - Personnel Policies

Co-workers whose work performance has deteriorated suddenly and/or significantly;

- Co-workers who display irresponsible, irrational or inappropriate behavior;
- Co-workers who brandish weapons in the workplace.

#### 5.10.1 Prohibited Conduct

Threats, threatening language, or any other acts of aggression or violence made toward or by any County employees will not be tolerated.

For purposes of this policy, a threat includes any attempts to intimidate or instill fear in others, menacing gestures, flashing of concealed weapons, stalking, verbal or physical abuse, or other hostile, aggressive, injurious, and destructive actions undertaken for the purpose of domination or intimidation, where one may fear bodily injury.

County property covered by this policy includes, without limitation, all County owned or leased building and surrounding areas such as sidewalks, walkways, driveways, and parking lots. County vehicles are covered by this policy at all times regardless of whether or not they are located on County property.

The County reserves the right to conduct searches and inspections of employee's personal effects or County provided materials in situations meeting the definition of "reasonable-cause" and when a supervisor and the Agency Personnel Administrator agree on the "reasonable-cause" decision.

Illegal and/or unauthorized articles discovered or articles deemed to be dangerous weapons may be taken into custody and may be turned over to law enforcement representatives, as appropriate.

Any employee who refuses to submit to a search, or who is found in possession of prohibited or dangerous articles, will be subject to disciplinary action up to an including termination.

#### 5.10.2 Threat Reporting Procedures

All potentially dangerous situations including threats should be reported to a supervisor or the Agency Personnel Administrator. The key is to report any incident involving conduct prohibited by this policy. Employees who feel they have been subjected to any of the behaviors listed above are required to immediately report the incident to a supervisor. Complaints will be treated seriously and will be investigated.

Employees who observe or have knowledge of any violation of this policy should immediately report it to management.

Revision Date: Working Draft 04-28-2017

County of Clarke – Personnel Policies

All threats will be investigated. We will take appropriate action and look to employees for support of this policy.

Based upon findings, disciplinary action may be taken against the offender.

Employees are empowered to contact the proper law enforcement authorities without first advising the Agency Personnel Administrator (or simultaneously with informing above mentioned) if they believe an immediate safety threat exists.

#### 5.11 Domestic Violence

In order to create a safe, productive workplace, Clarke County is committed to providing information, resources, and support for employees and management who are responding to domestic violence concerns.

Clarke County treats all employees fairly and will not discriminate against an employee in any employment actions because the employee is, or perceived to be, a victim of domestic violence.

To enable employees to seek assistance for domestic violence needs, it is encouraged that management respond to employees who are victims of domestic violence in an open minded manner. Respecting the employees' need for confidentiality whenever possible, we reserve the right to disclose limited information and take action when it is clearly necessary to protect the safety of Clarke County employees.

#### 5.11.1 Education and Training

Clarke County believes that offering employees opportunities to increase their awareness of domestic violence helps to prevent and reduce the impact of domestic violence in the lives of our staff.

The County provides workplace educational and informational resources to employees whenever feasible.

### 5.11.2 Safety and Security

Clarke County will not tolerate any acts of threat or domestic violence against any employee while on County property or while conducting County business.

Employees who threaten, harass, or abuse any one either at the workplace or from the workplace, may be subject to disciplinary action, up to and including termination.

Employees who become aware of threats or acts of domestic violence that may occur or have occurred in the workplace must immediately inform their supervisor. In addition, employees

with Orders of Protection or restraining orders that reference the worksite, must provide their supervisor or Agency Personnel Administrator with a copy of the order.

### 5.11.3 Employees Who Commit Acts of Domestic Violence

An employee who is found guilty of committing an act of domestic violence in the workplace may be subject to disciplinary action, up to and including termination.

Further, if an employee is found using any County resources such as work time, workplace phones, fax machines, mail, electronic mail or any other means to commit an act of domestic violence may be subject to disciplinary action, up to and including termination.

# 5.12 Discipline

It is the policy of the County that all employees are expected to comply with the County's standards of behavior as set forth in these policies.

Any non-compliance with these standards must be remedied and can be subject to one or more disciplinary actions.

The supervisor or Agency Personnel Administrator shall consider the severity of the non-compliance and shall utilize the disciplinary action available in a progressive manner.

### 5.12.1 Progressive Discipline

In general, the County follows a progressive discipline approach. This will give most employees an opportunity to correct the problem before more serious disciplinary actions are taken.

In addition to the process outlined below, alternate strategies such as performance improvement plans, mediation, conflict resolution and demotions may be used on a case-by-case basis. These actions are to be utilized when it serves the County's best interest to resolve the problem in the least negative and most cost effective manner.

In the event it becomes necessary to take disciplinary action against an employee the supervisor shall have the following guidelines available:

a. <u>Discussion</u>: Meet with and advise the employee of the nature of the problem and the action necessary to correct the situation. This action may be considered informative in nature and usually will not result in any entry in the employee's personnel file; however, the supervisor/Agency Personnel Administrator should document the conversation for reference.

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 51 of 53

County of Clarke - Personnel Policies

b. <u>Warning</u>: A verbal reprimand of the employee followed by a written entry in the personnel files indicating the actions taken.

- c. <u>Written Notice</u>: Issue a written reprimand to the employee advising him /her of facts involved and advising that such action is being recorded in the employee's personnel file.
- d. <u>Suspension</u>: Place the employee on leave with or without pay pending completion of any investigation, court action or other such matter that is deemed to be serious enough to warrant suspension. Employees suspended from work will not accrue or receive any employee benefits during their suspensions. Suspension shall not exceed thirty (30) working days.
- e. <u>Termination</u>: Terminate the employee from his/her employment. This should be a last resort when serious misconduct remains uncorrected or when initial misconduct is so significant that the employment must be terminated. In the event a supervisor recommends dismissal a complete review will be made by the Agency Personnel Administrator of the facts surrounding the request. If dismissal is warranted, the employee will be given a final notification form and an opportunity to respond.

### 5.12.2 Resignation with Pending Charges to Terminate

An employee who wishes to resign during the termination process may do so by submitting a letter of resignation to the Department Head / Agency Personnel Administrator. If the letter of resignation is accepted in lieu of termination, the letter of resignation will be placed in the employee's personnel file.

### **5.12.3 Appeal**

Only employees subject to the grievance procedure who believe they have been improperly disciplined may use the grievance procedures set forth herein to have their views considered.

#### 5.12.4 Notification

No disciplinary action that results in suspension or dismissal shall occur until the employee has been notified in writing by the supervisor or Agency Personnel Administrator.

### 5.12.5 List of Offenses Typically Addressed Through Progressive Discipline

Listed below are some of the infractions which are typically addressed through progressive discipline, however disciplinary action is not limited to the offenses listed. Please note that Clarke County reserves the right to determine the level of seriousness of the offense and what course of action will be taken.

Rude, abusive, indecent or threatening language to employees of the public;

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 52 of 53

# County of Clarke – Personnel Policies

Failure to attend scheduled meetings or training sessions;

- Absences without approved leave;
- Inadequate or unsatisfactory work performance;
- Disruptive behavior;
- Careless workmanship or negligence of a minor nature;
- Violation of a County policy;
- Abuse of County property;
- Violating a safety rule where there is not a threat of bodily harm;
- Failure to follow a supervisor's instructions;
- Unsatisfactory attendance or excessive tardiness;
- Conviction of a moving traffic violation while using a County-owned vehicle.

### 5.12.6 List of Offenses Addressed Through More Serious Discipline

Listed below are some of the infractions which are typically addressed through more serious discipline, however disciplinary action is not limited to these offenses listed.

- Charged with a felony or convicted of a misdemeanor;
- Theft or misappropriation of funds or resources;
- Falsifying any official County document;
- The willful giving of false statements;
- Unsafe or illegal conduct that could result in endangering oneself, other employees or property, and/ or the public;
- Fighting and/ or other acts of physical violence;
- Absence in excess of three days without proper authorization or a satisfactory reason;
- Gambling on County property or during work hours;
- Sleeping during normal work hours for employees other than those who sleeping facilities are provided, such as fire and emergency medical services personnel;
- Insubordination;
- Sexual, racial or any other form of harassment;
- Theft or unauthorized removal of County records or property;
- Participating in any kind of slow down or similar concerted interference with County operations;
- Gross negligence;

PD-121101-05 Revision No.: 16 45
Revision Date: Working Draft 04-28-2017 Page 53 of 53

County of Clarke - Personnel Policies

Willfully or negligently damaging or defacing County property.

### 5.13 Separation of Employment

The termination of an employee's service in the County may be the choice of the employee to either resign or retire, or the choice of the County to reduce the work force or to dismiss the individual. Whatever the reason for the separation, this final employee action, t closes the entire personnel file, must be documented.

An exit interview will be held between the exiting employee and the Agency Personnel Administrator. This interview is encouraged in all voluntary terminations and retirement.

During the exit interview, the employee may discuss reasons for leaving and the status of benefits and compensation. This is not intended as a counseling or grievance session.

End of Document

#### MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 5/8/2017

RE: May Finance Report

- 1. **FY 17 Supplemental Appropriations and Transfers.** The Finance Committee should consider the following actions:
  - a. <u>Planning Budget Transfer</u>: "Be it resolved that \$150 expenditure be transferred from the Planning Department budget to the Historic Preservation Commission budget, to partially fund the cost of two reprint brochures."
  - b. <u>Conservation Easement Purchases</u>. Please find a memo attached regarding several Conservation Easement purchases, as well as a statement of balances in the conservation easement fund.
  - c. <u>Historic Preservation Commission</u>. Historic Resources Grant. The following action was approved in March:

"Be it resolved that the Historic Preservation Commission budgeted expenditure and appropriation be increased \$9,500 and that revenue from the Commonwealth be recognized in the same amount, all for the purpose outlining a book regarding the architectural history of Clarke County."

At the time it was understood that the local match was all in-kind, however only \$586 is. The remainder comes from: Conservation Easement Donations \$2500, Clermont Foundation \$2000, and Board of Supervisors \$1000. The following action would correct this oversight:

"Be it resolved that Historic Preservation Commission budgeted expenditure and appropriation be increased \$5,500, that revenue from the Conservation Easement Authority of \$2500 be recognized, that revenue from the Clermont Foundation be recognized, and that the designation for government savings be decreased \$1000, all for the purpose of outlining a book regarding the architectural history of Clarke County."

- 2. Projected Overtime Cost Associated with Personnel Policy Revision. The attached estimate shows additional annual straight time & overtime. The estimate shows a range on the low end of \$60,888 if exempt and non-exempt employees take the same amount of comp time off as they have previously, and are only paid overtime for excess earned comp time; and on the high end of \$127,928 if cash is requested for all comp time earned. Figures for exempt employees are separately provided since they may not factor into the new policy.
  - a. The Sheriff's non-grant premium pay which is comprised of both straight time over 160 and overtime over 172 is added.
  - b. EMTs are not included because they are already paid overtime.
  - c. No estimates are provided for: Constitutional Officers other than the Sheriff.

- 3. Bills and Claims. The attached is recommended for approval.
- 4. **Standing Reports.** The following reports are attached: Reconciliation of Appropriations; Fund Balance; Expenditure Summary; Capital Projects Status.

#### **MEMORANDUM**

TO:

Finance Committee

FROM:

Alison Teetor

DATE:

April 27, 2017

SUBIECT:

Applications for DUR purchase

In recent years the Board of Supervisors has changed policy with regards to funding the Conservation Easement Authority. Previously the Authority was funded \$150,000 per year. Currently the Board has agreed to fund easement purchases on a case by case basis. Typically with DUR purchases the Authority is able to match County funds with VDACS funds, however due to numerous applications in 2016, the VDACS balance until 2018 is \$13,909.52. The Authority has received three excellent applications for purchase in the last 30 days and therefore could not include them as part of the annual budget process. These applications are detailed below and Staff will be present at the Finance Committee to provide additional details and to answer questions.

At their April 20, 2017 meeting the Authority gave preliminary approval to the following easement DUR purchases and is requesting funding approval for these three applications. Maps are attached. These are listed in priority for funding.

1) Fairfield Farm - George Greenhalgh has applied to the easement authority for approval of a DUR purchase. The property is located on the east side of Lord Fairfax Highway (Route 34) approximately 1 mile south of the West Virginia line. The parcel is identified as Tax Map# 9-3-1B and consists of 35.87 acres, with 4 exemptions and 2 DURs. The property resource score is 81.43. The applicant would retire at least one of the remaining DUR's. The parcel is within the Long Marsh Rural Historic District and has several contributing structures and is listed individually as a National Register property. There is a perennial stream and spring and the parcel fronts on Lord Fairfax Highway (Route 340), a primary highway. The property has been in the family for more than 50 years.

Purchase Price - \$80,000 for the retirement of 2 DURs. Remaining VDACS funds \$13,909.52, County share \$66,090.48

2) Bates Lea Farm, LLC - Chris Bates has applied to the easement authority for approval of a DUR purchase. The property is located on the east side of Stonewall Jackson Highway (Route 340/522) approximately 1.5 miles south of the Double Toll Gate. The parcel is identified as Tax Map# 35-A-1 and consists of 97 acres, with 1 existing house and 4 DURs. The property resource score is 93.23. The applicant would retire all 4 of the remaining DUR's. The parcel is adjacent to an existing easement (Brumback); and the parcel fronts on a Stonewall Jackson Route 522/340), a primary highway. The property has been in the family for more than 45 years.

Purchase Price - \$121,600 for the retirement of 4 DURs

3) Shan Hill - George Greenhalgh has applied to the easement authority for approval of a DUR purchase. The property is located on the north side of Ellerslie Road at the intersection with Clay Hill Road at 475 Shan Hill Lane, Tax Map# 30-((A))-98. The parcel is 259 acres with 2 existing house and 6 DURs. The applicant would like to retire 3 of the 6 remaining DURs. The parcel meets all 4 criteria. The property

resource score was 115.53, he retiring at least 1 DUR, it is over 40 acres, and adjacent to existing easements. The parcel has nearly ½ mile frontage on the Shenandoah River, and the two houses are contributing to the Greenway Historic District. Additional points were given for retiring DURs, being adjacent to existing easements, being a family farm. The applicant would agree to a 200' building setback to the River, building envelopes, and would like the ability to subdivide the 259 acre parcel once. Purchase Price - \$120,000 for the retirement of 3 DURs

#### Recommendation

Recommend approval to the Board of Supervisors the DUR purchase and appropriate the funding as presented.

;	Total Fund Balance	Donations	Stewardship Account	Local Funds	
EOY 2016	259,135	160,259	86,478	12,398	These beginning balances not final yet
Fiscal Year 2017	,				
July Rev/AR		400		atalia a fari	
July Exps/AP	inalista (H. a.i.)	-50	0	0	
Aug Rev/AR		1,340		A SECULARAÇÃO	Brenda Bennett:
Aug Exps/AP		-2,115	-2,160	-8,248	Accts Rec for Moore & Dorsey
Sept Rev/AR	on and the second of the	714	3 H Y	82,427	easements (VDACS). Rec'd
Sept Exps/AP		-1,949		-208	12/21/16
Sept Exp Moore & Dorsey Inc purchase		-81,020		-81,020	
1 to the contract of the contr				**************************************	I and Use rollback tax
Oct Rev/AR		432	12,093	1,589	<u> </u>
Oct Exps/AP		-2,258		-453	Brenda Bennett:
Nov Rev/AR		1,025	32	4,456	Land Use rollback tax
Nov Exps/AP		-790	0	-3,310	Clarke County:
Dec Rev/AR	te jad ea eksakkal	5,516	uenseuttemetrutt	147,822	Land Use rollback tax - \$8,097
Dec Exps/AP		-1,762	0	-2.195	Accts Rec for Digges Farm- \$20,084.50 -Rec'd 01/2017
Dec Exp Susan Digges & Digges Farm purchase	Historial Arriva (646 bila	-32,225	ating and thirte in early or beauti	-138,670	Accts Rec for Digges Farm-70,250.00- <b>Rec'd 3/2017</b> Accts Rec for Susan Digges- \$12,140.50- <b>Rec'd 01/2017</b>
TO THE PARTY OF TH	Ministraciye (1904) ilkin derbete dan terbah (1904) (1904).		Namen och till den til state t	AND RESIDENCE AND SERVICE AND SERVICE RESIDENCE AND SERVICE AND SE	Accts Rec for Susam Digges-\$37,250.00-Rec'd 03/2017
Jan Rev/AR		19,499		309,302	Clarke County:
Jan Exps/AP	icompeter representativa etc.	-1,560	U Samuran pang panggaran na panggaran panggaran panggaran panggaran panggaran panggaran panggaran panggaran pang	-605	Land Use rollback tax - \$3,927
Jan Exp Cool Spring Farm purchase		<del>-</del> 5,738		-311,262	
Feb Rev/AR		9,165		400	\$126,125 03/2017, Rec'd \$179,250 3/21/17  Clarke County:
Feb Exps/AP		-1,995	0	-1,073	Land Use rollback tax - \$400
Mar Rev/AR 1000 Labor Selection of the Figure 100	reserva de parablem e	2,150		58,095	
Mar Exps/AP		-2,929	0	-415	Clarke County: Land Use rollback tax=500+42,946.24+4648.44
That Expose a supplied the second	at and form a second of the	2,020	and the transmission and a constitution of the second seco		Transfer from general fund-\$10,000
Apr Rev/AR		648	ceitic nethical)	400	
Apr Exps/AP	fathera erwaeth w		0	::::::::::::::::::::::::::::::::::::::	
YTD Rev/AR	657,604	40,889	12,223	604,492	
YTD Exps/AP	684,008	134,392	2,160	547,457	VDACS
Adjustments	0	di verkul eng			101,322.82 Expires 12/31/2017 (FY2015)
YTD FUND BALANCE (AR & AP)	232,731	66,757	96,542	69,433	42,319.18 Expires 12/31/2018 (FY2016)
Anticipated Easement Closings:					143,642.00
Moore & Dorsey Inc (Approp 07/2016)-CLOSED-Actu	al EXPS above				-82,427.48
Cool Spring Farm, Mike Cassidy-CLOSED-Actual EXPS					0.00
Digges Farm LLC -CLOSED- Actual EXPS above					-20,084.50
Susan Digges -CLOSED- Actual EXPS above					-12,140.50
Bill & Jane Johnston-Estimated					-15,080.00 estimated
ESTIMATED YTD BALANCE	232,731	66,757	96,542	69,433	13,909.52 AVAILABLE Estimated YTD BALANCE-VDACS

JAS - B Bennett Through 04/11/2017

	ingikain Herbaking	and the control of the Child Color of the Co	opriated Balance
FY16 Expenditure Appropriations	Local Funds Act	rual Expenses	<u>Remaining</u>
General Expenses	30,000	34,073	-4,073
Moore & Dorsey Inc - closed in Sept	160,000	162,040	-2,040
Cool Springs -closed in Jan	317,100	317,000	100
Susan Digges Appraisal - closed in Dec	70,500	65,010	5,490
Digges Farm Appraisals - closed in Dec	111,375	105,885	5,490
Bill & Jane Johnston	30,160		30,160
	719,135	684,008	35,127

#### Clarke County:

includes expenses not specifically designated to an easement (including stewardship and monthly Hall, Monahan invoices).

## REQUEST FOR APPLICATIONS - 2016-2017 CLG Sub-grant Program **April 2016**

Applications will be received until 4:00 pm, Friday, May 27, 2016. Applicants must submit two (2) copies of each application—one printed original application (with original signatures) and one (1) electronic copy by email or disc. Receipt of the electronic copy by the deadline will suffice for eligibility, provided that the hard copy with original section arrives by close of business, Wednesday, June 1, 2016. All inquiries for information should be directed as follows:

> Aubrey Von Lindern 540-868-7029 Aubrey. Vonlindern@dhr.virginia.gov

Hard copy applications should be mailed or hand delivered to; Aubrey Von Lindern, Virginia Department of Historic Resources, Northern Regional Preservation Office, P.O. Box 519 5357 Main Street Stephens City, Virginia 22655 (Please waive the need for signature if UPS or FedEx delivery. Call 540-868-7029 to ensure that someone will be in the office to accept delivery of parcels.)

By submitting an application, the undersigned agrees to comply with all terms and conditions set forth in this Request for Applications or as mutually agreed upon by subsequent negotiation.

Name of Project:

Grant Period: Date of Execution of Grant Agreement

Ending Date: June 30, 2017

Amount of Award Requested	Matching Share Offered	Total Project Cost
\$9,500	\$ 6,086 (39%)	\$15,586

#### Name and Address of Applicant

Name: Clarke County Board of Supervisors

Address: 101 Chalmers Ct., Suite B

Berryville, VA 22611 FEI/FIN #: 54-1070553

Telephone #: 540-955-5100

Fax Number: NA

#### **Local Project Coordinator**

Name: Alison Teetor

ι Λ

Title: Natural Resource Planner

Address: 101 Chalmers Ct., Suite B

Berryville, VA 22611 Telephone #: 540-955-5134

E-mail Address: ateetor@clarkecounty.gov

Authorize	d Appli	cant's S	ignature: _		(L) LS	D/ \		
Printed Na	ame and	d Title:	David		ash	County	Administrator	_
Date:	5/26	/16		(		7		

Fud 100 Juppl. - Tom has

#### PROJECT BUDGET

Category	Description	Grant Funds -	Applicant Match*
Personnel (Use this category for local government staff who will be working on the proposed grant project)	Period: 2015 Jul 1 – 2016 Jun 30  Title: Natural Resource Planner (for planning) Salary/Wage: \$33.38 x 5 hours Fringe Benefits: 28 %  Title: Planning Dept. Secretary Salary/Wage: \$20.78 x 2 hours Fringe Benefits: 35%  Title: Accountant Salary/Wage: \$28.61 x 6 hours Fringe Benefits: 35%  Title: County Administrator Salary/Wage: \$68.27 x 1 hours Fringe Benefits: 27%		\$ 167 \$ 47 \$ 41 \$ 14 \$ 171 \$ 60 \$ 68 \$ 18
Travel	Purpose: Mode: Lodging/Meals: Calculation:		\$
Contracts	Service: Architectural Historian Contract Amount: \$15,000	\$ 9,500	\$ 5,500
Other			
Volunteers	Title:  Hours:x \$7.25 per hour  Period:		
Totals		\$ 9,500	\$ 6,086 (39%)

Attach documentation (resumes, vitae, certifications) for all staff that will be associated with this project. Please replicate this form, as needed to provide complete budget information for the proposed grant project.

<sup>\*</sup> For the 2016-17 competition, a 30 % matching share is recommended, but not required. CLGs that can offer a 50 % cash match will receive bonus points during the evaluation process. The only exception to this recommended match is for proposals to host a training workshop for all CLGs, non-profit heritage groups, and others or for a membership.

## SOURCES OF MATCHING SHARE

	DONOR	SOURCE	AMOUNT
Cash*	Clarke County Board of Supervisors	General Fund	\$1,000
	Clarke County Conservation Easement Authority	Cash In Hand	\$2,500
	The Clermont Foundation	Cash in Hand	\$2,000
In-kind Services**	Clarke County Board of Supervisors	General Fund	\$ 586
Volunteer Time		,	
Grand Total			\$6,086

<sup>\*</sup> General funds not previously appropriated for in-kind services.

## Certification:

I certify that the matching share identified above is available, is a necessary and reasonable contribution to achieving the scope of work proposed and documentation of the expenses will be provided to support the reimbursement request.

Signature	Title: County Administrator	Date: 5	1261	6
	=		7	

<sup>\*\*</sup> Funds appropriated for salaries, fringe benefits, supplies, etc.

# Clarke County Estimate of Comp Time Costs May 1, 2017

	Earned	FY 15	Used	FY 15	Earned	FY 16	Used	FY 16	Average Earne	d t	Average Used	
Last Name	FY 15	Cost	FY 15	Savings	FY 16	Cost	FY 16	Savings	Hours	Cost	Hours	Cost
County Exempt	903.90	37,421.40	1,043.60	41,904.22	779.10	31,535.66	600.40	24,659.81	841.50	34,478.53	822.00	33,282.02
County Nonexempt	510.30	11,486.16	422.80	9,505.57	515.70	11,653.44	264.90	5,954.78	513.00	11,569.80	343.85	7,730.17
Sheriff	396.50	10,245.03	363.25	9,428.81	313.50	7,854.61	381.75	10,169.32	355.00	9,049.82	372.50	9,799.06
Communications	1,163.00	22,434.88	723.25	12,993.72	1,411.88	26,423.24	498.00	9,935.67	1,287.44	24,429.06	610.63	11,464.70
Total Nonexempt	2,069.80	44,166.07	1,509.30	31,928.10	2,241.08	45,931.29	1,144.65	26,059.77	2,155.44	45,048.68	1,326.98	28,993.94
Total of Exempt and Nonexempt	6,457.70	81,587.46	5,528.60	73,832.32	6,556.05	77,466.95	3,755.00	50,719.58	2,996.94	79,527.21	2,148.98	62,275.95

			Net			If all c	omp time taken	as a payout
	Hours	Earned	Dollar	Value	Average Dollar Value	Dollar	· Value	Average Dollar Value
	FY 15	FY 16	FY 15	FY 16		FY 15	FY 16	
County Exempt	(139.70)	178.70	(4,482.82)	6,875.85	1,196.51	37,421.40	31,535.66	34,478.53
FICA			(342.94)	526.00	91.53	2,862.74	2,412.48	2,637.61
Total Exempt			(4,825.76)	7,401.85	1,288.05	40,284.14	33,948.14	37,116.14
County Nonexempt	87.50	250.80	1,980.59	5,698.66	3,839.63	11,486.16	11,653.44	11,569.80
Sheriff time	33.25	(68.25)	816.22	(2,314.71)	(749.24)	10,245.03	7,854.61	9,049.82
Communications time	439.75	913.88	9,441.15	16,487.57	12,964.36	22,434.88	26,423.24	24,429.06
Communications Overtime pay (actual)				(4,179.55)	(4,179.55)		(4,179.55)	(4,179.55)
Sheriff's non grant premium pay				43,489.87	43,489.87		43,489.87	43,489.87
Straight time		1,528.75						
Overtime		174.00						
Total Nonexempt	560.50	2,625.18	12,237.97	59,181.84	55,365.06	44,166.07	85,241.61	84,359.00
FICA			936.20	4,527.41	4,235.43	3,378.70	6,520.98	6,453.46
Total nonexempt			13,174.17	63,709.25	59,600.49	47,544.77	91,762.60	90,812.46
Total of both exempt and nonexempt .			8,348.41	71,111.11	60,888.54	87,828.91	125,710.73	127,928.60

