



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item **November 18, 2014** Packet Page

Afternoon Session 1:00 PM

1. Call To Order	5
2. Adoption Of Agenda	6
3. Citizen's Comment Period	7
4. VDOT Update	8
5. Approval of Minutes	
– October 21, 2014 Regular Meeting	9
6. Consent Agenda	48
A. Lord Fairfax Health District 2014-2015 Locality Agreement	50
B. 2014-14R - Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of A Multifamily Rental Residential Facility Consisting Of 60 Units Designed For Persons And Families Of Low And Moderate Incomes	63
C. Acceptance Abstract of Votes Election 2014	71
D. Conservation Easement DUR Purchase	78
E. Appalachian Trail Community™ program	79
7. Board of Supervisors Personnel Committee Items	81
A. Closed Session. Action: Information only.	81
B. Expiration of Term for appointments expiring through January 2015. Action: Approve Personnel Committee recommendations:	82
– Christina J. Kraybill to serve on the Economic Development Advisory Committee for the remainder of the current term expiring December 31, 2017. This appointee fills the vacancy left by Jay Hillerson.	
– Ed Pierce to serve on the Board of Social Services for a term expiring July 15, 2018.	
– Gwendolyn Malone to serve on the Clarke County Planning Commission to serve the remainder of the unexpired term of William Steinmetz, II. The terms expires April 30, 2016.	
8. Board of Supervisors Work Session	93
A. Clarke County General Government Pay and Classification Study. Action: Information only.	93
B. Conflict of Interest Update. Action: Information only.	95
C. Jefferson County Music Festival Update. Action: Information only.	93
D. Fire and EMS Implementation Items: Fee For Service Update Action: Information only	210
9. Board of Supervisors Finance Items	211
1. FY 15 Supplemental Appropriation Requests. Action: The Finance Committee	211

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 1 of 3

11/13/2014 4:35 PM



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recommends the following but requests that they be considered individually.		
a. FY 14 School Operating Carryover. The School Board requests that the Board of Supervisors appropriates \$357,286 for the purposes attached. It would be necessary to hold a public hearing on the following action: "Be it resolved that the School Capital Projects Fund budgeted expenditure and appropriations be increased \$357,286, and the same appropriated, all for the purpose of funding a variety of capital projects needs including replacing HVAC equipment at Boyce Elementary, Strategic Planning, Food Service Equipment, and School Furniture."		213
b. School Security Grant. The School Board has made the following request: "Be it resolved that budgeted expenditure and appropriation in the School Capital Projects Fund be increased \$67,223, and that revenue from the Commonwealth be increased in the same amount, to be matched by a separate appropriation of local carryover in the amount of \$16,806, of for the purpose of improving the security of Clarke County Public Schools."		214
c. Parks Grounds Work. Please find the attached documentation of a need at Parks and Recreation for servicing of damaged trees. "Be it resolved that the Buildings and Grounds Maintenance budget for purchased services be increased in the amount of \$1,695, the same appropriated, and the Designation for Government Savings reduced in the same amount, all for the purpose of preserving Leland Cypress trees."		215
d. Clifton Road Fire Bills. Please find attached two invoices totaling \$2,138 resulting from the Clifton Road Fire. "Be it resolved that that that budgeted expenditure and appropriations of the Fire Services function be increased \$2,138, and the designation for government savings reduced in the same amount, all for the purpose of covering certain expenses of the Sheriff's department related to the Clifton Road fire".		217
2. FY 15 Transfers. Action: The Finance Committee recommends delaying the action "a" and approving action "b".		
a. "Be it resolved that \$70,820 be transferred from Emergency Medical Services to the newly created Fire Services account, representing the salary of the Director of Fire, Emergency Medical Services, and Emergency Management."		212
b. "Be it resolved that \$7,500 be transferred from Emergency Medical Services to Volunteer Fire Department to cover the cost of the Image Trend Fire & Rescue data management program."		224
3. Travel Policy Revision. Action: The Joint Administrative Services Board and the Finance Committee recommend approval of the attached amendment to the Travel section of the Procurement Policy: "Be it resolved that the Board of Supervisors affirms its support for the Travel Policy amendment adopted by the Joint		225



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Administrative Services Board."		
4. Fund Balance Designations. Action: The Committee recommends the adjustments to the General Fund Balance designations.		212
5. Bills and Claims. Action: The Board should consider acceptance of the October Bills and Claims.		227
6. Standing Reports		
General Fund Balance		257
Capital Projects Status		258
Reconciliation of Appropriations		259
Expenditure Summary		260
10. Joint Administrative Services Board Update		274
11. Government Projects Update		279
12. Miscellaneous		280
13. Summary Of Required Action		281
14. Board Member Committee Status Reports		282
15. Closed Session		283
Evening Session 6:30 pm		
16. Citizen's Comment Period		284
17. PH 14-15: TA-14-03, Application Filing Deadlines for Special Use Permit, Zoning Map Amendment, Site Plan, and Subdivision Applications		286
18. Adjournment		352
Reports in November Packet:		
1. Building Department		354
2. Commissioner of the Revenue		358