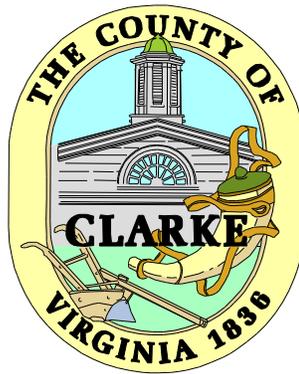


# Clarke County Board of Supervisors



## Regular Meeting Packet

August 16, 2016



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

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5. Lord Fairfax Community College Update by Kelli Dayrit		8
6. Approval of Minutes. <b>Action: Approve the following minutes:</b>		
– <b>July 19, 2016 Regular Meeting</b>		9
7. Consent Agenda. Action: Approve the following items:		48
– 2016-12R Resolution in Appreciation of Service		49
– 2016-13R Resolution in Appreciation of Service		50
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9. Board of Supervisors Personnel Committee		52
<b>A. Expiration of Term for appointments expiring through October 2016. Action: Approve Personnel Committee recommendations:</b>		53
– <b>Colleen Hillerson to People Inc. of Virginia for a three-year term expiring July 31, 2019</b>		
– <b>Elizabeth Pritchard to Economic Development Advisory Committee for a four-year term expiring August 31, 2020</b>		
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D. Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel to review the Shenandoah Farms Sanitary District Status. Action: Information only.		67
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 1 of 2

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# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

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3. Victim Witness <b>Action: Approve Finance Committee recommendation: "Be it resolved that FY 17 budgeted expenditures be increased \$1,305, the same appropriated, and revenue from the Commonwealth recognized in the same amount, all for the purpose of providing Victim Witness services".</b>		69
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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# **Clarke County Board of Supervisors**

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## **Call to Order**

# **Clarke County Board of Supervisors**

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## **Adoption of Agenda**

# **Clarke County Board of Supervisors**

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## **Citizen Comment Period**

# **Clarke County Board of Supervisors**

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**VDOT**

**Lord Fairfax Community College  
Update by Kelli Dayrit**

July 19, 2016

Clarke County Board Of Supervisors  
Regular Meeting  
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia conducted on Tuesday, July 19, 2016.

#### Board Members Present

Mary L.C. Daniel – Berryville District; David S. Weiss - Buckmarsh / Blue Ridge District;  
Terri T. Catlett - Millwood / Pine Grove District; Barbara J. Byrd – Russell District; Bev B.  
McKay – White Post District

#### Board Members Absent

Afternoon Session: None

Evening Session: None

#### Staff Present

David Ash, Ryan Fincham, Tom Judge, Robert Mitchell, Brandon Stidham, Alison Teetor

#### Constitutional / State Offices

Barbara Bosserman, Travis Sumption

#### Press

Jim McConville - The Winchester Star

#### Others Present

Chris Bates, Keith Dalton, Don De Haven, Carol Westervelt, Steven A. Soechtig, Barbara  
M. Soechtig and other citizens

#### 1) Call to Order

Chairman Weiss called the afternoon session to order at 1:04 p.m.

## 2) Adoption of Agenda

David Ash requested the addition of the following items:

- Action Item 10B: Request to award telecommunications contract
- Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.
- Fire & EMS Commission Requested Action to Modify Commission Membership

**Supervisor Catlett moved to adopt the agenda as modified. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

## 3) Citizens Comment Period

Chris Bates, Stonewall Jackson Highway, White Post: *"We have had this type of discussion on Route 522 since 2002. A brief survey of the minutes of this Board finds that the issues that exist to today have existed off and on, sporadically, for the last 15 years that we can record. Today, as I came over, I noticed that VDOT was out making some adjustments on the shoulders. I would suggest here today that you need to ask VDOT exactly what they intend to do, when they intend to do it, what standard they are applying to the job, and what they intend to do to make sure that the road does not get into this condition again.*

*The second point is the light. VDOT is probably going to ask for an extension and want to do another study on the light to see if it should be turned on. They have a warrant system, or what they call a warrant system; they did it last October. The crowning part of this warrant system is that they do a traffic count. Now, when they did this traffic count through the light, they had a man supposedly sitting there for 12 hours monitoring the machinery counting 14,000, nearly 14,000, vehicles. They took no comments from this guy as to how traffic was handling the intersection. Yet, any of you that have been to the intersection, in fact even Ed [Carter], who was out there today with a traffic engineer, standing there for 15 minutes, found a half a dozen cars that have trouble negotiating the light. The warrant*

*system is deficient in that it does not identify what the issues are with the light, why you have to come and look.*

*Thirdly, the accident reporting is remiss. We've had this problem for 20 years. We first ran into the problem when we were talking about subdivision. But, the State Police does not have a system where they can record individual calls to accidents on any particular spot. They only can record, keep track of those accidents that are over \$1,500 supposedly; and then, they report it to the record keeper, which is DMV, which leaves us with a report that is in the warrant search that there are only 4 accidents in the last 3 or 4 years. Of course, I've seen that many while I'm fixing the fence. So, in this particular instance, I would ask that you ask our Sheriff to contact the State Police and work out a system where we keep track of all accidents that occur on this section. It is really important that we know what we are doing and that we correct this problem.*

*I hope this is the last time, this week, that I'll be here. Thank you."*

Supervisor Byrd asked if the greeter at the local Costco was killed there.

Mr. Bates confirmed that he was killed in front of his property.

Supervisor Byrd asked how long after Mr. Bates addressed the Board that the death occurred.

Mr. Bates responded that the death occurred seven days after he addressed the Board about safety issues.

Supervisor Byrd commented that citizens were very upset. She said that she had spoken with one of the first responders on scene and he was "torn up" over it. She continued that everyone that goes to Costco knew this man and persons have now set up a scholarship in his honor.

Supervisor Catlett added that she knew the man killed in the accident.

Mr. Bates stated that there were 22,000 vehicles trips per day through the intersection in question. He opined that the stretch was "accident alley" and just waiting for more accidents to happen.

Vice Chair McKay opined that what made it worse was when the warrants were first done the subdivision was supposed to be age restricted and there was supposed to be an exit out onto Route 277. He said that now the subdivision is no longer age restricted and there is no exit out onto Route 277. He opined that the intersection did not meet the initial intent.

Chairman Weiss stated that the Board was concerned and would be address the matter with VDOT later in the meeting.

Chairman Weiss commented that the Community had suffered two losses, very randomly and very strikingly. Mr. Travis, killed on Route 522 at the intersection in question, and Richard Lewis. He remarked that he found it startling that these two wonderful men were taken so suddenly, so tragically. He extended the Board's thoughts and prayers to the families.

#### 4) VDOT Update

Ed Carter, Assistant Residency Administrator, with Charlie Monroe, appeared before the Board to provide the monthly update.

##### Maintenance:

- Completed secondary mowing;
- Picked up large trash items on primary's and applied dust control to non-hard surfaced roads;
- We will be performing plant mix leveling on routes 611, 620 and 761;
- Conducting patching operations on routes 627, 628, 644, 658 and 659.

##### Projects:

- Allen Road R/R is under construction. Trimming, brush removal, grading and base stone placement is complete. Surface treatment is schedule to begin July 26.

##### Board issues:

- Moose Road – Placed additional signage and chevrons to act as traffic calming. Road is already posted at 25 MPH.
  - Traffic Engineering did review.
  - Signs and chevrons on the turn were added.
  - 25 MPH is the lowest that VDOT can post.
  - VDOT has done all it can do and it is a matter of law enforcement.
- Lake Frederick – VDOT is planning to do another warrants study in September after school starts and summer vacations are over. This will allow us to capture the maximum traffic at the intersection. In the interim we will be doing some additional markings at the intersection to help with traffic flow. Route 522 is a federal highway. This is the first fatality at that intersection; several other fatalities on this road have all resulted by vehicles rear-ended at intersections.

Highlights of discussion include:

- VDOT has surveyed the area.
- Warrants:
  - Another warrants study is planned for after Labor Day to maximize the amount of traffic at the intersection.
  - Warrants are a federal initiative.
  - Route 522 and Route 340 are federal roads; and unless the warrants are met, VDOT does not have the authority to act.
  - Lights on a high-volume, high-speed primary road increase accidents.
  - The recent fatality is the first recorded on that section of highway.
  - There are other fatalities on the road between that point and I66 and all those fatalities were the result of rear-end collisions at a red light.
  - VDOT wants to ensure that it is within the guidelines to minimize accidents as much as possible.
  - For warrant studies, VDOT uses persons to count traffic. At the request of Supervisor Byrd, Mr. Carter will ask about use of cords across the road. He informed Supervisor Byrd that cords used for traffic counts do not record speed.
  - Counts will be conducted several times in the week during peak hours.
- Traffic Engineers have visited and recommend:
  - Line-marking changes at the intersection.
  - Delineate out one of the double left turns.
  - Pronounce stop bars.
  - May paint "Stop Ahead" on the pavement.
- VDOT has been in contact with all the local legislators since the tragedy.
- The intersection has two stop signs and two blinking red lights and police reports indicate that the person who caused the recent accident resulting in fatality chose to pull out in front of another vehicle.
- Today, driver inattention is the number one cause of vehicular accidents.
- VDOT has discussed turn off the blinking light at the intersection; and if the intersection does not meet the warrants in the upcoming study, the lights will be turned off. VDOT will also evaluate the option of "flipping up" the signal lights.
- Lake Frederick subdivision:
  - 300 building permits issued this year for the subdivision and since the last warrant study in October 2015.

- 355 of the 372 single-family units, 52 townhouse units are now occupied; 69 still unoccupied.
- Placement of a traffic light was part of the developer's proffer.
- Development based on forecasted growth prior to the economic downturn.
- The light has been in place for approximately eight to nine years.
- In the October count, there were 676 vehicles exiting the subdivision and approximately 12,500 vehicles running north and south on Route 522.
- With 300 new homes, the restaurant opening and the removal of age-restriction allowing for school-age children, VDOT expects to find increased traffic from the subdivision.
- Rumble Strips / Speed Bumps:
  - VDOT will use rumble strips on some roadways.
  - VDOT does not place speed bumps.
  - Speed bumps can factor in rear-end collisions.
  - Speed bumps snow removal problems.

Chairman Weiss stated that prior to the traffic study the Board was asking VDOT to take any measure to create a better system and make it safer in the interim.

Supervisor Byrd reminded of the problems with the shoulders on southbound side of Route 522. She further reminded that the road was built in two stages with the southbound side built first. She opined that the northbound side was a "speed road."

Ed Carter advised that VDOT was currently addressing shoulder issues.

#### Supervisor Catlett

- Millwood Water Tower: Constituent living next to the water tower is reporting stormwater on property. Ed Carter advised that the road was private. Vice Chair McKay offered to review the matter with Supervisor Catlett.

#### Supervisor Byrd

- No Parking Signs by Route 340 Cigarette Store: Trucks are parking between No Parking signs. Ed Carter advised that the signs were not placed to block parking but placed to authorize law enforcement to write tickets. Brandon Stidham confirmed that there was no legal parking lot in front of the store.

#### Vice Chair McKay

- Swift Shoals Road: VDOT's Charlie Monroe looked but did not find the reported culvert. Vice Chair McKay will check with constituent reporting the problem.

5) People Inc. Annual Report by Rob G. Goldsmith, President and CEO

Rob G. Goldsmith distributed the 2015 Annual Report to member of the Board and reviewed those statistics specific to Clarke County. He thanked the Supervisors for appointing Colleen Hillerson as its representative on the People Inc. Board. He further thanked Brandon Stidham for his service on the enterprise development team.

At the request of Chairman Weiss, Mr. Goldsmith provided a brief synopsis of People Inc. Highlights include:

- 52-year old organization
- Non-profit corporation
- Community action agency
- Mission is to provide opportunity for economic development to disadvantages people to reach their goal to enhance their lives, families and community.
- Work with people that a goal and try to take a step forward with their life.
- Approach when expanding into new areas, such as Clarke, is to fill any gaps in coverage.
- Do not try to compete with established non-profits in an area.
- Areas of focus:
  - Provide housing assistance / affordable housing
  - Small business development / job creation opportunities
  - Human development
  - Early childhood development
  - Job training

Chairman Weiss opined that People Inc. does a great job, is great organization, and expressed the Board's appreciation for its service. He advised Mr. Goldsmith to let the Board know of anything it could do to facilitate its efforts to address local needs.

6) Reschedule November BoS Regular Meeting Date from Tuesday, November 15, to Thursday, November 3 – in conjunction with Committee Meetings [no evening session], or Thursday, November 17 or Tuesday, November 22 [no evening session]

Following discussion, by consensus, the Board agreed to Option 1 Thursday, November 3, 2016, Regular meeting in lieu of Work Session and Committee meetings.

David Ash reminded that, due to room availability, it would be afternoon session only.

7) Approval of Minutes

**Supervisor Byrd moved to approve as presented the minutes for June 21, 2016 Regular Meeting. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

**Vice Chair McKay moved to approve as presented the minutes for June 29, 2016 Joint Meeting Clarke County Board of Supervisors and Berryville Town Council. The motion carried by the following vote**

Barbara J. Byrd	- Abstain
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

8) Consent Agenda

A. 2016-10R Resolution authorizing the Sheriff of the Clarke County Sheriff's Office to take all necessary steps to withdraw from membership in the Rappahannock Regional Criminal Justice Academy and to establish membership in the Skyline Regional Criminal Justice Academy

**Resolution authorizing the Sheriff of the Clarke County Sheriff's Office to take all necessary steps to withdraw from membership in the Rappahannock Regional Criminal Justice Academy and to establish membership in the Skyline Regional Criminal Justice Academy  
2016-10R**

**WHEREAS**, the County of Clarke has been a training member of the Rappahannock Regional Criminal Justice Academy since 1998 or thereafter; and

**WHEREAS**, the County of Clarke has enjoyed an excellent relationship with the other localities participating in the Academy, and has received thorough and effective training for its law enforcement/jail/communications officers at the Academy; and

**WHEREAS**, an analysis of the current training needs by the Clarke County Sheriff's Office has revealed that participation in the Skyline Regional Criminal Justice Academy would provide a Department of Criminal Justice Services curriculum and result in cost savings; and

**WHEREAS**, the Sheriff of the Clarke County Sheriff's Office has determined that it is in the best interest of the Clarke County Sheriff's Office and the County of Clarke to withdraw from membership in the Rappahannock Regional Criminal Justice Academy and establish membership in the Skyline Regional Criminal Justice Academy; and

**WHEREAS**, Section 15.2-1747(D) of the Code of Virginia, 1950, as amended, provides that a governmental unit may withdraw from an academy created under this section or § 15.2-1300 only by two-thirds vote of the Board of Directors of the academy. The governing body of the governmental unit seeking to withdraw from the academy shall signify its desire by resolution or ordinance. The Board of Directors shall consider requests to withdraw in October 2016, and in October of every fifth year thereafter. No requests to withdraw shall be considered at any other time, unless agreed to unanimously. Any withdrawal approved by the Board of Directors shall be effective on June 30 of the following year; and

**WHEREAS**, at the regular May 12, 2016 meeting of the Criminal Justice Service Board unanimous agreement was given to allow the withdrawal of the Clarke County Sheriff's Office from Rappahannock Regional Criminal Justice Academy membership and allow membership in Skyline Regional Criminal Justice Academy, effective June 30, 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the County of Clarke that it hereby expresses its desire for the County to withdraw from the Rappahannock Regional Criminal Justice Academy and to establish membership in the Skyline Regional Criminal Justice Academy for criminal justice purposes; and

**BE IT FURTHER RESOLVED** the Sheriff of the Clarke County Sheriff's Office be, and is hereby, directed to take all actions necessary to effect the withdrawal from the membership of the Rappahannock Regional Criminal Justice Academy and to establish membership in the Skyline Regional Criminal Justice Academy for criminal justice purposes; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the Director of the Rappahannock Regional Criminal Justice Academy and to the Director of the Virginia Department of Criminal Justice Services.

Adopted at the regular meeting of the Clarke County Board of Supervisors in Clarke County, Virginia held on July 19, 2016.

---

David L. Ash, County Administrator  
Clerk to the Clarke County, Virginia Board of Supervisors

**B. ArchiveSocial Contract for Social Media Records Management**

**Account Set Up Form**

**Thanks for choosing ArchiveSocial for your social media records solution.**

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Board of Supervisors Meeting Minutes For July 19, 2016 – Regular Meeting

The following document confirms the purchase of ArchiveSocial and is required for set up of a new account. Please complete any incomplete fields below, return by email to us, and we will create your new archive.

**Your Subscription Plan: Economy**

**Account name: Clarke County, Virginia**

**Billing start date: July 6th, 2016**

**Plan & pricing: 10 Accounts, 1,000 Records, \$2,388/year**

Billing Contact Information

Name: Lora B. Walburn  
Title: Records Officer County Administration  
Email: lwalburn@clarkecounty.gov  
Phone Number: 540.955.5175

Account Administrator Contact Information

Name: David Ash  
Title: County Administrator  
Email: dash@clarkecounty.gov  
Phone Number: 540.955.5100

**What's included:**

- Unlimited data storage
- Unlimited data exports
- Records from the beginning of your social media pages
- Phone and Email customer support
- Dedicated Account Manager

License agreement: Your use of the service will be subject to our standard terms of service available on our website.

Payment process: We will issue an invoice for 12 months of service which is payable on net-30 terms via check or credit card.

***Please complete this form and return it by email for us to complete your account set up.***

C. Funding Appropriation to the Conservation Easement Authority Local Fund Moore & Dorsey Conservation Easement Purchase

MEMORANDUM

TO: Board of Supervisors, David Ash

FROM: Alison Teetor

DATE: July 13, 2016

SUBJECT: Application for DUR Purchase – Moore & Dorsey, Inc.

The Conservation Easement Authority is requesting approval of the following easement purchase. Tupper Dorsey is asking for consideration of easement DUR purchases on the following parcels (see attached maps). His goal is to protect the land through conservation while obtaining some capital for investing in the current farming operation and providing marketable properties for future heirs. All parcels qualify for the maximum \$40,000 payment/DUR less the income deduction:

Tax Map 16-A-17 – 134 acres, vacant, 5 DURs – Mr. Dorsey has requested that he be permitted to subdivide this piece into 3 parcels, retiring 2 DURs

Tax Map 16-A-22 – 121 acres, 1 exemption, 4 DUR's – Mr. Dorsey would like to subdivide one 39 acre property adjacent to Rt 7, leaving an 82 acre residual with 4 DURs, He would place the 82 acres in easement retiring 2 DURs with the ability to subdivide into 2 parcels.

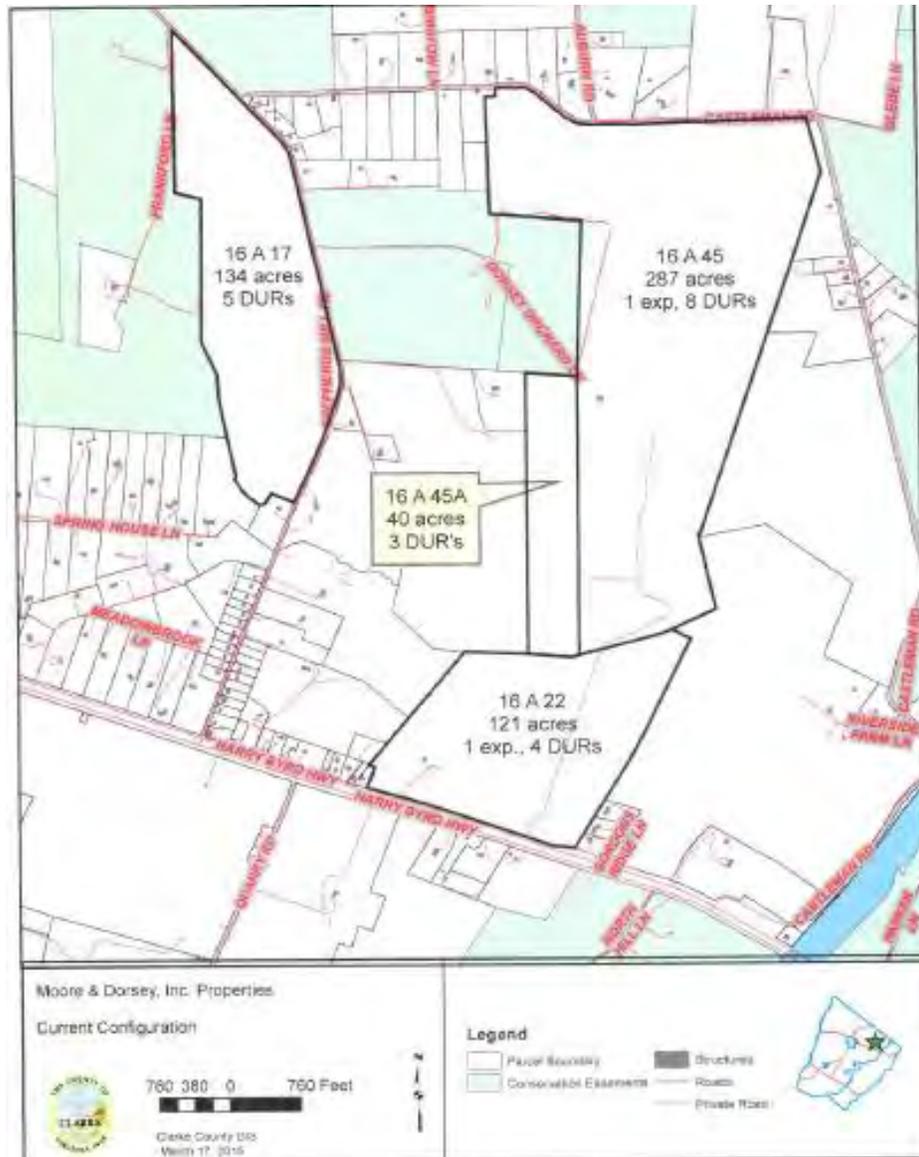
Tax Map 16-A-45 – 287 acres, 1 exemption, 8 DUR's – Mr. Dorsey would like to retire 4 DUR's and retain the right to subdivide the tract into 5 parcels each with one dwelling.

Tax Map 16-A-45A – 40 acres, vacant, 3 DURs – Mr. Dorsey would retire 2 DUR's

The total acreage is 582 acres, 20 DUR's and 2 exemptions. The end result would be placing 543 acres in easement retiring 10 DUR's, maintaining 10 DUR's and 1 exemption on eased property. One exemption would be placed on the 39 acre tract not in easement. Currently there are 4 parcels, if approved 11 parcels could be created.

Based on the criteria adopted by the Authority, offers for parcels with Property Resource Scores greater than 52 shall be calculated by multiplying the number of development rights to be purchased by the value of the development right, as determined by the Easement Authority, not to exceed \$40,000 per development right. In addition, the 3 year average owner income is determined and the applicable percentage set forth in the adopted table is multiplied to determine the final offer.

In this case the potential purchase price for 10 DUR's is \$400,000 multiplied by 40% = \$160,000.





- William Daniel to the Lord Fairfax Community College Board for an additional four-year term expiring June 30, 2020.
- Diane Shipe to Our Heath [Group A Directors] for an additional three-year term expiring March 15, 2019.
- Angela Stidham to the Lord Fairfax Emergency Medical Services Council for an additional three-year term expiring June 30, 2019.
- Ralph Welliver to the Clarke County Sanitary Authority for an additional four-year term expiring June 30, 2020.

07-19-2016 Action: **Vice Chair McKay moved to approve the appointments as recommended by the Personnel Committee. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

Chairman Weiss thanked all the recent appointees for their continued willingness to serve the citizens of Clarke County.

B. FY2017 Salary Adjustment Briefing by David Ash

07-11-2016 Summary: Following the presentation of the County Administrator's recommendation for pay adjustments, the Personnel Committee recommended further discussion by all Board members at the following Work Session.

07-19-2016 Action: David Ash reviewed and answered questions from the Board pertaining to his recommendations for FY2017 salary adjustments and adoption of Springsted Option B.

Chairman Weiss remarked that the grades were established by the consultant based on job descriptions that either Springsted received from department heads or constitutional officers or, in the absence of a job description, based on job descriptions of comparable positions in comparable locations. He explained that it was important when viewing the jobs to look at the description not the person currently holding the position. He stated, being based on pre-2008 levels, Option C actually devalued positions, which was not the direction the Board intended. Chairman Weiss put forth that constitutional officers, while they do not like all of it, indicated that they were appreciative of the forward movement.

Following review, **Vice Chair McKay moved to adopt the recommended pay and classification plan discussed in the Work Session and outlined in the handout dated July 8, 2016, a copy sent to Helen Butts, Suni Mackall, Sharon Keeler, Donna Peake, and Tony Roper, and the rise will be the column in blue on the handout – Option B from the Springsted Study. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

To:	Helen Butts	Sharon Keeler
	Suni Mackall	Donna Peake
	Tony Roper	

From: David Ash, County Administrator

Date: July 8, 2016

Re: FY2017 Salary Adjustment

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This document provides you with information detailing the recommendation that I intend to make to the Board of Supervisors on Monday.

Short summary of history:

In 2008 the Board of Supervisors adopted a pay and classification plan recommended by an external consulting firm, Springsted, and made a substantial effort to fund the plan by including employees funded or partially funded by the state through the compensation board, raising all employees to the minimum salaries recommended, and basing payroll adjustments on the midpoint of the grade rather than on current pay levels. The intent of the plan was to establish a method of achieving and maintaining both internal equity and external competitiveness over time.

Unfortunately, the economic collapse occurring that year and continuing in the following years made it impossible for the board to allocate additional funding to this plan. In fact, wages were frozen and positions were cut. Although the plan was not funded, the Board of Supervisors did provide funding for a onetime bonus and also held employees harmless when the General Assembly, in an effort to increase revenue to the retirement program, mandated that local employees give back the retirement funding that had been provided in lieu of a pay increase several years before.

In 2014, the Board determined that the 2008 plan needed updating and again had Springsted review and update the pay classification system. The second review included benchmark entities that were not included in the original and resulted in recommendations that were controversial at the board level. Springsted provided a second set of benchmark entities and made a second recommendation on implementation of the plan based upon those benchmarks. Ultimately, a third set of calculations was developed at

the Board's request and funding for all positions was generated using the final set of comparables. The last pay adjustment also included a calculated amount to be disbursed at the discretion of the Constitutional officer to address compression or other pay anomalies.

Current Situation:

During its session, the General Assembly adopted a budget that has the potential to provide additional money to localities to adjust pay for some local employees that receive funding through the Compensation Board. These adjustments are conditioned upon meeting certain budget targets for the current fiscal year and are not intended to be implemented until December.

There is a second adjustment, also conditioned upon the state meeting certain budget targets, that proposes to address pay compression issues resulting from the long term inability of localities to afford adjustments and the past implementation of compensation board compensation policies (editorial comment!).

Both of these potential adjustments, if funded, will occur after the Board of Supervisors adopts pay adjustments for the fiscal year beginning July 1. Both of these adjustments will be provided to compensation board authorized employees only.

Both will be based upon the compensation board provide compensation only. Both have the potential to cause further problems with any effort to provide fair and equitable pay to all employees.

Recommendation:

- I recommend that beginning July 1, 2016, for full time employees on the County payroll as of June 2016, the Board of Supervisors allocate the funds available within the general fund and the social services fund, identified to support pay adjustments, based upon the mid-point of the grade assigned by Springsted in the 2014 compensation review, option "B". I further recommend that the funds anticipated by the pay plan be aggregated for each independent office and that individual adjustment, so long as it falls within the limits of the position grade be at the discretion of the official.
- I recommend no further general adjustments until such time as the impact of the decisions made by the compensation board are known and implemented and that any funds available for future pay adjustments be used in a manner to mitigate any mandated compensation board adjustments that cause further pay inequities and problems, are based on grade/step pay plans or that commit the county to an increasing expenditure for compensation that is in no way coupled to the fiscal wellbeing of the County.
- I recommend the pay classification plan be adjusted for inflation, and known competitive issues prior to being used to implement additional general pay adjustments.

<i>General Government Offices</i>	<i>FY2017 Est 2.595 Inc B Mid Point</i>	<i>3% Current</i>
County Administration	\$46,061.10	\$46,626.55

Circuit Court	\$2,329.20	\$ 2,161.14
Commissioner of the Revenue	\$2,034.44	\$ 3,016.08
Commonwealth Attorney	\$2,736.07	\$ 2,893.20
Sheriff's Office	\$38,822.07	\$37,383.67
Treasurer	\$2,912.10	\$ 2,962.62
Voter Registrar	\$1,654.97	\$ 1,489.11
Total General Government	\$96,549.96	\$96,532.37

Notes:

In order to better understand the pay and classification plan, you need to know:

1. It is not a grade/step plan and a pseudo grade/step plan cannot be created using the min/mid/max benchmarks.
2. The plan is designed to avoid the problems of scale creep that develop when straight % raises are calculated on current salary.
3. The plan is intended to provide "targets" for fair, competitive compensation for good employees of reasonable tenure.
4. The plan does not establish "starting pay" or "cap" earnings
5. The plan does not account for below par or outstanding performance.
6. The plan does not penalize employees that receive merit pay increases nor does it compel the system to compound the merit increases in the future.
7. The system is not intended to be personality based. It is position based.
8. The system awards points for various levels of nine different components. Component points are graded individually, not all or nothing.
9. No scores have been modified or adjusted internally for this recommendation.
10. If the system is to continue to work, it must be consistently used and maintained.



**Clarke County, Virginia**  
Sorted by Grade; Showing Title and Range Schematic  
Implementation Option B – without selected school benchmarks

Department	Title	Proposed Range			
		Grade	Min	Mid	Max
Animal Shelter	Kennel Attendant I	4	23,597.74	30,677.06	37,756.38
Administrative/Support	Office Assistant	6	26,016.51	33,821.46	41,626.41
Commissioner of the Revenue	Deputy Commissioner of the Revenue I	6	26,016.51	33,821.46	41,626.41
Treasurer	Deputy Treasurer I	6	26,016.51	33,821.46	41,626.41
Maintenance	Maintenance Assistant	7	27,317.33	35,512.53	43,707.73
Social Services	Office Associate I	7	27,317.33	35,512.53	43,707.73
Administration	Central Receptionist/Administrative Assistant	8	28,683.20	37,288.16	45,893.12
Circuit Court	Deputy Circuit Court Clerk	8	28,683.20	37,288.16	45,893.12
Commissioner of the Revenue	Deputy Commissioner of the Revenue II	8	28,683.20	37,288.16	45,893.12
Parks and Recreation	Administrative Support Technician	8	28,683.20	37,288.16	45,893.12
Treasurer	Deputy Treasurer II	8	28,683.20	37,288.16	45,893.12
Building	Permit Technician	9	30,117.36	39,152.57	48,187.78
Parks and Recreation	Customer Service Specialist	9	30,117.36	39,152.57	48,187.78
Building	Administrative Assistant/Permit Technician	10	31,623.23	41,110.20	50,597.17
Commissioner of the Revenue	Deputy Commissioner of the Revenue III	10	31,623.23	41,110.20	50,597.17
Planning	Administrative Assistant - Planning	10	31,623.23	41,110.20	50,597.17
Sheriff's Department	Administrative Assistant - Sheriff	10	31,623.23	41,110.20	50,597.17
Social Services	Office Associate II	10	31,623.23	41,110.20	50,597.17
Social Services	Human Services Assistant II	10	31,623.23	41,110.20	50,597.17
Treasurer	Deputy Treasurer III	10	31,623.23	41,110.20	50,597.17
Communications	Communications Specialist	11	33,204.39	43,165.71	53,127.02
Maintenance	Maintenance Technician I	11	33,204.39	43,165.71	53,127.02
Social Services	Administrative Program Assistant II	12	34,864.61	45,323.99	55,783.38
Commonwealth's Attorney	Legal Assistant/Administrative Assistant	13	36,607.84	47,590.19	58,572.54
Maintenance	Maintenance Technician II	13	36,607.84	47,590.19	58,572.54
Parks and Recreation	Childcare Specialist	13	36,607.84	47,590.19	58,572.54
Building	Building Inspector	14	38,438.23	49,969.70	61,501.17
Parks and Recreation	Recreation Program Coordinator	14	38,438.23	49,969.70	61,501.17
Sheriff's Department	Court Services Officer	14	38,438.23	49,969.70	61,501.17
Administration	Deputy Clerk to the Board of Supervisors/Executive Assistant	15	40,360.14	52,468.19	64,576.23
Circuit Court	Chief Deputy Circuit Court Clerk	15	40,360.14	52,468.19	64,576.23
EMS	Firefighter/EMT - Intermediate	15	40,360.14	52,468.19	64,576.23
Information Technology	Information Technology/Geographic Information Systems Technician	15	40,360.14	52,468.19	64,576.23
Parks and Recreation	Administrative Services Manager - Parks and Recreation	15	40,360.14	52,468.19	64,576.23
Planning	Zoning/Code Enforcement Officer	15	40,360.14	52,468.19	64,576.23
Sheriff's Department	Deputy Sheriff	15	40,360.14	52,468.19	64,576.23
Social Services	Benefit Programs Specialist II	15	40,360.14	52,468.19	64,576.23
Planning	Biosolids Monitor	16	42,378.15	55,091.60	67,805.04
Sheriff's Department	Deputy Sheriff Investigator	16	42,378.15	55,091.60	67,805.04
Animal Shelter	Animal Shelter Manager	17	44,497.06	57,846.18	71,195.29
Communications	Assistant Director of E-911 Communications	17	44,497.06	57,846.18	71,195.29
Maintenance	Office Manager - Maintenance	17	44,497.06	57,846.18	71,195.29
Parks and Recreation	Recreation Center Manager/Facilities Superintendent	17	44,497.06	57,846.18	71,195.29
Sheriff's Department	Court Services Sergeant	17	44,497.06	57,846.18	71,195.29
Victim Witness	Victim/Witness Director	17	44,497.06	57,846.18	71,195.29
Planning	Natural Resources Planner	18	46,721.91	60,738.49	74,755.06
Sheriff's Department	Deputy Sheriff Sergeant	18	46,721.91	60,738.49	74,755.06
Sheriff's Department	Deputy Sheriff Investigations Sergeant	18	46,721.91	60,738.49	74,755.06
Social Services	Family Services Specialist II	18	46,721.91	60,738.49	74,755.06
Communications	Director of E-911 Communications	19	49,058.01	63,775.41	78,492.81
Information Technology	Information Technology/Geographic Information Systems Administrator	19	49,058.01	63,775.41	78,492.81
Registrar	General Registrar	19	49,058.01	63,775.41	78,492.81
Social Services	Benefit Programs Supervisor	19	49,058.01	63,775.41	78,492.81
Planning	Zoning Administrator	21	54,086.45	70,312.39	86,538.33
Social Services	Administrative Services Manager - Social Services	21	54,086.45	70,312.39	86,538.33
Building	Building Official	22	56,790.78	73,828.01	90,865.24
EMS	Emergency Medical Services Director	22	56,790.78	73,828.01	90,865.24
Administration	Director of Human Resources	25	65,742.42	85,465.15	105,187.88
Administration	Director of Economic Development	25	65,742.42	85,465.15	105,187.88
Commissioner of the Revenue	Commissioner of the Revenue	25	65,742.42	85,465.15	105,187.88
Commonwealth's Attorney	Assistant Commonwealth's Attorney	25	65,742.42	85,465.15	105,187.88
Sheriff's Department	Chief Deputy Sheriff	25	65,742.42	85,465.15	105,187.88
Treasurer	Treasurer	25	65,742.42	85,465.15	105,187.88
Information Technology	Director of Information Technology	26	69,029.54	89,738.41	110,447.27
Maintenance	Director of Maintenance	26	69,029.54	89,738.41	110,447.27
Parks and Recreation	Director of Parks and Recreation	26	69,029.54	89,738.41	110,447.27
Planning	Director of Planning	26	69,029.54	89,738.41	110,447.27
Circuit Court	Circuit Court Clerk	27	72,481.02	94,225.33	115,969.63
EMS	Director of Fire, Emergency Medical Services and Emergency Operations	27	72,481.02	94,225.33	115,969.63
Sheriff's Department	Sheriff	28	76,105.07	98,936.59	121,768.11
Social Services	Director of Social Services	28	76,105.07	98,936.59	121,768.11
Administration	County Attorney	29	79,910.32	103,883.42	127,856.52
Commonwealth's Attorney	Commonwealth's Attorney	29	79,910.32	103,883.42	127,856.52
Administration	County Administrator	35	107,087.48	139,213.72	171,339.96

10) Board of Supervisors Work Session

Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel to review the proposed Stormwater Ordinance; and, §2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body to review Telecommunications Engineering Study Procurement.

07-11-2016 Summary:

**Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A7 Item A and §2.2-3711-A29 Item B. The motion carried as follows:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Byrd moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**Supervisor Byrd further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.**

**The motion was approved by the following roll-call vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- A. Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel to review the proposed Stormwater Ordinance.

07-11-2016 Summary: Following Closed Session, the Board directed staff to prepare action for consideration at the next regular Board meeting.

TO: Board of Supervisors

FROM: Brandon Stidham, Planning Director

SUBJECT: Set Public Hearing, Repeal of Clarke County Code Chapter 154 – Stormwater Management

DATE: July 12, 2016

On June 15, 2016, Planning Staff received an email from Heather McAlister (Virginia Department of Environmental Quality, Richmond office) regarding the status of the County’s stormwater management ordinance requirements found in Chapter 154. The County’s ordinance contains water quality requirements pertaining to phosphorus that are more stringent than State regulations, and also requires stormwater management compliance for projects with a smaller area of land disturbance than required by State regulations.

Ms. McAlister indicated that according to Code of Virginia § 62.1-44.15:33 (Authorization for more stringent ordinances), the County is not authorized to enforce more stringent stormwater regulations and that the County’s stormwater ordinance is “null and void.” She also noted that State law only authorizes localities to have more stringent regulations if they are a Virginia Stormwater Management Program (VSMP) Authority responsible for

issuing the State permits (an “opt in” locality). She said that localities such as Clarke County that have “opted out” of accepting responsibility of managing the VSMP process are prohibited under State law from applying more stringent regulations. Those counties that have “opted in” and are VSMP Authorities can only have more stringent regulations if they are approved by the State to have such regulations.

The County Attorney was asked to review Ms. McAlister’s position and the referenced State code section and he has determined that the County’s stormwater ordinance cannot be enforced under current State law. Based on this information, Staff recommends that the County’s stormwater management ordinance (County Code Chapter 154) be repealed. This action requires formal Public Hearing as a County Code amendment -- Staff recommends that the Board schedule public hearing on this matter for the August 16, 2016 meeting. Staff notes that if the stormwater management ordinance is ultimately repealed, future applicants will have to comply with all State stormwater permitting requirements through the Virginia Department of Environmental Quality. Staff also notes that additional text amendments to the County’s Zoning and Subdivision Ordinance will be necessary to remove reference to Chapter 154 and ensure that the State stormwater permitting process is incorporated.

If you have any questions or concerns in advance of the meeting, please do not hesitate to contact us.

07-19-2016 Action: Brandon Stidham summarized the action before the Board.

**Supervisor Daniel moved to set public hearing to repeal Chapter 154 of the Code of Clarke County Virginia for Tuesday, September 20, 2016 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

- B. Closed Session Pursuant §2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body to review Telecommunications Engineering Study Procurement.

07-11-2016 Summary: Following Closed Session, **Supervisor Daniel moved to authorize staff to enter negotiation with The Atlantic Group of Companies for procurement. The motion carried as follows:**

Barbara J. Byrd	- Aye
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Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

07-19-2016 Action: Brandon Stidham updated the Board on actions taken subsequent to the Work Session. He recommended a contingency budget of \$5,000 for potential outsourcing of GIS services and authorizing staff to enter into contract.

**Supervisor Catlett moved to authorize the County Administrator to enter into a contract with Atlantic Technology Consultants, Inc. in the amount of \$25,050 with a contingency budget for GIS services in the amount of \$5,025. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

C. Agricultural Business Uses in the AOC District

07-11-2016 Summary: The Board discussed modifications to permitted uses in the AOC District. The Planning Director was asked to prepare for the Board's consideration a referral of this matter to the Planning Commission.

07-19-2016 Action: Brandon Stidham provided an update to the Board.

**Vice Chair McKay moved to request the Planning Commission to evaluate agricultural business uses currently allowed only in the Highway Commercial or Neighborhood Commercial Districts and determine whether they would be appropriate in the Agricultural-Open Space-Conservation District. The evaluation should, at a minimum, include the following:**

- 1. Determine whether such uses should be limited to properties with direct access to primary highways.**
- 2. Determine whether such uses should be added to the AOC District as by-right or special uses.**

**The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
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Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Brandon Stidham advised that Board that the matter would be reviewed by the Planning Commission at its September meeting.

D. World War I and World War II Commemoration Designated Local Contact

07-11-2016 Summary: Supervisor Byrd agreed to attend the organizational meeting of the Commission and to report to the Board any need for further action.

07-19-2016 Action: Discussed under Committee reports.

E. 2016-10R Resolution authorizing the Sheriff of the Clarke County Sheriff's Office to take all necessary steps to withdraw from membership in the Rappahannock Regional Criminal Justice Academy and to establish membership in the Skyline Regional Criminal Justice Academy.

