



# **Board of Supervisors Committee Meeting Packet**

## **Monday, October 7, 2024**

Personnel Committee

9:30 am

Work Session

10:00 am

Finance Committee

Immediately follows  
Work Session



# Personnel Committee Agenda

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

October 7, 2024, 9:30 am

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Expiration of Term for Appointments Expiring through December 2024	3
B.	Board of Equalization	13
C.	Social Services Structure	20

# Appointments by Expiration Through December 2024

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>June 2024</i>					
Board of Social Services			4 Yr		
Smith	James	Berryville District	6/15/2021	6/1/2024	8/15/2017
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.					

<i>July 2024</i>					
Board of Social Services			4 Yr		
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024	10/18/2016
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.					

<i>December 2024</i>					
Barns of Rose Hill Board of Directors			3 Yr		
Cook	Peter		11/23/2021	12/31/2024	4/20/2021
A Board Member is elected for a three-year term and may serve a maximum of two terms. One member of the Board will be named by the Town Council of Berryville and will serve as liaison to the Town. One member will be named by the Clarke County Board of Supervisors and will serve as liaison to the County. The two liaisons will be considered regular Board Members, with the same rights and responsibilities as other Board Members. A director may be elected for up to two consecutive three-year terms, after which a year must be spent off the Board before consideration for Board re-appointment. A director's term shall begin January 1.					

Community Policy and Management Team					
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024	3/17/2020
2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only					

Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024	12/19/2017
2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<b>Community Policy and Management Team</b>			3 Yr		
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024	6/12/2017

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

**Conservation Easement Authority**

Hedlund	John	Berryville District	3/15/2022	12/31/2024	3/15/2022
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1.

Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024	12/21/2010
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1.

**Northwestern Community Services Board**

Sheikh	Bisma		1/16/2024	12/31/2024	1/16/2024
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2 Clarke County Members; 3 Term Limit [AKA Chapter 10 Board; 37.2-501(A)]

# Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural &amp; Forestal District Advisory Committee</i>				
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
Marsten	Catherine	Clerk	1/1/2022	
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Berryville Area Development Authority</i>				
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	3/21/2023	3/31/2026
Weiss	David S.	Buckmarsh/Blue Ridge District	4/19/2022	3/31/2025
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	Staff Representative - County Administrator	12/2/2019	
Dalton	Keith	Staff Representative - Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Ford	Indea	Clerk	11/7/2022	
Harrison	Diane	BTC - Appointed Member		
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2024
Ridings	Michelle	Staff Representative - Director of Economic Development	7/10/2023	
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Board of Septic &amp; Well Appeals</i>				

			<i>Appt Date</i>	<i>Exp Date</i>
Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/16/2024	1/31/2025
Camp	Jeremy	Staff Representative		
Irwin	Jenny	Citizen Representative	1/16/2024	2/15/2028
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/16/2024	1/31/2025
Staelin	John	Planning Commission Citizen Alternate	1/16/2024	1/31/2025
Weiss	David S.	BoS - Appointed Member	2/5/2024	12/31/2024

### *Board of Social Services*

Byrd	Barbara J.	Russell District	12/19/2023	12/31/2027
Cushman	Anne	Berryville District	12/19/2023	12/31/2027
Dabinett	Laura	Russell District	6/21/2022	7/15/2026
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2024
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	6/1/2024
York	Robert	White Post District	6/21/2022	7/15/2026

### *Board of Supervisors*

Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2024	12/31/2027
Lawrence	Doug	Russell District	1/1/2024	12/31/2027
McKay	Beverly B.	White Post District	1/1/2024	12/31/2027
Shaffer	Douglas	Berryville District	5/13/2024	12/31/2027
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2024	12/31/2027

### *Board of Supervisors Finance Committee*

Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024

### *Board of Supervisors Personnel Committee*

Catlett	Terri T.	BOS - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024

### *Board of Zoning Appeals*

Borel	Alain F.	White Post District	2/8/2024	2/15/2029
Brumback	Clay	White Post District	2/8/2024	2/15/2029
Camp	Jeremy	Staff Representative		
Means	Howard	White Post District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	2/8/2024	2/15/2029

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			<i>Appt Date</i>	<i>Exp Date</i>
Staelin	John	Millwood District	12/5/2022	2/15/2025
Volk	Laurie	White Post District	2/8/2024	2/15/2029
<i>Career and Technical Education Advisory Committee</i>				
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Clarke County Sanitary Authority</i>				
Armbrust	Wayne	White Post District; Vice Chair	5/21/2024	6/30/2028
Bauhan	Tom	White Post District; Sec/Treasurer	12/13/2021	1/5/2026
Bennett	Brenda	Assistant Treasurer	1/17/2023	
Coffelt	Lee	Town of Boyce	2/20/2024	2/15/2028
Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025
DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024
Shiley	Sarah	Clerk/Staff Representative	3/7/2024	
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Ash	David	Parent Representative	1/16/2024	12/31/2026
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Mair	Tavan	Private Provider - Connected Communities, Inc.	11/22/2022	12/31/2025
Moore	Frank	CCPS Representative	12/20/2022	12/31/2025
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024
<i>Conservation Easement Authority</i>				
Bacon	Rives	White Post District	11/22/2022	12/31/2025
Buckley	Randy	White Post District	11/22/2022	12/31/2025
Hedlund	John	Berryville District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	11/22/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/21/2023	4/30/2026
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
Weiss	David S.	BoS - Alternate	1/16/2024	12/31/2024
<i>Constitutional Officer</i>				
Hamilton	Alexander	Commonwealth Attorney	7/1/2024	
Keeler	Sharon	Treasurer	1/1/2024	12/31/2027
Peake	Donna	Commissioner of the Revenue	1/1/2024	12/31/2027
Sumption	Travis	Sheriff	1/1/2024	12/31/2027
Wilkerson	April	Clerk of the Circuit Court	1/1/2024	12/31/2031

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>County Administrator</i>				
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Ridings	Michelle	Director of Economic Development	7/10/2023	
<i>Economic Development Advisory Committee</i>				
Borel	Christian	White Post District	7/18/2023	12/31/2026
Dunkle	Christy	Town of Berryville Representative	12/19/2023	12/31/2027
Ford	Indea	Clerk	11/7/2022	
Gribble	Mark	Buckmarsh District	11/22/2022	12/31/2026
Hardesty	Ashley	Russell District	2/20/2024	12/31/2025
Kraybill	Christina	Berryville District, Business Owner	9/20/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Milleson	John R.	Banking, Finance	11/22/2022	12/31/2026
Pritchard	Betsy	Hospitality Industry, agriculture	7/16/2024	8/31/2028
Ridings	Michelle	Director of Economic Development	7/10/2023	
<i>Handley Regional Library Board</i>				
Bacon	Rives		10/19/2021	11/30/2025
<i>Historic Preservation Commission</i>				
Berger	Katherine	Buckmarsh District	4/18/2023	5/31/2027
Camp	Jeremy	Staff Representative		
Carter	Page	White Post District	4/16/2024	5/31/2028
Glover	Bob	Planning Commission Representative	1/16/2024	12/31/2027
Liggins	Deborah	Berryville District	3/19/2024	5/31/2026
Russell	Jesse	Buckmarsh District	7/16/2024	5/31/2028
Thompson	Billy	White Post District	4/20/2021	5/31/2025
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Cantatore	Marcy	Buckmarsh District	11/21/2023	10/30/2025
Ferrell	Brian	Millwood District	10/17/2023	10/30/2027
Ford	Indea	Clerk	11/7/2022	
George	James	Buckmarsh District	10/31/2022	10/30/2026
Guarriello	Ted	Millwood District	11/21/2023	10/30/2027
Pierce	Rodney	Buckmarsh District	8/20/2024	10/30/2028
Preston	Isreal	Berryville District	10/18/2022	10/30/2026



			<i>Appt Date</i>	<i>Exp Date</i>
Ridings	Michelle	Director of Economic Development	7/10/2023	
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
<i>Joint Administrative Services Board</i>				
Bennett	Brenda	Staff Representative	7/1/2020	
Boies	Chris	County Administrator	12/2/2019	
Keeler	Sharon	Treasurer	3/12/2005	
Lamanna	John	School Superintendent	7/1/2024	
Marsten	Catherine	Recording Clerk	1/1/2022	
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Singh-Smith	Monica	School Board Representative	1/1/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Josephine School Community Museum Board</i>				
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
<i>Laurel Ridge Community College Board</i>				
Tabatabai	Maryam	Russell District	5/21/2024	6/30/2028
<i>Legislative Liaison and High Growth Coalition</i>				
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
<i>Library Advisory Council</i>				
Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Collins	Mackenzie	Berryville District	5/21/2024	4/15/2026
Daisley	Shelley	Russell District	3/19/2024	4/15/2028
Foster	Nancy	Russell District	3/19/2024	4/15/2028
Judge	Ann		3/21/2023	4/15/2025
Kalbian	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
<i>Litter Committee</i>				
Bauhan	Tom	White Post District	8/20/2024	9/30/2027
Harrison	Ashley	Berryville District	8/20/2024	9/30/2027
Keim	John	Russell District	8/20/2024	9/30/2027
Lemmon	Lorien	Staff Representative	7/1/2023	
Martin	Mary	White Post District	8/20/2024	9/30/2027
McMullen	Christina	Buckmarsh District	8/20/2024	9/30/2027
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Lord Fairfax Emergency Medical Services Council</i>				
Conrad	Bryan H.	Volunteer Representative; White Post District	2/20/2024	6/30/2025
Reynolds	Shawn	Career Representative	4/12/2024	6/30/2025
Trent	Carolyn	Medical Professional	2/20/2024	6/30/2025
<i>Lord Fairfax Soil &amp; Water Conservation District</i>				
Buckley	Randy	Soil and Water Conservation Director Lord Fairfax District	1/1/2024	12/31/2027
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2024	12/31/2027
<i>Northern Shenandoah Valley Regional Commission</i>				
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Shaffer	Douglas	BoS - Alternate	5/13/2024	12/31/2024
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				
Shaffer	Douglas	BoS - Appointed Member	5/13/2024	12/31/2024
<i>Northwestern Community Services Board</i>				
Goshen	Lisa	Millwood District	12/19/2023	12/31/2026
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022
Sheikh	Bisma		1/16/2024	12/31/2024
<i>Northwestern Regional Jail Authority</i>				
Boies	Chris	BoS - Appointed Member	12/19/2023	12/31/2024
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2027
Sumption	Travis	Sheriff	1/1/2024	12/31/2027
<i>Northwestern Regional Juvenile Detention Center Commission</i>				
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
Sumption	Travis	Sheriff	1/16/2024	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board &amp; Division of Court Services</i>				
Sumption	Travis	Sheriff	1/16/2024	12/31/2025
<i>Old Dominion Community Criminal Justice Board</i>				
Sumption	Travis	Sheriff	1/16/2024	12/31/2025
<i>Our Health</i>				
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks &amp; Recreation Advisory Board</i>				
Elliston	Tom	Russell District	12/19/2023	12/31/2027

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			<i>Appt Date</i>	<i>Exp Date</i>
Hoff	Mitch	Berryville District	3/21/2023	12/31/2025
Merriman	Susan	White Post District	12/19/2023	12/31/2027
Merriman	Nancy	Town of Berryville Representative	1/16/2024	12/31/2027
Reynolds	Berkeley	Appointed by Town of Boyce	12/19/2023	12/31/2027
Rhodes	Emily	Buckmarsh District	12/19/2023	12/31/2027
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	11/22/2022	12/31/2026

*Planning Commission*

Buckley	Randy	White Post District	3/15/2022	4/30/2026
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
Dunning	Buster	White Post / Greenway District	2/20/2024	4/30/2028
Glover	Bob	Millwood District	3/21/2023	4/30/2027
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
King	Ron	Buckmarsh/Battletown District	5/17/2022	4/30/2026
Lawrence	Doug	BoS - Alternate	1/16/2024	12/31/2024
Lee	Frank	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	2/20/2024	4/30/2028
Ohrstrom, II	George	Russell District	3/21/2023	4/30/2027
Reed	Ryan	Buckmarsh/Battletown District	2/20/2024	4/30/2028
Staelin	John	Millwood District	7/3/2022	4/30/2025
Stidham	Brandon	Staff Representative	4/30/2012	

*Regional Airport Authority*

Boies	Chris	BoS - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Melanson	Leslie	Russell District	5/21/2024	6/30/2028

*Shenandoah Area Agency on Aging, Inc.*

Pritchard	Betsy	Buckmarsh District	7/19/2022	9/30/2026
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*Shenandoah Valley Chief Local Elected Officials Consortium*

Seal	Cathy	Alternate	12/19/2023	12/31/2027
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*Towns and Villages: Berryville*

McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024

*Towns and Villages: Boyce*

Catlett	Terri T.	BoS - Liaison - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024

# Clarke County Board of Supervisors



**Berryville Voting District**  
**Douglas Shaffer**  
**(540) 955-7158**

**Millwood Voting District**  
**Terri T. Catlett-Vice Chair**  
**(540) 837-2328**

**Russell Voting District**  
**Doug Lawrence**  
**(540) 955-2144**

**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
**(540) 955-2151**

**White Post Voting District**  
**Bev B. McKay**  
**(540) 837-1331**

**County Administrator**  
**Chris Boies**  
**(540) 955-5175**

To: Personnel Committee

From: Chris Boies

Re: Board of Equalization

Date: September 12, 2024

As the Committee is aware, the County is conducting a general real estate reassessment this year. Per the Code of Virginia, the Circuit Court shall appoint a board of equalization in the tax year immediately following a general reassessment. Historically, the Board of Supervisors has made recommendations for these appointments at the December meeting in the year the reassessment is completed. The board of equalization is responsible for hearing complaints of inequalities or errors in the reassessment process and may adjust assessed values if certain conditions are met.

The Code of Virginia contains requirements for citizens serving on a board of equalization. The board shall consist of between three and five citizens of the county; Clarke has historically used five citizens. If five citizens are selected, at least three of them must be owners of property in Clarke County. Further, at least two of the five shall be real estate appraisers or other real estate professionals, builders, developers, or legal or financial professionals. The Code of Virginia allows the appointment of alternate members. Upon appointment by the Circuit Court, each member has to take a basic course of instruction given by the Department of Taxation. The terms for these appointments would expire December 31, 2025.

Per the Code of Virginia, members are to be compensated. In the previous reassessment, the County paid each member \$100 per meeting, with the Chair receiving \$125 per meeting. At the latest, the Personnel Committee should recommend citizens for the board of equalization at their December meeting so the full board could recommend these appointments to the Circuit Court before January 1<sup>st</sup>. It is anticipated that appeal hearings would be held in early 2025.



Code of Virginia  
 Title 58.1. Taxation  
 Chapter 32. Real Property Tax

## Article 14. Boards of Equalization.

### § 58.1-3370. Appointment.

A. The circuit court having jurisdiction within each city and each county other than those counties operating under § 58.1-3371 shall, in each tax year immediately following the year a general reassessment or annual or biennial assessment is conducted in such city or county, appoint for such city or county a board of equalization of real estate assessments, unless such county or city has a permanent board of equalization appointed according to law. In addition, at the request of the local governing body, the circuit court may appoint alternate members as provided in subsection B of § 58.1-3373, and the provisions of that subsection shall apply *mutatis mutandis*.

B. The term of any board of equalization appointed under the authority of this section shall expire one year after the effective date of the assessment for which it was appointed. However, if a taxpayer applies to the commissioner of the revenue or other official performing the duties imposed on commissioners of the revenue for relief from a real property tax assessment prior to the expiration of the board of equalization's term, and the term of the board of equalization expires prior to a final determination on such application for relief, and the taxpayer advises the circuit court that he wishes to appeal the determination to the board of equalization, then the circuit court may reappoint the board of equalization to hear and act on such appeal.

Code 1950, § 58-895; 1975, c. 575; 1979, c. 577; 1983, c. 304; 1984, cc. 273, 675; 1991, c. 240; 2014, c. 19; 2018, c. 604.

### § 58.1-3371. Appointment in counties with county executive or county manager form of government.

Unless the county has a permanent board of equalization appointed according to law, the board of supervisors or other governing body of any county operating under the county executive form of government, or the county manager form of organization and government provided for in Chapter 5 (§ 15.2-500 et seq.) or Chapter 6 (§ 15.2-600 et seq.) of Title 15.2, shall for the year following any year a general reassessment or annual or biennial assessment is conducted create and appoint for the county a board of equalization of real estate assessments. For any county operating under the county executive form of government, the board shall be composed of not less than three nor more than the number of districts for the election of members of the board of supervisors in the county. In addition to such members, at the request of the local governing body, the circuit court for the locality may appoint not more than two alternate members. The qualifications, terms, and compensation of alternate members shall be the same as those of regular members. A regular member when he knows he will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior to the meeting of such fact. The chairman may select an alternate to serve in the absent or abstaining member's place and the records of the board shall so note. Such alternate member may vote on any proceeding in which a regular member is absent or abstains. A regular member shall have the right to apply to the board of equalization for relief the same as any other taxpayer. If a regular member applies for relief and one or more alternate members has been appointed pursuant to this section, then the chairman shall appoint an alternate member to hear and vote on such regular member's application for relief. If the chairman applies for relief, then the vice chairman shall appoint an alternate member to hear and vote on the chairman's application for relief.

The terms of the regular and alternate members of any board so appointed shall expire on December 31 of the year in which they are appointed. Members of any board shall have the qualifications prescribed by § 58.1-3374 and shall conduct their business as required by § 58.1-3378.

Code 1950, § 58-897; 1950, p. 851; 1979, c. 577; 1983, c. 304; 1984, c. 675; 1995, c. 24; 2011, c. 10; 2014, c. 19.

### § 58.1-3372. Repealed.

Repealed by Acts 1985, c. 62.

### § 58.1-3373. Permanent board of equalization.

A. Any county or city which uses the annual assessment method or the biennial assessment method authorized under § 58.1-3251 in lieu of periodic general assessments, may elect to create a permanent board of equalization in lieu of the board of equalization required under §§ 58.1-3370 and 58.1-3371. Such board shall consist of three or five members to be appointed by the circuit court



of such county or city, or the circuit court having jurisdiction within such city, as follows: In the case of a three-member board, or member shall be appointed for a term of one year, one member shall be appointed for a term of two years, and one member shall be appointed for a term of three years. In the case of a five-member board, one member shall be appointed for a one-year term, one member shall be appointed for a two-year term, and three members shall be appointed for a three-year term. However, for a county operating under the county executive form of government, the number of members of the permanent board of equalization shall be no less than three nor more than the number of districts for the election of members of the board of supervisors in the county, and the members of the permanent board of equalization shall be appointed by the circuit court of such county for three-year terms. As the terms of the initial appointees expire, their successors shall be appointed for terms of three years. Members of such boards shall have the qualifications prescribed by § 58.1-3374, and shall conduct their business as required by § 58.1-3378. The compensation of the members of any such boards shall be fixed by the governing body.

B. In addition to regular members appointed under subsection A, at the request of the local governing body, the circuit court for any locality may appoint one alternate member in the case of a three-member board and two alternate members in the case of a five-member board. The qualifications and compensation of alternate members shall be the same as those of regular members. In the case of a three-member board, the alternate shall be appointed for a two-year term. In the case of a five-member board, one alternate shall be appointed for a term of one year and one alternate shall be appointed for a term of two years. Thereafter, the terms for alternate members of five-member boards shall be for three-year terms.

A regular member when he knows he will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior to the meeting of such fact. The chairman may select an alternate to serve in the absent or abstaining member's place and the records of the board shall so note. Such alternate member may vote on any proceeding in which a regular member is absent or abstains. A regular member shall have the right to apply to the board of equalization for relief the same as any other taxpayer. If a regular member applies for relief, and one or more alternate members has been appointed pursuant to this section, then the chairman shall appoint an alternate member to hear and vote on such regular member's application for relief. If the chairman applies for relief, then the vice chairman shall appoint an alternate member to hear and vote on the chairman's application for relief.

C. Notwithstanding the provisions of subsections A and B concerning appointment of members and alternate members by the circuit court, the board of supervisors of Loudoun County may elect to appoint the members and alternate members of its board of equalization of real estate assessments.

Code 1950, § 58-898.1; 1979, c. 577; 1984, c. 675; 1989, c. 390; 1995, c. 24; 2011, c. 10; 2013, c. 548; 2014, c. 19.

**§ 58.1-3373.1. City may elect to provide for board of equalization.**

Notwithstanding any other provision of law, the City of Richmond may by ordinance elect to provide for a board of equalization or permanent board of equalization as provided in this article instead of a board of review.

2014, cc. 61, 607.

**§ 58.1-3374. Qualifications of members; vacancies.**

Except as provided in § 58.1-3371 or 58.1-3373, every board of equalization shall be composed of not less than three members nor more than five members or the number of local election districts in the locality, whichever is greater. In addition to such regular members, at the request of the local governing body, the circuit court for any locality shall appoint one alternate member in the case of a board with less than five members, and two alternate members in the case of a board with five or more members. The qualifications, terms and compensation of alternate members shall be the same as those of regular members. A regular member when he knows he will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior to the meeting of such fact. The chairman may select an alternate to serve in the absent or abstaining member's place and the records of the board shall so note. Such alternate member may vote on any proceeding in which a regular member is absent or abstains.

All members of every board of equalization, including alternate members, shall be residents, a majority of whom shall be freeholders, in the county or city for which they are to serve and shall be selected from the citizens of the county or city. Appointments to the board of equalization shall be broadly representative of the community. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer. No member of the board of assessors shall be eligible for appointment to the board of equalization for the same reassessment. In order to be eligible for appointment, each prospective member of such board shall attend and participate in the basic course of instruction given by the Department of Taxation under § 58.1-206. In addition,



at least once in every four years of service on a board of equalization, each member of a board of equalization shall take continuing education instruction provided by the Tax Commissioner pursuant to § 58.1-206. Any vacancy occurring on any board of equalization shall be filled for the unexpired term by the authority making the original appointment.

On any board or panel thereof considering appeals of commercial or multi-family residential property in a locality with a population exceeding 100,000, 30 percent of the members of such board or panel shall be commercial or multi-family residential real estate appraisers who are licensed and certified by the Virginia Real Estate Appraiser Board to serve as general real estate appraisers, other commercial or multi-family real estate professionals or licensed commercial or multi-family real estate brokers, builders, developers, active or retired members of the Virginia State Bar, or other legal or financial professionals whose area of practice requires or required knowledge of the valuation of property, real estate transactions, building costs, accounting, finance, or statistics. For the purposes of this section, commercial or multi-family residential property shall be defined as any property that is either operated as or zoned for use as commercial, industrial or multi-family residential rental property.

Code 1950, § 58-899; 1979, c. 577; 1983, c. 304; 1984, c. 675; 1995, c. 24; 2003, c. 1036; 2009, c. 25; 2010, c. 552; 2011, c. 10; 2013, c. 197; 2016, c. 38.

**§ 58.1-3375. Compensation of members.**

The members of every board of equalization shall receive compensation, for time actually engaged in the duties of the board, to be fixed by the governing body of the county or city and paid out of the local treasury. The governing body of every county and of every city may limit the compensation to such number of days as in its opinion is sufficient for the completion of the work of the board.

Code 1950, § 58-900; 1984, c. 675.

**§ 58.1-3376. Organization and assistants; legal assistance.**

A. Every board of equalization shall elect one of its members as chairman and another as secretary, and may employ necessary clerical and other assistants and call in advisors and fix their compensation, subject to the approval of the governing body of the county or city, to be paid out of the local treasury.

B. In any city with a population of more than 100,000, when the board of equalization, in fulfilling its functions, desires legal advice, the board shall request such advice from the attorney for the city or county for which they were appointed.

Notwithstanding any contrary provision of law, general or special, such attorney shall in a timely manner give his advice to the board.

If there is no such attorney or the attorney has a conflict, the board shall make a written request to the city or county governing body to employ an attorney to advise the board. The governing body shall respond in writing within ten days from receipt of such request.

If the governing body refuses to honor the board's request, then the board shall apply to the circuit court that appointed it. The judge of such circuit court may authorize the employment of an attorney to advise the board and order that the attorney be paid out of the local treasury.

Code 1950, § 58-901; 1984, c. 675; 1994, c. 509.

**§ 58.1-3377. Use of land books.**

Every board of equalization for a county not having a general reassessment of real estate shall procure for its use from the clerk of the circuit court of the county the copy of the land book on file in his office for the current year if available, otherwise for the preceding year, and the board shall return the land book to the clerk upon the completion of its work. Every board of equalization for a city having need of a copy of the land book for any year shall procure an existing copy if available for the purpose; otherwise the governing body of the city shall cause a new copy to be made and furnished the board at the expense of the city.

Code 1950, § 58-902; 1984, c. 675.

**§ 58.1-3378. Sittings; notices thereof.**

Each board of equalization shall sit at and for such time or times as may be necessary to discharge the duties imposed and to exercise the powers conferred by this chapter. Of each sitting public notice shall be given at least seven days beforehand by publication in a newspaper having general circulation in the county or city and, in a county, also by posting the notice at the courthouse and at each public library, voting precinct or both. Such posting shall be done by the sheriff or his deputy. Such notice shall inform the public that the board shall sit at the place or places and on the days named therein for the purpose of equalizing



real estate assessments in such county or city and for the purpose of hearing complaints of inequalities wherein the property owners allege a lack of uniformity in assessment, or errors in acreage in such real estate assessments. The board also shall hear complaints that real property is assessed at more than fair market value. Except as otherwise provided by the Code of Virginia:

1. The fair market value of real property shall be established by the board as of January 1 of the applicable year; or
2. If a county or city has adopted July 1 as its tax day for real property pursuant to § 58.1-3011, then, for other than public service corporation property, the fair market value of real property shall be established by the board as of July 1 of the applicable year.

The governing body of any county or city may provide by ordinance the date by which applications must be made by property owners or lessees for relief. Such date shall not be earlier than 30 days after the termination of the date set by the assessing office to hear objections to the assessments as provided in § 58.1-3330. If no applications for relief are received by such date, the board of equalization shall be deemed to have discharged its duties. Such governing body may also provide by ordinance the deadline by which all applications must be finally disposed of by the board of equalization. All such deadlines shall be clearly stated on the notice of assessment. Notwithstanding such deadlines, if a taxpayer applies to the commissioner of the revenue or other official performing the duties imposed on commissioners of the revenue for relief from a real property tax assessment prior to such deadlines, and such deadlines occur prior to a final determination on such application for relief, and the taxpayer advises the circuit court that he wishes to appeal the determination to the board of equalization, then the circuit court may require the board of equalization to hear and act on such appeal. The governing body may provide for applications for relief to be made electronically; however, taxpayers retain the right to file applications on traditional paper forms provided by the governing body; long as such forms are submitted prior to the established deadline. If such paper forms are mailed by the applicant, the postmark date shall be considered the date of receipt by the governing body. A hearing for relief before the board of equalization regarding an assessment on residential property shall not be denied on the basis of a lack of information on the application for relief, as long as the application includes the address, the parcel number, and the owner's proposed assessed value for the property. If the application for relief is sent electronically, the date the applicant sends the application shall be considered the date of receipt by the governing body. The application is considered sent when it meets the requirements of subsection (a) of § 59.1-493. A hearing for relief before the board of equalization regarding an assessment on commercial, multi-family residential, or industrial property on the basis of fair market value shall not be denied on the basis of a lack of information on the application, as long as documentation of any applicable assessment methodologies is submitted with the application, and the application includes the address, the parcel number, and the owner's proposed assessed value for the property.

Code 1950, § 58-903; 1976, c. 679; 1983, c. 304; 1984, c. 675; 1989, c. 300; 2000, c. 383; 2003, c. 1036; 2013, c. 197; 2018, cc. 341, 604; 2023, cc. 506, 507.

#### **§ 58.1-3379. Hearing complaints and equalizing assessments.**

A. The board shall hear and give consideration to such complaints and shall adjust and equalize such assessments and shall, moreover, be charged with the especial duty of increasing as well as decreasing assessments, whether specific complaint be laid or not, if in its judgment, the same be necessary to equalize and accomplish the end that the burden of taxation shall rest equally upon all citizens of such county or city.

B. In all cases brought before the board, there shall be a presumption that the valuation determined by the assessor is correct. The burden of proof on appeal to the board shall be on the taxpayer to rebut the presumption and show by a preponderance of the evidence that the property in question is valued at more than its fair market value or that the assessment is not uniform in its application and that it was not arrived at in accordance with generally accepted appraisal practices, procedures, rules, and standards as prescribed by nationally recognized professional appraisal organizations such as the International Association of Assessing Officers (IAAO) and applicable Virginia law relating to valuation of property. Mistakes of fact, including computation, that affect the assessment shall be deemed not to be in accordance with generally accepted appraisal practice.

However, in any appeal of the assessment of residential property filed by a taxpayer as an owner of real property containing less than four residential units, the assessing officer shall give the required written notice to the taxpayer, or his duly authorized representative, under subsection E of § 58.1-3331, and, upon written request, shall provide the taxpayer or his duly authorized representative copies of the assessment records set out in subsections A, B, and C of § 58.1-3331 pertaining to the assessing officer's determination of fair market value of the property under appeal. The assessing officer shall provide such records within 1 days of a written request by the taxpayer or his duly authorized representative. If the assessing officer fails to do so, the assessing officer shall present the following into evidence prior to the presentation of evidence by the taxpayer at the hearing: (i) copies of the assessment records maintained by the assessing officer under § 58.1-3331, (ii) testimony that explains the methodologies employed by the assessing officer to determine the assessed value of the property, and (iii) testimony that states that the assessed value was arrived at in accordance with generally accepted appraisal practices, procedures, rules, and standards as prescribed by



nationally recognized professional appraisal organizations such as the International Association of Assessing Officers (IAAO) and applicable Virginia law regarding the valuation of property. Upon the conclusion of the presentation of the evidence of the assessing officer, the taxpayer shall have the burden of proof by a preponderance of the evidence to rebut such evidence presented by the assessing officer as otherwise provided in this section.

C. In considering complaints, nothing shall be construed to prohibit consideration of any statement of income and expense or market sales that occurred through December 31, prior to the effective date of the assessment, so long as such information is submitted to the board no later than the locality's deadline for the application for relief. No studies or analyses published after December 31 immediately preceding the effective date of the assessment shall be considered in an appeal filed relating to that assessment.

D. In any case before the board concerning a taxpayer's complaint in which the commissioner of the revenue or other local assessing officer requests the board to increase the assessment after the taxpayer files an appeal to the board on a commercial, multifamily residential, or industrial property, the commissioner or other officer shall provide the taxpayer notice of the request not less than 14 days prior to the hearing of the board. Except as provided herein, if the taxpayer contests the requested increase, the assessor shall either withdraw the request or shall provide the board an appraisal performed by an independent contractor who is licensed and certified by the Virginia Real Estate Appraiser Board to serve as a general real estate appraiser, which appraisal affirms that such increase in value represents the property's fair market value as of the date of the assessment in dispute. The provisions of this subsection that require that the assessor provide the board with an appraisal shall not apply if (i) the requested increase is based on mistakes of fact, including computation errors, or (ii) the information on which the commissioner or other officer bases the requested increase was available to, but not provided by, the taxpayer in response to a request for information made by the commissioner or other officer at the time the challenged assessment was made.

E. The commissioner of the revenue or other local assessing officer of such county or city shall, when requested, attend the meetings of the board, without additional compensation, and shall call the attention of the board to such inequalities in real estate assessments in his county or city as may be known to him.

F. Every board of equalization may go upon and inspect any real estate subject to adjustment or equalization by it.

Code 1950, § 58-904; 1984, c. 675; 2003, c. 1036; 2010, c. 552; 2011, cc. 184, 232; 2013, c. 197.

**§ 58.1-3380. Taxpayer or local authorities may apply for equalization.**

Any taxpayer or his duly appointed representative may apply to the board of equalization for the adjustment to fair market value and equalization of his assessment, including errors in acreage, and any county or city through its appointed representative or attorney may apply to the board of equalization to adjust an assessment of real property to its fair market value and to equalize the assessment of any taxpayer. An executed and properly notarized letter from the property owner designating an appointed representative for the taxpayer shall be presumed to be a valid designation from the taxpayer, and the person whose signature is notarized shall be presumed to have the authority to designate such representative on behalf of the taxpayer.

Code 1950, § 58-905; 1984, c. 675; 2003, c. 1036; 2013, c. 197.

**§ 58.1-3381. Action of board; notice required before increase made.**

A. The board shall hear and determine any and all such petitions and, by order, may increase, decrease or affirm the assessment on which complaint is made; and, by order, it may increase or decrease any assessment, upon its own motion. No assessment shall be increased until after the owner of the property has been notified and given an opportunity to show cause against such increase. In addition, no assessment shall be increased on commercial, multi-family residential, or industrial property unless such increase is recommended by the assessor in compliance with the provisions of § 58.1-3379.

B. Any determination of the assessment by the board shall be deemed presumptively correct for the succeeding two years unless the assessor can demonstrate by clear and convincing evidence that a substantial change in value of the property has occurred. This subsection shall apply to the City of Virginia Beach.

Code 1950, § 58-906; 1984, c. 675; 1993, c. 136; 2007, c. 813; 2013, c. 197.

**§ 58.1-3382. Appeal.**

The attorney for the county, city or town or any taxpayer, aggrieved by any such order, may apply to the circuit court of the county or city, for the correction and revision of such order, in the same manner and within the same time as is provided by law for the correction of erroneous assessments of real estate by any person who is aggrieved thereby.

Code 1950, § 58-907; 1984, c. 675.  
October 7, 2024 Clarke County Board of Supervisors Committee Meeting Packet

**§ 58.1-3383. Omitted real estate and duplicate assessments.**

The board may direct the commissioner of the revenue to enter upon the land books real estate which is found to have been omitted, and to cancel duplicate assessments of real estate.

Code 1950, § 58-908; 1984, c. 675.

**§ 58.1-3384. Minutes and copies of orders.**

The board shall keep minutes of its meetings and enter therein all orders made and transmit promptly copies of such orders as relate to the increase or decrease of assessments to the taxpayer and commissioner of the revenue. The orders shall be recorded on forms prepared by the Tax Commissioner and provided to localities by the Department of Taxation or on forms prepared by the board that contain, at a minimum, all the information required on the forms prepared by the Tax Commissioner.

Code 1950, § 58-909; 1984, c. 675; 2003, c. 1036.

**§ 58.1-3385. Commissioner to make changes ordered; when order exonerates taxpayer.**

The commissioner of the revenue shall make on his land book the changes so ordered by the board and, if such changes affect the land book for the then current year and such land book has been then completed, the commissioner of the revenue may for that year make a supplemental assessment in case of an increase in valuation. In case of a decrease in valuation, the order of the board shall entitle the taxpayer to an exoneration from so much of the assessment as exceeds the proper amount, if the taxes have not been paid by him and, in case the taxes have been paid, to a refund of so much thereof as is erroneous.

Code 1950, § 58-910; 1984, c. 675.

