



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	April 19, 2016	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Hunt Country Cluster [at Historic Long Branch] Large, 3-Year Special Event Permit Application. Action: Set Public Hearing Tuesday, May 17, 2016 at 6:30 pm or as soon thereafter as the matter may be heard.		9
6. Revised Berryville Area Plan Discussion. Action: Consider modification and/or approval.		33
7. Approval of Minutes. Action: Approve the following minutes:		
– February 16, 2016 Regular Meeting		34
– March 15, 2016 Regular Meeting		76
8. Consent Agenda. Action: Approve the following items:		119
– 2016-03R Resolution of Appreciation and Recognition of Service Wilson Kirby		120
– 2016-05R Resolution of Appreciation and Recognition of Service Dwight Brown		121
– Conservation Easement Digges Boundary Line Adjustment		122
9. Board of Supervisors Personnel Committee		128
A. Expiration of Term for appointments expiring through July 2016. Action: Adopt Personnel Committee recommendations:		129
– Reappoint Brandon Stidham to the Northern Shenandoah Valley Regional Commission to serve a three-year term expiring January 31, 2019.		
– Reappoint Nancy Foster Clarke County Library Advisory Council to serve a four-year term expiring April 15, 2020.		
B. Personnel Policy Review. Action: Information only.		128
10. Board of Supervisors Work Session		140
A. Northwestern Regional Jail Authority Presentation. Action: Information only.		144
B. Potential Issue with "Waterworks" Regulations in Zoning Ordinance. Action: Information only.		158
C. Code of Clarke County, Virginia Proposed Amendment CC-2016-02 Chapter 24 Officers and Employees Article IV Employment, licensing and volunteer service; background check. Action: Set Public Hearing for Tuesday, May 17, 2016 at 6:30 pm or as soon thereafter as the matter may be heard.		160
D. Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings		140

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time



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	by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Action: Information only.	
11. Board of Supervisors Finance Items		162
1. FY2016 Supplemental Appropriations. Action: Adopt Finance Committee recommendations approval of the following:		162
a. Salary Increase Adjustments. The Finance Committee recommends the following: <i>"Be it resolved that the attached adjustments totaling \$49,696 be transferred from the personnel contingency to respective departments to cover the salary increase granted earlier this fiscal year"</i> .		163
b. Greenway Court. The following action is proposed: <i>"Be it resolved that the FY 16 General Government Capital Projects fund budget be increased \$33,900, and the same appropriated, and that revenue from the Commonwealth be recognized in the amount of \$23,900, and revenue from the Greenway Court Foundation recognized in the amount of \$10,000, all for the purpose of restoring the Greenway Court historic structures."</i>		162
2. Modification to Planning Fees and Request for Waiver. The Finance Committee heard a citizen request for refund of a portion of planning fees arising from a situation where a boundary line adjustment results in the need for a rezoning. This situation results in a fee that is disproportionate to the review time required by County staff. The Planning Director proposed bringing forward a recommendation for a new fee to cover such situations at the May Finance Committee. Since the Committee meeting it has become clear that the full fee has already been paid, though the check has not been cashed. Action: The Board should consider two options:		162
a. Grant a waiver now that would refund a portion of the fee, and consider the policy next month.		
b. Consider the policy next month, and adopt it with a retroactive clause that would ensure that this particular case was treated under the new policy, including a refund if applicable.		
3. Bills and Claims – Invoice History Report. Action: Accept March Bills and Claims – Invoice History Report.		168
4. Standing Reports		
Reconciliation of Appropriations		178
General Fund Balance		179
Expenditure Summary – YTD Budget Report		180
12. Joint Administrative Services Board Update by Tom Judge		190



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13. Government Projects Update		194
14. Miscellaneous		195
15. Summary Of Required Action		196
16. Board Member Committee Status Reports		197
17. Closed Session <i>[as necessary]</i>		198
18. Adjournment		199
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No Evening Session		
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Reports in April Packet:		200
1. Building Department		201
2. Commissioner of the Revenue		210
3. Fire & EMS		219
4. Handley Regional Library		220
5. Virginia Regional Transit		223