07-11-2016 Summary: The Board agreed to adopt 2016-10R at its next regular meeting. The Board further agreed to authorize the County Administrator to execute documents implementing the establishment of the Skyline Regional Criminal Justice Academy in accordance with this resolution.

07-19-2016 Action: See Consent Agenda Item A. **Supervisor Byrd moved to authorize the County Administrator to approve other documents in furtherance of this request. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

F. FY2017 Salary Adjustment Discussion

07-11-2016 Summary: Following discussion, the County Administrator was asked to provide the 2014 Springsted Compensation Study final plan to Supervisors Catlett and Daniel. Action was deferred to the regularly scheduled Board of Supervisors meeting.

07-19-2016 Action: See Item 9 B.

11) Board of Supervisors Finance Items

1. Berryville Main Street MOU

07-11-2016 Summary: Amy Barley requested various modifications to the loan repayment terms for the Firehouse Gallery. These included lengthening the repayment period, eliminating the interest calculation, and increasing the number of annual installments. The Finance Committee recommends increasing the number of annual installments from two to four.

07-19-2016 Action: Tom Judge briefed the Board on the request.

**Vice Chair McKay moved to approve the recommendation as presented. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

2. Economic Incentive for Handsome Brook Farm Egg Processing Facility

07-11-2016 Summary: The Committee discussed an appropriation for the County share of the economic incentive for the egg processing facility. It was determined that the appropriation would not be made until there was an offsetting revenue (tax payments), and that this might not occur in the current year.

07-19-2016 Action: Tom Judge briefed the Board on the matter. No action was taken.

3. Equine Alliance Economic Development Funding Request.

07-11-2016 Summary: The Equine Alliance requests funding of \$10,043 to perform a census of equine groups in Clarke County. The Finance Committee expressed support for this initiative, but delayed further consideration until the final FY 16 accounting is completed.

07-19-2016 Action: Tom Judge briefed the Board on the matter. No action was taken.

4. Preventative Maintenance of County Radios (subscriber units).

07-11-2016 Summary: The Sheriff asks to repurpose funds budgeted in the Capital Projects fund for use in performing preventative maintenance on certain radio equipment. *"Be it resolved that the FY 16 Capital budget for Mobile Radios be reduced \$9,300, and be it further resolved that the FY 17 Sheriff's budget be increased \$9,300."*

07-19-2016 Action: Tom Judge briefed the Board on the matter.

**Supervisor Byrd moved to approve "Be it resolved that the FY 16 Capital budget for Mobile Radios be reduced \$9,300, and be it further resolved that the FY 17 Sheriff's budget be increased \$9,300." The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

5. Compensation Board Premium Recoveries.

07-11-2016 Summary: Please see the attached memo from the Compensation Board. They will be reducing the revenue they send Clarke County in July at an amount greater than budgeted to recover insurance premiums that have experienced an increase of 73%, and which are being recovered from communities utilizing a new methodology.

07-19-2016 Action: Tom Judge briefed the Board on the matter. No action was taken.

6. Commonwealth of Virginia Compensation Increase.

07-11-2016 Summary: The following facts are known. However, the narrative will keep changing as the Commonwealth seeks to determine its course of action:

- a. The Commonwealth will provide FY17 salary increases if FY16 revenue is sufficient. This is still being determined.
- b. If there is sufficient revenue, the Commonwealth will fund a 2% salary increase effective December 1 for compensation board employees, as well as provide funding for connection of the "compression" issue effective January 1.
- c. If there is not sufficient revenue, there may be partial funding for salaries or none at all.
- d. If a locality grants an increase prior to December 1, and the Commonwealth grants an increase effective December 1, then it may be required that the Commonwealth increase be in addition to the local increase, instead of offsetting the local increase.

- e. There is no direction from the Commonwealth about when the answers to these questions will be known. It may be as late as the fall.
- f. Revenue for the state portion of the salary increase was not included in the FY17 budget.

07-19-2016 Action: Tom Judge briefed the Board on the matter. No action was taken.

7. Certified Planning Commissioner program.

07-11-2016 Summary: Please see the attached memorandum requesting reappropriation of funds for training of two Planning Commission members. The Finance Committee expressed support, but delayed further consideration until the Final FY 16 accounting is completed.

07-19-2016 Action: Tom Judge briefed the Board on the matter. No action was taken.

8. ArchiveSocial.

07-11-2016 Summary: The County Administrator requested authority to contract with the software firm ArchiveSocial to provide archiving of Social Media websites used by the County. This is necessary to comply with the Freedom of Information Act. The Committee recommends approval from existing appropriations.

07-19-2016 Action: See Consent Agenda Item B.

9. Moore & Dorsey Conservation Easement Purchase.

07-11-2016 Summary: The Finance Committee recommends the following action: "Be it resolved that the FY 17 Conservation Easement budgeted expenditure and appropriation be increased in the amount of \$160,000, that \$80,000 of revenue from the Commonwealth be recognized, and that the general fund balance designation for Conservation Easement purchases be decreases by \$80,000, all for the purpose of purchasing conservation easements on land owned by Moore & Dorsey, inc. "

07-19-2016 Action: See Consent Agenda Item C.

10. Acceptance of Bills and Claims

07-11-2016 Summary: Acceptance of this report is recommended.

**07-19-2016 Action: Supervisor Catlett moved to accept the June invoice history report as presented. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

**11. Monthly Reports.**

Reconciliation of Appropriations, General Fund Balance, Expenditure Summary, Capital Projects.

**Miscellaneous**

Tom Judge added that on July 18, 2016. Purchasing had opened the two bids received for the ballfield lighting project.

Chairman Weiss reminded members of the following:

- Ballfield lighting project: volunteers have given a tremendous amount for the project but it is still up to the Supervisors to decide whether it will cover any funding shortfall.
- Convenience / recycling center project: Currently on hold but engineer is preparing the project for bid.
- County Salary: FY2017 adjustment will not completely fix salary issues and the Board must be ready to consider addition of contingency funds.
- Fund Balance: funds taken to fund a variety of issues including Berryville Primary renovations. The Supervisors need to remember to put funds back into savings so as not to run short for future projects.
- Money is not a finite source and funds are moved to cover Board priorities.
- Critical to address priorities in a uniform fashion, which is typically done at the beginning of the budget session and varied from only in extreme necessity.
- Budgeted for FY2017 a [\$280,000] deficit in anticipation of covering the shortfall with FY2016 savings.

**12) Government Projects Update**

David Ash provided the monthly project update.

- Ballfield lighting project: Will be working on the bid details.
- Convenience Center: Engineer authorized to move forward with completion of the design specifications, site plan and special use permit. Will require a special use permit application and will need to coordinate with the leaseholder.
- General District Courthouse: Crane used in repair of the HVAC that was falling through courtroom ceiling.

### 13) Miscellaneous Items

#### Fire & EMS Commission Membership Request

Motion for Meeting This Afternoon

From : Elizabeth Leffel <ekleffel@gmail.com>

Subject : motion for meeting this afternoon

To : David Ash <dash@clarkecounty.gov>

Cc : dweiss@clarkecounty.gov

Dear David,

Tue, Jul 19, 2016 11:20 AM

I promised David Weiss that I would be at the meeting this afternoon to present an action item from the last Commission meeting. Unfortunately, something has come up this morning that I cannot control and there is no way that I will be in town by the time you have the BOS meeting.

Please see the motion below, approved in an unanimous vote by the Commission. I hope that David will be able to relay my regrets to the other Supervisors and present this on my behalf. The Commissioners felt that this was an urgent matter and should be enacted swiftly.

Approved Motion: The Fire & EMS Commission recommends that the membership of the Commission be changed, as follows: eliminate the two positions currently designated as "Fire & Rescue Association" members; add three new positions to be filled by one member to represent each volunteer company; member from the volunteer companies should be determined by the Company but cannot be the individual currently serving as Chief of the organization.

Proposed Code amendment to Chapter 17

B. Membership Composition; Term. The Commission shall consist of ~~seven (7)~~ **eight (8)** members including one (1) member of the Board of Supervisors; the Clarke County Sheriff; ~~two (2) representatives recommended by the Clarke County Fire and Rescue Association to represent Fire and EMS services respectively;~~ **one(1) representative from each of the volunteer fire and EMS companies;** and three (3) citizens-at-large representing consumers of fire and EMS services. The ~~two (2) Fire and Rescue Association~~ **three (3) volunteer fire and EMS company** representatives shall serve one-year terms **and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies.** The three (3) citizens-

at-large shall be appointed for initial terms of one (1) year, two (2) years, and three (3) years and thereafter for four (4) year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after their annual organizational meeting to serve a one-year term.

David Ash reviewed the Fire and EMS Commission recommendation.

Chairman Weiss provided a brief synopsis of the Commission’s history.

**Supervisor Daniel moved to set public hearing for Tuesday, September 20, 2016 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

David Ash requested that the Code amendment be further discussed at the August meeting.

By consensus, the Board requested an update at its August meeting from Frank Davis, Director of Fire, EMS and Emergency Operations.

Blue Ridge Volunteer Fire Company, Inc., \$400,000 Borrowing for New Fire Engine

Chairman Weiss reviewed the requested borrowing. Highlights include:

- Blue Ridge has contemplated the purchase of a new fire engine for quite some time.
- Some monies raised by Blue Ridge to help cover the purchase.
- Seeking loan from Bank of Clarke County to cover the remainder.
- Blue Ridge conducted a public hearing on the borrowing as required.
- Blue Ridge VFC Treasurer assures that all is in good stead.
- Bank of Clarke County advises that Blue Ridge VFC has met all its requirements.
- Clarke County is not co-signing.
- Blue Ridge will secure the loan by a mortgage on its fire station.

**Supervisor Byrd moved to authorize the Chairman of the Board of Supervisors to sign the form provided by the Bank of Clarke County. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**CHIEF ELECTED OFFICER'S APPROVAL**  
Pursuant to Section 147 (f) of the  
Internal Revenue Code of 1986, As Amended

Chief Elected Executive Officer's Name: David Weiss

Chief Elected Executive Officer's Title: Chairman, Board of Supervisors

Political Subdivision: Clarke County

Volunteer Fire Company: Blue Ridge Volunteer Fire Company, Incorporated

Under Section 147 (f) of the Internal Revenue Code of 1986, as amended, the undersigned hereby certifies that:

1. I am the Chief Elected Executive Officer, as such term is used in section 147 (f) of the Code, of the above Political Subdivision.
2. The Volunteer Fire Company is required by written agreement with the Political Subdivision or by an ordinance, resolution, or other law adopted by the Political Subdivision (the "Service Agreement") to furnish firefighting and rescue services in an area which is within jurisdiction of the Political Subdivision and which is not provided with any other firefighting and rescue services and the Service Agreement is, and is expected to remain, in full force and effect.
3. I hereby approve the Volunteer Fire Company entering into a loan agreement ("Loan") for the principal amount stated below to finance the equipment described below.

Amount to be Financed: \$ 400,000.00  
 Equipment: Finance New Fire Engine  
 Location: with 1st Credit Line Deed of Trust on:  
 131 Retreat Rd  
 Bluemont, VA 20135

This approval is given following a public hearing held at the time, date, and place stated on the attached copy of a Notice of Public Hearing and is solely for the purpose of satisfying the requirements of Section 147 (f) of the Code. I hereby inform all recipients of this Approval that the Political Subdivision has no obligation (as lessee or otherwise) to pay any rent/interest or to observe any agreement under the Loan.

IN WITNESS WHEREOF, I have duly executed and delivered this instrument as of the date set forth below.

\_\_\_\_\_  
(Signature of Chief Elected Executive Officer)  
David Weiss

\_\_\_\_\_  
(Date)

## 14) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Reschedule November meeting to November 3.	Lora B. Walburn / Susanne Vaughan
2.	Process approved minutes.	Lora B. Walburn
3.	Process 2016-10R.	David Ash
4.	Process and submit ArchiveSocial.	David Ash
5.	Update appointment database and process notice of appointment.	Lora B. Walburn
6.	Process implementation of Springsted Option B.	David Ash
7.	Provide FY2017 salary adjustment to Payroll.	David Ash
8.	Process and advertise public hearings for September.	Lora B. Walburn
9.	Draft Code amendment for Chapter 154 [CC-2016-04] repealing chapter.	Brandon Stidham
10.	Draft Code amendment for Chapter 17 [CC-2016-05] to change Fire and EMS Commission membership.	Lora B. Walburn
11.	Add review of proposed Code Amendment [CC-2016-05] to August BoS Work Session.	David Ash
12.	Add update from Director Fire, EMS and Emergency Management for August BoS Work Session.	David Ash
13.	Update and process amendment CC-2016-03 to County Code.	Lora B. Walburn
14.	Add continued public hearing PH16-19 to the September 20, 2016 Board of Supervisor Regular Meeting.	Lora B. Walburn

## 15) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- Board of Social Services: Angie Jones is working to fill two positions.
- Clarke County Humane Foundation: Reaching resolution with neighbor.
- NW Juvenile Detention Center: Increasing the parking lot.

- World War I and World War II Commission:
  - Civil War commission has been tasked with the WWI and WWII anniversary.
  - Clarke received an award for its Civil War commission.
  - Most persons attending were from museums and historic places.
  - Should form a committee to determine what artifacts, statues, and citizens could be put forward.
  - Nathan Stalvey, Director Clarke County Museum, would be excellent choice.
  - Someone is needed for public relations.
- Town of Berryville:
  - Withdrew \$5,000 from Parks and Recreation.
  - Withdrew \$50,000 previously approved from fire and rescue - over 50% of fire and rescue calls come from Berryville. Payment to the County is not due until December.
  - David Weiss and Bev McKay are meeting with Town Council members July 21.
  - Chairman Weiss plans to list reasons why the County believes it appropriate to continue funding.
- Northern Shenandoah Substance Abuse Coalition: Met with Senator Warner.

Supervisor Terri Catlett

- Parks and Recreation Advisory Board: Did not have a meeting. Mr. Kohn would like to accelerate the process to transition the property over to parks and recreation.
- School Board: Discussed sidewalk funding again but did not change decision. Discussed dual enrollment program with LFCC.

Supervisor Mary L.C. Daniel

- Library Advisory Council: No meeting.
- Planning Commission: Set public hearing for September for waterworks and distillery regulations.

Vice Chairman Beverly McKay

- Sanitary Authority:
  - Had a spill out of the water tower because of a malfunctioning altitude adjusting value.
  - Drilling caused spring to become turgid but it settled when disturbance ceased.

- Sewage spill on street to the left past railroad track in Boyce.
- Transitioning to new billing software that reads in 10-gallon increments.
- Setting a new rate in 2017, which should result in some increase in funds.
- NSVRC: Did not attend

Chairman David S. Weiss

- Fire and EMS Commission: Covered under Miscellaneous
- Conservation Easement Authority: Summer Intern in place.
- Town of Berryville: Meeting with Pat Dickinson and Erica Gibson.
- School Board: Met informally with School Chair and Superintendent. Will request an update on Berryville Primary.

16) Closed Session Pursuant to 2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

At 1:10 p.m., **Supervisor Byrd moved that the Clarke County Board of Supervisors enter Closed Session pursuant to Section 2.2-3711-A7 Code of Virginia re consultation with legal counsel. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

At 1:24 p.m., the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Daniel moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

**Supervisor Daniel further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.**

**The motion was approved by the following roll-call vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in closed session.

Chairman Weiss recessed the meeting at 4:00 p.m.

Chairman Weiss called the evening session to order at 6:33 p.m.

17) Citizen Comment Period

No persons addressed the Board.

Public Hearing Notices

The Clarke County Board of Supervisors will hold public hearing on Tuesday, July 19, 2016, at 6:30 PM, or as soon thereafter as the matter may be heard, in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia to consider the following matters:

**PH 16-18:** CC-2016-03 Clarke County Code Chapter 40 Voting Districts 40-3. Polling Places established to change Millwood Precinct polling place from Powhatan School 49 Powhatan Lane, Boyce, VA 22620 to Veterans of Foreign War Post 9760 425 South Buckmarsh Street, Berryville VA 22611.

**PH 16-19:** Appeal of Board of Septic Appeals Decision - Steven Soechtig. Location: Subject property is located on Blue Ridge Mountain Road, Paris, VA; Property identified as Lot 23 Section B of Paris Heights subdivision; Tax Map Parcel #40A-1-23 Request: The applicant is appealing the Board of Septic and Well Appeals decision to uphold Staff's application of Chapter 143-9(B) and Table 1 of the Clarke County Septic Ordinance specifically, "The minimum separation distance from a Soil Treatment Area to springs at a lower elevation than the septic system is 500 feet".

Pertinent information in connection with the above matter is available to the public in Clarke County Administration during regular working hours. Any person desiring to be heard regarding the above matters should appear at the appointed time and place. Written copies of statements at public hearings are requested but not required.

David L. Ash - County Administrator

18) PH 16-18: CC-2016-03 Clarke County Code Chapter 40 Voting Districts 40-3.

Polling Places established to change Millwood Precinct polling place from Powhatan School 49 Powhatan Lane, Boyce, VA 22620 to Veterans of Foreign War Post 9760 425 South Buckmarsh Street, Berryville VA 22611.

Don De Haven, Electoral Board Chair, with Carol Westervelt, Electoral Board Secretary, and Barbara Bosserman, General Registrar and Director of Elections, briefly reviewed the need to relocate the Millwood precinct polling location.

At 6:34 pm, Chairman Weiss opened the public comment portion of the public hearing.

Robert C. Halcomb, Officer of Election Millwood Precinct Polling Place, spoke in support of approval.

Jean Lee, Millwood: commented that she had only just read about the polling place change and asked numerous questions answered by the Electoral Board and Barbara Bosserman, Voter Registrar. Highlights include:

- Powhatan School will accommodate through the November 2016 elections.

- Electoral Board will distribute a brochure to voters at the November 2016 election.
- Polling locations must adhere to Federal guidelines requiring ADA compliance.
- If a better location is found, the polling location can be moved.

Being no other persons desiring to address the Board, Chairman Weiss closed the public hearing at 6:42 pm.

**Vice Chair McKay moved to approve CC-2016-03 as presented effective after the November 2016 election. The motion was approved by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**Chapter 40 Voting Districts**

**§ 40-3. Polling Places**

**established**

[Amended 2005-08-16; 2007-01-16; 2014-07-15; 07-19-2016]

For Millwood Voting District:

(1) For Millwood Precinct:

~~Powhatan School  
49 Powhatan Lane, Boyce, VA 22620~~

(1) For Millwood Precinct:

*(VFW) Veterans of Foreign War Post 9760  
425 South Buckmarsh Street  
Berryville, VA 22611*

19) PH 16-19: Appeal of Board of Septic Appeals Decision - Steven Soechtig.

Location: Subject property is located on Blue Ridge Mountain Road, Paris, VA; Property identified as Lot 23 Section B of Paris Heights subdivision; Tax Map Parcel #40A-1-23 Request: The applicant is appealing the Board of Septic and Well Appeals decision to uphold Staff's application of Chapter 143-9(B) and Table 1 of the Clarke County Septic Ordinance specifically, "The minimum separation distance from a Soil Treatment Area to springs at a lower elevation than the septic system is 500 feet".

July 15, 2016

Mr. Ryan Fincham  
Senior Planner & Zoning Administrator  
101 Chalmers Court, Suite B

Berryville, Virginia 22611

RE: Appeal of the Board of Septic and Well Appeals Decision; Owners and Applicants: Steven A. Soechtig and Barbara M. Soechtig Property: Lot No. 23, containing 1.575 acres, Paris Heights, Section "B" Subdivision, Clarke County, Virginia.

Dear Ryan:

I represent the above owners and applicants.

With respect to the appeal to the Board of Supervisors of the Board of Septic and Well Appeals decision on May 26, 2016 to uphold Staffs application of Chapter 143-9 B. Site restrictions; Table 1 of the Clarke County Septic Ordinance, this is to request that the public hearing scheduled for July 19, 2016 be continued and any action on this appeal by the Board of Supervisors of Clarke County at its meeting on July 19, 2016 be continued until the next meeting of the Board of Supervisors.

The reason for this request is to provide counsel and the applicants more time to research the issues and to discuss the matter with various professionals.

Can you please confirm to me that this public hearing and action on this item is continued from the Board of Supervisors meeting on July 19, 2016.

Let me know if there are any questions or comments.

Sincerely yours,  
E. Scott Smalley  
cc: Mr. and Mrs. Soechtig

Chairman Weiss stated that Mr. Soechtig's attorney was asking a continuation of the public hearing.

At 6:45 pm, Chairman Weiss opened the public comment portion of the public hearing.

Mr. Soechtig asked if granting a continuance waived the schedule.

Chairman Weiss stated that everything remained the same and Soechtig's would not lose any days.

Being no further persons desiring to address the Board, **Supervisor Byrd move to continue public hearing PH16-19 to the September 20, 2016 Board of Supervisor Regular Meeting. The motion carried by the following vote:**

- Barbara J. Byrd - Aye
- Terri T. Catlett - Aye
- Mary L.C. Daniel - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

20) Adjournment

At 6:47 pm, **Supervisor Daniel** moved to adjourn the meeting. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, August 16, 2016 at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: July 19, 2016

\_\_\_\_\_  
David S. Weiss, Chair

\_\_\_\_\_  
David L. Ash, County Administrator

\_\_\_\_\_  
Minutes recorded and transcribed by: Lora B. Walburn, Deputy Clerk to the Board of Supervisors

## **Consent Agenda**

- 2016-12R Resolution in Appreciation of Service**
- 2016-13R Resolution in Appreciation of Service**

# Clarke County Board of Supervisors



**Berryville Voting District**  
Mary L.C. Daniel  
(540) 955-1971

**Millwood Voting District**  
Terri T. Trimble  
(540) 837-2328

**White Post Voting District**  
Bev B. McKay – Vice Chair  
(540) 837-1331

**Buckmarsh Voting District**  
David S. Weiss – Chair  
(540) 955-2151

**Russell Voting District**  
Barbara J. Byrd  
(540) 955-1215

**County Administrator**  
David L. Ash  
(540) 955-5175

## Resolution of Appreciation of Service Robert “Bobby” M. Levi 2016-12R

**WHEREAS**, Robert “Bobby” M. Levi was first employed as the Director of Maintenance on December 18, 1995 serving in that capacity until his retirement in 2016; and,

**WHEREAS**, during his tenure, Bobby Levi actively aided in the construction and/or renovation of the Berryville Clarke County Government Center, the Clarke County Senior Center, Parks and Recreation offices and recreational facilities, the Joint Maintenance Facility, the Clarke County Animal Shelter, the Social Service building, District Court House, Circuit Court House, Sheriff’s Office; and,

**WHEREAS**, on June 1, 2003, Bobby Levi assumed the duties and responsibilities of the Director of the Clarke County Animal Shelter; and,

**WHEREAS**, in August 2008, Bobby Levi assumed the duties and responsibilities of the Joint Maintenance Director for General Government and the Schools supervising the consolidated buildings and grounds maintenance functions for both the Government and the School and directing the maintenance activities and capital projects.

**NOW THEREFORE BE IT RESOLVED**, by the Clarke County Board of Supervisors that Bobby Levi be recognized and congratulated for his extraordinary service to the citizens of Clarke County and on the positive influence he has had on Clarke County; and,

**BE IT FURTHER RESOLVED**, that his dedication, loyalty, and exceptional service to the citizens of Clarke County be hereby memorialized and that a suitable copy of this resolution be presented to Mr. Levi as a token of the respect and high esteem in which he is held by the Clarke County Board of Supervisors, Constitutional Officers, and the staff of Clarke County.

**APPROVED AND ORDERED ENTERED** in the official records by the unanimous vote of the members of the Clarke County Board of Supervisors assembled in regular session on the 16th day of August 2016.

Attest:

\_\_\_\_\_  
David S. Weiss, Chair

[www.clarkecounty.gov](http://www.clarkecounty.gov)

101 Chalmers Court, Suite B  
Berryville, VA 22611

Telephone: [540] 955-5175



# Clarke County Board of Supervisors



**Berryville Voting District**  
Mary L.C. Daniel  
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Terri T. Trimble  
(540) 837-2328

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Bev B. McKay – Vice Chair  
(540) 837-1331

**Buckmarsh Voting District**  
David S. Weiss – Chair  
(540) 955-2151

**Russell Voting District**  
Barbara J. Byrd  
(540) 955-1215

**County Administrator**  
David L. Ash  
(540) 955-5175

## Resolution of Appreciation of Service

### A. Frank Davis, Jr.

2016-13R

**WHEREAS**, A. Frank Davis, Jr. was employed as the first Director of Fire, Emergency Medical Services and Emergency Management on September 1, 2014 serving in that capacity until his retirement August 31, 2016; and,

**WHEREAS**, during his tenure, Mr. Davis provided leadership and support to the Fire and EMS Commission, developed a ten-year strategic plan in conjunction with the Commission, developed a joint fire and rescue agreement with John H. Enders Fire Company, Inc., Boyce Volunteer Fire Company, Inc. and Blue Ridge Volunteer Fire Company, Inc., and developed and successfully implemented a fee-for-service program for emergency medical services.



**NOW THEREFORE BE IT RESOLVED**, by the Clarke County Board of Supervisors that Frank Davis be recognized and congratulated for his service to the citizens of Clarke County and on the positive influence he has had on Clarke County;

**BE IT FURTHER RESOLVED**, that his dedication, loyalty, and exceptional service to the citizens of Clarke County be hereby memorialized and that a suitable copy of this resolution be presented to Mr. Davis as a token of the respect and high esteem in which he is held by the Clarke County Board of Supervisors, Constitutional Officers, and the staff of Clarke County.

**APPROVED AND ORDERED ENTERED** in the official records by the unanimous vote of the members of the Clarke County Board of Supervisors assembled in regular session on the 16th day of August 2016.

Attest:

\_\_\_\_\_  
David S. Weiss, Chair

# Clarke County Board of Supervisors

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## Fire, EMS and Emergency Operations Update by Frank Davis



## Personnel Committee Items

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

August 8, 2016 9:30 am

*Item No.*

*Description*

---

A. Expiration of Term for appointments expiring through October 2016

08-08-2016 Summary: The Personnel Committee recommends reappointment:

- Colleen Hillerson to People Inc. of Virginia for a three-year term expiring July 31, 2019
- Elizabeth Pritchard to Economic Development Advisory Committee for a four-year term expiring August 31, 2020

# Appointments by Expiration Through October 2016

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>July 2016</i>					
Berryville Area Development Authority			3 Yr		
Mackay-Smith	Wingate E.	White Post District	4/1/2015	7/18/2016	3/17/2015
Term expires 3/31/2018					
3 members appointed by the BOS and 3 members appointed by the BTC; Membership set by the County/Town Annexation Agreement of 1988					
People Inc. of Virginia					
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016	8/17/2010
Board added 8/2010					
1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.					
<i>August 2016</i>					
Economic Development Advisory Committee			4 Yr		
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016	8/17/2010
Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.					
Fire & EMS Commission					
Leffel	Elizabeth	Chair; Citizen-at-large	9/1/2014	8/31/2016	8/19/2014
Membership Comp; Term. The Commission shall consist of (7) members including (1) member of the BoS; the Clarke County Sheriff; (2) representatives recommended by the Clarke County Fire & Rescue Association to represent Fire & EMS services respectively; and (3) citizens-at-large representing consumers of fire and EMS services. The (2) Fire & Rescue Association representatives shall serve one-year terms. The (3) citizens-at-large shall be appointed for initial terms of (1) year, (2) years, and (3) years and thereafter for (4) year terms. The Sheriff shall serve a term coterminous with the term of office. The BoS shall appoint a representative annually at or shortly after their annual organizational meeting to serve a one-year term.					
Hoff	Matt	Volunteer Association / EMS Issues / Boyce VFC	11/17/2015	8/31/2016	8/19/2014
Membership Comp; Term. The Commission shall consist of (7) members including (1) member of the BoS; the Clarke County Sheriff; (2) representatives recommended by the Clarke County Fire & Rescue Association to represent Fire & EMS services respectively; and (3) citizens-at-large representing consumers of fire and EMS services. The (2) Fire & Rescue Association representatives shall serve one-year terms. The (3) citizens-at-large shall be appointed for initial terms of (1) year, (2) years, and (3) years and thereafter for (4) year terms. The Sheriff shall serve a term coterminous with the term of office. The BoS shall appoint a representative annually at or shortly after their annual organizational meeting to serve a one-year term.					
<i>October 2016</i>					
Industrial Development Authority of the Clarke County, Virginia			4 Yr		
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016	10/22/1999
10/30/04; Reappointment 9/21/04					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500					

# Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural &amp; Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	8/18/2015	7/15/2021
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
Shenk	Philip	Landowner/Producer	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		1/19/2016	12/31/2018
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
McKay	Beverly B.	BoS - Appointed Member	1/11/2016	12/31/2016
<i>Berryville Area Development Authority</i>				3 Yr
Mackay-Smith	Wingate E.	White Post District	4/1/2015	7/18/2016
Ohrstrom, II	George	Russell District	3/15/2016	3/31/2019
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Ash	David L.	County Administrator	1/11/2016	12/31/2016
Capelli	Len	Director of Economic Development	4/14/2015	
Dunkle	Christy	Staff Representative - Town		
Stidham	Brandon	Staff Representative - County	5/20/2014	
Weiss	David S.	BoS - Appointed Member	1/11/2016	12/31/2016
<i>Board of Septic &amp; Well Appeals</i>				4 Yr
Blatz	Joseph	White Post District; Citizen Member	1/19/2016	2/15/2020
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/8/2016	12/31/2016
Daniel	Mary L.C.	BoS - Alternate	1/11/2016	12/31/2016
McKay	Beverly B.	BoS - Vice Chair Appointed Member	1/11/2016	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/8/2015	12/31/2016

Monday, August 01, 2016

Page 1 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2016	12/31/2019
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2016	12/31/2019
Daniel	Mary L.C.	Berryville District	1/1/2016	12/31/2019
McKay	Beverly B.	White Post District, Vice Chair	1/1/2016	12/31/2019
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2016	12/31/2019
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/11/2016	12/31/2016
Catlett	Terri T.	BoS - Appointed Member	1/11/2016	12/31/2016
McKay	Beverly B.	BoS - Alternate	1/11/2016	12/31/2016
Weiss	David S.	BoS - Appointed Member	1/11/2016	12/31/2016
<i>Board of Supervisors Personnel Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/11/2016	12/31/2016
McKay	Beverly B.	BoS - Appointed Member	1/11/2016	12/31/2016
Weiss	David S.	BoS - Appointed Member	1/11/2016	12/31/2016
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	2/18/2014	2/15/2019
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/11/2016	12/31/2016
Weiss	David S.	BoS - Alternate	1/11/2016	12/31/2016
<i>Career and Technical Education Advisory Committee</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/11/2016	12/31/2016
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Caldwell	Anne	Millwood District	4/16/2014	5/31/2017
Carter	Paige	White Post District	4/19/2016	5/31/2020
Joyce	Jon	Buckmarsh District	6/16/2015	5/31/2019
Kruhm	Doug	Planning Commission Representative	2/16/2016	4/30/2017
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Clarke County Humane Foundation</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/11/2016	12/31/2016
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	3/17/2015	4/15/2019
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/11/2016	12/31/2016
Dunbar	Kevin	White Post District	4/15/2014	4/15/2018
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbian	Maral	Millwood District	2/17/2015	4/15/2019
White	Kenlynne	Berryville District	7/15/2014	4/15/2017
Zinman	Maxine	Russell District	3/17/2015	4/15/2019
<i>Clarke County Litter Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/11/2016	12/31/2016
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BoS - Alternate	1/11/2016	12/31/2016
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Daniel	Mary L.C.	BoS - Appointed Member	1/11/2016	12/31/2016
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Lee	Francis	Berryville District	5/20/2014	4/30/2018
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	3/17/2015	4/30/2019
Stidham	Brandon	Staff Representative	4/30/2012	
Turkel	Jon	Millwood / Chapel District	3/17/2015	4/30/2019
<i>Clarke County Sanitary Authority</i>				4 Yr
DeArment	Roderick	White Post District, Chair	6/25/2015	1/5/2017
Dunning, Jr.	A.R.	White Post District, Treasurer/Secretary	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/15/2013	1/5/2017
McKay	Beverly B.	BoS - Liaison	1/11/2016	12/31/2016
Myer	Joseph	Town of Boyce	11/17/2015	1/5/2020
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Conservation Easement Authority</i>				<b>3 Yr</b>
Buckley	Randy	White Post District	11/19/2013	12/31/2016
Byrd	Barbara J.	BoS - Appointed Member	1/11/2016	1/11/2016
Engel	Peter	White Post District	11/17/2015	12/31/2018
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/15/2016	4/30/2019
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/17/2015	12/31/2018
Wallace	Laure	Millwood District	11/19/2013	12/31/2016
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Mackall	Suzanne	Commonwealth Attorney	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				<b>4 Yr</b>
Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019
Kraybill	Christina	Berryville District, Business Owner	11/18/2014	12/31/2017
Milleson	John R.	Banking, Finance	12/16/2014	12/31/2018
Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Weiss	David S.	BoS - Appointed Member	1/11/2016	12/31/2016
<i>Fire &amp; EMS Commission</i>				
Armacost, Jr.	Van	Volunteer Association / Fire Issues / John H. Enders VFC	11/17/2015	8/31/2017
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019
Davis	Frank	Staff Representative	9/1/2014	
Hoff	Matt	Volunteer Association / EMS Issues / Boyce VFC	11/17/2015	8/31/2016
Leffel	Elizabeth	Chair; Citizen-at-large	9/1/2014	8/31/2016
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wallace	Laure	Citizen-at-large	9/1/2014	8/31/2017
Weiss	David S.	BoS - Representative	1/11/2016	12/31/2016

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
<i>Industrial Development Authority of the Clarke County, Virginia</i>				4 Yr
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Ferrell	Brian	Buckmarsh District	6/21/2016	10/30/2019
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Jones	Paul	Russell District	3/15/2016	10/30/2019
Juday	David	Russell District; Chair	10/21/2014	10/30/2018
Koontz	English	Buckmarsh District	6/16/2015	10/30/2018
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Weiss	David S.	BoS - Liaison	1/11/2016	12/31/2016
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/11/2016	12/31/2016
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/11/2016	12/31/2016
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Daniel	Mary L.C.	BoS - Liaison	1/11/2016	12/31/2016
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William	Berryville District	7/19/2016	6/30/2020
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative; Buckmarsh District	4/21/2015	6/30/2018
Conrad	Bryan H.	Volunteer Representative; White Post District	6/17/2014	6/30/2017
Stidham	Angela	Medical Professional; White Post District	7/19/2016	6/30/2019
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Daniel	Mary L.C.	BoS - Alternate	1/11/2016	12/31/2016
McKay	Beverly B.	BoS - Appointed Member	1/11/2016	12/31/2016
Stidham	Brandon	Citizen Representative [Planning Director]	4/19/2016	1/31/2019
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				Open End
Byrd	Barbara J.	Russell District	5/17/2016	

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Community Services Board</i>				4 Yr
Brown	Audrey	White Post District	11/17/2015	12/31/2017
Harris	Celie	Millwood District	11/17/2015	12/31/2018
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BoS - Appointed Member	1/11/2016	12/31/2016
Byrd	Barbara J.	BoS - Liaison - Alternate	1/11/2016	12/31/2016
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/11/2016	12/31/2016
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016
<i>Old Dominion Alcohol Safety Action Policy Board &amp; Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	7/19/2016	3/15/2019
<i>Parks &amp; Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/11/2016	12/31/2016
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Smith	Tracy	Millwood District	3/15/2016	12/31/2017
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BoS - Alternate	1/11/2016	12/31/2016
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/11/2016	12/31/2016
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Bouffault	Robina Rich	White Post District	10/21/2014	9/30/2018
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BoS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				
James	Patricia	Buckmarsh District	9/17/2013	6/30/2017
<i>Towns and Villages: Berryville</i>				
Byrd	Barbara J.	BoS - Liaison	1/11/2016	12/31/2016
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/11/2016	12/31/2016
<i>Towns and Villages: Boyce</i>				
Catlett	Terri T.	BoS - Liaison	1/11/2016	12/31/2016
McKay	Beverly B.	BoS - Liaison	1/11/2016	12/31/2016
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/11/2016	12/31/2016
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	Bos - Liaison	1/11/2016	12/31/2016
Weiss	David S.	BoS - Liaison	1/11/2016	12/31/2016
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	Bos - Liaison	1/11/2016	12/31/2016
<i>Warren-Clarke County Microenterprise Assistance Program Management Team</i>				
Blakeslee	Steve	County Representative	9/18/2012	
Dunkle	Christy	Town of Berryville Representative	9/18/2012	
Greene	Laurel	Town of Boyce Representative	9/18/2012	
Koontz	English	County Representative	2/17/2015	12/30/2016
McIntosh	Charles	County Representative	9/18/2012	
Myer	Dr. Eric	Designated Alternate	9/18/2012	
Stidham	Brandon	County Representative	9/18/2012	



## Board of Supervisors Work Session Agenda

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

**August 8, 2016 10:00 AM**

- | Item No. | Description   |
|----------|---|
| A.       | Berryville Area Development Authority Discussion  |
| B.       | CC-2016-05 Chapter 17 Fire, EMS and Emergency Operations §17-6 Fire and EMS Commission B. Membership Composition Discussion |
| C.       | Ballfield Lighting Project Update by David Ash  |
| D.       | Shenandoah Farms Sanitary District Status Update  |



## Board of Supervisors Work Session Agenda

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

**August 8, 2016 10:00 AM**

Item  
No.

Description

Supervisor Beverly McKay was absent for the following due to a previously arranged family vacation.

**Supervisor Daniel moved to permit Supervisor McKay to participate at the Work Session telephonically in accordance with Section 1-12 of the Clarke County, Virginia Board of Supervisors Rules of Procedure. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Absent
David S. Weiss	- Aye

Following the vote, Supervisor McKay joined the Supervisors via speaker telephone audible to both the public, as well as the Board members.

A. Berryville Area Development Authority Discussion

08-08-2016 Summary: Board members discussed the continuation of the BADA and the potential to modify the resolutions and [amended] agreement. Board members generally supported continuation of the Berryville Area Development Authority as provided for in the resolutions and agreements with an understanding that any specific issues or problems be discussed and resolved as necessary.

B. CC-2016-05 Chapter 17 Fire, EMS and Emergency Operations §17-6 Fire and EMS Commission B. Membership Composition Discussion

08-08-2016 Summary: The Board discussed possible clarifications to the proposed amendments to membership on the Fire and EMS Commission and directed staff to provided revised language.

C. Ballfield Lighting Project Update by David Ash

08-08-2016 Summary: The Board discussed the bids and funding for the ballfield lighting project. Given the uncertainty of available funding and contract provisions postponed recommending any action until those issues are resolved.

- D. Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel to review the Shenandoah Farms Sanitary District Status.

**Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A7. The motion carried as follows:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Daniel moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

**Supervisor Daniel further moved to execute the following Certification of Closed Session:**

#### **CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.**

**The motion was approved by the following roll-call vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

The Board took no action on the matter discussed in Closed Session.

Initial Review: 07-19-2016  
Set Public Hearing: 07-19-2016 for 09-20-2016  
Publication Dates: \_\_\_\_\_ Media: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_ Code Update: \_\_\_\_\_  
Approved on a motion by: \_\_\_\_\_

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**Chapter 17 Fire, Emergency Medical Services (EMS), And Emergency Management, Department Of**

The Clarke County Board of Supervisors shall consider amending the Clarke County Code to amend Chapter 17 §17-6 Fire and EMS Commission B. Membership Composition

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**§17-6 Fire and EMS  
Commission**

B. Membership Composition; Term. The Commission shall consist of ~~seven (7)~~ **eight (8)** members including:

One (1) member of the Board of Supervisors;

The Clarke County Sheriff;

~~Two (2) representatives recommended by the Clarke County Fire and Rescue Association to represent Fire and EMS services respectively;~~ **One (1) representative from each of the volunteer fire and EMS companies;** and

Three (3) citizens-at-large representing consumers of fire and EMS services.

~~The two (2) Fire and Rescue Association~~ **three (3) volunteer fire and EMS company** representatives shall serve one-year terms **and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies.**

The three (3) citizens-at-large shall be appointed for initial terms of one (1) year, two (2) years, and three (3) years and thereafter for four ( 4) year terms.

The Sheriff shall serve a term coterminous with the term of office.

The Board of Supervisors shall appoint a representative annually at or shortly after their annual organizational meeting to serve a one-year term.

**Clarke County****dash@clarkecounty.gov**

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**motion for meeting this afternoon**

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**From :** Elizabeth Leffel <ekleffel@gmail.com>

Tue, Jul 19, 2016 11:20 AM

**Subject :** motion for meeting this afternoon**To :** David Ash <dash@clarkecounty.gov>**Cc :** dweiss@clarkecounty.gov

Dear David,

I promised David Weiss that I would be at the meeting this afternoon to present an action item from the last Commission meeting. Unfortunately, something has come up this morning that I cannot control and there is no way that I will be in town by the time you have the BOS meeting.