**§ 58.1-3386. Power of boards to send for persons and papers.**

Such board shall have authority to summon taxpayers or their agents, or any person: (1) to furnish information relating to the real estate of any and all taxpayers, (2) to answer, under oath, all questions touching the ownership and value of real estate of any and all taxpayers, and (3) to bring before it their books of account or other papers and records containing information with respect to the valuation of real estate of the taxpayer or any other real estate subject to taxation within the county or city under review by the board. Such summons may be served in person or by registered mail.

Code 1950, § 58-911; 1984, c. 675.

**§ 58.1-3387. Penalty for failure to obey summons.**

Any person refusing to answer the summons of the board of equalization, to furnish information or to produce his books of account, papers and other records, as required by this chapter, shall be deemed guilty of a Class 4 misdemeanor, and each day's failure to answer such summons, to furnish such information or to produce such books of account, papers and other records shall constitute a separate offense.

Code 1950, § 58-912; 1984, c. 675.

**§ 58.1-3388. In counties not having general reassessment, or annual or biennial assessment, taxes to be extended on basis of last equalization made.**

In every county not having a general reassessment or an annual or biennial assessment of real estate, taxes for each year on real estate shall be extended on the basis of the last equalization made prior to such year, subject to such changes as may have been lawfully made.

Code 1950, § 58-913; 1979, c. 577; 1984, c. 675.

**§ 58.1-3389. Article not applicable to real estate assessable by Corporation Commission or Department.**

This article shall not apply to any real estate which is assessable under the law by the State Corporation Commission or the Department of Taxation.

Code 1950, § 58-915; 1983, cc. 304, 570; 1984, c. 675.

9/10/202





# Clarke County Board of Supervisors



**Berryville Voting District**  
**Douglas Shaffer**  
(540) 955-7158

**Millwood Voting District**  
**Terri T. Catlett-Vice Chair**  
(540) 837-2328

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**David S. Weiss – Chair**  
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**White Post Voting District**  
**Bev B. McKay**  
(540) 837-1331

**County Administrator**  
**Chris Boies**  
(540) 955-5175

To: Personnel Committee

From: Chris Boies

Re: Social Services Structure

Date: June 27, 2024-updated September 30, 2024

**September 30, 2024 Update:** The Board of Social Services, at their September 18, 2024 meeting, voted unanimously to recommend the board transition from an administrative board to an advisory board. The Board of Supervisors has the final decision making authority on this matter. A resolution has been drafted with a proposed implementation date of January 1, 2025. This would give staff time to work out any administrative details and for the Board of Supervisors to set terms and select membership for the new advisory board (preferably by the December meeting). New initial terms can be set from one to four years to provide staggered terms; subsequent appointments shall be for four-year terms.

**Introduction:** The Virginia Department of Social Services (VDSS) is a state supervised and locally administered social services system. Employees of local departments of social services are considered employees of the locality and deliver a wide variety of services and benefits to our residents. The funding and reporting structures for the delivery of these services and benefits are complex. Localities do have some options for the administration of social services. This document explains some of these options for the Board to consider.

**Administrative or Advisory Board:** Code of Virginia Section 63.2-302 leaves it at the discretion of the Board of Supervisors (BOS) on whether the local board of social services shall be either a local government official or a local board consisting of residents of the county. In most localities using a local government official as the local board, that official is the city manager or county administrator. When a local government official serves as the local board, the BOS shall appoint an advisory board. Per the Code of Virginia, if an advisory board is used, it shall consist of between five and thirteen members and have the following powers and duties:

1. To interest itself in all matters pertaining to the public assistance and social services needed by people of the political subdivision or subdivisions served by the local department;
2. To monitor the formulation and implementation of public assistance and social services programs by the local department;
3. To meet with the local government official who constitutes the local board at least four times a year for the purpose of making recommendations on policy matters concerning the local department;

4. To make an annual report to the governing body or bodies, concurrent with the budget presentation of the local department, concerning the administration of the public assistance and social services programs; and
5. To submit to the governing body or bodies, from time to time, other reports that the advisory board deems appropriate.

An advisory board still allows for citizen involvement and input in the delivery of social services to the community, they just do so in an advisory role.

Clarke County currently has an administrative board consisting of residents of the county. This board hires and evaluates the director of social services, approves policies, has discretionary authority over local funding, and generally has final authority on matters unless preempted by the state. The BOS appoints members of the administrative board.

Loudoun, Fauquier, and Warren counties, along with the City of Winchester, have advisory boards. Frederick County uses an administrative board. Across the Commonwealth, there are approximately 63 administrative boards and 51 advisory boards although that data may be somewhat out-of-date at this point.

**Benefits of Advisory Board:** Social services is a complex set of programs and mandated services. These programs use different sources of federal, state, and local funding to accomplish their mission. The learning curve for citizen board members is immense. In Clarke, we have had some turnover on the board and there are a couple pending vacancies. The state also requires certain training for board members annually. Throughout the year there are a number of documents and plans, which require the Board's approval before being sent to the state. These include the director's evaluation, compensation plan, monthly expenditure report, and consents to adopt (as needed). There have been numerous times in the past two years where the board could not meet because a quorum couldn't be assembled.

Another driving force is the desire for the department to deviate from different human resource functions provided by the state. Despite social service employees being considered employees of the locality, these employees are required to follow various human resource policies and procedures of the Commonwealth. Local departments can apply to instead follow local human resource policies. This process will be cumbersome and having a local government official as the board will greatly streamline the process. Once completed, many human resource processes could be streamlined and made more efficient. This would also help social services better align as a county department.

**Financial Impact:** There are no anticipated increased costs or savings associated with this change.

**Implementation:** Changing the status from administrative to advisory would be accomplished by the BOS adopting a resolution, which would disband the administrative board and its authorities. The resolution would also name the local government position responsible for overseeing social services. An advisory board would then need to be appointed. Before any change are made, it would be helpful to hear from the current administrative board and receive input from the Board of Supervisors liaison to that board.

## § 63.2-305. Advisory boards

A. If the governing body of a city or county or the governing bodies of any combination of cities and counties participating in a district designate, under the provisions of §§ 63.2-302, 63.2-304 or § 63.2-307, a local government official as constituting the local board, such governing body or bodies shall appoint a board to serve in an advisory capacity to such local government official with respect to the duties and functions imposed upon him by this title.

Each such advisory board shall consist of no fewer than five and no more than thirteen members. In the case of an advisory board established for a district, there shall be at least one member on the board from each county and city in the district. The members shall be appointed initially for terms of from one to four years so as to provide for the balanced overlapping of the terms of the membership thereon. Subsequent appointments shall be for a term of four years each, except that appointments to fill vacancies that occur during terms shall be for the remainder of these unexpired terms. Appointments to fill unexpired terms shall not be considered full terms, and such persons shall be eligible to be appointed to two consecutive full terms. No person shall serve more than two consecutive full terms. The local government official shall be an ex officio member, without vote, of the advisory board.

The advisory board shall elect its own chairman and shall meet at least bimonthly. In addition to regularly scheduled meetings, it may meet at the call of the chairman or on the petition of at least one-half of the members.

B. The powers and duties of the advisory board shall be:

1. To interest itself in all matters pertaining to the public assistance and social services needed by people of the political subdivision or subdivisions served by the local department;
2. To monitor the formulation and implementation of public assistance and social services programs by the local department;
3. To meet with the local government official who constitutes the local board at least four times a year for the purpose of making recommendations on policy matters concerning the local department;
4. To make an annual report to the governing body or bodies, concurrent with the budget presentation of the local department, concerning the administration of the public assistance and social services programs; and
5. To submit to the governing body or bodies, from time to time, other reports that the advisory board deems appropriate.

1977, c. 36, § 63.1-43.1; 1981, c. 264; 1984, c. 586; 1989, c. 356; 2002, c. 747.

The chapters of the acts of assembly referenced in the historical citation at the end of this

section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

# Clarke County Board of Supervisors



**Berryville Voting District**  
Douglas Shaffer  
(540) 955-7158

**Millwood Voting District**  
Terri T. Catlett – Vice Chair  
(540) 837-2328

**Russell Voting District**  
Doug Lawrence  
(540) 955-2144

**Buckmarsh Voting District**  
David S. Weiss – Chair  
(540) 955-2151

**White Post Voting District**  
Bev B. McKay  
(540) 837-1331

**County Administrator**  
Chris Boies  
(540) 955-5175

## Resolution to Establish the County Administrator as the Local Board of Social Services 2024-13R

**WHEREAS** pursuant to §63.2-302 of the Code of Virginia, the Clarke County Board of Supervisors may establish the local Social Services Board for Clarke County as a local government official or a local board; and

**WHEREAS** Clarke County currently has a local board that is responsible for the oversight of the Clarke County Department of Social Services; and

**WHEREAS** the Clarke County Board of Supervisors desires to replace the current local board with an appointed government official, as permitted by §63.2-302 of the Code of Virginia.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Clarke County, Virginia, that the following be effective as of January 1, 2025:

1. The Clarke County Board of Social Services, operating as an administrative board under the authority of §63.2-302 of the Code of Virginia (1950) as amended, is hereby disestablished, disbanded, and revoked of authority and office, and shall be reconstituted as the Clarke County Social Services Advisory Board pursuant to the provisions of §63.2-305 of the Code of Virginia (1950) as amended.
2. Pursuant to §63.2-302 of the Code of Virginia (1950) as amended, the County Administrator is hereby designated to be the local Board of Social Services.

**APPROVED AND ORDERED ENTERED** in the official records by the unanimous vote of the Clarke County Board of Supervisors' members assembled on the 15<sup>th</sup> of October, 2024.

ATTEST 2024-13R

\_\_\_\_\_  
David S. Weiss, Chair





**Board of Supervisors Work Session Agenda**  
Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

October 7, 2024, 10:00 am, Meeting Room AB

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Reassessment Notices	26
B.	Legislative Priorities	31
C.	Capital Improvements Plan 2025-2030	62

# Clarke County Board of Supervisors



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**County Administrator**  
**Chris Boies**  
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Reassessment

Date: September 30, 2024

The real estate reassessment process will be wrapping up in the next couple months. Our reassessment company, Wampler-Eanes, will be updating the Board on the results of their work at the November 4, 2024 work session. Notice to property owners are scheduled to be mailed out after the work session. The notice to property owners is required to contain certain information per the Code of Virginia Section 58.1-3330 (attached). The requirements include:

- Magisterial or other district
- New, and immediate two year's prior, assessed values of land and improvements in addition to tax levies for those years and percentage changes in the new tax levy from the previous tax levies.
- Time and place to appear to present objections to assessment company
- Notice of right to view and make copies of assessment records

The required format does not show the tax levy at the revenue-neutral tax rate, which can be misleading to the public as they see a significant projected tax increase for their property. If the board is comfortable with it, staff suggests adding a fourth column which shows the revenue-neutral tax rate and the projected tax levy based on this rate. Depending on the board's level of comfort, language would note the actual tax rate won't be set until the budget process is complete in April.

The notice format used in the 2019 reassessment is provided for your reference. Staff seeks the Board's input on the notice to property owners at the work session.

## § 58.1-3330. Notice of change in assessment

A. Whenever in any county, city, or town there is a reassessment of real estate, or any change in the assessed value of any real estate, notice shall be given by mail directly to each property owner, as shown by the land books of the county, city, or town whose assessment has been changed. Such notice shall be sent by postpaid mail at least 15 days prior to the date of a hearing to protest such change to the address of the property owner as shown on such land books. The governing body of the county, city, or town shall require the officer of such county, city, or town charged with the assessment of real estate to send such notices or it shall provide funds or services to the persons making such reassessment so that such persons can send such notices.

B. Every notice shall, among other matters, show the magisterial or other district, if any, in which the real estate is located, the amount and the new and immediately prior two tax years' final assessed values of land, and the new and immediately prior two tax years' final assessed values of improvements. It shall further set out the time and place at which persons may appear before the officers making such reassessment or change and present objections thereto. The notice shall also inform each property owner of the right to view and make copies of records maintained by the local assessment office pursuant to §§ 58.1-3331 and 58.1-3332 and inform each property owner that the records available and the procedure for accessing them are set out in §§ 58.1-3331 and 58.1-3332. In counties that have elected by ordinance to prepare land and personal property books in alphabetical order as authorized by § 58.1-3301 B, such notice may omit reference to districts, as provided herein.

The following requirements shall apply to any notice of change in assessment other than one in which the change arises solely from the construction or addition of new improvements to the real estate. If the tax rate that will apply to the new assessed value has been established, then the notice shall set out such rate. In addition, whether or not the tax rate applicable to the new assessed value has been established, the notice shall set out the tax rates for the immediately prior two tax years, the total amount of the new tax levy, based on the current tax rate at the time the notices are prepared, and the amounts of the total tax levies for the immediately prior two tax years, based on the final tax rates for those tax years multiplied by the final assessed values of land and improvements for those tax years, and the percentage changes in the new tax levy from the tax levies in the immediately prior two tax years.

If the tax rate that will apply to the new assessed value has not been established, then the notice shall set out the time and place of the next meeting of the local governing body at which public testimony will be accepted on any real estate tax rate changes. Additionally, in any county, city, or town that conducts an annual or biennial reassessment of real estate or in which reassessment of real estate is conducted primarily by employees of the county, city, or town under direction of the commissioner of the revenue, if the overall total assessed value of real property in the locality, excluding additional assessments due to new construction or improvements to real property, would result in an increase of one percent or more in the total real property tax levied in the locality, the notice shall set forth the tax rate that would levy the same amount of real

estate tax as the previous year when multiplied by the new total assessed value of real estate, excluding additional assessments due to new construction or improvements to real property. If this meeting will be more than 60 days from the date of the reassessment notice, then instead of the date of the meeting, the notice shall include information on when the date of the meeting will be set and where it will be publicized.

C. Any person other than the owner who receives such reassessment notice shall transmit the notice to such owner, at his last known address, immediately on receipt thereof and shall be liable to such owner in an action at law for liquidated damages in the amount of \$25, in the event of a failure to so transmit the notice. Mailing such notice to the last known address of the property owner shall be deemed to satisfy the requirements of this section.

D. Notwithstanding the provisions of this section, if the address of the taxpayer as shown on the tax record is in care of a lender, the lender shall upon request furnish the county, city, or town a list of such property owners, together with their current addresses as they appear on the books of the lender, or the parties may by agreement permit the lender to forward such notices to the property owner, with the cost of postage to be paid by the county, city, or town.

Code 1950, § 58-792.01; 1973, c. 210; 1974, c. 179; 1975, c. 614; 1977, c. 594; 1984, c. 675; 2006, cc. 255, 509; 2007, cc. 344, 353; 2014, cc. 71, 802; 2015, cc. 151, 157; 2023, c. 667; 2024, cc. 14, 142.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



Clarke County Reassessment Office  
 P.O. Box 67  
 Berryville, VA 22611

AS REQUIRED BY STATE LAW  
 YOUR PROPERTY HAS BEEN  
 ASSESSED AT FAIR MARKET VALUE

MAP NUMBER	RECORD NUMBER	PAGE NO.	
13 A 59	1053	1 OF 2	
2020 REASSESSED MINERAL VALUE:	2020 REASSESSED LAND VALUE:	2020 REASSESSED BLDG/IMPROVEMENT VALUE:	TOTAL 2020 REASSESSED VALUE:
	\$182,500	\$425,500	\$608,000

COUNTY OF CLARKE  
 101 CHALMERS CT  
 BERRYVILLE VA 22611

**THIS IS NOT A TAX BILL**

**REAL ESTATE DESCRIBED AS:**

DISTRICT: 5  
 911 ADDRESS: 129 RAMSBURG  
 DESCRIPTION: ON RT 636 VOROUS SUBD  
 LOT 1

**IF YOU ARE NOT THE OWNER**

By State law, any person other than the owner who receives a reassessment notice must forward the notice immediately to the owner. Failure to do so is subject to penalties and fines. Mailing this notice to the last known address of the property owner is sufficient to satisfy the requirements of the law. (VA Code 58.1-3330)

**NOTICE OF 2020 REAL ESTATE ASSESSMENT CHANGE**

**GENERAL INFORMATION**

By State Law, all real property (land, building, and improvements) must be assessed at "fair market value" - the price that a seller is willing to accept and a buyer is willing to pay on the open market and in an arms-length transaction. This reassessment reflects the current fair market value of your property. The last general reassessment in Clarke County was completed in 2015, effective January 1, 2016. Every effort has been made to reassess your property accurately and equitably. If you feel the reassessed value does not represent the current fair market value of your property, or the reassessed value is not uniform or consistent with similar properties in your area, you may appeal the reassessment.

**RIGHT TO VIEW & COPY RECORDS**

Property owners have the right to view and make copies of assessment records maintained by the Assessing Officer used in arriving at the assessed values of the land and any improvements thereon, except those records containing information made confidential by VA State Code 58.1-3 & 58.1-3294. The procedure for accessing these records can be found in VA State Code 58.1-3331 & 58.1-3332.

**APPEALS TO THE REASSESSMENT OFFICE**

To review your values, a Reassessment Book will be available in the Commissioner of the Revenue's Office. You may appeal your assessment in writing or through a hearing with an assessor. If you make a written appeal, you **do not** need to attend a hearing.

**To appeal in writing\***, complete your appeal **no later than Tuesday, November 26, 2019** and submit your appeal to: Clarke County Reassessment Office at PO Box 67, Berryville, VA 22611 **OR** to: [reassessment@clarkecounty.gov](mailto:reassessment@clarkecounty.gov) (*please make sure to include your "Record Number" as shown above on all written appeals*).

**To schedule a hearing with an assessor\*** (*you do not need to attend a hearing to file an appeal*), call **(800) 393-5128**, between 9:00 am and 4:00 pm Monday through Friday, no later than **Tuesday, November 26, 2019 at 4:00 p.m.** All hearings will be conducted at **101 Chalmers Court, Berryville, VA 22611**.

*\*You will be notified by mail within 4-6 weeks of the conclusion of the hearings of the outcome of any appeal.*

Values may be raised, lowered, or remain unchanged as a result of appeals.

The goal is to maintain accuracy and consistency and to reflect current real estate market conditions.

**HEARING SCHEDULE**

Monday	Nov. 18	9 am-4 pm	Monday	Nov. 25	9 am-4 pm
Tuesday	Nov. 19	9 am-4 pm	Tuesday	Nov. 26	9 am-4 pm
Wednesday	Nov. 20	9 am-4 pm	Wednesday	Nov. 27	9 am-12 pm
Thursday	Nov. 21	9 am-4 pm	Monday	Dec. 2	9 am-4 pm
Friday	Nov. 22	9 am-12 pm	Tuesday	Dec. 3	9 am-4 pm

**TO MAKE A REASSESSMENT HEARING APPEAL APPOINTMENT – PLEASE CALL BY NOVEMBER 26TH**

**(800) 393-5128**



**IF YOUR LAND IS IN ONE OF OUR EASEMENT PROGRAMS, ADJUSTMENTS WILL BE MADE AT A LATER DATE**

The values displayed for 2018 and 2019 in the chart below are those values assigned effective January 1, 2018 & January 1, 2019 respectively. The values shown do not reflect any subsequent corrections, abatements or supplementals to those values that may have occurred after January 1, 2018 and January 1, 2019. According to VA State Code 58.1-3330, the assessment change notice must include the new assessed values and the immediately preceding two assessed values. It also requires that the notice list the tax rates and the total tax levies for the immediately preceding two tax years. This could be confusing because the tax rates for the immediately prior two tax years may not have been the rates in effect for the two immediately prior assessed values but we are still required to show the tax rates and levies for the two previous years. This legislation also requires that the notice show the percentage changes from the immediately two preceding tax years.

**THIS IS NOT A TAX BILL**

	2020 Reassessed Value	2019 Assessed Value	2018 Assessed Value
Mineral			
Land	\$182,500	\$156,500	\$156,500
Bldg/Improvement	\$425,500	\$403,500	\$403,500
Total	\$608,000	\$560,000	\$560,000
County Tax Rate	* 0.71	* 0.71	* 0.71
County Tax Levy	** \$4,316.80	** \$3,976.00	** \$3,976.00
Town of Berryville	* 0.20	* 0.20	* 0.19
Town of Boyce	* 0.025	* 0.025	* 0.025
2020 County Value Percentage Change from 2019 Value		8.57%	
2020 County Value Percentage Change from 2018 Value			8.57%

\*Please note the tax rate shown above for your 2020 Reassessed Value is the 2019 tax rate and **may not** be the tax rate applied to your property in 2020. **The tax rate for the 2020 reassessed value has not been set by the Board of Supervisors or Town Council (for town residents).** VA State Code 58.1-3330 requires that we use the tax rate for the previous year if the tax rate has not yet been set.

\*\*Note: The levies shown above for 2019 and 2018 **may not** be the levies that were actually billed on your property. The levies shown above are calculated based on your property being fully taxable for all twelve months of the year. If the property was nontaxable during any year or any portion of a year the levies shown above **do not** reflect this. If the property was in any reduced tax program the levies shown above **do not** reflect this.

**PUBLIC HEARING ON TAX RATES**

The tax rates which apply to this assessment are set annually by the Board of Supervisors and Town Council (for town residents). The public hearing dates to set the tax rates will be established in Spring of 2020 and advertised on the Clarke County website at [www.clarkecounty.gov](http://www.clarkecounty.gov) and local newspaper.

**APPEALS TO THE BOARD OF EQUALIZATION**

Clarke County's Board of Equalization (BOE), whose members are appointed by the Clarke County Circuit Court, will review any appeals that are not resolved by appealing to the Reassessment Office. Dates for these hearings will be advertised in the local newspaper, on the Clarke County website at [www.clarkecounty.gov](http://www.clarkecounty.gov) and posted in the Commissioner of the Revenue's Office. The BOE will be scheduling hearings sometime in early 2020. In any appeal to the BOE of an assessment of residential property, Section 58.1-3331 of the Code of Virginia requires that owners with less than four residential units be given a 45 day notice prior to their hearing date. These owners will have the option to request a hearing date earlier than 45 days from the date the appeal is made by signing a waiver agreeing to waive the required 45 day notice in advance of their hearing date.



## 2024 Legislative Priorities and Positions for Clarke County

October 17, 2023

### Top Priorities for 2024

#### Issue: Local Land Use Control

**Introduction:** Local citizens through their local elected governing body should retain the right to control how their communities grow and develop over time. We strongly oppose any legislation eroding this authority.

**Nutrient Credit Trading Program:** According to DEQ, 1,082 acres in Clarke County have been converted to generate nonpoint source nutrient credits. This represents the second highest acreage converted of Virginia's ninety-five counties despite Clarke County being 89<sup>th</sup> out of 95 counties in land area. Entire farms in Clarke County have been converted to trees in order for development to occur in northern Virginia. The impact to prime agricultural land has been real. We request that local governing body approval be required before new nutrient banks are allowed to be created in our locality.

**Solar:** Goals created by the Commonwealth are placing a lot of pressure on farmland to be converted to solar. Clarke County has allowed a solar installation in the county and our zoning ordinance provides direction on where these facilities may be located. We request the continued authority to locally control zoning for solar so we can prevent important farmland from being consumed. We encourage urban and suburban solar siting alternatives to prevent rural areas from bearing the burden of solar development.

**Fill Dirt:** We support legislation that allows the County to regulate the dumping of fill dirt, especially dirt hauled from other localities, through local zoning and erosion and sediment control ordinances. We have had properties in Clarke County receive tremendous amounts of dirt from construction sites in adjoining jurisdictions and have received numerous citizen complaints about the truck traffic and erosion and sediment control issues. Statewide exemptions for agricultural fill operations prevent localities from ensuring neighboring lands are not adversely affected by these dumping operations.



## 2024 Legislative Priorities and Positions for Clarke County

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### Issue: Mental Health

**Introduction:** People who have mental health issues are not always able to receive the help they need. The system is broken and major state-level reforms are needed.

**Hospital Beds:** The demand for State adult and juvenile mental hospital beds exceeds supply. More capacity needs to be created and initiatives like the crisis stabilization center at Winchester Medical Center and converting the CITAC Center through Northwestern Community Services Board into a 24-hour center need to be fully funded.

**Student Mental Health:** We support increased budget allocations to address student mental health issues in our local school system.

**Alternative Transportation Plan:** Law enforcement has no problem transporting clients to a receiving facility but waiting with a client for up to 72 hours or more in the Emergency Room while they wait on placement is not sustainable.

### Issue: Funding

**Introduction:** The State should fulfill its financial obligations instead of pushing these costs onto localities. We oppose unfunded mandates and the shifting of fiscal responsibility from the state to localities.

**State Funding for Schools:** We urge the General Assembly to address funding issues outlined in the recently released JLARC study on the K-12 funding formula. We support eliminating the cap on support positions, revising how salary and other cost assumptions are calculated, adjusting SOQ funding, and revising staffing ratios. We support a review and rewrite of the local composite index formula. We support using the land-use assessment value rather than full market value in the composite index. We also support eliminating the income factor given that local governments cannot tax personal income. There is a flaw in the formula when a small rural county like Clarke has a higher composite index (.5728) than one of the richest counties in the country, Loudoun County (.5450).

**Employee Compensation:** We urge the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions. In addition, if the state provides pay increases for local, state-supported positions, the state should fully fund these increases. We request significant support for teacher pay increases to help retain and attract teachers.



## 2024 Legislative Priorities and Positions for Clarke County

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**Regional Jails:** We appreciate movement in a positive direction on the funding of state prisoners housed in our regional jail. We request funding be based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

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### Other Issues of Importance

**Issue: Education** Teacher licensing requirements should be made more flexible to enhance the availability of qualified teachers to address the growing teacher shortage. We also support legislation which increases penalties for fake school threats and legislation supporting school anti-hazing efforts.

**Issue: Public Notice/Public Meeting Requirements** Support legislation which allows localities to use their websites and social media accounts, instead of print media, to post legally required advertising for public hearing notices, procurement solicitations, and similar items requiring advertisement in a local newspaper. We also seek legislation which makes it clear governing body members can, for informational purposes, attend meetings held on public business matters without public meeting notices so long as the governing body members aren't actively participating in the meeting.

**Issue: Renewable Energy Commitments** We feel the General Assembly should closely study, and slowly implement, major commitments related to renewable energy. The Virginia Clean Economy Act and legislation requiring Virginia to follow emissions limits set by California will have unintended consequences which have not been fully understood.

**Issue: Route VA 7 Pedestrian Bridge** The number of people attempting to cross VA 7 on foot at the top of the mountain, near the Clarke County and Loudoun County boundary, continues to increase. This location is very dangerous for pedestrians to cross because of the topography, along with the speed and volume of vehicular traffic. We request state and federal funding sources to construct the proposed elevated pedestrian crossing. We also request state funding to perform studies outlined in our updated Transportation Plan which address the Route 601/Route 7 intersection as well as other critical transportation infrastructure in the County.

## 2024 Legislative Priorities and Positions for Clarke County

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### Issue: Availability / Quantity and Quality of Water Resources

Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture.

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth's goals with regard to water quality and quantity.

### Issue: Land Conservation

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

# VACo Preliminary Legislative Program



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25

SEPTEMBER 20, 2024



43 **AGRICULTURE AND RURAL**  
44 **AFFAIRS**

45 **Priority**

46 **Farm and Forestland Preservation**

47 VACo supports increasing state allocations to the Office of Working Lands  
48 Preservation Purchase of Development Rights (PDR) locality matching funds  
49 program. VACo also supports increasing allocations to the newly established  
50 Forest Sustainability Fund, created as an incentive for the establishment and  
51 maintenance of local forest land use valuation programs. Such programs preserve  
52 prime soils for food production and protect important forest land and  
53 environmentally sensitive areas in the Commonwealth.

54 VACo supports preserving and enhancing the ability for counties to  
55 balance growth and development, as it pertains to farm and forestland, within  
56 their jurisdiction.

57 **Positions**

58 **Agriculture and Forestry Best Management Practices**

59 VACo supports voluntary state and federally-funded conservation programs,  
60 including the United States Department of Agriculture's (USDA) Environmental  
61 Quality Incentives Program and the Conservation Stewardship Program, to assist  
62 producers with the implementation of best management practices.

63 **Biosolids**

64 VACo supports an effective statewide regulatory program governing land  
65 application of biosolids. Such a program should not infringe upon the authority  
66 of local governments to monitor compliance. VACo supports the ability of local  
67 governments to propose amendments to biosolids permits as they are considered  
68 by Department of Environmental Quality (DEQ). VACo supports a study to  
69 determine the impact of biosolids on agriculture and forest land.

70 **Invasive Species and Noxious Weeds**

71 VACo supports funding for, and the complete implementation of, the Virginia  
72 Invasive Species Management Plan. VACo supports an amendment to the term,  
73 "noxious weeds," enabling additional invasive plants to be considered for  
74 regulation. All programs and proposals should be evaluated for their commercial  
75 impact, allowing no more than a negligible impact on Virginia's agricultural  
76 industry. Finally, VACo supports state prevention and mitigation practices,  
77 including coordination with the Virginia Department of Transportation (VDOT)  
78 to assist counties in species control.

79 **Predator Control**

80 VACo urges state and federal agencies to support the agricultural industry by

88 allowing farmers and producers sufficient flexibility when protecting livestock  
89 and crops against predatory animals. VACo encourages the USDA Wildlife  
90 Services Division, the Virginia Department of Wildlife Resources and the Virginia  
91 Department of Agriculture and Consumer Services to allow producers access to  
92 the predator control tools required for the continuation of effective livestock and  
93 crop production. VACo also supports continuing and sufficiently funding the  
94 USDA’s Livestock Indemnity Program and the financial relief it provides to  
95 producers who have lost livestock to the attacks of federally protected predators.  
96 Furthermore, VACo supports the USDA’s various crop and livestock insurance  
97 policies as well as the Noninsured Crop Disaster Assistance program (NAP) as  
98 these programs seek to provide financial assistance to producers who have  
99 undergone crop or livestock loss.

100  
101 **Technical Assistance**

102 VACo supports increased state funding for entities that provide critical resources  
103 and technical assistance to localities in their efforts to comply with  
104 environmental policies and regulations. This includes, but is not limited to,  
105 organizations such as Soil and Water Conservation Districts, the Virginia  
106 Cooperative Extension, and Planning District Commissions (PDCs).

107  
108 **Water Usage**

109 VACo supports streamlined permitting and application processes for water usage.  
110 VACo also supports a review of regulations and supports education initiatives  
111 that promote reclamation of water on a local level for industrial and irrigation  
112 uses to offset future demands on all ground and surface water used for human  
113 consumption. VACo supports water use and water rights decisions be made at  
114 the local level.

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116 **Solid Waste**

117 VACo supports maintaining local authority to regulate solid waste and opposes  
118 any effort to interfere with local “flow control” ordinances.

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135 **COMMUNITY, ECONOMIC, AND**  
136 **WORKFORCE DEVELOPMENT**

137  
138 **Priorities**

139  
140 **Broadband**

141 VACo requests that the Commonwealth provide 100 percent match funding to  
142 counties to build the necessary telecommunications infrastructure to deploy  
143 universal affordable access to the internet for all areas, particularly in  
144 underserved and rural areas, and streamline the application process for both the  
145 Broadband Equity Access and Deployment (BEAD) and Virginia  
146 Telecommunication Initiative (VATI) grants. Additionally, VACo supports  
147 legislation that provides additional tools for counties to finance, build and  
148 operate open access networks in partnership with commercial internet service  
149 providers. VACo also supports efforts to streamline the permitting of broadband  
150 infrastructure in the VDOT right-of-way, at railroad crossings, and within utility  
151 easements.

152  
153 **Affordable and Workforce Housing**

154 VACo supports increasing federal and state funding and appropriate incentives to  
155 assist localities to create and sustain more affordable housing.

156  
157 **Positions**

158  
159 **Economic Development**

160 VACo supports economic development policies and programs that bolster local  
161 and regional development efforts by maintaining and expanding state funding,  
162 streamlining state and federal grant application processes, and granting  
163 additional funding and authority to promote local and regional initiatives. VACo  
164 also supports the provision of state funding to support the mission of regional  
165 economic development organizations (REDOs) to foster regional cooperation in  
166 expanding business and job opportunities.

167  
168 **Impacts of Federal and Military Facilities**

169 VACo supports maintaining federal and state funding and technical assistance to  
170 mitigate the impacts on counties affected by federal budget cuts and to sustain  
171 current and future federal facilities in Virginia. VACo supports state and local  
172 partnerships that work to prevent encroachment and non-compatible land uses  
173 next to military installations. VACo also supports workforce training and  
174 retraining for programs that support defense activities in Virginia.

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176

177 **Impacts of State Facilities**  
178 VACo recommends that prior to the proposed closure of any state facilities, the  
179 Department of General Services shall provide a detailed plan to the locality  
180 regarding removal, demolition, rehabilitation and/or adaptive reuse of buildings.  
181 VACo also recommends that the state provide technical and financial resources to  
182 assist localities in ameliorating the impacts any closure will have on the local  
183 economy. Additionally, VACo supports measures to ameliorate the effects of state  
184 tax-exempt property on the local tax base.

185  
186 **Maintain Public Sector Role in Onsite Sewer Program**  
187 VACo supports an onsite sewage program at the Virginia Department of Health  
188 (VDH) that protects public health and the environment in all regions of the  
189 Commonwealth. The Commonwealth should give special focus to addressing the  
190 challenge of failing septic systems and allow localities authority to develop and  
191 implement policies that support the state's program. VACo supports the private  
192 sector providing onsite sewage system design, installation, and repair services, as  
193 long as the services can be provided at affordable rates and in a timely manner,  
194 and as long as VDH continues to provide these direct services as well.  
195 Additionally, VACo supports legislation ensuring that potential buyers of real  
196 property are told about the type, size and maintenance requirements and  
197 associated costs of the wastewater systems on the property prior to the signing of  
198 the initial sales contract and the recordation of engineered systems plat and deed  
199 at the time of sale.

200  
201 **Workforce-Ready Students**  
202 VACo supports changes in curriculum and funding that will increase the number  
203 of students leaving the K-14 system with workforce-ready credentials. VACo  
204 supports incorporating career and technical education curriculum at the  
205 elementary and middle school levels. VACo supports high school students  
206 earning academic credit for participating in an internship, apprenticeship,  
207 credential, and other work programs. VACo supports innovative models for  
208 schools to give academic credit for students that earn industry workforce skills  
209 through certifications, or licensure from an approved education or training  
210 provider.

211 VACo supports establishing partnerships to strengthen the school-to-  
212 workforce pipeline in a variety of ways including guaranteed employment  
213 opportunities with local businesses and learning opportunities shared between  
214 local community colleges and high schools. VACo supports opportunities for  
215 students to physically visit and train at actual work sites in cooperation with local  
216 employers and economic development entities.

217 VACo supports the expansion and funding of workforce training programs  
218 such as the Virginia Talent Accelerator Program and the Virginia Jobs  
219 Investment Program to leverage federal grant programs with state funding.  
220 VACo supports the mission and activities of local Workforce Development Boards  
221 across the Commonwealth of Virginia to assist businesses in securing a qualified  
222 workforce that meets current and future job demand, including efforts to



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coordinate actions across state agencies within Virginia under the Commonwealth Workforce Innovation and Opportunity Act (WIOA) plan.