Abold Financial Serv   Frograms Malerials & Supplies	VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
SAIABAPET   Total   Circuit Clurur Pay   Grand Jury Service on 0417/17   0418/2017   30.00     Alger, Freet, Jr. Total   Circuit Clurur Pay   Grand Jury Service on 0417/17   0418/2017   30.00     Alger, Freet, Jr. Total   Circuit Clurur Pay   Grand Jury Service on 0417/17   0418/2017   30.00     Alger, Freet, Jr. Total   Circuit Clurur Pay   Grand Jury Service on 0417/17   0418/2017   30.00     Almazon Acct   Sheriff With & Supplies Commun   Computer Cultregar and Printer I   0420/2017   32.59     Almazon Acct   Sheriff Police Supplies   Gormouter Cultregar and Printer I   0373/12017   32.59     Almazon Acct   Sheriff Othics Expulies   Battery, Blue Light Replacemen   0373/12017   32.69     Almazon Acct   Sheriff Othics Repair Parts   Battery, Blue Light Replacemen   0373/12017   32.90     Almazon Acct   Plan Adm Materials & Supplies   Differed State   Computer Cultregar and Printer I Boha   0373/12017   32.90     Almazon Acct   Sheriff Minerials & Supplies   Differed State   Circuit   Cir					
Alger, Freid, Jr         Circuit C Juro Pay         Grand Jury Service on 04/17/17         94/18/2017         30,00           Amazer Act         Comm Any Materials & Supplies         OFFICE SUPPLIES, GENERAL         (406/2017)         35,22           Amazer Act         Sheriff Mis & Supplies Commun         CARS 225/00/mb and DVD RAM Mr.         (406/2017)         35,72           Amazer Act         Sheriff Police Supplies         Computer Calvegr and Printer I         03/20/20/17         35,72           Amazer Act         Sheriff Police Supplies         Battery, Blue Light Replacemen         03/20/20/17         34,88           Amazer Act         Sheriff Velicies Kepaire         Battery, Blue Light Replacemen         03/20/20/17         35,92           Amazer Act         Sheriff Velicies Kepaire         Battery, Blue Light Replacemen         03/20/20/17         32,93           Amazer Act         Sheriff Minterials & Supplies         Battery, Blue Light Replacemen         03/20/20/17         22,05           Amazer Act         Victor Minterials & Supplies         Bratery, Blue Light Replacemen         03/20/20/17         22,05           Amazer Act         Sheriff Minterials & Supplies         Training Bools         Christon Report         03/20/20/17         22,05           Amazer Act         Yell         Adminterials & Supplies         Training Boo			supplies	04/13/2017	
Algor, Fred, Jr Total			Grand Jury Service on 04/17/17	04/18/2017	30.00
Amazon Acet         Comm Any Materials & Supplies         OFFICE SUPPLES, GENERAL         40,08(2017)         15,23           Amazon Acet         Sheriff Mis & Supplies Commun         Charge 22,200ms and DVD RAM Me         40,08(2017)         35,72           Amazon Acet         Sheriff Polics Supplies         Computer Calveger and Printer I         03,729/2017         34,88           Amazon Acet         Sheriff Polics Supplies         Computer Calveger and Printer I         03,29/2017         34,88           Amazon Acet         Sheriff Orfics Supplies         Battery, Blie Light Replacemen         03,29/2017         75,69           Amazon Acet         Plaa Adm Marerial & Supplies         bettery, Blie Light Replacemen         03,29/2017         72,69           Amazon Acet         Plaa Adm Marerial & Supplies         Delevation Replacemen         03,29/2017         72,33           Amazon Acet         Victim Wines Mart & Supplies         Training Books         04,002/2017         22,08           Amazon Acet         Sheriff Materials & Supplies         Training Books         04,002/2017         22,08           Amazon Acet         Martineane Purchased Services         m Anderson Control         Martineane Purchased Services         m Anderson Control         Martineane Purchased Services           Ace Water Treatment         Joc         Martineane Purchased					30.00
Amazon Acct   Sheriff Mik & Supplies Commun   CD-Rs 52x700mb and DVD RAM Me   0406/2017   35.72   Amazon Acct   Sheriff Police Supplies   Computer Culteger and Printer   0.371/2017   43.83   Amazon Acct   Sheriff Police Supplies   Battery, Ble Light Replacemen   0.371/2017   43.83   Amazon Acct   Sheriff Police Supplies   Battery, Ble Light Replacemen   0.371/2017   55.94   Amazon Acct   Sheriff Office Supplies   Battery, Ble Light Replacemen   0.371/2017   55.94   Amazon Acct   Sheriff Vehicle Repair Parts   Battery, Blue Light Replacemen   0.371/2017   55.94   Amazon Acct   Victim Winnes Mark & Supplies   Amazon Acct   Victim Winnes Mark & Supplies   Amazon Acct   Victim Winnes Mark & Supplies   Tam Books   0.407/2017   12.248   Amazon Acct   Sheriff Amazon Acct   Maintenane Purchased Services   Tam Anderson Control   Maintenane Purchased Services   Maintenane Purchased Serv	Amazon Acct	Comm Atty Materials & Supplies	OFFICE SUPPLIES, GENERAL	04/08/2017	16.95
Amazon Acct         Sheriff Mils & Supplies Commun         Computer Calarger and Printer I         03/29/2017         125.95           Amazon Acct         Sheriff Police Supplies         Computer Calarger and Printer I         03/29/2017         124.95           Amazon Acct         Sheriff Police Supplies         Baltery, Blue Light Replacemen         03/29/2017         124.95           Amazon Acct         Sheriff Vehicle Repair Parts         Battery, Blue Light Replacemen         03/29/2017         72.99           Amazon Acct         Plan Adm Materials & Supplies         Drivereal Clear Front Report C         03/32/2017         22.95           Amazon Acct         Victim Winnes Mark & Supplies         Fraining Books         Christopher Marker         04/06/2017         22.05           Amazon Acct         Maintenane Purchased Services         ma Anderson Control         Maintenane Purchased Services         ma Anderson Control         Maintenane Purchased Services         ma ARC water treatment 101 Chlamers ct         04/07/2017         25.00           Anderson Control         Maintenane Purchased Services         ma ARC water treatment 101 Chlamers ct         04/03/2017         72.85           Arc Water Treatment         JC         County Adm Telephone         Acct 287015712072 Grovt Schools cell phones         04/01/2017         72.92           Arke         Telephone	Amazon Acct	•		04/06/2017	35.72
Amazon Acet         Sheriff Police Supplies         Battery, Blee Light Replacemen         03:31:2017         4:388           Amazon Acet         Sheriff Office Supplies         Battery, Blee Light Replacemen         03:31:2017         5:50.4           Amazon Acet         Sheriff Office Supplies         thermal printer ribhon         03:31:2017         5:50.4           Amazon Acet         Plan Adam Materials & Supplies         Uritim Winnes Mait & Supplies         OFFICE SUPPLIES, GENERAL         04:00:2017         22:05           Amazon Acet         Sheriff Marterials & Supplies         Timing Books         04:00:2017         22:05           Amazon Acet         Sheriff Marterials & Supplies         Timing Books         04:00:2017         22:05           Amazon Acet         Sheriff Marterials & Supplies         Timing Books         04:00:2017         22:00           Amazon Acet         Maintenane Purchased Services         ma Anderson Gentral         04:00:2017         72:52           Amazon Acet         Maintenane Purchased Services         ma Alex Gwater treatment 101 Chlumers et         04:03:2017         72:52           Acet Water Treatment         July Alm Telephone         Acet 28701571267 Gowt Schools cell phones         04:01:2017         14:19:4           Ackit         I'Telephone         Acet 28701571267 Gowt Schools cell phones <t< td=""><td>Amazon Acct</td><td></td><td>Computer Cahrger and Printer I</td><td>03/29/2017</td><td>125.95</td></t<>	Amazon Acct		Computer Cahrger and Printer I	03/29/2017	125.95
Amazon Acct   Sheriff Office Supplies   Sheriff Vehicle Repair Parts   Buttery, Blue Light Replacemen   0.331/2017   7.59.94	Amazon Acct		Computer Cahrger and Printer I	03/31/2017	43.83
Amazon Acct   Plan Adm Macerials & Supplies   Amazon Acct   Plan Adm Macerials & Supplies   OFFICE SUPPLIES, GENERAL   0408/2017   122.48   Amazon Acct   Victim Witnes Matl & Supplies   OFFICE SUPPLIES, GENERAL   0408/2017   122.48   Amazon Acct   Sheriff Materials & Supplies   OFFICE SUPPLIES, GENERAL   0408/2017   122.48   Anderson Control   Maintenane Purchased Services   mr. Anderson 524 Westwood found faulty wire   0407/2017   520.09   Anderson Control   Maintenane Purchased Services   mr. Anderson 524 Westwood found faulty wire   0407/2017   520.09   Anderson Control   Maintenane Purchased Services   mr. Anderson 624 Westwood found faulty wire   0407/2017   520.09   Anderson Control   Maintenane Purchased Services   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Services   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Service   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Service   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Service   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Service   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Service   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Service   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Anderson Control   Maintenane Purchased Service   mr. Anderson 624 Westwood found faulty wire   0403/2017   708.00   Ander Country Adm Telephone   Acct 287015712672 Govt/Schools cell phones   0401/2017   708.00   Anderson Country Adm Telephone   Acct 287015712672 Govt/Schools cell phones   0401/2017   708.00   Anderson Country Adm Telephone   Acct 287015712672 Govt/Schools cell phones   0401/2017   708.00   Anderson Count	Amazon Acct	Sheriff Police Supplies	Battery, Blue Light Replacemen	03/29/2017	124.95
Amazon Acct   Plan Adm Materials & Supplies   Universal Clear From Report C   03/13/20/17   52.50   Amazon Acct   Victim Wines Malt & Supplies   Training Books   Training Boo	Amazon Acct	Sheriff Office Supplies	thermal printer ribbon	03/31/2017	56.94
Amazon Acct   Sheriff Miterials & Supplies   Training Books   Anazon Acct   Sheriff Miterials & Supplies   Training Books   Anazon Acct Total   Maintenane Purchased Services   rm Anderson S24 Westwood found faulty wire   04/07/2017   25/08   Anaderson Control   Maintenane Purchased Services   rm Anderson Rec Center alarm monitoring   04/03/2017   25/200   Anderson Control Total   Acct Water Treatment   JGC Maintenane Purchased Service   rm ARC water treatment   101 Chlamers ct   04/03/2017   70.88   Arc Water Treatment   Maintenane Purchased Service   rm ARC water treatment   101 Chlamers ct   04/03/2017   70.88   Arc Water Treatment   Total   Acct   Acct   28/7015712672 Govt/Schools cell phones   04/01/2017   103/25   Acct   Water Treatment   107 Chlamers ct   04/03/2017   103/25   Acct   Water Treatment   107 Chlamers ct   04/03/2017   103/25   Acct   28/7015712672 Govt/Schools cell phones   04/01/2017   103/25   103/25   103/25   103/25   103/25   103/25   103/25   1	Amazon Acct	Sheriff Vehicle Repair Parts	Battery, Blue Light Replacemen	03/29/2017	72.99
Amazon Acct	Amazon Acct	Plan Adm Materials & Supplies	Universal Clear Front Report C	03/13/2017	35.30
Anazon Acet Total	Amazon Acct	Victim Witnes Matl & Supplies		04/08/2017	22.05
Anderson Control Maintenanc Purchased Services rm Anderson Rec Center alarm monitoring (0.4072017   252.00   Anderson Control Total  Are Water Treatment Are Water Treatment   JGC Maintenanc Purchased Services rm ARC water treatment 101 Chlamers et (0.4032017   70.88   Are Water Treatment   JGC Maintenanc Purchased Services rm ARC water treatment 101 Chlamers et (0.4032017   70.88   Are Water Treatment Total	Amazon Acct	Sheriff Materials & Supplies	Training Books	04/06/2017	132.48
Manderson Control   Maintenane Purchased Services	Amazon Acct Total				667.16
Arc Water Treatment	Anderson Control	Maintenanc Purchased Services	rm Anderson 524 Westwood found faulty wire	04/07/2017	95.00
Arc Water Treatment	Anderson Control	Maintenanc Purchased Services	rm Anderson Rec Center alarm monitoring	04/03/2017	252.00
Arc Water Treatment Maintenane Purchased Services         rm ARC water treatment 101 Chlamers ct         04/03/2017         42.15           Arc Water Treatment Total         113.00         113.00         113.00           Atkët         County Adm Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.97           Atkët         I'T Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         16.32           Atkët         Comm Atty Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         16.78           Atkët         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.35           Atkët         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.12           Atkët         Communicat Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.12           Atkët         Bilg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.19           Atkët         Bild Insteamer Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.93           Atkët         Bild Insteamer Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.90	Anderson Control Total				347.00
Arc Water Treatment Total  Arc Water Treatment Total  Arc County Adm Telephone Acct 287015712672 Govt/Schools cell phones Actic IT Telephone Acct 287015712672 Govt/Schools cell phones Actic IT Telephone Acct 287015712672 Govt/Schools cell phones Actic Registrar Telephone Acct 287015712672 Govt/Schools cell phones Actic Registrar Telephone Acct 287015712672 Govt/Schools cell phones Actic Sheriff Telephone Acct 287015712672 Govt/Schools cell phones Actic AnimalCtrl Telephone Acct 287015712672 Govt/Schools cell phones Actic Total  Ti Technologys WiOL Content Actic Total  Actic Total  Actic Total  Ti Technology SWOL Content Actic Total  Ti Maint Contracts Bright Software renewal - 2  Actic Storage Storage AvG Technologies USA Total  Ti Maint Contracts Bright Software Support, 6 month  Actic Total  Ti Agint Contracts Bright Software Support, 6 month  Actic Total  Ti Agint Contracts Actic Total  Ti Agint Contracts Bright Software Support, 5 month  Actic Total  Ti Agint Contracts Actic Tot	Arc Water Treatment				70.85
At&t         County Adm Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t         IT Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         103.25           At&t         Registrar Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         16.28           At&t         Comm Atty Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.53           At&t         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.53           At&t         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.12.42           At&t         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         71.93           At&t         Bilg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         71.93           At&t         AnimalCrt Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         71.90           At&t         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         71.90           At&t Total         T         Total Connects         Acct 287015712672 Govt/Schools cell phones         04/01/20	Arc Water Treatment		rm ARC water treatment 101 Chlamers ct	04/03/2017	42.15
Acket         IT Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         103.25           At&t         Registrar Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         61.28           At&t         Comm Atty Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         7.53           At&t         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         17.24           At&t         Communicat Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         17.24           At&t         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         17.9.24           At&t         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         17.9.3           At&t         Big Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           At&t         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           At&t Total         Total         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           At&t Total         Total         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90 <td></td> <td></td> <td></td> <td></td> <td>113.00</td>					113.00
At&t         Registrar Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         61.28           At&t         Comm Atty Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         167.88           At&t         Sheriff Telephone         AT&T F911 Wireless Act - April 1, 2017 Statement         04/01/2017         7.33           At&t         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         1,012.44           At&t         Communicat Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         11,212.44           At&t         Bldg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14,00           At&t         AnimalCrt1 Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14,00           At&t         Bldg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14,00           At&t         Eon Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14,00           At&t Total         Eon Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         2,042.59           At&t Total         Eon Dev Telephone         Acct 287015712672 Govt/Schools cell phones	At&t	, ,	*		
At&t         Comm Atty Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         167.88           At&t         Sheriff Telephone         AT&T E911 Wireless Acct - April 1, 2017 Statement         04/01/2017         7.53           At&t         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         17.242           At&t         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         179.33           At&t         AnimalCtrl Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.00           At&t         AnimalCtrl Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.00           At&t         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.90           At&t         Eon Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.90           AVG Technologies USA         IT Technology SW/OL Content         AntiVirus Software renewal - 2         04/07/2017         2/04.25           AVG Technologies USA         IT Technology SW/OL Content         AntiVirus Software Support, 6 month	At&t	•	•		
Al&R         Sheriff Telephone         AT&T E911 Wireless Acct - April 1, 2017 Statement         04/01/2017         7.53           Al&R         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         1.012.41           Al&R         Communicar Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         141.97           Al&R         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         141.97           Al&R         Bldg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           Al&R         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         19.93           Al&R         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           Al&R         Econ Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           Al&R         Econ Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           AVG Technologies USA         TT Technology SW/OL Content         AntiVrus Software renewal - 2         04/07/2017         2.042.59           BAI Muncipal Softwar         IT Maint Contracts         Bright Software Support, 6 month	At&t	9 1	•		
Adds:         Sheriff Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         1,012.41           At&t         Communicat Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         172.42           At&t         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.97           At&t         Bldg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           At&t         AnimalCrl Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           At&t         Band Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           At&t Total         Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.90           At&t Total         Telephone         Acct 287015712672 Govt/Schools cell phones         04/07/2017         14.90           At&t Total         Telephone         Acct 287015712672 Govt/Schools cell phones         04/07/2017         14.90           At&t Total         Telephone         Acct 287015712672 Govt/Schools cell phones         04/07/2017         14.90           At&t Total         Telephone         Acct 287015712672			*		
At&t         Communicat Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         172.42           At&t         EMS Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t         Bldg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.00           At&t         AnimalCut Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.00           At&t         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         62.97           At&t         Econ Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t Total         Type 18 (2000)         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           AVG Technologies USA         IT Technology SW/OL Content         AntiVirus Software renewal - 2         04/07/2017         2,042.59           AVG Technologies USA         IT Technology SW/OL Content         AntiVirus Software Support, 6 month         04/28/2017         7,537.00           BA Muncipal Softwar         IT Maint Contracts         Bright Software Support, 6 month         04/28/2017         7,537.00           BBAT         Bro S Materials & Supplies         Catty\$215.95;Bld		=			
At&t         EMS Telephone         Acct 287015712672 GovV/Schools cell phones         04/01/2017         41.97           At&t         Bidg Insp Telephone         Acct 287015712672 GovV/Schools cell phones         04/01/2017         17.933           At&t         AnimalCrtl Telephone         Acct 287015712672 GovV/Schools cell phones         04/01/2017         14.00           At&t         Maintenanc Telephone         Acct 287015712672 GovV/Schools cell phones         04/01/2017         62.97           At&t         Econ Dev Telephone         Acct 287015712672 GovV/Schools cell phones         04/01/2017         41.97           At&t Total         1,906.98           AVG Technologies USA Total         Antifyirus Software renewal - 2         04/07/2017         2,042.59           BAI Muncipal Softwar         Total         Total         04/02.59           BB&T         BoS Materials & Supplies         Catty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         157.93           BB&T         To Capital Outlay Adds         Catty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         470.00           BB&T         Sheriff Travel - Communication         Various         04/10/2017         470.00           BB&T         Sheriff Prixvel - Sworn Staff         April Statement         04/10/2017 </td <td></td> <td>=</td> <td></td> <td></td> <td></td>		=			
At&t         Bidg Insp Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         179.33           At&t         AnimalCtrl Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.00           At&t         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         62.97           At&t         Econ Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t Total         Logo, 98           AVG Technologies USA Total         BAI Muncipal Softwar Total         Type Technologies USA Total         <		-	•		
At&t         AnimalCtrl Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         14.00           At&t         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         62.97           At&t         Econ Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t Total		-	•		
At&t         Maintenanc Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         62.97           At&t         Econ Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t Total         1,906,98           AVG Technologies USA         IT Technology SW/OL Content         AntiVirus Software renewal - 2         04/07/2017         2,042.59           BAI Muncipal Softwar         IT Maint Contracts         Bright Software Support, 6 month         04/28/2017         7,537.00           BAI Muncipal Softwar         Total         1           BB&T         BoS Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         157.93           BB&T         IT Capital Outlay Adds         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         137.93           BB&T         Comm Atty Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         137.93           BB&T         Sheriff Travel - Communication         Various         04/10/2017         470.00           BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         425.00           BB&T         Sheriff Office Supplies         April Statement         04/10/2017		- 1	•		
At&t         Econ Dev Telephone         Acct 287015712672 Govt/Schools cell phones         04/01/2017         41.97           At&t Total         1,906,98           AVG Technologies USA Total         2,042.59           BAI Muncipal Softwar         IT Maint Contracts         Bright Software Support, 6 month         04/28/2017         7,537.00           BAI Muncipal Softwar Total         7,537.00           BB&T         BoS Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         157.93           BB&T         IT Capital Outlay Adds         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         337.93           BB&T         Comm Auty Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         337.93           BB&T         Sheriff Travel - Communication         Various         04/10/2017         408.03           BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         408.03           BB&T         Sheriff Travel - Sworn Staff         Various         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04		_	•		
At&t Total  AVG Technologies USA   IT Technology SW/OL Content   AntiVirus Software renewal - 2   04/07/2017   2,042.59  BAI Muncipal Softwar   IT Maint Contracts   Bright Software Support, 6 month   04/28/2017   7,537.00  BAI Muncipal Softwar Total   7,537.00  BAI Muncipal Softwar Total   7,537.00  BB&T   BoS Materials & Supplies   CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93   04/10/2017   157.93  BB&T   IT Capital Outlay Adds   CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93   04/10/2017   337.93  BB&T   Comm Atty Materials & Supplies   CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93   04/10/2017   215.95  BB&T   Sheriff Travel - Communication   Various   04/10/2017   470.00  BB&T   Sheriff Travel - Sworn Staff   April Statement   04/10/2017   408.53  BB&T   Sheriff Dues Subser & Memb   Various   04/10/2017   229.00  BB&T   Sheriff Dues Supplies   April Statement   04/10/2017   21.55  BB&T   Sheriff Office Supplies   April Statement   04/10/2017   21.55  BB&T   Sheriff Office Supplies   April Statement   04/10/2017   21.55  BB&T   Sheriff Office Supplies   April Statement   04/10/2017   21.90  BB&T   Sheriff Office Supplies   April Statement   04/10/2017   21.90  BB&T   Sheriff Office Supplies   April Statement   04/10/2017   21.90  BB&T   Sheriff Office Supplies   Various   04/10/2017   21.90  BB&T   Sheriff Office Supplies   Various   04/10/2017   22.90  BB&T   Sheriff Uniform Communications   Various   04/10/2017   22.90  BB&T   EMS Credit Card Invoice April 2017   04/10/2017   22.90  BB&T   EMS Credit Card Invoice April 2017   04/10/2017   22.90  BB&T   BB&T   Bldg Insp Purchased Services   CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93   04/10/2017   327.60  BB&T   AnimalCtrl Travel   rm BBT credit card charges 3/19/17 to 04/03/17 C&S   04/10/2017   317.60  BB&T   AnimalCtrl Materials & Supplie   rm BBT credit card charges 3/19/17 to 04/03/17 C&S   04/10/2017   116.83  BB&T   AnimalCtrl Materials & Supplie   rm BBT credit card charges 3/19/17 to 04/03/17 C&S   04/10/2017   116.83  BB&T   AnimalCtrl Materials & Supplie   rm		-	•		
AVG Technologies USA		Econ Dev Telepnone	Acct 28/015/126/2 Govt/Schools cell phones	04/01/2017	
## AVG Technologies USA Total  ## BAI Muncipal Softwar		IT Technology SW/OL Content	AntiVimus Coftware removed 2	04/07/2017	
BAI Muncipal Softwar         IT Maint Contracts         Bright Software Support, 6 month         04/28/2017         7,537.00           BAI Muncipal Softwar Total         7,537.00           BB&T         BoS Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         157.93           BB&T         IT Capital Outlay Adds         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         157.93           BB&T         Comm Atty Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         470.00           BB&T         Sheriff Travel - Communication         Various         04/10/2017         470.00           BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         408.53           BB&T         Sheriff Dravel - Sworn Staff         Various         04/10/2017         49.00           BB&T         Sheriff Dravel - Sworn Staff         Various         04/10/2017         49.00           BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         24.93           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93			Anti virus Software renewai - 2	04/07/2017	
BB&T   Sheriff Travel - Sworn Staff   Various   O4/10/2017   12.55			Pright Coftware Cupport 6 month	04/28/2017	
BB&T         BoS Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         157.93           BB&T         IT Capital Outlay Adds         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         337.93           BB&T         Comm Atty Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         215.95           BB&T         Sheriff Travel - Communication         Various         04/10/2017         470.00           BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         1,250.00           BB&T         Sheriff Travel - Sworn Staff         Various         04/10/2017         1,250.00           BB&T         Sheriff Dues Subscr & Memb         Various         04/10/2017         250.00           BB&T         Sheriff Mids & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017	-		Bright Software Support, o monui	04/28/2017	
BB&T         IT Capital Outlay Adds         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         337.93           BB&T         Comm Atty Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         215.95           BB&T         Sheriff Travel - Communication         Various         04/10/2017         470.00           BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         408.53           BB&T         Sheriff Dues Subscr & Memb         Various         04/10/2017         1,250.00           BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Cleaning Supplies         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         04/10/20	•		CAtty\$215.05:Rldg\$80:Ros\$157.03:JT\$237.03	04/10/2017	
BB&T         Comm Atty Materials & Supplies         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         215.95           BB&T         Sheriff Travel - Communication         Various         04/10/2017         470.00           BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         408.53           BB&T         Sheriff Dues Subscr & Memb         Various         04/10/2017         1,250.00           BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Office Supplies         Various         04/10/2017         6.94           BB&T         Sheriff Office Supplies         Various         04/10/2017         229.00           BB&T         Sheriff Uniform Communications         Various         04/10/2017         04/10/2017         229.00		11			
BB&T         Sheriff Travel - Communication         Various         04/10/2017         470.00           BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         408.53           BB&T         Sheriff Travel - Sworn Staff         Various         04/10/2017         1,250.00           BB&T         Sheriff Dues Subscr & Memb         Various         04/10/2017         89.00           BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Office Supplies         Various         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         04/00.00			•		
BB&T         Sheriff Travel - Sworn Staff         April Statement         04/10/2017         408.53           BB&T         Sheriff Travel - Sworn Staff         Various         04/10/2017         1,250.00           BB&T         Sheriff Dues Subscr & Memb         Various         04/10/2017         89.00           BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Uniform Communications         Various         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017 <td></td> <td>•</td> <td></td> <td></td> <td></td>		•			
BB&T         Sheriff Travel - Sworn Staff         Various         04/10/2017         1,250.00           BB&T         Sheriff Dues Subscr & Memb         Various         04/10/2017         89.00           BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Police Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Uniform Communications         Various         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/					
BB&T         Sheriff Dues Subscr & Memb         Various         04/10/2017         89.00           BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Police Supplies         April Statement         04/10/2017         14.98           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Uniform Communications         Various         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03			•		
BB&T         Sheriff Mtls & Supplies Commun         April Statement         04/10/2017         21.55           BB&T         Sheriff Police Supplies         April Statement         04/10/2017         14.98           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Uniform Communications         Various         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie					
BB&T         Sheriff Police Supplies         April Statement         04/10/2017         14.98           BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Office Supplies         Cleaning Supplies         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Park					
BB&T         Sheriff Office Supplies         April Statement         04/10/2017         274.93           BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Office Supplies         Cleaning Supplies         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00		**			
BB&T         Sheriff Office Supplies         Various         04/10/2017         51.94           BB&T         Sheriff Office Supplies         Cleaning Supplies         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T	**	•		
BB&T         Sheriff Office Supplies         Cleaning Supplies         04/10/2017         6.81           BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T		•		51.94
BB&T         Sheriff Uniform Communications         Various         04/10/2017         229.00           BB&T         EMS Travel         Fire & EMS Credit Card Invoice April 2017         04/10/2017         228.73           BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T				6.81
BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T			04/10/2017	229.00
BB&T         EMS Clothing         Fire & EMS Credit Card Invoice April 2017         04/10/2017         100.00           BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T	EMS Travel	Fire & EMS Credit Card Invoice April 2017	04/10/2017	228.73
BB&T         Bldg Insp Purchased Services         CAtty\$215.95;Bldg\$80;Bos\$157.93;IT\$337.93         04/10/2017         80.00           BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T		-		100.00
BB&T         AnimalCtrl Travel         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         327.60           BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T	•	*	04/10/2017	80.00
BB&T         AnimalCtrl Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         111.28           BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T			04/10/2017	327.60
BB&T         Maintenanc Materials & Supplie         rm BBT credit card charges 3/19/17 to 04/03/17 C&S         04/10/2017         116.83           BB&T         Parks Adm Dues Subscr & Memb         supplies         04/03/2017         40.00	BB&T	AnimalCtrl Materials & Supplie		04/10/2017	111.28
	BB&T	Maintenanc Materials & Supplie		04/10/2017	116.83
BB&T Parks Adm Materials & Supplies supplies 04/03/2017 590.00	BB&T	Parks Adm Dues Subscr & Memb	supplies	04/03/2017	40.00
	BB&T	Parks Adm Materials & Supplies	supplies	04/03/2017	590.00

			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
BB&T	Plan Adm Travel	Management Course Fee	04/19/2017	75.00
BB&T	Sheriff Travel	Forfieted Asset Class / Bennett and Rose	04/10/2017	308.39
BB&T Total				5,506.38
Bean, Debbie	Plan Adm Purchased Services	Notary Fee Certificate	04/18/2017	10.00
Bean, Debbie Total				10.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for Xterra	04/05/2017	40.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1304	04/05/2017	80.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1102	04/07/2017	30.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1303	04/07/2017	40.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1401	04/11/2017	80.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1503	04/17/2017	68.00
Berryville Auto Part	Sheriff Purchased Services	Estimated Vehicle Repair for 1302	04/17/2017	93.00
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for Xterra	04/05/2017	15.16
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1304	04/05/2017	68.68
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1102	04/07/2017	106.26
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1303	04/07/2017	21.42
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1401	04/11/2017	71.17
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1302	04/17/2017	30.10
Berryville Auto Part	Sheriff Vehicle Repair Parts	Estimated Vehicle Repair for 1404	04/17/2017	137.27
Berryville Auto Part	Maintenanc Materials & Supplie	rm BAP ACO oil change and labor to install 4 tires	04/20/2017	115.58
Berryville Auto Part Tot				996.64
Berryville True Valu	Registrar Materials & Supplies	Key tags & holder	04/05/2017	4.66
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint spr pist nozzle and mtl nozzle	04/04/2017	34.96
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint tape for elevator signs	04/10/2017	18.48
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint swivel rivet tool	04/19/2017	24.99
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint saw chain	04/20/2017	32.99
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint stihl file 3 pack	04/21/2017	5.49
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint general fastners for mower	04/24/2017	3.68
Berryville True Valu	Parks Adm Materials & Supplies	Mark paint	04/20/2017	11.98
Berryville True Valu	Rec Center Materials & Supplie	Lubricant/Mr. Clean	04/19/2017	14.47
Berryville True Valu	Programs Materials & Supplies	Supplies	03/31/2017	5.49
Berryville True Valu	Programs Materials & Supplies	supplies	04/07/2017	9.16
Berryville True Valu	Maintenanc Materials & Supplie	rm BH 104 N. Chruch wd glue and wtr putty	04/07/2017	10.07
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Rec Center drain hose for diverter	04/19/2017	49.98
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park outside light on pool house	04/10/2017	11.98
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Pool oct box	04/05/2017	3.78
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park baseball drag materials	04/07/2017	25.12
Berryville True Valu Tot		Clashing for Eine Donaston and Landa 12 24 Chinai	04/02/2017	267.28
Blue Ridge Rescue Su	EMS Capital Outlay Adds	Clothing for Fire Department-Includes 12.34 Shippi	04/03/2017	795.34
Blue Ridge Rescue Su	EMS Capital Outlay Adds	Clothing for Fire Department	04/04/2017	2,430.00
Blue Ridge Rescue Su	EMS Capital Outlay Adds	Clothing for Fire Department	04/06/2017	360.00
Blue Ridge Rescue Su To Blue Ridge Volunteer		Civic contribution EV 17 Ote 4	04/01/2017	3,585.34
Blue Ridge Volunteer  Blue Ridge Volunteer To	Blue Ridge Vol Fire Co Contrib	Civic contribution FY 17 Qtr 4	04/01/2017	12,500.00 12,500.00
Blue Sky Towers	Sheriff Leases & Rentals	Tower, Transmitter, 04/01-05/01	04/01/2017	2,380.50
Blue Sky Towers Total	Sheriii Leases & Relitais	10 wei, 11 ansimuei, 07/01-03/01	07/01/201/	2,380.50
BMS Direct	Treasurer Postal Svcs	1st half 2017 RE Postage	04/17/2017	2,771.00
BMS Direct	Treasurer Postal Svcs	1st half 2017 RE Postage  1st half 2017 Personal Property -Postage	04/17/2017	4,653.00
BMS Direct Total	Treasurer Fostar Sycs	13t Haif 2017 I Gisonai I Toperty -1 Ostage	07/17/2017	7,424.00
Bosserman, Barbara	Registrar Dues Subscr & Memb	Notary Filing Reimbursement	03/22/2017	10.00
Bosserman, Barbara Tot			55, <u>22</u> , 2017	10.00
Bouffault, Robina	Plan Com Board Member Fees	Attd @ PC April '17 mtgs	04/11/2017	100.00
Bouffault, Robina Total	I am Com Board Memor 1 ces	into C 1 O 1 pm 17 mgo	0 1, 11, 2017	100.00
Boyce Volunteer Fire	Boyce Volunteer Fire Co Contr	Civic Contribution Qtrs 3 & 4	03/27/2017	25,000.00
Boyce Volunteer Fire To	•		22.2.,2017	25,000.00
Brian Conrad	Maintenanc Materials & Supplie	Volunteer Winter Storm 2016-reimb for tractor tire	04/24/2017	1,504.10
Brian Conrad Total	and the state of t	270 10110 10110 10110	5 2 2017	1,504.10
Broys Car Wash	Sheriff Purchased Services	Car Wash	03/30/2017	17.50
Broys Car Wash Total				17.50
•				

