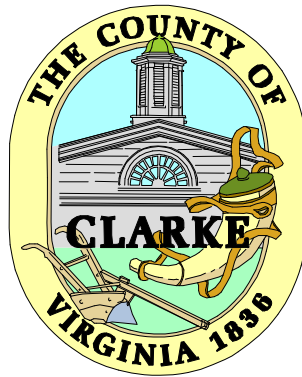


Clarke County Board of Supervisors



Regular Meeting Packet November 19, 2024



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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10.	Personnel Committee Items from November 4, 2024:	135
	A. Expiration of Term for appointments expiring through January 2025. Action: The Personnel Committee recommends the following:	
	– Appoint Tara Blackley as the VDH Representative Alternate on the Community Policy & Management Team for a three year term expiring December 31, 2027.	
	– Reappoint Leea Shirley as the VDH Representative on the Community Policy & Management Team for a three year term expiring December 31, 2027.	
	– Reappoint Denise Acker as the Northwestern Community Services Representative on the Community Policy & Management Team for a three year term expiring December 31, 2027.	
	– Reappoint Walker Thomas to the Conservation Easement Authority for a three year term expiring December 31, 2027.	
	– Reappoint John Hedlund to the Conservation Easement Authority for a three year term expiring December 31, 2027.	
	– Reappoint Bisma Sheikh to the Northwestern Community Services Board for a three year term expiring December 31, 2027.	
	– Reappoint Chris Boies to the Northwestern Regional Jail Authority for a one year term expiring December 31, 2025.	



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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11.	Board of Supervisors Work Session Items from November 4, 2024:	
	A. Reassessment Update by Wampler-Eanes Action: Information only.	149
	B. FY26 Budget Priorities Action: By consensus, the Board agreed that the priorities for the FY2026 budget are compensation for employees, adopting a revenue neutral real estate tax rate, continued upkeep of facilities, and being cognizant of current economic conditions as it relates to departments submitting realistic budget requests based on actual needs.	154
	C. Consideration of Resolution 2024-15R Action: On a motion by Supervisor Catlett, the Board unanimously adopted the Resolution Requesting Use of School Board Property for Health and Human Services Building (2024-15R).	154
12.	Finance Committee Items from November 4, 2024:	156
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	C. FY25 Fund Balance Designations Action: The Finance Committee recommends approving the fund balance designations as shown in the attached document.	166
	D. Bills and Claims Action: The Finance Committee recommends approval of the October 2024 Invoice History Report.	167
	E. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	177
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Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen's Comment Period

Clarke County Board of Supervisors

VDOT Update

Clarke County Board of Supervisors

Office of Elections Update

Clarke County Board of Supervisors

Approval of Minutes

- October 15, 2024 Regular Meeting
- October 29, 2024 Legislative Luncheon
- October 29, 2024 Route 7 Community Safety Meeting

3) *Citizen's Comment Period*

Hunter Dickinson of East Main Street in Berryville

My brain tells me that this is a Town issue but, since I have been coming to the meetings, I know that it is actually a VDOT issue because VDOT controls speed. I live on East Main Street across from Clermont Farm, right where the speed limit changes to 35mph. As you all probably know, when you turn off of Route 7 onto East Main Street, the speed limit is 45mph. It pretty much takes the entire distance of that 45mph zone to get to 45mph, at least in my 2004 Subaru Legacy with manual transmission. What I witness, living on East Main where the speed limit changes to 35mph, is that people are excited that they got up to 45mph and some of them take their foot off the gas but people maybe are not hitting their brakes. Right where the speed limit changes to 35mph, it is also the top of a hill. So, they are now going downhill towards a 25mph zone and I am witnessing a lot of speed in front of my house. I am newly engaged and plan to be married next year and plan on having, hopefully, six children in the years to come. I am planning ahead and thinking ahead and I do not want to be afraid to let my children go out in the front yard because people hit the top of that hill and they are not hitting their brakes and they are excited they just hit 45mph. Like I said, maybe they are taking their foot off of the gas but it still feels very fast in front of my home. It does not feel safe. Even just crossing the street to go to the mailbox I get a little nervous sometimes. I am here to start the conversation and voice my concerns about that speed limit to see if there is change that can be made or if there is something that can be done there.

4) *Employee of the Quarter Award – 3rd Quarter 2024*

Chairman Weiss presented the award to Jessica Bruce, Animal Shelter Lead, and read aloud the following statement:

“Our employee of the quarter was described by her supervisor as “the hardest working person I have ever known and the shelter simply does not work without her”. She regularly goes above and beyond what is expected of her. No matter what or who she is dealing with, she remains positive and courteous. She never hesitates to offer to help and never complains about tasks or duties she is given, even when they are exceedingly unpleasant. She gives every animal and person who comes to the shelter the best experience possible. You can tell the animals love her because she takes the time to get to know them and show them affection until they move on to their forever homes.”

Vice Chair Catlett

- Added that Jessica’s calm demeanor is exactly what animals need.

5) VDOT Update

Edinburg Residency Administrator Ed Carter provided the following update on VDOT activities for the past month:

Maintenance Items

- Began fall fence-to-fence mowing on secondary routes and will begin mowing on primary routes this month, now that the butterfly protection season is past.
- Have been addressing sight distance problems on primary routes as well as using contractors for trash pickup.
- A great deal of time in September was spent addressing flooding issues, road closures, and debris removal from storms; lots of spot repairs and non-hard surface grading will continue this month.
- Will be doing ditching and shoulder repairs on Route 644 (Gun Barrel Road), pipe installations on Route 612 (Shepherds Mill Road), Route 643 (Retreat Road), and Route 608 (Parshall Road).
- Crews have been doing dry runs in preparation for the winter weather season.

Board Concerns

- Completed paving on eastbound Route 7 from Business 7 (W Main Street) to Business 7 (E Main Street).
- Completed scoping and estimate for Route 605 (Morgan Mill Road) and will schedule the contractor to begin work on the first phase this year.
- Edinburg Residency and Traffic Engineering are planning to attend the public meeting about Route 7 on October 29.
- New pavement marking at Route 50 and Red Gate Road has been completed.
- Modified the speed table on Route 723 in Millwood and will monitor speed data before making a decision on the remaining three speed tables.

Supervisor McKay

- Commented that the modification is a big improvement and that he has received lots of positive feedback about it.
 - Mr. Carter advised that VDOT will be putting out speed recorders this week to see if there is a significant change from the recordings they gathered prior to the modification.

Supervisor Lawrence

- Asked if the speed recorders will be placed in the same areas they were before and after the speed tables were originally installed.
 - Ed Carter replied that VDOT will only be recording speed data around the single modified table on Route 723 to see how the speeds compare to the previous data. VDOT is concerned that speeds will increase now that the tables are easier to navigate.

Supervisor Shaffer

- Queried if novelty was a factor for the first recordings: when the tables were first installed people automatically slowed down because they were new.
 - Mr. Carter responded that VDOT will collect the data several times.

Supervisor McKay

- Shared that the modified speed table is what he was originally anticipating, because it can be driven over at 25mph. The other unmodified tables are pretty severe and have to be crossed at 10mph.
- Added that he received a complaint from a constituent whose hay rake bottomed out when trying to cross one of the unmodified tables.
 - Ed Carter stated that the speeds recorded after the tables were installed dropped 49%. VDOT’s concern is that people can drive across the modified tables with no consequences at 25mph; they will increase their speed more after crossing the table.

Vice Chair Catlett

- Observed that when the Board voted to approve the speed tables, they were voting on the dimensions and definition that VDOT established for speed tables.
- Added, and Supervisor Shaffer concurred, that when the speeds were measured right after the speed tables were initially installed, there were flashing lights and multiple electronic signs warning “Speed Humps Ahead”. Those lights and signs are no longer there, which could also affect speeds.
 - Mr. Carter stated that VDOT will measure the speeds and, if the result is favorable, they will modify the remaining tables.

Supervisor Shaffer

- Noted, regarding the earlier comments East Main Street, the speed limit drops from 45mph to 35mph to 25mph in less than a mile. When the property development was discussed for that area, representatives from Clermont Farm shared similar concerns.
 - Ed Carter responded that he will have Traffic Engineering evaluate it.

Supervisor Lawrence

- Requested an update on the Opequon bridge project on Old Charles Town Road.
 - Mr. Carter advised the project is on schedule to go to advertisement; he is not aware of any changes or updates at this time.

6) *Northern Shenandoah Valley Substance Abuse Coalition Presentation*

Alison Dillow, Executive Director of the NSVSAC, presented the following:

NORTHERN SHENANDOAH VALLEY SUBSTANCE ABUSE COALITION

Janie Ewing – Northwest Regional Adult Recovery Court Coordinator
Jenna Barsotti – Shenandoah County Adult Recovery Court Coordinator
Cindy Grim – Warren County Adult Recovery Court Coordinator
Holly Crawford – NSVSAC Program Manager
Allison Dillow – NSVSAC Executive Director

305 E Piccadilly Street | Winchester
540.536.5000 | nsvsac@valleyhealthlink.com

MISSION

- The Northern Shenandoah Valley Substance Abuse Coalition will collaborate with stakeholders to reduce substance misuse and its impact on all members of our communities.

VISION

Through collaboration while fostering equity, we:

- Increase understanding of substance misuse
- Promote access to effective treatment and recovery supports
- Strengthen early prevention with a focus on youth and families

FOCUS AREAS

- PREVENTION
- TREATMENT
- RECOVERY
- ADVOCACY

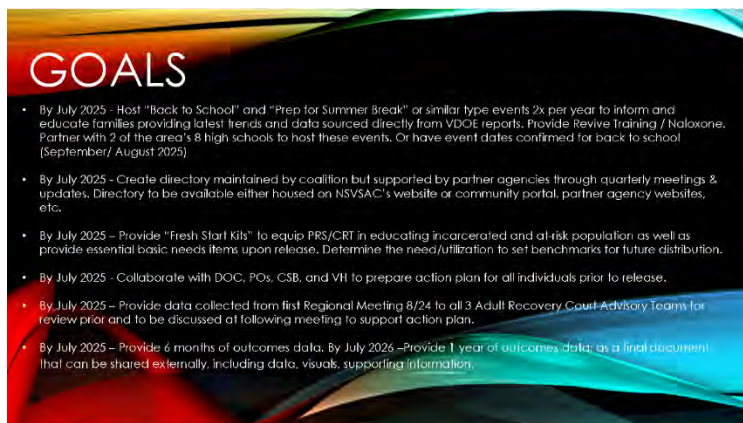
WHAT DOES NSVSAC DO?

- Encourages Collaboration
- Creates Awareness
- Identifies Community Needs
- Provides Resources
- Community Coalition Meetings
- Adult Recovery Court
- Adult Behavioral Health Court – (coming soon!)



Supervisor Lawrence

- Inquired if the coalition uses the facility in Clarke County (Rivendell Recovery Center).
 - Ms. Dillow answered no; Northwestern Community Services Board is the provider for all three Recovery Courts.



Vice Chair Catlett

- Asked what "PRS/CRT" means.
 - Alison Dillow advised that PRS is "Peer Recovery Support" and CRT is "Crisis Response Team". The CRT is a group from the Winchester Police Department that are actively responding to overdoses and calls in the community to provide resources and promote treatment options.

Supervisor Lawrence

- Asked what the "fresh start kits" contain.
 - Ms. Dillow responded that they are still determining this. It could be a mixture of hygiene and basic care items, treatment resources, naloxone, and information, etc. The exact composition would depend on who was receiving it.

NORTHWEST REGIONAL ADULT RECOVERY COURT

*DOCKET is held weekly on TUESDAY @ 2pm,
Winchester / Frederick Co General District Court House*

Honorable Judge Eldridge, Iden – Northwest Regional Adult Recovery Court
Janie Ewing – Northwest Regional Adult Recovery Court Coordinator
Holly Crawford – NSVSAC Program Manager
Allison Dillow – NSVSAC Executive Director

MISSION

- The mission of the Northwest Regional Adult Recovery Court is to reduce substance use and related criminal activity and enhance public safety through collaboration, treatment, supervision, and accountability.

GOALS

- Reduce drug addiction and drug dependency among offenders in Winchester, Frederick and Clarke County
- Reduce recidivism and criminal offenses in the community
- Reduce drug-related court workloads
- Increase personal, familial and societal accountability among offenders
- Promote effective planning and use of resources among the criminal justice system and community agencies

GOALS

- Promote public safety by treating addiction and substance use among non-violent offenders involved in the judicial system
- Increase accountability of offenders through intensive supervision, monitoring, sanctions, incentives and treatment
- Promote collaboration and the effective use of resources among the criminal justice system, community agencies and other partners
- Identify non-violent high risk/high need criminal defendants for participating in the recovery court program

OBJECTIVES

- Provide a comprehensive and effective course of substance use treatment for participants in the recovery court program
- Reduce the incidence of probation violation proceedings for participants in the recovery court program
- Reduce the incidence of criminal activity and offenses for participants and graduates of the recovery court program
- Ensure that offenders are intensely supervised through weekly meetings with recovery court staff

OBJECTIVES

- Ensure that offenders are not abusing illegal controlled substances through frequent and random urine screens
- Ensure that participants in the recovery court program are employed and that all court and program costs are paid in full before exiting
- Utilize the resources of the existing parties in the criminal justice system to provide supervision, testing and monitoring
- Utilize the resources of private treatment providers and the community services board in the provision of treatment services

SUSTAINABILITY

- Funding provided by and through community partnerships:
 - Clarke County, Frederick County & Winchester City Administration
 - Valley Health System
 - HIDTA Grant (High-Intensity Drug Trafficking Area)

SUPPORT TEAM

- Circuit Court Judges
- Commonwealth's Attorney for Clarke & Frederick County, Winchester City
- Public Defender for Clarke County or designee
- Chief of the District 11 Adult Probation and Parole Office
- Chief of the local community-based probation and pre-trial services agency
- Sheriff for Clarke County
- Executive Director of Northwestern Community Services Board
- Recovery Court Coordinator
- Director for the Department of Social Services for Clarke County
- County administrator for Clarke County
- Other people selected by the drug treatment court advisory committee

ELIGIBILITY

- Pending felony charge/s directly involving drugs or alcohol, or a pending felony charge/s that were motivated by or closely related to the use of drugs or alcohol or have a pending probation violation matter with a suspended sentence of at least 12 months.
- Enter a plea of guilty, or nolo contendere with a stipulation that the CA's evidence is sufficient to sustain a conviction, or admit the violation of probation.
- Reside in Shenandoah County
- Have a High Risk / High Need score on the RANT assessment
- Meet the DSM-V criteria for substance abuse disorder
- Be age 18 or older at the time of sentencing or adjudicated as an adult
- Voluntarily agree to participate in the program

STATISTICS - NRARC

• Phase I: 7	• Terminations to date: 42
• Phase II: 4	• Terminations pending: 1
• Phase III: 10(1 absconded)	• Graduated - 57
• Phase IV: 2	
• Phase V: 8	
• Current total: 31	

Vice Chair Catlett

- Asked how many years these numbers represent.
 - o Ms. Dillow advised the 57 total graduates cover all localities involved since 2016. The program takes about 18 months to complete and the graduation rate is better than the state average.

Supervisor McKay

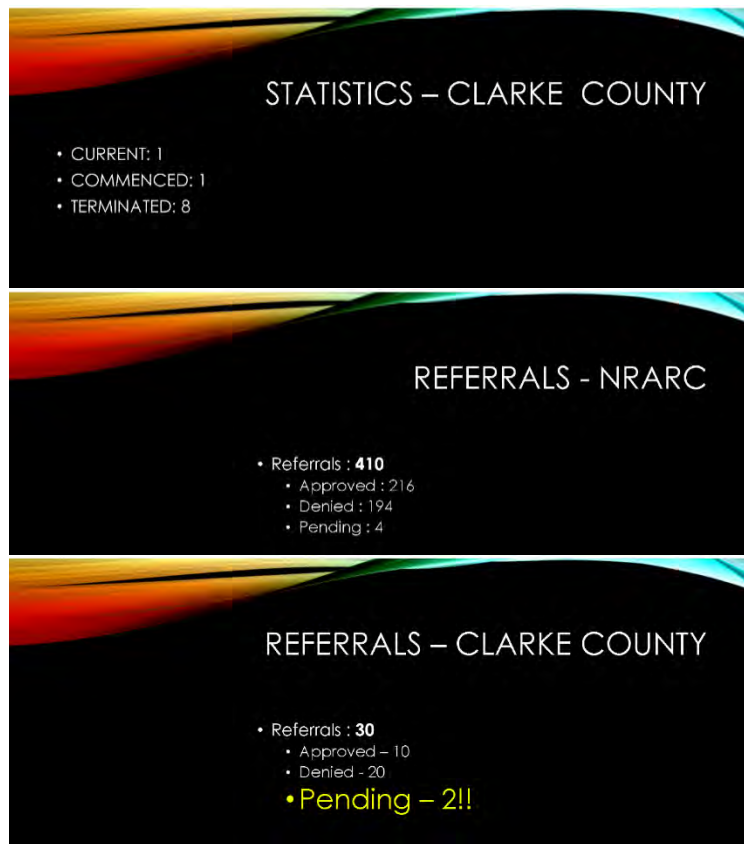
- Questioned what would cause a participant to be terminated.
 - o Alison Dillow answered that it takes a lot, but things like non-compliance, substance use, missing curfew, and not being truthful are reasons for termination. There are a lot of stipulations and participants are held accountable.

Supervisor Lawrence


- Inquired what happens to terminated participants.
 - o Ms. Dillow responded that they must serve their original sentence.

Supervisor McKay

- Asked what the program’s annual budget is.
 - o Alison Dillow replied that it is a fluid number and depends on the number of participants, housing, treatment, and case management.



OUTCOMES



- 100% in Phase 3, 4 and 5 are employed at least 30 hours per week
- 100 % have stable housing.
- 16 of our participants reside in sober living homes

SUCCESSSES

Team Cohesion and Participation


- We have an amazing treatment team that works closely together.
- The team responds as a united front.
- Amazing communication.


Participant Success


- All participants from Phase 3,4 and 5 are employed.
- Many have re-established family relationships, and spend quality time with their children
- Many have established a PCP and have seen the Dentist.

Community Participation


- Oxford Houses
- Isleigh House
- Lord Fairfax House
- Fellowship Bible Church has offered to allow our Graduates to be held there.








Phase 5 Projects





OPPORTUNITIES FOR GROWTH

- Continue to Grow, INCREASE CAPACITY
- Regional & Community Partnerships
- Quality Referrals
- Community Education



Chairman Weiss

- Offered the Boards appreciation for the presentation and shared that Clarke County has been involved with the coalition from the beginning and contributes \$15,000 to it annually. It is a worthwhile effort.
 - o Ms. Dillow added that their goal is to not just oversee Recovery Court, but to be more of a resource and provider in the community.

Supervisor Lawrence

- Asked, if Clarke County sends anyone to reach out to residents following overdose calls for service.
 - o Sheriff Sumption advised that the county does not.

- o Alison Dillow added that the Winchester Police Department is quite proud of their Crisis Response Team and there is a lot of potential for neighboring localities to join that effort.

Chris Boies advised the following:

- The coalition’s plan to expand into the Adult Behavioral Health Court will require that the Memorandum of Understanding between Clarke and Frederick counties and Winchester City be revised; that will likely come before the Board in November.
- The state is pushing for the region to submit a project for using the opioid abatement funds. The county partners with other organizations for prevention and recovery services and is looking for an organization that can take the lead on such a project.

7) *Approval of Minutes*

Vice Chair Catlett moved to approve the minutes of the September 25, 2024 regular meeting as presented. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

8) *Consent Agenda*

Supervisor McKay moved to approve the consent agenda as presented. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chairman Weiss read the following resolution aloud and presented it to Cooperative Extension Agent Claudia Lefevre.

Clarke County Board of Supervisors



Berryville Voting District
Douglas Shaffer
(540) 955-7158

Millwood Voting District
Terri T. Catlett – Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Resolution Recognizing the Clarke County 4-H Program 2024-14R

WHEREAS the week of October 7 through 12, 2024 is National 4-H Week and localities across the country take time to thank and recognize their local 4-H programs; and

WHEREAS 4-H is America’s largest youth development organization-empowering nearly six million young people with the skills to lead for a lifetime; and

WHEREAS the Clarke County 4-H program serves over 200 active youth members and three dozen active adult volunteers with a wide variety of programs, clubs, camps, fairs, workshops, and special events; and

WHEREAS Clarke County 4-H participants brought over 150 livestock projects to the 2024 Clarke County Fair and livestock sales brought in close to \$100,000 more than the previous year, teaching our youth invaluable agricultural skills; and

WHEREAS Clarke County 4-H youth participated in judging teams for livestock, dairy, poultry, and horses, as well as active involvement in shooting sports teams, with teams participating in state and national level competitions; and

WHEREAS the Clarke County 4-H program is served by a dedicated and caring staff who teach and nurture our youth.

NOW, THEREFORE, BE IT RESOLVED the Clarke County Board of Supervisors does hereby issue this resolution in recognition of the Clarke County 4-H program for instilling in our youth the values we hold dear.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors’ members assembled on the 15th of October, 2024.

ATTEST 2024-14R

David S. Weiss, Chair



www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

Claudia Lefevre thanked the Board for the recognition and shared that 4H stands for “Head, Heart, Hands, and Health”.

9) *Board of Supervisors Personnel Committee Items from October 7, 2024*

A. Expiration of Term for Appointments Expiring through December 2024

2024-10-07 Summary: Following review, the Personnel Committee took no action.

2024-10-15 Action: Chris Boies reviewed the above summary.

- There are no appointment recommendations this month but there are several in process for next month.

B. Board of Equalization

2024-10-07 Summary: Following review, the Personnel Committee took no action.

2024-10-15 Action: Chris Boies reviewed the above summary.

- The committee reviewed the state code and requirements to appoint a Board of Equalization as part of the reassessment process.

C. Social Services Structure

2024-10-07 Summary: Following review, the Personnel Committee recommends that the Board consider the Resolution to Establish the County Administrator as the Local Board of Social Services (2024-13R) at the October 15 regular meeting.

2024-10-15 Action: Chris Boies reviewed the above summary.

- Virginia Code gives localities two options for social services: a citizen advisory board or an administrative board.
- The county currently has an administrative board, where the citizens supervise the Director of Social Services and make final decisions.
- This resolution would dissolve the administrative board, establish a citizen advisory board, and name the county administrator as the local board of social services, effective January 1, 2025.

Vice Chair Catlett

- Commented that social services is a community effort and thanked all those who have served on the local board.

Chairman Weiss

- Noted that this action does not reflect any problems or dissatisfaction with the current board. The social services system is incredibly complex and changes frequently; asking citizens to manage it all is too much.

Supervisor McKay

- Agreed and added that the county is fortunate to have had citizens willing to make that effort and they did an outstanding job.

Supervisor McKay moved to approve the Resolution to Establish the County Administrator as the Local Board of Social Services (2024-13R) as presented. The motion carried by the following vote:

- Douglas Shaffer - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

Clarke County Board of Supervisors



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(540) 955-7158

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Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bey B. McKay
(540) 837-1331

County Administrator
Chris Bojey
(540) 955-5175

Resolution to Establish the County Administrator as the Local Board of Social Services 2024-13R

WHEREAS pursuant to §63.2-302 of the Code of Virginia, the Clarke County Board of Supervisors may establish the local Social Services Board for Clarke County as a local government official or a local board; and

WHEREAS Clarke County currently has a local board that is responsible for the oversight of the Clarke County Department of Social Services; and

WHEREAS the Clarke County Board of Supervisors desires to replace the current local board with an appointed government official, as permitted by §63.2-302 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED the by the Board of Supervisors of Clarke County, Virginia, that the following be effective as of January 1, 2025:

1. The Clarke County Board of Social Services, operating as an administrative board under the authority of §63.2-302 of the Code of Virginia (1950) as amended, is hereby disestablished, disbanded, and revoked of authority and office, and shall be reconstituted as the Clarke County Social Services Advisory Board pursuant to the provisions of §63.2-305 of the Code of Virginia (1950) as amended.
2. Pursuant to §63.2-302 of the Code of Virginia (1950) as amended, the County Administrator is hereby designated to be the local Board of Social Services.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors' members assembled on the 15th of October, 2024.

ATTEST 2024-13R

David S. Weiss, Chair

10) Board of Supervisors Work Session Items from October 7, 2024

Board of Supervisors Work Session
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611
October 7, 2024, 10:00 am, Meeting Room AB

Board Members Present: Doug Lawrence, Terri Catlett, David Weiss, Bev McKay, Douglas Shaffer

Board Members Absent: None

Officer/Staff Present: Chris Boies, Catherine Marsten, Sheriff Travis Sumption

Others Present: None

Press Present: Mickey Powell, Winchester Star

2024-10-07 Summary: At 10:00am, Chairman Weiss called the meeting to order.

- A. Reassessment Notices: The Board reviewed and discussed the Code of Virginia requirements for notifying property owners about the real estate reassessment that will be completed in November. The Board instructed staff to prepare a letter to property owners to accompany the official assessment notice that outlines the history of Clarke County's real estate tax rate, history of reassessments, and how the reassessment process works. By consensus, the Board agreed that the notice to property owners should also include the property's tax levy at a revenue-neutral rate.
- B. Legislative Priorities: The Board discussed legislative priorities for the upcoming General Assembly session and reviewed the 2024 Legislative Priorities and Positions for Clarke County. The Board asked staff to prepare changes discussed so that the Board may formally vote on the 2025 Legislative Priorities at the October 15 regular meeting.
- C. Capital Improvements Plan 2025-2030: The Board previewed a draft of the 2025-2030 Capital Improvements Plan. Staff advised that the Planning Commission will review the CIP and will likely make a recommendation to the Board in November.

At 11:22 am, Chairman Weiss adjourned the meeting.

2024-10-15 Action: Chris Boies reviewed the above summary:

- The Board indicated that they intend to keep the revenue-neutral tax rate, barring any unforeseen reductions in other revenues or major expenditures.
- Staff tried to capture the Board’s discussion on legislative priorities and will make changes if the Board desires.

Vice Chair Catlett

- Suggested it be noted that the geography of Route 7 makes it difficult, as what works on other roads will not work on the mountain and adding that the county requests help from the state with increased enforcement.

Chairman Weiss

- Observed that the Virginia State Police are experiencing funding difficulties.
 - o Sheriff Sumption advised that the VSP, just like other law enforcement agencies, is facing issues with funding and staffing. There are only two troopers assigned to Clarke County, perhaps the county could request VSP use vacancy savings to offer overtime for increased enforcement.

Supervisor McKay

- Opined that it is a regional issue, as the Route 7 corridor includes areas of both the Staunton and Northern Virginia VDOT districts.

Chairman Weiss

- Suggested that these points be discussed with legislators and other agency representatives rather than further amending the Legislative Priorities and Positions.

Vice Chair Catlett moved to approve the 2025 Legislative Priorities and Positions for Clarke County as presented. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chris Boies continued reviewing the 2024-10-07 Summary:

- The Board previewed the Capital Improvements Plan, which the Planning Commission is working on and is likely to come before the Board in November.

11) *Board of Supervisors Finance Committee Items from October 7, 2024*

- A. FY24 to FY25 School Division Capital Projects Carryforward: (see attached) per the attached spreadsheet and memo, the total proposed FY24 School Division Capital Carryforward amount is \$665,351. The amount of the locally funded

carryforward request is \$237,157. The remaining \$428,194 is for federal or state funded projects.

2024-10-07 Summary: Following review, the Finance Committee recommends approving the requested carryforward as shown in the attached spreadsheet.

2024-10-15 Action: Brenda Bennett reviewed the above summary and the proposed carryforward spreadsheet.

Supervisor McKay

- Inquired about E-Rate.
 - o Brenda Bennett advised that it is a federal program where portions of certain communication taxes flow back to the schools and can be used on certain items.

Supervisor Lawrence moved to approve the requested carryforward as presented. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Clarke County Schools Capital Projects Fund 302
 FY24 Year End
 9.11.24 (IAS)

P R O P O S E D							
PROPOSED FY24 CLARKE COUNTY SCHOOLS CAPITAL CARRYFORWARD							
EXPENDITURES							
ACCOUNT DESCRIPTION	FY24 ORIGINAL APPROP	FY24 Transfers/ Adjustments	FY24 REVISED BUDGET	FY24 YTD ACTUAL	Proposed EOY Adjustmnts	Proposed FY24 CARRY FORWARD	Notes
School Furniture Replacements	56,000	-21,492	34,508	34,508			0
Uniform Repl & Band Instruments	20,000	0	20,000	15,520			4,480 Keep in function for PO that rolled to FY25
Athletics Equipment & Uniforms	10,000	30,972	40,972	9,683	-31,289		0 Move to cover IT coverage and remainder to HVAC
School Bus Purchases	112,000	-3,736	108,264	108,264	4,317		4,317 to cover a portion of FY25 bus purchase
Other Veh & Equip Purchases	30,000	-30,000	0	0			0
Fencing	0	850	850	850			0
School Signage	2,500	0	2,500	1,952	-548		0 move to HVAC
Fields & Plygrnds	0	17,972	17,972	17,972			0
Asphalt/Sidewalk/Track/Court	30,956	0	30,956	7,285	-13,304		10,367 \$10,367 keep in function for PO that rolled to FY25; \$13,304 moved to HVAC
Painting	30,000	-30,000	0	0			0
Heating, Ventilation & A/C	0	738,316	738,316	669,682	79,007		147,641 Keep in function for PO that rolled to FY25 and for current FY25 expenses
ADA Improvements	0	68,797	68,797	68,797			0
Roof Replacements	0	27,661	27,661	3,500	-9,161		15,000 \$15,000 keep in function for PO that rolled to FY25; \$9,161 moved to HVAC
School Security System Grant	70,000	42,004	112,004	36,425			75,579
Flooring	10,000	12,525	22,525	4,850	-17,675		0 moved to HVAC
Security Improvements	0	92,539	92,539	50,516			42,023 Keep in function for FY25 expenses
Boyce School Repairs	60,000	-60,000	0	0			0
Cooley School Repairs	0	24,872	24,872	850	-24,022		0 moved to HVAC
Johnson Wms MS Repairs	60,000	4,625	64,625	64,625			0
Technology Classroom Ins	-40,000	94,807	134,807	134,807	800		800 Per budget notes, \$800 of FY25 original budget request \$20800 is to be covered with carryforward
Technology Administration	0	0	0	0	8,400		8,400 Per budget notes, FY25 original budget request of \$8400 is to be covered with carryforward
Technology Administration	0	0	0	-1,925	3,475		1,500 to cover FY24 over spend of \$1975; per budget notes, \$1500 of FY25 original budget request for 515 computer replacement that is to be covered with carryforward
Sub-Total	531,456	1,010,717	1,542,173	1,232,065	-	310,107	
E-Rate							
Technology Clsm Instr/Admn	93,800	0	93,800	28,217	0		44,071 \$44,071 keep in function for PO that rolled to fy25; 60% reimbursement
Sub-Total	93,800	0	93,800	28,217	0	44,071	
VPSA-Technology Bond							
Technology Clsm Instr/Admn	154,000	288,656	442,656	131,483	0		311,173 Restricted use of VPSA Technology funds
Tech Admin - Infrastructure Replace	0	15,560	15,560	15,560	0		0 Restricted use of VPSA Technology funds
Sub-Total	154,000	304,216	458,216	147,043	0	311,173	
TOTAL EXPENSES	779,256	1,314,933	2,094,189	1,407,326	0	665,351	
REVENUE							
State/Fed Security Grant		75,579	75,579				75,579
BES Playground		17,972	17,972	17,972			0
VPSA Security Grant	0	29,140	29,140	29,140			0
Insurance	0	16,761	16,761	59,142			15,000 CF \$15k of \$16,761 for Boyce Roof; remainder of 1761 funds were for JWMS intercom PY expense
Proffers	531,456	0	531,456	531,456			0
VDOE School Construction Funds	0	510,848	510,848	510,848			0
E-Rate	93,800	0	93,800	16,930			26,443 CF \$26k for 60% of PO that rolled to FY25
VPSA-Technology Bond	154,000	304,216	458,216	147,043			311,173 CF 100%
Transfer from General Fund	0	360,412	360,412	94,790			237,157
TOTAL REVENUE	779,256	1,314,933	2,094,189	1,407,326	0	665,351	

B. FY25 School Supplemental Request for FY24 Operating Carryover: see attached memo and document) The CCPS School Board is requesting an FY25 supplemental appropriation for the ending FY24 School Operating Fund balance of \$531,970.

2024-10-07 Summary: Following review, the Finance Committee recommends, “Be it resolved that FY25 School Capital Projects budgeted expenditure and appropriation be increased \$531,970, and that the designation of general fund balance for School Operating carryover be decreased in the same amount, all for the purpose of funding the FY25 Capital Project needs as specified by the School Board at their September 2024 meeting.”

2024-10-15 Action: Brenda Bennett reviewed the above summary.

- During the FY25 budget cycle, the Board of Supervisors anticipated that the schools would have operating carryforward of at least \$141,500, and agreed to allow that in order to make the school’s capital project budget whole.
- Outside of that amount, there is \$390,470 of operating carryforward remaining. The schools propose to use \$255,000 on HVAC projects, \$30,000 for bleachers repair at Cooley Elementary, \$40,000 for 2 replacement vehicles in the Transportation Department and \$65,000 for upgrading auditorium lighting at Clarke County High School.

Chairman Weiss

- Noted that the total request is less than 2% of the overall school budget and that a large portion of the \$390,470 figure resulted from an accounting software issue.
 - o Brenda Bennett explained that the software was not correctly reducing the benefits budget encumbrance appropriately for ten-month employees.
- Further advised that, historically, the Board has considered the schools requests to have their operating carryforward moved into their capital projects budget because it rewards fiscal responsibility by utilizing savings.

Vice Chair Catlett

- Commented that the schools do a nice job telling the Board what they need and how they will use it.

Supervisor Lawrence moved, be it resolved, that FY25 School Capital Projects budgeted expenditure and appropriation be increased \$531,970, and that the designation of general fund balance for School Operating carryover be decreased in the same amount, all for the purpose of funding the FY25 Capital Project needs as specified by the School Board at their September 2024 meeting. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- C. FY25 CCPS Supplemental Appropriation Requests: The following supplemental appropriation requests are for the FY25 CCPS Operating fund do not require any additional local funds:

1. CCPS has \$7,290 of ESSER II funds remaining at the end of FY24 and plans to use the fund to purchase intervention books in FY25. This request is for an FY25 supplemental expenditure and revenue appropriation of \$7,290.
2. The School Division has \$2,206.73 of All in Virginia funds remaining at the end of FY24 in the VLA implementation category (category 2). This request is for an FY25 supplemental expenditure and revenue appropriation of \$2,206.73.
3. The Division has unspent funds of \$3,788.56 from the William and Mary Project Hope ARPA funds to support homeless/McKinney Vento students. The funds will be used to provide school supplies, personal supplies, camps, tutoring, etc. This request is for an FY25 supplemental expenditure and revenue appropriation of \$3,788.56.
4. CCPS received a CCPS STEMersive Curriculum Building grant for \$75,000 from the Virginia Department of Education. This grant is for curriculum integration that fosters intentional integration of computer science with one or more academic disciplines. The grant will focus on teaching teachers how to integrate computer science and STEM into the curriculum. This request is for an FY25 supplemental expenditure and revenue appropriation of \$75,000.

2024-10-07 Summary: Following review, the Finance Committee recommends, "Be it resolved that FY25 School Operating Fund budgeted expenditure and appropriation be increased by \$88,285, and that revenue budget and appropriation be increased by the same amount, for the purpose of receiving federal revenue of 7,290 In ESSER II funding, federal revenue of \$3,788 for the William and Mary Project Hope ARPA funds, State revenue of \$2,206 from the Virginia Department of Education ALL in VA funds, and State revenue of \$75,000 from VDOE for the STEMersive Curriculum Building Grant."

2024-10-15 Action: Brenda Bennett reviewed the above summary.

- All of these requests are money-in/money-out; none of them requires any additional local funds.

Vice Chair Catlett moved, be it resolved, that FY25 School Operating Fund budgeted expenditure and appropriation be increased by \$88,285, and that revenue budget and appropriation be increased by the same amount, for the purpose of receiving federal revenue of 7,290 In ESSER II funding, federal revenue of \$3,788 for the William and Mary Project Hope ARPA funds, State revenue of \$2,206 from the Virginia Department of Education ALL in VA funds, and State revenue of \$75,000 from VDOE for the STEMersive Curriculum Building Grant. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

D. FY24 to FY25 Government Capital Projects Carryforward: (see attached) per the attached spreadsheet, the proposed FY24 Government Capital Carryforward request amount is \$708,757.

2024-10-07 Summary: Following review, the Finance Committee recommends approving the requested carryforward as shown in the attached spreadsheet.

2024-10-15 Action: Brenda Bennett reviewed the above summary.

- Many projects cross fiscal years, with some work being completed in FY24 and some due to be completed in FY25, just due to timing and vendor scheduling.

Supervisor Lawrence moved to approve the requested carryforward presented. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Clarke County Capital Projects (fund 301)
 FY24 Year End
 10/1/2024
 JAS

PROPOSED FY24 COUNTY CAPITAL CARRYFORWARD

EXPENDITURES

ACCOUNT DESCRIPTION	FY24 ORIGINAL APPROP	FY24 TRANSFRS/ADJSTM TS	FY24 REVISED BUDGET	FY24 YTD ACTUAL EXPENSES	Proposed EDY Adjustments	Proposed FY24 Carryforward	% USED	Notes
94110 HVAC System Replacement		191,957	191,957	143,444		48,513	79.70	CF for animal shelter HVAC replacement & other repairs
94120 Roofing	0	27,365	27,365	27,365		0	100.00	complete
94130 Painting and Flooring	0	70,414	70,414	49,164		21,250	69.80	CF General Dist. Court exterior paint. PO in FY25
94140 Landscaping	0	7,336	7,336	0		7,336	0.00	CF for general use.
94141 Courthouse Green Project	0	105,954	105,954	80,885		25,069	76.30	CF for continuing project costs in FY25
94182 Circuit Courthouse Renov	0	33,216	33,216	27,829		5,387	83.80	CF for project
94310 Sheriff's Equipment	211,250	-36,092	175,158	133,428	-2,441	39,289	76.20	FY25 costs-\$27,558 for 2 generators, \$13,982 outer vest carriers
94326 Fire/EMS Vehicle	50,000	0	50,000	50,000	50,000	50,000	100.00	CF to help with refurbish of rescue engine 8 @ BRVFC
94327 Fire/EMS Pers. Protective Equip	300,000	-9,812	290,188	281,062	-9,126	0	96.90	complete
94331 Sheriff's Vehicles	228,750	23,689	252,439	220,360		32,079	87.30	To purchase investigator car and upfit new vehicles
94410 Health & Human Svcs Spac	0	40,000	40,000	8,804	68,930	100,126	22.00	CF to continue the project-Space Needs Assessment
94501 Berryville Business Park	0	9,016	9,016	9,016		0	100.00	complete
94505 Double Tollgate	0	441,105	441,105	370,014		71,091	16.11	CF to continue the project
94600 Technology Improvements	0	5,000	5,000	0	349	5,349	0.00	CF for misc IT
94603 Mobile Radio System	445,000	-560,350	84,650	65,307		19,343	77.10	CF for radio replacement
94604 911 Phone System	0	14,947	14,947	14,947		0	100.00	complete
94610 Mobile Radios EMS	0	463,195	463,195	342,034	-121,167	0	73.80	complete
94611 Avenity-Tax Software	0	263,660	263,660	263,311	-349	0	99.90	complete
94702 Swimming Pool	200,000	74,053	274,053	274,815	762	0	100.00	complete
94703 Park Repairs	0	109,621	109,621	9,477	10,000	110,144	8.60	CF for various repairs
94707 Recreation Center Addition	0	51,930	51,930	51,930		0	100.00	complete
94711 Baseball Fields	0	8,000	8,000	0		8,000	0.00	CF to FY25 -waiting for Little League
94802 Reassessment	0	305,285	305,285	165,425		139,860	54.20	CF to continue reassessment
94803 ARPA Tourism Grant	0	28,197	28,197	28,197		0	100.00	complete
Sub-Total	1,485,000	1,867,686	3,302,686	2,616,815	-3,036	682,835		
483-94804 DeedBookRestoration	26,318	0	26,318	26,318		0	100.00	
281-94805 SHSP Ensuring Election Security	0	45,000	45,000	19,079		25,921	42.40	CF for add'l grant expenses in FY25
501-94606 Broadband	2,160,000	0	2,160,000	2,160,000		0	100.00	
94806 Re-indexing Circuit Court	0	48,500	48,500	48,500		0	100.00	
TOTAL EXPENSES	3,621,318	1,961,186	5,582,504	4,870,711	-3,036	708,757		
REVENUE								
94604 911 Phone System Grant		14,947	14,947	14,947		0		
483-94804 DeedBookRestoration	26,318	0	26,318	26,318		0		
501-94606 Broadband-Transfer from ARPA Acct		2,160,000	2,160,000	2,160,000.00		0		
94803 ARPA Tourism Grant		28,197	28,197	28,197		0		
94806 Re-indexing Circuit Court		48,500	48,500	48,500		0		
330900 ARP DCIS - Sheriff's Equip Grant	100,000	5,000	105,000	101,964	-3,036	0		
330900 ARP CRF (LATCF)	50,000	0	50,000	50,000		0		
281-94805 SHSP Election Security		45,000	45,000	19,079		25,921		CF for add'l grant expenses in FY25
Transfer from Parks Construction		58,806	58,806	58,806		0		
Transfer from General Fund		3,045,736	3,045,736	2,362,900		682,836		
TOTAL REVENUE	176,318	5,406,186	5,582,504	4,870,711	-3,036	708,757		

E. FY24 General Fund Transfers: (see attached) the attached document is presented for review and approval of budgeted expenditure transfers for the purpose of covering overdrawn FY24 accounts from underdrawn FY24 accounts.

2024-10-07 Summary: Following review, the Finance Committee recommends approving the requested general fund transfers as shown in the attached spreadsheet.

2024-10-15 Action: Brenda Bennett reviewed the above summary.

- General fund transfers are done at the end of each fiscal year as a matter of cleanup for the audit process.
- Each general fund department is listed along with the FY24 ending available budget and any necessary adjustments.

Chairman Weiss

- Commented that, if any of the transfers is indicative of a budgeting shortfall, the Finance Committee considers it during the next budget cycle. Usually though, these transfers are the result of unexpected expenses.

Supervisor Shaffer moved to approve the requested general fund transfers as presented. The motion carried by the following vote:

- Douglas Shaffer - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

Clarke County						
Fund 100 Summary by Function						
FYE 2024						
PROPOSED						
Function	Function Description	Revised Budget	YTD Actual	Available Budget	Adj Amount	Notes
11010	Board of Supervisors	59,398.95	54,823.25	4,575.60		Under bldgt in travel- \$1,800, Dues- \$1,100, Misc- \$1k, Postage - \$350
12110	County Administrator	423,190.31	399,381.08	23,809.23	(23,809.23)	Under bldgt in PT sal- \$14k, maint cntnrcs- \$5k (copier bldgt in IT now), travel/postage/misc- \$4k
12120	Public Information Serv	83,234.52	83,969.77	(735.25)	735.25	Ovr bldgt - Social media archive subscription
12210	Legal Services	35,000.00	10,466.25	24,533.75	(24,533.75)	Not needed
12310	Commissioner of Revenue	304,295.27	296,144.60	8,150.67		Under bldgt in health ins - \$3,700, purch svcs - 1,200, data processing - \$1,200, travel - \$725
12410	Treasurer	490,759.59	419,748.15	71,011.44	(32,093.55)	Under bldgt in sal/benefits- \$45k (add'l staff only for part year), health insurance- \$26k
12510	Data Processing/IT	435,791.02	385,261.77	50,529.25	(735.25)	Under bldgt Maint cntnrcs- \$1,584, phone- \$3,400, online tech- \$5,400, softwre- \$22k, hrdwre- \$16k
13100	Electoral Board and Officials	84,453.82	70,675.96	13,777.86		Under bldgt in Board member fees- \$10k, maint contracts (pollbook maint/licenese fee)- \$3k
13200	Registrar	202,920.37	187,759.59	15,160.78		Under bldgt sal/benefits- \$9k, Purch svcs- \$1k, Maint cntnrcs- \$2,500, Postage- \$1k, Travel- \$1k
21100	Circuit Court	17,787.00	10,871.62	6,915.38	(337.92)	
21200	General District Court	8,120.00	8,457.92	(337.92)	337.92	Under bldgt for copier maintenance
21510	Blue Ridge Legal Services	1,500.00	1,500.00	0.00		
21600	Juvenile & Domestic Relations	6,400.00	6,108.14	291.86		
21700	Clerk of the Circuit Court	302,466.68	302,466.31	0.37		
21910	Victim and Witness Assistance	82,431.24	82,430.95	0.29		
21940	Regional Court Services	8,000.00	8,000.00	0.00		
22100	Commonwealth's Attorney	502,957.10	502,611.64	345.46		
31200	Sheriff - Total	3,431,103.68	3,430,543.05	560.63		
31210	Criminal Justice Training Ctr	21,723.00	21,723.00	0.00		
31220	Drug Task Force	13,400.00	12,377.61	1,022.39		
32200	Volunteer Fire Companies	182,000.00	175,620.00	6,380.00	(6,380.00)	
32201	Blue Ridge Volunteer Fire Co	99,776.50	104,305.22	(4,528.72)	4,528.72	Ovr bldgt in Fee for Svc- There is corresponding rev. Excess rev amt is \$43,600
32202	Boyce Volunteer Fire Co	118,344.00	107,687.63	10,656.37	(10,656.37)	Under bldgt in Fee for svc
32203	Enders Volunteer Fire Co	175,434.00	213,884.07	(38,450.07)	38,450.07	Ovr bldgt in Fee for Svc- There is corresponding rev. Excess rev amt is \$43,600
32310	Fire and Rescue Services	2,133,151.54	2,213,568.07	(80,436.53)	80,436.53	Ovr bldgt in sal/benefits- \$25k, OT- \$1,22k, Under bldgt in PT- \$12k & Purch svcs- \$34k
32320	Lord Fairfax Emergency Medical	6,904.00	6,904.00	0.00		
32400	Forestry Services	2,874.00	2,874.00	0.00		
33210	Regional Jail	541,010.00	503,038.00	37,972.00	(25,942.42)	Reduction per Regional Jail calcs.
33220	Juvenile Detention Center	13,146.00	12,696.00	450.00		
33300	Probation Office	400.00	52.00	348.00		
34100	Building Inspections	274,043.45	261,282.30	12,761.15	(12,761.15)	Under bldgt in PT sal- \$12k
35100	Animal Control	173,477.55	253,170.98	(79,693.43)	79,693.43	Ovr bldgt in sal- \$6,300, PT- \$11,400, Comp pay- \$33k, Related benefits- \$4,500, Purch svcs- \$23k
35300	Med Examiner & Indigent Burial	200.00	140.00	60.00		
42400	Refuse Disposal	194,400.00	192,731.47	1,668.53	(1,668.53)	
42410	Solid Waste Convenience	98,446.38	72,228.67	26,217.71	(26,217.71)	Under bldgt in PT sal/benefits- \$11,400, Purch svcs- \$13k, phone- \$750, mat/upp- \$550
42600	Litter Control	16,551.93	16,551.93	0.00		
42700	Sanitation	244,000.00	238,977.72	5,022.28	(5,022.28)	Under bldgt \$5k for last 4 years
43200	General Property Maintenance - All Ac	900,084.68	951,752.92	(51,668.24)	51,668.24	Custal bldgt ovr by \$29k, Gen. rental for Springsbury twr ovr by \$29k.
51100	Local Health Department	200,000.00	200,000.00	0.00		
51200	Our Health	6,500.00	6,500.00	0.00		
52400	N Shen Valley Subst Abuse Coal	15,000.00	15,000.00	0.00		

Clarke County						
Fund 100 Summary by Function						
FYE 2024						
P R O P O S E D						
Function	Function Description	Revised Budget	YTD Actual	Available Budget	Adj Amount	Notes
52500	Northwestern Community Svcs	111,284.00	111,284.00	0.00		
52800	Concern Hotline	1,500.00	1,500.00	0.00		
52900	NW Works	5,000.00	5,000.00	0.00		
53230	Shenandoah Area Agency on Aging	42,000.00	42,000.00	0.00		
53240	VA Regional Transp Assn	24,960.00	24,960.00	0.00		
53250	FISH of Clarke County	2,000.00	2,000.00	0.00		
53600	Access Independence	2,000.00	2,000.00	0.00		
53700	The Laurel Ctr (Women's Shltr)	6,000.00	6,000.00	0.00		
53710	Tax Relief for the Elde	215,000.00	0.00	215,000.00		Will process with audit
69100	Lord Fairfax Community College	16,921.00	16,921.00	0.00		
71100	Parks Administration	518,865.29	517,295.91	1,569.38		
71310	Recreation Center	177,343.70	177,343.55	0.15		
71320	Swimming Pool	111,357.50	111,980.95	(623.45)	623.45	Ovr bdt PT- \$1,300. There is corresponding rev. Excess rev amount is \$39k.
71350	Parks Programs	398,526.03	264,086.27	134,439.76	(85,692.00)	Corresponding Rev is ovr bdt by \$12k.
71360	Concession Stand	22,858.00	21,594.19	1,263.81	(623.45)	Under bdt in Merch for resale- \$1k. Corresponding Rev is ovr bdt by \$7k.
72240	Barns of Rose Hill	14,000.00	14,000.00	0.00		
72700	VA Commission for the Arts	9,000.00	9,000.00	0.00		
73200	Handley Regional Library	325,989.00	325,989.00	0.00		
81110	Planning Administration	533,785.69	509,950.06	23,835.63	(8,970.88)	Under bdt in Purch svcs- \$9k; Eng&Architrcual- \$14k.
81120	Planning Commission	14,395.66	14,294.89	100.77		
81130	Berryville Dev Authority	900.00	461.47	438.53		
81140	Regional Airport Authority	5,000.00	5,000.00	0.00		
81310	Help With Housing	10,000.00	10,000.00	0.00		
81400	Board of Zoning Appeals	3,519.00	11,871.59	(8,352.59)	8,352.59	Continued legal costs
81510	Office of Economic Development	177,111.02	131,527.02	45,584.00		Under bdt sal/beni- \$6k, Purch svcs- \$30k, Maint cntrcs- \$3k, Printing- \$6k, Advertising- \$1k.
81530	Small Business Dev Center	2,000.00	2,000.00	0.00		
81540	Blandy Experimental Farm	3,500.00	3,500.00	0.00		
81550	Berryville Main Street	3,500.00	3,500.00	0.00		
81800	Historic Preservation Comm	11,150.00	11,768.29	(618.29)	618.29	Ovr bdt Advertising- \$1k for public hearings
81910	Northern Shen Valley Reg Comm	11,866.59	11,867.00	(0.41)		
82210	Water Quality Management	30,760.00	35,125.00	(4,365.00)	4,365.00	Ovr bdt - incorrect bdt for FY24 & 25. Qtrly pymts based on federal fiscal year.
82220	Friends of the Shenandoah	10,000.00	10,000.00	0.00		
82230	Board of Septic Appeals	1,571.90	516.91	1,054.99	(1,054.99)	Under bdt several lines- small amounts
82400	LF-Soil & Water Cons Dist	9,500.00	9,500.00	0.00		
82600	Bio-solids Application	1,091.33	13.59	1,077.74	(1,077.74)	Under bdt in PT sal- \$1k.
83100	Cooperative Extension Program	61,918.59	45,639.83	16,278.76	(2,232.27)	Under bdt VPI agent- \$14k, Matls/Supplies- \$1,300.
83400	A-H Center	2,000.00	2,000.00	0.00		
91600	Contingency Reserves	37,585.00	0.00	37,585.00	(26,829.97)	Available bdt- Eng/Archit- \$5k, Legal- \$10k, Capital- \$20k.
92500	Rev Refunds - Ins Claim Reimb	0.00	21,598.40	(21,598.40)	21,598.40	Enders VFC- \$8,318; Boyce VFC- \$6,445; Blue Ridge VFC- \$6,834. Rev received by Ins Co.
92600	Rev Refunds - Ambulance	0.00	5,231.57	(5,231.57)	5,231.57	Insurance refunds
Grand Total		14,846,435.88	14,342,626.23	503,809.65	0.00	

F. FY26 Budget Calendar: See attached calendar.

2024-10-07 Summary: Following review, the Finance Committee recommends approving the proposed FY26 Budget Calendar.

2024-10-15 Action: Brenda Bennett reviewed the above summary.

- The proposed budget calendar follows the same format as previous years.

Chairman Weiss

- Noted that there were only a few dates where the full Board needed to be present, otherwise the Finance Committee and staff will provide updates consistently throughout the process.

Supervisor Shaffer moved to approve the FY26 Budget Calendar as presented. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

G. Bills and Claims

2024-10-07 Summary: Following review, the Finance Committee recommends approving the September 2024 Invoice History Report.

2024-10-15 Action: Brenda Bennett reviewed the above summary.

Vice Chair Catlett moved to approve the September 2024 Invoice History Report as presented. The motion carried by the following vote:

Douglas Shaffer	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

H. Standing Reports

- Year to Date Budget Report
- Reconciliation of Appropriations
- Capital Projects Report

2024-10-15 Action: Information Only.

12) *Joint Administrative Services Board Update*

Brenda Bennett advised the following:

- The Joint Administrative Services Board has not met.
- Auditors are currently on-site doing fieldwork for the annual financial audit.
- The annual school report was filed several days prior to the deadline.
- The workers compensation audit and several others have been completed.

- Staff will bring fiscal year-end information, including fund balance, to the next Finance Committee meeting.

13) Government Projects Update

Chris Boies provided the following update:

- DEQ has downgraded the drought designation for the Shenandoah Drought Region, which includes Clarke, from a warning to a watch. All of Clarke’s drought indicators (stream and groundwater gauges) have maintained normal levels since the end of September, except the well at Blandy. That well is nearing its lowest recorded level since 2002. This serves as a reminder that, while things on the surface are green and lush, there are still concerns below the surface with our aquifers.
- The Legislative Luncheon is on October 29 at 11:00 am and that evening at 6:30 is the Route 7 Safety Meeting at Blue Ridge Volunteer Fire Company. Wampler-Eanes will present reassessment results at the November 4 work session and the Board will discuss FY26 budget priorities.
- Thanks and recognition to Michelle Ridings for her work on the GO Virginia grant request, the county has a good chance of receiving \$170,000 in grant funding for Camp 7. The next presentation for that request is October 22 at JMU.
- Appreciation to Chief Whetsell for his work on the new medication program (presented last meeting) and to Sheriff Sumption for offering to house the dispensing machine at his offices.
- The Planning Director is doing a great job leading the conversation about the new zoning district for Camp 7. There have been productive conversations thus far and we are headed in the right direction.
- Some Board members are getting questions about a proposed school facility at Carter Hall. For clarification, the county zoning ordinance requires both a site development plan and special use permit for a school. A public hearing must be held at the Planning Commission level, followed by one at the Board of Supervisors level. To date, there have been no applications filed with the Planning & Zoning office, nor has there been any request for a pre-application meeting.

Chairman Weiss

- Advised that, to his knowledge, there is no contract on the property either.

14) *Miscellaneous Items*

None presented.

15) *Summary of Required Actions*

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process and post approved minutes	Catherine Marsten
2.	Execute approved resolutions	David Weiss
3.	Process approved resolutions	Catherine Marsten
4.	Send proposed property owner letter to Board	Chris Boies
5.	Send approved priorities to legislators	Chris Boies
6.	Invite senator French to Route 7 safety meeting	Chris Boies
7.	Process Employee of the Quarter award	Catherine Marsten
8.	Process approved finance actions	Brenda Bennett
9.	Process bills & claims	Brenda Bennett

16) *Board Member Committee Status Reports*

Supervisor Doug Lawrence

Berryville-Clarke County Joint Committee on Economic Development & Tourism

- o Meets October 25.

Board of Social Services

- o Update already provided.

School Board

- o Nothing to report.

Regional Jail Authority

- o Nothing to report.

Vice Chair Terri Catlett

Career and Technical Education

- o Has not met.

Clarke County Humane Foundation

- o Sending staff to continuing education opportunity.

Village of Millwood

- o Already provided.

Planning Commission

- Shared new applications for minor subdivisions in several districts.

Community Policy & Management Team

- Discussed services and funding for citizens in need.

Supervisor Bev McKay

Town of Boyce

- Looking for new Planning Commission member.

Northern Shenandoah Valley Regional Commission

- Report on VATI progress included in packet.

Regional Airport Authority

- Nothing to report.

Economic Development Advisory Committee

- Nothing to report.

Conservation Easement Authority

- A

Sanitary Authority

- Discussed fan replacement to improve ventilation at treatment plant.
- Estimates for expanding Virginia Ave pump station; discussed installing a holding tank to increase capacity.
- Complaints that the buzzard effigy on the water tower squeaks loudly.

Berryville-Clarke County Joint Building Committee

- Meets November 6.

Supervisor Douglas Shaffer

Library Advisory Council

- Held several public events and are discussing the Christmas parade.

Litter Committee

- Nothing to report.

Josephine School Community Museum Board

- Has not met.

Legislative Updates

- Has not met.

Northwestern Regional Adult Recovery Court Advisory Committee

- Presentation given earlier in meeting.

Sheriff's Office

- Nothing to report.

Town of Berryville

- Nothing to report.

Parks and Recreation Advisory Board

- Nothing to report.

Chairman David Weiss

Berryville-Clarke County Joint Committee on Economic Development & Tourism

- Next meeting October 25.

Board of Septic and Well Appeals

- Has not met.

Historic Preservation Commission

- Has not met.

Industrial Development Authority

- Next meeting October 24.

Berryville Area Development Authority

- Next meeting October 23.

17) *Adjournment*

Chairman Weiss adjourned the meeting at 3:05 pm.

18) *Next Regular Meeting Date*

The next regular meeting of the Board of Supervisors will be held on Tuesday, November 19, 2024, at 1:00 pm in the Berryville Clarke County Government Center, Main Meeting Room, at 101 Chalmers Court, Berryville, Virginia.