PRELIMINARY

# EDUCATION

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## Priority

### **Education Funding**

VACo supports full state funding for public education, including the Standards of Quality (SOQ) as recommended by the Board of Education, the Joint Legislative Audit & Review Commission (JLARC), and Joint Subcommittee on Elementary and Secondary Education Funding. As long as these recommendations coincide with prevailing local practice, VACo supports targeted incentive programs, capital, and maintenance support, and teacher salaries. Full state funding should be achieved without reduction to other parts of state public education budgets or to other core services.

VACo supports additional state resources and additional statewide funding options for localities for capital and school construction costs, including expanding dedicated local sales and use tax authority first given to select counties by the General Assembly in 2019 as well as continuing to fund the School Construction Grant Program and School Construction Assistance Program.

VACo supports state incentives that encourage localities to increase teacher salaries to reflect the national average in compensation, as long as this is done without a required minimum local match. The state share of compensation for the base rate of salaries should reflect the actual average salary as determined by prevailing local practice.

## Positions

### **Appointed School Boards**

VACo supports local authority to choose the selection process for school board members.

### **Charter Schools**

VACo supports the continuation of local authority to establish charter schools.

### **Federal Bureau of Investigation's Record of Arrest and Prosecution Back (Rap Back) Service**

VACo supports the acceleration of Virginia's implementation of the Federal Bureau of Investigation's Record of Arrest and Prosecution Back (Rap Back) service, which provides ongoing, real-time updates on arrests, convictions, or other relevant information about employees in safety-sensitive positions to help safeguard vulnerable populations and the community. Rap Back is currently expected to go live in July 2025 and should be accompanied by sufficient state funding to ensure localities and school divisions have full access to this essential service.

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**Laboratory Schools**

VACo supports innovative approaches to K-12 education as long as they do not divert state or local funds away from local public schools.

**Childhood Development and School Readiness**

VACo supports efforts to increase at-risk children’s access to high-quality, enriching learning environments, including more resources and flexibility for localities participating in programs like the Virginia Preschool Initiative and Head Start.

VACo supports additional federal and state funding for programs such as the Child Care and Development Block Grant (CCDBG) to support increased demand for childcare services. VACo supports local flexibility to administer or expand support services for childcare.

VACo supports the work of and local government representation on the Commission on Early Childhood Care and Education to provide recommendations for and tracking progress on the financing of Virginia’s comprehensive birth-to-five early childhood care and education system.

**Critical Thinking Skills**

VACo supports changes to educational programs and standards that rely less on standardized testing and more on critical thinking skills such as performance-based assessments. VACo opposes efforts to impose additional standardized testing burdens on students and school staff.

**Funding Support Personnel**

VACo supports full restoration of budget cuts, including the elimination of the funding cap on support positions, and full reinstatement of the Cost of Competing Adjustment “COCA” for support staff. In addition to meeting its obligations to fully fund instructional staff, the Commonwealth should meet its obligation to fully fund K-12 support staff.

**Library System**

VACo supports additional state resources for the funding of the local library system.

**Reversion of Funds**

VACo supports the current practice whereby all year-end funds appropriated to the school divisions by the locality revert to the locality, retaining discretion with the governing body to evaluate and approve the reallocation of year-end fund balances.

**School Consolidation and Regionalism**

VACo supports additional state incentives that allow counties to voluntarily consolidate or regionalize K-12 services to increase operational efficiencies.

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**School Safety and Security**

VACo supports efforts to improve school safety and preparedness. VACo supports continued local authority and state funding to implement appropriate security, preparedness, and health measures. VACo supports dedicated state funding that may include capital and operational costs, including ongoing support for School Resource and School Security Officer positions.

**Special Education Regional Tuition Reimbursement Program**

VACo supports enhancing local capacity to serve children with high-level support needs in the least restrictive environment, including regional special education programs. VACo supports local flexibility in the structure of such programs.

**K-12 Staff Shortage and Retention**

VACo urges the General Assembly to approve and fund strategies addressing the teacher shortage in the Commonwealth. VACo supports a targeted approach to teacher shortage by prioritizing areas in critical need, as recommended by the Virginia Department of Education. VACo supports using district-level data to determine how to best fill shortage gaps, especially in hard-to-staff divisions.

VACo supports reducing burdens on the teacher workforce in the Commonwealth. VACo supports programs aimed at reducing student debt for teaching in public schools. VACo also supports programs that encourage teachers to stay in the profession including measures that provide mentorship, guidance and other forms of support for teachers in their first five years in the profession.

VACo also supports similar efforts to address the shortage of school bus drivers at both the state and federal level including incentives to recruit and retain drivers and additional flexibility regarding driver requirements.

408 **ENVIRONMENT, ENERGY, AND**  
409 **LAND USE**

410 **Priorities**

411  
412 **Energy Policy**

413 VACo supports energy policies and goals that reduce greenhouse gas emissions  
414 without compromising reliable and affordable access to electricity, and that  
415 address potential environmental impacts and life cycle costs for the manufacture,  
416 disposal, re-use, or recycle of material inputs. New sources of potential energy  
417 generation should include a range of technologies such as solar, wind,  
418 hydroelectric, hydrogen, geothermal, and nuclear, including small modular  
419 nuclear reactors. Such policies should allow for responsible coal and natural gas  
420 extraction, processing, and transport while protecting agricultural interests and  
421 natural resources.

422  
423 **Water Quality Funding**

424 VACo supports sufficient and sustained financial and technical assistance to  
425 counties to improve water quality and meet all federal and state standards to  
426 reduce pollution.

427  
428 **Positions – Environment**

429  
430 **Chesapeake Bay**

431 VACo supports efforts to continue to restore and protect the Chesapeake Bay but  
432 opposes additional nutrient regulations on wastewater treatment facilities that  
433 are scientifically unsound, economically infeasible, or unnecessary for meeting  
434 the Commonwealth's goals.

435  
436 **Dam Safety**

437 VACo supports programs that keep downstream owners and developers aware of  
438 potential inundation zones. VACo also supports sufficient state and federal  
439 funding for the repair and maintenance of dams.

440  
441 **Flood Preparedness**

442 VACo supports continued funding and resources that assist localities in  
443 preventing and reducing the impacts of flooding. VACo supports greater  
444 flexibility in these programs and funding sources that best suit local and regional  
445 needs.

446  
447 **Southern Rivers Watershed**

448 VACo supports continued funding for the Southern Rivers Watershed  
449 Enhancement Program to improve water quality in non-Chesapeake Bay  
450 watersheds.

451

452 **Stormwater Programs**  
453 VACo supports state funding that enables local governments to fully satisfy the  
454 resource and funding needs to comply with stormwater standards, including  
455 standards for implementation of local stormwater programs, in ways that  
456 promote economic development while achieving water quality goals. VACo also  
457 supports initiatives that clarify and modernize stormwater regulations and  
458 permitting processes, including measures that make permitting more efficient,  
459 reevaluate the fee structure system, and allow for consideration of factors such as  
460 long-term maintenance costs.

461  
462 **Tree Conservation and Replacement**  
463 VACo supports strengthening and expanding tree replacement and tree  
464 conservation statutes to include all localities in Virginia. VACo supports  
465 providing greater flexibility to all local governments to achieve their specific  
466 goals.

467  
468 **Technical Assistance**  
469 VACo supports state funding for entities that provide critical resources  
470 and technical assistance to localities in their efforts to comply with  
471 environmental policies and regulations. This includes, but is not limited to,  
472 organizations such as Soil and Water Conservation Districts, the Virginia  
473 Cooperative Extension, and Planning District Commissions (PDCs).

474  
475 **Water Supply**  
476 VACo supports appropriations adequate to ensure full funding by the state for the  
477 ongoing development and implementation of state-mandated water supply plans.  
478 VACo supports streamlining permitting processes or applications  
479 for water usage. VACo supports initiatives by the state to assure adoption of  
480 actions to reduce high chloride concentrations and loss of artesian head pressure  
481 in Virginia's aquifers. VACo also supports a review of regulations and supports  
482 education initiatives that promote reclamation of water for industrial and  
483 irrigation uses to offset future demands on all ground and surface water used for  
484 human consumption.

## 485 **Positions – Energy**

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487  
488 **Local Tax Revenue**  
489 VACo opposes any imposition, expansion, or extension of state-mandated  
490 exemptions on local property taxes for energy generating and storage equipment.

491  
492 **Regional Energy Planning**  
493 VACo supports state funding and technical assistance for the development of  
494 local and regional energy plans to address the production, transmission, and  
495 deployment of new resources to meet statewide goals that reduce greenhouse gas  
496 emissions. VACo also supports legislation and policy that requires electric grid  
497 operators to continually share with localities where current and planned  
498 infrastructure to transmit and store energy exists that may feasibly accommodate

499 the development of large-scale renewable energy facilities. Additionally, VACo  
500 supports requiring utilities to seek input from localities and property owners  
501 before any actions to construct, modify or enlarge transmission facilities.  
502

503 **Renewable Energy Production and Energy Efficiency**

504 VACo supports legislation allowing counties to implement renewable energy and  
505 energy efficiency goals. This includes the allowance of third-party power  
506 purchase agreements (PPAs) to serve local electric accounts, as well as other  
507 creative financing mechanisms that enable the development of renewable energy  
508 sources and energy efficiency programs and measures.  
509

510 **Utility-Scale Renewable Energy Generation and Energy Storage**

511 VACo supports maintaining local authority to address all impacts and all choices  
512 associated with utility-scale installations of solar power, wind power, and energy  
513 storage facilities.  
514

515 **Utility-Scale Energy Generation and Transmission Projects**

516 VACo supports the provision of adequate direction and resources at the state  
517 level to improve monitoring and enforcement of erosion and sediment control  
518 (ESC) and stormwater (SWM) requirements by entities constructing utility-scale  
519 projects for energy generation or transmission (including fuel). The state should  
520 have relevant agencies conduct an annual review of the standards, specifications,  
521 and construction general permit requirements to determine adequate protection  
522 of water quality, water supply, and natural resources.  
523

524 **Positions – Land Use**

525

526 **Local Authority**

527 VACo supports maintaining and expanding local authority to plan and regulate  
528 land use and opposes any legislation that weakens these key local responsibilities.  
529 VACo also supports legislation that grants localities additional tools to adequately  
530 meet increasing needs for public services driven by new development without  
531 burdening current residents with the cost of new growth through increased real  
532 estate taxes. Such additional tools may include broad impact fee authority for all  
533 counties, and adequate public facilities provisions.  
534

535 **Regulation of Event Spaces**

536 VACo opposes exemptions to local review and enforcement of building, fire, and  
537 other health and safety regulations for event and assembly spaces.  
538

539 **Regulation of Home-based Businesses**

540 VACo opposes any legislation that limits or restricts local authority to regulate  
541 home-based businesses, including short-term rentals regardless of whether  
542 services or goods are purchased through an online hosting platform.  
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# FINANCE AND ELECTIONS

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## Priority

### **Local Finance**

VACo supports preserving the authority of county governments to collect revenues necessary to provide local public services.

VACo appreciates the General Assembly's action in 2022 to stipulate in statute that local revenue losses associated with the elimination of the state sales tax on food purchased for human consumption and essential personal hygiene products would be replaced and strongly advocates for the state to maintain this commitment. VACo urges that no further changes be made that would negatively affect this important local funding source.

## Positions

### **Appeals of Tax Assessments**

VACo supports preservation of the current appeals processes for real or tangible personal property assessments, including the assessor's presumption of correctness and the role of the state Tax Commissioner with respect to valuation of property.

### **Election Administration**

Conducting accessible, transparent, secure, and accurate elections is a fundamental responsibility of government and a shared funding obligation of the state and local governments.

Recent changes to offer more robust voting options have not been accompanied by additional ongoing state support for this fundamental function of government, and VACo supports a more balanced state/local funding partnership in election administration.

Areas in which the state could provide additional support to localities include:

- adequate funding for voting equipment and registrar costs
- resources necessary to implement state requirements, such as meeting election security standards.

VACo also supports legislation that would assist localities in minimizing or eliminating split voting precincts. Additionally, VACo supports a streamlined process to address situations in which census boundaries do not align with locally drawn or commonly adhered to boundaries. VACo supports additional flexibility for localities in the requirements for drawing precinct and district boundaries. VACo supports reentry into the Electronic Registration Information Center in addition to working with neighboring states to exchange voter data in order to ensure accurate voter lists.



592 **Federal Relief and Infrastructure Funds**

593 VACo encourages coordination with local governments in deployment of  
594 American Rescue Plan Act and Infrastructure Investment and Jobs Act funds so  
595 that each federal dollar can be maximized for the benefit of the residents of the  
596 Commonwealth.

597  
598 **Funding for State Mandated Positions and Jails**

599 The Commonwealth must meet its obligations to fund appropriate staffing, to  
600 include competitive salaries, for the state’s system of justice, to include clerks,  
601 magistrates, Commonwealth’s Attorneys, public defenders, district court  
602 employees, and probation office employees. Similarly, VACo urges the  
603 Commonwealth to meet its full funding obligations for Constitutional offices, to  
604 include realistic levels of staffing to enable these offices to meet their  
605 responsibilities and limit the need for localities to provide additional locally-  
606 funded positions or salary supplements.

607  
608 **Constitutional offices:** VACo supports flexibility in the use of state  
609 funds for compensation of constitutional officers and state-supported local  
610 employees. VACo supports state funding levels for compensation increases that  
611 more closely reflect the true cost of providing such increases across the state-  
612 supported local workforce. For example, state-funded salary increases typically  
613 provide funding only for Compensation Board-funded positions for employees in  
614 Constitutional offices and for instructional and support positions recognized in  
615 the Standards of Quality for school divisions. In these instances, in addition to  
616 any required local matches for state-recognized positions, localities must provide  
617 comparable salary increases for locally-funded positions purely from local dollars  
618 in order to preserve parity between state-funded and locally-funded positions in  
619 the workforce.

620  
621 **Jail per diems:** VACo supports a more robust state-local partnership in  
622 funding local and regional jails. In FY 2022, the Compensation Board reported  
623 \$1.08 billion in total expenditures, including capital costs, to house inmates in  
624 local and regional jails – localities contributed \$623.8 million of these costs, and  
625 an additional \$15.9 million to house inmates in other jurisdictions, while the  
626 state contributed \$367.8 million.

627 A key mechanism through which the state assists with operating costs is  
628 per diem payments. Prior to action by the 2022 General Assembly, per diem  
629 rates had not been adjusted since FY 2011, when the payment of \$8 per day for  
630 local-responsible inmates was reduced to \$4 per day, and the state-responsible  
631 rate was adjusted from a bifurcated rate of \$8 per day for the first 60 days and  
632 \$14 per day thereafter to a standard rate of \$12 per day. Legislative action in  
633 2022 increased the state-responsible rate by \$3 (from \$12 to \$15) and in 2023  
634 increased the local-responsible rate by \$1 (from \$4 to \$5), both steps toward  
635 more realistic funding levels. VACo supports continued efforts to increase per  
636 diem rates to levels that better represent the costs of housing inmates and to  
637 adjust the rates in the future so that payments keep pace with rising costs. While  
638 the increase in the state-responsible rate is an important step in the right

639 direction, and the numbers of state-responsible inmates in local jails have  
640 declined significantly, the current rates remain inadequate and require counties  
641 to subsidize care for individuals who should be housed at the Department of  
642 Corrections. The Compensation Board estimated a total average daily cost of  
643 operating local and regional jails at \$125.37 per inmate in FY 2022, of which  
644 \$69.71 was contributed by localities.

645  
646 **State-responsible inmates in local or regional jails:** VACo  
647 supports a requirement for the Department of Corrections to accept state-  
648 responsible inmates into the state correctional system unless a local or regional  
649 jail agrees to continue holding such inmates at the applicable per diem rate.

650  
651 **Medical and behavioral health care for incarcerated**  
652 **individuals:** VACo supports expanded flexibility to cover payment of the  
653 medical costs of inmates through Medicaid.

654 The state must provide sufficient funding to enable local and regional jails  
655 to meet any new standards for the provision of health care, including behavioral  
656 health care, for individuals incarcerated in these facilities. Funding for additional  
657 case management and medical/treatment positions first provided in 2022  
658 represents a significant investment in helping jails to comply with proposed  
659 behavioral health standards. VACo supports a continued state partnership with  
660 localities in ensuring that jails are able to meet state standards in caring for these  
661 vulnerable individuals.

662  
663 **Mitigation of the Effects of State-Mandated Property Tax Exemptions**  
664 **on the Local Tax Base**

665 VACo supports reinstating state payments (PILT) to counties that mitigate the  
666 impacts of state correctional and behavioral healthcare facilities on county  
667 revenue. VACo supports measures to ameliorate the effects of large amounts of  
668 other tax-exempt property on the local tax base, including state assistance with  
669 the costs of state-mandated property tax exemptions.

670  
671 **Legislation with Local Fiscal Impact**

672 VACo supports legislation or other measures providing additional time for  
673 localities to review legislation that may have an impact on local revenues or  
674 expenditures, as well as improvements to the process of local mandate review at  
675 the Commission on Local Government to capture the effects of mandates on  
676 localities more accurately.

677  
678 **Modernization of Communications Sales and Use Tax Structure**

679 VACo supports updating the Communications Sales and Use Tax (CSUT) to  
680 ensure that it reflects the modern telecommunications landscape, which has  
681 evolved since the CSUT took effect in January 2007.

682 VACo opposes any further diversion of Communications Sales and Use Tax  
683 Trust Fund dollars beyond the uses already specified in statute. These revenues  
684 should be held in trust for localities and not diverted for general state purposes.  
685 Currently, funds from the Communications Sales and Use Tax Trust Fund are

686 taken “off the top” for the Department of Taxation’s costs to administer the tax,  
687 the telephone relay center operated by the Department for the Deaf and Hard of  
688 Hearing, and any franchise fees owed to localities. Language adopted in the  
689 2018-2020 biennium budget and continued in the 2021 Appropriations Act  
690 provides for an additional diversion of funds to the state General Fund from  
691 assumed savings in the telephone relay contract; these funds would otherwise  
692 flow to localities.  
693

694 **Real and Personal Property Tax Exemptions Enacted Prior to 2003**

695 VACo supports providing localities the ability to decide whether to maintain  
696 property tax exemptions granted by the General Assembly prior to passage of the  
697 Constitutional amendment vesting the authority to grant such exemptions with  
698 localities. The Constitutional amendment which was passed by the voters in  
699 2002 and took effect in January 2003 placed decision-making authority about  
700 local tax exemptions with local governing bodies, within certain limits, and this  
701 authority should apply to exemptions granted before 2003 as well.  
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PRELIMINARY

# GENERAL GOVERNMENT

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## **Priorities**

### **Local Authority**

VACo supports relaxation of the Dillon Rule by enhancing local authority and autonomy in matters including land use, revenue measures, procurement, and other issues of local concern. VACo supports extending powers currently granted to some local governments to all local governments. VACo opposes legislation that erodes local authority.

### **Unfunded Mandates**

VACo opposes unfunded mandates and shifting fiscal responsibility for existing and new programs by the Commonwealth from the state to localities. When funding for a mandated program is altered, the mandate should be suspended until full funding is restored. When legislation with a cost to localities is passed by the General Assembly, the cost should be borne by the Commonwealth, and the legislation should contain a sunset clause providing that the mandate is not binding on localities until funding by the Commonwealth is provided.

## **Positions**

### **Collective Bargaining for Public Employees**

VACo opposes any effort to mandate collective bargaining for public employees.

### **Emergency Management**

VACo supports efforts to study emergency management needs and associated funding, evaluate the sustainability of present funding models, and assess alternative funding strategies employed in other states.

### **Ethics Reform**

VACo supports common sense efforts to strengthen Virginia's public ethics and conflict of interest laws that are applicable and practical at the local level.

### **First Responder Recruitment, Retention, Training, and Support**

VACo urges the General Assembly to provide additional resources that would assist local governments with the recruitment, retention, training, and support of first responders such as law enforcement, fire and EMS personnel, and 9-1-1 dispatchers.

### **Freedom of Information Act (FOIA)**

VACo opposes changes to the Virginia Freedom of Information Act that would impose additional burdens on localities. VACo supports the option for local and regional bodies to meet electronically. VACo supports protecting the

777 confidentiality of citizen complainants' personal information from disclosure  
778 under FOIA.

779

780 **Grievance Hearings**

781 VACo supports legislation authorizing localities to use an administrative hearing  
782 officer and existing grievance panels and procedures, and opposes the mandate of  
783 a three-member panel. VACo also supports providing immunity to local  
784 government employees, officers, volunteers, administrative hearing officers and  
785 panel members for claims arising out of participation in personnel grievance  
786 procedures.

787

788 **Interoperability**

789 VACo supports the state's goal that agencies and their representatives at the local,  
790 regional, state and federal levels be able to communicate using compatible  
791 systems to respond more effectively during day-to-day operations and major  
792 emergencies.

793 VACo supports increased interoperability and the Commonwealth's transition to  
794 Next Generation 9-1-1 (NG9-1-1) in a way that does not unfairly burden localities,  
795 financially or otherwise.

796

797 **Local EMS Involvement**

798 VACo supports increased local involvement in state EMS planning to ensure  
799 statewide needs are met and to avoid imposing unnecessary barriers to  
800 volunteerism.

801

802 **LODA Participation by State Authorized and Trained Private Law  
803 Enforcement Agencies**

804 VACo supports changes to the Line of Duty Act (LODA) that would allow state  
805 authorized and trained private law enforcement agencies to participate in and  
806 contribute to the LODA program in a manner that does not create an unfunded  
807 mandate to local government.

808

809 **Photo Speed Monitoring Devices**

810 VACo supports enhanced authority for counties to deploy and administer photo  
811 speed monitoring devices within their jurisdiction in the interests of public  
812 safety.

813

814 **Pretrial Services**

815 VACo supports increased funding for and expansion of pretrial services. If the  
816 Commonwealth adopts a funding formula for pretrial services, it must hold  
817 harmless the localities currently participating.

818

819 **Public Notice, Public Hearing and Public Procurement**

820 VACo supports legislation to streamline required newspaper advertising for  
821 public notices, public hearings and public procurement including legislation to  
822 give localities the option to use electronic or other forms of notification as an  
823 alternative to newspaper advertising.

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**Public Safety – Body Worn Cameras**

VACo supports maintaining the ability of local governments to adopt policies and practices regarding body worn cameras that reflect local needs and fiscal realities.

**Public Safety – Regulatory Overreach**

VACo opposes any federal or state regulatory action that hinders the provision of emergency services by increasing costs of operations or deterring recruitment and retention of emergency services employees. This includes the Occupational Safety and Health Administration proposed rules change to Fire Brigades Standards and the Food and Drug Administration’s proposed rule changes impacting prescription drug box programs.

**Reimbursement of Expenses in False Reporting Incidents**

VACo supports legislation that would allow local governments to collect restitution for reasonable expenses from an individual convicted of false reporting.

**Sovereign Immunity**

VACo opposes any substantive change in local governments’ present defense of qualified immunity and sovereign immunity. VACo opposes bringing counties under the Virginia Tort Claims Act.

**State Assistance for Police Departments**

VACo supports increasing state assistance for police departments through “599” Aid to Localities. This funding is designed to equalize state funding between counties in which the sheriff department provides law enforcement and those cities, counties, and towns with a police department.

**Workers’ Compensation Presumptions**

VACo opposes any effort to expand workers’ compensation presumptive illnesses eligibilities for public employees that is not done in concert with additional state funding assistance to local governments to offset additional insurance liabilities.

**Cybersecurity**

VACo supports dedicated state and federal funding for local governments to acquire and maintain advanced cybersecurity to protect vital systems and sensitive data. Incident reporting requirements should not impose an undue burden or interfere with local incident response.



# HEALTH AND HUMAN RESOURCES

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## Priorities

### **Health and Human Resources Funding**

VACo supports transparent state policies and funding to ensure the Commonwealth’s at-risk families have access to high quality and appropriate services. The Commonwealth should provide full funding to localities and their state administrative entities for state-mandated human services and provide the necessary program flexibility to enable localities to provide comprehensive and case-tailored services.

VACo supports resources necessary for behavioral health and mental health facilities to ensure the protection of residents’ and staff health and safety, such as appropriate staff qualifications, training, compensation, and condition of the facilities.

### **Crisis Services and State Hospital Capacity to Accept Individuals Subject to Temporary Detention Orders**

VACo supports efforts to address census pressures at state hospitals through near-term funding measures, to include efforts to stabilize staffing, that will ensure that all state hospitals have the capacity to receive admissions of individuals subject to temporary detention orders without delays. VACo supports competitive salaries and training for state hospital direct care staff, as well as support staff. In addition, ongoing efforts to support community-based crisis services must continue.

## Positions

### **Aging/Long-Term Care**

VACo supports efforts that allow seniors to remain at home in a safe and secure environment. VACo urges the General Assembly to provide sufficient funding for companion services, in-home services, and home-delivered meals. Due to the increasing number of older adults in Virginia and the rise of Adult Protective Services (APS) cases, VACo supports additional state resources to ensure adequate training for APS workers on topics such as financial exploitation.

### **Behavioral Healthcare**

**Funding for Community Services Boards or equivalent county agencies:** VACo supports continued funding by the Commonwealth sufficient to allow Community Services Boards (CSBs) (or equivalent county agencies)<sup>1</sup> to meet the charge of providing services through a community-based system of care. State support must enable CSBs to provide the services mandated by the General

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<sup>1</sup> The term “Community Services Boards” is used here to encompass the operating or administrative policy Community Services Boards, behavioral health authority, and local government departments with policy-advisory Community Services Boards.

913 Assembly as part of the STEP-VA initiative, as well as any additional  
914 requirements that may be added. Funding must be sufficient to ensure adequate  
915 staffing in a competitive market.

916 Any changes to CSB funding should involve meaningful consultation with  
917 localities as key funding partners in the behavioral health system.

918 Proposed changes to the funding structure, such as the creation of new  
919 funding formulae, should apply only to new funding. As an alternative, hold-  
920 harmless funds must be provided to those CSBs that would stand to lose state  
921 funding under any new funding structure.

922 VACo supports maintaining the ability of the Department of Behavioral  
923 Health and Developmental Services to waive local matching requirements for  
924 CSB funding for localities experiencing financial hardships.

925 Realignment of the behavioral health funding structure to incentivize  
926 community-based treatment rather than use of state hospitals will require  
927 additional state dollars and must not rely on local funding to backfill  
928 unanticipated costs for hospitalization.

929  
930 **Services for justice-involved individuals, individuals with cognitive**  
931 **impairments, and individuals with intellectual and developmental**  
932 **disabilities:** VACo supports the provision of additional resources to meet the  
933 behavioral health needs of justice-involved individuals, such as mobile crisis  
934 services and other diversion programs that may be appropriate substitutes for, or  
935 supplements to, law enforcement responses. Such work should be coordinated  
936 with existing local and state efforts. A sustained commitment of resources from  
937 the state will be necessary to ensure successful implementation of the Marcus  
938 Alert system; these resources must be in addition to, and not at the expense of,  
939 the funding needed to provide the array of community-based services established  
940 under STEP-VA.

941 VACo recognizes the need for specialized services for individuals with  
942 cognitive impairments who may experience behavioral health challenges, and  
943 supports the provision of resources to enable these individuals to remain in the  
944 community, such as continued funding for dementia behavioral specialists and  
945 other supports for caregivers.

946 VACo supports the creation of additional Medicaid waiver slots to serve  
947 individuals with intellectual and developmental disabilities in the community,  
948 approximately 15,283 of whom were on a wait-list as of July 2024. Funding for  
949 3,440 additional waiver slots in the 2024-2026 biennium aimed at eliminating  
950 the Priority 1 waitlist represents a major investment toward meeting this need.

### 951 **Children's Services Act**

952 VACo supports equitable cost-sharing between the state and localities for the  
953 costs involved in the placements of children in residential treatment facilities for  
954 non-educational reasons. VACo opposes proposals to limit state participation in  
955 funding services for children and youth who are mandated to be provided with  
956 special education and foster care services.

957 VACo supports enhancing the ability of local school divisions to serve  
958 children with disabilities, to include flexibility in use of state pool funds to serve  
959

960 children with high-level needs in local or regional programs tailored to meet  
961 those needs, at local option; exploration of enhancements to the Students with  
962 Intensive Support Needs Application (SISNA) or a similar funding mechanism  
963 within the Department of Education to enable more children to be supported  
964 within the public school environment; and additional support for special  
965 education wraparound services to help support children in their communities.

966 VACo supports state assistance to localities with contracting for CSA  
967 services to improve localities' ability to negotiate with providers of these services,  
968 such as private day placements. Rate setting by the state must not limit the  
969 state's funding obligation at the expense of localities if a provider refuses to  
970 accept the negotiated rate.

971 VACo appreciates the recent investment of an additional \$500,000 per  
972 year in state administrative funds and supports continued investment of state  
973 resources to assist in the local administration of CSA programs. As CSA becomes  
974 increasingly complex and the Office of Children's Services is charged with  
975 ensuring effective implementation, the state should provide funding and other  
976 resources to support local programs.

### 977 **Early Intervention**

978 VACo supports sustainable funding for Part C Early Intervention, which is an  
979 entitlement program that provides services for Virginia's infants and toddlers.  
980 VACo requests that the General Assembly continue to increase state general  
981 funding to address growth in caseloads and fund rates that address the costs of  
982 providing the services. Underfunding this entitlement program puts pressure on  
983 local revenues to fill funding gaps for this mandated service.  
984

### 985 **Foster Care and Social Services**

986 VACo supports continued state efforts to ensure successful implementation of  
987 federal legislation governing federal funding for children placed in foster care, to  
988 include improving access to the evidence-based prevention services that may be  
989 funded by Title IV-E dollars and ensuring that congregate care providers are able  
990 to meet new standards required in the law. This legislation will allow federal  
991 participation in prevention services that previously have been funded by state  
992 and local dollars, but services must meet certain standards in order to qualify for  
993 federal funding.  
994

995 VACo supports state assistance in recruiting appropriate foster families to  
996 care for children who must be removed from their homes. Continued state  
997 assistance with finding placements for youth with high-acuity needs is  
998 particularly important in building on the progress made by the Safe and Sound  
999 Task Force. VACo supports state assistance in recruiting and retaining child  
1000 welfare workers to address high rates of turnover in local departments of social  
1001 services, such as by increasing the number of partnerships with universities in  
1002 Virginia, improving training for child welfare workers, and expanding the Child  
1003 Welfare Stipend program. VACo supports building on investments in the 2024  
1004 session and providing the full funding necessary to replace the current benefits  
1005 management IT system (VACMS and CommonHelp) with a new integrated  
1006 Benefits System in order to provide staff in local departments of social services

1007 the appropriate technology and training to carry out their responsibilities  
1008 efficiently and effectively.

1009

1010 **Healthcare**

1011 VACo supports continued state funding for dental care, school nurses and  
1012 preventive services and maternal and child health programs offered through local  
1013 health departments and local school systems. VACo encourages the state to  
1014 prepare for emergency health services access to care and to develop and fund  
1015 incentives that would alleviate the nursing shortages felt in many communities.

1016 VACo supports efforts to reduce the cost of prescription drugs for  
1017 individual consumers as well as for local governments' health insurance plans for  
1018 county employees, such as through an affordability review process and the  
1019 establishment of Upper Payment Limits for high-cost prescription drugs,  
1020 provided there is an opportunity for local representation in such a process.

1021

1022 **Human Trafficking**

1023 VACo supports treating survivors of human trafficking as victims, not criminals,  
1024 and supports additional state resources to assist in providing access to services  
1025 available to other trauma victims, such as job placement services, housing  
1026 assistance, access to education, legal services, and mental health services.

1027

1028 **Implementation of Medicaid Expansion**

1029 VACo supports continued state funding for the local costs associated with  
1030 Medicaid expansion, such as local eligibility workers.

1031

1032 **Prevention Services**

1033 VACo supports increased stable, predictable funding, through state general fund  
1034 appropriations or federal funding streams, for voluntary home visiting programs.  
1035 Investments in programs that ensure a strong start for children can help reduce  
1036 the need for costlier interventions later in life.

1037

1038 **Substance Use Disorder**

1039 Efforts to address substance dependency must be comprehensive and  
1040 coordinated with localities. The state should develop and support evidence-based  
1041 prevention initiatives and should continue to improve access to treatment.

1042

1043 **Telehealth**

1044 VACo supports the use of electronic information and telecommunications  
1045 technologies to support long-distance clinical health care, patient and  
1046 professional health-related education, public health and health administration.  
1047 Flexibility in the delivery of these services is essential in meeting the needs of  
1048 residents.

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# TRANSPORTATION

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## **Priorities**

### **Transportation Funding**

The Virginia Association of Counties (VACo) is committed to advocating for a robust and sustainable transportation funding framework that effectively addresses the evolving needs of our communities across the Commonwealth. We recognize the critical role transportation infrastructure plays in connecting our counties, supporting economic growth, and ensuring the safety and well-being of our residents.

VACo supports continued study and action to address the causes for declining growth in transportation revenues and to develop recommendations to grow revenue over time to meet increasing demands for new construction and maintenance for existing transportation infrastructure. Such actions must, without impacting other transportation funding, address the secondary road needs of counties as well as unpaved roads.

VACo supports simplifying the Smart Scale process and maintaining transit capital state match rates.

VACo supports fully replacing redirected regional funds from the Northern Virginia Transportation Authority and recovering lost grocery tax revenue without impacting other transportation funding.

While VACo supports the 2021 Infrastructure Investment and Jobs Act (IIJA), this funding should supplement, not replace, funding the Commonwealth should provide for localities and regional bodies regarding their transit and infrastructure needs. VACo supports flexible funding for transportation, transit and infrastructure projects across the Commonwealth.

VACo remains dedicated to advocating for transportation funding policies that empower counties to address their evolving infrastructure needs effectively and is committed to working collaboratively with stakeholders to ensure the continued growth, safety, and prosperity of Virginia's counties and their residents.

### **Local-State Cooperation**

VACo is committed to the protection of local government authority to regulate land use. This authority must be recognized by the Virginia Department of Transportation (VDOT) and the Commonwealth Transportation Board (CTB) when evaluations are conducted to determine the consistency between local transportation plans and the Commonwealth's transportation priorities.