NN Sports Ins         Action of Maintanam Materials & Supplies         m SN Sports Ins Total         0.8272017 (a)         2.49573 (b)           BNN Sports Ins         Plan Com Board Member 1         And № FC April 17 mugs         0.9272017 (a)         1.000           Bruckley, Randy Total         Caldwell Anne Total         1.000         1.000         1.000           Caldwell Anne Total         Econ Dev Purchased Services         1.000         1.000         1.000           Capelli, Lon         Econ Dev Purchased Services         1.000         1.000         1.000         1.000           Capelli, Lon         Econ Dev Purchased Services         1.000 <td< th=""><th></th><th></th><th></th><th>INVOICE</th><th></th></td<>				INVOICE		
Seal Sporks in Erbal   Seal Sporks in Erbal   Seal Sporks in State   Seal Sporks in State	<b>VENDOR NAME</b>	ACCOUNT DESC	FULL DESC	DATE	<b>AMOUNT</b>	
Bookley, Randy   Pan Com Board Member Fees   And @ PC april 17 mtgs   Own	BSN Sports Inc	Maintenanc Materials & Supplie	rm BSN Park Replace Bleacher & Soccer Goal storm	03/27/2017	2,495.73	
Calavell, Anna	<b>BSN Sports Inc Total</b>				2,495.73	
Caldwell, Anne	Buckley, Randy	Plan Com Board Member Fees	Attd @ PC April '17 mtgs	04/11/2017	100.00	
Capelli, Len	<b>Buckley, Randy Total</b>				100.00	
Capelli, Lan   Roon Dev Purchage Rinding   R	Caldwell, Anne	Plan Com Board Member Fees	Attd @ PC mtgs April '17	04/11/2017	100.00	
Capelli, Lan         Econ Dev Trivetle         Econ Dev Capelli, Jen Total         Econ Dev Capelli, Jen Total         404/12/017         50.40           Capelli, Len Total         Econ Dev Capelli Agritourism Confikichmond         04/11/2017         50.40         20.20           Cardfillo, Robin Conc         Cnew Esmr Donation-Purch Sve         Services for CEA         04/11/2017         50.00           Chartman, Stacey         Programs Purchased Services         contracted employee         04/11/2017         30.70           Chartman, Stacey         Berriff Purches Supplies         Mag Charger         04/11/2017         37.70           Chief Supply Corp         Descriff Purches Supplies         Mag Charger         04/11/2017         37.93           Chief Supply Corp         Sherriff Postal Sves         Postage, Refreshments, Uniforms         03/31/2017         70.34           Chief County Sherif         Sherriff Postal Sves         Postage, Refreshments, Uniforms         03/31/2017         30.34           Clarke County Sherif         Sherriff Postal Sves         Postage, Refreshments, Uniforms         03/31/2017         30.34           Clarke County Sherif         Office Supplies         Postage, Refreshments, Uniforms         03/31/2017         30.34           Clarke County Sherif         Offine Supplies         Refreshments, Uniforms	Caldwell, Anne Total				100.00	
Capelli, Len	Capelli, Len	Econ Dev Purchased Services		04/25/2017	3,250.00	
Carbilla, Robin Cour	Capelli, Len	Econ Dev Printing & Binding		04/10/2017	230.86	
Cardillo, Robin Couc         Cardillo, Robin Couc Total         Services for CEA         04/11/2017         550.00           Cardillo, Robin Couc Total         Cardillo, Robin Couc Total         327.60           Chatman, Stacey         Pograms Purchased Services         contracted employee         04/15/2017         327.60           Chelf Supply Corp         Sheriff Police Supplies         Mag Charger         04/11/2017         37.98           Chief Supply Corp         Total         WurberCir Intergow See Agreem         FY 17 Qir 3 NRIDC Operations         04/04/2017         5.52.50           Clarke County Sherif         Sheriff Misk Supplies Commun         Postage, Refreshments, Uniforms         03/31/2017         70.34           Clarke County Sherif         Sheriff Office Supplies         Postage, Refreshments, Uniforms         03/31/2017         70.34           Clarke County Sherif         Sherif Office Supplies         Postage, Refreshments, Uniforms         03/31/2017         70.34           Clarke County Sherif         Sherif Purchased Services         Comeast High-Speed Internet for April Statement         04/18/2017         18.02           Commercial Press         Toesaurer Materials & Supplies         Envelopes - Treas Office         03/31/2017         318.00           Commercial Press         Toesaurer Materials & Supplies         Comma Arty Stationery Invoice 1	Capelli, Len	Econ Dev Travel	Econ Dev Capelli Agritourism Conf Richmond	04/21/2017	550.40	
Charman, Stacey   Programs Purchased Services   Contracted employee   Oyl/15 (2017)   237.06 (2018)   Charman, Stacey Total   Charman, Stacey Total   Charman, Stacey Total   Oyl/16 (2018)   Oyl/16 (2018)	Capelli, Len Total				4,031.26	
Chantman, Stacey Total         One of Supply Corp         One of Supply Corp         Mag Charger         04/11/2017         37.98           Chief Supply Corp Total         Was Charger         04/11/2017         37.98           Chief Supply Corp Total         Was Charger         04/11/2017         37.98           City of Winchester Total         Jub Decl'r Intergov Svc Agreem         FY 17 Qir 3 NRIDC Operations         04/04/2017         5.25.00           Clarke County Sherif         Sheriff Misk Supplies Commun         Postage, Refreshments, Uniforms         03/31/2017         3.34           Clarke County Sherif         Sheriff Office Supplies         Postage, Refreshments, Uniforms         03/31/2017         3.26           Clarke County Sherif         Sheriff Office Supplies         Postage, Refreshments, Uniforms         03/31/2017         3.26           Clarke County Sherif         Sheriff Purchased Services         Comcast High-Speed Internet for April Statement         04/18/2017         2.22           Clarke County Sherif         Tereasurer Materials & Supplies         Envelopes - Treas, Office         03/31/2017         3.80           Commercial Press         Terasurer Materials & Supplies         Envelopes - Treas, Office         03/31/2017         3.80           Commercial Press         Terasurer Materials & Supplies         Envelopes - Treas, Office	Cardillo, Robin Couc	Cnsrv Esmt Donation- Purch Svc	Services for CEA	04/11/2017	560.00	
Chief Supply Corp	Cardillo, Robin Couc Tot	al			560.00	
Chick Supply Corp         Sheriff Police Supplies         Mag Charger         04/11/207         3.798           Chic Supply Corp Total         Total Welchester         10.00 Performance         40.04/2017         5.25.00           City of Winchester         10.00 Performance         5.25.00         70.33           Clarke County Sherif         Sheriff Misk Supplies Commun         Postage, Refreshments, Uniforms         03.31/2017         3.23           Clarke County Sherif         Sheriff Office Supplies         Postage, Refreshments, Uniforms         03.31/2017         3.23           Clarke County Sherif         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         03.31/2017         3.20           Clarke County Sherif         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         03.31/2017         3.20           Clarke County Sherif         Tomas         Commercial Press         Tomase Sheriff Uniforms         0.00         3.20           Clarke County         Treasurer Materials & Supplies         Envelopes - Treas. Office         0.331/2017         3.28           Commercial Press         Treasurer Materials & Supplies         Commercial Press         0.331/2017         3.28           Commercial Press         Treasurer Materials & Supplies         Envelopes - Treas. Office         0.331/2017         3	Chatman, Stacey	Programs Purchased Services	contracted employee	04/15/2017	327.60	
Chief Supply Corp 10tr         1 w DetCtr Intergov Svc Agreem         FY 17 Qtr 3 NRJDC Operations         0.4.04/2017         5.525.00           City of Winchester Total         1 w DetCtr Intergov Svc Agreem         FY 17 Qtr 3 NRJDC Operations         0.4.04/2017         5.525.00           Clarke County Sherif         Sheriff Misl & Supplies Commun         Postage, Refreshments, Uniforms         0.331/2017         70.34           Clarke County Sherif         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         0.331/2017         2.52           Clarke County Sherif         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         0.331/2017         2.52           Clarke County Sherif Torica         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         0.331/2017         2.52           Clarke County Sherif Torica         Torica Staff Purchased Services         Comact High-Speed Internet for April Statement         0.41/8/2017         3.28           Commercial Press         Treasurer Materials & Supplies         Envelopes - Treas. Office         0.331/2017         3.83           Commercial Press         Treasurer Materials & Supplies         Envelopes - Treas. Office         0.331/2017         3.83           Commercial Press         Tomath Agreem Agreem         Refuse         0.41/22017         3.10         4.62 <tr< td=""><td>Chatman, Stacey Total</td><td></td><td></td><td></td><td>327.60</td></tr<>	Chatman, Stacey Total				327.60	
Giv of Winchester         Ju DecCtr Intergov Sve Agreem         FY 17 Qr 3 NRJDC Operations         04/04/201         55.25 0.0           City of Winchester Total         5.525.00         5.525.00         5.525.00           Clarke County Sherif         Sheriff Postal Sves         Postage, Refreshments, Uniforms         03/31/2017         3.52.0           Clarke County Sherif         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         03/31/2017         3.22.0           Clarke County Sherif         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         03/31/2017         2.03.0           Clarke County Sherif         Sheriff Purchased Services         Comcast High-Speed Internet for April Statument         04/18/2017         8.29.1           Comcast Total         Teasurer Materials & Supplies         Command Tress Office         03/31/2017         12.82.7           Commercial Press         Teasurer Materials & Supplies         Command Tress Office         03/31/2017         12.82.7           Commorcial Press         Teasurer Materials & Supplies         Command Tress Office         03/31/2017         12.82.0           Commorcial Press         Re Center Merch for Resale         Command Tress Office         03/31/2017         117.00           Costo         Re Center Merch for Resale         Refuse Disp Intergov Svc Agreem	Chief Supply Corp	Sheriff Police Supplies	Mag Charger	04/11/2017	37.98	
City OWinchester TOUS         Session (Clarke County Sherif         Sheriff Postal Sves         Postage, Refreshments, Uniforms         0.331/2017         70.34           Clarke County Sherif         Sheriff Office Supplies         Postage, Refreshments, Uniforms         0.331/2017         3.32           Clarke County Sherif         Sheriff Office Supplies         Postage, Refreshments, Uniforms         0.331/2017         20.35           Clarke County Sherif         Total County Sherif Total         Postage, Refreshments, Uniforms         0.331/2017         20.56           Clarke County Sherif Total         Total County Sherif Total         0.000 (19.80)         20.21         20.21           Comcast Total         Sheriff Purchased Services         Comast High-Speed Internet for April Statement         0.418/2017         318.09           Commercial Press         Treasurer Materials & Supplies         Comm Any Stationery Invoice 121246         0.331/2017         318.00           Commarcial Press         Toman Any Materials & Supplies         Comm Any Stationery Invoice 121246         0.331/2017         318.00           Commorcial Press         Toman Any Materials & Supplies         Comm Any Stationery Invoice 121246         0.331/2017         318.00           Comson Sonics         Sheriff Durchased Services         Calibration for Tuning Forks         0.401/2017         117.00 <tr< td=""><td><b>Chief Supply Corp Total</b></td><td></td><td></td><td></td><td>37.98</td></tr<>	<b>Chief Supply Corp Total</b>				37.98	
Clarke County Sherif   Sheriff Potal Swes   Postage, Refreshments, Uniforms   03/31/2017   3.0.3.4     Clarke County Sherif   Sheriff Office Supplies   Postage, Refreshments, Uniforms   03/31/2017   3.0.3.4     Clarke County Sherif   Sheriff Office Supplies   Postage, Refreshments, Uniforms   03/31/2017   20.5.6     Clarke County Sherif   Sheriff Uniform Sworn Staff   Postage, Refreshments, Uniforms   03/31/2017   20.5.6     Clarke County Sherif   Sheriff Purchased Services   Comeast High-Speed Internet for April Statement   04/18/2017   82.91     Commaer Total   Treasurer Materials & Supplies   Comm Atty Stationery Invoice 121246   03/31/2017   318.00     Commercial Press   Comm Atty Materials & Supplies   Comm Atty Stationery Invoice 121246   03/31/2017   318.00     Commercial Press   Comm Atty Materials & Supplies   Calibration for Tuning Forks   04/12/2017   117.00     Comsonics   Sheriff Purchased Services   Calibration for Tuning Forks   04/12/2017   117.00     Comsonics   Sheriff Purchased Services   Calibration for Tuning Forks   04/12/2017   117.00     Conston   Rec Center Merch for Resale   vending food   03/22/2017   100.58     County of Frederick   RefuseDisp Intergov Svc Agreem   Refuse   04-05/2017   100.58     County of Frederick   RefuseDisp Intergov Svc Agreem   Refuse   04-05/2017   100.58     County of Frederick   RefuseDisp Intergov Svc Agreem   Refuse   03/31/2017   4.52.18     County of Warren   RefuseDisp Intergov Svc Agreem   Refuse   03/31/2017   4.53.00     Daly Computers   LimfG Grant   Gov Center AV Equipment   03/31/2017   4.53.00     Daly Computers   LimfG Grant   Gov Center AV Equipment   03/31/2017   4.50.00     Daly Computers   LimfG Grant   Gov Center AV Equipment   03/31/2017   4.50.00     Daly Computers   LimfG Grant   Gov Center AV Equipment   03/31/2017   4.50.00     Daly Computers   Conter Refunds   Gov Center AV Equipment   04/14/2017   9.00     Daly Computers   Conter Refunds   Gov Center AV Equipment   04/14/2017   9.00     Daly Computers   Conter Refunds   Gov Center	City of Winchester	Juv DetCtr Intergov Svc Agreem	FY 17 Qtr 3 NRJDC Operations	04/04/2017	5,525.00	
Clarke County Sherif   Sheriff Mike & Supplies   Postage, Refreshments, Uniforms   0,312/017   5.25   Clarke County Sherif   Sheriff Office Supplies   Postage, Refreshments, Uniforms   0,312/017   5.25   Clarke County Sherif   Sheriff Uniform Sworm Staff   Postage, Refreshments, Uniforms   0,312/017   5.25   Clarke County Sherif Tvar-Law   Sheriff Purchased Services   Comeast High-Speed Internet for April Statement   04/18/2017   128,87   Corneast Total   Treasurer Materials & Supplies   Commarcial Press   Commarty Materials & Supplies   Commarty Stationery Invoice 121246   0,331/2017   128,87   Commercial Press   Commarty Materials & Supplies   Commarty Stationery Invoice 121246   0,331/2017   128,87   Commorcial Press   Commarty Materials & Supplies   Commarty Stationery Invoice 121246   0,331/2017   128,87   Comsonics Total   Commorcial Press   Commor	<b>City of Winchester Total</b>				5,525.00	
Clarke County Sherif   Sheriff Orlifee Supplies   Postage, Refreshments, Uniforms   0,312/01   0,	Clarke County Sherif	Sheriff Postal Svcs	Postage, Refreshments, Uniforms	03/31/2017	70.34	
Clarke County Sherif         Sheriff Uniform Sworn Staff         Postage, Refreshments, Uniforms         03/31/207         20.36           Clarke County Sherif Sweriff Purchased Services         Comcast High-Speed Internet for April Statemen         04/18/201         82.91           Commeat Total         Feasurer Materials & Supplies         Envelopes - Treas. Office         03/31/201         318.00           Commercial Press         Comm Atty Materials & Supplies         Comm Atty Stationery Invoice 121246         03/31/201         318.00           Commorcial Press Total         Calibration for Tuning Forks         04/12/2017         117.00           Costco         Rec Center Merch for Resale         vending food         03/22/2017         81.59           County of Frederick         Refuse Sips Intergov Svc Agreem         Refuse         04/05/2017         81.59           County of Frederick         Refuse Generic Merson         Refuse         04/05/2017         81.59           County of Frederick         Refuse Olsp Intergov Svc Agreem         Refuse         04/05/2017         81.59           County of Warren Total         Generic Merson         03/31/201         46/22.18           Daly Computers         LEMPG Grant         Gov Center AV Equipment         03/31/201         96/37.00           Dawn Jenkins Total         Rec Center Refunds	Clarke County Sherif	Sheriff Mtls & Supplies Commun	Postage, Refreshments, Uniforms	03/31/2017	33.24	
Comeast   Sheriff Purchased Services   Comeast High-Speed Internet for April Statemen   04/18/2017   82.91	Clarke County Sherif	Sheriff Office Supplies	Postage, Refreshments, Uniforms	03/31/2017	5.25	
Comcast Total         Comcast Interest Total         Comcast Total         82.91           Commercial Press         Treasurer Materials & Supplies         Envelopes - Treas. Office         03/31/2017         128.87           Commercial Press         Comm Atty Materials & Supplies         Comm Atty Stationery Invoice 121246         03/31/2017         138.00           Commercial Press Total         Commercial Press Total         04/12/2017         117.00           Comsonics         Sheriff Purchased Services         Calibration for Tuning Forks         04/12/2017         117.00           Costco         Rec Center Merch for Resale         vending food         03/32/2017         164.94           Costco         Rec Center Merch for Resale         vending food         03/32/2017         164.94           Costco Total         RefuseDisp Intergov Sve Agreem         Refuse         04/05/2017         110.00           County of Frederick         RefuseDisp Intergov Sve Agreem         Refuse         04/05/2017         100.58           County of Frederick         RefuseDisp Intergov Sve Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren         Gefuse Of Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         4,622.18           Daly Computers         LEMPG Grant<	Clarke County Sherif	Sheriff Uniform Sworn Staff	Postage, Refreshments, Uniforms	03/31/2017	203.63	
Commercial Press	<b>Clarke County Sherif Tot</b>	al			312.46	
Commercial Press         Treasurer Materials & Supplies         Envelopes - Treas. Office         03/31/2017         318.08           Commercial Press         Comm Atty Materials & Supplies         Comm Atty Stationery Invoice 121246         03/31/2017         318.00           Commscrial Press         CommSonics         Sheriff Purchased Services         Calibration for Tuning Forks         04/12/2017         117.00           ComSonics         Rec Center Merch for Resale         vending food         03/22/2017         164.94           Costco         Rec Center Merch for Resale         vending food         03/22/2017         164.94           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         110.58           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         110.58           County of Warren         RefuseDisp Intergov Svc Agreem         Refuse         03/31/2017         4,622.18           County of Warren Total         JGC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         963.70           Daly Computers         JEMPG Grant         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers Total         Jeach Secure Refunds         park refund         04/24/2017         150.00 <td>Comcast</td> <td>Sheriff Purchased Services</td> <td>Comcast High-Speed Internet for April Statement</td> <td>04/18/2017</td> <td>82.91</td>	Comcast	Sheriff Purchased Services	Comcast High-Speed Internet for April Statement	04/18/2017	82.91	
Commercial Press         Comm Atty Materials & Supplies         Comm Atty Stationery Invoice 121246         03/31/2017         318.00           Commorcial Press Tost         446.87         446.87         446.87           ComSonics         Sheriff Purchased Services         Calibration for Tuning Forks         04/12/2017         117.00           Constoo         Rec Center Merch for Resale         vending food         03/22/2017         164.94           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         811.59           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         100.58           County of Warren         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         100.58           County of Warren Total         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4622.18           Daly Computers         JEC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         4622.18           Daly Computers         Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         50.00 <th colspa<="" td=""><td>Comcast Total</td><td></td><td></td><td></td><td>82.91</td></th>	<td>Comcast Total</td> <td></td> <td></td> <td></td> <td>82.91</td>	Comcast Total				82.91
Commercial Press Total         446.87           Comsonics         Sheriff Purchased Services         Calibration for Tuning Forks         04/12/2017         117.00           Constoon         Rec Center Merch for Resale         vending food         03/22/2017         164.94           Costco         Refuse Cinter Merch for Resale         vending food         04/05/2017         164.94           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         100.58           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         100.58           County of Warren         RefuseDisp Intergov Svc Agreem         Sheandoah farms Refuse         03/31/2017         40.22.18           County of Warren         RefuseDisp Intergov Svc Agreem         Sheandoah farms Refuse         03/31/2017         40.22.18           County of Warren         RefuseDisp Intergov Svc Agreem         Sheandoah farms Refuse         03/31/2017         40.22.18           Daly Computers         JGC Maintenanc Capital Out Adds         Gov Center AV Equipment         03/31/2017         96.30           Daly Computers         LEMPG Grat         Gov Center AV Equipment         03/31/2017         450.50           Dawr Jenkins         Rec Center Refunds         park refund	Commercial Press	Treasurer Materials & Supplies	Envelopes - Treas. Office	03/31/2017	128.87	
ComSonics         Sheriff Purchased Services         Calibration for Tuning Forks         04/12/2017         117.00           Comsonics Total         Rec Center Merch for Resale         vending food         03/22/2017         164.94           Costco         Rec Center Merch for Resale         vending food         03/22/2017         164.94           Couty of Trederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         811.59           County of Frederick Total         Refuse Disp Intergov Svc Agreem         Refuse         03/31/2017         4,622.18           County of Warren         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren Total         JGC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         4,622.18           Daly Computers         JEGM Grant         Gov Center AV Equipment         03/31/2017         59/30/20           Daly Computers         LEMPG Grant         Gov Center AV Equipment         03/31/2017         57/30/20           Day Lomputers Total         Forestell         Park refund         04/24/2017         15/00/20           Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         15/00/20           Dehaven Berkeley         She	Commercial Press	Comm Atty Materials & Supplies	Comm Atty Stationery Invoice 121246	03/31/2017	318.00	
Consonies Total         Rec Center Merch for Resale         vending food         03/22/2017         164.94           Costco         Rec Center Merch for Resale         vending food         03/22/2017         164.94           Costco Total         164.94         164.94         164.94           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         811.59           County of Frederick Total         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         4,622.18           County of Warren         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren Total         GG Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         JEMPG Grant         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         59.30.00           Daly Computers         Rec Center Refunds         park refund         04/24/2017         150.00           Day Computers Total         Rec Center Refunds         park refund         04/14/2017         9.00           Daw Jeach Berkeley         Sheriff Mtls & Supplies Commun	<b>Commercial Press Total</b>				446.87	
Costco Total         Rec Center Merch for Resale         vending food         03/22/2017         164.94           Costco Total         Refuse         04/05/2017         811.59           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         811.59           County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         100.58           County of Warren         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren Total         JGC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         4,622.18           Daly Computers         JEMPG Grant         Gov Center AV Equipment         03/31/2017         4,622.18           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         04/24/2017         515.00           Dawn Jenkins	ComSonics	Sheriff Purchased Services	Calibration for Tuning Forks	04/12/2017	117.00	
Costco Total         Interpretable of Prederick of	ComSonics Total				117.00	
County of Frederick County of Frederick RefuseDisp Intergov Svc Agreem Refuse         Refuse Refuse         04/05/2017         811.59           County of Frederick County of Frederick Total         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         100.58           County of Warren County of Warren         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren Total         Gov Center AV Equipment         03/31/2017         963.70           Daly Computers         LEMPG Grant         Gov Center AV Equipment         03/31/2017         963.70           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         953.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         953.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         953.30           Daly Computers         Rec Center Refunds         park refund         04/24/2017         150.00           Daw Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Dehaven Berkeley         Sheriff Mils & Supplies Commun         Water         04/06/2017         24.80 <t< td=""><td>Costco</td><td>Rec Center Merch for Resale</td><td>vending food</td><td>03/22/2017</td><td>164.94</td></t<>	Costco	Rec Center Merch for Resale	vending food	03/22/2017	164.94	
County of Frederick         RefuseDisp Intergov Svc Agreem         Refuse         04/05/2017         100.58           County of Frederick Total         512.17           County of Warren         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren Total         - 4,622.18           Daly Computers         JGC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Rec Center Refunds         park refund         04/42/2017         150.00           Dawn Jenkins         Rec Center Refunds         park refund         04/42/2017         150.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Water         04/06/2017         18.90	Costco Total				164.94	
County of Frederick Total         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren Total         4,622.18           Daly Computers         JGC Maintenanc Capital Oudds         Gov Center AV Equipment         03/31/2017         96.370           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Day Computers Total         Exercise Center Refunds         Gov Center AV Equipment         04/24/2017         150.00           Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Dawn Jenkins Total         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         M	County of Frederick	RefuseDisp Intergov Svc Agreem	Refuse	04/05/2017	811.59	
County of Warren         RefuseDisp Intergov Svc Agreem         Shenandoah farms Refuse         03/31/2017         4,622.18           County of Warren Total         4,622.18           Daly Computers         JGC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.00           Daly Computers         Rec Center Refunds         park refund         04/24/2017         150.00           Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         18.00           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint	County of Frederick	RefuseDisp Intergov Svc Agreem	Refuse	04/05/2017	100.58	
County of Warren Total         4,622.18           Daly Computers         JGC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         963.70           Daly Computers         LEMPG Grant         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         579.00           Daly Computers Total         Sec Center Refunds         park refund         04/24/2017         150.00           Dehavin Jenkins         Rec Center Refunds         park refund         04/42/2017         150.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/	<b>County of Frederick Tota</b>	d			912.17	
Daly Computers         JGC Maintenanc Capital Ou Adds         Gov Center AV Equipment         03/31/2017         963.70           Daly Computers         LEMPG Grant         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers Total         5,900.00           Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Dawn Jenkins         Rec Center Refunds         park refund         04/14/2017         9.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         18.90           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           ECivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network	County of Warren	RefuseDisp Intergov Svc Agreem	Shenandoah farms Refuse	03/31/2017	4,622.18	
Daly Computers         LEMPG Grant         Gov Center AV Equipment         03/31/2017         4,363.00           Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Dayr Computers Total         Fee Center Refunds         park refund         04/24/2017         150.00           Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Demay Indicated Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           eCivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivi	<b>County of Warren Total</b>				4,622.18	
Daly Computers         Maintenanc Capital Outlay Adds         Gov Center AV Equipment         03/31/2017         573.30           Daly Computers Total         5,900.00           Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Demay Jenkins Total         5,900.00         150.00         150.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total           DMV         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         Legal Svc Purchased Svc         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc         EMS Purchased Services         May invoice for schedule s	Daly Computers	JGC Maintenanc Capital Ou Adds	Gov Center AV Equipment	03/31/2017	963.70	
Daly Computers Total         5,900.00           Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Dawn Jenkins Total         150.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc         Legal Svc Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc         EMS Purchased Services         Remote Support software         01/24/2017         718.00           FastSp			Gov Center AV Equipment	03/31/2017		
Dawn Jenkins         Rec Center Refunds         park refund         04/24/2017         150.00           Dawn Jenkins Total         150.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         18.90           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         Teasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         ECivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           ECivis Inc Total         EMS Purchased Services         May invoice for schedule system         04/24/2017         718.00           FastSpring         IT Technology SW/OL Content         Remote Support software         01/24/2017         718.00           FastSpring Total         Fincham, Ryan         Plan Adm Local Mileage         Mileage         04/18/2017         598.86 <td>Daly Computers</td> <td>Maintenanc Capital Outlay Adds</td> <td>Gov Center AV Equipment</td> <td>03/31/2017</td> <td>573.30</td>	Daly Computers	Maintenanc Capital Outlay Adds	Gov Center AV Equipment	03/31/2017	573.30	
Dawn Jenkins Total         150.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley Total         mn Dehaven Merkeley Total         04/14/2017         9.00           DMV         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           PMV Total         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc         Legal Svc Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc         EMS Purchased Services         May invoice for schedule system         01/24/2017         718.00           FastSpring         IT Technology SW/OL Content         Remote Support software         01/24/2017         718.00           FastSpring Total         Mileage         04/18/2017         598.86	<b>Daly Computers Total</b>				5,900.00	
Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Cooler Rental         04/14/2017         9.00           Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           eCivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc Total         EMS Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc         EMS Purchased Services         May invoice for schedule system         01/24/2017         718.00           FastSpring         IT Technology SW/OL Content         Remote Support software         01/24/2017         718.00           FastSpring Total         Tincham, Ryan         Plan Adm Local Mileage         Mileage         04/18/2017	Dawn Jenkins	Rec Center Refunds	park refund	04/24/2017	150.00	
Dehaven Berkeley         Sheriff Mtls & Supplies Commun         Water         04/06/2017         18.90           Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         72.70           DMV         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         12/06/2016         4,697.00					150.00	
Dehaven Berkeley         Sheriff Office Supplies         Water         04/06/2017         24.80           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         400.00	•	= =				
Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven Maint water cooler rental         04/14/2017         11.00           Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         72.70           DMV         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         400.00           eCivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc Total         4,697.00           eCore Software Inc         EMS Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc Total         244.00           FastSpring         IT Technology SW/OL Content         Remote Support software         01/24/2017         718.00           FastSpring Total         718.00           Fincham, Ryan         Plan Adm Local Mileage         Mileage         04/18/2017         598.86	•	* *		04/06/2017	18.90	
Dehaven Berkeley         Maintenanc Water & Sewer         rm Dehaven 100 N. water cooler rental         04/14/2017         9.00           Dehaven Berkeley Total         72.70           DMV         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         400.00           eCivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc Total         EMS Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc         EMS Purchased Services         May invoice for schedule system         01/24/2017         718.00           FastSpring         IT Technology SW/OL Content         Remote Support software         01/24/2017         718.00           FastSpring Total         718.00           Fincham, Ryan         Plan Adm Local Mileage         Mileage         04/18/2017         598.86	-	==	Water		24.80	
Dehaven Berkeley Total         72.70           DMV         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         400.00         400.00           eCivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc Total         4,697.00         4,697.00         4,697.00         4,697.00           eCore Software Inc         EMS Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc Total         244.00         244.00         4,697.00         6           FastSpring         IT Technology SW/OL Content         Remote Support software         01/24/2017         718.00           FastSpring Total         718.00         718.00         718.00         718.00           Fincham, Ryan         Plan Adm Local Mileage         Mileage         04/18/2017         598.86	Dehaven Berkeley	Maintenanc Water & Sewer	rm Dehaven Maint water cooler rental	04/14/2017	11.00	
DMV         Treasurer DMV Stop         DMV Stops - March 2017         03/31/2017         400.00           DMV Total         400.00         400.00           eCivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc Total         4,697.00         4,697.00         4,697.00         4,697.00           eCore Software Inc         EMS Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc Total         Remote Support software         01/24/2017         718.00           FastSpring Total         718.00         718.00           Fincham, Ryan         Plan Adm Local Mileage         Mileage         04/18/2017         598.86		Maintenanc Water & Sewer	rm Dehaven 100 N. water cooler rental	04/14/2017		
DMV Total         400.00           eCivis Inc         Legal Svc Purchased Svcs         3 user licenses Grants Network         12/06/2016         4,697.00           eCivis Inc Total         4,697.00         4,697.00           eCore Software Inc         EMS Purchased Services         May invoice for schedule system         04/24/2017         244.00           eCore Software Inc Total         244.00         244.00         244.00         245.00         247.00         718.00           FastSpring         IT Technology SW/OL Content         Remote Support software         01/24/2017         718.00         718.00           FastSpring Total         718.00         718.00         718.00         718.00         718.00           Fincham, Ryan         Plan Adm Local Mileage         Mileage         04/18/2017         598.86						
eCivis Inc Legal Svc Purchased Svcs 3 user licenses Grants Network 12/06/2016 4,697.00  eCivis Inc Total 4,697.00  eCore Software Inc EMS Purchased Services May invoice for schedule system 04/24/2017 244.00  eCore Software Inc Total  FastSpring IT Technology SW/OL Content Remote Support software 01/24/2017 718.00  FastSpring Total  Fincham, Ryan Plan Adm Local Mileage Mileage 04/18/2017 598.86		Treasurer DMV Stop	DMV Stops - March 2017	03/31/2017		
eCivis Inc Total4,697.00eCore Software IncEMS Purchased ServicesMay invoice for schedule system04/24/2017244.00eCore Software Inc Total244.00FastSpringIT Technology SW/OL ContentRemote Support software01/24/2017718.00FastSpring TotalFincham, RyanPlan Adm Local MileageMileage04/18/2017598.86						
eCore Software Inc EMS Purchased Services May invoice for schedule system 04/24/2017 244.00  eCore Software Inc Total FastSpring IT Technology SW/OL Content Remote Support software 01/24/2017 718.00  FastSpring Total Fincham, Ryan Plan Adm Local Mileage Mileage 04/18/2017 598.86		Legal Svc Purchased Svcs	3 user licenses Grants Network	12/06/2016		
eCore Software Inc Total244.00FastSpringIT Technology SW/OL ContentRemote Support software01/24/2017718.00FastSpring Total718.00Fincham, RyanPlan Adm Local MileageMileage04/18/2017598.86					4,697.00	
FastSpring IT Technology SW/OL Content Remote Support software 01/24/2017 718.00  FastSpring Total 718.00  Fincham, Ryan Plan Adm Local Mileage Mileage 04/18/2017 598.86			May invoice for schedule system	04/24/2017		
FastSpring Total718.00Fincham, RyanPlan Adm Local MileageMileage04/18/2017598.86						
Fincham, Ryan Plan Adm Local Mileage Mileage 04/18/2017 598.86		IT Technology SW/OL Content	Remote Support software	01/24/2017		
Fincham, Ryan Plan Adm Local Mileage VEHA Conference 2017 04/05/2017 50.00		_	•	04/18/2017		
	Fincham, Ryan	Plan Adm Local Mileage	VEHA Conference 2017	04/05/2017	50.00	

