

June 19, 2018

Clarke County Board of Supervisors
Regular Meeting
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, June 19, 2018.

Board Members

Present Afternoon/Evening Session: Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Barbara J. Byrd – Russell District; Bev B. McKay – White Post District

Absent Afternoon/Evening Session: None

County Staff Present

David L. Ash, Cathy Kuehner, Brian Lichty, Brandon Stidham, Brianna Taylor, Lora B. Walburn

Constitutional / State Offices / Other Agencies

Tony Roper, Tom Judge

Press

None

Others Present

Doug Baker, Ed Carter, Jeff Hinson, Donald Whitacre, Donna Meade, Claudia LeFevre, Corey Childs, Jean Lee

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:02 p.m.

2) Adoption of Agenda

Supervisor Catlett moved to adopt the agenda as presented. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Absent
Beverly B. McKay	- Aye
David S. Weiss	- Aye

3) Citizens Comment Period

No persons addressed the Board.

4) Virginia Department of Transportation [VDOT]

Ed Carter, Assistant Residency Administrator, with Doug Baker, provided the following update:

Mr. Carter introduced Doug Baker, new maintenance superintendent at the Clarke County Department of Transportation headquarters.

Supervisor Daniel joined the Board at 1:04 pm.

Maintenance:

- Performed hand patching and used pothole machine on various secondary routes throughout the County.
- VDOT will continue with patching on various routes this month in preparation for surface treatment.
- Cleaned pipes on various secondary routes and installed new pipes on routes 638 and 644.
- Cleaned up and repaired major flood damage and repaired sinkhole on Rt. 641.
- Repaired three slides along river on Rt. 606.
- This month VDOT will be concentrating on mowing our secondaries and trimming brush.

Board Concerns:

- Rt. 638 speed study has been finalized and signs will be posted at 35 MPH.
- We are still repairing shoulder washouts on primary's and grading non-hard surfaced roads damaged during flood.

Supervisor Comments:

- Vice Chair McKay:
 - Route 522: VDOT's engineer reviewed and identified a fix.
 - Route 50 West at Waterloo Turn Lane Heading toward Boyce: Request review of turn lane distance and restriping.
- Supervisor Byrd:
 - Crums Church Road Speeding: Requested speed trailer to monitor for speed issues reported by a constituent. Supervisor Byrd will speak to Sheriff Roper about enforcement.
 - Flooding: Ed Carter stated that heavy rains and flooding during the past +/- six weeks have caused road closures including 96 roads in four counties over the Memorial Day weekend. The Department of Transportation is working 12-hour shifts, weekends, and holidays. Currently, crews are working on repairs to pavement, bridges, roads, shoulders, and drainage ditches.
 - Old Charlestown Road Single-lane Bridge: If the bridge does not have signage identifying it as a single-lane bridge, VDOT erect sign.
 - Edge-line Rumble Strips on Route 7: Edge-line rumble strips serve as an alert to persons that veer off the road's edge.
- Supervisor Catlett
 - Ebenezer Road: Relayed constituent complaint that VDOT does not clean out ditches as often as it should contributing to flooding.
 - Route 7 Deceleration Lane to Ebenezer Road: Constituent opines that the deceleration lane is not long enough making it difficult and unsafe during peak traffic hours. Ed Carter stated that he would have Traffic examine the lane and make recommendation.
- Supervisor Daniel
 - Channing Drive: Expressed appreciation for VDOT's timely action.

- Shepherds Mill Road Speeding: VDOT can place a speed trailer to monitor speeds. Chairman Weiss requested VDOT's continued consideration of speed zone adjustments and asked Mr. Carter to contact him in two weeks to discuss.
- Chairman Weiss:
 - Raven Rocks Road: Requested speed trailer.
 - Hill & Dale Road: VDOT has observed but not identified the source of water crossing the road close to Mr. Lawson's home.
 - North Hill Lane: Tree trimming continues as time allows under current circumstances.

