



Clarke County Board of Supervisors Regular Meeting Agenda

Item

February 21, 2012

Packet
Page

Afternoon Session 1:00 PM - Held in the Main Meeting Room Berryville / Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Va

1) Call To Order	4
2) Adoption Of Agenda	5
3) Clarke County School Board Update	6
4) Citizen's Comment Period	7
5) VDOT	8
6) Approval of Minutes:	
• December 20, 2011 Regular Meeting	9
• January 17, 2012 Regular Meeting	27
• February 6, 2012 Budget Work Session	54
7) Consent Agenda	64
A. Proclamation Of Disability Awareness Week 2012-01 P	65
B. VDOT Route 636 Utilities Agreement – Adjustment of Sewer facilities affected by Construction of Mosby Boulevard	66
C. Utility Easement – Peter Paul Riley Farm	74
D. Conservation Easement Authority Request for Donation – Georgetown University	80
8) Board of Supervisors Personnel Committee	81
1. Expiration of Term for appointments expiring through April 2012. Action: Approve Personnel Committee recommendations.	82
9) Board of Supervisors Work Session	91
1. Shenandoah Valley Workforce Consortium Agreement. Action: Action pending receipt of requested information from Sharon Johnson, Interim Director.	95
2. Gas Line Capital Cost Contribution. Action: Board review and discussion - as requested at the 2/13/2012 Work Session, analysis of Option 2 [Page 107] was performed and included in the 2/21/2012 regular meeting packet.	106
3. IT Governance and Memorandum of Agreement Update. Action: Board review and approval pending receipt of revised document as modified [Page 121] during the 2/13/2012 Work Session.	108
4. Clarke County Convenience Center Update. Action: County Administrator to prepare public presentation and operations budget for review at subsequent Board meeting.	92
5. VDOT Route 636 Utilities Agreement – Adjustment of Sewer facilities affected by construction of	66

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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	Mosby Boulevard. Action: See Consent Agenda Item 7B	
6.	Southeast RCAP Letter of Support Request. Action: County Administrator to verify that the HOME Fund applications from Southeast RCAP and Phazz One Ministries, Inc. are not competing for the same funds as Help with Housing and People Inc.	180
7.	Phazz One Ministries, Inc. Letter of Support Request. Action: See above item 9)-6.	182
8.	Closed Session §2.2-3711-A3 – Disposition of Sale of Property. Action: Information Only	93
9.	Virginia National Golf Course / Regional Park Authority - Cool Springs Battlefield Park Status Update. See Agenda Item 20 – Operations and Facility Management Plan.	345
10)	Board of Supervisors Finance Items	185
1.	Commonwealth Attorney Transfer for Part-Time Salaries. Action: The Committee recommends transfer of funds from the Personnel Contingency to the Office of the Commonwealth's Attorney in the amount of \$6,496.	186
2.	Minor Capital Contingency Transfers. Action: The Finance Committee recommends transfer of funds from the Minor Capital Contingency as follows:	187
	a) To Registrar \$6,800 for purchase of Precinct Ballot Counter.	189
	b) To Parks and Recreation \$6,000 for ADA Accessible Pool Lift.	191
	c) To Buildings and Grounds \$4,624 for IT room cooling.	192
3.	FY 13 Budget Review. Action: The documents discussed were those distributed at the February 6 Work Session. The following tentative changes are suggested as work continues:	309
	a) Move Groundwater Study from Capital Projects to General Fund.	
	b) Reduce Historic Preservation Commission purchased services by \$30,500 due to completion of Chapel Hill Historic District study.	
	c) Add \$1,100 to Communications Maintenance Contracts based on new information from vendor.	
	d) Personnel Request modifications per General Government Personnel Issues List – included in packet.	210
	e) Minor Capital modifications per Minor Capital Requests and Actions included in packet.	209
	f) Capital Project modifications per FY 13 General Government Capital Budget included in packet.	208
4.	Acceptance of January Bills and Claims. Action: The Finance Committee recommends acceptance.	213
5.	Standing Reports. The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summaries. General Government Capital Projects. Action: Information only.	211
11)	Financial Trend Analysis [Robinson Farmer Cox] Review	321
12)	Joint Administrative Services Board Monthly Update	331

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13) Government Projects Update		332
14) Miscellaneous		333
15) Summary Of Required Action		334
16) Board Member Committee Status Reports		335
17) Closed Session [as necessary]		336
<hr/> Evening Session 6:30 PM Held in the Main Meeting Room Berryville / Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Va		
18) Citizen's Comment Period		337
19) PH 12-01 TA-11-08B The Board of Supervisors will consider the recommendation of the Clarke County Planning Commission to amend the County Zoning Ordinance Section 3-E-4-e, Design Criteria for that portion of the Historic Access Corridor Overlay District outside of the boundaries of the Berryville Area Plan, so as to: encourage the retention of the architectural character of existing commercial structures in the overlay district; and more clearly re-state some of the Criteria.		339
<hr/> Recess and Reconvene at 7:00 pm in John H. Enders Social Hall, 9 South Buckmarsh Street, Berryville, VA 22611		
20) Cool Spring Battlefield Park Presentation by Paul Gilbert Northern Virginia Regional Park Authority		345
21) Adjournment		361
<hr/> Reports in February Packet:		
1. Building Department		363
2. Commissioner of the Revenue		369
3. Cooperative Extension		376
4. Virginia Transit Report		378