

March 7, 2016

Clarke County Board Of Supervisors
FY2017 Budget Work Session
Meeting Room AB

11:15 a.m.

At a FY2017 Budget Work Session of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Monday, March 7, 2016.

Board Members Present

Barbara J. Byrd; Terri T. Catlett; Mary L.C. Daniel; Bev B. McKay; David S. Weiss

Board Members Absent

None

Staff Present

David Ash, Brandon Stidham, Lora B. Walburn

Others Present

Carl Hales, Sheriff Roper; John Staelin; Christy Dunkle; Val Van Meter

Call to Order

At 11:15 a.m., Chairman Weiss called to order the budget work session portion of the regular work session.

FY2017 Budget Work Session Review

John Staelin, former Millwood / Pine Grove District Supervisor and long-time member of the Board of Supervisors Finance Committee, joined the Supervisors.

1. Repurpose of Capital Projects Funds

The Finance Committee recommends the following action:

"Be it resolved that \$92,973 of funds currently budgeted for the Sheriff's Office Renovation in the General Government Capital Projects Fund be used as follows: Time Synch Server for Communications (8,647); Vehicle Repeaters (73,000); Museum Porch Floor (11,500)."

Following review, **Supervisor Byrd moved to approve the Finance Committee recommendation. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

2. Health Insurance Rates

The FY2017 Health Insurance Renewal was received and shows an increase of 8.1%. The following rates for FY2017 have been recommended for approval by the Joint Administrative Services Board. These rates were subsequently approved by the School Board, and approval by the Board of Supervisors is now requested:

Following review, **Supervisor Byrd moved "Be it resolved that the FY 17 Health Insurance rates are hereby approved as presented." The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

FY 17 Monthly Health Benefit Rates

Effective 7/1/2016

Source: Joint Administrative Services

A. Plan Rates	Cost	Employer	Employee	Employer	Employer	FY 17 Employer Annual
				FY 17 Share*	FY 16 Share*	
<u>KA 250 Plan Option</u>						
<i>Regular Full Time</i>						
Single	697.00	588.03	108.97	84%	84%	7,058
Dual	1,289.00	641.63	647.37	50%	50%	7,700
Family	1,882.00	936.55	945.45	50%	50%	11,239 0
<i>Transportation, Food Service & Other</i>						
Single	697.00	496.17	200.83	71%	71%	5,954
Dual	1,289.00	541.40	747.60	42%	42%	6,497
Family	1,882.00	790.24	1,091.76	42%	42%	9,483 0
<u>KA 500 Plan Option</u>						
<i>Regular Full Time</i>						
Single	640.00	588.03	51.97	92%	92%	7,056
Dual	1,184.00	641.63	542.37	54%	54%	7,700
Family	1,728.00	936.55	791.45	54%	54%	11,239 0
<i>Transportation, Food Service & Other</i>						
Single	640.00	496.17	143.83	78%	78%	5,954
Dual	1,184.00	541.40	642.60	46%	46%	6,497
Family	1,728.00	790.24	937.76	46%	46%	9,483 0
<u>TLC High Deductible</u>						
<i>Regular Full Time</i>						
Single	506.00	506.00	.00	100%	100%	5,072
Dual	936.00	575.26	360.74	61%	61%	6,803
Family	1,366.00	836.35	527.65	61%	61%	10,060 0
<i>Transportation, Food Service & Other</i>						
Single	506.00	426.95	79.05	84%	84%	5,123
Dual	936.00	485.40	450.60	52%	52%	5,826
Family	1,366.00	707.39	658.61	52%	52%	8,489
B. Account Contributions						
<u>Regular Full Time</u>						
TLC Health Savings Account Contribution (single)		82.03				884
TLC Health Savings Account Contribution (dual)		66.37				798
TLC Health Savings Account Contribution (family)		93.20				1,178
<u>Transportation, Food Service & Other</u>						
TLC Health Savings Account Contribution (single)		69.22				831
TLC Health Savings Account Contribution (dual)		56.00				672
TLC Health Savings Account Contribution (family)		82.86				994
C. Total Employer Cost Per Group Health Member						
<u>Regular Full Time</u>						
Single Health		588.03				
Dual Health		641.63				
Family Health		936.55				
TLC Single Health & "HSA"		588.03				
TLC Dual Health & "HSA"		641.63				
TLC Family Health & "HSA"		936.55				
<u>Transportation & Food Service</u>						
Single Health		496.17				
Dual Health		541.40				
Family Health		790.24				
TLC Single Health & "HSA"		496.17				
TLC Dual Health & "HSA"		541.40			Overall Increase	
TLC Family Health & "HSA"		790.24			8.10%	