Please see the motion below, approved in an unanimous vote by the Commission. I hope that David will be able to relay my regrets to the other Supervisors and present this on my behalf. The Commissioners felt that this was an urgent matter and should be enacted swiftly.

Approved Motion : The Fire & EMS Commission recommends that the membership of the Commission be changed, as follows: eliminate the two positions currently designated as "Fire & Rescue Association" members; add three new positions to be filled by one member to represent each volunteer company; member from the volunteer companies should be determined by the Company but cannot be the individual currently serving as Chief of the organization.

I am sorry for the inconvenience,  
Beth Leffel  
Chair, Fire & EMS Commission

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B. Membership Composition; Term. The Commission shall consist of ~~seven (7)~~ eight (8) members including one (1) member of the Board of Supervisors; the Clarke County Sheriff; ~~two (2) representatives recommended by the Clarke County Fire and Rescue Association to represent Fire and EMS services respectively;~~ one (1) representative from each of the volunteer fire and EMS companies; and three (3) citizens-at-large representing consumers of fire and EMS services. ~~The two (2) Fire and Rescue Association~~ three (3) volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The three (3) citizens-at-large shall be appointed for initial terms of one (1) year, two (2) years, and three (3) years and thereafter for four (4) year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after their annual organizational meeting to serve a one-year term.



**County of Clarke**  
**David Ash, County Administrator**

To: Board of Supervisors

Date: August 8, 2016

Re: Shenandoah Farms Sanitary District Petition Update

Mailed to Registered Voters 194

Undeliverable – Returned [*All Reasons*] 9

<i>Petitions By Street Less USPS Undeliverable</i>	<i>Registered Voters</i>	<i>Petitions Returned</i>	<i>% for Abolishment</i>
Anamaria Lane	13	0	0%
Chapman Lane	7	1	14%
Farms Ridge Lane	4	0	0%
Howellsville Road	40	22	55%
Manor Road	25	13	52%
Ridgewood Lane	1	1	100%
Shenandoah River Lane	93	42	45%
Shepherd Lane	2	1	50%
	185	80	43%

**GIS Statistics**

<i>Road Name</i>	<i>Parcels</i>	<i>Houses</i>	<i>Vacant</i>	<i>Length ft.</i>	<i>(private mi)*</i>
Anamaria Lane	7	5	2	2710.22	0.5
Chapman Lane	11	6	5	3325.93	0.6
Farms Ridge Lane	5	3	2	1189.77	0.2
Howellsville Road	63	32	31	0.00	0.0
Manor Road	26	15	11	1851.25	0.4
<i>Old Oak Lane</i>	3	1	2	468.98	0.1
Ridgewood Lane	2	2	0	445.90	0.1
Shenandoah River Lane	64	54	10	9933.54	1.9
Shepherd Lane	14	2	12	2651.56	0.5
Totals	195	120	75	22577.15	4.3

*\*Rounded*

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 8/16/2016

RE: *August Finance Report*

1. **Vehicle Decals.** The Committee discussed whether it made sense to continue issuing vehicle decals. Other communities, such as Frederick County, collect the tax itself, but not the decals. The committee requested that the County Administrator, Joint Services Director, and Treasurer obtain further information on the subject to include: how does the landfill determine that a vehicle is eligible to dispose waste; if the decal itself is not required, is it better to keep the motor vehicle license fee or substitute an increase in the personal property rate for that revenue. It was agreed that any change should correspond with the FY 18 budget process.
2. **EMS Uniforms.** There was \$6,500 budgeted for EMS uniforms in FY 16, and another \$6,500 is budgeted in FY 17. The FY 16 funds were not expended before the end of the fiscal year, and request has been received to reappropriate. The Committee recommends that this be brought back in October, when final FY 16 numbers are established, and this is sufficient for the purposes of EMS.
3. **Victim Witness.** Attached is a request for carryover of unspent FY 16 funds that must be spent by September 30. The Committee agreed to recommend the following action:

*“Be it resolved that FY 17 budgeted expenditures be increased \$1,305, the same appropriated, and revenue from the Commonwealth recognized in the same amount, all for the purpose of providing Victim Witness services”.*
4. **Bills and Claims.** Acceptance of this report is recommended.

OFFICE OF THE COMMONWEALTH'S ATTORNEY



SUZANNE LORE MACKALL  
Commonwealth's Attorney

Clesta L. Rhodes  
Administrative Assistant

CLARKE COUNTY, VIRGINIA  
102 North Church Street  
Berryville, Virginia 22611  
(540) 955-5120  
Fax (540) 955-5156

ANNE M. WILLIAMS  
Assistant Commonwealth's Attorney

Beth W. Marple  
Victim Witness Program Director  
(540) 955-5111

TO: Finance Committee  
Clarke County Board of Supervisors

FROM: Beth W. Marple, Victim Witness Director *BW*

RE: 1. Remaining funds from FY16 Grant  
2. Allocation of FY 2017 Grant funds

DATE: July 27, 2016

1. Due to the announcement of an increase in the funding for FY2016 arriving at such late time in the budget year, funds were left unused in the FY2016 budget. I requested and received an extension from the Department of Justice allowing the funds to be expended before the end of September, 2016.

Unfortunately, this does not coincide with the budgeting system of our County.

For this reason, I am requesting that the following amounts be carried over into the FY17 budget as a supplemental allotment. All of these funds have been provided in the Victim Witness grant approved by the Board this past year and are the remaining amounts left in the FY2016 grant award:

Office supplies:	67.66
Travel/Registration fees	594.00
Local Miles	454.90
Community Outreach	187.65
Total amount requested	1,304.21

2. We have received confirmation of the grant funding for the Victim Witness Program for FY17 (a copy of which is attached). The salary of the Director was increased, along with all necessary employer FICA and VRS contributions. A part-time position has been funded, again with all necessary FICA contributions provided, however special conditions must be met before this position can be filled. These conditions will be met and the position request will be presented to the Board of Supervisors.

I request that the remaining awarded FY17 grant funded budget categories be allotted in the following manner in the Clarke County budget for the Victim Witness Program:

<u>GRANT AWARD CATEGORY /SUB-CATEGORY</u>	<u>GRANT AWARD</u>	<u>PROPOSED COUNTY BUDGET CATEGORY</u>
<u>Travel/Subsistence</u>		
Local mileage	137.00	Local miles
Non-local miles	1,134.00	Travel
Subsistence	2,086.00	Travel
Subtotal	3,357.00	
<u>Equipment</u>		
Laptop computer	1,500.00	Equipment
Office furniture	3,960.00	Furniture & Fixtures
Subtotal	5,460.00	

Finance Committee  
Board of Supervisors  
July 29, 2016  
Page Three.

Supplies/Other  
Operating Expenses

Office supplies	960.00	Materials & Supplies
Registration Fees	850.00	Travel
Membership Fees	245.00	Dues/Subscriptions
Community Outreach	650.00	Purchased Services(?)
Postage	340.00	Postage
Subtotal	3,045.00	

[Note: The FY17 funds are in separate from and in addition to the FY16 funds we have requested be "held over."]

Thank you for your consideration of these requests. I will attend the Finance Committee meeting on August 8 to address any questions the committee might have regarding my request.

**Clarke County  
Invoice History Report  
July 31, 2016**

VENDOR NAME	ORG	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Adolphus Hotel	10001520	ICAC Travel	Lichliter, Gary Hotel (97224979)	07/01/2016	720.40
<b>Adolphus Hotel Total</b>					720.40
American Red Cross	10000510	Programs CS	Lifeguard training	06/22/2016	385.00
American Red Cross	10000510	Programs CS	Babysitting training	06/25/2016	270.00
<b>American Red Cross Total</b>					655.00
Anderson and Associa	30104705	Lights-Baseball Field-CS	A/E Services-Ballfield Lightin	06/30/2016	2,402.50
<b>Anderson and Associa Total</b>					2,402.50
Arc Water Treatment	10000890	JGC Maintenanc CS	rm ARC 101 Chalmers Ct Water Treat July 2016	07/01/2016	70.85
Arc Water Treatment	74000010	Maintenanc CS	rm ARC 101 Chalmers Ct Water Treat July 2016	07/01/2016	42.15
<b>Arc Water Treatment Total</b>					113.00
Association of Clerk	10000140	J&D Court Due & Memb	S. Allen T. Culley	07/01/2016	50.00
<b>Association of Clerk Total</b>					50.00
At&t	10000020	County Adm Telephone	Telecommunications/cell phones	07/01/2016	49.28
At&t	10000080	IT Telephone	Telecommunications/cell phones	07/01/2016	117.56
At&t	10000100	Registrar Telephone	Telecommunications/cell phones	07/01/2016	58.78
At&t	10000170	Comm Atty Telephone	Telecommunications/cell phones	07/01/2016	195.12
At&t	10000180	Sheriff Telephone	Telecommunications/cell phones	07/01/2016	1,228.30
At&t	10000180	Sheriff Telephone	June Statement	07/01/2016	22.46
At&t	10000320	Bldg Insp Telephone	Telecommunications/cell phones	07/01/2016	58.93
At&t	10000330	AnimalCtrl Telephone	Telecommunications/cell phones	07/01/2016	14.02
At&t	10000380	Maintenanc Telephone	Telecommunications/cell phones	07/01/2016	76.82
At&t	10000610	Econ Dev Telephone	Telecommunications/cell phones	07/01/2016	48.78
<b>At&amp;t Total</b>					1,870.05
Attic Promotions	10000480	Parks Adm Clothing	Employee shirts	07/07/2016	60.50
Attic Promotions	10000500	Pool Resale Sup	Swimteam shirts	06/28/2016	777.01
Attic Promotions	10000510	Programs Clothing	Campers shirts	07/01/2016	21.00
Attic Promotions	10000510	Programs Clothing	shirts basketball camp	07/06/2016	138.60
Attic Promotions	10000510	Programs Clothing	Playcamp shirts	06/28/2016	32.70
Attic Promotions	10000510	Programs Clothing	Play Camp Shirts	07/21/2016	31.50
<b>Attic Promotions Total</b>					1,061.31
Avaya Inc	10000080	IT Maint Con	Acct 0102064035	07/01/2016	15,098.90
Avaya Inc	74000010	Maintenanc Maint Con	Acct 0102064035	07/01/2016	3,355.33
<b>Avaya Inc Total</b>					18,454.23
Bagspot Pet Waste	10000480	Parks Adm Mat&Sup	Mutt mits	06/27/2016	299.31
<b>Bagspot Pet Waste Total</b>					299.31
Bank of Clarke	10000180	Sheriff CS	Safe Deposit Box Rental thru 7/1/2017	06/01/2016	40.00
<b>Bank of Clarke Total</b>					40.00
BB&T	10000010	BoS Travel	LBW Co Admin Office Supplies; BoS Education	07/08/2016	1,119.62
BB&T	10000020	County Adm Mat&Sup	LBW Co Admin Office Supplies; BoS Education	07/08/2016	34.00
BB&T	10000100	Registrar Travel	trans 7/1	07/08/2016	354.27
BB&T	10000100	Registrar Travel	trans 7/1	07/08/2016	314.52
BB&T	10000180	Sheriff CS	June Statement	07/08/2016	53.65
BB&T	10000180	Sheriff Postal	June Statement	07/08/2016	23.75
BB&T	10000180	Sheriff Misc	June Statement	07/08/2016	35.00
BB&T	10000180	Sheriff Due & Memb	June Statement	07/08/2016	252.00
BB&T	10000180	Sheriff Mat&Sup	June Statement	07/08/2016	1,158.50
BB&T	10000180	Sheriff Mat&Sup	June Statement	07/08/2016	269.90
BB&T	10000180	Sheriff Clothing	June Statement	07/08/2016	22.00
BB&T	10000330	AnimalCtrl Mat&Sup	rm BBT ACO Credit Card Charges for June 2016	07/08/2016	251.16
BB&T	10000500	Pool Mat&Sup	trans 7/1	07/08/2016	-19.97
BB&T	10000500	Pool Mat&Sup	trans 7/1	07/08/2016	442.55
BB&T	10000500	Pool Mat&Sup	supplies	06/14/2016	85.41
BB&T	10000500	Pool Clothing	supplies	06/14/2016	100.60
BB&T	10000500	Pool Resale Sup	supplies	06/14/2016	108.75
BB&T	10000510	Programs Mat&Sup	supplies	06/14/2016	284.83
BB&T	10000550	Plan Adm Travel	PA & CEA items	06/30/2016	284.92
BB&T	10000550	Plan Adm Mat&Sup	PA & CEA items	06/30/2016	136.88
BB&T	10700010	Finance Travel	trans 6/23	07/08/2016	-125.00
BB&T	23100010	Sheriff Travel	June Statement	07/08/2016	615.17
BB&T	23100010	Sheriff Travel	June Statement	07/08/2016	302.83
BB&T	23100010	Sheriff Travel	June Statement	07/08/2016	253.62
BB&T	23100010	Sheriff Travel	June Statment	07/08/2016	84.42
BB&T	23112890	Sheriff Mat&Sup	June Statement	07/08/2016	161.65
BB&T	30104603	Time Synch Server	June Statement	07/08/2016	335.00
BB&T	30124504	Spout EPA CS	PA & CEA items	06/30/2016	38.90
<b>BB&amp;T Total</b>					6,978.93
Berryville Auto Part	10000180	Sheriff CS	vehicle repair fro 1405	07/07/2016	100.00

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Berryville Auto Part	10000180	Sheriff CS	Estimated Vehicle Repair for 1405	07/08/2016	30.00
Berryville Auto Part	10000180	Sheriff CS	Estimated Vehicle Repair for 1402	07/11/2016	65.00
Berryville Auto Part	10000180	Sheriff CS	Estimated Vehicle Repair for 1401	07/13/2016	40.00
Berryville Auto Part	10000180	Sheriff CS	Estimated Vehicle Repair for 1403	07/19/2016	15.00
Berryville Auto Part	10000180	Materials and Supplies	vehicle repair fro 1405	07/07/2016	103.89
Berryville Auto Part	10000180	Materials and Supplies	Estimated Vehicle Repair for 1402	07/11/2016	22.62
Berryville Auto Part	10000180	Materials and Supplies	Estimated Vehicle Repair for 1401	07/13/2016	20.94
Berryville Auto Part	10000180	Materials and Supplies	head lights	07/15/2016	36.04
Berryville Auto Part	10000180	Materials and Supplies	vehicle supplies	07/15/2016	12.34
Berryville Auto Part	10000180	Materials and Supplies	Estimated Vehicle Repair for 1403	07/19/2016	18.95
Berryville Auto Part	10000260	EMS CS	Directors Car Repair	07/19/2016	64.50
Berryville Auto Part	10000380	Maintenanc Mat&Sup	rm BAP Maint. tires for maint truck	07/08/2016	262.26
<b>Berryville Auto Part Total</b>					791.54
Berryville Farm	10000330	AnimalCtrl Mat&Sup	rm BFS ACO	07/28/2016	375.00
<b>Berryville Farm Total</b>					375.00
Berryville True Valu	10000500	Pool Mat&Sup	Supplies	07/05/2016	30.97
Berryville True Valu	10000960	Maintenanc Mat&Sup	rm BH Park round up and washers	07/13/2016	84.24
Berryville True Valu	10000970	Maintenanc Mat&Sup	rm BH Pool muraitic acid nuts and washers	07/19/2016	20.08
<b>Berryville True Valu Total</b>					135.29
Blandy Experimental	10000630	Blandy Exp Farm Contrib	FY 17 Civic Contribution	07/13/2016	3,000.00
<b>Blandy Experimental Total</b>					3,000.00
Blue Ridge Volunteer	10000230	Blue Ridge Vol Fire Co Contrib	FY 17 Qtr 1 Civic Contribution	07/01/2016	12,500.00
<b>Blue Ridge Volunteer Total</b>					12,500.00
Blue Sky Towers	10000180	Sheriff Leases and Rentals	Rental 07/01-08/01	07/01/2016	2,070.00
<b>Blue Sky Towers Total</b>					2,070.00
Borel, Alain	10000600	BrdZonApp Board Fe	BZA Attd @ 6-22-16 mtg	06/30/2016	25.00
<b>Borel, Alain Total</b>					25.00
Bosserman, Barbara	10000090	Electoral Mat&Sup	Equipment Maint/Training	07/20/2016	10.96
<b>Bosserman, Barbara Total</b>					10.96
Bouffault, Robina	10000560	Plan Com Board Fe	PC Attd @ 7-1-16 reg mtg	07/07/2016	50.00
Bouffault, Robina	10000560	Plan Com Board Fe	PC Attd @ 6-28-16 brfing mtg	06/30/2016	50.00
<b>Bouffault, Robina Total</b>					100.00
Broys Car Wash	10000180	Sheriff CS	June Car Washes	06/30/2016	134.00
<b>Broys Car Wash Total</b>					134.00
BSN Sports Inc	10000490	Rec Center Mat&Sup	Breakaway Goal	06/21/2016	678.58
<b>BSN Sports Inc Total</b>					678.58
Buckley, Randy	10000560	Plan Com Board Fe	PC Attd @ 7-1-16 reg mtg	07/07/2016	50.00
Buckley, Randy	10000560	Plan Com Board Fe	PC Attd @ 6-28-16 brfing mtg	06/30/2016	50.00
<b>Buckley, Randy Total</b>					100.00
BW Wilson Paper	10700010	Finance Cen Purch	Customer #51015500	06/23/2016	1,075.66
<b>BW Wilson Paper Total</b>					1,075.66
Caldwell, Anne	10000600	BrdZonApp Board Fe	BZA Attd @ 6-22-16 mtg	06/30/2016	25.00
<b>Caldwell, Anne Total</b>					25.00
Calibre Press	10000180	Sheriff Travel	Women in Command Class - P Putnam	07/18/2016	329.00
<b>Calibre Press Total</b>					329.00
Canon Solutions	10000150	Clk of CC Maint Con	Acct 1583844	07/02/2016	323.43
<b>Canon Solutions Total</b>					323.43
Cardillo, Robin Couc	23512810	Cnsrv Esmt Donation- Purch Svc	Services for CEA	06/30/2016	1,220.96
<b>Cardillo, Robin Couc Total</b>					1,220.96
Cecila Hicks	10000490	Rec Center Refunds	Parks and Rec Refund	06/29/2016	14.00
<b>Cecila Hicks Total</b>					14.00
Chatman, Stacey	10000510	Programs CS	Fitness Classes	07/15/2016	511.70
<b>Chatman, Stacey Total</b>					511.70
Cheer Eruption	10000510	Programs CS	Cheerleading camp	06/30/2016	536.25
<b>Cheer Eruption Total</b>					536.25
Chief Supply Corp	10000180	Materials and Supplies	Police Supplies	07/21/2016	50.89
Chief Supply Corp	10000180	Materials and Supplies	Blue Light for Cruiser	07/05/2016	74.08
Chief Supply Corp	10000180	Uniform & Wearing Apparel	Uniforms	07/07/2016	69.37
Chief Supply Corp	10000180	Uniform & Wearing Apparel	Badge	07/13/2016	78.49
<b>Chief Supply Corp Total</b>					272.83
Clarco Corp	10000510	Programs Group Trip	Field Trip summer Camp	06/20/2016	495.00
<b>Clarco Corp Total</b>					495.00
Clarke County Health	10000510	Programs Due & Memb	TB test Herdtfelder	06/13/2016	13.46
<b>Clarke County Health Total</b>					13.46
Clarke County Rurita	23512810	Cnsrv Esmt Donation- Purch Svc	Ad in Fair Book CEA	06/30/2016	80.00
<b>Clarke County Rurita Total</b>					80.00
Clean H2O Center	10000500	Pool Mat&Sup	Pool Supplies	07/07/2016	20.22

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<b>Clean H2O Center Total</b>					20.22
Combs Wastewater Man	10000960	Maintenanc CS	rm Combs Park prota potti July 2016 rental	07/01/2016	65.00
<b>Combs Wastewater Man Total</b>					65.00
Comcast	10000180	Sheriff CS	7/21/2016 Billing Statement - 01626 754926-02-6	07/21/2016	91.63
<b>Comcast Total</b>					91.63
Commercial Press	10000010	BoS Materials & Supplies	spv_#10_Regular_Envelopes	07/08/2016	60.50
Commercial Press	10000180	Materials and Supplies	Business Cards	07/01/2016	67.00
Commercial Press	10000180	Materials and Supplies	Business Cards	07/01/2016	33.50
Commercial Press	10000680	BrdSepApp CS	Name Tag - BSA	07/15/2016	7.98
<b>Commercial Press Total</b>					168.98
Commissioners of Rev	10000040	Com of Rev Travel	comm/treas confrence	07/12/2016	105.00
Commissioners of Rev	10000040	Com of Rev Travel	annual conference	07/12/2016	340.00
<b>Commissioners of Rev Total</b>					445.00
Concern Hotline	10000410	Concern Hotline Entity Gift	FY 17 Civic Contribution	06/14/2016	750.00
<b>Concern Hotline Total</b>					750.00
Cossette, Jennifer	10000510	Programs CS	Outdoor Programs	06/30/2016	450.00
Cossette, Jennifer	10000510	Programs CS	Animal Lovers (320509C, 320509)	07/15/2016	315.00
<b>Cossette, Jennifer Total</b>					765.00
Costco	10000480	Parks Adm Due & Memb	000316700718000 RENEW 9/2016	07/22/2016	55.00
Costco	10000480	Parks Adm Mat&Sup	supplies	06/27/2016	31.98
Costco	10000490	Rec Center Mat&Sup	Supplies	06/30/2016	13.49
Costco	10000500	Pool Mat&Sup	Supplies	06/30/2016	149.99
Costco	10000510	Programs Mat&Sup	supplies	06/27/2016	66.96
Costco	10000510	Programs Mat&Sup	Food	07/13/2016	39.98
Costco	10000520	Concession Resale Sup	Supplies	06/30/2016	89.37
Costco	10000520	Concession Resale Sup	Food	07/13/2016	193.91
Costco	10700010	Finance Due & Memb	000316700718000 RENEW 9/2016	07/22/2016	110.00
<b>Costco Total</b>					750.68
County of Frederick	10000125	Telephone	Refuse April and May 2016	06/20/2016	8.34
County of Frederick	10000160	Regional Crt Svc Entity Gift	Rent&Utilities ASAP&Local Probation Services	07/12/2016	4,494.00
County of Frederick	10000350	RefuseDisp Intergov	Refuse	07/06/2016	926.68
County of Frederick	10000350	RefuseDisp Intergov	Refuse	07/06/2016	339.62
County of Frederick	10000350	RefuseDisp Intergov	Refuse April and May 2016	06/20/2016	16,284.44
County of Frederick	10000350	RefuseDisp Intergov	June 2016 disposal	07/20/2016	9,041.78
<b>County of Frederick Total</b>					31,094.86
Creative Print Solut	10000510	Programs Printing	Printing of Fall Core	07/25/2016	1,207.00
<b>Creative Print Solut Total</b>					1,207.00
DDL Business Sys	10000480	Parks Adm Maint Con	Contract 10240-13	06/25/2016	127.08
<b>DDL Business Sys Total</b>					127.08
Dehaven Berkeley	10000180	Materials and Supplies	Water Delivery	07/07/2016	30.80
Dehaven Berkeley	10000180	Materials and Supplies	Water	07/15/2016	9.00
Dehaven Berkeley	10000380	Maintenanc Wat & Sew	rm Dehaven Maint water	07/07/2016	18.85
Dehaven Berkeley	10000380	Maintenanc Wat & Sew	rm Dehaven Maint water cooler rental for July 2016	07/15/2016	11.00
Dehaven Berkeley	10000900	Maintenanc Wat & Sew	rm Dehaven 100 water cooler rental for 7/2016	07/15/2016	9.00
<b>Dehaven Berkeley Total</b>					78.65
Department of State	10000480	Parks Adm Due & Memb	Back ground check	06/30/2016	20.00
<b>Department of State Total</b>					20.00
Department of Treasu	10000020	County Adm Health Ins	PCORI Fees	07/11/2016	304.71
<b>Department of Treasu Total</b>					304.71
Display Sales Compan	10700010	Finance Cen Purch	FLAGS, FLAG POLES, BANNERS, AN	06/20/2016	590.00
<b>Display Sales Compan Total</b>					590.00
DMV	10000070	Treasurer DMV Stop	DMV Stops June 2016	06/30/2016	300.00
<b>DMV Total</b>					300.00
Downstream Project	23512810	Cnsrv Esmt Donation- Purch Svc	Domain Name Reg/Renewal	06/30/2016	25.00
Downstream Project	23512810	Cnsrv Esmt Donation- Purch Svc	Domain Name Registration/Renewal	07/15/2016	25.00
<b>Downstream Project Total</b>					50.00
DRIVE SMART Virginia	10000180	Travel	Moreland Registration	07/01/2016	165.00
<b>DRIVE SMART Virginia Total</b>					165.00
Election Systems	10000090	Electoral Maint Con	Voting Equipment Maintenance / License	05/27/2016	4,500.00
<b>Election Systems Total</b>					4,500.00
Elevator Solutions	10000890	JGC Maintenance Svc Con	Elevator Annual Maint.	07/13/2016	875.79
Elevator Solutions	10000900	Maintenanc Maint Con	Elevator Annual Maint.	07/13/2016	1,396.80
Elevator Solutions	10000910	Maintenanc Maint Con	Elevator Annual Maint.	07/13/2016	1,396.80
Elevator Solutions	10000920	Maintenanc Maint Con	Elevator Annual Maint.	07/13/2016	1,396.80
Elevator Solutions	10001020	Maintenanc Maint Con	Elevator Annual Maint.	07/13/2016	1,396.80
Elevator Solutions	74000010	Maintenanc Maint Con	Elevator Annual Maint.	07/13/2016	521.01
<b>Elevator Solutions Total</b>					6,984.00

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Estep, Charles	10000110	Circuit C Juror Pay	Grand Jury 071816	07/18/2016	30.00
<b>Estep, Charles Total</b>					30.00
Fairmont Dallas	10001520	ICAC Travel	Mason, Allen Hotel - 110562486	07/01/2016	576.32
<b>Fairmont Dallas Total</b>					576.32
Fedex	10000550	Plan Adm Postal	FedEx to VDOT	07/15/2016	13.86
<b>Fedex Total</b>					13.86
First Witness	10000180	Sheriff CS	Motion Camera Repair	07/07/2016	550.58
<b>First Witness Total</b>					550.58
FISH of Clarke Count	10000445	FISH of Clarke County Contr	FY 17 Civic Contribution	06/13/2016	1,000.00
<b>FISH of Clarke Count Total</b>					1,000.00
Food Lion	10000520	Concession Resale Sup	Food Concession	07/08/2016	18.95
<b>Food Lion Total</b>					18.95
Frederick-Winchester	10000370	Sanitation Intergov	June 2016	07/19/2016	2,454.20
<b>Frederick-Winchester Total</b>					2,454.20
Galls/Best Uniforms	10000180	Uniform & Wearing Apparel	Cuff Case	07/12/2016	22.66
Galls/Best Uniforms	10000180	Uniform & Wearing Apparel	Shirts	07/13/2016	47.79
Galls/Best Uniforms	10000180	Uniform & Wearing Apparel	Pants / Shirts	07/18/2016	178.21
Galls/Best Uniforms	10000180	Uniform & Wearing Apparel	Shirt - Grasso	07/01/2016	46.59
<b>Galls/Best Uniforms Total</b>					295.25
General Sales of Vir	10000380	Maintenanc Mat&Sup	rm GSales cleaning supplies	07/20/2016	634.60
<b>General Sales of Vir Total</b>					634.60
Geronimo Develop	10000170	Comm Atty Due & Memb	CaseFinder renewal subscription for FY17	06/01/2016	420.00
<b>Geronimo Develop Total</b>					420.00
Global Industrial In	10000490	Rec Center Mat&Sup	Tilt drum fan	06/16/2016	555.19
<b>Global Industrial In Total</b>					555.19
Greatscapes	10000380	Maintenanc Maint Con	rm GSapes County Lawn Mowing for June 2016	07/01/2016	9,620.00
Greatscapes	10000380	Maintenanc Maint Con	rm GSapes School Mowing for June 2016	07/01/2016	595.00
<b>Greatscapes Total</b>					10,215.00
Grubb, Kristen	10000510	Programs CS	Fitness Classes (July-August C	07/15/2016	296.38
<b>Grubb, Kristen Total</b>					296.38
Haggard, Gabrielle	10000510	Programs CS	Programs	07/15/2016	17.00
Haggard, Gabrielle	10000510	Programs CS	Educational Programming with H	06/30/2016	64.00
<b>Haggard, Gabrielle Total</b>					81.00
Hall, Monahan	10000030	Legal Svc CS	sv_Performance_Agreement_DLA-no split	07/06/2016	250.00
Hall, Monahan	10000030	Legal Svc CS	LBW SFSD \$3122.50; PA \$4222.50; BoS \$697.50; FEMS	07/01/2016	697.50
Hall, Monahan	10000030	Legal Svc CS	Comcast Cable Franchise 7/11/16	07/11/2016	145.00
Hall, Monahan	10000260	EMS CS	LBW SFSD \$3122.50; PA \$4222.50; BoS \$697.50; FEMS	07/01/2016	82.50
Hall, Monahan	10000550	Plan Adm CS	LBW SFSD \$3122.50; PA \$4222.50; BoS \$697.50; FEMS	07/01/2016	4,222.50
Hall, Monahan	10000600	BrdZonApp CS	LBW SFSD \$3122.50; PA \$4222.50; BoS \$697.50; FEMS	07/01/2016	82.50
Hall, Monahan	10000680	BrdSepApp CS	LBW SFSD \$3122.50; PA \$4222.50; BoS \$697.50; FEMS	07/01/2016	1,180.00
Hall, Monahan	230	Due to Due From Fund 230	LBW SFSD \$3122.50; PA \$4222.50; BoS \$697.50; FEMS	07/01/2016	3,122.50
Hall, Monahan	23500010	Dev Rights CS	R Mitchell Inv June '16	06/30/2016	457.50
<b>Hall, Monahan Total</b>					10,240.00
Handley Regional	10000540	Handley Regional Library Contr	FY 17 Qtr 1 Civic Contribution	07/01/2016	51,628.25
<b>Handley Regional Total</b>					51,628.25
Harlow, Malcolm	23512810	Cnsrv Esmt Donation- Purch Svc	Install plague in birdbath	06/30/2016	100.00
<b>Harlow, Malcolm Total</b>					100.00
Harper and Company	10000500	Pool Chemicals	rm Harper Pool chemicals	06/30/2016	2,135.00
<b>Harper and Company Total</b>					2,135.00
Hershey Creamery	10000520	Concession Resale Sup	ice cream	07/01/2016	300.72
Hershey Creamery	10000520	Concession Resale Sup	Ice Cream Concessions	07/07/2016	280.24
Hershey Creamery	10000520	Concession Resale Sup	Concession Food	07/15/2016	345.60
Hershey Creamery	10000520	Concession Resale Sup	Ice Cream Concession	07/22/2016	427.52
<b>Hershey Creamery Total</b>					1,354.08
Hillside Veterinary	10000330	AnimalCtrl CS	rm Hillside ACO rabies for pitbull Trina	07/06/2016	17.50
<b>Hillside Veterinary Total</b>					17.50
Home Paramount Pest	10000890	JGC Maintenance Svc Con	Branch 100 County of Clarke	07/01/2016	137.00
Home Paramount Pest	10000900	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	185.25
Home Paramount Pest	10000910	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	161.50
Home Paramount Pest	10000920	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	161.50
Home Paramount Pest	10000930	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	190.00
Home Paramount Pest	10000940	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	190.00
Home Paramount Pest	10000950	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	190.00
Home Paramount Pest	10000995	Maintenance Service Contracts	Branch 100 County of Clarke	07/01/2016	142.50
Home Paramount Pest	10001020	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	237.50
Home Paramount Pest	10001410	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	95.00
Home Paramount Pest	74000010	Maintenanc Maint Con	Branch 100 County of Clarke	07/01/2016	81.50

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<b>Home Paramount Pest Total</b>					1,771.75
Hunt Brothers Pizza	10000520	Concession Resale Sup	Pizza for Concessions	07/05/2016	624.70
Hunt Brothers Pizza	10000520	Concession Resale Sup	Concession food	07/19/2016	259.20
<b>Hunt Brothers Pizza Total</b>					883.90
Jillian Green	10000510	Programs Refunds	Park Refund	07/13/2016	55.00
<b>Jillian Green Total</b>					55.00
Jody Jackson	10000510	Programs Refunds	Parks and Rec Refund	06/28/2016	192.00
<b>Jody Jackson Total</b>					192.00
John H Enders Fire	10000250	Enders Volunteer Fire Co Contr	FY 17 Qtr 1 civic contribution	07/01/2016	18,750.00
<b>John H Enders Fire Total</b>					18,750.00
Johnson, Emily	10700010	Finance Mileage	Mileage Dec - June	06/30/2016	30.86
<b>Johnson, Emily Total</b>					30.86
Kackley, Charles	10000600	BrdZonApp Board Fe	BZA Attd @ 6-22-16 mtg	06/30/2016	25.00
<b>Kackley, Charles Total</b>					25.00
Kelly Nelson	10000510	Programs Refunds	Parks and Rec Refund	07/08/2016	259.00
<b>Kelly Nelson Total</b>					259.00
Kiln Doctor, The	10000510	Programs CS	repair	07/11/2016	142.00
Kiln Doctor, The	10000510	Programs CS	Repair Kiln	07/08/2016	209.00
Kiln Doctor, The	10000510	Programs Mat&Sup	Supplies	06/18/2016	131.66
<b>Kiln Doctor, The Total</b>					482.66
Kim Davis	10000510	Programs Refunds	Park Refund	07/14/2016	25.00
<b>Kim Davis Total</b>					25.00
Kruhm, Douglas	10000560	Plan Com Board Fe	PC Attd @ 7-1-16 reg mtg	07/07/2016	50.00
<b>Kruhm, Douglas Total</b>					50.00
Kustom Signals Inc	10000180	Sheriff CS	CS Radar Repair	07/19/2016	56.50
<b>Kustom Signals Inc Total</b>					56.50
Language Line Servic	10000180	Sheriff CS	Language services for June 2016	06/30/2016	76.44
<b>Language Line Servic Total</b>					76.44
Larry McGunnigle	10000510	Programs Refunds	Park Refund	07/14/2016	90.00
<b>Larry McGunnigle Total</b>					90.00
Laser Labs Inc	10000180	Materials and Supplies	Tint Meter Reference Guide	07/13/2016	18.00
<b>Laser Labs Inc Total</b>					18.00
Lee, Frank	10000560	Plan Com Board Fe	PC Attd @ 7-1-16 reg mtg	07/07/2016	50.00
Lee, Frank	10000560	Plan Com Board Fe	PC Attd @ 6-28-16 brfing mtg	06/30/2016	50.00
<b>Lee, Frank Total</b>					100.00
Levi, George G	10000110	Circuit C Juror Pay	Grand Jury 071816	07/18/2016	30.00
<b>Levi, George G Total</b>					30.00
LexisNexis	10000010	BoS Due & Memb	sv-VA Code 2016 Supp Pkg/Index/Vol	06/23/2016	510.46
LexisNexis	10000070	Treasurer Mat&Sup	VA Code 16 Supp	06/23/2016	60.08
<b>LexisNexis Total</b>					570.54
Limon, Robert	10000510	Programs CS	CCPRD Concert 7/27/16	07/01/2016	2,300.00
<b>Limon, Robert Total</b>					2,300.00
Logan Systems Inc	10000150	Clk of CC Microfilm	computer indexing	07/15/2016	505.46
<b>Logan Systems Inc Total</b>					505.46
Lord Fairfax EMS	10000270	Lord Fairfax EMS Contribution	FY 17 Civic Contribution	07/05/2016	5,422.00
<b>Lord Fairfax EMS Total</b>					5,422.00
Lowes	10000490	Rec Center Mat&Sup	step ladder	06/30/2016	113.05
<b>Lowes Total</b>					113.05
Malone, Gwendolyn	10000560	Plan Com Board Fe	PC Attd @ 7-1-16 reg mtg	07/07/2016	50.00
Malone, Gwendolyn	10000560	Plan Com Board Fe	PC Attd @ 6-28-16 brfing mtg	06/30/2016	50.00
<b>Malone, Gwendolyn Total</b>					100.00
Mansfield Oil Co	10000020	County Adm Veh Fuel	rm M.Oil Fuel for June 16, to June 30, 2016	06/30/2016	25.35
Mansfield Oil Co	10000020	County Adm Veh Fuel	rm MOil Fuel for 07/01/16 to 07/15/16	07/19/2016	19.42
Mansfield Oil Co	10000080	Fuel - Vehicle & Equipment	rm M.Oil Fuel for June 16, to June 30, 2016	06/30/2016	38.34
Mansfield Oil Co	10000180	Sheriff Veh Fuel	Fuel for 6/16/2016 - 6/30/2016	07/05/2016	1,743.68
Mansfield Oil Co	10000180	Sheriff Veh Fuel	Fuel for 7/1 - 7/15/2016	07/19/2016	1,588.40
Mansfield Oil Co	10000260	EMS Veh Fuel	rm M.Oil Fuel for June 16, to June 30, 2016	06/30/2016	16.56
Mansfield Oil Co	10000260	EMS Veh Fuel	rm MOil Fuel for 07/01/16 to 07/15/16	07/19/2016	17.84
Mansfield Oil Co	10000320	Bldg Insp Veh Fuel	rm M.Oil Fuel for June 16, to June 30, 2016	06/30/2016	57.19
Mansfield Oil Co	10000320	Bldg Insp Veh Fuel	rm MOil Fuel for 07/01/16 to 07/15/16	07/19/2016	35.89
Mansfield Oil Co	10000330	AnimalCtrl Veh Fuel	rm M.Oil Fuel for June 16, to June 30, 2016	06/30/2016	45.56
Mansfield Oil Co	10000380	Maintenanc Veh Fuel	rm M.Oil Fuel for June 16, to June 30, 2016	06/30/2016	122.79
Mansfield Oil Co	10000380	Maintenanc Veh Fuel	rm MOil Fuel for 07/01/16 to 07/15/16	07/19/2016	85.11
Mansfield Oil Co	10000480	Parks Adm Veh Fuel	rm MOil Fuel for 07/01/16 to 07/15/16	07/19/2016	16.74
Mansfield Oil Co	10000510	Programs Veh Fuel	rm M.Oil Fuel for June 16, to June 30, 2016	06/30/2016	16.92
<b>Mansfield Oil Co Total</b>					3,829.79
Marianne Kreizman	10000500	Pool Refunds	Park Refund	07/15/2016	20.00