5) Cooperative Extension Services Update

Claudia LeFevre, Virginia Cooperative Extension Agent, with Corey Childs, Extension Agent, Agriculture and Natural Resources-Animal Science, appeared before the Board to provide an update. Highlights include:

- Thanked the Supervisors for the fabulous facility on Westwood Road.
- Working with 4-H Clubs and Specialty Clubs in the County.
- Summer is the busy season. Events include summer programs at Parks and Recreation, congress, youth camp, and the county fair.
- Will hold this year's Cloverbud Camp at the new Westwood Road facility.
- Clarke asked to join district Joint Leadership Day.
- Karen Poff, Senior Extension Agent, Family and Consumer Sciences, conducts finance programs.
- Flexibility of new facility allows expansion of food and nutrition programs.
- Working closely with high school Future Farmers of America advisor meeting monthly and recently shared a booth at the farmers market.
- Invasive Plants:
 - Reviewed Department of Agriculture and Consumer Services [VDACS] bamboo ordinance.
 - Due to rapid spreading, bamboo can be a nuisance to neighbors.
 - Conferred with Mark Sutphin, Extension Agent, Agriculture and Natural Resources – Horticulture.
 - Distributed hogweed brochure noting that hogweed is considered a more pressing issue than bamboo.

- Hogweed is on the federal list of toxic plants and is harmful to animals and humans.
- VDACS will destroy hogweed located in the County next week.
- The State Arboretum at Blandy will be conducting a seminar on managing invasive species.
- Citizens can bring unknown plant species to the Westwood Office for identification.
- Invasive Insects:
 - Recently, a spotted lantern fly found in Frederick County.
 - Three weeks ago, an Asian Long Horn Tick found in Warren County.

Following presentation, Supervisors asked various questions about programs. Supervisor Catlett asked for consideration of a course on how to shop. The Supervisors complimented Cooperative Extension for its good work and energy.

Chairman Weiss thanked Ms. Lefevé for her presentation.

6) Approval of Minutes

Supervisor Daniel requested a correction on Book 23 Page 334 second paragraph second line change from intensives to intensify.

Supervisor Byrd moved to approve the minutes for May 15, 2018, as corrected. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

7) Consent Agenda

- A. 2018-02P Proclamation of Appreciation and Congratulations Donald Whitacre and Beth Meade

Proclamation of Appreciation and Congratulations
Donald Whitacre and Beth Meade
June 2018

***WHEREAS**, Paramedic Donald Whitacre, a part-time employee of the Clarke County Department of Fire, EMS and Emergency Management and a volunteer with the Boyce Volunteer Fire Company, and his daughter Beth Meade, an EMT with the Boyce Volunteer Fire Company, were enjoying dinner at Outback Steakhouse in Winchester April 21, 2018, when another diner suffered a complete airway obstruction; and,*

***WHEREAS**, without hesitation, they immediately began performing the Heimlich maneuver to remove the obstruction; and, when the victim became unresponsive, they moved her to the floor where Beth began chest compressions while Donald controlled the airway, and;*

***WHEREAS**, Beth administered several chest compressions and Donald was able to remove a large piece of steak from the victim's airway and the victim began breathing again on her own, and;*

***WHEREAS**, a medical unit from Stephens City Fire Department arrived and transported the revived woman to the Winchester Medical Center;*

***NOW THEREFORE BE IT RESOLVED**, by the Clarke County Board of Supervisors that Donald Whitacre and Beth Meade be recognized and congratulated on their decisive actions that saved a woman's life in the middle of a restaurant; and,*

***BE IT FURTHER RESOLVED** that the Clarke County Board of Supervisors does hereby issue this proclamation recognizing their actions, which demonstrate the highest levels of service from our fire and EMS personnel, and acknowledging our deepest gratitude and utmost respect for Donald Whitacre and Beth Meade;*

***IN WITNESS THEREOF**, I have set my hand and caused the seal of the County of Clarke, Virginia, to be affixed this proclamation on the 19th day of June, 2018.*

Attest:

David Weiss, Chair 2018-02P

Supervisor Daniel moved to adopt the Consent Agenda. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

Following adoption, Chairman Weiss asked Donald Whitacre and Donna Meade to join the Supervisors for formal presentation. Chairman Weiss commented that they presented a fine example of persons that protect our citizens.