1097 VACo opposes the reduction of local control that is associated with the CTB's  
1098 process of designating Corridors of Statewide Significance and the  
1099 implementation of Arterial Preservation.  
1100

1101 VACo supports additional flexibility within the VDOT project approval process  
1102 and standards to be responsive to localities' individual needs. VACo supports the  
1103 expansion of authority and discretion of Resident Administrators of VDOT to  
1104 approve modifications to design standards where appropriate with local needs,  
1105 including reduction of speed limits. VACo supports preservation of local  
1106 authority to reduce speed limits below 25mph in certain business and residential  
1107 districts.  
1108

## 1109 **Positions**

### 1110 **Airports**

1111 VACo supports additional state and federal funding for the maintenance and  
1112 expansion of airports to foster regional economic development.  
1113  
1114

### 1115 **Autonomous Vehicles**

1116 VACo supports continued collaboration with local governments on the  
1117 development, deployment, and restrictions of use for autonomous vehicles, aerial  
1118 systems, and related support infrastructure.  
1119

### 1120 **Electric Vehicle Charging Stations**

1121 VACo supports increased state and federal funding that provides for the  
1122 availability and installation of interoperable, electric vehicle charging stations in  
1123 collaboration with localities.  
1124

### 1125 **Devolution of Secondary Roads**

1126 VACo opposes legislative or administrative initiatives that would transfer to  
1127 counties the responsibility for the construction, maintenance or operation of new  
1128 and existing roads.  
1129

### 1130 **Maintenance Priorities**

1131 VACo supports a requirement imposed upon VDOT to implement a notification  
1132 plan with the local governing body to establish maintenance priorities.  
1133

### 1134 **Orphaned Drainage Outfalls**

1135 VACo supports the recommendations of the 2021 Evaluation of Drainage Outfalls  
1136 Final Report to mitigate the impacts of drainage outfalls with no assigned  
1137 maintaining entity across the Commonwealth.  
1138

### 1139 **Parking**

1140 VACo supports general authority for counties to adopt ordinances regulating,  
1141 including prohibiting, the parking of boats, RVs, utility trailers, campers, etc. on  
1142 residential streets. In addition, VACo supports additional authority that would  
1143 allow localities with parking ordinances the ability to enforce such ordinances

1144 using law enforcement, uniformed local employees, or uniformed personnel  
1145 under contract with the locality.

1146  
1147 **Photo Speed Monitoring Devices**

1148 VACo supports, as a local option, enhanced authority for counties to deploy and  
1149 administer photo speed monitoring devices within their jurisdiction in the  
1150 interest of public safety.

1151  
1152 **Railways**

1153 VACo supports efforts by the Commonwealth to expand sustainable passenger  
1154 and commuter rail service, including Transforming Rail in Virginia, to currently  
1155 unserved areas of the Commonwealth as well as areas where demand exceeds  
1156 available service. VACo supports continued collaboration with local governments  
1157 regarding Commonwealth Rail Fund projects funded by the state and constructed  
1158 within their jurisdictions. VACo supports efforts to safely improve mobility issues  
1159 on roads that cross railway lines.

1160  
1161 **Recordation Tax Distribution to Localities**

1162 VACo supports the restoration of state recordation tax revenues distributed to  
1163 counties and cities for use of transportation or public education purposes.

1164  
1165 **Regional Transportation Funding**

1166 VACo opposes any efforts to divert existing dedicated regional transportation  
1167 revenues to areas and purposes outside of that region unless additional dedicated  
1168 funding sources are provided to hold such funding harmless.

1169  
1170 **Truck Size and Weight**

1171 VACo opposes any legislation that seeks to increase truck size or weight beyond  
1172 the current federal standards, thereby stressing the capacity of the  
1173 Commonwealth's road systems and putting highways, roads and bridges at risk of  
1174 increased damage or deterioration.

1175  
1176 **Transit**

1177 VACo supports additional state and federal funding for transit that accounts for  
1178 the needs of each region and community to foster regional economic  
1179 development.

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# Clarke County Board of Supervisors

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**Berryville Voting District**  
**Douglas Shaffer**  
**(540) 955-7158**

**Millwood Voting District**  
**Terri T. Catlett-Vice Chair**  
**(540) 837-2328**

**Russell Voting District**  
**Doug Lawrence**  
**(540) 955-2144**

**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
**(540) 955-2151**

**White Post Voting District**  
**Bev B. McKay**  
**(540) 837-1331**

**County Administrator**  
**Chris Boies**  
**(540) 955-5175**

To: Board of Supervisors

From: Chris Boies

Re: Capital Improvements Plan

Date: October 1, 2024

Attached is a draft of the 2025-30 Capital Improvements Plan. Staff will go over this plan at the October board work session and will be seeking input on some specific projects contained within the draft document. The Planning Commission did a preliminary review of this document at their October 1 work session and is expected to make a recommendation on the plan at their regular meeting in November. If a recommendation is made in November, the CIP will be placed on the November 19 Board meeting agenda for consideration by the Board.

# Capital Improvement Plan

## Clarke County

2025-2030

Section 15.2-2239 of the Code of Virginia assigns the responsibility for preparation of the local Capital Improvement Plan (CIP) to the Planning Commission. The CIP is a five-year plan that projects capital expenditures for the County. The County has defined capital expenditures for this plan to include expenditures of \$50,000 and up. The Board of Supervisors ultimately approves the CIP. The CIP is intended to assist the Board of Supervisors in preparation of the County budget and Year 1 items will automatically flow into the upcoming budget year's requests.

In addition to determining priorities for capital expenditures, the County must also ensure that projects contained within the CIP conform to the County's Comprehensive Plan. Specifically, the projects are reviewed with considerations regarding health, safety, and the general welfare of the public, and the policies of the Comprehensive Plan.

The inclusion of projects to the CIP is in no way an indication that Clarke County will be undertaking these projects. The CIP is strictly advisory, it is a planning document and does not obligate the expenditure of any future funds. In fact, a number of included projects will not likely be funded unless significant outside funding sources are obtained (like grants or private donations). In many cases, including these projects in the CIP does help the County's chances of receiving certain grants or outside funding sources.

The CIP includes both a spreadsheet of future projects broken down by year with estimated costs and a written narrative describing each project.



# 2025-2030 Capital Improvement Plan

## Project Descriptions

### Double Tollgate

#### **Project 1: Construction of the Double Tollgate Pump Station and Force Main**

**Description:** This project includes the construction of the Double Tollgate Pump Station which will be located near Featherbed Lane, south of Route 340. The pump station will transfer wastewater from properties in Clarke County at the Double Tollgate intersection to the Parkins Mill Wastewater Treatment Plant in Frederick County. The force main leaving the Double Tollgate Pump Station will run west and connect with the force main being constructed by Frederick Water somewhere on the west side of Route 522, south of Dinosaur Land. This project would be built in conjunction with the larger project being managed by Frederick Water.

**Capital Cost:** \$3,500,000 over two years

**Justification:** Frederick Water's construction of a force main to transfer sewer from the Crooked Run Wastewater Treatment Plant at Lake Frederick provides Clarke County an opportunity to have sewer service available at Double Tollgate. This is one of the few areas identified for commercial development in the County Comprehensive Plan.

**Years Requested:** 2024-25, 2025-26 (the project has been bid and we are awaiting final easements before construction begins in the third or fourth quarter of 2024).

#### **Project 2: Clarke Portion of Crooked Run Force Main**

**Description:** This project is the Clarke County proportionate cost for the force main Frederick Water is building to transfer wastewater from the Crooked Run Wastewater Treatment Plant to the Parkins Mill Wastewater Treatment Plant. Clarke County is buying 150,000 gpd of capacity in this force main from the point where our force main connects near Dinosaur Land to the Parkins Mill plant. This project has been bid, the final construction amount depends on the amount of rock encountered. Frederick Water will include our portion in their financing package and we will pay annually towards our portion of the debt service.

**Capital Cost:** \$3,500,000

**Justification:** Being able to participate in this project and pay a proportionate amount is much cheaper than having to build a smaller force main line by ourselves to the Parkins Mill plant. This is critical infrastructure needed for commercial development at the Double Tollgate intersection.

**Years Requested:** 2024-25, 2025-26

### **Project 3: Camp 7 building/property improvements**

**Description:** Clarke County is in the process of purchasing 40 acres on the former Camp 7 property. The property includes the old brick prison building and associated accessory buildings. The County is in the process of applying for grant funds to do a full assessment of the site and building through Go Virginia. State funding will be sought to make improvements identified in the assessment report to the property and building.

**Capital Cost:** TBD, will know more when assessment is completed

**Justification:** This property has significant economic development potential. The IDA will be seeking grant funds to make necessary improvements to the property and building, and will then seek buyers or tenants to occupy the building and property. This work is expected to generate tax revenues for the county general fund.

**Years Requested:** 2025-26

## **Fire & Rescue**

### **Project 1: New Vehicle**

**Description:** This new vehicle would be an SUV used by the Fire Chief. The Fire Chief's current vehicle would be available for use by Fire-Rescue staff as a chase vehicle, for staff to use when traveling to conferences, and for use when staff are performing non-emergency site visits (like pre-planning, inspections, or investigations). The vehicle could also be used as a backup chase vehicle for any of the three companies if their chase vehicle was out of service.

**Capital Cost:** \$70,000

**Justification:** The Fire Chief responds to fire and EMS calls on an as-needed basis. His vehicle must be equipped with radio communications, lights and sirens, an EMS medication bag, and operational equipment to be used when running incident command. A new vehicle allows his existing vehicle to be used for a number of purposes by paid staff as well as volunteers.

**Year Requested:** 2026-27

### **Project 2: Apparatus Replacement**

**Description:** This is a placeholder to create a fund to assist the fire companies in replacing aging apparatus. A system will need to be developed by the companies and county to assess needs, develop funding formulas, and forecast the timing of major purchases.

**Capital Cost:** \$50,000 annually

**Justification:** It is prudent to plan ahead for major apparatus replacement.

**Year Requested:** Each Year

## Health & Human Services

### Project 1: New Building and/or Space

**Description:** This new building would house the Department of Social Services, the Health Department, and potentially Northwestern Community Services. We have performed a detailed space study to determine the approximate square feet needed for the building. This building would be located in an area currently served by public water and sewer, and preferably a property currently under government ownership.

**Capital Cost:** \$4,000,000

**Justification:** The Department of Social Services is currently located in a former restaurant building and has configuration challenges. There are also limitations to the current Health Department office space. Northwestern Community Services currently uses a small building located next to the School Board office. There are benefits to having the services provided by each entity located close to one another. The singular access, or “one-stop shop” model improves access to medical and mental health care, public assistance programs and services, transportation, workforce programs, and referrals to other community resources. The County owns the Social Services Department so if that building was sold, the proceeds could be used to help recoup the costs of the new building and the county has started setting aside money in the designated fund balance for this project.

**Year Requested:** 2025-26

## Judicial

### Project 1: Courthouse Green Project

**Description:** This project involves correcting ADA issues, drainage problems, deteriorating sidewalks and stairs, and other infrastructure issues in the area in front of the new and old courthouses. The BOS has accepted a master plan for this project and construction drawings are currently being designed.

**Capital Cost:** \$1,800,000

**Justification:** The Clarke County Courthouse Green Master Plan identified a number of deficiencies in the grounds surrounding the two courthouses and the Sheriff’s office. This work will help prepare a location for the second feature but that cost is not included in the project estimate. It is anticipated that donations will be collected for the second feature.

**Year Requested:** 2026-27

### Project 2: Reconfigure Circuit Court Courtroom

**Description:** This project would reconfigure the layout of the existing Circuit Court Courtroom and address ADA issues. The jury sitting area would be squared up with the room and made level for ADA compliance. We are currently working with an architect on a preliminary design. The project would include new furnishings such as new juror chairs in the courtroom and juror room, a new juror room table, AV equipment with speakers, a possible white noise machine, lighting, and other improvements.

**Capital Cost:** \$500,000

**Justification:** The existing Circuit Court Courtroom layout creates challenges for court proceedings. There are ADA issues because of the sunken floor in the middle of the courtroom. In addition, the current space places jurors very close to the audience with some jurors actually having their back to the audience.

**Year Requested:** 2026-27

## **Parks & Recreation**

### **Project 1: Soccer shelter/restrooms**

**Description:** The Soccer League has requested a shelter and restrooms near the soccer fields. This project would include the extension of water and sewer to this area of the park or could possibly involve the installation of a drain field and the use of the existing agricultural well.

**Capital Cost:** \$100,000

**Justification:** The soccer fields are heavily used but there is not currently infrastructure on that side of the park to accommodate players, coaches, and parents who participate in soccer events. We will explore grant opportunities and possible matching contributions from the Soccer League for this project.

**Year Requested:** 2025-26

### **Project 2: Recreation Center Addition**

**Description:** This project would add a new 40' x 30' multi-purpose room to the back of the recreation center and convert the current multi-purpose room to a weight room. The current weight room then would become a small meeting room. The addition would also include a 15' x 15' storage area for programs.

**Capital Cost:** \$650,000

**Justification:** The current exercise room is extremely small and can accommodate a limited number of people at a time. We would like to expand that into the current multi-purpose room and add a larger multi-purpose room that could accommodate more people for bigger rentals and classes. Our current room can only accommodate 75. We would also make the current weight room into a small meeting room that could be used for programs for individuals or small groups as well as a meeting room that could be rented to accommodate smaller groups. This space would also be helpful if we needed to move the childcare program back to the Recreation Center from upper Cooley.

**Year Requested:** 2026-27

### **Project 3: Four Pickleball Courts**

**Description:** Add four new pickleball courts with fencing at Chet Hobert Park.

**Capital Cost:** \$120,000

**Justification:** Pickleball is a sport for all ages and continues to grow in popularity. The Johnson-Williams courts are heavily used and can only be used when school is not in session.

**Year Requested:** 2027-28

#### **Project 4: Park Masterplan**

**Description:** This plan would address recreation needs using the current property at Chet Hobert Park but also examine ways to expand parkland in the County. This plan would include a needs assessment to determine future park needs through a public input process. The completed plan would provide direction for Parks staff, the Parks & Recreation Advisory Board, and the Board of Supervisors.

**Capital Cost:** \$100,000

**Justification:** The current park master plan was completed in 1999. A significant amount of improvements have been made at the park since that time, and the amount of available space for new uses has gotten smaller. It is important to understand the future need and plan for existing spaces, as well as begin to think about additional properties.

**Year Requested:** 2028-29

### **Sanitary Authority**

#### **Project 1: Virginia Avenue Lift Station Upgrade**

**Description:** The Virginia Avenue lift station is planned to be upgraded with new controls, piping, and valves.

**Capital Cost:** \$60,000

**Justification:** Consultants have recommended reviewing this station for capacity as well as replacing the pumps. This project would assist in the effort to add emergency bypass capabilities.

**Year Requested:** 2025-26

#### **Project 2: Roseville Lift Station Renovation**

**Description:** This project involves renovating the existing Roseville lift station to provide new controls, piping, and valves.

**Capital Cost:** \$60,000

**Justification:** This is regular maintenance of this lift station as recommended by our consultants. This project would assist in the effort to add emergency bypass capabilities.

**Year Requested:** 2025-26

#### **Project 3: Water Treatment Plant Building Renovation**

**Description:** This renovation includes new roofing and siding of the water treatment plant, along with painting of exterior surfaces.

**Capital Cost:** \$70,000

**Justification:** The existing vinyl siding has begun to crack from UV exposure and the asphalt shingle roof needs to be replaced. Trim and other wood and brick surfaces need to be repainted.

**Year Requested:** 2026-27



#### **Project 4: Replace Millwood Grinder Pump Stations**

**Description:** This project would replace the grinder pump stations currently in use for the sewer line in Millwood.

**Capital Cost:** \$120,000

**Justification:** Currently, there is a mix of 10 older Barnes pump stations and new Liberty Pumps stations. The remaining older Millwood Grinder pump stations will be replaced. It is unlikely that this will occur all at once, but rather at a rate of around 1-2 units per year. The new grinder pump stations will be Liberty Pumps 24\*\*LSG202-type packaged grinder pump systems.

**Year Requested:** 2026-27

#### **Project 5: New flow meters and leak abatement**

**Description:** This work involves the installation of one 8" flow meter after the junction with the Roseville Downs water main to monitor the flow to the Waterloo Commercial District and White Post. Another 8" flow meter should be installed on the 8" main between Millwood and Boyce. In addition, approximately 1,700 linear feet of 6" water main would be replaced to address frequently occurring leaks between the water treatment plant and Old Chapel Road.

**Capital Cost:** \$345,000

**Justification:** To gather data for mitigating the loss of finished water in the system, district metering is recommended. IES has identified 2 other critical locations that would allow for monitoring losses. For the water main replacement, IES believes that the high incidence of leaks on this section is due to shallow bedrock and improper pipe bedding. Fusible C900 PVC pipe should be strongly considered as it may be less prone to developing leaks in pipe joints.

**Year Requested:** 2027-28

#### **Project 6: Replace Wastewater Treatment Plant PLC Controls**

**Description:** The Programmable Logic Controller (PLC) components at the wastewater treatment plan in Boyce will be replaced.

**Capital Cost:** \$175,000

**Justification:** The PLC components of the control system are aging, and replacement modules are difficult to source. The existing PLC programming may be able to be preserved and transferred to an upgraded system from the same manufacturer

**Year Requested:** 2027-28

#### **Project 7: Upsize the water main on Virginia Ave**

**Description:** This work involves upsizing the existing 4" main along Virginia Ave with a 6" main using approximately 1150 LF of 6" C900 PVC pipe. In addition, this project includes adding a new 6" main connecting the main from end of Virginia Ave to the main on N. Greenway Ave. which would require approximately 340 LF of 6" C900 PVC pipe.

**Capital Cost:** \$350,000

**Justification:** This work was recommended by an Anderson & Associates report in 2015.

**Year Requested:** 2028-29

**Project 8: Upsize the water main on S. Greenway**

**Description:** This project would see the existing 6" main from the intersection of Church Ln. and S. Greenway Ave to the nearest 8" piping along Old Waterloo Rd upsized to an 8" main. Approximately 2300 LF of 8" C900 PVC pipe would be required.

**Capital Cost:** \$640,000

**Justification:** This work was recommended by an Anderson & Associates report in 2015.

**Year Requested:** 2029-30

**Project 9: Emergency Storage Improvements**

**Description:** Despite improvements to the flow equalization pumping system, the existing clarifiers should be converted to serve as emergency storage. This would involve adding an overflow pipe from the existing Flow Eq. tank to the clarifiers and adding four 2 HP grinder pumps to remove wastewater from the tanks. The converted tanks would also be coated over an estimated area of 1200 ft<sup>2</sup> .

**Capital Cost:** \$310,000

**Justification:** This follows the schedule as recommended by our consultants.

**Year Requested:** 2029-30

**Project 10: Recoating/Patching old treatment tank**

**Description:** Five years after a major recoating of the WWTP tanks, minor patching and repairs to the coating will be performed covering approximately 20% of the surface area. The approximate surface area of these tanks is 1,500 ft<sup>2</sup> .

**Capital Cost:** \$80,000

**Justification:** This follows the schedule as recommended by our consultants.

**Year Requested:** 2029-30

**Project 11: MBR Membrane Replacement**

**Description:** The two MBR membranes modules will need to be replaced as fouling becomes permanent and their throughput declines to unacceptable levels.

**Capital Cost:** \$350,000

**Justification:** This follows the schedule as recommended by our consultants.

**Year Requested:** 2029-30

**Project 12: Manhole refurbishment**

**Description:** The typical lifespan of a steel manhole cover and ring is 30 years. The concrete manhole structure typically has a lifespan of 50 years. It is estimated that in the next 25 years approximately 75% of the existing manhole covers will need to be replaced or refurbished. Some manhole covers and frames (such as those at the Roseville Lift Station) are corroding quickly and action should be taken to coat the exposed steel to extend their lifespans. FRP H-20-rated covers and frames should be considered (such as those by Composite Access Products). It is furthermore estimated that 75% of the concrete manhole structures will need to be refurbished over the next 25 years.

**Capital Cost:** \$75,000

**Justification:** Concrete manhole structure degradation will occur due to corrosion, cracking, and settling. The seams between manhole rings are sealed with mastic that can stiffen and contract and result in I&I.

**Year Requested:** 2029-30

**Project 13: Sheetz lift station upgrade**

**Description:** This round of upgrades will be targeted towards renovations and increased capacity to accommodate future development in the Waterloo Commercial District. This will feature upgraded pumps and valves to create a triplex pumping configuration with three 2 HP grinder pumps (such as Liberty Pumps LSGX202M) capable of a combined flow of 83 GPM at 62 feet TDH with two pumps operating.

**Capital Cost:** \$85,000

**Justification:** This follows the schedule as recommended by our consultants.

**Year Requested:** 2029-30

**Project 14: Upsize the water main on Prospect Springs Lane**

**Description:** This project involves upsizing approximately 1045 LF of 2" water main paralleling Browntown Rd between Prospect Spring Ln. and the fire hydrant with 6" C900 PVC pipe.

**Capital Cost:** \$280,000

**Justification:** This project would improve fire flow in this area.

**Year Requested:** 2029-30

**Project 15: Upsize the water main on Howards Lane**

**Description:** This project involves upsizing approximately 360 LF of 2" water main along Howards Ln. between E. Main St. and the fire hydrant with 6" C900 PVC pipe.

**Capital Cost:** \$145,000

**Justification:** This project would improve fire flow in this area.

**Year Requested:** 2029-30

**Project 16: Replace the White Post Water Tower**

**Description:** Due to its age, it is assumed that the White Post water tower will be replaced with a larger tank rated for 75,000 gallons. It may be possible to renovate the water tower; however, a life cycle cost analysis is recommended to determine whether the additional life gained from renovation will be worth the cost.

**Capital Cost:** \$2,520,000

**Justification:** This tower was built in 1994 using a second-hand tank, which may be older.

**Year Requested:** 2029-30

**School System**

**Project 1: School Bus Replacement**

**Description:** The schools have a schedule to replace one school bus each year.

**Capital Cost:** \$125,000 with an inflationary increase each year

**Justification:** The school bus replacement schedule has been developed to replace older, high-mileage buses.

**Year Requested:** Each year

**Project 2: Cooley Upper Roof Replacement**

**Description:** This project involves the replacement of the roof at Cooley Upper.

**Capital Cost:** \$300,000

**Justification:** It's anticipated that enrollment increases will require additional grade levels to be added to CUC. By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building. When replacing the roof, the RTUs need to be replaced simultaneously.

**Year Requested:** 2025-26

**Project 3: Cooley Upper Roof Top Units**

**Description:** This project involves the replacement of the 3 large RTUs in the Kitchen/Cafeteria and 20 RTUs for classrooms.

**Capital Cost:** \$500,000

**Justification:** One large RTU has failed and 3 classroom RTUs have been replaced. The remaining RTUs need to be replaced.

**Year Requested:** 2025-26

**Project 4: Cooley Lower Replace Exterior Doors and Doorjambs**

**Description:** Replace all exterior doors and doorjambs at Cooley Lower.

**Capital Cost:** \$100,000

**Justification:** The current frames and doors are original to the building and are beginning to rust and not function properly. Replacement would increase the level of building security.

**Year Requested:** 2026-27

**Project 5: High School HVAC Building Automation**

**Description:** The building automation system which controls the heating and cooling in the building would be upgraded.

**Capital Cost:** \$300,000

**Justification:** The BAS would be an upgrade of software and operating system. The existing system is no longer supported by the manufacturer. Recommend bundling with Cooley Lower BAS.

**Year Requested:** 2026-27

**Project 6: Cooley Lower HVAC Building Automation**

**Description:** The building automation system which controls the heating and cooling in the building would be upgraded.

**Capital Cost:** \$200,000

**Justification:** The BAS would be an upgrade of software and operating system. The existing system is no longer supported by the manufacturer.

**Year Requested:** 2026-27

**Project 7: Cooley Lower Roof Replacement**

**Description:** This project involves the replacement of the roof at Cooley Lower.

**Capital Cost:** \$300,000

**Justification:** By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building.

**Year Requested:** 2027-28

**Project 8: Boyce Replace Gym HVAC**

**Description:** The HVAC units over the gym at Boyce Elementary would be replaced.

**Capital Cost:** \$100,000

**Justification:** The current units require significant maintenance. The equipment is old and not easily repaired.



**Year Requested:** 2027-28

**Project 9: Central Office Replace Roof Top Units**

**Description:** This project involves the replacement of the RTU in the main conference room.

**Capital Cost:** \$60,000

**Justification:** This unit is original to the space and will need to be replaced.

**Year Requested:** 2028-29

**Project 10: Softball/Baseball Field Lights**

**Description:** Install lights at the CCHS Softball and Baseball fields.

**Capital Cost:** \$600,000

**Justification:** The CCHS fields are the only fields in our district without lights. A community group has expressed interest in fundraising to support this project and has collected a turnkey estimate of \$596,000 and a materials-only estimate of \$353,000.

**Year Requested:** 2028-29

## **Sheriff's Office**

**Project 1: Replacement Vehicles**

**Description:** This is a standard rotation schedule of three new police cruisers each year.

**Capital Cost:** \$180,000 with an inflationary increase each year

**Justification:** This replacement schedule ensures older cruisers are retired when mileage and vehicle maintenance thresholds are reached.

**Year Requested:** Each year

**Project 2: Replacement Radios**

**Description:** This project would over time replace the 2007 radios currently in use by Sheriff Deputies. The plan is to replace these units only as they discontinue working.

**Capital Cost:** \$50,000 each year

**Justification:** The existing radios are no longer being serviced by the manufacturer and performance issues of this critical equipment continue to become more prevalent.

**Year Requested:** Each year

**Project 3: Emergency Communications Center Phone System Replacement/Upgrade**

**Description:** This project follows a standard replacement schedule for the phone and technology system used in the ECC.

**Capital Cost:** \$200,000

**Justification:** The ECC provides critical citizen services by answering 911 calls and dispatching law enforcement and Fire-Rescue personnel. We anticipate a 911 grant to cover the costs of this project.

**Year Requested:** 2025-26

## **Transportation**

### **Project 1: Pedestrian Bridge over Route 7**

**Description:** This project would involve the construction of a pedestrian bridge over Route 7 at the Appalachian Trail crossing.

**Capital Cost:** \$5,000,000

**Justification:** Pedestrian traffic crossing Route 7 at the AT continues to increase. This has created a serious safety issue as vehicles traveling in both directions are moving at a high rate of speed and the topography and curves limit visibility. This project would require state and federal funds to construct. The County has participated with other partners in a study this year to examine the feasibility of this improvement. The study was completed in April 2023 and a final report was presented to the Board of Supervisors in June 2023. We have had conversations with federal legislators about the need for federal funding for this project.

**Year Requested:** 2027-28

# Clarke County Capital Improvement Plan 2025-2030

<b>Department</b>	<b>Projects by Department</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>Double Tollgate</b>	Construction of DT pump station and F/M	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
	Clarke portion of Crooked Run Force Main	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
	Camp 7 building/property improvements	TBD	\$ -	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fire &amp; Rescue</b>	New Vehicle	\$ -	\$ 70,000	\$ -	\$ -	\$ -
	Apparatus	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 120,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Health/Human Services</b>	New Building	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Judicial</b>	Courthouse Green Project	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -
	Reconfigure Circuit Court Courtroom	\$ -	\$ 500,000	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Parks &amp; Recreation</b>	Shelter/restrooms for soccer	\$ 100,000	\$ -	\$ -	\$ -	\$ -
	Recreation Center Addition	\$ -	\$ 650,000	\$ -	\$ -	\$ -
	Four pickleball courts	\$ -	\$ -	\$ 120,000	\$ -	\$ -
	Park Masterplan	\$ -	\$ -	\$ -	\$ 100,000	\$ -
	<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 650,000</b>	<b>\$ 120,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>
<b>Sanitary Authority</b>	VA Ave Lift Station Upgrade	\$ 60,000	\$ -	\$ -	\$ -	\$ -
	Roseville Lift Station Renovation	\$ 60,000	\$ -	\$ -	\$ -	\$ -
	Water Treatment Plant Building Reno	\$ -	\$ 70,000	\$ -	\$ -	\$ -
	Replace Millwood grinder pump stations	\$ -	\$ 120,000	\$ -	\$ -	\$ -
	New main flow meters and leak abatement	\$ -	\$ -	\$ 345,000	\$ -	\$ -
	Replace WWTP PLC Controls	\$ -	\$ -	\$ 175,000	\$ -	\$ -
	Upsize water main on Virginia Ave	\$ -	\$ -	\$ -	\$ 350,000	\$ -
	Upsize water main on S. Greenway	\$ -	\$ -	\$ -	\$ -	\$ 640,000
	Emergency Storage Improvements	\$ -	\$ -	\$ -	\$ -	\$ 310,000
	Recoating/Patching old treatment tank	\$ -	\$ -	\$ -	\$ -	\$ 80,000
	MBR Membrane Replacement	\$ -	\$ -	\$ -	\$ -	\$ 350,000
	Manhole refurbishment	\$ -	\$ -	\$ -	\$ -	\$ 75,000
	Sheetz lift station upgrade	\$ -	\$ -	\$ -	\$ -	\$ 85,000
	Upsize water main Prospect Springs Ln	\$ -	\$ -	\$ -	\$ -	\$ 280,000
	Upsize water main Howards Ln	\$ -	\$ -	\$ -	\$ -	\$ 145,000
	Replace White Post Water Tower	\$ -	\$ -	\$ -	\$ -	\$ 2,520,000
	<b>Total</b>	<b>\$ 120,000</b>	<b>\$ 190,000</b>	<b>\$ 520,000</b>	<b>\$ 350,000</b>	<b>\$ 4,485,000</b>
<b>School System</b>	School Bus Replacement	\$ 125,000	\$ 130,000	\$ 136,000	\$ -	\$ 119,000
	Cooley Upper Roof Replacement	\$ 300,000	\$ -	\$ -	\$ -	\$ -
	Cooley Upper Roof Top Units	\$ 500,000	\$ -	\$ -	\$ -	\$ -
	Cooley Lower Replace Ext. Doors/Jambs	\$ -	\$ 100,000	\$ -	\$ -	\$ -
	High School Building Automation	\$ -	\$ 300,000	\$ -	\$ -	\$ -
	Cooley Lower Building Automation	\$ -	\$ 200,000	\$ -	\$ -	\$ -
	Cooley Lower Roof Replacement	\$ -	\$ -	\$ 300,000	\$ -	\$ -
	Boyce Replace Gym HVAC	\$ -	\$ -	\$ 100,000	\$ -	\$ -
	Central Office Replace Roof Top Unit	\$ -	\$ -	\$ -	\$ 60,000	\$ -
	Softball/Baseball Field Lights	\$ -	\$ -	\$ -	\$ 600,000	\$ -
	<b>Total</b>	<b>\$ 925,000</b>	<b>\$ 730,000</b>	<b>\$ 536,000</b>	<b>\$ 660,000</b>	<b>\$ 119,000</b>
<b>Sheriff</b>	Replacement Vehicles	\$ 180,000	\$ 183,000	\$ 186,000	\$ 189,000	\$ 192,000
	Replacement Radios	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	ECC Phone System Replacement/Upgrade	\$ 200,000	\$ -	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ 430,000</b>	<b>\$ 233,000</b>	<b>\$ 236,000</b>	<b>\$ 239,000</b>	<b>\$ 242,000</b>
<b>Transportation</b>	Pedestrian Bridge Route 7 App Trail	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total</b>	<b>\$ 7,625,000</b>	<b>\$ 4,223,000</b>	<b>\$ 6,462,000</b>	<b>\$ 1,399,000</b>	<b>\$ 4,896,000</b>



# Finance Committee Agenda

Berryville-Clarke County Government Center, 2<sup>nd</sup> Floor  
 101 Chalmers Court, Berryville, Virginia 22611

October 7, 2024, Immediately following Work Session

Item	Description	Page
A.	<p><u>FY24 to FY25 School Division Capital Projects Carryforward</u>: (see attached) Per the attached spreadsheet and memo, the total proposed FY24 School Division Capital Carryforward amount is \$665,351. The amount of the locally funded carryforward request is \$237,157. The remaining \$428,194 is for federal or state funded projects.</p> <p>The Finance Committee should consider recommending approval of the requested carryforward.</p>	79
B.	<p><u>FY25 School Supplemental Request for FY24 Operating Carryover</u>: (see attached memo and document) The CCPS School Board is requesting an FY25 supplemental appropriation for the ending FY24 School Operating Fund balance of \$531,970.</p> <p>The Finance Committee should consider approval of the following:</p> <p><i>“Be it resolved that FY25 School Capital Projects budgeted expenditure and appropriation be increased \$531,970, and that the designation of general fund balance for School Operating carryover be decreased in the same amount, all for the purpose of funding the FY25 Capital Project needs as specified by the School Board at their September 2024 meeting.”</i></p>	80
C.	<p><u>FY25 CCPS Supplemental Appropriation Requests</u>: The following supplemental appropriation requests are for the FY25 CCPS Operating fund do not require any additional local funds:</p> <ol style="list-style-type: none"> <li>1. CCPS has \$7,290 of ESSER II funds remaining at the end of FY24 and plans to use the fund to purchase intervention books in FY25. This request is for an FY25 supplemental expenditure and revenue appropriation of \$7,290.</li> <li>2. The School Division has \$2,206.73 of All in Virginia funds remaining at the end of FY24 in the VLA implementation category (category 2). This request is for an FY25 supplemental expenditure and revenue appropriation of \$2,206.73.</li> <li>3. The Division has unspent funds of \$3,788.56 from the William and Mary Project Hope ARPA funds to support homeless/McKinney Vento students. The funds will be used to provide school supplies, personal supplies, camps, tutoring, etc. This request is for an FY25 supplemental expenditure and revenue appropriation of \$3,788.56.</li> </ol>	...