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VENDOR NAME	ORG	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
<b>Marianne Kreizman Total</b>					20.00
Martine Bourdeau	10000510	Programs Refunds	Parks and Rec Refund	07/08/2016	26.00
<b>Martine Bourdeau Total</b>					26.00
Matsch Systems	10000080	IT CS	July 2016	06/02/2016	200.00
Matsch Systems	10000080	IT CS	August 2016	07/01/2016	200.00
<b>Matsch Systems Total</b>					400.00
McDonald, Jerry C	10000380	Maintenanc CS	rm JC McDonald bushog Park Field and Joesphine St	07/06/2016	635.00
McDonald, Jerry C	10000960	Maintenanc CS	rm JC McDonald Pool black top entrance	06/22/2016	1,700.00
<b>McDonald, Jerry C Total</b>					2,335.00
McKelvy, Pat	10000600	BrdZonApp Board Fe	BZA Attd @ 6-22-16 mtg	06/30/2016	25.00
<b>McKelvy, Pat Total</b>					25.00
Means, Howard	10000600	BrdZonApp Board Fe	BZA Attd @ 6-22-16 mtg	06/30/2016	25.00
<b>Means, Howard Total</b>					25.00
Michael L Bryan Esqu	10000890	JGC Maintenanc CS	Legal services-BCCJGC	07/01/2016	3,770.46
Michael L Bryan Esqu	74000010	Maintenanc CS	Legal services-BCCJGC	07/01/2016	2,243.04
<b>Michael L Bryan Esqu Total</b>					6,013.50
Montgomery, Christel	10000510	Programs CS	Gymnastics Camps FY16	06/30/2016	1,338.00
Montgomery, Christel	10000510	Programs CS	Gymnastics Camps	07/15/2016	1,834.69
<b>Montgomery, Christel Total</b>					3,172.69
National Elevator	10000890	JGC Maintenanc CS	rm NEIS 101 Chalmers elevator inspection	07/14/2016	48.91
National Elevator	74000010	Maintenanc CS	rm NEIS 101 Chalmers elevator inspection	07/14/2016	29.09
<b>National Elevator Total</b>					78.00
Nelson, Clifford M	10000560	Plan Com Board Fe	PC Attd @ 7-1-16 reg mtg	07/07/2016	50.00
Nelson, Clifford M	10000560	Plan Com Board Fe	PC Attd @ 6-28-16 brfing mtg	06/30/2016	50.00
<b>Nelson, Clifford M Total</b>					100.00
Nolan, Timothy	10000110	Circuit C Juror Pay	Grand Jury 071816	07/18/2016	30.00
<b>Nolan, Timothy Total</b>					30.00
Northern Shenandoah	10000650	NSVRC EntityGift	LBW NSVRC Charter Agreement FY2017	07/01/2016	5,938.04
<b>Northern Shenandoah Total</b>					5,938.04
Northern Virginia 4H	10000720	4-H Center EntityGift	FY 17 Civic Contribution	06/08/2016	2,300.00
<b>Northern Virginia 4H Total</b>					2,300.00
Northwest Virginia R	10000200	Drug Task Force Entity Gift	Drug and Gang Task Force Expenses	07/06/2016	2,778.33
<b>Northwest Virginia R Total</b>					2,778.33
NRADC	10000290	Regional Jail Joint Ops	FY17 Qtr 1 Clarke share of Operating Budget	06/06/2016	122,267.75
<b>NRADC Total</b>					122,267.75
Office Depot	10700010	Finance Cen Purch	Acct 41685398	06/21/2016	479.67
<b>Office Depot Total</b>					479.67
Ohrstrom, George II	10000560	Plan Com Board Fe	PC Attd @ 7-1-16 reg mtg	07/07/2016	50.00
Ohrstrom, George II	10000560	Plan Com Board Fe	PC Attd @ 6-28-16 brfing mtg	06/30/2016	50.00
Ohrstrom, George II	10000570	BryDevAuth Board Fe	BADA Attd 5-4-16 mtg	06/30/2016	25.00
<b>Ohrstrom, George II Total</b>					125.00
Our Health Inc	10000390	Our Health Entity Gift	FY 17 Civic Contribution	07/01/2016	5,000.00
<b>Our Health Inc Total</b>					5,000.00
Patterson, George E	10000110	Circuit C Juror Pay	Grand Jury 071816	07/18/2016	30.00
<b>Patterson, George E Total</b>					30.00
Peake, Robert C; Jr.	10000110	Circuit C Juror Pay	Grand Jury 071816	07/18/2016	30.00
<b>Peake, Robert C; Jr. Total</b>					30.00
People GIS	10000080	Technology SW/OL Content	7/1/16 direct monthly web service	06/02/2016	4,000.00
<b>People GIS Total</b>					4,000.00
Piedmont Geotechnica	10000550	Plan Adm Eng & Arch	Resistivity Rpt Miller	07/21/2016	200.00
<b>Piedmont Geotechnica Total</b>					200.00
Pitney Bowes	10000080	IT Maint Con	leasing services	06/04/2016	822.51
Pitney Bowes	10000140	J&D Court Maint Con	March - June lease	06/04/2016	93.00
Pitney Bowes	10000180	Sheriff Postal	Qrtly Billing for Acct 0010229034	06/16/2016	82.47
Pitney Bowes	10000180	Sheriff Postal	Postage	07/11/2016	300.00
<b>Pitney Bowes Total</b>					1,297.98
PowerDMS Inc	10000180	Sheriff Maint Con	DATA PROCESSING, COMPUTER, PRO	07/13/2016	1,326.56
<b>PowerDMS Inc Total</b>					1,326.56
PowerPhone Inc	10000180	Travel	Training - B Hager	07/06/2016	758.00
PowerPhone Inc	10000180	Travel	Training - B Hager	07/20/2016	349.00
<b>PowerPhone Inc Total</b>					1,107.00
Premier Accounts Rec	10000260	EMS CS	Premier Accts Rec Mang June 2016 Billing Invoice	07/06/2016	1,965.83
<b>Premier Accounts Rec Total</b>					1,965.83
Printelect	10000090	Electoral Mat&Sup	Traffic Cones	06/24/2016	67.79
<b>Printelect Total</b>					67.79
Rappahannock Electri	10000890	Maintenanc Electric	rm REC 101 Chalmers Ct electric bill	07/06/2016	2,747.74
Rappahannock Electri	10000900	Maintenanc Electric	rm REC 100, 102 & 104 N. Church electric bill	07/06/2016	707.85

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<b>VENDOR NAME</b>	<b>ORG</b>	<b>ACCOUNT DESC</b>	<b>FULL DESC</b>	<b>DATE</b>	<b>AMOUNT</b>
Rappahannock Electri	10000900	Maintenanc Electric	rm REC 1531 Springsberry Rd electric bill	07/06/2016	189.77
Rappahannock Electri	10000910	Maintenanc Electric	rm REC 100, 102 & 104 N. Church electric bill	07/06/2016	2,640.37
Rappahannock Electri	10000920	Maintenanc Electric	rm REC 104 N. Church electric bill	07/06/2016	39.91
Rappahannock Electri	10000930	Maintenanc Electric	rm REC ACO electric bill	07/06/2016	553.14
Rappahannock Electri	10000940	Maintenanc Electric	rm REC 524 Westwood electric bill	07/06/2016	156.79
Rappahannock Electri	10000950	Maintenanc Electric	rm REC Rec Center soccer park pool electric bill	07/06/2016	2,603.22
Rappahannock Electri	10000960	Maintenanc Electric	rm REC Park Pool baseball electric bill	07/06/2016	80.64
Rappahannock Electri	10000960	Maintenanc Electric	rm REC Rec Center soccer park pool electric bill	07/06/2016	228.44
Rappahannock Electri	10000970	Maintenanc Electric	rm REC Park Pool baseball electric bill	07/06/2016	285.49
Rappahannock Electri	10000970	Maintenanc Electric	rm REC Rec Center soccer park pool electric bill	07/06/2016	1,195.21
Rappahannock Electri	10000980	Maintenanc Electric	rm REC Park Pool baseball electric bill	07/06/2016	139.84
Rappahannock Electri	10000990	Maintenanc Electric	rm REC Rec Center soccer park pool electric bill	07/06/2016	31.51
Rappahannock Electri	10001020	Maintenanc Electric	rm REC 313 E. Main electric bill	07/06/2016	108.32
Rappahannock Electri	10001020	Maintenanc Electric	rm REC 311 E. Main St electric bill	07/06/2016	566.58
Rappahannock Electri	10001410	Maintenanc Electric	rm REC 129 Ramsburg electric bill	07/06/2016	219.85
Rappahannock Electri	74000010	Maintenanc Electric	rm REC 101 Chalmers Ct electric bill	07/06/2016	1,634.62
<b>Rappahannock Electri Total</b>					14,129.29
Rappahannock Region	10000190	Criminal Justice Training Ctr	Training Member Base Dues FY17	07/01/2016	19,593.00
<b>Rappahannock Region Total</b>					19,593.00
Republic Services	10000360	LitterCtrl CS	Acct 3-0976-4784245	06/30/2016	150.00
Republic Services	10000380	Maintenanc Maint Con	3-0976-0015268	06/26/2016	879.78
<b>Republic Services Total</b>					1,029.78
Ricoh Usa	10000170	Comm Atty Maint Con	Customer # 4786703	06/16/2016	95.85
<b>Ricoh Usa Total</b>					95.85
Riddleberger Bros	10000920	Maintenanc CS	rm RBI 104 N. Church confer room unit not cooling	06/27/2016	496.50
Riddleberger Bros	10000920	Maintenanc CS	rm RBI 104 ceiling leak unit	06/30/2016	385.50
<b>Riddleberger Bros Total</b>					882.00
Rock Harbor	10000510	Programs CS	Junior Golf Camp-Evening	07/15/2016	44.00
<b>Rock Harbor Total</b>					44.00
Roseville Vet Hospit	10000330	AnimalCtrl CS	rm RVet ACO Duke exam, xrays and meds	07/07/2016	163.28
<b>Roseville Vet Hospit Total</b>					163.28
RSYNC.net Inc	10000080	IT Maint Con	offsite backup service-annual	06/01/2016	955.20
<b>RSYNC.net Inc Total</b>					955.20
S&S Worldwide	10000510	Programs Mat&Sup	supplies	06/29/2016	41.84
<b>S&amp;S Worldwide Total</b>					41.84
Schenck Foods Compan	10000510	Programs Mat&Sup	food for play camp	06/29/2016	216.58
Schenck Foods Compan	10000510	Programs Mat&Sup	Play Camp food	07/19/2016	327.80
Schenck Foods Compan	10000520	Concession Resale Sup	Food	07/05/2016	38.25
Schenck Foods Compan	10000520	Concession Resale Sup	Concession Food	07/19/2016	38.25
<b>Schenck Foods Compan Total</b>					620.88
Secure Shred	10000180	Sheriff CS	Shredding Services	07/01/2016	25.00
<b>Secure Shred Total</b>					25.00
Shenandoah Valley Wa	10000500	Pool Mat&Sup	Water	06/30/2016	250.10
<b>Shenandoah Valley Wa Total</b>					250.10
Shentel	10000080	IT Telephone	Dark fiber lease	07/01/2016	1,980.00
<b>Shentel Total</b>					1,980.00
Shred-It	10000040	Com of Rev CS	May services	05/12/2016	23.59
Shred-It	10000040	Com of Rev CS	June services	06/01/2016	23.59
Shred-It	10000040	Com of Rev CS	July Services	06/28/2016	23.59
Shred-It	10000070	Treasurer CS	Shred Services - Treas. Office	06/28/2016	23.59
<b>Shred-It Total</b>					94.36
Skyline Paintball	10000510	Programs Group Trip	Play camp field trip	07/01/2016	630.00
<b>Skyline Paintball Total</b>					630.00
Smart, Kathy	10000570	BryDevAuth Board Fe	BADA Attd @ 5-5-16 mtg	06/30/2016	25.00
<b>Smart, Kathy Total</b>					25.00
Southern Software In	10000180	Sheriff Maint Con	Renewal Support Fee	06/02/2016	1,250.00
Southern Software In	10000180	Sheriff Maint Con	DATA PROCESSING, COMPUTER, PRO	07/05/2016	8,585.00
Southern Software In	10000180	Sheriff Maint Con	DATA PROCESSING, COMPUTER, PRO	07/05/2016	2,759.00
Southern Software In	10000180	Sheriff Maint Con	DATA PROCESSING, COMPUTER, PRO	07/05/2016	782.00
Southern Software In	10000180	Sheriff Maint Con	DATA PROCESSING, COMPUTER, PRO	07/05/2016	7,421.00
<b>Southern Software In Total</b>					20,797.00
Stacy Hetzel	10000500	Pool Refunds	Park Refund	07/18/2016	20.00
Stacy Hetzel	10000510	Programs Refunds	Park Refund	07/18/2016	120.00
<b>Stacy Hetzel Total</b>					140.00
Stalvey, Marissa L.	10000610	Econ Dev CS	July hours	07/01/2016	387.50
Stalvey, Marissa L.	10000610	Econ Dev CS	June hours	06/30/2016	312.50
<b>Stalvey, Marissa L. Total</b>					700.00

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Supply Room, The	10700010	Finance Cen Purch	Customer #4506100	06/23/2016	40.24
<b>Supply Room, The Total</b>					40.24
Teltronic	10000180	Sheriff CS	Mic Issue	06/29/2016	90.00
<b>Teltronic Total</b>					90.00
Treasurer Of Virgini	10000170	Comm Atty Due & Memb	Bar Dues Anne L. Williams Bar #75692	06/23/2016	295.00
Treasurer Of Virgini	10000170	Comm Atty Due & Memb	VA State Bar dues SL Mackall	06/01/2016	295.00
Treasurer Of Virgini	10000180	Sheriff CS	Calibration Fees	07/26/2016	48.80
<b>Treasurer Of Virgini Total</b>					638.80
Treasurers Associati	10000070	Treasurer Due & Memb	16/17 Treas. Association Membership	06/03/2016	375.00
<b>Treasurers Associati Total</b>					375.00
Turkel, Jon	10000560	Plan Com Board Fe	PC Attd @ 6-28-16 brfng mtg	06/30/2016	50.00
<b>Turkel, Jon Total</b>					50.00
Tyler Technologies	30104602	ERP Sys CS	Z. Hermann 06/22/16	06/29/2016	528.75
<b>Tyler Technologies Total</b>					528.75
University Of Virgin	10000010	BoS Due & Memb	LBW Va Institute Of Government FY2017 Dues	07/05/2016	500.00
University Of Virgin	10000040	Com of Rev Travel	customer service class	07/15/2016	185.00
<b>University Of Virgin Total</b>					685.00
US Postmaster	10000070	Treasurer Mat&Sup	P O Box Fee, Treas. Office	06/01/2016	106.00
US Postmaster	10000480	Parks Adm Postal	Permit Fee	07/20/2016	215.00
<b>US Postmaster Total</b>					321.00
Va Assoc Of Commonwe	10000170	Comm Atty Due & Memb	VACA Annual Dues, 2 attorneys	04/04/2016	700.00
<b>Va Assoc Of Commonwe Total</b>					700.00
Vacorp	10000010	BoS Insurance	FY17 County Insurance Renewal Policy VA-CL-022-17	07/01/2016	7,118.00
Vacorp	10000020	County Adm WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	229.48
Vacorp	10000040	Com of Rev WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	147.61
Vacorp	10000070	Treasurer WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	178.75
Vacorp	10000080	IT WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	131.31
Vacorp	10000090	Electoral WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	6.09
Vacorp	10000100	Registrar WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	59.68
Vacorp	10000150	Clk of CC WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	173.69
Vacorp	10000170	Comm Atty WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	239.58
Vacorp	10000180	Sheriff WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	25,242.10
Vacorp	10000180	Sheriff LODA	FY17 LODA Ins Renewal Policy VA-CL-022	07/01/2016	7,586.42
Vacorp	10000180	Sheriff Insurance	FY17 County Insurance Renewal Policy VA-CL-022-17	07/01/2016	16,623.84
Vacorp	10000230	Blue R VF LODA	FY17 LODA Ins Renewal Policy VA-CL-022	07/01/2016	1,050.00
Vacorp	10000240	Boyce VF LODA	FY17 LODA Ins Renewal Policy VA-CL-022	07/01/2016	1,400.00
Vacorp	10000250	Enders VF LODA	FY17 LODA Ins Renewal Policy VA-CL-022	07/01/2016	2,450.00
Vacorp	10000260	EMS WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	20,979.66
Vacorp	10000260	EMS LODA	FY17 LODA Ins Renewal Policy VA-CL-022	07/01/2016	2,677.58
Vacorp	10000320	Bldg Insp WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	1,739.68
Vacorp	10000330	AnimalCtrl WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	880.21
Vacorp	10000380	Maintenanc WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	4,426.20
Vacorp	10000380	Maintenanc Insurance	FY17 County Insurance Renewal Policy VA-CL-022-17	07/01/2016	39,181.62
Vacorp	10000480	Parks Adm WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	10,930.95
Vacorp	10000490	Rec Center WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	1,195.51
Vacorp	10000510	Programs WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	915.25
Vacorp	10000550	Plan Adm WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	6,898.71
Vacorp	10000560	Plan Com WC	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	0.49
Vacorp	10001440	Victim Witness Workers Comp	FY17 County Wrkrs Comp Renewal Policy VA-CL-022-17	07/01/2016	40.05
Vacorp	23000100	Insurance	FY 17 Insurance coverage	05/31/2016	1,475.00
<b>Vacorp Total</b>					153,977.46
Valley Health	10000260	EMS Mat&Sup	WMC Supply Invoice June 2016	07/08/2016	947.64
<b>Valley Health Total</b>					947.64
VCE-Clarke County	10000510	Programs CS	Archery	06/30/2016	302.40
<b>VCE-Clarke County Total</b>					302.40
Verizon	10000020	County Adm Telephone	Phone 06/26-07/25	06/26/2016	11.25
Verizon	10000040	Com of Rev Telephone	Phone 06/26-07/25	06/26/2016	7.50
Verizon	10000070	Treasurer Telephone	Phone 06/26-07/25	06/26/2016	3.75
Verizon	10000080	IT Telephone	Services 06/24-07/24 -FY17	06/24/2016	220.99
Verizon	10000080	IT Telephone	Phone 06/26-07/25	06/26/2016	188.38
Verizon	10000100	Registrar Telephone	Phone 06/26-07/25	06/26/2016	3.75
Verizon	10000120	District C Telephone	Phone 06/26-07/25	06/26/2016	47.86
Verizon	10000140	J&D Court Telephone	Phone 06/26-07/25	06/26/2016	45.86
Verizon	10000150	Clk of CC Telephone	Phone 06/26-07/25	06/26/2016	74.63
Verizon	10000170	Comm Atty Telephone	Phone 06/26-07/25	06/26/2016	11.25
Verizon	10000180	Sheriff Telephone	Phone 06/26-07/25	06/26/2016	292.67
Verizon	10000260	EMS Telephone	Phone 06/26-07/25	06/26/2016	41.64

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VENDOR NAME	ORG	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Verizon	10000310	Probation Telephone	Phone 06/26-07/25	06/26/2016	3.75
Verizon	10000320	Bldg Insp Telephone	Phone 06/26-07/25	06/26/2016	7.50
Verizon	10000330	AnimalCtrl Telephone	Phone 06/26-07/25	06/26/2016	34.78
Verizon	10000380	Maintenanc Telephone	Phone 06/26-07/25	06/26/2016	34.78
Verizon	10000480	Parks Adm Telephone	Phone 06/26-07/25	06/26/2016	57.71
Verizon	10000550	Plan Adm Telephone	Phone 06/26-07/25	06/26/2016	18.75
Verizon	10000710	Coop Ext Telephone	Phone 06/26-07/25	06/26/2016	3.75
Verizon	10001440	VictimWit Telephone	Phone 06/26-07/25	06/26/2016	3.75
Verizon	10700010	Finance Telephone	Phone 06/26-07/25	06/26/2016	100.13
<b>Verizon Total</b>					1,214.43
Vermont Systems	10000080	IT Maint Con	Annual Support, Parks & Rec RECTRAC	06/01/2016	3,024.00
<b>Vermont Systems Total</b>					3,024.00
VFSAAA	10000180	Sheriff Due & Memb	Yearly Dues	06/13/2016	40.00
VFSAAA	10000180	Sheriff Due & Memb	Membership - T Sumption	07/20/2016	40.00
<b>VFSAAA Total</b>					80.00
Vinson, Randall G	10000110	Circuit C Juror Pay	Grand Jury 071816	07/18/2016	30.00
<b>Vinson, Randall G Total</b>					30.00
Virginia Department	10000510	Programs Due & Memb	Back ground check	07/15/2016	20.00
<b>Virginia Department Total</b>					20.00
Virginia Employment	73100010	NonDepart Unemplmnt	3/31/16 Qtrly unemployment reimbursable billing	06/24/2016	-0.18
Virginia Employment	73100010	NonDepart Unemplmnt	School Bd Qtrly Reimbursable billing	07/12/2016	3,402.00
Virginia Employment	73100010	NonDepart Unemplmnt	CCPS 9/30/15 Qtrly Unemployment Billing	05/06/2016	-454.09
<b>Virginia Employment Total</b>					2,947.73
Virginia Regional Tr	10000440	Virginia Regional Transit Cont	FY 16 Qtr 4 civic contribution	06/27/2016	4,825.50
<b>Virginia Regional Tr Total</b>					4,825.50
Virginia Sheriffs	10000180	Sheriff Travel	Conference Registration	06/16/2016	225.00
Virginia Sheriffs	10000180	Sheriff Travel	Conference Registration	06/16/2016	225.00
Virginia Sheriffs	10000180	Sheriff Travel	Conf Attendance	06/16/2016	225.00
<b>Virginia Sheriffs Total</b>					675.00
VITA	10000010	BoS Telephone	Telephone services May 2016	06/21/2016	1.34
VITA	10000020	County Adm Telephone	Telephone services May 2016	06/21/2016	3.83
VITA	10000040	Com of Rev Telephone	Telephone services May 2016	06/21/2016	2.76
VITA	10000070	Treasurer Telephone	VITA - Treas. Office	03/09/2016	15.38
VITA	10000070	Treasurer Telephone	Telephone services May 2016	06/21/2016	5.07
VITA	10000080	IT Telephone	Telephone services May 2016	06/21/2016	769.59
VITA	10000100	Registrar Telephone	Telephone services May 2016	06/21/2016	1.42
VITA	10000120	District C Telephone	Telephone services May 2016	06/21/2016	102.50
VITA	10000140	J&D Court Telephone	Telephone services May 2016	06/21/2016	2.64
VITA	10000150	Clk of CC Telephone	Telephone services May 2016	06/21/2016	5.25
VITA	10000170	Comm Atty Telephone	Telephone services May 2016	06/21/2016	2.03
VITA	10000180	Sheriff Telephone	Telephone services May 2016	06/21/2016	9.22
VITA	10000210	Communicat Telephone	Telephone services May 2016	06/21/2016	782.99
VITA	10000260	EMS Telephone	Telephone services May 2016	06/21/2016	0.19
VITA	10000310	Probation Telephone	Telephone services May 2016	06/21/2016	0.10
VITA	10000320	Bldg Insp Telephone	Telephone services May 2016	06/21/2016	5.60
VITA	10000330	AnimalCtrl Telephone	Telephone services May 2016	06/21/2016	2.14
VITA	10000380	Maintenanc Telephone	Telephone services May 2016	06/21/2016	4.14
VITA	10000480	Parks Adm Telephone	Telephone services May 2016	06/21/2016	12.87
VITA	10000550	Plan Adm Telephone	Telephone services May 2016	06/21/2016	13.19
VITA	10000710	Coop Ext Telephone	Telephone services May 2016	06/21/2016	9.58
VITA	10001440	VictimWit Telephone	Telephone services May 2016	06/21/2016	5.95
VITA	10700010	Finance Telephone	Telephone services May 2016	06/21/2016	2.45
VITA	74000010	Telephone	Telephone services May 2016	06/21/2016	312.24
<b>VITA Total</b>					2,072.47
VLGMA	10000010	BoS Due & Memb	LBW FY2017 Membership VLGMA	07/05/2016	356.00
<b>VLGMA Total</b>					356.00
VRAV Annual Mtg	10000100	Registrar Travel	Bosserman-VRAV 2016	05/23/2016	165.00
<b>VRAV Annual Mtg Total</b>					165.00
VRPS	10000510	Programs Resale Sup	King Dominion Tickets	07/12/2016	709.00
<b>VRPS Total</b>					709.00
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/01/2016	501.36
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/05/2016	465.27
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/06/2016	335.00
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/07/2016	953.13
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/08/2016	213.46
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/11/2016	180.54
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/12/2016	205.82

**Clarke County  
Invoice History Report  
July 31, 2016**

VENDOR NAME	ORG	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/13/2016	59.49
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/14/2016	481.88
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/15/2016	930.00
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/18/2016	854.54
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/19/2016	320.22
Wage Works	73200010	Finance Flex Rmb	Daily Flex Settlement	07/20/2016	322.73
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/21/2016	106.45
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/22/2016	268.50
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/25/2016	1,923.10
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/26/2016	329.64
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/27/2016	369.44
Wage Works	73200010	Finance Flex Rmb	Daily flex settlement	07/28/2016	543.00
Wage Works	73200010	Finance CS	Monthly Admin & Compliance Fees	07/11/2016	359.75
<b>Wage Works Total</b>					9,723.32
Warren County Fire	10000220	Vol Fire Companies Entity Gift	FY 16 Civic Contribution	07/07/2016	25,000.00
<b>Warren County Fire Total</b>					25,000.00
Washington Gas	10000890	Maintenanc Heating	101 Chalmers ct 06/09-07/12	07/14/2016	96.85
Washington Gas	10000900	Maintenanc Heating	100 N Church st 06/09-07/12	07/14/2016	20.45
Washington Gas	10000920	Maintenanc Heating	104 N Church 06/09-07/12	07/14/2016	156.70
Washington Gas	10000950	Maintenanc Heating	225 Al smith circle 06/13-07/13	07/15/2016	75.43
Washington Gas	74000010	Maintenanc Heating	101 Chalmers ct 06/09-07/12	07/14/2016	57.62
<b>Washington Gas Total</b>					407.05
White, Rebecca	10000210	Communicat Travel	Reimbursement for Travel	06/30/2016	102.48
<b>White, Rebecca Total</b>					102.48
Winchester Star	10000010	BoS Advertising	LBW Notices PH 16-15, 16, 17 Winc Star	06/30/2016	586.30
Winchester Star	10000180	Sheriff Due & Memb	Subscription	07/01/2016	118.00
Winchester Star	10700010	Finance Due & Memb	Renewal 2016	07/27/2016	65.00
<b>Winchester Star Total</b>					769.30
<b>Grand Total</b>					658,406.60

**Clarke County  
YTD Budget Report  
July 31, 2016**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
11010	10000010	1300		BoS Part Time Salaries	13,800	13,800	1,150.00	1,150.00	12,650.00	0.00	100.00
11010	10000010	2100		BoS FICA	907	960	80.75	80.75	878.82	0.43	100.00
11010	10000010	2300		BoS Health Ins	14,169	14,116	1,069.15	1,069.15	12,936.66	110.19	99.20
11010	10000010	3000		BoS Purchased Services	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
11010	10000010	3600		BoS Advertising	5,600	5,600	0.00	0.00	0.00	5,600.00	0.00
11010	10000010	5210		BoS Postal	300	300	0.00	0.00	0.00	300.00	0.00
11010	10000010	5300		BoS Insurance	7,200	7,200	7,118.00	7,118.00	0.00	82.00	98.90
11010	10000010	5500		BoS Travel	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
11010	10000010	5800		BoS Miscellaneous Expenditures	2,200	2,200	0.00	0.00	0.00	2,200.00	0.00
11010	10000010	5810		BoS Due & Memb	5,500	5,500	856.00	856.00	0.00	4,644.00	15.60
11010	10000010	6000		BoS Materials & Supplies	500	500	60.50	60.50	0.00	439.50	12.10
<b>11010 Total</b>	<b>Board of Supervisors</b>				<b>60,176</b>	<b>60,176</b>	<b>10,334.40</b>	<b>10,334.40</b>	<b>26,465.48</b>	<b>23,376.12</b>	<b>61.15</b>
12110	10000020	1100		County Adm Salaries	232,439	232,439	19,441.71	19,441.71	213,858.81	-861.52	100.40
12110	10000020	2100		County Adm FICA	15,788	16,006	1,428.31	1,428.31	14,576.96	0.73	100.00
12110	10000020	2210		County Adm VRS 1&2	19,730	19,808	1,650.60	1,650.60	18,156.61	0.79	100.00
12110	10000020	2300		County Adm Health Ins	26,648	26,340	2,112.61	2,112.61	23,238.71	988.68	96.20
12110	10000020	2400		County Adm Life Ins	3,045	3,057	254.69	254.69	2,801.55	0.76	100.00
12110	10000020	2700		County Adm WC	285	285	229.48	229.48	0.00	55.52	80.50
12110	10000020	3000		County Adm CS	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
12110	10000020	3320		County Adm Maint Con	1,300	1,300	0.00	0.00	0.00	1,300.00	0.00
12110	10000020	3500		County Adm Printing	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
12110	10000020	5210		County Adm Postal	100	100	0.00	0.00	0.00	100.00	0.00
12110	10000020	5230		County Adm Telephone	1,000	1,000	60.53	60.53	550.72	388.75	61.10
12110	10000020	5500		County Adm Travel	500	500	0.00	0.00	0.00	500.00	0.00
12110	10000020	5810		County Adm Due & Memb	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
12110	10000020	6000		County Adm Mat&Sup	1,000	1,000	24.08	24.08	0.00	975.92	2.40
12110	10000020	6008		County Adm Veh Fuel	1,000	1,000	19.42	19.42	0.00	980.58	1.90
<b>12110 Total</b>	<b>County Administrator</b>				<b>306,335</b>	<b>306,335</b>	<b>25,221.43</b>	<b>25,221.43</b>	<b>273,183.36</b>	<b>7,930.21</b>	<b>97.41</b>
12210	10000030	3000		Legal Svc CS	35,000	35,000	0.00	0.00	0.00	35,000.00	0.00
<b>12210 Total</b>	<b>Legal Services</b>				<b>35,000</b>	<b>35,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>
12310	10000040	1100		Com of Rev Salaries	148,796	148,796	12,289.54	12,289.54	135,184.94	1,321.52	99.10
12310	10000040	2100		Com of Rev FICA	10,340	10,340	858.51	858.51	9,385.10	96.39	99.10
12310	10000040	2210		Com of Rev VRS 1&2	12,632	12,543	1,043.38	1,043.38	11,477.20	22.42	99.80
12310	10000040	2300		Com of Rev Health Ins	22,367	22,456	1,871.29	1,871.29	20,584.19	0.52	100.00
12310	10000040	2400		Com of Rev Life Ins	1,950	1,950	160.99	160.99	1,770.92	18.09	99.10
12310	10000040	2700		Com of Rev WC	165	165	147.61	147.61	0.00	17.39	89.50
12310	10000040	3000		Com of Rev CS	400	400	0.00	0.00	0.00	400.00	0.00
12310	10000040	3320		Com of Rev Maint Con	400	400	0.00	0.00	0.00	400.00	0.00
12310	10000040	3500		Com of Rev Printing	400	400	0.00	0.00	0.00	400.00	0.00
12310	10000040	4100		Com of Rev Data Proc	1,900	1,900	0.00	0.00	0.00	1,900.00	0.00
12310	10000040	5210		Com of Rev Postal	2,200	2,200	0.00	0.00	0.00	2,200.00	0.00
12310	10000040	5230		Com of Rev Telephone	200	200	7.50	7.50	0.00	192.50	3.80
12310	10000040	5500		Com of Rev Travel	1,500	1,500	630.00	630.00	0.00	870.00	42.00
12310	10000040	5510		Com of Rev Mileage	500	500	0.00	0.00	0.00	500.00	0.00
12310	10000040	5810		Com of Rev Due & Memb	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
12310	10000040	6000		Com of Rev Mat&Sup	1,100	1,100	56.00	56.00	0.00	1,044.00	5.10
<b>12310 Total</b>	<b>Commissioner of Revenue</b>				<b>205,850</b>	<b>205,850</b>	<b>17,064.82</b>	<b>17,064.82</b>	<b>178,402.35</b>	<b>10,382.83</b>	<b>94.96</b>
12320	10000050	3320		Assessor Maint Con	3,500	3,500	0.00	0.00	0.00	3,500.00	0.00
<b>12320 Total</b>	<b>Assessor</b>				<b>3,500</b>	<b>3,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>0.00</b>
12410	10000070	1100		Treasurer Salaries	180,638	180,638	14,946.09	14,946.09	164,406.99	1,284.92	99.30
12410	10000070	2100		Treasurer FICA	13,569	13,719	1,128.01	1,128.01	12,489.67	101.32	99.30
12410	10000070	2210		Treasurer VRS 1&2	15,336	12,549	1,036.75	1,036.75	11,404.17	108.08	99.10
12410	10000070	2220		Treasurer VRS Hybrid	0	2,787	232.18	232.18	2,553.98	0.84	100.00
12410	10000070	2300		Treasurer Health Ins	20,745	20,745	1,176.06	1,176.06	12,936.66	6,632.28	68.00
12410	10000070	2400		Treasurer Life Ins	2,366	2,022	157.75	157.75	1,735.15	129.10	93.60
12410	10000070	2510		Disability Ins - Hybrid Plan	0	194	16.14	16.14	177.49	0.37	99.80
12410	10000070	2700		Treasurer WC	200	200	178.75	178.75	0.00	21.25	89.40
12410	10000070	3000		Treasurer CS	300	300	0.00	0.00	0.00	300.00	0.00
12410	10000070	3180		Treasurer CredCrd Fe	600	600	0.00	0.00	0.00	600.00	0.00
12410	10000070	3190		Treasurer DMV Stop	800	800	0.00	0.00	0.00	800.00	0.00
12410	10000070	3320		Treasurer Maint Con	200	200	0.00	0.00	0.00	200.00	0.00
12410	10000070	3500		Treasurer Printing	9,500	9,500	0.00	0.00	0.00	9,500.00	0.00
12410	10000070	3600		Treasurer Advertise	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
12410	10000070	5210		Treasurer Postal	20,500	20,500	0.00	0.00	0.00	20,500.00	0.00
12410	10000070	5230		Treasurer Telephone	1,600	1,600	3.75	3.75	0.00	1,596.25	0.20
12410	10000070	5500		Treasurer Travel	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
12410	10000070	5510		Treasurer Mileage	200	200	0.00	0.00	0.00	200.00	0.00
12410	10000070	5810		Treasurer Due & Memb	800	800	375.00	375.00	0.00	425.00	46.90
12410	10000070	6000		Treasurer Mat&Sup	5,000	5,000	106.00	106.00	0.00	4,894.00	2.10
<b>12410 Total</b>	<b>Treasurer</b>				<b>275,354</b>	<b>275,354</b>	<b>19,356.48</b>	<b>19,356.48</b>	<b>205,704.11</b>	<b>50,293.41</b>	<b>81.73</b>
12510	10000080	1100		IT Salaries	133,844	133,844	9,278.02	9,278.02	132,058.22	-7,492.24	105.60
12510	10000080	2100		IT FICA	10,034	10,577	709.34	709.34	9,867.48	0.18	100.00

**Clarke County  
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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
12510	10000080	2210		IT VRS 1&2	11,364	10,821	575.45	575.45	6,329.99	3,915.56	63.80
12510	10000080	2300		IT Health Ins	13,708	14,113	1,176.06	1,176.06	12,936.66	0.28	100.00
12510	10000080	2400		IT Life Ins	1,753	1,348	88.79	88.79	976.71	282.50	79.00
12510	10000080	2700		IT WC	150	150	131.31	131.31	0.00	18.69	87.50
12510	10000080	3000		IT CS	4,000	4,000	400.00	400.00	11,922.85	-8,322.85	308.10
12510	10000080	3320		IT Maint Con	68,162	68,162	19,078.10	19,078.10	0.00	49,083.90	28.00
12510	10000080	5210		IT Postal	25	25	0.00	0.00	0.00	25.00	0.00
12510	10000080	5230		IT Telephone	35,000	35,000	2,506.93	2,506.93	3,722.45	28,770.62	17.80
12510	10000080	5500		IT Travel	300	300	0.00	0.00	0.00	300.00	0.00
12510	10000080	6000		IT Mat&Sup	2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
12510	10000080	6040		Technology SW/OL Content	7,000	7,000	4,000.00	4,000.00	0.00	3,000.00	57.10
12510	10000080	8200		IT CO Adds	7,000	7,000	0.00	0.00	0.00	7,000.00	0.00
<b>12510 Total</b>	<b>Data Processing/IT</b>				<b>294,840</b>	<b>294,840</b>	<b>37,944.00</b>	<b>37,944.00</b>	<b>177,814.36</b>	<b>79,081.64</b>	<b>73.18</b>
13100	10000090	1300		Electoral PT Sal	6,319	6,319	0.00	0.00	6,318.00	1.00	100.00
13100	10000090	2100		Electoral FICA	484	484	0.00	0.00	483.33	0.67	99.90
13100	10000090	2700		Electoral WC	12	12	6.09	6.09	0.00	5.91	50.80
13100	10000090	3000		Electoral CS	7,300	7,300	0.00	0.00	0.00	7,300.00	0.00
13100	10000090	3160		Electoral Board Fe	10,875	10,875	0.00	0.00	0.00	10,875.00	0.00
13100	10000090	3320		Electoral Maint Con	4,500	4,500	4,500.00	4,500.00	0.00	0.00	100.00
13100	10000090	3500		Electoral Printing	6,000	6,000	0.00	0.00	0.00	6,000.00	0.00
13100	10000090	3600		Electoral Advertise	240	240	0.00	0.00	0.00	240.00	0.00
13100	10000090	5210		Electoral Postal	750	750	0.00	0.00	0.00	750.00	0.00
13100	10000090	5400		Electoral Lease&Rent	1,200	1,200	0.00	0.00	0.00	1,200.00	0.00
13100	10000090	5500		Electoral Travel	900	900	0.00	0.00	0.00	900.00	0.00
13100	10000090	5510		Electoral Mileage	570	570	0.00	0.00	0.00	570.00	0.00
13100	10000090	5810		Electoral Due & Memb	160	160	0.00	0.00	0.00	160.00	0.00
13100	10000090	6000		Electoral Mat&Sup	1,670	1,670	10.96	10.96	1,024.60	634.44	62.00
<b>13100 Total</b>	<b>Electoral Board and Officials</b>				<b>40,980</b>	<b>40,980</b>	<b>4,517.05</b>	<b>4,517.05</b>	<b>7,825.93</b>	<b>28,637.02</b>	<b>30.12</b>
13200	10000100	1100		Registrar Salaries	49,637	49,637	4,274.33	4,274.33	47,017.63	-1,654.96	103.30
13200	10000100	1300		Registrar PT Sal	8,840	8,840	728.00	728.00	0.00	8,112.00	8.20
13200	10000100	2100		Registrar FICA	4,294	4,294	385.21	385.21	3,596.86	311.93	92.70
13200	10000100	2210		Registrar VRS 1&2	4,372	4,372	362.89	362.89	3,991.80	17.31	99.60
13200	10000100	2400		Registrar Life Ins	675	675	55.99	55.99	615.93	3.08	99.50
13200	10000100	2700		Registrar WC	57	57	59.68	59.68	0.00	-2.68	104.70
13200	10000100	3000		Registrar CS	1,400	1,400	0.00	0.00	0.00	1,400.00	0.00
13200	10000100	3320		Registrar Maint Con	200	200	0.00	0.00	0.00	200.00	0.00
13200	10000100	5210		Registrar Postal	750	750	0.00	0.00	0.00	750.00	0.00
13200	10000100	5230		Registrar Telephone	1,000	1,000	62.53	62.53	661.22	276.25	72.40
13200	10000100	5500		Registrar Travel	1,470	1,470	165.00	165.00	0.00	1,305.00	11.20
13200	10000100	5510		Registrar Mileage	400	400	0.00	0.00	0.00	400.00	0.00
13200	10000100	5810		Registrar Due & Memb	150	150	0.00	0.00	0.00	150.00	0.00
13200	10000100	6000		Registrar Mat&Sup	725	725	2.80	2.80	0.00	722.20	0.40
<b>13200 Total</b>	<b>Registrar</b>				<b>73,970</b>	<b>73,970</b>	<b>6,096.43</b>	<b>6,096.43</b>	<b>55,883.44</b>	<b>11,990.13</b>	<b>83.79</b>
21100	10000110	5841		Circuit C Juror Pay	2,000	2,000	180.00	180.00	0.00	1,820.00	9.00
21100	10000110	5842		Circuit C Jury Comm	180	180	0.00	0.00	0.00	180.00	0.00
21100	10000110	7000		Circuit Ct Pyt to Joint Ops	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
<b>21100 Total</b>	<b>Circuit Court</b>				<b>12,180</b>	<b>12,180</b>	<b>180.00</b>	<b>180.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>1.48</b>
21200	10000120	3000		District C CS	350	350	0.00	0.00	0.00	350.00	0.00
21200	10000120	3150		District C Legal S	270	270	0.00	0.00	0.00	270.00	0.00
21200	10000120	3320		District C Maint Con	300	300	0.00	0.00	0.00	300.00	0.00
21200	10000120	5210		District C Postal	700	700	0.00	0.00	0.00	700.00	0.00
21200	10000120	5230		District C Telephone	2,000	2,000	47.86	47.86	0.00	1,952.14	2.40
21200	10000120	5810		District C Due & Memb	200	200	0.00	0.00	0.00	200.00	0.00
21200	10000120	6000		District C Mat&Sup	600	600	0.00	0.00	0.00	600.00	0.00
<b>21200 Total</b>	<b>General District Court</b>				<b>4,420</b>	<b>4,420</b>	<b>47.86</b>	<b>47.86</b>	<b>0.00</b>	<b>4,372.14</b>	<b>1.08</b>
21300	10000125	5230		Telephone	200	200	0.00	0.00	0.00	200.00	0.00
<b>21300 Total</b>	<b>Magistrate</b>				<b>200</b>	<b>200</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>
21510	10000130	5600		Blue Ridge Legal Svc Contr	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
<b>21510 Total</b>	<b>Blue Ridge Legal Services</b>				<b>1,500</b>	<b>1,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
21600	10000140	3320		J&D Court Maint Con	700	700	0.00	0.00	0.00	700.00	0.00
21600	10000140	5210		J&D Court Postal	700	700	0.00	0.00	0.00	700.00	0.00
21600	10000140	5230		J&D Court Telephone	700	700	45.86	45.86	0.00	654.14	6.60
21600	10000140	5810		J&D Court Due & Memb	200	200	50.00	50.00	0.00	150.00	25.00
21600	10000140	6000		J&D Court Mat&Sup	1,200	1,200	0.00	0.00	0.00	1,200.00	0.00
<b>21600 Total</b>	<b>Juvenile &amp; Domestic Relations</b>				<b>3,500</b>	<b>3,500</b>	<b>95.86</b>	<b>95.86</b>	<b>0.00</b>	<b>3,404.14</b>	<b>2.74</b>
21700	10000150	1100		Clk of CC Salaries	174,747	174,747	14,481.75	14,481.75	159,299.25	966.00	99.40
21700	10000150	2100		Clk of CC FICA	13,222	13,222	1,119.69	1,119.69	12,050.97	51.34	99.60
21700	10000150	2210		Clk of CC VRS 1&2	14,836	14,802	1,229.50	1,229.50	13,524.51	47.99	99.70
21700	10000150	2300		Clk of CC Health Ins	14,079	14,113	1,176.06	1,176.06	12,936.66	0.28	100.00
21700	10000150	2400		Clk of CC Life Ins	2,290	2,290	189.71	189.71	2,086.81	13.48	99.40
21700	10000150	2700		Clk of CC WC	200	200	173.69	173.69	0.00	26.31	86.80
21700	10000150	3000		Clk of CC CS	3,000	3,000	0.00	0.00	0.00	3,000.00	0.00