8) Board of Supervisors Personnel Item

A. Expiration of Term for appointments expiring through August 2018

2018-06-11 Summary: The Personnel Committee recommends the following reappointment:

- Robert Stieg, Clarke County Historic Preservation Commission, to a term expiring May 31, 2022.

2018-06-19 Action: David Ash reviewed the Committee's recommendation.

Vice Chair McKay moved to approve the Personnel Committee's recommendation. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

B. Personnel Policy Review

2018-06-11 Summary:

Proposed July 1 Revisions

The Personnel Committee approved the revisions as presented provided that there was verification from other Constitutional Officers. The Committee also recommends adoption of the changes proposed by the Commonwealth Attorney regarding compensation for jury service or participation in jury duty and/or required presence as a witness.

Public Safety Employees

The Personnel Committee recommends the Board accept Option 1 of the proposals presented by the Sheriff and the Director of Fire, Emergency Medical Services, and Emergency Operations, including the modified annual leave accrual

table for the Fire and Emergency Medical Services employees only. All to be included in the revised Personnel Policy

2018-06-19 Action: David Ash summarized the proposed changes.

Supervisor Catlett moved to accept the Personnel Committees recommendation of changes in policy and to set the policy for annual review. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

**PD-121101-05, County of Clarke – Personnel Policies, Revision No.: 17,
Revision Date July 1, 2018**

Record of Revisions Update by Brianna R. Taylor: Section 1.4 rewrite the Personnel Definition for Administrative leave. Section 1.4 Changed Nonessential Employee to Non-essential Personnel. Section 4.1 added description on Holiday accrual, use of holiday leave, and conversion of holiday leave to annual leave at end of calendar year. Section 4.7 Rewrite of Leave Without Pay. Section 4.8 Rewrite of Administrative Leave. Section 4.5.1 added that the employee keeps his/her pay if paid by the court system for jury duty. Section 4.5.2 added that if the employee is subpoenaed for any action not related to employment with Clarke County, the employee may be absent without loss of pay provided that the employee is not a party of the proceeding.

Public Safety Addendum added to Section 4.3

Reformat for consistency throughout the entire document.

Public Safety Addendum

Holiday Pay (Public Safety) Personnel

- **Essential personnel** shall receive pay at a rate of one and a half their regular rate of pay for hours worked during 00:00 and 23:59 of a designated holiday.
- **Non-essential personnel** shall receive time-off for the designated holiday. If a non-essential employee has to work a holiday, then he/she shall receive the same benefit as the essential employee

Holiday Leave (Public Safety Employees)

- **Essential personnel** will not be charged vacation or sick leave for hours scheduled to work during 00:00 and 23:59 of the holiday if the holiday is requested off. The department head, or his/her designee must approve all leave.
- **Non-essential personnel** shall not be charged leave for a designated holiday.

Annual Leave (Public Safety Employees)

- **Essential full-time personnel** working a schedule of 192 or more hours in the 28-day cycle shall receive the following leave accruals:

Table 1.B

Employee Status	Years of Continuous Service	Monthly Accrual	Maximum Accrual
Full-time	0-4 Years	14.4 hours	280 hours
	5-9 Years	16.8 hours	280 Hours
	10 + Years	19.2 hours	280 Hours

- **Essential Personnel** working a schedule of 160 hours in a 28-day cycle or 40 hours a week shall receive leave accrual per table 1.A of the Clarke County Personnel Policy.
- **Non-essential personnel** shall receive leave accrual per table 1.A of the Clarke County Personnel Policy.