ATTEST: October 15, 2024

David S. Weiss, Chairman

Chris Boies, County Administrator

Recorded and Transcribed by Catherine D. Marsten



Board of Supervisors Legislative Luncheon Summary
The Barns of Rose Hill
95 Chalmers Court, Berryville, Virginia 22611

October 29, 2024, 11:00 AM

Board Members Present: David Weiss, Terri Catlett, Bev McKay, Doug Lawrence, Douglas Shaffer

Board Members Absent: None

State Representatives Present: Senator Timmy French, Delegate Delores Oates

County Staff Present: Chris Boies, Catherine Marsten

Others Present: Commissioner of the Revenue Donna Peake, Sheriff Travis Sumption, Interim Superintendent John Lamanna, Emily Windle, Bill Waite

Press Present: Mickey Powell, Winchester Star

At 11:10 am, Chairman Weiss opened the meeting by welcoming Senator French and Delegate Oates.

Following individual introductions, Chairman Weiss presented the following 2025 Legislative Priorities and Positions for Clarke County. The legislators asked questions, gave feedback, and discussed the various issues. Staff and local officials provided context and background information as needed.

Top Priorities for 2025

Issue: Local Land Use Control

Introduction: Local citizens through their local elected governing body should retain the right to control how their communities grow and develop over time. We strongly oppose any legislation eroding this authority.

Nutrient Credit Trading Program: According to DEQ, 1,082 acres in Clarke County have been converted to generate nonpoint source nutrient credits. This represents the second highest acreage converted of Virginia's ninety-five counties despite Clarke County being 89th out of 95 counties in land area. Entire farms in Clarke County have been converted to trees in order for development to occur in northern Virginia. The impact to prime agricultural land has been real. We request that local governing body approval be required before new nutrient banks are allowed to be created in our locality. In addition to taking farmland out of production, these parcels have been allowed to grow up in noxious weeds and invasive species causing concern from neighboring property owners.

Solar: Goals created by the Commonwealth are placing a lot of pressure on farmland to be converted to solar in addition to the growing energy demands created by data centers. Clarke County has allowed solar facilities, which in theory, will produce as much electricity as the County consumes. We request the continued authority to locally control zoning for solar so we can prevent important farmland from being consumed. We encourage urban and suburban solar siting alternatives to prevent rural areas from bearing the burden of solar development and hopefully reducing the need for new or expanded electrical transmission lines.

Fill Dirt: We support legislation that allows the County to regulate the dumping of fill dirt, especially dirt hauled from other localities, through local zoning and erosion and sediment control ordinances. We have had properties in Clarke County receive tremendous amounts of dirt from construction sites in adjoining jurisdictions and have received numerous citizen complaints about the truck traffic and erosion and sediment control issues. Statewide exemptions for agricultural fill operations prevent localities from ensuring neighboring lands are not adversely affected by these dumping operations.

Issue: Route 7 Safety

The Board continues to hear from citizens about Route 7 safety concerns. The volume of traffic, especially during commuting hours, combined with excessive speeding and inattentive drivers have led to a significant number of accidents. There have been numerous fatalities because of motor vehicles accidents in Clarke County this year. The County is seeking traffic design solutions from the Virginia Department of Transportation and funding for those solutions from the General Assembly. Continued growth in neighboring counties will only exacerbate this regional problem.

Issue: Mental Health

Introduction: People who have mental health issues are not always able to receive the help they need. The system is broken and major state-level reforms are needed.

Hospital Beds: The demand for State adult and juvenile mental hospital beds exceeds supply. More state funding for preventative care to entities like community services boards could be an avenue to curb demand for additional hospital beds.

Student Mental Health: We support increased budget allocations to address student mental health issues in our local school system.

Issue: Funding & Revenue Collection Authority

Introduction: The State should fulfill its financial obligations instead of pushing these costs onto localities. We oppose unfunded mandates and the shifting of fiscal responsibility from the state to localities, and the state taking any of our revenue collection authorities away without fully reimbursing the County for the revenue lost.

State Funding for Schools: We support full state funding for public education, including the Standards of Quality (SOQ) as recommended by the Board of Education, the Joint Legislative Audit & Review Commission (JLARC), and Joint Subcommittee on Elementary and Secondary Education Funding. We support a review and rewrite of the local composite index formula. We support using the land-use assessment value rather than full market value in the composite index. We also support eliminating the income factor given that local governments cannot tax personal income. There is a flaw in the formula when a small rural county like Clarke has a higher composite index (.6032) than one of the richest counties in the country, Loudoun County (.5518).

Employee Compensation: We urge the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions. In addition, if the state provides pay increases for local, state-supported positions, the state should fully fund these increases. We request significant support for teacher pay increases to help retain and attract teachers.

Revenue Collection Authority: Any efforts by the Commonwealth to take current taxing authority away from localities should include offsetting, guaranteed state revenues in an equal or greater than amount the locality annually collects for the entire term the authority is removed from the locality. For example, if the Commonwealth removes the County’s ability to tax personal property, we should receive at least the current amount collected from personal property annually from the state as long as the ban remains in effect.

Regional Jails: We appreciate movement in a positive direction on the funding of state prisoners housed in our regional jail. We request funding be based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board. The Jail Authority also opposes a recent FCC ruling, which would limit fees paid by inmates for phone calls and other amenities provided. The revenue from these sources would either have to be made up with taxpayer funds or programs for inmates reduced or removed.

Other Issues of Importance

- Issue: Education Teacher licensing requirements should be made more flexible to enhance the availability of qualified teachers to address the growing teacher shortage. We also support legislation which increases penalties for fake school threats and legislation supporting school anti-hazing efforts.
- Issue: Public Notice/Public Meeting Requirements Support legislation which allows localities to use their websites and social media accounts, instead of print media, to post legally required advertising for public hearing notices, procurement solicitations, and similar items requiring advertisement in a local newspaper.
- Issue: Renewable Energy Commitments We feel the General Assembly should closely study, and slowly implement, major commitments related to renewable energy.

Issue: Route VA 7
Pedestrian Bridge

The number of people attempting to cross VA 7 on foot at the top of the mountain, near the Clarke County and Loudoun County boundary, continues to increase. This location is very dangerous for pedestrians/hikers to cross because of the topography, along with the speed and volume of vehicular traffic. We request state and federal funding sources to construct the proposed elevated pedestrian crossing. We also request state funding to perform studies outlined in our updated Transportation Plan which address the Route 601/Route 7 intersection as well as other critical transportation infrastructure in the County.

Issue: Availability /
Quantity and Quality
of Water Resources

Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture. Over-fertilization of urban yards, forever chemicals, and application of bio-solids are all areas that should be studied for their impact on water sources.

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth’s goals with regard to water quality and quantity.

Issue: Land
Conservation

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

At 12:41 pm, Chairman Weiss closed the meeting by thanking all those in attendance for their efforts to serve the community.

ATTEST: October 29, 2024

David S. Weiss, Chairman

Chris Boies, County Administrator

Transcribed by Catherine D. Marsten

Clarke County Board of Supervisors
Route 7 Community Safety Meeting Summary
Blue Ridge Volunteer Fire Company
131 Retreat Road, Bluemont Virginia 20135
October 29, 2024, 6:30 PM

Board Members Present: David Weiss, Terri Catlett, Bev McKay, Doug Lawrence, Douglas Shaffer

Board Members Absent: None

State Legislators Present: Delegate Delores Oates

County Officers/Staff Present: Chris Boies, Catherine Marsten, Brandon Stidham, Jeremy Camp, Wayne Whetsell, Sheriff Travis Sumption,

VSP Representatives Present: F/SGT Brian Davis, Lt. Fred Rowe

VDOT Representatives Present: Ed Carter, David Morris

Others Present: Interim CCPS Superintendent John Lamanna, CCPS Director of Operations Randy Trenary, approximately 85 other citizens

Press Present: Mickey Powell, Winchester Star

At 6:30 pm, Chairman Weiss opened the meeting by introducing the Board of Supervisors and the various county and state officials in attendance. Chairman Weiss explained that the purpose of the meeting is for local and state officials to explain their roles and the safety challenges on Route 7 and for those officials to also hear input directly from the citizens. The Board of Supervisors shares concerns the citizen's concerns about the traffic volume, speeds, and number of accidents on Route 7. The Board requested that VDOT perform a safety assessment of the entirety of Route 7 in Clarke County, which they completed in 2019. Since then, the Board has advocated for the recommendations identified in the plan be implemented.

Chairman Weiss reminded the group that VDOT maintains the public roadways in the county, including Route 7. All citizens pay for the maintenance and improvements to public roads through federal and state taxes such as the motor fuel tax, motor vehicle sales and use tax, vehicle registration license fees, and state sales and use tax. In general, counties are prohibited from taxing in those areas. Funding roads with state taxes makes sense, as transportation routes cross jurisdictional boundaries. Many of the drivers using Route 7 in Clarke County are commuters who do not live here and do not pay any local

taxes here. The Board of Supervisor's role is to advocate on behalf of the citizens for VDOT and the state legislature to make needed improvements to the roadways.

Planning Director Brandon Stidham presented an overview of the county's 2024 Transportation Plan, which is a component plan of the 2022 Comprehensive Plan. VDOT review and approval of the transportation plan is required prior to adoption. VDOT staff approved the 2024 plan in December 2023. The 2024 Transportation Plan contains six projects that are prioritized according to crash data or other quantifiable measures. Including priority projects and studies in the county's plan is an important procedural step towards obtaining state and federal funding. Four of the six priority projects are on the Route 7 corridor:

- Intersection at Route 612 (Shepherd's Mill Road)
- Corridor safety improvements on Route 7 between Route 612 (Shepherds Mill Road) and Route 601 (Blue Ridge Mountain Road)
- Corridor and Intersection Study – Route 7 between West Main Street and Triple J Road/Crums Church Road (Route 632)
- Route 7 Appalachian Tail Pedestrian Bridge

Both the Comprehensive Plan and the Transportation Plan are required to be reviewed at least once every five years to determine whether updates are needed. Future reviews will evaluate available crash data and changes in growth and traffic patterns.

Clarke County Public Schools Director of Operations Randy Trenary spoke on the daily challenges and safety concerns for county school bus drivers, whose routes must use or cross Route 7 multiple times each day to pick up and drop off students.

Fire, EMS, and Emergency Management Chief Wayne Whetsell commented that Fire & EMS's role in the safety of Route 7 is reactive, as they are only called to a scene after an incident occurs. Since October 2022, Clarke County Fire & EMS has responded and provided care to over 110 accidents on Route 7.

Sheriff Travis Sumption advised that traffic enforcement is a priority for the Clarke County Sheriff's Office, but the department is operating at a staffing shortage of 33% and it is difficult to recruit and retain officers. The Sheriff explained that deputies writing summonses alone will not correct traffic behavior; the courts must hold people accountable when they are ticketed.

Virginia State Police Lieutenant Fred Rowe echoed the Sheriff's concerns about staffing and shared that, of the 30 state troopers allotted for Area 13 (the counties of Clarke, Frederick, and Warren), only 17 positions are currently filled. Lt. Rowe added that the large traffic volume and average speeds also present safety concerns that limit enforcement efforts.

VDOT Edinburg Residency Administrator Ed Carter advised that the Virginia Department of Transportation is bound by the Virginia state code to provide maintenance oversight on all primary and secondary routes; VDOT is not an enforcement agency. In 2019, at the request of the Board of Supervisors, VDOT completed a Roadway Safety Assessment for Route 7, which identified a number of safety improvements that could be made. Some of these improvements have already been implemented, such as edge line widening, optical speed bar installation, stop bar installations, double yellow centerline extensions, dynamic intersection conflict warning flashers, additional warning signage, high-visibility back plate installations, shoulder widening, rumble strip installation, and guardrail improvements.

Mr. Carter further advised that a project to widen the paved shoulders, install rumble strips, and upgrade guardrails from the Frederick County line to Route 7 Business (W) is planned for 2025. Radar signal detection, an effort to reduce rear end and red light running crashes, is being installed at the Route 7 intersections with Triple J/Crums Church Road, Route 7 Business West, and Route 7 Business East. A project to create a northbound right turn lane on Route 601 and to extend the eastbound turn lane into Loudoun County will be submitted for funding. Unfunded recommendations include: widen and extend westbound right turn lane onto Route 612 north, extend the westbound turn lane at Route 679, and extend the westbound right turn lane at Route 604.

VDOT Staunton District Traffic Engineer David Morris presented information about the design and construction of Route 7. The roadway is greatly exceeding the capacity anticipated during its construction in the late 1960s. The Annual Average Daily Traffic has increased from 17,977 vehicles per day in 1997 to 27,758 vehicles per day in 2023. A review of crash data (excluding deer and other animal incidents) for the past three years reveals there were 295 crashes with 155 persons injured and 8 fatalities. Rear-end collisions account for 40% of those crashes and fixed objects off the roadway account for another 27%. Speed was a factor in 137 accidents, distracted driving was a factor in 36 accidents, and alcohol a factor in 19 accidents.

Chairman David Weiss then requested that the citizens in attendance discuss the following three questions with the others seated at their table:

1. What are your top concerns?
2. What ideas do you have?
3. What questions do you have and/or what other information would be helpful for us to share with the public.

Following the table discussions, each group presented their responses.

What are your top concerns?

- Speed is by far the greatest concern.
- The volume of traffic and number of accidents, specifically the increased volume of traffic from Bear Chase on the weekends.
- The ability to safely enter and exit Route 7. Specifically, the lack of breaks in the traffic flow because there are no stop lights between Berryville and Loudoun, trees and hills blocking visibility and difficulty judging vehicle speeds and gaps to pull out into traffic.
- Inadequate crossovers that get overcrowded and do not have painted lines.
- Aggressive driving including tailgating, red light running (specifically at Kimble Road and West Main Street).
- Shepherds Mill Road, specifically concerns about cut-through traffic, inadequate turning lane, conflicts with traffic leaving the gas station, conflict with the power pole, reduced visibility, crashes data on right hand turns, because many people going west use Wickliffe Road instead, so making everyone turn right would increase danger.
- Safety of the kids loading and unloading on school buses.
- Trucks, tractor-trailers, and construction vehicles, specifically those that use the left lane going up or down the mountain.
- The ever-increasing deer population.
- Taking a Band-Aid approach.
- Lack of court enforcement on existing fines and penalties.
- Fog.

What ideas do you have?

- Speed reduction: actually reducing the speed limit, increasing fines for speeders, increasing law enforcement presence and visibility (even if it requires more local and state funding), park empty police vehicles to deter speeding, change legislation to allow speed cameras and other enforcement tools, install flashing signs that display actual speeds, allow for variable speed limits depending on conditions and volume and/or reduce speeds at dangerous intersections like Route 601.
- Install traffic light(s) east of Berryville to create breaks to allow people to enter Route 7 safely at intersections.
- Education: improve teen driver courses, teach drivers the rules for using inside lane when making left turn onto Route 7, and teach drivers specifically about heavier/larger vehicles and the stopping distances they require, provide information or warnings to hikers who park at the park & ride lot at the top of the mountain.
- Provide longer acceleration and deceleration lanes, especially at Routes 601 and 612.

- Crossovers: consider closing some individual crossovers (some favored closing the crossover at Route 612 and others disagreed), add pavement markings like the fluorescent paint used in Australia, and widen some of the crossovers to make more room for buses and trailers.
- Add lanes, specifically on the mountain, possibly lanes that could be reversible and switched according to commuting patterns (open eastbound in the morning and westbound in the afternoons).
- Add a right turn lane at Route 601.
- Offer public transit options: a commuter bus or adding a park & ride along Route 7.
- Intersections: improve visibility issues and possibly restrict turns at some intersections where visibility is limited.
- Install traffic calming measures like a roundabout.
- Issue kill permits to reduce the deer population.
- Get the builders and developers contributing to the exploding growth in neighboring counties to help pay for improvements.
- Convert Route 7 to a limited access highway in order to reduce angular collisions – use ramps only instead of lights, use access roads and controlled intersections like in Loudoun County.
- Adopt a regional approach: involve Loudoun and Frederick counties, involve the NOVA VDOT district and treat the entire Route 7 corridor instead of individual pieces.
- Restrict large vehicles/tractor-trailers during rush hours, possibly through DMV permitting.
- Install flashing signage for fog and warnings for headlights on Route 7 and 601.
- Conduct or require studies to be done on impact to roadways when future developments are being proposed.
- Close Shepherds Mill to thru traffic at Route 340 as was done during the Route 9 work.
- Install road markers that indicate safe traveling distances.
- Install a light and/or signage that will alert drivers of emergency vehicles entering Route 7 at Retreat Road intersection.
- Add potholes to slow people down.

What questions do you have and/or what other information would be helpful for us to share with the public?

- What can citizens do to help change speed camera legislation?
- What is the process for reducing the speed limit on Route 7?
- How can Route 17 in Fauquier County have a 45mph speed limit and flashing speed signs?

- Why can't a stoplight be installed at the top of the mountain at Route 601?
- When will the next traffic plan analysis be completed (2022 seems outdated with new development in Berryville)?
- What review happens holistically with other counties? Reviews should be done in conjunction with neighboring counties.
- What is the average age of drivers involved in accidents?
- What is the total number of accidents, of accidents with injuries, and of accidents with fatalities?
- How do we increase the fines for speeding on Route 7?
- What is the frequency of accidents with serious injuries or that require airlifts?
- Is the sun a factor in accidents?
- How can citizens donate to public safety departments?
- There needs to be more notice for the next meeting to allow for more participation.

At 8:37 pm, Chairman Weiss closed the meeting by announcing that a follow-up meeting would be scheduled in the future and thanking the citizens and officials in attendance for taking the time to provide their input.

ATTEST: October 29, 2024

David S. Weiss, Chairman

Chris Boies, County Administrator

Transcribed by Catherine D. Marsten

Clarke County Board of Supervisors

Consent Agenda

- Northwest Regional Adult Behavioral Court Memorandum of Understanding
- Resolution Approving an Intergovernmental Agreement with the Virginia Department of Forestry and Authorizing the County Administrator as Signatory for Future Annual Agreements (2024-16R)
- Abstract of Votes – November 2024

Clarke County Board of Supervisors



Berryville Voting District
Douglas Shaffer
(540) 955-7158

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Proposed MOU Substance Abuse Coalition

Date: November 7, 2024

Allison Dillow, Executive Director of the Northern Shenandoah Valley Substance Abuse Coalition (Coalition), presented at the October 2024 Board of Supervisors meeting about the Coalition taking on responsibilities for the behavioral health docket. Background information on the behavioral health docket is attached. The change to take on these additional responsibilities requires an updated Memorandum of Understanding (MOU) between the Coalition and the three participating localities: City of Winchester, Frederick County, and Clarke County. The City of Winchester serves as the applicant and fiscal agent for funding received for this program.

The original MOU, approved in 2016, allowed the Coalition to establish a regional drug court through Bureau of Justice funding. The revised MOU adds the behavioral health docket to the services provided by the Coalition. The MOU will automatically renew on January 1st of each year for a new ten year period. The MOU requires no funding from Clarke County. The County has historically provided the Coalition an annual budget appropriation of \$15,000. The City of Winchester and Frederick County are expected to vote on the revised MOU this month.

MEMORANDUM OF UNDERSTANDING

*Northern Shenandoah Valley Substance Abuse Coalition
Northwest Regional Adult Recovery Court & Northwest Regional Adult Behavioral Health Court*

On this ____ day of _____, 2024, the undersigned parties did agree to the terms contained in this *Memorandum of Understanding* (“MOU”) between the **City of Winchester (hereinafter referred to as the “City”); Clarke County, Virginia; Frederick County, Virginia; Valley Health System; the Northern Shenandoah Valley Substance Abuse Coalition**, (hereinafter referred to as the “NSVSAC”). The foregoing (and undersigned) being hereinafter referred to collectively as “the parties”.

RECITALS

1. WHEREAS, at all times herein mentioned, the City of Winchester, Virginia, was and remains a municipal corporation formed and operating under the laws of the Commonwealth of Virginia; and
2. WHEREAS, at all times herein mentioned Frederick County, Virginia and Clarke County, Virginia were and remain Counties formed and operating under the laws of the Commonwealth of Virginia.
3. WHEREAS, the Northern Shenandoah Valley Substance Abuse Coalition is a nonprofit entity formed under the laws of the Commonwealth of Virginia. One of the purposes of the NSVSAC is to facilitate the creation of a regional **recovery** treatment court (hereinafter the “Northwest Regional **Adult Recovery Court**”) in accordance with the provisions of §18.2-254.1 of the Code of Virginia by the following localities: (1) City of Winchester, Virginia; (2) Frederick County, Virginia, and (3) Clarke County, Virginia; and
4. WHEREAS, the NSVSAC desires to compete to receive funding under the FY2025 Virginia Supreme Court Behavioral Health Specialty Docket; FY2025 Virginia Supreme Court Recovery Court Specialty Docket and Washington/Baltimore High Intensity Drug Trafficking Area Funding (HIDTA).
5. WHEREAS, said grants are limited to states, state and local courts, counties, units of local government, and federally recognized indicant tribal governments on behalf of a single jurisdiction drug court; and
6. WHEREAS, the NSVSAC has requested that the [*City of Winchester*] apply for said grant and stand as fiscal agent for any funds awarded pursuant to said grant; and
7. WHEREAS, Common Council for the City of Winchester has expressed its support for the Recovery Court and Behavioral Health Dockets, and in furtherance thereof, the Manager has agreed to authorize the City’s service as fiscal agent for the grant funds provided that no additional financial contribution is required from the City; and

8. WHEREAS, NSVSAC has represented that the grant provisions allow for a nonprofit organization like the NSVSAC to be a sub-recipient of funds received under the grant.

AGREEMENT

The parties understand that participating in this agreement will increase the ability of City of Winchester, Frederick County and Clarke County to promote overall public safety, prevent substance abuse, promote recovery and mental illness services, and provide the best possible service to the citizens and visitors to those localities; and the parties hereto intend by this memorandum to enter into an understanding for cooperation in the establishment and utilization of such activity, subject to the specific terms and conditions herein. The parties jointly agree with one another as follows:

1.. The NSVSAC will act as an umbrella organization to collaborate with community partners in the City of Winchester, Frederick County and Clarke County and take the lead in identifying and addressing mental illness and substance use that contribute to criminal behavior and recidivism and developing effective resources to ensure that the necessary continuum of care for substance abuse, addiction and mental health services are available to all members of the community.

2.. The NSVSAC will promote prevention of substance abuse, treatment and resources for current substance abusers and individuals with mental illness, accountability through judicial intervention cooperation between law enforcement, services by treatment providers, the coordination of criminal justice system activity, and support from the medical community and recovery community as well as the community as a whole.

3. The NSVSAC will provide support and staffing to the Northwest Regional Adult Recovery Treatment Court and Northwest Regional Adult Behavioral Health Docket.

4. Contingent upon fiscal appropriation from Common Council for the City of Winchester, the City agrees to act as the applicant for various grants and funding, which may be appropriated in accordance with performance metrics established by Common Council for the City of Winchester and which shall be consistent with grant requirements.

5.. In order to properly administer the funds received from the Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program, NSVSAC will be responsible for hiring an administrator for the Northwest Regional Adult Recovery Court ("NRARC") and Northwest Regional Behavioral Health Court ("NRABHC") programs, and for the payment of substance abuse and mental health treatment services for participants in the NWRADTC and NRABHC programs. The NSVSAC will provide quarterly invoices to the City of Winchester for the reimbursement of costs incurred for compensation of the recovery treatment court administrator and for the

payment of substance abuse and mental health treatment services, which shall be paid for using funds from various grants that have been awarded.

6. The collective monetary total of the provided invoices shall not exceed the dollar amount of the awarded grant.

7. The City, Frederick County, Clarke County, and Valley Health Systems shall not be required to provide any additional funding other than the awarded grant funds, and shall not receive invoices from NSVSAC outside the scope of the grant funds.

8. The City shall bear no funding responsibility for any services associated with this agreement or the aforementioned grants should the funding not be awarded, rescinded, or otherwise modified from its original expected scope.

9. At all times herein mentioned, NSVSAC; the City of Winchester, Virginia; Frederick County, Virginia; Clarke County, Virginia; Valley Health System, their respective employees, agents, and assigns, shall be construed and remain independent entities. Nothing in this Memorandum of Understanding shall be construed to form an employment relationship between any of the parties.

10. This document represents the entire agreement between the parties. All prior or subsequent agreements concerning these matters are hereby deemed to be null and void unless said terms are incorporated into a written Addendum to this MOU signed by all parties.

11. This *Memorandum of Understanding* shall automatically renew on January 1st of each year following execution for ten (10) years following execution and may be terminated without cause or recourse by the City of Winchester upon ninety (90) days written notice issued to NSVSAC effective upon mailing. This Agreement shall remain in effect despite the expiration of tenure of any of the representatives whose signatures appear hereon.

12. This document shall be construed under the laws of the Commonwealth of Virginia. Any dispute arising from the performance or non-performance of the terms of this MOU shall be litigated solely in the Circuit Court for the City of Winchester, Virginia, or the U.S. District Court in Harrisonburg, Virginia.

By executing this document, the undersigned parties represent that they are authorized to and hereby bind their respective entities to all terms of this MOU:

CITY OF WINCHESTER

John Piper, City Manager

Date

FREDERICK COUNTY, VIRGINIA

Michael Bollhoefer, County Administrator

Date

CLARKE COUNTY, VIRGINIA

Chris Boies, County Administrator

Date

**NORTHERN SHENANDOAH VALLEY
SUBSTANCE ABUSE COALITION**

Allison Dillow, Executive Director

Date

**NORTHERN SHENANDOAH VALLEY
SUBSTANCE ABUSE COALITION BOARD OF DIRECTORS**

Daniel O'Brien, Treasurer/Secretary

Date

VALLEY HEALTH SYSTEM

Dr. Nick Restrepo, Chairman-
NSVSAC BOD & Valley Health System

Date

MEMORANDUM OF UNDERSTANDING

*Northern Shenandoah Valley Substance Abuse Coalition
FY 2016 Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program;*

On this 20 day of June, 2016, the undersigned parties did agree to the terms contained in this *Memorandum of Understanding* ("MOU") between the City of Winchester (hereinafter referred to as the "City"); Clarke County, Virginia; Frederick County, Virginia; Valley Health System; the *Northern Shenandoah Valley Substance Abuse Coalition*, (hereinafter referred to as the "NSVSAC"). The foregoing (and undersigned) being hereinafter referred to collectively as "the parties".

RECITALS

1. WHEREAS, at all times herein mentioned, the City of Winchester, Virginia, was and remains a municipal corporation formed and operating under the laws of the Commonwealth of Virginia; and
2. WHEREAS, at all times herein mentioned Frederick County, Virginia and Clarke County, Virginia were and remain Counties formed and operating under the laws of the Commonwealth of Virginia.
3. WHEREAS, the Northern Shenandoah Valley Substance Abuse Coalition is a nonprofit entity formed under the laws of the Commonwealth of Virginia. One of the purposes of the NSVSAC is to facilitate the creation of a regional drug treatment court (hereinafter the "Northwest Regional Adult Drug Treatment Court") in accordance with the provisions of §18.2-254.1 of the Code of Virginia by the following localities: (1) City of Winchester, Virginia; (2) Frederick County, Virginia, and (3) Clarke County, Virginia; and
4. WHEREAS, the NSVSAC desires to compete to receive funding under the FY 2016 Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program; and
5. WHEREAS, said grant is limited to states, state and local courts, counties, units of local government, and federally recognized indigenous tribal governments on behalf of a single jurisdiction drug court; and
6. WHEREAS, the NSVSAC has requested that the City of Winchester apply for said grant and stand as fiscal agent for any funds awarded pursuant to said grant; and
7. WHEREAS, Common Council for the City of Winchester has expressed its support for the Drug Court Program and in furtherance thereof, the Manager has agreed to authorize the City's service as fiscal agent for the grant funds; and

8. WHEREAS, NSVSAC has represented that the grant provisions allow for a nonprofit organization like the NSVSAC to be a sub-recipient of funds received under the grant.

AGREEMENT

The parties understand that participating in this agreement will increase the ability of City of Winchester, Frederick County and Clarke County to promote overall public safety, prevent substance abuse, promote recovery services, and provide the best possible service to the citizens and visitors to those localities; and the parties hereto intend by this memorandum to enter into an understanding for cooperation in the establishment and utilization of such activity, subject to the specific terms and conditions herein. The parties jointly agree with one another as follows:

1. The NSVSAC will act as an umbrella organization to collaborate with community partners in the City of Winchester, Frederick County and Clarke County and take the lead in identifying and developing effective resources to ensure that the necessary continuum of care for substance abuse and addiction services are available to all members of the community.
2. The NSVSAC will promote prevention of substance abuse, treatment of current substance abusers, cooperation between law enforcement, services by treatment providers, the coordination of criminal justice system activity, and support from the medical community and recovery community as well as the community as a whole.
3. The NSVSAC will provide support and staffing to the Northwest Regional Adult Drug Treatment Court.
4. Contingent upon fiscal appropriation from Common Council for the City of Winchester, the City agrees to act as the applicant and fiscal agent for the Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program, which may be appropriated in accordance with performance metrics established by Common Council for the City of Winchester and which shall be consistent with grant requirements.
5. In order to properly administer the funds received from the Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program, Valley Health System will be responsible for hiring an administrator for the Northwest Regional Adult Drug Treatment Court ("NWRADTC") program, and for the payment of substance abuse treatment services for participants in the NWRADTC program. The NSVSAC will provide quarterly invoices to the City of Winchester for the reimbursement of costs incurred for compensation of the drug treatment court administrator and for the

payment of substance abuse treatment services, which shall be paid for using funds from the Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program.

6. The collective monetary total of the provided invoices shall not exceed the dollar amount of the awarded grant.
7. The City, Frederick County, Clarke County, and Valley Health System shall not be required to provide any additional funding other than the awarded grant funds, and shall not receive invoices from NSVSAC outside the scope of the grant funds.
8. The City shall bear no funding responsibility for any services associated with this agreement or the aforementioned grant should the funding not be awarded, rescinded, or otherwise modified from its original expected scope.
9. At all times herein mentioned, NSVSAC; the City of Winchester, Virginia; Frederick County, Virginia; Clarke County, Virginia; Valley Health System, their respective employees, agents, and assigns, shall be construed and remain independent entities. Nothing in this Memorandum of Understanding shall be construed to form an employment relationship between any of the parties.
10. This document represents the entire agreement between the parties. All prior or subsequent agreements concerning these matters are hereby deemed to be null and void unless said terms are incorporated into a written Addendum to this MOU signed by all parties.
11. This *Memorandum of Understanding* shall automatically renew on January 1st of each year following execution for ten (10) years following execution and may be terminated without cause or recourse by the City of Winchester upon thirty (30) days written notice issued to NSVSAC effective upon mailing. This Agreement shall remain in effect despite the expiration of tenure of any of the representatives whose signatures appear hereon.
12. This document shall be construed under the laws of the Commonwealth of Virginia. Any dispute arising from the performance or non-performance of the terms of this MOU shall be litigated solely in the Circuit Court for the City of Winchester, Virginia, or the U.S. District Court in Harrisonburg, Virginia.

By executing this document, the undersigned parties represent that they are authorized to and hereby bind their respective entities to all terms of this MOU:

CITY OF WINCHESTER

Eden Freeman 29 June 2016
Eden Freeman, City Manager Date

FREDERICK COUNTY, VIRGINIA

Brenda G. Garton 6/28/16
Brenda G. Garton, County Administrator Date

CLARKE COUNTY, VIRGINIA

David L. Ash 6/21/2016
David L. Ash, County Administrator Date

NORTHERN SHENANDOAH VALLEY
SUBSTANCE ABUSE COALITION

Lauren Cummings 6/20/16
Lauren Cummings, Executive Director Date

VALLEY HEALTH SYSTEM

Chris Rucker 7/28/16
Chris Rucker, Vice President,
Ambulatory and Wellness Services Date

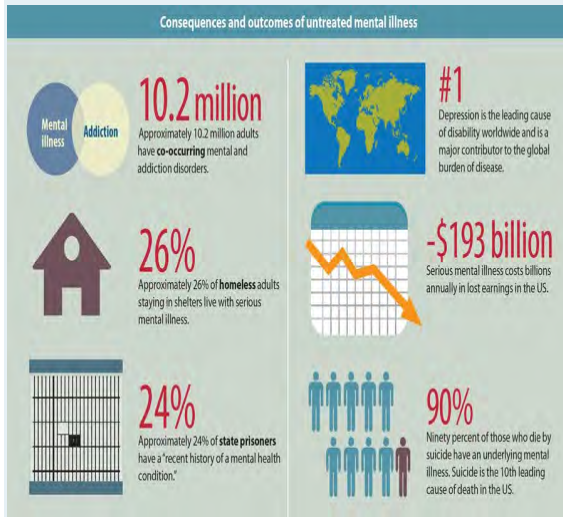
General Eligibility Criteria

Eligibility is determined by the local Behavioral Health Docket Advisory Committee

Who is Eligible?

Participants:

- Must be voluntary with capacity to consent
- Assessed medium to high risk of recidivism using a validated risk-needs assessment.
- Assessed using a validated clinical-assessment tool that produces a mental health diagnosis.
- Mental illness is related to their current offense.
- Local resources must meet participants' identified needs.



Mainstream Mental Health Awareness - New Roads Behavioral Health (newroadstreatment.org)

Behavioral Health Docket Standards

Standard 1: Administration

Standard 2: Behavioral Health Docket Team
A dedicated multidisciplinary team of professionals manages the day-to-day operations of the Behavioral Health Docket, which integrates mental health treatment services with adjudication of the case(s) before the court. The docket should establish and adhere to practices that are evidence-based and outcome-driven and should be able to articulate the research basis for the practices it uses.

Standard 3: Target Population, Eligibility Criteria, and Equity and Inclusion

Standard 4: Mental Health Treatment
All docket participants should be provided with a clear explanation of the docket process. Participation in the docket must be completely voluntary. Participants must have the capacity to consent to participation in the docket.

Standard 5: Complementary Services and Recovery Capital
The criteria should focus on defendants whose mental illness is related to their current offenses.

Standard 6: Participant Compliance
A behavioral health docket program should be structured so the participants progress through phases followed by successful completion and transition out of the program.

Standard 7: Testing
Behavioral health dockets must provide prompt admission to continuous, comprehensive, evidence-based treatment and rehabilitation services to participants.

Standard 8: Role of the Judge

Standard 9: Evaluation and Monitoring



Virginia Behavioral Health Dockets



Behavioral Health Docket— Light of Hope

Behavioral Health Docket Program Structure

A behavioral health docket program should be structured so that participants progress through phases which may include:

- orientation
- stabilization
- community reintegration
- maintenance
- successful completion and transition out of the program

Required Training

Approval to establish a behavioral health docket follows the required Virginia Behavioral Health Docket Application process. This includes completing the required training, **Developing a Mental Health Court: An Interdisciplinary Curriculum (CSG)** facilitated by request . <https://youtu.be/nSy-uy8iMFo>



How does it work and what are the benefits?

Through voluntary admission, eligible defendants are invited to participate in the Behavioral Health dockets following a specialized screening and assessment. For those who submit to the terms and conditions of community-based supervision, a team of program and treatment professionals work together to develop service plans and supervise participants.

Preliminary research demonstrates that Behavioral Health docket participants tend to have lower rates of criminal activity and increased linkages to treatment services when compared to defendants with mental illness who go through the traditional court system.

Key Statistics

Percent of people in state and federal prisons who have been diagnosed with a mental illness: 37% +
In locally-run jails: 44% +

Number of people experiencing "serious psychological distress" in jails: 1 in 4 +

Percent of people in federal prisons who reported not receiving any mental health care while incarcerated: 66% +

Portion of people jailed 3+ times within a year who report having a moderate or serious mental illness: 27% +

Application Process

According to Rule 1:25. Specialty Dockets ¹

These are specialized court dockets within the existing structure of Virginia's circuit and district court system offering judicial monitoring of intensive treatment, supervision, and remediation integral to case disposition.

Authorization Process - A circuit or district court which intends to establish one or more types of these recognized specialty dockets must petition the Supreme Court of Virginia for authorization before beginning operation of a specialty docket, or in the instance of an existing specialty docket, continuing its operation.

https://www.vacourts.gov/courtadmin/aoc/djs/programs/sds/programs/bhd/forms/bhd_application.pdf

The link above takes you to the application to request authorization.

- Application
 - Jurisdiction Name
 - Name of Judge
 - Name of Coordinator
 - Proposed Start Date

<https://www.vacourts.gov/courtadmin/aoc/djs/programs/sds/programs/bhd/home.html>

The link above provides information under the Behavioral Health Docket Advisory Committee:

- Standards
- Application Review Checklist
- Behavioral Health Docket Directory
- Behavioral Health Docket Reports

VIRGINIA BEHAVIORAL HEALTH DOCKET STANDARDS

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INTRODUCTION

The goals of the Virginia Behavioral Health Dockets shall include (I) reducing recidivism; (II) increasing personal, familial, and societal accountability among offenders through ongoing judicial intervention; (III) addressing mental illness and substance use that contribute to criminal behavior and recidivism; and (IV) promoting effective planning and use of resources within the criminal justice system and community agencies. Behavioral Health Dockets promote outcomes that will benefit both the offender and society.

The Virginia Behavioral Health Docket standards have been revised to align with the All Rise National Best Practice Standards, the Bureau of Justice Assistance's Essential Elements, and DBHDS' Essential Elements. Elements from the newly released second edition of All Rise's Adult Treatment Court Best Practice Standards have also been included in this revised manual. It is important to recognize that the second edition incorporates research and best practice standards specific for behavioral health dockets.

There are and will continue to be differences among individual specialty docket programs based upon the unique needs and operational environments of the local jurisdictions and the target populations to be served. However, there is also a need for overall uniformity as to basic program components and principles. Therefore, this document is an attempt to outline those fundamental standards and practices to which all Behavioral Health Dockets in the Commonwealth of Virginia should conform.

STANDARD I Administration

Behavioral Health Dockets depend upon a comprehensive and inclusive planning process.

1.1 The planning group has a written work plan addressing the program's needs for budget and resources, operations, information management, staffing, community-relations, and ongoing evaluation that have been collaboratively developed, reviewed, and agreed upon by the planning team. Policies and procedures for the operation of the docket shall attain the goals as listed in §18.2-254.3.I.

- a.** Representatives of the court, community organizations, employers, law enforcement, corrections, prosecution, defense counsel, supervisory agencies, treatment and rehabilitation providers, educators, health and social service agencies, and the faith community have opportunity to contribute to the ongoing improvement of the Behavioral Health Docket.
- b.** The work plan has specific descriptions of roles and responsibilities of each docket component. For example, eligibility criteria, screening, and assessment procedures are established in line with the Virginia's Adult Behavioral Health Docket Standards.
- c.** Treatment requirements and expectations are understood and agreed upon by the planning group.

1.2 The Behavioral Health Docket has demonstrated participation in a planning process to ensure a coordinated, systemic, and multidisciplinary approach. New behavioral health dockets are required to request and attend a Behavioral Health Docket Training with the Office of the Executive Secretary's Specialty Dockets team prior to applying.

1.3 The planning committee should identify agency leaders and policy makers to serve on a local advisory committee; the planning committee and local advisory committee may have the same representatives.

1.4 The local advisory committee, as identified in 18.2-254.3.G., includes (i) the behavioral health docket judge; (ii) the attorney for the Commonwealth, or, where applicable, the city or county

attorney who has responsibility for the prosecution of misdemeanor offenses; (iii) the public defender or a member of the local criminal defense bar in jurisdictions in which there is no public defender; (iv) the clerk of the court in which the behavioral health docket is located; (v) a representative of the Virginia Department of Corrections, or the Department of Juvenile Justice, or both, from the local office which serves the jurisdiction or combination of jurisdictions; (vi) a representative of a local community-based probation and pretrial services agency; (vii) a local law-enforcement officer; (viii) a representative of the Department of Behavioral Health and Developmental Services or a representative of local drug treatment providers; (ix) the behavioral health docket administrator; (x) a representative of the Department of Social Services; (xi) county administrator or city manager; (xii) mental health advocates, crime victims, consumers, family and community members, and any other people selected by the behavioral health docket advisory committee which has an interest in the success of the program.

1.5 The local advisory committee conducts quarterly meetings during the first three years of the docket being approved, and twice a year thereafter.

1.6 Mechanisms for sharing decision making and resolving conflicts among Behavioral Health Docket team members, such as multidisciplinary committees, are established, emphasizing professional integrity.

STANDARD II

Behavioral Health Docket Team

A dedicated multidisciplinary team of professionals manages the day-to-day operations of the Behavioral Health Docket, which integrates mental health treatment services with adjudication of the case(s) before the court. The docket should establish and adhere to practices that are evidence-based and outcome-driven and should be able to articulate the research basis for the practices it uses.

2.1 The Behavioral Health Docket team includes, at a minimum, the judge, behavioral health docket coordinator, a representative from the local Behavioral Health Authority/Community Services Board or local treatment provider, a representative from local community corrections and/or state probation and parole, a representative from the

- Public Defender's Office or local defense bar, and a representative from the Commonwealth's Attorney.
- 2.2** All team members consistently attend pre-court staff meetings to review participant progress, determine appropriate actions to improve outcomes, and prepare for status hearings in court.
- 2.3** The court, supervision, and treatment providers maintain ongoing and consistent communication, including frequent exchanges of timely and accurate information about the individual participant's overall performance.
- 2.4** Participation in a Behavioral Health Docket is voluntary and made pursuant only to a written agreement entered into by and between the offender and the Commonwealth with the concurrence of the court.
- 2.5** The Behavioral Health Docket does not impose arbitrary restrictions on the number of participants it serves; census is predicated on local need, obtainable resources, and the docket's ability to apply best practices.
- 2.6** Staff of the Behavioral Health Docket engages in community outreach activities and proactive recruitment to build partnerships that will improve outcomes.

STANDARD III

Target Population, Eligibility Criteria, and Equity and Inclusion

Each Behavioral Health Docket will have published objective eligibility and exclusion criteria that have been collaboratively developed, reviewed, and agreed upon by members of the Behavioral Health Docket team, and the local advisory committee, and emphasize early identification and placement of eligible participants. The criteria should focus on defendants whose mental illness is related to their current offenses.

- 3.1** Dockets should target defendants of moderate to high risk of failing to appear and incurring new charges while on release. The "Risk-Need-Responsivity" (RNR) Model should be used as a guide to identify and prioritize defendants for participation in the docket, as well as the intensity of supervision and clinical interventions. This is to be determined by using

validated risk-assessment and clinical assessment tools. Dockets should serve participants that are high-risk, high need.

- 3.2** Eligibility screening is based on established written objective criteria pursuant to Va. Code § 18.2-254.3. Criminal justice officials or others (e.g., pretrial services, probation, treatment providers) are designated to screen cases and identify potential Behavioral Health Docket participants using validated risk- and clinical-assessment tools. The Behavioral Health Docket team does not apply subjective criteria or personal impressions to determine participants' suitability for the program. Certified or licensed addictions/mental health professionals provide additional screening for substance use disorders and suitability for treatment.
- 3.3** The docket shall not prohibit acceptance or graduation of eligible participants who are on Medication Assisted Treatment (MAT).
- 3.4** Narcan training and distribution to all participants should be available onsite.
- 3.5** Members of all sociodemographic and sociocultural groups¹ receive the same opportunities as other individuals to participate and succeed in the docket.
- 3.6** Eligibility criteria for the docket are nondiscriminatory in intent and impact. If an eligibility requirement has the unintended effect of differentially restricting access for members of a certain sociodemographic and sociocultural group, the requirement is adjusted to increase the representation of such persons unless doing so would jeopardize public safety or the effectiveness of the docket.

STANDARD IV

Mental Health Treatment

¹ This is to encompass groups that have historically experienced discrimination or reduced social opportunities because of their race, ethnicity, gender, sexual orientation, sexual identity, physical or mental disability, religion, or socioeconomic status and others cultural disparities.

Behavioral Health Dockets are structured to integrate a comprehensive continuum of mental health treatment and rehabilitation services that are desirable and acceptable to participants and adequate to meet their validly assessed treatment needs.

- 4.1** An approved consent form is completed, to provide communication regarding participation and progress in treatment and compliance with 42 CFR, Part 2 (regulations governing confidentiality of treatment records) applicable state statutes, and HIPAA regulations. The Docket should make counsel available to advise participants about their decision to enter the docket.
- 4.2** Behavioral Health Dockets should be structured so participants progress through five phases which may include orientation, stabilization, community reintegration, maintenance, successful completion and transition out of the docket.
- 4.3** Once accepted for admission, the participant is enrolled immediately in evidence-based mental health treatment services based on their validly assessed treatment needs and placed under supervision so compliance can be monitored. Assessors are trained to administer screening and other assessment tools validly, reliably, and in a manner that does not retraumatize or shame participants. Participants collaborate with their treatment providers or clinical case managers in setting treatment plan goals and choosing from among the available treatment options and provider agencies.
- 4.4** Participants attend group counseling and meet individually with a clinical case manager or comparable treatment professional at least weekly during the first phase of the Docket. Counseling groups have no more than 12 participants and at least 2 facilitators. Persons with trauma histories are treated in same-sex groups or groups focused on their culturally related experiences, strengths, and stress reactions resulting from discrimination, harassment, or related harms.
- 4.5** Participants are assessed using a validated instrument for trauma history, trauma-related symptoms, posttraumatic stress disorder (PTSD). Participants with PTSD receive an evidence-based intervention that teaches them how to manage distress without resorting to substance use or other avoidance behaviors, desensitizes them gradually to symptoms of panic and anxiety, and encourages them to engage in productive actions that reduce the

risk of retraumatization. Participants with PTSD or severe trauma-related symptoms are evaluated for their suitability for group interventions and are treated on an individual basis or in small groups when necessary to manage panic, dissociation, or severe anxiety. Female participants receive trauma-related services in gender-specific groups. All Docket team members, including court personnel and other criminal justice professionals, may receive formal training on delivering trauma-informed services from the Office of the Executive Secretary.

- 4.6** All mental health treatment and substance use disorder treatment services are provided by programs licensed by the Virginia Department of Behavioral Health and Developmental Services pursuant to Va. Code § 37.2-405, or persons licensed by the Virginia Department of Health Professions. The docket offers a continuum of care for mental health treatment including residential, day treatment, intensive outpatient, and outpatient services.
- 4.7** A participant may be required to contribute to the cost of the treatment they receive while participating in a behavioral health docket pursuant to guidelines developed by the local behavioral health docket advisory committee. The docket supervises such payments and considers the participant's financial ability to fulfill these obligations.
- 4.8** The inability to contribute to the cost of treatment will not prevent someone from phase progression, graduation, or result in a sanction.
- 4.9** The Behavioral Health Docket judge can impose continuing financial conditions that remain enforceable after program completion as persons attain employment or accrue other financial or social capital enabling them to meet their financial obligations and other responsibilities.
- 4.10** All prospective candidates for, and participants in, the Behavioral Health Docket are screened as soon as possible after arrest or upon entering custody for their potential overdose risk and other indications for Medication Assisted Treatment (MAT) and are referred, where indicated, to a qualified medical practitioner for a medical evaluation and possible initiation or maintenance of MAT. Assessors are trained to administer screening and other assessment tools validly and reliably and receive at least annual booster training to maintain their assessment competence and stay abreast of advances in test development, administration, and validation. Participants are rescreened if new symptoms develop or if

their treatment needs or preferences change. Behavioral Health Docket staff rely exclusively on the judgment of medical practitioners in determining whether a participant needs MAT, the choice of medication, the dose and duration of the medication regimen, and whether to reduce or discontinue the regimen. Participants inform the prescribing medical practitioner that they are enrolled in the Behavioral Health Docket and execute a release of information enabling the prescriber to communicate with the docket team about their progress in treatment and response to the medication. All members of the docket team receive at least annual training on how to enhance program utilization of Medication Assisted Treatment (MAT) and ensure safe and effective medication practices.

- 4.11** Participants receive behavioral therapy and cognitive behavioral therapy (CBT) interventions that are documented in treatment manuals and proven to enhance outcomes for persons with substance use or mental health disorders who are involved in the criminal justice system. CBT interventions focus, sequentially, on addressing substance use, mental health, and/or trauma symptoms; teaching prosocial thinking and problem-solving skills; and developing life skills (e.g., time management, personal finance, parenting skills) needed to fulfill long-term adaptive roles like employment, household management, or education.
- 4.12** In the first phase of Behavioral Health Docket, participants receive services designed primarily to stabilize them, initiate abstinence if applicable, teach them effective prosocial problem-solving skills, and enhance their life skills (e.g., time management, personal finance) needed to fulfill adaptive roles like employment. In the interim phases of Behavioral Health Docket, participants receive services designed to resolve criminogenic needs that co-occur frequently with mental health disorders and substance use, such as criminal-thinking patterns, delinquent peer interactions, and family conflict. In the later phases of the Behavioral Health Docket, participants receive services designed to maintain treatment gains by enhancing their long-term adaptive functioning, such as vocational or educational counseling.
- 4.13** Members of all sociodemographic and sociocultural groups receive the same levels of care and quality of treatment as other participants with comparable clinical needs. The Behavioral Health Docket administers evidence-based treatments that are effective for use

with members of all sociodemographic and sociocultural groups who are represented in the Behavioral Health Docket population.

- 4.14** Participants are not detained in jail to achieve treatment or social service objectives.

STANDARD V

Complementary Services and Recovery Capital

Complementary services for conditions that co-occur with mental health disorders and are likely to interfere with their compliance in the docket, increase criminal recidivism, or diminish treatment gains will be available to each participant. Participants receive desired evidence-based services from qualified treatment, public health, social service, or rehabilitation professionals that safeguard their health and welfare, help them to achieve their chosen life goals, sustain indefinite recovery, and enhance their quality of life.

- 5.1** Trained evaluators assess participants' skills, resources, and other recovery capital, and work collaboratively with them in deciding what complementary services are needed to help them remain safe and healthy, reach their achievable goals, and optimize their long-term adaptive functioning.
- 5.2** Participants with unstable or insecure living arrangements receive housing assistance for as long as necessary to keep them safe and enable them to focus on their recovery and other critical responsibilities. Until participants have achieved psychosocial stability and early remission of their substance use or mental health disorder, they are referred to assisted housing that follows a "housing first" philosophy and does not discharge residents for new instances of substance use. After participants are clinically and psychosocially stable, those with insecure housing may be referred to a recovery residence that focuses on maintaining abstinence and requires participants to contribute within their means to the functioning and leadership of the facility. Participants who are in acute crisis or are at imminent risk for drug overdose, hospitalization, or other serious health threats are referred, if available, to peer respite housing where they receive 24-hour support, monitoring, and advice from certified peer recovery support specialists or supervised peer mentors.

- 5.3** A trained and qualified assessor screens all participants for medical and dental care needs and refers those needing services to a medical or dental practitioner for evaluation and treatment. An experienced benefits navigator or other professional such as a social worker helps participants complete enrollment applications and meet other coverage requirements to access third-party payment coverage or publicly subsidized or indigent healthcare.
- 5.4** Participants receive vocational, educational, or life skills counseling to help them succeed in chosen life roles such as employment, schooling, or household management. Qualified vocational, educational, or other rehabilitation professionals assess participants' needs for services that prepare them to function well in such a role and deliver desired evidence-based services proven to enhance outcomes in substance use, mental health, or criminal justice populations. Participants are not required to obtain a job or enroll in school until they are psychosocially stable, have achieved early remission of their substance use or mental health disorder, and can benefit from needed preparatory and supportive services. For participants who are already employed, enrolled in school, or managing a household, scheduling accommodations (e.g., after-hours counseling sessions) are made to ensure that these responsibilities do not interfere with their receipt of needed docket treatment services. Staff members engage in active outreach efforts to educate prospective employers about the benefits and safety of hiring treatment docket participants who are being closely monitored, receiving evidence-based services, and held safely accountable for their actions on the job.
- 5.5** Participants receive evidence-based family counseling with close family members or other significant persons in their life when it is acceptable to and safe for the participant and other persons. Qualified family therapists or other trained treatment professionals deliver family interventions based on an assessment of the participant's goals and preferences, current phase in the docket, and the needs and developmental levels of the participant and impacted family members. In the early phases of the docket, family interventions focus on reducing familial conflict and distress, educating family members or significant others about the recovery process, teaching them how to support the participant's recovery, and leveraging their influence, if it is safe and appropriate to do so, to motivate the participant's engagement in treatment. After participants have achieved psychosocial stability and early remission of their substance use or mental health disorder, family interventions focus more broadly on addressing dysfunctional interactions and improving communication and problem-solving skills. Family

therapists carefully assess potential power imbalances or safety threats among family members or intimate partners and treat vulnerable persons separately or in individual sessions until the therapist is confident that any identified risks have been averted or can be managed safely. In cases involving domestic or intimate partner violence, family therapists deliver a manualized and evidence-based cognitive behavioral therapy curriculum that focuses on the mutually aggravating effects of substance-use or mental health symptoms and domestic violence, addresses maladaptive thoughts impacting these conditions, and teaches effective anger regulation and interpersonal problem-solving skills. Family therapists receive at least 3 days of pre-implementation training on family interventions, attend annual booster sessions, and receive at least monthly supervision from a clinical supervisor who is competently trained on the intervention.

5.6 Experienced staff members or community representatives inform participants about local community events and cultural or spiritual activities that can connect them with prosocial networks, provide safe and rewarding leisure opportunities, support their recovery efforts, and enhance their resiliency, self-esteem, and life satisfaction.

STANDARD VI

Participant Compliance

A coordinated multidisciplinary strategy governs incentives, sanctions, and service adjustments from the Behavioral Health Docket to each participant's performance and progress.

6.1 The docket team classifies participants' goals according to their difficulty level before considering what responses to deliver for achievements or infractions of these goals. Incentives and sanctions are delivered to enhance compliance with goals that participants can achieve in the short term and sustain for a reasonable period of time (proximal goals), whereas service adjustments are delivered to help participants achieve goals that are too difficult for them to accomplish currently (distal goals). Treatment providers, the judge, supervision staff and other docket staff maintain frequent, regular communication to provide timely reporting of participant performance to enable the court to respond immediately.

- 6.2** Graduated responses to the participant's compliance and noncompliance are defined clearly in the docket's operating documents and are appropriately consistent with the infraction or accomplishment.
- 6.3** The docket provides clear and understandable advance notice to participants about docket requirements, the responses for meeting or not meeting these requirements, and the process the team follows in deciding on appropriate individualized responses to participant behaviors. This information is documented clearly and understandably in the docket manual and in a participant handbook that is distributed to all participants, staff, and other interested stakeholders or referral sources, including defense attorneys.
- 6.4** Participants receive copious incentives for engaging in beneficial activities that take the place of harmful behaviors and contribute to long-term recovery and adaptive functioning, such as participating in treatment, recovery support activities, healthy recreation, or employment. Examples of effective low-cost incentives include verbal praise, symbolic tokens like achievement certificates, affordable prizes, fishbowl prize drawings, points or vouchers that can be accumulated to earn a prize, and reductions in required costs of treatment or community service hours. Incentives are delivered for all accomplishments, as reasonably possible, in the first two phases of the docket, including attendance at every appointment, truthfulness (especially concerning prior infractions), and participating productively in counseling sessions. Once goals have been achieved or managed, the frequency and magnitude of incentives for these goals may be reduced, but intermittent incentives continue to be delivered for the maintenance of important managed goals.
- 6.5** Service adjustments, not sanctions, are delivered when participants do not meet distal goals. Under such circumstances, the appropriate course of action may be to reassess the individual and adjust the treatment plan accordingly. Adjustments to treatment plans are based on the recommendations of duly trained treatment professionals. Supervision adjustments are carried out based on recommendations from trained community supervision officers predicated on a valid risk and need

assessment and the participant's response to previous services. Supervision is increased when necessary to provide needed support, ensure that participants remain safe, monitor their recovery obstacles, and help them to develop better coping skills.

- 6.6** Jail sanctions should be imposed only after verbal warnings and several low-and moderate-magnitude sanctions have been unsuccessful in deterring repeated infractions of proximal goals or when participants engage in behavior that endangers public safety. Continued use of illicit substances is insufficient, by itself, to establish a risk to public safety or participant welfare requiring a jail sanction. Jail sanctions are not imposed for substance use before participants are psychosocially stable and in early remission from their substance use or mental health disorder, are usually no more than 3 to 6 days in length, and they are delivered in the least disruptive manner possible (e.g., on weekends or evenings) to avoid interfering with treatment, household responsibilities, employment, or other productive activities. Participants receive reasonable due process protections before a jail sanction is imposed. Jail detention is not used to achieve rehabilitative goals, such as to deliver in-custody treatment for continuing substance use or to prevent drug overdose or other threats to the person's health, because such practices increase the risk of overdose, overdose-related mortality, and treatment attrition. Before jail is used for any reason other than to avoid a serious and imminent public safety threat or to sanction a participant for repeated infractions of proximal goals, the judge finds by clear and convincing evidence that jail custody is necessary to protect the participant from imminent and serious harm and the team has exhausted or ruled out all other less restrictive means to keep the person safe. If no less restrictive alternative is available or likely to be adequate, then as soon as the crisis resolves or a safe alternative becomes available, the participant is released immediately from custody and connected with needed community services. Release should ordinarily occur within days, not weeks or longer. While participants are in custody, staff ensure that they receive uninterrupted access to Medication Assisted Treatment, psychiatric medication, medical monitoring and treatment, and other

needed services, especially when they are in such a vulnerable state and highly stressful environment. Participants are given an opportunity to explain their perspectives concerning factual controversies and the imposition of incentives, sanctions, and service adjustments. If a participant has difficulty expressing him or herself because of such factors as a language barrier, nervousness, or cognitive limitation, the judge permits the participant's attorney to assist in providing such explanations. Participants receive a clear justification for why a particular consequence is or is not being imposed.