			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	<b>AMOUNT</b>
Fincham, Ryan	Plan Adm Local Mileage	Jan/Feb/Mar 2017 mileage	04/18/2017	80.78
Fincham, Ryan Total				729.64
Frederick-Winchester	Sanitation Intergov Svc Agreem	February 2017	03/23/2017	2,616.49
Frederick-Winchester To				2,616.49
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	Uniforms	03/30/2017	335.00
Galls/Best Uniforms Total	ıl			335.00
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning Service for April 2017	04/01/2017	3,366.23
GCA	JGC Maintenanc Custodial Contr	rm GCA County Cleaning Service for April 2017	04/01/2017	2,332.38
GCA	Maintenance Custodial Contract	rn GCA Senior Center cleaning service	04/10/2017	159.50
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning Service for April 2017	04/01/2017	293.78
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning Service for April 2017	04/01/2017	1,387.51
GCA Total				7,539.40
General Sales of Vir	Maintenanc Materials & Supplie	rm GSales Maint Cleaning Supplies	04/03/2017	1,444.46
General Sales of Vir Tota				1,444.46
Glass Doctor	Maintenanc Materials & Supplie	rm Glass Dr Fire and EMS replace winshield	03/28/2017	220.22
Glass Doctor Total				220.22
Grainger Inc	Maintenanc Materials & Supplie	rm Grainger Rec Center roof leak diverters	04/17/2017	261.00
Grainger Inc Total				261.00
Gray, Ginger	Programs Purchased Services	contracted employee	04/01/2017	145.60
Gray, Ginger	Programs Purchased Services	contracted employee	04/15/2017	200.20
Gray, Ginger Total				345.80
Greatscapes	Maintenanc Purchased Services	rm Great Scapes Compound Athletic Fields	04/01/2017	2,721.00
Greatscapes Total	~ . ~ .	~	0.4.4.0.4.0.4.	2,721.00
Greenhalgh, Robin R	Circuit C Juror Pay	Grand Jury Service on 04/17/17	04/18/2017	30.00
Greenhalgh, Robin R Tot		~	0.4.4.2.12.0.12	30.00
Grubb, Kristen	Programs Purchased Services	Contracted Employe	04/15/2017	104.65
Grubb, Kristen Total	Y 10 P 1 10	0.4.00.4E D.4.04.000 DG 0.4.000 D. G 0.0EE 50	0.4/0.4/2.04.5	104.65
Hall, Monahan	Legal Svc Purchased Svcs	04-2017 PA \$1920, PC \$1990, BoS \$977.50	04/04/2017	977.50
Hall, Monahan	Plan Adm Purchased Services	04-2017 PA \$1920, PC \$1990, BoS \$977.50	04/04/2017	1,920.00
Hall, Monahan	Plan Com Purchased Services	04-2017 PA \$1920, PC \$1990, BoS \$977.50	04/04/2017	1,990.00
Hall, Monahan Total	V	TWATER CO. III. C. A.	0.4.10.2.12.0.4.5	4,887.50
Handley Regional	Handley Regional Library Contr	FY 17 Civic Contribution Qtr 4	04/03/2017	51,628.25
Handley Regional Total	C'.' C C F 0 A 1:		02/21/2017	51,628.25
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	Convenience Center Review and	03/31/2017	2,962.80
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	Conv Ctr Spec Ret Wall/Water Well Serv	03/31/2017	17,258.92
Hurt&Proffitt Total	Shaniff Maint Contracts	Livescan software maintenance fee 6/1/17 - 5/31/18	04/10/2017	20,221.72
ID Networks Inc	Sheriff Maint Contracts	Livescan software maintenance fee 6/1/17 - 5/31/18	04/19/2017	2,142.00
ID Networks Inc Total	Inventory Mtle & Cumpling	Acct ETCPN00016 Central Store supplies	03/30/2017	2,142.00 691.76
Independent Statione	Inventory - Mtls & Supplies	Acct ETCPN00016 Central Store supplies	03/30/2017	691.76
Independent Statione Tot		Civio Contribution EV 17 Ota 4	04/02/2017	
John H Enders Fire John H Enders Fire Tota	Enders Volunteer Fire Co Contr	Civic Contribution FY 17 Qtr 4	04/03/2017	18,750.00 18,750.00
Johnson, Emily	Finance Local Mileage	Mileage	04/04/2017	22.47
Johnson, Emily Total	i mance Local wineage	wincage	U+/U4/2U1/	22.47
Johnston, Jane	Programs Purchased Services	Contracted Employee	04/15/2017	591.50
Johnston, Jane Total	1 10grams 1 archaect betvices	Conducted Employee	07/13/2017	591.50
Julie Stonecipher	Programs Refunds	park refund	04/24/2017	133.00
Julie Stonecipher Total	1 Tograms Retunds	park retund	04/24/2017	133.00
Kalbian, Maral	HstPrvCom Purchased Services	Preservation Consulting Servic	04/03/2017	330.00
Kalbian, Maral Total			0 05/2017	330.00
Kiln Doctor, The	Rec Center Materials & Supplie	Kiln repair	03/30/2017	747.00
Kiln Doctor, The Total		I	25,25,2017	747.00
KNS Technologies	Econ Dev Maint Svc Contracts	Website Maintenance April	04/07/2017	150.00
KNS Technologies Total	. III = I : III and B to Contracts		2	150.00
Kruhm, Douglas	Plan Com Board Member Fees	Attd @ PC April '17 mtgs	04/11/2017	100.00
Kruhm, Douglas Total	25 = 5 = 1		5 11, 2017	100.00
Lee, Frank	Plan Com Board Member Fees	Attd @ PC mtgs April '17	04/11/2017	100.00
Lee, Frank Total	23 = 23 2 1.10		5 11, 2017	100.00
Logan Systems Inc	Clk of CC Microfilming	Indexing and Paper	04/15/2017	910.05
G J		Ø ·· · · · · I ·		

			INVOICE	
<b>VENDOR NAME</b>	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Logan Systems Inc	Clk of CC Microfilming	Plat Scanning	04/15/2017	18.00
<b>Logan Systems Inc Total</b>				928.05
Lord Fairfax Commun	Lord FairfaxComm College Cont	Civic contribution FY 17 Qtr 4	04/03/2017	4,110.25
<b>Lord Fairfax Commun To</b>				4,110.25
Lord Fairfax Health	Local Health Dept Contribution	4th Quarter local commitment	04/07/2017	55,000.00
<b>Lord Fairfax Health Tota</b>				55,000.00
Lowes	Rec Center Materials & Supplie	black cable ties/plastic refinish/magic eraser/sig	03/31/2017	128.44
Lowes	Maintenanc Materials & Supplie	rm Lowes Park lights for back concession stand	04/12/2017	70.84
Lowes Total				199.28
Luck Stone Corp	Maintenanc Materials & Supplie	Ballfield Infield Mix 25 ton	03/31/2017	1,024.80
<b>Luck Stone Corp Total</b>				1,024.80
Malloy Ford	Sheriff Purchased Services	Vehicle Repair	04/06/2017	89.95
Malloy Ford Total				89.95
Malone, Gwendolyn	Plan Com Board Member Fees	Attd @ PC April '17 mtgs	04/11/2017	100.00
Malone, Gwendolyn Tota				100.00
Mansfield Oil Co	County Adm Vehicle Fuel	rm Mansfield County fuel for 4/1/17 to 4/15/17	04/19/2017	28.49
Mansfield Oil Co	IT Vehicle Fuel	rm Mansfield County fuel for 4/1/17 to 4/15/17	04/19/2017	29.21
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 3/16-3/31/2017	04/05/2017	2,010.51
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 4/1 - 4/15/2017	04/19/2017	2,081.45
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield O fuel for 3-16-17 to 3-31-17 County	04/05/2017	69.92
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield County fuel for 4/1/17 to 4/15/17	04/19/2017	78.71
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield O fuel for 3-16-17 to 3-31-17 County	04/05/2017	88.19
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield County fuel for 4/1/17 to 4/15/17	04/19/2017	122.30
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm Mansfield O fuel for 3-16-17 to 3-31-17 County	04/05/2017	37.52
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm Mansfield County fuel for 4/1/17 to 4/15/17	04/19/2017	32.97
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield O fuel for 3-16-17 to 3-31-17 County	04/05/2017	66.62
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield County fuel for 4/1/17 to 4/15/17	04/19/2017	256.65
Mansfield Oil Co	Parks Adm Vehicle Fuel	rm Mansfield O fuel for 3-16-17 to 3-31-17 County	04/05/2017	32.57
Mansfield Oil Co	Parks Adm Vehicle Fuel	rm Mansfield County fuel for 4/1/17 to 4/15/17	04/19/2017	18.60
Mansfield Oil Co Total		CD + C	04/05/0015	4,953.71
Marconi, Gloria	Cnsrv Esmt Donation- Purch Svc	CEA Spring newsltr 2017	04/25/2017	450.00
Marconi, Gloria Total	XV c XVV TD 1	Did a second	04/10/2017	450.00
Marple, Beth	Victim Witness Travel	Reimburse travel expenses - Inters. of Viol Conf.	04/19/2017	695.38
Marple, Beth Total	IT Purchased Services	Not Dhoos Call Assounting Sawy may 2017	04/05/2017	695.38 200.00
Matsch Systems  Matsch Systems Total	11 Purchased Services	Net-Phacs Call Accounting Serv may 2017	04/05/2017	
Matsch Systems Total McBride, William S	Ciarrit C. Irana Barr	Grand Jury Service 04/17/17	04/18/2017	200.00 30.00
McBride, William S Total	Circuit C Juror Pay	Grand Jury Service 04/17/17	04/16/2017	30.00
McNeil&Co	Vol Fire Co Insurance	Ins Premium -Delete 1990 Pumper; Add 2017 Pumper	03/06/2017	82.16
McNeil&Co Total	voi the comsulance	ins Fremium -Delete 1990 Fumper, Add 2017 Fumper	03/00/2017	82.16
Melvin, Donald E	Circuit C Juror Pay	Grand Jury Service 04/17/17	04/18/2017	30.00
Melvin, Donald E Total	Circuit C Juloi 1 ay	Grand Jury Service 04/17/17	04/16/2017	30.00
Morgan, Cyrus	Comm Atty Travel	Reimburse Spring Institute expenses	04/05/2017	554.84
Morgan, Cyrus Total	Committely Traver	Remiourse Spring institute expenses	04/03/2017	554.84
Nelson, Clifford M	Plan Com Board Member Fees	Attd @ PC April '17 mtgs	04/11/2017	100.00
Nelson, Clifford M Total	Than Com Board Weiner Tees	rade rerapii ir inigo	01/11/2017	100.00
Newsom Seed	Maintenanc Materials & Supplie	Grass Seed for the Park	03/30/2017	1,925.00
Newsom Seed Total	Wantenane Waterials & Supplie	Grass seed for the Lark	03/30/2017	1,925.00
Northern Virginia Co	Cnsrv Esmt Donation- Purch Svc	Pledge for Conference	04/18/2017	250.00
Northern Virginia Co Tot				250.00
Northern Virginia Da	BoS Dues, Subscrip & Member	Renewal 5-2017-2018	04/07/2017	135.20
Northern Virginia Da Tot				135.20
Northwest Virginia R	Drug Task Force Entity Gift	First Qrt 2017 Drug and Gang Task Force Expenses	04/19/2017	2,568.18
Northwest Virginia R Tot	•			2,568.18
Northwestern Communi	NW Community Svc Entity Gift	Civic Contribution FY 17 Qtr 4	04/03/2017	22,000.00
Northwestern Communi	•			22,000.00
Office Depot	Inventory - Mtls & Supplies	Acct 41685398 Central Store supplies	03/29/2017	47.62
Office Depot	Inventory - Mtls & Supplies	Acct 41685398 Central Store supplies	03/29/2017	94.57
Office Depot	Inventory - Mtls & Supplies	Acct 41685398 Central Store supplies	04/05/2017	56.28

			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Office Depot	Inventory - Mtls & Supplies	Acct 4185398 Central Store supplies	04/05/2017	235.97
Office Depot Total				434.44
Ohrstrom, George II	Plan Com Board Member Fees	Attd @ PC April '17 mtgs	04/11/2017	50.00
Ohrstrom, George II Tot	al			50.00
Peake, Donna M	Circuit C Juror Pay	Grand Jury Service on 04/17/17	04/18/2017	30.00
Peake, Donna M Total				30.00
Piedmont Geotechnica	Plan Admin Pass Thru Eng Fees	Resistvity rpt 28-A-44B	04/12/2017	235.00
Piedmont Geotechnica	Plan Admin Pass Thru Eng Fees	Resistivity Rpt 12-A-42A	04/20/2017	235.00
Piedmont Geotechnica T				470.00
Pitney Bowes	J&D Court Materials & Supplies	Ink	04/01/2017	41.82
Pitney Bowes Total				41.82
Power Pro-Tech	Maintenanc Purchased Services	rm Power Pro 1531 Springsberry replace hoses	03/31/2017	277.61
Power Pro-Tech	Maintenanc Purchased Services	rm Power Pro 100 N. Church genrerator service	03/31/2017	350.00
Power Pro-Tech Total				627.61
Premier Accounts Rec	EMS Purchased Services	Premier Accts Rec Mang Billing Invoice March 2017	04/05/2017	2,049.75
Premier Accounts Rec To				2,049.75
Purchase Power	BoS Postal Services	Postage through 03-20-17	04/03/2017	6.62
Purchase Power	Com of Rev Postal Svcs	Postage through 03-20-17	04/03/2017	207.42
Purchase Power	Treasurer Postal Svcs	Postage through 03-20-17	04/03/2017	1,697.81
Purchase Power	Electoral Postal Svcs	Postage through 03-20-17	04/03/2017	28.98
Purchase Power	Registrar Postal Svcs	Postage through 03-20-17	04/03/2017	133.38
Purchase Power	Clk of CC Postal Svcs	Postage through 03-20-17	04/03/2017	274.94
Purchase Power	EMS Postal Services	Postage through 03-20-17	04/03/2017	7.03
Purchase Power	Bldg Insp Postal Svcs	Postage through 03-20-17	04/03/2017	4.84
Purchase Power	Parks Adm Postal Svcs	Postage through 03-20-17	04/03/2017	1.59
Purchase Power	Plan Adm Postal Svcs	Postage through 03-20-17	04/03/2017	129.28
Purchase Power	Econ Dev Postal Svcs	Postage through 03-20-17	04/03/2017	20.00
Purchase Power	Coop Ext Postal Svcs	Postage through 03-20-17	04/03/2017	25.19
Purchase Power	Finance Postal Svcs	Postage through 03-20-17	04/03/2017	484.70
Purchase Power	Cnsrv Esmt Donation- Postal	Postage through 03-20-17	04/03/2017	48.50
Purchase Power Total	1:1. D 1 11E:11 D G	D 110' 1111' 1 1' D ' '	04/10/2017	3,070.28
Quad Contracting	Lights-Baseball Field-Pur Svc	Ballfield Lighting Project	04/10/2017	6,800.00
Quad Contracting Total	M	0 1 4001	04/11/2017	6,800.00
Quarles Energy Servi	Maintenanc Heating	rm Quarles ACO lp gas	04/11/2017	259.40
Quarles Energy Servi	Maintenanc Heating	rm Quarles 129 Ramsburg Ln lp gas	03/31/2017	369.88
Quarles Energy Servi To		D' 1 A 11 1 4 '	02/27/2017	629.28
Quill Corporation	J&D Court Materials & Supplies	Dial A blade trimmer/fax toner	03/27/2017	176.28 176.28
Quill Corporation Total	ICC Maintanana Elastria	DEC Countrille Electric Hills	04/05/2017	
Rappahannock Electri Rappahannock Electri	JGC Maintenanc Electric	rm REC County's Electric bills	04/05/2017	2,480.82 866.82
* *	Maintenanc Electric  Maintenanc Electric	rm REC County's Electric bills	04/05/2017	2,463.71
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017 04/05/2017	914.24
Rappahannock Electri Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills rm REC County's Electric bills	04/05/2017	365.46
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	110.04
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	2,349.37
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	281.92
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	72.67
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	26.84
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	30.53
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	620.88
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	208.45
Rappahannock Electri	Maintenanc Electric	rm REC County's Electric bills	04/05/2017	1,475.83
Rappahannock Electri To		Also county o licenic onio	5 T/ 05/ 201 /	12,267.58
Republic Services	LitterCtrl Purchased Services	Acct 3-0976-0015268 Litter @ JGC	03/26/2017	242.50
Republic Services	LitterCtrl Purchased Services	Acet 3-0976-4784245 Litter/Recycle	03/31/2017	150.00
Republic Services	Maintenanc Maint Contracts	Acct 3-0976-0015268 Waste Dumpsters/Govt	03/26/2017	879.78
Republic Services Total		ozro oorozoo aste Dampsters oort	32, 20, 2017	1,272.28
Ricoh Usa	District C Maint Contracts	Contract 2247152 Gen Dist Ct copier	04/13/2017	102.64
Ricoh Usa Total	- Contracto		2 10, 201,	102.64

			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO medicine for Copper and Kee Kee	03/24/2017	125.98
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shot for Wisdom	02/07/2017	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shot for Tokki	02/16/2017	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies for Nova, Waylon and Steven Kat	02/16/2017	48.75
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies for Marley and Peggy	02/21/2017	32.50
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shot and meds for Benny	02/23/2017	34.32
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shot for Wisdom	02/08/2017	16.25
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies shots Gypsy Kahn Puzzle Snap	03/07/2017	65.00
Roseville & Plaza Pe Tota	al			355.30
Schenck Foods Compan	Programs Materials & Supplies	Food for afterschool	04/25/2017	166.99
Schenck Foods Compan	Гotal			166.99
Shade Equipment	Maintenanc Materials & Supplie	rm Shade E Maint ladder rack for truck	04/18/2017	820.98
<b>Shade Equipment Total</b>				820.98
Shentel	Telecommunications Online Tech	Government Shentel Dark Fiber	04/01/2017	690.00
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber	04/01/2017	1,978.80
Shentel Total				2,668.80
Signet Screen Printi	Sheriff Uniform Communications	ECC Staff shirts	04/14/2017	310.43
Signet Screen Printi Tota	ıl			310.43
Stalvey, Marissa L.	Econ Dev Purchased Services	Feb 27-Apr 07	04/09/2017	350.00
Stalvey, Marissa L. Total				350.00
Supply Room, The	Inventory - Mtls & Supplies	Customer 4506100 - central store supplies	03/29/2017	83.12
Supply Room, The Total				83.12
Thomas Plumbing & He	Maintenanc Purchased Services	rm Thomas PH Park and Pool turn on water for sprin	03/31/2017	529.67
Thomas Plumbing & He	Maintenanc Purchased Services	rm Thomas PH Park and Pool turn on water for sprin	03/31/2017	1,226.74
Thomas Plumbing & He	Total			1,756.41
Timberlake, Mark	Circuit C Juror Pay	Grand Jury Service on 04/17/17	04/18/2017	30.00
Timberlake, Mark Total				30.00
Tinsman, Nancy	Circuit C Juror Pay	Grand Jury Service on 04/17/17	04/18/2017	30.00
Tinsman, Nancy Total				30.00
Tire World	Sheriff Vehicle Repair Parts	Tires for 1302	04/15/2017	496.80
Tire World	Sheriff Vehicle Repair Parts	Tires for 1503	04/18/2017	496.80
Tire World	Maintenanc Materials & Supplie	rm Tire World ACO 1 tire	04/13/2017	87.26
Tire World	Maintenanc Materials & Supplie	rm TireWorld ACO 3 Tires for Van	04/14/2017	261.78
Tire World Total				1,342.64
Touch of Glass	BoS Miscellaneous Expenditures	Service Awards Etching	04/06/2017	150.00
<b>Touch of Glass Total</b>				150.00
Town Police Supply	Sheriff Uniform Sworn Staff	Vest	04/04/2017	282.50
Town Police Supply	Sheriff Materials & Supplies	Vest	04/04/2017	282.50
<b>Town Police Supply Tota</b>	1			565.00
Treasurer Of Virgini	Programs Dues Subscr & Memb	VDSS license 2017	04/06/2017	105.00
Treasurer Of Virgini Tot	al			105.00
Turkel, Jon	Plan Com Board Member Fees	Attd @ PC April '17 mtgs	04/11/2017	50.00
Turkel, Jon Total				50.00
US Geological Survey	Water Qual Purchased Services	Continued appraisal 10/01-12/31/16	04/12/2017	7,500.00
US Geological Survey	Water Qual Purchased Services	Continued appraisal 01/01-03/31/17	04/18/2017	7,500.00
<b>US Geological Survey To</b>	tal			15,000.00
US Postmaster	Clk of CC Postal Svcs	5 rolls stamps	04/21/2017	245.00
US Postmaster Total				245.00
USSC	Parks Adm Materials & Supplies	Paint and Sprayer	03/29/2017	274.45
USSC Total				274.45
Valley Health	EMS Materials & Supplies	WMC Supply Invoice March 2017	04/07/2017	922.44
Valley Health Total				922.44
Verizon	County Adm Telephone	Phone bill	03/26/2017	12.00
Verizon	Com of Rev Telephone	Phone bill	03/26/2017	8.00
Verizon	Treasurer Telephone	Phone bill	03/26/2017	4.00
Verizon	IT Telephone	Phone bill	03/26/2017	196.27
Verizon	Registrar Telephone	Phone bill	03/26/2017	4.00
Verizon	District C Telephone	Phone bill	03/26/2017	48.86
Verizon	J&D Court Telephone	Phone bill	03/26/2017	50.86

			INVOICE	
<b>VENDOR NAME</b>	ACCOUNT DESC	FULL DESC	DATE	<b>AMOUNT</b>
Verizon	Clk of CC Telephone	Phone bill	03/26/2017	76.92
Verizon	Comm Atty Telephone	Phone bill	03/26/2017	16.00
Verizon	Sheriff Telephone	Central Alarm April	04/04/2017	997.70
Verizon	Sheriff Telephone	Phone bill	03/26/2017	240.01
Verizon	Sheriff Telephone	Verizon Radio Tower April 1	04/04/2017	41.88
Verizon	EMS Telephone	Phone bill	03/26/2017	44.15
Verizon	Probation Telephone	Phone bill	03/26/2017	4.00
Verizon	Bldg Insp Telephone	Phone bill	03/26/2017	8.00
Verizon	AnimalCtrl Telephone	Phone bill	03/26/2017	36.57
Verizon	Maintenanc Telephone	Phone bill	03/26/2017	36.57
Verizon	Parks Adm Telephone	Phone bill	03/26/2017	60.57
Verizon	Plan Adm Telephone	Phone bill	03/26/2017	20.00
Verizon	Coop Ext Telephone	Phone bill	03/26/2017	4.00
Verizon	Finance Telephone	Phone bill	03/26/2017	105.43
Verizon Total				2,015.79
Virginia Department	Programs Dues Subscr & Memb	back ground check	04/11/2017	10.00
Virginia Department To		EV2017 2DD 0	04/05/2017	10.00
Virginia Tech	Coop Ext VPI Agent	FY2017 3RD Quarter	04/05/2017	9,792.91
Virginia Tech Total	D-C T-11	Dh 1:11 E-1 2017	02/20/2017	9,792.91
VITA	BoS Telephone	Phone bill February 2017	03/29/2017	2.12
VITA	County Adm Telephone	Phone bill February 2017	03/29/2017	2.66
VITA	Com of Rev Telephone	Phone bill February 2017 Treasurer's office	03/29/2017	2.47
VITA	Treasurer Telephone		03/31/2017	6.28
VITA	Treasurer Telephone	Phone bill February 2017	03/29/2017	5.38
VITA	IT Telephone	Phone bill February 2017	03/29/2017	655.25
VITA	Registrar Telephone	Phone bill February 2017	03/29/2017	7.64
VITA	District C Telephone	Phone bill February 2017	03/29/2017	110.13
VITA VITA	J&D Court Telephone	Phone bill February 2017	03/29/2017	2.26 2.18
VITA	Clk of CC Telephone	Phone bill February 2017	03/29/2017	10.34
VITA	Comm Atty Telephone	Phone bill February 2017	03/29/2017	819.05
VITA	Sheriff Telephone	Phone bill February 2017	03/29/2017 03/29/2017	
VITA	EMS Telephone	Phone bill February 2017 Phone bill February 2017		0.45 7.23
VITA	Bldg Insp Telephone AnimalCtrl Telephone	Phone bill February 2017 Phone bill February 2017	03/29/2017 03/29/2017	0.45
VITA	Maintenanc Telephone	Phone bill February 2017  Phone bill February 2017	03/29/2017	0.43
VITA	Parks Adm Telephone	Phone bill February 2017  Phone bill February 2017	03/29/2017	11.01
VITA	Plan Adm Telephone	Phone bill February 2017  Phone bill February 2017	03/29/2017	9.78
VITA	Coop Ext Telephone	Phone bill February 2017	03/29/2017	11.75
VITA	Finance Telephone	Phone bill February 2017	03/29/2017	0.78
VITA	Maintenanc Telephone	Phone bill February 2017	03/29/2017	322.76
VITA Total	Manicellane Telephone	Thone on Teordary 2017	03/23/2017	1,990.88
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/03/2017	781.64
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/04/2017	748.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/05/2017	559.21
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/06/2017	135.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/07/2017	710.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/10/2017	50.29
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/11/2017	2,201.74
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/12/2017	240.99
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/13/2017	186.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/14/2017	41.91
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/17/2017	78.81
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/18/2017	279.15
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/19/2017	136.25
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/20/2017	145.00
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/21/2017	543.79
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/24/2017	121.18
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/25/2017	155.22
Wage Works	Finance Flex Reimbursement Py	Daily flex settlement	04/27/2017	286.80

VENDOR NAME         ACCOUNT DESC         FULL DESC         DATE         AMOUNT           Wage Works         Finance Flex Reimbursement Py Quality flex settlement         Daily flex settlement         04/28/2017         285.66           Wage Works         Finance Purchased Services         Monthly admin & compliance fees         03/24/2017         412.25           Wage Works Total         8,098.89           Walmart         Parks Adm Materials & Supplies         supplies         03/31/2017         33.97           Walmart         Rec Center Materials & Supplies         supplies         03/31/2017         20.41           Walmart         Rec Center Merch for Resale         supplies         03/31/2017         12.19           Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Wage Works         Finance Purchased Services         Monthly admin & compliance fees         03/24/2017         412.25           Wage Works Total         8,098.89           Walmart         Parks Adm Materials & Supplies         supplies         03/31/2017         33.97           Walmart         Rec Center Materials & Supplie         supplies         03/31/2017         20.41           Walmart         Programs Materials & Supplies         supplies         03/31/2017         12.19           Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Wage Works Total         8,098.89           Walmart         Parks Adm Materials & Supplies         supplies         03/31/2017         33.97           Walmart         Rec Center Materials & Supplie         supplies         03/31/2017         20.41           Walmart         Rec Center Merch for Resale         supplies         03/31/2017         12.19           Walmart         Programs Materials & Supplies         supplies         03/31/2017         275.39           Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Walmart         Parks Adm Materials & Supplies         supplies         03/31/2017         33.97           Walmart         Rec Center Materials & Supplie         supplies         03/31/2017         20.41           Walmart         Rec Center Merch for Resale         supplies         03/31/2017         12.19           Walmart         Programs Materials & Supplies         supplies         03/31/2017         275.39           Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Walmart         Rec Center Materials & Supplie         supplies         03/31/2017         20.41           Walmart         Rec Center Merch for Resale         supplies         03/31/2017         12.19           Walmart         Programs Materials & Supplies         supplies         03/31/2017         275.39           Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Walmart         Rec Center Merch for Resale         supplies         03/31/2017         12.19           Walmart         Programs Materials & Supplies         supplies         03/31/2017         275.39           Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Walmart         Programs Materials & Supplies         supplies         03/31/2017         275.39           Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Walmart Total         341.96           Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Washington Gas         JGC Maintenanc Heating         101 Chalmers 02/14-03/15         03/17/2017         46.48           Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Washington Gas         JGC Maintenanc Heating         101 Chalmers Ct 03/16-04/13         04/18/2017         493.10           Washington Gas         Maintenanc Heating         100 N church 03/16-04/13         04/18/2017         117.94
Washington Gas Maintenanc Heating 100 N church 03/16-04/13 04/18/2017 117.94
Washington Gas         Maintenanc Heating         104 N Church st 03/16-04/13         04/18/2017         428.98
Washington Gas Maintenanc Heating 225 Al Smith 03/17-04/17 04/19/2017 353.61
Washington Gas Maintenanc Heating 101 Chalmers 02/14-03/15 03/17/2017 27.65
Washington Gas Maintenanc Heating 101 Chalmers Ct 03/16-04/13 04/18/2017 293.35
Washington Gas Total 1,761.11
Wayne Mcdonald Programs Refunds Refund 04/04/2017 100.00
Wayne Mcdonald Total 100.00
Wendy Gooditis Misc Rev - General Fund Refund for Primary Filing Fee 04/21/2017 352.80
Wendy Gooditis Total 352.80
Winchester Star BoS Advertising PH 17-03 04/01/2017 543.40
Winchester Star BoS Advertising COMMUNICATIONS AND MEDIA RELAT 03/31/2017 2,095.25
Winchester Star BoS Dues, Subscrip & Member Renewal FY2017 04/19/2017 125.00
Winchester Star Total 2,763.65
Wright, Jenny AnimalCtrl Travel rm J. Wright ACO meal and milege for class 04/01/2017 169.38
Wright, Jenny Total 169.38
<b>Grand Total</b> 396,931.96