C. Lord Fairfax Emergency Medical Services Council – Discussion Bylaws Revision Removing Veto Power or Right of Appointment / Representation from Locality

2018-06-11 Summary: The Personnel Committee directed Brian Lichty to follow up with LFEMSC.

2018-06-19 Action: David Ash informed the Supervisors that Lord Fairfax Emergency Medical Services Council's bylaws now allow it to appoint its own board members; and, while members are expected to represent various geographical areas appointed by the sitting board of directors, the locality does not have veto power or right of appointment. He further noted that bylaws set forth annual appointment for

all members at LFEMSC's annual meeting and confirmed that there were no term limits.

Brian Lichty, Director Fire, Emergency Medical Services, and Emergency Management, and members of the Board put forth additional information:

- The reason behind the bylaw change was to limit the influence of jurisdictions and segregate it from specific jurisdictions to create its own entity.
- Clarke is not required to participate.
- In FY2018, Clarke funded at \$6,282.
- Council meetings held in Winchester.
- Council formed in 1976.
- Council coordinates regional activities.
- The Supervisors can nominate and provide 60 days prior to the June annual meeting.
- Council can have up to fifty members but may only have twenty to twenty-five.
- Clarke representatives are Brian Conrad, Angela Stidham, and Jason Burns. Jason Burns is not seeking reappointment.
- The Board of Supervisors Personnel Committee will review and make recommendation at the Supervisor's July 17 meeting.

D. Direction for FY2019 Pay Adjustments

2018-06-11 Summary: The Personnel Committee recommends a pay adjustment of 2.5% off the midpoint.

2018-06-19 Action: David Ash advised that the Personnel Committee was seeking clarification of pay adjustments authorized for July 1 to be 2.5% off mid-point for the position.

Vice Chair McKay moved to approve basing FY2019 raises at 2.5% off the mid-point of grade-level, salary range. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye

David S. Weiss - Aye

9) Board of Supervisors Work Session Items

Economic Development Director Request for Proposals Update By David Ash

2018-06-11 Summary: The Supervisors authorized the scope as presented by the County Administrator.

The Director of Economic Development is charged with the following tasks and responsibilities:

1. *Plan, direct, supervise, and coordinate the day-to-day activities of the Clarke County Industrial Development Authority; the Economic Development Advisory Committee; and, the Joint Committee for Economic Development. The Director shall also coordinate with and provide advice and information to support independent business development organizations such as the Chamber of Commerce, Farm Bureau, tourism advocacy organizations and other agri-business advocacy groups.*
2. *Tasks in support of existing businesses shall include:*
 - a. *Act as the point of contact for local businesses seeking information on taxes, permits, licenses and possible incentives available to assist in business enhancement and expansion.*
 - b. *Be knowledgeable about Federal, State and local incentives that support the enhancement and expansion of existing businesses in Clarke County.*
3. *Tasks in support of attracting and developing new business shall include:*
 - a. *Make geographic and demographic information about the County readily available on web sites and other media to insure that the County is easily identified and researched by potential businesses.*
 - b. *Maintain and make available information provided by private owners about available business locations and sites that are listed as available for sale or lease along with other information about construction, access, location, or zoning that would make the property attractive to specific businesses.*
 - c. *Be knowledgeable about Federal, State, and Local incentives that potential businesses might be able to qualify for if locating in Clarke County.*
 - d. *Work with the Industrial Development Authority and the Economic Development Advisory Committee to identify areas and properties for which local action can be taken to enhance development and expansion.*
 - e. *Maintain a list of business types, sizes, identified by the Board of Supervisors as desirable and potentially eligible for additional inducement or support.*

4. *Tasks in support of maintaining Clarke County's presence and availability with Federal, State, and Regional economic development and job creation agencies and organizations*

- a. *Attend selected conference and trade shows to introduce Clarke County to potential businesses*
- b. *Be active in local trade and tourism development organizations such as Chamber of Commerce, Artisan Trail etc.*
- c. *Maintain contact and knowledge of Federal, State and Regional business development programs and initiatives that would support wanted business*

Chairman Weiss expressed his appreciation for the Board's thoughts noting its unity on the matter.