- 6.7** Sanctions are delivered for infractions of proximal goals, are delivered for concrete and observable behaviors (e.g., not for subjective attitudinal traits), and are delivered only when participants have received clear advance notice of the behaviors that are expected of them and those that are prohibited. Participants do not receive high-magnitude sanctions like home detention or jail detention unless verbal warnings and several low and moderate-magnitude sanctions have been unsuccessful in deterring repeated infractions of proximal goals. Sanctions are delivered without expressing anger or ridicule. Participants are not shamed or subjected to foul or abusive language. Treatment services or conditions are not used as incentives or sanctions.
- 6.8** The docket does not deny admission, advancement, impose sanctions, or discharge participants unsuccessfully for the prescribed use of prescription medications, including Medication Assisted Treatment (MAT), psychiatric medication, and medications for other diagnosed medical conditions such as pain or insomnia.
- 6.9** Staff deliver sanctions or service adjustments pursuant to best practices for the nonmedical or "recreational" use of marijuana. In jurisdictions that have legalized marijuana for medical purposes, staff adhere to the provisions of the medical marijuana statute and case law interpreting those provisions. Participants using marijuana pursuant to a lawful medical recommendation inform the certifying medical practitioner that they are enrolled in the docket and execute a release of information enabling the practitioner to communicate with the docket team about

the person's progress in treatment and response to marijuana. Staff deliver sanctions or service adjustments pursuant to best practices for the nonmedically recommended use of medically certified marijuana.

- 6.10** Participants facing possible unsuccessful discharge from the docket receive a due process hearing with comparable due process elements to those of a probation revocation hearing. Before discharging a participant unsatisfactorily, the judge finds by clear and convincing evidence that: the participant poses a serious and imminent risk to public safety that cannot be prevented by the docket's best efforts, the participant chooses to voluntarily withdraw from the docket despite staff members' best efforts to dissuade the person and encourage further efforts to succeed, or the participant is unwilling or has repeatedly refused or neglected to receive treatment or other services that are minimally required for the person to achieve rehabilitative goals and avoid recidivism. Before discharging a participant for refusing offered treatment services, treatment professionals make every effort to reach an acceptable agreement with the participant for a treatment regimen that has a reasonable chance of therapeutic success, poses the fewest necessary burdens on the participant, and is unlikely to jeopardize the participant's welfare or public safety. Defense counsel clarifies in advance in writing with the participant and other team members what consequences may result from voluntary withdrawal from the docket and ensures that the participant understands the potential ramifications of this decision.

STANDARD VII

Testing

Drug and alcohol testing provides an accurate, timely, and comprehensive assessment of unauthorized² substance use throughout participants' enrollment in the Specialty Docket.

² Unauthorized substances include alcohol, illicit drugs, and addictive or intoxicating prescription medications that are taken without prior approval from the specialty docket and not during a medical emergency.

- 7.1 Specialty Dockets have written policies and procedures for the frequency of drug screening, sample collection, chain of custody, sample analysis, and result reporting. At a minimum, dockets should be urine testing participants at least twice per week until participants are in the last phase of the program and preparing for graduation. During the first two phases, participants should be Ethyl Glucuronide (EtG), or Ethyl Sulphate (EtS) tested on a weekly basis. All drug and alcohol tests should be administered by a trained professional staff member assigned to or authorized by the Specialty Docket. Urine specimens are delivered no more than eight hours after being notified that a urine test has been scheduled. Testing should be random³ and unpredictable, including weekends and holidays.
- 7.2 The testing policies and procedures include a coordinated strategy for responding to noncompliance, including prompt responses to positive tests, missed tests, and fraudulent tests.
- 7.3 The testing policies and procedures address elements that contribute to the reliability and validity of a urinalysis testing process. The scope of testing is sufficiently broad to detect the participant's primary drug of choice as well as other potential drugs of abuse, including alcohol. Test specimens are examined routinely for evidence of dilution and adulteration. Each specialty docket has breathalyzer capability, dockets without a breathalyzer may pursue grant funds for this resource.
- 7.4 Upon entering the specialty docket, participants receive a clear and comprehensive explanation of their rights and responsibilities related to drug and alcohol testing. This information is described in a participant contract or handbook and reviewed periodically with participants to ensure they remain cognizant of their obligations.
- 7.5 Test results are communicated to the court and the participant within forty-eight hours of sample collection, recognizing that the specialty docket functions best when it can respond immediately.

STANDARD VIII

Role of the Judge

³ lacking a definite plan, purpose, or pattern. Removal of human element, unknown beforehand, random system-purchased through a provider.

The Behavioral Health Docket judge stays abreast of current law and research on best practices in treatment dockets and carefully considers the professional observations and recommendations of other team members when developing and implementing docket policies and procedures. The judge develops a collaborative working alliance with participants to support their recovery while holding them accountable for abiding by docket conditions and attending treatment and other indicated services.

8.1 Regular status hearings are used to monitor participant performance:

- a.** Participants appear in court for status hearings no less frequently than every two weeks during the first two phases of the docket or until they are clinically and psychosocially stable and reliably engaged in treatment. Some participants may require weekly status hearings in the beginning of the docket to provide for more enhanced structure and consistency, such as persons with co-occurring mental health and substance use disorders or those lacking stable social supports. Participants continue to attend status hearings on at least a monthly basis for the remainder of the docket or until they are in the last phase and are reliably engaged in recovery support activities that are sufficient to help them maintain recovery after docket discharge.
- b.** A significant number of docket participants appear at each session. This gives the judge the opportunity to educate both the participant at the bench and those waiting⁴ as to the benefits of docket compliance and consequences for noncompliance. The judge should average at least 3 minutes with each participant.

8.2 The judge attends precourt staff meetings routinely and ensures that all team members contribute their observations about participant performance and provide recommendations for appropriate actions. The judge gives due consideration to

⁴ Docket participants should stay for the duration of the docket.

each team member's professional expertise and strategizes with the team to intervene effectively with participants during status hearings.

- 8.3** The presiding judge should remain as consistent as possible; terms should be no less than 2 years in length with a required training from the Office of the Executive Secretary's Specialty Docket team prior to presiding over a behavioral health docket. If the judge must be absent temporarily because of illness, vacation, or similar reasons, the team briefs substitute judges carefully about participants' performance in the docket to avoid inconsistent messages, competing demands, or inadvertent interference with behavioral health docket policies or procedures. The team also briefs substitute judges on behavioral health docket best practices per their docket operations manual and the state standards.
- 8.4** The judge attends training conferences or seminars at least annually on judicial best practices in treatment dockets, including legal and constitutional standards governing docket operations, judicial ethics, achieving cultural equity, evidence-based behavior modification practices, and strategies for communicating effectively with participants and other professionals. The judge also receives sufficient training to understand how to incorporate specialized information provided by other team members into judicial decision making, including evidence-based principles of substance use and mental health treatment, complementary interventions and social services, community supervision practices, drug and alcohol testing, and docket performance monitoring.
- 8.5** The judge is the ultimate arbiter of factual disputes and makes the final decisions concerning the imposition of incentives, sanctions, or dispositions that affect a participant's legal status or liberty interests. The judge makes these decisions after carefully considering input from other docket team members and discussing the matter with the participant and their legal representative in court.
- 8.6** The judge relies on the expertise of qualified treatment professionals when setting court-ordered treatment conditions. The judge does not order, deny, or alter treatment conditions independently of expert clinical advice, because doing so may

pose an undue risk to participant welfare, disillusion participants and credentialed providers, and waste treatment resources.

STANDARD IX Evaluation and Monitoring

The Behavioral Health Docket has results that are measured, evaluated, and communicated to the public.

- 9.1** The goals of the Behavioral Health Docket are described concretely and in measurable terms. Minimum goals are:
- a. Treating participant's mental health symptoms;*
 - b. Reducing crime;*
 - c. Improving public safety, including highway safety;*
 - d. Reducing recidivism;*
 - e. Reducing behavioral health-related court workloads;*
 - f. Increasing personal, familial, and societal accountability among participants; and*
 - g. Promoting effective planning and use of resources among the criminal justice system and community agencies.*
- 9.2** The Behavioral Health Docket has an evaluation and monitoring protocol describing measurement of progress in meeting operational and administrative goals, effectiveness of treatment, and outcomes. An evaluator examines the docket's adherence to best practices and participant outcomes no less frequently than once every five years. The docket develops a remedial action plan and timetable to implement recommendations from the evaluator to improve the docket's adherence to best practices.
- 9.3** The docket monitors and evaluates its adherence to best practice standards on at least an annual basis, develops a remedial action plan and timetable to rectify deficiencies, and examines the success of the remedial actions. Outcome evaluations describe the effectiveness of the docket's adherence to best practices.
- 9.4** Information systems adhere to written policies consistent with state and federal guidelines that protect against unauthorized disclosure.

- 9.5** The docket must use and maintain current data in an information technology system as prescribed by the Office of the Executive Secretary.
- 9.6** The docket continually monitors participant outcomes during enrollment in the docket, including attendance at scheduled appointments, drug and alcohol test results, graduation rates, lengths of stay, and in- docket technical violations and new arrests.
- 9.7** Outcomes are examined for all eligible participants who entered the docket regardless of whether they graduated, withdrew, or were terminated from the docket.
- 9.8** Where such information is available, new arrests, new convictions, and new incarcerations are monitored for at least three years following each participant's entry into the docket. Offenses are categorized according to the level (felony, misdemeanor, or summary offense) and nature (e.g., person, property, drug, or traffic offense) of the crime involved.
- 9.9** The Behavioral Health Docket in addition to the local advisory committee regularly monitors whether members of all sociodemographic and sociocultural groups complete the docket at equivalent rates. If completion rates are significantly lower for certain sociodemographic and sociocultural groups, the docket team investigates the reasons for the disparity, develops a remedial action plan, and evaluates the success of the remedial actions.

STANDARD X

Education and Training

The Behavioral Health Docket team requires continued interdisciplinary education, training, and program assessment.

- 10.1** Key personnel have attained a specific level of basic education, as defined in staff training requirements and in the written operating procedures. The operating procedures define annual requirements for the continuing education of each docket staff member.

- 10.2** Equity and inclusion training is prioritized, and affirmative steps are taken to detect and correct inequities services and disparate outcomes among any sociodemographic or sociocultural groups.
- 10.3** All docket personnel attend continuing education programs. Regional and national specialty docket training programs provide critical information on innovative developments across the nation. Sessions are most productive when specialty docket personnel attend as a group.
- 10.4** Interdisciplinary education is provided for every person involved in behavioral health dockets in order to develop a shared understanding of the values, goals, and operating procedures of both the treatment and justice system components. This includes participating in a How Being Trauma Informed Improves Criminal Justice System Responses training offered by the Office of the Executive Secretary Specialty Dockets team.
- 10.5** All members of the docket team receive at least annual training on trauma-informed practices and ways to avoid causing or exacerbating trauma and mental health symptoms in all facets of the docket, including courtroom procedures, community supervision practices, drug and alcohol testing, and the delivery of incentives, sanctions, and service adjustments.

Clarke County Board of Supervisors



Berryville Voting District
Douglas Shaffer
(540) 955-7158

Millwood Voting District
Terri T. Catlett – Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Resolution Approving an Intergovernmental Agreement with the Virginia Department of Forestry and Authorizing the County Administrator as Signatory for Future Annual Agreements 2024-16R

WHEREAS Clarke County established the Conservation Easement Purchase Program in 2002 to protect and preserve land with significant agricultural, natural, scenic, and historic resources; and

WHEREAS Code of Clarke County §12 describes the purpose of the Clarke County Conservation Easement Authority to acquire and/or receive conservation easements, by purchase, give, or other conveyance; and

WHEREAS since 2007, the Authority has placed over 4,023 acres into permanent conservation easement, utilizing approximately \$1,410,333 in matching funds for purchase easements provided by the Virginia Department of Agriculture and Consumer Services (VDACS) Farmland Preservation Office; and

WHEREAS the General Assembly, by Chapter 146 of the 2024 General Assembly, transferred the duties of the Office of Working Lands Preservation from VDACS to the Virginia Department of Forestry and established the Virginia Farmland and Forestland Preservation Fund within the State Treasury; and

WHEREAS annual intergovernmental agreements between the County and VDACS have traditionally been approved by staff.

NOW, THEREFORE, BE IT RESOLVED that the Clarke County Board of Supervisors approves the Intergovernmental Agreement between Clarke County and the Virginia Department of Forestry and authorizes the County Administrator to sign all annual intergovernmental agreements between Clarke County and the Virginia Department of Forestry for purchase easement funds.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors' members assembled on the 19th of November, 2024.

ATTEST 2024-16R

David S. Weiss, Chair

MEMORANDUM

TO: Board of Supervisors, Chris Boies
FROM: Lorien Lemmon
DATE: October 28, 2024
SUBJECT: CEA, Intergovernmental Agreement with Department of Forestry

In June 2024, the Virginia General Assembly transferred the duties of the Office of Working Lands Preservation from the Virginia Department of Agriculture and Consumer Services (VDACS) to the Virginia Department of Forestry (DOF). These duties include providing the matching state funds for the Local Purchase of Development Rights Program (PDR) administered by the Clarke County Conservation Easement Authority. Before any current easement projects can be recorded with DOF an intergovernmental agreement (IGA) must be approved by the Board of Supervisors and included as Exhibit A of the IGA. Traditionally staff have been able to administratively approve the annual IGA with VDACS and is requesting approval to continue to be able to authorize annual IGAs with DOF.

Recommendation: Approve the intergovernmental agreement with the Virginia Department of Forestry in order to resume the Local PDR program. Approve the Resolution that authorizes the County Administrator as Signatory for the DOF IGA.

INTERGOVERNMENTAL AGREEMENT

Between
Virginia Department of Forestry
and
Clarke County

This INTERGOVERNMENTAL AGREEMENT (this “Agreement”) is entered into this ____ day of _____, 202_, between the Virginia Department of Forestry (“DOF”) and Clarke County (the “Locality”) (collectively, “the Parties”) to provide mutually advantageous terms for cooperation between DOF and Locality to implement DOF’s contribution of funds in support of Locality’s purchase of agricultural conservation easements.

WHEREAS, the General Assembly, by Chapter 1 of the 2023 Special Session 1 Acts of Assembly, appropriated \$875,000 in the fiscal year ending June 30, 2025, to the Virginia Farmland Preservation Fund;

WHEREAS, the General Assembly, by Chapter 146 of the 2024 General Assembly, transferred the duties of the Office of Working Lands Preservation (the “Office”) from the Virginia Department of Agriculture and Consumer Services (“VDACS”) to DOF, and established the Virginia Farmland and Forestland Preservation Fund (the “Fund”) within the State Treasury;

WHEREAS, Code of Virginia, 1950, as amended (the “Virginia Code”) § 10.1-1119.3 authorizes the Office to develop methods and sources of revenue for allocating funds to localities to purchase agricultural and forestal conservation easements, and to distribute these funds to localities under policies, procedures, and guidelines developed by the Office;

WHEREAS, pursuant to Virginia Code § 10.1119.3, the State Forester may request that the Comptroller authorize expenditures and disbursements from the Fund;

WHEREAS, for all purposes of this Agreement, the term “agricultural and forestal conservation easement” shall mean a negative easement in gross that has the primary conservation purpose of preserving working farm or forest land;

WHEREAS, Locality has enacted an ordinance or passed a resolution that: authorizes, in accordance with Title 10.1, Chapter 17 of the Virginia Code (“the Open-Space Land Act”) and other applicable law, Locality to purchase agricultural or forestal conservation easements from landowners (each hereinafter called “Grantor”); sets forth a clear, consistent, and equitable administrative process governing such purchases; and outlines the goals and purposes of Locality’s farmland preservation program;

WHEREAS, Locality has agreed to maintain a public outreach program designed to educate various stakeholders in Locality, including farmers, landowners, public officials, and the non-farming public, about Locality’s initiatives to preserve working farms and forest lands;

WHEREAS, Locality has agreed to establish a transparent and replicable process for valuation of agricultural and forestal conservation easements;

WHEREAS, the purchase of agricultural and forestal conservation easements is one component of Locality’s broader farmland preservation program;

WHEREAS, Locality has agreed to use a deed of easement that is sufficiently flexible to allow for future agricultural or forestal production in purchases of agricultural and forestal conservation easements for which Locality uses funds contributed to it by DOF;

WHEREAS, Locality has agreed that any agricultural and forestal conservation easement purchased as per the terms of this Agreement shall meet the definition of “real estate devoted to agricultural use,” “real estate devoted to horticultural use,” or “real estate devoted to forest use” as established in Virginia Code § 58.1-3230;

WHEREAS, Locality has agreed to establish a clear strategy for monitoring and enforcing the terms of the agricultural and forestal conservation easements that Locality purchases;

WHEREAS, Locality has agreed to establish a process that Locality will use to evaluate the effectiveness of its farmland and forestal preservation program, including a protocol for making changes to Locality’s agricultural and forestal conservation efforts based on such evaluations;

WHEREAS, DOF, in reliance on the veracity of the foregoing recitals, certifies Locality is eligible to receive contributions of funds from the Fund in reimbursement for certain costs Locality actually incurs in the course of purchasing agricultural and forestal conservation easements; and,

WHEREAS, Locality, and the agents and employees of Locality, in the performance of this Agreement, are acting on behalf of Locality, as evidenced by an ordinance passed by the governing body of the Locality approving this Agreement and authorizing the signatory to act on behalf of Locality, attached hereto as **Exhibit A**, and not as officers or employees or agents of the Commonwealth of Virginia;

NOW, THEREFORE, DOF and Locality agree their respective responsibilities, pursuant to this Agreement, shall be defined as follows:

I. DOF Responsibilities

- a. DOF shall, within thirty (30) days of the date of execution of this Agreement, restrict \$165,400 (hereinafter “the Allocation Amount”) in an account, from which DOF shall withdraw funds only to pay contributions of funds that Locality is eligible to receive pursuant to this Agreement, except that upon the expiration of two (2) years from the date of this Agreement, or immediately upon Locality’s failure to perform any of its obligations under the terms of this Agreement, DOF shall have the right to withdraw any funds then remaining in such account and the right to redirect those funds to other localities that DOF certifies as being eligible to receive matching funds and that enter into an intergovernmental agreement with DOF to govern the distribution of matching funds for the purchase of agricultural and forestal conservation easements. The Allocation Amount from this and any prior Agreement shall not be considered to be a grant as that term is used in paragraph 1(b) of this Agreement.
- b. Upon Locality or any agent acting on behalf of Locality’s recordation of a deed evidencing Locality’s purchase of an agricultural or forestal conservation easement in the circuit court of

the city or county where the Grantor's land is located and Locality's submission to DOF of a completed claim for reimbursement, on a form prescribed by DOF, together with the supporting documentation required under paragraph 2(e) of this Agreement, DOF shall reimburse Locality fifty percent (50%) of the reimbursable costs that Locality actually incurred in the course of purchasing that agricultural or forestal conservation easement, limited to that portion of the allocation amount remaining in the account maintained by DOF pursuant to paragraph 1(a) of this Agreement. The following shall not be considered to be reimbursable costs that Locality actually incurred and shall be subtracted from the total amount of reimbursable costs considered for reimbursement by DOF in connection with any particular agricultural conservation easement transaction: grants made by the United States of America, the VDACS, the Virginia Department of Conservation and Recreation (DCR), the Virginia Outdoors Foundation (VOF), or any other governmental agency or political subdivision of the Commonwealth of Virginia; payments made by any other funding sources either directly to the landowner or to reimburse Locality; or in-kind donations or contributions. DOF may make alternative arrangements for the distribution of funds pursuant to this Agreement, provided Locality presents a written request for such alternative arrangement to the Head Forester of DOF or the Head Forester's designated agent (referred collectively hereinafter as "the Grant Manager") prior to incurring any expense for which Locality seeks a distribution of funds under the proposed alternative arrangement.

For purposes of this INTERGOVERNMENTAL AGREEMENT, "reimbursable costs" include:

1. The purchase price of the agricultural or forestal conservation easement actually incurred by Locality, at present value, including any portion that Locality will pay over time pursuant to an installment purchase agreement;
2. The cost of title insurance actually incurred by Locality;
3. The cost actually incurred by Locality of any appraisal of the land by a licensed real estate appraiser upon which Locality purchases an agricultural or forestal conservation easement;
4. The cost actually incurred by Locality of any survey of the physical boundaries of the land by a licensed land surveyor upon which Locality purchases an agricultural or forestal conservation easement, including the cost of producing a baseline report of the conditions existing on the land at the time of the conveyance of the agricultural or forestal conservation easement;
5. Reasonable attorney fees actually incurred by Locality associated with the purchase of an agricultural or forestal conservation easement, where reasonable attorney fees include those fees associated with outside counsel required for the completion of the easement, but do not include fees related to Locality attorneys serving as staff and who are paid regular salary in the Locality's employ;

6. The cost actually incurred by Locality of issuing public hearing notices associated with Locality's purchase of an agricultural or forestal conservation easement that Locality is required by law to issue; and
 7. Any recordation fees actually incurred by Locality that Locality is required to pay pursuant to the laws of the Commonwealth of Virginia.
- c. DOF shall only be responsible for reimbursing Locality under paragraph 1(b) of this Agreement for reimbursable costs that Locality actually incurs in the course of purchasing an agricultural or forestal conservation easement when Locality or any agent acting on behalf of Locality acquires, by such purchase, a deed of easement that, at a minimum, provides:
1. The primary conservation purpose of the easement conveyed by the deed of easement is the conservation of the land in perpetuity for working farm or forestal uses.
 2. The Grantor and Locality agree that the land subject to the agricultural or forestal conservation easement shall not be converted or diverted, as the Open-Space Land Act employs those terms, until and unless the Grant Manager, with the concurrence of Locality or an assignee of Locality's interest in the agricultural or forestal conservation easement, certifies that such conversion or diversion satisfies the requirements of the Open-Space Land Act.
 3. The Grantor and Locality agree that, in the event of an extinguishment of the restrictions of the agricultural or forestal conservation easement that results in the receipt of monetary proceeds by Locality or an assignee of Locality's interest in an agricultural or forestal conservation easement in compensation for the loss of such property interest, DOF shall be entitled to a share of those proceeds proportional to DOF's contribution toward the total reimbursable cost of acquiring the agricultural or forestal conservation easement as evidenced by the completed claim for reimbursement required under paragraph 1(b) of this Agreement.
 4. If Grantor conveys the agricultural or forestal conservation easement for less than its fair market value, Grantor and Locality mutually acknowledge that approval of the terms of the deed of easement by DOF or its legal counsel does not constitute a warranty or other representation as to Grantor's qualification for any exemption, deduction, or credit against Grantor's liability for the payment of any taxes under any provision of federal or state law.
 5. All mortgagors and other holders of liens on the property subject to the restrictions contained in the deed of easement have subordinated their respective liens to the restrictions of the deed of easement acquired by Locality. All such mortgagors and other holders of liens shall manifest their assent to the easement's priority over their respective liens by endorsing the deed of easement.
 6. A baseline report documenting the conditions existing on the land at the time of the conveyance of the agricultural or forestal conservation easement is incorporated into the deed of easement by reference.

II. Locality Responsibilities

- a.** Locality shall, within thirty (30) days of the date of execution of this Agreement, have available local funds greater than or equal to the allocation amount for the purpose of purchasing agricultural and forestal conservation easements.
- b.** Locality shall use matching funds that DOF contributes to Locality, pursuant to this Agreement, only for the purpose of purchasing agricultural or forestal conservation easements that are perpetual and that have the primary conservation purpose of preserving working farm or forest lands.
- c.** Within one (1) year from the date of this Agreement, and for each subsequent year in which this Agreement or a subsequent agreement is in force, Locality shall submit to DOF a progress report that:
 - 1.** describes any properties that Locality has identified as prospects for Locality's purchase of agricultural or forestal conservation easements and the status of any negotiations for the purchase of such agricultural or forestal conservation easements;
 - 2.** estimates the timeframes within which Locality will execute contracts for any such purchases, close on such purchases, and request reimbursement of reimbursable costs for those purchases from DOF;
 - 3.** describes the measures Locality has undertaken to develop and maintain a public outreach program designed to educate various stakeholders in Locality's community - including farmers, landowners, public officials, and the non-farming public - about Locality's agricultural and forestal conservation easement program and other initiatives to preserve working agricultural and forestal land;
 - 4.** describes the measures Locality has undertaken to develop and maintain a formal plan for stewardship and monitoring of the working agricultural and forestal land on which Locality acquires agricultural and forestal conservation easements; and
 - 5.** describes the measures Locality has undertaken to develop and maintain a process that Locality will use to evaluate the effectiveness of its program, including a protocol for making changes to Locality's agricultural and forestal conservation efforts based on such evaluations.
- d.** For any purchase of agricultural or forestal conservation easements for which Locality requests reimbursement from DOF pursuant to this Agreement, Locality shall obtain a policy of title insurance on its purchased interest that covers at least an amount equal to the amount for which Locality requests reimbursement from DOF.
- e.** Prior to closing on a purchase of an agricultural or forestal conservation easement for which Locality requests reimbursement from DOF pursuant to this Agreement, Locality shall submit, for review and approval by DOF and its legal counsel, the following documentation:

1. a written agreement setting forth, in the manner prescribed by Locality’s ordinance or resolution governing its program to acquire agricultural and forestal conservation easements, the terms of Locality’s purchase of the agricultural or forestal conservation easement, including the purchase price;
2. a written confirmation from the Locality Commissioner of Revenue or Director of Finance, or the Locality Commissioner of Revenue’s or Director of Finance’s designated agent that the property to be encumbered by the agricultural or forestal conservation easement meets the definition of “real estate devoted to agricultural use,” “real estate devoted to horticultural use,” or “real estate devoted to forest use” as established in Virginia Code § 58.1-3230;
3. a written description of the agricultural, environmental and social characteristics of the property to be encumbered by the agricultural or forestal conservation easement;
4. any installment purchase agreement;
5. the deed of easement that Grantor will deliver to Locality at closing, including all exhibits, attachments, and addenda;
6. a title insurance commitment for a policy to insure the easement interest under contract indicating an amount of coverage at least equal to the amount of funds for which Locality requests reimbursement from DOF; and
7. an itemized list of all reimbursable costs that Locality has or will, up to the time of closing, incur in the course of purchasing the agricultural or forestal conservation easement.

Locality shall make whatever changes to the proposed deed of easement and the installment purchase agreement, where applicable, that DOF or its legal counsel deem necessary to ensure compliance with applicable state law and the requirements and purposes of this Agreement. If Locality closes on any purchases of easement prior to the review and acceptance of DOF or its legal counsel, DOF may withhold part or all of the Allotment Amount until DOF approves of the deed of easement.

Locality may fulfill its obligation under this paragraph by submitting accurate and complete copies of all documents enumerated in this paragraph, provided that Locality shall deliver or make available the original documents to DOF for review at DOF’s request.

- f. Together with any claim for reimbursement pursuant to this Agreement that Locality submits to DOF, Locality shall also submit the following supporting documentation:
 1. a copy of the recorded deed of easement that DOF or its legal counsel approved prior to closing, showing the locality, deed book, and page of recordation, and including all exhibits, attachments, and addenda;

2. copies of invoices, bills of sale, and cancelled checks evidencing Locality's incursion of reimbursable costs in the course of purchasing the agricultural or forestal conservation easement;
 3. a copy of any executed installment purchase agreement related to the purchase, which shall indicate the purchase price; and
 4. a copy of any deed of trust related to the purchase.
- g. Locality shall provide the Grant Manager immediate written notice of Locality's receipt of any application or proposal for the conversion or diversion of the use of any land upon which Locality or its assignee, where applicable, holds an agricultural or forestal conservation easement, for the purchase of which DOF contributed funds pursuant to this Agreement.
 - h. Locality, or any assignee of Locality's interest in an agricultural or forestal conservation easement for which Locality receives a contribution from DOF pursuant to this Agreement shall at all times enforce the terms of that easement. Locality shall provide the Grant Manager immediate written notice of any actions, whether at law, in equity, or otherwise, taken by Locality to enforce the terms of the easement or to abate, prevent, or enjoin any violation thereof by any Party. Any failure by Locality or such assignee to perform its enforcement responsibility shall constitute a breach of this Agreement, for which DOF shall have a remedy by way of a civil action for specific performance of that enforcement responsibility; or, DOF shall have the right and authority, at its option, to demand and receive from Locality a portion of the full market value of the agricultural or forestal conservation easement at the time of the breach in proportion to DOF's contribution toward the total reimbursable cost of acquiring the agricultural or forestal conservation easement as evidenced by the completed claim for reimbursement required under paragraph 1(b) of this Agreement.
 - i. For any purchase of an agricultural or forestal conservation easement for which Locality requests reimbursement from DOF pursuant to this Agreement, Locality shall derive its valuation of the agricultural or forestal conservation easement according to the valuation methods prescribed by ordinance or resolution.

III. Miscellaneous Terms

- a. **Prior Agreements:** The Parties agree that terms of any Intergovernmental Agreement previously entered into between the Locality and DOF, or predecessor to DOF (including, but not limited to, VDACS), to govern distribution of funds to Locality in support of Locality's purchase of agricultural or forestal conservation easements shall be merged into the instant Agreement, the latter of which shall supersede all former Intergovernmental Agreements to the extent that there are any inconsistencies between the terms of Agreement and any prior Intergovernmental Agreements. Notwithstanding the language of this paragraph, DOF shall be required to restrict the allocation amount(s) provided in paragraph 1(a) of any prior agreement(s) in addition to the current allocation amount, but shall only be required to restrict any prior allocation amount(s) until the expiration of two (2) years from the date of execution of the prior agreement(s), with the exception that funds allocated to an easement receiving funding from the Natural Resources Conservation Service, Agricultural Conservation

Easement Program (NRCS, ACEP) shall have three (3) years prior to the expiration of allocation amount(s). The extension will only apply to projects with an active grant award from the NRCS, ACEP program.

- b. Recertification:** This Agreement pertains exclusively to DOF's contribution of funds that the General Assembly has appropriated to DOF through the fiscal year ending June 30, 2025. DOF shall not contribute other funds in the future to Locality except upon DOF's recertification of Locality's eligibility to receive such funds. DOF may establish and communicate to Locality certain benchmarks of program development that DOF will impose upon Locality as preconditions to Locality's recertification for future contributions.
- c. Governing Law:** This Agreement is governed by and shall be interpreted in accordance with the laws of the Commonwealth of Virginia. In all actions undertaken pursuant to this Agreement, preferred venue shall be in the City of Richmond, Virginia, at the option of DOF.
- d. Assignment:** Locality shall not assign this Agreement, either in whole or in part, or any interest in an agricultural or forestal conservation easement for the purchase of which DOF contributes funds pursuant to this Agreement, without the prior, written approval of the Grant Manager.
- e. Modifications:** The Parties shall not amend this Agreement, except by their mutual, written consent.
- f. Severability:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

In witness, whereof, the Parties hereto have executed this Agreement as of the day and year first written above.

[The rest of this page is intentionally left blank. Signatures manifesting the Parties' mutual assent to the terms contained in this Agreement appear on the next page.]

VIRGINIA DEPARTMENT OF FORESTRY

By: _____
Robert Farrell, Head Forester Date

Clarke County

By: _____
Chris Boies, County Administrator Date

APPROVED AS TO FORM ONLY:

Assistant Attorney General Date

APPROVED AS TO FORM ONLY:

Robert Mitchell, County Attorney Date

Exhibit A

[Ordinance of Locality Approving this Agreement and Authorizing the Signatory]

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2024 November General held on November 05, 2024 for,

President and Vice President

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Kamala D. Harris - Democratic	3993
Donald J. Trump - Republican	5641
Jill E. Stein - Green	43
Chase R. Oliver - Libertarian	73
Claudia De la Cruz - Independent	16
Cornel R. West - Independent	16
Total Write-In votes	57
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
Total Number of Overvotes for Office	8

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President and Vice President.

hands this 12th day of November, 2024

Carol Hester, Chairman
RC Schomb, Vice Chairman
Kay M. Bruggs, Secretary/Acting
Kay M. Bruggs, Secretary (Certified Copy)



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Member, United States Senate

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Timothy M. Kaine - Democratic	4182
Hung Cao - Republican	5487
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	8
Total Number of Overvotes for Office	3

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, United States Senate.

... hands this 12th day of November, 2024

Carol S. Hooper, Chairman
R. C. Johnson, Vice Chairman
Kay M. Briggs, Secretary/Acting
Kay M. Briggs, Secretary (Certified Copy)



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Member, House of Representatives (6th District)

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Ken L. Mitchell - Democratic	3787
Ben L. Cline - Republican	5639
Robert C. "Robby" Wells, Jr. - Independent	209
Total Write-In votes	1
[Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	
Total Number of Overvotes for Office	2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, House of Representatives (6th District).



Given and hands this 12th day of November, 2024

Carol S. Hesterwell, Chairman
RC Ashwood, Vice Chairman
Kay M. Bruggs, Secretary/Acting
Kay M. Bruggs, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Commonwealth's Attorney (Clarke County)

District: CLARKE COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Michelle M. Jones	4405
Matthew E. "Matt" Bass	4599
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	24
Total Number of Overvotes for Office	3

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Commonwealth's Attorney (Clarke County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Commonwealth's Attorney (Clarke County).

Matthew E. "Matt" Bass



stands this 12th day of November, 2024

Carol S. Hester, Chairman
R. A. ..., Vice Chairman
Kay M. Briggs, Secretary/Acting
Kay M. Briggs, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Member Board of Supervisors (Berryville District)

District: BERRYVILLE DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Michelle K. Marino	762
Douglas A. Shaffer	983
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	4
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Board of Supervisors (Berryville District) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors (Berryville District).

Douglas A. Shaffer



ends this 12th day of November, 2024

Carol S. Westcott, Chairman
RCF, Vice Chairman
Kay M. Briggs, Secretary/Acting
Kay M. Briggs, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Mayor (Town of Berryville)

District: BERRYVILLE

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Harry Lee "Jay" Arnold, Jr.	2515
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	91
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Mayor (Town of Berryville) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Mayor (Town of Berryville).

Harry Lee "Jay" Arnold, Jr.



stands this 12th day of November, 2024

Carol S. Hesterwell, Chairman
RC Arnold, Vice Chairman
Kay M. Brigg, Secretary/Acting
Kay M. Brigg, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Member Town Council (Berryville Ward 1)

District: BERRYVILLE WARD 1

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Willy M. Steinmetz	622
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	9
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Town Council (Berryville Ward 1) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Town Council (Berryville Ward 1).

Willy M. Steinmetz



Witnessed this 12th day of November, 2024

Carol S. Threlwell, Chairman
R. M. Johnson, Vice Chairman
Willy M. Steinmetz, Secretary/Acting
Ray M. Briggs, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Member Town Council (Berryville Ward 3)

District: BERRYVILLE WARD 3

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Grant M. Mazzarino	712
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	26
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Member Town Council (Berryville Ward 3) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Member Town Council (Berryville Ward 3).

Grant M. Mazzarino

Witnesses this 12th day of November, 2024



Carol S. Johnson, Chairman
R. M. Johnson, Vice Chairman
Kay M. Briggs, Secretary/Acting
Kay M. Briggs, Secretary (Certified Copy)

ABSTRACT of REFERENDUM VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2024 November General held on November 05, 2024 for,

Proposed Constitutional Amendment

Should the Constitution of Virginia be amended so that the tax exemption that is currently available to the surviving spouses of soldiers killed in action is also available to the surviving spouses of soldiers who died in the line of duty?

QUESTION RESPONSE	TOTAL VOTES RECEIVED (IN FIGURES)
Total YES votes	8912
Total NO votes	591
Total Number of Overvotes for Question	2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

Witness my hands this 12th day of November, 2024



Carol S. Hostetler, Chairman
RCM [Signature], Vice Chairman
Key M. Briggs, Secretary/Acting
Key M. Briggs, Secretary (Certified Copy)

**Conservation Easement
Authority Policy Change – Sliding
Scale Landowner Contribution**

MEMORANDUM

TO: Board of Supervisors, Chris Boies
FROM: Lorien Lemmon / Alison Teetor
DATE: October 25, 2024
SUBJECT: New CEA policy, Sliding-Scale Landowner Contribution for Appraised Value Easements

The Clarke County Easement Authority (CEA) recently approved a policy change related to the landowner contribution towards the appraised value purchase easements. The policy is described in the document “Landowner grant contribution” and dated September 4, 2024, the date which the policy was voted on by the CEA. This policy is included with this memo.

The purpose of this change is to allow for lower- and middle-income property owners to reduce their “donation” towards appraised value purchases and to use Local and matching State funds to finance the difference. The CEA supported this policy change as a way to further incentivize landowners to place their land into easement, especially as easements have become more restrictive.

Recommendation: Approve the new policy. The CEA intends to notify potential purchase easement applicants of the option to reduce their contribution using the attached income based sliding scale.

MEMORANDUM

TO: Easement Authority
 FROM: Alison Teetor, Lorien Lemmon
 DATE: September 4, 2024
 SUBJECT: Landowner grant contribution

Traditionally landowners have been asked to contribute 25% of the appraised value for grant purchase easements as a donation and as a way to offset capital gains tax. Of the 18 grant purchase easements only 1 has contributed less than 25% of the appraised value as a donation. Staff are suggesting that if the landowner would like to reduce their 25% contribution, then staff would ask the owner to provide their average annual adjusted gross income in each of the three most recent tax years. The amount of the reduction of the 25% is based on the 3-year average adjusted income of the owner and would be essentially the inverse of the chart used to determine DUR purchases, where lower income landowners would receive the largest reduction (see example below).

Average Annual Adjusted Gross Income	Percentage of Landowners contribution (% x 25%)
\$ 0 - \$55,000	4%
\$55,001 - \$65,000	10%
\$65,001 - \$75,000	16%
\$75,001 - \$85,000	22%
\$85,001 - \$95,000	28%
\$95,001 - \$105,000	34%
\$105,001 - \$115,000	40%
\$115,001 - \$125,000	46%
\$125,001 - \$135,000	52%
\$135,001 - \$145,000	58%
\$145,001 - \$155,000	64%
\$155,001 - \$165,000	70%
\$165,001 - \$175,000	76%
\$175,001 - \$185,000	82%
\$185,001 - \$195,000	88%
\$195,001 - \$205,000	94%
\$205,001 or more	100%

Typically grants provide 50% of the funds for an appraised value purchase and the County and landowner split the remaining 50%. In order to reduce the landowner contribution, the County share would increase. By basing the landowner contribution off of income, staff would be able to focus the available local funds toward lower- and middle-income property owners that benefit less (sometimes not at all) from federal tax deductions and state tax credits.

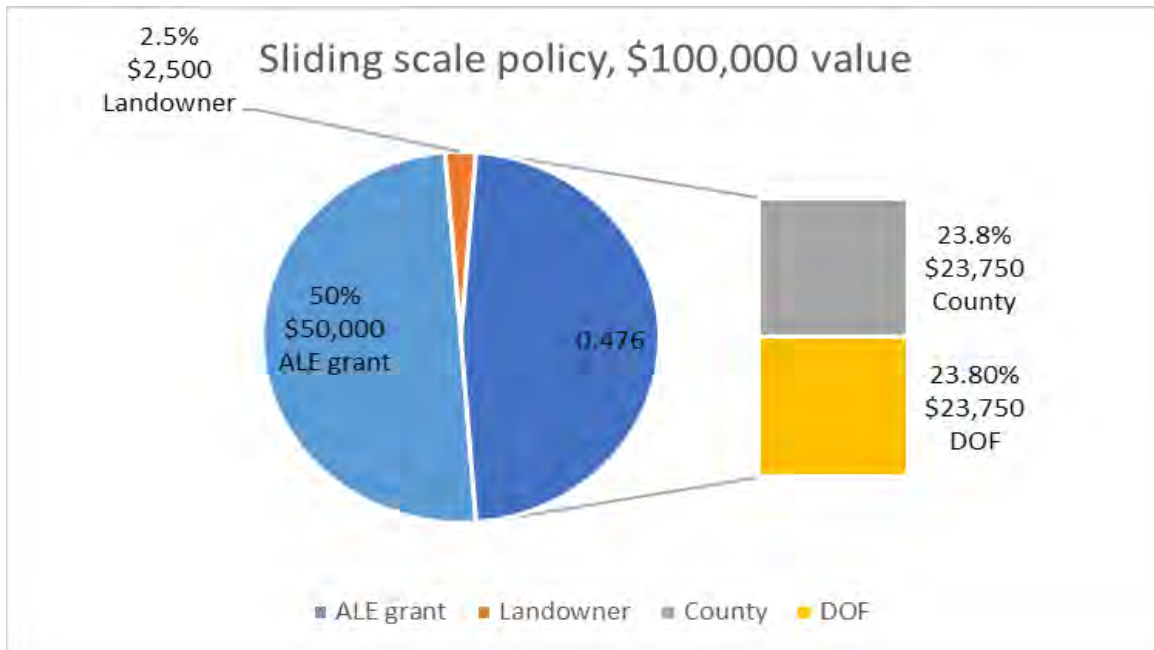
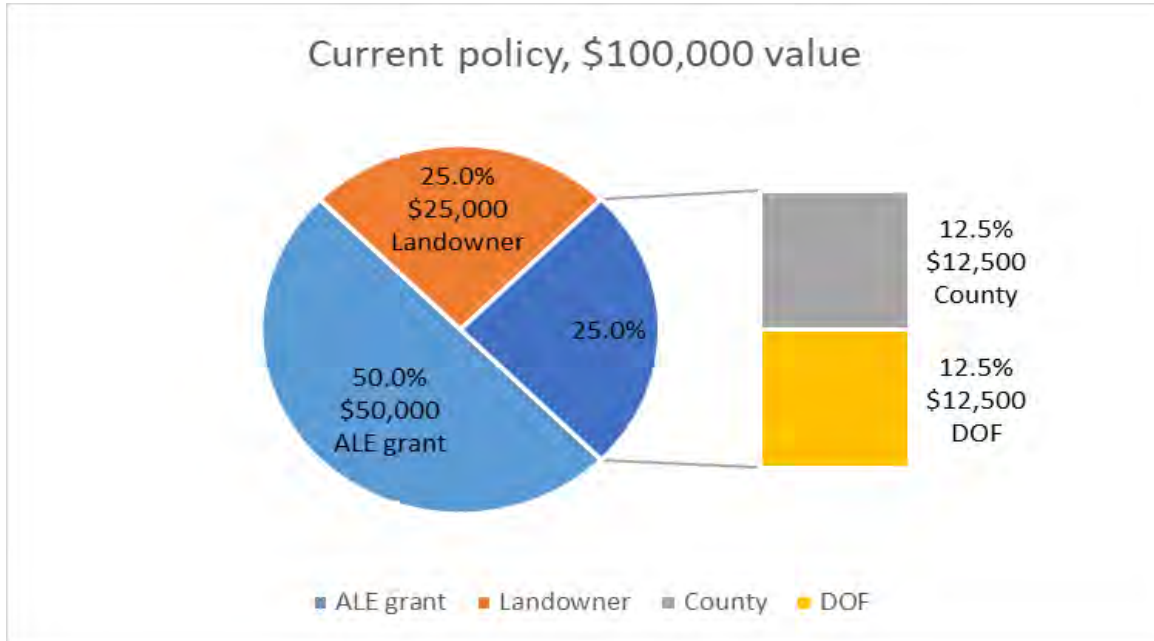
Example - Determination of Owner contribution – Owner Income

Part of determining the contribution required by the landowner for an easement purchase is calculating owner income. There are 3 basic formulas to apply depending on ownership type.

- 1) Single owner or family (one tax return)
 - a) obtain copies of 3 most recent tax returns (1040) – usually page 1&2 are all that is needed
 - b) average the adjusted gross income (AGI) for the 3 years return
 - c) example: Joe Smith owns parcel X

Name	2005	2006	2007	3 yr average AGI
Joe Smith	\$55,000	\$65,000	\$48,000	\$56,000

If the appraised value of the easement is \$100,000, the owner donation is 25% or \$25,000. The owner AGI is \$56,000 therefore the owner donation would be reduced to 10% of \$25,000 or \$2,500, increasing the County, and DOF, contribution to \$47,500.



Recommendation

Approve the proposed sliding scale landowner contribution for grant purchase easements.

Clarke County Board of Supervisors

Capital Improvements Plan 2025-2030



Clarke County Planning Department

101 Chalmers Court, Suite B

Berryville, Virginia 22611

(540) 955-5132

www.clarkecounty.gov

TO: Planning Commissioners

FROM: Brandon Stidham, Planning Director

RE: Draft Capital Improvement Plan for Clarke County (2025-2030)

DATE: October 21, 2024

Enclosed you will find an updated copy of the draft Capital Improvement Plan (CIP) for Clarke County (2025-2030) provided by County Administration for your review and formal recommendation to the Board of Supervisors.

As noted previously, the Code of Virginia designates the Planning Commission as the entity that is responsible for preparing the County's annual CIP. Your role in this process is to evaluate the list of proposed projects for the following:

- Conformance with the 2022 Clarke County Comprehensive Plan and any applicable implementing component plans.
- Whether the project descriptions include a justification or need for the project.
- Whether the project maximizes public convenience and accessibility.
- Whether the project avoids extension of public infrastructure outside of designated growth areas which could cause new development pressures (where applicable).

The Commission's role does not include evaluating the cost, phasing, or sources of funding for the projects.

Planning Department Staff has evaluated each of the proposed CIP projects and offers the following recommendations for the Commission's consideration:

Double Tollgate (3 projects)

Project 1 -- Construction of the Double Tollgate Pump Station and Force Main (2024-2025, 2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	YES

Project 2 – Clarke Portion of Crooked Run Force Main (2024-2025, 2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	YES

Project 3 (NEW) – Camp 7 Building/Property Improvements (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	YES

Planning Staff Comments

These three projects conform to the 2022 Double Tollgate Area Plan’s Guidance. Goal 1 of the Area Plan applies specifically to Projects 1 and 2, stating that the Plan Area should be served with public water and public sewer to aid in the development of regionally-serving commercial and State government uses. Objective 1 Strategy A states that the County should continue working with Frederick County to extend public water and public sewer to the Plan Area. Staff has no concerns with these two projects.

Project 3 is new for this year and is consistent with the Area Plan’s Objective 1, “Invest County resources in a fiscally-responsible manner to support development and redevelopment of businesses in the Plan Area.” It is also consistent with Comprehensive Plan Objective 9, Policy 5 to evaluate the Plan Area “for potential County investment in infrastructure to support existing business growth and new business development.” Staff has no concerns with this new project.

Fire & Rescue (2 projects)

Project 1 (NEW) – New Vehicle (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Apparatus Replacement (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects as they both involve replacements and upgrades to the Fire & Rescue vehicle and apparatus fleet. Both projects are also directly consistent with Objective 11 (Capital Improvement Planning and Fiscal Responsibility), Policy #7:

Ensure that sheriff, fire, rescue, and emergency management provide the highest level of citizen protection within the fiscal resources of the County. Work with these agencies and departments to ensure that performance measures are established to effectively plan for future capital, personnel, and equipment needs.

Health and Human Services (1 project)

Project 1 – New Building and/or Space (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	YES

Planning Staff Comments

Staff has no concerns with the proposed project. The current project description does not propose a specific location for the new building but does indicate that it would be located in an area that is currently served by public water and public sewer. This would be consistent with Objective 11, Policy #3 which prohibits extension of capital improvements into areas not designated for growth. Areas currently served by public water and public sewer would also most likely be within a designated growth areas. The ideal location would be in the Town of Berryville where state and local government offices are centralized.

Judicial (2 projects)

Project 1 – Courthouse Green Project (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Reconfigure Circuit Court Courtroom (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with these proposed projects. Both projects involve maintenance and improvements to the existing Court House and grounds.

Parks & Recreation (4 projects)

Project 1 – Soccer Shelter/Restrooms (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Recreation Center Addition (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 (NEW) – Four Pickleball Courts (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 (NEW) – Park Master Plan (2028-2029)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. Projects 1-3 involve maintenance and improvements to an existing facility (Chet Hobert Park) and are generally consistent with the Park’s Master Plan. Project 4 would update the Master Plan which was originally completed in 1999.

Sanitary Authority -- CCSA (16 projects)

Project 1 – Virginia Avenue Lift Station Upgrade (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Roseville Lift Station Renovation (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 (NEW) – Water Treatment Plant Building Renovation (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 – Replace Millwood Grinder Pump Stations (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 5 (NEW) – New Flow Meters and Leak Abatement (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 6 – Replace Wastewater Treatment Plant PLC Controls (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 7 (NEW) – Upsize the Water Main on Virginia Avenue (2028-2029)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 8 (NEW) – Upsize the Water Main on S. Greenway Avenue (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 9 (NEW) – Emergency Storage Improvements (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 10 (NEW) – Recoating/Re-patching Old Treatment Tank (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 11 (NEW) – MBR Membrane Replacement (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 12 (NEW) – Manhole Refurbishment (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 13 (NEW) – Sheetz Lift Station Upgrade (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 14 (NEW) – Upsize the Water Main on Prospect Springs Lane (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 15 (NEW) – Upsize the Water Main on Howards Lane (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 16 (NEW) – Replace the White Post Water Tower (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All projects involve maintenance and improvements to existing CCSA facilities/infrastructure and many of the new proposed projects

are recommended in the CCSA’s 2023 Utility Master Plan. Additionally, the water main upsizing projects are being conducted to improve fire flows and not to serve future growth/development.

School System (13 projects)

Project 1 – School Bus Replacement (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Cooley Upper Roof Replacement (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 – Cooley Upper Roof Top Units (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 4 (NEW) – Boyce HVAC – Stand Alone (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 5 – Cooley Lower Roof Top Units (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 6 – Cooley Lower Replace Exterior Doors and Doorjams (2026-2027)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 7 – Cooley Lower Roof Replacement (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 8 – Boyce Replace Gym HVAC (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 9 – Central Office Replace Roof Top Units (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 10 (NEW) – Johnson-Williams Middle School – Water Heater (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 11 (NEW) – Johnson-Williams Middle School – BAS System/Stage II (2028-2029)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 12 – Softball/Baseball Field Lights (2028-2029)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 13 (NEW) – Boyce Roof Replacement (2029-2030)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All projects involve maintenance and improvements to existing schools and scheduled replacement of existing vehicle inventory.

Sheriff's Office (3 projects)

Project 1 – Replacement Vehicles (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 2 – Replacement Radios (each year)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Project 3 – Emergency Communications Center Phone System Replacement/Upgrade (2025-2026)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

Staff has no concerns with the proposed projects. All projects involve maintenance and improvements to existing infrastructure and scheduled replacement of vehicles and equipment. All five projects are also directly consistent with Objective 11 (Capital Improvement Planning and Fiscal Responsibility), Policy #7:

Ensure that sheriff, fire, rescue, and emergency management provide the highest level of citizen protection within the fiscal resources of the County. Work with these agencies and departments to ensure that performance measures are established to effectively plan for future capital, personnel, and equipment needs.

Transportation (1 project)

Project 1 – Pedestrian Bridge over Route 7 (2027-2028)	
Conforms to Comprehensive Plan?	YES
Statement of justification/need provided?	YES
Maximizes public convenience and accessibility?	YES
No extension of public infrastructure outside of designated growth areas?	N/A

Planning Staff Comments

This project is consistent with the 2024 Transportation Plan and is identified as the County's #5 Priority Improvement Project. The project supports the Plan's Objective 2 to focus the County's limited transportation funds and resources on projects that "add compatible bicycle or pedestrian features." The project would also support the County's #2 Priority Improvement Project (Corridor Safety Improvements – Virginia Route 7 (Harry Byrd Highway) between Route 612

(Shepherds Mill Road) and Route 601 (Blue Ridge Mountain Road/Raven Rocks Road)) by removing pedestrian traffic from the Appalachian Trail crossing point.

If you have any questions about this review or the Commission's role, please do not hesitate to contact me.

Capital Improvement Plan

Clarke County

2025-2030

Section 15.2-2239 of the Code of Virginia assigns the responsibility for the preparation of the local Capital Improvement Plan (CIP) to the Planning Commission. The CIP is a five-year plan that projects capital expenditures for the County. The County has defined capital expenditures for this plan to include expenditures of \$50,000 and up. The Board of Supervisors ultimately approves the CIP. The CIP is intended to assist the Board of Supervisors in preparation of the County budget and Year 1 items will automatically flow into the upcoming budget year's requests.

In addition to determining priorities for capital expenditures, the County must also ensure that projects contained within the CIP conform to the County's Comprehensive Plan. Specifically, the projects are reviewed with considerations regarding health, safety, and the general welfare of the public, and the policies of the Comprehensive Plan.

The inclusion of projects to the CIP is in no way an indication that Clarke County will be undertaking these projects. The CIP is strictly advisory, it is a planning document and does not obligate the expenditure of any future funds. In fact, a number of included projects will not likely be funded unless significant outside funding sources are obtained (like grants or private donations). In many cases, including these projects in the CIP does help the County's chances of receiving certain grants or outside funding sources.

The CIP includes both a spreadsheet of future projects broken down by year with estimated costs and a written narrative describing each project.

2025-2030 Capital Improvement Plan

Project Descriptions

Double Tollgate

Project 1: Construction of the Double Tollgate Pump Station and Force Main

Description: This project includes the construction of the Double Tollgate Pump Station which will be located near Featherbed Lane, south of Route 340. The pump station will transfer wastewater from properties in Clarke County at the Double Tollgate intersection to the Parkins Mill Wastewater Treatment Plant in Frederick County. The force main leaving the Double Tollgate Pump Station will run west and connect with the force main being constructed by Frederick Water somewhere on the west side of Route 522, south of Dinosaur Land. This project would be built in conjunction with the larger project being managed by Frederick Water.

Capital Cost: \$3,500,000 over two years

Justification: Frederick Water's construction of a force main to transfer sewer from the Crooked Run Wastewater Treatment Plant at Lake Frederick provides Clarke County an opportunity to have sewer service available at Double Tollgate. This is one of the few areas identified for commercial development in the County Comprehensive Plan.

Years Requested: 2024-25, 2025-26 (the project has been bid and we are awaiting final easements before construction begins in the third or fourth quarter of 2024).

Project 2: Clarke Portion of Crooked Run Force Main

Description: This project is the Clarke County proportionate cost for the force main Frederick Water is building to transfer wastewater from the Crooked Run Wastewater Treatment Plant to the Parkins Mill Wastewater Treatment Plant. Clarke County is buying 150,000 gpd of capacity in this force main from the point where our force main connects near Dinosaur Land to the Parkins Mill plant. This project has been bid, the final construction amount depends on the amount of rock encountered. Frederick Water will include our portion in their financing package and we will pay annually towards our portion of the debt service.

Capital Cost: \$3,500,000

Justification: Being able to participate in this project and pay a proportionate amount is much cheaper than having to build a smaller force main line by ourselves to the Parkins Mill plant. This is critical infrastructure needed for commercial development at the Double Tollgate intersection.

Years Requested: 2024-25, 2025-26

Project 3: Camp 7 building/property improvements

Description: Clarke County is in the process of purchasing 40 acres on the former Camp 7 property. The property includes the old brick prison building and associated accessory buildings. The County is in the process of applying for grant funds to do a full assessment of the site and building through Go Virginia. State funding will be sought to make improvements identified in the assessment report to the property and building.

Capital Cost: TBD, will know more when assessment is completed

Justification: This property has significant economic development potential. The IDA will be seeking grant funds to make necessary improvements to the property and building, and will then seek buyers or tenants to occupy the building and property. This work is expected to generate tax revenues for the county general fund.

Years Requested: 2025-26

Fire & Rescue

Project 1: New Vehicle

Description: This new vehicle would be an SUV used by the Fire Chief. The Fire Chief's current vehicle would be available for use by Fire-Rescue staff as a chase vehicle, for staff to use when traveling to conferences, and for use when staff are performing non-emergency site visits (like pre-planning, inspections, or investigations). The vehicle could also be used as a backup chase vehicle for any of the three companies if their chase vehicle was out of service.

Capital Cost: \$70,000

Justification: The Fire Chief responds to fire and EMS calls on an as-needed basis. His vehicle must be equipped with radio communications, lights and sirens, an EMS medication bag, and operational equipment to be used when running incident command. A new vehicle allows his existing vehicle to be used for a number of purposes by paid staff as well as volunteers.

Year Requested: 2026-27

Project 2: Apparatus Replacement

Description: This is a placeholder to create a fund to assist the fire companies in replacing aging apparatus. A system will need to be developed by the companies and county to assess needs, develop funding formulas, and forecast the timing of major purchases.

Capital Cost: \$50,000 annually

Justification: It is prudent to plan ahead for major apparatus replacement.

Year Requested: Each Year

Health & Human Services

Project 1: New Building and/or Space

Description: This new building would house the Department of Social Services, the Health Department, and potentially Northwestern Community Services. We have performed a detailed space study to determine the approximate square feet needed for the building. This building would be located in an area currently served by public water and sewer, and preferably a property currently under government ownership.

Capital Cost: \$4,000,000

Justification: The Department of Social Services is currently located in a former restaurant building and has configuration challenges. There are also limitations to the current Health Department office space. Northwestern Community Services currently uses a small building located next to the School Board office. There are benefits to having the services provided by each entity located close to one another. The singular access, or “one-stop shop” model improves access to medical and mental health care, public assistance programs and services, transportation, workforce programs, and referrals to other community resources. The County owns the Social Services Department so if that building was sold, the proceeds could be used to help recoup the costs of the new building and the county has started setting aside money in the designated fund balance for this project.

Year Requested: 2025-26

Judicial

Project 1: Courthouse Green Project

Description: This project involves correcting ADA issues, drainage problems, deteriorating sidewalks and stairs, and other infrastructure issues in the area in front of the new and old courthouses. The BOS has accepted a master plan for this project and construction drawings are currently being designed.

Capital Cost: \$1,800,000

Justification: The Clarke County Courthouse Green Master Plan identified a number of deficiencies in the grounds surrounding the two courthouses and the Sheriff’s office. This work will help prepare a location for the second feature but that cost is not included in the project estimate. It is anticipated that donations will be collected for the second feature.

Year Requested: 2026-27

Project 2: Reconfigure Circuit Court Courtroom

Description: This project would reconfigure the layout of the existing Circuit Court Courtroom and address ADA issues. The jury sitting area would be squared up with the room and made level for ADA compliance. We are currently working with an architect on a preliminary design. The project would include new furnishings such as new juror chairs in the courtroom and juror room, a new juror room table, AV equipment with speakers, a possible white noise machine, lighting, and other improvements.