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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
21700	10000150	3320		Clk of CC Maint Con	12,000	12,000	323.43	323.43	1,034.99	10,641.58	11.30
21700	10000150	3500		Clk of CC Printing	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
21700	10000150	3510		Clk of CC Microfilm	6,500	6,500	505.46	505.46	0.00	5,994.54	7.80
21700	10000150	5210		Clk of CC Postal	3,500	3,500	0.00	0.00	0.00	3,500.00	0.00
21700	10000150	5230		Clk of CC Telephone	1,000	1,000	74.63	74.63	0.00	925.37	7.50
21700	10000150	6000		Clk of CC Mat&Sup	6,500	6,500	0.00	0.00	0.00	6,500.00	0.00
<b>21700 Total</b>	<b>Clerk of the Circuit Court</b>				<b>252,874</b>	<b>252,874</b>	<b>19,273.92</b>	<b>19,273.92</b>	<b>200,933.19</b>	<b>32,666.89</b>	<b>87.08</b>
21910	10001440	1100	VWIT	Victim Witness Regular Salary	34,296	34,296	3,194.55	3,194.55	33,086.09	-1,984.64	105.80
21910	10001440	1300	VWIT	Victim Witness PT Salary	30,449	30,449	0.00	0.00	0.00	30,449.00	0.00
21910	10001440	2100	VWIT	Victim Witness FICA	2,623	2,623	43.66	43.66	2,530.66	48.68	98.10
21910	10001440	2210	VWIT	Victim Witness VRS 1 & 2	2,912	2,912	255.37	255.37	2,808.53	-151.90	105.20
21910	10001440	2400	VWIT	Victim Witness Group Life Ins	449	449	39.40	39.40	433.35	-23.75	105.30
21910	10001440	2700	12716	VictimWit WC	46	46	0.00	0.00	0.00	46.00	0.00
21910	10001440	2700	VWIT	Victim Witness Workers Comp	0	0	40.05	40.05	0.00	-40.05	100.00
21910	10001440	5230	12717	VictimWit Telephone	0	0	3.75	3.75	0.00	-3.75	100.00
<b>21910 Total</b>	<b>Victim and Witness Assistance</b>				<b>70,775</b>	<b>70,775</b>	<b>3,576.78</b>	<b>3,576.78</b>	<b>38,858.63</b>	<b>28,339.59</b>	<b>59.96</b>
21940	10000160	5600		Regional Crt Svc Entity Gift	4,494	4,494	4,494.00	4,494.00	0.00	0.00	100.00
<b>21940 Total</b>	<b>Regional Court Services</b>				<b>4,494</b>	<b>4,494</b>	<b>4,494.00</b>	<b>4,494.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
22100	10000170	1100		Comm Atty Salaries	241,513	241,513	15,319.75	15,319.75	168,517.21	57,676.04	76.10
22100	10000170	1300		Comm Atty PT Sal	12,300	12,300	3,669.80	3,669.80	34,385.61	-25,775.41	309.40
22100	10000170	2100		Comm Atty FICA	16,857	16,857	1,405.19	1,405.19	14,545.06	906.75	94.60
22100	10000170	2210		Comm Atty VRS 1&2	18,799	15,608	1,300.65	1,300.65	14,306.74	0.61	100.00
22100	10000170	2220		VRS Benefits - Hybrid Plan	0	3,191	495.25	495.25	2,920.00	-224.25	107.00
22100	10000170	2300		Comm Atty Health Ins	20,040	20,040	1,667.99	1,667.99	18,348.60	23.41	99.90
22100	10000170	2400		Comm Atty Life Ins	2,900	2,900	241.64	241.64	2,658.06	0.30	100.00
22100	10000170	2510		Disability Ins - Hybrid Plan	0	0	34.42	34.42	202.92	-237.34	100.00
22100	10000170	2700		Comm Atty WC	245	245	239.58	239.58	0.00	5.42	97.80
22100	10000170	3320		Comm Atty Maint Con	500	500	95.85	95.85	287.55	116.60	76.70
22100	10000170	5210		Comm Atty Postal	1,300	1,300	0.00	0.00	0.00	1,300.00	0.00
22100	10000170	5230		Comm Atty Telephone	3,000	3,000	206.37	206.37	2,204.88	588.75	80.40
22100	10000170	5500		Comm Atty Travel	6,050	6,050	0.00	0.00	0.00	6,050.00	0.00
22100	10000170	5549		Comm Atty Witness	500	500	0.00	0.00	0.00	500.00	0.00
22100	10000170	5810		Comm Atty Due & Memb	2,500	2,500	1,710.00	1,710.00	0.00	790.00	68.40
22100	10000170	6000		Comm Atty Mat&Sup	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
<b>10000170 Total</b>	<b>Commonwealth's Attorney</b>				<b>328,504</b>	<b>328,504</b>	<b>26,386.49</b>	<b>26,386.49</b>	<b>258,376.63</b>	<b>43,740.88</b>	<b>86.68</b>
22100	10001420	1100	VSTOI	Salaries - Regular	8,625	8,625	752.68	752.68	8,279.56	-407.24	104.70
22100	10001420	1300	VSTOI	Part Time Salaries - Regular	8,476	8,476	2,707.37	2,707.37	29,781.02	-24,012.39	383.30
22100	10001420	2100	VSTOI	FICA Benefits	2,660	2,660	222.19	222.19	2,439.35	-1.54	100.10
22100	10001420	2210	VSTOI	VRS Benefits - Plans 1 & 2	3,398	870	63.90	63.90	703.79	102.31	88.20
22100	10001420	2220	VSTOI	VRS Benefits - Hybrid Plan	0	2,528	0.00	0.00	2,527.75	0.25	100.00
22100	10001420	2300	VSTOI	Hospital/Medical Plan Benefits	5,311	5,311	444.62	444.62	4,890.11	-23.73	100.40
22100	10001420	2400	VSTOI	Group Life Insurance Benefits	525	525	45.33	45.33	498.63	-18.96	103.60
22100	10001420	2510	VSTOI	Disability Ins - Hybrid Plan	0	0	0.00	0.00	175.66	-175.66	100.00
<b>10001420 Total</b>	<b>Violence Against Women Prev</b>				<b>28,995</b>	<b>28,995</b>	<b>4,236.09</b>	<b>4,236.09</b>	<b>49,295.87</b>	<b>-24,536.96</b>	<b>184.62</b>
<b>22100 Total</b>	<b>Commonwealth's Attorney - Total</b>				<b>357,499</b>	<b>357,499</b>	<b>30,622.58</b>	<b>30,622.58</b>	<b>307,672.50</b>	<b>19,203.92</b>	<b>94.63</b>
31200	10000180	1100		Sheriff Salaries	1,312,295	1,312,295	109,775.95	109,775.95	1,200,465.53	2,053.52	99.80
31200	10000180	1200		Sheriff OT	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
31200	10000180	1300		Sheriff PT Sal	23,000	23,000	2,754.16	2,754.16	0.00	20,245.84	12.00
31200	10000180	2100		Sheriff FICA	97,216	97,216	8,142.26	8,142.26	86,386.36	2,687.38	97.20
31200	10000180	2210		Sheriff VRS 1&2	103,361	103,361	8,352.92	8,352.92	91,881.97	3,126.11	97.00
31200	10000180	2220		Sheriff VRS Hybrid	8,049	8,049	912.52	912.52	10,037.56	-2,901.08	136.00
31200	10000180	2300		Sheriff Health Ins	201,377	201,377	16,870.18	16,870.18	185,630.39	-1,123.57	100.60
31200	10000180	2400		Sheriff Life Ins	17,193	17,193	1,429.64	1,429.64	15,726.11	37.25	99.80
31200	10000180	2510		Sheriff DisIns Hybrid	560	560	63.40	63.40	697.56	-200.96	135.90
31200	10000180	2700		Sheriff WC	22,116	22,116	25,242.10	25,242.10	0.00	-3,126.10	114.10
31200	10000180	2860		Sheriff LODA	7,500	7,500	7,586.42	7,586.42	0.00	-86.42	101.20
31200	10000180	3000		Sheriff CS	25,000	25,000	1,091.16	1,091.16	8,750.00	15,158.84	39.40
31200	10000180	3320		Sheriff Maint Con	121,033	121,033	27,425.56	27,425.56	8,899.00	84,708.44	30.00
31200	10000180	3350		Sheriff Ins Repair	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
31200	10000180	3500		Sheriff Printing	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
31200	10000180	5210		Sheriff Postal	2,200	2,200	382.47	382.47	0.00	1,817.53	17.40
31200	10000180	5230		Sheriff Telephone	55,000	55,000	1,520.97	1,520.97	11,431.70	42,047.33	23.60
31200	10000180	5300		Sheriff Insurance	15,000	15,000	16,623.84	16,623.84	0.00	-1,623.84	110.80
31200	10000180	5400		Sheriff Leases and Rentals	28,000	28,000	2,070.00	2,070.00	0.00	25,930.00	7.40
31200	10000180	5500		Sheriff Travel	46,900	46,900	1,004.00	1,004.00	0.00	45,896.00	2.10
31200	10000180	5500	CST	Travel	0	0	1,107.00	1,107.00	0.00	-1,107.00	100.00
31200	10000180	5500	SST	Travel	0	0	165.00	165.00	0.00	-165.00	100.00
31200	10000180	5800		Sheriff Misc	1,000	1,000	35.00	35.00	0.00	965.00	3.50
31200	10000180	5810		Sheriff Due & Memb	3,300	3,300	450.00	450.00	0.00	2,850.00	13.60
31200	10000180	6000		Sheriff Mat&Sup	51,000	51,000	88.80	88.80	0.00	50,911.20	0.20
31200	10000180	6000	COS	Materials and Supplies	0	0	67.00	67.00	0.00	-67.00	100.00
31200	10000180	6000	PSU	Materials and Supplies	0	0	142.97	142.97	0.00	-142.97	100.00

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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
31200	10000180	6000	SOS	Materials and Supplies	0	0	73.30	73.30	0.00	-73.30	100.00
31200	10000180	6000	VRP	Materials and Supplies	0	0	214.78	214.78	11,785.22	-12,000.00	100.00
31200	10000180	6008		Sheriff Veh Fuel	60,000	60,000	1,588.40	1,588.40	0.00	58,411.60	2.60
31200	10000180	6011		Sheriff Clothing	8,000	8,000	0.00	0.00	0.00	8,000.00	0.00
31200	10000180	6011	SSU	Uniform & Wearing Apparel	0	0	443.11	443.11	0.00	-443.11	100.00
31200	10000180	6015		Sheriff Ammunition	12,500	12,500	0.00	0.00	10,627.98	1,872.02	85.00
	<b>10000180 Total</b>		<b>Sheriff</b>		<b>2,244,600</b>	<b>2,244,600</b>	<b>235,622.91</b>	<b>235,622.91</b>	<b>1,642,319.38</b>	<b>366,657.71</b>	<b>83.66</b>
31200	10001480	1200		Overtime	12,923	12,923	0.00	0.00	0.00	12,923.00	0.00
31200	10001480	1200	40216	DMV Alcohol Grant OT	0	0	574.17	574.17	0.00	-574.17	100.00
	<b>10001480 Total</b>		<b>VA Hwy Safety Enf - Alcohol</b>		<b>12,923</b>	<b>12,923</b>	<b>574.17</b>	<b>574.17</b>	<b>0.00</b>	<b>12,348.83</b>	<b>4.44</b>
31200	10001500	2100	40317	DMV Speed FICA	8,000	8,000	0.00	0.00	0.00	8,000.00	0.00
	<b>10001500 Total</b>		<b>VA Hwy Safety Enf - Speed</b>		<b>8,000</b>	<b>8,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>
31200	10001520	5500	41017	ICAC Travel	2,000	2,000	1,296.72	1,296.72	0.00	703.28	64.80
31200	10001520	6000	41017	ICAC Mat&Sup	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
	<b>10001520 Total</b>		<b>NOVA Int Cr Against Child</b>		<b>4,000</b>	<b>4,000</b>	<b>1,296.72</b>	<b>1,296.72</b>	<b>0.00</b>	<b>2,703.28</b>	<b>32.42</b>
31200	10001550	1200		Overtime	1,510	1,510	0.00	0.00	0.00	1,510.00	0.00
31200	10001550	1300		Part Time Salaries - Regular	0	0	454.70	454.70	0.00	-454.70	100.00
31200	10001550	2100		FICA Benefits	0	0	30.59	30.59	0.00	-30.59	100.00
	<b>10001550 Total</b>		<b>DCJS Byrne Justice Assist</b>		<b>1,510</b>	<b>1,510</b>	<b>485.29</b>	<b>485.29</b>	<b>0.00</b>	<b>1,024.71</b>	<b>32.14</b>
<b>31200 Total</b>	<b>Sheriff - Total</b>				<b>2,271,033</b>	<b>2,271,033</b>	<b>237,979.09</b>	<b>237,979.09</b>	<b>1,642,319.38</b>	<b>390,734.53</b>	<b>82.79</b>
31210	10000190	5600		Criminal Justice Training Ctr	19,593	19,593	19,593.00	19,593.00	0.00	0.00	100.00
	<b>31210 Total</b>		<b>Criminal Justice Training Ctr</b>		<b>19,593</b>	<b>19,593</b>	<b>19,593.00</b>	<b>19,593.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
31220	10000200	5600		Drug Task Force Entity Gift	12,500	12,500	0.00	0.00	0.00	12,500.00	0.00
	<b>31220 Total</b>		<b>Drug Task Force</b>		<b>12,500</b>	<b>12,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,500.00</b>	<b>0.00</b>
31400	10000210	5230		Communicat Telephone	0	0	0.00	0.00	1,772.92	-1,772.92	100.00
31400	10000210	5400		Communicat Lease&Rent	0	0	0.00	0.00	2,070.00	-2,070.00	100.00
	<b>31400 Total</b>		<b>Communications</b>		<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>3,842.92</b>	<b>-3,842.92</b>	<b>100.00</b>
32200	10000220	3000		Vol Fire CS	70,000	70,000	0.00	0.00	0.00	70,000.00	0.00
32200	10000220	5600		Vol Fire Companies Entity Gift	25,000	25,000	0.00	0.00	0.00	25,000.00	0.00
32200	10000220	5697		Vol Fire 4 for Life	16,148	16,148	0.00	0.00	0.00	16,148.00	0.00
32200	10000220	5698		Vol Fire Fire Progs	29,337	29,337	0.00	0.00	0.00	29,337.00	0.00
	<b>32200 Total</b>		<b>Volunteer Fire Companies</b>		<b>140,485</b>	<b>140,485</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>140,485.00</b>	<b>0.00</b>
32201	10000230	2860		Blue R VF LODA	1,200	1,200	1,050.00	1,050.00	0.00	150.00	87.50
32201	10000230	5600		Blue Ridge Vol Fire Co Contrib	50,000	50,000	12,500.00	12,500.00	0.00	37,500.00	25.00
	<b>32201 Total</b>		<b>Blue Ridge Volunteer Fire Co</b>		<b>51,200</b>	<b>51,200</b>	<b>13,550.00</b>	<b>13,550.00</b>	<b>0.00</b>	<b>37,650.00</b>	<b>26.46</b>
32202	10000240	2860		Boyce VF LODA	1,900	1,900	1,400.00	1,400.00	0.00	500.00	73.70
32202	10000240	5600		Boyce Volunteer Fire Co Contr	50,000	50,000	0.00	0.00	0.00	50,000.00	0.00
	<b>32202 Total</b>		<b>Boyce Volunteer Fire Co</b>		<b>51,900</b>	<b>51,900</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>0.00</b>	<b>50,500.00</b>	<b>2.70</b>
32203	10000250	2860		Enders VF LODA	2,200	2,200	2,450.00	2,450.00	0.00	-250.00	111.40
32203	10000250	5600		Enders Volunteer Fire Co Contr	75,000	75,000	18,750.00	18,750.00	0.00	56,250.00	25.00
	<b>32203 Total</b>		<b>Enders Volunteer Fire Co</b>		<b>77,200</b>	<b>77,200</b>	<b>21,200.00</b>	<b>21,200.00</b>	<b>0.00</b>	<b>56,000.00</b>	<b>27.46</b>
32310	10000260	1100		EMS Salaries	359,282	359,282	24,181.32	24,181.32	278,912.48	56,188.20	84.40
32310	10000260	1200		EMS Overtime	56,000	56,000	8,177.54	8,177.54	60,549.30	-12,726.84	122.70
32310	10000260	1300		EMS PT Sal	117,000	117,000	13,812.36	13,812.36	0.00	103,187.64	11.80
32310	10000260	2100		EMS FICA	40,720	40,720	3,321.22	3,321.22	22,627.86	14,770.92	63.70
32310	10000260	2210		EMS VRS 1&2	21,306	23,877	1,836.63	1,836.63	22,039.61	0.76	100.00
32310	10000260	2220		VRS Benefits - Hybrid Plan	9,689	7,118	504.99	504.99	5,554.92	1,058.09	85.10
32310	10000260	2300		EMS Health Ins	59,962	59,962	3,608.76	3,608.76	43,305.12	13,048.12	78.20
32310	10000260	2400		EMS Life Ins	4,550	4,620	361.30	361.30	4,257.83	0.87	100.00
32310	10000260	2510		EMS DisIns Hybrid	673	603	35.09	35.09	386.03	181.88	69.80
32310	10000260	2700		EMS WC	24,510	24,510	20,979.66	20,979.66	0.00	3,530.34	85.60
32310	10000260	2860		EMS LODA	2,700	2,700	2,677.58	2,677.58	0.00	22.42	99.20
32310	10000260	3000		EMS CS	37,500	37,500	64.50	64.50	0.00	37,435.50	0.20
32310	10000260	5210		EMS Postal Services	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
32310	10000260	5230		EMS Telephone	1,000	1,000	41.64	41.64	0.00	958.36	4.20
32310	10000260	5500		EMS Travel	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
32310	10000260	6000		EMS Mat&Sup	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
32310	10000260	6008		EMS Veh Fuel	2,000	2,000	17.84	17.84	0.00	1,982.16	0.90
32310	10000260	6011		EMS Clothing	6,500	6,500	0.00	0.00	5,748.50	751.50	88.40
32310	10000260	8200		EMS CO Adds	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
	<b>32310 Total</b>		<b>Fire and Rescue Services</b>		<b>767,392</b>	<b>767,392</b>	<b>79,620.43</b>	<b>79,620.43</b>	<b>443,381.65</b>	<b>244,389.92</b>	<b>68.15</b>
32320	10000270	5600		Lord Fairfax EMS Contribution	5,422	5,422	5,422.00	5,422.00	0.00	0.00	100.00
	<b>32320 Total</b>		<b>Lord Fairfax Emergency Medical</b>		<b>5,422</b>	<b>5,422</b>	<b>5,422.00</b>	<b>5,422.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
32400	10000280	5600		Forestry Svcs Entity Gift	2,712	2,712	0.00	0.00	0.00	2,712.00	0.00
	<b>32400 Total</b>		<b>Forestry Services</b>		<b>2,712</b>	<b>2,712</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,712.00</b>	<b>0.00</b>
33210	10000290	7000		Regional Jail Joint Ops	512,000	512,000	122,267.75	122,267.75	0.00	389,732.25	23.90
	<b>33210 Total</b>		<b>Regional Jail</b>		<b>512,000</b>	<b>512,000</b>	<b>122,267.75</b>	<b>122,267.75</b>	<b>0.00</b>	<b>389,732.25</b>	<b>23.88</b>
33220	10000300	3840		Juv DetCtr Intergov	22,595	22,595	0.00	0.00	0.00	22,595.00	0.00
	<b>33220 Total</b>		<b>Juvenile Detention Center</b>		<b>22,595</b>	<b>22,595</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,595.00</b>	<b>0.00</b>
33300	10000310	5230		Probation Telephone	500	500	3.75	3.75	0.00	496.25	0.80
33300	10000310	6000		Probation Mat&Sup	300	300	0.00	0.00	0.00	300.00	0.00
	<b>33300 Total</b>		<b>Probation Office</b>		<b>800</b>	<b>800</b>	<b>3.75</b>	<b>3.75</b>	<b>0.00</b>	<b>796.25</b>	<b>0.47</b>

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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
34100	10000320	1100		Bldg Insp Salaries	119,087	119,087	8,005.10	8,005.10	88,056.10	23,025.80	80.70
34100	10000320	2100		Bldg Insp FICA	8,337	8,337	549.73	549.73	6,026.56	1,760.71	78.90
34100	10000320	2210		Bldg Insp VRS 1&2	8,142	8,156	679.63	679.63	7,475.96	0.41	100.00
34100	10000320	2220		Bldg Insp VRS Hybrid	1,968	1,954	0.00	0.00	0.00	1,954.00	0.00
34100	10000320	2300		Bldg Insp Health Ins	21,124	21,124	1,524.58	1,524.58	16,770.38	2,829.04	86.60
34100	10000320	2400		Bldg Insp Life Ins	1,559	1,559	104.87	104.87	1,153.54	300.59	80.70
34100	10000320	2510		Bldg Insp DisIns Hybrid	137	137	0.00	0.00	0.00	137.00	0.00
34100	10000320	2700		Bldg Insp WC	1,425	1,425	1,739.68	1,739.68	0.00	-314.68	122.10
34100	10000320	3320		Bldg Insp Maint Con	1,900	1,900	0.00	0.00	0.00	1,900.00	0.00
34100	10000320	3500		Bldg Insp Printing	400	400	0.00	0.00	0.00	400.00	0.00
34100	10000320	5210		Bldg Insp Postal	150	150	0.00	0.00	0.00	150.00	0.00
34100	10000320	5230		Bldg Insp Telephone	1,380	1,380	66.43	66.43	661.07	652.50	52.70
34100	10000320	5500		Bldg Insp Travel	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
34100	10000320	5810		Bldg Insp Due & Memb	800	800	0.00	0.00	0.00	800.00	0.00
34100	10000320	6000		Bldg Insp Mat&Sup	2,000	2,000	53.00	53.00	0.00	1,947.00	2.70
34100	10000320	6008		Bldg Insp Veh Fuel	2,000	2,000	35.89	35.89	0.00	1,964.11	1.80
<b>34100 Total</b>	<b>Building Inspections</b>				<b>172,409</b>	<b>172,409</b>	<b>12,758.91</b>	<b>12,758.91</b>	<b>120,143.61</b>	<b>39,506.48</b>	<b>77.09</b>
35100	10000330	1100		AnimalCtrl Salaries	63,398	63,398	5,309.28	5,309.28	58,402.08	-313.36	100.50
35100	10000330	1300		AnimalCtrl PT Sal	9,000	9,000	0.00	0.00	0.00	9,000.00	0.00
35100	10000330	2100		AnimalCtrl FICA	4,845	4,845	348.67	348.67	3,831.29	665.04	86.30
35100	10000330	2210		AnimalCtrl VRS 1&2	3,576	3,576	299.29	299.29	3,292.17	-15.46	100.40
35100	10000330	2220		VRS Benefits - Hybrid Plan	1,807	1,807	151.47	151.47	1,666.16	-10.63	100.60
35100	10000330	2300		AnimalCtrl Health Ins	14,184	14,184	1,229.66	1,229.66	13,526.26	-571.92	104.00
35100	10000330	2400		AnimalCtrl Life Ins	831	831	69.55	69.55	765.07	-3.62	100.40
35100	10000330	2510		Disability Ins - Hybrid Plan	126	126	10.53	10.53	115.79	-0.32	100.30
35100	10000330	2700		AnimalCtrl WC	1,140	1,140	880.21	880.21	0.00	259.79	77.20
35100	10000330	3000		AnimalCtrl CS	8,000	8,000	180.78	180.78	0.00	7,819.22	2.30
35100	10000330	3320		Maintenance Service Contracts	100	100	0.00	0.00	0.00	100.00	0.00
35100	10000330	3500		AnimalCtrl Printing	200	200	0.00	0.00	0.00	200.00	0.00
35100	10000330	5110		AnimalCtrl Electric	750	750	0.00	0.00	0.00	750.00	0.00
35100	10000330	5230		AnimalCtrl Telephone	500	500	48.80	48.80	165.98	285.22	43.00
35100	10000330	5500		AnimalCtrl Travel	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
35100	10000330	5510		AnimalCtrl Mileage	100	100	0.00	0.00	0.00	100.00	0.00
35100	10000330	6000		AnimalCtrl Mat&Sup	6,000	6,000	378.60	378.60	0.00	5,621.40	6.30
35100	10000330	6008		AnimalCtrl Veh Fuel	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
35100	10000330	6011		AnimalCtrl Clothing	500	500	0.00	0.00	0.00	500.00	0.00
<b>35100 Total</b>	<b>Animal Control</b>				<b>117,557</b>	<b>117,557</b>	<b>8,906.84</b>	<b>8,906.84</b>	<b>81,764.80</b>	<b>26,885.36</b>	<b>77.13</b>
35300	10000340	3000		Exam&Bury CS	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
<b>35300 Total</b>	<b>Med Examiner &amp; Indigent Burial</b>				<b>1,000</b>	<b>1,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
42400	10000350	3840		RefuseDisp Intergov	175,500	175,500	0.00	0.00	0.00	175,500.00	0.00
<b>42400 Total</b>	<b>Refuse Disposal</b>				<b>175,500</b>	<b>175,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175,500.00</b>	<b>0.00</b>
42600	10000360	3000		LitterCtrl CS	0	0	150.00	150.00	2,850.00	-3,000.00	100.00
42600	10000360	6000		LitterCtrl Mat&Sup	5,310	5,310	0.00	0.00	0.00	5,310.00	0.00
<b>42600 Total</b>	<b>Litter Control</b>				<b>5,310</b>	<b>5,310</b>	<b>150.00</b>	<b>150.00</b>	<b>2,850.00</b>	<b>2,310.00</b>	<b>56.50</b>
42700	10000370	3840		Sanitation Intergov	33,750	33,750	0.00	0.00	0.00	33,750.00	0.00
42700	10000370	5600		Sanitation Entity Gift	207,000	207,000	0.00	0.00	0.00	207,000.00	0.00
<b>42700 Total</b>	<b>Sanitation</b>				<b>240,750</b>	<b>240,750</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>240,750.00</b>	<b>0.00</b>
43200	10000380	1100		Maintenanc Salaries	150,079	150,079	9,350.61	9,350.61	127,603.88	13,124.51	91.30
43200	10000380	1300		Maintenanc PT Sal	0	0	790.00	790.00	0.00	-790.00	100.00
43200	10000380	2100		Maintenanc FICA	10,476	10,476	723.97	723.97	9,001.82	750.21	92.80
43200	10000380	2210		Maintenanc VRS 1&2	10,634	10,634	682.40	682.40	7,506.41	2,445.19	77.00
43200	10000380	2220		VRS Benefits - Hybrid Plan	1,852	1,852	0.00	0.00	0.00	1,852.00	0.00
43200	10000380	2300		Maintenanc Health Ins	24,361	24,361	1,235.98	1,235.98	13,595.94	9,529.08	60.90
43200	10000380	2400		Maintenanc Life Ins	1,966	1,966	108.57	108.57	1,194.29	663.14	66.30
43200	10000380	2510		Disability Ins - Hybrid Plan	129	129	0.00	0.00	0.00	129.00	0.00
43200	10000380	2700		Maintenanc WC	4,560	4,560	4,426.20	4,426.20	0.00	133.80	97.10
43200	10000380	3000		Maintenanc CS	22,000	22,000	635.00	635.00	0.00	21,365.00	2.90
43200	10000380	3320		Maintenanc Maint Con	99,485	99,485	879.78	879.78	10,106.17	88,499.05	11.00
43200	10000380	3340		Maintenanc Cust Con	37,000	37,000	0.00	0.00	0.00	37,000.00	0.00
43200	10000380	3600		Maintenanc Advertise	1,200	1,200	0.00	0.00	0.00	1,200.00	0.00
43200	10000380	5120		Maintenanc Heating	400	400	0.00	0.00	0.00	400.00	0.00
43200	10000380	5130		Maintenanc Wat & Sew	780	780	29.85	29.85	0.00	750.15	3.80
43200	10000380	5230		Maintenanc Telephone	2,750	2,750	111.60	111.60	958.18	1,680.22	38.90
43200	10000380	5300		Maintenanc Insurance	37,253	37,253	39,181.62	39,181.62	0.00	-1,928.62	105.20
43200	10000380	5400		Maintenanc Lease&Rent	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
43200	10000380	5500		Maintenanc Travel	750	750	0.00	0.00	0.00	750.00	0.00
43200	10000380	6000		Maintenanc Mat&Sup	35,000	35,000	896.86	896.86	0.00	34,103.14	2.60
43200	10000380	6008		Maintenanc Veh Fuel	4,780	4,780	85.11	85.11	0.00	4,694.89	1.80
<b>10000380 Total</b>	<b>General Property Maintenance</b>				<b>446,955</b>	<b>446,955</b>	<b>59,137.55</b>	<b>59,137.55</b>	<b>169,966.69</b>	<b>217,850.76</b>	<b>751.60</b>
43200	10000890	3000		JGC Maintenanc CS	25,000	25,000	119.76	119.76	0.00	24,880.24	0.50
43200	10000890	3320		JGC Maintenance Svc Con	29,212	29,212	1,012.79	1,012.79	0.00	28,199.21	3.50
43200	10000890	3340		Maintenanc Cust Con	26,000	26,000	0.00	0.00	0.00	26,000.00	0.00

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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
43200	10000890	5110		Maintenanc Electric	32,500	32,500	0.00	0.00	0.00	32,500.00	0.00
43200	10000890	5120		Maintenanc Heating	5,500	5,500	96.85	96.85	0.00	5,403.15	1.80
43200	10000890	5130		Maintenanc Wat & Sew	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
43200	10000890	6000		Maintenanc Mat&Sup	3,500	3,500	0.00	0.00	0.00	3,500.00	0.00
	<b>10000890 Total</b>		<b>Maintenance - 101 Chalmers Court</b>		<b>123,212</b>	<b>123,212</b>	<b>1,229.40</b>	<b>1,229.40</b>	<b>0.00</b>	<b>121,982.60</b>	<b>5.80</b>
43200	10000900	3000		Maintenanc CS	7,244	7,244	0.00	0.00	0.00	7,244.00	0.00
43200	10000900	3320		Maintenanc Maint Con	3,500	3,500	1,582.05	1,582.05	0.00	1,917.95	45.20
43200	10000900	5110		Maintenanc Electric	12,090	12,090	0.00	0.00	0.00	12,090.00	0.00
43200	10000900	5120		Maintenanc Heating	1,600	1,600	20.45	20.45	0.00	1,579.55	1.30
43200	10000900	5130		Maintenanc Wat & Sew	3,750	3,750	9.00	9.00	0.00	3,741.00	0.20
43200	10000900	6000		Maintenanc Mat&Sup	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
	<b>10000900 Total</b>		<b>Maintenance - 100 N Ch St/Radio T</b>		<b>29,684</b>	<b>29,684</b>	<b>1,611.50</b>	<b>1,611.50</b>	<b>0.00</b>	<b>28,072.50</b>	<b>46.70</b>
43200	10000910	3000		Maintenanc CS	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
43200	10000910	3320		Maintenanc Maint Con	2,000	2,000	1,558.30	1,558.30	0.00	441.70	77.90
43200	10000910	5110		Maintenanc Electric	31,896	31,896	0.00	0.00	0.00	31,896.00	0.00
43200	10000910	6000		Maintenanc Mat&Sup	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
	<b>10000910 Total</b>		<b>Maintenance - 102 N Church St</b>		<b>39,896</b>	<b>39,896</b>	<b>1,558.30</b>	<b>1,558.30</b>	<b>0.00</b>	<b>38,337.70</b>	<b>77.90</b>
43200	10000920	3000		Maintenanc CS	9,500	9,500	0.00	0.00	0.00	9,500.00	0.00
43200	10000920	3320		Maintenanc Maint Con	2,100	2,100	1,558.30	1,558.30	0.00	541.70	74.20
43200	10000920	5110		Maintenanc Electric	11,271	11,271	0.00	0.00	0.00	11,271.00	0.00
43200	10000920	5120		Maintenanc Heating	3,500	3,500	156.70	156.70	0.00	3,343.30	4.50
43200	10000920	5130		Maintenanc Wat & Sew	900	900	0.00	0.00	0.00	900.00	0.00
43200	10000920	6000		Maintenanc Mat&Sup	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
	<b>10000920 Total</b>		<b>Maintenance - 104/106 N Church St</b>		<b>28,771</b>	<b>28,771</b>	<b>1,715.00</b>	<b>1,715.00</b>	<b>0.00</b>	<b>27,056.00</b>	<b>78.70</b>
43200	10000930	3000		Maintenanc CS	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
43200	10000930	3320		Maintenanc Maint Con	650	650	190.00	190.00	0.00	460.00	29.20
43200	10000930	5110		Maintenanc Electric	5,410	5,410	0.00	0.00	0.00	5,410.00	0.00
43200	10000930	5120		Maintenanc Heating	6,000	6,000	0.00	0.00	0.00	6,000.00	0.00
43200	10000930	5130		Maintenanc Wat & Sew	500	500	0.00	0.00	0.00	500.00	0.00
43200	10000930	6000		Maintenanc Mat&Sup	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
	<b>10000930 Total</b>		<b>Maintenance - 225 Ramsburg Ln</b>		<b>18,560</b>	<b>18,560</b>	<b>190.00</b>	<b>190.00</b>	<b>0.00</b>	<b>18,370.00</b>	<b>29.20</b>
43200	10000940	3000		Maintenanc CS	1,400	1,400	0.00	0.00	0.00	1,400.00	0.00
43200	10000940	3320		Maintenanc Maint Con	500	500	190.00	190.00	0.00	310.00	38.00
43200	10000940	5110		Maintenanc Electric	1,446	1,446	0.00	0.00	0.00	1,446.00	0.00
43200	10000940	5120		Maintenanc Heating	2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
43200	10000940	6000		Maintenanc Mat&Sup	750	750	0.00	0.00	0.00	750.00	0.00
	<b>10000940 Total</b>		<b>Maintenance - 524 Westwood Road</b>		<b>6,596</b>	<b>6,596</b>	<b>190.00</b>	<b>190.00</b>	<b>0.00</b>	<b>6,406.00</b>	<b>38.00</b>
43200	10000950	3000		Maintenanc CS	12,500	12,500	0.00	0.00	0.00	12,500.00	0.00
43200	10000950	3320		Maintenanc Maint Con	3,000	3,000	190.00	190.00	0.00	2,810.00	6.30
43200	10000950	3340		Custodial Service Contracts	3,500	3,500	0.00	0.00	0.00	3,500.00	0.00
43200	10000950	5110		Maintenanc Electric	25,247	25,247	0.00	0.00	0.00	25,247.00	0.00
43200	10000950	5120		Maintenanc Heating	4,500	4,500	75.43	75.43	0.00	4,424.57	1.70
43200	10000950	5130		Maintenanc Wat & Sew	1,800	1,800	0.00	0.00	0.00	1,800.00	0.00
43200	10000950	6000		Maintenanc Mat&Sup	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
	<b>10000950 Total</b>		<b>Maintenance - 225 Al Smith Cir Rec Ctr</b>		<b>55,547</b>	<b>55,547</b>	<b>265.43</b>	<b>265.43</b>	<b>0.00</b>	<b>55,281.57</b>	<b>8.00</b>
43200	10000960	3000		Maintenanc CS	16,000	16,000	65.00	65.00	0.00	15,935.00	0.40
43200	10000960	5110		Maintenanc Electric	3,350	3,350	0.00	0.00	0.00	3,350.00	0.00
43200	10000960	5130		Maintenanc Wat & Sew	2,700	2,700	0.00	0.00	0.00	2,700.00	0.00
43200	10000960	6000		Maintenanc Mat&Sup	5,000	5,000	84.24	84.24	0.00	4,915.76	1.70
	<b>10000960 Total</b>		<b>Maintenance - 225 Al Smith Cir Ofc/Gro</b>		<b>27,050</b>	<b>27,050</b>	<b>149.24</b>	<b>149.24</b>	<b>0.00</b>	<b>26,900.76</b>	<b>2.10</b>
43200	10000970	3000		Maintenanc CS	9,500	9,500	0.00	0.00	0.00	9,500.00	0.00
43200	10000970	5110		Maintenanc Electric	5,066	5,066	0.00	0.00	0.00	5,066.00	0.00
43200	10000970	5130		Maintenanc Wat & Sew	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
43200	10000970	6000		Maintenanc Mat&Sup	5,000	5,000	20.08	20.08	0.00	4,979.92	0.40
	<b>10000970 Total</b>		<b>Maintenance - 225 Al Smith Cir Pool</b>		<b>39,566</b>	<b>39,566</b>	<b>20.08</b>	<b>20.08</b>	<b>0.00</b>	<b>39,545.92</b>	<b>0.40</b>
43200	10000980	3000		Maintenanc CS	750	750	0.00	0.00	0.00	750.00	0.00
43200	10000980	5110		Maintenanc Electric	1,040	1,040	0.00	0.00	0.00	1,040.00	0.00
43200	10000980	6000		Maintenanc Mat&Sup	7,500	7,500	0.00	0.00	0.00	7,500.00	0.00
	<b>10000980 Total</b>		<b>Maintenance - 225 Al Smith Cir Basebal</b>		<b>9,290</b>	<b>9,290</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,290.00</b>	<b>0.00</b>
43200	10000990	3000		Maintenanc CS	1,300	1,300	0.00	0.00	0.00	1,300.00	0.00
43200	10000990	5110		Maintenanc Electric	500	500	0.00	0.00	0.00	500.00	0.00
43200	10000990	6000		Maintenanc Mat&Sup	8,500	8,500	0.00	0.00	0.00	8,500.00	0.00
	<b>10000990 Total</b>		<b>Maintenance - 225 Al Smith Cir Soccer</b>		<b>10,300</b>	<b>10,300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,300.00</b>	<b>0.00</b>
43200	10000995	3320		Maintenance Service Contracts	250	250	142.50	142.50	0.00	107.50	57.00
43200	10000995	6000		Materials and Supplies	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
	<b>10000995 Total</b>		<b>Maintenance - 106 N Church St Old Con</b>		<b>1,250</b>	<b>1,250</b>	<b>142.50</b>	<b>142.50</b>	<b>0.00</b>	<b>1,107.50</b>	<b>57.00</b>
43200	10001000	3000		Maintenanc CS	750	750	0.00	0.00	0.00	750.00	0.00
43200	10001000	6000		Maintenanc Mat&Sup	500	500	0.00	0.00	0.00	500.00	0.00
	<b>10001000 Total</b>		<b>Maintenance - 32 E Main St</b>		<b>1,250</b>	<b>1,250</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,250.00</b>	<b>0.00</b>
43200	10001010	3000		Maintenanc CS	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
43200	10001010	6000		Maintenanc Mat&Sup	500	500	0.00	0.00	0.00	500.00	0.00
	<b>10001010 Total</b>		<b>Maintenance - 36 E Main St</b>		<b>5,500</b>	<b>5,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>0.00</b>