Item	Description	Page
4.	CCPS received a CCPS STEMersive Curriculum Building grant for \$75,000 from the Virginia Department of Education. This grant is for curriculum integration that fosters intentional integration of computer science with one or more academic disciplines. The grant will focus on teaching teachers how to integrate computer science and STEM into the curriculum. This request is for an FY25 supplemental expenditure and revenue appropriation of \$75,000.	...
	The Finance Committee should consider recommending approval of the following:	
	<i>“Be it resolved that FY25 School Operating Fund budgeted expenditure and appropriation be increased by \$88,285, and that revenue budget and appropriation be increased by the same amount, for the purpose of receiving federal revenue of 7,290 In ESSER II funding, federal revenue of \$3,788 for the William and Mary Project Hope ARPA funds, State revenue of \$2,206 from the Virginia Department of Education ALL in VA funds, and State revenue of \$75,000 from VDOE for the STEMersive Curriculum Building Grant.”</i>	
D.	<u>FY24 to FY25 Government Capital Projects Carryforward</u> : (see attached) Per the attached spreadsheet, the proposed FY24 Government Capital Carryforward request amount is \$708,757.	82
	The Finance Committee should consider recommending approval of the requested carryforward.	
E.	<u>FY24 General Fund Transfers</u> : (see attached) The attached document is presented for review and approval of budgeted expenditure transfers for the purpose of covering overdrawn FY24 accounts from underdrawn FY24 accounts.	83
	The Finance Committee should consider recommending approval of the requested General Fund transfers.	
F.	<u>FY26 Budget Calendar</u> : See attached calendar.	85
	The Finance Committee should consider recommending approval of the proposed FY26 Budget Calendar.	
G.	<u>Bills and Claims</u> : (see attached) The Finance Committee should consider approval of the September 2024 Invoice History Report.	86
H.	<u>Standing Reports</u> :	
	– Year to Date Budget Report	94
	– Reconciliation of Appropriations Report	113
	– Capital Projects Report	114

**P R O P O S E D**

**PROPOSED FY24 CLARKE COUNTY SCHOOLS CAPITAL CARRYFORWARD**

<b>EXPENDITURES</b>	7	2	3.00				
<b>ACCOUNT DESCRIPTION</b>	<b>FY24 ORIGINAL APPROP</b>	<b>FY24 Transfers/ Adjustments</b>	<b>FY24 REVISED BUDGET</b>	<b>FY24 YTD ACTUAL</b>	<b>Proposed EOY Adjustmnts</b>	<b>Proposed FY24 CARRY FORWARD</b>	<b>Notes</b>
School Furniture Replacements	56,000	-21,492	34,508	34,508		0	
Uniform Repl & Band Instruments	20,000	0	20,000	15,520		4,480	Keep in funtion for PO that rolled to FY25
Athletics Equipment & Uniforms	10,000	30,972	40,972	9,683	-31,289	0	Move to cover IT overage and remainder to HVAC
School Bus Purchases	112,000	-3,736	108,264	108,264	4,317	4,317	to cover a portion of FY25 bus purchase
Other Veh & Equip Purchases	30,000	-30,000	0	0		0	
Fencing	0	850	850	850		0	
School Signage	2,500	0	2,500	1,952	-548	0	move to HVAC
Fields & Plygrnds	0	17,977	17,977	17,977		0	
Asphalt/Sidewalk/Track/Court	30,956	0	30,956	7,285	-13,304	10,367	\$10,367 keep in function for PO that rolled to FY25; \$13,304 moved to HVAC
Painting	30,000	-30,000	0	0		0	
Heating, Ventilation & A/C	0	738,316	738,316	669,682	79,007	147,641	Keep in function for PO that rolled to FY25 and for current FY25 expenses
ADA Improvements	0	68,797	68,797	68,797		0	
Roof Replacements	0	27,661	27,661	3,500	-9,161	15,000	\$15,000 keep in function for PO that rolled to FY25; \$9,160.50 moved to HVAC
School Security System Grant	70,000	42,004	112,004	36,425		75,579	
Flooring	10,000	12,525	22,525	4,850	-17,675	0	moved to HVAC
Security Improvements	0	92,539	92,539	50,516		42,023	Keep in function for FY25 expenses
Boyce School Repairs	60,000	-60,000	0	0		0	
Cooley School Repairs	0	24,872	24,872	850	-24,022	0	moved to HVAC
Johnson Wms MS Repairs	60,000	4,625	64,625	64,625		0	
Technology Classroom Ins	40,000	94,807	134,807	134,807	800	800	Per budget notes, \$800 of FY25 original budget request \$20800 is to be covered with carryforward
Technology Administration	0	0	0	0	8,400	8,400	Per budget notes, FY25 original budget request of \$8400 is to be covered with carryforward
Technology Administration	0	0	0	1,975	3,475	1,500	to cover Fy24 over spend of \$1975; per budget notes, \$1500 of Fy25 original budget request for SIS computer replacement that is to be covered with carryforward
<b>Sub-Total</b>	<b>531,456</b>	<b>1,010,717</b>	<b>1,542,173</b>	<b>1,232,065</b>	<b>-</b>	<b>310,107</b>	
<b>E-Rate</b>							
Technology Clsrn Instr/Admn	93,800	0	93,800	28,217	0	44,071	\$44,071 keep in function for PO that rolled to fy25; 60% reimbursement
<b>Sub-Total</b>	<b>93,800</b>	<b>0</b>	<b>93,800</b>	<b>28,217</b>	<b>0</b>	<b>44,071</b>	
<b>VPSA-Technology Bond</b>							
Technology Clsrn Instr/Admn	154,000	288,656	442,656	131,483	0	311,173	Restricted use of VPSA Technology funds
Tech Admin - Infrastructure Replace	0	15,560	15,560	15,560	0	0	Restricted use of VPSA Technology funds
<b>Sub-Total</b>	<b>154,000</b>	<b>304,216</b>	<b>458,216</b>	<b>147,043</b>	<b>0</b>	<b>311,173</b>	
<b>TOTAL EXPENSES</b>	<b>779,256</b>	<b>1,314,933</b>	<b>2,094,189</b>	<b>1,407,326</b>	<b>0</b>	<b>665,351</b>	

<b>REVENUE</b>							
State/Fed Security Grant		75,579	75,579			75,579	
BES Playground		17,977	17,977	17,977		0	
VPSA Security Grant	0	29,140	29,140	29,140		0	
Insurance	0	16,761	16,761	59,142		15,000	CF \$15k of \$16,761 for Boyce Roof; remainder of Ins funds were for JWMS intercom PY expense
Proffers	531,456	0	531,456	531,456		0	
VDOE School Construction Funds	0	510,848	510,848	510,848		0	
E-Rate	93,800	0	93,800	16,930		26,443	CF \$26k for 60% of PO that rolled to FY25
VPSA-Technology Bond	154,000	304,216	458,216	147,043	-	311,173	CF 100%
Transfer from General Fund	0	360,412	360,412	94,290		237,157	plug to net CF to zero
<b>TOTAL REVENUE</b>	<b>779,256</b>	<b>1,314,933</b>	<b>2,094,189</b>	<b>1,407,326</b>	<b>0</b>	<b>665,351</b>	



Dr. John Lamanna  
Acting Superintendent

Dr. Jessica Nail  
Director of Curriculum & Instruction

Frank Moore  
Director of Student Services

## Clarke County Public Schools

317 West Main Street, Suite A  
Berryville, Virginia 22611  
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www.clarke.k12.va.us


*"Encourage Inspire Empower"*

Dr. Cathy Seal  
Assistant Superintendent

Randy Trenary  
Director of Operations

Dr. Ed Shewbridge  
Director of Technology & Testing

TO: CCPS Finance Committee

FROM: Dr. John Lamanna, Acting Superintendent 

DATE: September 11, 2024

RE: FY24 fund Balance Re-appropriation

It is my understanding each year the Clarke County School Board has the opportunity to request the re-appropriation of year-end operating fund balance to designated capital accounts. Once the School Board has considered, discussed and approved the recommendation of the Division Superintendent, the request is then forwarded to the Clarke County Board of Supervisors for consideration.

Based on the feedback from the Finance Department, the FY24 operating fund balance stands at \$531,970.

New items from operating carryforward total \$390,470. This recommendation includes HVAC system replacement and repairs as the largest portion of the fund balance.

In addition, the amount of \$141,500 was previously agreed as carry forward of FY24 operating fund balance to the capital projects fund by the Board of Supervisors.

That brings the FY25 capital project fund carryforward request to \$531,970.

Please find attached my recommendation for the re-appropriation of the FY24 operating fund balance.

JAS  
 9.23.24  
 School Operating Carryover Request  
 FY24 - FY25

Account Number	Re-allocation Amount from FY24 Fund Balance	Notes
30206616/HVAC	\$255,000	New VRF systems in 3 rooms at JWMS, Chiller compressor at Boyce ES, Chiller compressor at Cooley ES lower campus D wing, Upgrade the technology communication link between the rooftop units and the BAS at the high school.
30206647/Bleachers @ Cooley ES lower campus	\$30,000	Repair bleachers at Cooley ES lower campus.
30203700/Vehicles	\$40,000	Two replacement vehicles for Transportation Department. The current ones have well over 200k miles and are no longer reliable.
30206649/Clarke County HS repairs	\$65,470	upgrade CCHS auditorium lights to LED
<b>New Items requested from Operating Carryforward</b>	<b>\$390,470</b>	
Previously agreed carryforward of FY24 Operating fund balance to Capital Projects fund by Board of Supervisors	\$141,500	This appropriation will bring the FY25 Capital Projects Budget back to it's original FY25 budget request.
<b>TOTAL FY24 OPERATING CARRYFORWARD REQUEST TO FY25 CAPITAL PROJECTS FUND</b>	<b>\$531,970</b>	

If necessary, amounts will be adjusted based on final audit

**PROPOSED FY24 COUNTY CAPITAL CARRYFORWARD**

**EXPENDITURES**

ACCOUNT DESCRIPTION	FY24 ORIGINAL APPROP	FY24 TRANFRS/ADJISM TS	FY24 REVISED BUDGET	FY24 YTD ACTUAL EXPENSES	Proposed EOY Adjustments	Proposed FY24 Carryforward	% USED	Notes
94110 HVAC System Replacement			191,957	143,444		48,513	74.70	CF for animal shelter HVAC replacement & other repairs
94120 Roofing	0		27,365	27,365		0	100.00	complete
94130 Painting and Flooring	0		70,414	49,164		21,250	69.80	CF General Dist. Court exterior paint. PO in FY25
94140 Landscaping	0		7,336	0		7,336	0.00	CF for general use.
94141 Courthouse Green Project	0		105,954	80,885		25,069	76.30	CF for continuing project costs in FY25
94182 Circuit Courthouse Renov	0		33,216	27,829		5,387	83.80	CF for project
94310 Sheriff's Equipment	211,250		-36,092	133,428	-2,441	39,289	76.20	\$27,558 for 2 generators, \$13,982 outer vest carriers
94326 Fire/EMS Vehicle	50,000		0	50,000		0	100.00	complete
94327 Fire/EMS Pers. Protective Equip	300,000		-9,812	281,062	-9,126	0	96.90	complete
94331 Sheriff's Vehicles	228,750		23,689	220,360		32,079	87.30	To purchase Investigator car and upfit new vehicles
94410 Health & Human Svcs Spac	0		40,000	8,804		31,196	22.00	CF to continue the project-Space Needs Assessment
94501 Berryville Business Park	0		9,016	9,016		0	100.00	complete
94505 Double Tollgate			441,105	370,014		71,091	16.11	CF to continue the project
94601 Technology Improvements	0		5,000	0	349	5,349	0.00	CF for misc IT
94603 Mobile Radio System	445,000		-360,350	65,307		19,343	77.10	CF for radio replacement
94604 911 Phone System	0		14,947	14,947		0	100.00	complete
94610 Mobile Radios EMS	0		463,195	342,034	8,531	129,692	73.80	Vehicle repeaters and radio replacement - testing repeaters
94611 Avenity-Tax Software	0		263,660	263,311	-349	0	99.90	complete
94702 Swimming Pool	200,000		74,053	274,815	762	0	100.00	complete
94703 Park Repairs	0		109,621	9,477	-762	99,382	8.60	CF for various repairs
94707 Recreation Center Addition			51,930	51,930		0	100.00	complete
94711 Baseball Fields	0		8,000			8,000	0.00	CF to FY25 - waiting for Little League
94802 Reassessment			305,285	165,425		139,860	54.20	CF to continue reassessment
94803 Tourism Signs	0		28,197	28,197		0	94.70	complete
<b>Sub-Total</b>	<b>1,435,000</b>	<b>1,867,686</b>	<b>3,302,686</b>	<b>2,616,815</b>	<b>-3,036</b>	<b>682,835</b>		
483-94804 DeedBookRestoration	26,318	0	26,318	26,318		0	100.00	
281-94805 SHSP Ensuring Election Security		45,000	45,000	19,079		25,921	42.40	CF for addt'l grant expenses in FY25
501-94606 Broadband	2,160,000		2,160,000	2,160,000		0	100.00	
94806 Re-Indexing Circuit Court		48,500	48,500	48,500		0	100.00	
<b>TOTAL EXPENSES</b>	<b>3,621,318</b>	<b>1,961,186</b>	<b>5,582,504</b>	<b>4,870,711</b>	<b>-3,036</b>	<b>708,757</b>		

0

**REVENUE**

94604 911 Phone System Grant		14,947	14,947	14,947		0		
483-94804 DeedBookRestoration	26,318		26,318	26,318		0		
501-94606 Broadband-Transfer from ARPA Acct		2,160,000	2,160,000	2,160,000.00		0		
94803 Tourism Grant -ARPA		28,197	28,197	28,197		0		
94806 Re-Indexing Circuit Court		48,500	48,500	48,500		0		
330900 ARP DCJS - Sheriff's Equip Grant	100,000	5,000	105,000	101,964	-3,036	0		
330900 ARP CRF (LATCF)	50,000		50,000	50,000		0		
281-94805 SHSP Election Security		45,000	45,000	19,079		25,921		CF for addt'l grant expenses in FY25
Transfer from Parks Construction		58,806	58,806	58,806		0		
Transfer from General Fund		3,045,736	3,045,736	2,362,900		682,836		
<b>TOTAL REVENUE</b>	<b>176,318</b>	<b>5,406,186</b>	<b>5,582,504</b>	<b>4,870,711</b>	<b>-3,036</b>	<b>708,757</b>		

10.01.2024

**Clarke County**  
**Fund 100 Summary by Function**  
**FYE 2024**  
**P R O P O S E D**

Function	Function Description	Revised Budget	YTD Actual	Available Budget	Adj Amount	Notes
11010	Board of Supervisors	59,398.95	54,823.35	4,575.60		Under bdgt in travel- \$1,800, Dues- \$1,100, Misc- \$1k, Postage - \$350
12110	County Administrator	423,190.31	399,381.08	23,809.23	(23,809.23)	Under bdgt in PT sal- \$14k, maint cntcrts- \$5k (copier bdgt in IT now), travel/postage/misc- \$4k
12120	Public Information Serv	83,234.52	83,969.77	(735.25)	735.25	Ovr bdgt - Social media archive subscription
12210	Legal Services	35,000.00	10,466.25	24,533.75	(24,533.75)	Not needed
12310	Commissioner of Revenue	304,295.27	296,144.60	8,150.67		Under bdgt in health ins - \$3,700, purch svcs - 1,200, data processing - \$1,200, travel - \$725
12410	Treasurer	490,759.59	419,748.15	71,011.44	(32,093.55)	Under bdgt in sal/benefits- \$45k (add'l staff only for part year), health insurance - \$26k
12510	Data Processing/IT	435,791.02	385,261.77	50,529.25	(735.25)	Under bdgt Maint cntcrts- \$1,584, phone- \$3,400, online tech- \$5,400, sftwre- \$22k, hrdwre- \$16k
13100	Electoral Board and Officials	84,453.82	70,675.96	13,777.86		Under bdgt in Board member fees- \$10k, maint contracts (pollbook maint&license fee)- \$3k
13200	Registrar	202,920.37	187,759.59	15,160.78		Under bdgt sal/bens- \$9k, Purch svcs- \$1k, Maint cntcrts- \$2,500, Postage- \$1k, Travel- \$1k
21100	Circuit Court	17,787.00	10,871.62	6,915.38	(337.92)	
21200	General District Court	8,120.00	8,457.92	(337.92)	337.92	Under bdgtd for copier maintenance
21510	Blue Ridge Legal Services	1,500.00	1,500.00	0.00		
21600	Juvenile & Domestic Relations	6,400.00	6,108.14	291.86		
21700	Clerk of the Circuit Court	302,466.68	302,466.31	0.37		
21910	Victim and Witness Assistance	82,431.24	82,430.95	0.29		
21940	Regional Court Services	8,000.00	8,000.00	0.00		
22100	Commonwealth's Attorney	502,957.10	502,611.64	345.46		
31200	Sheriff - Total	3,431,103.68	3,430,543.05	560.63		
31210	Criminal Justice Training Ctr	21,723.00	21,723.00	0.00		
31220	Drug Task Force	13,400.00	12,377.61	1,022.39		
32200	Volunteer Fire Companies	182,000.00	175,620.00	6,380.00	(6,380.00)	
32201	Blue Ridge Volunteer Fire Co	99,776.50	104,305.22	(4,528.72)	4,528.72	Ovr bdgt in Fee for Svc- There is corresponding rev. Excess rev amt is \$43,600
32202	Boyce Volunteer Fire Co	118,344.00	107,687.63	10,656.37	(10,656.37)	Under bdgt in Fee for svc
32203	Enders Volunteer Fire Co	175,434.00	213,884.07	(38,450.07)	38,450.07	Ovr bdgt in Fee for Svc- There is corresponding rev. Excess rev amt is \$43,600
32310	Fire and Rescue Services	2,133,151.54	2,213,588.07	(80,436.53)	80,436.53	Ovr bdgt in sal&bens- \$25k, OT- \$122k. Under bdgt in PT- \$32k & Purch svcs- \$34k
32320	Lord Fairfax Emergency Medical	6,904.00	6,904.00	0.00		
32400	Forestry Services	2,874.00	2,874.00	0.00		
33210	Regional Jail	541,010.00	503,038.00	37,972.00	(25,942.42)	Reduction per Regional Jail calcs.
33220	Juvenile Detention Center	13,146.00	12,696.00	450.00		
33300	Probation Office	400.00	52.00	348.00		
34100	Building Inspections	274,043.45	261,282.30	12,761.15	(12,761.15)	Under bdgt in PT sal- \$12k
35100	Animal Control	173,477.55	253,170.98	(79,693.43)	79,693.43	Ovr bdgt in sal- \$6,300, PT- \$11,400, Comp pay- \$33k, Related benefits- \$4,500, Purc svcs- \$23k
35300	Med Examiner & Indigent Burial	200.00	140.00	60.00		
42400	Refuse Disposal	194,400.00	192,731.47	1,668.53	(1,668.53)	
42410	Solid Waste Convenience	98,446.38	72,228.67	26,217.71	(26,217.71)	Under bdgt in PT sal/bens- \$11,400, Purch svcs- \$13k, phone- \$750, mat'l/supp- \$550
42600	Litter Control	16,551.93	16,551.93	0.00		
42700	Sanitation	244,000.00	238,977.72	5,022.28	(5,022.28)	Under bdgt \$5k for last 4 years
43200	General Property Maintenance - All Acc	900,084.68	951,752.92	(51,668.24)	51,668.24	Custd bdgt ovr by \$23k, Gen. rental for Springsbury twr ovr by \$29k.
51100	Local Health Department	200,000.00	200,000.00	0.00		
51200	Our Health	6,500.00	6,500.00	0.00		
52400	N Shen Valley Subst Abuse Coal	15,000.00	15,000.00	0.00		

**Clarke County**  
**Fund 100 Summary by Function**  
**FYE 2024**

**P R O P O S E D**

Function	Function Description	Revised Budget	YTD Actual	Available Budget	Adj Amount	Notes
52500	Northwestern Community Svcs	111,284.00	111,284.00	0.00		
52800	Concern Hotline	1,500.00	1,500.00	0.00		
52900	NW Works	5,000.00	5,000.00	0.00		
53230	Shenandoah Area Agency on Aging	42,000.00	42,000.00	0.00		
53240	VA Regional Transp Assn	24,960.00	24,960.00	0.00		
53250	FISH of Clarke County	2,000.00	2,000.00	0.00		
53600	Access Independence	2,000.00	2,000.00	0.00		
53700	The Laurel Ctr (Women's Shltr)	6,000.00	6,000.00	0.00		
53710	Tax Relief for the Elde	215,000.00	0.00	215,000.00		Will process with audit
69100	Lord Fairfax Community College	16,921.00	16,921.00	0.00		
71100	Parks Administration	518,865.29	517,295.91	1,569.38		
71310	Recreation Center	177,343.70	177,343.55	0.15		
71320	Swimming Pool	111,357.50	111,980.95	(623.45)	623.45	Ovr bdgt PT- \$1,300. There is corresponding rev. Excess rev amt is \$39k
71350	Parks Programs	398,526.03	264,086.27	134,439.76	(85,692.00)	Corresponding Rev is ovr bdgt by \$12k
71360	Concession Stand	22,858.00	21,594.19	1,263.81	(623.45)	Under bdgt in Merch for resale- \$1k. Corresponding Rev is ovr bdgt by \$7k
72240	Barns of Rose Hill	14,000.00	14,000.00	0.00		
72700	VA Commission for the Arts	9,000.00	9,000.00	0.00		
73200	Handley Regional Library	325,989.00	325,989.00	0.00		
81110	Planning Administration	533,785.69	509,950.06	23,835.63	(8,970.88)	Under bdgt in Purch svcs- \$9k, Eng&Architectural- \$14k
81120	Planning Commission	14,395.66	14,294.89	100.77		
81130	Berryville Dev Authority	900.00	461.47	438.53		
81140	Regional Airport Authority	5,000.00	5,000.00	0.00		
81310	Help With Housing	10,000.00	10,000.00	0.00		
81400	Board of Zoning Appeals	3,519.00	11,871.59	(8,352.59)	8,352.59	Continued legal costs
81510	Office of Economic Development	177,111.02	131,527.02	45,584.00		Under bdgt sal/bens- \$6k, Purch svcs- \$30k, Maint cntrcs- \$2k, Printing- \$6k, Advertising- \$1k
81530	Small Business Dev Center	2,000.00	2,000.00	0.00		
81540	Blandy Experimental Farm	3,500.00	3,500.00	0.00		
81550	Berryville Main Street	3,500.00	3,500.00	0.00		
81800	Historic Preservation Comm	11,150.00	11,768.29	(618.29)	618.29	Ovr bdgt Advertising- \$1k for public hearings
81910	Northern Shen Valley Reg Comm	11,866.59	11,867.00	(0.41)		
82210	Water Quality Management	30,760.00	35,125.00	(4,365.00)	4,365.00	Over bdgt - incorrect bdgt for FY24 & 25. Qtrly pymts based on federal fiscal year.
82220	Friends of the Shenandoah	10,000.00	10,000.00	0.00		
82230	Board of Septic Appeals	1,571.90	516.91	1,054.99	(1,054.99)	Under bdgt several lines, small amounts
82400	LF Soil & Water Cons Dist	9,500.00	9,500.00	0.00		
82600	Bio-solids Application	1,091.33	13.59	1,077.74	(1,077.74)	Under bdgt in PT sal- \$1k
83100	Cooperative Extension Program	61,918.59	45,639.83	16,278.76	(2,232.27)	Under bdgt VPI agent- \$14k, Mat'l&Supplies- \$1,300
83400	4-H Center	2,000.00	2,000.00	0.00		
91600	Contingency Reserves	37,585.00	0.00	37,585.00	(26,829.97)	Available bdgt- Eng/Archtl- \$5k, Legal- \$10k, Capital- \$20k
92500	Rev Refunds - Ins Claim Reimb	0.00	21,598.40	(21,598.40)	21,598.40	Enders VFC- \$8,318, Boyce VFC- \$6,445, Blue Ridge VFC- \$6,834. Rev received by Ins Co.
92600	Rev Refunds - Ambulance	0.00	5,231.57	(5,231.57)	5,231.57	Insurance refunds
<b>Grand Total</b>		<b>14,846,435.88</b>	<b>14,342,626.23</b>	<b>503,809.65</b>	<b>0.00</b>	



**FY 26 BUDGET CALENDAR**

*PROPOSED*

<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Event</i>
Monday, November 4, 2024	10:00 AM	JGC	BOS provides general direction to staff
November/December			Meetings with Department Heads/Constitutional Officers and County Administrator/Finance Director
December			Munis opens for department budget input
Wednesday, January 15, 2025	08:30 AM	317 West Main	Finance Committee: School Finance Invitation
Thursday, January 16, 2025	05:00 PM		Department budgets due in Munis
Tuesday, January 28, 2025	09:30 AM	JGC	Staff Revenue Review
Tuesday, February 04, 2025	09:30 AM	JGC	Staff Revenue Review
Tuesday, February 11, 2025	05:30 PM	JGC	Finance Committee-Revenue Summary
Wednesday, February 12, 2025	08:30 AM	317 West Main	Finance Committee: School Finance Invitation
Thursday, February 13, 2025	05:30 PM	JGC	Finance Committee-Expenditure Summary (Internal Presentations)
Tuesday, February 18, 2025	05:30 PM	JGC	Finance Committee-Revenue Follow-up
Thursday, February 20, 2025	05:30 PM	JGC	Finance Committee - Outside Agency Presentations
Tuesday, February 25, 2025	05:30 PM	JGC	Finance Committee-Balanced Budget Presented
Monday, March 03, 2025	06:30 PM	JGC	BOS Worksession: SB presentation
Tuesday, March 04, 2025	05:30 PM	JGC	Finance Committee-Finalize Revenues
Thursday, March 06, 2025	05:30 PM	JGC	Finance Committee-Finalize Expenditures
Tuesday, March 18, 2025	01:00 PM	JGC	BOS Authorization of public hearing
Monday, March 24, 2025	NA	Winchester Star	Advertise in newspaper (if needed)
Monday, March 31, 2025	NA	Winchester Star	Advertise in newspaper.
Monday, April 07, 2025	06:30 PM	TBD	Public Hearing (Jointly with School Board)
Tuesday, April 15, 2025	01:00 PM	JGC	BOS adopt budget and Appropriations Resolutions.



**Clarke County**  
**FY 25 Invoice History Report**  
**September 30, 2024**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Ahold Financial Serv	Programs Mat & Sup	afterschool food	9/19/2024	32.61
	Programs Mat & Sup	supplies afterschool	8/29/2024	23.90
<b>Ahold Financial Serv Total</b>				<b>56.51</b>
ALLY FINANCIAL / CHA	General Check Refunds Account	10025977	9/10/2024	1,559.26
<b>ALLY FINANCIAL / CHA Total</b>				<b>1,559.26</b>
Amazon Acct	Bldg Insp Mat & Sup	OFFICE SUPPLIES, GENERAL	7/23/2024	459.70
	Bldg Insp Mat & Sup	OFFICE SUPPLIES, GENERAL	7/26/2024	19.19
	Clk of CC Mat & Sup	calendars, ink, staplers	8/17/2024	274.81
	Comm Atty Mat & Sup	OFFICE SUPPLIES, GENERAL	8/26/2024	199.76
	Comm Atty Mat & Sup	OFFICE SUPPLIES, GENERAL	9/12/2024	106.65
	Comm Atty Mat & Sup	OFFICE SUPPLIES, GENERAL	9/6/2024	166.45
	Comm Atty Mat & Sup	OFFICE SUPPLIES, GENERAL	8/30/2024	18.89
	EMS Mat & Sup	PO# Fire-EMS office - See credit \$299.99	9/8/2024	735.15
	FIRE/EMS Uniforms	1/4 Zip Job Shirt, LAPD Navy,	9/10/2024	170.70
	FIRE/EMS Uniforms	1/4 Zip Job Shirt, LAPD Navy	9/10/2024	89.46
	IT Noncap Technology Hardware	PoE Hub for JD Court	8/26/2024	76.94
	Programs Mat & Sup	DVD Players for TV with HDMI, DVD Players That Pla	8/1/2024	(39.00)
	JAS Inventory -Mtls & Supplies	ML-Central Store, Ticonderoga Wood-Cased Pencils,	8/4/2024	282.00
<b>Amazon Acct Total</b>				<b>2,560.70</b>
Ambrosini, Carlos	EMS Travel	Fire-EMS travel reimbursement Sept 2024	9/25/2024	516.36
<b>Ambrosini, Carlos Total</b>				<b>516.36</b>
American Solutions f	Treasurer Postal Svcs	Delinquent Business Tangible	8/13/2024	57.67
	Treasurer Postal Svcs	Delinquent Real Estate Bills	8/14/2024	335.79
	Treasurer Postal Svcs	Delinquent Personal Property Bills	8/14/2024	2,516.61
	Treasurer Printing & Binding	Delinquent Business Tangible	8/13/2024	85.00
	Treasurer Printing & Binding	Delinquent Real Estate Bills	8/14/2024	166.12
	Treasurer Printing & Binding	Delinquent Personal Property Bills	8/14/2024	850.07
<b>American Solutions f Total</b>				<b>4,011.26</b>
AppRiver	Sheriff Pur Svcs	Monthly Service	8/19/2024	52.50
	Sheriff Pur Svcs	Monthly Service/Support	9/19/2024	52.50
<b>AppRiver Total</b>				<b>105.00</b>
ARAGON, ALCANTARA CA	General Check Refunds Account	10016852	9/20/2024	168.63
<b>ARAGON, ALCANTARA CA Total</b>				<b>168.63</b>
Arno Hott	Rev Rf Ambulance Svcs Refunds	Fire-EMS patient overpayment-refund	9/25/2024	109.94
<b>Arno Hott Total</b>				<b>109.94</b>
At&t	IT Telephone	Data/Cell Phone Plan-Govt	9/4/2024	38.90
	Sheriff Telephone	Data/Cell Phone Plan-Govt	9/4/2024	894.81
	Plan Adm Telephone	Data/Cell Phone Plan-Govt	9/4/2024	77.81
	EMS LEMPG Grant-Telephone	Data/Cell Phone Plan-Govt	9/4/2024	778.09
<b>At&amp;t Total</b>				<b>1,789.61</b>
Bank of America	County Adm Mat & Sup	Software-Social Media Platform Efficiency	8/31/2024	594.00
	Econ Dev Mat & Sup	Software-Social Media Platform Efficiency	8/31/2024	594.00
	IT Pur Svcs	Amazon Web Services	8/31/2024	229.87
	IT Maint Contracts	Google Cloud	8/31/2024	18.87
	JAS Finance Dues & Memb	VOAA Workshop-Laurel Ridge	8/31/2024	57.04
	ICAC Mat & Sup	Hotel for Conference (Curry)	8/31/2024	776.44
<b>Bank of America Total</b>				<b>2,270.22</b>
Belco Music Group LL	Programs Pur Svcs	Monthly Music Classes	9/3/2024	144.00
<b>Belco Music Group LL Total</b>				<b>144.00</b>
Bennett, Brenda	JAS Finance Local Mileage	Mileage-VOAA workshop Laurel Ridge	9/25/2024	31.90
<b>Bennett, Brenda Total</b>				<b>31.90</b>
Berkeley Club Bevera	Maintenanc Water & Sewer	rm Berkeley Maint Cooler Rental Sept 2024	9/11/2024	11.00
	Maintenanc Water & Sewer	rm Berkeley Maint 4 waters	8/12/2024	40.39
	Parks Adm Leases & Rentals	water and rental	8/12/2024	30.00
	Parks Adm Mat & Sup	water and rental	8/12/2024	82.14
	County Adm Pur Svcs	cdm-BCCGC water cooler rental	9/12/2024	22.00
	County Adm Pur Svcs	cdm-BCCGC water delivery	8/12/2024	68.19
	County Adm Pur Svcs	cdm-BCCJGC water cooler rental	8/15/2024	22.00
<b>Berkeley Club Bevera Total</b>				<b>275.72</b>
Berryville True Valu	AIRec Maint Mat & Sup	rm BH Rec Center HD Timmer	8/28/2024	91.98
	JGC Maintenance Mat & Sup	rm BH 101 Chalmers Ct nuts/washers	9/6/2024	1.09
	Maintenanc Mat & Sup	rm BH Maint lock ease	9/10/2024	7.99
	Maintenanc Mat & Sup	rm BH Maint tank sprayer	9/10/2024	26.99
	225Rams Maint Mat & Sup	rm BH ACO furnace pipe & elbow foam	9/13/2024	77.93
	AIOff Maint Mat & Sup	rm BH Park orange tape for fair	8/9/2024	21.54
	AIOff Maint Mat & Sup	rm BH Park Flag tape	8/9/2024	19.75
	AIOff Maint Mat & Sup	rm BH Park garden hoe	9/6/2024	28.99
	AIOff Maint Mat & Sup	rm BH Park bee killer	9/6/2024	13.98
	AIOff Maint Mat & Sup	rm BH Park yellow jacket foam nuts washers	9/11/2024	24.18

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Berryville True Valu	AlOff Maint Mat & Sup	rm BH Park Bee Spray	9/18/2024	21.98
	JGC TWN Maintenance Mat & Supp	rm BH 101 Chalmers Ct nuts/washers	9/6/2024	0.65
<b>Berryville True Valu Total</b>				<b>337.05</b>
BERUMEN, IRMA IBARRA	General Check Refunds Account	10024365	9/20/2024	42.13
<b>BERUMEN, IRMA IBARRA Total</b>				<b>42.13</b>
Bound Tree Medical L	EMS Mat & Sup	Fire-EMS supply program	9/3/2024	601.41
	EMS Mat & Sup	Fire-EMS supply program	8/30/2024	892.23
<b>Bound Tree Medical L Total</b>				<b>1,493.64</b>
BOWIE, CHARLES HUNTE	General Check Refunds Account	10026992	9/10/2024	88.20
<b>BOWIE, CHARLES HUNTE Total</b>				<b>88.20</b>
Bre Bogert	Pool Refunds	refund	9/12/2024	10.00
<b>Bre Bogert Total</b>				<b>10.00</b>
Broy & Son Pump	225Rams Maint Pur Svcs	rm Broy&Son ACO Unclogg grinder pump	8/23/2024	130.00
<b>Broy &amp; Son Pump Total</b>				<b>130.00</b>
BSN Sports Inc	Parks Adm Mat & Sup	soccer anchor	9/9/2024	109.18
<b>BSN Sports Inc Total</b>				<b>109.18</b>
Buckley, Randy	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Buckley, Randy Total</b>				<b>100.00</b>
BW Wilson Paper	JAS Inventory -Mtls & Supplies	Two pallets of copy paper	9/12/2024	3,719.20
<b>BW Wilson Paper Total</b>				<b>3,719.20</b>
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	13 hours @ \$80/hr	9/4/2024	1,040.00
<b>Cardillo, Robin Couc Total</b>				<b>1,040.00</b>
Carroll Construction	Parks - Capital Outlay Replace	Gravel Parking Lot-Chet Hobert Park	9/18/2024	35,952.50
<b>Carroll Construction Total</b>				<b>35,952.50</b>
Cheryl Woleslagle	Rev Rf Ambulance Svcs Refunds	Fire-EMS patient overpayment-refund	9/23/2024	238.60
<b>Cheryl Woleslagle Total</b>				<b>238.60</b>
Clarke County Health	Programs Pur Svcs	TB test	8/27/2024	34.28
<b>Clarke County Health Total</b>				<b>34.28</b>
Clarke County Histor	DHR CCHA Burwell Morgan Mill	DHR 24/25 Historic Pres Grant Restore Mill	9/10/2024	850,000.00
<b>Clarke County Histor Total</b>				<b>850,000.00</b>
Clarke County Humane	Anml Shelter Leases and Rental	Clarke County Humane Found. Rent FY25	9/25/2024	1.00
<b>Clarke County Humane Total</b>				<b>1.00</b>
Clean Water Pool	Pool Chemicals	rm Clean Water Pool shock chemicals	8/30/2024	152.99
<b>Clean Water Pool Total</b>				<b>152.99</b>
Combs Wastewater Man	AlSoc Maint Pur Svcs	rm Combs Baseball Porta Pottie	9/1/2024	75.00
	AlSoc Maint Pur Svcs	rm Combs Soccer Porta Potties	9/1/2024	225.00
<b>Combs Wastewater Man Total</b>				<b>300.00</b>
Comcast	IT Telecomm Online Tech	FY25 101 Chalmers Internet - 10/01-10/31	9/24/2024	218.91
<b>Comcast Total</b>				<b>218.91</b>
Commercial Press	Clk of CC Mat & Sup	envelopes	9/13/2024	189.88
	Sheriff COS Mat & Sup	Business Cards - 4 employees	9/13/2024	49.90
	Sheriff SOS Mat & Sup	Business Cards - 4 employees	9/13/2024	149.70
	Registrar Mat & Sup	Printing and Binding	9/6/2024	301.25
<b>Commercial Press Total</b>				<b>690.73</b>
Commonwealth of Virg	SWC Pur Svcs	MG&SHMO-STAUN Misc G&S HMO Rev-Staunton	9/3/2024	5.00
<b>Commonwealth of Virg Total</b>				<b>5.00</b>
Cooke, Lisa	Programs Refunds	refund	9/23/2024	45.00
<b>Cooke, Lisa Total</b>				<b>45.00</b>
COOPER, MARSHALL A	General Check Refunds Account	10020390	9/10/2024	75.00
<b>COOPER, MARSHALL A Total</b>				<b>75.00</b>
Country Roads Tire	Sheriff VRP Mat & Sup	Tires for 2002	9/9/2024	508.00
<b>Country Roads Tire Total</b>				<b>508.00</b>
County of Frederick	RefuseDisp Intergov Svc Agreem	County residence refuse Aug 2024	8/6/2024	1,246.32
	RefuseDisp Intergov Svc Agreem	New Citizens Center Refuse Aug 2024	9/5/2024	1,466.64
	RefuseDisp Intergov Svc Agreem	VDOT Clarke Refuse Aug 2024	9/5/2024	1,429.68
	RefuseDisp Intergov Svc Agreem	Refuse/container fee Aug 2024	8/29/2024	11,593.98
	RefuseDisp Intergov Svc Agreem	Refuse/container fee Sep 2024	9/20/2024	11,387.55
<b>County of Frederick Total</b>				<b>27,124.17</b>
CPI	Sheriff Maint Contracts	Annual OpenFox Messenger License 9/1/24-8/31/25	9/4/2024	594.00
<b>CPI Total</b>				<b>594.00</b>
Curtis, Darrell	Sheriff Travel - Sworn Staff	Per Diem for First Responder Mental Health Class	9/9/2024	206.00
<b>Curtis, Darrell Total</b>				<b>206.00</b>
Daly Computers	IT Noncap Technology Hardware	HP Desktop Z2 SFF	8/30/2024	1,453.00
<b>Daly Computers Total</b>				<b>1,453.00</b>
DDL Business Sys	JAS IT Maint Contracts	Copier Maint. SN: 9490-JAS	9/24/2024	89.44
	Clk of CC Maint Contracts	Copier Maint. SN: 7940-Circuit	8/23/2024	35.74
	Clk of CC Maint Contracts	Copier Maint. SN: 7940-Circuit	9/24/2024	35.74
<b>DDL Business Sys Total</b>				<b>160.92</b>
Dip Into Art	Programs Pur Svcs	Art Classes	9/13/2024	31.50

