

February 3, 2014

Clarke County Board Of Supervisors  
FY2015 Budget Work Session  
Meeting Room AB

10:00 a.m.

At a budget work session of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia on Monday, February 3, 2014.

Board Members Present

Barbara Byrd; J. Michael Hobert; Bev McKay; John Staelin

Board Members Absent

David Weiss

Staff Present

Tony Roper; David Ash; Tom Judge

Others Present

None

Call to Order

Chairman Hobert called the session to order at 10:00 a.m.

Tom Judge distributed an updated FY2015 budget.

FY2015 Draft Budget

- The Superintendent has not submitted the Schools' budget.
- The Joint Administrative Services Board reviewed but did not take action on the Joint Administrative Services Department FY2015 budget.
- Retirement rate decreased for general government employees.
- Health insurance is being budget with a 10% increase pending receipt of the actual renewal.
- Life insurance rate increased.

- Real Estate revenues are down from FY2013. Tom Judge commented that it appears that tax relief for the elderly and disabled was greater than estimated. Mr. Staelin requested further examination of the cause(s) for the apparent estimated decrease in revenue.
- Court Fines and Forfeitures by Sheriff Tony Roper
  - Analysis of budget shortfall for FY2014 attributed to reduced staffing in traffic enforcement positions for a period of 131 days.
  - Fines and forfeitures collected by the court clerks now go directly to the state for analysis and reimbursement back to the locality.
  - The primary function of traffic enforcement is public safety.
  - Sheriff's Office continues to feel the impact of reductions in supporting state and federal agencies.
- Security System
  - The security system project was removed from the FY2014 budget pending receipt of the final report from the Schools Safety and Security Committee. The Committee is reported to have provided the confidential final recommendations to the School Board.
  - Sheriff Roper expressed concern that his project was removed from the capital plan.

#### Draft Capital Budget

- Parks bandstand/shelter project cost is unknown at this time; however, the current funds are not believed to be adequate to complete the proposed project.
- Real property assessment is included.
- Public safety includes:
  - Two cruisers
  - Bullet-proof vests, partially grant funded
  - New microwave system, communications expansion
  - Voice-logging data recorder, fully grant funded.
- Voter Registration is phasing in conversion to optical scan voting equipment.
- Information Technology will be replacing network switches.
- Vehicle replacement increased to cover the potential for replacement of an emergency response vehicle at John H. Enders Fire and Rescue Company.
- Maintenance Items include \$50,000 for asphalt repair and \$85,000 for painting of General District Court.

- ✓ The Supervisors requested a list of tax-exempt properties.

#### Personnel Request

- Several agencies are requesting salary adjustments.
- Three emergency services positions tentatively added pending Board review and determination of Fire and EMS Work Group final report. Possible sources of funding include grants and implementation of fee for service.
- Commonwealth Attorney is requesting that the County increase its share for the Victim Witness Coordinator position.
- Social Services is requesting consideration of an overall salary increase and special treatment of certain positions.
- The Schools budgeted for 50% of the salary for a full-time HVAC technician position and Tom Judge adjusted the general government budget to cover the remaining 50%. The Maintenance Director supports the addition of this position.
  - ✓ Chairman Hobert asked to see current expenditures for HVAC contract service, as well as actual cost for General Government and Schools.
  - ✓ Supervisor Byrd suggested contacting Frederick County to determine how it manages HVAC service issues.

#### Adjournment

There being no further business to be brought before the Board at 11:48 am Chairman Hobert adjourned the Board of Supervisors FY2015 Budget Work Session.

#### Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday February 18, 2014 at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: February 3, 2014

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J. Michael Hobert, Chair

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David L. Ash, County Administrator

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Meeting Recorded by David L. Ash, Clerk, Board of Supervisors

Recording Transcribed by Lora B. Walburn, Deputy Clerk, Board of Supervisors