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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
43200	10001020	3000		Maintenanc CS	5,500	5,500	0.00	0.00	0.00	5,500.00	0.00
43200	10001020	3320		Maintenanc Maint Con	1,900	1,900	1,634.30	1,634.30	0.00	265.70	86.00
43200	10001020	5110		Maintenanc Electric	10,060	10,060	0.00	0.00	0.00	10,060.00	0.00
43200	10001020	5130		Maintenanc Wat & Sew	1,100	1,100	0.00	0.00	0.00	1,100.00	0.00
43200	10001020	6000		Maintenanc Mat&Sup	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
	<b>10001020</b>	<b>Total</b>		<b>Maintenance - 311 E Main St</b>	<b>19,560</b>	<b>19,560</b>	<b>1,634.30</b>	<b>1,634.30</b>	<b>0.00</b>	<b>17,925.70</b>	<b>86.00</b>
43200	10001410	3000		Maintenanc CS	2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
43200	10001410	3320		Maintenanc Maint Con	750	750	95.00	95.00	0.00	655.00	12.70
43200	10001410	5110		Maintenanc Electric	3,000	3,000	0.00	0.00	0.00	3,000.00	0.00
43200	10001410	5120		Maintenanc Heating	2,200	2,200	0.00	0.00	0.00	2,200.00	0.00
43200	10001410	5130		Maintenanc Wat & Sew	250	250	0.00	0.00	0.00	250.00	0.00
43200	10001410	6000		Maintenanc Mat&Sup	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
	<b>10001410</b>	<b>Total</b>		<b>Maintenance - 129 Ramsburg Ln</b>	<b>10,200</b>	<b>10,200</b>	<b>95.00</b>	<b>95.00</b>	<b>0.00</b>	<b>10,105.00</b>	<b>12.70</b>
<b>43200 Total</b>	<b>General Property Maintenance - All Accounts</b>				<b>873,187</b>	<b>873,187</b>	<b>67,938.30</b>	<b>67,938.30</b>	<b>169,966.69</b>	<b>635,282.01</b>	<b>27.25</b>
51100	10000385	5600		Local Health Dept Contribution	220,000	220,000	0.00	0.00	0.00	220,000.00	0.00
<b>51100 Total</b>	<b>Local Health Department</b>				<b>220,000</b>	<b>220,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>220,000.00</b>	<b>0.00</b>
51200	10000390	5600		Our Health Entity Gift	5,000	5,000	5,000.00	5,000.00	0.00	0.00	100.00
<b>51200 Total</b>	<b>Our Health</b>				<b>5,000</b>	<b>5,000</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
52400	10000395	5600		N Shen Vally Sub Abuse Coal Co	15,000	15,000	0.00	0.00	0.00	15,000.00	0.00
<b>52400 Total</b>	<b>N Shen Valley Subst Abuse Coal</b>				<b>15,000</b>	<b>15,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
52500	10000400	5600		NW Community Svc Entity Gift	88,000	88,000	0.00	0.00	0.00	88,000.00	0.00
<b>52500 Total</b>	<b>Northwestern Community Svcs</b>				<b>88,000</b>	<b>88,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>88,000.00</b>	<b>0.00</b>
52800	10000410	5600		Concern Hotline Entity Gift	750	750	750.00	750.00	0.00	0.00	100.00
<b>52800 Total</b>	<b>Concern Hotline</b>				<b>750</b>	<b>750</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
52900	10000420	5600		NW Works Entity Gift	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
<b>52900 Total</b>	<b>NW Works</b>				<b>1,000</b>	<b>1,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
53230	10000430	5600		SAAA EntityGift	40,000	40,000	0.00	0.00	0.00	40,000.00	0.00
<b>53230 Total</b>	<b>Shenandoah Area Agency on Aging</b>				<b>40,000</b>	<b>40,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>
53240	10000440	5600		Virginia Regional Transit Cont	19,302	19,302	0.00	0.00	0.00	19,302.00	0.00
<b>53240 Total</b>	<b>VA Regional Transp Assn</b>				<b>19,302</b>	<b>19,302</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,302.00</b>	<b>0.00</b>
53250	10000445	5600		FISH of Clarke County Contr	1,000	1,000	1,000.00	1,000.00	0.00	0.00	100.00
<b>53250 Total</b>	<b>FISH of Clarke County</b>				<b>1,000</b>	<b>1,000</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
53600	10000450	5600		Access Independence Contr	750	750	0.00	0.00	0.00	750.00	0.00
<b>53600 Total</b>	<b>Access Independence</b>				<b>750</b>	<b>750</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>
53700	10000460	5600		Laurel Center Contribution	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
<b>53700 Total</b>	<b>The Laurel Ctr (Women's Shltr)</b>				<b>2,000</b>	<b>2,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
69100	10000470	5600		Lord FairfaxComm College Cont	16,441	16,441	0.00	0.00	0.00	16,441.00	0.00
<b>69100 Total</b>	<b>Lord Fairfax Community College</b>				<b>16,441</b>	<b>16,441</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,441.00</b>	<b>0.00</b>
71100	10000480	1100		Parks Adm Salaries	258,547	258,547	21,261.87	21,261.87	233,880.57	3,404.56	98.70
71100	10000480	1300		Parks Adm PT Sal	16,020	16,020	1,784.97	1,784.97	0.00	14,235.03	11.10
71100	10000480	2100		Parks Adm FICA	20,848	20,848	1,630.69	1,630.69	16,907.03	2,310.28	88.90
71100	10000480	2210		Parks Adm VRS 1&2	23,824	23,824	1,805.13	1,805.13	19,856.45	2,162.42	90.90
71100	10000480	2300		Parks Adm Health Ins	46,519	46,519	3,288.67	3,288.67	36,175.37	7,054.96	84.80
71100	10000480	2400		Parks Adm Life Ins	3,676	3,676	278.53	278.53	3,063.84	333.63	90.90
71100	10000480	2700		Parks Adm WC	13,110	13,110	10,930.95	10,930.95	0.00	2,179.05	83.40
71100	10000480	3180		Parks Adm CredCrd Fe	3,500	3,500	0.00	0.00	0.00	3,500.00	0.00
71100	10000480	3320		Parks Adm Maint Con	6,241	6,241	0.00	0.00	0.00	6,241.00	0.00
71100	10000480	3500		Parks Adm Printing	200	200	0.00	0.00	0.00	200.00	0.00
71100	10000480	3600		Parks Adm Advertise	1,148	1,148	0.00	0.00	0.00	1,148.00	0.00
71100	10000480	5210		Parks Adm Postal	1,999	1,999	215.00	215.00	0.00	1,784.00	10.80
71100	10000480	5230		Parks Adm Telephone	1,000	1,000	57.71	57.71	0.00	942.29	5.80
71100	10000480	5400		Parks Adm Lease&Rent	530	530	0.00	0.00	0.00	530.00	0.00
71100	10000480	5500		Parks Adm Travel	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
71100	10000480	5810		Parks Adm Due & Memb	2,260	2,260	55.00	55.00	0.00	2,205.00	2.40
71100	10000480	6000		Parks Adm Mat&Sup	5,156	5,156	254.30	254.30	0.00	4,901.70	4.90
71100	10000480	6008		Parks Adm Veh Fuel	700	700	16.74	16.74	0.00	683.26	2.40
71100	10000480	6011		Parks Adm Clothing	1,100	1,100	60.50	60.50	0.00	1,039.50	5.50
<b>71100 Total</b>	<b>Parks Administration</b>				<b>407,878</b>	<b>407,878</b>	<b>41,640.06</b>	<b>41,640.06</b>	<b>309,883.26</b>	<b>56,354.68</b>	<b>86.18</b>
71310	10000490	1100		Rec Center Salaries	45,779	45,779	3,957.60	3,957.60	43,533.60	-1,712.20	103.70
71310	10000490	1300		Rec Center PT Sal	30,179	30,179	1,761.57	1,761.57	0.00	28,417.43	5.80
71310	10000490	2100		Rec Center FICA	5,068	5,068	433.86	433.86	3,286.59	1,347.55	73.40
71310	10000490	2210		Rec Center VRS 1&2	3,887	3,887	336.00	336.00	3,696.01	-145.01	103.70
71310	10000490	2300		Rec Center Health Ins	7,056	7,056	588.03	588.03	6,468.33	-0.36	100.00
71310	10000490	2400		Rec Center Life Ins	600	600	51.84	51.84	570.29	-22.13	103.70
71310	10000490	2700		Rec Center WC	1,254	1,254	1,195.51	1,195.51	0.00	58.49	95.30
71310	10000490	3600		Rec Center Advertise	200	200	0.00	0.00	0.00	200.00	0.00
71310	10000490	5830		Rec Center Refunds	450	450	0.00	0.00	0.00	450.00	0.00
71310	10000490	6000		Rec Center Mat&Sup	8,670	8,670	0.00	0.00	0.00	8,670.00	0.00
71310	10000490	6012		Rec Center Resale Sup	3,000	3,000	0.00	0.00	0.00	3,000.00	0.00
<b>71310 Total</b>	<b>Recreation Center</b>				<b>106,143</b>	<b>106,143</b>	<b>8,324.41</b>	<b>8,324.41</b>	<b>57,554.82</b>	<b>40,263.77</b>	<b>62.07</b>
71320	10000500	1300		Pool PT Sal	60,251	60,251	17,431.70	17,431.70	0.00	42,819.30	28.90
71320	10000500	2100		Pool FICA	4,751	4,751	1,432.93	1,432.93	0.00	3,318.07	30.20

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FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
71320	10000500	3000		Pool CS	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
71320	10000500	5500		Pool Travel	350	350	0.00	0.00	0.00	350.00	0.00
71320	10000500	5810		Pool Due & Memb	1,000	1,000	0.00	0.00	1,100.00	-100.00	110.00
71320	10000500	5830		Pool Refunds	300	300	40.00	40.00	0.00	260.00	13.30
71320	10000500	6000		Pool Mat&Sup	3,400	3,400	473.77	473.77	0.00	2,926.23	13.90
71320	10000500	6011		Pool Clothing	1,204	1,204	0.00	0.00	0.00	1,204.00	0.00
71320	10000500	6012		Pool Resale Sup	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
71320	10000500	6026		Pool Chemicals	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
<b>71320 Total</b>	<b>Swimming Pool</b>				<b>83,756</b>	<b>83,756</b>	<b>19,378.40</b>	<b>19,378.40</b>	<b>1,100.00</b>	<b>63,277.60</b>	<b>24.45</b>
71350	10000510	1100		Programs Salaries	53,868	53,868	3,039.31	3,039.31	33,432.41	17,396.28	67.70
71350	10000510	1300		Programs PT Sal	84,100	84,100	16,802.72	16,802.72	0.00	67,297.28	20.00
71350	10000510	2100		Programs FICA	8,924	8,924	1,502.05	1,502.05	2,557.58	4,864.37	45.50
71350	10000510	2210		Programs VRS 1&2	2,977	2,977	258.04	258.04	2,838.41	-119.45	104.00
71350	10000510	2300		Programs Health Ins	7,056	7,056	588.03	588.03	6,468.33	-0.36	100.00
71350	10000510	2400		Programs Life Ins	459	459	39.81	39.81	437.96	-18.77	104.10
71350	10000510	2700		Programs WC	1,026	1,026	915.25	915.25	0.00	110.75	89.20
71350	10000510	3000		Programs CS	54,000	54,000	5,669.77	5,669.77	11,772.33	36,557.90	32.30
71350	10000510	3500		Programs Printing	7,000	7,000	1,207.00	1,207.00	1,207.00	4,586.00	34.50
71350	10000510	3600		Programs Advertise	3,000	3,000	0.00	0.00	0.00	3,000.00	0.00
71350	10000510	5210		Programs Postal	100	100	0.00	0.00	0.00	100.00	0.00
71350	10000510	5400		Programs Lease&Rent	300	300	0.00	0.00	0.00	300.00	0.00
71350	10000510	5500		Programs Travel	500	500	0.00	0.00	0.00	500.00	0.00
71350	10000510	5560		Programs Group Trip	3,500	3,500	630.00	630.00	0.00	2,870.00	18.00
71350	10000510	5810		Programs Due & Memb	1,000	1,000	20.00	20.00	0.00	980.00	2.00
71350	10000510	5830		Programs Refunds	3,500	3,500	575.00	575.00	0.00	2,925.00	16.40
71350	10000510	6000		Programs Mat&Sup	12,500	12,500	367.78	367.78	0.00	12,132.22	2.90
71350	10000510	6011		Programs Clothing	1,500	1,500	191.10	191.10	0.00	1,308.90	12.70
71350	10000510	6012		Programs Resale Sup	7,000	7,000	709.00	709.00	3,045.00	3,246.00	53.60
<b>71350 Total</b>	<b>Parks Programs</b>				<b>252,310</b>	<b>252,310</b>	<b>32,514.86</b>	<b>32,514.86</b>	<b>61,759.02</b>	<b>158,036.12</b>	<b>37.36</b>
71360	10000520	1300		Concession PT Sal	4,125	4,125	1,336.47	1,336.47	0.00	2,788.53	32.40
71360	10000520	2100		Concession FICA	376	376	102.25	102.25	0.00	273.75	27.20
71360	10000520	6000		Concession Mat&Sup	100	100	0.00	0.00	0.00	100.00	0.00
71360	10000520	6012		Concession Resale Sup	10,700	10,700	2,527.34	2,527.34	0.00	8,172.66	23.60
<b>71360 Total</b>	<b>Concession Stand</b>				<b>15,301</b>	<b>15,301</b>	<b>3,966.06</b>	<b>3,966.06</b>	<b>0.00</b>	<b>11,334.94</b>	<b>25.92</b>
72240	10000527	5600		Barns of Rose Hill Contr	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
<b>72240 Total</b>	<b>Barns of Rose Hill</b>				<b>5,000</b>	<b>5,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
72700	10000530	5600		VA Comm for Arts Contr	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
<b>72700 Total</b>	<b>VA Commission for the Arts</b>				<b>10,000</b>	<b>10,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
73200	10000540	5600		Handley Regional Library Contr	206,513	206,513	51,628.25	51,628.25	0.00	154,884.75	25.00
<b>73200 Total</b>	<b>Handley Regional Library</b>				<b>206,513</b>	<b>206,513</b>	<b>51,628.25</b>	<b>51,628.25</b>	<b>0.00</b>	<b>154,884.75</b>	<b>25.00</b>
81110	10000550	1100		Plan Adm Salaries	297,536	297,536	22,887.61	22,887.61	251,763.71	22,884.68	92.30
81110	10000550	2100		Plan Adm FICA	22,528	22,528	1,737.98	1,737.98	19,172.45	1,617.57	92.80
81110	10000550	2210		Plan Adm VRS 1&2	23,293	23,318	1,943.16	1,943.16	21,374.73	0.11	100.00
81110	10000550	2220		VRS Benefits - Hybrid Plan	1,968	1,943	0.00	0.00	0.00	1,943.00	0.00
81110	10000550	2300		Plan Adm Health Ins	25,212	25,212	1,764.09	1,764.09	19,404.99	4,042.92	84.00
81110	10000550	2400		Plan Adm Life Ins	3,898	3,898	299.83	299.83	3,298.11	300.06	92.30
81110	10000550	2510		Disability Ins - Hybrid Plan	137	137	0.00	0.00	0.00	137.00	0.00
81110	10000550	2700		Plan Adm WC	6,840	6,840	6,898.71	6,898.71	0.00	-58.71	100.90
81110	10000550	3000		Plan Adm CS	10,000	10,000	0.00	0.00	0.00	10,000.00	0.00
81110	10000550	3140		Plan Adm Eng & Arch	10,000	10,000	200.00	200.00	0.00	9,800.00	2.00
81110	10000550	3320		Plan Adm Maint Con	300	300	0.00	0.00	0.00	300.00	0.00
81110	10000550	3500		Plan Adm Printing	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
81110	10000550	3600		Plan Adm Advertise	3,000	3,000	0.00	0.00	0.00	3,000.00	0.00
81110	10000550	5210		Plan Adm Postal	1,000	1,000	13.86	13.86	0.00	986.14	1.40
81110	10000550	5230		Plan Adm Telephone	400	400	18.75	18.75	0.00	381.25	4.70
81110	10000550	5500		Plan Adm Travel	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81110	10000550	5510		Plan Adm Mileage	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81110	10000550	5810		Plan Adm Due & Memb	300	300	0.00	0.00	0.00	300.00	0.00
81110	10000550	6000		Plan Adm Mat&Sup	2,500	2,500	26.04	26.04	0.00	2,473.96	1.00
81110	10000550	6000	RBP15	Plan Adm Mat&Sup	200	200	0.00	0.00	0.00	200.00	0.00
<b>81110 Total</b>	<b>Planning Administration</b>				<b>412,612</b>	<b>412,612</b>	<b>35,790.03</b>	<b>35,790.03</b>	<b>315,013.99</b>	<b>61,807.98</b>	<b>85.02</b>
81120	10000560	1300		Plan Com PT Sal	500	500	50.00	50.00	0.00	450.00	10.00
81120	10000560	2100		Plan Com FICA	39	39	3.10	3.10	0.00	35.90	7.90
81120	10000560	2300		Plan Com Health Ins	0	0	106.91	106.91	0.00	-106.91	100.00
81120	10000560	2700		Plan Com WC	0	0	0.49	0.49	0.00	-0.49	100.00
81120	10000560	3160		Plan Com Board Fe	8,000	8,000	350.00	350.00	0.00	7,650.00	4.40
81120	10000560	3600		Plan Com Advertise	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81120	10000560	5210		Plan Com Postal	100	100	0.00	0.00	0.00	100.00	0.00
<b>81120 Total</b>	<b>Planning Commission</b>				<b>9,639</b>	<b>9,639</b>	<b>510.50</b>	<b>510.50</b>	<b>0.00</b>	<b>9,128.50</b>	<b>5.30</b>
81130	10000570	3000		BryDevAuth CS	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81130	10000570	3160		BryDevAuth Board Fe	500	500	0.00	0.00	0.00	500.00	0.00
81130	10000570	3600		BryDevAuth Advertise	500	500	0.00	0.00	0.00	500.00	0.00

**Clarke County  
YTD Budget Report  
July 31, 2016**

FUNCTION	ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/ REQ	AVAILABLE BUDGET	% USED
<b>81130 Total</b>	<b>Berryville Dev Authority</b>				2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
81140	10000580	5600		Regional Airport Auth Contr	2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
<b>81140 Total</b>	<b>Regional Airport Authority</b>				2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
81310	10000590	5600		Help with Housing Contrib	5,400	5,400	0.00	0.00	0.00	5,400.00	0.00
<b>81310 Total</b>	<b>Help With Housing</b>				5,400	5,400	0.00	0.00	0.00	5,400.00	0.00
81400	10000600	1300		BrdZonApp PT Sal	250	250	0.00	0.00	0.00	250.00	0.00
81400	10000600	2100		BrdZonApp FICA	20	20	0.00	0.00	0.00	20.00	0.00
81400	10000600	3000		BrdZonApp CS	2,000	2,000	0.00	0.00	0.00	2,000.00	0.00
81400	10000600	3160		BrdZonApp Board Fe	500	500	0.00	0.00	0.00	500.00	0.00
81400	10000600	3600		BrdZonApp Advertise	500	500	0.00	0.00	0.00	500.00	0.00
<b>81400 Total</b>	<b>Board of Zoning Appeals</b>				3,270	3,270	0.00	0.00	0.00	3,270.00	0.00
81510	10000610	1300		Econ Dev PT Sal	11,354	11,354	0.00	0.00	0.00	11,354.00	0.00
81510	10000610	2100		Econ Dev FICA	871	871	0.00	0.00	0.00	871.00	0.00
81510	10000610	3000		Econ Dev CS	57,350	57,350	387.50	387.50	0.00	56,962.50	0.70
81510	10000610	3500		Econ Dev Printing	2,500	2,500	0.00	0.00	0.00	2,500.00	0.00
81510	10000610	3600		Econ Dev Advertise	1,700	1,700	0.00	0.00	0.00	1,700.00	0.00
81510	10000610	5230		Econ Dev Telephone	0	0	48.78	48.78	551.22	-600.00	100.00
81510	10000610	5500		Econ Dev Travel	900	900	0.00	0.00	0.00	900.00	0.00
81510	10000610	5510		Econ Dev Mileage	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
81510	10000610	5600		Ofc of Econ Dev Contrib	750	750	0.00	0.00	0.00	750.00	0.00
81510	10000610	5810		Econ Dev Due & Memb	1,725	1,725	0.00	0.00	0.00	1,725.00	0.00
81510	10000610	6000		Econ Dev Mat&Sup	1,350	1,350	0.00	0.00	0.00	1,350.00	0.00
<b>81510 Total</b>	<b>Office of Economic Development</b>				80,000	80,000	436.28	436.28	551.22	79,012.50	1.23
81530	10000620	5600		Small Bus Dev Ctr Contrib	1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
<b>81530 Total</b>	<b>Small Business Dev Center</b>				1,500	1,500	0.00	0.00	0.00	1,500.00	0.00
81540	10000630	5600		Blandy Exp Farm Contrib	3,000	3,000	3,000.00	3,000.00	0.00	0.00	100.00
<b>81540 Total</b>	<b>Blandy Experimental Farm</b>				3,000	3,000	3,000.00	3,000.00	0.00	0.00	100.00
81800	10000640	3000		HstPrvCom CS	6,000	6,000	0.00	0.00	0.00	6,000.00	0.00
81800	10000640	3160		HstPrvCom Board Fe	1,000	1,000	0.00	0.00	0.00	1,000.00	0.00
81800	10000640	3600		HstPrvCom Advertise	300	300	0.00	0.00	0.00	300.00	0.00
81800	10000640	5210		HstPrvCom Postal	100	100	0.00	0.00	0.00	100.00	0.00
81800	10000640	5500		HstPrvCom Travel	500	500	0.00	0.00	0.00	500.00	0.00
81800	10000640	6000		HstPrvCom Mat&Sup	3,500	3,500	0.00	0.00	0.00	3,500.00	0.00
<b>81800 Total</b>	<b>Historic Preservation Comm</b>				11,400	11,400	0.00	0.00	0.00	11,400.00	0.00
81910	10000650	5600		NSVRC EntityGift	7,384	7,384	5,938.04	5,938.04	0.00	1,445.96	80.40
<b>81910 Total</b>	<b>Northern Shen Valley Reg Comm</b>				7,384	7,384	5,938.04	5,938.04	0.00	1,445.96	80.42
82210	10000660	3000		Water Qual CS	30,000	30,000	0.00	0.00	22,500.00	7,500.00	75.00
<b>82210 Total</b>	<b>Water Quality Management</b>				30,000	30,000	0.00	0.00	22,500.00	7,500.00	75.00
82220	10000670	5600		Friends of Shenandoah Contr	3,000	3,000	0.00	0.00	0.00	3,000.00	0.00
<b>82220 Total</b>	<b>Friends of the Shenandoah</b>				3,000	3,000	0.00	0.00	0.00	3,000.00	0.00
82230	10000680	1300		BrdSepApp PT Sal	200	200	0.00	0.00	0.00	200.00	0.00
82230	10000680	2100		BrdSepApp FICA	16	16	0.00	0.00	0.00	16.00	0.00
82230	10000680	3000		BrdSepApp CS	0	0	7.98	7.98	0.00	-7.98	100.00
82230	10000680	3160		BrdSepApp Board Fe	200	200	0.00	0.00	0.00	200.00	0.00
82230	10000680	3600		BrdSepApp Advertise	500	500	0.00	0.00	0.00	500.00	0.00
82230	10000680	5210		BrdSepApp Postal	100	100	0.00	0.00	0.00	100.00	0.00
<b>82230 Total</b>	<b>Board of Septic Appeals</b>				1,016	1,016	7.98	7.98	0.00	1,008.02	0.79
82400	10000690	5600		Lord Fairfax S&W Contr	5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
<b>82400 Total</b>	<b>LF Soil &amp; Water Cons Dist</b>				5,000	5,000	0.00	0.00	0.00	5,000.00	0.00
82600	10000700	1300		Biosolids PT Sal	8,000	8,000	0.00	0.00	0.00	8,000.00	0.00
82600	10000700	2100		Biosolids FICA	500	500	0.00	0.00	0.00	500.00	0.00
82600	10000700	2700		Biosolids WC	228	228	0.00	0.00	0.00	228.00	0.00
82600	10000700	5510		Biosolids Mileage	1,300	1,300	0.00	0.00	0.00	1,300.00	0.00
<b>82600 Total</b>	<b>Bio-solids Application</b>				10,028	10,028	0.00	0.00	0.00	10,028.00	0.00
83100	10000710	3841		Coop Ext VPI Agent	40,202	40,202	0.00	0.00	0.00	40,202.00	0.00
83100	10000710	5230		Coop Ext Telephone	0	0	3.75	3.75	0.00	-3.75	100.00
83100	10000710	6000		Coop Ext Mat&Sup	2,000	2,000	12.88	12.88	0.00	1,987.12	0.60
<b>83100 Total</b>	<b>Cooperative Extension Program</b>				42,202	42,202	16.63	16.63	0.00	42,185.37	0.04
83400	10000720	5600		4-H Center EntityGift	2,300	2,300	2,300.00	2,300.00	0.00	0.00	100.00
<b>83400 Total</b>	<b>4-H Center</b>				2,300	2,300	2,300.00	2,300.00	0.00	0.00	100.00
91600	10000730	1000		Reserve Personal	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
91600	10000730	3140		Reserve Eng & Arch	15,000	15,000	0.00	0.00	0.00	15,000.00	0.00
91600	10000730	3150		Reserve Legal S	20,000	20,000	0.00	0.00	0.00	20,000.00	0.00
91600	10000730	8000		Reserve CO	15,000	15,000	0.00	0.00	0.00	15,000.00	0.00
<b>91600 Total</b>	<b>Contingency Reserves</b>				70,000	70,000	0.00	0.00	0.00	70,000.00	0.00
<b>Grand Total</b>					9,722,387	9,722,387	981,817.18	981,817.18	4,705,374.71	4,035,195.11	58.50



Charles "Chip" Schutte - Aye  
David Weiss - Aye

4. IRS Penalties

The IRS penalties discussed in April have been reviewed by legal counsel who has advised that the penalties are not valid, and that the County is due a refund of \$14,217.62. The estimated legal costs to have counsel file for the refund is \$3,600. Counsel puts the probability of getting the refund with this legal effort at 60%, so it is mathematically worth the risk, and Counsel has been directed to pursue it. The risk of not receiving the refund results if the legal expense substantially exceeds \$3,600 while pursuing the matter with a malfunctioning agency despite the fact that the penalty is invalid.

Tom Judge reviewed the matter. In response to the Chair's query, Mr. Judge put forward potential preventive measures to avoid future issues.

5. ERP Update

a. Citizen Self-Service

This module is now functioning for the limited group of citizens (a half dozen employees) that are set up to access it. On-line payment capability should be available soon. When it is its functionality will be tested, and we can then begin to slowly roll out the capability to those citizens who want it.

- Tyler is working on configuration. Communication not functioning properly.
- Mary Daniel and Emily Johnson have volunteered to test the module.

b. Permits and Code Enforcement.

The Planning Department continues to utilize this module. However, the Building Department stopped using it a few days after going live in April. The Board should discuss the impact this will have on the Treasurer and on integration with the other modules.

- Due to workload and time constraints, Building Department waiting until winter slow down.
- Planning and Building Departments continue to use both old and new systems.
- Explore fixes for issues delaying transition.

c. Social Services AP integration

The Social Services System used to allocate expenditures for the Commonwealth now exports a file to Munis, which accounts payable can then import to process checks.

Tom Judge reviewed. No action taken.

d. Utility Billing

This module was scheduled to go live July 14, but was belatedly suspended when it was learned that the system could not accommodate the CCSA rate structure. We are still assessing the situation, but it appears that "go live" will be rescheduled for January.

Tom Judge reviewed. No action taken.

e. Taxation

This module will kick off tomorrow, July 26, and will take one year to implement. The Board should discuss some of the challenges this implementation might face.

- The Board discussed challenges. No action items identified.

f. GIS Integration

The value of this module was questioned because it will be necessary to upgrade the GIS system itself to take advantage of the MapLink integration. We have a year to finally decide the matter, but it's worth starting the discussion in advance of the FY18 budget process.

- Cost for GIS software to meet Tyler needs is approximately \$20,000 to \$30,000. The lesser expensive package, with limited data, is approximately \$6,000 to \$8,000.
- In consideration of cost, need further review to determine if transition adds value.

g. Upgrade from Munis 10.5 to Munis 11.2

The IT Director and JAS Director concur that we should upgrade to 11.2 as soon as possible. Some of the support requests we are submitting are for problems that have been resolved in 11.2 but not 10.5. Also, functionality has been added in 11.2 including an improved Permits and Code Enforcement application that, for example, allows permit actions involving multiple parcels. Although there is no cost to the upgrade, it will require some adaptation on the part of staff to the new "look and feel".

- October suggested as the best month for system upgrades.
- Early October set for 2016 upgrade.

6. Roth IRA as 457 Deferred Comp Plan

Compensation Plan. This was first offered when the plan was transitioned to ICMA a few years ago. It had no takers locally until recently, because its advantages are only available in limited circumstances. However, VRS says it must be offered, and we have one taker.

Tom Judge briefly summarized the benefit option. No action taken.

7. VRS Hybrid Retirement Plan: default employee contribution

Every three years ICMA will automatically increase voluntary employee contributions unless an employee opts out. The first such auto-escalation is January 1, 2017. The opt out period is October 1 to December 15. By October 1 there should be 75-100 employees in the Hybrid plan. These employees will be notified and reminded of their right to opt out during the opt-out period.

Tom Judge briefly summarized the matter. No action taken.

8. Patient Centered Outcomes Research Trust Fund (PCORI) Fee

The PCORI fee of \$896.21 was split 2/3 School and 1/3 Government. This fee is collected by the IRS as an aspect of the Affordable Care Act, and was picked up by Anthem until recently.

*The Patient-Centered Outcomes Research Trust Fund fee is a fee on issuers of specified health insurance policies and plan sponsors of applicable self-insured health plans that helps to fund the Patient-Centered Outcomes Research Institute (PCORI). The institute will assist, through research, patients, clinicians, purchasers and policy-makers, in making informed health decisions by advancing the quality and relevance of evidence-based medicine. The institute will compile and distribute comparative clinical effectiveness research findings.*

Tom Judge briefly summarized the matter. No action taken

9. State Health Insurance Comparison

See the ~~attached~~ correspondence concerning a comparison between The Local Choice health plan and the actual Commonwealth of Virginia (COVA) plan offered directly by the Commonwealth to State employees, which recently became available to localities.

Tom Judge briefly summarized the matter. No action taken.

10. Cyber Risk Supplemental Insurance

Our basic insurance policy covers us for \$500,000 against network security breaches and online privacy matters. However, more coverage can optionally be purchased for these matters and, in addition, coverage can be purchased to cover the cost of administering and remediating an event. Adding this extra coverage should be considered for the next renewal, July 2017.

Tom Judge briefly summarized the matter.

Gordon Russell opined that he would need to review policy coverage.

Chuck Bishop put forth that the Schools kept its coverage at \$500,000.

David Ash suggested review of general liability coverage limits.

David Weiss added that he would like to know more about coverage in other jurisdictions.

11. Joint Administrative Services Sign

Tom Judge put forth that Supervisor Byrd suggested that a new sign was needed for the Joint Administrative Services facility.

Chuck Bishop contributed that the CCPS Administration sign cost approximately \$3,000 to \$4,000 and that he believed the designer still had the template.

David Weiss offered to speak with Supervisor Byrd regarding the suggested sign replacement.

12. Set Next Meeting

The next regularly scheduled meeting is set for Monday, August 22, 2016.

13. Adjournment

Being no further business, at 2:02 pm, **Chuck Bishop, seconded by David Ash, moved to adjourn the meeting. The motion carried by the following vote:**

David Ash	-	Aye
Chuck Bishop	-	Aye
Sharon Keeler	-	Aye
Charles "Chip" Schutte	-	Aye
David Weiss	-	Aye

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Minutes Recorded and Transcribed by Lora B. Walburn

# **Clarke County Board of Supervisors**

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## **Government Projects Update**

# **Clarke County Board of Supervisors**

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## **Miscellaneous Items**

Board of Supervisors  
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
7/19/2016	1990	Reschedule November meeting to November 3.	Lora B. Walburn / Susanne Vaughan	Complete	7/20/2016
7/19/2016	1991	Process approved minutes.	Lora B. Walburn	Complete	7/20/2016
7/19/2016	1992	Process 2016-10R.	David Ash	Complete	7/25/2016
7/19/2016	1993	Process and submit ArchiveSocial.	David Ash	Complete	7/19/2016
7/19/2016	1994	Update appointment database and process notice of appointment.	Lora B. Walburn	Complete	7/21/2016
7/19/2016	1995	Process implementation of Springsted Option B.	David Ash	Complete	7/20/2016
7/19/2016	1996	Provide FY2017 salary adjustment to Payroll.	David Ash	Complete	7/20/2016
7/19/2016	1997	Process and advertise public hearings for September.	Lora B. Walburn	Complete [on website]	8/5/2016
7/19/2016	1998	Draft Code amendment for Chapter 154 [CC-2016-04] repealing chapter.	Brandon Stidham	Complete	8/1/2016
7/19/2016	1999	Draft Code amendment for Chapter 17 [CC-2016-05] to change Fire and EMS Commission membership.	Lora B. Walburn	Complete	7/27/2016
7/19/2016	2000	Add review of proposed Code Amendment [CC-2016-05] to August BoS Work Session.	David Ash	Complete	7/27/2016
7/19/2016	2001	Add update from Director Fire, EMS and Emergency Management for August	David Ash	Complete	7/20/2016
7/19/2016	2002	Update and process amendment CC-2016-03 to County Code.	Lora B. Walburn	Complete	7/31/2016
7/19/2016	2003	Add continued public hearing PH16-19 to the September 20, 2016 Board of Supervisor Regular Meeting.	Lora B. Walburn	Complete	7/31/2016

# **Clarke County Board of Supervisors**

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## **Board Member Committee Status Reports**

# **Clarke County Board of Supervisors**

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## **Closed Session**

# **Clarke County Board of Supervisors**

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## **Adjournment**

# **Clarke County Board of Supervisors**

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## **Monthly Reports:**

- 1. Building Department**
- 2. Commissioner of the Revenue**
- 3. Economic Development**
- 4. Fire & EMS**
- 5. Handley Regional Library**
- 6. Virginia Regional Transit**

**RESIDENTIAL CONSTRUCTION**

NEW SINGLE FAMILY		
Owner/Address	Description/Parcel ID	Estimated Value
RICHMOND AMERICAN HOMES OF VIRGINIA, INC. 761 MCGUIRE CIRCLE BERRYVILLE 22611	NEW RESIDENCE SINGLE 14C 1 13	391,631
FOWLER, PHILLIP & VICTORIA 29 PEACEFUL HOLLOW LN. BLUEMONT 20135	NEW RESIDENCE SINGLE 25 A 35	272,595
MARCUS, BRADLEY & MARGARET 3095 BISHOP MEADE RD. BOYCE 22620	MODULAR/MANUFACTURED 22 2 B2	175,518
GORDON, NOAH DWAIN 898 FEATHERBED RD. WHITE POST 22663	MODULAR/MANUFACTURED 27 A 9	129,772
<b>TOTALS:</b>	<b>4</b>	<b>969,516</b>
<b>TOTAL NEW RESIDENTAL CONSTRUCTION:</b>	<b>4</b>	<b>969,516</b>

RESIDENTIAL RENOVATIONS		
Owner/Address	Description/Parcel ID	Estimated Value
GRAY, JASON 305 GREEN MEADOW CT. BOYCE 22620	REMODEL-MINIMUM FEE 21A3 1 17	1,500
SMITH, ANTHONY 72 PROVIDENCE LN. BLUEMONT 20135	REMODEL-MINIMUM FEE 32 12 1A	20,000
MCDONALD, MATTHEW 222 W. MAIN STREET BERRYVILLE 22611	ADDITION/REMODEL SINGLE 14A1 A 18	93,836
LANCASTER, LAURIE 64 GAYLORD LANE BERRYVILLE 22611	REMODEL-MINIMUM FEE 9 A 50	15,000
<b>TOTALS:</b>	<b>4</b>	<b>130,336</b>

**COMMERCIAL CONSTRUCTION**

NEW COMMERCIAL STRUCTURES		
Owner/Address	Description/Parcel ID	Estimated Value
CLARKE COUNTY SCHOOLS - J-WMS 200 SWAN AVE. BERRYVILLE 22611	SCHOOLS/OFFICES	0
<b>TOTALS:</b>	<b>1</b>	<b>0</b>

COMMERCIAL RENOVATIONS		
Owner/Address	Description/Parcel ID	Estimated Value
HOLTZMAN OIL CORPORATION 1 S. BUCKMARSH ST. BERRYVILLE 22611	REMODEL-MINIMUM FEE	18,000
POWHATAN SCHOOL, INC. 49 POWHATAN LN. BOYCE 22620	REMODEL-MINIMUM FEE	30,000

GRAFTON INTEGRATED HEALTH NETWORK 180 GRAFTON LANE, BERRYVILLE 22611	REMODEL-MINIMUM FEE	8,000
RURITAN OF CLARKE COUNTY 850 W. MAIN STREET BERRYVILLE 22611	REMODEL COMMERCIAL	20,000
<b>TOTALS:</b>	<b>4</b>	<b>76,000</b>

**OTHER BUILDING PERMITS**

Owner/Address	Description/Parcel ID	Estimated Value
KAISER, SHERIF & GINA 408 DUNLAP DRIVE BERRYVILLE 22611	SWIMMING POOL/SPA	28,769
OWENS, WILLIAM J. 3195 LORD FAIRFAX HWY. BERRYVILLE 22611	ACCESSORY BLDG	9,240
RHOADS, TAMARA 3525 OLD CHARLES TOWN RD. BERRYVILL 22611	DECK/PORCH	6,000
BIXLER, JOHN & CYNDI 140 DOLEMAN LANE BERRYVILLE 22611	DECK/PORCH	8,640
NAPPI, COLLEEN & RICHARD 421 RUSSELL RD. BERRYVILLE 22611	ACCESSORY BLDG	12,000
SCHOTTLER, KAREN 263 PINE CREST LN. BLUEMONT 20135	DECK/PORCH	4,200
ANDERSON, CHASE 1866 CRUMS CHURCH RD. BERRYVILLE 22611	ACCESSORY BLDG	30,000
HANNAN, MATTHEW 1682 MILLWOOD RD. MILLWOOD 22646	RENEWAL PERMIT	0
MARISH, WAYNE & JOANN 491 ANAMARIA LANE FRONT ROYAL 22630	DECK/PORCH	4,680
TOLAR, CLAUDE & ELEANOR 767 SHENANDOAH RIVER LN. FRONT ROY 22630	DECK/PORCH	1,350
LEECH, JOE 220 CHAMBERLAIN ST. BERRYVILLE 22611	FOUNDATION PERMIT	0
FILLEBROWN, DELORES 1396 PIERCE RD. BERRYVILLE 22611	ACCESSORY BLDG	9,000
MACDOUGALL, ELAIN 799 MCGUIRE CIRCLE BERRYVILLE 22611	DECK/PORCH	2,250
CURRAN, JOHN 309 TREADWELL ST. BERRYVILLE 22611	DECK/PORCH	9,720
<b>TOTALS:</b>	<b>14</b>	<b>125,849</b>

**DEMOLITION PERMIT**

Owner/Address	Description/Parcel ID	Estimated Value
MCINTOSH, STEVE 432 RETREAT RD. BLUEMONT 20135	DEMOLITION OF BUILDING	0
L SEVEN FARM LC 15799 LORD FAIRFAX HWY. WHITE POST,	DEMOLITION OF BUILDING	0
<b>TOTALS:</b>	<b>2</b>	<b>0</b>

<b>TOTAL # OF BUILDING PERMITS / VALUE:</b>	<b>29</b>	<b>1,301,701</b>
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**CERTIFICATES OF OCCUPANCY**

DATE ISSUED	ADDRESS	TYPE
7/25/2016	794 MCGUIRE CIRCLE, BERRYVILLE 22611	PERMANENT
7/25/2016	780 MCGUIRE CIRCLE BERRYVILLE 22611	PERMANENT

<b>TOTAL PERMIT &amp; INSPECTION FEES COLLECTED:</b>	<b>12,349.00</b>
<b>TOTAL OTHER REVENUE COLLECTED:</b>	<b>0.00</b>
<b>STATE SURCHARGE COLLECTED: COLLECTED:</b>	<b>193.78</b>

<b>TOTAL REVENUE COLLECTED:</b>	<b>12,542.78</b>
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**OTHER PERMITS ISSUED:**

TYPE	RES	COMM	FEES	VALUE
ELECTRICAL PERMIT	21	2	1,220.00	0
GAS PERMIT	5	0	200.00	0
MECHANICAL PERMIT	8	0	485.00	0
PLUMBING PERMIT	12	0	685.00	0
<b>TOTALS:</b>	<b>46</b>	<b>2</b>	<b>2,590.00</b>	<b>0</b>

**PROJECT CODE RECAP**

PERMITS BY TYPE	# OF PERMITS	ESTIMATED VALUE
ACCESSORY BLDG RESIDENTIAL	4	60,240
ADDITION/REMODEL SINGLE FAMILY	1	93,836
DECK/PORCH	7	36,840
DEMOLITION OF BUILDING	2	0
ELECTRIC PERMITS	23	0
FOUNDATION PERMIT	1	0
GAS PERMITS	5	0
SCHOOLS/OFFICES GOVERNMENT	1	0
MECHANICAL PERMITS	8	0
MODULAR/MANUFACTURED HOME	2	305,290
NEW RESIDENCE SINGLE FAMILY	2	664,226
PLUMBING PERMITS	12	0
SWIMMING POOL/SPA	1	28,769
REMODEL COMMERCIAL	1	20,000
RENEWAL PERMIT	1	0

PERMITS BY TYPE - CONTINUED	# OF PERMITS	ESTIMATED VALUE
REMODEL-MINIMUM FEE (COMM)	3	56,000
REMODEL-MINIMUM FEE (RES)	3	36,500
<b>TOTALS</b>	<b>77</b>	<b>1,301,701</b>

**PERMITS BY AREA**

DESCRIPTION	# OF PERMITS	ESTIMATED VALUE
GREENWAY DISTRICT	15	165,802
CHAPEL DISTRICT	18	468,113
BATTLETOWN DISTRICT	10	21,440
LONGMARSH DISTRICT	11	100,640
BERRYVILLE DISTRICT	17	544,206
BOYCE DISTRICT	3	1,500
<b>TOTALS</b>	<b>74</b>	<b>1,301,701</b>