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
<b>Dip Into Art Total</b>				<b>31.50</b>
DMV	Treasurer DMV Stop	DMV Stops - Aug 2024	8/31/2024	3,800.00
<b>DMV Total</b>				<b>3,800.00</b>
Doing Better Busines	Comm Atty Maint Contracts	Copier Maintenance SN: 0406-Co	8/29/2024	312.30
	Parks Adm Leases & Rentals	Copier Maint. SN: 0724-CCPRD	8/28/2024	222.87
	Parks Adm Maint Contracts	Copier Maint. SN: 0015-Child C	9/6/2024	37.50
<b>Doing Better Busines Total</b>				<b>572.67</b>
DS Smith Packing	AnimalShltr Mat & Sup	JM Cardboard litter boxes	8/7/2024	1,447.63
<b>DS Smith Packing Total</b>				<b>1,447.63</b>
Dunning, Buster	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Dunning, Buster Total</b>				<b>100.00</b>
EASTMAN, NOEL B	General Check Refunds Account	10025168	9/20/2024	216.52
<b>EASTMAN, NOEL B Total</b>				<b>216.52</b>
eCore Software Inc	EMS Tech SW/OL	Fire-EMS ePro software lease 24-25	8/30/2024	2,244.00
<b>eCore Software Inc Total</b>				<b>2,244.00</b>
Election Systems	Voting Eq Capital Outlay Adds	Express Poll System	8/29/2024	25,250.00
<b>Election Systems Total</b>				<b>25,250.00</b>
Elizabeth North	Rev Rf Ambulance Svcs Refunds	Fire-EMS patient overpayment-refund	9/20/2024	140.70
<b>Elizabeth North Total</b>				<b>140.70</b>
ESTATE OF JAMES BERN	General Check Refunds Account	10019086	9/20/2024	116.51
<b>ESTATE OF JAMES BERN Total</b>				<b>116.51</b>
FLANIGAN, BRANDON WE	General Check Refunds Account	10017951	9/10/2024	42.55
<b>FLANIGAN, BRANDON WE Total</b>				<b>42.55</b>
Francine LaFalce	Pool Refunds	refund	9/12/2024	5.00
<b>Francine LaFalce Total</b>				<b>5.00</b>
Frederick-Winchester	Sanitation Intergov Svc Agreeem	Aug 2024 Service charge / Inv 3872	9/1/2024	2,664.81
<b>Frederick-Winchester Total</b>				<b>2,664.81</b>
General Sales of Vir	CustdlSrvcs Materials&Supplies	custodial supplies	8/26/2024	94.50
	CustdlSrvcs Materials&Supplies	custodial supplies	9/9/2024	81.54
	CustdlSrvcs Materials&Supplies	custodial supplies	9/3/2024	62.74
	CustdlSrvcs Materials&Supplies	custodial supplies	9/13/2024	69.00
	CustdlSrvcs Materials&Supplies	Machine pads	9/9/2024	11.58
<b>General Sales of Vir Total</b>				<b>319.36</b>
George Jewell	Rev Rf Ambulance Svcs Refunds	Fire-EMS patient overpayment-refund	9/26/2024	290.00
<b>George Jewell Total</b>				<b>290.00</b>
Glover, Robert P.	HstPrvCom Board Member Fees	attd HPC 8/7/2024	8/7/2024	25.00
	Plan Com Board Member Fees	Attd 9/3/24 PC Meeting	9/3/2024	50.00
<b>Glover, Robert P. Total</b>				<b>75.00</b>
GO Car Wash	Sheriff Pur Svcs	August Car Washes	8/31/2024	80.00
<b>GO Car Wash Total</b>				<b>80.00</b>
Hall, Monahan	Legal Svc Pur Svcs	cdm- August legal bill	9/6/2024	872.50
	Plan Adm Pur Svcs	cdm- August legal bill	9/6/2024	1,452.50
	Dev Rights Pur Svcs	Title Exam: Fansler & G&CW	8/31/2024	600.00
	BrdZonApp Pur Svcs	cdm- August legal bill	9/6/2024	1,027.50
<b>Hall, Monahan Total</b>				<b>3,952.50</b>
Hannah Dorough	Programs Refunds	refund	9/3/2024	80.00
<b>Hannah Dorough Total</b>				<b>80.00</b>
Hayley Robertson	Pool Refunds	refund	9/12/2024	5.00
<b>Hayley Robertson Total</b>				<b>5.00</b>
Heather Wolf	Programs Refunds	refund	9/26/2024	5.00
<b>Heather Wolf Total</b>				<b>5.00</b>
Hillis-Carnes Engine	Plan Adm Pass Thru Eng Fees	TM 8-A-56C and 15-A-11A	9/1/2024	550.00
<b>Hillis-Carnes Engine Total</b>				<b>550.00</b>
Home Paramount Pest	AIOff Maint Pur Svcs	rm Home Param Park treat yellow jackets	9/6/2024	500.00
<b>Home Paramount Pest Total</b>				<b>500.00</b>
Hunt, Pearce W	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Hunt, Pearce W Total</b>				<b>100.00</b>
Imagine Design	Econ Dev Pur Svcs	Tourism Branding & Website Dev	9/23/2024	9,612.33
<b>Imagine Design Total</b>				<b>9,612.33</b>
Innovative Access Te	311EMain Maint Contracts	rm Innovative 311 E. Alarm monitoring	9/1/2024	126.00
<b>Innovative Access Te Total</b>				<b>126.00</b>
Janice Atwell	Programs Refunds	refund	9/12/2024	10.00
<b>Janice Atwell Total</b>				<b>10.00</b>
Jenny Willis	Programs Refunds	refund	9/5/2024	80.00
<b>Jenny Willis Total</b>				<b>80.00</b>
Johnson, Emily	JAS Finance Local Mileage	VOAA Workshop @ Laurel Ridge	9/25/2024	30.95
<b>Johnson, Emily Total</b>				<b>30.95</b>
Johnston, Jane	Programs Pur Svcs	Monthly Senior Fitness Classes	9/3/2024	30.80
<b>Johnston, Jane Total</b>				<b>30.80</b>

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			INVOICE	
VENDOR NAME	ACCOUNT DESC	FULL DESC	DATE	AMOUNT
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP Maint 20w 50 oil	9/5/2024	12.99
	Sheriff Pur Svcs	Sheriff's office vehicle repair - 2001	9/24/2024	173.00
	Sheriff Pur Svcs	Sheriff's office vehicle repair - 2001	9/18/2024	100.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2201	8/29/2024	450.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1303	8/30/2024	30.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2101	9/4/2024	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	9/5/2024	40.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2302	9/11/2024	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair 2001	9/13/2024	79.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1802	9/18/2024	399.00
	Sheriff VRP Mat & Sup	Sheriff's office vehicle repair - 2001	9/24/2024	356.79
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2201	8/29/2024	23.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1303	8/30/2024	0.90
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2101	9/4/2024	46.50
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	9/5/2024	217.73
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2302	9/11/2024	41.52
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair 2001	9/13/2024	37.02
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1802	9/18/2024	594.46
<b>Juniper Enterprises Total</b>				<b>2,683.91</b>
Kalbjan, Maral	HstPrvCom Pur Svcs	2.5 hours @ \$140 per hour	9/3/2024	350.00
<b>Kalbjan, Maral Total</b>				<b>350.00</b>
Kustom Signals Inc	Sheriff Pur Svcs	Lidar Repair	9/10/2024	281.02
<b>Kustom Signals Inc Total</b>				<b>281.02</b>
L Mark Stone	IT Tech SW/OL	Zimbra Perpetual Licensing & support	9/19/2024	4,710.50
<b>L Mark Stone Total</b>				<b>4,710.50</b>
Language Line Servic	Sheriff Pur Svcs	Interpretor Services	8/31/2024	216.90
<b>Language Line Servic Total</b>				<b>216.90</b>
LaserTag2You	Programs Pur Svcs	Monthly Laser Tag Parties	9/3/2024	475.00
<b>LaserTag2You Total</b>				<b>475.00</b>
Lee, Frank	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Lee, Frank Total</b>				<b>100.00</b>
LexisNexis	Sheriff Pur Svcs	Monthly Services for Billing ID 1661267	8/31/2024	108.16
	Sheriff Pur Svcs	Monthly Service Fee for Billing ID 6714513	8/31/2024	200.00
<b>LexisNexis Total</b>				<b>308.16</b>
Liggins, Deborah	HstPrvCom Board Member Fees	attd HPC 8/7/2024	8/7/2024	25.00
<b>Liggins, Deborah Total</b>				<b>25.00</b>
Logan Systems Inc	Clk of CC Microfilming	Indexing & Shipping for August 2024	9/16/2024	354.38
<b>Logan Systems Inc Total</b>				<b>354.38</b>
Malone, Gwendolyn	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Malone, Gwendolyn Total</b>				<b>100.00</b>
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 8/16 - 8/31/2024	9/3/2024	3,560.43
	Sheriff Vehicle Fuel	Fuel for 9/1/2024 - 9/15/2024	9/17/2024	2,630.89
<b>Mansfield Oil Co Total</b>				<b>6,191.32</b>
Marconi, Gloria	Cnsvr Emst Donation Pur Svcs	Design full color CEA newsletter	9/4/2024	450.00
<b>Marconi, Gloria Total</b>				<b>450.00</b>
Margaret Burks	Programs Refunds	refund	9/3/2024	21.00
<b>Margaret Burks Total</b>				<b>21.00</b>
Marty Cook Masonry	100 N Church Maint Pur Svcs	rm Marty Cook 100 N. Brick & Mortar Work	8/25/2024	665.00
<b>Marty Cook Masonry Total</b>				<b>665.00</b>
Miller, Sue	Programs Pur Svcs	Monthly Chair Yoga Classes	9/3/2024	88.55
<b>Miller, Sue Total</b>				<b>88.55</b>
Motorola Solutions	Byrne/Justice Assist LE Equipm	New Portable Radios per attached quote	8/28/2024	7,482.44
<b>Motorola Solutions Total</b>				<b>7,482.44</b>
MWI Animal Health	AnimalShltr Mat & Sup	JM medication & supplement	9/6/2024	252.88
<b>MWI Animal Health Total</b>				<b>252.88</b>
MYERS, ALISHA ANN	General Check Refunds Account	10028050	9/10/2024	151.30
<b>MYERS, ALISHA ANN Total</b>				<b>151.30</b>
Narrow Passage Press	Programs Printing & Binding	brochures	8/1/2024	1,142.97
<b>Narrow Passage Press Total</b>				<b>1,142.97</b>
Norvac Lock Tech	311EMain Maint Mat & Sup	rm Norvac 311 E.Main keys cut	9/16/2024	22.00
	SHSP Election Security M&S	Replace Lock on Registrar's Office Door	9/3/2024	200.00
<b>Norvac Lock Tech Total</b>				<b>222.00</b>
NSVRC	ARPA Broadband Project	VATI County Cash Match Installment #9	9/2/2024	540,000.00
<b>NSVRC Total</b>				<b>540,000.00</b>
Office Depot	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/20/2024	188.87
<b>Office Depot Total</b>				<b>188.87</b>
Ohrstrom, George II	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Ohrstrom, George II Total</b>				<b>100.00</b>
PAINTER, JENNIFER L	General Check Refunds Account	10026170	9/10/2024	53.44

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
<b>PAINTER, JENNIFER L Total</b>				<b>53.44</b>
Patricia Luttrell	Pool Refunds	refund	9/12/2024	10.00
<b>Patricia Luttrell Total</b>				<b>10.00</b>
PERKINS, ALAN HUNTER	General Check Refunds Account	10022570	9/20/2024	45.30
<b>PERKINS, ALAN HUNTER Total</b>				<b>45.30</b>
Pitney Bowes	Bldg Insp Postal Svcs	Postage through 8/10/24	9/3/2024	23.57
	Clk of CC Postal Svcs	Postage Machine Expenses: Circ	9/17/2024	171.30
	Com of Rev Postal Svcs	Postage through 8/10/24	9/3/2024	106.85
	Dev Rights Postal Svcs	Postage through 8/10/24	9/3/2024	47.77
	EMS Postal Services	Postage through 8/10/24	9/3/2024	0.64
	Plan Adm Postal Svcs	Postage through 8/10/24	9/3/2024	56.48
	Plan Com Postal Svcs	Postage through 8/10/24	9/3/2024	10.36
	Sheriff Postal Svcs	Postage for Reserve Account 36060309	9/9/2024	300.00
	Treasurer Postal Svcs	Postage through 8/10/24	9/3/2024	665.43
	BoS Postal Services	Postage through 8/10/24	9/3/2024	8.24
	County Adm Postal Svcs	Postage through 8/10/24	9/3/2024	6.16
	Electoral Postal Svcs	Postage through 8/10/24	9/3/2024	356.00
<b>Pitney Bowes Total</b>				<b>1,752.80</b>
Quill Corporation	JAS Inventory -Mtls & Supplies	Central Store Supplies	7/31/2024	433.66
<b>Quill Corporation Total</b>				<b>433.66</b>
Ramirez Landscape Ll	Maintenanc Maint Contracts	rm Ramirez County Mow August 2024	9/9/2024	8,410.00
	SWC Pur Svcs	rm Ramirez County Mow August 2024	9/9/2024	70.00
<b>Ramirez Landscape Ll Total</b>				<b>8,480.00</b>
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	948.94
	129Rams Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	277.02
	225Rams Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	1,041.56
	309WMain Maint Electrical Svcs	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	150.61
	311EMain Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	669.97
	524West Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	323.80
	AlBase Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	25.76
	AlOff Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	573.65
	AlPool Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	1,762.19
	AlRec Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	2,784.28
	AlSoc Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	36.43
	ChurchSt Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	2,246.40
	SWC Electrical Services	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	70.73
	100 N Church Maint Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	1,071.41
	JGC Maintenance Electric	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	4,162.33
	JGC TWN Maintenance Electrical	rm REC County Electric 8-1 to 9-1-2024	9/5/2024	2,476.16
<b>Rappahannock Electri Total</b>				<b>18,621.24</b>
Reed, Ryan	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Reed, Ryan Total</b>				<b>100.00</b>
Republic Services	LitterCtrl Pur Svcs	Waste Removal Services-Gov't D	8/31/2024	39.66
	Maintenanc Maint Contracts	Waste Removal Services-Gov't D	8/31/2024	1,021.36
	SWC Pur Svcs	Waste Removal Services-Conveni	8/31/2024	4,699.89
	JGC Maintenance Contracts	Waste Removal Services-Gov't D	8/31/2024	80.46
	JGC TWN Maintenance Contracts	Waste Removal Services-Gov't D	8/31/2024	47.86
<b>Republic Services Total</b>				<b>5,889.23</b>
Ricoh Usa	District C Maint Contracts	Copier Maint. SN: 4206-Gen. Di	7/20/2024	125.94
	District C Maint Contracts	Copier Maint. SN: 4206-Gen. Di	9/4/2024	6.30
	IT Maint Contracts	Copier Maint. SN: 8932-County	9/1/2024	325.00
<b>Ricoh Usa Total</b>				<b>457.24</b>
Riddleberger Bros	Capital Outlay Replacement	225 Ramsburg Replace 2 ton Car	9/12/2024	18,876.00
	225Rams Maint Pur Svcs	rm RBI ACO Repairs found during PM'S	7/31/2024	1,610.00
<b>Riddleberger Bros Total</b>				<b>20,486.00</b>
Ridgerunner Containe	SWC Pur Svcs	rm Ridgerunner CCCC Recycling Fee August 24	8/31/2024	316.26
<b>Ridgerunner Containe Total</b>				<b>316.26</b>
Ridgeway Auto Body	Sheriff Pur Svcs	Body Work Repair	8/23/2024	2,004.80
	Sheriff VRP Mat & Sup	Body Work Repair	8/23/2024	5,105.67
	Sheriff VRP Mat & Sup	Vehicle 2201 Body Damage Repair	2/8/2024	2,386.00
	Sheriff Insured Repair Svcs	Body Work Repair	8/23/2024	250.00
	Sheriff Insured Repair Svcs	Vehicle 2201 Body Damage Repair	2/8/2024	250.00
<b>Ridgeway Auto Body Total</b>				<b>9,996.47</b>
Ronnie L. King	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Ronnie L. King Total</b>				<b>100.00</b>
Roseville & Plaza Pe	AnimalShltr Pur Svcs	cdm-Sparrow rads & meds	8/20/2024	265.66
	AnimalShltr Pur Svcs	cdm-Buko f/u & meds	8/28/2024	147.08
<b>Roseville &amp; Plaza Pe Total</b>				<b>412.74</b>
Roy's Upholstery	EMS Vehicle Fuel	Fire-EMS Chief vehicle-seat repair	9/11/2024	303.78

**Clarke County**  
**FY 25 Invoice History Report**  
**September 30, 2024**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
<b>Roy's Upholstery Total</b>				<b>303.78</b>
RUSH, ROMAN ALEXANDE	General Check Refunds Account	10025894	9/20/2024	123.24
<b>RUSH, ROMAN ALEXANDE Total</b>				<b>123.24</b>
Russell, Jesse	HstPrvCom Board Member Fees	Attd HPC Meeting 8/7/2024	9/13/2024	25.00
<b>Russell, Jesse Total</b>				<b>25.00</b>
S&S Worldwide	Programs Mat & Sup	supplies play camp	9/5/2024	111.90
<b>S&amp;S Worldwide Total</b>				<b>111.90</b>
Sabrina Ramey	Programs Refunds	refund	9/26/2024	5.00
<b>Sabrina Ramey Total</b>				<b>5.00</b>
Sara Gray	Programs Refunds	refund	9/26/2024	5.00
<b>Sara Gray Total</b>				<b>5.00</b>
Schenck Foods Compan	Programs Mat & Sup	afterschool food	9/24/2024	297.57
<b>Schenck Foods Compan Total</b>				<b>297.57</b>
Secure Shred	Sheriff Pur Svcs	Monthly Shred Service	8/1/2024	55.00
	Sheriff Pur Svcs	Monthly Shred Services	9/1/2024	55.00
<b>Secure Shred Total</b>				<b>110.00</b>
Sheehy Ford	Sher Veh Capital Outlay Replac	New Sheriff's Vehicles	8/28/2024	39,674.66
	Sher Veh Capital Outlay Replac	New Sheriff's Vehicle	8/28/2024	39,674.66
	Sher Veh Capital Outlay Replac	Vehicle Upfit	7/31/2024	37,877.52
	Sher Veh Capital Outlay Replac	Additional lights for new cruisers	7/31/2024	1,492.04
<b>Sheehy Ford Total</b>				<b>118,718.88</b>
Shentel	IT Leases & Rentals	Government-Shentel Dark Fiber 9/1-9/30	9/1/2024	2,227.55
	IT Telecomm Online Tech	Government-Shentel Dark Fiber 9/1-9/30	9/1/2024	998.08
	JGC TWN Maintenance Telephone	Government-Shentel Dark Fiber 9/1-9/30	9/1/2024	123.31
<b>Shentel Total</b>				<b>3,348.94</b>
Shields Warren	Rev Rf Ambulance Svcs Refunds	Fire-EMS patient overpayment-refund	9/19/2024	35.00
<b>Shields Warren Total</b>				<b>35.00</b>
Signet Screen Printi	Bldg Insp Mat & Sup	Supplies/Building department shirts	9/12/2024	480.10
	Plan Adm Mat & Sup	Shirts	8/26/2024	260.09
<b>Signet Screen Printi Total</b>				<b>740.19</b>
Smart, Kathy	BryDevAuth Board Member Fees	Attd 8/28/2024 BADA Meeting	8/28/2024	25.00
<b>Smart, Kathy Total</b>				<b>25.00</b>
SRFAX	IT Tech SW/OL	Online Fax service 2024-09-06 to 2024-10-05	9/6/2024	74.95
<b>SRFAX Total</b>				<b>74.95</b>
Staelin, John	Plan Com Board Member Fees	Attd 9/3/24 & 9/6/24 PC Meeting	9/6/2024	100.00
<b>Staelin, John Total</b>				<b>100.00</b>
Staples Technology S	District C Mat & Sup	TN450 Toner Cartridge	8/31/2024	56.70
	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/31/2024	2,526.75
	JAS Inventory -Mtls & Supplies	MICR Toner and Central Store Supplies	8/31/2024	222.52
	JAS IT Mat & Sup	MICR Toner and Central Store Supplies	8/31/2024	231.56
<b>Staples Technology S Total</b>				<b>3,037.53</b>
Stericycle	Com of Rev Pur Svcs	shredding	8/25/2024	27.71
	Treasurer Pur Svcs	Shred Services - July 2024	7/25/2024	27.60
<b>Stericycle Total</b>				<b>55.31</b>
Sunny Communications	Radios Capital Outlay Replacem	Four Radios	8/23/2024	3,164.71
<b>Sunny Communications Total</b>				<b>3,164.71</b>
Susan Day	Pool Refunds	refund	8/9/2024	10.00
<b>Susan Day Total</b>				<b>10.00</b>
TAMM, THOMAS PATRICK	General Check Refunds Account	10017857	9/10/2024	17.56
<b>TAMM, THOMAS PATRICK Total</b>				<b>17.56</b>
Thomson Reuters	Comm Atty Dues & Memb	September 2024	9/1/2024	56.00
<b>Thomson Reuters Total</b>				<b>56.00</b>
Town of Berryville	Pyts to Town of Berryville	Local Sales Tax June 2024 (Recv'd August 2024)	9/9/2024	31,951.87
<b>Town of Berryville Total</b>				<b>31,951.87</b>
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax June 2024 (Recv'd August 2024)	9/9/2024	5,385.96
<b>Town of Boyce Total</b>				<b>5,385.96</b>
Town Square Publicat	Econ Dev Advertising	IF - Town Square Publications Top of VA Ad	9/16/2024	1,240.00
<b>Town Square Publicat Total</b>				<b>1,240.00</b>
Treasurer Of Virgini	EMS Pur Svcs	New - Application for controlled substances reg	9/17/2024	120.00
	Exam&Bury Pur Svcs	H. McClung	9/19/2024	20.00
<b>Treasurer Of Virgini Total</b>				<b>140.00</b>
Truist Bank	AnimalShltr Mat & Sup	JM Animal Shelter	9/9/2024	160.24
	AnimalShltr Pur Svcs	JM Animal Shelter	9/9/2024	260.00
	BoS Travel	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	150.00
	County Adm Mat & Sup	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	277.87
	County Adm Miscellaneous Expen	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	85.81
	Econ Dev Pur Svcs	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	32.00
	EMS Miscellaneous	Fire-EMS credit card statement 9-9-24	9/9/2024	98.58
	EMS Travel	Fire-EMS credit card statement 9-9-24	9/9/2024	1,993.31



**Clarke County**  
**FY 25 Invoice History Report**  
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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Truist Bank	IT Tech SW/OL	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	1,184.68
	Maintenanc Mat & Sup	rm Truist Credit Card 8-12 to 8-25-24	9/9/2024	808.39
	Programs Pur Svcs	supplies	9/8/2024	128.46
	Sheriff Dues & Memb	Monthly Statement	9/9/2024	78.98
	Sheriff Mat & Sup	Monthly Statement	9/9/2024	938.90
	Sheriff Postal Svcs	Monthly Statement	9/9/2024	44.39
	Sheriff Postal Svcs	Mail Evidence	9/9/2024	73.90
	Sheriff PSU Mat & Sup	Monthly Statement	9/9/2024	77.91
	Sheriff Pur Svcs	Monthly Statement	9/9/2024	32.00
	Sheriff SOS Mat & Sup	Monthly Statement	9/9/2024	204.45
	Sheriff Travel - Sworn Staff	Monthly Statement	9/9/2024	1,300.34
	Sheriff Travel - Sworn Staff	First Responder Mental Health Class - Hotel	9/9/2024	296.66
	Sheriff Vehicle Fuel	Monthly Statement	9/9/2024	107.53
	Sheriff VRP Mat & Sup	Monthly Statement	9/9/2024	615.28
	Plan Adm Dues & Memb	otter, Alliance, American Planning	9/9/2024	101.00
	EMS Pur Svcs-Employee Training	Fire-EMS credit card statement 9-9-24	9/9/2024	1,505.00
	County Adm Pur Svcs	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	1,465.00
	Plan Adm Mat & Sup	otter, Alliance, American Planning	9/9/2024	16.99
	BoS Miscellaneous Expenditures	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	50.00
	Econ Dev Postal Svcs	IF - Econ Development Credit Card Sep 2024	9/9/2024	3.15
	BoS Pur Svcs	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	75.00
	100 N Church Maint Mat & Sup	rm Truist Credit Card 8-12 to 8-25-24	9/9/2024	166.36
	BoS Dues & Memb	cdm-Admin,BoS,Econ,IT credit card	9/9/2024	1,000.00
	Plan Adm Travel	otter, Alliance, American Planning	9/9/2024	80.00
	Uniform & Wearing Apparel	Monthly Statement	9/9/2024	884.38
	Econ Dev Miscellaneous Expendi	IF - Econ Development Credit Card Sep 2024	9/9/2024	42.00
<b>Truist Bank Total</b>				<b>14,338.56</b>
UMR	Rev Rf Ambulance Svcs Refunds	Fire-EMS insurance overpayment-refund	9/18/2024	30.00
<b>UMR Total</b>				<b>30.00</b>
Unger, Joseph	Sheriff Travel - Sworn Staff	National Child Passenger Safety Course - Unger	9/3/2024	530.73
<b>Unger, Joseph Total</b>				<b>530.73</b>
US Postmaster	Comm Atty Postal Svcs	Send Check to Amy	8/30/2024	858.00
<b>US Postmaster Total</b>				<b>858.00</b>
UVA	Treasurer Travel	TAV 2024 Fall District Mtg - Crouse	9/9/2024	80.00
	Treasurer Travel	TAV 2024 Fall District Mtg - Keeler	9/9/2024	80.00
<b>UVA Total</b>				<b>160.00</b>
Valley Health	EMS Mat & Sup	Fire-EMS supply program	9/3/2024	970.29
<b>Valley Health Total</b>				<b>970.29</b>
Valley Veterinary Em	AnimalShltr Pur Svcs	JM Tara emergency services	8/19/2024	170.60
	AnimalShltr Pur Svcs	JM Braxton emergency care	8/28/2024	144.91
<b>Valley Veterinary Em Total</b>				<b>315.51</b>
Veterinary Community	AnimalShltr Pur Svcs	JM K9 & feline vax & meds	9/1/2024	1,545.00
<b>Veterinary Community Total</b>				<b>1,545.00</b>
Virginia Bohrman	Pool Refunds	refund	9/12/2024	10.00
<b>Virginia Bohrman Total</b>				<b>10.00</b>
Virginia Tourism	Econ Dev Advertising	IF -VTC Welcome Center brochure distribution	8/28/2024	480.00
<b>Virginia Tourism Total</b>				<b>480.00</b>
VITA	Clk of CC Telephone	Aug 2024 phone bill	9/4/2024	0.67
	District C Telephone	Aug 2024 phone bill	9/4/2024	110.58
	IT Telephone	Aug 2024 phone bill	9/4/2024	141.05
	J&D Court Telephone	Aug 2024 phone bill	9/4/2024	0.06
	Sheriff Telephone	Aug 2024 phone bill	9/4/2024	645.46
	JGC TWN Maintenance Telephone	Aug 2024 phone bill	9/4/2024	65.19
<b>VITA Total</b>				<b>963.01</b>
Wage Works	Flex Bens Pur Svcs	Flex Admin Fee September 2024	9/25/2024	338.75
<b>Wage Works Total</b>				<b>338.75</b>
Walmart	Programs Mat & Sup	supplies	9/19/2024	118.97
	Rec Center Mat & Sup	supplies	9/19/2024	203.23
	Rec Center Merch for Resale	supplies	9/19/2024	121.42
<b>Walmart Total</b>				<b>443.62</b>
Wampler-Eanes Apprai	Reassess Finance & Auditing	Reassessment of General Property	9/4/2024	29,655.00
<b>Wampler-Eanes Apprai Total</b>				<b>29,655.00</b>
Washington Gas	104Church Maint Heating	104 N Church 08/14-09/16	9/20/2024	22.50
	AlRec Maint Heating	225 AL SMITH CIR 8/15-9/16	9/18/2024	134.04
	100 N Church Maint Heating	100 N Church 8/14-09/16	9/17/2024	23.55
	JGC Maintenance Heating	101 Chalmers Ct 8/14-9/16	9/17/2024	845.42
	JGC TWN Maintenance Heating	101 Chalmers Ct 8/14-9/16	9/17/2024	502.93

**Clarke County  
FY 25 Invoice History Report  
September 30, 2024**

<b>VENDOR NAME</b>	<b>ACCOUNT DESC</b>	<b>FULL DESC</b>	<b>INVOICE DATE</b>	<b>AMOUNT</b>
<b>Washington Gas Total</b>				<b>1,528.44</b>
Winchester Equipment	Maintenanc Mat & Sup	rm Winchester Equip Maint belt spring	9/11/2024	127.98
<b>Winchester Equipment Total</b>				<b>127.98</b>
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	summer 2024 newsletter	9/17/2024	991.77
<b>Winchester Printers Total</b>				<b>991.77</b>
Winchester Star	BoS Advertising	cdm-August PH ads	8/9/2024	237.03
	BoS Advertising	cdm-August PH ads	8/16/2024	237.03
<b>Winchester Star Total</b>				<b>474.06</b>
York, Robin	HstPrvCom Board Member Fees	attd HPC 8/7/2024	8/7/2024	25.00
<b>York, Robin Total</b>				<b>25.00</b>
<b>Grand Total</b>				<b>1,847,492.13</b>

**Clarke County**  
**FY 25 YTD Budget Report**  
**September 30, 2024**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
11010-Board of Supervisors						
11010	1300	BoS Part Time Salaries	13,800	3,225	10,575	23%
11010	2100	BoS FICA	908	191	716	21%
11010	2300	BoS Health Ins	20,247	5,282	14,965	26%
11010	2700	BoS Worker's Comp	8	6	2	71%
11010	3000	BoS Pur Svcs	1,500	75	1,425	5%
11010	3600	BoS Advertising	5,600	1,263	4,337	23%
11010	5210	BoS Postal Services	500	8	492	2%
11010	5230	BoS Telephone	35	0	35	0%
11010	5300	BoS Insurance	4,200	3,969	231	95%
11010	5500	BoS Travel	4,000	300	3,700	8%
11010	5800	BoS Miscellaneous Expenditures	2,200	50	2,150	2%
11010	5810	BoS Dues & Memb	5,500	4,243	1,257	77%
11010	6000	BoS Mat & Sup	800	0	800	0%
<b>11010-Board of Supervisors Total</b>			<b>59,297</b>	<b>18,612</b>	<b>40,685</b>	<b>31%</b>
12110-County Administrator						
12110	1100	County Adm Salaries	339,317	78,865	260,452	23%
12110	1300	County Adm Part Time Salaries	42,184	6,799	35,385	16%
12110	2100	County Adm FICA	28,094	6,370	21,724	23%
12110	2210	County Adm VRS 1&2	21,838	5,355	16,482	25%
12110	2220	County Adm VRS Hybrid	21,640	4,628	17,012	21%
12110	2300	County Adm Health Ins	31,109	7,377	23,732	24%
12110	2400	County Adm Life Ins	4,477	916	3,561	20%
12110	2510	County Adm Dis Ins Hybrid	827	180	647	22%
12110	2700	County Adm Workers Comp	180	133	47	74%
12110	3000	County Adm Pur Svcs	6,000	2,209	3,791	37%
12110	3320	County Adm Maint Contracts	5,000	0	5,000	0%
12110	3500	County Adm Printing & Binding	200	0	200	0%
12110	3600	County Adm Advertising	500	0	500	0%
12110	5210	County Adm Postal Svcs	1,000	6	994	1%
12110	5230	County Adm Telephone	800	117	683	15%
12110	5500	County Adm Travel	2,500	0	2,500	0%
12110	5800	County Adm Miscellaneous Expen	2,000	237	1,763	12%
12110	5810	County Adm Dues & Memb	1,800	511	1,289	28%
12110	6000	County Adm Mat & Sup	4,000	1,368	2,632	34%
12110	6008	County Adm Vehicle Fuel	2,200	204	1,996	9%
<b>12110-County Administrator Total</b>			<b>515,666</b>	<b>115,275</b>	<b>400,391</b>	<b>22%</b>
12120-Public Information Serv						
12120	1100	Inform Salaries - Regular	0	0	0	100%
12120	2100	Inform FICA	0	0	0	100%
12120	2220	Inform VRS Hybrid	0	0	0	100%
12120	2300	Inform Health Ins	0	0	0	100%
12120	2400	Inform Life Ins	0	0	0	100%
12120	2510	Inform Dis Ins Hybrid	0	0	0	100%
12120	2700	Inform Workers Comp	27	20	7	75%
12120	3000	Inform Pur Svcs	6,000	7,547	(1,547)	126%
12120	5210	Inform Postal Svcs	100	0	100	0%