Capital Cost: \$500,000

Justification: The existing Circuit Court Courtroom layout creates challenges for court proceedings. There are ADA issues because of the sunken floor in the middle of the courtroom. In addition, the current space places jurors very close to the audience with some jurors actually having their back to the audience.

Year Requested: 2026-27

Parks & Recreation

Project 1: Soccer shelter/restrooms

Description: The Soccer League has requested a shelter and restrooms near the soccer fields. This project would include the extension of water and sewer to this area of the park or could possibly involve the installation of a drain field and the use of the existing agricultural well.

Capital Cost: \$100,000

Justification: The soccer fields are heavily used but there is not currently infrastructure on that side of the park to accommodate players, coaches, and parents who participate in soccer events. We will explore grant opportunities and possible matching contributions from the Soccer League for this project.

Year Requested: 2025-26

Project 2: Recreation Center Addition

Description: This project would add a new 40' x 30' multi-purpose room to the back of the recreation center and convert the current multi-purpose room to a weight room. The current weight room then would become a small meeting room. The addition would also include a 15' x 15' storage area for programs.

Capital Cost: \$650,000

Justification: The current exercise room is extremely small and can accommodate a limited number of people at a time. We would like to expand that into the current multi-purpose room and add a larger multi-purpose room that could accommodate more people for bigger rentals and classes. Our current room can only accommodate 75. We would also make the current weight room into a small meeting room that could be used for programs for individuals or small groups as well as a meeting room that could be rented to accommodate smaller groups. This space would also be helpful if we needed to move the childcare program back to the Recreation Center from upper Cooley.

Year Requested: 2026-27

Project 3: Four Pickleball Courts

Description: Add four new pickleball courts with fencing at Chet Hobert Park.

Capital Cost: \$120,000

Justification: Pickleball is a sport for all ages and continues to grow in popularity. The Johnson-Williams courts are heavily used and can only be used when school is not in session.

Year Requested: 2027-28

Project 4: Park Master Plan

Description: This plan would address recreation needs using the current property at Chet Hobert Park but also examine ways to expand parkland in the County. This plan would include a needs assessment to determine future park needs through a public input process. The completed plan would provide direction for Parks staff, the Parks & Recreation Advisory Board, and the Board of Supervisors.

Capital Cost: \$100,000

Justification: The current park master plan was completed in 1999. A significant amount of improvements have been made at the park since that time, and the amount of available space for new uses has gotten smaller. It is important to understand the future need and plan for existing spaces, as well as begin to think about additional properties.

Year Requested: 2028-29

Sanitary Authority

Project 1: Virginia Avenue Lift Station Upgrade

Description: The Virginia Avenue lift station is planned to be upgraded with new controls, piping, and valves.

Capital Cost: \$60,000

Justification: Consultants have recommended reviewing this station for capacity as well as replacing the pumps. This project would assist in the effort to add emergency bypass capabilities.

Year Requested: 2025-26

Project 2: Roseville Lift Station Renovation

Description: This project involves renovating the existing Roseville lift station to provide new controls, piping, and valves.

Capital Cost: \$60,000

Justification: This is regular maintenance of this lift station as recommended by our consultants. This project would assist in the effort to add emergency bypass capabilities.

Year Requested: 2025-26

Project 3: Water Treatment Plant Building Renovation

Description: This renovation includes new roofing and siding of the water treatment plant, along with painting of exterior surfaces.

Capital Cost: \$70,000

Justification: The existing vinyl siding has begun to crack from UV exposure and the asphalt shingle roof needs to be replaced. Trim and other wood and brick surfaces need to be repainted.

Year Requested: 2026-27

Project 4: Replace Millwood Grinder Pump Stations

Description: This project would replace the grinder pump stations currently in use for the sewer line in Millwood.

Capital Cost: \$120,000

Justification: Currently, there is a mix of 10 older Barnes pump stations and new Liberty Pumps stations. The remaining older Millwood Grinder pump stations will be replaced. It is unlikely that this will occur all at once, but rather at a rate of around 1-2 units per year. The new grinder pump stations will be Liberty Pumps 24**LSG202-type packaged grinder pump systems.

Year Requested: 2026-27

Project 5: New flow meters and leak abatement

Description: This work involves the installation of one 8" flow meter after the junction with the Roseville Downs water main to monitor the flow to the Waterloo Commercial District and White Post. Another 8" flow meter should be installed on the 8" main between Millwood and Boyce. In addition, approximately 1,700 linear feet of 6" water main would be replaced to address frequently occurring leaks between the water treatment plant and Old Chapel Road.

Capital Cost: \$345,000

Justification: To gather data for mitigating the loss of finished water in the system, district metering is recommended. IES has identified 2 other critical locations that would allow for monitoring losses. For the water main replacement, IES believes that the high incidence of leaks in this section is due to shallow bedrock and improper pipe bedding. Fusible C900 PVC pipe should be strongly considered as it may be less prone to developing leaks in pipe joints.

Year Requested: 2027-28

Project 6: Replace Wastewater Treatment Plant PLC Controls

Description: The Programmable Logic Controller (PLC) components at the wastewater treatment plant in Boyce will be replaced.

Capital Cost: \$175,000

Justification: The PLC components of the control system are aging, and replacement modules are difficult to source. The existing PLC programming may be able to be preserved and transferred to an upgraded system from the same manufacturer

Year Requested: 2027-28

Project 7: Upsize the water main on Virginia Ave

Description: This work involves upsizing the existing 4" main along Virginia Ave with a 6" main using approximately 1150 LF of 6" C900 PVC pipe. In addition, this project includes adding a new 6" main connecting the main from the end of Virginia Ave to the main on N. Greenway Ave. which would require approximately 340 LF of 6" C900 PVC pipe.

Capital Cost: \$350,000

Justification: This work was recommended by an Anderson & Associates report in 2015.

Year Requested: 2028-29

Project 8: Upsize the water main on S. Greenway

Description: This project would see the existing 6" main from the intersection of Church Ln. and S. Greenway Ave to the nearest 8" piping along Old Waterloo Rd upsized to an 8" main. Approximately 2300 LF of 8" C900 PVC pipe would be required.

Capital Cost: \$640,000

Justification: This work was recommended by an Anderson & Associates report in 2015.

Year Requested: 2029-30

Project 9: Emergency Storage Improvements

Description: Despite improvements to the flow equalization pumping system, the existing clarifiers should be converted to serve as emergency storage. This would involve adding an overflow pipe from the existing Flow Eq. tank to the clarifiers and adding four 2 HP grinder pumps to remove wastewater from the tanks. The converted tanks would also be coated over an estimated area of 1200 ft².

Capital Cost: \$310,000

Justification: This follows the schedule as recommended by our consultants.

Year Requested: 2029-30

Project 10: Recoating/Patching old treatment tank

Description: Five years after a major recoating of the WWTP tanks, minor patching and repairs to the coating will be performed covering approximately 20% of the surface area. The approximate surface area of these tanks is 1,500 ft².

Capital Cost: \$80,000

Justification: This follows the schedule as recommended by our consultants.

Year Requested: 2029-30

Project 11: MBR Membrane Replacement

Description: The two MBR membrane modules will need to be replaced as fouling becomes permanent and their throughput declines to unacceptable levels.

Capital Cost: \$350,000

Justification: This follows the schedule as recommended by our consultants.

Year Requested: 2029-30

Project 12: Manhole refurbishment

Description: The typical lifespan of a steel manhole cover and ring is 30 years. The concrete manhole structure typically has a lifespan of 50 years. It is estimated that in the next 25 years, approximately 75% of the existing manhole covers will need to be replaced or refurbished. Some manhole covers and frames (such as those at the Roseville Lift Station) are corroding quickly and action should be taken to coat the exposed steel to extend their lifespans. FRP H-20-rated covers and frames should be considered (such as those by Composite Access Products). It is furthermore estimated that 75% of the concrete manhole structures will need to be refurbished over the next 25 years.

Capital Cost: \$75,000

Justification: Concrete manhole structure degradation will occur due to corrosion, cracking, and settling. The seams between manhole rings are sealed with mastic that can stiffen and contract and result in I&I.

Year Requested: 2029-30

Project 13: Sheetz lift station upgrade

Description: This round of upgrades will be targeted towards renovations and increased capacity to accommodate future development in the Waterloo Commercial District. This will feature upgraded pumps and valves to create a triplex pumping configuration with three 2 HP grinder pumps (such as Liberty Pumps LSGX202M) capable of a combined flow of 83 GPM at 62 feet TDH with two pumps operating.

Capital Cost: \$85,000

Justification: This follows the schedule as recommended by our consultants.

Year Requested: 2029-30

Project 14: Upsize the water main on Prospect Springs Lane

Description: This project involves upsizing approximately 1045 LF of 2" water main paralleling Browntown Rd between Prospect Spring Ln. and the fire hydrant with 6" C900 PVC pipe.

Capital Cost: \$280,000

Justification: This project would improve fire flow in this area.

Year Requested: 2029-30

Project 15: Upsize the water main on Howards Lane

Description: This project involves upsizing approximately 360 LF of 2" water main along Howards Ln. between E. Main St. and the fire hydrant with 6" C900 PVC pipe.

Capital Cost: \$145,000

Justification: This project would improve fire flow in this area.

Year Requested: 2029-30

Project 16: Replace the White Post Water Tower

Description: Due to its age, it is assumed that the White Post water tower will be replaced with a larger tank rated for 75,000 gallons. It may be possible to renovate the water tower; however, a life cycle cost analysis is recommended to determine whether the additional life gained from renovation will be worth the cost.

Capital Cost: \$2,520,000

Justification: This tower was built in 1994 using a second-hand tank, which may be older.

Year Requested: 2029-30

School System

Project 1: School Bus Replacement

Description: The schools have a schedule to replace one/two school buses each year. Suggest an alternating schedule to assist in finances. See the schedule in the Year Requested line.

Capital Cost: \$127,000 per bus (2025) with an inflationary increase each year

Justification: The school bus replacement schedule was developed to replace older, high-mileage buses that are developing mechanical issues. 33 total buses. 21 buses run daily routes. 3 buses that are not in commission (2 have bad motors and 1 is being traded in). We currently have 7 buses that are considered adequate spares and 2 buses that are considered inadequate spares (will not send them out of the County).

Year Requested: 25-26 (2 buses), 26-27 (1 bus), 27-28 (2 buses), 28-29 (1 bus), and 29-30 (2 buses)

Project 2: Cooley Upper Roof Replacement

Description: This project involves the replacement of the roof at Cooley Upper. We are currently discussing with the Roofing consultant our best option moving forward. Options being considered are EPDM or TPO-type roofs. The final cost will be determined by the type of roof.

Capital Cost: \$800,000 - \$900,000

Justification: It's anticipated that enrollment increases will require additional grade levels to be added to CUC. By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building. When replacing the roof, it would be the best case to replace the RTU's at the same time as the roof, however, we recognize the expense of these two projects and have moved the Cooley Lower Roof Top Unit replacement to FY26-27.

Year Requested: 2025-26

Project 3: Cooley Upper Roof Top Units

Description: This project involves the replacement of the 3 large RTU's in the Kitchen/Cafeteria and 20 RTU's for classrooms.

Capital Cost: \$500,000

Justification: One large RTU has failed and 3 classroom RTUs have been replaced. Remaining RTU's need to be replaced. Units approaching 30 years old

Year Requested: 2026-27

Project 4: Boyce HVAC – Stand Alone

Description: The HVAC BAS system needs to be replaced.

Capital Cost: \$150,000

Justification: The current BAS has been down for 7 years, the building is in manual mode, which needs to be manually changed during temperature swings.

Year Requested: 2026-27

Project 5: Cooley Lower Roof Top Units

Description: The HVAC unit over the Boy's Locker Room would be replaced.

Capital Cost: \$125,000

Justification: The current units require significant maintenance. The equipment is old and not easily repaired. The original units are 1986 models.

Year Requested: 2026-27

Project 6: Cooley Lower Replace Exterior Doors and Doorjambs

Description: Replace all exterior doors and doorjambs at Cooley Lower.

Capital Cost: \$100,000

Justification: The current frames and doors are original to the building and are beginning to rust and not function properly. Replacement would increase the level of building security.

Year Requested: 2026-27

Project 7: Cooley Lower Roof Replacement

Description: This project involves the replacement of the roof at Cooley Lower.

Capital Cost: \$300,000

Justification: By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building.

Year Requested: 2027-28

Project 8: Boyce Chiller

Description: This project involves the replacement of the chiller at Boyce Elementary.

Capital Cost: \$80,000

Justification: The chiller is getting old and starting to need constant attention.

Year Requested: 2027-28

Project 9: Boyce Replace Gym HVAC

Description: The HVAC units over the gym at Boyce Elementary would be replaced.

Capital Cost: \$100,000

Justification: The current units require significant maintenance. The equipment is old and not easily repaired.

Year Requested: 2027-28

Project 10: Central Office Replace Roof Top Units

Description: This project involves the replacement of the RTU in the main conference room.

Capital Cost: \$80,000

Justification: This unit is original to the space and will need to be replaced.

Year Requested: 2027-28

Project 11: JWMS – Water Heater

Description: The JWMS water heater needs to be replaced. Looking at options (tank or inline heater)

Capital Cost: \$200,000

Justification: The water heater is very old and showing signs of deterioration.

Year Requested: 2027-28

Project 12: JWMS –BAS System / Stage II

Description: Finish the BAS System in JWMS.

Capital Cost: \$500,000

Justification: Stage 1 new BAS that covered Mechanical Plant and rooftop units Complete Stage 2 will provide monitor and control of classroom units.

Year Requested: 2028-29

Project 13: Softball/Baseball Field Lights

Description: Install lights at the CCHS Softball and Baseball fields.

Capital Cost: \$600,000

Justification: The CCHS fields are the only fields in our district without lights. A community group has expressed interest in fundraising to support this project and has collected a turnkey estimate of \$596,000 and a materials-only estimate of \$353,000.

Year Requested: 2028-29

Project 14: Boyce Roof Replacement

Description: The existing (shingle) roof at Boyce Elementary would be replaced.

Capital Cost: \$300,000

Justification: The existing roof was evaluated by a roofing consulting firm and extended the need for replacement for another 5 years.

Year Requested: 2029-30

Sheriff’s Office

Project 1: Replacement Vehicles

Description: This is a standard rotation schedule of three new police cruisers each year.

Capital Cost: \$180,000 with an inflationary increase each year

Justification: This replacement schedule ensures older cruisers are retired when mileage and vehicle maintenance thresholds are reached.

Year Requested: Each year

Project 2: Replacement Radios

Description: This project would over time replace the 2007 radios currently in use by Sheriff Deputies. The plan is to replace these units only as they discontinue working.

Capital Cost: \$50,000 each year

Justification: The existing radios are no longer being serviced by the manufacturer and performance issues of this critical equipment continue to become more prevalent.

Year Requested: Each year

Project 3: Emergency Communications Center Phone System Replacement/Upgrade

Description: This project follows a standard replacement schedule for the phone and technology system used in the ECC.

Capital Cost: \$200,000

Justification: The ECC provides critical citizen services by answering 911 calls and dispatching law enforcement and Fire-Rescue personnel. We anticipate a 911 grant to cover the costs of this project.

Year Requested: 2025-26

Transportation

Project 1: Pedestrian Bridge over Route 7

Description: This project would involve the construction of a pedestrian bridge over Route 7 at the Appalachian Trail crossing.

Capital Cost: \$5,000,000

Justification: Pedestrian traffic crossing Route 7 at the AT continues to increase. This has created a serious safety issue as vehicles traveling in both directions are moving at a high rate of speed and the topography and curves limit visibility. This project would require state and federal funds to construct. The County has participated with other partners in a study to examine the feasibility of this improvement. The study was completed in April 2023 and a final report was presented to the Board of Supervisors in June 2023. We have had conversations with federal legislators about the need for federal funding for this project.

Year Requested: 2027-28

Clarke County Capital Improvement Plan 2025-2030

Projects by Department		2025-26	2026-27	2027-28	2028-29	2029-30
Department		Year 1	Year 2	Year 3	Year 4	Year 5
Double Tollgate						
	Construction of DT pump station and F/M	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
	Clarke portion of Crooked Run Force Main	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
	Camp 7 building/property improvements	TBD	\$ -	\$ -	\$ -	\$ -
	Total	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
Fire & Rescue						
	New Vehicle	\$ -	\$ 70,000	\$ -	\$ -	\$ -
	Apparatus	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Total	\$ 50,000	\$ 120,000	\$ 50,000	\$ 50,000	\$ 50,000
Health/Human Services						
	New Building	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
	Total	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
Judicial						
	Courthouse Green Project	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -
	Reconfigure Circuit Court Courtroom	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Total	\$ -	\$ 2,300,000	\$ -	\$ -	\$ -
Parks & Recreation						
	Shelter/restrooms for soccer	\$ 100,000	\$ -	\$ -	\$ -	\$ -
	Recreation Center Addition	\$ -	\$ 650,000	\$ -	\$ -	\$ -
	Four pickleball courts	\$ -	\$ -	\$ 120,000	\$ -	\$ -
	Park Masterplan	\$ -	\$ -	\$ -	\$ 100,000	\$ -
	Total	\$ 100,000	\$ 650,000	\$ 120,000	\$ 100,000	\$ -
Sanitary Authority						
	VA Ave Lift Station Upgrade	\$ 60,000	\$ -	\$ -	\$ -	\$ -
	Roseville Lift Station Renovation	\$ 60,000	\$ -	\$ -	\$ -	\$ -
	Water Treatment Plant Building Reno	\$ -	\$ 70,000	\$ -	\$ -	\$ -
	Replace Millwood grinder pump stations	\$ -	\$ 120,000	\$ -	\$ -	\$ -
	New main flow meters and leak abatement	\$ -	\$ -	\$ 345,000	\$ -	\$ -
	Replace WWTP PLC Controls	\$ -	\$ -	\$ 175,000	\$ -	\$ -
	Upsize water main on Virginia Ave	\$ -	\$ -	\$ -	\$ 350,000	\$ -
	Upsize water main on S. Greenway	\$ -	\$ -	\$ -	\$ -	\$ 640,000
	Emergency Storage Improvements	\$ -	\$ -	\$ -	\$ -	\$ 310,000
	Recoating/Patching old treatment tank	\$ -	\$ -	\$ -	\$ -	\$ 80,000
	MBR Membrane Replacement	\$ -	\$ -	\$ -	\$ -	\$ 350,000
	Manhole refurbishment	\$ -	\$ -	\$ -	\$ -	\$ 75,000
	Sheetz lift station upgrade	\$ -	\$ -	\$ -	\$ -	\$ 85,000
	Upsize water main Prospect Springs Ln	\$ -	\$ -	\$ -	\$ -	\$ 280,000
	Upsize water main Howards Ln	\$ -	\$ -	\$ -	\$ -	\$ 145,000
	Replace White Post Water Tower	\$ -	\$ -	\$ -	\$ -	\$ 2,520,000
	Total	\$ 120,000	\$ 190,000	\$ 520,000	\$ 350,000	\$ 4,485,000
School System						
	School Bus Replacement	\$ 254,000	\$ 130,000	\$ 266,000	\$ 136,000	\$ 280,000
	Cooley Upper Roof Replacement	\$ 850,000	\$ -	\$ -	\$ -	\$ -
	Cooley Upper Roof Top Units	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	Boyce HVAC-Stand Alone	\$ -	\$ 150,000	\$ -	\$ -	\$ -
	Cooley Lower Roof Top Units	\$ -	\$ 125,000	\$ -	\$ -	\$ -
	Cooley Lower Replace Ext. Doors/Jambs	\$ -	\$ 100,000	\$ -	\$ -	\$ -
	Cooley Lower Roof Replacement	\$ -	\$ -	\$ 300,000	\$ -	\$ -
	Boyce Chiller	\$ -	\$ -	\$ 80,000	\$ -	\$ -
	Boyce Replace Gym HVAC	\$ -	\$ -	\$ 100,000	\$ -	\$ -
	Central Office Replace Roof Top Unit	\$ -	\$ -	\$ 80,000	\$ -	\$ -
	JWMS Water Heater	\$ -	\$ -	\$ 200,000	\$ -	\$ -
	JWMS-BAS System/Stage II	\$ -	\$ -	\$ -	\$ 500,000	\$ -
	Softball/Baseball Field Lights	\$ -	\$ -	\$ -	\$ 600,000	\$ -
	Boyce Roof Replacement	\$ -	\$ -	\$ -	\$ -	\$ 300,000
	Total	\$ 1,104,000	\$ 1,005,000	\$ 1,026,000	\$ 1,236,000	\$ 580,000
Sheriff						
	Replacement Vehicles	\$ 180,000	\$ 183,000	\$ 186,000	\$ 189,000	\$ 192,000
	Replacement Radios	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	ECC Phone System Replacement/Upgrade	\$ 200,000	\$ -	\$ -	\$ -	\$ -
	Total	\$ 430,000	\$ 233,000	\$ 236,000	\$ 239,000	\$ 242,000
Transportation						
	Pedestrian Bridge Route 7 App Trail	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -
	Total	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -
	Total	\$ 7,804,000	\$ 4,498,000	\$ 6,952,000	\$ 1,975,000	\$ 5,357,000



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

November 4, 2024, 9:30 am

<i>Item</i>	<i>Description</i>
A.	<p><u>Expiration of Term for Appointments Expiring through January 2025</u></p> <p>2024-11-04 Summary: Following review, the Personnel Committee recommends the following:</p> <ul style="list-style-type: none">– Appoint Tara Blackley as the VDH Representative Alternate on the Community Policy & Management Team for a three year term expiring December 31, 2027.– Reappoint Leea Shirley as the VDH Representative on the Community Policy & Management Team for a three year term expiring December 31, 2027.– Reappoint Denise Acker as the Northwestern Community Services Representative on the Community Policy & Management Team for a three year term expiring December 31, 2027.– Reappoint Walker Thomas to the Conservation Easement Authority for a three year term expiring December 31, 2027.– Reappoint John Hedlund to the Conservation Easement Authority for a three year term expiring December 31, 2027.– Reappoint Bisma Sheikh to the Northwestern Community Services Board for a three year term expiring December 31, 2027.– Reappoint Chris Boies to the Northwestern Regional Jail Authority for a one year term expiring December 31, 2025.

Appointments by Expiration Through January 2025

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>December 2020</i>					
Board of Equalization					
Blatz	Joseph	White Post District	1/1/2020	12/31/2020	12/20/2005
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
Hope	Lindsay	Russell Districtn	1/1/2020	12/31/2020	11/3/2009
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
Cammack	Thomas	Millwood District	1/1/2020	12/31/2020	12/17/2019
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
MacKay-Smith	Justin	White Post District	1/1/2020	12/31/2020	12/17/2019
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
N/A					
McFillen	Thomas	Berryville District	1/1/2020	12/31/2020	12/21/2015
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					

December 2024

Barns of Rose Hill Board of Directors		3 Yr			
Cook	Peter		11/23/2021	12/31/2024	4/20/2021
<p>A Board Member is elected for a three-year term and may serve a maximum of two terms. One member of the Board will be named by the Town Council of Berryville and will serve as liaison to the Town. One member will be named by the Clarke County Board of Supervisors and will serve as liaison to the County. The two liaisons will be considered regular Board Members, with the same rights and responsibilities as other Board Members. A director may be elected for up to two consecutive three-year terms, after which a year must be spent off the Board before consideration for Board re-appointment. A director's term shall begin January 1.</p>					

Community Policy and Management Team

Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024	12/19/2017
<p>2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only</p>					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Community Policy and Management Team			3 Yr		
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024	3/17/2020

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024	6/12/2017
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2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Conservation Easement Authority

Hedlund	John	Berryville District	3/15/2022	12/31/2024	3/15/2022
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1.

Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024	12/21/2010
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1.

Northwestern Community Services Board

Sheikh	Bisma		1/16/2024	12/31/2024	1/16/2024
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2 Clarke County Members; 3 Term Limit [AKA Chapter 10 Board; 37.2-501(A)]

Northwestern Regional Jail Authority

Boies	Chris	BoS - Appointed Member	12/19/2023	12/31/2024	12/17/2019
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3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates

January 2025

Monday, October 28, 2024

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Board of Septic & Well Appeals

Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/16/2024	1/31/2025	1/10/2014
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1 Staff Rep; 12/21/2021 - Updated Chapter § 143-15. 1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board"). 2. The Board of Septic and Well Appeals shall consist of three members: a.) a member of the Board of Supervisors, with any other member of the Board designated as his/her alternate. b.) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and c.) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

1 Yr

Staelin	John	Planning Commission Citizen Alternate	1/16/2024	1/31/2025	11/22/2022
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1 Staff Rep; 12/21/2021 - Updated Chapter § 143-15. 1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board"). 2. The Board of Septic and Well Appeals shall consist of three members: a.) a member of the Board of Supervisors, with any other member of the Board designated as his/her alternate. b.) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and c.) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/16/2024	1/31/2025	1/3/2018
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1 Staff Rep; 12/21/2021 - Updated Chapter § 143-15. 1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board"). 2. The Board of Septic and Well Appeals shall consist of three members: a.) a member of the Board of Supervisors, with any other member of the Board designated as his/her alternate. b.) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and c.) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Clarke County Sanitary Authority

4 Yr

DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025	6/16/2015
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The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025	1/17/2023
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The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Northern Shenandoah Valley Regional Commission			3 Yr		
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025	6/19/2012

The Charter of the Regional Commission states Clarke County shall have 2 members, 1 elected official; 1 citizen.

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
Marsten	Catherine	Clerk	1/1/2022	
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Berryville Area Development Authority</i>				
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	3/21/2023	3/31/2026
Weiss	David S.	Buckmarsh/Blue Ridge District	4/19/2022	3/31/2025
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	Staff Representative - County Administrator	12/2/2019	
Dalton	Keith	Staff Representative - Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Ford	Indea	Clerk	11/7/2022	
Harrison	Diane	BTC - Appointed Member		
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2024
Ridings	Michelle	Staff Representative - Director of Economic Development	7/10/2023	
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Board of Equalization</i>				
Blatz	Joseph	White Post District	1/1/2020	12/31/2020

Friday, October 25, 2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Cammack	Thomas	Millwood District	1/1/2020	12/31/2020
Hope	Lindsay	Russell Districtn	1/1/2020	12/31/2020
MacKay-Smith	Justin	White Post District	1/1/2020	12/31/2020
McFillen	Thomas	Berryville District	1/1/2020	12/31/2020

Board of Septic & Well Appeals

Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/16/2024	1/31/2025
Camp	Jeremy	Staff Representative		
Irwin	Jenny	Citizen Representative	1/16/2024	2/15/2028
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/16/2024	1/31/2025
Staelin	John	Planning Commission Citizen Alternate	1/16/2024	1/31/2025
Weiss	David S.	BoS - Appointed Member	2/5/2024	12/31/2024

Board of Social Services

Byrd	Barbara J.	Russell District	12/19/2023	
Cushman	Anne	Berryville District	12/19/2023	
Dabinett	Laura	Russell District	6/21/2022	
Dodson	Gerald	Berryville District	6/16/2020	
Lawrence	Doug	BoS - Appointed Member	1/16/2024	
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	
York	Robert	White Post District	6/21/2022	

Board of Supervisors

Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2024	12/31/2027
Lawrence	Doug	Russell District	1/1/2024	12/31/2027
McKay	Beverly B.	White Post District	1/1/2024	12/31/2027
Shaffer	Douglas	Berryville District	5/13/2024	12/31/2027
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2024	12/31/2027

Board of Supervisors Finance Committee

Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024

Board of Supervisors Personnel Committee

Catlett	Terri T.	BOS - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024

Friday, October 25, 2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Zoning Appeals</i>				
Borel	Alain F.	White Post District	2/8/2024	2/15/2029
Brumback	Clay	White Post District	2/8/2024	2/15/2029
Camp	Jeremy	Staff Representative		
Means	Howard	White Post District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	2/8/2024	2/15/2029
Staelin	John	Millwood District	12/5/2022	2/15/2025
Volk	Laurie	White Post District	2/8/2024	2/15/2029
<i>Career and Technical Education Advisory Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Clarke County Sanitary Authority</i>				
Armbrust	Wayne	White Post District; Vice Chair	5/21/2024	6/30/2028
Bauhan	Tom	White Post District; Sec/Treasurer	12/13/2021	1/5/2026
Bennett	Brenda	Assistant Treasurer	1/17/2023	
Coffelt	Lee	Town of Boyce	2/20/2024	2/15/2028
Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025
DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024
Shiley	Sarah	Clerk/Staff Representative	3/7/2024	
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Ash	David	Parent Representative	1/16/2024	12/31/2026
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Mair	Tavan	Private Provider - Connected Communities, Inc.	11/22/2022	12/31/2025
Moore	Frank	CCPS Representative	12/20/2022	12/31/2025
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024
<i>Conservation Easement Authority</i>				
Bacon	Rives	White Post District	11/22/2022	12/31/2025
Buckley	Randy	White Post District	11/22/2022	12/31/2025
Hedlund	John	Berryville District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	11/22/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/21/2023	4/30/2026
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
Weiss	David S.	BoS - Alternate	1/16/2024	12/31/2024

Friday, October 25, 2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Constitutional Officer</i>				
Hamilton	Alexander	Commonwealth Attorney	7/1/2024	
Keeler	Sharon	Treasurer	1/1/2024	12/31/2027
Peake	Donna	Commissioner of the Revenue	1/1/2024	12/31/2027
Sumption	Travis	Sheriff	1/1/2024	12/31/2027
Wilkerson	April	Clerk of the Circuit Court	1/1/2024	12/31/2031
<i>County Administrator</i>				
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Ridings	Michelle	Director of Economic Development	7/10/2023	
<i>Economic Development Advisory Committee</i>				
Borel	Christian	White Post District	7/18/2023	12/31/2026
Dunkle	Christy	Town of Berryville Representative	12/19/2023	12/31/2027
Ford	Indea	Clerk	11/7/2022	
Gribble	Mark	Buckmarsh District	11/22/2022	12/31/2026
Hardesty	Ashley	Russell District	2/20/2024	12/31/2025
Kraybill	Christina	Berryville District, Business Owner	9/20/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Milleson	John R.	Banking, Finance	11/22/2022	12/31/2026
Pritchard	Betsy	Hospitality Industry, agriculture	7/16/2024	8/31/2028
Ridings	Michelle	Director of Economic Development	7/10/2023	
<i>Handley Regional Library Board</i>				
Bacon	Rives		10/19/2021	11/30/2025
<i>Historic Preservation Commission</i>				
Berger	Katherine	Buckmarsh District	4/18/2023	5/31/2027
Camp	Jeremy	Staff Representative		
Carter	Page	White Post District	4/16/2024	5/31/2028
Glover	Bob	Planning Commission Representative	1/16/2024	12/31/2027
Liggins	Deborah	Berryville District	3/19/2024	5/31/2026
Russell	Jesse	Buckmarsh District	7/16/2024	5/31/2028
Thompson	Billy	White Post District	4/20/2021	5/31/2025
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
<i>Industrial Development Authority of the Clarke County, Virginia</i>				

			<i>Appt Date</i>	<i>Exp Date</i>
Cantatore	Marcy	Buckmarsh District	11/21/2023	10/30/2025
Ferrell	Brian	Millwood District	10/17/2023	10/30/2027
Ford	Indea	Clerk	11/7/2022	
George	James	Buckmarsh District	10/31/2022	10/30/2026
Guarriello	Ted	Millwood District	11/21/2023	10/30/2027
Pierce	Rodney	Buckmarsh District	8/20/2024	10/30/2028
Preston	Isreal	Berryville District	10/18/2022	10/30/2026
Ridings	Michelle	Director of Economic Development	7/10/2023	
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024

Joint Administrative Services Board

Bennett	Brenda	Staff Representative	7/1/2020	
Boies	Chris	County Administrator	12/2/2019	
Keeler	Sharon	Treasurer	3/12/2005	
Lamanna	John	School Superintendent	7/1/2024	
Marsten	Catherine	Recording Clerk	1/1/2022	
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Singh-Smith	Monica	School Board Representative	1/1/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024

Josephine School Community Museum Board

Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
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Laurel Ridge Community College Board

Tabatabai	Maryam	Russell District	5/21/2024	6/30/2028
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Legislative Liaison and High Growth Coalition

Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
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Library Advisory Council

Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Collins	Mackenzie	Berryville District	5/21/2024	4/15/2026
Daisley	Shelley	Russell District	3/19/2024	4/15/2028
Foster	Nancy	Russell District	3/19/2024	4/15/2028
Judge	Ann		3/21/2023	4/15/2025
Kalbiam	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024

Litter Committee

Friday, October 25, 2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Bauhan	Tom	White Post District	8/20/2024	9/30/2027
Harrison	Ashley	Berryville District	8/20/2024	9/30/2027
Keim	John	Russell District	8/20/2024	9/30/2027
Lemmon	Lorien	Staff Representative	7/1/2023	
Martin	Mary	White Post District	8/20/2024	9/30/2027
McMullen	Christina	Buckmarsh District	8/20/2024	9/30/2027
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024

Lord Fairfax Emergency Medical Services Council

Conrad	Bryan H.	Volunteer Representative; White Post District	2/20/2024	6/30/2025
Reynolds	Shawn	Career Representative	4/12/2024	6/30/2025
Trent	Carolyn	Medical Professional	2/20/2024	6/30/2025

Lord Fairfax Soil & Water Conservation District

Buckley	Randy	Soil and Water Conservation Director Lord Fairfax District	1/1/2024	12/31/2027
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2024	12/31/2027

Northern Shenandoah Valley Regional Commission

McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Shaffer	Douglas	BoS - Alternate	5/13/2024	12/31/2024
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025

Northwest Regional Adult Drug Treatment Court Advisory Committee

Shaffer	Douglas	BoS - Appointed Member	5/13/2024	12/31/2024
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Northwestern Community Services Board

Goshen	Lisa	Millwood District	12/19/2023	12/31/2026
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022
Sheikh	Bisma		1/16/2024	12/31/2024

Northwestern Regional Jail Authority

Boies	Chris	BoS - Appointed Member	12/19/2023	12/31/2024
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2027
Sumption	Travis	Sheriff	1/1/2024	12/31/2027

Northwestern Regional Juvenile Detention Center Commission

Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
Sumption	Travis	Sheriff	1/16/2024	12/20/2024

Old Dominion Alcohol Safety Action Policy Board & Division of Court Services

Sumption	Travis	Sheriff	1/16/2024	12/31/2025
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Friday, October 25, 2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Old Dominion Community Criminal Justice Board</i>				
Sumption	Travis	Sheriff	1/16/2024	12/31/2025
<i>Our Health</i>				
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks & Recreation Advisory Board</i>				
Elliston	Tom	Russell District	12/19/2023	12/31/2027
Hoff	Mitch	Berryville District	3/21/2023	12/31/2025
Merriman	Nancy	Town of Berryville Representative	1/16/2024	12/31/2027
Merriman	Susan	White Post District	12/19/2023	12/31/2027
Reynolds	Berkeley	Appointed by Town of Boyce	12/19/2023	12/31/2027
Rhodes	Emily	Buckmarsh District	12/19/2023	12/31/2027
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	11/22/2022	12/31/2026
<i>People Inc. of Virginia</i>				
Peterson	Matt	Clarke County Rep Board of Directors	6/21/2022	7/31/2025
<i>Planning Commission</i>				
Buckley	Randy	White Post District	3/15/2022	4/30/2026
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
Dunning	Buster	White Post / Greenway District	2/20/2024	4/30/2028
Glover	Bob	Millwood District	3/21/2023	4/30/2027
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
King	Ron	Buckmarsh/Battletown District	5/17/2022	4/30/2026
Lawrence	Doug	BoS - Alternate	1/16/2024	12/31/2024
Lee	Frank	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	2/20/2024	4/30/2028
Ohrstrom, II	George	Russell District	3/21/2023	4/30/2027
Reed	Ryan	Buckmarsh/Battletown District	2/20/2024	4/30/2028
Staelin	John	Millwood District	7/3/2022	4/30/2025
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Regional Airport Authority</i>				
Boies	Chris	BoS - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Melanson	Leslie	Russell District	5/21/2024	6/30/2028
<i>Shenandoah Area Agency on Aging, Inc.</i>				
Pritchard	Betsy	Buckmarsh District	7/19/2022	9/30/2026

Friday, October 25, 2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	12/19/2023	12/31/2027
<i>Towns and Villages: Berryville</i>				
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
<i>Towns and Villages: Boyce</i>				
Catlett	Terri T.	BoS - Liaison - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024



Board of Supervisors Work Session Agenda

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

November 4, 2024, 10:00 am, Meeting Room AB

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Reassessment Update by Wampler-Eanes	
B.	FY26 Budget Priorities	



Board of Supervisors Work Session Items

Berryville/Clarke County Government Center

2nd Floor, Meeting Room AB

101 Chalmers Court, Berryville, Virginia 22611

November 4, 2024, 10:00 AM

Board Members Present: David Weiss, Terri Catlett, Doug Lawrence, Bev McKay, Douglas Shaffer

Board Members Absent: None

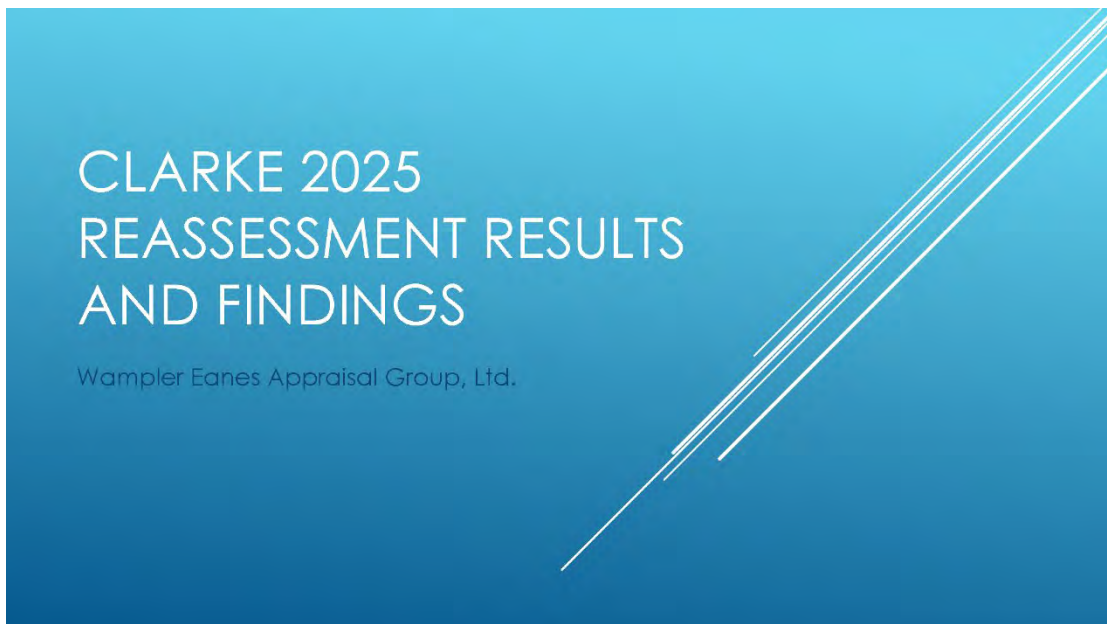
Officer / Staff Present: Chris Boies, Catherine Marsten, Sheriff Travis Sumption, Commissioner of the Revenue Donna Peake

Others Present: Steve Wampler, Ethan Andrews, various citizens

Press Present: Mickey Powell, Winchester Star

2024-11-04 Summary: At 10:06 am, Chairman Weiss called the meeting to order.

- A. Reassessment Update by Wampler-Eanes: Steve Wampler with Wampler-Eanes gave the following presentation on the countywide real estate reassessment, which will be effective January 1, 2025.



APPRAISAL REVIEW REPORT
Summary By Town/District - Taxable Only
2023 REASSESSMENT

	PREVIOUS			CURRENT			DIFFERENCE			% PERCENT GDS	
	Land	Land	Land	Land	Land	Land	Land	Land	Land	Land	Land
	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures
	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures
	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	% Chg Total Value
District											
District	TOWN OF BOYCE										
	\$25,120,800	\$39,717,800	\$13,597,000	52.09%							
	\$7,201,500	\$9,961,700	\$2,760,200	38.32%							
	\$1,458,400	\$1,828,800	\$370,400	25.47%							
	\$24,460,900	\$51,508,300	\$27,047,400	110.65%							50.22%
GRAND TOTALS	\$1,235,217,500	\$1,867,307,300	\$632,089,800	48.31%							
	\$1,478,117,000	\$2,197,250,300	\$719,133,300	48.67%							
	\$193,263,000	\$271,362,200	\$78,099,200	37.83%							47.03%
	\$2,897,897,500	\$4,276,250,900	\$1,378,353,400	47.57%							

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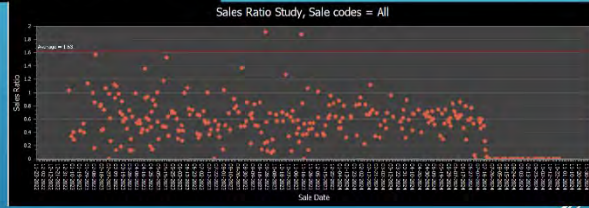
	PREVIOUS			CURRENT			DIFFERENCE			% PERCENT GDS	
	Land	Land	Land	Land	Land	Land	Land	Land	Land	Land	
	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	Main Structures	
	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	Other Structures	
	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	Total Value	
District											
District	TOWN OF BOYCE										
	\$25,120,800	\$39,717,800	\$13,597,000	52.09%							
	\$7,201,500	\$9,961,700	\$2,760,200	38.32%							
	\$1,458,400	\$1,828,800	\$370,400	25.47%							
	\$24,460,900	\$51,508,300	\$27,047,400	110.65%							50.22%
GRAND TOTALS	\$1,235,217,500	\$1,867,307,300	\$632,089,800	48.31%							
	\$1,478,117,000	\$2,197,250,300	\$719,133,300	48.67%							
	\$193,263,000	\$271,362,200	\$78,099,200	37.83%							47.03%
	\$2,897,897,500	\$4,276,250,900	\$1,378,353,400	47.57%							

% INCREASE BY DISTRICT

Locality	Effective Date	Reassessment Cycle in Years	% Increase
Augusta Co	1/1/2024	5	55.0%
Botetourt Co	1/1/2024	4	33.9%
Craig Co	1/1/2024	6	34.5%
Franklin Co	1/1/2024	4	46.9%
City of Galax	1/1/2024	4	29.3%
City of Radford	1/1/2024	4	31.3%
Isle of Wight Co	7/1/2023	4	22.1%
Amelia Co	1/1/2023	5	39.3%
Campbell Co	1/1/2023	4	33.0%
King & Queen Co	1/1/2023	6	31.2%
Mathews Co	1/1/2023	6	26.0%
Montgomery Co	1/1/2023	4	34.8%
Bath Co	7/1/2022	6	14.5%
City of Franklin	7/1/2022	2	14.0%

Locality	Effective Date	Reassessment Cycle in Years	% Increase
City of Lexington	7/1/2022	4	16.1%
Fauquier Co	1/1/2022	4	20.6%
Middlesex Co	1/1/2022	5	13.2%
Nelson Co	1/1/2022	4	21.0%
Powhatan Co	1/1/2022	2	12.2%
Shenandoah Co	1/1/2022	4	28.7%
Wythe Co	1/1/2022	5	18.1%
Buchanan Co	1/1/2021	6	0.3%
Caroline Co	1/1/2021	5	19.3%
Carroll Co	1/1/2021	4	11.5%
City of Bristol	1/1/2021	4	9.0%
Prince Edward Co	1/1/2021	6	18.4%
Pulaski Co	1/1/2021	6	12.9%

% CHANGE IN OTHER VA LOCALITIES



CONCISE SALES SCATTER PLOTS

Average Sale Price		Median Sale Price	
Residential Prop.	\$510,091	Residential Prop.	\$400,000
Commercial Prop.	\$804,345	Commercial Prop.	\$650,000
All Prop.	\$522,198	All Prop.	\$415,000

AVERAGE/MEDIAN SALES PRICE 2023-2024

2022
AVERAGE 106.84%
MEDIAN 98.84%

2023
AVERAGE 112.37%
MEDIAN 105.04%

AVERAGE 109.17%
MEDIAN 102.71%
Total

SALES STUDY- SHENANDOAH RETREAT

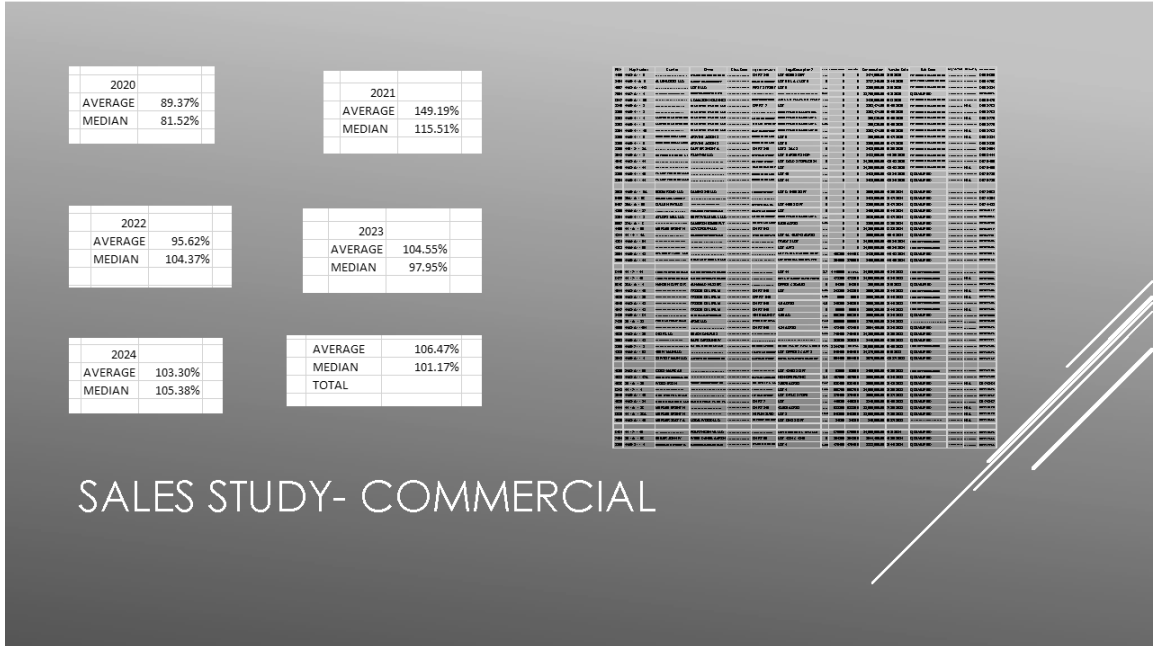
Vacants <5

AVERAGE \$25,591.82						AVERAGE 98.65%
MEDIAN \$23,763.25						MEDIAN 102.67%

Vacants >5

AVERAGE \$ 96,299.76						AVERAGE 55.37%
MEDIAN \$ 70,790.87						MEDIAN 30.37%

SALES STUDY- VACANTS



- B. FY26 Budget Priorities: After some discussion, the Board agreed by consensus on the following priorities: compensation for employees, adopting a revenue neutral real estate rate, continued upkeep of facilities, and being cognizant of current economic conditions as it relates to departments submitting realistic budget requests based on actual needs.

- C. Consideration of Resolution 2024-15R: Staff presented Resolution 2024-15R, which officially requests the use of open land behind the current School Board office for the purpose of constructing the new health and human services building. Following supportive comments from each Supervisor, Supervisor Catlett made a motion to approve the resolution. The resolution was approved by a unanimous vote.

At 11:09 am, Chairman Weiss adjourned the meeting.

Clarke County Board of Supervisors



Berryville Voting District
Douglas Shaffer
(540) 955-7158

Millwood Voting District
Terri T. Catlett – Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Resolution Requesting Use of School Board Property For Health and Human Services Building 2024-15R

WHEREAS the Clarke County School Board owns open land behind the current School Board offices located at 317 West Main Street in Berryville; and

WHEREAS the Clarke County Board of Supervisors plans to construct a new Health & Human Services Building to house the Clarke County Department of Social Services and the Clarke County Health Department; and

WHEREAS it is in the best interests of the taxpayers of Clarke County to locate this new building on property already owned by the taxpayers versus the County purchasing a new property; and

WHEREAS partnerships between the Clarke County Public Schools, Clarke County Department of Social Services, and the Clarke County Health Department would be strengthened by co-locating on the same property; and

WHEREAS locating the new building at 317 West Main Street would allow the existing Clarke County Department of Social Services building located at 311 East Main Street to be sold and the property returned to the tax rolls.

NOW, THEREFORE, BE IT RESOLVED the Clarke County Board of Supervisors does hereby request use of the open property located behind the School Board office located at 317 West Main Street through a ground lease or similar legal instrument for the purpose of constructing a new Health and Human Services Building, associated parking and other necessary infrastructure.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the Clarke County Board of Supervisors' members assembled on the 4th of November, 2024.

ATTEST 2024-15R

David S. Weiss, Chair



Finance Committee Items

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

November 4, 2024, Immediately following work session

Item	Description
A.	<p><u>FY25 1st Quarter Expenditure Review</u>: (see attached expenditure report)</p> <p>2024-11-04 Summary: The Finance Committee reviewed the report and took no action.</p>
B.	<p><u>FY25 1st Quarter Revenue Review</u>: (see attached revenue report)</p> <p>2024-11-04 Summary: The Finance Committee reviewed the report and took no action.</p>
C.	<p><u>FY25 Fund Balance Designations</u>: (report distributed at meeting)</p> <p>2024-11-04 Summary: Following review, the Finance Committee recommends approving the fund balance designations as shown in the attached document.</p>
D.	<p><u>Bills and Claims</u>: (see attached) The Finance Committee should consider approval.</p> <p>2024-11-04 Summary: Following review, the Finance Committee recommends approval of the October 2024 Invoice History Report.</p>
E.	<p><u>Standing Reports</u>:</p> <ul style="list-style-type: none">– Year to Date Budget Report– Reconciliation of Appropriations– Capital Projects Report <p>2024-11-04 Summary: Information Only.</p>

Clarke County
1st Qtr FY 25 Expense Report
September 30, 2024

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
11010-Board of Supervisors				
Salaries	13,800	3,225	10,575	23%
Benefits	21,162	5,479	15,683	26%
Purchased Services	7,100	1,338	5,762	19%
Other Expenses	16,435	8,570	7,865	52%
Materials & Supplies	800	0	800	0%
11010-Board of Supervisors Total	59,297	18,612	40,685	31%
12110-County Administrator				
Salaries	381,501	85,664	295,837	22%
Benefits	108,193	24,980	83,212	23%
Purchased Services	17,700	9,756	7,944	55%
Other Expenses	8,900	930	7,970	10%
Materials & Supplies	6,700	1,709	4,991	26%
12110-County Administrator Total	522,993	123,039	399,954	24%
12210-Legal Services				
Purchased Services	35,000	955	34,045	3%
12210-Legal Services Total	35,000	955	34,045	3%
12310-Commissioner of Revenue				
Salaries	224,939	54,814	170,125	24%
Benefits	77,139	18,505	58,634	24%
Purchased Services	3,100	399	2,701	13%
Other Expenses	6,000	275	5,725	5%
Materials & Supplies	1,600	112	1,488	7%
12310-Commissioner of Revenue Total	312,778	74,105	238,673	24%
12410-Treasurer				
Salaries	275,455	69,077	206,378	25%
Benefits	104,531	26,395	78,135	25%
Purchased Services	57,300	10,087	47,213	18%
Other Expenses	34,200	5,335	28,865	16%
Materials & Supplies	15,000	1,181	13,819	8%
12410-Treasurer Total	486,486	112,076	374,410	23%
12510-Data Processing/IT				
Salaries	233,753	49,157	184,596	21%
Benefits	64,240	16,062	48,178	25%
Purchased Services	4,000	2,049	1,951	51%
Other Expenses	61,300	12,734	48,566	21%
Materials & Supplies	229,100	48,752	180,348	21%
12510-Data Processing/IT Total	592,393	128,754	463,639	22%
13100-Electoral Board and Officials				
Salaries	7,684	0	7,684	0%
Benefits	595	3	592	1%
Purchased Services	58,200	6,147	52,053	11%
Other Expenses	7,900	610	7,290	8%
Materials & Supplies	2,500	150	2,350	6%
13100-Electoral Board and Officials Total	76,879	6,910	69,969	9%
13200-Registrar				
Salaries	147,239	34,995	112,244	24%
Benefits	50,106	12,405	37,701	25%
Purchased Services	4,190	69	4,121	2%
Other Expenses	5,800	312	5,488	5%
Materials & Supplies	1,900	708	1,193	37%
13200-Registrar Total	209,235	48,488	160,747	23%
21100-Circuit Court				

Clarke County
1st Qtr FY 25 Expense Report
September 30, 2024

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Other Expenses	7,800	350	7,450	4%
Materials & Supplies	0	190	-190	100%
Payment to Joint Operations	9,500	0	9,500	0%
21100-Circuit Court Total	17,300	540	16,760	3%
21200-General District Court				
Purchased Services	4,670	190	4,480	4%
Other Expenses	3,450	558	2,892	16%
Materials & Supplies	700	350	350	50%
21200-General District Court Total	8,820	1,097	7,723	12%
21510-Blue Ridge Legal Services				
Other Expenses	1,500	1,500	0	100%
21510-Blue Ridge Legal Services Total	1,500	1,500	0	100%
21600-Juvenile & Domestic Relations				
Purchased Services	4,000	242	3,758	6%
Other Expenses	2,200	286	1,914	13%
Materials & Supplies	800	0	800	0%
21600-Juvenile & Domestic Relations Total	7,000	528	6,472	8%
21700-Clerk of the Circuit Court				
Salaries	229,859	57,123	172,737	25%
Benefits	50,049	12,867	37,182	26%
Purchased Services	35,000	3,455	31,545	10%
Other Expenses	7,420	2,606	4,814	35%
Materials & Supplies	6,500	1,291	5,209	20%
21700-Clerk of the Circuit Court Total	328,828	77,343	251,486	24%
21910-Victim and Witness Assistance				
Salaries	69,003	17,081	51,922	25%
Benefits	12,714	3,193	9,521	25%
Purchased Services	150	26	124	17%
Other Expenses	3,000	125	2,875	4%
Materials & Supplies	6,053	41	6,012	1%
21910-Victim and Witness Assistance Total	90,920	20,467	70,454	23%
21940-Regional Court Services				
Other Expenses	8,000	8,000	0	100%
21940-Regional Court Services Total	8,000	8,000	0	100%
22100-Commonwealth's Attorney				
Salaries	391,869	83,696	308,173	21%
Benefits	125,986	23,825	102,161	19%
Purchased Services	1,600	625	975	39%
Other Expenses	16,500	1,380	15,120	8%
Materials & Supplies	6,900	630	6,270	9%
22100-Commonwealth's Attorney Total	542,856	110,156	432,700	20%
31200-Sheriff - Total				
Salaries	2,146,427	537,417	1,609,010	25%
Benefits	797,717	277,656	520,060	35%
Purchased Services	256,754	65,919	190,835	26%
Other Expenses	216,568	52,409	164,159	24%
Materials & Supplies	211,150	38,562	172,588	18%
31200-Sheriff - Total Total	3,628,616	971,963	2,656,652	27%
31210-Criminal Justice Training Ctr				
Other Expenses	22,581	22,581	0	100%
31210-Criminal Justice Training Ctr Total	22,581	22,581	0	100%
31220-Drug Task Forces				
Other Expenses	13,400	0	13,400	0%

Clarke County
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Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
31220-Drug Task Force Total	13,400	0	13,400	0%
32200-Volunteer Fire Companies				
Benefits	32,000	26,076	5,924	81%
Other Expenses	162,000	25,000	137,000	15%
Materials & Supplies	500	0	500	0%
32200-Volunteer Fire Companies Total	194,500	51,076	143,424	26%
32201-Blue Ridge Volunteer Fire Co				
Benefits	2,692	1,423	1,269	53%
Other Expenses	104,000	22,500	81,500	22%
32201-Blue Ridge Volunteer Fire Co Total	106,692	23,923	82,769	22%
32202-Boyce Volunteer Fire Co				
Benefits	2,175	2,541	-367	117%
Other Expenses	110,000	22,500	87,500	20%
32202-Boyce Volunteer Fire Co Total	112,175	25,041	87,133	22%
32203-Enders Volunteer Fire Co				
Benefits	7,559	3,863	3,696	51%
Other Expenses	225,000	22,500	202,500	10%
32203-Enders Volunteer Fire Co Total	232,559	26,363	206,196	11%
32310-Fire and Rescue Services				
Salaries	1,394,973	361,211	1,033,762	26%
Benefits	564,727	167,507	397,221	30%
Purchased Services	104,000	11,725	92,275	11%
Other Expenses	22,050	10,209	11,841	46%
Materials & Supplies	168,800	25,388	143,412	15%
32310-Fire and Rescue Services Total	2,254,550	576,039	1,678,511	26%
32320-Lord Fairfax Emergency Medical				
Other Expenses	6,904	6,904	0	100%
32320-Lord Fairfax Emergency Medical Total	6,904	6,904	0	100%
32400-Forestry Services				
Other Expenses	2,773	2,773	0	100%
32400-Forestry Services Total	2,773	2,773	0	100%
33210-Regional Jail				
Payment to Joint Operations	480,518	115,699	364,819	24%
33210-Regional Jail Total	480,518	115,699	364,819	24%
33220-Juvenile Detention Center				
Purchased Services	15,348	0	15,348	0%
33220-Juvenile Detention Center Total	15,348	0	15,348	0%
33300-Probation Office				
Other Expenses	100	12	88	12%
Materials & Supplies	300	0	300	0%
33300-Probation Office Total	400	12	388	3%
34100-Building Inspections				
Salaries	174,039	42,041	131,999	24%
Benefits	80,825	21,275	59,550	26%
Purchased Services	1,700	528	1,172	31%
Other Expenses	5,750	782	4,968	14%
Materials & Supplies	10,500	2,040	8,460	19%
34100-Building Inspections Total	272,814	66,665	206,149	24%
35100-Animal Shelter				
Salaries	131,303	37,521	93,782	29%
Benefits	43,311	12,381	30,930	29%
Purchased Services	24,450	6,235	18,215	26%
Other Expenses	1,421	278	1,143	20%

