



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	May 17, 2016	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Closed Session Pursuant to 2.2-3711 A1 with James Klencar		9
6. Historic Preservation Commission Annual Report		10
7. Clarke County Library Update		15
8. Set Public Hearing SUP-16-01/SP-16-01, Hecate Energy LLC		16
9. Set Public Hearing RZ-16-01, Shenandoah Retreat Land Corporation/Philip Jones		146
10. 2015 Berryville Area Plan		161
11. Approval of Minutes. Action: Approve the following minutes:		
– April 5, 2016 FY2017 Budget and CY2016 Tax Rate Public Hearing		163
– April 12, 2016 FY2017 Budget Work Session		168
– April 12, 2016 Board of Supervisors and Berryville Town Council Joint Meeting		182
– April 19, 2016 Regular Meeting		188
12. Consent Agenda. Action: Approve the following items:		206
– Berryville Town Council and Clarke County Board of Supervisors Joint Resolution in Recognition and Appreciation		207
– Abstract of Votes May 3, 2016		208
13. Board of Supervisors Personnel Committee		211
A. Expiration of Term for appointments expiring through August 2016. Action: The Personnel Committee made no recommendations at the meeting.		212
B. Code Enforcer / Inspector Hire. Action: Information only.		222
14. Board of Supervisors Work Session		228
A. VDOT Secondary Six-Year Plan Review. Action: Set for public hearing for Tuesday, June 21, 2016 at 6:30 pm or as soon thereafter as the matter may be heard.		230
B. Economic Development Activity Update by Len Capelli. Action: Information only.		233
C. Closed Session Pursuant to §2.2-3711-A5 Discussion of unannounced business location and §2.2-3711-A1 Specific Employees or appointees of the Board. Action: Information only.		228
15. Board of Supervisors Finance Items		236

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 1 of 3

5/11/2016 2:33 PM



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1. Minor Rezoning Fee. Action: The Finance Committee recommends adoption of the following resolution: "Be it resolved that a new "Minor Rezoning" fee of \$1,000 be created to be charged in instances where: 1. It is required in conjunction with a boundary line adjustment between parcels zoned Rural Residential (RR) and either Agricultural-Open Space-Conservation (AOC) or Forestal-Open Space-Conservation (FOC), and; 2. Does not result in an increase in the development capacity of the subject property, either through subdivision or additional dwelling units, and be it further resolved that this newly created fee be retroactively applied to the recent request of Philip Jones for a rezoning meeting these same criteria."		237
1. Conservation Easement Funding. Action: Information only.		239
2. Sheriff Update on Part-time and Overtime Expenditures. Action: Information only.		242
3. Memorandum of Understanding with Berryville Main Street. Action: Information only.		246
4. Cooperative Extension Request for Intern. Action: The Finance Committee was to do some further research, but tentatively recommended: "Be it resolved that \$1,400 in unused FY 16 Cooperative Extension funds be repurposed for payment to VPI for a summer intern, and that \$1,000 be transferred from the personnel contingency to Cooperative Extension for additional payment to VPI for a summer intern, bringing the total for the summer intern to \$2,400."		252
5. Bills and Claims – Invoice History Report. Action: Accept April Bills and Claims – Invoice History Report.		253
6. Standing Reports		
Reconciliation of Appropriations		262
General Fund Balance		263
Expenditure Summary – YTD Budget Report		264
16. Joint Administrative Services Board Update by Tom Judge		274
17. Government Projects Update		278
18. Miscellaneous		279
19. Summary Of Required Action		280
20. Board Member Committee Status Reports		281
21. Closed Session Pursuant to 2.2-3711 A7 Consultation with Robert Mitchell, County Attorney		282
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Evening Session 6:30 pm		
22. Citizen's Comment Period		283
23. PH 16-13 Hunt Country Cluster [at Historic Long Branch] Large, 3-Year Special Event Permit Application.		285



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24. PH 16-14 Code of Clarke County, Virginia Proposed Amendment CC-2016-02 Chapter 24 Officers and Employees Article IV Employment, licensing and volunteer service; background check.		314
25. Adjournment		316
Reports in May Packet:		
1. Building Department		318
2. Commissioner of the Revenue		328
3. Fire & EMS		338
4. Handley Regional Library		339
5. Virginia Regional Transit		343