



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	January 20, 2015	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Review of FY2014 Audit Robinson Farmer Cox Associates by Matthew A. McLearn		9
6. Approval of Minutes		
– December 16, 2014 Regular Meeting		10
– January 12, 2014 Organizational Meeting and Work Session		36
7. Consent Agenda		
– Heritage Child Development Center Easement Resolution Throckmorton Property		51
8. Board of Supervisors Organizational Meeting & Work Session		52
A. Organizational Items: Action: Information Only		52
– Elect Chair		
– Elect Vice Chair		
– Set Meeting Date, Time and Location		
– Adopt Rules of Procedure: Add Electronic Meetings		
B. Distribution of and Request for Board of Supervisors Recommendation to Berryville Area Development Authority Re Fast Track Berryville Area Plan Amendment Section 614.3 Maximum Density with Planning Director Explanation of Regular Process. Action: Information Only		78
C. Fire & EMS Strategic Plan, BoS Input, and VDOT Secondary Six-Year Plan with Matt Hoff. Action: Information Only		88
D. Fire and EMS Implementation Items: Fee for Service Update. Action: Status report from Frank Davis.		52
E. Director of Economic Development & Tourism Job Description Acceptance and Authorization to Solicit Applications. Action: Information Only		95
F. Closed Session Pursuant to §2.2-3711-A3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Action: Information Only		52
9. Board of Supervisors Finance Items		102
1. Fiscal Policy Amendments. Action: The Finance Committee recommends consideration:		103
a. Revenue Policies, Section 3, User Fee Creation, add sentence to end: <i>"User Fee revenue shall be used only for related program expenditure."</i>		
b. Revenue Policies. Section 8, Waiver of Revenue, add sentence to end: <i>"Emergency Medical</i>		

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 1 of 3

1/15/2015 9:00 AM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	January 20, 2015	Packet Page
<i>Service Fees may be waived where collection of such fees are deemed by the County Administrator to not be in the best interest of protecting public safety."</i>		
2. Social Services Rent. Action: Information Only.		102
3. FY 15 Budget Adjustments for Salary increases. Action: Information Only.		102
4. FY 15 Budget Adjustments for Scoreboard and Personnel. Action: The Finance Committee recommends approval of the following:		102
a. Scoreboard. Clarke County Youth Basketball donated \$2,960 for a scoreboard in the Recreation Center. <i>"Be it resolved that Recreation Center budgeted expenditure and appropriation be increased \$2,960, and that revenue from donations be recognized in the same amount."</i>		
b. Personnel Budget. <i>"Be it resolved that \$6,195 be transferred Legal Services vacancy savings to Building Inspections to cover personnel costs of the department."</i>		
5. Bills and Claims. Action: The Board should consider acceptance of the December Bills and Claims.		114
6. Standing Reports		
Capital Projects Status		137
Reconciliation of Appropriations		138
General Fund Balance		139
Conservation Easement Fund		140
Expenditure Summary		141
10. Government Projects Update		156
11. Miscellaneous		157
12. Summary Of Required Action		158
13. Board Member Committee Status Reports		159
14. Closed Session Pursuant to §2.2-3711-A3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.		160
Evening Session 6:30 pm		
15. Citizen's Comment Period		161
16. PH-15-01 Watermelon Park / Shepherds Ford Productions, LLC Multi-Year, Multi-Event Special Event Permit Application: Watermelon Park Fest 9/24-26/2015, 4th weekend in September 2016, 2017; River and Roots Festival 6/25-27/2015, 4th weekend in June 2016, 2017; Single-day Event Date TBD		162
17. PH-15-02 CC-2015-01 Chapter 17 Fire, Emergency Medical Services (EMS), and		188



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	January 20, 2015	Packet Page
Emergency Management, Department Of, Amendment to establish a service fee for ambulance transport.		
18. PH-15-03 TA-14-05, Technical Amendments to the Zoning Ordinance; Proposed amendments:		194
1. Amend §2-B-1-c to change the location of the Official Zoning Map from the Office of the Clerk of the Circuit Court to the Department of Planning. The purpose is to note the correct physical location of the Official Zoning Map.		
2. Amend §3-A-10-a-3, Special Uses and Structures (Business Park District), to add two new special uses – “Recreation, Commercial Indoor (NAICS Code 71394)” and “Petroleum Bulk Stations and Terminals (NAICS Code 424710).” The purpose is to reflect the recent inclusion of these two uses in the Town of Berryville Zoning Ordinance		
19. Adjournment		197
<hr/>		
Reports in January Packet:		
1. Building Department		199
2. Commissioner of the Revenue		242
3. Virginia Cooperative Extension		249