Clarke County
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Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Materials & Supplies	14,000	4,466	9,534	32%
35100-Animal Shelter Total	214,485	60,881	153,604	28%
35300-Med Examiner & Indigent Burial				
Purchased Services	200	60	140	30%
35300-Med Examiner & Indigent Burial Total	200	60	140	30%
42400-Refuse Disposal				
Purchased Services	194,400	35,756	158,644	18%
42400-Refuse Disposal Total	194,400	35,756	158,644	18%
42410-Solid Waste Convenience				
Salaries	29,912	5,266	24,646	18%
Benefits	2,699	740	1,959	27%
Purchased Services	63,200	15,542	47,658	25%
Other Expenses	2,000	153	1,847	8%
Materials & Supplies	750	0	750	0%
42410-Solid Waste Convenience Total	98,561	21,700	76,861	22%
42600-Litter Control				
Purchased Services	15,000	119	14,881	1%
42600-Litter Control Total	15,000	119	14,881	1%
42700-Sanitation				
Purchased Services	37,000	5,330	31,670	14%
Other Expenses	207,000	0	207,000	0%
42700-Sanitation Total	244,000	5,330	238,670	2%
43200-General Property Maintenance - All Accounts				
Salaries	298,753	66,431	232,322	22%
Benefits	100,444	25,322	75,121	25%
Purchased Services	198,450	69,048	129,402	35%
Other Expenses	286,655	97,930	188,725	34%
Materials & Supplies	87,900	10,134	77,766	12%
43200-General Property Maintenance - All Accounts Total	972,201	268,865	703,336	28%
51100-Local Health Department				
Other Expenses	235,000	58,750	176,250	25%
51100-Local Health Department Total	235,000	58,750	176,250	25%
51200-Our Health				
Other Expenses	6,500	6,500	0	100%
51200-Our Health Total	6,500	6,500	0	100%
52400-N Shen Valley Subst Abuse Coal				
Other Expenses	15,000	15,000	0	100%
52400-N Shen Valley Subst Abuse Coal Total	15,000	15,000	0	100%
52500-Northwestern Community Svcs				
Other Expenses	116,848	29,212	87,636	25%
52500-Northwestern Community Svcs Total	116,848	29,212	87,636	25%
52800-Concern Hotline				
Other Expenses	2,000	2,000	0	100%
52800-Concern Hotline Total	2,000	2,000	0	100%
52900-NW Works				
Other Expenses	5,250	5,250	0	100%
52900-NW Works Total	5,250	5,250	0	100%
53230-Shenandoah Area Agency on Aging				
Other Expenses	42,000	10,500	31,500	25%
53230-Shenandoah Area Agency on Aging Total	42,000	10,500	31,500	25%
53240-VA Regional Transp Assn				
Other Expenses	24,960	24,960	0	100%
53240-VA Regional Transp Assn Total	24,960	24,960	0	100%

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Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
53250-FISH of Clarke County				
Other Expenses	2,000	2,000	0	100%
53250-FISH of Clarke County Total	2,000	2,000	0	100%
53600-Access Independence				
Other Expenses	2,500	2,500	0	100%
53600-Access Independence Total	2,500	2,500	0	100%
53700-The Laurel Ctr (Women's Shltr)				
Other Expenses	6,600	6,600	0	100%
53700-The Laurel Ctr (Women's Shltr) Total	6,600	6,600	0	100%
53710-Tax Relief for the Elde				
Other Expenses	215,000	0	215,000	0%
53710-Tax Relief for the Elde Total	215,000	0	215,000	0%
69100-Laurel Ridge Community College				
Other Expenses	17,566	17,566	0	100%
69100-Laurel Ridge Community College Total	17,566	17,566	0	100%
71100-Parks Administration				
Salaries	376,833	98,006	278,827	26%
Benefits	139,623	38,850	100,773	28%
Purchased Services	16,394	2,654	13,740	16%
Other Expenses	9,816	2,490	7,325	25%
Materials & Supplies	7,456	1,565	5,891	21%
71100-Parks Administration Total	550,121	143,565	406,556	26%
71310-Recreation Center				
Salaries	134,705	25,292	109,413	19%
Benefits	31,519	8,496	23,023	27%
Purchased Services	1,500	0	1,500	0%
Other Expenses	1,500	255	1,245	17%
Materials & Supplies	11,595	1,359	10,236	12%
71310-Recreation Center Total	180,819	35,402	145,417	20%
71320-Swimming Pool				
Salaries	77,285	66,275	11,010	86%
Benefits	7,088	6,193	894	87%
Purchased Services	1,500	0	1,500	0%
Other Expenses	5,599	4,668	931	83%
Materials & Supplies	15,683	3,219	12,464	21%
71320-Swimming Pool Total	107,155	80,355	26,799	75%
71350-Parks Programs				
Salaries	230,595	60,940	169,655	26%
Benefits	43,299	15,978	27,321	37%
Purchased Services	65,000	12,890	52,110	20%
Other Expenses	54,791	5,470	49,321	10%
Materials & Supplies	22,561	2,123	20,438	9%
71350-Parks Programs Total	416,246	97,401	318,845	23%
71360-Concession Stand				
Salaries	6,526	5,263	1,263	81%
Benefits	500	403	97	81%
Materials & Supplies	16,250	6,772	9,478	42%
71360-Concession Stand Total	23,276	12,437	10,839	53%
72240-Barns of Rose Hill				
Other Expenses	12,000	7,000	5,000	58%
72240-Barns of Rose Hill Total	12,000	7,000	5,000	58%
72700-VA Commission for the Arts				
Other Expenses	9,000	9,000	0	100%

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Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
72700-VA Commission for the Arts Total	9,000	9,000	0	100%
73200-Handley Regional Library				
Other Expenses	369,500	92,375	277,125	25%
73200-Handley Regional Library Total	369,500	92,375	277,125	25%
81110-Planning Administration				
Salaries	382,748	94,082	288,666	25%
Benefits	126,532	36,837	89,695	29%
Purchased Services	47,000	2,828	44,173	6%
Other Expenses	6,100	507	5,593	8%
Materials & Supplies	6,764	461	6,303	7%
81110-Planning Administration Total	569,143	134,714	434,429	24%
81120-Planning Commission				
Salaries	500	525	-25	105%
Benefits	46	46	0	100%
Purchased Services	12,000	2,130	9,870	18%
Other Expenses	1,850	10	1,840	1%
81120-Planning Commission Total	14,396	2,711	11,685	19%
81130-Berryville Dev Authority				
Salaries	0	25	-25	100%
Benefits	0	2	-2	100%
Purchased Services	900	25	875	3%
81130-Berryville Dev Authority Total	900	52	848	6%
81140-Regional Airport Authority				
Other Expenses	5,000	5,000	0	100%
81140-Regional Airport Authority Total	5,000	5,000	0	100%
81310-Help With Housing				
Other Expenses	10,000	10,000	0	100%
81310-Help With Housing Total	10,000	10,000	0	100%
81400-Board of Zoning Appeals				
Salaries	250	0	250	0%
Benefits	20	0	20	0%
Purchased Services	3,200	2,547	653	80%
Other Expenses	50	0	50	0%
81400-Board of Zoning Appeals Total	3,520	2,547	973	72%
81510-Office of Economic Development				
Salaries	76,125	19,031	57,094	25%
Benefits	28,514	7,717	20,798	27%
Purchased Services	73,000	23,398	49,602	32%
Other Expenses	15,887	940	14,947	6%
Materials & Supplies	1,000	602	398	60%
81510-Office of Economic Development Total	194,526	51,688	142,839	27%
81530-Small Business Dev Center				
Other Expenses	2,200	2,200	0	100%
81530-Small Business Dev Center Total	2,200	2,200	0	100%
81540-Blandy Experimental Farm				
Other Expenses	3,500	3,500	0	100%
81540-Blandy Experimental Farm Total	3,500	3,500	0	100%
81550-Berryville Main Street				
Other Expenses	3,500	3,500	0	100%
81550-Berryville Main Street Total	3,500	3,500	0	100%
81800-Historic Preservation Comm				
Purchased Services	900,800	851,080	49,720	94%
Other Expenses	100	0	100	0%

Clarke County
1st Qtr FY 25 Expense Report
September 30, 2024

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Materials & Supplies	250	0	250	0%
81800-Historic Preservation Comm Total	901,150	851,080	50,070	94%
81910-Northern Shen Valley Reg Comm				
Other Expenses	12,465	12,465	0	100%
81910-Northern Shen Valley Reg Comm Total	12,465	12,465	0	100%
82210-Water Quality Management				
Purchased Services	30,760	0	30,760	0%
82210-Water Quality Management Total	30,760	0	30,760	0%
82220-Friends of the Shenandoah				
Other Expenses	10,000	10,000	0	100%
82220-Friends of the Shenandoah Total	10,000	10,000	0	100%
82230-Board of Septic Appeals				
Salaries	200	0	200	0%
Benefits	19	0	19	0%
Purchased Services	1,250	0	1,250	0%
Other Expenses	100	0	100	0%
82230-Board of Septic Appeals Total	1,569	0	1,569	0%
82400-LF Soil & Water Cons Dist				
Other Expenses	10,450	10,450	0	100%
82400-LF Soil & Water Cons Dist Total	10,450	10,450	0	100%
82600-Bio-solids Application				
Salaries	1,000	0	1,000	0%
Benefits	91	11	79	12%
82600-Bio-solids Application Total	1,091	11	1,079	1%
83100-Cooperative Extension Program				
Salaries	3,000	0	3,000	0%
Purchased Services	61,817	53	61,764	0%
Other Expenses	850	0	850	0%
Materials & Supplies	1,500	80	1,420	5%
83100-Cooperative Extension Program Total	67,167	133	67,035	0%
83400-4-H Center				
Other Expenses	1,750	1,750	0	100%
83400-4-H Center Total	1,750	1,750	0	100%
91600-Contingency Reserves				
Purchased Services	15,000	0	15,000	0%
Capital Outlay	20,000	0	20,000	0%
91600-Contingency Reserves Total	35,000	0	35,000	0%
92600-Rev Refunds - Ambulance				
Other Expenses	0	1,483	-1,483	100%
92600-Rev Refunds - Ambulance Total	0	1,483	-1,483	100%
Grand Total	16,620,392	4,775,978	11,844,414	29%

Clarke County
General Fund Revenue- Fund 100
Q1 FY 24 and FY 25

	Q1 FY 2024	Q1 FY 2025		YOY Variance	Q1 FY 2025
	Actuals	Revised Budget	Actuals		Variance to Budget
Local Revenue					
Real Property Tax**	80,207	15,362,760	69,006	(11,200)	(15,293,754)
Proceeds from Delinq Land Sale	42,132	-	-	(42,132)	-
Public Svc Corp Real Prop Tax	-	457,375	-	-	(457,375)
Personal Property Tax**	79,180	8,483,220	118,725	39,545	(8,364,495)
Mobile Home Tax - Curr & Delin	16	800	-	(16)	(800)
Mach & Tools Tax	-	255,000	-	-	(255,000)
Penalties - All Property Taxes**	14,515	200,000	15,281	766	(184,719)
Interest - All Property Taxes	38,996	150,000	63,194	24,198	(86,806)
Admin Costs Delinq Taxes	2,475	21,000	8,678	6,204	(12,322)
Local Sales & Use Tax**	127,220	1,700,000	132,177	4,957	(1,567,823)
Cons Utility Tax - Elect & Gas*	56,259	335,000	56,223	(36)	(278,777)
Consumption Tax*	5,620	34,000	6,157	538	(27,843)
Business License Tax	860	23,000	630	(230)	(22,370)
Motor Vehicle Licenses	5,526	387,069	8,837	3,312	(378,232)
Recordation Tax*	39,313	240,000	43,010	3,697	(196,990)
Tax on Wills	1,426	7,200	993	(432)	(6,207)
Transient Occupancy Tax**	5,682	140,000	-	(5,682)	(140,000)
Cigarette Tax	74,100	350,000	45,600	(28,500)	(304,400)
Meals Tax*	72,339	390,000	64,766	(7,572)	(325,234)
Interest on Bank Deposits	76,118	250,000	53,698	(22,420)	(196,302)
Rental of General Property	19,987	33,400	9,837	(10,149)	(23,563)
Payments in Lieu of Taxes	-	250,000	-	-	(250,000)
Rebates & Refunds - Other Veh	3,241	6,800	1,761	(1,480)	(5,039)
Misc Rev - General Fund	1,576	10,000	623	(953)	(9,377)
Gifts & Donations - General Fd	740	1,000	-	(740)	(1,000)
Sale of Other Equip General Fd	1,630	-	4,265	2,635	4,265
Other Miscellaneous Revenue	2,578	-	622	(1,956)	622
Court Appointed Attorney	-	100	-	-	(100)
DMV Stop Fees	2,025	10,000	5,981	3,956	(4,019)
Credit Card Fees	5,874	30,000	-	(5,874)	(30,000)
Transfer Fees	109	500	155	46	(345)
DNA Fees - Blood Test	101	200	29	(71)	(171)
Jail Processing Fee	212	850	448	235	(403)
Local Interest from Fines	343	1,500	472	129	(1,028)
Commonwealth's Attorney Fees	258	800	161	(97)	(639)
Weapons Permits	1,748	7,500	1,544	(204)	(5,956)
Court Fines & Forfeitures*	26,784	210,000	31,273	4,489	(178,727)
Parking Fines	690	2,130	120	(570)	(2,010)
Courthouse Maintenance Fees*	9,897	60,000	11,757	1,860	(48,243)
E-Tickets fee*	1,611	11,000	2,009	398	(8,991)
Sheriff's Fees	796	800	611	(185)	(189)
Central Alarm - Beryville	-	5,000	5,000	5,000	-
Wireless E-911	4,898	57,600	5,131	232	(52,469)
Ambulance and Rescue Services**	56,458	550,000	40,877	(15,580)	(509,123)
Building Permits	34,266	150,000	32,464	(1,801)	(117,536)
Animal Licenses	180	4,978	135	(45)	(4,843)
Animal Shelter Fees	2,775	15,000	1,980	(795)	(13,020)
Dangerous Dog Registration	-	85	-	-	(85)
Humane Foundation Contribution	-	25,000	-	-	(25,000)
Animal Shelter Gifts&Donations	-	-	95	95	95
Recycling Rebate	23,574	25,992	24,244	670	(1,748)
Recreation Center Fees	19,538	70,000	25,777	6,239	(44,223)
Swimming Pool Fees	35,707	90,000	36,895	1,188	(53,105)
Parks Programs Fees	68,768	255,000	77,349	8,581	(177,651)
Concession Stand Revenues	11,812	15,000	14,455	2,643	(545)
Land Use Application Penalty	-	6,100	-	-	(6,100)

Clarke County
General Fund Revenue- Fund 100
Q1 FY 24 and FY 25

	Q1 FY 2024	Q1 FY 2025		YOY Variance	Q1 FY 2025
	Actuals	Revised Budget	Actuals		Variance to Budget
Land Use Application Fees	-	400	-	-	(400)
Zoning & Subdiv Permits & Fees	33,800	100,000	23,170	(10,631)	(76,831)
New Dwelling Address Fee	650	1,950	390	(260)	(1,560)
Mapping Fees	-	100	-	-	(100)
Pass Through Engineer's Fee	4,200	10,000	1,650	(2,550)	(8,350)
Biosolid Application Fees	-	500	-	-	(500)
Econ Dev Misc Revenue	-	19,500	-	-	(19,500)
OAA MultiState Opioid Sttlmn	(11,644)	-	-	11,644	-
Local Total	1,087,162	30,825,209	1,048,256	(38,905)	(29,776,953)
State Revenue					
Motor Vehicle Carriers' Tax	18	24,000	40	22	(23,960)
Tax on Deeds	19,386	82,000	22,396	3,010	(59,604)
Personal Property Tax Reimburs	508,378	2,483,842	508,378	-	(1,975,464)
Auto Rental Tax	174	400	-	(174)	(400)
Communication Sales & Use Tax	21,864	270,000	24,124	2,260	(245,876)
Vol Fire 4 for Life Grant	-	19,000	-	-	(19,000)
Commissioner of Revenue Comp B	19,879	125,088	20,362	484	(104,726)
Treasurer - Comp Bd	23,670	163,167	25,898	2,228	(137,269)
Registrar/Electoral Boards	-	65,159	-	-	(65,159)
Clerk of the Circuit Ct Comp B	34,748	220,250	34,960	212	(185,290)
Commonwealth's Attorney CompBd	38,739	246,069	30,635	(8,104)	(215,434)
Sheriff Comp Bd	159,379	1,016,469	150,148	(9,231)	(866,321)
Fire Programs Funds	-	43,000	-	-	(43,000)
Spay & Neuter Fund Dist	-	200	-	-	(200)
Litter Control	-	15,000	-	-	(15,000)
VA Commission for the Arts	4,500	4,500	4,500	-	-
ICAC Task Force Grant	-	3,000	-	-	(3,000)
TDO/ECO DCJS Revenue	-	-	1,443	1,443	1,443
Revenue from the Commonwealth	-	5,053	-	-	(5,053)
DHR CLG Grnt Rev	-	28,000	-	-	(28,000)
VTC DMO Tourism Grant	-	16,000	-	-	(16,000)
DHR-CCHA Burwell-Morgan Rev	-	-	-	-	-
Opioid Sttlmnt Janssen/Distrib	5,342	-	11,868	6,526	11,868
State Total	836,077	4,830,197	834,753	(1,324)	(3,995,444)
Federal Revenue					
Payments in Lieu of Taxes	-	7,670	-	-	(7,670)
SCAAP	978	-	-	(978)	-
V-Stop Federal Revenue	7,015	28,053	7,015	0	(21,038)
Victim Witness Rev	17,018	67,138	18,392	1,375	(48,746)
VA Hwy Safety Sel Enf - Alcoho	-	6,650	-	-	(6,650)
VA Hwy Safety Sel Enf - Speed	-	11,954	-	-	(11,954)
EMS LEMPG Grant Rev	7,500	7,500	-	(7,500)	(7,500)
ARP CRF (LATCF)	4,500	-	-	(4,500)	-
Federal Total	37,010	128,965	25,407	(11,603)	(103,558)
Transfer Total					
Cancelled Checks/NSF Fees	60	200	180	120	(20)
Insurance Recovery Gen Fd	10,517	-	5,688	(4,829)	5,688
Transfer Total	10,577	200	5,868	(4,709)	5,668
Grand Total	1,970,826	35,784,571	1,914,285	(56,542)	(33,870,286)

11/4/2024

Title: General Fund Balance FY24

Source: Clarke County Joint Administrative Services

	Fiscal Year End 2023 Fund Balance	6/30/2024 Fund Balance	Notes
	19,031,984	16,784,065	not final audited fund balance - subject to minor adjustments
<u>Designations</u>			
Liquidity Designation@ 12% of FY 25 Budgeted Operating Revenue	(4,114,911.36)	(4,288,262.16)	
Stabilization Designation @ 5% of FY 25 Budgeted Operating Revenue	(1,714,546.40)	(1,786,775.90)	
Continuing Local GF Appropriations for Capital Projects	(1,375,076.00)	(919,993.00)	
Conservation Easements from Government Savings	(150,000)	(150,000)	Per fiscal policy
School Operating Savings	(97,957)	(531,970)	FY24 School Operating CF to FY25 Capital Pjts
Childrens Services Act Shortfall	(500,000)	(500,000)	
Parks Master Plan	(330,000)	(330,000)	
Fire & Rescue	(300,000)	(50,000)	
Government Savings (GenGov, JAS, DSS)	(330,000)	(186,000)	
Data and Communications Technology	(250,000)	(50,000)	
Leave Liability	(350,000)	(70,000)	
Community Facilities	(3,500,000)	(1,000,000)	
Economic Development	(150,000)	(150,000)	
County Courthouse Green Project	(200,000)	(433,000)	
Human Services space	(1,650,000)	(1,500,000)	DSS, NWCS, VDH
School Construction	(100,000)	(100,000)	
USGS Svcs	(50,000)	(50,000)	
Self Funded Health Insurance Account	(200,000)	-	
Broadband (All Points Broadband/VATI)	(1,080,000)	-	
Berryville Clarke County Joint Government Center-Reserved Fund Balance	(127,205)	(138,116)	Calculated reserve per USDA loan terms
Berryville Clarke County Joint Government Center-Unreserved Fund Balance	(50,000)	(50,000)	
Government Capital Projects	(2,298,275)	(3,959,720)	Bdgt deficit-capital pjts paid from fund bal
School Capital Projects		(400,000)	Bdgt deficit-capital pjts paid from fund bal
Government 2% Health Insurance Increase, IT overlap		(68,410)	Pay-as-you-go budgeted amount
Schools 2% Health Insurance Increase		(57,232)	Pay-as-you-go budgeted amount
FY25 Original Budget Surplus (Deficit)	-	(14,252)	Pay-as-you-go budgeted amount
TOTAL Designations	(18,917,971)	(16,783,731)	
Undesignated	114,012	334	

Brenda Bennett:
 Broadband - \$540k
 Dbl Tollgate- \$2,500,000
 Fire/Rescue radios- \$300k
 Circuit Crt Renov- \$100k
 CCSA Roof - \$250k
 Parks - Parking lot \$75k
 Sheriff's Body worn cameras - \$72,720
 Sheriff's Vehicle Rplcmnt - \$122k

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			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Ahold Financial Serv	Programs Mat & Sup	candy career day	10/16/2024	12.97
Ahold Financial Serv Total				12.97
Amazon Acct	Bldg Insp Mat & Sup	Broom set - see credit 1XPM-HLXH-KWC3 \$19.19	9/15/2024	19.19
	Bldg Insp Mat & Sup	Broom set	9/18/2024	(19.19)
	Comm Atty Mat & Sup	OFFICE SUPPLIES, GENERAL	10/4/2024	291.85
	EMS Mat & Sup	Heavy Duty Paper Shredder	9/12/2024	284.99
	EMS Mat & Sup	Clipboard with Storage, Large Capacity Nursing	9/16/2024	36.54
	EMS Mat & Sup	BONSEN Heavy Duty Paper Shredder/ POS# Fire-EMS	9/8/2024	(299.99)
	FIRE/EMS Uniforms	Propper Men's Station 1/4 Zip Job Shirt, LAPD Navy	9/26/2024	88.38
	FIRE/EMS Uniforms	Fire-EMS uniforms	10/5/2024	802.15
	IT Noncap Technology Hardware	PoE Injectors	9/6/2024	60.00
	Maintenanc Mat & Sup	6 lb. Granular Drain Cleaner, 4PCS Decal Remover E	9/25/2024	84.43
	Programs Mat & Sup	Afterschool supplies	10/8/2024	45.65
	Sheriff COS Mat & Sup	OFFICE SUPPLIES, GENERAL	8/11/2024	122.40
	Parks Adm Mat & Sup	office chair	7/9/2024	129.99
	Parks Adm Mat & Sup	Afterschool supplies	10/8/2024	122.40
	AlSoc Maint Mat & Sup	Set of 4 Red Replacement Soccer Flags Soccer Corne	9/22/2024	39.96
	SHSP Election Security M&S	2TB External Hard Drive	9/12/2024	218.00
Amazon Acct Total				2,026.75
Ambrosini, Carlos	EMS Travel	Fire-EMS mileage reimbursement-training	10/23/2024	334.87
Ambrosini, Carlos Total				334.87
Amherst Family Pract	EMS Pur Svcs	Fire-EMS annual physicals-Whitacre, Barenklau	8/31/2024	794.00
Amherst Family Pract Total				794.00
Anjad, Mishail	Econ Dev Pur Svcs	IF - Tourism Fall Blog	9/25/2024	320.00
Anjad, Mishail Total				320.00
Ann Levi	Programs Refunds	refund	9/30/2024	35.00
Ann Levi Total				35.00
AppRiver	Sheriff Pur Svcs	Monthly Service/Support	10/19/2024	52.50
AppRiver Total				52.50
At&t	IT Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	270.46
	IT Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	270.49
	IT Telephone	Data/Cell: Gov't Plan	10/4/2024	38.90
	Maintenanc Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	44.19
	Maintenanc Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	44.22
	Sheriff Leases & Rentals	FEMA Fiber Connection Acct 1718042317001	9/1/2024	2,205.43
	Sheriff Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	1,373.09
	Sheriff Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	1,407.09
	Sheriff Telephone	Data/Cell: Gov't Plan	10/4/2024	894.82
	Sheriff Telephone	Verizon part of Gen911 8/16-9/15	9/16/2024	4,193.46
	Sheriff Telephone	Verizon part of Gen911 9/16-10/15	10/16/2024	4,193.46
	County Adm Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	46.71
	County Adm Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	46.74
	Registrar Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	46.71
	Registrar Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	46.74
	Comm Atty Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	83.34
	Comm Atty Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	83.40
	Bldg Insp Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	244.77
	Bldg Insp Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	244.86
	AnimalShltr Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	41.67
	AnimalShltr Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	41.70
	Programs Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	83.34
	Programs Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	83.40
	Plan Adm Telephone	Data/Cell: Gov't Plan	10/4/2024	77.81
	Econ Dev Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	41.67
	Econ Dev Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	41.70
	VictimWit Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	41.67
	VictimWit Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	41.70
	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov. Acct 2	9/18/2024	89.68
	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov. Acct 2	10/18/2024	101.87
	EMS LEMPG Grant-Telephone	Data/Cell: Gov't Plan	10/4/2024	778.09
	Electoral Pur Svcs	Data/Cell: Gov't Plan	10/4/2024	38.90
At&t Total				17,282.08
Atlantic Emergency	FIRE Personal Protection Equip	Fire-EMS brackets for SCBA's PPE	8/8/2024	296.56
Atlantic Emergency Total				296.56
Bank of America	Maintenanc Mat & Sup	Ridgeway 2015 Ford Repairs	9/30/2024	1,703.02
	Econ Dev Postal Svcs	Shipping Costs-Ec Dev. Brochures	9/30/2024	170.26
	IT Mat & Sup	Google Cloud	9/30/2024	22.37
	SHSP Election Security M&S	Honda 6500-Watt Single Fuel Portable Generator	9/30/2024	3,119.00
Bank of America Total				5,014.65

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Barns of Rose Hill	Barns of Rose Hill Contr	Eugene B Casey endowment fund match	10/18/2024	5,000.00
Barns of Rose Hill Total				5,000.00
Belco Music Group LL	Programs Pur Svcs	Monthly Music Classes	10/1/2024	282.20
Belco Music Group LL Total				282.20
Berkeley Club Bevera	AnimalShltr Mat & Sup	JM-Animal shelter water	2/26/2024	48.74
	AnimalShltr Mat & Sup	JM-Animal shelter water	3/25/2024	32.04
	AnimalShltr Mat & Sup	JM-Animal shelter water	7/15/2024	32.04
	AnimalShltr Mat & Sup	JM-Animal shelter water	6/17/2024	40.39
	AnimalShltr Mat & Sup	JM-Animal shelter water	5/21/2024	57.09
	AnimalShltr Mat & Sup	JM-Animal shelter water	8/12/2024	40.39
	AnimalShltr Mat & Sup	JM-Animal shelter water	4/22/2024	32.04
	AnimalShltr Mat & Sup	JM-Animal shelter water-april 2023	4/24/2023	23.69
	AnimalShltr Mat & Sup	JM- Animal shelter water	9/10/2024	40.39
	Comm Atty Mat & Sup	Water Bill	9/10/2024	37.59
	Comm Atty Mat & Sup	Water Bill October 2024	10/9/2024	37.59
	Maintenanc Water & Sewer	rm Berkeley Main October Cooler Rental	10/15/2024	11.11
	Sheriff COS Mat & Sup	Water	9/10/2024	32.04
	Sheriff COS Mat & Sup	Water	10/9/2024	40.83
	Sheriff SOS Mat & Sup	Water	10/9/2024	15.45
	County Adm Pur Svcs	cdm-BCCGC water delivery	9/10/2024	75.84
	County Adm Pur Svcs	cdm-BCCGC water cooler rental	10/15/2024	22.22
Berkeley Club Bevera Total				619.48
Berkeley Reynolds	Programs Refunds	refund	10/15/2024	60.00
Berkeley Reynolds Total				60.00
Berryville Farm	AIOff Maint Mat & Sup	rm BFS Park Fence staples	10/22/2024	29.99
Berryville Farm Total				29.99
Berryville True Valu	AIRec Maint Mat & Sup	rm BH Rec Center bowl washer	10/7/2024	3.99
	JGC Maintenance Mat & Sup	rm BH 101 Chalmers nuts , mending plate	9/27/2024	8.21
	JGC Maintenance Mat & Sup	rm BH 101 Chalmers Ct white anchors	9/27/2024	1.88
	Maintenanc Mat & Sup	rm BH Maint hex key blue tape	10/4/2024	16.78
	Maintenanc Mat & Sup	rm BH Maint cut off wheel stl	10/15/2024	6.98
	Maintenanc Mat & Sup	rm BH Maintenance key cut, gas can	10/23/2024	35.99
	AIOff Maint Mat & Sup	rm BH Park Fence concrete	10/22/2024	14.98
	AIPool Maint Mat & Sup	rm BH Pool slip union	9/27/2024	19.99
	100 N Church Maint Mat & Sup	tm BH 100 N. Church Ballcock , flush lever	9/26/2024	16.98
	JGC TWN Maintenance Mat & Supp	rm BH 101 Chalmers nuts , mending plate	9/27/2024	4.88
	JGC TWN Maintenance Mat & Supp	rm BH 101 Chalmers Ct white anchors	9/27/2024	1.11
Berryville True Valu Total				131.77
Blue Ridge Volunteer	Capital Outlay Replacement	CIP budget request for fiscal year 2025	10/17/2024	50,000.00
	Blue Ridge Vol Fire Co Contrib	FY 2025 Q2 funding	10/1/2024	22,500.00
	Blue Ridge Vol FireFee for Svc	Fire-EMS Q1 FY25 mileage payout	10/10/2024	4,060.88
Blue Ridge Volunteer Total				76,560.88
Blue360 Media	Clk of CC Mat & Sup	VA Police, Crimes and Offenses 2024	9/27/2024	214.37
	Comm Atty Mat & Sup	Police, Crimes and Offenses	9/27/2024	428.74
Blue360 Media Total				643.11
Bound Tree Medical L	EMS Mat & Sup	Fire-EMS supply program	8/9/2024	849.63
	EMS Mat & Sup	Fire-EMS supply program	8/14/2024	347.81
	EMS Mat & Sup	Fire-EMS supply program	9/20/2024	30.12
	EMS Mat & Sup	Fire-EMS supply program	10/16/2024	1,731.96
Bound Tree Medical L Total				2,959.52
Boyce Volunteer Fire	Boyce Volunteer Fire Co Contr	FY 2025 Q2 funding	10/1/2024	22,500.00
	Boyce Vol Fire Co Fee for Svc	Fire-EMS Q1 FY25 mileage payout	10/10/2024	3,282.88
Boyce Volunteer Fire Total				25,782.88
Brown, Michelle	Econ Dev Travel	IF - Michelle Ridings Brown Mileage	10/7/2024	715.26
Brown, Michelle Total				715.26
BSN Sports Inc	Rec Center Mat & Sup	basket balls	10/10/2024	552.00
	AI Soc Maint Mat & Sup	rm BSN Soccer Anchors 12 each	9/17/2024	274.49
BSN Sports Inc Total				826.49
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	7 hours @ \$80/hr	10/8/2024	560.00
Cardillo, Robin Couc Total				560.00
Catherine Marston	Rec Center Refunds	refund	10/21/2024	80.00
Catherine Marston Total				80.00
City of Winchester	Juv Det Ctr Intergov Svc Agree	cdm-JDC operations FY25Q1	10/3/2024	3,775.00
	Circuit Ct Pyt to Joint Ops	CIRCUIT COURT BILLING FY25	9/30/2024	13,281.95
City of Winchester Total				17,056.95
Clarke County Sherif	Sheriff Mat & Sup	Petty Cash - 7/1 - 9/30/2024	9/30/2024	19.18
	Sheriff SOS Mat & Sup	Petty Cash - 7/1 - 9/30/2024	9/30/2024	6.20
Clarke County Sherif Total				25.38
Clearbrook Feed & Su	AnimalShltr Mat & Sup	JM- pallet of pelleted bedding	10/22/2024	514.50

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Clearbrook Feed & Su Total				514.50
Combs Wastewater Man	AlBase Maint Pur Svcs	rm Combs Baseball Porta Potty Sept 2024	10/1/2024	75.00
	AlSoc Maint Pur Svcs	rm Combs Soccer Porta Potty's Sept 2024	10/1/2024	225.00
Combs Wastewater Man Total				300.00
Comcast	IT Telecomm Online Tech	FY25 101 Chalmers Internet - 11/01-11/30	10/23/2024	218.91
Comcast Total				218.91
Commercial Press	AnimalShltr Mat & Sup	cdm-shelter manager business cards	7/21/2024	55.50
	Bldg Insp Mat & Sup	Building Dept decals	9/13/2024	99.25
Commercial Press Total				154.75
Cooke, Lisa	Programs Refunds	refund	9/27/2024	30.00
Cooke, Lisa Total				30.00
Country Roads Tire	Sheriff VRP Mat & Sup	Tires	10/14/2024	1,413.12
Country Roads Tire Total				1,413.12
County of Frederick	RefuseDisp Intergov Svc Agreem	County residence refuse Sep 2024	10/3/2024	1,308.00
	RefuseDisp Intergov Svc Agreem	New Citizens Center Refuse Sep 2024	10/3/2024	1,278.24
	RefuseDisp Intergov Svc Agreem	VDOT Clarke Refuse Sep 2024	10/3/2024	20.76
	RefuseDisp Intergov Svc Agreem	Refuse/container fee Oct 2024	10/18/2024	10,816.96
County of Frederick Total				13,423.96
County of Warren	RefuseDisp Intergov Svc Agreem	cdm-she farms refuse FY25Q2	10/4/2024	5,903.34
County of Warren Total				5,903.34
Crouse, Ronald	Treasurer Local Mileage	Mileage for TAV District Mtg - Culpeper	10/28/2024	83.75
Crouse, Ronald Total				83.75
Daly Computers	IT Tech SW/OL	Lenovo monitors	10/11/2024	924.00
Daly Computers Total				924.00
DDL Business Sys	Coop Ext Maint Contracts	Copier Maint. SN: 1435-Coop. E	8/23/2024	11.83
	Coop Ext Maint Contracts	Copier Maint. SN: 1435-Coop. E	9/24/2024	12.22
	J&D Court Maint Contracts	Copier Maint. SN: 2081- J&D Co	10/25/2024	188.27
	JAS IT Maint Contracts	Copier Maint. SN: 9490-JAS	10/25/2024	89.44
	Maintenanc Maint Contracts	Copier Maint. SN 1891-Maintena	10/25/2024	22.05
DDL Business Sys Total				323.81
Department of Enviro	Double Tollgate Permits/Fees	Double Tollgate Permits/Fees	9/1/2024	2,727.00
Department of Enviro Total				2,727.00
Diana Riese	FIRE/EMS Uniforms	Fire-EMS uniform hats/beanies	10/8/2024	580.00
Diana Riese Total				580.00
Dip Into Art	Programs Pur Svcs	Art Classes	10/1/2024	73.50
	Programs Pur Svcs	Art Classes	10/16/2024	161.00
Dip Into Art Total				234.50
DMV	Treasurer DMV Stop	DMV Stops - Sept 2024	9/30/2024	1,849.00
	Treasurer Mat & Sup	OKTA Renewal	9/18/2024	65.00
DMV Total				1,914.00
Doing Better Busines	Parks Adm Leases & Rentals	Copier Maint. SN: 0724-CCPRD	9/27/2024	222.87
	Parks Adm Maint Contracts	Copier Maint. SN: 0015-Child C	10/11/2024	37.50
	Bldg Insp Maint Contracts	Copier Maint. SN: 0098-Buildin	10/11/2024	262.50
Doing Better Busines Total				522.87
Doli/Boiler	JGC Maintenance Contracts	rm Boiler Safety 101 Chalmer Boiler Inspect	9/17/2024	12.54
	JGC TWN Maintenance Contracts	rm Boiler Safety 101 Chalmer Boiler Inspect	9/17/2024	7.46
Doli/Boiler Total				20.00
Elise Seidita	Programs Refunds	refund	10/4/2024	28.00
Elise Seidita Total				28.00
Elite Power	Sheriff Generators	Generators: E911 & Tower (rol	10/1/2024	2,845.70
Elite Power Total				2,845.70
Environmental System	IT Tech SW/OL	GIS software annual support	7/9/2024	6,460.00
Environmental System Total				6,460.00
Equature	Sheriff Maint Contracts	Annual Maintenance 12/4/2024 - 12/3/2025	10/1/2024	3,548.19
Equature Total				3,548.19
Evident Inc	Sheriff PSU Mat & Sup	Evidence Packaging Supplies	9/30/2024	594.71
Evident Inc Total				594.71
Fernando Saturno-Alv	General Overpayment Account	Paid wrong jurisdiction	10/4/2024	63.49
Fernando Saturno-Alv Total				63.49
Frederick Water	Double Tollgate Legal Services	Legal Fees for Double Tollgate Pump station	9/30/2024	3,519.00
Frederick Water Total				3,519.00
Frederick-Winchester	Sanitation Intergov Svc Agreem	Sep 2024 Service charge / Inv 3901	10/4/2024	2,664.81
Frederick-Winchester Total				2,664.81
Galls/Best Uniforms	FIRE/EMS Uniforms	Fire-EMS uniform-station boots new hires	10/4/2024	201.99
	Sheriff Uniform Sworn Staff	ACADIA NONINSULATED GORETEX BOOTS	8/19/2024	(386.96)
	Sheriff Uniform Sworn Staff	Uniforms	10/9/2024	436.47
Galls/Best Uniforms Total				251.50
GARCIA, ANTHONY P	General Check Refunds Account	10016714	10/10/2024	320.13
GARCIA, ANTHONY P Total				320.13

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
General Sales of Vir	Maintenanc Mat & Sup	rm General Sales Maint ACO laundry soap bleach tra	10/4/2024	262.80
	225Rams Maint Mat & Sup	rm General Sales Maint ACO laundry soap bleach tra	10/4/2024	181.86
	CustdlSrvc Materials&Supplies	custodial supplies	9/20/2024	131.22
	CustdlSrvc Materials&Supplies	custodial supplies	9/25/2024	3.17
	CustdlSrvc Materials&Supplies	custodial supplies	10/4/2024	70.14
	CustdlSrvc Materials&Supplies	custodial supplies	9/27/2024	152.77
	CustdlSrvc Materials&Supplies	custodial supplies	10/11/2024	156.03
	CustdlSrvc Materials&Supplies	custodial supplies	10/18/2024	116.93
General Sales of Vir Total				1,074.92
GO Car Wash	Sheriff Pur Svcs	Monthly Car Washes	9/30/2024	48.00
GO Car Wash Total				48.00
Grainger Inc	AlPool Maint Mat & Sup	rm Grainger Pool 4" flange	9/24/2024	97.52
Grainger Inc Total				97.52
Handley Regional	Handley Regional Library Contr	FY 2025 Q2 funding	10/1/2024	92,375.00
Handley Regional Total				92,375.00
Herron, James	Sheriff Travel - Sworn Staff	VSA Conference Per Diem	10/7/2024	134.00
Herron, James Total				134.00
Hillis-Carnes Engine	Plan Adm Pass Thru Eng Fees	8-A-13 & 29-A-29 Sewage disposal review	6/30/2024	550.00
Hillis-Carnes Engine Total				550.00
Home Paramount Pest	AlOff Maint Pur Svcs	rm Home Param. Park Concession Bees	10/2/2024	475.00
Home Paramount Pest Total				475.00
Hurt&Proffitt	Plan Adm Pass Thru Eng Fees	Berryville WTP E&S Plan Review	9/16/2024	2,600.00
	Double Tollgate Pur Svcs	Ray of Hope Lane Plat Survey	10/16/2024	3,891.00
Hurt&Proffitt Total				6,491.00
Innovative Access Te	AlRec Maint Contracts	rm Innovative Rec Center Alarm Monitoring	10/1/2024	126.00
Innovative Access Te Total				126.00
James T. Klipfer	Rev Rf Ambulance Svcs Refunds	Fire-EMS patient overpayment-refund	9/27/2024	100.00
James T. Klipfer Total				100.00
Jeannine Bouvier	Electoral Mat & Sup	Early Voting OOE	10/10/2024	192.00
Jeannine Bouvier Total				192.00
Jenny Willis	Programs Refunds	refund	9/30/2024	65.00
	Programs Refunds	refund	10/15/2024	60.00
Jenny Willis Total				125.00
John H Enders Fire	Enders Volunteer Fire Co Contr	FY 2025 Q2 funding	10/1/2024	22,500.00
	Enders Vol Fire Co Fee for Svc	Fire-EMS Q1 FY25 mileage payout	10/10/2024	34,674.02
John H Enders Fire Total				57,174.02
Johnston, Jane	Programs Pur Svcs	Monthly Senior Fitness Classes	10/1/2024	46.20
Johnston, Jane Total				46.20
Jordan Springs Marke	Cnsrv Esmt Donation Pur Svcs	Jordan Springs for the CEA donor event	10/9/2024	3,710.00
Jordan Springs Marke Total				3,710.00
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP ACO Van New tires, brakes and wheel	10/10/2024	1,440.10
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2101	10/7/2024	121.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	9/30/2024	20.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	9/27/2024	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2002	9/27/2024	17.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1302	10/4/2024	116.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repairs - 1901	10/7/2024	40.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1903	10/7/2024	20.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2201	10/17/2024	433.50
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2402	10/17/2024	75.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1503	10/10/2024	40.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2202	10/4/2024	186.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	9/27/2024	48.63
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2002	9/27/2024	44.96
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1302	10/4/2024	283.84
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repairs - 1901	10/7/2024	40.51
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1903	10/7/2024	436.43
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2201	10/17/2024	765.35
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1503	10/10/2024	41.26
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2202	10/4/2024	405.58
Juniper Enterprises Total				4,616.16
Kalbian, Maral	HstPrvCom Pur Svcs	9.85 hours @ 140.00 per hour	9/30/2024	1,379.00
Kalbian, Maral Total				1,379.00
Kenneth Roads	Rec Center Refunds	refund	10/2/2024	80.00
Kenneth Roads Total				80.00
KNS Technologies	Econ Dev Pur Svcs	IF - Hosting of CC Tourism & ED Website 2024	10/22/2024	250.00
KNS Technologies Total				250.00
Kristen Klipfer	Programs Refunds	refund	10/16/2024	20.00
Kristen Klipfer Total				20.00

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Language Line Servc	Sheriff Pur Svcs	Interpretation Services	9/30/2024	361.61
Language Line Servc Total				361.61
Leading Edge	FIRE/EMS Uniforms	Fire-EMS uniforms	9/19/2024	1,170.02
Leading Edge Total				1,170.02
Leisure Media 360,	Econ Dev Advertising	IF - VA Travel Guide 2025 Northern VA	10/1/2024	6,642.75
Leisure Media 360, Total				6,642.75
LexisNexis	Sheriff Pur Svcs	Monthly Service - Account 6714513	9/30/2024	200.00
LexisNexis Total				200.00
Lisa Larrick	Programs Refunds	refund	9/27/2024	45.00
Lisa Larrick Total				45.00
Logan Systems Inc	Clk of CC Microfilming	September 2024 indexing	10/17/2024	334.84
Logan Systems Inc Total				334.84
Lord Fairfax Health	Local Health Dept Contribution	FY 2025 Q2 funding	10/1/2024	58,750.00
Lord Fairfax Health Total				58,750.00
Love at First Bite	BoS Pur Svcs	cdm-catering for legislative luncheon	10/24/2024	747.00
Love at First Bite Total				747.00
Lowes	Rec Center Mat & Sup	supplies	10/2/2024	325.34
Lowes Total				325.34
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 9-1 to 9-15-24	9/17/2024	137.18
	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-24	10/2/2024	23.10
	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 8-16 to 8-31-2024	9/3/2024	82.89
	Bldg Insp Vehicle Fuel	rm Mansfield Fuel 10-1 to 10-15-24	10/18/2024	156.54
	County Adm Vehicle Fuel	rm Mansfield Fuel 9-1 to 9-15-24	9/17/2024	75.95
	County Adm Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-24	10/2/2024	71.58
	County Adm Vehicle Fuel	rm Mansfield Fuel 8-16 to 8-31-2024	9/3/2024	61.56
	County Adm Vehicle Fuel	rm Mansfield Fuel 10-1 to 10-15-24	10/18/2024	104.09
	EMS Vehicle Fuel	rm Mansfield Fuel 9-1 to 9-15-24	9/17/2024	981.89
	EMS Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-24	10/2/2024	1,166.95
	EMS Vehicle Fuel	rm Mansfield Fuel 8-16 to 8-31-2024	9/3/2024	1,170.64
	EMS Vehicle Fuel	rm Mansfield Fuel 10-1 to 10-15-24	10/18/2024	952.87
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 9-1 to 9-15-24	9/17/2024	98.10
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-24	10/2/2024	266.00
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 8-16 to 8-31-2024	9/3/2024	104.41
	Maintenanc Vehicle Fuel	rm Mansfield Fuel 10-1 to 10-15-24	10/18/2024	147.16
	Sheriff Vehicle Fuel	Fuel for 9/16 - 9/30/2024	10/2/2024	2,886.27
	Sheriff Vehicle Fuel	Fuel for 10/1/2024 - 10/15/2024	10/18/2024	2,787.72
	AnimalShltr Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-24	10/2/2024	47.01
	AnimalShltr Vehicle Fuel	rm Mansfield Fuel 8-16 to 8-31-2024	9/3/2024	52.96
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 9-1 to 9-15-24	9/17/2024	24.80
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 9-16 to 9-30-24	10/2/2024	25.35
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 8-16 to 8-31-2024	9/3/2024	26.81
	Parks Adm Vehicle Fuel	rm Mansfield Fuel 10-1 to 10-15-24	10/18/2024	61.41
Mansfield Oil Co Total				11,513.24
Marconi, Gloria	Cnsvr Esmt Donation Pur Svcs	Fall 2024, 8.5"x11", full-color CEA newsletter	10/18/2024	450.00
Marconi, Gloria Total				450.00
Matthew Bender & Co.	Clk of CC Mat & Sup	VA Law of Evidence 2024 Supplement	9/16/2024	338.31
	Clk of CC Mat & Sup	VA Mod Jury Inst Crim 2024	9/25/2024	958.36
Matthew Bender & Co. Total				1,296.67
McCormick Paint Work	AlSoc Maint Pur Svcs	rm McCormick Soccer Sprayer Repair	9/11/2024	468.05
McCormick Paint Work Total				468.05
McDonald, Jerry C	Sheriff Travel - Sworn Staff	VSA Conference	10/7/2024	139.00
McDonald, Jerry C Total				139.00
Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	8/29/2024	25.00
	Treasurer Pur Svcs	Monthly Direct to Distributer	9/27/2024	25.00
Meyercord Revenue Total				50.00
Miller, Sue	Programs Pur Svcs	Monthly Chair Yoga Classes	10/1/2024	228.90
Miller, Sue Total				228.90
Milliman Inc	JAS Finance Pur Svcs	June 30, 2024 GASB 75 Disclosure Reports for Count	9/30/2024	2,600.00
Milliman Inc Total				2,600.00
Motorola Solutions	Sheriff Maint Contracts	DATA PROCESSING, COMPUTER, PROGRAMMING, ANE	10/14/2024	49,698.26
	Sheriff Pur Svcs	Siren Repair	10/7/2024	547.93
	Vehicle Repeaters CO Replaceme	RADIO COMMUNICATION EQUIPMENT, ACCESSORIES	10/9/2024	263,343.28
Motorola Solutions Total				313,589.47
MWI Animal Health	AnimalShltr Mat & Sup	Animal shelter medication & supplement	9/30/2024	354.47
	AnimalShltr Mat & Sup	Animal shelter supplements	9/30/2024	47.92
MWI Animal Health Total				402.39
Nada Jill Butler	Programs Refunds	refund	10/1/2024	10.00
Nada Jill Butler Total				10.00
Northwest Virginia R	Drug Task Force Entity Gift	3rd Qtr Expenses	10/11/2024	3,687.54

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT	
Northwest Virginia R Total				3,687.54	
Northwestern Communi	NW Community Svc Entity Gift	FY 2025 Q2 funding	10/1/2024	29,212.00	
Northwestern Communi Total				29,212.00	
NRADC	Regional Jail Joint Ops	FY25 Q2 Operating	10/9/2024	115,698.75	
NRADC Total				115,698.75	
October 2024 Grand Jury	Circuit C Juror Pay	OCTOBER 2024 GRAND JURY	10/24/2024	300.00	
October 2024 Grand Jury Total				300.00	
Ondrea Duffy	Programs Refunds	refund	10/21/2024	2.50	
Ondrea Duffy Total				2.50	
OnlineRME, LLC	Plan Adm Engineer & Architect	Pump Report	10/13/2024	490.00	
OnlineRME, LLC Total				490.00	
Pioneer Manufacturin	Programs Mat & Sup	paint	10/9/2024	101.37	
Pioneer Manufacturin Total				101.37	
Pitney Bowes	Bldg Insp Postal Svcs	Postage thru 9/20/24	10/3/2024	27.65	
	Com of Rev Postal Svcs	Postage thru 9/20/24	10/3/2024	56.20	
	EMS Postal Services	Postage thru 9/20/24	10/3/2024	3.60	
	Plan Adm Postal Svcs	Postage thru 9/20/24	10/3/2024	59.25	
	Treasurer Maint Contracts	Postage Machine: Treasurer-FY2	9/28/2024	455.43	
	Treasurer Maint Contracts	Replacement of Hard Drive	10/10/2024	299.00	
	Treasurer Postal Svcs	Ink for postage machine	9/19/2024	124.49	
	Treasurer Postal Svcs	Postage thru 9/20/24	10/3/2024	608.28	
	Parks Adm Postal Svcs	Postage thru 9/20/24	10/3/2024	25.20	
	Cnsrv Esmt Donation- Postal	Postage thru 9/20/24	10/3/2024	22.62	
	BoS Postal Services	Postage thru 9/20/24	10/3/2024	13.86	
	County Adm Postal Svcs	Postage thru 9/20/24	10/3/2024	0.69	
	Electoral Postal Svcs	Postage thru 9/20/24	10/3/2024	832.34	
	Registrar Postal Svcs	Postage thru 9/20/24	10/3/2024	40.74	
	JAS Finance Postal Svcs	Postage 8000-9000-0746-7008	10/6/2024	312.20	
Pitney Bowes Total				2,881.55	
Police and Sheriffs	EMS Mat & Sup	Fire-EMS ID badges new hires	10/4/2024	93.05	
	Sheriff Uniform Sworn Staff	Sheriff's Office IDs	10/9/2024	48.05	
Police and Sheriffs Total				141.10	
Printelect	Electoral Printing & Binding	11052024 Ballot Printing	10/16/2024	4,249.70	
Printelect Total				4,249.70	
Quarles Energy Servi	225Rams Maint Heating	rm Quarles ACO LP Gas	10/23/2024	592.52	
	129Rams Maint Heating	rm Quarles 129 Ramsburg LP Gas	10/23/2024	290.96	
Quarles Energy Servi Total				883.48	
Quill Corporation	JAS Inventory -Mtls & Supplies	Central Store Supplies	10/4/2024	19.79	
Quill Corporation Total				19.79	
RAClarke Enterprises	Electoral Mat & Sup	11-2024 Election Pins	10/2/2024	328.25	
RAClarke Enterprises Total				328.25	
Radford, Melanie	EMS Travel	Fire-EMS travel reimbursement Oct 2024	10/25/2024	377.28	
Radford, Melanie Total				377.28	
Ramirez Landscape Ll	Maintenanc Maint Contracts	rm Ramirez County Mowing Sept 2024	10/10/2024	8,540.00	
	SWC Pur Svcs	rm Ramirez County Mowing Sept 2024	10/10/2024	70.00	
Ramirez Landscape Ll Total				8,610.00	
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	695.00	
	129Rams Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	195.56	
	225Rams Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	744.95	
	309WMain Maint Electrical Svcs	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	114.06	
	311EMain Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	512.64	
	524West Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	238.93	
	AlBase Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	46.61	
	AlOff Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	471.53	
	AlPool Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	1,171.47	
	AlRec Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	1,660.71	
	AlSoc Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	40.65	
	ChurchSt Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	1,775.41	
	SWC Electrical Services	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	58.75	
	100 N Church Maint Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	742.76	
	JGC Maintenance Electric	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	3,995.67	
	JGC TWN Maintenance Electrical	rm REC County Electric 9-1-- to 10-1-2024	10/5/2024	2,377.00	
	Rappahannock Electri Total				14,841.70
	Republic Services	LitterCtrl Pur Svcs	Waste Removal Services-Gov't D	9/30/2024	39.66
Maintenanc Maint Contracts		Waste Removal Services-Gov't D	9/30/2024	1,046.57	
SWC Pur Svcs		Waste Removal Services-Conveni	9/30/2024	5,070.97	
JGC Maintenance Contracts		Waste Removal Services-Gov't D	9/30/2024	100.57	
JGC TWN Maintenance Contracts		Waste Removal Services-Gov't D	9/30/2024	59.83	
Republic Services Total				6,317.60	

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Ricoh Usa	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	9/1/2024	37.56
	Sheriff Maint Contracts	Copier Maint. SN: 8373-Sheriff	10/21/2024	506.86
	AnimalShlt Maint Svc Contracts	Copier Maint. SN: 6454-Animal	9/1/2024	18.78
	AnimalShlt Maint Svc Contracts	Copier Maint. SN: 6454-Animal	10/1/2024	17.87
	District C Maint Contracts	Copier Maint. SN: 4206-Gen. Di	10/28/2024	1,201.89
	IT Maint Contracts	Copier Maint. SN: 8932-County	10/1/2024	325.00
Ricoh Usa Total				2,107.96
Riddleberger Bros	524West Maint Contracts	Boiler Inspection-SBO/Cooperative Ext.	9/27/2024	1,044.00
	JGC Maintenanc Pur Svcs	Gov't Center Boiler: Gaskets a	9/26/2024	3,900.57
	JGC Maintenanc Pur Svcs	Government Center: Replace Flu	9/26/2024	1,321.09
	104Church Maint Pur Svcs	rm RBI 104 N. Church Troubleshoot VRF's	10/23/2024	222.00
	129Rams Maint Pur Svcs	rm RBI 129 Ramsburg Repairs during Pm	10/23/2024	763.24
	JGC TWN Maintenance Pur Svcs	Gov't Center Boiler: Gaskets a	9/26/2024	2,320.43
JGC TWN Maintenance Pur Svcs	Government Center: Replace Flu	9/26/2024	785.91	
Riddleberger Bros Total				10,357.24
Ridgerunner Containe	SWC Pur Svcs	rm Ridgerunner CCCC Recycling for Sept 2024	9/30/2024	208.24
Ridgerunner Containe Total				208.24
Roberts Oxygen Comp	Parks Adm Leases & Rentals	rental renewal	10/17/2024	121.00
Roberts Oxygen Comp Total				121.00
Robinson, Farmer, Co	JAS Finance Finance & Auditing	Audit of School Activity Funds ended June 30, 2024	10/7/2024	6,300.00
	JAS Finance Finance & Auditing	FY23 Cost allocation audit	10/28/2024	4,200.00
Robinson, Farmer, Co Total				10,500.00
Rose, Janine	Sheriff Travel - Sworn Staff	VALEAC Conference	10/7/2024	704.19
Rose, Janine Total				704.19
Roseville & Plaza Pe	AnimalShltr Pur Svcs	cdm-Sarge sedated exam	9/18/2024	133.13
Roseville & Plaza Pe Total				133.13
ROYSTON, PATRICIA BO	General Check Refunds Account	10023406	10/10/2024	72.37
ROYSTON, PATRICIA BO Total				72.37
Sarah George	Programs Refunds	refund	9/30/2024	35.00
Sarah George Total				35.00
Schenck Foods Compan	Programs Mat & Sup	afterschool food	10/2/2024	85.48
Schenck Foods Compan Total				85.48
Secure Shred	Sheriff Pur Svcs	Monthly Shred Service	10/1/2024	55.00
Secure Shred Total				55.00
Seniors First	Seniors First EntityGift	FY 2025 Q2 funding	10/1/2024	10,500.00
Seniors First Total				10,500.00
Shaffer, Douglas	Bldg Insp Travel	DEQ Erosion & Sediment Control Inspector Class	10/18/2024	95.15
Shaffer, Douglas Total				95.15
Shentel	IT Leases & Rentals	Government-Shentel Dark Fiber 10/1-10/31	10/1/2024	2,227.55
	IT Leases & Rentals	Schools-Shentel Dark Fiber-FY2	10/1/2024	987.50
	IT Leases & Rentals	USF support - FY23	10/1/2024	7,110.00
	IT Telecomm Online Tech	Government-Shentel Dark Fiber 10/1-10/31	10/1/2024	986.83
	JGC TWN Maintenance Telephone	Government-Shentel Dark Fiber 10/1-10/31	10/1/2024	122.12
Shentel Total				11,434.00
Signet Screen Printi	Programs Printing & Binding	banners	9/30/2024	160.00
	Parks Adm Printing & Binding	banners	9/30/2024	85.00
Signet Screen Printi Total				245.00
Southern Refrigerati	AIRec Maint Mat & Sup	rm Southern Ref Rec Senior Center fan motor assemb	10/18/2024	570.68
Southern Refrigerati Total				570.68
SRFAX	IT Tech SW/OL	Online Fax service 2024-10-06 to 2024-11-05	10/6/2024	74.95
SRFAX Total				74.95
Stericycle	Treasurer Pur Svcs	Shred Services - September 2024	9/25/2024	27.60
	Treasurer Pur Svcs	Shred Services - August 2024	10/8/2024	28.65
Stericycle Total				56.25
Sumption, Travis	Sheriff Travel - Sworn Staff	VSA Conference	10/7/2024	65.60
Sumption, Travis Total				65.60
Swank Motion Picture	Programs Pur Svcs	Movie Nights	10/10/2024	455.00
Swank Motion Picture Total				455.00
TeamCraft Roofing	JGC Maintenanc Pur Svcs	rm Teamcraft 101 Chalmers Roof Repairs	10/10/2024	518.09
	JGC TWN Maintenance Pur Svcs	rm Teamcraft 101 Chalmers Roof Repairs	10/10/2024	308.21
TeamCraft Roofing Total				826.30
Thomson Reuters	Comm Atty Dues & Memb	October 2024	10/1/2024	84.00
Thomson Reuters Total				84.00
Tidal Wave Athletics	Programs Pur Svcs	purchased services	10/8/2024	1,080.00
Tidal Wave Athletics Total				1,080.00
Tiny Toes Dance	Programs Pur Svcs	Monthly Kids Dance Classes	10/1/2024	352.80
Tiny Toes Dance Total				352.80