člarke Co.	Reconciliation of Appropriations	<u>rear ⊨nding</u>	June 30, 20	·	1				T	1			γ		01-May-1
			General	Soc Svcs	CSA	Sch Oper	Food Serv	GG Cap	School	GG	School	Joint	Conservation	Shen Farm	Unemploy
Date		Total	Fund	Fund	Fund	Fund	Fund	Fund	Cap Fund	Debt Fund	Debt Fund	Fund	Easements	Sanitary	Fund
	Appropriations Resolution: Total	45,436,058	9,722,387	1,546,124	1,097,426	22,137,428	838,400	955,162	4,412,000	251,700	3,815,812	592,619	30,000	20,000	17,000
	Adjustments:														
7/10/0016	County Radio Maintenance		9,300												
	Moore & Dorsey Conservation Easement		9,500										160,000		
	Victim Witness Grant Carryover		1,304										100,000		
	Handsome Brook Grant		1,004					200,000							
	Planning Commissioner Training		1,750					200,000							
	Ball Field Lighting		1,750					44,949							
	School Operating Carryover								878,708						
	Conservation Easement: Susan Digges								010,700				70,500		
	Conservation Easement: Digges Farm									-			111,375		
	Conservation Easement: Cool Spring												317,100		
	Sheriff's Grant: Naxolone		1,000										017,100		
	Fire & EMS Personal Protective Equipment		22,080												
	Sheriff's Grant: Police in 21st Century		11,712												
	Greenway Court Restoration		(1,11)2					6,059							
	Conservation Easement Purchase: Johnston							0,000					30,160		
	Stewardship: Community Services Study												11,894		
	Sheriff Grant: Emergency Management		15,000					-7,500					(1,004		
	Historic Resources Grant: book		9,500					,,000							
	Historic Resources Grant: book		5,500												
G, TOFECT.	7,000,000,000,000,000,000		-,												
	Revised Appropriation	47,336,449	9,799,533	1,546,124	1,097,426	22,137,428	838,400	1,198,670	5,290,708	251,700	3,815,812	592,619	731,029	20,000	17,000
	Change to Appropriation	1,900,391	77,146	0	0	0	0	243,508	878,708	0	0	0	701,029	0	0
	Original Revenue Estimate	15,701,573	3,091,611	1,023,207	550,456	9,822,991	838,400	0	154,000		178,908	2,000	20,000	20,000	0
	Adjustments:														
7/19/2016	Moore & Dorsey Conservation Easement VDACS												80,000		
	Moore & Dorsey Conservation Easement CE FB												80,000		
	Victim Witness Grant Carryover		1,304										00,000		
	Handsome Brook Grant		1,00					200,000							
	Conservation Easement: Susan Digges							,					56,750		
	Conservation Easement: Digges Farm												90,812		
	Conservation Easement: Cool Spring												311,262		
	Sheriff's Grant: Naxolone		1,000										,		
	Sheriff's Grant: Police in 21st Century: State		11,712												
	Greenway Court Restoration: State							3,340							
	Greenway Court Restoration: Donation							2,719							
	Conservation Easement: Johnston - VDACS							,.					15,080		
2/14/2017	Stewardship balance												11,894		
3/21/2017	Sheriff Grant: Emergency Management		7,500												
	Historic Resources Grant: book		9,500												
5/16/2017	Historic Resources Grant: book		4,500												
	Revised Revenue Estimate	16,588,946	3,127,127	1,023,207	550,456	9,822,991	838,400	206,059	154,000	0	178,908	2,000	665,798	20,000	0
	Change to Revenue Estimate	887,373	35,516	0	0	0	0	206,059	0	ŏ	0	0	645,798	0	o
	Original transl Tay Eurodian	29,734,485	6,630,776	522,917	546,970	12,314,437	^	955,162	4,258,000	254 700	2 626 664	E00 040	40.000	•	2~ AA+
	Original Local Tax Funding Revised Local Tax Funding	29,734,485 30,747,503	6,630,776	522,917 522,917	546,970 546,970	12,314,437	0	955,162 992,611	4,258,000 5,136,708	251,700 251,700	3,636,904 3,636,904	590,619 590,619	10,000 65,231	0	17,000 17,000
	Change to Local Tax Funding	1,013,018	41,630	0,011	0.0,010	0	0	37,449	878,708	201,700	0,000,004	0.0,0.0	55,231	0	0.,000
	Change to Local rax runding	1,010,010	41,030	U	U	U	U	31,449	010,100	U	U	Ų	23,421	U	

2011.7	~ 1	77 7	25 2	YTYY	7 ~
Title:	General	Fund	<i>Balance</i>	HY	17

Source: Clarke County Joint Administrative Services

Prior Titles	$\underline{Prior}$	<u>Current</u>
General Fund Balance Year End FY 15/16	13,598,905	13,598,905
Expenditure FY 15/16	(26,981,867)	(26,981,867)
Revenue FY 15/16	27,311,595	27,311,595
General Fund Balance Year End FY 15/16	13,928,633	13,928,633
Designations		
Liquidity Designation @ 12% of FY 16/17 Budgeted Operating Revenue	(\$3,390,324)	(\$3,390,324)
Stabilization Designation @ 3% of FY 16/17 Budgeted Operating Revenue	(847,581)	(847,581)
Continuing Local GF Appropriations for Capital Projects	(3,087,639)	(3,087,639)
Conservation Easements from Government Savings	(98,231)	(98,231)
Comprehensive Services Act Shortfall	(166,866)	(166,866)
Parks Master Plan	(80,000)	(80,000)
Emergency Vehicles	(30,000)	(30,000)
Government Savings (GenGov, JAS, DSS)*	(169,575)	(168,575)
Data and Communications Technology	(128,000)	(128,000)
Leave Liability	(75,000)	(75,000)
FY 16/17 Original Budget Surplus (Deficit)	(4,573,399)	(4,573,399)
TOTAL Designations	(12,646,615)	(12,645,615)
FY 17 Supplemental Expenditure	(1,894,891)	(1,900,391)
FY 17 Supplemental Revenue	882,873	887,373
	<b>2</b> 70 000	270.000
Undesignated	270,000	270,000

\*The following uses for these funds have occurred since July 1 and are reflected above:

Planning Commissioner Training
Baseball Field Lighting
44,949
Communications System Maintenance
9,300
Fire & EMS Protective Equipment
22,080
Historic Book
70,079

05/01/17

Conservation Easement Usage:

\$55,231

PHACTION	ODC	OBI	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED	YTD	MTD EXPENDED	ENC /DEO	AVAILABLE	% USED
FUNCTION 11010	ORG 10000010	<b>OBJ</b>	PRUJ	ACCOUNT DESCRIPTION BoS Part Time Salaries	13,800	13,800	11,850.00	1,250.00	2,300.00	-350.00	102.50
11010	10000010			BoS FICA	907	960	832.18	87.68	149.99	-22.17	102.30
11010	10000010			BoS Health Ins	14,169	14,116	11,003.99	1,176.06	3,651.53	-539.52	103.80
11010	10000010			BoS Purchased Services	5,000	5,000	958.00	0.00	0.00	4,042.00	19.20
11010	10000010			BoS Advertising	5,600	5,600	6,084.95	2,638.65	0.00	-484.95	108.70
11010 11010	10000010 10000010			BoS Postal Services BoS Telephone	300	300	388.60 20.74	6.62 2.12	0.00	-88.60 -20.74	129.50 100.00
11010	10000010			BoS Insurance	7,200	7,200	7,118.00	0.00	0.00	82.00	98.90
11010	10000010			BoS Travel	5,000	5,000	2,526.97	0.00	0.00	2,473.03	50.50
11010	10000010	5800		BoS Miscellaneous Expenditures	2,200	2,200	374.92	150.00	0.00	1,825.08	17.00
11010	10000010			BoS Dues, Subscrip & Member	5,500	5,500	5,441.24	260.20	0.00	58.76	98.90
11010	10000010			BoS Materials & Supplies	500	500	1,654.82	157.93	0.00	-1,154.82 5,820.07	331.00 90.33
<b>11010 Total</b> 12110	Board of S 10000020	•	115	County Adm Salaries	60,176 232,439	60,176 232,439	48,254.41 194,417.10	5,729.26 19,441.71	6,101.52 38,883.42	-861.52	100.40
12110	10000020			County Adm FICA	15,788	16,006	13,184.25	1,432.17	3,062.81	-241.06	101.50
12110	10000020	2210		County Adm VRS Plans 1&2	19,730	19,808	16,506.00	1,650.60	3,622.33	-320.33	101.60
12110	10000020			County Adm Health Ins	26,648	26,340	21,126.10	2,112.61	4,576.27	637.63	97.60
12110	10000020			County Adm Life Insurance	3,045	3,057	2,546.90	254.69	558.89	-48.79	101.60
12110 12110	10000020 10000020			County Adm Workers Comp County Adm Purchased Svcs	285 1,000	285 1,000	229.48 280.00	0.00	0.00	55.52 720.00	80.50 28.00
12110	10000020			County Adm Maint Contracts	1,300	1,300	1,077.90	0.00	271.91	-49.81	103.80
12110	10000020			County Adm Printing & Binding	1,000	1,000	477.77	0.00	0.00	522.23	47.80
12110	10000020	5210		County Adm Postal Svcs	100	100	0.00	0.00	0.00	100.00	0.00
12110	10000020			County Adm Telephone	1,000	1,000	518.80	56.63	169.58	311.62	68.80
12110	10000020			County Adm Travel	500	500	523.34	0.00	0.00	-23.34	104.70
12110 12110	10000020 10000020			County Adm Miscellaneous Expen County Adm Dues Subscr & Memb	0 1,500	0 1,500	385.39 205.00	0.00	0.00	-385.39 1,295.00	100.00 13.70
12110	10000020			County Adm Materials & Supplies	1,000	1,000	2,070.32	36.12	242.02	-1,312.34	231.20
12110	10000020			County Adm Vehicle Fuel	1,000	1,000	443.16	28.49	0.00	556.84	44.30
<b>12110 Total</b>	County Ad	lministra	ator		306,335	306,335	253,991.51	25,013.02	51,387.23	956.26	99.69
12210	10000030			Legal Svc Purchased Svcs	35,000	35,000	37,322.45	5,674.50	0.00	-2,322.45	106.60
12210 Total	Legal Serv			Com of Rev Salaries	35,000	35,000	37,322.45	5,674.50	0.00	-2,322.45	106.64 99.10
12310 12310	10000040 10000040			Com of Rev FICA	148,796 10,340	148,796 10,340	122,895.40 8,593.86	12,289.54 860.45	24,579.08 1,702.51	1,321.52 43.63	99.10
12310	10000040			Com of Rev VRS Plans 1&2	12,632	12,543	10,433.80	1,043.38	2,149.23	-40.03	100.30
12310	10000040			Com of Rev Health Ins	22,367	22,456	18,712.90	1,871.29	3,838.53	-95.43	100.40
12310	10000040			Com of Rev Life Insurance	1,950	1,950	1,609.90	160.99	331.61	8.49	99.60
12310	10000040			Com of Rev Workers Comp	165	165	147.61	0.00	0.00	17.39	89.50
12310 12310	10000040 10000040			Com of Rev Purchased Services Com of Rev Maint Contracts	400 400	400 400	427.26 162.62	0.00	0.00 380.12	-27.26 -142.74	106.80 135.70
12310	10000040			Com of Rev Printing & Binding	400	400	151.00	0.00	0.00	249.00	37.80
12310	10000040			Com of Rev Data Processing	1,900	1,900	0.00	0.00	0.00	1,900.00	0.00
12310	10000040	5210		Com of Rev Postal Svcs	2,200	2,200	1,789.37	207.42	0.00	410.63	81.30
12310	10000040			Com of Rev Telephone	200	200	99.93	10.47	0.00	100.07	50.00
12310	10000040			Com of Rev Travel	1,500	1,500	1,985.99	0.00	0.00	-485.99	132.40
12310 12310	10000040 10000040			Com of Rev Local Mileage Com of Rev Dues Subscr & Memb	500 1,000	500 1,000	0.00 742.50	0.00	0.00	500.00 257.50	0.00 74.30
12310	10000040			Com of Rev Materials & Supplie	1,100	1,100	779.53	0.00	0.00	320.47	70.90
12310	10000040			Com of Rev Capital Outlay Adds	0	600	0.00	0.00	363.03	236.97	60.50
<b>12310 Total</b>	Commissio	oner of R	Revenue		205,850	206,450	168,531.67	16,443.54	33,344.11	4,574.22	97.78
12320	10000050	3320		Assessor Maint Contracts	3,500	3,500	3,500.00	0.00	0.00	0.00	100.00
12320 Total	<b>Assessor</b> 10000060	2000		Equaliza Durahasad Caminas	3,500	3,500	3,500.00	0.00	0.00	0.00	100.00
12330 <b>12330 Total</b>	Equalizati		1	Equalize Purchased Services	0	0	3,800.00 3,800.00	0.00	0.00	-3,800.00 -3,800.00	100.00 100.00
12410	10000070			Treasurer Salaries	180,638	180,638	149,460.90	14,946.09	29,892.18	1,284.92	99.30
12410	10000070			Treasurer FICA	13,569	13,719	11,281.14	1,128.10	2,356.52	81.34	99.40
12410	10000070	2210		Treasurer VRS Plans 1&2	15,336	12,549	10,367.50	1,036.75	2,094.99	86.51	99.30
12410	10000070			Treasurer VRS Hybrid	0	2,787	2,321.81	232.18	520.08	-54.89	102.00
12410	10000070			Treasurer Health Ins	20,745	20,745	11,760.60	1,176.06	2,375.37	6,609.03	68.10
12410 12410	10000070 10000070			Treasurer Life Insurance Treasurer Disab Ins - Hybrid	2,366	2,022 194	1,958.00 161.40	195.80 16.14	357.03 32.32	-293.03 0.28	114.50 99.90
12410	10000070			Treasurer Workers Comp	200	200	178.75	0.00	0.00	21.25	89.40
12410	10000070			Treasurer Purchased Services	300	300	188.72	0.00	0.00	111.28	62.90
12410	10000070			Treasurer Credit Card Fees	600	600	5,299.86	0.00	0.00	-4,699.86	883.30
12410	10000070			Treasurer DMV Stop	800	800	2,940.00	400.00	0.00	-2,140.00	367.50
12410	10000070			Treasurer Maint Contracts	200	200	162.62	0.00	380.11	-342.73	271.40
12410 12410	10000070			Treasurer Advertising	9,500	9,500	5,573.24	0.00	0.00	3,926.76	58.70
12410	10000070 10000070			Treasurer Advertising Treasurer Postal Svcs	1,500 20,500	1,500 20,500	0.00 18,969.55	0.00 9,121.81	0.00	1,500.00 1,530.45	0.00 92.50
12410	10000070			Treasurer Telephone	1,600	1,600	1,015.32	15.66	0.00	584.68	63.50
					,	7	,				

FUNCTION	ORG	ОВЈ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
12410	10000070			Treasurer Travel	1,500	1,500	547.72	0.00	0.00	952.28	36.50
12410	10000070	5510		Treasurer Local Mileage	200	200	147.96	0.00	0.00	52.04	74.00
12410 12410	10000070 10000070			Treasurer Dues Subscr & Memb Treasurer Materials & Supplies	800 5,000	5,000	375.00 2,760.71	0.00 421.87	0.00 484.04	425.00 1,755.25	46.90 64.90
12410 Total	Treasurer			Treasurer Materials & Supplies	275,354	275,354	225,470.80	28,690.46	38,492.64	11,390.56	95.86
12510	10000080			IT Salaries	133,844	133,844	115,280.20	11,778.02	23,556.04	-4,992.24	103.70
12510	10000080	2100		IT FICA	10,034	10,577	8,811.45	901.11	1,793.99	-28.44	100.30
12510	10000080			IT VRS Plans 1&2	11,364	10,821	5,754.50	575.45	1,179.45	3,887.05	64.10
12510	10000080			IT VRS Hybrid	0	0	3,820.50	424.50	951.38	-4,771.88	100.00
12510 12510	10000080 10000080			IT Health Ins IT Life Insurance	13,708 1,753	14,113 1,348	11,760.60 1,477.40	1,176.06 154.29	2,384.63 313.34	-32.23 -442.74	100.20 132.80
12510	10000080			IT Disab Ins - Hybrid	1,733	1,546	265.50	29.50	59.13	-324.63	100.00
12510	10000080			IT Workers Comp	150	150	131.31	0.00	0.00	18.69	87.50
12510	10000080	3000		IT Purchased Services	4,000	4,000	3,811.79	200.00	250.00	-61.79	101.50
12510	10000080	3320		IT Maint Contracts	68,162	68,162	54,382.39	7,537.00	2,221.67	11,557.94	83.00
12510	10000080			IT Postal Svcs	25	25	2.46	0.00	0.00	22.54	9.80
12510 12510	10000080 10000080			IT Telephone Telecommunications Online Tech	35,000 0	35,000 0	18,016.97 5,606.84	954.77 690.00	8,835.43 5,704.20	8,147.60 -11,311.04	76.70 100.00
12510	10000080			IT Leases & Rentals	0	0	15,838.80	1,978.80	2,953.20	-11,511.04	100.00
12510	10000080			IT Travel	300	300	0.00	0.00	0.00	300.00	0.00
12510	10000080	6000		IT Materials & Supplies	2,500	2,500	708.37	0.00	0.00	1,791.63	28.30
12510	10000080	6008		IT Vehicle Fuel	0	0	87.23	29.21	0.00	-87.23	100.00
12510	10000080	6040		IT Technology SW/OL Content	7,000	7,000	9,563.57	2,760.59	718.40	-3,281.97	146.90
12510 T-4-1	10000080		n	IT Capital Outlay Adds	7,000	7,000	6,227.16	337.93	0.00	772.84	89.00
<b>12510 Total</b> 13100	Data Proc 10000090		ļ.	Electoral Part Time Salaries	294,840 6,319	294,840 6,319	261,547.04 4,212.00	29,527.23 0.00	50,920.86 2,106.00	-17,627.90 1.00	105.98 100.00
13100	10000090			Electoral FICA	484	484	322.20	0.00	161.13	0.67	99.90
13100	10000090			Electoral Workers Comp	12	12	6.09	0.00	0.00	5.91	50.80
13100	10000090	3000		Electoral Purchased Services	7,300	7,300	2,099.52	0.00	0.00	5,200.48	28.80
13100	10000090			Electoral Board Member Fees	10,875	10,875	6,855.00	0.00	0.00	4,020.00	63.00
13100	10000090			Electoral Maint Contracts	4,500	4,500	4,562.50	0.00	0.00	-62.50	101.40
13100 13100	10000090 10000090			Electoral Printing & Binding Electoral Advertising	6,000 240	6,000 240	2,596.40 115.60	0.00	0.00	3,403.60 124.40	43.30 48.20
13100	10000090			Electoral Postal Svcs	750	750	1,116.85	28.98	0.00	-366.85	148.90
13100	10000090			Electoral Leases & Rentals	1,200	1,200	920.00	0.00	0.00	280.00	76.70
13100	10000090	5500		Electoral Travel	900	900	0.00	0.00	0.00	900.00	0.00
13100	10000090			Electoral Local Mileage	570	570	249.95	0.00	0.00	320.05	43.90
13100	10000090			Electoral Dues Subscr & Memb	160	160	180.00	0.00	0.00	-20.00	112.50
13100 13100 Total	10000090 Electoral I		nd Offic	Electoral Materials & Supplies	1,670 40,980	1,670 40,980	2,073.14 25,309.25	0.00 28.98	0.00 2,267.13	-403.14 13,403.62	124.10 67.29
13200	10000100		iu Ollic	Registrar Salaries	49,637	49,637	42,743.30	4,274.33	8,548.66	-1,654.96	103.30
13200	10000100			Registrar Part Time Salaries	8,840	8,840	7,761.20	680.00	0.00	1,078.80	87.80
13200	10000100	2100		Registrar FICA	4,294	4,294	3,890.88	381.73	654.03	-250.91	105.80
13200	10000100			Registrar VRS Plans 1&2	4,372	4,372	3,628.90	362.89	753.01	-9.91	100.20
13200	10000100			Registrar Life Insurance	675	675	559.90	55.99	116.21	-1.11	100.20
13200 13200	10000100 10000100			Registrar Workers Comp Registrar Purchased Services	57 1,400	57 1,400	59.68 112.00	0.00 0.00	0.00	-2.68 1,288.00	104.70 8.00
13200	10000100			Registrar Maint Contracts	200	200	125.33	0.00	31.61	43.06	78.50
13200	10000100			Registrar Postal Svcs	750	750	1,186.12	133.38	0.00	-436.12	158.10
13200	10000100	5230		Registrar Telephone	1,000	1,000	623.29	72.92	107.72	268.99	73.10
13200	10000100			Registrar Travel	1,470	1,470	853.00	0.00	0.00	617.00	58.00
13200	10000100			Registrar Local Mileage	400	400	481.44	0.00	0.00	-81.44	120.40
13200 13200	10000100 10000100			Registrar Dues Subscr & Memb Registrar Materials & Supplies	150 725	150 725	195.00 599.27	10.00 54.46	0.00	-45.00 125.73	130.00 82.70
13200	10000100			Registrar Capital Outlay Adds	0	2,120	0.00	0.00	0.00	2,120.00	0.00
13200 Total	Registrar				73,970	76,090	62,819.31	6,025.70	10,211.24	3,059.45	95.98
21100	10000110	3000		Circuit C Purchased Services	0	0	0.00	0.00	52.50	-52.50	100.00
21100	10000110			Circuit C Juror Pay	2,000	2,000	2,340.00	210.00	0.00	-340.00	117.00
21100	10000110			Circuit C Jury Comm	180	180	180.00	0.00	0.00	0.00	100.00
21100 21100	10000110 10000110			Circuit Ct Pyt to Joint Ops Circuit C Capital Outlay Adds	10,000	10,000	10,391.05 0.00	0.00	0.00 3,050.00	-391.05 -3,050.00	103.90 100.00
21100 Total	Circuit Co			encun e capital Outdy Adds	12,180		12,911.05	210.00	3,102.50	-3,833.55	131.47
21200	10000120			District C Purchased Services	350	350	249.00	0.00	0.00	101.00	71.10
21200	10000120			District C Legal Svcs	270	270	151.03	0.00	0.00	118.97	55.90
21200	10000120			District C Maint Contracts	300	300	454.28	102.64	265.72	-420.00	240.00
21200	10000120			District C Postal Svcs	700	700	477.00	0.00	0.00	223.00	68.10
21200 21200	10000120 10000120			District C Dues Subser & Memb	2,000	2,000 200	1,347.72	158.99	0.00	652.28	67.40 32.50
21200	10000120			District C Dues Subscr & Memb District C Materials & Supplie	200 600	600	65.00 137.90	0.00	0.00	135.00 462.10	32.50 23.00
21200 Total	General D		ourt	aret earetans ee supplie	4,420	4,420	2,881.93	261.63	265.72	1,272.35	71.21
					, ==	,	,			,	

					ORIGINAL	REVISED	YTD	MTD		AVAILABLE	
FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	APPROP	BUDGET	EXPENDED	EXPENDED	ENC/REQ		% USED
21300	10000125			Magistrate Telephone	200	200	17.37	0.00	0.00	182.63	8.70
<b>21300 Total</b> 21510	Magistrate			Blue Ridge Legal Svc Contr	200 1,500	200 1,500	17.37 1,500.00	0.00	0.00	182.63 0.00	8.69 100.00
21510 Total	Blue Ridge		Services	Blue Kluge Legal Sve Colli	1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
21600	10000140			J&D Court Maint Contracts	700	700	353.46	0.00	126.54	220.00	68.60
21600	10000140	5210		J&D Court Postal Svcs	700	700	279.00	0.00	0.00	421.00	39.90
21600	10000140			J&D Court Telephone	700	700	505.29	53.12	0.00	194.71	72.20
21600	10000140			J&D Court Dues Subscr & Memb	200	200	75.00	0.00	0.00	125.00	37.50
21600 <b>21600 Total</b>	10000140 Juvenile &		stic Relat	J&D Court Materials & Supplies	1,200 3,500	1,200 3,500	359.46 1,572.21	218.10 271.22	0.00 126.54	840.54 1,801.25	30.00 48.54
21700	10000150		oue mem	Clk of CC Salaries	174,747	174,747	144,817.50	14,481.75	28,963.50	966.00	99.40
21700	10000150	2100		Clk of CC FICA	13,222	13,222	11,210.52	1,121.00	2,189.39	-177.91	101.30
21700	10000150			Clk of CC VRS Plans 1&2	14,836	14,802	12,295.00	1,229.50	2,706.42	-199.42	101.30
21700	10000150			Clk of CC Health Ins	14,079	14,113	11,760.60	1,176.06	2,569.51	-217.11	101.50
21700 21700	10000150 10000150			Clk of CC Life Insurance Clk of CC Workers Comp	2,290 200	2,290 200	1,897.10 173.69	189.71 0.00	417.58 0.00	-24.68 26.31	101.10 86.80
21700	10000150			Clk of CC Purchased Services	3,000	3,000	0.00	0.00	0.00	3,000.00	0.00
21700	10000150			Clk of CC Maint Contracts	12,000	12,000	11,346.87	0.00	1,034.99	-381.86	103.20
21700	10000150	3500		Clk of CC Printing & Binding	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
21700	10000150			Clk of CC Microfilming	6,500	6,500	5,535.15	928.05	0.00	964.85	85.20
21700	10000150			Clk of CC Postal Svcs	3,500	3,500	1,931.80	519.94	0.00	1,568.20	55.20
21700 21700	10000150 10000150			Clk of CC Telephone Clk of CC Materials & Supplies	1,000 6,500	1,000 6,500	888.88 4,822.00	79.10 37.50	0.00	111.12 1,678.00	88.90 74.20
21700 Total	Clerk of th		iit Court		252,874	252,874	206,679.11	19,762.61	37,881.39	8,313.50	96.71
21910	10001440			Victim Witness Regular Salary	34,296	36,927	30,772.40	3,077.24	6,154.47	-0.02	100.00
21910	10001440	1300		Victim Witness Part Time Salar	30,449	14,392	5,634.00	1,680.00	0.00	8,757.68	39.10
21910	10001440			Victim Witness FICA	2,623	3,930	2,789.16	364.32	470.75	669.81	83.00
21910	10001440			Victim Witness VRS Plans 1&2	2,912	3,135	2,612.60	261.26	526.43	-4.01	100.10
21910 21910	10001440 10001440			VictimWit Life Insurance VictimWit Workers Comp	449 46	484 0	403.10 0.00	40.31 0.00	81.25 0.00	-0.62 0.00	100.10
21910	10001440			Victim Witness Workers Comp	0	46	40.05	0.00	0.00	5.95	87.10
21910		3000		VictimWit Purchased Services	0	188	176.11	0.00	0.00	11.54	93.90
21910	10001440	3000	VWIT	Victim Witness Purchased Servi	0	650	0.00	0.00	0.00	650.00	0.00
21910	10001440			Victim Witness Postal Svcs	0	340	6.65	0.00	0.00	333.35	2.00
21910 21910	10001440 10001440			VictimWit Travel Victim Witness Travel	0	594 4,070	859.00 2,372.08	0.00 695.38	0.00	-265.00 1,697.92	144.60 58.30
21910	10001440			VictimWit Local Mileage	0	4,070	449.13	0.00	0.00	5.77	98.70
21910	10001440			VictimWit Travel Local Mileage	0	137	42.82	0.00	0.00	94.18	31.30
21910	10001440	5810	VWIT	VictimWit Dues Subscr & Memb	0	245	50.00	0.00	0.00	195.00	20.40
21910	10001440			VictimWit Materials & Supplies	0	67	6.50	0.00	0.00	60.95	9.60
21910	10001440			Victim Witnes Matl & Supplies	0	6,420	4,444.69	22.05	0.00	1,975.31	69.20
<b>21910 Total</b> 21940	Victim and 10000160		ess Assista	Regional Crt Svc Entity Gift	70,775 4,494	72,079 4,494	50,658.29 4,494.00	6,140.56 0.00	7,232.90	14,187.81	80.32 100.00
21940 Total	Regional C		ervices	Regional Cit Sve Linity Girt	4,494	4,494	4,494.00	0.00	0.00	0.00	100.00
22100	10000170			Comm Atty Salaries	241,513	241,513	195,936.49	19,371.24	38,742.49	6,834.02	97.20
22100	10000170			Comm Atty Part Time Salaries	12,300	12,300	11,688.66	1,145.36	0.00	611.34	95.00
22100	10000170			Comm Atty FICA	16,857	16,857	15,700.73	1,474.65	1,702.56	-546.29	103.20
22100 22100	10000170 10000170			Comm Atty VRS Plans 1&2 Comm Atty VRS Hybrid	18,799 0	15,608	12,185.26	415.15 1,229.48	896.70 1,433.00	2,526.04 -3,928.72	83.80 223.10
22100	10000170			Comm Atty Health Ins	20,040	3,191 20,040	5,686.72 20,373.29	1,947.83	3,927.26	-4,260.55	121.30
22100	10000170			Comm Atty Life Insurance	2,900	2,900	2,757.65	253.76	337.97	-195.62	106.70
22100	10000170	2510		Comm Atty Disab Ins - Hybrid	0	0	395.22	85.44	89.88	-485.10	100.00
22100	10000170			Comm Atty Workers Comp	245	245	239.58	0.00	0.00	5.42	97.80
22100	10000170			Comm Atty Maint Contracts	500	500	383.40	0.00	0.00	116.60	76.70
22100 22100	10000170 10000170			Comm Atty Postal Svcs Comm Atty Telephone	1,300	1,300 3,000	695.35 1 759 27	0.00	0.00 684.12	604.65 556.61	53.50 81.40
22100	10000170			Comm Atty Travel	3,000 6,050	6,050	1,759.27 2,741.96	194.22 554.84	684.12 0.00	3,308.04	81.40 45.30
22100	10000170			Comm Atty Witness Travel Expen	500	500	0.00	0.00	0.00	500.00	0.00
22100	10000170			Comm Atty Dues Subscr & Memb	2,500	2,500	2,180.01	0.00	0.00	319.99	87.20
22100	10000170			Comm Atty Materials & Supplies	2,000	2,000	805.71	550.90	0.00	1,194.29	40.30
22100	10000170		C-	Comm Atty Capital Outlay Adds	229.504	350	0.00	0.00	0.00	350.00	0.00
22100	10000170 T			onwealth's Attorney Comm Atty Salaries	328,504 8,625	328,854 8,625	273,529.30 22,109.94	27,222.87 2,131.78	47,813.98 4,263.56	7,510.72 -17,748.50	97.72 305.80
22100	10001420			Comm Atty Part Time Salaries	8,476	8,476	0.00	2,131.78	0.00	8,476.00	0.00
22100	10001420			Comm Atty FICA	2,660	2,660	574.09	161.09	321.82	1,764.09	33.70
22100	10001420	2210		Comm Atty VRS Plans 1&2	3,398	870	515.51	57.68	117.10	237.39	72.70
22100	10001420			Comm Atty VRS Hybrid	0	2,528	123.30	123.30	246.55	2,158.15	14.60
22100	10001420			Comm Atty Health Ins	5,311	5,311	164.78	164.78	304.93	4,841.29	8.80
22100	10001420			Comm Atty Life Insurance	525	525	98.58 8.57	27.93 8.57	56.11 17.13	370.31 -25.70	29.50 100.00
22100	10001420	2510	VSTOP	Comm Atty Disab Ins - Hybrid	0	0	8.57	8.57	17.13	-25.70	10