**INSPECTIONS BY TYPE**

PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	61	58	3
DEMOLITION PERMIT	1	1	0
ELECTRICAL PERMIT	44	43	1
GAS PERMIT	7	7	0
MECHANICAL PERMIT	17	17	0
PLUMBING PERMIT	40	40	0
<b>TOTALS</b>	<b>170</b>	<b>166</b>	<b>4</b>

Building Dept. - Clarke County  
New Single Family Dwellings 2016

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS			
January							0				
February				1			1				
March	1	8	1	1			11				
April	2	5			1	1	9				
May	2	3		1			6				
June		3		1	2		6				
July		1		2	1		4				
August											
September											
October											
November											
December											
TOTAL	5	20	1	6	4	1	37				

## INSPECTIONS COMPLETED FROM: 7/01/2016 to 7/31/2016

DATE INSP	PERMIT #/INSP #	ADDRESS	INSPECTOR	RESULTS	REINSPECTION?
7/01/2016	M-16-160376-001	SUMMIT POINT RD. BERRYVILLE	JHR	A	N/A
7/01/2016	M-16-160376-002	SUMMIT POINT RD. BERRYVILLE	JHR	A	N/A
7/01/2016	B-16-160240-005	ANAMARIA LANE, FRONT ROYAL	JHR	A	N/A
7/01/2016	P-16-160233-001	SENSENY RD. BERRYVILLE 3347	JHR	A	N/A
7/01/2016	E-16-160382-001	E. MAIN STREET BERRYVILLE 734	JHR	A	N/A
7/01/2016	E-16-160372-001	ANNFIELD RD. BERRYVILLE 544	JHR	A	N/A
7/01/2016	B-16-160045-006	FROGTOWN RD. BLUEMONT	JHR	A	N/A
7/01/2016	B-16-160233-003	SENSENY RD. BERRYVILLE 3347	JHR	A	N/A
7/01/2016	M-16-160233-001	SENSENY RD. BERRYVILLE 3347	JHR	A	N/A
7/01/2016	B-16-160387-001	PINE CREST LN. BLUEMONT 263	JHR	A	N/A
7/01/2016	B-16-160350-001	ROCK GATE LANE, WHITE POST 128	JHR	V	NO
7/05/2016	B-16-160143-002	MCGUIRE CIRCLE BERRYVILLE 766	JHR	A	N/A
7/05/2016	B-16-160217-001	MCGUIRE CIRCLE BERRYVILLE 754	JHR	A	N/A
7/05/2016	E-16-160217-001	MCGUIRE CIRCLE BERRYVILLE 754	JHR	A	N/A
7/05/2016	E-16-160217-002	MCGUIRE CIRCLE BERRYVILLE 754	JHR	A	N/A
7/05/2016	M-16-160217-001	MCGUIRE CIRCLE BERRYVILLE 754	JHR	A	N/A
7/05/2016	M-16-160217-002	MCGUIRE CIRCLE BERRYVILLE 754	JHR	A	N/A
7/05/2016	P-16-160217-004	MCGUIRE CIRCLE BERRYVILLE 754	JHR	A	N/A
7/05/2016	M-16-160377-001	BRIGGS RD. BERRYVILLE 981	JHR	A	N/A
7/05/2016	M-16-160377-002	BRIGGS RD. BERRYVILLE 981	JHR	A	N/A
7/05/2016	B-16-160373-001	N. GREENWAY AVE. BOYCE 300	JHR	V	NO
7/05/2016	P-16-160278-001	MCGUIRE CIRCLE, BERRYVILLE 765	JHR	A	N/A
7/05/2016	P-16-160278-002	MCGUIRE CIRCLE, BERRYVILLE 765	JHR	A	N/A
7/05/2016	P-16-160278-003	MCGUIRE CIRCLE, BERRYVILLE 765	JHR	A	N/A
7/05/2016	M-16-150653-001	S. CHURCH ST. BERRYVILLE 323	JHR	A	N/A
7/05/2016	B-16-160386-001	PROVIDENCE LN. BLUEMONT 72	JHR	A	N/A
7/05/2016	B-16-160386-002	PROVIDENCE LN. BLUEMONT 72	JHR	A	N/A
7/05/2016	P-16-160386-001	PROVIDENCE LN. BLUEMONT 72	JHR	A	N/A
7/05/2016	M-16-160143-003	MCGUIRE CIRCLE BERRYVILLE 766	JHR	A	N/A
7/05/2016	P-16-160143-006	MCGUIRE CIRCLE BERRYVILLE 766	JHR	A	N/A
7/05/2016	B-16-160360-008	SOUTH CHURCH ST. BERRYVILL	JHR	A	N/A
7/05/2016	B-16-160360-009	SOUTH CHURCH ST. BERRYVILL	JHR	A	N/A
7/05/2016	P-16-160329-001	MCGUIRE CIRCLE BERRYVILLE 736	JHR	A	N/A
7/05/2016	P-16-160329-002	MCGUIRE CIRCLE BERRYVILLE 736	JHR	A	N/A
7/05/2016	B-16-160386-003	PROVIDENCE LN. BLUEMONT 72	JHR	A	N/A
7/05/2016	P-16-160386-002	PROVIDENCE LN. BLUEMONT 72	JHR	A	N/A
7/05/2016	P-16-160135-003	S. GREENWAY AVE. BOYCE 15	JHR	A	N/A
7/11/2016	M-16-160045-005	FROGTOWN RD. BLUEMONT	JHR	A	N/A
7/11/2016	B-16-160217-002	MCGUIRE CIRCLE BERRYVILLE 754	JHR	A	N/A
7/11/2016	E-16-160233-001	SENSENY RD. BERRYVILLE 3347	JHR	A	N/A
7/11/2016	E-16-160380-001	RED GATE RD. MILLWOOD 479	JHR	A	N/A
7/11/2016	B-16-160393-001	MILLWOOD RD. MILLWOOD	JHR	A	N/A
7/11/2016	E-16-160393-001	MILLWOOD RD. MILLWOOD	JHR	A	N/A
7/11/2016	P-16-160393-001	MILLWOOD RD. MILLWOOD	JHR	A	N/A
7/11/2016	B-16-160233-004	SENSENY RD. BERRYVILLE 3347	JHR	A	N/A
7/11/2016	B-16-160262-004	FROGTOWN RD. BLUEMONT	JHR	A	N/A
7/11/2016	P-16-160358-001	ALLEN RD. BERRYVILLE 3158	JHR	A	N/A
7/11/2016	E-16-150673-001	CLAY HILL RD. MILLWOOD 598	JHR	A	N/A
7/11/2016	E-16-150673-002	CLAY HILL RD. MILLWOOD 598	JHR	A	N/A
7/11/2016	P-16-160390-001	POWHATAN LN. BOYCE 49	JHR	A	N/A
7/11/2016	E-16-160390-001	POWHATAN LN. BOYCE 49	JHR	A	N/A
7/12/2016	B-15-150527-010	WHITE POST RD., WHITE POST	JHR	A	N/A

## INSPECTIONS COMPLETED FROM: 7/01/2016 to 7/31/2016

DATE INSP	PERMIT #/INSP #	ADDRESS		INSPECTOR	RESULTS	REINSPECTION?
7/12/2016	P-16-160366-001	MILLWOOD RD. BOYCE	1489	JHR	V	NO
7/12/2016	E-16-160166-001	EBENEZER RD. BLUEMONT	241	JHR	A	N/A
7/12/2016	P-16-160391-001	AMERICA LANE, BLUEMONT	155	JHR	A	N/A
7/12/2016	B-16-160135-004	S. GREENWAY AVE. BOYCE	15	JHR	A	N/A
7/12/2016	B-16-160135-005	S. GREENWAY AVE. BOYCE	15	JHR	A	N/A
7/13/2016	B-16-160062-001	EAGLE ROCK LANE, BLUEMONT		JHR	V	NO
7/13/2016	E-15-150157-004	OLD CHAPEL ROAD, BOYCE	1539	JHR	A	N/A
7/13/2016	M-16-160062-001	EAGLE ROCK LANE, BLUEMONT		JHR	V	NO
7/13/2016	B-16-160233-005	SENSENY RD. BERRYVILLE	3347	JHR	A	N/A
7/13/2016	B-16-160399-001	CHAMBERLAIN ST. BERRYVILLE		JHR	A	N/A
7/13/2016	B-16-160371-001	PYLETOWN RD. BOYCE	2953	JHR	A	N/A
7/13/2016	D-16-160395-001	RETREAT RD. BLUEMONT	432	JHR	A	N/A
7/13/2016	B-16-160135-006	S. GREENWAY AVE. BOYCE	15	JHR	A	N/A
7/13/2016	B-16-160264-001	ROSEMONT MANOR LN., BERRYVIL		JHR	A	N/A
7/14/2016	E-16-160408-001	LAUREL LN. BLUEMONT	74	JHR	A	N/A
7/14/2016	P-16-160320-001	EBENEZER RD. BLUEMONT	1494	JHR	A	N/A
7/14/2016	E-16-160396-001	MINNIEWOOD LN. BERRYVILLE		JHR	A	N/A
7/14/2016	P-16-160320-002	EBENEZER RD. BLUEMONT	1494	JHR	A	N/A
7/14/2016	E-16-160320-001	EBENEZER RD. BLUEMONT	1494	JHR	A	N/A
7/14/2016	P-16-160350-003	ROCK GATE LANE, WHITE POST	128	JHR	A	N/A
7/14/2016	B-16-160062-002	EAGLE ROCK LANE, BLUEMONT		JHR	A	N/A
7/14/2016	M-16-160062-002	EAGLE ROCK LANE, BLUEMONT		JHR	A	N/A
7/14/2016	E-16-160364-002	EAGLE ROCK LANE, BLUEMONT		JHR	A	N/A
7/15/2016	B-15-150673-012	CLAY HILL RD. MILLWOOD	598	JHR	A	N/A
7/15/2016	B-16-160397-001	ANAMARIA LANE FRONT ROYAL		JHR	A	N/A
7/15/2016	E-16-160356-001	SPRINGSBURY RD. BERRYVILLE		JHR	A	N/A
7/15/2016	P-16-160356-002	SPRINGSBURY RD. BERRYVILLE		JHR	A	N/A
7/18/2016	P-16-160358-002	ALLEN RD. BERRYVILLE	3158	JHR	A	N/A
7/18/2016	B-15-150228-002	W. MAIN STREET, BERRYVILLE	1	JHR	A	N/A
7/19/2016	B-16-160371-002	PYLETOWN RD. BOYCE	2953	JHR	A	N/A
7/19/2016	E-16-160392-001	HEMLOCK LANE BLUEMONT	501	JHR	A	N/A
7/19/2016	P-16-160350-002	ROCK GATE LANE, WHITE POST	128	JHR	A	N/A
7/20/2016	B-16-160405-001	FEATHERBED RD. WHITE POST	898	JHR	A	N/A
7/20/2016	B-16-160309-001	S. BUCKMARSH ST. BERRYVILLE		JHR	A	N/A
7/20/2016	P-16-160405-001	FEATHERBED RD. WHITE POST	898	JHR	A	N/A
7/20/2016	E-15-150309-004	OLD WATERLOO RD., BOYCE	151	JHR	A	N/A
7/20/2016	B-16-160340-001	RUSSELL RD. BERRYVILLE	421	JHR	A	N/A
7/21/2016	B-16-160015-003	MCGUIRE CIRCLE, BERRYVILLE	794	JHR	A	N/A
7/21/2016	E-16-160015-002	MCGUIRE CIRCLE, BERRYVILLE	794	JHR	A	N/A
7/21/2016	M-16-160015-003	MCGUIRE CIRCLE, BERRYVILLE	794	JHR	A	N/A
7/21/2016	P-16-160015-007	MCGUIRE CIRCLE, BERRYVILLE	794	JHR	A	N/A
7/21/2016	G-16-160366-001	MILLWOOD RD. BOYCE	1489	JHR	A	N/A
7/21/2016	G-16-160366-002	MILLWOOD RD. BOYCE	1489	JHR	A	N/A
7/21/2016	B-16-160131-003	MCGUIRE CIRCLE BERRYVILLE	780	JHR	A	N/A
7/21/2016	E-16-160131-003	MCGUIRE CIRCLE BERRYVILLE	780	JHR	A	N/A
7/21/2016	M-16-160131-003	MCGUIRE CIRCLE BERRYVILLE	780	JHR	A	N/A
7/21/2016	P-16-160131-005	MCGUIRE CIRCLE BERRYVILLE	780	JHR	A	N/A
7/21/2016	B-16-160360-005	SOUTH CHURCH ST. BERRYVILL		JHR	A	N/A
7/21/2016	B-16-160360-006	SOUTH CHURCH ST. BERRYVILL		JHR	A	N/A
7/21/2016	E-16-160360-003	SOUTH CHURCH ST. BERRYVILL		JHR	A	N/A
7/21/2016	E-16-160360-004	SOUTH CHURCH ST. BERRYVILL		JHR	A	N/A
7/21/2016	M-16-160360-001	SOUTH CHURCH ST. BERRYVILL		JHR	A	N/A

DATE INSP	PERMIT #/INSP #	ADDRESS	INSPECTOR	RESULTS	REINSPECTION?
7/21/2016	P-16-160360-001	SOUTH CHURCH ST. BERRYVILL	JHR	A	N/A
7/22/2016	B-15-150496-002	BEECHWOOD LANE, BLUEMONT	JHR	A	N/A
7/22/2016	P-16-160358-003	ALLEN RD. BERRYVILLE 3158	JHR	A	N/A
7/22/2016	B-16-160286-003	KIMBLE RD. BERRYVILLE 747	JHR	A	N/A
7/22/2016	E-16-160286-002	KIMBLE RD. BERRYVILLE 747	JHR	A	N/A
7/22/2016	E-16-160405-001	FEATHERBED RD. WHITE POST 898	JHR	A	N/A
7/22/2016	E-16-160427-001	S. CROW STREET BERRYVILLE 15	JHR	A	N/A
7/22/2016	E-16-160410-001	RED GATE RD. WHITE POST 2770	JHR	A	N/A
7/22/2016	B-16-160360-007	SOUTH CHURCH ST. BERRYVILL	JHR	A	N/A
7/22/2016	B-16-160398-001	SHENANDOAH RIVER LN. FRONT R	JHR	A	N/A
7/25/2016	E-15-150604-003	RUSSELL RD. BERRYVILLE 1091	JHR	A	N/A
7/25/2016	B-16-160398-002	SHENANDOAH RIVER LN. FRONT R	JHR	A	N/A
7/25/2016	B-16-160273-002	STONE HILL LANE, BERRYVILLE 17	JHR	A	N/A
7/25/2016	B-16-160273-003	STONE HILL LANE, BERRYVILLE 17	JHR	A	N/A
7/25/2016	E-16-160330-003	GORHAM LANE BOYCE 43	JHR	A	N/A
7/25/2016	G-16-160412-001	S. CHURCH ST. BERRYVILLE 315	JHR	A	N/A
7/26/2016	P-16-160320-003	EBENEZER RD. BLUEMONT 1494	JHR	A	N/A
7/26/2016	B-16-160428-001	GREEN MEADOW CT. BOYCE 305	JHR	V	NO
7/26/2016	E-16-160431-001	MILLWOOD RD. MILLWOOD	JHR	A	N/A
7/26/2016	E-16-160364-001	EAGLE ROCK LANE, BLUEMONT	JHR	A	N/A
7/26/2016	E-16-160428-001	GREEN MEADOW CT. BOYCE 305	JHR	A	N/A
7/26/2016	P-16-160428-001	GREEN MEADOW CT. BOYCE 305	JHR	A	N/A
7/26/2016	B-16-160330-003	GORHAM LANE BOYCE 43	JHR	A	N/A
7/27/2016	E-16-160105-003	PINE GROVE RD. BLUEMONT 509	JHR	A	N/A
7/27/2016	B-15-150543-002	GRANDDADDY LANE, BERRYVILLE	JHR	A	N/A
7/27/2016	E-15-150543-001	GRANDDADDY LANE, BERRYVILLE	JHR	A	N/A
7/27/2016	E-15-150543-002	GRANDDADDY LANE, BERRYVILLE	JHR	V	NO
7/27/2016	M-15-150543-001	GRANDDADDY LANE, BERRYVILLE	JHR	A	N/A
7/27/2016	P-15-150543-002	GRANDDADDY LANE, BERRYVILLE	JHR	A	N/A
7/27/2016	E-16-160105-002	PINE GROVE RD. BLUEMONT 509	JHR	A	N/A
7/28/2016	B-16-160286-004	KIMBLE RD. BERRYVILLE 747	JHR	V	NO
7/28/2016	B-16-160371-003	PYLETOWN RD. BOYCE 2953	JHR	A	N/A
7/28/2016	E-16-160112-003	SMITH ST. BERRYVILLE 114	JHR	A	N/A
7/28/2016	B-16-160330-002	GORHAM LANE BOYCE 43	JHR	A	N/A
7/28/2016	E-16-160330-004	GORHAM LANE BOYCE 43	JHR	A	N/A
7/28/2016	M-16-160330-001	GORHAM LANE BOYCE 43	JHR	A	N/A
7/28/2016	P-16-160330-004	GORHAM LANE BOYCE 43	JHR	V	NO
7/28/2016	B-16-160248-002	BLAKEMORE LANE BERRYVILLE 16	JHR	A	N/A
7/28/2016	E-16-160248-002	BLAKEMORE LANE BERRYVILLE 16	JHR	A	N/A
7/28/2016	P-16-160248-002	BLAKEMORE LANE BERRYVILLE 16	JHR	A	N/A
7/28/2016	B-16-160121-004	EBENEZER RD. BLUEMONT 1358	JHR	A	N/A
7/28/2016	E-16-160121-003	EBENEZER RD. BLUEMONT 1358	JHR	A	N/A
7/28/2016	P-16-160121-001	EBENEZER RD. BLUEMONT 1358	JHR	A	N/A
7/28/2016	G-16-160438-001	EBENEZER RD BLUEMONT 1358	JHR	A	N/A
7/28/2016	G-16-160438-002	EBENEZER RD BLUEMONT 1358	JHR	A	N/A
7/28/2016	G-16-160121-003	EBENEZER RD. BLUEMONT 1358	JHR	A	N/A
7/28/2016	E-16-160374-001	SHENANDOAH RIVER LANE, BOYCE	JHR	A	N/A
7/28/2016	E-16-160437-001	HARRY BYRD HWY. BERRYVILLE	JHR	A	N/A
7/28/2016	B-16-160428-002	GREEN MEADOW CT. BOYCE 305	JHR	A	N/A
7/28/2016	B-16-160360-010	SOUTH CHURCH ST. BERRYVILL	JHR	A	N/A
7/29/2016	G-16-160400-001	BEYDLER LANE, BERRYVILLE 87	JHR	A	N/A
7/29/2016	B-16-160414-001	TREADWELL ST. BERRYVILLE 309	JHR	A	N/A

INSPECTIONS COMPLETED FROM: 7/01/2016 to 7/31/2016

DATE INSP	PERMIT #/INSP #	ADDRESS		INSPECTOR	RESULTS	REINSPECTION?
7/29/2016	B-16-160286-005	KIMBLE RD. BERRYVILLE	747	JHR	A	N/A
7/29/2016	B-16-160390-001	POWHATAN LN. BOYCE	49	JHR	V	NO
7/29/2016	E-16-160390-002	POWHATAN LN. BOYCE	49	JHR	A	N/A
7/29/2016	B-16-160422-001	DUNLAP DRIVE BERRYVILLE	408	JHR	A	N/A
7/29/2016	E-16-160422-001	DUNLAP DRIVE BERRYVILLE	408	JHR	A	N/A
7/29/2016	P-16-160106-001	MCGUIRE CIRCLE BERRYVILLE	791	JHR	A	N/A
7/29/2016	P-16-160106-002	MCGUIRE CIRCLE BERRYVILLE	791	JHR	A	N/A
7/29/2016	P-16-160106-003	MCGUIRE CIRCLE BERRYVILLE	791	JHR	A	N/A
7/29/2016	P-16-160328-001	MCGUIRE CIRCLE BERRYVILLE	795	JHR	A	N/A
7/29/2016	P-16-160328-002	MCGUIRE CIRCLE BERRYVILLE	795	JHR	A	N/A
7/29/2016	P-16-160328-003	MCGUIRE CIRCLE BERRYVILLE	795	JHR	A	N/A
7/29/2016	B-15-150250-003	WALNUT ST. BERRYVILLE	227	JHR	A	N/A
7/29/2016	P-16-160440-001	PAGE STREET BERRYVILLE	521	JHR	V	NO
7/29/2016	B-16-160309-002	S. BUCKMARSH ST. BERRYVILLE		JHR	A	N/A

TOTAL # of INSPECTIONS: 170 + 13 from Muris - Total 183  
 APPROVED: 159 FAILED: 11 CONDITIONAL: 0

MONTH END BELLS OF PARTITION AND CONVEYANCE  
 LOCAL TAXATION DEPARTMENT  
 COUNTY  
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
07/01/16	16-1140	DOWNUM, DAVID M & ERIN E KEAT	N SEIDITA, THOMAS M, SR & ELISAE N 314 S CHURCH ST BERRYVILLE, VA. 22611	385,000.00	DBS	100%
		RECORDED TIME: 02:01				
		DESCRIPTION 1: CHURCH ST - TOWN, BERRYVILLE				
		DATE OF DEED : 06/03/16 BOOK: 603 PAGE: 917 MAP: 14A5-A-57				
		NUMBER PAGES : 0				
						257,500 ↑
07/01/16	4304	JENKINS, HASKELL LEVY	N/A N/A	.00	QUAL	00%
		RECORDED TIME: 10:04				
		DESCRIPTION 1: 2 LOTS ON SWAN AVE	TOWN OF BERRYVILLE			
		DATE OF DEED : 07/01/16 BOOK: 98 PAGE: 172 MAP: 14A5-A-27,18				
		NUMBER PAGES : 0				
07/01/16	16-1137	GRUBBS REVOCABLE TRUST	N PAPPADAKIS, ANDY; ET AL N 207 WALNUT STREET BERRYVILLE, VA. 22611	300,000.00	DBS	100%
		RECORDED TIME: 11:15				
		DESCRIPTION 1: TOWN OF BERRYVILLE, W/RS				
		DATE OF DEED : 07/01/16 BOOK: 603 PAGE: 896 MAP: 14A1-6-8				
		NUMBER PAGES : 0				
						193,400 ↑
07/05/16	16-1150	BATTLEFIELD CENTER TRUST	N BERRYVILLE AL, LLC N 1124 PARK WEST BLVD STE 101 MT PLEASANT, SC. 29466	645,100.00	DBS	100%
		RECORDED TIME: 02:15				
		DESCRIPTION 1: TOWN OF BERRYVILLE, 3 PARCELS				
		DATE OF DEED : 06/29/16 BOOK: 603 PAGE: 976 MAP: 14A7-14-1, 1A, 1B				
		NUMBER PAGES : 0				
						777,191
						75,000 VAC
						645,100
07/05/16	16-1147	POSTON, DUANE; ET AL	N ARNOLD, WILLIAM J N 735 WILDCAT HOLLOW ROAD BOYCE, VA. 22620	280,000.00	DBS	100%
		RECORDED TIME: 02:50				
		DESCRIPTION 1: GREENWAY DISTRICT				
		DATE OF DEED : 06/30/16 BOOK: 603 PAGE: 958 MAP: 39-A-15				
		NUMBER PAGES : 0				
						381,800 ↓
07/05/16	16-1149	WRIGHT FAMILY RESIDENCE TRUST	N HUYNH, TAY N; ET UX N 20677 BLUE RIDGE MTN ROAD PARIS, VA. 20135	820,000.00	DBS	100%
		RECORDED TIME: 02:52				
		DESCRIPTION 1: CHAPEL DISTRICT, LOT 3, 29.2397 ACRES				
		DATE OF DEED : 06/30/16 BOOK: 603 PAGE: 972 MAP: 40B-1-3				
		NUMBER PAGES : 0				
						887,800 ↓
07/05/16	16-1156	BRANDENBURG, CATHERINE L	N BRANDENBURG, EUGENE PATRICK N 126 ROSE HILL LANE BERRYVILLE, VA. 22611	.00	DBS	100%
		RECORDED TIME: 03:22				
		DESCRIPTION 1: LONGMARSH DISTRICT, LOT 2, KEYSTONE EST				
		DATE OF DEED : 06/21/16 BOOK: 604 PAGE: 14 MAP: 6-1-2				
		NUMBER PAGES : 0				
07/05/16	16-1145	RICHMOND AMERICAN HOMES OF VIR	N SCHROEDER, TIMOTHY LEE & DEBOR N 845 MCGUIRE CIRCLE BERRYVILLE, VA. 22611	465,000.00	DBS	100%
		RECORDED TIME: 11:20				
		DESCRIPTION 1: LOT 33, BERRYVILLE GLEN	TOWN OF BERRYVILLE WR/S			
		DATE OF DEED : 06/30/16 BOOK: 603 PAGE: 939 MAP: 14C-1-33				
		NUMBER PAGES : 0				
						431,400 ↓

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
07/05/16	4305	GLAMMEYER, ROY ARTHUR ROBERT	N/A N/A	.00	WILL	00%
		RECORDED TIME: 14:19				
		DESCRIPTION 1:				
		DATE OF DEED : 07/05/16	BOOK: 98 PAGE: 183 MAP:		PIN:	
		NUMBER PAGES : 0				
07/06/16	16-1163	JONES, CATHEERINE A	N COWART, NADINE L 609 LAUREL LN BLUEMONT, VA. 20147	200,000.00	DBS	100%
		RECORDED TIME: 09:20				
		DESCRIPTION 1: 3 PARCELS - SHEN. RET	BATTLETOWN DIST			
		DATE OF DEED : 06/30/16	BOOK: 604 PAGE: 51 MAP: 17A1-8-100+		PIN:	
		NUMBER PAGES : 0				
07/06/16	16-1166	NED W FREDRICKSON REVOCABLE LI	N FREDRICKSON LIVING TRUST 318 S BUCKMARSH STREET BERRYVILLE, VA. 22611	.00	DBS	100%
		RECORDED TIME: 10:10				
		DESCRIPTION 1: LONGMARSH DISTRICT, LOT 1, 2.3812 ACRES				
		DATE OF DEED : 06/28/16	BOOK: 604 PAGE: 84 MAP: 6-A-33B		PIN:	
		NUMBER PAGES : 0				
07/06/16	16-1167	SECRETARY OF HOUSING AND URBAN	Y RUMEL, INC P O BOX 9 PURCELLVILLE, VA. 20134	90,000.00	DBS	100%
		RECORDED TIME: 11:20				
		DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOTS 24-26				
		DATE OF DEED : 07/01/16	BOOK: 604 PAGE: 87 MAP: 17A1-4-26		PIN: (F) 193,200	
		NUMBER PAGES : 0			W/impv	
07/06/16	16-1170	SCOTT JACKSON TRAVERS EXOR EST	N NATIONS SPRING LLC P O BOX 123 BOYCE, VA. 22620	500,000.00	DBS	100%
		RECORDED TIME: 11:32				
		DESCRIPTION 1: 77.9474 ACRES	GREENWAY DIST			
		DATE OF DEED : 07/06/16	BOOK: 604 PAGE: 95 MAP: 27-A-4		PIN: W/impv 714,200	
		NUMBER PAGES : 0				
07/08/16	16-1182	F & F PROPERTIES INC	N FRANKLIN, DONALD LEWIS & PAMUL N P O BOX 672 STEPHENS CITY, VA. 22655	245,000.00	DBS	100%
		RECORDED TIME: 02:16				
		DESCRIPTION 1: 2 ACRES - GREENWAY DIST				
		DATE OF DEED : 07/08/16	BOOK: 604 PAGE: 177 MAP: 28-A-22		PIN: W/impv 288,800	
		NUMBER PAGES : 0				
07/11/16	16-1194	MITCHELL, JOHN E, TR OF MITCHE	N REIMAN, SCOTT K & DIANE L 382 HAWTHORNE LN BERRYVILLE, VA. 22611	575,000.00	DBS	100%
		RECORDED TIME: 01:26				
		DESCRIPTION 1: LOT 12 - 6.430 ACRES	BATTLETOWN DIST			
		DATE OF DEED : 06/27/16	BOOK: 604 PAGE: 257 MAP: 16-2-12		PIN: W/impv 517,800	
		NUMBER PAGES : 0				
07/11/16	16-1198	DAVIOT PROPERTIES LLC	N MCINTOSH, WILLIAM A & ANNE W P O BOX 294 MILLWOOD, VA. 22646	317,400.00	DBS	100%
		RECORDED TIME: 01:45				
		DESCRIPTION 1: 4.4464 ACRES LOT 4, MCKAY SUBD	GREENWAY DIST			
		DATE OF DEED : 07/08/16	BOOK: 604 PAGE: 275 MAP: 30-A-52		PIN: <del>300</del> 300,000	
		NUMBER PAGES : 0			W/impv	

Log

29 4000 Vac  
30 4000 Vac  
31 4000 Vac  
100 161,900 W/impv  
100A 500 Vac  


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174,400

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
07/11/16	16-1186	IDLEWILD RIVER FARM LLC	N SAME N/A	N .00	OPM	100%
		RECORDED TIME: 11:26				
		DESCRIPTION 1: CHAPEL DISTRICT				
		DATE OF DEED : 00/00/00	BOOK: 12 PAGE: 31			MAP: 31-A-6
		NUMBER PAGES : 1				PIN:
07/11/16	16-1190	OAKCREST BUILDERS INC	N HUXOL, CHRISTINE E 305 GREEN MEADOW CT BOYCE, VA. 22620	N 375,000.00	DBS	100%
		RECORDED TIME: 12:45				
		DESCRIPTION 1: LOT 17, BOYCE CROSSING	TOWN OF BOYCE			
		DATE OF DEED : 07/07/16	BOOK: 604 PAGE: 223			MAP: 21A3-1-17
		NUMBER PAGES : 0				PIN:
						343,700 w/impv
07/12/16	16-1212	WILLIAMS, MICHAEL C & SUSAN K G	N RAPPAHANNOCK ELECTRIC COOPERAT N/A	N .00	DE	100%
		RECORDED TIME: 09:55				
		DESCRIPTION 1: CHAPEL DIST				
		DATE OF DEED : 00/00/00	BOOK: 604 PAGE: 344			MAP: 30-A-103
		NUMBER PAGES : 0				PIN:
07/12/16	16-1213	QUAKER BARN LLC	N RAPPAHANNOCK ELECTRIC COOPERAT N/A	N .00	DE	100%
		RECORDED TIME: 09:47				
		DESCRIPTION 1: CHAPEL DIST				
		DATE OF DEED : 00/00/00	BOOK: 604 PAGE: 347			MAP: 24-A-13D
		NUMBER PAGES : 0				PIN:
07/13/16	16-1221	FULLER, RAYMOND & DORIS	N LEHEW, LARRY LEON; JR PO BOX 221 BERRYVILLE, VA. 22611	N .00	DG	100%
		RECORDED TIME: 03:05				
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 2				
		DATE OF DEED : 07/13/16	BOOK: 604 PAGE: 382			MAP: 14A4-A-69A
		NUMBER PAGES : 0				PIN:
07/14/16	16-1230	NICHOLAS, MARY ELLEN	N MYERS, RICHARD D & ALISHA 401 PAGE BROOK LN BOYCE, VA. 22620	N 380,000.00	DBS	100%
		RECORDED TIME: 01:22				
		DESCRIPTION 1: LOT 3 - 1.3374 ACRES ON RT 631	CHAPEL DIST			
		DATE OF DEED : 07/05/16	BOOK: 604 PAGE: 411			MAP: 21-5-3
		NUMBER PAGES : 0				PIN:
						304,600 w/impv
07/14/16	16-1232	CHANDLER, JAMES T & KIM E	N DONAHUE, REBECCA & SEAN MICHAEL 120 TYSON DR BERRYVILLE, VA. 22611	N 409,900.00	DBS	100%
		RECORDED TIME: 01:56				
		DESCRIPTION 1: LOT 218, PHASE IVA, THE HERMITAGE	TOWN OF BERRYVILLE			
		DATE OF DEED : 07/11/16	BOOK: 604 PAGE: 424			MAP: 14A8-4-218
		NUMBER PAGES : 0				PIN:
						394,000 w/impv
07/14/16	16-1234	STICKELS, CHARLOTTE ANN	N SKILLMAN, GLENN R & DINA M THO 307 E MAIN ST BERRYVILLE, VA. 22611	N 99,900.00	DBS	100%
		RECORDED TIME: 02:40				
		DESCRIPTION 1: E MAIN ST - TOWN OF BERRYVILLE				
		DATE OF DEED : 07/14/16	BOOK: 604 PAGE: 441			MAP: 14A5-A-100
		NUMBER PAGES : 0				PIN:
						157,700 w/impv

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
07/14/16	16-1225	PEPPER LANE-BERRYVILLE GLEN, L N	RICHMOND AMERICAN HOMES OF VIR N 12220 SUNRISE VALLEY6 DR #400 RESTON, VA. 20191 TOWN OF BERRYVILLE	.00	DQC	100%
		RECORDED TIME: 10:45				
		DESCRIPTION 1: OPEN SPACE A, BERRYVILLE GLEN				
		DATE OF DEED : 06/27/16 BOOK: 604 PAGE: 392 MAP: 14C-2-1				
		NUMBER PAGES : 0				
07/15/16	16-1243	CASEY, PAT G	N REYNOLDS, KENNETH E & LISA A N 196 FISHPAW RD BERRYVILLE, VA. 22611 LONGMARSH DIST	499,900.00	DBS	100%
		RECORDED TIME: 01:40				
		DESCRIPTION 1: LOT 2 - 3 ACRES, HILL SUBD				
		DATE OF DEED : 07/14/16 BOOK: 604 PAGE: 480 MAP: 6-A-54G				
		NUMBER PAGES : 0				
						396,700 ↑ w/impv
07/15/16	16-1246	GROVE, DAVID M ET AL	N BAILEY, JOSEPH T & AMELIA D N 182 WURTHINGTON LN BLUEMONT, VA. 20135 BATTLETOWN DISTRICT	60,500.00	DBS	100%
		RECORDED TIME: 02:20				
		DESCRIPTION 1: 8.3856 ACRES				
		DATE OF DEED : 07/08/16 BOOK: 604 PAGE: 494 MAP: 25-A-27D				
		NUMBER PAGES : 0				
						18,600 ↓ w/impv
07/15/16	4306	GROVE, GEORGE D	N/A N/A BATTLETOWN DIST (D/B 157 PG 123)	.00	COPY	00%
		RECORDED TIME: 14:20				
		DESCRIPTION 1: 8.3856 ACRES ON RTS 606 & 607				
		DATE OF DEED : 07/15/16 BOOK: 98 PAGE: 193 MAP: 25-A-27D				
		NUMBER PAGES : 0				
07/18/16	16-1251	LEHMAN, CAROL A & H. HAROLD RE	N RUCKER, GERALD F & LEONE M N 20 BATTLETOWN DRIVE BERRYVILLE, VA. 22611 A 15318 SQ FT	250,000.00	DBS	100%
		RECORDED TIME: 01:25				
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT NO.7, BLOCK				
		DATE OF DEED : 08/14/16 BOOK: 604 PAGE: MAP: 14A3-2-A-7				
		NUMBER PAGES : 0				
						217,000 ↓ w/impv
07/18/16	16-1250	BERNSTEIN FAMILY FOUNDATION	N JOHNSON, JERRY L N 4504 SENSENY RD BERRYVILLE, VA. 22611 102,106&108 W MAIN ST TOWN, BERRYVILLE	129,100.00	DBS	100%
		RECORDED TIME: 12:15				
		DESCRIPTION 1: BATTLETOWN INN & RESTAURANT				
		DATE OF DEED : 06/28/16 BOOK: 604 PAGE: 512 MAP: 14A1-A-50,51				
		NUMBER PAGES : 0				
						675,000 331,700 ← 797,400 → 1,129,100
07/19/16	16-1257	FOLTZ, DENIS W & KRISTIN E	N STARK, KRISTEN LEE N 541 STRINGTOWN RD BERRYVILLE, VA. 22611 LONGMARSH DIST	312,500.00	DBS	100%
		RECORDED TIME: 12:45				
		DESCRIPTION 1: 0.3577 ACRE ON RT 654				
		DATE OF DEED : 07/15/16 BOOK: 604 PAGE: 562 MAP: 8-A-42				
		NUMBER PAGES : 0				
						255,400 ↑ w/impv
07/19/16	16-1264	HECK, ALFRED D	N ALFRED D HECK TRUST N 306 MORVEN PARK CT, NW LEESBURG, VA. 20176	.00	DBS	100%
		RECORDED TIME: 12:53				
		DESCRIPTION 1: LONGMARSH DISTRICT, 8.912 ACRES				
		DATE OF DEED : 07/14/16 BOOK: 604 PAGE: 576 MAP: 3-1-3				
		NUMBER PAGES : 0				

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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT	
07/20/16	16-1271	KETOCTIN LAND COMPANY	N BATTLEFIELD CENTER TRUST 400 CUSTER COURT BERRYVILLE, VA. 22611	N 95,000.00	DBS	100%	75,000 vac
		RECORDED TIME: 11:50					
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 118, SEC 4B	BATTLEFIELD EST				
		DATE OF DEED : 07/20/16 BOOK: 604 PAGE: 593 MAP: 14A7-14-118					
		NUMBER PAGES : 0					
07/20/16	16-1272	KETOCTIN LAND COMPANY	N BATTLEFIELD CENTER TRUST 400 CUSTER COURT BERRYVILLE, VA. 22611	N 95,000.00	DBS	100%	75,000 vac
		RECORDED TIME: 11:51					
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 119	BATTLEFIELD EST, SEC 4B				
		DATE OF DEED : 07/20/16 BOOK: 604 PAGE: 595 MAP: 14A7-14-119					
		NUMBER PAGES : 0					
07/21/16	16-1285	DIMMEL, RICHARD S; ET UX	N GRENNAN, ANDERSON, ET AL 6004 JOHN MOSBY HIGHWAY BOYCE, VA. 22620	N 589,000.00	DBS	100%	256,300
		RECORDED TIME: 02:43					
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 1, 73.4255 ACRES					
		DATE OF DEED : 07/14/16 BOOK: 604 PAGE: 638 MAP: 29-A-18A					
		NUMBER PAGES : 0					
07/21/16	16-1288	BLACKBURN, CECIL G; ET UX	N RYAN, DONALD W; JR ET UX 202 WHITE PINE LANE BOYCE, VA. 22620	N <del>303,500.00</del> 303,500.00	DBS	100%	303,500 w/impv
		RECORDED TIME: 04:35					
		DESCRIPTION 1: GREENWAY DISTRICT, 5.059 ACRES					
		DATE OF DEED : 07/21/16 BOOK: 604 PAGE: 654 MAP: 29-2-2D					
		NUMBER PAGES : 0					
07/22/16	16-1299	JANET W ELTINGE TRUST	N ELTINGE, JANET W; ET AL 2935 PYLETOWN ROAD BOYCE, VA. 22620	.00	DG	100%	
		RECORDED TIME: 03:35					
		DESCRIPTION 1: CHAPEL DISTRICT, 3.456 ACRES					
		DATE OF DEED : 07/22/16 BOOK: 604 PAGE: 720 MAP: 12-A-21					
		NUMBER PAGES : 0					
07/22/16	16-1302	PROFESSIONAL FORECLOSURE CORP	N PHH MORTGAGE CORP 1 MORTGAGE WAY MOUNT LAUREL, NJ. 08054	<del>106,684.54</del>	DTF	100%	314,500 363,200 w/impv
		RECORDED TIME: 04:00					
		DESCRIPTION 1: TOWN OF BERRYVILLE					
		DATE OF DEED : 07/15/16 BOOK: 604 PAGE: 731 MAP: 14A6-3-A-8					
		NUMBER PAGES : 0					
07/22/16	16-1293	JEAN CALLIS EDWARDS TRUST	N HABERMEHL, JESSICA L 365 CLIFF LANE BLUEMONT, VA. 20135	N 250,000.00	DBS	100%	119,700 vac
		RECORDED TIME: 11:35					
		DESCRIPTION 1: CHAPEL DISTRICT, LOT 7, ASHBY RUN SUBD					
		DATE OF DEED : 07/18/16 BOOK: 604 PAGE: 678 MAP: 32-1-7					
		NUMBER PAGES : 0					
07/22/16	4307	HAMMOCK, JERRY LYNN	N/A N/A	.00	LH	00%	
		RECORDED TIME: 14:10					
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 1, SEC A	DB 195 PG 725				
		DATE OF DEED : 07/22/16 BOOK: 98 PAGE: 203 MAP: 37A2-1-1					
		NUMBER PAGES : 0					