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			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Top of Virginia Regi	Sheriff Mat & Sup	Table 1 at Valors Awards	10/18/2024	280.00
	Sheriff Mat & Sup	Table 2 Valor Awards	10/18/2024	280.00
Top of Virginia Regi Total				560.00
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church	9/24/2024	92.37
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	9/24/2024	38.46
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W. Main St	9/24/2024	1,587.15
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E. Main	9/24/2024	61.95
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main	9/24/2024	61.95
	AOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	9/24/2024	30.93
	AOff Maint Water & Sewer	rm TOB Water and Sewer Park House	9/24/2024	523.17
	APool Maint Water & Sewer	rm TOB Water and Sewer Pool	9/24/2024	195.33
	AlRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	9/24/2024	141.66
	Court Fines & Forfeitures	Court Fines - Sept 2024	9/10/2024	90.00
	Pyts to Town of Berryville	Local Sales Tax July 2024 (Recv'd Sept 2024)	10/10/2024	29,331.06
	Pyts to Town of Berryville	Local Sales Tax August 2024 (Recv'd Oct 2024)	10/28/2024	30,577.83
	100 N Church Maint Wtr & Sewr	rm TOB Water and Sewer 100 N. Church	9/24/2024	494.09
	JGC Maintenance Water & Sewer	rm TOB Water and Sewer 101 Chalmers	9/24/2024	54.52
	JGC TWN Maintenance W & S	rm TOB Water and Sewer 101 Chalmers	9/24/2024	32.43
Town of Berryville Total				63,312.90
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax July 2024 (Recv'd Sept 2024)	10/10/2024	5,287.43
	Pyts to Town of Boyce	Local Sales Tax August 2024 (Recv'd Oct 2024)	10/28/2024	5,512.18
Town of Boyce Total				10,799.61
Treasurer Of Virgini	Exam&Bury Pur Svcs	Z. Smallwood	10/3/2024	20.00
Treasurer Of Virgini Total				20.00
Truist Bank	AnimalShltr Mat & Sup	Animal shelter truist 10-9-2024	10/9/2024	280.10
	AnimalShltr Pur Svcs	Animal shelter truist 10-9-2024	10/9/2024	345.00
	BoS Travel	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	700.00
	County Adm Dues & Memb	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	35.00
	County Adm Mat & Sup	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	103.38
	Econ Dev Mat & Sup	IF- Econ Dev Tour Credit Card Sept 2024	10/9/2024	90.31
	Econ Dev Pur Svcs	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	32.00
	EMS Mat & Sup	Fire-EMS credit card statement 10-9-24	10/9/2024	17.89
	EMS Postal Services	Fire-EMS credit card statement 10-9-24	10/9/2024	9.85
	FIRE/EMS Uniforms	Fire-EMS credit card statement 10-9-24	10/9/2024	279.01
	IT Tech SW/OL	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	1,216.17
	JGC Maintenance Mat & Sup	rm Truist Credit Card 9-10 to 10-08-24	10/9/2024	85.45
	Maintenanc Mat & Sup	rm Truist Credit Card 9-10 to 10-08-24	10/9/2024	(528.81)
	Plan Adm Pur Svcs	otter, usps, prknetwork	10/10/2024	33.31
	Sheriff COS Mat & Sup	Monthly Statement	10/9/2024	177.95
	Sheriff Dues & Memb	Sheriff credit card 10/09/24	10/9/2024	3.98
	Sheriff Mat & Sup	Monthly Statement	10/9/2024	158.03
	Sheriff Mat & Sup	Sheriff credit card 10/09/24	10/9/2024	1,010.33
	Sheriff Postal Svcs	Monthly Statement	10/9/2024	36.40
	Sheriff PSU Mat & Sup	Monthly Statement	10/9/2024	5.04
	Sheriff SOS Mat & Sup	Monthly Statement	10/9/2024	72.61
	Sheriff Travel - Sworn Staff	Monthly Statement	10/9/2024	1,459.81
	Sheriff Vehicle Fuel	Monthly Statement	10/9/2024	77.08
	Sheriff Vehicle Fuel	Sheriff credit card 10/09/24	10/9/2024	71.59
	Parks Adm Postal Svcs	stamps	10/1/2024	14.60
	Sheriff Travel - Communication	Monthly Statement	10/9/2024	835.92
	AOff Maint Mat & Sup	rm Truist Credit Card 9-10 to 10-08-24	10/9/2024	582.94
	County Adm Pur Svcs	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	537.46
	BoS Miscellaneous Expenditures	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	460.77
	Com of Rev Data Processing	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	884.08
	Bldg Insp Travel	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	387.45
	100 N Church Maint Mat & Sup	rm Truist Credit Card 9-10 to 10-08-24	10/9/2024	118.19
	Plan Adm Travel	otter, usps, prknetwork	10/10/2024	26.82
	Econ Dev Travel	IF- Econ Dev Tour Credit Card Sept 2024	10/9/2024	388.62
	Sheriff Travel	Monthly Statement	10/9/2024	453.94
	Sheriff Travel	Sheriff credit card 10/09/24	10/9/2024	1,148.19
	Sheriff Clothing	Sheriff credit card 10/09/24	10/9/2024	39.30
	Econ Dev Advertising	IF- Econ Dev Tour Credit Card Sept 2024	10/9/2024	94.79
	Bldg Insp Pur Svcs	cdm-credit card BoS, Bldg, CoAdmin, Econ, IT	10/9/2024	590.00
	JGC TWN Maintenance Mat & Supp	rm Truist Credit Card 9-10 to 10-08-24	10/9/2024	50.84
	Econ Dev Miscellaneous Expendi	IF- Econ Dev Tour Credit Card Sept 2024	10/9/2024	425.00
Truist Bank Total				12,810.39
Vacorp	Rebates & Refunds - Other Veh	Return Credit received for HIC credit on LODA	10/22/2024	2,124.00
Vacorp Total				2,124.00
Valley Doors Unlimit	AOff Maint Mat & Sup	rm Valley Door Park Park Pad lock	7/26/2024	86.92

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Valley Doors Unlimit Total				86.92
Valley Health	EMS Mat & Sup	Fire-EMS WMC supply invoice Sept 2024	10/1/2024	1,179.75
Valley Health Total				1,179.75
Valley Writing Servi	Health &Human Svcs Eng & Arch	cdm-grant assistance	10/7/2024	450.00
Valley Writing Servi Total				450.00
VCCA	Clk of CC Dues & Memb	Clerk Dues	7/9/2024	320.00
	Clk of CC Dues & Memb	Deputy Clerk Dues - McDonald	7/9/2024	25.00
	Clk of CC Dues & Memb	Deputy Clerk Dues - Cossaboon	7/9/2024	25.00
VCCA Total				370.00
VCFS AUTO LEASING CO	General Check Refunds Account	10025664	10/10/2024	512.94
VCFS AUTO LEASING CO Total				512.94
Verizon	Clk of CC Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	91.02
	Clk of CC Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	91.02
	District C Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	63.25
	District C Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	64.96
	IT Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	399.01
	IT Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	399.33
	J&D Court Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	62.96
	J&D Court Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	59.96
	Maintenanc Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	50.67
	Maintenanc Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	50.67
	Sheriff Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	269.67
	Sheriff Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	250.09
	Sheriff Telephone	Monthly Statement	9/30/2024	55.64
	County Adm Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	12.00
	County Adm Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	12.00
	Com of Rev Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	8.00
	Com of Rev Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	8.00
	Treasurer Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	4.00
	Treasurer Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	4.00
	Registrar Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	4.00
	Registrar Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	4.00
	Comm Atty Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	16.00
	Comm Atty Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	16.00
	EMS Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	50.67
	EMS Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	50.67
	Probation Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	4.00
	Probation Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	4.00
	Bldg Insp Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	8.00
	Bldg Insp Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	8.00
	AnimalShltr Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	50.67
	AnimalShltr Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	50.67
	Parks Adm Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	74.67
	Parks Adm Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	74.67
	Plan Adm Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	12.00
	Plan Adm Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	12.00
	JAS Finance Telephone	phone bill - 3 accounts 09/26-10/25	9/25/2024	133.34
	JAS Finance Telephone	phone bill - 3 accounts 10/26-11/25	10/26/2024	133.34
Verizon Total				2,662.95
Veterinary Community	AnimalShltr Pur Svcs	JM-VCO sept. 2024	10/1/2024	1,905.00
Veterinary Community Total				1,905.00
Virginia Department	Parks Adm Pur Svcs	Back ground checks	10/3/2024	10.00
Virginia Department Total				10.00
VITA	Clk of CC Telephone	Sep 2024 phone bill	10/3/2024	0.43
	District C Telephone	Sep 2024 phone bill	10/3/2024	111.01
	IT Telephone	Sep 2024 phone bill	10/3/2024	141.33
	J&D Court Telephone	Sep 2024 phone bill	10/3/2024	0.04
	Sheriff Telephone	Sep 2024 phone bill	10/3/2024	643.01
	JGC TWN Maintenance Telephone	Sep 2024 phone bill	10/3/2024	65.40
VITA Total				961.22
Wage Works	Flex Bens Pur Svcs	Admin fee October 2024	10/23/2024	338.75
Wage Works Total				338.75
Walmart	Programs Mat & Sup	supplies	10/15/2024	28.40
	Rec Center Mat & Sup	supplies	10/15/2024	159.14
	Rec Center Merch for Resale	supplies	10/15/2024	74.74
Walmart Total				262.28
Wampler-Eanes Apprai	Reassess Finance & Auditing	Reassessment of General Proper	8/1/2024	4,920.00
	Reassess Finance & Auditing	Reassessment of General Proper	9/4/2024	2,240.00
	Reassess Finance & Auditing	Reassessment of General Proper	10/1/2024	20,758.50

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Wampler-Eanes Apprai Total				27,918.50
Washington Gas	104Church Maint Heating	104 N Church 09/17-10/11	10/14/2024	18.75
	AlRec Maint Heating	225 AL SMITH CIR 9/17-10/14	10/16/2024	118.13
	100 N Church Maint Heating	100 N Church 9/147-10/11	10/15/2024	27.31
	JGC Maintenance Heating	101 Chalmers Ct 9/17-10/11	10/15/2024	728.34
	JGC TWN Maintenance Heating	101 Chalmers Ct 9/17-10/11	10/15/2024	433.28
Washington Gas Total				1,325.81
White, Michael	Sheriff Travel - Communication	VSA Conference	10/7/2024	139.00
White, Michael Total				139.00
White, Rebecca	Sheriff Travel - Communication	Mileage for Meeting in Warren Cty	10/8/2024	32.29
White, Rebecca Total				32.29
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	CCEA BBQ Invite 2024	9/26/2024	743.09
Winchester Printers Total				743.09
Winchester Star	BoS Advertising	cdm- Sept PH ad 1	9/30/2024	572.20
	BoS Advertising	cdm-Sept PH ad 2	9/30/2024	572.20
	BoS Advertising	cdm-Sept meeting change notice	9/30/2024	108.50
Winchester Star Total				1,252.90
Grand Total				1,143,615.68

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
11010-Board of Supervisors						
11010	1300	BoS Part Time Salaries	13,800	4,375	9,425	32%
11010	2100	BoS FICA	908	261	647	29%
11010	2300	BoS Health Ins	20,247	7,042	13,204	35%
11010	2700	BoS Worker's Comp	8	6	2	71%
11010	3000	BoS Pur Svcs	1,500	822	678	55%
11010	3600	BoS Advertising	5,600	2,516	3,084	45%
11010	5210	BoS Postal Services	500	22	478	4%
11010	5230	BoS Telephone	35	0	35	0%
11010	5300	BoS Insurance	4,200	3,969	231	95%
11010	5500	BoS Travel	4,000	1,000	3,000	25%
11010	5800	BoS Miscellaneous Expenditures	2,200	511	1,689	23%
11010	5810	BoS Dues & Memb	5,500	4,243	1,257	77%
11010	6000	BoS Mat & Sup	800	0	800	0%
11010-Board of Supervisors Total			59,297	24,767	34,530	42%
12110-County Administrator						
12110	1100	County Adm Salaries	339,317	105,863	233,454	31%
12110	1300	County Adm Part Time Salaries	42,184	9,187	32,997	22%
12110	2100	County Adm FICA	28,094	8,557	19,537	30%
12110	2210	County Adm VRS 1&2	21,838	7,141	14,697	33%
12110	2220	County Adm VRS Hybrid	21,640	6,316	15,324	29%
12110	2300	County Adm Health Ins	31,109	9,836	21,273	32%
12110	2400	County Adm Life Ins	4,477	1,234	3,242	28%
12110	2510	County Adm Dis Ins Hybrid	827	246	581	30%
12110	2700	County Adm Workers Comp	207	153	54	74%
12110	3000	County Adm Pur Svcs	12,000	10,392	1,608	87%
12110	3320	County Adm Maint Contracts	5,000	0	5,000	0%
12110	3500	County Adm Printing & Binding	200	0	200	0%
12110	3600	County Adm Advertising	500	0	500	0%
12110	5210	County Adm Postal Svcs	1,100	7	1,093	1%
12110	5230	County Adm Telephone	1,000	235	765	23%
12110	5500	County Adm Travel	3,000	0	3,000	0%
12110	5800	County Adm Miscellaneous Expen	2,000	237	1,763	12%
12110	5810	County Adm Dues & Memb	1,800	546	1,254	30%
12110	6000	County Adm Mat & Sup	4,500	1,471	3,029	33%
12110	6008	County Adm Vehicle Fuel	2,200	517	1,683	24%
12110-County Administrator Total			522,993	161,938	361,055	31%
12210-Legal Services						
12210	3000	Legal Svc Pur Svcs	35,000	955	34,045	3%
12210-Legal Services Total			35,000	955	34,045	3%
12310-Commissioner of Revenue						
12310	1100	Com of Rev Salaries	197,789	71,763	126,025	36%
12310	1300	Com of Rev Part Time Salaries	27,150	2,658	24,492	10%
12310	2100	Com of Rev FICA	16,293	5,413	10,880	33%
12310	2210	Com of Rev VRS 1&2	24,348	6,115	18,233	25%
12310	2220	Com of Rev VRS Hybrid	0	2,940	(2,940)	100%
12310	2300	Com of Rev Health Ins	33,726	10,383	23,342	31%
12310	2400	Com of Rev Life Ins	2,650	847	1,804	32%
12310	2510	Com of Rev Dis Ins Hybrid	0	117	(117)	100%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12310	2700	Com of Rev Workers Comp	122	91	31	75%
12310	3000	Com of Rev Pur Svcs	2,000	345	1,655	17%
12310	3320	Com of Rev Maint Contracts	500	54	446	11%
12310	3500	Com of Rev Printing & Binding	400	0	400	0%
12310	3600	Com of Rev Advertising	200	0	200	0%
12310	4100	Com of Rev Data Processing	0	884	(884)	100%
12310	5210	Com of Rev Postal Svcs	2,200	307	1,893	14%
12310	5230	Com of Rev Telephone	200	32	168	16%
12310	5500	Com of Rev Travel	2,500	0	2,500	0%
12310	5510	Com of Rev Local Mileage	400	0	400	0%
12310	5810	Com of Rev Dues & Memb	700	0	700	0%
12310	6000	Com of Rev Mat & Sup	1,400	209	1,191	15%
12310	6035	Com of Rev Noncap Ofc Equip	200	0	200	0%
12310-Commissioner of Revenue Total			312,778	102,159	210,619	33%
12410-Treasurer						
12410	1100	Treasurer Salaries	275,455	92,339	183,116	34%
12410	2100	Treasurer FICA	20,457	6,891	13,566	34%
12410	2210	Treasurer VRS 1&2	23,310	6,334	16,976	27%
12410	2220	Treasurer VRS Hybrid	11,691	5,683	6,008	49%
12410	2300	Treasurer Health Ins	44,592	14,936	29,656	33%
12410	2400	Treasurer Life Ins	3,691	1,098	2,593	30%
12410	2510	Treasurer Dis Ins Hybrid	640	220	420	34%
12410	2700	Treasurer Workers Comp	150	97	52	65%
12410	3000	Treasurer Pur Svcs	1,500	184	1,316	12%
12410	3180	Treasurer Credit Card Fees	30,000	228	29,772	1%
12410	3190	Treasurer DMV Stop	11,000	7,499	3,501	68%
12410	3320	Treasurer Maint Contracts	6,000	3,304	2,696	55%
12410	3500	Treasurer Printing & Binding	8,500	1,101	7,399	13%
12410	3600	Treasurer Advertising	300	0	300	0%
12410	5210	Treasurer Postal Svcs	30,000	4,308	25,692	14%
12410	5230	Treasurer Telephone	200	16	184	8%
12410	5500	Treasurer Travel	3,000	1,109	1,891	37%
12410	5510	Treasurer Local Mileage	400	198	202	49%
12410	5810	Treasurer Dues & Memb	600	400	200	67%
12410	6000	Treasurer Mat & Sup	15,000	1,246	13,754	8%
12410-Treasurer Total			486,486	147,191	339,295	30%
12510-Data Processing/IT						
12510	1100	IT Salaries	233,753	65,543	168,210	28%
12510	2100	IT FICA	14,908	5,007	9,902	34%
12510	2210	IT VRS 1&2	14,208	4,736	9,472	33%
12510	2220	IT VRS Hybrid	11,215	3,738	7,476	33%
12510	2300	IT Health Ins	20,739	6,913	13,826	33%
12510	2400	IT Life Ins	2,635	773	1,861	29%
12510	2510	IT Dis Ins Hybrid	429	143	286	33%
12510	2700	IT Workers Comp	106	80	27	75%
12510	3000	IT Pur Svcs	0	405	(405)	100%
12510	3320	IT Maint Contracts	4,000	1,644	2,356	41%
12510	5210	IT Postal Svcs	100	0	100	0%
12510	5230	IT Telephone	10,000	2,990	7,010	30%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12510	5240	IT Telecomm Online Tech	18,000	5,078	12,922	28%
12510	5400	IT Leases & Rentals	32,100	17,008	15,092	53%
12510	5500	IT Travel	1,000	0	1,000	0%
12510	5810	IT Dues & Memb	100	0	100	0%
12510	6000	IT Mat & Sup	2,000	194	1,806	10%
12510	6008	IT Vehicle Fuel	100	39	61	39%
12510	6040	IT Tech SW/OL	182,000	55,556	126,444	31%
12510	6050	IT Noncap Technology Hardware	45,000	1,698	43,302	4%
12510-Data Processing/IT Total			592,393	171,544	420,848	29%
13100-Electoral Board and Officials						
13100	1300	Electoral Part Time Salaries	7,684	2,612	5,072	34%
13100	2100	Electoral FICA	591	200	391	34%
13100	2700	Electoral Workers Comp	4	3	1	71%
13100	3000	Electoral Pur Svcs	6,500	39	6,461	1%
13100	3160	Electoral Board Member Fees	36,200	0	36,200	0%
13100	3320	Electoral Maint Contracts	9,000	6,108	2,892	68%
13100	3500	Electoral Printing & Binding	6,100	4,250	1,850	70%
13100	3600	Electoral Advertising	400	0	400	0%
13100	5210	Electoral Postal Svcs	2,500	1,188	1,312	48%
13100	5400	Electoral Leases & Rentals	2,100	0	2,100	0%
13100	5500	Electoral Travel	1,500	254	1,246	17%
13100	5510	Electoral Local Mileage	1,500	0	1,500	0%
13100	5810	Electoral Dues & Memb	300	0	300	0%
13100	6000	Electoral Mat & Sup	1,000	670	330	67%
13100	6035	Electoral Noncap Office Equip	1,500	0	1,500	0%
13100-Electoral Board and Officials Total			76,879	15,324	61,555	20%
13200-Registrar						
13200	1100	Registrar Salaries	133,159	44,386	88,773	33%
13200	1300	Registrar Part Time Salaries	14,080	3,077	11,003	22%
13200	2100	Registrar FICA	11,111	3,629	7,482	33%
13200	2210	Registrar VRS 1&2	16,392	5,464	10,928	33%
13200	2300	Registrar Health Ins	20,739	6,913	13,826	33%
13200	2400	Registrar Life Ins	1,784	524	1,261	29%
13200	2700	Registrar Workers Comp	80	54	26	67%
13200	3000	Registrar Pur Svcs	1,550	69	1,481	4%
13200	3320	Registrar Maint Contracts	2,640	0	2,640	0%
13200	5210	Registrar Postal Svcs	2,000	41	1,959	2%
13200	5230	Registrar Telephone	1,100	203	897	18%
13200	5500	Registrar Travel	1,600	159	1,441	10%
13200	5510	Registrar Local Mileage	700	0	700	0%
13200	5810	Registrar Dues & Memb	400	0	400	0%
13200	6000	Registrar Mat & Sup	1,400	710	690	51%
13200	6035	Registrar Noncap Office Equip	500	0	500	0%
13200-Registrar Total			209,235	65,229	144,007	31%
21100-Circuit Court						
21100	5841	Circuit C Juror Pay	7,500	650	6,850	9%
21100	5842	Circuit C Jury Comm	300	0	300	0%
21100	6000	Circuit C Mat & Sup	0	190	(190)	100%
21100	7000	Circuit Ct Pyt to Joint Ops	9,500	13,282	(3,782)	140%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
21100-Circuit Court Total			17,300	14,122	3,178	82%
21200-General District Court						
21200	3000	District C Pur Svcs	3,000	0	3,000	0%
21200	3150	District C Legal Svcs	270	0	270	0%
21200	3320	District C Maint Contracts	1,400	1,392	8	99%
21200	5210	District C Postal Svcs	900	145	755	16%
21200	5230	District C Telephone	2,000	588	1,412	29%
21200	5500	District C Travel	500	0	500	0%
21200	5810	District C Dues & Memb	50	0	50	0%
21200	6000	District C Mat & Sup	700	350	350	50%
21200-General District Court Total			8,820	2,475	6,345	28%
21510-Blue Ridge Legal Services						
21510	5600	Blue Ridge Legal Svc Contr	1,500	1,500	0	100%
21510-Blue Ridge Legal Services Total			1,500	1,500	0	100%
21600-Juvenile & Domestic Relations						
21600	3000	J&D Court Pur Svcs	3,000	0	3,000	0%
21600	3320	J&D Court Maint Contracts	1,000	430	570	43%
21600	5210	J&D Court Postal Svcs	700	103	597	15%
21600	5230	J&D Court Telephone	700	243	457	35%
21600	5500	J&D Court Travel	750	0	750	0%
21600	5810	J&D Court Dues & Memb	50	0	50	0%
21600	6000	J&D Court Mat & Sup	800	0	800	0%
21600-Juvenile & Domestic Relations Total			7,000	776	6,224	11%
21700-Clerk of the Circuit Court						
21700	1100	Clk of CC Salaries	229,859	76,164	153,696	33%
21700	2100	Clk of CC FICA	16,988	5,824	11,164	34%
21700	2210	Clk of CC VRS 1&2	16,042	5,347	10,695	33%
21700	2220	Clk of CC VRS Hybrid	13,439	4,793	8,646	36%
21700	2400	Clk of CC Life Ins	2,976	899	2,077	30%
21700	2510	Clk of CC Dis Ins Hybrid	484	173	312	36%
21700	2700	Clk of CC Workers Comp	120	90	30	75%
21700	3000	Clk of CC Pur Svcs	2,500	0	2,500	0%
21700	3320	Clk of CC Maint Contracts	25,500	2,653	22,848	10%
21700	3510	Clk of CC Microfilming	7,000	1,138	5,862	16%
21700	5210	Clk of CC Postal Svcs	6,000	1,962	4,038	33%
21700	5230	Clk of CC Telephone	1,050	366	684	35%
21700	5810	Clk of CC Dues & Memb	370	370	0	100%
21700	6000	Clk of CC Mat & Sup	6,500	2,802	3,698	43%
21700-Clerk of the Circuit Court Total			328,828	102,580	226,249	31%
21910-Victim and Witness Assistance						
21910	1100	VictimWit Regular Salary	54,188	18,185	36,003	34%
21910	1300	VictimWit Part Time Sal	14,815	4,844	9,971	33%
21910	2100	VictimWit FICA	5,279	1,767	3,512	33%
21910	2210	VictimWit VRS 1&2	6,671	2,253	4,418	34%
21910	2400	VictimWit Life Ins	726	214	512	30%
21910	2700	VictimWit Workers Comp	38	28	10	74%
21910	3000	VictimWit Pur Svcs	150	26	124	17%
21910	5210	VictimWit Postal Svcs	500	0	500	0%
21910	5230	VictimWit Telephone	500	167	333	33%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
21910	5500	VictimWit Travel	1,500	0	1,500	0%
21910	5810	VictimWit Dues & Memb	500	0	500	0%
21910	6000	VictimWit Mat & Sup	6,053	41	6,012	1%
21910-Victim and Witness Assistance Total			90,920	27,526	63,394	30%
21940-Old Dominion ASAP						
21940	5600	Old Dominion ASAP Entity Gift	8,000	8,000	0	100%
21940-Old Dominion ASAP Total			8,000	8,000	0	100%
22100-Commonwealth's Attorney						
22100	1100	Comm Atty Salaries	345,110	93,780	251,331	27%
22100	1100	Comm Atty VSTOP Salaries	8,476	2,688	5,788	32%
22100	1300	Comm Atty Part Time Salaries	20,390	6,591	13,799	32%
22100	1300	Comm Atty VSTOP PT Salaries	17,893	6,170	11,723	34%
22100	2100	Comm Atty FICA	28,352	8,015	20,337	28%
22100	2100	Comm Atty VSTOP FICA	648	307	341	47%
22100	2210	Comm Atty VRS 1&2	7,431	2,506	4,925	34%
22100	2210	Comm Atty VSTOP VRS 1&2	1,043	289	754	28%
22100	2220	Comm Atty VRS Hybrid	42,180	11,406	30,774	27%
22100	2300	Comm Atty Health Ins	39,878	6,913	32,965	17%
22100	2400	Comm Atty Life Ins	4,624	1,107	3,518	24%
22100	2400	Comm Atty VSTOP Life Ins	114	32	82	28%
22100	2510	Comm Atty Dis Ins Hybrid	1,503	389	1,115	26%
22100	2700	Comm Atty Workers Comp	207	159	48	77%
22100	2700	Comm Atty VSTOP Workers Comp	5	0	5	0%
22100	3000	Comm Atty Pur Svcs	100	0	100	0%
22100	3320	Comm Atty Maint Contracts	1,500	625	875	42%
22100	5210	Comm Atty Postal Svcs	2,000	858	1,142	43%
22100	5230	Comm Atty Telephone	2,500	397	2,103	16%
22100	5500	Comm Atty Travel	7,000	0	7,000	0%
22100	5549	Comm Atty Witness Travel Expen	1,500	0	1,500	0%
22100	5810	Comm Atty Dues & Memb	3,500	308	3,192	9%
22100	6000	Comm Atty Mat & Sup	4,000	1,676	2,324	42%
22100	6035	Comm Atty Noncap Office Equip	400	0	400	0%
22100	6040	Technology SW/OL Content	2,500	0	2,500	0%
22100-Commonwealth's Attorney Total			542,856	144,216	398,640	27%
31200-Sheriff - Total						
31200	1100	Sheriff Salaries	2,040,463	644,761	1,395,702	32%
31200	1200	Sheriff Overtime	43,500	40,994	2,506	94%
31200	1200	DMV Alcohol Grant Overtime	6,650	247	6,403	4%
31200	1200	DMV Speed Overtime	11,954	515	11,439	4%
31200	1300	Sheriff Part Time Salaries	43,860	17,227	26,633	39%
31200	1660	Sheriff Emp Bonuses	0	500	(500)	100%
31200	2100	Sheriff FICA	165,747	54,264	111,483	33%
31200	2100	DMV Alcohol Grant FICA	0	18	(18)	100%
31200	2100	DMV Speed FICA	0	35	(35)	100%
31200	2210	Sheriff VRS 1&2	179,974	63,768	116,206	35%
31200	2220	Sheriff VRS Hybrid	47,681	17,516	30,166	37%
31200	2300	Sheriff Health Ins	250,176	102,880	147,296	41%
31200	2300	DMV Alcohol Grant Health Ins	0	47	(47)	100%
31200	2300	DMV Speed Health Ins	0	135	(135)	100%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
31200	2400	Sheriff Life Ins	23,893	7,618	16,275	32%
31200	2510	Sheriff Dis Ins Hybrid	1,832	674	1,158	37%
31200	2700	Sheriff Workers Comp	36,378	38,702	(2,324)	106%
31200	2800	Sheriff Leave Pay	0	16,439	(16,439)	100%
31200	2810	Sheriff Holiday Pay	71,000	17,428	53,572	25%
31200	2860	Sheriff LODA	21,035	20,871	165	99%
31200	3000	Sheriff Pur Svcs	45,000	14,316	30,684	32%
31200	3320	Sheriff Maint Contracts	208,704	101,716	106,988	49%
31200	3320	Sheriff E-Ticket Maint Svc	0	4,950	(4,950)	100%
31200	3350	Sheriff Insured Repair Svcs	2,000	500	1,500	25%
31200	3500	Sheriff Printing & Binding	1,050	0	1,050	0%
31200	5210	Sheriff Postal Svcs	2,320	611	1,709	26%
31200	5230	Sheriff Telephone	97,198	23,972	73,226	25%
31200	5300	Sheriff Insurance	12,000	11,219	781	93%
31200	5400	Sheriff Leases & Rentals	28,000	6,421	21,579	23%
31200	5500	Sheriff Travel	70,800	1,283	69,517	2%
31200	5500	Sheriff Travel - Communication	0	1,007	(1,007)	100%
31200	5500	Sheriff Travel - Sworn Staff	0	16,257	(16,257)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000	0	1,000	0%
31200	5810	Sheriff Dues & Memb	5,250	2,886	2,364	55%
31200	6000	Sheriff Mat & Sup	73,500	1,207	72,293	2%
31200	6000	Sheriff COS Mat & Sup	0	504	(504)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000	0	25,000	0%
31200	6000	Sheriff PSU Mat & Sup	0	2,895	(2,895)	100%
31200	6000	Sheriff SOS Mat & Sup	0	1,329	(1,329)	100%
31200	6000	Sheriff VRP Mat & Sup	0	18,765	(18,765)	100%
31200	6000	ICAC Mat & Sup	3,000	776	2,224	26%
31200	6000	DMV Speed Mat & Sup	0	0	0	100%
31200	6008	Sheriff Vehicle Fuel	63,506	19,561	43,945	31%
31200	6008	Byrne Justice Grt Fuel Match	2,494	2,494	0	100%
31200	6011	Sheriff Clothing	15,650	39	15,611	0%
31200	6011	Sheriff Uniform Sworn Staff	0	2,423	(2,423)	100%
31200	6015	Sheriff Ammunition	28,000	0	28,000	0%
31200-Sheriff - Total Total			3,628,616	1,279,769	2,348,846	35%
31210-Criminal Justice Training Ctr						
31210	5600	Criminal Justice Training Ctr	22,581	22,581	0	100%
31210-Criminal Justice Training Ctr Total			22,581	22,581	0	100%
31220-Drug Task Force						
31220	5600	Drug Task Force Entity Gift	13,400	3,688	9,712	28%
31220-Drug Task Force Total			13,400	3,688	9,712	28%
32200-Volunteer Fire Companies						
32200	2510	Vol Fire Dis Ins Hybrid	11,000	10,323	677	94%
32200	2700	Vol Fire Worker's Comp	21,000	15,753	5,247	75%
32200	5300	Vol Fire Co Insurance	65,000	0	65,000	0%
32200	5600	Vol Fire Companies Entity Gift	25,000	25,000	0	100%
32200	5696	Recruitment/Retention-Tuition	10,000	0	10,000	0%
32200	5697	Vol Fire 4 for Life Grant	19,000	0	19,000	0%
32200	5698	Vol Fire Fire Programs	43,000	0	43,000	0%
32200	6000	Vol Fire Mat'l Suppls	500	0	500	0%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
32200-Volunteer Fire Companies Total			194,500	51,076	143,424	26%
32201-Blue Ridge Volunteer Fire Co						
32201	2860	Blue Ridge Vol Fire Co LODA	2,692	1,423	1,269	53%
32201	5510	Blue Ridge Vol FireFee for Svc	14,000	4,061	9,939	29%
32201	5600	Blue Ridge Vol Fire Co Contrib	90,000	45,000	45,000	50%
32201-Blue Ridge Volunteer Fire Co Total			106,692	50,484	56,208	47%
32202-Boyce Volunteer Fire Co						
32202	2860	Boyce Volunteer Fire Co LODA	2,175	2,541	(367)	117%
32202	5510	Boyce Vol Fire Co Fee for Svc	20,000	3,283	16,717	16%
32202	5600	Boyce Volunteer Fire Co Contr	90,000	45,000	45,000	50%
32202-Boyce Volunteer Fire Co Total			112,175	50,824	61,350	45%
32203-Enders Volunteer Fire Co						
32203	2860	Enders Volunteer Fire Co LODA	7,559	3,863	3,696	51%
32203	5510	Enders Vol Fire Co Fee for Svc	135,000	34,674	100,326	26%
32203	5600	Enders Volunteer Fire Co Contr	90,000	45,000	45,000	50%
32203-Enders Volunteer Fire Co Total			232,559	83,537	149,022	36%
32310-Fire and Rescue Services						
32310	1100	EMS Salaries	1,194,973	360,550	834,423	30%
32310	1200	EMS Overtime	100,000	101,688	(1,688)	102%
32310	1300	EMS Part Time Salaries	100,000	25,724	74,276	26%
32310	2100	EMS FICA	103,488	36,558	66,930	35%
32310	2210	EMS VRS 1&2	139,889	41,271	98,618	30%
32310	2220	EMS VRS Hybrid	8,384	2,795	5,589	33%
32310	2300	EMS Health Ins	207,463	59,416	148,047	29%
32310	2400	EMS Life Ins	16,013	4,187	11,826	26%
32310	2510	EMS Dis Ins Hybrid	309	103	206	33%
32310	2700	EMS Workers Comp	31,159	32,702	(1,543)	105%
32310	2800	EMS Annual Leave Payouts	0	4,166	(4,166)	100%
32310	2810	EMS Holiday Pay	40,000	8,301	31,699	21%
32310	2860	EMS LODA	18,023	19,827	(1,804)	110%
32310	3000	EMS Pur Svcs	84,000	10,914	73,086	13%
32310	3000	EMS Pur Svcs-Employee Training	20,000	1,605	18,395	8%
32310	3320	EMS Maint Svc Contracts	0	0	0	100%
32310	5210	EMS Postal Services	500	68	432	14%
32310	5230	EMS Telephone	2,050	203	1,847	10%
32310	5230	EMS LEMPG Grant-Telephone	0	2,636	(2,636)	100%
32310	5500	EMS Travel	15,000	8,082	6,918	54%
32310	5800	EMS Miscellaneous	4,500	99	4,401	2%
32310	6000	EMS Mat & Sup	60,300	11,338	48,962	19%
32310	6000	EMS Matl's and Supplies-Train	1,000	0	1,000	0%
32310	6000	EMS LEMPG Grant Mat & Sup	7,500	0	7,500	0%
32310	6008	EMS Vehicle Fuel	35,000	8,661	26,339	25%
32310	6011	FIRE/EMS Uniforms	20,000	4,046	15,954	20%
32310	6011	FIRE Personal Protection Equip	25,000	297	24,703	1%
32310	6040	EMS Tech SW/OL	20,000	9,659	10,341	48%
32310-Fire and Rescue Services Total			2,254,550	754,893	1,499,658	33%
32320-Lord Fairfax Emergency Medical						
32320	5600	Lord Fairfax EMS Contribution	6,904	6,904	0	100%
32320-Lord Fairfax Emergency Medical Total			6,904	6,904	0	100%

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32400-Forestry Services						
32400	5600	Forestry Svcs Entity Gift	2,773	2,773	0	100%
32400-Forestry Services Total			2,773	2,773	0	100%
33210-Regional Jail						
33210	7000	Regional Jail Joint Ops	480,518	231,398	249,121	48%
33210-Regional Jail Total			480,518	231,398	249,121	48%
33220-Juvenile Detention Center						
33220	3840	Juv Det Ctr Intergov Svc Agree	15,348	3,775	11,573	25%
33220-Juvenile Detention Center Total			15,348	3,775	11,573	25%
33300-Probation Office						
33300	5230	Probation Telephone	100	16	84	16%
33300	6000	Probation Mat & Sup	300	0	300	0%
33300-Probation Office Total			400	16	384	4%
34100-Building Inspections						
34100	1100	Bldg Insp Salaries	174,039	56,054	117,985	32%
34100	2100	Bldg Insp FICA	12,081	4,053	8,027	34%
34100	2210	Bldg Insp VRS 1&2	10,164	3,388	6,776	33%
34100	2220	Bldg Insp VRS Hybrid	12,725	4,242	8,484	33%
34100	2300	Bldg Insp Health Ins	41,154	13,594	27,560	33%
34100	2400	Bldg Insp Life Ins	2,253	661	1,592	29%
34100	2510	Bldg Insp Dis Ins Hybrid	452	151	301	33%
34100	2700	Bldg Insp Workers Comp	1,995	1,708	287	86%
34100	3000	Bldg Insp Pur Svcs	600	590	10	98%
34100	3320	Bldg Insp Maint Contracts	1,100	528	572	48%
34100	5210	Bldg Insp Postal Svcs	250	51	199	20%
34100	5230	Bldg Insp Telephone	3,500	1,011	2,489	29%
34100	5500	Bldg Insp Travel	1,500	483	1,017	32%
34100	5810	Bldg Insp Dues & Memb	500	0	500	0%
34100	6000	Bldg Insp Mat & Sup	6,500	1,575	4,925	24%
34100	6008	Bldg Insp Vehicle Fuel	4,000	644	3,356	16%
34100-Building Inspections Total			272,814	88,734	184,080	33%
35100-Animal Shelter						
35100	1100	AnimalShltr Salaries	93,303	32,819	60,484	35%
35100	1300	AnimalShltr Part Time Salaries	38,000	17,028	20,972	45%
35100	2100	AnimalShltr FICA	7,799	3,673	4,126	47%
35100	2220	AnimalShltr VRS Hybrid	12,419	4,368	8,050	35%
35100	2300	AnimalShltr Health Ins	20,584	6,861	13,723	33%
35100	2400	AnimalShltr Life Ins	1,250	387	863	31%
35100	2510	AnimalShltr Dis Ins Hybrid	493	173	319	35%
35100	2700	AnimalShltr Workers Comp	767	774	(7)	101%
35100	3000	AnimalShltr Pur Svcs	24,000	8,563	15,437	36%
35100	3320	AnimalShltr Maint Svc Contracts	250	56	194	22%
35100	3500	AnimalShltr Printing & Binding	200	0	200	0%
35100	5230	AnimalShltr Telephone	920	369	551	40%
35100	5400	Anml Shelter Leases and Rental	1	1	0	100%
35100	5500	AnimalShltr Travel	400	0	400	0%
35100	5510	AnimalShltr Local Mileage	100	0	100	0%
35100	6000	AnimalShltr Mat & Sup	12,500	5,837	6,663	47%
35100	6008	AnimalShltr Vehicle Fuel	1,000	275	725	28%

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35100	6011	AnimalShltr Clothing	500	0	500	0%
35100-Animal Shelter Total			214,485	81,184	133,301	38%
35300-Med Examiner & Indigent Burial						
35300	3000	Exam&Bury Pur Svcs	200	80	120	40%
35300-Med Examiner & Indigent Burial Total			200	80	120	40%
42400-Refuse Disposal						
42400	3840	RefuseDisp Intergov Svc Agreem	194,400	55,083	139,317	28%
42400-Refuse Disposal Total			194,400	55,083	139,317	28%
42410-Solid Waste Convenience						
42410	1300	SWC PT Salaries - Regular	29,912	7,027	22,885	23%
42410	2100	SWC FICA	2,289	538	1,752	23%
42410	2700	Worker's Compensation	410	337	73	82%
42410	3000	SWC Pur Svcs	63,200	15,820	47,380	25%
42410	5110	SWC Electrical Services	2,000	212	1,788	11%
42410	6000	SWC Mat & Sup	750	0	750	0%
42410-Solid Waste Convenience Total			98,561	23,933	74,627	24%
42600-Litter Control						
42600	3000	LitterCtrl Pur Svcs	15,000	119	14,881	1%
42600-Litter Control Total			15,000	119	14,881	1%
42700-Sanitation						
42700	3840	Sanitation Intergov Svc Agreem	37,000	7,994	29,006	22%
42700	5600	Sanitation Entity Gift	207,000	0	207,000	0%
42700-Sanitation Total			244,000	7,994	236,006	3%
43200-General Property Maintenance - All Accounts						
43200	1100	Maintenanc Salaries	212,770	64,382	148,388	30%
43200	1100	CustdlSrvcs Sal	5,258	1,753	3,505	33%
43200	1100	JGC CustdlSrvcs Sal	18,597	6,199	12,398	33%
43200	1100	100NChurch CustdlSrvcs Sal	9,792	3,264	6,528	33%
43200	1100	102Church CustdlSrvcs Sal	19,584	6,528	13,056	33%
43200	1100	104Church CustdlSrvcs Sal	9,792	3,264	6,528	33%
43200	1100	524WMain CustdlSrvcs Sal	2,061	687	1,374	33%
43200	1100	311EMain CustdlSrvcs Sal	6,977	2,326	4,651	33%
43200	1100	129 Rams CustSvcs Sal-Regular	1,940	0	1,940	0%
43200	1300	Maintenanc Part Time Salaries	11,981	2,044	9,937	17%
43200	2100	Maintenanc FICA	15,805	4,863	10,942	31%
43200	2100	CustdlSrvcs FICA	380	127	253	33%
43200	2100	JGC CustdlSrvcs FICA	1,337	447	890	33%
43200	2100	100NChurch CustdlSrvcs FICA	691	231	461	33%
43200	2100	102Church CustdlSrvcs FICA	1,383	462	921	33%
43200	2100	104Church CustdlSrvcs FICA	691	231	461	33%
43200	2100	524WMain CustdlSrvcs FICA	146	49	97	33%
43200	2100	311EMain CustdlSrvcs FICA	501	168	334	33%
43200	2100	129 Rams CustSvcs FICA	148	0	148	0%
43200	2210	Maintenanc VRS 1&2	14,880	4,702	10,178	32%
43200	2220	Maintenanc VRS Hybrid	12,567	3,908	8,660	31%
43200	2220	CustdlSrvcs VRS Hybrid	235	78	156	33%
43200	2220	JGC CustdlSrvcs VRS Hybrid	829	277	553	33%
43200	2220	100NChurchCustdlSrvcs VRSHybri	682	146	536	21%
43200	2220	102Church CustdlSrvcs VRS Hyb	1,363	291	1,072	21%

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43200	2220	104Church CustdlSrvc VRSHybri	682	146	536	21%
43200	2220	524WMain CustdlSrvc VRSHybri	143	31	113	21%
43200	2220	311EMain CustdlSrvc VRS Hybr	311	104	207	33%
43200	2220	129 Rams CustSvcs VRS Hybrid	87	0	87	0%
43200	2300	Maintenanc Health Ins	23,461	7,868	15,593	34%
43200	2300	CustdlSrvc HlthIns	792	271	521	34%
43200	2300	JGC CustdlSrvc HlthIns	4,635	1,583	3,052	34%
43200	2300	100NChurch CustdlSrvc HlthIns	2,092	716	1,376	34%
43200	2300	102Church CustdlSrvc HlthIns	4,184	1,433	2,751	34%
43200	2300	104Church CustdlSrvc HlthIns	2,092	716	1,376	34%
43200	2300	524WMain CustdlSrvc HlthIns	441	151	290	34%
43200	2300	311EMain CustdlSrvc HlthIns	1,782	608	1,174	34%
43200	2400	Maintenanc Life Ins	2,749	760	1,989	28%
43200	2400	CustdlSrvc GrpLifeIns	70	21	50	29%
43200	2400	JGC CustdlSrvc GrpLifeIns	249	73	176	29%
43200	2400	100NChurch CustdlSrvc GrpLife	131	39	93	29%
43200	2400	102Church CustdlSrvc GrpLife	262	77	185	29%
43200	2400	104Church CustdlSrvc GrpLife	131	39	93	29%
43200	2400	524WMain CustdlSrvc GrpLife	28	8	20	29%
43200	2400	311EMain CustdlSrvc GrpLifel	93	27	66	29%
43200	2400	129 Rams CustSvcs Grp Life Ins	26	0	26	0%
43200	2510	Maintenanc Dis Ins Hybrid	445	138	307	31%
43200	2510	CustdlSrvc DisInsHybrid	28	9	19	33%
43200	2510	JGC CustdlSrvc DisInsHybrid	98	33	65	33%
43200	2510	100NChurchCustdlSrvc DisInsHy	52	17	34	33%
43200	2510	102Church CustdlSrvc DisInsHy	103	34	69	33%
43200	2510	104Church CustdlSrvc DisInsHy	52	17	34	33%
43200	2510	524WMain CustdlSrvc DisInsHy	11	4	7	33%
43200	2510	311EMain CustdlSrvc DisInsHy	37	12	25	33%
43200	2510	129 Rams CustSvc Dis Ins Hyb	10	0	10	0%
43200	2700	Maintenanc Workers Comp	1,855	1,715	140	92%
43200	2700	CustdlSrvc WrksComp	65	160	(95)	247%
43200	2700	JGC CustdlSrvc WrksComp	230	0	230	0%
43200	2700	100NChurch CustdlSrvc WrksCmp	121	96	25	79%
43200	2700	102Church CustdlSrvc WrksComp	242	191	51	79%
43200	2700	104Church CustdlSrvc WrksCmp	121	96	25	79%
43200	2700	524WMain CustdlSrvc WrksCmp	25	20	5	81%
43200	2700	311EMain CustdlSrvc WrksComp	86	85	1	99%
43200	2700	129 Rams CustSvcs WC	27	0	27	0%
43200	2750	CustdlSrvc RHCC	54	18	36	33%
43200	2750	JGC CustdlSrvc RHCC	190	63	126	33%
43200	2750	100NChurch CustdlSrvc RHCC	100	33	67	33%
43200	2750	102Church CustdlSrvc RHCC	200	67	133	33%
43200	2750	104Church CustdlSrvc RHCC	100	33	67	33%
43200	2750	524WMain CustdlSrvc RHCC	21	7	14	33%
43200	2750	311EMain CustdlSrvc RHCC	71	24	47	33%
43200	2750	129 Rams CustSvcs RHCC	20	0	20	0%
43200	3000	Maintenanc Pur Svcs	33,000	0	33,000	0%
43200	3000	100 N Church Maint Pur Svcs	10,000	891	9,109	9%

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43200	3000	ChurchSt Maint Pur Svcs	3,000	2,587	413	86%
43200	3000	104Church Maint Pur Svcs	13,000	222	12,778	2%
43200	3000	225Rams Maint Pur Svcs	8,000	5,894	2,106	74%
43200	3000	524West Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	AIRec Maint Pur Svcs	9,000	0	9,000	0%
43200	3000	AIOff Maint Pur Svcs	12,000	8,239	3,761	69%
43200	3000	AIPool Maint Pur Svcs	3,000	0	3,000	0%
43200	3000	AIBase Maint Pur Svcs	500	150	350	30%
43200	3000	AI Soc Maint Pur Svcs	1,000	1,218	(218)	122%
43200	3000	106Church Maint Pur Svcs	1,000	7,919	(6,919)	792%
43200	3000	32EMain Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	36EMain Maint Pur Svcs	500	0	500	0%
43200	3000	311EMain Maint Pur Svcs	3,500	0	3,500	0%
43200	3000	309WMain Maint Pur Svcs	2,000	0	2,000	0%
43200	3000	129Rams Maint Pur Svcs	2,000	763	1,237	38%
43200	3000	Kohn Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	JGC Maintenanc Pur Svcs	16,000	5,879	10,121	37%
43200	3320	Maintenanc Maint Contracts	41,000	23,194	17,806	57%
43200	3320	100 N Church Maint Contracts	6,000	1,523	4,477	25%
43200	3320	ChurchSt Maint Contracts	3,800	2,957	843	78%
43200	3320	104Church Maint Contracts	4,500	4,467	33	99%
43200	3320	225Rams Maint Contracts	3,500	2,887	613	82%
43200	3320	524West Maint Contracts	1,000	1,200	(200)	120%
43200	3320	AIRec Maint Contracts	3,500	3,086	414	88%
43200	3320	106Church Maint Contracts	500	387	113	77%
43200	3320	36EMain Maint Contracts	500	476	24	95%
43200	3320	311EMain Maint Contracts	4,500	1,697	2,803	38%
43200	3320	309WMain Maint Serv Contracts	750	16	735	2%
43200	3320	129Rams Maint Contracts	800	360	440	45%
43200	3320	AIOff Maint Contracts	400	9	392	2%
43200	3320	AIPool Maint Contracts	0	28	(28)	100%
43200	3320	32EMain Maint Contracts	500	408	92	82%
43200	3320	JGC Maintenance Contracts	5,500	3,561	1,939	65%
43200	3600	Maintenanc Advertising	1,200	0	1,200	0%
43200	5110	100 N Church Maint Electric	12,500	3,059	9,441	24%
43200	5110	ChurchSt Maint Electric	28,000	6,299	21,701	22%
43200	5110	104Church Maint Electric	12,000	2,676	9,324	22%
43200	5110	225Rams Maint Electric	8,000	2,893	5,107	36%
43200	5110	524West Maint Electric	2,700	840	1,860	31%
43200	5110	AIRec Maint Electric	23,000	7,514	15,486	33%
43200	5110	AIOff Maint Electric	6,000	1,600	4,400	27%
43200	5110	AIPool Maint Electric	10,000	4,892	5,108	49%
43200	5110	AIBase Maint Electric	600	98	502	16%
43200	5110	AI Soc Maint Electric	600	114	486	19%
43200	5110	311EMain Maint Electric	9,000	1,962	7,038	22%
43200	5110	309WMain Maint Electrical Svcs	1,300	382	918	29%
43200	5110	129Rams Maint Electric	3,000	770	2,230	26%
43200	5110	JGC Maintenance Electric	50,000	12,521	37,479	25%
43200	5120	100 N Church Maint Heating	1,800	658	1,142	37%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	5120	104Church Maint Heating	4,500	97	4,403	2%
43200	5120	225Rams Maint Heating	7,000	593	6,407	8%
43200	5120	524West Maint Heating	2,000	0	2,000	0%
43200	5120	AlRec Maint Heating	6,500	429	6,071	7%
43200	5120	309WMain Maint Heating	2,500	0	2,500	0%
43200	5120	129Rams Maint Heating	3,500	291	3,209	8%
43200	5120	JGC Maintenance Heating	7,000	3,140	3,860	45%
43200	5130	Maintenanc Water & Sewer	1,000	133	867	13%
43200	5130	100 N Church Maint Wtr & Sewr	5,000	1,406	3,594	28%
43200	5130	104Church Maint Water & Sewer	1,000	480	520	48%
43200	5130	225Rams Maint Water & Sewer	300	0	300	0%
43200	5130	AlRec Maint Water & Sewer	2,000	447	1,553	22%
43200	5130	AlOff Maint Water & Sewer	4,000	1,764	2,236	44%
43200	5130	AlPool Maint Water & Sewer	15,000	3,889	11,111	26%
43200	5130	311EMain Maint Water & Sewer	1,200	392	808	33%
43200	5130	309WMain Maint Water & Sewer	1,200	2,092	(892)	174%
43200	5130	129Rams Maint Water & Sewer	600	105	495	17%
43200	5130	JGC Maintenance Water & Sewer	2,000	160	1,840	8%
43200	5230	Maintenanc Telephone	2,500	379	2,121	15%
43200	5300	Maintenanc Insurance	47,605	53,425	(5,820)	112%
43200	5400	Maintenanc Leases & Rentals	1,000	0	1,000	0%
43200	5500	Maintenanc Travel	750	0	750	0%
43200	6000	Maintenanc Mat & Sup	32,000	5,373	26,627	17%
43200	6000	100 N Church Maint Mat & Sup	2,500	475	2,025	19%
43200	6000	ChurchSt Maint Mat & Sup	1,000	109	891	11%
43200	6000	104Church Maint Mat & Sup	900	0	900	0%
43200	6000	225Rams Maint Mat & Sup	3,000	265	2,735	9%
43200	6000	524West Maint Mat & Sup	1,000	0	1,000	0%
43200	6000	AlRec Maint Mat & Sup	2,000	753	1,247	38%
43200	6000	AlOff Maint Mat & Sup	5,000	1,267	3,733	25%
43200	6000	AlPool Maint Mat & Sup	4,500	317	4,183	7%
43200	6000	AlBase Maint Mat & Sup	4,000	0	4,000	0%
43200	6000	AlSoc Maint Mat & Sup	6,500	1,970	4,530	30%
43200	6000	106Church Maint Mat & Sup	500	40	460	8%
43200	6000	32EMain Maint Mat & Sup	500	362	138	72%
43200	6000	36EMain Maint Mat & Sup	500	0	500	0%
43200	6000	311EMain Maint Mat & Sup	1,000	22	978	2%
43200	6000	309WMain Maint Mat & Sup	500	18	482	4%
43200	6000	129Rams Maint Mat & Sup	500	0	500	0%
43200	6000	CustdlSrvcs Materials&Supplies	9,000	1,711	7,289	19%
43200	6000	JGC Maintenance Mat & Sup	3,000	109	2,891	4%
43200	6008	Maintenanc Vehicle Fuel	10,000	1,379	8,621	14%
43200-General Property Maintenance - All Accounts Total			972,201	333,652	638,549	34%
51100-Local Health Department						
51100	5600	Local Health Dept Contribution	235,000	117,500	117,500	50%
51100-Local Health Department Total			235,000	117,500	117,500	50%
51200-Our Health						
51200	5600	Our Health Entity Gift	6,500	6,500	0	100%
51200-Our Health Total			6,500	6,500	0	100%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
52400-N Shen Valley Subst Abuse Coal						
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000	15,000	0	100%
52400-N Shen Valley Subst Abuse Coal Total			15,000	15,000	0	100%
52500-Northwestern Community Svcs						
52500	5600	NW Community Svc Entity Gift	116,848	58,424	58,424	50%
52500-Northwestern Community Svcs Total			116,848	58,424	58,424	50%
52800-Concern Hotline						
52800	5600	Concern Hotline Entity Gift	2,000	2,000	0	100%
52800-Concern Hotline Total			2,000	2,000	0	100%
52900-NW Works						
52900	5600	NW Works Entity Gift	5,250	5,250	0	100%
52900-NW Works Total			5,250	5,250	0	100%
53230-Shenandoah Area Agency on Aging						
53230	5600	Seniors First EntityGift	42,000	21,000	21,000	50%
53230-Shenandoah Area Agency on Aging Total			42,000	21,000	21,000	50%
53240-VA Regional Transp Assn						
53240	5600	Virginia Regional Transit Cont	24,960	24,960	0	100%
53240-VA Regional Transp Assn Total			24,960	24,960	0	100%
53250-FISH of Clarke County						
53250	5600	FISH of Clarke County Contr	2,000	2,000	0	100%
53250-FISH of Clarke County Total			2,000	2,000	0	100%
53600-Access Independence						
53600	5600	Access Independence Contr	2,500	2,500	0	100%
53600-Access Independence Total			2,500	2,500	0	100%
53700-The Laurel Ctr (Women's Shltr)						
53700	5600	Laurel Center Contribution	6,600	6,600	0	100%
53700-The Laurel Ctr (Women's Shltr) Total			6,600	6,600	0	100%
53710-Tax Relief for the Elde						
53710	5600	Tax Relief for the Elderly	215,000	0	215,000	0%
53710-Tax Relief for the Elde Total			215,000	0	215,000	0%
69100-Laurel Ridge Community College						
69100	5600	Laurel Ridge Comm College Cont	17,566	17,566	0	100%
69100-Laurel Ridge Community College Total			17,566	17,566	0	100%
71100-Parks Administration						
71100	1100	Parks Adm Salaries	350,521	117,310	233,211	33%
71100	1300	Parks Adm Part Time Salaries	26,312	13,894	12,418	53%
71100	2100	Parks Adm FICA	26,423	9,306	17,117	35%
71100	2210	Parks Adm VRS 1&2	43,149	14,383	28,766	33%
71100	2300	Parks Adm Health Ins	60,306	20,102	40,204	33%
71100	2400	Parks Adm Life Ins	4,697	1,379	3,318	29%
71100	2700	Parks Adm Workers Comp	5,047	5,003	44	99%
71100	3000	Parks Adm Pur Svcs	570	10	560	2%
71100	3180	Parks Adm Credit Card Fees	12,999	2,504	10,495	19%
71100	3320	Parks Adm Maint Contracts	930	150	780	16%
71100	3500	Parks Adm Printing & Binding	395	85	310	22%
71100	3600	Parks Adm Advertising	1,500	0	1,500	0%
71100	5210	Parks Adm Postal Svcs	1,322	390	933	29%
71100	5230	Parks Adm Telephone	1,000	299	701	30%
71100	5400	Parks Adm Leases & Rentals	3,204	1,072	2,132	33%