**Clarke County**  
**FY 25 YTD Budget Report**  
**September 30, 2024**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12120	5230	Inform Telephone	200	0	200	0%
12120	5500	Inform Travel	500	0	500	0%
12120	6000	Inform Mat & Sup	500	0	500	0%
<b>12120-Public Information Serv Total</b>			<b>7,327</b>	<b>7,568</b>	<b>(241)</b>	<b>103%</b>
12210-Legal Services						
12210	3000	Legal Svc Pur Svcs	35,000	955	34,045	3%
<b>12210-Legal Services Total</b>			<b>35,000</b>	<b>955</b>	<b>34,045</b>	<b>3%</b>
12310-Commissioner of Revenue						
12310	1100	Com of Rev Salaries	197,789	52,156	145,633	26%
12310	1300	Com of Rev Part Time Salaries	27,150	2,658	24,492	10%
12310	2100	Com of Rev FICA	16,293	4,006	12,287	25%
12310	2210	Com of Rev VRS 1&2	24,348	4,586	19,762	19%
12310	2220	Com of Rev VRS Hybrid	0	1,983	(1,983)	100%
12310	2300	Com of Rev Health Ins	33,726	7,145	26,581	21%
12310	2400	Com of Rev Life Ins	2,650	615	2,035	23%
12310	2510	Com of Rev Dis Ins Hybrid	0	79	(79)	100%
12310	2700	Com of Rev Workers Comp	122	91	31	75%
12310	3000	Com of Rev Pur Svcs	2,000	345	1,655	17%
12310	3320	Com of Rev Maint Contracts	500	54	446	11%
12310	3500	Com of Rev Printing & Binding	400	0	400	0%
12310	3600	Com of Rev Advertising	200	0	200	0%
12310	5210	Com of Rev Postal Svcs	2,200	251	1,949	11%
12310	5230	Com of Rev Telephone	200	16	184	8%
12310	5500	Com of Rev Travel	2,500	0	2,500	0%
12310	5510	Com of Rev Local Mileage	400	0	400	0%
12310	5810	Com of Rev Dues & Memb	700	0	700	0%
12310	6000	Com of Rev Mat & Sup	1,400	112	1,288	8%
12310	6035	Com of Rev Noncap Ofc Equip	200	0	200	0%
<b>12310-Commissioner of Revenue Total</b>			<b>312,778</b>	<b>74,097</b>	<b>238,681</b>	<b>24%</b>
12410-Treasurer						
12410	1100	Treasurer Salaries	275,455	69,077	206,378	25%
12410	2100	Treasurer FICA	20,457	5,155	15,302	25%
12410	2210	Treasurer VRS 1&2	23,310	4,750	18,560	20%
12410	2220	Treasurer VRS Hybrid	11,691	4,203	7,488	36%
12410	2300	Treasurer Health Ins	44,592	11,202	33,390	25%
12410	2400	Treasurer Life Ins	3,691	823	2,868	22%
12410	2510	Treasurer Dis Ins Hybrid	640	165	475	26%
12410	2700	Treasurer Workers Comp	150	97	52	65%
12410	3000	Treasurer Pur Svcs	1,500	78	1,422	5%
12410	3180	Treasurer Credit Card Fees	30,000	0	30,000	0%
12410	3190	Treasurer DMV Stop	11,000	5,650	5,350	51%
12410	3320	Treasurer Maint Contracts	6,000	2,550	3,450	42%
12410	3500	Treasurer Printing & Binding	8,500	1,101	7,399	13%
12410	3600	Treasurer Advertising	300	0	300	0%
12410	5210	Treasurer Postal Svcs	30,000	3,576	26,425	12%
12410	5230	Treasurer Telephone	200	8	192	4%
12410	5500	Treasurer Travel	3,000	1,109	1,891	37%

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12410	5510	Treasurer Local Mileage	400	114	286	28%
12410	5810	Treasurer Dues & Memb	600	400	200	67%
12410	6000	Treasurer Mat & Sup	15,000	1,181	13,819	8%
<b>12410-Treasurer Total</b>			<b>486,486</b>	<b>111,239</b>	<b>375,247</b>	<b>23%</b>
12510-Data Processing/IT						
12510	1100	IT Salaries	233,753	49,157	184,596	21%
12510	2100	IT FICA	14,908	3,755	11,153	25%
12510	2210	IT VRS 1&2	14,208	3,552	10,656	25%
12510	2220	IT VRS Hybrid	11,215	2,804	8,411	25%
12510	2300	IT Health Ins	20,739	5,185	15,555	25%
12510	2400	IT Life Ins	2,635	580	2,055	22%
12510	2510	IT Dis Ins Hybrid	429	107	322	25%
12510	2700	IT Workers Comp	106	80	27	75%
12510	3000	IT Pur Svcs	0	405	(405)	100%
12510	3320	IT Maint Contracts	4,000	1,319	2,681	33%
12510	5210	IT Postal Svcs	100	0	100	0%
12510	5230	IT Telephone	10,000	1,470	8,530	15%
12510	5240	IT Telecomm Online Tech	18,000	3,873	14,127	22%
12510	5400	IT Leases & Rentals	32,100	6,683	25,417	21%
12510	5500	IT Travel	1,000	0	1,000	0%
12510	5810	IT Dues & Memb	100	0	100	0%
12510	6000	IT Mat & Sup	2,000	172	1,828	9%
12510	6008	IT Vehicle Fuel	100	39	61	39%
12510	6040	IT Tech SW/OL	182,000	46,881	135,119	26%
12510	6050	IT Noncap Technology Hardware	45,000	1,638	43,362	4%
<b>12510-Data Processing/IT Total</b>			<b>592,393</b>	<b>127,698</b>	<b>464,694</b>	<b>22%</b>
13100-Electoral Board and Officials						
13100	1300	Electoral Part Time Salaries	7,684	0	7,684	0%
13100	2100	Electoral FICA	591	0	591	0%
13100	2700	Electoral Workers Comp	4	3	1	71%
13100	3000	Electoral Pur Svcs	6,500	0	6,500	0%
13100	3160	Electoral Board Member Fees	36,200	0	36,200	0%
13100	3320	Electoral Maint Contracts	9,000	6,108	2,892	68%
13100	3500	Electoral Printing & Binding	6,100	0	6,100	0%
13100	3600	Electoral Advertising	400	0	400	0%
13100	5210	Electoral Postal Svcs	2,500	356	2,144	14%
13100	5400	Electoral Leases & Rentals	2,100	0	2,100	0%
13100	5500	Electoral Travel	1,500	254	1,246	17%
13100	5510	Electoral Local Mileage	1,500	0	1,500	0%
13100	5810	Electoral Dues & Memb	300	0	300	0%
13100	6000	Electoral Mat & Sup	1,000	150	850	15%
13100	6035	Electoral Noncap Office Equip	1,500	0	1,500	0%
<b>13100-Electoral Board and Officials Total</b>			<b>76,879</b>	<b>6,871</b>	<b>70,008</b>	<b>9%</b>
13200-Registrar						
13200	1100	Registrar Salaries	133,159	33,290	99,869	25%
13200	1300	Registrar Part Time Salaries	14,080	1,706	12,374	12%
13200	2100	Registrar FICA	11,111	2,675	8,435	24%

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13200	2210	Registrar VRS 1&2	16,392	4,098	12,294	25%
13200	2300	Registrar Health Ins	20,739	5,185	15,555	25%
13200	2400	Registrar Life Ins	1,784	393	1,392	22%
13200	2700	Registrar Workers Comp	80	54	26	67%
13200	3000	Registrar Pur Svcs	1,550	69	1,481	4%
13200	3320	Registrar Maint Contracts	2,640	0	2,640	0%
13200	5210	Registrar Postal Svcs	2,000	0	2,000	0%
13200	5230	Registrar Telephone	1,100	101	999	9%
13200	5500	Registrar Travel	1,600	159	1,441	10%
13200	5510	Registrar Local Mileage	700	0	700	0%
13200	5810	Registrar Dues & Memb	400	0	400	0%
13200	6000	Registrar Mat & Sup	1,400	591	809	42%
13200	6035	Registrar Noncap Office Equip	500	0	500	0%
<b>13200-Registrar Total</b>			<b>209,235</b>	<b>48,321</b>	<b>160,914</b>	<b>23%</b>
21100-Circuit Court						
21100	5841	Circuit C Juror Pay	7,500	350	7,150	5%
21100	5842	Circuit C Jury Comm	300	0	300	0%
21100	6000	Circuit C Mat & Sup	0	190	(190)	100%
21100	7000	Circuit Ct Pyt to Joint Ops	9,500	0	9,500	0%
<b>21100-Circuit Court Total</b>			<b>17,300</b>	<b>540</b>	<b>16,760</b>	<b>3%</b>
21200-General District Court						
21200	3000	District C Pur Svcs	3,000	0	3,000	0%
21200	3150	District C Legal Svcs	270	0	270	0%
21200	3320	District C Maint Contracts	1,400	190	1,210	14%
21200	5210	District C Postal Svcs	900	145	755	16%
21200	5230	District C Telephone	2,000	349	1,651	17%
21200	5500	District C Travel	500	0	500	0%
21200	5810	District C Dues & Memb	50	0	50	0%
21200	6000	District C Mat & Sup	700	350	350	50%
<b>21200-General District Court Total</b>			<b>8,820</b>	<b>1,034</b>	<b>7,786</b>	<b>12%</b>
21510-Blue Ridge Legal Services						
21510	5600	Blue Ridge Legal Svc Contr	1,500	1,500	0	100%
<b>21510-Blue Ridge Legal Services Total</b>			<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>100%</b>
21600-Juvenile & Domestic Relations						
21600	3000	J&D Court Pur Svcs	3,000	0	3,000	0%
21600	3320	J&D Court Maint Contracts	1,000	242	758	24%
21600	5210	J&D Court Postal Svcs	700	103	597	15%
21600	5230	J&D Court Telephone	700	120	580	17%
21600	5500	J&D Court Travel	750	0	750	0%
21600	5810	J&D Court Dues & Memb	50	0	50	0%
21600	6000	J&D Court Mat & Sup	800	0	800	0%
<b>21600-Juvenile &amp; Domestic Relations Total</b>			<b>7,000</b>	<b>465</b>	<b>6,535</b>	<b>7%</b>
21700-Clerk of the Circuit Court						
21700	1100	Clk of CC Salaries	229,859	57,123	172,737	25%
21700	2100	Clk of CC FICA	16,988	4,368	12,620	26%
21700	2210	Clk of CC VRS 1&2	16,042	4,010	12,031	25%
21700	2220	Clk of CC VRS Hybrid	13,439	3,595	9,844	27%



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21700	2400	Clk of CC Life Ins	2,976	674	2,302	23%
21700	2510	Clk of CC Dis Ins Hybrid	484	130	355	27%
21700	2700	Clk of CC Workers Comp	120	90	30	75%
21700	3000	Clk of CC Pur Svcs	2,500	0	2,500	0%
21700	3320	Clk of CC Maint Contracts	25,500	2,653	22,848	10%
21700	3510	Clk of CC Microfilming	7,000	803	6,197	11%
21700	5210	Clk of CC Postal Svcs	6,000	1,962	4,038	33%
21700	5230	Clk of CC Telephone	1,050	183	867	17%
21700	5810	Clk of CC Dues & Memb	370	370	0	100%
21700	6000	Clk of CC Mat & Sup	6,500	1,291	5,209	20%
<b>21700-Clerk of the Circuit Court Total</b>			<b>328,828</b>	<b>77,252</b>	<b>251,577</b>	<b>23%</b>
21910-Victim and Witness Assistance						
21910	1100	VictimWit Regular Salary	54,188	13,607	40,582	25%
21910	1300	VictimWit Part Time Sal	14,815	3,445	11,370	23%
21910	2100	VictimWit FICA	5,279	1,308	3,971	25%
21910	2210	VictimWit VRS 1&2	6,671	1,675	4,996	25%
21910	2400	VictimWit Life Ins	726	161	566	22%
21910	2700	VictimWit Workers Comp	38	28	10	74%
21910	3000	VictimWit Pur Svcs	150	26	124	17%
21910	5210	VictimWit Postal Svcs	500	0	500	0%
21910	5230	VictimWit Telephone	500	83	417	17%
21910	5500	VictimWit Travel	1,500	0	1,500	0%
21910	5810	VictimWit Dues & Memb	500	0	500	0%
21910	6000	VictimWit Mat & Sup	6,053	41	6,012	1%
<b>21910-Victim and Witness Assistance Total</b>			<b>90,920</b>	<b>20,373</b>	<b>70,547</b>	<b>22%</b>
21940-Old Dominion ASAP						
21940	5600	Old Dominion ASAP Entity Gift	8,000	8,000	0	100%
<b>21940-Old Dominion ASAP Total</b>			<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>100%</b>
22100-Commonwealth's Attorney						
22100	1100	Comm Atty Salaries	345,110	72,103	273,007	21%
22100	1100	Comm Atty VSTOP Salaries	8,476	2,052	6,424	24%
22100	1300	Comm Atty Part Time Salaries	20,390	4,656	15,735	23%
22100	1300	Comm Atty VSTOP PT Salaries	17,893	4,915	12,978	27%
22100	2100	Comm Atty FICA	28,352	5,848	22,504	21%
22100	2100	Comm Atty VSTOP FICA	648	533	115	82%
22100	2210	Comm Atty VRS 1&2	7,431	1,859	5,573	25%
22100	2210	Comm Atty VSTOP VRS 1&2	1,043	253	791	24%
22100	2220	Comm Atty VRS Hybrid	42,180	8,835	33,345	21%
22100	2300	Comm Atty Health Ins	39,878	5,185	34,693	13%
22100	2400	Comm Atty Life Ins	4,624	851	3,774	18%
22100	2400	Comm Atty VSTOP Life Ins	114	24	89	21%
22100	2510	Comm Atty Dis Ins Hybrid	1,503	301	1,202	20%
22100	2700	Comm Atty Workers Comp	207	159	48	77%
22100	2700	Comm Atty VSTOP Workers Comp	5	0	5	0%
22100	3000	Comm Atty Pur Svcs	100	0	100	0%
22100	3320	Comm Atty Maint Contracts	1,500	625	875	42%
22100	5210	Comm Atty Postal Svcs	2,000	858	1,142	43%

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22100	5230	Comm Atty Telephone	2,500	199	2,301	8%
22100	5500	Comm Atty Travel	7,000	0	7,000	0%
22100	5549	Comm Atty Witness Travel Expen	1,500	0	1,500	0%
22100	5810	Comm Atty Dues & Memb	3,500	224	3,276	6%
22100	6000	Comm Atty Mat & Sup	4,000	630	3,370	16%
22100	6035	Comm Atty Noncap Office Equip	400	0	400	0%
22100	6040	Technology SW/OL Content	2,500	0	2,500	0%
<b>22100-Commonwealth's Attorney Total</b>			<b>542,856</b>	<b>110,108</b>	<b>432,747</b>	<b>20%</b>
31200-Sheriff - Total						
31200	1100	Sheriff Salaries	2,040,463	490,769	1,549,694	24%
31200	1200	Sheriff Overtime	43,500	33,857	9,643	78%
31200	1200	DMV Alcohol Grant Overtime	6,650	0	6,650	0%
31200	1200	DMV Speed Overtime	11,954	0	11,954	0%
31200	1300	Sheriff Part Time Salaries	43,860	12,291	31,569	28%
31200	1660	Sheriff Emp Bonuses	0	500	(500)	100%
31200	2100	Sheriff FICA	165,747	41,623	124,125	25%
31200	2100	DMV Alcohol Grant FICA	0	0	0	100%
31200	2100	DMV Speed FICA	0	0	0	100%
31200	2210	Sheriff VRS 1&2	179,974	48,658	131,316	27%
31200	2220	Sheriff VRS Hybrid	47,681	13,221	34,460	28%
31200	2300	Sheriff Health Ins	250,176	79,328	170,848	32%
31200	2400	Sheriff Life Ins	23,893	5,801	18,093	24%
31200	2510	Sheriff Dis Ins Hybrid	1,832	509	1,323	28%
31200	2700	Sheriff Workers Comp	36,378	38,702	(2,324)	106%
31200	2800	Sheriff Leave Pay	0	15,626	(15,626)	100%
31200	2810	Sheriff Holiday Pay	71,000	13,319	57,681	19%
31200	2860	Sheriff LODA	21,035	20,871	165	99%
31200	3000	Sheriff Pur Svcs	45,000	11,942	33,059	27%
31200	3320	Sheriff Maint Contracts	208,704	47,925	160,779	23%
31200	3320	Sheriff E-Ticket Maint Svc	0	4,950	(4,950)	100%
31200	3350	Sheriff Insured Repair Svcs	2,000	500	1,500	25%
31200	3500	Sheriff Printing & Binding	1,050	0	1,050	0%
31200	5210	Sheriff Postal Svcs	2,320	575	1,745	25%
31200	5230	Sheriff Telephone	97,198	10,692	86,506	11%
31200	5300	Sheriff Insurance	12,000	11,219	781	93%
31200	5400	Sheriff Leases & Rentals	28,000	4,215	23,785	15%
31200	5500	Sheriff Travel	70,800	135	70,666	0%
31200	5500	Sheriff Travel - Sworn Staff	0	13,755	(13,755)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000	0	1,000	0%
31200	5810	Sheriff Dues & Memb	5,250	2,882	2,368	55%
31200	6000	Sheriff Mat & Sup	73,500	453	73,047	1%
31200	6000	Sheriff COS Mat & Sup	0	253	(253)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000	0	25,000	0%
31200	6000	Sheriff PSU Mat & Sup	0	2,296	(2,296)	100%
31200	6000	Sheriff SOS Mat & Sup	0	1,235	(1,235)	100%
31200	6000	Sheriff VRP Mat & Sup	0	15,285	(15,285)	100%
31200	6000	ICAC Mat & Sup	3,000	776	2,224	26%

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31200	6008	Sheriff Vehicle Fuel	66,000	16,232	49,768	25%
31200	6011	Sheriff Clothing	15,650	0	15,650	0%
31200	6011	Sheriff Uniform Sworn Staff	0	1,938	(1,938)	100%
31200	6015	Sheriff Ammunition	28,000	0	28,000	0%
<b>31200-Sheriff - Total Total</b>			<b>3,628,616</b>	<b>962,331</b>	<b>2,666,285</b>	<b>27%</b>
31210-Criminal Justice Training Ctr						
31210	5600	Criminal Justice Training Ctr	22,581	22,581	0	100%
<b>31210-Criminal Justice Training Ctr Total</b>			<b>22,581</b>	<b>22,581</b>	<b>0</b>	<b>100%</b>
31220-Drug Task Force						
31220	5600	Drug Task Force Entity Gift	13,400	0	13,400	0%
<b>31220-Drug Task Force Total</b>			<b>13,400</b>	<b>0</b>	<b>13,400</b>	<b>0%</b>
32200-Volunteer Fire Companies						
32200	2510	Vol Fire Dis Ins Hybrid	11,000	10,323	677	94%
32200	2700	Vol Fire Worker's Comp	21,000	15,753	5,247	75%
32200	5300	Vol Fire Co Insurance	65,000	0	65,000	0%
32200	5600	Vol Fire Companies Entity Gift	25,000	25,000	0	100%
32200	5696	Recruitment/Retention-Tuition	10,000	0	10,000	0%
32200	5697	Vol Fire 4 for Life Grant	19,000	0	19,000	0%
32200	5698	Vol Fire Fire Programs	43,000	0	43,000	0%
32200	6000	Vol Fire Mat'l Suppls	500	0	500	0%
<b>32200-Volunteer Fire Companies Total</b>			<b>194,500</b>	<b>51,076</b>	<b>143,424</b>	<b>26%</b>
32201-Blue Ridge Volunteer Fire Co						
32201	2860	Blue Ridge Vol Fire Co LODA	2,692	1,423	1,269	53%
32201	5510	Blue Ridge Vol Fire Fee for Svc	14,000	0	14,000	0%
32201	5600	Blue Ridge Vol Fire Co Contrib	90,000	22,500	67,500	25%
<b>32201-Blue Ridge Volunteer Fire Co Total</b>			<b>106,692</b>	<b>23,923</b>	<b>82,769</b>	<b>22%</b>
32202-Boyce Volunteer Fire Co						
32202	2860	Boyce Volunteer Fire Co LODA	2,175	2,541	(367)	117%
32202	5510	Boyce Vol Fire Co Fee for Svc	20,000	0	20,000	0%
32202	5600	Boyce Volunteer Fire Co Contr	90,000	22,500	67,500	25%
<b>32202-Boyce Volunteer Fire Co Total</b>			<b>112,175</b>	<b>25,041</b>	<b>87,133</b>	<b>22%</b>
32203-Enders Volunteer Fire Co						
32203	2860	Enders Volunteer Fire Co LODA	7,559	3,863	3,696	51%
32203	5510	Enders Vol Fire Co Fee for Svc	135,000	0	135,000	0%
32203	5600	Enders Volunteer Fire Co Contr	90,000	22,500	67,500	25%
<b>32203-Enders Volunteer Fire Co Total</b>			<b>232,559</b>	<b>26,363</b>	<b>206,196</b>	<b>11%</b>
32310-Fire and Rescue Services						
32310	1100	EMS Salaries	1,194,973	263,227	931,746	22%
32310	1200	EMS Overtime	100,000	79,382	20,618	79%
32310	1300	EMS Part Time Salaries	100,000	18,603	81,397	19%
32310	2100	EMS FICA	103,488	27,117	76,371	26%
32310	2210	EMS VRS 1&2	139,889	29,917	109,972	21%
32310	2220	EMS VRS Hybrid	8,384	2,096	6,288	25%
32310	2300	EMS Health Ins	207,463	43,279	164,184	21%
32310	2400	EMS Life Ins	16,013	3,041	12,972	19%
32310	2510	EMS Dis Ins Hybrid	309	77	232	25%
32310	2700	EMS Workers Comp	31,159	32,702	(1,543)	105%

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32310	2800	EMS Annual Leave Payouts	0	4,166	(4,166)	100%
32310	2810	EMS Holiday Pay	40,000	5,285	34,715	13%
32310	2860	EMS LODA	18,023	19,827	(1,804)	110%
32310	3000	EMS Pur Svcs	84,000	10,120	73,880	12%
32310	3000	EMS Pur Svcs-Employee Training	20,000	1,605	18,395	8%
32310	3320	EMS Maint Svc Contracts	0	0	0	100%
32310	5210	EMS Postal Services	500	54	446	11%
32310	5230	EMS Telephone	2,050	102	1,948	5%
32310	5230	EMS LEMPG Grant-Telephone	0	1,666	(1,666)	100%
32310	5500	EMS Travel	15,000	7,370	7,630	49%
32310	5800	EMS Miscellaneous	4,500	99	4,401	2%
32310	6000	EMS Mat & Sup	60,300	8,264	52,036	14%
32310	6000	EMS Mat'l's and Supplies-Train	1,000	0	1,000	0%
32310	6000	EMS LEMPG Grant Mat & Sup	7,500	0	7,500	0%
32310	6008	EMS Vehicle Fuel	35,000	4,389	30,611	13%
32310	6011	FIRE/EMS Uniforms	20,000	924	19,076	5%
32310	6011	FIRE Personal Protection Equip	25,000	0	25,000	0%
32310	6040	EMS Tech SW/OL	20,000	9,659	10,341	48%
<b>32310-Fire and Rescue Services Total</b>			<b>2,254,550</b>	<b>572,969</b>	<b>1,681,582</b>	<b>25%</b>
32320-Lord Fairfax Emergency Medical						
32320	5600	Lord Fairfax EMS Contribution	6,904	6,904	0	100%
<b>32320-Lord Fairfax Emergency Medical Total</b>			<b>6,904</b>	<b>6,904</b>	<b>0</b>	<b>100%</b>
32400-Forestry Services						
32400	5600	Forestry Svcs Entity Gift	2,773	2,773	0	100%
<b>32400-Forestry Services Total</b>			<b>2,773</b>	<b>2,773</b>	<b>0</b>	<b>100%</b>
33210-Regional Jail						
33210	7000	Regional Jail Joint Ops	480,518	115,699	364,819	24%
<b>33210-Regional Jail Total</b>			<b>480,518</b>	<b>115,699</b>	<b>364,819</b>	<b>24%</b>
33220-Juvenile Detention Center						
33220	3840	Juv Det Ctr Intergov Svc Agree	15,348	0	15,348	0%
<b>33220-Juvenile Detention Center Total</b>			<b>15,348</b>	<b>0</b>	<b>15,348</b>	<b>0%</b>
33300-Probation Office						
33300	5230	Probation Telephone	100	8	92	8%
33300	6000	Probation Mat & Sup	300	0	300	0%
<b>33300-Probation Office Total</b>			<b>400</b>	<b>8</b>	<b>392</b>	<b>2%</b>
34100-Building Inspections						
34100	1100	Bldg Insp Salaries	174,039	42,041	131,999	24%
34100	2100	Bldg Insp FICA	12,081	3,040	9,041	25%
34100	2210	Bldg Insp VRS 1&2	10,164	2,541	7,623	25%
34100	2220	Bldg Insp VRS Hybrid	12,725	3,181	9,544	25%
34100	2300	Bldg Insp Health Ins	41,154	10,195	30,959	25%
34100	2400	Bldg Insp Life Ins	2,253	496	1,757	22%
34100	2510	Bldg Insp Dis Ins Hybrid	452	113	339	25%
34100	2700	Bldg Insp Workers Comp	1,995	1,708	287	86%
34100	3000	Bldg Insp Pur Svcs	600	0	600	0%
34100	3320	Bldg Insp Maint Contracts	1,100	266	834	24%
34100	5210	Bldg Insp Postal Svcs	250	24	226	9%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
34100	5230	Bldg Insp Telephone	3,500	506	2,994	14%
34100	5500	Bldg Insp Travel	1,500	0	1,500	0%
34100	5810	Bldg Insp Dues & Memb	500	0	500	0%
34100	6000	Bldg Insp Mat & Sup	6,500	1,575	4,925	24%
34100	6008	Bldg Insp Vehicle Fuel	4,000	245	3,755	6%
<b>34100-Building Inspections Total</b>			<b>272,814</b>	<b>65,930</b>	<b>206,884</b>	<b>24%</b>
35100-Animal Shelter						
35100	1100	AnimalShltr Salaries	93,303	24,614	68,689	26%
35100	1300	AnimalShltr Part Time Salaries	38,000	12,907	25,093	34%
35100	2100	AnimalShltr FICA	7,799	2,765	5,034	35%
35100	2220	AnimalShltr VRS Hybrid	12,419	3,276	9,142	26%
35100	2300	AnimalShltr Health Ins	20,584	5,146	15,438	25%
35100	2400	AnimalShltr Life Ins	1,250	290	960	23%
35100	2510	AnimalShltr Dis Ins Hybrid	493	130	363	26%
35100	2700	AnimalShltr Workers Comp	767	774	(7)	101%
35100	3000	AnimalShltr Pur Svcs	24,000	6,180	17,820	26%
35100	3320	AnimalShltr Maint Svc Contracts	250	19	231	8%
35100	3500	AnimalShltr Printing & Binding	200	0	200	0%
35100	5230	AnimalShltr Telephone	920	185	735	20%
35100	5400	Anml Shelter Leases and Rental	1	1	0	100%
35100	5500	AnimalShltr Travel	400	0	400	0%
35100	5510	AnimalShltr Local Mileage	100	0	100	0%
35100	6000	AnimalShltr Mat & Sup	12,500	4,237	8,263	34%
35100	6008	AnimalShltr Vehicle Fuel	1,000	175	825	18%
35100	6011	AnimalShltr Clothing	500	0	500	0%
<b>35100-Animal Shelter Total</b>			<b>214,485</b>	<b>60,700</b>	<b>153,786</b>	<b>28%</b>
35300-Med Examiner & Indigent Burial						
35300	3000	Exam&Bury Pur Svcs	200	60	140	30%
<b>35300-Med Examiner &amp; Indigent Burial Total</b>			<b>200</b>	<b>60</b>	<b>140</b>	<b>30%</b>
42400-Refuse Disposal						
42400	3840	RefuseDisp Intergov Svc Agreem	194,400	35,756	158,644	18%
<b>42400-Refuse Disposal Total</b>			<b>194,400</b>	<b>35,756</b>	<b>158,644</b>	<b>18%</b>
42410-Solid Waste Convenience						
42410	1300	SWC PT Salaries - Regular	29,912	5,266	24,646	18%
42410	2100	SWC FICA	2,289	403	1,886	18%
42410	2700	Worker's Compensation	410	337	73	82%
42410	3000	SWC Pur Svcs	63,200	10,471	52,729	17%
42410	5110	SWC Electrical Services	2,000	153	1,847	8%
42410	6000	SWC Mat & Sup	750	0	750	0%
<b>42410-Solid Waste Convenience Total</b>			<b>98,561</b>	<b>16,629</b>	<b>81,932</b>	<b>17%</b>
42600-Litter Control						
42600	3000	LitterCtrl Pur Svcs	15,000	79	14,921	1%
<b>42600-Litter Control Total</b>			<b>15,000</b>	<b>79</b>	<b>14,921</b>	<b>1%</b>
42700-Sanitation						
42700	3840	Sanitation Intergov Svc Agreem	37,000	5,330	31,670	14%
42700	5600	Sanitation Entity Gift	207,000	0	207,000	0%
<b>42700-Sanitation Total</b>			<b>244,000</b>	<b>5,330</b>	<b>238,670</b>	<b>2%</b>

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200-General Property Maintenance - All Accounts						
43200	1100	Maintenanc Salaries	212,770	54,172	158,598	25%
43200	1100	CustdlSrves Sal	5,258	1,315	3,943	25%
43200	1100	JGC CustdlSrves Sal	18,597	4,649	13,948	25%
43200	1100	100NChurch CustdlSrves Sal	9,792	2,448	7,344	25%
43200	1100	102Church CustdlSrves Sal	19,584	4,896	14,688	25%
43200	1100	104Church CustdlSrves Sal	9,792	2,448	7,344	25%
43200	1100	524WMain CustdlSrves Sal	2,061	515	1,546	25%
43200	1100	311EMain CustdlSrves Sal	6,977	1,744	5,233	25%
43200	1100	129 Rams CustSves Sal-Regular	1,940	0	1,940	0%
43200	1300	Maintenanc Part Time Salaries	11,981	2,662	9,319	22%
43200	2100	Maintenanc FICA	15,805	4,175	11,631	26%
43200	2100	CustdlSrves FICA	380	95	285	25%
43200	2100	JGC CustdlSrves FICA	1,337	335	1,001	25%
43200	2100	100NChurch CustdlSrves FICA	691	173	518	25%
43200	2100	102Church CustdlSrves FICA	1,383	346	1,036	25%
43200	2100	104Church CustdlSrves FICA	691	173	518	25%
43200	2100	524WMain CustdlSrves FICA	146	36	109	25%
43200	2100	311EMain CustdlSrves FICA	501	126	376	25%
43200	2100	129 Rams CustSves FICA	148	0	148	0%
43200	2210	Maintenanc VRS 1&2	14,880	3,977	10,904	27%
43200	2220	Maintenanc VRS Hybrid	12,567	3,228	9,340	26%
43200	2220	CustdlSrves VRS Hybrid	235	59	176	25%
43200	2220	JGC CustdlSrves VRS Hybrid	829	207	622	25%
43200	2220	100NChurchCustdlSrves VRSHybri	682	109	572	16%
43200	2220	102Church CustdlSrves VRS Hyb	1,363	218	1,145	16%
43200	2220	104Church CustdlSrves VRSHybri	682	109	572	16%
43200	2220	524WMain CustdlSrves VRSHybri	143	23	121	16%
43200	2220	311EMain CustdlSrves VRS Hybr	311	78	233	25%
43200	2220	129 Rams CustSves VRS Hybrid	87	0	87	0%
43200	2300	Maintenanc Health Ins	23,461	6,153	17,308	26%
43200	2300	CustdlSrves HlthIns	792	204	588	26%
43200	2300	JGC CustdlSrves HlthIns	4,635	1,187	3,448	26%
43200	2300	100NChurch CustdlSrves HlthIns	2,092	537	1,555	26%
43200	2300	102Church CustdlSrves HlthIns	4,184	1,074	3,110	26%
43200	2300	104Church CustdlSrves HlthIns	2,092	537	1,555	26%
43200	2300	524WMain CustdlSrves HlthIns	441	113	328	26%
43200	2300	311EMain CustdlSrves HlthIns	1,782	456	1,326	26%
43200	2400	Maintenanc Life Ins	2,749	639	2,109	23%
43200	2400	CustdlSrves GrpLifeIns	70	16	55	22%
43200	2400	JGC CustdlSrves GrpLifeIns	249	55	194	22%
43200	2400	100NChurch CustdlSrves GrpLife	131	29	102	22%
43200	2400	102Church CustdlSrves GrpLife	262	58	205	22%
43200	2400	104Church CustdlSrves GrpLife	131	29	102	22%
43200	2400	524WMain CustdlSrves GrpLife	28	6	22	22%
43200	2400	311EMain CustdlSrves GrpLifel	93	21	73	22%
43200	2400	129 Rams CustSves Grp Life Ins	26	0	26	0%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	2510	Maintenanc Dis Ins Hybrid	445	115	329	26%
43200	2510	CustdlSrves DisInsHybrid	28	7	21	25%
43200	2510	JGC CustdlSrves DisInsHybrid	98	25	74	25%
43200	2510	100NChurchCustdlSrves DisInsHy	52	13	39	25%
43200	2510	102Church CustdlSrves DisInsHy	103	26	78	25%
43200	2510	104Church CustdlSrves DisInsHy	52	13	39	25%
43200	2510	524WMain CustdlSrves DisInsHy	11	3	8	25%
43200	2510	311EMain CustdlSrves DisInsHy	37	9	28	25%
43200	2510	129 Rams CustSvc Dis Ins Hyb	10	0	10	0%
43200	2700	Maintenanc Workers Comp	1,855	1,715	140	92%
43200	2700	CustdlSrves WrksComp	65	160	(95)	247%
43200	2700	JGC CustdlSrves WrksComp	230	0	230	0%
43200	2700	100NChurch CustdlSrves WrksCmp	121	96	25	79%
43200	2700	102Church CustdlSrves WrksComp	242	191	51	79%
43200	2700	104Church CustdlSrves WrksCmp	121	96	25	79%
43200	2700	524WMain CustdlSrves WrksCmp	25	20	5	81%
43200	2700	311EMain CustdlSrves WrksComp	86	85	1	99%
43200	2700	129 Rams CustSves WC	27	0	27	0%
43200	2750	CustdlSrves RHCC	54	13	40	25%
43200	2750	JGC CustdlSrves RHCC	190	47	142	25%
43200	2750	100NChurch CustdlSrves RHCC	100	25	75	25%
43200	2750	102Church CustdlSrves RHCC	200	50	150	25%
43200	2750	104Church CustdlSrves RHCC	100	25	75	25%
43200	2750	524WMain CustdlSrves RHCC	21	5	16	25%
43200	2750	311EMain CustdlSrves RHCC	71	18	53	25%
43200	2750	129 Rams CustSves RHCC	20	0	20	0%
43200	3000	Maintenanc Pur Svcs	33,000	0	33,000	0%
43200	3000	100 N Church Maint Pur Svcs	10,000	891	9,109	9%
43200	3000	ChurchSt Maint Pur Svcs	3,000	2,587	413	86%
43200	3000	104Church Maint Pur Svcs	13,000	0	13,000	0%
43200	3000	225Rams Maint Pur Svcs	8,000	5,894	2,106	74%
43200	3000	524West Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	AlRec Maint Pur Svcs	9,000	0	9,000	0%
43200	3000	AlOff Maint Pur Svcs	12,000	7,764	4,236	65%
43200	3000	AlPool Maint Pur Svcs	3,000	0	3,000	0%
43200	3000	AlBase Maint Pur Svcs	500	75	425	15%
43200	3000	AlSoc Maint Pur Svcs	1,000	525	475	53%
43200	3000	106Church Maint Pur Svcs	1,000	7,919	(6,919)	792%
43200	3000	32EMain Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	36EMain Maint Pur Svcs	500	0	500	0%
43200	3000	311EMain Maint Pur Svcs	3,500	0	3,500	0%
43200	3000	309WMain Maint Pur Svcs	2,000	0	2,000	0%
43200	3000	129Rams Maint Pur Svcs	2,000	0	2,000	0%
43200	3000	Kohn Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	JGC Maintenanc Pur Svcs	16,000	139	15,861	1%
43200	3320	Maintenanc Maint Contracts	41,000	13,585	27,415	33%
43200	3320	100 N Church Maint Contracts	6,000	1,523	4,477	25%



