



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	March 15, 2016	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Economic Development Update / Report by Len Capelli, Director Economic Development		9
6. 2015 Septic Pump-out Report by Alison Teetor		10
7. Telecommunications and Broadband Engineering Study		13
8. Approval of Minutes		
– March 7, 2016 FY2017 Budget Work Session		17
– March 7, 2016 FY2017 Budget Work Session CCPS Presentation		22
9. Consent Agenda		31
– Acceptance Abstract of Votes March 1, 2016 Republican and Democratic Primary		32
– Conservation Easement Authority Easement Donation Johnny Hardesty Tax Map# 7-A-119		34
10. Board of Supervisors Personnel Committee		38
A. Closed Session re: §2.2-3711-A1 Specific individual under consideration for appointments and positions.		38
B. Expiration of Term for appointments expiring through June 2016. Action: The Personnel Committee recommends: Reappointment of Tracey Smith to the Parks and Recreation Advisory Board to a four-year term expiring December 31, 2017		40
– Reappointment of Paul Jones to the Industrial Development Authority to a four-year term expiring October 30, 2019		
– Reappointment of George Ohrstrom, II to the Berryville Area Development Authority to a three-year term expiring March 31, 2019		
– Reappointment of Scott Krieder to the Planning Commission to a four-year term expiring April 30, 2020		
– Reappointment of Gwen Malone to the Planning Commission to a four-year term expiring April 30, 2020		
– Reappointment of George Ohrstrom, II to the Conservation Easement Authority to a three-year term expiring April 30, 2019		
11. Board of Supervisors Work Session & FY2017 Budget Work Session		50
A. 2015 Berryville Area Plan Update Discussion and Review with Brandon Stidham and Christy		50

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time



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Dunkle Action: Information only.		
B. FY2017 Budget with Tom Judge. Action: Information only.		52
12. Board of Supervisors Finance Items		55
1. FY2016 Supplemental Appropriations. Action: The Finance Committee recommends approval of the following:		55
a. Victim Witness Program. "Be it resolved that FY 16 Victim Witness budgeted expenditure and appropriations be increased \$6,029, that revenue from the Commonwealth of Virginia be recognized in the same amount, that telephone costs of \$600 and FICA costs of \$300 be added to the attached listing of expenditures, and that a one-time salary bonus of \$3,902 be approved for the Victim Witness Coordinator.		56
b. Sheriff. "Be it resolved that FY 16 Sheriff's budgeted expenditure and appropriations be increased \$5,859, and that revenue from insurance claims be increased in the same amount, all for the purpose of repairing patrol vehicles."		63
c. Economic Development. "Be it resolved the FY 16 General Government Capital Projects budgeted expenditure and appropriations be increased \$20,000, that revenue from the Town of Berryville in the amount of \$5,000, and revenue from the Barns of Berryville in the amount of \$5,000, both be recognized, and that expenditure of \$10,000 currently budgeted under Economic Development be reduced, all for the purpose of providing signs guiding visitors to the Tourism Center."		65
2. Cooperative Extension request for Intern. Action: Information Only.		55
3. Artisan Center of Virginia and Clarke County, Virginia Memorandum of Understanding. Action: The Finance Committee recommends approval of an agreement with the Artisan Center of Virginia whereby \$5,000 of funds currently budgeted under Economic Development be paid to Artisan Center of Virginia for participation in its Artisan Trail project.		91
4. FY2017 Budget: outstanding issues & direction. Action: Information Only.		54
5. Bills and Claims – Invoice History Report. Action: The Board should consider acceptance of the February Bills and Claims.		97
6. Standing Reports		
Reconciliation of Appropriations		106
General Fund Balance		107
Expenditure Summary – YTD Budget Report		108
13. Joint Administrative Services Update by Tom Judge		118
14. Government Projects Update		119



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15. Miscellaneous		120
16. Summary Of Required Action		121
17. Board Member Committee Status Reports		122
18. Closed Session <i>[as necessary]</i>		123
Evening Session 6:30 pm		
19. Citizen's Comment Period		124
20. PH 16-08 TA-16-01, Public Outdoor Recreation Facility Lighting. Proposed text amendment to amend §6-H-11, Outdoor Lighting Standards, of the Zoning Ordinance. The purpose of the amendment is to establish a new category for public outdoor recreation facility lighting including new lighting plan submission and design criteria requirements.		125
21. PH 16-09 TA-16-02, Streambank Protection Regulations. Proposed text amendment to §3-E-1, Flood Plain District (FP), and §3-E-5, Stream Protection Overlay District, of the Zoning Ordinance. The purpose of the amendment is to establish to construction standards and regulations for the siting of boat landings, boat ramps, docks, decks, stairs, and similar structures along perennial streams including the Shenandoah River. The amendment also clarifies current ordinance language including referencing County Septic Ordinance regulations for the siting of portable privies and linking of complementary provisions in both sections.		131
22. Adjournment		141
Reports in March Packet:		
1. Building Department		142
2. Commissioner of the Revenue		143
3. Fire & EMS		149
4. Handley Regional Library		154
5. Planning Department 2015 Annual Report		155
6. Virginia Regional Transit		157