2018-06-19 Action: David Ash summarized Board action at its Work Session advising that the final information was forwarded to Mike Legge for inclusion in the procurement document. The Board will review the final procurement document at its July meeting to authorize the solicitation for proposals. The Board must still to determine how it wishes to review and score proposals received.

During review, the Supervisors agreed to the following changes:

- Change Item 1: Change from ", direct, supervise, and" to "Plan and coordinate the . . ."
- Change Item 3: Move e) to a) position and renumber.

Vice Chair McKay moved to approve the language as amended. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

By consensus, the Supervisors instructed David Ash to move forward with the proposal once Mike Legge, Purchasing Manager, has prepared the final document.

By consensus, the Supervisors agreed to review the proposals as a group and advanced discussion of review strategy to the July meeting.

EMS Staffing Discussion

2018-06-11 Summary: Director Lichty presented his recommendations on additional staffing in response to the request made by Blue Ridge and recommended by the Fire and EMS Commission. Following discussion, **Supervisor Byrd moved to approve the staffing recommendations as presented by Director Lichty. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

2018-06-19 Action: No action taken.

Department of Agriculture and Consumer Services Running Bamboo Model Ordinance Discussion and Review

2018-06-11 Summary: Following discussion, it was the consensus of the Board to delay further consideration until it receives a recommendation from the Cooperative Extension Office.

2018-06-19 Action: See Item 5) Cooperative Extension Services Update.

Approval of Location of "Welcome to Clarke County" Signs in Public Right-of-Way.

2018-06-11 Summary: Following discussion, **Supervisor Byrd moved to authorize the County Administrator to send a letter to the Virginia Department of Transportation in order for the signs to be placed in the appropriate places. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

2018-06-19 Action: No action taken.

10) Government Projects Update

David Ash provided the monthly project update.

- Convenience Center: Work begun.
- Old Courthouse / 104 North Church Street: Have cost for HVAC replacement.
- Park Pavilion: Mike Legge working with company.
- Appalachian Trail Parking Lot: Finished.
- Josephine Street Museum Roof: Waiting for bids to determine budget and any needed local supplemental funds.
- Fish Porch: Replacement complete.
- Millwood Demolition: This is not a County project. The property owner is working with the Building Official on demolition and removal.

11) Miscellaneous Items

No items identified.

12) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes.	Lora B. Walburn
2.	Process approved 2018-02P	Lora B. Walburn
3.	Process letter of appointment, update database.	Lora B. Walburn
4.	Update Personnel Policy.	Brianna R. Taylor
5.	Carry LFEMSC appointment to July 9 Personnel Committee.	Lora B. Walburn
6.	Add Economic Development Director proposals review strategy to July agenda.	Lora B. Walburn
7.	Coordinate meeting with Superintendent and School Board Chair with Supervisors Chair and County Administrator.	David L. Ash

13) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- Berryville Town Council:

- Discussed VDOT matters including, speed machines, sidewalks, grants, and programs.
- Discussed water and sewer issues.
- DSS:
 - Discussed responses for director position.
 - Angie Jones' retirement event August 29 at Crums Church.
- CPMT: May need additional funding for FY2019 due to increased demands.