FUNCTION	ORG OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
	10001420 Total		ce Against Women Prev	28,995	28,995	23,594.77	2,675.13	5,327.20	73.03	99.75
22100 Total	Commonwealth's	Attorne		357,499	357,849	297,124.07	29,898.00	53,141.18	7,583.75	97.88
31200 31200	10000180 1100 10000180 1200		Sheriff Salaries Sheriff Overtime	1,312,295 0	1,312,295 0	1,086,677.74 196.56	112,807.72 0.00	216,854.62 0.00	8,762.64 -196.56	99.30 100.00
31200	10000180 1200		Sheriff Part Time Salaries	43,000	43,000	30,673.86	3,221.06	0.00	12,326.14	71.30
31200	10000180 1660		Sheriff Emp Bonuses	0	0	1,750.00	0.00	0.00	-1,750.00	100.00
31200	10000180 2100		Sheriff FICA	97,216	97,216	82,277.76	8,551.17	15,490.86	-552.62	100.60
31200	10000180 2210		Sheriff VRS Plans 1&2	103,361	103,361	82,680.44	8,303.16	18,752.18	1,928.38	98.10
31200	10000180 2220		Sheriff VRS Hybrid	8,049	8,049	9,084.45	902.34	2,137.86	-3,173.31	139.40
31200 31200	10000180 2300 10000180 2400		Sheriff Health Ins Sheriff Life Insurance	201,377 17,193	201,377 17,193	162,875.87 14,159.20	15,992.54 1,420.40	38,360.22 3,199.27	140.91 -165.47	99.90 101.00
31200	10000180 2400		Sheriff Disab Ins - Hybrid	560	560	631.20	62.70	137.81	-209.01	137.30
31200	10000180 2700		Sheriff Workers Comp	22,116	22,116	26,820.10	0.00	0.00	-4,704.10	121.30
31200	10000180 2800		Sheriff Leave Pay	0	0	9,433.02	0.00	0.00	-9,433.02	100.00
31200	10000180 2860		Sheriff LODA	7,500	7,500	7,586.42	0.00	0.00	-86.42	101.20
31200	10000180 3000		Sheriff Purchased Services	25,000	25,000	17,524.56	738.36	1,940.10	5,535.34	77.90
31200 31200	10000180 3320 10000180 3350		Sheriff Maint Contracts Sheriff Insured Repair Svcs	121,033 2,000	130,333 2,000	101,200.10 2,167.56	2,142.00 0.00	240.00 0.00	28,892.90 -167.56	77.80 108.40
31200	10000180 3500		Sheriff Printing & Binding	1,000	1,000	315.30	0.00	0.00	684.70	31.50
31200	10000180 5210		Sheriff Postal Svcs	2,200	2,200	1,253.00	70.34	0.00	947.00	57.00
31200	10000180 5230		Sheriff Telephone	55,000	55,000	30,321.23	3,118.58	5,366.27	19,312.50	64.90
31200	10000180 5300		Sheriff Insurance	15,000	15,000	16,623.84	0.00	0.00	-1,623.84	110.80
31200	10000180 5400		Sheriff Leases & Rentals	28,000	28,000	21,942.00	2,380.50	2,898.00	3,160.00	88.70
31200	10000180 5500	CST	Sheriff Travel Communication	46,900 0	46,900 0	3,839.37	0.00	0.00	43,060.63	8.20 100.00
31200 31200	10000180 5500 10000180 5500	SST	Sheriff Travel - Communication Sheriff Travel - Sworn Staff	0	0	2,472.00 19,658.53	470.00 1,658.53	3,948.00 400.00	-6,420.00 -20,058.53	100.00
31200	10000180 5800	551	Sheriff Miscellaneous Expendit	1,000	1,000	62.71	0.00	0.00	937.29	6.30
31200	10000180 5810		Sheriff Dues Subscr & Memb	3,300	3,300	4,154.00	89.00	0.00	-854.00	125.90
31200	10000180 6000		Sheriff Materials & Supplies	51,000	51,000	1,968.45	104.60	0.00	49,031.55	3.90
31200	10000180 6000	COS	Sheriff Mtls & Supplies Commun	0	0	2,204.83	517.81	466.38	-2,671.21	100.00
31200	10000180 6000	ETK	E-Ticket Mat'l and Supplies	0	0	289.05	0.00	0.00	-289.05	100.00
31200 31200	10000180 6000 10000180 6000	PSU SOS	Sheriff Police Supplies Sheriff Office Supplies	0	0	5,602.76 3,115.10	221.74 420.67	0.00 367.52	-5,602.76 -3,482.62	100.00 100.00
31200	10000180 6000	VRP	Sheriff Vehicle Repair Parts	0	0	16,415.59	1,516.65	2,949.79	-19,365.38	100.00
31200	10000180 6008	, 141	Sheriff Vehicle Fuel	60,000	60,000	31,696.08	4,091.96	0.00	28,303.92	52.80
31200	10000180 6011		Sheriff Clothing	8,000	8,000	15.49	0.00	0.00	7,984.51	0.20
31200	10000180 6011	CSU	Sheriff Uniform Communications	0	0	1,260.93	539.43	0.00	-1,260.93	100.00
31200	10000180 6011	SSU	Sheriff Uniform Sworn Staff	0	0	7,106.15	821.13	0.00	-7,106.15	100.00
31200	10000180 6015 10000180 Total	Sheriff	Sheriff Ammunition	12,500 2,244,600	12,500 2,253,900	7,590.57 1,813,645.82	0.00 170,162.39	3,162.78 316,671.66	1,746.65 123,582.52	86.00 94.52
31200	1000180 1001	Sherm	DMV Alcohol Grant Overtime	12,923	12,923	0.00	0.00	0.00	12,923.00	0.00
31200	10001480 1200	40216	DMV Alcohol Grant Overtime	0	0	2,501.74	0.00	0.00	-2,501.74	100.00
31200	10001480 1200	DMVA	DMV Alcohol Grant Overtime	0	0	5,532.00	1,428.32	0.00	-5,532.00	100.00
31200	10001480 6000		DMV Alcohol Grant Mat⋑	0	0	1,359.00	0.00	0.00	-1,359.00	100.00
21200	10001480 Total		vy Safety Enf - Alcohol	12,923	12,923	9,392.74	1,428.32	0.00	3,530.26	72.68
31200 31200	10001500 1200 10001500 2100		I DMV Speed Overtime DMV Speed FICA	0 8,000	0 8,000	2,021.20 0.00	625.32 0.00	0.00	-2,021.20 8,000.00	100.00
31200	10001500 2100 10001500 Total		vy Safety Enf - Speed	8,000	8,000	2,021.20	625.32	0.00	5,978.80	25.27
31200	10001500 1001		ICAC Travel	2,000	2,000	2,404.95	0.00	0.00	-404.95	120.20
31200	10001520 5500		ICAC Travel	0	0	795.00	0.00	0.00	-795.00	100.00
31200	10001520 6000		ICAC Materials & Supplies	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
21200	10001520 Total		Int Cr Against Child	4,000	4,000	3,199.95	0.00	0.00	800.05	80.00
31200	10001530 6000 10001530 Total		Sheriff Materials & Supplies ulletproof Vest	0	0	282.50 282.50	282.50 282.50	0.00	-282.50 -282.50	100.00 100.00
31200	10001550 10tal	DJA B	DCJS Byrne-21st Century Sal	0	1,346	0.00	0.00	0.00	1,346.00	0.00
31200	10001552 1100		Byrne-21st Cenury Grant-Travel	0	1,410	0.00	0.00	0.00	1,410.00	0.00
31200	10001552 6000		Byrne-21st CenturyGrant Mat&Su	0	8,956	8,956.00	0.00	0.00	0.00	100.00
	10001552 Total	DCJS	Byrne Justice Assist	0	11,712	8,956.00	0.00	0.00	2,756.00	76.47
31200	10001551 6000	w ~	DCJS Byrne Materials & Supplie	0	1,000	0.00	0.00	0.00	1,000.00	0.00
21200	10001551 Total	DCJS	Byrne Justice Assist	1.510	1,000	0.00	0.00	0.00	1,000.00	0.00
31200 31200	10001550 1200 10001550 1300		DCJS Byrne Overtime DCJS Byrne Part Time Salaries	1,510 0	1,510 0	0.00 454.70	0.00	0.00	1,510.00 -454.70	0.00 100.00
31200	10001550 1300		DCJS Byrne FICA	0	0	30.59	0.00	0.00	-434.70	100.00
	10001550 Total	DCJS	Byrne Justice Assist	1,510	1,510	485.29	0.00	0.00	1,024.71	32.14
31200 Total	Sheriff - Total			2,271,033	2,293,045	1,837,983.50	172,498.53	316,671.66	138,389.84	93.96
31210	10000190 5600		Criminal Justice Training Ctr	19,593	19,593	21,157.43	0.00	0.00	-1,564.43	108.00
31210 Total	Criminal Justice	Training		19,593	19,593	21,157.43	0.00	0.00	-1,564.43	107.98
31220 <b>Total</b>	10000200 5600 Drug Task Force		Drug Task Force Entity Gift	12,500 12,500	12,500 12,500	8,004.78 8,004.78	2,568.18 2,568.18	0.00	4,495.22 4,495.22	64.00 64.04
31400	10000210 5230		Communicat Telephone	12,300	12,300	513.93	172.42	86.07	-600.00	100.00
51700	10000210 0230		Communicat relephone	U	Ü	313.93	1/2.72	00.07	-000.00	100.00

THE CONTROL OF	ana ani		ORIGINAL	REVISED	YTD	MTD	FN/6 /PF0	AVAILABLE	a. Hann
FUNCTION 31400 Total	ORG OBJ Communications	•	APPROP 0	BUDGET 0	<b>EXPENDED</b> 513.93	<b>EXPENDED</b> 172.42	ENC/REQ 86.07	-600.00	% USED 100.00
32200	10000220 3000	Vol Fire Purchased Services	70,000	70,000	0.00	0.00	0.00	70,000.00	0.00
32200	10000220 5300	Vol Fire Co Insurance	70,000	0,000	44,889.16	82.16	0.00	-44,889.16	100.00
32200	10000220 5600	Vol Fire Companies Entity Gift	25,000	25,000	0.00	0.00	0.00	25,000.00	0.00
32200	10000220 5697	Vol Fire 4 for Life	16,148	16,148	17,102.80	0.00	0.00	-954.80	105.90
32200	10000220 5698	Vol Fire Fire Programs	29,337	29,337	29,349.00	0.00	0.00	-12.00	100.00
32200 Total	Volunteer Fire Co	ompanies	140,485	140,485	91,340.96	82.16	0.00	49,144.04	65.02
32201	10000230 2860	Blue R VF LODA	1,200	1,200	1,050.00	0.00	0.00	150.00	87.50
32201	10000230 5600	Blue Ridge Vol Fire Co Contrib	50,000	50,000	50,000.00	12,500.00	0.00	0.00	100.00
	Blue Ridge Volum		51,200	51,200	51,050.00	12,500.00	0.00	150.00	99.71
32202 32202	10000240 2860 10000240 5600	Boyce VF LODA Boyce Volunteer Fire Co Contr	1,900 50,000	1,900 50,000	1,400.00 50,000.00	0.00 25,000.00	0.00	500.00 0.00	73.70 100.00
	Boyce Volunteer	<u> </u>	51,900	51,900	51,400.00	25,000.00	0.00	500.00	99.04
32202 10tal	10000250 2860	Enders VF LODA	2,200	2,200	2,450.00	0.00	0.00	-250.00	111.40
32203	10000250 5600	Enders Volunteer Fire Co Contr	75,000	75,000	75,000.00	18,750.00	0.00	0.00	100.00
	<b>Enders Volunteer</b>		77,200	77,200	77,450.00	18,750.00	0.00	-250.00	100.32
32310	10000260 1100	EMS Salaries	359,282	359,282	236,825.58	27,220.61	67,097.13	55,359.29	84.60
32310	10000260 1200	EMS Overtime	56,000	56,000	74,561.38	7,286.58	10,942.90	-29,504.28	152.70
32310	10000260 1300	EMS Part Time Salaries	117,000	117,000	127,474.08	13,026.23	0.00	-10,474.08	109.00
32310	10000260 2100	EMS FICA	40,720	40,720	31,223.25	3,353.96	3,065.46	6,431.29	84.20
32310	10000260 2210	EMS VRS Plans 1&2	21,306	23,877	21,373.15	2,438.00	5,784.01	-3,280.16	113.70
32310	10000260 2220	EMS VRS Hybrid	9,689	7,118	1,009.98	0.00	5,053.34	1,054.68	85.20
32310	10000260 2300	EMS Health Ins	59,962	59,962	43,077.83	4,627.34	10,275.66	6,608.51	89.00
32310	10000260 2400	EMS Life Insurance	4,550	4,620	3,453.59	376.17	892.60	273.81	94.10
32310	10000260 2510	EMS Disab Ins - Hybrid	673	603	70.18	0.00	351.18	181.64	69.90
32310 32310	10000260 2700 10000260 2800	EMS Workers Comp EMS Annual Leave Payouts	24,510 0	24,510 0	25,742.66	0.00	0.00	-1,232.66	105.00 100.00
32310	10000260 2860	EMS Annual Leave Payouts EMS LODA	2,700	2,700	2,607.61 2,677.58	0.00	0.00	-2,607.61 22.42	99.20
32310	10000260 2800	EMS Purchased Services	37,500	37,500	36,868.59	2,293.75	0.00	631.41	98.30
32310	10000260 5210	EMS Postal Services	2,000	2,000	15.31	7.03	0.00	1,984.69	0.80
32310	10000260 5230	EMS Telephone	1,000	1,000	770.01	86.57	222.65	7.34	99.30
32310	10000260 5500	EMS Travel	10,000	10,000	940.34	228.73	0.00	9,059.66	9.40
32310	10000260 6000	EMS Materials & Supplies	10,000	10,000	10,461.11	948.54	0.00	-461.11	104.60
32310	10000260 6008	EMS Vehicle Fuel	2,000	2,000	1,595.30	148.63	0.00	404.70	79.80
32310	10000260 6011	EMS Clothing	6,500	6,500	5,871.14	100.00	0.00	628.86	90.30
32310	10000260 8200	EMS Capital Outlay Adds	2,000	24,080	3,585.34	3,585.34	17,124.75	3,369.91	86.00
	10000260 Total	Emergency Medical Services	767,392	789,472	630,204.01	65,727.48	120,809.68	38,458.31	95.13
32310	10001700 6000	LEMPG Grant	0	15,000	13,173.00	4,363.00	0.00	1,827.00	87.80
	10001700 Total	FEMA-VDEM LEMPG	0	15,000	13,173.00	4,363.00	0.00	1,827.00	87.82
	Fire and Rescue S		767,392	804,472	643,377.01	70,090.48	120,809.68	40,285.31	94.99
32320 T-4-1	10000270 5600	Lord Fairfax EMS Contribution	5,422	5,422	5,422.00	0.00	0.00	0.00	100.00
32400 32400	Lord Fairfax Em	- ·	5,422	5,422 2,712	5,422.00	0.00	0.00	0.00	100.00 100.00
	10000280 5600 Forestry Services	Forestry Svcs Entity Gift	2,712 2,712	2,712	2,711.52 2,711.52	0.00	0.00	0.48 0.48	99.98
33210	10000290 7000	Regional Jail Joint Ops	512,000	512,000	489,071.00	0.00	0.00	22,929.00	95.50
33210 Total	Regional Jail	regional sun sonit ops	512,000	512,000	489,071.00	0.00	0.00	22,929.00	95.52
33220	10000300 3840	Juv DetCtr Intergov Svc Agreem	22,595	22,595	16,575.00	5,525.00	0.00	6,020.00	73.40
33220 Total	Juvenile Detentio		22,595	22,595	16,575.00	5,525.00	0.00	6,020.00	73.36
33300	10000310 5230	Probation Telephone	500	500	39.34	4.00	0.00	460.66	7.90
33300	10000310 6000	Probation Materials & Supplies	300	300	0.00	0.00	0.00	300.00	0.00
33300 Total	<b>Probation Office</b>		800	800	39.34	4.00	0.00	760.66	4.92
34100	10000320 1100	Bldg Insp Salaries	119,087	119,087	106,055.77	10,938.44	28,646.39	-15,615.16	113.10
34100	10000320 2100	Bldg Insp FICA	8,337	8,337	7,463.33	771.89	1,984.38	-1,110.71	113.30
34100	10000320 2210	Bldg Insp VRS Plans 1&2	8,142	8,156	6,796.30	679.63	1,381.40	-21.70	100.30
34100	10000320 2220	Bldg Insp VRS Hybrid	1,968	1,954	1,992.32	249.04	998.93	-1,037.25	153.10
34100	10000320 2300	Bldg Insp Health Ins	21,124	21,124	19,597.21	1,995.00	4,201.61	-2,674.82	112.70
34100	10000320 2400	Bldg Insp Life Insurance	1,559	1,559	1,356.08	143.29	367.27	-164.35	110.50
34100	10000320 2510	Bldg Insp Disab Ins - Hybrid	137	137	138.42	17.30	69.44	-70.86	151.70
34100	10000320 2700	Bldg Insp Purchased Services	1,425 0	1,425	1,739.68 527.00	0.00	0.00	-314.68 527.00	122.10
34100 34100	10000320 3000 10000320 3320	Bldg Insp Purchased Services Bldg Insp Maint Contracts	1,900	0 1,900	1,734.83	80.00 0.00	0.00 491.74	-527.00 -326.57	100.00 117.20
34100	10000320 3320	Bldg Insp Printing & Binding	400	400	0.00	0.00	0.00	400.00	0.00
34100	10000320 5300	Bldg Insp Postal Svcs	150	150	29.75	4.84	0.00	120.25	19.80
34100	10000320 5210	Bldg Insp Telephone	1,380	1,380	1,197.02	194.56	541.73	-358.75	126.00
34100	10000320 5500	Bldg Insp Travel	2,000	2,000	766.11	0.00	0.00	1,233.89	38.30
34100	10000320 5810	Bldg Insp Dues Subscr & Memb	800	800	45.00	0.00	0.00	755.00	5.60
34100	10000320 6000	Bldg Insp Materials & Supplies	2,000	2,000	1,259.90	0.00	0.00	740.10	63.00
34100	10000320 6008	Bldg Insp Vehicle Fuel	2,000	2,000	1,595.31	210.49	0.00	404.69	79.80
34100 Total	<b>Building Inspection</b>		172,409	172,409	152,294.03	15,284.48	38,682.89	-18,567.92	110.77
35100	10000330 1100	AnimalCtrl Salaries	63,398	63,398	54,834.40	5,865.19	11,730.38	-3,166.78	105.00

			ORIGINAL	REVISED	YTD	MTD		AVAILABLE	
FUNCTION	ORG OB	 ACCOUNT DESCRIPTION	APPROP	BUDGET	EXPENDED	EXPENDED	ENC/REQ		% USED
35100	10000330 1300	AnimalCtrl Part Time Salaries AnimalCtrl FICA	9,000	9,000 4,845	3,325.00	0.00	0.00	5,675.00	36.90
35100 35100	10000330 2100 10000330 2210	AnimalCtrl VRS Plans 1&2	4,845 3,576	3,576	3,847.70 2,992.90	388.20 299.29	576.54 603.71	420.76 -20.61	91.30 100.60
35100	10000330 2210	AnimalCtrl VRS Hybrid	1,807	1,807	1,750.70	198.67	175.45	-119.15	106.60
35100	10000330 2300	AnimalCtrl Health Ins	14,184	14,184	13,585.60	1,229.66	2,127.81	-1,529.41	110.80
35100	10000330 2400	AnimalCtrl Life Insurance	831	831	731.90	76.83	120.27	-21.17	102.50
35100	10000330 2510	AnimalCtrl Disab Ins - Hybrid	126	126	121.70	13.81	12.15	-7.85	106.20
35100	10000330 2700 10000330 3000	AnimalCtrl Workers Comp AnimalCtrl Purchased Services	1,140	1,140 8,000	880.21	0.00	0.00	259.79 3,264.73	77.20 59.20
35100 35100	10000330 3000	AnimalCtrl Maint Svc Contracts	8,000 100	100	4,735.27 62.22	355.30 0.00	0.00 12.78	25.00	75.00
35100	10000330 3520	AnimalCtrl Printing & Binding	200	200	106.95	0.00	0.00	93.05	53.50
35100	10000330 5110	AnimalCtrl Electric	750	750	0.00	0.00	0.00	750.00	0.00
35100	10000330 5230	AnimalCtrl Telephone	500	500	499.03	51.02	39.80	-38.83	107.80
35100	10000330 5500	AnimalCtrl Travel	1,000	1,000	496.98	496.98	0.00	503.02	49.70
35100	10000330 5510	AnimalCtrl Local Mileage	100	100	0.00	0.00	0.00	100.00	0.00
35100 35100	10000330 6000 10000330 6008	AnimalCtrl Materials & Supplie AnimalCtrl Vehicle Fuel	6,000 1,500	6,000 1,500	3,871.83 782.39	111.28 70.49	0.00	2,128.17 717.61	64.50 52.20
35100	10000330 6000	AnimalCtrl Clothing	500	500	0.00	0.00	0.00	500.00	0.00
	<b>Animal Control</b>	,	117,557	117,557	92,624.78	9,156.72	15,398.89	9,533.33	91.89
35300	10000340 3000	Exam&Bury Purchased Services	1,000	1,000	120.00	0.00	0.00	880.00	12.00
	Med Examiner &		1,000	1,000	120.00	0.00	0.00	880.00	12.00
42400 <b>42400 Total</b>	10000350 3840	RefuseDisp Intergov Svc Agreem	175,500 175,500	175,500	99,557.58 99,557.58	5,534.35 5,534.35	0.00	75,942.42	56.70
42400 Total 42600	Refuse Disposal	LitterCtrl Purchased Services	175,300	175,500	2,684.07	3,334.33	0.00 880.93	75,942.42 -3,565.00	56.73 100.00
42600	10000360 5000	LitterCtrl Materials & Supplie	5,310	5,310	435.71	0.00	0.00	4,874.29	8.20
42600 Total	Litter Control	••	5,310	5,310	3,119.78	392.50	880.93	1,309.29	75.34
42700	10000370 3840	Sanitation Intergov Svc Agreem	33,750	33,750	20,931.92	2,616.49	0.00	12,818.08	62.00
42700	10000370 5600	Sanitation Entity Gift	207,000	207,000	207,000.00	0.00	0.00	0.00	100.00
42700 Total	Sanitation 10000380 1100	Maintenanc Salaries	240,750 150,079	240,750 150,079	227,931.92	2,616.49	0.00	12,818.08	94.68
43200 43200	10000380 1100 10000380 1300	Maintenanc Part Time Salaries	130,079	130,079	115,292.00 2,000.00	11,178.00 0.00	23,911.11 0.00	10,875.89 -2,000.00	92.80 100.00
43200	10000380 2100	Maintenanc FICA	10,476	10,476	10,837.23	827.04	1,775.83	-2,137.06	120.40
43200	10000380 2210	Maintenanc VRS Plans 1&2	10,634	10,634	5,887.05	536.26	1,087.59	3,659.36	65.60
43200	10000380 2220	Maintenanc VRS Hybrid	1,852	1,852	3,103.68	367.61	1,189.24	-2,440.92	231.80
43200	10000380 2300	Maintenanc Health Ins	24,361	24,361	12,179.79	1,185.22	2,523.19	9,658.02	60.40
43200	10000380 2400 10000380 2510	Maintenanc Life Insurance	1,966	1,966 129	1,492.58 232.04	146.44	314.21	159.21	91.90
43200 43200	10000380 2510 10000380 2700	Mainten Disab Ins - Hybrid Maintenanc Workers Comp	129 4,560	4,560	4,426.20	25.55 0.00	59.42 0.00	-162.46 133.80	225.90 97.10
43200	10000380 2700	Maintenanc Leave Pay	0	0	28,410.01	0.00	0.00	-28,410.01	100.00
43200	10000380 3000	Maintenanc Purchased Services	22,000	22,000	10,965.65	2,721.00	0.00	11,034.35	49.80
43200	10000380 3320	Maintenanc Maint Contracts	99,485	99,485	55,297.73	879.78	2,205.68	41,981.59	57.80
43200	10000380 3340	Maintenanc Custodial Contracts	37,000	37,000	26,929.85	3,366.23	0.00	10,070.15	72.80
43200	10000380 3600	Maintenanc Advertising	1,200	1,200	0.00	0.00	0.00	1,200.00	0.00
43200 43200	10000380 5120 10000380 5130	Maintenanc Heating Maintenanc Water & Sewer	400 780	400 780	0.00 193.35	0.00 11.00	0.00	400.00 586.65	0.00 24.80
43200	10000380 5230	Maintenanc Telephone	2,750	2,750	1,067.17	100.45	274.82	1,408.01	48.80
43200	10000380 5300	Maintenanc Insurance	37,253	37,253	39,181.62	0.00	0.00	-1,928.62	105.20
43200	10000380 5400	Maintenanc Leases & Rentals	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
43200	10000380 5500	Maintenanc Travel	750	750	0.00	0.00	0.00	750.00	0.00
43200	10000380 6000	Maintenanc Materials & Supplie	35,000	35,000	30,370.81	4,590.22	0.00	4,629.19	86.80
43200	10000380 6008 10000380 Total	Maintenanc Vehicle Fuel  Il Property Maintenance	4,780 446,955	4,780 446,955	2,173.41 350,040.17	323.27 26,258.07	0.00 33,341.09	2,606.59 63,573.74	45.50 85.78
43200	10000380 10tal	JGC Maintenanc Purchased Servi	25,000	25,000	22,925.96	70.85	4,930.20	-2,856.16	111.40
43200	10000890 3320	JGC Maint Contracts	29,212	29,212	8,499.05	0.00	0.00	20,712.95	29.10
43200	10000890 3340	JGC Maintenanc Custodial Contr	26,000	26,000	18,659.04	2,332.38	0.00	7,340.96	71.80
43200	10000890 5110	JGC Maintenanc Electric	32,500	32,500	26,449.82	2,480.82	0.00	6,050.18	81.40
43200	10000890 5120	JGC Maintenanc Heating	5,500	5,500	2,949.61	539.58	0.00	2,550.39	53.60
43200 43200	10000890 5130 10000890 6000	JGC Maintenanc Water & Sewer JGC Maintenanc Materials & Sup	1,500 3,500	1,500 3,500	939.61 771.96	0.00	0.00	560.39 2,728.04	62.60 22.10
43200	10000890 8100	JGC Maintenanc Cap Outla Replc	0,500	0,500	4,121.41	0.00	0.00	-4,121.41	100.00
43200	10000890 8200	JGC Maintenanc Capital Ou Adds	0	0	963.70	963.70	0.00	-963.70	100.00
	10000890 Total	enance - 101 Chalmers Court	123,212	123,212	86,280.16	6,387.33	4,930.20	32,001.64	74.03
43200	10000900 3000	Maintenanc Purchased Services	7,244	7,244	6,971.78	627.61	0.00	272.22	96.20
43200	10000900 3320	Maintenanc Maint Contracts	3,500	3,500	4,426.05	0.00	0.00	-926.05	126.50
43200 43200	10000900 5110 10000900 5120	Maintenanc Electric Maintenanc Heating	12,090 1,600	12,090 1,600	7,871.97 869.34	866.82 117.94	0.00	4,218.03 730.66	65.10 54.30
43200	10000900 5120	Maintenanc Water & Sewer	3,750	3,750	3,103.60	9.00	0.00	646.40	82.80
43200	10000900 6000	Maintenanc Materials & Supplie	1,500	1,500	229.38	0.00	0.00	1,270.62	15.30
	10000900 Total	enance - 100 N Ch St/Radio T	29,684	29,684	23,472.12	1,621.37	0.00	6,211.88	79.07
43200	10000910 3000	Maintenanc Purchased Services	5,000	5,000	2,368.16	0.00	0.00	2,631.84	47.40