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71100	5500	Parks Adm Travel	2,190	0	2,190	0%
71100	5810	Parks Adm Dues & Memb	2,099	965	1,134	46%
71100	6000	Parks Adm Mat & Sup	5,156	1,574	3,582	31%
71100	6008	Parks Adm Vehicle Fuel	1,000	223	777	22%
71100	6011	Parks Adm Clothing	1,300	0	1,300	0%
71100-Parks Administration Total			550,121	188,648	361,473	34%
71310-Recreation Center						
71310	1100	Rec Center Salaries	66,434	22,145	44,289	33%
71310	1300	Rec Center Part Time Salaries	68,271	13,257	55,014	19%
71310	2100	Rec Center FICA	10,238	2,689	7,549	26%
71310	2210	Rec Center VRS 1&2	8,178	2,726	5,452	33%
71310	2300	Rec Center Health Ins	10,370	3,457	6,913	33%
71310	2400	Rec Center Life Ins	890	261	629	29%
71310	2700	Rec Center Workers Comp	1,843	1,743	101	95%
71310	3600	Rec Center Advertising	1,500	0	1,500	0%
71310	5830	Rec Center Refunds	1,500	415	1,085	28%
71310	6000	Rec Center Mat & Sup	7,595	1,825	5,770	24%
71310	6012	Rec Center Merch for Resale	4,000	699	3,302	17%
71310-Recreation Center Total			180,819	49,216	131,603	27%
71320-Swimming Pool						
71320	1200	Pool Overtime	0	453	(453)	100%
71320	1300	Pool Part Time Salaries	77,285	65,822	11,463	85%
71320	2100	Pool FICA	5,913	5,066	847	86%
71320	2300	Pool Health Ins	0	145	(145)	100%
71320	2700	Pool Workers Comp	1,175	983	192	84%
71320	3000	Pool Pur Svcs	1,500	0	1,500	0%
71320	5500	Pool Travel	299	0	299	0%
71320	5810	Pool Dues & Memb	1,800	2,940	(1,140)	163%
71320	5830	Pool Refunds	3,500	1,728	1,772	49%
71320	6000	Pool Mat & Sup	2,595	767	1,828	30%
71320	6011	Pool Clothing	2,408	1,094	1,314	45%
71320	6012	Pool Merch for Resale	680	0	680	0%
71320	6026	Pool Chemicals	10,000	1,358	8,642	14%
71320-Swimming Pool Total			107,155	80,355	26,799	75%
71350-Parks Programs						
71350	1100	Programs Salaries	94,936	31,645	63,290	33%
71350	1300	Programs Part Time Salaries	135,659	40,845	94,814	30%
71350	2100	Programs FICA	17,365	5,442	11,923	31%
71350	2210	Programs VRS 1&2	11,687	3,896	7,791	33%
71350	2300	Programs Health Ins	9,807	6,741	3,066	69%
71350	2400	Programs Life Ins	1,272	373	899	29%
71350	2700	Programs Workers Comp	3,168	3,147	21	99%
71350	3000	Programs Pur Svcs	58,000	14,427	43,573	25%
71350	3500	Programs Printing & Binding	5,000	1,303	3,697	26%
71350	3600	Programs Advertising	2,000	0	2,000	0%
71350	5210	Programs Postal Svcs	100	0	100	0%
71350	5230	Programs Telephone	540	333	207	62%
71350	5400	Programs Leases & Rentals	315	0	315	0%
71350	5500	Programs Travel	460	0	460	0%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71350	5560	Programs Group Trip	42,176	1,555	40,621	4%
71350	5810	Programs Dues & Memb	200	0	200	0%
71350	5830	Programs Refunds	11,000	3,845	7,155	35%
71350	6000	Programs Mat & Sup	15,000	2,397	12,603	16%
71350	6011	Programs Clothing	1,740	0	1,740	0%
71350	6012	Programs Merch for Resale	5,821	0	5,821	0%
71350-Parks Programs Total			416,246	115,951	300,295	28%
71360-Concession Stand						
71360	1300	Concession Part Time Salaries	6,526	5,263	1,263	81%
71360	2100	Concession FICA	500	403	97	81%
71360	6000	Concession Mat & Sup	250	200	50	80%
71360	6012	Concession Merch for Resale	16,000	6,572	9,428	41%
71360-Concession Stand Total			23,276	12,437	10,839	53%
72240-Barns of Rose Hill						
72240	5600	Barns of Rose Hill Contr	12,000	12,000	0	100%
72240-Barns of Rose Hill Total			12,000	12,000	0	100%
72700-VA Commission for the Arts						
72700	5600	VA Comm for Arts Contr	9,000	9,000	0	100%
72700-VA Commission for the Arts Total			9,000	9,000	0	100%
73200-Handley Regional Library						
73200	5600	Handley Regional Library Contr	369,500	184,750	184,750	50%
73200-Handley Regional Library Total			369,500	184,750	184,750	50%
81110-Planning Administration						
81110	1100	Plan Adm Salaries	344,228	112,770	231,458	33%
81110	1300	Plan Adm Part Time Salaries	38,520	12,572	25,948	33%
81110	2100	Plan Adm FICA	27,987	9,061	18,926	32%
81110	2210	Plan Adm VRS 1&2	26,803	8,934	17,869	33%
81110	2220	Plan Adm VRS Hybrid	18,370	5,444	12,926	30%
81110	2300	Plan Adm Health Ins	43,732	19,135	24,598	44%
81110	2400	Plan Adm Life Ins	4,613	1,331	3,282	29%
81110	2510	Plan Adm Dis Ins Hybrid	668	212	456	32%
81110	2700	Plan Adm Workers Comp	4,359	3,743	616	86%
81110	3000	Plan Adm Pur Svcs	15,000	1,486	13,514	10%
81110	3140	Plan Adm Engineer & Architect	20,000	490	19,510	2%
81110	3140	Plan Adm Pass Thru Eng Fees	10,000	4,525	5,475	45%
81110	3500	Plan Adm Printing & Binding	2,000	0	2,000	0%
81110	5210	Plan Adm Postal Svcs	1,200	116	1,084	10%
81110	5230	Plan Adm Telephone	1,050	281	769	27%
81110	5500	Plan Adm Travel	2,700	107	2,593	4%
81110	5510	Plan Adm Local Mileage	1,000	0	1,000	0%
81110	5810	Plan Adm Dues & Memb	150	101	49	67%
81110	6000	Plan Adm Mat & Sup	2,500	461	2,039	18%
81110	6000	VA Dept of Forestry SustainM&S	4,264	0	4,264	0%
81110-Planning Administration Total			569,143	180,769	388,375	32%
81120-Planning Commission						
81120	1300	Plan Com Part Time Salaries	500	525	(25)	105%
81120	2100	Plan Com FICA	39	40	(1)	103%
81120	2700	Plan Com Workers Comp	7	6	1	82%
81120	3160	Plan Com Board Member Fees	8,000	1,700	6,300	21%

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81120	3600	Plan Com Advertising	4,000	430	3,570	11%
81120	5210	Plan Com Postal Svcs	100	10	90	10%
81120	5500	Plan Com Travel	1,750	0	1,750	0%
81120-Planning Commission Total			14,396	2,711	11,685	19%
81130-Berryville Dev Authority						
81130	1300	BryDevAuth Part Time Salaries	0	25	(25)	100%
81130	2100	BryDevAuth FICA	0	2	(2)	100%
81130	3160	BryDevAuth Board Member Fees	900	25	875	3%
81130-Berryville Dev Authority Total			900	52	848	6%
81140-Regional Airport Authority						
81140	5600	Regional Airport Auth Contr	5,000	5,000	0	100%
81140-Regional Airport Authority Total			5,000	5,000	0	100%
81310-Help With Housing						
81310	5600	Habitat for Humanity	10,000	10,000	0	100%
81310-Help With Housing Total			10,000	10,000	0	100%
81400-Board of Zoning Appeals						
81400	1300	BrdZonApp Part Time Salaries	250	0	250	0%
81400	2100	BrdZonApp FICA	20	0	20	0%
81400	3000	BrdZonApp Pur Svcs	2,000	2,547	(547)	127%
81400	3160	BrdZonApp Board Member Fees	500	0	500	0%
81400	3600	BrdZonApp Advertising	700	0	700	0%
81400	5210	BrdZonApp Postal Svcs	50	0	50	0%
81400-Board of Zoning Appeals Total			3,520	2,547	973	72%
81510-Office of Economic Development						
81510	1100	Econ Dev Salaries	76,125	25,375	50,750	33%
81510	2100	Econ Dev FICA	5,675	1,904	3,771	34%
81510	2220	Econ Dev VRS Hybrid	10,132	3,377	6,755	33%
81510	2300	Econ Dev Health Ins	10,292	3,431	6,861	33%
81510	2400	Econ Dev Life Ins	1,020	299	721	29%
81510	2510	Econ Dev Dis Ins Hybrid	402	134	268	33%
81510	2700	Econ Dev Workers Comp	993	857	135	86%
81510	3000	Econ Dev Pur Svcs	45,000	22,278	22,722	50%
81510	3000	VTC DMO Tourism Grt Pur Svcs	16,000	0	16,000	0%
81510	3320	Econ Dev Maint Svc Contracts	2,000	0	2,000	0%
81510	3500	Econ Dev Printing & Binding	6,000	0	6,000	0%
81510	3600	Econ Dev Advertising	4,000	8,459	(4,459)	211%
81510	5210	Econ Dev Postal Svcs	100	173	(73)	173%
81510	5230	Econ Dev Telephone	550	167	383	30%
81510	5500	Econ Dev Travel	500	1,104	(604)	221%
81510	5510	Econ Dev Local Mileage	310	0	310	0%
81510	5800	Econ Dev Miscellaneous Expendi	500	467	33	93%
81510	5810	Econ Dev Dues & Memb	13,927	600	13,327	4%
81510	6000	Econ Dev Mat & Sup	1,000	692	308	69%
81510-Office of Economic Development Total			194,526	69,318	125,208	36%
81530-Small Business Dev Center						
81530	5600	Small Bus Dev Ctr Contrib	2,200	2,200	0	100%
81530-Small Business Dev Center Total			2,200	2,200	0	100%
81540-Blandy Experimental Farm						
81540	5600	Blandy Exp Farm Contrib	3,500	3,500	0	100%

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81540-Blandy Experimental Farm Total			3,500	3,500	0	100%
81550-Berryville Main Street						
81550	5600	B'ville Main St Contribution	3,500	3,500	0	100%
81550-Berryville Main Street Total			3,500	3,500	0	100%
81800-Historic Preservation Comm						
81800	3000	HstPrvCom Pur Svcs	9,500	2,359	7,141	25%
81800	3000	DHR CLG Grnt Pure Svcs	40,000	0	40,000	0%
81800	3160	HstPrvCom Board Member Fees	1,000	100	900	10%
81800	3600	HstPrvCom Advertising	300	0	300	0%
81800	5210	HstPrvCom Postal Svcs	50	0	50	0%
81800	5500	HstPrvCom Travel	50	0	50	0%
81800	6000	HstPrvCom Mat & Sup	250	0	250	0%
81800-Historic Preservation Comm Total			51,150	2,459	48,691	5%
81910-Northern Shen Valley Reg Comm						
81910	5600	NSVRC EntityGift	12,465	12,465	0	100%
81910-Northern Shen Valley Reg Comm Total			12,465	12,465	0	100%
82210-Water Quality Management						
82210	3000	Water Qual Pur Svcs	30,760	0	30,760	0%
82210-Water Quality Management Total			30,760	0	30,760	0%
82220-Friends of the Shenandoah						
82220	5600	Friends of Shenandoah Contr	10,000	10,000	0	100%
82220-Friends of the Shenandoah Total			10,000	10,000	0	100%
82230-Board of Septic Appeals						
82230	1300	BrdSepApp Part Time Salaries	200	0	200	0%
82230	2100	BrdSepApp FICA	16	0	16	0%
82230	2700	BrdSepApp Workers Comp	3	0	3	0%
82230	3000	BrdSepApp Pur Svcs	500	0	500	0%
82230	3160	BrdSepApp Board Member Fees	250	0	250	0%
82230	3600	BrdSepApp Advertising	500	0	500	0%
82230	5210	BrdSepApp Postal Svcs	100	0	100	0%
82230-Board of Septic Appeals Total			1,569	0	1,569	0%
82400-LF Soil & Water Cons Dist						
82400	5600	Lord Fairfax S&W Contr	10,450	10,450	0	100%
82400-LF Soil & Water Cons Dist Total			10,450	10,450	0	100%
82600-Bio-solids Application						
82600	1300	Biosolids Part Time Salaries	1,000	0	1,000	0%
82600	2100	Biosolids FICA	77	0	77	0%
82600	2700	Biosolids Workers Comp	14	11	2	82%
82600-Bio-solids Application Total			1,091	11	1,079	1%
83100-Cooperative Extension Program						
83100	1300	Coop Ext Part Time Salaries	3,000	0	3,000	0%
83100	3320	Coop Ext Maint Contracts	800	53	747	7%
83100	3841	Coop Ext VPI Agent	61,017	0	61,017	0%
83100	5210	Coop Ext Postal Svcs	500	0	500	0%
83100	5230	Coop Ext Telephone	200	0	200	0%
83100	5810	Coop Ext Dues & Memb	150	0	150	0%
83100	6000	Coop Ext Mat & Sup	1,500	80	1,420	5%
83100-Cooperative Extension Program Total			67,167	133	67,035	0%
83400-4-H Center						

**Clarke County
FY 25 YTD Budget Report
October 31, 2024**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
83400	5600	4-H Center EntityGift	1,750	1,750	0	100%
83400-4-H Center Total			1,750	1,750	0	100%
91600-Contingency Reserves						
91600	3140	Reserve Engineer & Architect	5,000	0	5,000	0%
91600	3150	Reserve Legal Svcs	10,000	0	10,000	0%
91600	8000	Reserve Capital Outlay	20,000	0	20,000	0%
91600-Contingency Reserves Total			35,000	0	35,000	0%
92600-Rev Refunds - Ambulance						
92600	5830	Rev Rf Ambulance Svcs Refunds	0	1,583	(1,583)	100%
92600-Rev Refunds - Ambulance Total			0	1,583	(1,583)	100%
Grand Total			15,770,392	5,372,905	10,397,487	34%

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	Health Fund
04/16/24 Appropriations Resolution: Total	56,039,574	15,780,391	1,864,925	508,573	28,678,326	1,091,616	3,989,560	638,000	251,700	2,284,871	896,611	45,000	10,000	0
<i>Adjustments:</i>														
6/18/2024 Conservation easement purchase-George Williams property												41,000		
6/18/2024 Sheritts Office-Portable radios							74,012							
6/18/2024 Historic Pres. Comm.-Design Review Guidline update grant		40,000												
7/16/2024 Barns of Rose Hill Endowment Fund-Eugene B Case Found.		5,000												
7/16/2024 Dept of Social Services-ARPA funds for Adult Protective Svcs			21,234											
7/16/2024 Economic Dev. VTC DMO grant - County website		16,000												
8/20/2024 Victim Witness Grant		5,053												
8/20/2024 CCPS - George Mason, Claude Moore, & Security Grant (Fed portion)					34,083			51,805						
8/20/2024 VA DHR Grant for Burwell-Morgan Mill -passed to CC Historical Assn							850,000							
9/25/2024 Planning Dept - Forest Sustainability Grant		4,264												
9/25/2024 RHI Contract Proposal-Courthouse Green Pjt							133,000							
10/15/2024 FY24 School Capital Carryforward								665,351						
10/15/2024 FY24 School Operating Carryforward								531,970						
10/15/2024 FY24 Government Capital Carryforward							708,757							
10/15/2024 FY25 CCPS-ESSER II, All in VA, Project Hope & STEM DOE					88,285									
Revised Appropriation	59,309,387	15,850,708	1,886,159	508,573	28,800,694	1,091,616	5,755,329	1,887,126	251,700	2,284,871	896,611	86,000	10,000	0
Change to Appropriation	3,269,813	70,317	21,234	0	122,368	0	1,765,769	1,249,126	0	0	0	41,000	0	0
Original Revenue Estimate	19,554,223	3,749,782	1,253,463	264,610	12,705,893	1,091,616	29,840	238,000	0	176,019	0	45,000	0	0
<i>Adjustments:</i>														
6/18/2024 Conservation easement purchase-george Williams property												20,500		
6/18/2024 Conservation easement fund balance												20,500		
6/18/2024 Sheritts Office-Portable radios							74,012							
6/18/2024 Historic Pres. Comm.-Design Review Guidline update grant		28,000												
7/16/2024 Dept of Social Services-ARPA funds for Adult Protective Svcs			21,234											
7/16/2024 Economic Dev. VTC DMO grant - County website		16,000												
7/16/2024 CCPS - SSO Grant					39,293									
8/20/2024 Victim Witness Grant		5,053												
8/20/2024 CCPS - George Mason, Claude Moore, & Security Grant (Fed portion)					34,083			51,805						
8/20/2024 VA DHR Grant for Burwell-Morgan Mill -passed to CC Historical Assn							850,000							
10/15/2024 FY24 School Capital Carryforward								428,194						
10/15/2024 FY24 Government Capital Carryforward							25,921							
10/15/2024 FY25 CCPS-ESSER II, All in VA, Project Hope & STEM DOE					88,285									
Revised Revenue Estimate	21,257,103	3,798,835	1,274,697	264,610	12,867,554	1,091,616	979,773	717,999	0	176,019	0	86,000	0	0
Change to Revenue Estimate	1,702,880	49,053	21,234	0	161,661	0	949,933	479,999	0	0	0	41,000	0	0
Original Local Tax Funding	36,485,350	12,030,609	611,462	243,963	15,972,433	0	3,959,720	400,000	251,700	2,108,852	896,611	0	10,000	0
Revised Local Tax Funding	38,052,284	12,051,873	611,462	243,963	15,933,140	0	4,775,556	1,169,127	251,700	2,108,852	896,611	0	10,000	0
Change to Local Tax Funding	1,566,933	21,264	0	0	-39,293	0	815,836	769,127	0	0	0	0	0	0

Italics = Proposed actions

YEAR-TO-DATE BUDGET REPORT

FOR 2025 04									
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED		
301 General Govt Capital Proj Fund									
000 Non-Categorical									
94110 HVAC System Replacement	0	48,513	48,513	18,876.00	.00	29,637.00	38.9%		
94120 Roofing	250,000	-250,000	0	.00	.00	.00	.0%		
94130 Painting and Flooring	0	21,250	21,250	.00	21,250.00	.00	100.0%		
94140 Landscaping	0	7,336	7,336	.00	.00	7,336.00	.0%		
94141 Courthouse Green Project	0	158,069	158,069	.00	.00	158,069.00	.0%		
94180 Courthouse Complex Repairs	100,000	-100,000	0	.00	.00	.00	.0%		
94182 Circuit Courthouse Renovation	0	105,387	105,387	.00	.00	105,387.00	.0%		
94310 Sheriff's Equipment	72,720	39,289	112,009	104,492.85	7,963.28	-447.13	100.4%		
94326 Fire/EMS Vehicle	0	50,000	50,000	50,000.00	.00	.00	100.0%		
94331 Sheriff's Vehicles	122,000	32,079	154,079	136,088.88	.00	17,990.12	88.3%		
94340 Voting Equipment	0	25,250	25,250	25,250.00	.00	.00	100.0%		
94410 Health & Human Svcs Space	0	100,126	100,126	450.00	18,996.00	80,680.00	19.4%		
94505 Double TollGate	2,500,000	71,091	2,571,091	10,137.00	2,594.00	2,558,360.00	.5%		
94601 Technology Improvements	0	5,349	5,349	.00	.00	5,349.00	.0%		
94603 Mobile Radio System	0	19,343	19,343	3,164.71	.00	16,178.29	16.4%		
94610 Mobile Radios EMS	300,000	0	300,000	263,343.28	22,236.64	14,420.08	95.2%		
94703 Park Repairs	75,000	84,894	159,894	35,952.50	24,509.93	99,431.57	37.8%		
94711 Baseball Fields	0	8,000	8,000	.00	.00	8,000.00	.0%		
94802 Reassessment	0	139,860	139,860	102,056.00	54,038.00	-16,234.00	111.6%		
94807 CCSA Capital Projects	0	250,000	250,000	.00	.00	250,000.00	.0%		
TOTAL Non-Categorical	3,419,720	815,836	4,235,556	749,811.22	151,587.85	3,334,156.93	21.3%		
281 SHSP Ensuring Election Secrty									
94805 SHSP Ensuring Election Secrty	0	25,921	25,921	8,382.18	.00	17,538.82	32.3%		
TOTAL SHSP Ensuring Election Secrty	0	25,921	25,921	8,382.18	.00	17,538.82	32.3%		
483 Library of VA Deed Book Restor									
94804 DeedBookRestoration	29,840	0	29,840	.00	.00	29,840.00	.0%		
TOTAL Library of VA Deed Book Restor	29,840	0	29,840	.00	.00	29,840.00	.0%		
487 DHR-CCHA Burwell-Morgan Pres									

YEAR-TO-DATE BUDGET REPORT

FOR 2025 04								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	3,989,560	1,765,769	5,755,329	2,155,675.84	218,116.97	3,381,536.19	41.2%	
** END OF REPORT - Generated by Brenda Bennett **								

Clarke County Board of Supervisors

Joint Administrative Services Board Update

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Clarke County Board of Supervisors

Summary of Required Action

Clarke County Board of Supervisors

Board Member Committee Status Reports

Douglas Shaffer

- Clarke County Sheriff's Office
- Josephine School Community Museum Board
- Legislative Liaison
- Library Advisory Council
- Litter Committee
- Northwest Regional Adult Recovery Court
- Northwestern Regional Juvenile Detention Center Commission
- Parks & Recreation Advisory Board
- Towns & Villages: Berryville

Beverly B. McKay

- Agricultural & Forestal District Advisory Committee
- BCCGC Joint Building Committee
- Broadband Implementation Committee
- Clarke County Sanitary Authority
- Conservation Easement Authority
- Economic Development Advisory Committee
- Northern Shenandoah Valley Regional Commission
- Towns and Villages: Boyce
- Towns and Villages: White Post

David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development & Tourism
- Board of Septic & Well Appeals
- Historic Preservation Commission
- Industrial Development Authority
- Joint Administrative Services Board
- Towns and Villages: Pine Grove

Terri T. Catlett

- Career and Technical Education Advisory Committee
- Community Policy & Management Team
- Humane Foundation
- Planning Commission
- Towns & Villages: Millwood
- Towns & Villages: Pine Grove

Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development & Tourism
- Board of Social Services
- Clarke County School Board
- Northwestern Regional Jail Authority

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- VATI
 - October Project Report
 - October Financial Report
- Building Department
 - September New Single Family Dwellings Report
 - September Inspections Report
 - September Project Applications Report
 - October New Single Family Dwellings Report
 - October Inspections Report
 - October Project Applications Report
- Commissioner of the Revenue
 - October Deed Transfers Report
- Virginia Regional Transit
 - October Clarke County Demand Response Metrics

- Manage
- Downloads
- Program Search
- Apply
- Application Status
- Projects And Reports
- Remittances
- User Guide



Broadband Monthly Report (State Fiscal Recovery Fund)

* Indicates a required field.

Organization:
 Northern
 Shenandoah Valley Regional
 Commission
 Project: NSVRC 2022 Accelerated Fiber Deployment Initiative

Date due: 10/10/2024
 Contract#: Last
 VATISF#2022-027 Updated: 10/10/2024
 Report Status: Updated
 Submitted by: Gretchen Henderson

Expenditure

Each expenditure field (i.e. Grant, Local/Private/Commonwealth Connect Fund Match) is required. Input 0 if funds from an expenditure category have not yet been spent or if no funds will be spent as the category does not apply to the project.

1) Expenditures to Date (State Fiscal Recovery Fund Grant) *

2) Expenditures to Date (Local Match) *

3) Expenditures to Date (Private Match)

*

4) Expenditures to

Date

(Commonwealth
Connect Fund
Match) *

**Total Project
Expenditures**

Performance

1) # of Currently
Serviceable Passings

*

2) # of Current
Subscribers *

3) # of Linear Feet of
Fiber/Coax
Completed *

4) Milestones
Achieved this Month

5) Milestones
Overdue (Scheduled
but Missed - Provide
Explanation)

6) Milestones
Scheduled per
Milestone Timeline
or Rescheduled
(Overdue/Missed)
for Next 30 Days

7) Contract
Extension Needed? *

 Yes No

8) Contract
Extension Date (If
Applicable)

*i.e. Homes, Businesses, and
Community Anchor
Institutions*

9) Comments /
Questions /
Concerns

The preconstruction milestone has been achieved and are currently in process for remittance submittal. APB has collected field data on approximately 36,000 poles, submitted 21,400 pole attachment requests. While approximately 4200 Notice to Proceeds (NTPs) have been received on Dominion poles, APB needs significantly more NTPs to reach a large queue of constructable fiber miles. Dominion middle mile fiber construction has begun in Augusta and Fauquier, although some crews have been mobilized out of market for hurricane resotation obligations; APB plans to begin last mile construction in the 4th quarter in Augusta, depending on pole attachment approvals. APB expects to update timeline during the next regional update depending on make-ready throughput as discussed during quarterly management update in May. Make ready construction costs are exceeding budgeted amounts, so APB intends to pursue additional funding through the VMRI program and other measures during 2024Q4. In addition to leveraging the VMRI program, APB intends to leverage the BEAD program now underway to ensure all project locations receive broadband. APB, the commission, and the counties submitted arescope proposal to DHCD which is in the process of being finalized. All parties agreed the new strategy is the best course of action.

Project Activity Progress Report

Indicate the status of **each** project activity listed below by selecting an option from the corresponding dropdown menu. Some activities do not apply to all project types (e.g. Aerial Construction, Tower Foundation, etc.) If the activity is not applicable, select the "N/A (Wireless/Wireline Project)" option from the dropdown menu.

1) VATI Project Type *

Planning Phase

2) Field Design and Engineering *

3) Field Walkout *

4) Permit Applications *

Execution Phase

5) Make Ready *

- 6) Aerial Construction * ▼
- 7) Underground/Buried Construction * ▼
- 8) Fiber Splicing * ▼
- 9) Cabinet/Enclosure Installation * ▼
- 10) Tower Foundation * ▼
- 11) Tower Erection * ▼
- 12) Telecom Equipment Installation on Towers * ▼
- 13) On-Site Electronics Installation * ▼
- 14) Cabinet In-Service * ▼
- 15) Tower In-Service * ▼

Monitoring and Controlling Phase

- 16) Quality Assurance Checks * ▼
- 17) Quality Control Verification * ▼
- 18) Service Available at All Locations * Yes No

19) Locality Inspection Report [NSVRCVATILocalityQAQCReportOctober202410102024124350.pdf](#)

20) ISP Inspection Report [NSVRCVATIISPQAQCReportOctober202410102024124354.pdf](#)

An inspection report must be attached or the Broadband Monthly Report will be denied.

An inspection report must be attached or the
Page 209 of 241

Clarke County Profile-October, 2024 Finance Report

Amount Pledged \$ 5,400,000.00

PAYMENT HISTORY					
Installment 1 Up Front Funds-20%	Date Invoiced	9/1/2022	Installment 6-10%	Date Invoiced	12/1/2023
	Amount	\$ 1,080,000		Amount	\$ 540,000
	Date Deposited	9/20/2022		Date Deposited	12/18/2023
	Amount Paid	\$ 1,080,000		Amount Paid	\$ 540,000
	Check #	ACH		Check #	ACH
Installment 2-10%	Date Invoiced	12/1/2022	Installment 7-10%	Date Invoiced	3/1/2024
	Amount	\$ 540,000		Amount	\$ 540,000
	Date Deposited	12/12/2022		Date Deposited	3/15/2024
	Amount Paid	\$ 540,000.00		Amount Paid	\$ 540,000
	Check #	ACH		Check #	ACH
Installment 3-10%	Date Invoiced	3/1/2023	Installment 8-10%	Date Invoiced	6/3/2024
	Amount	\$ 540,000.00		Amount	\$ 540,000
	Date Deposited	3/3/2023		Date Deposited	6/14/2024
	Amount Paid	\$ 540,000		Amount Paid	\$ 540,000
	Check #	ACH		Check #	ACH
Installment 4-10%	Date Invoiced	6/5/2023	Installment 9-10%	Date Invoiced	9/5/2024
	Amount	\$ 540,000		Amount	\$ 540,000
	Date Deposited	6/30/2023		Date Deposited	9/26/2024
	Amount Paid	\$ 540,000		Amount Paid	\$ 540,000
	Check #	ACH		Check #	ACH
Installment 5-10%	Date Invoiced	9/8/2023			
	Amount	\$ 540,000			
	Date Deposited	9/20/2023			
	Amount Paid	\$ 540,000			
	Check #	ACH			

ACCOUNT BALANCE					
Date	Begin Balance	Deposits	Withdrawals	Interest Earned	End Balance
6/30/2023	\$ 2,160,000	\$ 540,000	\$ -	\$ 6,346.55	\$ 2,706,346.55
7/30/2023	\$ 2,706,346.55	\$ -	\$ -	\$ 11,078.97	\$ 2,717,425.52
8/31/2023	\$ 2,717,425.52	\$ -	\$ -	\$ 11,124.32	\$ 2,728,549.84
9/30/2023	\$ 2,728,549.84	\$ 540,000	\$ -	\$ 11,598.76	\$ 3,280,148.60
10/31/2023	\$ 3,280,148.60	\$ -	\$ -	\$ 13,433.51	\$ 3,293,582.11
11/30/2023	\$ 3,293,582.11	\$ -	\$ -	\$ 13,053.42	\$ 3,306,635.53
12/31/2023	\$ 3,306,635.53	\$ 540,000	\$ -	\$ 14,540.74	\$ 3,861,176.27
1/31/2024	\$ 3,861,176.27	\$ -	\$ -	\$ 15,769.84	\$ 3,876,946.11
2/29/2024	\$ 3,876,946.11	\$ -	\$ -	\$ 14,812.68	\$ 3,891,758.79
3/31/2024	\$ 3,891,758.79	\$ 540,000	\$ -	\$ 17,104.20	\$ 4,448,862.99
4/30/2024	\$ 4,448,862.99	\$ -	\$ -	\$ 17,583.94	\$ 4,466,446.93
5/31/2024	\$ 4,466,446.93	\$ -	\$ -	\$ 18,241.90	\$ 4,484,688.83
6/30/2024	\$ 4,484,688.83	\$ 540,000	\$ 1,231,188.11	\$ 16,612.86	\$ 3,810,113.58
7/31/2024	\$ 3,810,113.58	\$ -	\$ -	\$ 15,561.30	\$ 3,825,674.88
8/31/2024	\$ 3,825,674.88	\$ -	\$ -	\$ 15,624.84	\$ 3,841,299.72
9/30/2024	\$ 3,841,299.72	\$ 540,000	\$ -	\$ 15,100.78	\$ 4,396,400.50
10/31/2024	\$ 4,396,400.50	\$ -	\$ -	\$ 16,172.15	\$ 4,412,572.65



Last statement: September 30, 2024
 This statement: October 31, 2024
 Total days in statement period: 31

Page 1 of 1
 [REDACTED] 5525
 (0)

Direct inquiries to:
 800 327 9862

NORTHERN SHENANDOAH VALLEY REGIONAL
 VATI-CLARKE CO.
 400 KENDRICK LN SUITE E
 FRONT ROYAL VA 22630-2910

United Bank
 500 Virginia St East PO Box 393
 Charleston WV 25322-0393

Super Money Market Account

Account number	[REDACTED] 5525	Beginning balance	\$4,396,400.50
Low balance	\$4,396,400.50	Total additions	16,172.15
Average balance	\$4,396,400.50	Total subtractions	0.00
Avg collected balance	\$4,396,400	Ending balance	\$4,412,572.65
Interest paid year to date	\$162,584.49		

CREDITS

Date	Description	Additions
10-31	Interest Credit	16,172.15

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
09-30	4,396,400.50	10-31	4,412,572.65		

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with United Bank

**Building Department - Clarke County
New Single Family Dwellings 2024**

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL
January	1	0	0	0	0	0	1
February	1	0	0	1	0	1	3
March	0	0	0	0	0	0	0
April	1	0	0	0	0	1	2
May	0	0	0	0	1	0	1
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	1	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October							
November							
December							
TOTAL	4	0	0	1	1	2	7

COMMENTS

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 09/01/24 to 09/30/24

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Footings	09/03/24	DS	P	Deck/Porch	BVL	LNGM	35 BLAKEMORE LN	PRICE JAMES E JR & CHRI	36903	A
Final Closing Gas	09/03/24	DS	P	Gas Per-R	FRYL	GNWY	762 MANOR RD	MCDANIEL RODDY & ASSUNT	37181	A
Electric Service	09/04/24	DS	P	Add Res	BVL	BLTN	732 CHESTNUT LN	ARMSTRONG GARVAN R & BA	37264	A
Insulation	09/04/24	DS	P	Add Res	BVL	BLTN	732 CHESTNUT LN	ARMSTRONG GARVAN R & BA	37331	A
Electric Service	09/04/24	DS	P	NRSF	WHPT		550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	36379	A
Water Line	09/04/24	DS	P	NRSF	WHPT		550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37246	A
Slab Porch/Deck	09/04/24	DS	P	NRSF	WHPT		550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37332	A
Final Closing Electr	09/04/24	DS	F	Accessory	BVL		333 TYSON DR	SOWERS MICHAEL DAVID	37307	A
Final Closing Gas	09/04/24	DS	P	Accessory	BVL		333 TYSON DR	SOWERS MICHAEL DAVID	37308	A
Final Closing Buildi	09/04/24	DS	F	Accessory	BVL		333 TYSON DR	SOWERS MICHAEL DAVID	37306	A
Final Closing Electr	09/05/24	DS	P	Solar	BVL	BLTN	85 AUBURN RD	PONTE JOSEPH & DOROTHY	36826	A
Final Closing Buildi	09/05/24	DS	P	Solar	BVL	BLTN	85 AUBURN RD	PONTE JOSEPH & DOROTHY	36827	A
Final Closing Buildi	09/06/24	DS	P	Deck/Porch	BVL	LNGM	364 CATHER RD	FENS PETER L J & ALICE	37345	A
Slab Garage/Carpport	09/06/24	DS	P	NRSF	WHPT		550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37339	A
Slab Porch/Deck	09/06/24	DS	P	NRSF	WHPT		550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37340	A
Final Closing Buildi	09/06/24	DS	P	Accessory	BLMT	CHPL	1289 FROGTOWN RD	LANZA ROBERT A & LARAMI	35595	A
Final Closing Electr	09/06/24	DS	P	ELEC RES	BYC	GNWY	3605 SWIFT SHOALS RD	LEWIS JOHN P & MARJORIE	36416	A
Final Closing Electr	09/06/24	DS	F	Rmdl Res	BVL	LNGM	3237 OLD CHARLES TOWN RD	CHEATHAM MARGARET LEIGH	37309	A
Final Closing Buildi	09/06/24	DS	F	Rmdl Res	BVL	LNGM	3237 OLD CHARLES TOWN RD	CHEATHAM MARGARET LEIGH	37310	A
Final Closing Plumbi	09/06/24	DS	F	Rmdl Res	BVL	LNGM	3237 OLD CHARLES TOWN RD	CHEATHAM MARGARET LEIGH	37311	A
Final Closing Mechan	09/12/24	DS	F	MechPer-R	BVL	BVL	316 HERMITAGE BLVD	MCCLUNG BRUCE H & DEBRA	37091	A
Fire Off Mechanical	09/12/24	DS	F	Gas Per-R	BVL	BVL	316 HERMITAGE BLVD	MCCLUNG BRUCE H & DEBRA	37092	A
Final Closing Gas	09/12/24	DS	F	Gas Per-R	BVL	BVL	316 HERMITAGE BLVD	MCCLUNG BRUCE H & DEBRA	37096	A
Fire Off Mechanical	09/13/24	DS	P	Rmdl Res	BVL	BVL	303 ASHBY CT	PLEDGIE STEPHEN	37409	A
Final Closing Gas	09/13/24	DS	P	Rmdl Res	BVL	BVL	303 ASHBY CT	PLEDGIE STEPHEN	37410	A
Final Closing Buildi	09/13/24	DS	P	Rmdl Res	BVL	BVL	303 ASHBY CT	PLEDGIE STEPHEN	37392	A
Final Closing Electr	09/13/24	DS	P	Rmdl Res	BVL	BVL	303 ASHBY CT	PLEDGIE STEPHEN	37436	A
Mechanical Rough In	09/13/24	DS	F	MechPer-R	BYC	GNWY	8958 JOHN MOSBY HWY	WBD LAND GROUP LLC	36715	A
Final Closing Mechan	09/13/24	DS	P	MechPer-R	BVL	BVL	316 HERMITAGE BLVD	MCCLUNG BRUCE H & DEBRA	37429	A
Final Closing Mechan	09/13/24	DS	F	MechPer-R	BYC	GNWY	8958 JOHN MOSBY HWY	WBD LAND GROUP LLC	36717	A
Final Closing Gas	09/13/24	DS	P	Gas Per-R	BVL	BVL	316 HERMITAGE BLVD	MCCLUNG BRUCE H & DEBRA	37430	A
Fire Off Mechanical	09/13/24	DS	P	Gas Per-R	BVL	BVL	316 HERMITAGE BLVD	MCCLUNG BRUCE H & DEBRA	37431	A
Footings	09/13/24	DS	P	Rmdl Res	BVL	BLTN	1642 CHILLY HOLLOW RD	BLACKBURN ALEXANDER C &	37405	A
Fire Off Mechanical	09/16/24	DS	P	Gas Per-R	BYC	GNWY	641 BURCH LN	ROBERTS CHARLES E JR &	35876	A
Final Closing Gas	09/16/24	DS	P	Gas Per-R	BYC	GNWY	641 BURCH LN	ROBERTS CHARLES E JR &	35880	A
Draintile	09/16/24	DS	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37396	A
Waterproofing/Pargin	09/16/24	DS	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37397	A
Slab Basement	09/16/24	DS	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37394	A
Plumbing Groundworks	09/16/24	DS	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37395	A
Electrical Rough In	09/16/24	DS	P	Add Res	BYC	CHPL	1690 MILLWOOD RD	HANNAN MATTHEW BURNS	37432	A
Final Closing Buildi	09/17/24	DS	P	SPIG	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	37444	A
Final Closing Electr	09/17/24	DS	P	SPIG	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	37457	A
Footings	09/17/24	DS	P	Accessory	WHPT	GNWY	3285 BORDENS SPRING RD	MOORE MICHELE M	37443	A
Final Closing Mechan	09/17/24	DS	P	MechPer-R	BYC	GNWY	8958 JOHN MOSBY HWY	WBD LAND GROUP LLC	37458	A
Fire Off Mechanical	09/17/24	DS	P	Gas Per-R	BVL	BVL	320 HENDERSON CT	PHILLIPS RICHARD A & AN	37045	A
Final Closing Gas	09/17/24	DS	P	Gas Per-R	BVL	BVL	320 HENDERSON CT	PHILLIPS RICHARD A & AN	37049	A
Slab	09/18/24	DS	P	Spa or Hot	PRS	CHPL	55 CHESTNUT COOMBE LN	KEELEY MICHAEL & CINDY	37460	A
Framing	09/18/24	DS	P	Deck/Porch	BVL	LNGM	35 BLAKEMORE LN	PRICE JAMES E JR & CHRI	36904	A
Radon Vent	09/19/24	DS	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37130	A
Plumbing Groundworks	09/19/24	DS	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37492	A
Final Closing Buildi	09/23/24	DS	P	Accessory	BVL		333 TYSON DR	SOWERS MICHAEL DAVID	37495	A
Final Closing Electr	09/23/24	DS	P	Accessory	BVL		333 TYSON DR	SOWERS MICHAEL DAVID	37496	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 09/01/24 to 09/30/24

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Steel/Rebar Pool	09/23/24	DS	P	SPIG	BVL	LNGM	538 CATHER RD	EDGEComb CHRISTOPHER J	37357	A
Bonding Pool	09/23/24	DS	P	SPIG	BVL	LNGM	538 CATHER RD	EDGEComb CHRISTOPHER J	37497	A
Framing	09/24/24	DS	P	Accessory	BVL	LNGM	87 MOOSE RD	JEIRLES RYAN & SUMMER	34704	A
Final Closing Electr	09/24/24	DS	P	Solar	BYC	BYC	323 LIMESTONE CT	BRAZIL AOIFE ELIZABETH	36765	A
Final Closing Buildi	09/24/24	DS	P	Solar	BYC	BYC	323 LIMESTONE CT	BRAZIL AOIFE ELIZABETH	36766	A
Footings	09/24/24	DS	P	Accessory	BVL	CHPL	3000 PARSHALL RD	BRUMBACK CHRISTOPHER &	36910	A
Slab	09/24/24	DS	P	Accessory	BVL	CHPL	3000 PARSHALL RD	BRUMBACK CHRISTOPHER &	37502	A
Framing	09/24/24	DS	PRT	Deck/Porch	BVL	BVL	137 ROSEMONT CIR	RIGHT WILLIAM ARTHUR &	37266	A
Final Closing Electr	09/24/24	DS	F	ELEC RES	BVL	BVL	309 FIRST ST	WILKINS LARRY R & LISA	37323	A
Footings	09/24/24	DS	PRT	Deck/Porch	BVL	LNGM	294 LONGMARSH RD	ZACK JAMES D & TRACY A	37373	A
Final Closing Electr	09/25/24	DS	P	Rmdl Res	BYC	CHPL	2726 CALMES NECK LN	ZEBRINE JOSEPH W & JENN	37473	A
Final Closing Plumbi	09/25/24	DS	F	Rmdl Res	BYC	CHPL	2726 CALMES NECK LN	ZEBRINE JOSEPH W & JENN	37474	A
Final Closing Buildi	09/25/24	DS	F	Rmdl Res	BYC	CHPL	2726 CALMES NECK LN	ZEBRINE JOSEPH W & JENN	37002	A
Final Closing Plumbi	09/30/24	DS	P	Rmdl Res	BYC	CHPL	2726 CALMES NECK LN	ZEBRINE JOSEPH W & JENN	37544	A
Shower Pan	09/30/24	DS	P	Rmdl Res	WHPT	GNWY	37 VISTA LN	HINSON PAUL A & DANIELL	37551	A
Final Closing Buildi	09/30/24	DS	P	Rmdl Res	BYC	CHPL	2726 CALMES NECK LN	ZEBRINE JOSEPH W & JENN	37545	A
INSPECTOR TOTALS: 68 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										
Electric Service	09/02/24	JR	P	SPIG	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	33104	A
Final Closing Electr	09/04/24	JR	P	ELEC RES	BVL	BVL	21 WEST FAIRFAX ST	FRANZEN MELISSA ELAINE	37290	A
Final Closing Electr	09/05/24	JR	P	NRSF	LNGM	LNGM	240 LEWIS WILLIAMS LN	WARFIELD HOMES INC	35245	A
Final Closing Plumbi	09/05/24	JR	P	NRSF	LNGM	LNGM	240 LEWIS WILLIAMS LN	WARFIELD HOMES INC	35248	A
Final Closing Gas	09/05/24	JR	P	NRSF	LNGM	LNGM	240 LEWIS WILLIAMS LN	WARFIELD HOMES INC	37274	A
Final Closing Mechan	09/05/24	JR	P	NRSF	LNGM	LNGM	240 LEWIS WILLIAMS LN	WARFIELD HOMES INC	35250	A
Final Closing Buildi	09/05/24	JR	P	NRSF	LNGM	LNGM	240 LEWIS WILLIAMS LN	WARFIELD HOMES INC	35251	A
Slab Garage/Carport	09/06/24	JR	P	NRSF	BYC		120 EAST MAIN ST	HURTADO PEDRO	33284	A
Insulation	09/06/24	JR	F	Rmdl Res			9 FARMERS LN	FARMERS LANE LLC	37305	A
Framing	09/06/24	JR	F	Add Res	BYC	BYC	13 WEST SHARON DR	VAN VALEN MICHAEL A	34298	A
Electrical Rough In	09/06/24	JR	F	Add Res	BVL	BVL	517 EAST MAIN ST	BEACH CARPENTER PROPERT	37336	A
Framing	09/06/24	JR	F	Add Res	BVL	BVL	517 EAST MAIN ST	BEACH CARPENTER PROPERT	36309	A
Plumbing Rough In	09/06/24	JR	F	Add Res	BVL	BVL	517 EAST MAIN ST	BEACH CARPENTER PROPERT	37337	A
Fire Alarm System	09/09/24	JR	P	Rmdl Comm	BVL	BLTN	401 GRAFTON LN	GRAFTON SCHOOL INC	37270	A
Fire Alarm System	09/10/24	JR	P	Rmdl Comm	BVL	BLTN	401 GRAFTON LN	GRAFTON SCHOOL INC	37269	A
Insulation	09/10/24	JR	P	Rmdl Res			9 FARMERS LN	FARMERS LANE LLC	37372	A
Electrical Rough In	09/11/24	JR	PRT	ELEC RES	BVL	LNGM	37 OLD CHARLES TOWN RD	HARDESTY C T III	37351	A
Electric Service	09/12/24	JR	P	ELEC RES	BVL	LNGM	37 OLD CHARLES TOWN RD	HARDESTY C T III	37352	A
Electric Service	09/30/24	JR	P	Add Res	BYC	CHPL	1690 MILLWOOD RD	HANNAN MATTHEW BURNS	37240	A
INSPECTOR TOTALS: 19 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										
FOUNDATION	09/06/24	RE	p	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37419	A
Footings	09/06/24	RE	p	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37129	A
FOUNDATION	09/09/24	RE	p	Accessory	BVL	LNGM	844 WITHERS LARUE RD	BARREY JONATHAN S & BAR	37420	A
INSPECTOR TOTALS: 3 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										
DEPARTMENT TOTALS: 90 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										
REPORT TOTALS: 90 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 09/01/24 to 09/30/24

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	1	Douglas Shaffer	68	FAIL	18
Drain Tile	1	Jamie Royston	19	PARTIAL	3
Electric Service	5	Ruckman Engineering PLC	3	PASS	69
Electrical Rough In	3				
Final Closing Building	12				
Final Closing Electric	12				
Final Closing Gas	8				
Final Closing Mechanical	5				
Final Closing Plumbing	4				
Fire Alarm System	2				
Fire Off Mechanical or Gas	5				
Footings	6				
FOUNDATION	2				
Framing	5				
Insulation	3				
Mechanical Rough In	1				
Plumbing Groundworks	2				
Plumbing Rough In	1				
Radon Vent	1				
Shower Pan	1				
Slab	2				
Slab Basement	1				
Slab Garage/Carport	2				
Slab Porch/Deck	2				
Steel/Rebar Pool	1				
Water Line	1				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 90

INSPECTION REPORT

ALL

INSPECTIONS PERFORMED: 09/01/24 to 09/30/24

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	1	Douglas Shaffer	68	FAIL	18
Drain Tile	1	Jamie Royston	19	PARTIAL	3
Electric Service	5	Ruckman Engineering PLC	3	PASS	69
Electrical Rough In	3				
Final Closing Building	12				
Final Closing Electric	12				
Final Closing Gas	8				
Final Closing Mechanical	5				
Final Closing Plumbing	4				
Fire Alarm System	2				
Fire Off Mechanical or Gas	5				
Footings	6				
FOUNDATION	2				
Framing	5				
Insulation	3				
Mechanical Rough In	1				
Plumbing Groundworks	2				
Plumbing Rough In	1				
Radon Vent	1				
Shower Pan	1				
Slab	2				
Slab Basement	1				
Slab Garage/Carport	2				
Slab Porch/Deck	2				
Steel/Rebar Pool	1				
Water Line	1				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 90

** END OF REPORT - Generated by Annabella Vega **

Project Application Report - Building Dept

For Period: 9/1/2024 to 9/30/2024

Project Type	Project Number	Project Fees
Commercial Deck/Porch no Roof	240395	482.01
Commercial Gas Permit	240385	76.50
	240409	76.50
Commercial Mechanical Permit	240410	76.50
Commercial Plumbing Permit	240381	76.50
	240384	76.50
Commercial Remodel	240417	2657.95
Land Disturbance	240430	250.00
Residential Deck/Porch no Roof	240432	176.50
Residential Deck/Porch w/Roof	240400	304.00
	240426	76.50
Residential Electric Permit	240378	91.80
	240380	61.20
	240383	102.00
	240398	51.00
	240404	61.20
	240405	91.80
	240424	198.90
	240425	66.30
	240428	61.20
	240431	66.30
Residential Garage	240415	478.41
	240434	808.79
Residential Gas Permit	240376	51.00
	240392	51.00
	240420	51.00
	240423	56.10
Residential Mechanical Permit	240388	51.00
	240393	51.00
	240394	51.00
	240397	61.20

Project Application Report - Building Dept

For Period: 9/1/2024 to 9/30/2024

Project Type	Project Number	Project Fees
Residential Plumbing Permit	240377	51.00
	240427	61.20
Residential Remodel	240379	593.45
	240387	547.62
	240396	304.00
	240401	649.62
	240408	127.50
	240413	464.74
	240416	1102.08
	240418	488.33
	240435	714.01
	240436	304.00
	240437	178.50
	240438	388.56
	Sign Permit	240386
Solar Array System	240390	193.80
	240402	193.80
	240403	193.80
	240419	193.80
	240421	419.30
	240422	193.80
Spa or Hot Tub	240399	51.00
Swimming Pool Above Ground	240429	327.50
Swimming Pool In Ground	240391	204.00
Total		14959.47

Project Application Report - Building Dept

For Period: 9/1/2024 to 9/30/2024

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Commercial Deck/Porch no Roof	240395	294 LONGMARSH RD	ZACK JAMES D & TRACY A	\$61,440	\$482.01	ISSUED W/O CONDITIONS
Commercial Gas Permit	240385	120 COOL SPRING LN	COMMUNITY OF CISTERCIANS OF THE	\$0	\$76.50	ISSUED W/O CONDITIONS
	240409	1020 W MAIN ST	CATHOLIC DIOCESE OF ARLINGTON VA	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	240410	1020 W MAIN ST	CATHOLIC DIOCESE OF ARLINGTON VA	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Plumbing Permit	240381	9 E MAIN ST	ONE EAST MAIN LLC	\$0	\$76.50	ISSUED W/O CONDITIONS
	240384	120 COOL SPRING LN	COMMUNITY OF CISTERCIANS OF THE	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Remodel	240417	37 E MAIN ST	ALL ABOUT SUSHI, INC	\$562,407	\$2,657.95	ISSUED W/O CONDITIONS
Land Disturbance	240430	635 CHRISMORE RD	SHILEY JARED & SARAH	\$0	\$250.00	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	240432	211 QUEENSHIP LN	WALLACE ROBERT & LAUREN	\$0	\$176.50	ISSUED W/O CONDITIONS
Residential Deck/Porch w/Roof	240400	235 QUEENSHIP LN	SHARKEY RICHARD & PATRICIA	\$0	\$304.00	ISSUED W/O CONDITIONS
	240426	428 CUSTER CT	FISHER STEVE W & DELINDA M	\$0	\$76.50	ISSUED W/O CONDITIONS
Residential Electric Permit	240378	55 CHESTNUT COOMBE LN	KEELEY MICHAEL & CINDY	\$0	\$91.80	ISSUED W/O CONDITIONS
	240380	2997 LORD FAIRFAX HWY	BIGGS CYNTHIA LEE	\$0	\$61.20	ISSUED W/O CONDITIONS
	240383	309 FIRST ST	WILKINS LARRY R & LISA ANN	\$0	\$102.00	ISSUED W/O CONDITIONS
	240398	2223 SWIFT SHOALS RD	CENNAME VICTOR A	\$0	\$51.00	ISSUED W/O CONDITIONS
	240404	227 S CHURCH ST	LEWIS MICHAEL ALLAN & REBEKAH DAWNE	\$0	\$61.20	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 9/1/2024 to 9/30/2024

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Electric Permit	240405	223 BRADFORD DR	LAMALFA CHARLES D & BONNIE	\$0	\$91.80	ISSUED W/O CONDITIONS
	240424	11 W FAIRFAX ST	PUGH JACK & HANNAH	\$0	\$198.90	ISSUED W/O CONDITIONS
	240425	5 E HUNTINGDON LN	RIEGER JAMES F & CAROLINE F MCKAY	\$0	\$66.30	ISSUED W/O CONDITIONS
	240428	416 LAUREL LN	CAPPERT JEREMY	\$0	\$61.20	ISSUED W/O CONDITIONS
	240431	305 ALEXANDER DR	CLARKE STANITA & KENNETH JACKSON	\$0	\$66.30	ISSUED W/O CONDITIONS
	240433	124 ROSEMONT CIR	CAIN LEONA F	\$0	\$61.20	ISSUED W/O CONDITIONS
Residential Garage	240415	5899 LORD FAIRFAX HWY	PARKER THOMAS R & ROBIN R	\$47,322	\$478.41	ISSUED W/O CONDITIONS
	240434	185 ROSE AIRY LN	ZALENSKI WALTER & SANDRA M AISTARS	\$132,633	\$808.79	ISSUED W/O CONDITIONS
Residential Gas Permit	240376	308 HENDERSON CT	MATTHEW S. HARVEY	\$0	\$51.00	ISSUED W/O CONDITIONS
	240392	88 LOST BOYS LN	CARNE STEVEN A & ALLEGRA F	\$0	\$51.00	ISSUED W/O CONDITIONS
	240420	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D & CASSANDRA	\$0	\$51.00	ISSUED W/O CONDITIONS
	240423	2223 SWIFT SHOALS RD	CENNAME VICTOR A	\$0	\$56.10	ISSUED W/O CONDITIONS
Residential Mechanical Permit	240388	105 ISAAC CT	PARKER THOMAS R JR & EMILY E	\$0	\$51.00	ISSUED W/O CONDITIONS
	240393	88 LOST BOYS LN	CARNE STEVEN A & ALLEGRA F	\$0	\$51.00	ISSUED W/O CONDITIONS
	240394	209 RICE ST	HAYDEN ANNA MAE TRSTEE	\$0	\$51.00	ISSUED W/O CONDITIONS
	240397	2223 SWIFT SHOALS RD	CENNAME VICTOR A	\$0	\$61.20	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 9/1/2024 to 9/30/2024

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Plumbing Permit	240377	308 HENDERSON CT	MATTHEW S. HARVEY	\$0	\$51.00	ISSUED W/O CONDITIONS
	240427	737 SWIMLEY RD	NGINN KESSANARA	\$0	\$61.20	ISSUED W/O CONDITIONS
Residential Remodel	240379	301 EDGAR CT	NESSLERODT CHARLES R & MICHELLE	\$92,625	\$593.45	ISSUED W/O CONDITIONS
	240387	105 ISAAC CT	PARKER THOMAS R JR & EMILY E	\$93,750	\$547.62	ISSUED W/O CONDITIONS
	240396	180 VICTORY FARM LN	BAKER MICHELLE LYNN & THOMAS WILBY	\$0	\$304.00	ISSUED W/O CONDITIONS
	240401	1642 CHILLY HOLLOW RD	BLACKBURN ALEXANDER C & SUSAN M	\$93,750	\$649.62	ISSUED W/O CONDITIONS
	240408	219 N GREENWAY AVE	WBD LAND GROUP LLC	\$0	\$127.50	ISSUED W/O CONDITIONS
	240413	598 TIMBER LN	DE LA LUZ AGUSTIN ANACLETO & IRMA CONTRE	\$101,250	\$464.74	ISSUED W/O CONDITIONS
	240416	518 CLIFTON FARM LN	CLIFTON 1834 LLC	\$173,437	\$1,102.08	ISSUED W/O CONDITIONS
	240418	11051 HARRY BYRD HWY	CANDELARIO - ROMERO NUBE	\$67,500	\$488.33	ISSUED W/O CONDITIONS
	240435	34 S GREENWAY AVE	RODRIGUEZ PEDRO MIGUEL	\$127,781	\$714.01	ISSUED W/O CONDITIONS
	240436	84 BALSAM LN	GARRETT JENNIFER M	\$0	\$304.00	ISSUED W/O CONDITIONS
	240437	1171 BISHOP MEADE RD	WILLIAMS TODD ANDREA & REGINALD	\$0	\$178.50	ISSUED W/O CONDITIONS
240438	456 BURCH LN	RIVERS GERALDINE & DONALD TRUSTEES	\$46,875	\$388.56	ISSUED W/O CONDITIONS	
Sign Permit	240386	0	KINDER BAUERNHOF FARM INC	\$0	\$61.20	ISSUED W/O CONDITIONS
Solar Array System	240390	417 LINDSAY CT	WELLIVER RALPH M, JENNIFER A WELLIVER	\$0	\$193.80	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 9/1/2024 to 9/30/2024

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Solar Array System	240402	219 ACADEMY ST	WEST AMANDA B	\$0	\$193.80	ISSUED W/O CONDITIONS
	240403	1 BATTLETOWN DR	CRAIG JAMES & PAMELA	\$0	\$193.80	ISSUED W/O CONDITIONS
	240419	188 ASHLEY WOODS LN	NEWMAN GEORGE J & JOAN S	\$0	\$193.80	ISSUED W/O CONDITIONS
	240421	85 FISHPAW RD	FRAPPOLLO PAUL M	\$0	\$419.30	ISSUED W/O CONDITIONS
	240422	1491 SUMMIT POINT RD	HOUCK WILLIAM III & SHANNON N	\$0	\$193.80	ISSUED W/O CONDITIONS
Spa or Hot Tub	240399	55 CHESTNUT COOMBE LN	KEELEY MICHAEL & CINDY	\$0	\$51.00	ISSUED W/O CONDITIONS
Swimming Pool Above Ground	240429	235 QUEENSHIP LN	SHARKEY RICHARD & PATRICIA	\$0	\$327.50	ISSUED W/O CONDITIONS
Swimming Pool In Ground	240391	538 CATHER RD	EDGECOMB CHRISTOPHER J & KIMBERLY	\$0	\$204.00	ISSUED W/O CONDITIONS

**Building Department - Clarke County
New Single Family Dwellings 2024**

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL
January	1	0	0	0	0	0	1
February	1	0	0	1	0	1	3
March	0	0	0	0	0	0	0
April	1	0	0	0	0	1	2
May	0	0	0	0	1	0	1
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	1	0	0	0	0	0	1
September	0	0	0	0	0	0	0
October	2	0	0	0	1	0	3
November							
December							
TOTAL	6	0	0	1	2	2	11