Supervisor Terri T. Catlett

- Historic Preservation Committee: Attended awards luncheon.
- CTE:
 - Attended May 25 meeting.
 - Mr. Wilson resigned.
 - CTE faculty members gave updates.
 - Funds received from Perkins grant used to purchase web-based career cruising / career exploration.
- Clarke County School Board:
 - Had presentation on school safety.
 - CTE leader Ms. Alexander provided an update.
 - Mr. Trenary gave update on rekeying buildings.
 - Discussed staff training.
 - Berryville School Board member Ms. Kochinsky resigned. A special meeting will be held to:
 - Interview / consider several interested citizens.
 - Select interim replacement at the July meeting.
 - Note: Special election in November.

Supervisor Mary L.C. Daniel

- Broadband Implementation Committee: Meets tomorrow and will discuss:
 - Impediments to expansion.
 - Strategies and grants.
 - Roles for citizens and businesses.

- Josephine Community School Museum: Requesting bids for roof repairs.
- Library Advisory Council:
 - Member Dirck Holscher is resigning.
 - Reviewing bylaws.
 - Circulation up in April and May.
- Planning Commission:
 - Brandon Stidham's update on the ordinance committee is included in June's Board packet.
 - Water resources plan scheduled for review in July.
 - Kentland special use public hearing will be held at the July meeting.
 - Discussed renovations at Waterloo McDonald's that do not appear to be consistent with approved plans.
- Sheriff Office: No formal meetings scheduled; however, plan to meet the Sheriff following the evening session.

Vice Chair Bev B. McKay

- BCCGC Joint Building Committee: Meets bi-monthly.
- Economic Development Advisory Committee: No update provided.
- Northern Shenandoah Valley Regional Commission:
 - Attended Rural Development Seminar.
 - Discussed broadband.
 - Loans provided convenience stores, bed and breakfasts, movie theaters, cideries, breweries, and distilleries.
 - George Condyles will review community grants at the meeting tomorrow.
- Sanitary Authority:
 - Reviewing and reissuing contract for persons who manage the system – RFP.
 - Radio system that connects the water towers is working well.
 - New lift pumps are more efficient and working well.
 - Potential for two new customers in Millwood and Waterloo.

Chairman David S. Weiss

- Fire & EMS Commission:

- Discussed transport fees.
- Stated Supervisors position.
- Held one information meeting mostly attended by volunteers.
- Acknowledged concerns about potential negative impact on donations to volunteer organizations.
- Will review fees after one year.
- Industrial Development Authority: Quarterly meeting in July.

Chairman Weiss recessed the meeting at 3:00 p.m.

Chairman Weiss reconvened the meeting at 6:30 p.m.

14) Citizens Comment Period

No citizens appeared to address the Board.

15) PH 18-06 Historic Resources Plan

Brandon Stidham provided the Supervisors with a PowerPoint presentation on the 2018 Historic Resources Plan including an historic overview and a plan change summary. During his presentation, he explained terms and answered various questions from the Board.

At 6:48 pm, Chairman Weiss opened the public comment portion of the public hearing.

Jean Lee, President Millwood Community Organization: Ms. Lee commented that she was not prepared to make a statement on the Historic Resources Plan. She noted that there were many homes in Millwood without clear title and she urged the Supervisors to help these owners. She offered her services to conduct research should the County be willing to launch such an effort.

Ms. Lee asked for an update on the demolition at 1862 Millwood Road.

David Ash provided the following:

- Demolition permit obtained Friday, June 15, and is valid for six months.
- Building Official met with owner and contractor.
- Demolition is not a County project.

At 6:52 pm, Chairman Weiss closed the public hearing.

Vice Chair McKay moved to approve the Historic Resources Plan 2018 as presented. The motion carried by the following roll-call vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chairman Weiss thanked Planning Director Brandon Stidham, his staff, and the Historic Preservation Commission.

16) Adjournment

Chairman Weiss adjourned the meeting at 6:53 pm.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, July 17, 2018, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: June 19, 2018

David S. Weiss, Chair

David L. Ash, County Administrator

Recorded and transcribed by Lora B. Walburn, Deputy Clerk to the Board of Supervisors