				ORIGINAL	REVISED	YTD	MTD		AVAILABLE	
FUNCTION	ORG	OBJ	PROJ ACCOUNT DESCRIPTION	APPROP	BUDGET	EXPENDED	EXPENDED	ENC/REQ		% USED
43200 43200	10000910 10000910		Maintenanc Maint Contracts  Maintenanc Electric	2,000 31,896	2,000 31,896	3,046.30 21,031.12	0.00 2,463.71	0.00	-1,046.30 10,864.88	152.30 65.90
43200	10000910		Maintenanc Materials & Supplie	1,000	1,000	574.91	0.00	0.00	425.09	57.50
.5200	10000910		Maintenance - 102 N Church St	39,896	39,896	27,020.49	2,463.71	0.00	12,875.51	67.73
43200	10000920	3000	Maintenanc Purchased Services	9,500	9,500	1,834.50	0.00	0.00	7,665.50	19.30
43200	10000920	3320	Maintenanc Maint Contracts	2,100	2,100	3,478.30	0.00	0.00	-1,378.30	165.60
43200	10000920		Maintenanc Electric	11,271	11,271	7,875.30	914.24	0.00	3,395.70	69.90
43200	10000920		Maintenanc Heating	3,500	3,500	2,972.51	428.98	0.00	527.49	84.90
43200	10000920		Maintenanc Water & Sewer	900	900	330.20	0.00	0.00	569.80	36.70
43200	10000920		Maintenanc Materials & Supplie Maintenance - 104/106 N Church St	1,500	1,500	427.88	10.07	0.00	1,072.12	28.50
43200	10000920 1 10000930		Maintenance - 104/106 N Church St  Maintenanc Purchased Services	28,771 5,000	28,771 5,000	16,918.69 2,242.50	1,353.29 0.00	0.00	11,852.31 2,757.50	58.80 44.90
43200	10000930		Maintenanc Maint Contracts	650	650	2,770.00	0.00	0.00	-2,120.00	426.20
43200	10000930		Maintenanc Electric	5,410	5,410	4,888.99	365.46	0.00	521.01	90.40
43200	10000930		Maintenanc Heating	6,000	6,000	4,307.46	259.40	0.00	1,692.54	71.80
43200	10000930		Maintenanc Water & Sewer	500	500	0.00	0.00	0.00	500.00	0.00
43200	10000930	6000	Maintenanc Materials & Supplie	1,000	1,000	239.21	115.58	0.00	760.79	23.90
	10000930	Total	Maintenance - 225 Ramsburg Ln	18,560	18,560	14,448.16	740.44	0.00	4,111.84	77.85
43200	10000940		Maintenanc Purchased Services	1,400	1,400	6,762.45	95.00	0.00	-5,362.45	483.00
43200	10000940		Maintenanc Maint Contracts	500	500	742.00	0.00	0.00	-242.00	148.40
43200	10000940		Maintenanc Electric	1,446	1,446	1,367.98	110.04	0.00	78.02	94.60
43200 43200	10000940 10000940		Maintenanc Heating	2,500 750	2,500 750	713.18 23.65	0.00	0.00	1,786.82 726.35	28.50 3.20
43200	10000940		Maintenanc Materials & Supplie  Maintenance - 524 Westwood Road	6,596	6,596	9,609.26	205.04	0.00	-3,013.26	145.68
43200	10000950		Maintenanc Purchased Services	12,500	12,500	12,324.69	252.00	0.00	175.31	98.60
43200	10000950		Maintenanc Maint Contracts	3,000	3,000	3,610.00	0.00	0.00	-610.00	120.30
43200	10000950	3340	Maintenance Custodial Contract	3,500	3,500	829.85	159.50	0.00	2,670.15	23.70
43200	10000950	5110	Maintenanc Electric	25,247	25,247	23,543.10	2,349.37	0.00	1,703.90	93.30
43200	10000950	5120	Maintenanc Heating	4,500	4,500	2,799.43	353.61	0.00	1,700.57	62.20
43200	10000950		Maintenanc Water & Sewer	1,800	1,800	1,054.00	0.00	0.00	746.00	58.60
43200	10000950		Maintenanc Materials & Supplie	5,000	5,000	1,219.12	310.98	0.00	3,780.88	24.40
42200	10000950		Maintenance - 225 Al Smith Cir Rec Ctr	55,547	55,547	45,380.19	3,425.46	0.00	10,166.81	81.70
43200 43200	10000960 10000960		Maintenanc Purchased Services Maintenanc Electric	16,000 3,350	16,000 3,350	5,272.61 2,690.38	529.67 281.92	0.00	10,727.39 659.62	33.00 80.30
43200	10000960		Maintenanc Water & Sewer	2,700	2,700	1,463.60	0.00	0.00	1,236.40	54.20
43200	10000960		Maintenanc Materials & Supplie	5,000	5,000	5,358.66	4,503.55	0.00	-358.66	107.20
	10000960		Maintenance - 225 Al Smith Cir Ofc/Ground	27,050	27,050	14,785.25	5,315.14	0.00	12,264.75	54.66
43200	10000970		Maintenanc Purchased Services	9,500	9,500	1,999.61	1,226.74	0.00	7,500.39	21.00
43200	10000970	5110	Maintenanc Electric	5,066	5,066	4,586.68	72.67	0.00	479.32	90.50
43200	10000970	5130	Maintenanc Water & Sewer	20,000	20,000	5,261.60	0.00	0.00	14,738.40	26.30
43200	10000970		Maintenanc Materials & Supplie	5,000	5,000	337.16	3.78	0.00	4,662.84	6.70
	10000970		Maintenance - 225 Al Smith Cir Pool	39,566	39,566	12,185.05	1,303.19	0.00	27,380.95	30.80
43200	10000980		Maintenanc Purchased Services	750	750	226.18	0.00	0.00	523.82	30.20
43200 43200	10000980 10000980		Maintenanc Electric  Maintenanc Materials & Supplie	1,040 7,500	1,040 7,500	677.81 2,565.70	26.84 1,049.92	0.00	362.19 4,934.30	65.20 34.20
43200	10000980		Maintenance - 225 Al Smith Cir Baseball	9,290	9,290	3,469.69	1,049.92	0.00	5,820.31	37.35
43200	10000990		Maintenance Purchased Services	1,300	1,300	1,205.34	0.00	0.00	94.66	92.70
43200	10000990		Maintenanc Electric	500	500	329.88	30.53	0.00	170.12	66.00
43200	10000990		Maintenanc Materials & Supplie	8,500	8,500	4,311.46	0.00	0.00	4,188.54	50.70
	10000990	Total	Maintenance - 225 Al Smith Cir Soccer	10,300	10,300	5,846.68	30.53	0.00	4,453.32	56.76
43200	10000995	3320	Maintenanc Maint Contracts	250	250	382.50	0.00	0.00	-132.50	153.00
43200	10000995		Maintenance Mtls and Supplies	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
	10000995		Maintenance - 106 N Church St Old Comm		1,250	382.50	0.00	0.00	867.50	30.60
43200	10001000		Maintenanc Purchased Services	750	750	0.00	0.00	0.00	750.00	0.00
43200	10001000		Maintenanc Materials & Supplie	500	500	0.00	0.00	0.00	500.00	0.00
43200	10001000 1 10001010		Maintenance - 32 E Main St  Maintenanc Purchased Services	1,250 5,000	1,250 5,000	0.00	0.00	0.00	1,250.00 5,000.00	0.00
43200	10001010		Maintenanc Maint Contracts	3,000	0,000	432.00	0.00	0.00	-432.00	100.00
43200	10001010		Maintenanc Materials & Supplie	500	500	75.96	0.00	0.00	424.04	15.20
	10001010		Maintenance - 36 E Main St	5,500	5,500	507.96	0.00	0.00	4,992.04	9.24
43200	10001020		Maintenanc Purchased Services	5,500	5,500	1,659.94	0.00	0.00	3,840.06	30.20
43200	10001020	3320	Maintenanc Maint Contracts	1,900	1,900	3,505.86	0.00	0.00	-1,605.86	184.50
43200	10001020		Maintenanc Custodial Contracts	0	0	2,350.24	293.78	0.00	-2,350.24	100.00
43200	10001020		Maintenanc Electric	10,060	10,060	6,029.10	620.88	0.00	4,030.90	59.90
43200	10001020		Maintenanc Water & Sewer	1,100	1,100	863.60	0.00	0.00	236.40	78.50
43200	10001020		Maintenanc Materials & Supplie	1,000	1,000	64.88	0.00	0.00	935.12	6.50
	10001020	Total	Maintenance - 311 E Main St	19,560	19,560	14,473.62	914.66	0.00	5,086.38	74.00
12200		2000	3611 5 1 1 1 1 1	~	~					
43200 43200	10001410 10001410		Maintenanc Purchased Services Maintenanc Maint Contracts	2,500 750	2,500 750	90.00 341.00	0.00	0.00	2,410.00 409.00	3.60 45.50

					ODICINAL	DEVICED	VTD	MTD		AVAII ADI E	
FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	% USED
43200	10001410	5120	Ma	intenanc Heating	2,200	2,200	1,926.09	369.88	0.00	273.91	87.50
43200	10001410			intenanc Water & Sewer	250	250	289.00	0.00	0.00	-39.00	
43200	10001410			intenanc Materials & Supplie	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
43200 Total	10001410 T			ce - 129 Ramsburg Ln e - All Accounts	10,200 873,187	10,200 873,187	4,710.31 629,530.30	578.33 51,673.32	0.00 38,271.29	5,489.69 205,385.41	46.18 76.48
51100	10000385			cal Health Dept Contribution	220,000	220,000	220,000.00	55,000.00	0.00	0.00	100.00
51100 Total	Local Healt			1	220,000	220,000	220,000.00	55,000.00	0.00	0.00	100.00
51200	10000390		Our	r Health Entity Gift	5,000	5,000	5,000.00	0.00	0.00	0.00	100.00
51200 Total	Our Health				5,000	5,000	5,000.00	0.00	0.00	0.00	100.00
52400 Total	10000395			Shen Vally Sub Abuse Coal Co	15,000	15,000	15,000.00	0.00	0.00	0.00	100.00
<b>52400 Total</b> 52500	10000400	•		V Community Svc Entity Gift	15,000 88,000	15,000 88,000	15,000.00 88,000.00	0.00 22,000.00	0.00	0.00	100.00 100.00
52500 Total	Northweste			•	88,000	88,000	88,000.00	22,000.00	0.00	0.00	100.00
52800	10000410		•	ncern Hotline Entity Gift	750	750	750.00	0.00	0.00	0.00	100.00
52800 Total	Concern Ho	otline			750	750	750.00	0.00	0.00	0.00	100.00
52900	10000420		NW	Works Entity Gift	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
<b>52900 Total</b> 53230	NW Works 10000430		C A	AA EntityGift	1,000 40,000	1,000 40,000	30,000.00	0.00	0.00	1,000.00 10,000.00	0.00 75.00
53230 Total				•	40,000	40,000	30,000.00	0.00	0.00	10,000.00	75.00
53240	10000440			ginia Regional Transit Cont	19,302	19,302	9,651.00	0.00	0.00	9,651.00	50.00
53240 Total	VA Regiona	al Transj	p Assn	<u> </u>	19,302	19,302	9,651.00	0.00	0.00	9,651.00	50.00
53250	10000445			H of Clarke County Contr	1,000	1,000	1,000.00	0.00	0.00	0.00	100.00
53250 Total	FISH of Cla		•		1,000	1,000	1,000.00	0.00	0.00	0.00	100.00
53600 Total	10000450 Access Inde			cess Independence Contr	750 750	750 750	0.00	0.00	0.00	750.00 750.00	0.00
53700 Total	10000460			ırel Center Contribution	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
53700 Total	The Laurel				2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
69100	10000470	5600	Lor	d FairfaxComm College Cont	16,441	16,441	16,441.00	4,110.25	0.00	0.00	100.00
69100 Total	Lord Fairfa		•	ŭ .	16,441	16,441	16,441.00	4,110.25	0.00	0.00	100.00
71100	10000480			ks Adm Salaries	258,547	258,547	212,618.70	21,261.87	42,523.74	3,404.56	98.70
71100 71100	10000480 10000480			ks Adm Part Time Salaries ks Adm FICA	16,020 20,848	16,020 20,848	10,666.72 15,763.90	1,265.50 1,592.11	0.00 3,493.23	5,353.28 1,590.87	66.60 92.40
71100	10000480			ks Adm VRS Plans 1&2	23,824	23,824	18,051.30	1,805.13	3,657.30	2,115.40	91.10
71100	10000480			ks Adm Health Ins	46,519	46,519	32,886.70	3,288.67	6,656.02	6,976.28	85.00
71100	10000480	2400	Par	ks Adm Life Insurance	3,676	3,676	2,785.30	278.53	564.35	326.35	91.10
71100	10000480			ks Adm Workers Comp	13,110	13,110	10,930.95	0.00	0.00	2,179.05	83.40
71100	10000480			ks Adm Credit Card Fees	3,500	3,500	2,720.22	0.00	0.00	779.78	77.70
71100 71100	10000480 10000480			ks Adm Maint Contracts	6,241 200	6,241 200	1,769.23 1,307.00	0.00	960.42 0.00	3,511.35 -1,107.00	43.70 653.50
71100	10000480			ks Adm Printing & Binding ks Adm Advertising	1,148	1,148	0.00	0.00	0.00	1,148.00	0.00
71100	10000480			ks Adm Postal Svcs	1,999	1,999	298.33	1.59	0.00	1,700.67	14.90
71100	10000480	5230	Par	ks Adm Telephone	1,000	1,000	685.81	71.58	0.00	314.19	68.60
71100	10000480			ks Adm Leases & Rentals	530	530	385.97	0.00	0.00	144.03	72.80
71100	10000480			ks Adm Travel	1,500	1,500	168.60	0.00	0.00	1,331.40	11.20
71100 71100	10000480 10000480			ks Adm Dues Subscr & Memb	2,260	2,260	1,398.00	40.00	0.00	862.00 3,074.91	61.90 40.40
71100	10000480			ks Adm Materials & Supplies ks Adm Vehicle Fuel	5,156 700	5,156 700	2,081.09 341.62	1,184.15 51.17	0.00	358.38	48.80
71100	10000480			ks Adm Clothing	1,100	1,100	500.50	0.00	0.00	599.50	45.50
71100 Total	Parks Adm	inistratio	on	, and the second	407,878	407,878	315,359.94	30,840.30	57,855.06	34,663.00	91.50
71310	10000490			Center Salaries	45,779	45,779	39,576.00	3,957.60	7,915.20	-1,712.20	103.70
71310	10000490			Center Part Time Salaries	30,179	30,179	22,849.33	2,479.64	0.00	7,329.67	75.70
71310	10000490 10000490			c Center FICA c Center VRS Plans 1&2	5,068	5,068 3,887	4,739.34	488.85 336.00	597.55	-268.89 -148.57	105.30 103.80
71310 71310	10000490			Center Health Ins	3,887 7,056	7,056	3,360.00 5,880.30	588.03	675.57 1,182.24	-6.54	100.10
71310	10000490			Center Life Insurance	600	600	518.40	51.84	104.26	-22.66	103.80
71310	10000490	2700	Red	Center Workers Comp	1,254	1,254	1,195.51	0.00	0.00	58.49	95.30
71310	10000490			Center Advertising	200	200	0.00	0.00	0.00	200.00	0.00
71310	10000490			Center Dues Subscr & Memb	0	0	91.00	0.00	0.00	-91.00	100.00
71310	10000490			Center Refunds	450 8 670	450 8 670	484.00	150.00	0.00	-34.00 4.025.14	107.60
71310 71310	10000490 10000490			c Center Materials & Supplie c Center Merch for Resale	8,670 3,000	8,670 3,000	3,734.86 1,083.18	910.32 177.13	0.00	4,935.14 1,916.82	43.10 36.10
71310 Total	Recreation		KCC		106,143	106,143	83,511.92	9,139.41	10,474.82	12,156.26	88.55
71320	10000500		Poo	ol Part Time Salaries	60,251	60,251	37,271.84	30.50	0.00	22,979.16	61.90
71320	10000500		Poo	ol FICA	4,751	4,751	2,939.05	1.99	0.00	1,811.95	61.90
71320	10000500			ol Health Ins	0	0	118.13	5.34	0.00	-118.13	100.00
71320	10000500			ol Purchased Services	1,500	1,500	289.00	0.00	0.00	1,211.00	19.30
71320 71320	10000500 10000500			ol Travel ol Dues Subscr & Memb	350 1,000	350 1,000	0.00 920.00	0.00	0.00 1,100.00	350.00 -1,020.00	0.00 202.00
71320	10000500			ol Refunds	300	300	496.00	0.00	0.00	-1,020.00	165.30
71320	10000500			of Materials & Supplies	3,400	3,400	1,055.30	0.00	0.00	2,344.70	31.00
			-	rr ···	-,	-,	,			,-	

PATRICATION   PORT												
17.20   100.000   101				PROJ						, ,		
					· ·							
17.50   100.001   100   Programs Part Proc Sauries   53.88   53.88   50.93   50.03   50.03   67.00   67.00   50.00   71.50   100.001   10.00   Programs Part Proc Sauries   54.00	71320	10000500	6026		Pool Chemicals	10,000	10,000		0.00	0.00	6,600.56	34.00
17.55   100051		_	,					,				
17.350   1000550   210   Programs PKEA   5.974   5.975   2.980.   5.075   2.980.   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   1.000.73   2.000   2.000.73   2.0					~							
17.10   100.051   2.10   Pograms VRS Plane 142   2.977   2.977   2.978   2.880   2.880   3.180   2.480   2.880   1.280   2.880   1.280   2.8					~							
17.50   1000.051   2.00   Programs Michemance   4.9   549   359   39.0   39.1   79.0   10.105   10.75   8.75   10.7					9							104.10
17.550   10000510   2000   Programs Workers Comp   10.05   10.05   25.05   2					Č							
17.550   10000510 3000   Programs Purchased Services   54.000   54.000   52.48774   13.9555   49.88512   23.2358   13.9540   13.9550					~							
71393         10000510 3500         Porgams Abrueling         7.00         7.00         3.417.00         0.00         3.281.00         2.283.00         10.30         10.00         2.00<												
17.150   1000.510   510   Programs Foatal Sves   100   100   1.500   0.00   0.00   0.500   0.71, 17.500   1000.510   5500   Programs Taxwel   5.00   5.00   5.00   0.00   0.00   0.00   0.00   0.00   0.71, 17.500   1000.510   5500   Programs Group Trip   3.500   3.00   0.00					Č							
17.58   1000.510   5000   Programs Leases & Romals   500   300   6.00   0.00	71350	10000510	3600		Programs Advertising	3,000	3,000	906.10	0.00	0.00	2,093.90	30.20
17.58   1000.510   5000   Programs Town   17.59   3.500   3.000   1.000   0.000   3					~							
17350   1000510   580   Programs Group Trip   3.50   5.50   1.988.30   1.09   0.00   1.514.70   6.787.315   1.090510   5810   Programs Designer Amenina   1.00   0.500   1.514.70   6.889.00   1.00   0.00   6.880.00   0.00					~							
1335         1000010   S810   Programs Reluteds         1,000   0,00					~							
71350         10000510 6001         Programs Materials & Supplies         12.500         1.500         6.19.01         51.01         0.00         6.303.09         99.09           71380         10000510 6012         Programs Merch for Resale         7.000         7.000         6.055.96         0.00         2.573.00         -1.628.96         23.30           71380         10000520         1300         Concession Part Time Stalaries         41.25         32.31         18.666.76         9.00         0.00         6.18.38         8.70           71360         10000520         1300         Concession Merch for Resale         1.700         100         3.298         0.00         0.00         6.18.38         8.370           71360         10000520         600         Concession Merch for Resale         1.700         1.700         3.298         0.00         0.00         6.762         4.33           71360         10000520         600         Barns of Rose HIII         5.700         1.700         1.700         1.000         0.00         0.00         0.00         7.00         1.700         1.700         1.000         0.00         0.00         0.00         0.00         1.700         1.700         1.700         1.700         1.700         1.70												
71350         1000051 0 011         Programs Clothing         1,500         4,505         5,000         0,000         1,044,95         30,30           71360         100051 0 010         Perparams         2,92310         25,2310         1,560,550         0,000         6,155.55         3,006 88         86.88           71360         10000520         100         Concession FICA         376         4,125         3,004         0.00         0.00         1,187         7,170           71360         10000520         100         Concession FICA         376         376         267.28         0.00         0.00         1,00         1,71           71360         10000520         0.01         Concession Materials & Supplia         1,00         1,00         4,220.8         0.00         0.00         2,00         2,00         2,00         2,00         2,00         2,00         2,00         2,00         1,00 <td>71350</td> <td>10000510</td> <td>5830</td> <td></td> <td>Programs Refunds</td> <td>3,500</td> <td>3,500</td> <td>2,832.00</td> <td>233.00</td> <td>0.00</td> <td>668.00</td> <td>80.90</td>	71350	10000510	5830		Programs Refunds	3,500	3,500	2,832.00	233.00	0.00	668.00	80.90
17.158-   10.00051   0.00052   10.00052					-							
					0							
17.150   10.000520   1300   Concession Part Time Salaries   4.125   4.125   3.494.2   0.00   0.00   0.00   10.874   71.10   71.360   10.000520   0.000   Concession Materials & Supplie   100   1.00   22.98   0.00   0.000   0.000   0.374   71.10   71.360   10.000520   0.000   Concession Materials & Supplie   100   1.00   1.000   4.23   0.00   0.000   0.000   0.2000   71.38   71.200   71.360   10.000520   71.360   71.300   71.300   71.000   70.000   70.000   0.000					Programs Merch for Resale							
17.56   10.000352   21.00   Concession FICA   376   376   376   26.26   0.00   0.00   6.70   23.00   13.00   10.000352   0.000   Concession Materials & Supplie   10.000352   0.000   0.00   6.76   24.10   0.000352   0.000   0.00   0.000		,	_		Concession Part Time Salaries				,			
17.1546   10.000529   Concession Merch for Resule   10.700   10.700   4.23.08   0.00   0.00   6.765.29   5.370     17.240   10.000527   5600   Barns of Rose Hill Contr   5.000   7.000   5.000.00   0.00   0.000   0.000   0.000   7.143     17.240   10.000527   5600   Barns of Rose Hill Contr   5.000   7.000   5.000.00   0.000   0.000   0.000   0.000   7.143     17.240   10.000550   5600   VA Comm for Arts Contr   10.000   10.000   10.0000   0.000   0.000   0.000   0.000     17.2700   10.000550   5600   VA Comm for Arts Contr   10.000   10.0000   10.0000   0.000   0.000   0.000   0.000     17.2700   10.000550   15000   Handiey Regional Library Contr   20.513   20.513   20.513.00   51.628.25   0.00   0.00   0.000     17.2300   10.000550   15000   Handiey Regional Library Contr   20.513   20.513   20.513.00   51.628.25   0.00   0.000   0.000     17.240   10.000550   10.0000550   Handiey Regional Library Contr   20.513   20.513   20.513.00   51.628.25   0.00   0.000   0.000     17.240   10.000550   10.000550   10.000   10.0000550   21.000   10.000550   10.000   10.000550   21.000   10.000550   10.000   10.000   10.000550   10.000   10.000   10.000550   10.000   10.000   10.000   10.000550   10.000   10.000   10.000   10.000   10.000550   10.000												
1.5201   1.5201   1.5201   1.5201   1.5201   1.5201   1.5201   1.5201   1.5201   0.000   0.00   0.00   0.000	71360	10000520	6000		Concession Materials & Supplie	100	100	32.98	0.00	0.00	67.02	
1					Concession Merch for Resale							
					Rarns of Posa Hill Contr							
				1	Baris of Rose Hill Collu							
				_	VA Comm for Arts Contr							
		VA Comm	nission f	or the A	rts	10,000	10,000	10,000.00	0.00	0.00	0.00	
Name		•		Library								
Name												
STI10												
STITO   10000555   2400   Plan Adm Life Insurance   3.898   3.898   3.027.13   309.44   648.98   221.89   94.30   1.0000550   Plan Adm Disab Ins - Hybrid   137   137   12.99   4.33   17.36   10.65   22.20   10.000550   2700   Plan Adm Wickers Comp   6.84   6.898.71   0.00   0.00   0.00   5.871   100.90   10.000550   10.000550   2700   Plan Adm Purchased Services   10.000   10.000   8.888.75   1.930.00   0.00   1.111.25   8.890   1.110   10000555   3140   Plan Adm Engineer & Architect   10.000   10.000   10.000   0.00   0.000   10.000   0.000	81110				•	1,968	1,943	186.78	62.26	249.73	1,506.49	22.50
Name												
Still												
R1110					•							
Name					•							
81110   10000550   3320   Plan Adm Maint Contracts   300   300   726.94   0.00   183.39   -610.33   303.40   81110   10000550   3500   Plan Adm Printing & Binding   1.500   1.500   0.00   0.00   0.00   0.00   1.500.00   0.00   81110   10000550   5210   Plan Adm Postal Svcs   1.000   1.000   379.69   129.28   0.00   620.31   38.00   81110   10000550   5210   Plan Adm Postal Svcs   1.000   1.000   379.69   129.28   0.00   620.31   38.00   81110   10000550   5230   Plan Adm Travel   1.000   1.000   1.000   293.50   75.00   0.00   706.50   29.40   81110   10000550   5510   Plan Adm Travel   1.000   1.000   1.000   293.50   75.00   0.00   706.50   29.40   81110   10000550   5510   Plan Adm Local Mileage   1.000   1.000   1.304.21   729.64   0.00   -304.21   130.40   81110   10000550   5810   Plan Adm Dues Subser & Memb   300   300   45.00   0.00   0.00   255.00   81110   10000550   6000   Plan Adm Materials & Supplies   2.500   2.500   890.44   59.66   0.00   1.609.56   35.60   81110   10000550   6000   RPI5 Plan Adm Materials & Supplies   2.500   2.500   890.44   59.66   0.00   1.609.56   35.60   81110   10000550   6000   RPI5 Plan Adm Materials & Supplies   2.500   2.500   890.44   59.66   0.00   1.609.56   35.60   81110   10001600   3000   VA DHR LocGovt Grant - Book   0.9500   5.000.00   0.00   0.00   0.00   0.00   0.00   0.00   81110   10001600   3000   VA DHR LocGovt Grant - Book   0.9500   5.000.00   0.00   0.00   0.00   0.00   0.00   81120   10000560   2300   Plan Com Part Time Salaries   500   500   400.00   0.00   0.00   0.00   100.00   81120   10000560   2300   Plan Com Health Ins   0.00   0.00   0.400   0.00   0.00   0.00   0.00   81120   10000560   3000   Plan Com Health Ins   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   81120   10000560   3600   Plan Com Board Member Fees   8,000   8,000   7,740.00   800.00   0	81110				Plan Adm Engineer & Architect	,		0.00		0.00		0.00
81110         10000550         3500         Plan Adm Printing & Binding         1,500         1,500         0.00         0.00         0.00         1,500.00         0.00           81110         10000550         3500         Plan Adm Advertising         3,000         3,000         2,574.00         0.00         0.00         426.00         85.80           81110         10000550         5210         Plan Adm Postal Svcs         1,000         1,000         379.69         129.28         0.00         620.31         38.00           81110         10000550         5230         Plan Adm Telephone         400         400         260.76         29.78         0.00         139.24         65.20           81110         10000550         5510         Plan Adm Travel         1,000         1,000         293.50         75.00         0.00         304.21         130.40           81110         10000550         5810         Plan Adm Dues Subscr & Memb         300         300         45.00         0.00         0.00         255.00         15.00           81110         10000550         6000         RBP15         Plan Adm Materials & Supplies         2,500         25.00         890.44         59.66         0.00         1,609.56         35				PTPLN	_			,		,	-,	
R1110												
R1110					0 0							
R1110					_							
81110         10000550         5510         Plan Adm Local Mileage         1,000         1,000         1,304.21         729.64         0.00         -304.21         130.40           81110         10000550         5810         Plan Adm Dues Subscr & Memb         300         300         45.00         0.00         0.00         255.00         15.00           81110         10000550         6000         Plan Adm Materials & Supplies         2,500         2,500         890.44         59.66         0.00         1,609.56         35.60           81110         10001600         6000         RBP15         Plan Adm Materials & Supplies         200         200         0.00         0.00         0.00         0.00         200.00         0.00         0.00         200.00         0.00         4,500.00         0.00         0.00         100.00         0.00         100.00         0.00         100.00         0.00         100.00         0.00         0.00         100.00         0.00         100.00         0.00         100.00         0.00         100.00         100.00         0.00         100.00         100.00         100.00         100.00         100.00         100.00         100.00         100.00         100.00         100.00         100.00         1	81110				Plan Adm Telephone	400	400	260.76	29.78	0.00	139.24	65.20
81110         10000550         5810         Plan Adm Dues Subscr & Memb         300         300         45.00         0.00         0.00         255.00         15.00           81110         10000550         6000         Plan Adm Materials & Supplies         2,500         2,500         890.44         59.66         0.00         1,609.56         35.60           81110         10000550         6000         RBP15         Plan Adm Materials & Supplies         200         200         0.00         0.00         0.00         200.00         0.00           81110         10011600         3000         VA DHR LocGovt Grant - Book         0         9,500         5,000.00         0.00         4,500.00         0.00         100.00           81110         10011600         300         VA DHR LocGovt Grant - Book         0         9,500         5,000.00         0.00         4,500.00         0.00         100.00           811120         10000560         1300         Plan Com Part Time Salaries         500         500         400.00         0.00         0.00         10.00         80.00           81120         10000560         2300         Plan Com FICA         39         39         25.49         0.00         0.00         -756.61 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>												
81110         10000550         6000         Plan Adm Materials & Supplies         2,500         2,500         890.44         59.66         0.00         1,609.56         35.60           81110         10000550         6000         RBP15         Plan Adm Materials & Supplies         200         200         0.00         0.00         0.00         200.00         0.00           81110         10001600         3000         VA DHR LocGovt Grant - Book         0         9,500         5,000.00         0.00         4,500.00         0.00         100.00           81110         Planning Administration         412,612         422,112         320,486.41         33,039.40         80,389.91         21,235.68         94.97           81120         10000560         1300         Plan Com Part Time Salaries         500         500         400.00         0.00         0.00         100.00         80.00           81120         10000560         2100         Plan Com FICA         39         39         25.49         0.00         0.00         13.51         65.40           81120         10000560         2300         Plan Com Health Ins         0         0         756.61         0.00         0.00         -2.936.01         100.00					_							
81110         10000550         6000         RBP15         Plan Adm Materials & Supplies         200         200         0.00         0.00         0.00         200.00         0.00           81110         10001600         3000         VA DHR LocGovt Grant - Book         0         9,500         5,000.00         0.00         4,500.00         0.00         100.00           81110 Total         Planning Administration         412,612         422,112         320,486.41         33,039.40         80,389.91         21,235.68         94.97           81120         10000560         1300         Plan Com Part Time Salaries         500         500         400.00         0.00         0.00         100.00         80.00           81120         10000560         2100         Plan Com FICA         39         39         25.49         0.00         0.00         13.51         65.40           81120         10000560         2300         Plan Com Health Ins         0         0         756.61         0.00         0.00         -756.61         100.00           81120         10000560         2700         Plan Com Workers Comp         0         0         2,030.00         1,990.00         0.00         -2,030.00         100.00           8												
81110 Total         Planning Administration         412,612         422,112         320,486.41         33,039.40         80,389.91         21,235.68         94,97           81120         10000560         1300         Plan Com Part Time Salaries         500         500         400.00         0.00         0.00         100.00         80.00           81120         10000560         2100         Plan Com FICA         39         39         25.49         0.00         0.00         -756.61         100.00           81120         10000560         2300         Plan Com Health Ins         0         0         756.61         0.00         0.00         -756.61         100.00           81120         10000560         2700         Plan Com Workers Comp         0         0         0.49         0.00         0.00         -0.49         100.00           81120         10000560         3000         Plan Com Purchased Services         0         0         2,030.00         1,990.00         0.00         -2,030.00         100.00           81120         10000560         3160         Plan Com Bostal Sves         100         1,000         0.00         0.00         0.00         260.00         96.80           81120         10000560				RBP15	••							
81120         10000560         1300         Plan Com Part Time Salaries         500         500         400.00         0.00         0.00         100.00         80.00           81120         10000560         2100         Plan Com FICA         39         39         25.49         0.00         0.00         13.51         65.40           81120         10000560         2300         Plan Com Health Ins         0         0         756.61         0.00         0.00         -756.61         100.00           81120         10000560         2700         Plan Com Workers Comp         0         0         0.49         0.00         0.00         -0.49         100.00           81120         10000560         3000         Plan Com Purchased Services         0         0         2,030.00         1,990.00         0.00         -2.030.00         100.00           81120         10000560         3160         Plan Com Board Member Fees         8,000         8,000         7,740.00         800.00         0.00         260.00         96.80           81120         10000560         3600         Plan Com Advertising         1,000         1,000         0.00         0.00         0.00         0.00         1,000.00         0.00         1,000.0	81110	10001600	3000		VA DHR LocGovt Grant - Book	0	9,500	5,000.00	0.00	4,500.00	0.00	100.00
81120         10000560         2100         Plan Com FICA         39         39         25.49         0.00         0.00         13.51         65.40           81120         10000560         2300         Plan Com Health Ins         0         0         756.61         0.00         0.00         -756.61         100.00           81120         10000560         2700         Plan Com Workers Comp         0         0         0.49         0.00         0.00         -2,030.00         100.00           81120         10000560         3000         Plan Com Board Member Fees         8,000         8,000         7,740.00         800.00         0.00         260.00         96.80           81120         10000560         3600         Plan Com Advertising         1,000         0.00         0.00         0.00         0.00         96.80           81120         10000560         5210         Plan Com Postal Sves         100         1,000         0.00         0.00         0.00         1,000.00         0.00           81120         10000560         5210         Plan Com Travel         0         1,750         1,000.00         0.00         0.00         0.00         750.00         57.10           81120 Total         Pla				tration					,			
81120         10000560         2300         Plan Com Health Ins         0         0         756.61         0.00         0.00         -756.61         100.00           81120         10000560         2700         Plan Com Workers Comp         0         0         0.49         0.00         0.00         -0.49         100.00           81120         10000560         3000         Plan Com Purchased Services         0         0         2,030.00         1,990.00         0.00         -2,030.00         100.00           81120         10000560         3160         Plan Com Board Member Fees         8,000         8,000         7,740.00         800.00         0.00         260.00         96.80           81120         10000560         3600         Plan Com Advertising         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00           81120         10000560         5210         Plan Com Postal Svcs         100         1,000.00         0.00         0.00         0.00         10.00         0.00         10.00         0.00         10.00         0.00         0.00         0.00         750.00         57.10         0.00         10.00         0.00         0.00         0.00         0.00												
81120         10000560         2700         Plan Com Workers Comp         0         0.49         0.00         0.00         -0.49         100.00           81120         10000560         3000         Plan Com Purchased Services         0         0         2,030.00         1,990.00         0.00         -2,030.00         100.00           81120         10000560         3160         Plan Com Board Member Fees         8,000         8,000         7,740.00         800.00         0.00         260.00         96.80           81120         10000560         3600         Plan Com Advertising         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00           81120         10000560         5210         Plan Com Postal Svcs         100         100         0.00         0.00         0.00         100.00         0.00           81120         10000560         5500         Plan Com Travel         0         1,750         1,000.00         0.00         0.00         750.00         57.10           81120 Total         Planning Commission         9,639         11,389         11,952.59         2,790.00         0.00         -563.59         104.95           81130         10000570         3000 <td></td>												
81120         10000560         3000         Plan Com Purchased Services         0         0         2,030.00         1,990.00         0.00         -2,030.00         100.00           81120         10000560         3160         Plan Com Board Member Fees         8,000         8,000         7,740.00         800.00         0.00         260.00         96.80           81120         10000560         3600         Plan Com Advertising         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00           81120         10000560         5210         Plan Com Postal Svcs         100         100         0.00         0.00         0.00         100.00         0.00           81120         10000560         5500         Plan Com Travel         0         1,750         1,000.00         0.00         0.00         750.00         57.10           81120 Total         Planning Commission         9,639         11,389         11,952.59         2,790.00         0.00         -563.59         104.95           81130         10000570         3000         BryDevAuth Purchased Services         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00												
81120         10000560         3600         Plan Com Advertising         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00           81120         10000560         5210         Plan Com Postal Svcs         100         100         0.00         0.00         0.00         100.00         0.00           81120         10000560         5500         Plan Com Travel         0         1,750         1,000.00         0.00         0.00         750.00         57.10           81120 Total         Planning Commission         9,639         11,389         11,952.59         2,790.00         0.00         -563.59         104.95           81130         10000570         3000         BryDevAuth Purchased Services         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00					•							
81120         10000560         5210         Plan Com Postal Svcs         100         100         0.00         0.00         0.00         100.00         0.00           81120         10000560         5500         Plan Com Travel         0         1,750         1,000.00         0.00         0.00         750.00         57.10           81120 Total         Planning Commission         9,639         11,389         11,952.59         2,790.00         0.00         -563.59         104.95           81130         10000570         3000         BryDevAuth Purchased Services         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00												
81120         10000560         5500         Plan Com Travel         0         1,750         1,000.00         0.00         0.00         750.00         57.10           81120 Total         Planning Commission         9,639         11,389         11,952.59         2,790.00         0.00         -563.59         104.95           81130         10000570         3000         BryDevAuth Purchased Services         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00					_							
81120 Total         Planning Commission         9,639         11,389         11,952.59         2,790.00         0.00         -563.59         104.95           81130         10000570         3000         BryDevAuth Purchased Services         1,000         1,000         0.00         0.00         0.00         1,000.00         0.00												
81130 10000570 3000 BryDevAuth Purchased Services 1,000 1,000 0.00 0.00 0.00 1,000.00 0.00				sion	rian Com Iravei							
·		Ü			BryDevAuth Purchased Services							
	81130	10000570	3160		-	500	500	400.00	0.00	0.00	100.00	80.00

