



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

May 24, 2011

Item	Packet Page
Afternoon Session 1:00 PM	
1) Call To Order	5
2) Adoption Of Agenda	6
3) Clarke County School Board Update	7
4) People Inc. Update by Bryan Phipps	8
5) Approval of Minutes	
– April 19, 2011 Regular Meeting	20
6) Consent Agenda	83
– VACo Group Self-Insurance Risk Pool Line of Duty Coverage Member Agreement	84
– VRS Opt-Out Resolution	96
– Town of Boyce VDOT Revenue Sharing Withdrawal – Letter of Notification	100
– Brengle/Crocker/Osborne Easement Donation Authorization	102
– Letter of Support for Small Watershed Grant Application	104
7) VDOT	106
– Proposed 2035 VDOT Rural Long Range Transportation Plan	107
8) Citizen's Comment Period	110
9) Double Tollgate Planning Project Revised RFP	111
10) Discussion Staggered Terms for Board of Supervisors and School Board	138
11) Request to Consider Rescheduling July Board of Supervisors Regular Meeting to July 13, 14 or 15 from Tuesday, July 19, 2011	147
12) Board of Supervisors Personnel Committee	148
– Expiration of Term for appointments expiring through August 2011. Action: No recommendations were made at the time of the meeting.	150
– Appointee Information Feedback Update. Action: Recommendations made for staff follow up.	148
– Recommendation to Require Annual Audit or 990 filing. Action: See Finance Committee.	176
13) Board of Supervisors Work Session	157
– Historic Long Branch Rock N River Special Event Permit Application Request for Waiver	162

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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5/20/2011 9:26 AM



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Action: On Monday, May 16, 2011, applicant withdrew request.	
– Double Tollgate Planning Project. Action: See Item 9.	111
– Additional Funds Mosby Project Action: Information only – Approved at Work Session.	164
– Request for Technical Adjustment to the boundary line dividing the 10th and 33rd House of Delegate districts in Clarke County to eliminate the split House district in the Millwood voting precinct. Action: Information only – Ratified at Work Session.	165
– Line of Duty. Action: See Consent Agenda.	84
– Closed Sessions Items. Action: No action was taken on matters discussed in closed session. <ul style="list-style-type: none">o Senior Center Updateo Personnel Budget Matters	159
– Fee for Service. Action: Information only.	160
– Proposed 2035 VDOT Rural Long Range Transportation Plan. Action: See Item 7.	107
14) Board of Supervisors Finance Committee	176
– Supplemental Appropriations. Action: The Finance Committee recommends approval: <ul style="list-style-type: none">o "Be it resolved that Animal Control budgeted expenditures be increased \$3,443, and the same appropriated, for the purpose of purchasing supplies for the care of cats, and be it further resolved that the same amount be transferred from the Animal Care Trust Fund to the General Fund. "o "Be it resolved that the Joint Administrative Services Budget be increased \$5,000, and the same appropriated, for the purpose of covering an annual payout for the resignation of the Payroll and Benefits Coordinator; and be it further resolved that the fund balance designation for government savings be reduced in the same amount."	176
– Submission of Federal Form 990 with Annual Budget Submission. Action: Approve Finance Committee recommendation that such organizations submit federal form 990 with their budget request if they are required by the federal government to file this form.	176
– Animal Adoption Fee Increase. Action: Approve Finance Committee recommendation to increase adoption from \$10 to \$25 per animal on the recommendation of the Humane Foundation.	176
– School Board Supplemental for One-Time Employee Compensation. The School Board voted unanimously on May 4 to request a supplemental appropriation of \$246,486, the source for which would be unspent funds from FY 09, to be used to provide a one-time	178



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payment to employees, preferably in the current fiscal year, in the following manner: a. Salary less than \$25K: \$425. b. Salary greater than or equal to \$25K but less than or equal to \$60K: 1.7% of salary. c. Salary greater than \$60K: \$1,020. Action: The Finance Committee deferred discussion of this matter to the full Board of Supervisors.	
– Line of Duty. Action: See Consent Agenda.	84
– VRS Deferred Compensation Plan versus Nationwide Deferred Compensation Plan (FYI). Action: Advance notice. If recommended by JAS, there would be requests to: a. Terminate Nationwide Plan by BOS. b. Adopt VRS plan by BOS. c. Adopt VRS plan by SB.	177
– Acceptance of April 2011 Bills and Claims. Action: Finance Committee recommends acceptance.	178
– Standing Reports: Reconciliation of Appropriations, General Fund Balance, General Fund Expenditure Summary, Capital Projects.	181
– Maintenance Purchasing Card Limit. Requested Action: Be it resolved that the credit limit on the Maintenance Department purchasing card be increased to \$5,000.	177
15) Contract with Planet Footprint – Sole Source. Natural Resource Planner Recommendation: Approve contract for 1 year at \$1,500 with Planet Footprint. The expense will be paid out of the energy management budget.	184
16) Government Projects Update	185
17) Miscellaneous	186
18) Summary Of Required Action	187
19) Closed Session <i>[as necessary]</i>	188
20) Board Member Committee Status Reports	189
21) Adjournment	190

No Evening Session

Reports in May Packet:

1. Building Department	192
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| 2. Commissioner of the Revenue | 198 |
| 3. Cooperative Extension – 4-H | 204 |
| 4. Virginia Transit Report | 214 |