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
07/25/16	16-1308	WHITE, SAMUEL TR RECORDED TIME: 01:30 DESCRIPTION 1: LOTS 22,23 OF BLK 2,SECT 1 DATE OF DEED : 06/28/16 BOOK: 604 PAGE: 771 MAP: 17A2-12-22,23 NUMBER PAGES : 0	N FFC PROPERTIES LLC 17090 QUAIL CREEK CIRCLE HAMILTON, VA. 20158 SHEN RETREAT BATTLETOWN DIST VA 4,000 ← 162,400 w/impv	N 61,948.00	DBS	100% F
07/25/16	16-1309	CAYLOR, BARBARA A RECORDED TIME: 01:40 DESCRIPTION 1: PARCEL ON RT 653 - LONGMARSH DIST DATE OF DEED : 07/22/16 BOOK: 604 PAGE: 774 MAP: 7-A-75 NUMBER PAGES : 0	N MCDONALD, CARI CAYLOR ET UX 217 KIMBLE RD BERRYVILLE, VA. 22611 WR/S	N 200,000.00	DBS	100% 225,100 Family sale w/impv
07/25/16	16-1322	PROFESSIONAL FORECLOSURE CORPO RECORDED TIME: 01:53 DESCRIPTION 1: LOT 10, HERMITAGE, PHASE 1 DATE OF DEED : 07/15/16 BOOK: 604 PAGE: 791 MAP: 14A8-1-10 NUMBER PAGES : 0	N FEDERAL NATIONAL MORTGAGE ASSO Y P O BOX 650043 DALLAS, TX. 75265 LONGMARSH DIST	314,500.00	DLF	100% F 368,200 w/impv
07/25/16	16-1303	ROBERTS, JAMES W & LORRAINE M RECORDED TIME: 11:25 DESCRIPTION 1: LOTS A & B, RIVER PARK SUBD DATE OF DEED : 00/00/00 BOOK: 604 PAGE: 735 MAP: 32A-1A,1B NUMBER PAGES : 0	N NUNES, DOROTHY MELISSA 11 LOIS LN BLUEMONT, VA. 20135 CHAPEL DIST	N 215,000.00	DBS	100% w/impv 192,300 ← 5000 VA = 187,300
07/25/16	16-1305	BERRY, MATTHEW & JENNIFER RECORDED TIME: 11:26 DESCRIPTION 1: LOT 14--17,BLK 6,UNIT 1 SHEN RET DATE OF DEED : 07/22/16 BOOK: 604 PAGE: 752 MAP: 17A2-16-14,15,16,17 NUMBER PAGES : 0	N GRAY, DONNA 1025 RETREAT RD BLUEMONT, VA. 20135 BATTLETOWN DIST	N 235,000.00	DBS	100% 211,200
07/25/16	16-1307	GUALA, GERALD F; ET UX RECORDED TIME: 12:55 DESCRIPTION 1: CHAPEL DISTRICT, PARIS HEIGHTS, LOT 40 DATE OF DEED : 07/11/16 BOOK: 604 PAGE: 769 MAP: 40A-1-40 NUMBER PAGES : 0	N GUALA, GERALD F 21870 BLUE RIDGE MTN ROAD PARIS, VA. 20130	.00	DQC	100%
07/26/16	16-1329	EDWARDS, JEAN CALLIS; TRUSTEE RECORDED TIME: 02:35 DESCRIPTION 1: CHAPEL DISTRICT, LOT 8 DATE OF DEED : 07/20/16 BOOK: 604 PAGE: 869 MAP: 32-1-8 NUMBER PAGES : 0	N HABERMEHL, JESSICA L 365 CLIFF LANE BLUEMONT, VA. 20135	N 10,000.00	DBS	100% 235,900 w/impv
07/26/16	16-1323	BURT, VAL J & PATRICIA J RECORDED TIME: 11:15 DESCRIPTION 1: LOT 214, HERMITAGE,PHASE 4A - TOWN BERRYVILLE DATE OF DEED : 07/21/16 BOOK: 604 PAGE: 794 MAP: 14A8-4-214 NUMBER PAGES : 0	N LITTLE, DANIEL R & ZHYLDYZ OFK N 200 TYSON DR BERRYVILLE, VA. 22611 WR/S	N 425,000.00	DBS	100% 469,500 w/impv

(14) 4,000 vac  
 (15) 199,200 w/impv  
 (16) 4,000 vac  
 (17) 4,000 vac  
 -----  
 211,200

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR JULY, 2016

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
07/26/16	16-1326	MURRAY, LORRAINE	N FORD, ERIC & TIFFANY 305 HOPKINS DRIVE BOYCE, VA. 22620	N 354,900.00	DBS	100%
		RECORDED TIME: 12:13				
		DESCRIPTION 1: TOWN OF BOYCE, LOT 9, MEADOWVIEW				
		DATE OF DEED : 07/21/16 BOOK: 604 PAGE: 830 MAP: 21A5-1-9				
		NUMBER PAGES : 0				
				PIN: 357,300		
07/26/16	160004308	LONGERBEAM, BENJAMIN B	N/A	.00	PROBATE	00%
		RECORDED TIME: 13:39	N/A			
		DESCRIPTION 1: 15 W ACADEMY ST (143,440) 28&30 W MAIN ST (140-546) TRACT A-OFF RT 7 (140-546)				
		DATE OF DEED : 07/26/16 BOOK: 98 PAGE: 205 MAP: 14A2-A-57,64;14A3A24				
		NUMBER PAGES : 4				
07/27/16	160004309	HUFF, HENRY LEE	N/A	.00	QUAL	00%
		RECORDED TIME: 12:28	N/A			
		DESCRIPTION 1: LOT 7, FUNKHOUSEER SUBD				
		DATE OF DEED : 07/27/16 BOOK: 98 PAGE: 214 MAP: 26-A-1-7				
		NUMBER PAGES : 6				
07/29/16	16-1344	LEWIS, JOHN W ILSON	N SHANAHAN, MARY LEE 789 PIONEER LN BOYCE, VA. 22620	N 205,000.00	DBS	100%
		RECORDED TIME: 01:15				
		DESCRIPTION 1: LOT 3 - 9.2954 ACRES				
		DATE OF DEED : 07/14/16 BOOK: 604 PAGE: 980 MAP: 38-7-3				
		NUMBER PAGES : 0				
07/29/16	16-1352	MCKINLEY, DONALD J & LORI A	N HOLMES, CHRISTOPHER M & LISA M N 344 HERMITAGE BLVD BERRYVILLE, VA. 22611	N 128,700.00	DBS	100%
		RECORDED TIME: 03:40				
		DESCRIPTION 1: LOT 3 - 3 ACRES				
		DATE OF DEED : 07/29/16 BOOK: 605 PAGE: 47 MAP: 14-A-58D				
		NUMBER PAGES : 0				
07/29/16	16-1353	SECRETARY OF VETERANS AFFAIRS	Y KEUHM, STEPHEN F & ANNE M N 413 LINDSAY CT BERRYVILLE, VA. 22611	N 405,200.00	DBS	100%
		RECORDED TIME: 04:10				
		DESCRIPTION 1: LOT 204, HERMITAGE, PHASE IVA				
		DATE OF DEED : 07/25/16 BOOK: 605 PAGE: 48 MAP: 14A8-4-204				
		NUMBER PAGES : 0				
07/29/16	16-1356	LEFFEL, ELIZABETH K & DARRIN P	N FERGUSON, CHARLENE FRANCES HIL N 2682 WICKLIFFE RD BERRYVILLE, VA. 22611	N 677,000.00	DBS	100%
		RECORDED TIME: 04:13				
		DESCRIPTION 1: 20.7972 ACRES				
		DATE OF DEED : 07/29/16 BOOK: 605 PAGE: 71 MAP: 16-A-1A				
		NUMBER PAGES : 0				
07/29/16	16-1358	NAVILLE, NANCY A	N NAVILLE, NANCY A, TR ET AL N 2109 RED GATE ROAD WHITE POST, VA. 22663	.00	DG	100%
		RECORDED TIME: 04:15				
		DESCRIPTION 1: 38.0957 ACRES				
		DATE OF DEED : 07/29/16 BOOK: 605 PAGE: 90 MAP: 37-A-6A				
		NUMBER PAGES : 0				

07/29/16

07/29/16

07/29/16

07/29/16

07/29/16

357,300  
w/impv

240,400  
w/impv

100,000  
VRC.

407,600  
w/impv

654,800  
w/impv

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR JULY, 2016

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
07/29/16	160004310	ROBERTSON, HARRY T	N/A	.00	PROBATE	00%
		RECORDED TIME: 10:37	N/A			
		DESCRIPTION 1: LOT 23, SEC C, BATTLETOWN SUBD				
		DATE OF DEED : 07/29/16	BOOK: 98	PAGE: 224	MAP: 14-A2-14-C-23	PIN:
		NUMBER PAGES : 4				

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR JULY, 2016

RECORDED INSTRUMENT GRANTOR (X) GRANTEE/ADDRESS (X) CONSIDERATION TYPE PERCENT

\*\*\*\*\* COUNTY DEEDS OF CORRECTION \*\*\*\*\*

07/18/16 16-1249 MMJ LLC N BERNSTEIN FAMILY FOUNDATION N .00 COR 100%  
RECORDED TIME: 12:11 CLARKE CO VA, .  
DESCRIPTION 1: DEED OF CORRECTION D/B 585 PAGE 352  
DATE OF DEED : 00/00/00 BOOK: 604 PAGE: 509 MAP: 14A1-A-50,51 PIN:  
NUMBER PAGES : 0

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 50  
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 1  
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 7

## Economic Development and Tourism

### Report to the Clarke County IDA

July 28, 2016

Major new Business in Town: We are all aware of Handsome Brook Farm opening a processing and distribution center in Berryville. This will have far reaching benefits for Clarke County, Berryville, The Shenandoah Valley and Virginia. Millions of eggs will be purchased, processed, packaged and shipped. Jobs will be created or expanded in all of these segments of the delivery chain and the town will benefit from new people and new money. Additionally, the press regarding Berryville and Clarke County will encourage other similar or agricultural related businesses to explore relocating or establishing their business in Clarke County and Berryville. In fact, there have been two preliminary inquiries about relocating a food related business to Clarke County and Berryville.

The Battle Town Inn has been sold. The new owner Jerry Johnson is interested in restoring, renovating and upgrading the facilities and opening the Bar and Restaurant and the Inn. He is pursuing a number of options at this time toward a successful new hospitality asset in Berryville and Clarke County. The new owner is looking at opening the Inn first which will quickly add 12 or more rooms available to visitors to Clarke County and Berryville. Additionally the Mountain View Motel property including the store and an adjacent house has been purchased. The new owner is applying for permits to open the motel and the store but it is in the preliminary stages at this point. His comment to our planning department is that he wants to fix it up, so it is a credit to the neighborhood.

Marissa Stalvey has joined the Economic Development and Tourism department specializing in Web site content and social media content and distribution. She is a great asset and works well with our web site developers and hosters, KNS Technologies.

We are continuing to work with a variety of organizations, local, regional and state wide to enhance the tourism in Clarke County and Berryville and to promote Clarke County as a regular Tourist Destination especially for the following:

Artists, Artisans, Agritourism, Agribusiness, hiking, kayaking, boating, fishing, walking, and other outdoor activities.

Working with the Shenandoah Valley DMO, the show Family Vacations has filmed a week vacation in the Shenandoah Valley from Frederick County to Rockingham County. Clarke County will be

mentioned in several segments and the Dinosaur Land will be featured in part of the film. As an aside, Dinosaur Land was picked as the number one of Wonderfully Weird Day Trips around Washington, by the Washingtonian Magazine. This was reposted by The Tourism Facebook page and so far the results are 2,693 people reached. Facebook pages are averaging over 4000 reaches per month, with additional spikes when there are feature articles that are reposted or significant events that are posted and boosted.

The Clarke County Artisan Studio Tour will be October 1<sup>st</sup> and 2<sup>nd</sup>. This will coincide with Art at the Mill and will help to create an even better image of Clarke County and Berryville as a center for Artistic expression and creativity. We are planning a full advertising promotion on Facebook, The Virginia Tourist Online Guide and will promote weekend activities and trips to Clarke County for these events.

We are in the planning stages for a local, Clarke County Agribusiness, Agritourism, Sustainable Farm, and outdoor business, entrepreneur class in October. This will be a 6 week class with the final week being a presentation of business plans to local residents and businesses. This will take the place of the Entrepreneur Café that we participated in last year. We are focusing on agricultural or outdoor related local businesses or startups, including entrepreneurs that have not yet started their business. We will have speakers from a variety of organizations including the State of Virginia, Agricultural Departments, County Economic Development, People Virginia and others not yet fully committed. With anticipated sponsorships, there will be a cash prize for 1<sup>st</sup> and 2<sup>nd</sup> place but the real value will be gaining knowledge about the risks, benefits and potential for starting an agricultural related business here in Clarke County. Town and County residents will still be able to participate in the Entrepreneurs Café which will be hosted by LFFCCSBDC and will be a very worthwhile program for non-agricultural or outdoors startup businesses.

I attended a very valuable two day seminar / class "Virginia Industrial Development Authorities Institute"

Hosted by Virginia Tech, May 24-25 2016. The presenters were from a variety of state agencies and organizations interested in helping to develop businesses in the Commonwealth. I have a slide presentation that I would be happy to share with anybody desiring further detail.

Attached is my invoice for July, it has the various components of the job of economic development and tourism broken down into hours by week. The first week listed, was actually the last week in June and includes an inordinate amount of time dedicated to the Handsome Brook announcement. I was responsible for a variety of components of pulling the event together. I have to really thank Kelli Hart and her team at the Barns of Rose Hill who went over and above the call of duty in supporting this activity. Also I want to thank Sue Ross and Berryville Main Street who provided the sound equipment. Of course major recognition to the Town of Berryville Police who provided security and direction in parking, and the Town staff who delivered and picked the chairs, podium and signs. This was a first class team effort and the result was a great event.

More recently, I have met with a number of local business people discussing how we can better support them and what we can do together to better promote Clarke County and Berryville for attracting and retaining businesses. We are continuing to balance Tourism and Classic Economic Development, because many experts feel that Tourism is the cornerstone of economic development for smaller communities, it achieves the purpose of bringing people to the area, has them spend money and they leave, putting little or no impact on infrastructure and resources.

Additionally, I have been continuing to research how best to attract a hotel to the area, and to try and discern what type of hotel would have the highest probability of success in our area. The study that was done several years ago, point to a mid-size mid-scale hotel. However, since the study was done a number of factors have changed in the area. I look forward to discussing this topic in detail with the board in a work session, or one on one with any board members interested in the results of my talking to a number of experts in the hospitality industry.

Tasks	Monthly Totals by Category by Week.					Totals
	1	2	3	4	5	
Develop and Implement Long and Short Term Goals						0
Coordinates Work Activities; Manages Objectives						0
Directs and Administers ED and Tourism Office						0
Budgets						0
Information						0
Monitors Expenditures						0
Administers Marketing Program						0
Follow up email, phone, mtgs.	3	3	4	4		14
Research background detail	2	2	3	2		9
Consults With Appropriate Offices and Organizations:						
County Administrator		1	1	1		3
Town Manager						0
IDA						0
EDAC						0
Joint Committees						0
Berryville MainStreet			1	1		2
Misc Town and County Offices						0
Primary Point of Contact for any New Potential Businesses						0
Coordinates Visits			1	3		4
Arranges meetings with appropriate officials			1	1		2
Works With Real Estate Agents						0
Serves as Clerk and Primary Staff Support						0
EDAC				1		1
IDA						0
Manages IDA Bonding Process						0
Develops and Manages ED Incentive Programs						0
County including Waterloo Fee Subsidy Prgrm						0
Town of Berryville						0
County and Town Liaison						0
VEDP		1	1	1	1	4
Appropriate Local, State and Federal Agencies			1	1	2	4
General Public				1	1	2
Local Businesses/Retention and Growth			1	2	3	6
Establishes Relationships With, ED and Tourism Agencies:						0
Berryville Mainstreet				1		1
Top of Virginia Chamber						0
VEDP				1	1	2
LFCC Small Business Development Center				1	1	2
Northern Shenandoah Valley Reg. Commission				1		1
Virginia Tourism Agencies			1	1	1	4
Misc. regional activities			1		1	2
Maintains Records, Compiles Analytical Data as Required				1		1
Develops and Implements Business Retention and Growth Initiatives:						0
Provides Technical Assistance to Businesses if Desired					1	1
Maintains Virginia Scan Data					1	1
Works to Optimize New Business, Agents and Owners						0
Maintains data on County and Town ED Website				1	1	2
Applies for and Manages Grants for ED and Tourism:		1				1
Create and Maintain County and Town ED/Tourism Website		1	1	1	1	4
Implement Social Media Initiatives		1	1	1	2	5
Links to appropriate partners and Stake Holders				1	1	2
Insures Website and Social Media Sites are Current		1	1	1	1	4
Works With Business Owners to Simplify Land Use and Zoning Processes:						0
Misc. Additional Duties						0
Attend Meetings		1	1	1	3	6
Serves on Committees						0
Makes Speeches and Presentations						0
Involved in Community Activities and Events				1		1
Total Hours Submitted	5	12	20	31	22	91
Invoice Amount						\$2,958
						\$2,957.50
					\$2,958	

Clarke County Fire & EMS  
FY 16-17 Closing Balance Summary

Description	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	YTD Totals
<b>Billable Calls</b>							
Enders (Co 1)	79						79
Boyce (Co 4)	22						22
Blue Ridge (Co 8)	6						6
<b>Total # of Billable Calls</b>	<b>107</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>107</b>
ALS Trips Billed	52						52
BLS Trips Billed	55						55
<b>Total</b>	<b>107</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>107</b>
<b>Calls Dispatched</b>							
Co 1 Career	64						64
Co 1 Volunteer	3						3
Co 1 Split	50						50
Co 4 Career	1						1
Co 4 Volunteer	5						5
Co 4 Split	15						15
Co 8 Career	0						0
Co 8 Volunteer	13						13
Co 8 Split	0						0
Unknown	12						12
<b>Total # of Calls Dispatched</b>	<b>163</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>163</b>
<b>Total Payments</b>	<b>\$32,086.55</b>						<b>\$32,086.55</b>

JUN 27 2016



## Director's Report to the Library Board For May 2016

Submitted June 21, 2016

### *Valley Reads Summer Reading Program Heats Up*



Registrations are soaring in the Valley Reads "Read for the Win" summer reading program. Since May 21, participants can register and start recording their reading online at [www.handleyregional.org](http://www.handleyregional.org). Kids and teens earn points for their accounts by entering the number of minutes read or the secret code from an event at the library or one of our community partners. They earn one free book for every six hours of logged reading. This year adults can also register for the program and for every book they read, they earn a "Book Buck" to be redeemed at the Friends Used Book Sale in June or October.

Every week there are many special programs at all three libraries for infants through teens. For all the details, see the new events calendar LibCal on the library website. It can be sorted for types of programs and library locations, such as children's programs at Bowman Library.

The Valley Reads program includes the library and seventeen community partners who plan events and publicity. Some partners like Belle Grove Plantation and the Museum of the Shenandoah Valley present programs that can earn electronic badges for participants.

### *End of School Year Brings Students to Library*

May is always a busy month for the Youth Services department as they distribute summer reading programs literature to all local schools while continuing to present storytimes and other programs. In May, Youth Services presented 49 programs to 1,759 children at the library. In addition, they made ten outreach visits to local schools and 1,376 children. They and other staff represented the library at the May 14 KidzFest in Old Town Winchester where they met 300 people in two hours before the event was rained out.

### *Summer Reading Programs Are More Than a Fun Activity*

Yes, summer reading programs are a fun place to go during summer vacation, but a multi-year study by the Library of Virginia, the Virginia Department of Education, and others found even more important benefits. Children and teens who attended summer reading programs performed better academically and experienced greater gains in their academic performance than their nonparticipating peers. Participants out-performed nonparticipants on tests across all measures and grades, kindergarten through 8. The effect of summer reading programs did not differ by gender, limited English proficiency status, or economically disadvantaged status. For more on the study, visit <http://www.lva.virginia.gov/lib-edu/LDND/srp-impact/>

### *Staff Changes*

*Marilyn Dale*, Youth Services page at Handley Library, retired June 1 after **more than twenty years in the position**. During May and June, the library system has welcomed these new staff members: *Mary Ellen Nealon* and *Saman Biukaghaei*, Circulation; *Hytham Dali*, Technical Services; *Kathryn Moss* and *Kelly Mitchell*, Youth Services; and *Victoria Gallery* and *Keelia McCaffrey*, and *Chris Wright*, Adult Services.

### ***Donations***

Recent donations include: Buddy and Judy Lloyd in memory of Anna Lee Sandy; John Dresely; N. Hartley and Susan Schearer in memory of Charles Burwell; and Fay Stump in memory of Michael Gur. Donations in memory of Roy Nester were made by Barbara and Wendell Seldon, John P. Lewis, Carolyn and David Lewis, James R. Wilkins Jr., Jimmie and Karen Shipp, Mr. and Mrs. Allen A. Turnbull, and Larry and Kathy Hanson.

### ***Month at a Glance***

26,140	Library visitors
65,529	Checkouts of books & materials
5,028	Checkouts of eBook, eMagazine, audiobook
74	In-house Library programs
2,217	Attendance at in-house Library programs
11	Outreach programs (presented outside the library)
1,676	Attendance at Outreach programs

### ***Organizations that helped sponsor or participated in May programs***

Abundant Life Daycare	KidzFest
Alamo Drafthouse	Literacy Volunteers of America—Winchester Area
Apple Country Head Start	Mandarin ABC School
Apple Valley Ringers	Museum of the Shenandoah Valley
Armel Elementary School, Title I students	Nerangis Enterprises
Belle Grove Plantation	Orchard View Elementary, Title I students
Big Brothers/Big Sisters	Our Health
Blandy Farm	Shenandoah Tapestry Project
Blue Ridge Dog Training Club	Shenandoah University
Boyce's Martial Arts	Skyline Meadows State Park
Chick Fil-A	Virginia 529 College Savings program
Clarke County Public Schools	Virginia Avenue-Charlotte DeHart Elementary
Clermont Foundation	Virginia State Parks
Eukarya School	Winchester City Schools
Frederick County Public Schools	Winchester City Schools
Grace Lutheran Church and Team Grace	Winchester Royals
Greater Washington McDonald's	Winchester-Frederick County Historical Society
Independent School of Winchester	Youth Development Center
Keystone Christian Academy	

### ***Outreach—where library staff went in May***

Cooley Elementary School
Indian Hollow Elementary School
John Kerr Elementary School
KidzFest, Old Town Mall
Museum of the Shenandoah Valley
Team Grace, Grace Lutheran Church

### ***Kudos***

Both Bowman Library and Handley Library have meeting rooms available for public use. In May, the Blue Ridge Food Bank's annual USDA Requirements meeting was held for Food Bank volunteers in Bowman Library meeting room. Over sixty volunteers from up and down the Valley met with a USDA representative. They were very pleased with how well the Bowman Library location worked for them and hope to use the facility again next year.

# Bowman Library

## Baby Time

Thursdays @ 11 am  
Storytime for infants. (0-15 months)

## Toddler Time

Mondays @ 11 am (except 2nd Mondays)  
Early literacy program designed specifically for active toddlers. (3 & under)



## Preschool Time

Wednesdays & Saturdays @ 11 am  
A lively 30-minute program of stories, puppets, dancing and songs. (3 & up)

## Twilight Tales

Tuesdays @ 6 pm  
Stories, music, fingerplays, movement and a craft for families. (all ages)

## Lego Club

Mondays @ 4 pm  
Elementary and middle school students can design and construct with Legos.

## Learn Spanish

Wednesdays @ 3 pm  
Using games, songs, puppets and picture books children and their parents will learn the Spanish language. (all ages)

## Dance Party

2<sup>nd</sup> Mondays @ 11 am  
We'll be rocking out and making music with our own instruments.

# Sports Exploratorium

Explore the world of sports through presentations by local hobbyists.

## Poi spinning with Jimi Dennison

July 13 @ 2 pm—Bowman Library  
July 14 @ 2 pm—Handley Library

## Balloon Bending with Johnny-0

July 27 @ 2 pm—Bowman Library  
July 26 @ 3 pm—Handley Library

# Clarke County Library

## Preschool Time

Tuesdays @ 10:30 am  
Hear great stories and have fun! (3 & up)



## Lego Club

Thursdays @ 10:30  
Calling all Lego builders! Design and construction themes are different each week. For ages 6 & up! No registration required!

# Youth Volunteers

## Bowman Library Puppet Troupe Orientation & Training

May 23 @ 6 pm—Bowman Library  
The puppet troupe is a big part of the library's storytime. Come be part of this performance troupe! (Must be available Wed. & Sat. mornings 10 am-12 pm)

## Bowman Library Volunteer Orientation

May 24 @ 6 pm—Bowman Library  
We welcome rising 6th graders to assist with a variety of library tasks.

## Handley Library Volunteer Orientation

May 13 @ 4 pm—Handley Library  
Youth ages 12-18, we need your help this summer! Fill out an application form and come see how you can assist library staff.

# Chess

Families, adults, kids of all ages and skill levels are welcome to come and play.

## Bowman Library: Saturdays @ 10 am

May 21 & August 20

## \*Handley Library: Wednesdays @ 4:30-7:30 pm

May 11 & May 25



\*Outdoor chess & checker set available to use in the Mike Foreman Rotary Reading Garden at Handley Library. See Handley Library staff for assistance.

# Handley Library

## Baby Time

Tuesday @ 10:30 am  
Storytime for infants. (0-15 months)

## Toddler Time

Thursdays @ 10:30 am  
Early Literacy program designed specifically for active toddlers. (3 & under)



## Preschool Time

Mondays @ 10:30 am  
A lively 30-minute program of stories, puppets, dancing and songs. (3 & up)

## Construction Club

2<sup>nd</sup> Mondays @ 5:30 pm  
June 13, July 11, August 8  
Calling all builders, come build with us! Legos, blocks & much more will be available. Bring your creativity & we will bring the supplies! (ages 6-12)

## Meet a Sheriff!

1<sup>st</sup> Wednesdays @ 3:30 pm  
June 1, July 6, August 3  
Hear stories read by our very own Winchester Sheriffs! (all ages)

## STEAMworks

2<sup>nd</sup> Wednesdays @ 3 pm  
June 8, July 13, August 10  
Let's explore science, technology, engineering, arts, and math! Join us in the children's room for a variety of activities this summer. (ages 6-12)

## Family FUN Nights

3<sup>rd</sup> Wednesdays @ 7 pm  
May 18, June 15, July 20, August 17  
Come make a reading fort, hear glow in the dark stories, make a blanket, and ask us about our first annual "Stuffed Animal Sleepover." (all ages)



## Dance Party!

Fridays @ 10:30 am  
Put on your dancing shoes and join us in the children's room. This lively 30-minute program is filled with music and movement.

# Special Events

## Winchester Royals

The Winchester Royals will be coming to a library near you this summer. Visit the calendar on our website for more information.

## Father's Day Field Day

June 18 @ 2 pm- Handley Library  
On your mark, get set, go! Have fun competing at outdoor games: life size tic-tac-toe, relay race, ladder toss & others. (all ages)

## "First Stop on Piccadilly Street"

June 20 @ TBD- Handley Library, 2<sup>nd</sup> Floor  
Meet 2016 Newbery winner, author Matt de la Pena, and illustrator Christian Robinson. Visit the calendar on our website for more information.

## "Rock the Library!"

June 22 @ 6:30 pm—Handley Library  
Meet award-winning author and illustrator Jarrett Krosoczka, whose works include the *Punk Farm* series and the *Lunch Lady* series. Visit the calendar on our website for more information.

## Bowman Library 15<sup>th</sup> Anniversary

July 16 @ 11 am—Bowman Library  
Birthday Party with puppets, singing, dancing and sidewalk art. Cake and punch is served. "Come in and find out what you are missing!"

## Harry Potter Extravaganza

July 30 @ 2 pm- Handley Library  
Come celebrate Harry Potter's birthday with crafts, snacks, and other Harry Potter activities. (6 & up)

## Tiny Tales @ the MSV

2<sup>nd</sup> Wednesdays @ 11 am—This program is at the Museum of the Shenandoah Valley  
Enjoy stories in the Glen Burnie House with Aimee Gangai, Handley Library youth services librarian. (ages 2-5)

## It's Book Time with Ronald!

You are invited to hear stories and delight in the antics of McDonald's Ronald McDonald. (all ages)  
June 14 @ 10:30 am—Clarke County Library  
July 29 @ 10:30 am—Handley Library  
August 3 @ 11 am—Bowman Library

## Family Films

Join us Saturdays for a family picnic and movie event. Families are encouraged to bring a picnic lunch to the show. (all ages)

### Bowman Library: Saturdays @ 1pm:

May 14: Soccer Dog (PG)  
May 28: The Karate Kid (PG)  
June 11: Inside Out (PG)  
June 25: The Sandlot (PG)  
July 9: Cars (G)  
July 23: Surf's Up (PG)  
August 6: McKenna Shoots for the Stars (PG)  
August 20: Air Bud (PG)



### Clarke County Library: Saturdays @ 1 pm: at the Barns of Rose Hill

June 18: The Iron Giant (PG)  
June 25: James and the Giant Peach (PG)  
July 2: WALL-E (G)  
July 9: Paulie (PG)  
July 16: March of the Penguins (G)  
July 23: The Goonies (PG)



### Handley Library: Saturdays @ 12pm:

May 21: Air Bud: World Pup (G)  
June 4: Bon Voyage, Charlie Brown (G)  
June 18: Jump in! (G)  
July 2: Everyone's Hero (G)  
July 16: Soul Surfer (PG)  
July 30: Harry Potter and the Sorcerer's Stone (PG)  
August 13: Space Jam (PG)  
August 27: Tinkerbell and the Lost Treasure (G)

## Paws for Reading

Come read a book to a loving & patient therapy dog! This program is designed for children who are just beginning to read or those who may need additional practice reading. (all ages)

### Bowman Library: Saturdays @ 1pm:

May 21  
June 4 & 18  
July 16 & 30  
August 13

### Handley Library: Wednesdays @ 1 pm:

June 1, 8, 15, 22 & 29

August 16, 2016 Clarke County Board of Supervisors Regular Meeting Packet

## Teens

### Bowman Library

#### Anime & Mochi

Mondays @ 6 pm  
Join us for an evening of anime, mocha & popcorn  
May 23: Sailor Moon  
June 22: Free!  
July 25: Yowamushi Pedal  
August 22: Haikyull

#### Manga Art & Coloring Clubs

1<sup>st</sup> & 3<sup>rd</sup> Mondays @ 5:30 pm  
Join us as you color enchanting designs or bring a sketch book & create manga art. Materials provided.

#### Teen Advisory Board

2<sup>nd</sup> Mondays @ 6 pm  
A planning group open to middle & high school students for library programs & events.  
To join call Donna Hughes at 540-869-9000 x215

#### Game Night

3<sup>rd</sup> Fridays @ 5:30 pm – 8 pm  
Middle & high school students stop by to play console, tabletop & computer games. Enjoy snacks!

### Clarke County Library

#### Coloring Club

Wednesdays @ 3:30 pm  
Middle & high school students join us to color & relax. Materials provided or BYO.

### Handley Library

#### Crafternoons

Fridays in June & July @ 2 pm  
Unique crafts each Friday afternoon. Call the Youth Service's desk for details at 540-662-9041 x16

#### Teen Night!

Wednesdays @ 6:30-7:30 pm  
Bring a friend, listen to music, play tabletop games, do crafts & hang out in Middle Kingdom.  
May 25, June 29, July 27

#### Teen Advisory Board

4<sup>th</sup> Mondays @ 6:30 pm  
A planning group open to middle & high school students for library programs & events.  
To join call Aimee Gangai at 540-662-9041 x16

## Locations & Hours



### Bowman Library

871 Tasker Road, P. O. Box 1300  
Stephens City, VA 22655  
Monday - Tuesday 10 a.m. - 8 p.m.  
Wednesday-Saturday 10 a.m. - 5 p.m.  
Phone: (540) 869-9000  
Fax: (540) 869-9001  
Email: dhughes@handleyregional.org

### Clarke County Library

101 Chalmers Court, Suite C  
Berryville, VA 22611  
Monday-Tuesday 10 a.m. - 8 p.m.  
Wednesday-Saturday 10 a.m. - 5 p.m.  
Phone: (540) 955-5144  
Fax: (540) 955-5178  
Email: lkennedy@handleyregional.org

### Handley Library

100 West Piccadilly St.  
Winchester, VA 22601  
Monday 10 a.m. - 8 p.m.  
Tuesday 10 a.m. - 5 p.m.  
Wednesday 10 a.m. - 8 p.m.  
Thursday-Saturday 10 a.m. - 5 p.m.  
Phone: (540) 662-9041  
Fax: (540) 662-9053  
Email: agangai@handleyregional.org

HANDLEY REGIONAL  
**LIBRARY**

## Youth Services

May – August 2016



Times, locations, & programs  
are subject to change.

Visit our calendar @  
[www.handleyregional.org](http://www.handleyregional.org)

***Hundreds Meet Lunch Ladies Author Jarrett J. Krosoczka at Handley Library***

On June 22, award-winning author and illustrator Jarrett J. Krosoczka arrived at the steps of Handley Library in a police-escorted limousine, accompanied by lunch ladies (and one lunch gentleman!) from Winchester Public Schools (WPS) and welcomed by the Punk Farm Band. Over 200 community members attended, and a raucous time was had by all. Following the red carpet walk and performance by the band, Krosoczka addressed the audience in the Handley Library Auditorium, where he demonstrated his illustrative process, talked about the persistence it takes to achieve your first publication and encouraged the youngsters in the audience to pursue their dreams even when it is difficult.



The crowd awaits the Lunch Ladies from WPS and author Jarrett J. Krosoczka on June 22.

On June 21, author Matt de la Peña read aloud from his Newbery award-winning book *Last Stop on Market Street* with WPS Summer School students and others. Both author visits were part of Shenandoah University Children's Literature Conference and were coordinated by Karen Huff of Shenandoah University, Robin Northrup of Winchester Public Schools, and Aimee Gangai, Handley Library Youth Services Librarian.



Author Jarrett J. Krosoczka

***Kids Camp at Alamo Drafthouse Cinema Supports Library***

Kids Camp at the Alamo shows family-friendly movies, and families get to choose their own ticket price of \$1 to \$3 per person. Proceeds from the July Kids Camp movies benefit Handley Regional Library. Library Youth Services have created handouts with book titles that are related to the week's movie, such as a booklist of Dr. Seuss books for the *Horton Hears a Who* movie.

Before the feature begins, movie-goers see a 90-second promotional video for Handley Regional Library created by library staff. The video "Libraries Transform" demonstrates the variety of ways patrons utilize the library and the positive, transformative impact of library services. It can also be seen on YouTube at <https://www.youtube.com/watch?v=9aGdu67sbyQ>.

**June at a Glance**

33,383	Library visitors
79,905	Checkouts of books & materials
5,255	Checkouts of eBook, eMagazine, audiobook
127	In-house Library programs
4,841	Attendance at in-house Library programs
13	Outreach programs (presented outside the library)
3,098	Attendance at Outreach programs
2,155	Volunteer hours

**Winchester Royals Players Presented Storytimes**

Players from the Winchester Royals chatted with youth about their career goals with baseball and their alternative plans should they not make it to the major leagues. They also read some of our favorite baseball themed books at Handley Library and Bowman Library. Head Coach Lyndon Coleman, and players Trevor Jensen, Derek Gibree all from Florida and John Barr from Pennsylvania took questions from the young audience, such as “What are your favorite vegetables?” Their visit was part of the *Read for the Win!* Summer reading program.



**Summer Reading Update**

Youth Services has been keeping a scoreboard for the number of minutes spent reading by *Read for the Win!* participants. At the end of six innings (weeks), the score is:

Prereaders	87,358 minutes
Elementary	305,473 minutes
Teens	128,128 minutes

Reading minutes can be recorded to earn free books until August 10. The grand finale summer reading program will be held Saturday, August 13, 3:30, at the Taylor Pavilion on the Old Town Mall.

**Organizations that helped sponsor or participated in June programs**

Abundant Life Summer Camps	Frederick Douglass Elementary School
Alamo Drafthouse Cinema	iTiger Tae Kwan Do
ALC Recycling, LLC	Lord Fairfax Community College
ALC Recycling, LLC	Museum of the Shenandoah Valley
Apple Pie Ridge Elementary School	Orchard View Elementary School
Bass-Hoover Elementary School	Our Health
Belle Grove	Shenandoah University Children’s Literature Conference
Boyce’s Martial Arts Academy	Shenandoah Valley Tapestry project
Chick-fil-A	Sherando HS
Children of America	Tiger Den
Clarke County Parks and Recreation	Winchester Book Gallery
Clarke County schools	Winchester City Schools
Daughters of American Revolution	Winchester Parks and Recreation
Frederick County schools	Winchester Police Department
Frederick County Voter Registrar	Winchester Sheriff’s Department
Frederick County Voter Registration	

## ***Outreach—where library staff went in June***

American Military Heritage Museum	Frederick Douglass Elementary
Armel Elementary (3)	Museum of the Shenandoah Valley
Boyce Elementary (3)	Orchard View Elementary
Cooley Elementary (3)	

### **Adult Services, Adrienne Davis**

SelectReads: Our BookNews service transitioned to Select Reads on June 1. Through this service, patrons can sign up for up to 20 free monthly eNewsletters featuring new library titles and formats. BookNews / SelectReads can be found under 'Use the Library' on our website. A few service highlights:

- Newsletters help patrons find our newest items each month.
- Descriptions and reviews help patrons pick what they like.
- All lists link to our LS2 Interactive Catalog to let patrons quickly find and reserve an item.

The Adult Summer Reading Program (ASRP 2016) fully launched in June with the addition of participation ebadges, developed by Donna Funk Smith. This is the second year for the ASRP, now a part of Valley Reads. Through Valley Reads, the program was expanded to include activities that highlight additional library services, particularly downloadable content and other online services. Patrons also keep a Reading Log and can claim a Book Buck for each title they read. Participants used \$51 worth of Book Bucks at the Friends Summer Book Sale.

### **Bowman Operations, Kim Bean**

The Server Room has been cleaned out! In advance of the E-cycling fund raiser event held at Bowman on Saturday, June 25, Ricky Hart of Tech Team Solutions met with us on June 16 to advise us regarding old/obsolete computer and other technology equipment that could be e-cycled. We were able to discard an enormous amount of items, so much so that the E-cyclers had to make a second trip to Bowman after the event to get the rest of the materials. Before the cleanout, all of the shelves were full and 2/3 of the floor was covered. Now, the server room floor is completely clean and half of the shelves are empty.

Kim has met with Ricky Hart of Tech Team Solutions several times to work on finding a solution for Bowman's Wi-Fi problems. The hardware has been purchased and Ricky is planning to install during the first week of July.

### **Youth Services, Donna Hughes**

The month of June afforded many of our youth to donate their time and energy to the library system. They came to the library with eagerness and a desire to give back to their communities. In all there were over 100 youth that came to assist in the areas of summer reading registration, library program assistance, assembling bags and promotional materials, presentations with puppets, interaction with young children, assistance with computers, data entry, planning for teen programs through the Teen Advisory Boards, shelving of library materials and preparing and maintaining library displays. They did all of this with smiling faces, clear conversation and child-friendly mannerisms. The total time they gave in June was nearly 800 hours. With our biggest volunteer troupe yet this year, the library staff have enjoyed the spirit and the work that they have provided for our community.

### **Business Manager and Handley Operations, Ann White**

Lord Fairfax Community College returned to Handley Library on Monday, June 20 to speak to the public about the opportunities available at the college to help them expand their educational and career opportunities.

**Voter Registration:** On Saturday, June 11, Handley Library hosted an outside voter registration tent. The purpose of this event was to provide an easy avenue for community members to register to vote before the upcoming fall Presidential election.

**Friends of Handley Regional Library, Barbara Dickinson**

The book sale netted a cool \$8,000! The first ever eRecycling Drive brought in a couple of hundred more. Great work all!

Friends sponsored programs:

*67 Shots: Kent State.* Presenter, Author, Howard Means - attendance 31

*Farmers Market on Your Porch* – attendance 42

Community Health Forum #5 – topic of water safety – attendance 12

**Circulation Services, Mary Anton**

Along with the Director and Ann White, we met with Kent Smallwood, our representative with Unique Management collection service to discuss changes in collections and new products.

Together with Donna Funk-Smith in Adult Services, we hosted two adult ESOL classes for card registrations and an introduction to library services.



Safe Kids Worldwide located in Washington DC drove to Bowman Library on June 25 to make their electronics recycling donation count for our libraries.

Virginia Regional Transit

Month: July 2016

Route	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Scheduled Trips	15				3	5	16	9			12	5	7	8	15			8	5	7	19	10			5	10	7	15	11		192	
No Shows/Cancellations	2				0	0	1	0			2	0	0	0	0			2	2	0	1	0			0	0	0	2	1		13	
Add Ons	2				0	0	0	0			0	0	1	0	0			0	2	0	0	0			0	0	1	0	0		6	
Total Passengers Transpo	15				3	5	15	9			10	5	8	8	15			6	5	7	18	10			5	10	8	13	10		185	

Holiday No Service