Note: Where two employees are married, and they together opt for either a dual or family option, the employer will pay two times the single employer contribution for the plan option selected.

METHOD:

Force TLC employee single contribution to zero.
Force 500 rates to percentage contributions from prior year.
Force 250 employer contribution to same as 500 contribution.
Force "HSA" contribution on total employer annual amount plans.

3. FY2017 Budget Status

Adjustments made by the Finance Committee to the draft FY2017 budget since last reviewed by the full Board.

- Equalized Real Estate Tax Rate is \$0.72/100. *[Keeping the rate revenue neutral. A one-cent tax increase generates approximately \$207,000 in revenue.]*
- Real Estate Tax set at \$14,500,000 (down from \$14,600,000).
- Personal Property set at \$4,475,997 (up \$475,007). Needs verification from Finance Committee.
- Line item changes in General Fund.
- Three [3] percent salary increase added to Social Services and General Fund. *[Based on a graduated system from the mid-point like CCPS.]*
- School Board adopted budget replaces Superintendent Proposal.
- New Health Insurance Rate Incorporated.
- JAS proposal revised to reduce salary increase from 4% to 3%.
- Waiting on: figure from Cooperative Extension. *[Budget will not include funding for vacant position. Will send a letter to VCE that if the position is filled the County is willing to fund.]*
- JAS Request Added.
- Clerk of Court minor capital deleted -6,000 (do in FY 16).
- Request of Substance Abuse Coalition confirmed at \$15,000.
- Increased Public Service Corporation RE Tax \$61,166.
- Added Fund for Shenandoah Farms Sanitary District.
- Revised capital budget for convenience center:
- Add \$112K Capital Expenditure
- Increase designation for Convenience Center \$112K.
- Decrease Convenience center designation surplus by \$112K.
- Added Positions, amount includes benefits, as follows:
 - o Commonwealth's Atty 46,201 *[Part-time to full time]*
 - o Sheriff 21,530 *[Overtime]*
 - o Billing Manager 26,036 *[Part-time to full-time]*
 - o Planning/Building 61,506 *[Shared position for ENS, Inspections, Code Enforcement]*
 - o Parks 17,179 *[Admin Assistant from part-time to full time]*
 - o Social Services 25,000 *[Flat dollar amount to use across the board.]*
 - o Total 197,452

- o The added positions will allow the County to serve its citizens better.
- Economic Development kept in the budget with a \$20,000 increase to cover maintenance of social media and the website.
- Tom Judge presented his ideas for funding Primary renovations:

*Potential fund balance designation reductions for Primary renovation:	
Property Acquisition	265,000
Community Facilities	156,000
Government Construction/Debt	600,578
Convenience Center	222,336
Government Savings	500,000
Regional Jail Capital Needs	100,000
Energy Efficiency	50,000
Economic Development (from \$117,514 fund balance in Capital Fund)	200,000
Total potential funding for Primary renovation	<u>2,093,914</u>

John Staelin commented that the budget accomplished many things requested over many years including updates at all schools in Clarke, the Berryville Clarke County Government Center, a new convenience center in the County, reduced debt service of \$500,000 next year, etc.

Chairman Weiss thanked the staff from offices of Joint Administrative Services and the Commissioner of the Revenue for their efforts on budget preparation.

Vice Chairman McKay thanked John Staelin for participating in the budget discussions.

Adjournment

There being no further business to be brought before the Board at 12:00 noon Chairman Weiss adjourned the budget work session.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, March 15, 2016 at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: March 7, 2016

David S. Weiss, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribe by Lora B. Walburn, Deputy Clerk, Board of Supervisors