COMMENTS

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/24 to 10/31/24

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Framing	10/07/24	DS	F	Rmdl Res	BVL		1038 WESTWOOD RD	SIMS AARON WAYNE & REBE	36452	A
Electrical Rough In	10/07/24	DS	P	Rmdl Res	BVL		1038 WESTWOOD RD	SIMS AARON WAYNE & REBE	37607	A
Plumbing Rough In	10/07/24	DS	P	Rmdl Res	BVL		1038 WESTWOOD RD	SIMS AARON WAYNE & REBE	37608	A
Mechanical Rough In	10/07/24	DS	P	Rmdl Res	BVL		1038 WESTWOOD RD	SIMS AARON WAYNE & REBE	37609	A
Final Closing Electr	10/07/24	DS	P	ELEC RES	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL F & GLO	37191	A
Final Closing Gas	10/07/24	DS	P	Gas Per-R	BVL	BVL	308 HENDERSON CT	MATTHEW S. HARVEY	37295	A
Final Closing Plumbi	10/07/24	DS	P	PlumPer-R	BVL	BVL	308 HENDERSON CT	MATTHEW S. HARVEY	37297	A
Final Closing Electr	10/07/24	DS	P	Solar	BVL	BVL	1 BATTLETOWN DR	CRAIG JAMES & PAMELA	37422	A
Final Closing Mechan	10/07/24	DS	P	MechPer-R	BVL	BVL	5 JOSEPHINE ST	TURNER-DOUGLAS PAMELA	36803	A
Final Closing Buildi	10/07/24	DS	P	Solar	BVL	BVL	1 BATTLETOWN DR	CRAIG JAMES & PAMELA	37423	A
Shower Pan	10/07/24	DS	P	Rmdl Res	BVL		1038 WESTWOOD RD	SIMS AARON WAYNE & REBE	37680	A
Slab Porch/Deck	10/09/24	DS	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37651	A
Slab Garage/Carport	10/09/24	DS	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37652	A
Electric Service	10/09/24	DS	P	NRSF		BLTN	228 BROAD VIEW LN	RASNIC PARIS M JR	36982	A
Footings	10/10/24	DS	P	Add Res	BVL	BVL	517 EAST MAIN ST	BEACH CARPENTER PROPERT	37681	A
Final Closing Electr	10/10/24	DS	P	ELEC RES	BVL		305 ALEXANDER DR	CLARKE STANITA & KENNET	37558	A
Final Closing Electr	10/11/24	DS	P	Rmdl Res	BVL	BVL	425 CUSTER CT	BERGNER THOMAS A & JOSE	37676	A
Final Closing Mechan	10/11/24	DS	P	Rmdl Res	BVL	BVL	425 CUSTER CT	BERGNER THOMAS A & JOSE	37677	A
Final Closing Plumbi	10/11/24	DS	P	Rmdl Res	BVL	BVL	425 CUSTER CT	BERGNER THOMAS A & JOSE	37678	A
Final Closing Buildi	10/11/24	DS	P	Rmdl Res	BVL	BVL	425 CUSTER CT	BERGNER THOMAS A & JOSE	37679	A
Trench	10/11/24	DS	P	SPIG	BVL	LNGM	538 CATHER RD	EDGECOMB CHRISTOPHER J	37717	A
Final Closing Electr	10/21/24	DS	P	ELEC RES	BYC	GNWY	2223 SWIFT SHOALS RD	CENNAME VICTOR A	38016	A
Plumbing Rough In	10/21/24	DS	P	Add Res	BVL	BVL	15 ACADEMY ST	FAUSEY JONATHAN	37682	A
Electrical Rough In	10/21/24	DS	P	Add Res	BVL	BVL	15 ACADEMY ST	FAUSEY JONATHAN	37683	A
Framing	10/21/24	DS	P	Add Res	BVL	BVL	15 ACADEMY ST	FAUSEY JONATHAN	37685	A
Mechanical Rough In	10/21/24	DS	P	Add Res	BVL	BVL	15 ACADEMY ST	FAUSEY JONATHAN	37684	A
Mechanical Rough In	10/21/24	DS	P	MechPer-R	BYC	GNWY	2223 SWIFT SHOALS RD	CENNAME VICTOR A	37380	A
Electrical Rough In	10/21/24	DS	P	ELEC RES	BYC	GNWY	2223 SWIFT SHOALS RD	CENNAME VICTOR A	37383	A
Final Closing Mechan	10/21/24	DS	P	MechPer-R	BVL	LNGM	290 LEWISVILLE RD	MUMAW TAMMY A	37603	A
Final Closing Electr	10/21/24	DS	P	ELEC RES	BVL	LNGM	290 LEWISVILLE RD	MUMAW TAMMY A	37606	A
Framing	10/22/24	DS	P	Accessory	BVL	LNGM	844 WITHERS LARUE RD	BARREY JONATHAN S & BAR	36858	A
Footings	10/22/24	DS	P	Rmdl Res	BYC	CHPL	1171 BISHOP MEADE RD	WILLIAMS TODD ANDREA &	37578	A
Gas Line	10/23/24	DS	P	NRSF	BLMT		817 HEMLOCK LN	POE TRACY L	37844	A
Gas Line Pressure Te	10/23/24	DS	P	NRSF	BLMT		817 HEMLOCK LN	POE TRACY L	37845	A
Gas Tank	10/23/24	DS	P	NRSF	BLMT		817 HEMLOCK LN	POE TRACY L	37846	A
Insulation	10/23/24	DS	P	NRSF		BLTN	228 BROAD VIEW LN	RASNIC PARIS M JR	36980	A
Trench	10/23/24	DS	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37873	A
Stairways	10/23/24	DS	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37831	A
Sewer Line	10/23/24	DS	P	Plum.Per-C	BVL		101 EAST MAIN ST	R & J LAND DEVELOPMENT,	37842	A
Bonding Pool	10/24/24	DS	F	SPIG	BVL	LNGM	538 CATHER RD	EDGECOMB CHRISTOPHER J	37847	A
Electric Service	10/24/24	DS	P	ELEC RES	BVL	BVL	227 SOUTH CHURCH ST	LEWIS MICHAEL ALLAN & R	37425	A
Final Closing Electr	10/24/24	DS	P	Solar	BLMT	BLTN	188 ASHLEY WOODS LN	NEWMAN GEORGE J & JOAN	37512	A
Final Closing Buildi	10/24/24	DS	P	Solar	BLMT	BLTN	188 ASHLEY WOODS LN	NEWMAN GEORGE J & JOAN	37513	A
Electric Service	10/24/24	DS	P	ELEC RES	BYC	GNWY	807 CAREFREE LN	RINGER THOMAS R & RUTH	37719	A
Final Closing Electr	10/24/24	DS	P	ELEC RES	BVL	BVL	412 HANCOCK CT	HERRING JONATHAN E & PA	37785	A
Footings Porch/Deck	10/25/24	DS	P	NRSF	BVL	BVL	129 NORTH CHURCH ST	MASON JOAN M & CLINT DO	37863	A
Footings	10/25/24	DS	P	Add Res	BVL	BVL	517 EAST MAIN ST	BEACH CARPENTER PROPERT	37879	A
Framing Porch/Deck	10/25/24	DS	P	Add Res	BVL	BVL	517 EAST MAIN ST	BEACH CARPENTER PROPERT	37880	A
Final Closing Plumbi	10/25/24	DS	P	Rmdl Res	WHPT	GNWY	37 VISTA LN	HINSON PAUL A & DANIELL	37870	A
Framing	10/28/24	DS	P	Rmdl Res	BVL		1038 WESTWOOD RD	SIMS AARON WAYNE & REBE	37907	A
Final Closing Electr	10/28/24	DS	P	ELEC RES	BVL	BVL	5 BUNDY ST	MCCRAW CORY ELIZABETH	37167	A
Final Closing Electr	10/28/24	DS	P	Elec Per-C	BVL	BVL	39 WEST MAIN ST	FASCELLI MICHELE	37757	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/24 to 10/31/24

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electric Service	10/30/24	DS	P	Accessory	BVL	LNGM	87 MOOSE RD	JEIRLES RYAN & SUMMER	37908	A
Electrical Rough In	10/30/24	DS	P	Deck/Porch	BVL	BVL	311 ASHBY CT	RIVERA DEANNA & MANUEL	37910	A
Plumbing Groundworks	10/30/24	DS	P	Garage	BLMT	CHPL	4620 EBENEZER RD	MAZUR STEVEN & CLAUDIA	37911	A
Bonding Pool	10/30/24	DS	P	SPIG	BVL	LNGM	538 CATHER RD	EDGECOMB CHRISTOPHER J	37900	A
INSPECTOR TOTALS: 56 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										
Final Closing Buildi	10/01/24	JR	F	Rmdl Res	BVL	CHPL	486 KINSKY LN	ATKINSON DOHNAL C	37533	A
Final Closing Plumbi	10/01/24	JR	P	Rmdl Res	BVL	CHPL	486 KINSKY LN	ATKINSON DOHNAL C	37534	A
Final Closing Electr	10/01/24	JR	P	Rmdl Res	BVL	LNGM	1918 SENSENY RD	ROSS SUSAN	37553	A
Final Closing Buildi	10/01/24	JR	P	Rmdl Res	BVL	LNGM	1918 SENSENY RD	ROSS SUSAN	37587	A
Final Closing Plumbi	10/01/24	JR	P	Rmdl Res	BVL	LNGM	1918 SENSENY RD	ROSS SUSAN	37552	A
Fire Off Mechanical	10/01/24	JR	P	Gas Per-R	BVL	LNGM	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D &	37514	A
Final Closing Gas	10/01/24	JR	P	Gas Per-R	BVL	LNGM	90 LEWIS WILLIAMS LN	DEGEORGE ANNUNZIATO D &	37518	A
Gas Line	10/01/24	JR	P	Gas Per-R	FRYL	GNWY	567 SHENANDOAH RIVER LN	LITTLETON GREGORY A & A	36445	A
Gas Line Pressure Te	10/01/24	JR	P	Gas Per-R	FRYL	GNWY	567 SHENANDOAH RIVER LN	LITTLETON GREGORY A & A	36446	A
Footings	10/02/24	JR	P	Rmdl Res	BYC	GNWY	219 NORTH GREENWAY AVE	WBD LAND GROUP LLC	37446	A
Final Closing Electr	10/02/24	JR	P	Rmdl Res	BVL	BVL	116 SOUTH CHURCH ST	PEREZ PAUL	37594	A
Fire Off Mechanical	10/02/24	JR	P	Gas Per-R	BVL	BVL	409 HANCOCK CT	SCOTT OLIVIA	37050	A
Final Closing Gas	10/02/24	JR	P	Gas Per-R	BVL	BVL	409 HANCOCK CT	SCOTT OLIVIA	37054	A
Electric Service	10/02/24	JR	P	ELEC RES	BVL	BVL	124 ROSEMONT CIR	CAIN LEONA F	37563	A
Final Closing Mechan	10/02/24	JR	F	MechPer-R	BVL	BVL	409 HANCOCK CT	SCOTT OLIVIA	37597	A
Electrical Rough In	10/03/24	JR	P	NRSF	BVL		239 QUEENSHIP LN	BREWER SUSAN GRACE	36805	A
Final Closing Electr	10/04/24	JR	P	SPIG	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	37591	A
Final Closing Gas	10/04/24	JR	P	SPIG	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	37593	A
Final Closing Buildi	10/04/24	JR	P	SPIG	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	37592	A
Footings	10/04/24	JR	P	Deck/Porch	BVL	LNGM	294 LONGMARSH RD	ZACK JAMES D & TRACY A	37633	A
Framing	10/04/24	JR	P	Deck/Porch	BVL	LNGM	294 LONGMARSH RD	ZACK JAMES D & TRACY A	37374	A
Final Closing Electr	10/04/24	JR	P	Solar	BVL	BVL	219 ACADEMY ST	WEST AMANDA B	37412	A
Final Closing Buildi	10/04/24	JR	P	Solar	BVL	BVL	219 ACADEMY ST	WEST AMANDA B	37413	A
Final Closing Electr	10/04/24	JR	P	ELEC RES	BVL	BVL	124 ROSEMONT CIR	CAIN LEONA F	37564	A
Final Closing Electr	10/07/24	JR	P	NRSF	BVL	BLTN	239 QUEENSHIP LN	BREWER SUSAN GRACE	35812	A
Final Closing Plumbi	10/07/24	JR	P	NRSF	BVL	BLTN	239 QUEENSHIP LN	BREWER SUSAN GRACE	35815	A
Final Closing Mechan	10/07/24	JR	P	NRSF	BVL	BLTN	239 QUEENSHIP LN	BREWER SUSAN GRACE	35817	A
Final Closing Buildi	10/07/24	JR	P	NRSF	BVL	BLTN	239 QUEENSHIP LN	BREWER SUSAN GRACE	35818	A
Final Closing Gas	10/07/24	JR	P	NRSF	BVL	BLTN	239 QUEENSHIP LN	BREWER SUSAN GRACE	37626	A
Final Closing Buildi	10/07/24	JR	P	Rmdl Res	BYC	GNWY	219 NORTH GREENWAY AVE	WBD LAND GROUP LLC	37449	A
Final Closing Plumbi	10/07/24	JR	P	Land Dis	BYC		127 EAST MAIN ST	RAILWAY MAIL SERV LIBRA	37649	A
Final Closing Buildi	10/07/24	JR	P	Land Dis	BYC		127 EAST MAIN ST	RAILWAY MAIL SERV LIBRA	37648	A
Final Closing Electr	10/07/24	JR	P	ELEC RES	BYC	BYC	223 BRADFORD DR	LAMALFA CHARLES D & BON	37435	A
Pool Fence	10/07/24	JR	P	SPAG	BVL		235 QUEENSHIP LN	SHARKEY RICHARD & PATRI	37629	A
Ditch Electric	10/07/24	JR	P	SPAG	BVL		235 QUEENSHIP LN	SHARKEY RICHARD & PATRI	37628	A
Final Closing Buildi	10/07/24	JR	P	SPAG	BVL		235 QUEENSHIP LN	SHARKEY RICHARD & PATRI	37555	A
Bonding Pool	10/07/24	JR	P	SPAG	BVL		235 QUEENSHIP LN	SHARKEY RICHARD & PATRI	37627	A
Water Line Ditch	10/07/24	JR	P	NRSF	BYC	GNWY	2534 MILLWOOD RD	CECCA JAY D & LINDA LEE	37634	A
Framing Porch/Deck	10/08/24	JR	P	NRSF	PRS		225 SUMMER SPRINGS LN	WESTBROOK JONATHAN	37672	A
Final Closing Buildi	10/08/24	JR	P	Rmdl Res	BLMT	BLTN	116 BANJO LN	THOMSON LUKE JOSEPH	31737	A
Framing	10/08/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	36376	A
Electrical Rough In	10/08/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	36378	A
Plumbing Rough In	10/08/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	36382	A
Mechanical Rough In	10/08/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	36384	A
Gas Line	10/08/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37598	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/24 to 10/31/24

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Gas Line Pressure Te	10/08/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37599	A
Gas Rough In	10/08/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37600	A
Framing	10/08/24	JR	P	Rmdl Comm	BVL	BLTN	401 GRAFTON LN	GRAFTON SCHOOL INC	36700	A
Final Closing Buildi	10/08/24	JR	P	Rmdl Comm	BVL	BLTN	401 GRAFTON LN	GRAFTON SCHOOL INC	36702	A
Final Closing Electr	10/08/24	JR	P	Elec Per-C	BVL	BLTN	401 GRAFTON LN	GRAFTON SCHOOL INC	37075	A
Final Closing Plumbi	10/08/24	JR	P	Plum.Per-C	BVL	BVL	9 EAST MAIN ST	ONE EAST MAIN LLC	37621	A
Final Closing Electr	10/08/24	JR	P	Elec Per-C	BVL	BVL	9 EAST MAIN ST	ONE EAST MAIN LLC	37625	A
Final Closing Electr	10/09/24	JR	P	ELEC RES	BVL	BVL	312 TAYLOR ST	MURRY WILLIAM & STACY C	37619	A
Fire Off Mechanical	10/09/24	JR	F	Gas Per-R	BVL	CHPL	625 ELM SPRING LN	DEMAMIEL KATHERINE DIAN	37040	A
Final Closing Gas	10/09/24	JR	P	Gas Per-R	BVL	CHPL	625 ELM SPRING LN	DEMAMIEL KATHERINE DIAN	37044	A
Fire Off Mechanical	10/09/24	JR	P	Gas Per-R	BVL	CHPL	625 ELM SPRING LN	DEMAMIEL KATHERINE DIAN	37806	A
Framing Porch/Deck	10/10/24	JR	P	NRSF	BVL		4036 SENSENY RD	PAYNE THOMAS M & HOLLY	37689	A
Electric Service	10/10/24	JR	P	NRSF	BVL		4036 SENSENY RD	PAYNE THOMAS M & HOLLY	36059	A
Framing	10/10/24	JR	P	Deck/Porch	BVL		235 QUEENSHIP LN	SHARKEY RICHARD & PATRI	37399	A
Final Closing Buildi	10/10/24	JR	P	Deck/Porch	BVL		235 QUEENSHIP LN	SHARKEY RICHARD & PATRI	37400	A
Insulation	10/11/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	36377	A
Steel/Rebar Pool	10/11/24	JR	P	SPIG	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37255	A
Bonding Pool	10/11/24	JR	P	SPIG	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37686	A
Electrical Rough In	10/11/24	JR	P	Rmdl Res	BVL	BLTN	1642 CHILLY HOLLOW RD	BLACKBURN ALEXANDER C &	37702	A
Framing	10/11/24	JR	P	Rmdl Res	BVL	BLTN	1642 CHILLY HOLLOW RD	BLACKBURN ALEXANDER C &	37406	A
Plumbing Rough In	10/11/24	JR	P	Rmdl Res	BVL	BLTN	1642 CHILLY HOLLOW RD	BLACKBURN ALEXANDER C &	38009	A
Electric Service	10/15/24	JR	P	NRSF	BYC	GNWY	2534 MILLWOOD RD	CECCA JAY D & LINDA LEE	35044	A
Insulation	10/15/24	JR	P	Rmdl Res	BVL	BLTN	1642 CHILLY HOLLOW RD	BLACKBURN ALEXANDER C &	37734	A
Final Closing Buildi	10/15/24	JR	P	Deck/Porch	BVL	LNGM	294 LONGMARSH RD	ZACK JAMES D & TRACY A	37375	A
Electric Service	10/15/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37872	A
Final Closing Electr	10/16/24	JR	P	Garage	BYC	CHPL	266 TILTHAMMER MILL RD	MCCLENAHAH TIMOTHY J &	37743	A
Final Closing Plumbi	10/16/24	JR	P	Garage	BYC	CHPL	266 TILTHAMMER MILL RD	MCCLENAHAH TIMOTHY J &	37744	A
Final Closing Mechan	10/16/24	JR	P	Garage	BYC	CHPL	266 TILTHAMMER MILL RD	MCCLENAHAH TIMOTHY J &	37745	A
Final Closing Buildi	10/16/24	JR	P	Garage	BYC	CHPL	266 TILTHAMMER MILL RD	MCCLENAHAH TIMOTHY J &	37746	A
FOUNDATON	10/16/24	JR	P	Add Res	BYC	CHPL	1690 MILLWOOD RD	HANNAN MATTHEW BURNS	37758	A
Framing	10/16/24	JR	P	Rmdl Res	BLMT	BLTN	84 BALSAM LN	GARRETT JENNIFER M	37575	A
Gas Rough In	10/16/24	JR	P	Gas Per-R	BVL	BVL	109 JACKSON DR	JANISKO JULIE R & JEROM	37691	A
Gas Line	10/16/24	JR	P	Gas Per-R	BVL	BVL	109 JACKSON DR	JANISKO JULIE R & JEROM	37692	A
Gas Line Pressure Te	10/16/24	JR	P	Gas Per-R	BVL	BVL	109 JACKSON DR	JANISKO JULIE R & JEROM	37693	A
Electric Service	10/16/24	JR	P	ELEC RES	BVL	BVL	109 JACKSON DR	JANISKO JULIE R & JEROM	37696	A
Final Closing Electr	10/16/24	JR	P	NRSF	BYC		120 EAST MAIN ST	HURTADO PEDRO	37673	A
Final Closing Gas	10/16/24	JR	P	NRSF	BYC		120 EAST MAIN ST	HURTADO PEDRO	37674	A
Final Closing Buildi	10/16/24	JR	P	NRSF	BYC		120 EAST MAIN ST	HURTADO PEDRO	37675	A
Final Closing Gas	10/17/24	JR	P	Gas Per-R	BVL	BVL	109 JACKSON DR	JANISKO JULIE R & JEROM	37694	A
Final Closing Electr	10/17/24	JR	P	ELEC RES	BVL	BVL	109 JACKSON DR	JANISKO JULIE R & JEROM	37697	A
Final Closing Buildi	10/17/24	JR	P	Add Res	WHPT	GNWY	28 HUNTOVER LN	HUNTOVER L P	37787	A
Slab Garage/Carport	10/17/24	JR	P	Rmdl Res	BYC	GNWY	167 RIVER HOUSE LN	MCKENNEY MICHAEL JOSEPH	37786	A
Electrical Rough In	10/17/24	JR	P	ELEC RES	BVL	LNGM	737 SWIMLEY RD	NGINN KESSANARA	35905	A
Footings	10/17/24	JR	P	Add Res	BVL	BLTN	363 CHILLY HOLLOW RD	WILL THOMAS R	37112	A
Slab Garage/Carport	10/17/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37773	A
Slab Porch/Deck	10/17/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37774	A
Slab Garage/Carport	10/17/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37775	A
Electric Service	10/17/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37134	A
Ditch Electric	10/17/24	JR	P	ELEC RES	BVL	BVL	5 BUNDY ST	MCCRAW CORY ELIZABETH	37782	A
Ditch Electric	10/17/24	JR	P	SPIG	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37777	A
Plumbing Rough In	10/17/24	JR	P	PlumPer-R	BVL	LNGM	737 SWIMLEY RD	NGINN KESSANARA	37542	A
Electric Service	10/17/24	JR	P	ELEC RES	BYC		5 EAST HUNTINGDON LN	RIEGER JAMES F & CAROLI	37537	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/24 to 10/31/24

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Electr	10/18/24	JR	F	Add Res	PRS	CHPL	231 SLATE RIDGE LN	LEWIS JESSICA & IAN HAR	37737	A
Final Closing Plumbi	10/18/24	JR	F	Add Res	PRS	CHPL	231 SLATE RIDGE LN	LEWIS JESSICA & IAN HAR	37738	A
Final Closing Mechan	10/18/24	JR	F	Add Res	PRS	CHPL	231 SLATE RIDGE LN	LEWIS JESSICA & IAN HAR	37739	A
Final Closing Buildi	10/18/24	JR	F	Add Res	PRS	CHPL	231 SLATE RIDGE LN	LEWIS JESSICA & IAN HAR	37740	A
Electrical Rough In	10/18/24	JR	P	NRSF		BLTN	228 BROAD VIEW LN	RASNIC PARIS M JR	36981	A
Plumbing Rough In	10/18/24	JR	P	NRSF		BLTN	228 BROAD VIEW LN	RASNIC PARIS M JR	36985	A
Mechanical Rough In	10/18/24	JR	P	NRSF		BLTN	228 BROAD VIEW LN	RASNIC PARIS M JR	36987	A
Framing	10/18/24	JR	P	NRSF			228 BROAD VIEW LN	RASNIC PARIS M JR	37776	A
Final Closing Gas	10/18/24	JR	P	Gas Per-R	BVL	LNGM	3158 ALLEN RD	BARE KRISTEN M	37788	A
Final Closing Mechan	10/18/24	JR	P	MechPer-R	BVL	BVL	124 ROSEMONT CIR	CAIN LEONA F	37761	A
Footings	10/18/24	JR	P	Add Res	BVL	BVL	107 BLUE RIDGE ST	RODRIGUEZ GILBERTO CAST	36810	A
Ditch Electric	10/18/24	JR	P	Solar	BVL	LNGM	1491 SUMMIT POINT RD	HOUCK WILLIAM III & SHA	37789	A
Final Closing Mechan	10/21/24	JR	P	MechPer-R	BYC	GNWY	2223 SWIFT SHOALS RD	CENNAME VICTOR A	38015	A
Gas Line Pressure Te	10/22/24	JR	P	Gas Per-C	BVL	BVL	9 EAST MAIN ST	ONE EAST MAIN LLC	37706	A
Final Closing Electr	10/22/24	JR	P	Elec Per-C	BVL	BVL	9 EAST MAIN ST	ONE EAST MAIN LLC	37701	A
Final Closing Mechan	10/23/24	JR	P	Mech Per-C	BVL	LNGM	129 RAMSBURG LN	COUNTY OF CLARKE	36438	A
Electric Service	10/23/24	JR	P	Elec Per-C	BVL	BVL	39 WEST MAIN ST	FASCELLI MICHELE	37756	A
Electric Service	10/23/24	JR	P	ELEC RES		BLTN	UNASSIGNED ST	SOD FARM LC	37792	A
Footings	10/23/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37850	A
Framing	10/24/24	JR	P	NRSF	BYC	GNWY	2534 MILLWOOD RD	CECCA JAY D & LINDA LEE	35041	A
Electrical Rough In	10/24/24	JR	P	NRSF	BYC	GNWY	2534 MILLWOOD RD	CECCA JAY D & LINDA LEE	35043	A
Plumbing Rough In	10/24/24	JR	P	NRSF	BYC	GNWY	2534 MILLWOOD RD	CECCA JAY D & LINDA LEE	35047	A
Mechanical Rough In	10/24/24	JR	P	NRSF	BYC	GNWY	2534 MILLWOOD RD	CECCA JAY D & LINDA LEE	35049	A
Gas Rough In	10/24/24	JR	P	NRSF	BYC	GNWY	2534 MILLWOOD RD	CECCA JAY D & LINDA LEE	37865	A
Final Closing Buildi	10/24/24	JR	P	Rmdl Res	BVL	CHPL	486 KINSKY LN	ATKINSON DOHNAL C	37805	A
Insulation	10/25/24	JR	F	Add Res	BVL	BVL	15 ACADEMY ST	FAUSEY JONATHAN	36751	A
Final Closing Electr	10/25/24	JR	P	ELEC RES	PRS	CHPL	55 CHESTNUT COOMBE LN	KEELEY MICHAEL & CINDY	37300	A
Final Closing Buildi	10/25/24	JR	F	Spa or Hot	PRS	CHPL	55 CHESTNUT COOMBE LN	KEELEY MICHAEL & CINDY	37391	A
Gas Tank	10/28/24	JR	P	Gas Per-R	BLMT		817 HEMLOCK LN	POE TRACY L	37886	A
Gas Line	10/28/24	JR	P	Gas Per-R	BLMT		817 HEMLOCK LN	POE TRACY L	37764	A
Gas Line Pressure Te	10/28/24	JR	P	Gas Per-R	BLMT		817 HEMLOCK LN	POE TRACY L	37765	A
Framing	10/28/24	JR	P	NRSF	BLMT		817 HEMLOCK LN	POE TRACY L	35295	A
Electrical Rough In	10/28/24	JR	P	NRSF	BLMT		817 HEMLOCK LN	POE TRACY L	35297	A
Plumbing Rough In	10/28/24	JR	P	NRSF	BLMT		817 HEMLOCK LN	POE TRACY L	35301	A
Mechanical Rough In	10/28/24	JR	P	NRSF	BLMT		817 HEMLOCK LN	POE TRACY L	35303	A
Insulation	10/29/24	JR	P	Add Res	BVL	BVL	15 ACADEMY ST	FAUSEY JONATHAN	37891	A
Final Closing Electr	10/29/24	JR	P	Add Res	BVL	LNGM	1977 SUMMIT POINT RD	REEDY WILLIAM JOHN	37801	A
Final Closing Plumbi	10/29/24	JR	P	Add Res	BVL	LNGM	1977 SUMMIT POINT RD	REEDY WILLIAM JOHN	37802	A
Final Closing Mechan	10/29/24	JR	P	Add Res	BVL	LNGM	1977 SUMMIT POINT RD	REEDY WILLIAM JOHN	37803	A
Final Closing Buildi	10/29/24	JR	P	Add Res	BVL	LNGM	1977 SUMMIT POINT RD	REEDY WILLIAM JOHN	37804	A
Gas Tank	10/29/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37869	A
Gas Line	10/29/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37902	A
Gas Line Pressure Te	10/29/24	JR	P	NRSF	WHPT	GNWY	550 CARTERS LINE RD	YURKOVICH MARCIA S C TR	37903	A
Final Closing Buildi	10/29/24	JR	P	FP/Chmny	BLMT	BLTN	525 OLD FERRY LN	JOHNSON BRIAN MARSHALL	37892	A
Insulation	10/29/24	JR	P	Rmdl Res	BVL	BVL	105 ISAAC CT	PARKER THOMAS R JR & EM	37881	A
Final Closing Electr	10/29/24	JR	P	Rmdl Res	BVL	BVL	105 ISAAC CT	PARKER THOMAS R JR & EM	37883	A
Final Closing Plumbi	10/29/24	JR	P	Rmdl Res	BVL	BVL	105 ISAAC CT	PARKER THOMAS R JR & EM	37882	A
Final Closing Buildi	10/29/24	JR	P	Rmdl Res	BVL	BVL	105 ISAAC CT	PARKER THOMAS R JR & EM	37344	A
Final Closing Gas	10/29/24	JR	P	Gas Per-R	BYC	GNWY	2223 SWIFT SHOALS RD	CENNAME VICTOR A	37529	A
Fire Off Mechanical	10/29/24	JR	P	Gas Per-R	BYC	GNWY	2223 SWIFT SHOALS RD	CENNAME VICTOR A	37871	A
Final Closing Mechan	10/29/24	JR	P	MechPer-R	BVL	BVL	209 RICE ST	HAYDEN ANNA MAE TRSTEE	37371	A
Mechanical Rough In	10/30/24	JR	P	Rmdl Res	BVL	LNGM	1805 WRIGHTS MILL RD	WILLIS KENNETH	37849	A

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/24 to 10/31/24

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Framing	10/30/24	JR	P	Add Res	BVL	LNGM	2938 CRUMS CHURCH RD	RICHARDS JESSIE M	36671	A
Final Closing Buildi	10/30/24	JR	P	Add Res	BVL	LNGM	2938 CRUMS CHURCH RD	RICHARDS JESSIE M	37909	A
Electric Service	10/30/24	JR	P	Elec Per-C	BYC		51 OLD CHAPEL AVE	C & P TELEPHONE CO OF V	37901	A
Framing	10/30/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37131	A
Electrical Rough In	10/30/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37133	A
Plumbing Rough In	10/30/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37137	A
Mechanical Rough In	10/30/24	JR	P	NRSF	BVL	BLTN	1351 WICKLIFFE RD	SHIMP JERRY & BOBBIE	37139	A
Final Closing Buildi	10/31/24	JR	P	Add Res	BVL	LNGM	1977 SUMMIT POINT RD	REEDY WILLIAM JOHN	32846	A
Framing	10/31/24	JR	P	NRSF	BVL		4036 SENSENY RD	PAYNE THOMAS M & HOLLY	36056	A
Electrical Rough In	10/31/24	JR	P	NRSF	BVL		4036 SENSENY RD	PAYNE THOMAS M & HOLLY	37897	A
Mechanical Rough In	10/31/24	JR	P	NRSF	BVL		4036 SENSENY RD	PAYNE THOMAS M & HOLLY	37898	A
Plumbing Rough In	10/31/24	JR	P	NRSF	BVL		4036 SENSENY RD	PAYNE THOMAS M & HOLLY	37899	A
Final Closing Mechan	10/31/24	JR	P	MechPer-R	BVL	BVL	8 ACADEMY CT	WATSON RALEIGH H JR	36946	A
Electric Service	10/31/24	JR	P	ELEC RES		LNGM	UNASSIGNED ST	ELLIS ALISA	37654	A
Water Line	10/31/24	JR	P	NRSF	WHPT		635 CHRISMORE RD	SHILEY JARED & SARAH	37921	A
Electric Service	10/31/24	JR	P	NRSF	WHPT		635 CHRISMORE RD	SHILEY JARED & SARAH	37726	A
Final Closing Gas	10/31/24	JR	P	Gas Per-C	BVL	LNGM	1020 WEST MAIN ST	CATHOLIC DIOCESE OF ARL	37751	A
Final Closing Plumbi	10/31/24	JR	P	Plum.Per-C	BVL	LNGM	1020 WEST MAIN ST	CATHOLIC DIOCESE OF ARL	37753	A

INSPECTOR TOTALS: 167 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Footings Garage/Carp	10/29/24	RE	P	Garage	BLMT	BLTN	1916 HARRY BYRD HWY	CLARK JACK & MELODY	37999	A
Slab Basement	10/31/24	RE	P	Garage	BLMT		1541 EBENEZER RD	MITTELSTADT NICHOLAS J	37997	A
FOUNDATION	10/31/24	RE	P	Garage	BLMT	BLTN	1916 HARRY BYRD HWY	CLARK JACK & MELODY	37998	A

INSPECTOR TOTALS: 3 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

DEPARTMENT TOTALS: 226 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

REPORT TOTALS: 226 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

INSPECTION REPORT

Building Inspections

INSPECTIONS PERFORMED: 10/01/24 to 10/31/24

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	4	Douglas Shaffer	56	FAIL	11
Ditch Electric	4	Jamie Royston	167	PASS	211
Electric Service	16	Ruckman Engineering PLC	3	PASS WITH CONDITIONS	4
Electrical Rough In	13				
Final Closing Building	26				
Final Closing Electric	28				
Final Closing Gas	11				
Final Closing Mechanical	13				
Final Closing Plumbing	13				
Fire Off Mechanical or Gas	5				
Footings	8				
Footings Garage/Carport	1				
Footings Porch/Deck	1				
FOUNDATION	2				
Framing	16				
Framing Porch/Deck	3				
Gas Line	6				
Gas Line Pressure Test	7				
Gas Rough In	3				
Gas Tank	3				
Insulation	6				
Mechanical Rough In	10				
Plumbing Groundworks	1				
Plumbing Rough In	10				
Pool Fence	1				
Sewer Line	1				
Shower Pan	1				
Slab Basement	1				
Slab Garage/Carport	4				
Slab Porch/Deck	2				
Stairways	1				
Steel/Rebar Pool	1				
Trench	2				
Water Line	1				
Water Line Ditch	1				

TOTAL INSPECTIONS: 226

INSPECTION REPORT

ALL

INSPECTIONS PERFORMED: 10/01/24 to 10/31/24

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	4	Douglas Shaffer	56	FAIL	11
Ditch Electric	4	Jamie Royston	167	PASS	211
Electric Service	16	Ruckman Engineering PLC	3	PASS WITH CONDITIONS	4
Electrical Rough In	13				
Final Closing Building	26				
Final Closing Electric	28				
Final Closing Gas	11				
Final Closing Mechanical	13				
Final Closing Plumbing	13				
Fire Off Mechanical or Gas	5				
Footings	8				
Footings Garage/Carport	1				
Footings Porch/Deck	1				
FOUNDATION	2				
Framing	16				
Framing Porch/Deck	3				
Gas Line	6				
Gas Line Pressure Test	7				
Gas Rough In	3				
Gas Tank	3				
Insulation	6				
Mechanical Rough In	10				
Plumbing Groundworks	1				
Plumbing Rough In	10				
Pool Fence	1				
Sewer Line	1				
Shower Pan	1				
Slab Basement	1				
Slab Garage/Carport	4				
Slab Porch/Deck	2				
Stairways	1				
Steel/Rebar Pool	1				
Trench	2				
Water Line	1				
Water Line Ditch	1				

TOTAL INSPECTIONS: 226

** END OF REPORT - Generated by Annabella Vega **

Project Application Report - Building Dept

For Period: 10/1/2024 to 10/31/2024

Project Type	Project Number	Project Fees
Commercial Cert of Occupancy	240487	76.50
Commercial Electric Permit	240458	76.50
Commercial Gas Permit	240459	76.50
Commercial Plumbing Permit	240467	76.50
	240486	76.50
Commercial Remodel	240473	926.93
Residential Accessory	240493	439.16
Residential Electric Permit	240448	61.20
	240452	66.30
	240462	122.40
	240472	61.20
	240476	61.20
	240478	66.30
	240496	66.30
Residential Gas Permit	240451	61.20
	240455	51.00
	240470	51.00
	240485	51.00
	240492	51.00
Residential Mechanical Permit	240461	51.00
	240471	51.00
	240484	51.00
Residential New	240449	2524.02
	240464	2220.40
Residential Plumbing Permit	240479	51.00
	240491	51.00
Residential Remodel	240477	127.50
Sign Permit	240488	143.20
Solar Array System	240475	193.80
Total		7982.61

Project Application Report - Building Dept

For Period: 10/1/2024 to 10/31/2024

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Commercial Cert of Occupancy	240487	1713 OLD CHAPEL RD	JONES BRENDAN & DOLLY	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Electric Permit	240458	9 E MAIN ST	ONE EAST MAIN LLC	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Gas Permit	240459	9 E MAIN ST	ONE EAST MAIN LLC	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Plumbing Permit	240467	1020 W MAIN ST	CATHOLIC DIOCESE OF ARLINGTON VA	\$0	\$76.50	ISSUED W/O CONDITIONS
	240486	101 EAST MAIN ST	R & J LAND DEVELOPMENT, LLC	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Remodel	240473	25 CATTLEMANS LN	BEACH CARPENTER PROPERTIES LLC	\$157,500	\$926.93	ISSUED W/O CONDITIONS
Residential Accessory	240493	19506 BLUE RIDGE MTN RD	FRIEDMAN ROGER & JESSICA	\$35,437	\$439.16	ISSUED W/O CONDITIONS
Residential Electric Permit	240448	525 BEECHWOOD LN	TRABOLD VICKI LYNN	\$0	\$61.20	ISSUED W/O CONDITIONS
	240452	1070 WITHERS LARUE RD	ONEILL ERIN ANN	\$0	\$66.30	ISSUED W/O CONDITIONS
	240462	365 ROSE AIRY LN	BRAKE DANIEL J & KATHLEEN E	\$0	\$122.40	ISSUED W/O CONDITIONS
	240472	1360 SUMMIT POINT RD	BURLESON REBECCA A	\$0	\$61.20	ISSUED W/O CONDITIONS
	240476	0 UNASSIGNED ST	SOD FARM LC	\$0	\$61.20	ISSUED W/O CONDITIONS
	240478	425 FAIRVIEW LN	MORAN NEAL M & MARY D	\$0	\$66.30	ISSUED W/O CONDITIONS
	240496	9 PULLIAM CT	DEROS TREVOR CHRISTOPHER	\$0	\$66.30	ISSUED W/O CONDITIONS
Residential Gas Permit	240451	1070 WITHERS LARUE RD	ONEILL ERIN ANN	\$0	\$61.20	ISSUED W/O CONDITIONS
	240455	3158 ALLEN RD	BARE KRISTEN M	\$0	\$51.00	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 10/1/2024 to 10/31/2024

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Gas Permit	240470	817 HEMLOCK LN	POE TRACY L	\$0	\$51.00	ISSUED W/O CONDITIONS
	240485	2555 GUN BARREL RD	DOWNS ALFRED G & LESLIE K	\$0	\$51.00	ISSUED W/O CONDITIONS
	240492	1500 MILLWOOD RD	SNEAD CHARLES H	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Mechanical Permit	240461	216 S BUCKMARSH ST	BUCKMARSH PROPERTIES LLC	\$0	\$51.00	ISSUED W/O CONDITIONS
	240471	416 REDBUD LN	SMALL CYNTHIA L	\$0	\$51.00	ISSUED W/O CONDITIONS
	240484	2555 GUN BARREL RD	DOWNS ALFRED G & LESLIE K	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential New	240449	428 RETREAT RD	MCINTOSH DUSTIN C & LINSEY H MAGINNIS	\$351,747	\$2,524.02	ISSUED W/O CONDITIONS
	240464	635 CHRISMORE RD	SHILEY JARED & SARAH	\$317,843	\$2,220.40	ISSUED W/O CONDITIONS
Residential Plumbing Permit	240479	425 FAIRVIEW LN	MORAN NEAL M & MARY D	\$0	\$51.00	ISSUED W/O CONDITIONS
	240491	213 JOLLIFFE CIR	PARLIMAN LAUREN SUE &	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Remodel	240477	207 S CHURCH ST	DAVIS ADAM & ELIZABETH S	\$0	\$127.50	ISSUED W/O CONDITIONS
Sign Permit	240488	27 PROVIDENCE LN	PROVIDENCE CHAPEL CHURCH	\$0	\$143.20	ISSUED W/O CONDITIONS
Solar Array System	240475	1038 CARTERS LINE RD	MACKAY-SMITH WINGATE EDDY	\$0	\$193.80	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2024

2025
Reas. Value
for 1-1-2025

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/01/24 5795 ②	241365	DESALLE, JANET ANNIE MARTIN RECORDED TIME: 08:32 DESCRIPTION 1: GREENWAY DATE OF DEED : 09/26/24 BOOK: 726 NUMBER PAGES : 7	N WARD, JESSIE 1190 GUN BARREL RD WHITE POST, VA. 22663	N 750,000.00	DBS	100% 429,700 w/impv
10/02/24	240000054	CLARK, BEVERLY GAYLE COLLINS RECORDED TIME: 11:37 DESCRIPTION 1: DATE OF DEED : 10/02/24 BOOK: 112 NUMBER PAGES : 5	N/A N/A	.00	PROBATE	00%
10/02/24	241372	MCCOWN, KATHERINE RECORDED TIME: 14:32 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 3	N MCCOWN, KATHERINE 2 E CRESCENT ST BOYCE, VA. 22620	N .00	DG	100%
10/03/24	240000055	LONGERBEAM, RONALD DANIEL RECORDED TIME: 10:10 DESCRIPTION 1: DATE OF DEED : 10/03/24 BOOK: 112 NUMBER PAGES : 4	N/A N/A	.00	PROBATE	00%
10/03/24	240000056	GREEN, JAMES ROGERS RECORDED TIME: 13:28 DESCRIPTION 1: DATE OF DEED : 10/03/24 BOOK: 112 NUMBER PAGES : 9	N/A N/A	.00	PROBATE	00%
10/03/24 7523 ①	241375	DIAZ, ILEANA VANESSA RECORDED TIME: 14:05 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 09/30/24 BOOK: 726 NUMBER PAGES : 3	N FORYS, ERIK 18 BATTLETOWN DR BERRYVILLE, VA. 22611	N 460,000.00	DBS	100% 274,800 w/impv
10/04/24	240000057	CAMPBELL, RICHARD LEE RECORDED TIME: 12:51 DESCRIPTION 1: DATE OF DEED : 10/04/24 BOOK: NUMBER PAGES : 0	N/A N/A	.00	QUAL	00%
10/04/24	241378	BOOS, FREDERICK JOSEPH RECORDED TIME: 15:02 DESCRIPTION 1: CHAPEL DATE OF DEED : 09/25/24 BOOK: 726 NUMBER PAGES : 3	N BOOS, FREDERICK JOSEPH N/A N/A, XX. 0000 0000	N .00	DBS	100%

2025 Reas. Value
853,400

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2024

Rev. Value
2025
1-1-2025

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/07/24	241382	FERRELL, BRIAN E RECORDED TIME: 11:36 DESCRIPTION 1: CHAPEL DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 2	N FERRELL, BRIAN E N/A N/A, XX. 00000 0000 PAGE: 576 MAP: 22 A 123	N .00	DG	100%
10/08/24	241387	TEETOR, ALISON RECORDED TIME: 12:11 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 16 NUMBER PAGES : 1	N SAME N/A N/A, XX. 00D00 0000 PAGE: 23 MAP: 11 A 5A	N .00	OPM	100%
10/09/24	241391	PIERSON, KATHRYN LYNN RECORDED TIME: 12:44 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 3	N PIERSON, KATHRYN LYNN 2500 N VAN DORN ST ALEXANDRIA, VA. 22302 PAGE: 592 MAP: 14A2 A 9	N .00	DG	100%
10/09/24	241393	HYMAN, DANIEL CURTIS RECORDED TIME: 14:29 DESCRIPTION 1: SHENANDOAH CROSSING LOT 74 DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 2	N PISACRETA, JOSEPH 18 WILSON DR BERRYVILLE, VA. 22611 PAGE: 611 MAP: 14G 1 74	N 485,000.00 <i>504,600</i>	DBS	100% <i>390,390 w/impV</i>
10/10/24	241396	SIMMONS, ELAINE R RECORDED TIME: 09:45 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 2	N 316 WEST MAIN STREET LCC 316 WEST MAIN STREET BERRYVILLE, VA. 22611 PAGE: 648 MAP: 14A1 A 7	N 450,000.00 <i>534,900</i>	DBS	100% <i>353,800 w/impV</i>
10/10/24	241397	RURITAN CLUB CLARKE COUNTY RECORDED TIME: 10:20 DESCRIPTION 1: DATE OF DEED : 10/10/24 BOOK: 726 NUMBER PAGES : 31	N OLD DOMINION LAND CONSEVANCY N/A N/A, XX. 00000 0000 PAGE: 650 MAP: 14 A 1	N .00	DG	100%
10/10/24	241398	BLIGHT, AARON C RECORDED TIME: 13:40 DESCRIPTION 1: APPLE GLEN LOT 32 SEC 1 DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 2	N MOYER, MICHAEL; JR 318 E FAIRFAX ST BERRYVILLE, VA. 22611 PAGE: 681 MAP: 14A213 32	N 679,900.00 <i>813,900</i>	DBS	100% <i>521,100 w/impV</i>
10/11/24	240000059	EDMISTON, JESSE WILLIAM; JR RECORDED TIME: 08:45 DESCRIPTION 1: DATE OF DEED : 10/11/24 BOOK: NUMBER PAGES : 0	N/A N/A PAGE: MAP:	.00	REA	00%

9483

1241

1887

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2024

1-1-2025
Reas. Value

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/11/24	241402	MILLER, RICHARD; JR RECORDED TIME: 12:42 DESCRIPTION 1: DATE OF DEED : 10/11/24 BOOK: 726 NUMBER PAGES : 2	N MILLER, RICHARD; JR N/A N/A, XX. 00000 0000 PAGE: 710 MAP: 31 1 43	N .00	DBS	100%
10/11/24	241403	MILLER, RICHARD; JR RECORDED TIME: 12:43 DESCRIPTION 1: DATE OF DEED : 10/11/24 BOOK: 726 NUMBER PAGES : 2	N MILLER, RICHARD; JR N/A N/A, XX. 00000 0000 PAGE: 712 MAP: 31 1 42	N .00	DBS	100%
10/15/24	241406	MCGRATH, JACQUELINE RECORDED TIME: 10:08 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 16 NUMBER PAGES : 1	N SAME N/A N/A, XX. 00000 0000 PAGE: 24 MAP: 8 A 13	N .00	OPM	100%
10/15/24	241408	POLK, PAUL RECORDED TIME: 12:24 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 1	N POLK, PAUL N/A N/A, XX. 00000 0000 PAGE: 757 MAP: 14 A 95D	N .00	DG	100%
10/16/24	241413	SMITH-DARNAUER, MARLENE RECORDED TIME: 09:12 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 2	N 19 WEST FAIRFAX LLC PO BOX 290 MILLWOOD, VA. 22646 PAGE: 778 MAP: 14A2 1 C	N .00	DG	100%
10/16/24	241414	TURNER, GEORGE T; II RECORDED TIME: 12:56 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 3	N GADDY, ROBERT CRAIG 59 HOWARDS LN BOYCE, VA. 22620 PAGE: 780 MAP: 21A1 A 79	N 610,000.00	DBS	100%
				661,300		426,200 w/ impv
10/16/24	241417	SUROMI LLC RECORDED TIME: 14:32 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/DD/00 BOOK: 16 NUMBER PAGES : 1	N SUROMI LLC N/A N/A, XX. 00000 0000 PAGE: 25 MAP: 23 A 37	N .00	OPM	100%
10/16/24	241418	SUROMI LLC RECORDED TIME: 14:34 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 726 NUMBER PAGES : 4	N BAILEY, SUSAN CLAGETT N/A N/A, XX. 00000 0000 PAGE: 807 MAP: 23 A 37	N .00	DE	100%

4762

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2024

*1-1-2025
Pct. Value*

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/AODRESS	(X) CONSIDERATION	TYPE	PERCENT
10/17/24	241424	DINOSAUR TOLLGATE	N FREDERICK WATER N/A	N .00	OE	100%
		RECORDED TIME: 08:53				
		DESCRIPTION 1:				
		DATE OF OEED : 00/00/00 BOOK: 726	PAGE: 818 MAP: 27 A 10B			
		NUMBER PAGES : 5				
10/17/24	241425	DINOSAUR TOLLGATE	N FREDERICK WATER N/A N/A, XX. 00000 0000	N .00	DE	100%
		RECORDED TIME: 08:54				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 726	PAGE: 823 MAP: 27 A 10B			
		NUMBER PAGES : 5				
10/17/24	241426	DINOSAUR TOLLGATE	N SAME N/A	N .00	OPM	100%
		RECORDED TIME: 08:57				
		DESCRIPTION 1:				
		DATE OF OEED : 00/00/00 BOOK: 16	PAGE: 26 MAP: 27 A 10B			
		NUMBER PAGES : 1				
10/17/24	241428	KERSEY, KYLE BENJAMIN	N HAYES, KELLY 422 FIRST ST BERRYVILLE, VA. 22611	N 379,900.00	DBS	100%
		RECORDED TIME: 12:27		<i>363,800</i>		<i>215,600</i>
		DESCRIPTION 1: BATTLETOWN DISTRICT 0.931 ACRES				<i>w/impv</i>
		DATE OF DEED : 00/00/00 BOOK: 726	PAGE: 837 MAP: 14A3 A 2			
		NUMBER PAGES : 2				
10/17/24	241430	BUFFINGTON, CRISTINA	N THE TRUSTEO ROLLER IRA FBO CH N 760 S 20TH ST PURCELLVILLE, VA. 20132	.00	DG	100%
		RECORDED TIME: 15:00				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 726	PAGE: 860 MAP: 33 A 6A			
		NUMBER PAGES : 2				
10/17/24	241434	TESTERMAN, HELEN JANET	N KAPUTA, JOSEPH E 41 WRIGHTS MILL RD BERRYVILLE, VA. 22611	N 450,000.00	DBS	100%
		RECORDED TIME: 15:15		<i>425,300</i>		<i>319,400</i>
		DESCRIPTION 1:				<i>w/impv</i>
		DATE OF OEED : 00/00/00 BOOK: 726	PAGE: 866 MAP: 6 A 19			
		NUMBER PAGES : 2				
10/18/24	241437	BELL, WILLIAM S	N ALVAREZ GIRON, NOE ABRAHAM 215 RITTER PL BERRYVILLE, VA. 22611	N 269,500.00	DBS	100%
		RECORDED TIME: 14:45		<i>242,200</i>		<i>112,400</i>
		DESCRIPTION 1: BATTLETOWN				<i>impv</i>
		DATE OF DEED : 10/17/24 BOOK: 726	PAGE: 876 MAP: 14A2 18 F 28			
		NUMBER PAGES : 2				
10/21/24	241441	SHARP, GEORGE	N SHARP, GEORGE N/A N/A, XX. 00000 0000	N .00	DG	100%
		RECORDED TIME: 11:15				
		DESCRIPTION 1:				
		DATE OF OEED : 10/11/24 BOOK: 726	PAGE: 903 MAP: 16 A 66			
		NUMBER PAGES : 3				

1906 (2)

212 (2)

1749 (1)

363,800 215,600 w/impv

425,300 319,400 w/impv

242,200 112,400 impv

TownHouse

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2024

#1-2025
Reas. Value

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/21/24	241446	GIACOMANGELI, CARLA RECORDED TIME: 12:42 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 10/17/24 BODK: 726 NUMBER PAGES : 3	N THODEN, CONNOR 21 BUNDY ST BERRYVILLE, VA. 22611 PAGE: 922 MAP: 14A2 A 27	N 355,000.00 173,500	DBS	100% 103,600
10/22/24	241451	BUCKMARSH PROPERTIES RECORDED TIME: 08:26 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 10/18/24 BOOK: 726 NUMBER PAGES : 3	N WHITAKER, MATTHEW WILLIAM. 209 PLEASANT HILL DR BOYCE, VA. 22620 PAGE: 944 MAP: 14A5 A 40	N 345,000.00 626,800	DBS	100% 428,900 w/impv
10/22/24	24000060	JASSAL, JOGINDER PAUL RECORDED TIME: 09:33 DESCRIPTION 1: DATE OF DEED : 10/22/24 BOOK: NUMBER PAGES : 0	N/A N/A PAGE: MAP:	.00	COPY	00%
10/22/24	241454	GODFREY, SUSAN LEE RECORDED TIME: 14:45 DESCRIPTION 1: DATE OF DEED : 10/22/24 BOOK: 726 NUMBER PAGES : 2	N SUSAN L GODFREY TRUST 214 WEST MAIN STREET BERRYVILLE, VA. 22611 PAGE: 972 MAP: 14A1-A-21	N .00	DG	100%
10/22/24	241457	BARBEHENN, RAYMOND V RECORDED TIME: 15:07 DESCRIPTION 1: DATE OF DEED : 10/02/24 BOOK: 726 NUMBER PAGES : 19	N LAND TRUST OF VIRGINIA N/A N/A, XX. 00000 0000 PAGE: 994 MAP: 32 4 A	N .00	DE	100%
10/24/24	241465	RUTHERFORD, MARY RECORDED TIME: 15:24 DESCRIPTION 1: LONGMARSH DATE OF DEED : 10/22/24 BOOK: 727 NUMBER PAGES : 2	N LA FERME 22 SWIMLEY RD BERRYVILLE, VA. 22611 PAGE: 29 MAP: 3 10 3	N 714,000.00 716,100	DBS	100% 462,700
10/25/24	241468	GARVER, JEROME; III RECORDED TIME: 10:47 DESCRIPTION 1: DATE OF DEED : 10/16/24 BOOK: 727 NUMBER PAGES : 3	N GARVER, JEROME; III N/A N/A, XX. 00000 0000 PAGE: 52 MAP: 12 A 5A	N .00	DBS	100%
10/28/24	241479	WILKERSON, JAN COPLEY RECORDED TIME: 12:47 DESCRIPTION 1: DATE OF DEED : 09/24/24 BOOK: 727 NUMBER PAGES : 2	N KNOSTER, CHRISTIAN J N/A N/A, XX. 00000 0000 PAGE: 93 MAP: 21A3 1 10	N .00	DG	100%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2024

1-1-2025
Reos. Value

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/29/24	241489	PENN, ANITA RECORDED TIME: 13:39 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 727 NUMBER PAGES : 2	N SAME N/A N/A, XX. 00000 0000	N .00	PM	100%
10/29/24	241490	RAPPAHANNOCK ELECTRIC COOPERAT RECORDED TIME: 15:08 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 16 NUMBER PAGES : 3	N SAME N/A N/A, XX. 00000 0000	N .00	OPM	100%
10/29/24	241491	RAPPAHANNOCK ELECTRIC COOPERAT RECORDED TIME: 15:09 DESCRIPTION 1: GREENWAY OISTRICT DATE OF DEED : 00/00/00 BOOK: 727 NUMBER PAGES : 6	N FREDERICK COUNTY SANITATION AU N/A N/A, XX. 00000 0000	N .00	DE	100%
10/30/24	24000063	MANSFIELD, MAURICE HIGGINS; JR RECORDED TIME: 10:54 DESCRIPTION 1: DATE OF DEED : 10/30/24 BOOK: 112 NUMBER PAGES : 9	N/A N/A	N .00	PROBATE	00%
10/31/24	241501	SIMON, BIJU CHUNGATH RECORDED TIME: 15:34 DESCRIPTION 1: LOT 83 SEC 2 APPLE GLEN DATE OF DEED : 10/30/24 BOOK: 727 NUMBER PAGES : 2	N DEL CID, ROBERTO 43145 BINKLEY CIR LEESBURG, VA. 20176	N 665,000.00	OBS	100%
10/31/24	241503	GODFREY, RICHARD RECORDED TIME: 15:36 DESCRIPTION 1: DATE OF DEED : 09/20/24 BOOK: 727 NUMBER PAGES : 2	N NOVUS GROUP N/A N/A, XX. 00000 0000	N .00	DG	100%

8/8/24 (1)

752,200
485K
w/impv

(1)

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2024

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
			***** DEEDS TRANSFER UPON DEATH *****			
10/07/24	241383	GIPSON, MELINDA M RECORDED TIME: 11:37 DESCRIPTION 1: BK 718 PG 472 DATE OF DEED : 09/27/24 BOOK: 726 NUMBER PAGES : 3	N GIPSON, MELINDA M N/A N/A, XX. 00000 0000 PAGE: 578 MAP: 14A8 4 154	N .00	OTO	100%
10/23/24	241459	GOODE, STEPHEN RECORDED TIME: 11:17 DESCRIPTION 1: DATE OF DEED : 10/17/24 BOOK: 727 NUMBER PAGES : 4	N GOODE, JOSHUA KENNETH N/A N/A, XX. 00000 0000 PAGE: 1 MAP: 37A3 2 47	N .00	DTD	100%
10/30/24	241493	WEBB, BARBARA J RECORDED TIME: 09:38 DESCRIPTION 1: DATE OF DEED : 10/21/24 BOOK: 727 NUMBER PAGES : 4	N WEBB, BRUCE ALLEN 605 PENNER CT BERRYVILLE, VA. 22611 PAGE: 206 MAP: 14A7 13 239	N .00	DTO	100%

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 43
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 6

Clarke County Demand Response Metrics

Month	Service Days	Service Hours	Passengers	Miles Traveled
Jan-24	20	77	122	701
Feb-24	20	80	120	634
Mar-24	21	84	139	806
Apr-24	22	88	144	884
May-24	22	88	135	728
Jun-24	20	80	121	601
Jul-24	22	88	110	598
Aug-24	22	88	121	654
Sep-24	20	80	117	702
Oct-24	23	92	136	1,572
Nov-24				
Dec-24				