1813    1807					ORIGINAL	REVISED	YTD	MTD		AVAILABLE	
St.15   Table			•	<u>′</u>	APPROP				, ,		% USED
181140   10000580   5400   Regional Amport Authority   2.500   2.500   1.875 00   0.000   0.											0.00
	81140	•									75.00
SELEO   Total   Medy With Housing   Seleo	81140 Total			• •							75.00
State   10000000   1900	81310			Help with Housing Contrib							0.00
Section   10000000 2100   BritZonApp PirCA   20   20   200   0.00   0.00   0.00   0.00   2.000   0.00   0		•		Dud Zan Ann Dest Time Calaries							0.00
10000000 3000   86ZoAng-Purchaned Services   2,000   2,000   0,000   0,000   2,0000   0,000											0.00
Station   10000000 3140	81400										0.00
	81400	10000600	3160		500	500	0.00	0.00	0.00	500.00	0.00
1815  10000610   2100   From Dev Pit Time Salaries   1,1354   1,1354   0,00   0,00   0,00   0,135400   0,00   0,135100   0,000   0,00	81400										0.00
1815  100006f0 2100   Econ Der PECA   871   871   0.00   0.00   0.00   2710   250   501   515   100006f0 3900   Econ Der Purchasch Services   57,359   57,359   34,287,75   3,690,00   0.00   22,721,25   604   515   100006f0 3900   Econ Der Maini Svc Courares   0			~								0.00
1815  10000610 3900   Eoon Der Purchased Services   57,350   37,350   34,287,75   2,600,00   0.00   0.22,122.5   6.00   1815  10000610 3300   Eoon Der Purchased Services   0   1,500   0.150,00   0.00   0.26,00   0.00   1,500   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.00   0.1510   0.00   0.1510   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.1510   0.0											0.00
18150   1000061   3500   Emn Pey Printing & Binding   2,500   2,500   2,300   230,86   230,86   0,000   2,200,14   0,300   3,500   1,500   0,000   0	81510										60.40
151510   1000161   3610   Econ Dev Adventising   1,700   1,700   0,00   0,00   1,700,0	81510	10000610	3320		0	0	1,350.00	150.00	300.00	-1,650.00	100.00
SISIO   1000610   3210   Econ Dev Postal Sves   0   0   2000   2000   2000   2000   2000   318150   1000610   5350   Econ Dev Tracel   900   900   55040   55040   0.00   0.00   349.00   0.00   318150   1000610   5500   Econ Dev Tracel   750   750   750   0.00	81510										9.20
SISIO   10000010   5300   Econ DeV Telephone   90   90   380.19   41.97   71.03   551.22   100.08     SISIO   10000010   5510   Econ Dev Local Mileage   1.500   1.500   0.00   0.00   0.00   0.00   0.00   0.00     SISIO   10000010   5800   Econ Dev Contrib   750   750   0.00   0.00   0.00   0.00   0.00   1.800.00     SISIO   10000010   5800   Econ Dev Miscellaneous Expendi   0   0   0.00				9							
SISIO   10000610   5500   Econ Dev Travel   900   900   550.40   550.40   0.00   349.60   61.20											100.00
SISTID   100000610 58000	81510			•							61.20
SESTION   100000610   \$800   Econ Dev Miscellancous Expendit   0   0   1,080,00   0,	81510			Č							0.00
SESTION   10000010   5810   Econ Dev Dues Subser & Memb   1.725   1.725   1.000   0.00   0.00   0.00   92.50   58.55   58.55   1.000	81510										0.00
SISTION   0000000   Decon Dev Materials & Supplies   1,350   1,350   33,77   0,00   0,00   99,230   2,55				-							
SESIO TOTAL   Office of Economic Development   Session   Session											26.50
815.90 to 10000030 5000 Sinal Business Dev Center         1.500         1.500         1.500,00         0.00	81510 Total			**							50.09
SESSON   10000630   5600   Blandy Exp Farm Contrib   3,000   3,000   3,000,00   0,00	81530	10000620	5600	Small Bus Dev Ctr Contrib	1,500	1,500	1,500.00	0.00	0.00	0.00	100.00
SEADO TOOLS   Blandy Experimental Farm   3,000   3,000   0,0											100.00
SISON   10000640 3000   HstPrvCom Board Member Fees   1,000   1,000   5,555.00   330.00   445.00   1,000.00   85.75   1,000											
SISBO   10000640   3160   HstPrvCom Board Member Fees   1,000   1,000   625,00   0,00   0,00   375,00   62,5						,					85.71
SISON   10000640   5210   HstPrvCom Postal Sves   100   100   0.00   0	81800										62.50
Strom	81800			e e							0.00
1,000    1											0.00
	81800 Total										53.43
82210         10000660         3000         Water Qual Purchased Services         30,000         30,000         22,500.00         15,000.00         0.00         7,500.00         75.00           82210 Total         Water Quality Management         30,000         30,000         22,500.00         15,000.00         0.00         7,500.00         75.00           82220 Total         10000670         5600         Friends of Shenandoah         3,000         3,000         3,000         0.00         0.00         0.00         0.00         100.00           82230 10000680 1300         BrdSepApp Part Time Salaries         200         20         0.00 <t< td=""><td>81910</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>100.00</td></t<>	81910										100.00
82210 Total         Water Quality Management         30,000         30,000         22,500.00         15,000.00         0.00         7,500.00         75.00           82220         10000670         5600         Friends of Shenandoah         3,000         3,000         3,000.00         0.00         0.00         0.00         100.00           82230         10000680         1300         BrdSepApp Part Time Salaries         200         200         0.00         0.00         0.00         200.00         0.00           82230         10000680         2100         BrdSepApp Perthased Services         16         16         0.00         0.00         0.00         -16.00         0.00           82230         10000680         3000         BrdSepApp Denhased Services         0         340.48         0.00         0.00         -16.00         0.00           82230         10000680         3160         BrdSepApp Board Member Fees         200         200         0.00         0.00         0.00         20.00         0.00           82230         10000680         3600         BrdSepApp Postal Sves         100         100         18.54         0.00         0.00         0.00         0.00         500.00         0.00         0.00         656.			•								99.99
82220         10000670         5600         Friends of Shenandoah         3,000         3,000         3,000         0.00         0.00         0.00         100.00           82220 Total         Friends of the Shenandoah         3,000         3,000         3,000         0.00         0.00         0.00         100.00           82230         10000680         2100         BrdSepApp FICA         16         16         0.00         0.00         0.00         20.00         0.00           82230         10000680         3160         BrdSepApp Board Member Fees         20         20         0.00         0.00         0.00         34.48         10.00         0.00         0.00         20.00         0.00         0.00         0.00         2.04         3.44         10.00         0.00         0.00         0.00         2.00         0.00         0.00         0.00         0.00         2.00         0.00				7							75.00
82220 Total         Friends of the Shenandoah         3,000         3,000         3,000         0.00         0.00         0.00         100.00           82230         10000680         1300         BrdSepApp Part Time Salaries         200         200         0.00         0.00         0.00         200.00         0.00           82230         10000680         2100         BrdSepApp Purchased Services         0         0         340.48         0.00         0.00         -340.48         100.00           82230         10000680         3600         BrdSepApp Board Member Fees         200         200         0.00         0.00         0.00         200.00         0.00           82230         10000680         3600         BrdSepApp Board Member Fees         200         200         0.00         0.00         0.00         200.00         0.00         0.00         0.00         200.00         0.00         0.00         0.00         200.00         0.00         0.00         0.00         200.00         0.00         0.00         0.00         0.00         81.46         18.5         82230         1.00         1.00         1.00         1.00         1.00         1.00         1.00         1.00         1.00         1.00         1.00 <td></td> <td>-</td> <td></td> <td></td> <td>,</td> <td>,</td> <td></td> <td></td> <td></td> <td>,</td> <td></td>		-			,	,				,	
Regrad   10000680   2100   BrdSepApp FICA   16   16   0.00   0.00   0.00   0.00   16.00   0	82220 Total										100.00
Regrad   10000680   3000   BrdSepApp Purchased Services   0   0   340.48   0.00   0.00   -340.48   100.00   82230   10000680   3160   BrdSepApp Board Member Fees   200   200   0.00   0.00   0.00   0.00   200.00   0.00   0.00   82230   10000680   3600   BrdSepApp Advertising   500   500   0.00   0.00   0.00   0.00   500.00   0.00   82230   10000680   5210   BrdSepApp Postal Sves   100   100   18.54   0.00   0.00   0.00   81.46   18.55   82230   Total   Board of Septic Appeals   1,016   1,016   359.02   0.00   0.00   0.00   656.98   35.3   82400   10000680   5600   Lord Fairfax S&W Contr   5,000   5,000   5,000.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   82240   10000690   5600   Lord Fairfax S&W Contr   5,000   5,000   5,000.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   82400   10000700   1300   Biosolids Part Time Salaries   8,000   8,000   437.75   0.00   0.00   0.00   7,562.25   5.55   82600   10000700   2100   Biosolids FICA   500   500   33.49   0.00   0.00   0.00   466.51   6.76   82600   10000700   2700   Biosolids Workers Comp   228   228   0.00   0.00   0.00   0.00   228.00   0.00   82600   10000700   5510   Biosolids Local Mileage   1,300   1,300   146.88   0.00   0.00   0.00   228.00   0.00   82800   10000710   3320   Coop Ext Maint Contracts   0   0   576.57   0.00   145.45   722.02   100.00   83100   10000710   3210   Coop Ext Postal Sves   0   0   233.70   25.19   0.00   233.70   100.00   83100   10000710   5210   Coop Ext Postal Sves   0   0   233.70   25.19   0.00   -110.10   100.00   83100   10000710   5230   Coop Ext Materials & Supplies   2,000   2,000   195.31   19.32   0.00   1,804.69   9.88   3100   10000710   5000   4-H Center EntityGift   2,300   2,300   2,300.00   0	82230	10000680	1300	BrdSepApp Part Time Salaries	200	200	0.00	0.00	0.00	200.00	0.00
82230         10000680         3160         BrdSepApp Board Member Fees         200         200         0.00         0.00         0.00         200.00         0.00           82230         10000680         3600         BrdSepApp Advertising         500         500         0.00         0.00         0.00         500,00         0.00           82230         10000680         5210         BrdSepApp Postal Svcs         100         100         18.54         0.00         0.00         81.46         18.55           82230         10000690         5600         Lord Fairfax S&W Contr         5,000         5,000         5,000.00         0.00         0.00         0.00         100.00           82400         10000690         5600         Lord Fairfax S&W Contr         5,000         5,000         5,000.00         0.00         0.00         0.00         100.00         100.00         0.00         0.00         0.00         100.00         100.00         0.00         0.00         0.00         0.00         100.00         100.00         0.00         0.00         0.00         0.00         100.00         100.00         0.00         0.00         0.00         0.00         0.00         100.00         100.00         1.00         0.00	82230										0.00
82230         10000680         3600         BrdSepApp Advertising         500         500         0.00         0.00         0.00         500.00         0.00           82230         10000680         5210         BrdSepApp Postal Svcs         100         100         18.54         0.00         0.00         81.46         18.5           82230 Total         Board of Septic Appeals         1,016         1,016         359.02         0.00         0.00         656.98         35.3           82400         10000690         5600         Lord Fairfax S&W Contr         5,000         5,000         5,000.00         0.00         0.00         0.00         100.00           82600         10000700         1300         Biosolids Part Time Salaries         8,000         8,000         437.75         0.00         0.00         7,562.25         5.5           82600         10000700         2100         Biosolids FICA         500         500         33.49         0.00         0.00         466.51         6.7           82600         10000700         2700         Biosolids Workers Comp         228         228         0.00         0.00         0.00         1,531.2         11.3           82600         10000710         3320											
82230         10000680         5210         BrdSepApp Postal Sves         100         100         18.54         0.00         0.00         81.46         18.55           82240 Total         Board of Septic Appeals         1,016         1,016         1,016         359,02         0.00         0.00         656,98         35.3           82400         10000690         5600         Lord Fairfax S&W Contr         5,000         5,000         5,000.00         0.00         0.00         0.00         100.0           82400 Total         LF Soil & Water Cons Dist         5,000         5,000         5,000.00         7.562.25         5.56         6.70           82600         10000710         2100         Biosolids Part Time Salaries         8,000         8,000         437.75         0.00         0.00         0.00         228.00         0.00           82600         10000710         5310         Biosolids Water Scomp											0.00
82400         10000690         5600         Lord Fairfax S&W Contr         5,000         5,000         5,000.00         0.00         0.00         0.00         100.00           82400 Total         LF Soil & Water Cons Dist         5,000         5,000         5,000.00         0.00         0.00         0.00         100.00           82600         10000700         1300         Biosolids Part Time Salaries         8,000         8,000         437.75         0.00         0.00         7,562.25         5.5           82600         10000700         2100         Biosolids FICA         500         500         33.49         0.00         0.00         0.00         466.51         6.7           82600         10000700         2700         Biosolids Workers Comp         228         228         0.00         0.00         0.00         228.00         0.00           82600         10000700         5510         Biosolids Local Mileage         1,300         1,300         146.88         0.00         0.00         9,409.88         6.1           82600 Total         Bio-solids Application         10,028         10,028         10,028         618.12         0.00         0.00         9,409.88         6.1           83100         10000710<	82230										18.50
82400 Total         LF Soil & Water Cons Dist         5,000         5,000         5,000.00         0.00         0.00         0.00         100.00           82600         10000700         1300         Biosolids Part Time Salaries         8,000         8,000         437.75         0.00         0.00         7,562.25         5.56           82600         10000700         2100         Biosolids FICA         500         500         33.49         0.00         0.00         466.51         6.76           82600         10000700         2700         Biosolids Workers Comp         228         228         0.00         0.00         0.00         228.00         0.0           82600         10000700         5510         Biosolids Local Mileage         1,300         1,300         146.88         0.00         0.00         0.00         1,153.12         11.3           82600         10000710         3320         Coop Ext Maint Contracts         0         0         576.57         0.00         0.00         9,409.88         6.1           83100         10000710         3841         Coop Ext VPI Agent         40,202         40,202         29,101.75         9,792.91         0.00         11,100.25         72.48           83100	82230 Total	Board of Se	eptic Appeals		1,016			0.00	0.00	656.98	35.34
82600         10000700         1300         Biosolids Part Time Salaries         8,000         8,000         437.75         0.00         0.00         7,562.25         5.5           82600         10000700         2100         Biosolids FICA         500         500         33.49         0.00         0.00         466.51         6.70           82600         10000700         2700         Biosolids Workers Comp         228         228         0.00         0.00         0.00         0.00         228.00         0.00           82600         10000700         5510         Biosolids Local Mileage         1,300         1,300         146.88         0.00         0.00         0.00         1,153.12         11.30           82600 Total         Bio-solids Application         10,028         618.12         0.00         0.00         9,409.88         6.1           83100         10000710         3320         Coop Ext Maint Contracts         0         0         576.57         0.00         145.45         -722.02         100.00           83100         10000710         3841         Coop Ext VPI Agent         40,202         29,101.75         9,792.91         0.00         11,100.25         72.4           83100         10000710	82400										100.00
82600         10000700         2100         Biosolids FICA         500         500         33.49         0.00         0.00         466.51         6.77           82600         10000700         2700         Biosolids Workers Comp         228         228         0.00         0.00         0.00         228.00         0.00           82600         10000700         5510         Biosolids Local Mileage         1,300         1,300         146.88         0.00         0.00         9.00         1,153.12         11.30           82600 Total         Bio-solids Application         10,028         10,028         618.12         0.00         0.00         9,409.88         6.1           83100         10000710         3320         Coop Ext Maint Contracts         0         0         576.57         0.00         145.45         -722.02         100.00           83100         10000710         3841         Coop Ext VPI Agent         40,202         49,202         29,101.75         9,792.91         0.00         11,100.25         72.4           83100         10000710         5210         Coop Ext Postal Svcs         0         0         233.70         25.19         0.00         -110.10         0.00         20.00         15.75 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>											
82600         10000700         2700         Biosolids Workers Comp         228         228         0.00         0.00         0.00         228.00         0.00           82600         10000700         5510         Biosolids Local Mileage         1,300         1,300         146.88         0.00         0.00         1,153.12         11.30           82600 Total         Bio-solids Application         10,028         10,028         618.12         0.00         0.00         9,409.88         6.11           83100         10000710         3320         Coop Ext Maint Contracts         0         0         576.57         0.00         145.45         -722.02         100.00           83100         10000710         3841         Coop Ext VPI Agent         40,202         40,202         29,101.75         9,792.91         0.00         11,100.25         72.48           83100         10000710         3841         Coop Ext Postal Svcs         0         0         233.70         25.19         0.00         -233.70         100.00           83100         10000710         5230         Coop Ext Materials & Supplies         2,000         2,000         195.31         19.32         0.00         1,804.69         9.88           83100 Total											6.70
82600 Total         Bio-solids Application         10,028         10,028         618.12         0.00         0.00         9,409.88         6.10           83100         10000710         3320         Coop Ext Maint Contracts         0         0         576.57         0.00         145.45         -722.02         100.00           83100         10000710         3841         Coop Ext VPI Agent         40,202         40,202         29,101.75         9,792.91         0.00         11,100.25         72.44           83100         10000710         5210         Coop Ext Postal Svcs         0         0         233.70         25.19         0.00         -233.70         100.00           83100         10000710         5230         Coop Ext Telephone         0         0         110.10         15.75         0.00         -110.10         100.00           83100         10000710         6000         Coop Ext Materials & Supplies         2,000         2,000         195.31         19.32         0.00         1,804.69         9.88           83100 Total         Cooperative Extension Program         42,202         42,202         30,217.43         9,853.17         145.45         11,839.12         71.9           83400 Total         4-H Center	82600										0.00
83100         10000710         3320         Coop Ext Maint Contracts         0         0         576.57         0.00         145.45         -722.02         100.00           83100         10000710         3841         Coop Ext VPI Agent         40,202         40,202         29,101.75         9,792.91         0.00         11,100.25         72.4           83100         10000710         5210         Coop Ext Postal Svcs         0         0         233.70         25.19         0.00         -233.70         100.00           83100         10000710         5230         Coop Ext Telephone         0         0         110.10         15.75         0.00         -110.10         100.00           83100         10000710         5230         Coop Ext Materials & Supplies         2,000         2,000         195.31         19.32         0.00         1,804.69         9.88           83100 Total         Cooperative Extension Program         42,202         42,202         30,217.43         9,853.17         145.45         11,839.12         71.9           83400 Total         4H Center         2,300         2,300         2,300.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         <	82600	10000700	5510	Biosolids Local Mileage	1,300	1,300		0.00	0.00		11.30
83100       10000710       3841       Coop Ext VPI Agent       40,202       40,202       29,101.75       9,792.91       0.00       11,100.25       72.4         83100       10000710       5210       Coop Ext Postal Svcs       0       0       233.70       25.19       0.00       -233.70       100.00         83100       10000710       5230       Coop Ext Telephone       0       0       110.10       15.75       0.00       -110.10       100.00         83100       10000710       6000       Coop Ext Materials & Supplies       2,000       2,000       195.31       19.32       0.00       1,804.69       9.8         83100 Total       Cooperative Extension Program       42,202       42,202       30,217.43       9,853.17       145.45       11,839.12       71.9         83400 Total       4H Center       2,300       2,300       2,300.00       0.00       0.00       0.00       0.00       100.00         83400 Total       4H Center       2,300       2,300       2,300.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00       0.00											6.16
83100         10000710         5210         Coop Ext Postal Svcs         0         0         233.70         25.19         0.00         -233.70         100.00           83100         10000710         5230         Coop Ext Telephone         0         0         110.10         15.75         0.00         -110.10         100.00           83100         10000710         6000         Coop Ext Materials & Supplies         2,000         2,000         195.31         19.32         0.00         1,804.69         9.8           83100 Total         Cooperative Extension Program         42,202         42,202         30,217.43         9,853.17         145.45         11,839.12         71.9           83400 Total         4H Center         2,300         2,300         2,300.00         0.00         0.00         0.00         100.00           84400 Total         4H Center         2,300         2,300         2,300.00         0.00         0.00         0.00         0.00         0.00         100.00           91600         10000730         100         Reserve Personal         20,000         20,000         0.00         0.00         0.00         0.00         20,000.00         0.00           91600         10000730         3140				*							
83100         10000710         5230         Coop Ext Telephone         0         0         110.10         15.75         0.00         -110.10         100.00           83100         10000710         6000         Coop Ext Materials & Supplies         2,000         2,000         195.31         19.32         0.00         1,804.69         9.8           83100 Total         Cooperative Extension Program         42,202         42,202         42,202         30,217.43         9,853.17         145.45         11,839.12         71.9           83400         10000720         5600         4-H Center EntityGift         2,300         2,300         2,300.00         0.00         0.00         0.00         100.00           83400 Total         4-H Center         2,300         2,300         2,300.00         0.00         0.00         0.00         0.00         100.00           91600         10000730         1000         Reserve Personal         20,000         20,000         0.00         0.00         0.00         0.00         20,000.00         0.00           91600         10000730         3140         Reserve Engineer & Architect         15,000         12,000         0.00         0.00         0.00         0.00         20,000.00         0.00											100.00
83100         10000710         6000         Coop Ext Materials & Supplies         2,000         2,000         195.31         19.32         0.00         1,804.69         9.8           83100 Total         Cooperative Extension Program         42,202         42,202         42,202         30,217.43         9,853.17         145.45         11,839.12         71.9           83400         10000720         5600         4-H Center EntityGift         2,300         2,300         2,300.00         0.00         0.00         0.00         100.00           83400 Total         4-H Center         2,300         2,300         2,300.00         0.00         0.00         0.00         100.00           91600         10000730         1000         Reserve Personal         20,000         20,000         0.00         0.00         0.00         0.00         20,000.00         0.00           91600         10000730         3140         Reserve Engineer & Architect         15,000         12,000         0.00         0.00         0.00         0.00         20,000.00         0.00           91600         10000730         3150         Reserve Legal Svcs         20,000         20,000         0.00         0.00         0.00         0.00         20,000.00         0.	83100			•							100.00
83400 10000720 5600 4-H Center EntityGift 2,300 2,300 0,00 0.00 0.00 0.00 100.00 83400 Total 4-H Center	83100				2,000		195.31				9.80
83400 Total         4-H Center         2,300         2,300         2,300.00         0.00         0.00         0.00         100.00           91600         10000730         1000         Reserve Personal         20,000         20,000         0.00         0.00         0.00         20,000.00         0.00           91600         10000730         3140         Reserve Engineer & Architect         15,000         12,000         0.00         0.00         0.00         12,000.00         0.00           91600         10000730         3150         Reserve Legal Svcs         20,000         20,000         0.00         0.00         0.00         0.00         20,000.00         0.00	83100 Total	-									71.95
91600 1000730 1000 Reserve Personal 20,000 20,000 0.00 0.00 0.00 20,000.00 0.00				4-H Center EntityGift							
91600 10000730 3140 Reserve Engineer & Architect 15,000 12,000 0.00 0.00 0.00 12,000.00 0.00 91600 10000730 3150 Reserve Legal Svcs 20,000 20,000 0.00 0.00 0.00 20,000.00 0.00	91600			Reserve Personal							0.00
	91600										0.00
91600 10000730 8000 Reserve Capital Outlay 15,000 11,930 0.00 0.00 0.00 11,930.00 0.00	91600			2							0.00
	91600	10000730	8000	Reserve Capital Outlay	15,000	11,930	0.00	0.00	0.00	11,930.00	0.00

					ORIGINAL	REVISED	YTD	MTD		AVAILABLE	
FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	APPROP	BUDGET	EXPENDED	EXPENDED	ENC/REQ	BUDGET	% USED
91600 Total	Contingen	cy Reser	ves		70,000	63,930	0.00	0.00	0.00	63,930.00	0.00
92300	10000760	5830		Rev Rf BP Refunds	0	0	3,349.55	0.00	0.00	-3,349.55	100.00
92300 Total	Rev Refun	ds - Bui	lding Pe	rmits	0	0	3,349.55	0.00	0.00	-3,349.55	100.00
92900	10000780	5830		Rev Rf Msc Refunds	0	0	500.00	0.00	0.00	-500.00	100.00
92900 Total	Rev Refun	ds - Oth	er Misc		0	0	500.00	0.00	0.00	-500.00	100.00
<b>Grand Total</b>					9,722,387	9,794,033	7,845,871.79	813,849.68	1,040,703.00	907,458.21	90.73



05/01/2017 11:18 2600tjudge Clarke County YEAR-TO-DATE BUDGET REPORT P 1 glytdbud

FOR 2017 10

·	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
94110 HVAC System Replacement	11,000	10,300	21,300	23,984.00	.00	-2,684.00	112.6%
94120 Roofing	. 0	136,633	136,633	.00	.00	136,633.00	.0%
94130 Painting and Flooring	0	20,787	20,787	.00	20,810.00		100.1%
94140 Landscaping	0	15,375	15.375	.00	.00	15,375.00	.0%
94150 Asphalt, Sidewalk, Path 94180 GenDist Court Bldg Repair 94310 Sheriff's Equipment	0	72,500	72,500 72,973 1,330	5,927.18	.00	66,572.82	8.2%
94180 GenDist Court Bldg Repair	0	72,973	72,973	6,599.77	2,565.00	63,808.23	12.6%
94310 Sheriff's Equipment	0	1,330	1,330	847.50	.00	482.50	63.7%
94320 Auto Replacement	30,000	1,483	31,483	26,937.81	.00	4,545.19	85.6%
94331 Sheriff s Vehicles	80,100	1,493	81,593	80,078.41	.00	1,514.59	98.1%
94409 Citizen's Convenience Center	612,000	29,742	641,742	33,059.37	14,341.95	594,340.68	7.4%
94502 Econ Development Construction 94503 Spout Run Improvement NFWF 94504 Spout Run Improvement EPA 94506 Greenway Court Preservation 94507 Egg Plant Facility 94601 Technology Improvements 94602 Systems Integration 94603 Mobile Radio System	0	102,434	102,434	.00	.00	102,434.00	.0%
94503 Spout Run Improvement NFWF	0	35,214	35,214	.00	.00	35,214.00	.0%
94504 Spout Run Improvement EPA	0	270,393	270,393	177,523.36	.00	92,869.64	65.7%
94506 Greenway Court Preservation	0	59,286	59,286	57,032.50	2,253.00	.50	100.0%
94507 Egg Plant Facility	0	200,000	200,000	200,000.00	.00	.00	100.0%
94601 Technology Improvements 94602 Systems Integration 94603 Mobile Radio System	40,000	67,600	107,600	2,815.00	9,926.00	94,859.00	11.8%
94602 Systems Integration	60,000	168,346	228,346	60,367.93	8,265.12	159,712.95	30.1%
		120,354	120,354	73,000.00	.00	47,354.00	60.7%
94606 Telecommunic & Broadband Stud	30,000	0	30,000	24,750.00	300.00	4,950.00	83.5%
94607 E-Ticket Software	29,562	0	29,562	21,762.00	7,800.00	.00	
94702 Swimming Pool	42,500	119,900	162,400	143.00	82,204.00	80,053.00	50.7%
94703 Park Fencing	0	31,036	31,036	.00	.00	31,036.00	.0%
94704 Old Park Office	0	20,313	20,313	.00	.00	20,313.00	.0%
94705 Park Lighting	. 0	65,918	65,918	10,663.00	29,850.00	25,405.00	61.5%
94708 Park-Kohn Prpty Master Plan	20,000	0	20,000	.00	.00	20,000.00	.0%
94709 New Park Shelter	0	90,800	90,800	49,149.50	23,770.00	17,880.50	80.3%
94803 Tourism Signs	0	20,000	20,000	19,910.80	.00	89.20	99.6%
GRAND TOTAL	955,162	1,734,210	2,689,372	874,551.13	202,085.07	1,612,735.80	40.0%

<sup>\*\*</sup> END OF REPORT - Generated by Thomas Judge \*\*