



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	December 19, 2017	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		2
2. Adoption Of Agenda		3
3. Citizen's Comment Period		6
4. VDOT Update		7
5. FY2017 Audit Report by Robinson Farmer Cox Associates		8
6. Zoning and Subdivision Ordinance Update -- Overview and Project Policies		180
7. CC2018-02 Chapter 165 Article III Vehicle License Tax Initial Review		187
8. Set 2018 Organizational Meeting Date and Time. Staff recommends January 8, 2018, at 10:00 am in the Berryville Clarke County Government Center Meeting Room AB.		190
9. Consent Agenda:		191
A. Adopt 2017 Revision Clarke County Emergency Operations Plan		192
B. Conservation Easement Authority – Bell Easement Donation		193
10. Board of Supervisors Personnel Committee Items for December 11, 2017		195
A. Expiration of Term for appointments expiring through January 2017. <b>Action: The Personnel Committee recommends the following:</b>		196
– Appoint Dr. Colin Greene to the Community Policy and Management Team to complete the unexpired term of April Jenkins ending December 31, 2018		
– Reappoint Christina Kraybill to the Economic Development Advisory Committee to a term expiring December 31, 2021		
– Reappoint Jim Barb to the Economic Development Advisory Committee to a term expiring December 31, 2021		
– Reappoint Tracy Smith to the Parks and Recreation Advisory Board to a term expiring December 31, 2021		
– Reappoint Daniel Sheetz to the Parks and Recreation Advisory Board to a term expiring December 31, 2021		
11. Board of Supervisors Work Session Items for December 11, 2017		206
a) Intergovernmental MOU with Shenandoah Valley Substance Abuse Coalition. <b>Action:</b> Information only.		207
b) Parking Ordinance Discussion – Chapter 175 Article III. <b>Action: Set public hearing for January 16, 2018, at 6:30 pm or as soon thereafter as the matter may be heard.</b>		219
c) 2017 Legislative Luncheon. <b>Action:</b> Information only.		221
12. Board of Supervisors Finance Committee Items for December 11, 2017		224
A. FY2018 Supplemental Appropriations:		224

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Item	December 19, 2017	Packet Page
a) Park Trails. Action: Information only		
b) LODA Past Liability. <b>Action: The Finance Committee recommends approval – “Be it resolved that FY2018 budgeted expenditure and appropriation of the Sheriff’s Department be increased \$28,200, and that the designation for government savings be reduced in the same amount.”</b>		224
B. Fee Study. Action: Information only.		224
C. FY2017 Financial Report. <b>Action: See Item 5.</b>		8
D. Budget Calendar. Action: Information only		226
E. Health Insurance. Action: Information only		224
F. Bills and Claims. <b>Action: The Finance Committee recommends approval of the November 2017 Invoice History Report.</b>		227
G. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, Capital Projects, YTD History Report		237
13. Joint Administrative Services Update		250
14. Government Projects Update		253
15. Miscellaneous		254
16. Summary Of Required Action		255
17. Board Member Committee Status Reports		256
18. Closed Session [as necessary]		257
<b>Evening Session 6:30 pm</b>		
19. Citizen's Comment Period		258
20. PH 17-12: CCPS FY2018 Supplemental Appropriation: “Be it resolved that FY2018 School Capital Projects budgeted expenditure and appropriation be increased \$682,253, and that the General Fund Designation for School Carryover be decreased in the same amount, all for the purpose of funding certain capital expenditures proposed by the Clarke County School Board.”		259
21. Adjournment		261
<b>Reports in December Packet:</b>		
1. Building Department		263
2. Commissioner of the Revenue		276
3. Fire & EMS		284
4. Handley Regional Library		285
5. Virginia Transit		289
6. 2017 Annual Summary Reports:		

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Item	December 19, 2017	Packet Page
- Economic Development Advisory Committee		290
- Industrial Development Authority		291
- Joint Building Committee		292