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<b>FUNCTION</b>	<b>OBJECT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>AVAILABLE BUDGET</b>	<b>% Used</b>
43200	3320	ChurchSt Maint Contracts	3,800	2,957	843	78%
43200	3320	104Church Maint Contracts	4,500	4,467	33	99%
43200	3320	225Rams Maint Contracts	3,500	2,887	613	82%
43200	3320	524West Maint Contracts	1,000	156	845	16%
43200	3320	AIRec Maint Contracts	3,500	2,960	540	85%
43200	3320	106Church Maint Contracts	500	387	113	77%
43200	3320	36EMain Maint Contracts	500	476	24	95%
43200	3320	311EMain Maint Contracts	4,500	1,697	2,803	38%
43200	3320	309WMain Maint Serv Contracts	750	16	735	2%
43200	3320	129Rams Maint Contracts	800	360	440	45%
43200	3320	AIOff Maint Contracts	400	9	392	2%
43200	3320	AIPool Maint Contracts	0	28	(28)	100%
43200	3320	32EMain Maint Contracts	500	408	92	82%
43200	3320	JGC Maintenance Contracts	5,500	3,448	2,052	63%
43200	3600	Maintenanc Advertising	1,200	0	1,200	0%
43200	5110	100 N Church Maint Electric	12,500	2,316	10,184	19%
43200	5110	ChurchSt Maint Electric	28,000	4,524	23,476	16%
43200	5110	104Church Maint Electric	12,000	1,981	10,019	17%
43200	5110	225Rams Maint Electric	8,000	2,148	5,852	27%
43200	5110	524West Maint Electric	2,700	601	2,099	22%
43200	5110	AIRec Maint Electric	23,000	5,853	17,147	25%
43200	5110	AIOff Maint Electric	6,000	1,128	4,872	19%
43200	5110	AIPool Maint Electric	10,000	3,721	6,279	37%
43200	5110	AIBase Maint Electric	600	52	548	9%
43200	5110	AI Soc Maint Electric	600	73	527	12%
43200	5110	311EMain Maint Electric	9,000	1,449	7,551	16%
43200	5110	309WMain Maint Electrical Svcs	1,300	268	1,032	21%
43200	5110	129Rams Maint Electric	3,000	574	2,426	19%
43200	5110	JGC Maintenance Electric	50,000	8,525	41,475	17%
43200	5120	100 N Church Maint Heating	1,800	631	1,169	35%
43200	5120	104Church Maint Heating	4,500	79	4,421	2%
43200	5120	225Rams Maint Heating	7,000	0	7,000	0%
43200	5120	524West Maint Heating	2,000	0	2,000	0%
43200	5120	AIRec Maint Heating	6,500	311	6,189	5%
43200	5120	309WMain Maint Heating	2,500	0	2,500	0%
43200	5120	129Rams Maint Heating	3,500	0	3,500	0%
43200	5120	JGC Maintenance Heating	7,000	2,412	4,588	34%
43200	5130	Maintenanc Water & Sewer	1,000	122	878	12%
43200	5130	100 N Church Maint Wtr & Sewr	5,000	912	4,088	18%
43200	5130	104Church Maint Water & Sewer	1,000	388	612	39%
43200	5130	225Rams Maint Water & Sewer	300	0	300	0%
43200	5130	AIRec Maint Water & Sewer	2,000	305	1,695	15%
43200	5130	AIOff Maint Water & Sewer	4,000	1,210	2,790	30%
43200	5130	AIPool Maint Water & Sewer	15,000	3,694	11,306	25%
43200	5130	311EMain Maint Water & Sewer	1,200	268	932	22%
43200	5130	309WMain Maint Water & Sewer	1,200	505	695	42%
43200	5130	129Rams Maint Water & Sewer	600	66	534	11%

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43200	5130	JGC Maintenance Water & Sewer	2,000	106	1,894	5%
43200	5230	Maintenanc Telephone	2,500	190	2,310	8%
43200	5300	Maintenanc Insurance	47,605	53,425	(5,820)	112%
43200	5400	Maintenanc Leases & Rentals	1,000	0	1,000	0%
43200	5500	Maintenanc Travel	750	0	750	0%
43200	6000	Maintenanc Mat & Sup	32,000	2,327	29,673	7%
43200	6000	100 N Church Maint Mat & Sup	2,500	340	2,160	14%
43200	6000	ChurchSt Maint Mat & Sup	1,000	109	891	11%
43200	6000	104Church Maint Mat & Sup	900	0	900	0%
43200	6000	225Rams Maint Mat & Sup	3,000	83	2,917	3%
43200	6000	524West Maint Mat & Sup	1,000	0	1,000	0%
43200	6000	AlRec Maint Mat & Sup	2,000	179	1,821	9%
43200	6000	AlOff Maint Mat & Sup	5,000	552	4,448	11%
43200	6000	AlPool Maint Mat & Sup	4,500	200	4,300	4%
43200	6000	AlBase Maint Mat & Sup	4,000	0	4,000	0%
43200	6000	AlSoc Maint Mat & Sup	6,500	1,656	4,844	25%
43200	6000	106Church Maint Mat & Sup	500	40	460	8%
43200	6000	32EMain Maint Mat & Sup	500	362	138	72%
43200	6000	36EMain Maint Mat & Sup	500	0	500	0%
43200	6000	311EMain Maint Mat & Sup	1,000	22	978	2%
43200	6000	309WMain Maint Mat & Sup	500	18	482	4%
43200	6000	129Rams Maint Mat & Sup	500	0	500	0%
43200	6000	CustdlSrvcs Materials&Supplies	9,000	1,140	7,860	13%
43200	6000	JGC Maintenance Mat & Sup	3,000	14	2,986	0%
43200	6008	Maintenanc Vehicle Fuel	10,000	763	9,237	8%
<b>43200-General Property Maintenance - All Accounts Total</b>			<b>972,201</b>	<b>268,983</b>	<b>703,218</b>	<b>28%</b>
51100-Local Health Department						
51100	5600	Local Health Dept Contribution	235,000	58,750	176,250	25%
<b>51100-Local Health Department Total</b>			<b>235,000</b>	<b>58,750</b>	<b>176,250</b>	<b>25%</b>
51200-Our Health						
51200	5600	Our Health Entity Gift	6,500	6,500	0	100%
<b>51200-Our Health Total</b>			<b>6,500</b>	<b>6,500</b>	<b>0</b>	<b>100%</b>
52400-N Shen Valley Subst Abuse Coal						
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000	15,000	0	100%
<b>52400-N Shen Valley Subst Abuse Coal Total</b>			<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>100%</b>
52500-Northwestern Community Svcs						
52500	5600	NW Community Svc Entity Gift	116,848	29,212	87,636	25%
<b>52500-Northwestern Community Svcs Total</b>			<b>116,848</b>	<b>29,212</b>	<b>87,636</b>	<b>25%</b>
52800-Concern Hotline						
52800	5600	Concern Hotline Entity Gift	2,000	2,000	0	100%
<b>52800-Concern Hotline Total</b>			<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>100%</b>
52900-NW Works						
52900	5600	NW Works Entity Gift	5,250	5,250	0	100%
<b>52900-NW Works Total</b>			<b>5,250</b>	<b>5,250</b>	<b>0</b>	<b>100%</b>
53230-Shenandoah Area Agency on Aging						
53230	5600	Seniors First EntityGift	42,000	10,500	31,500	25%
<b>53230-Shenandoah Area Agency on Aging Total</b>			<b>42,000</b>	<b>10,500</b>	<b>31,500</b>	<b>25%</b>

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
53240-VA Regional Transp Assn						
53240	5600	Virginia Regional Transit Cont	24,960	24,960	0	100%
<b>53240-VA Regional Transp Assn Total</b>			<b>24,960</b>	<b>24,960</b>	<b>0</b>	<b>100%</b>
53250-FISH of Clarke County						
53250	5600	FISH of Clarke County Contr	2,000	2,000	0	100%
<b>53250-FISH of Clarke County Total</b>			<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>100%</b>
53600-Access Independence						
53600	5600	Access Independence Contr	2,500	2,500	0	100%
<b>53600-Access Independence Total</b>			<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>100%</b>
53700-The Laurel Ctr (Women's Shltr)						
53700	5600	Laurel Center Contribution	6,600	6,600	0	100%
<b>53700-The Laurel Ctr (Women's Shltr) Total</b>			<b>6,600</b>	<b>6,600</b>	<b>0</b>	<b>100%</b>
53710-Tax Relief for the Elde						
53710	5600	Tax Relief for the Elderly	215,000	0	215,000	0%
<b>53710-Tax Relief for the Elde Total</b>			<b>215,000</b>	<b>0</b>	<b>215,000</b>	<b>0%</b>
69100-Laurel Ridge Community College						
69100	5600	Laurel Ridge Comm College Cont	17,566	17,566	0	100%
<b>69100-Laurel Ridge Community College Total</b>			<b>17,566</b>	<b>17,566</b>	<b>0</b>	<b>100%</b>
71100-Parks Administration						
71100	1100	Parks Adm Salaries	350,521	87,630	262,890	25%
71100	1300	Parks Adm Part Time Salaries	26,312	10,376	15,936	39%
71100	2100	Parks Adm FICA	26,423	6,949	19,474	26%
71100	2210	Parks Adm VRS 1&2	43,149	10,787	32,362	25%
71100	2300	Parks Adm Health Ins	60,306	15,077	45,230	25%
71100	2400	Parks Adm Life Ins	4,697	1,034	3,663	22%
71100	2700	Parks Adm Workers Comp	5,047	5,003	44	99%
71100	3000	Parks Adm Pur Svcs	570	0	570	0%
71100	3180	Parks Adm Credit Card Fees	12,999	0	12,999	0%
71100	3320	Parks Adm Maint Contracts	930	113	818	12%
71100	3500	Parks Adm Printing & Binding	395	0	395	0%
71100	3600	Parks Adm Advertising	1,500	0	1,500	0%
71100	5210	Parks Adm Postal Svcs	1,322	350	972	26%
71100	5230	Parks Adm Telephone	1,000	149	851	15%
71100	5400	Parks Adm Leases & Rentals	3,204	729	2,476	23%
71100	5500	Parks Adm Travel	2,190	0	2,190	0%
71100	5810	Parks Adm Dues & Memb	2,099	965	1,134	46%
71100	6000	Parks Adm Mat & Sup	5,156	1,429	3,727	28%
71100	6008	Parks Adm Vehicle Fuel	1,000	85	915	8%
71100	6011	Parks Adm Clothing	1,300	0	1,300	0%
<b>71100-Parks Administration Total</b>			<b>550,121</b>	<b>140,674</b>	<b>409,447</b>	<b>26%</b>
71310-Recreation Center						
71310	1100	Rec Center Salaries	66,434	16,608	49,825	25%
71310	1300	Rec Center Part Time Salaries	68,271	8,683	59,588	13%
71310	2100	Rec Center FICA	10,238	1,921	8,317	19%
71310	2210	Rec Center VRS 1&2	8,178	2,045	6,133	25%
71310	2300	Rec Center Health Ins	10,370	2,592	7,777	25%
71310	2400	Rec Center Life Ins	890	196	694	22%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71310	2700	Rec Center Workers Comp	1,843	1,743	101	95%
71310	3600	Rec Center Advertising	1,500	0	1,500	0%
71310	5830	Rec Center Refunds	1,500	255	1,245	17%
71310	6000	Rec Center Mat & Sup	7,595	735	6,860	10%
71310	6012	Rec Center Merch for Resale	4,000	624	3,376	16%
<b>71310-Recreation Center Total</b>			<b>180,819</b>	<b>35,402</b>	<b>145,417</b>	<b>20%</b>
71320-Swimming Pool						
71320	1200	Pool Overtime	0	453	(453)	100%
71320	1300	Pool Part Time Salaries	77,285	65,822	11,463	85%
71320	2100	Pool FICA	5,913	5,066	847	86%
71320	2300	Pool Health Ins	0	145	(145)	100%
71320	2700	Pool Workers Comp	1,175	983	192	84%
71320	3000	Pool Pur Svcs	1,500	0	1,500	0%
71320	5500	Pool Travel	299	0	299	0%
71320	5810	Pool Dues & Memb	1,800	2,940	(1,140)	163%
71320	5830	Pool Refunds	3,500	1,728	1,772	49%
71320	6000	Pool Mat & Sup	2,595	767	1,828	30%
71320	6011	Pool Clothing	2,408	1,094	1,314	45%
71320	6012	Pool Merch for Resale	680	0	680	0%
71320	6026	Pool Chemicals	10,000	1,358	8,642	14%
<b>71320-Swimming Pool Total</b>			<b>107,155</b>	<b>80,355</b>	<b>26,799</b>	<b>75%</b>
71350-Parks Programs						
71350	1100	Programs Salaries	94,936	23,734	71,202	25%
71350	1300	Programs Part Time Salaries	135,659	37,206	98,453	27%
71350	2100	Programs FICA	17,365	4,585	12,781	26%
71350	2210	Programs VRS 1&2	11,687	2,922	8,765	25%
71350	2300	Programs Health Ins	9,807	5,044	4,763	51%
71350	2400	Programs Life Ins	1,272	280	992	22%
71350	2700	Programs Workers Comp	3,168	3,147	21	99%
71350	3000	Programs Pur Svcs	58,000	11,747	46,253	20%
71350	3500	Programs Printing & Binding	5,000	1,143	3,857	23%
71350	3600	Programs Advertising	2,000	0	2,000	0%
71350	5210	Programs Postal Svcs	100	0	100	0%
71350	5230	Programs Telephone	540	167	373	31%
71350	5400	Programs Leases & Rentals	315	0	315	0%
71350	5500	Programs Travel	460	0	460	0%
71350	5560	Programs Group Trip	42,176	1,555	40,621	4%
71350	5810	Programs Dues & Memb	200	0	200	0%
71350	5830	Programs Refunds	11,000	3,455	7,546	31%
71350	6000	Programs Mat & Sup	15,000	2,123	12,877	14%
71350	6011	Programs Clothing	1,740	0	1,740	0%
71350	6012	Programs Merch for Resale	5,821	0	5,821	0%
<b>71350-Parks Programs Total</b>			<b>416,246</b>	<b>97,107</b>	<b>319,139</b>	<b>23%</b>
71360-Concession Stand						
71360	1300	Concession Part Time Salaries	6,526	5,263	1,263	81%
71360	2100	Concession FICA	500	403	97	81%
71360	6000	Concession Mat & Sup	250	200	50	80%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71360	6012	Concession Merch for Resale	16,000	6,572	9,428	41%
<b>71360-Concession Stand Total</b>			<b>23,276</b>	<b>12,437</b>	<b>10,839</b>	<b>53%</b>
72240-Barns of Rose Hill						
72240	5600	Barns of Rose Hill Contr	12,000	7,000	5,000	58%
<b>72240-Barns of Rose Hill Total</b>			<b>12,000</b>	<b>7,000</b>	<b>5,000</b>	<b>58%</b>
72700-VA Commission for the Arts						
72700	5600	VA Comm for Arts Contr	9,000	9,000	0	100%
<b>72700-VA Commission for the Arts Total</b>			<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>100%</b>
73200-Handley Regional Library						
73200	5600	Handley Regional Library Contr	369,500	92,375	277,125	25%
<b>73200-Handley Regional Library Total</b>			<b>369,500</b>	<b>92,375</b>	<b>277,125</b>	<b>25%</b>
81110-Planning Administration						
81110	1100	Plan Adm Salaries	344,228	84,577	259,650	25%
81110	1300	Plan Adm Part Time Salaries	38,520	9,505	29,015	25%
81110	2100	Plan Adm FICA	27,987	6,801	21,185	24%
81110	2210	Plan Adm VRS 1&2	26,803	6,701	20,102	25%
81110	2220	Plan Adm VRS Hybrid	18,370	4,083	14,287	22%
81110	2300	Plan Adm Health Ins	43,732	14,351	29,381	33%
81110	2400	Plan Adm Life Ins	4,613	998	3,615	22%
81110	2510	Plan Adm Dis Ins Hybrid	668	159	509	24%
81110	2700	Plan Adm Workers Comp	4,359	3,743	616	86%
81110	3000	Plan Adm Pur Svcs	15,000	1,453	13,548	10%
81110	3140	Plan Adm Engineer & Architect	20,000	0	20,000	0%
81110	3140	Plan Adm Pass Thru Eng Fees	10,000	1,375	8,625	14%
81110	3500	Plan Adm Printing & Binding	2,000	0	2,000	0%
81110	5210	Plan Adm Postal Svcs	1,200	56	1,144	5%
81110	5230	Plan Adm Telephone	1,050	180	870	17%
81110	5500	Plan Adm Travel	2,700	80	2,620	3%
81110	5510	Plan Adm Local Mileage	1,000	0	1,000	0%
81110	5810	Plan Adm Dues & Memb	150	101	49	67%
81110	6000	Plan Adm Mat & Sup	2,500	435	2,065	17%
<b>81110-Planning Administration Total</b>			<b>564,879</b>	<b>134,599</b>	<b>430,281</b>	<b>24%</b>
81120-Planning Commission						
81120	1300	Plan Com Part Time Salaries	500	525	(25)	105%
81120	2100	Plan Com FICA	39	40	(1)	103%
81120	2700	Plan Com Workers Comp	7	6	1	82%
81120	3160	Plan Com Board Member Fees	8,000	1,700	6,300	21%
81120	3600	Plan Com Advertising	4,000	430	3,570	11%
81120	5210	Plan Com Postal Svcs	100	10	90	10%
81120	5500	Plan Com Travel	1,750	0	1,750	0%
<b>81120-Planning Commission Total</b>			<b>14,396</b>	<b>2,711</b>	<b>11,685</b>	<b>19%</b>
81130-Berryville Dev Authority						
81130	1300	BryDevAuth Part Time Salaries	0	25	(25)	100%
81130	2100	BryDevAuth FICA	0	2	(2)	100%
81130	3160	BryDevAuth Board Member Fees	900	25	875	3%
<b>81130-Berryville Dev Authority Total</b>			<b>900</b>	<b>52</b>	<b>848</b>	<b>6%</b>
81140-Regional Airport Authority						

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81140	5600	Regional Airport Auth Contr	5,000	5,000	0	100%
<b>81140-Regional Airport Authority Total</b>			<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>100%</b>
81310-Help With Housing						
81310	5600	Habitat for Humanity	10,000	10,000	0	100%
<b>81310-Help With Housing Total</b>			<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>100%</b>
81400-Board of Zoning Appeals						
81400	1300	BrdZonApp Part Time Salaries	250	0	250	0%
81400	2100	BrdZonApp FICA	20	0	20	0%
81400	3000	BrdZonApp Pur Svcs	2,000	2,547	(547)	127%
81400	3160	BrdZonApp Board Member Fees	500	0	500	0%
81400	3600	BrdZonApp Advertising	700	0	700	0%
81400	5210	BrdZonApp Postal Svcs	50	0	50	0%
<b>81400-Board of Zoning Appeals Total</b>			<b>3,520</b>	<b>2,547</b>	<b>973</b>	<b>72%</b>
81510-Office of Economic Development						
81510	1100	Econ Dev Salaries	76,125	19,031	57,094	25%
81510	2100	Econ Dev FICA	5,675	1,428	4,247	25%
81510	2220	Econ Dev VRS Hybrid	10,132	2,533	7,599	25%
81510	2300	Econ Dev Health Ins	10,292	2,573	7,719	25%
81510	2400	Econ Dev Life Ins	1,020	225	796	22%
81510	2510	Econ Dev Dis Ins Hybrid	402	101	301	25%
81510	2700	Econ Dev Workers Comp	993	857	135	86%
81510	3000	Econ Dev Pur Svcs	45,000	21,676	23,324	48%
81510	3000	VTC DMO Tourism Grt Pur Svcs	16,000	0	16,000	0%
81510	3320	Econ Dev Maint Svc Contracts	2,000	0	2,000	0%
81510	3500	Econ Dev Printing & Binding	6,000	0	6,000	0%
81510	3600	Econ Dev Advertising	4,000	1,721	2,279	43%
81510	5210	Econ Dev Postal Svcs	100	3	97	3%
81510	5230	Econ Dev Telephone	550	83	467	15%
81510	5500	Econ Dev Travel	500	0	500	0%
81510	5510	Econ Dev Local Mileage	310	0	310	0%
81510	5800	Econ Dev Miscellaneous Expendi	500	42	458	8%
81510	5810	Econ Dev Dues & Memb	13,927	600	13,327	4%
81510	6000	Econ Dev Mat & Sup	1,000	602	398	60%
<b>81510-Office of Economic Development Total</b>			<b>194,526</b>	<b>51,476</b>	<b>143,051</b>	<b>26%</b>
81530-Small Business Dev Center						
81530	5600	Small Bus Dev Ctr Contrib	2,200	2,200	0	100%
<b>81530-Small Business Dev Center Total</b>			<b>2,200</b>	<b>2,200</b>	<b>0</b>	<b>100%</b>
81540-Blandy Experimental Farm						
81540	5600	Blandy Exp Farm Contrib	3,500	3,500	0	100%
<b>81540-Blandy Experimental Farm Total</b>			<b>3,500</b>	<b>3,500</b>	<b>0</b>	<b>100%</b>
81550-Berryville Main Street						
81550	5600	B'ville Main St Contribution	3,500	3,500	0	100%
<b>81550-Berryville Main Street Total</b>			<b>3,500</b>	<b>3,500</b>	<b>0</b>	<b>100%</b>
81800-Historic Preservation Comm						
81800	3000	HstPrvCom Pur Svcs	9,500	980	8,520	10%
81800	3000	DHR CLG Grnt Purc Svcs	40,000	0	40,000	0%
81800	3000	DHR CCHA Burwell Morgan Mill	850,000	850,000	0	100%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81800	3160	HstPrvCom Board Member Fees	1,000	100	900	10%
81800	3600	HstPrvCom Advertising	300	0	300	0%
81800	5210	HstPrvCom Postal Svcs	50	0	50	0%
81800	5500	HstPrvCom Travel	50	0	50	0%
81800	6000	HstPrvCom Mat & Sup	250	0	250	0%
<b>81800-Historic Preservation Comm Total</b>			<b>901,150</b>	<b>851,080</b>	<b>50,070</b>	<b>94%</b>
81910-Northern Shen Valley Reg Comm						
81910	5600	NSVRC EntityGift	12,465	12,465	0	100%
<b>81910-Northern Shen Valley Reg Comm Total</b>			<b>12,465</b>	<b>12,465</b>	<b>0</b>	<b>100%</b>
82210-Water Quality Management						
82210	3000	Water Qual Pur Svcs	30,760	0	30,760	0%
<b>82210-Water Quality Management Total</b>			<b>30,760</b>	<b>0</b>	<b>30,760</b>	<b>0%</b>
82220-Friends of the Shenandoah						
82220	5600	Friends of Shenandoah Contr	10,000	10,000	0	100%
<b>82220-Friends of the Shenandoah Total</b>			<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>100%</b>
82230-Board of Septic Appeals						
82230	1300	BrdSepApp Part Time Salaries	200	0	200	0%
82230	2100	BrdSepApp FICA	16	0	16	0%
82230	2700	BrdSepApp Workers Comp	3	0	3	0%
82230	3000	BrdSepApp Pur Svcs	500	0	500	0%
82230	3160	BrdSepApp Board Member Fees	250	0	250	0%
82230	3600	BrdSepApp Advertising	500	0	500	0%
82230	5210	BrdSepApp Postal Svcs	100	0	100	0%
<b>82230-Board of Septic Appeals Total</b>			<b>1,569</b>	<b>0</b>	<b>1,569</b>	<b>0%</b>
82400-LF Soil & Water Cons Dist						
82400	5600	Lord Fairfax S&W Contr	10,450	10,450	0	100%
<b>82400-LF Soil &amp; Water Cons Dist Total</b>			<b>10,450</b>	<b>10,450</b>	<b>0</b>	<b>100%</b>
82600-Bio-solids Application						
82600	1300	Biosolids Part Time Salaries	1,000	0	1,000	0%
82600	2100	Biosolids FICA	77	0	77	0%
82600	2700	Biosolids Workers Comp	14	11	2	82%
<b>82600-Bio-solids Application Total</b>			<b>1,091</b>	<b>11</b>	<b>1,079</b>	<b>1%</b>
83100-Cooperative Extension Program						
83100	1300	Coop Ext Part Time Salaries	3,000	0	3,000	0%
83100	3320	Coop Ext Maint Contracts	800	29	771	4%
83100	3841	Coop Ext VPI Agent	61,017	0	61,017	0%
83100	5210	Coop Ext Postal Svcs	500	0	500	0%
83100	5230	Coop Ext Telephone	200	0	200	0%
83100	5810	Coop Ext Dues & Memb	150	0	150	0%
83100	6000	Coop Ext Mat & Sup	1,500	80	1,420	5%
<b>83100-Cooperative Extension Program Total</b>			<b>67,167</b>	<b>108</b>	<b>67,059</b>	<b>0%</b>
83400-4-H Center						
83400	5600	4-H Center EntityGift	1,750	1,750	0	100%
<b>83400-4-H Center Total</b>			<b>1,750</b>	<b>1,750</b>	<b>0</b>	<b>100%</b>
91600-Contingency Reserves						
91600	3140	Reserve Engineer & Architect	5,000	0	5,000	0%
91600	3150	Reserve Legal Svcs	10,000	0	10,000	0%



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<b>FUNCTION</b>	<b>OBJECT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>AVAILABLE BUDGET</b>	<b>% Used</b>
91600	8000	Reserve Capital Outlay	20,000	0	20,000	0%
<b>91600-Contingency Reserves Total</b>			<b>35,000</b>	<b>0</b>	<b>35,000</b>	<b>0%</b>
92600-Rev Refunds - Ambulance						
92600	5830	Rev Rf Ambulance Svcs Refunds	0	1,483	(1,483)	100%
<b>92600-Rev Refunds - Ambulance Total</b>			<b>0</b>	<b>1,483</b>	<b>(1,483)</b>	<b>100%</b>
<b>Grand Total</b>			<b>16,616,128</b>	<b>4,751,163</b>	<b>11,864,965</b>	<b>29%</b>

Clarke Co.		Reconciliation of Appropriations											Year Ending June 30, 2025		01-Oct-24	
Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	Health Fund	
04/16/24	<b>Appropriations Resolution: Total</b>	56,039,574	15,780,391	1,864,925	508,573	28,678,326	1,091,616	3,989,560	638,000	251,700	2,284,871	896,611	45,000	10,000	0	
	<i>Adjustments:</i>															
6/18/2024	Conservation easement purchase-George Williams property												41,000			
6/18/2024	Sheritts Office-Portable radios							74,012								
6/18/2024	Historic Pres. Comm.-Design Review Guideline update grant		40,000													
7/16/2024	Barns of Rose Hill Endowment Fund-Eugene B Case Found.		5,000													
7/16/2024	Dept of Social Services-ARPA funds for Adult Protective Svcs			21,234												
7/16/2024	Economic Dev. VTC DMO grant - County website		16,000													
8/20/2024	Victim Witness Grant		5,053													
8/20/2024	CCPS - George Mason, Claude Moore, & Security Grant (Fed portion)					34,083			51,805							
9/25/2024	Planning Dept - Forest Sustainability Grant		4,264													
9/25/2024	RHI Contract Proposal-Courthouse Green Pjt							133,000								
10/15/2024	<i>FY24 School Capital Carryforward</i>								665,351							
10/15/2024	<i>FY24 School Operating Carryforward</i>								531,970							
10/15/2024	<i>FY24 Government Capital Carryforward</i>							708,757								
10/15/2024	<i>FY25 CCPS-ESSER II, All in VA, Project Hope &amp; STEM DOE</i>					88,285										
	<b>Revised Appropriation</b>	58,459,387	15,850,708	1,886,159	508,573	28,800,694	1,091,616	4,905,329	1,887,126	251,700	2,284,871	896,611	86,000	10,000	0	
	<b>Change to Appropriation</b>	2,419,813	70,317	21,234	0	122,368	0	915,769	1,249,126	0	0	0	41,000	0	0	
	<b>Original Revenue Estimate</b>	19,554,183	3,749,782	1,253,463	264,610	12,705,893	1,091,616	29,800	238,000	0	176,019	0	45,000	0	0	
	<i>Adjustments:</i>															
6/18/2024	Conservation easement purchase-george Williams property												20,500			
6/18/2024	Conservation easement fund balance												20,500			
6/18/2024	Sheritts Office-Portable radios							74,012								
6/18/2024	Historic Pres. Comm.-Design Review Guideline update grant		28,000													
7/16/2024	Dept of Social Services-ARPA funds for Adult Protective Svcs			21,234												
7/16/2024	Economic Dev. VTC DMO grant - County website		16,000													
7/16/2024	CCPS - SSO Grant					39,293										
8/20/2024	Victim Witness Grant		5,053													
8/20/2024	CCPS - George Mason, Claude Moore, & Security Grant (Fed portion)					34,083			51,805							
10/15/2024	<i>FY24 School Capital Carryforward</i>								428,194							
10/15/2024	<i>FY24 Government Capital Carryforward</i>							25,921								
10/15/2024	<i>FY25 CCPS-ESSER II, All in VA, Project Hope &amp; STEM DOE</i>					88,285										
	<b>Revised Revenue Estimate</b>	20,407,063	3,798,835	1,274,697	264,610	12,867,554	1,091,616	129,733	717,999	0	176,019	0	86,000	0	0	
	<b>Change to Revenue Estimate</b>	852,880	49,053	21,234	0	161,661	0	99,933	479,999	0	0	0	41,000	0	0	
	<b>Original Local Tax Funding</b>	36,485,390	12,030,609	611,462	243,963	15,972,433	0	3,959,760	400,000	251,700	2,108,852	896,611	0	10,000	0	
	<b>Revised Local Tax Funding</b>	38,052,324	12,051,873	611,462	243,963	15,933,140	0	4,775,596	1,169,127	251,700	2,108,852	896,611	0	10,000	0	
	<b>Change to Local Tax Funding</b>	1,566,933	21,264	0	0	-39,293	0	815,836	769,127	0	0	0	0	0	0	

*Italics = Proposed actions*

YEAR-TO-DATE BUDGET REPORT

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>FOR 2025 13</b>							
<b>301 General Govt Capital Proj Fund</b>							
<b>000 Non-Categorical</b>							
94110 HVAC System Replacement	0	0	0	18,876.00	.00	-18,876.00	100.0%
94120 Roofing	250,000	-250,000	0	.00	.00	.00	.0%
94130 Painting and Flooring	0	0	0	.00	21,250.00	-21,250.00	100.0%
94141 Courthouse Green Project	0	133,000	133,000	.00	.00	133,000.00	.0%
94180 Courthouse Complex Repairs	100,000	-100,000	0	.00	.00	.00	.0%
94182 Circuit Courthouse Renovation	0	100,000	100,000	.00	.00	100,000.00	.0%
94310 Sheriff's Equipment	72,720	0	72,720	101,647.15	10,808.98	-39,736.13	154.6%
94331 Sheriff's Vehicles	122,000	0	122,000	136,088.88	.00	-14,088.88	111.5%
94340 Voting Equipment	0	25,250	25,250	25,250.00	.00	.00	100.0%
94410 Health & Human Svcs Space	0	0	0	.00	18,996.00	-18,996.00	100.0%
94505 Double TollGate	2,500,000	0	2,500,000	.00	6,485.00	2,493,515.00	.3%
94603 Mobile Radio System	0	0	0	3,164.71	.00	-3,164.71	100.0%
94610 Mobile Radios EMS	300,000	0	300,000	.00	285,579.92	14,420.08	95.2%
94703 Park Repairs	75,000	-25,250	49,750	35,952.50	19,060.79	-5,263.29	110.6%
94802 Reassessment	0	0	0	74,137.50	81,956.50	-156,094.00	100.0%
94807 CCSA Capital Projects	0	250,000	250,000	.00	.00	250,000.00	.0%
TOTAL Non-Categorical	3,419,720	133,000	3,552,720	395,116.74	444,137.19	2,713,466.07	23.6%
<b>281 SHSP Ensuring Election Secrty</b>							
94805 SHSP Ensuring Election Secrty	0	0	0	5,028.21	3,337.00	-8,365.21	100.0%
TOTAL SHSP Ensuring Election Secrty	0	0	0	5,028.21	3,337.00	-8,365.21	100.0%
<b>483 Library of VA Deed Book Restor</b>							
94804 DeedBookRestoration	29,840	0	29,840	.00	.00	29,840.00	.0%
TOTAL Library of VA Deed Book Restor	29,840	0	29,840	.00	.00	29,840.00	.0%
<b>501 ARPA Money</b>							

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
94606 Broadband	540,000	0	540,000	540,000.00	.00	.00	100.0%	
TOTAL ARPA Money	540,000	0	540,000	540,000.00	.00	.00	100.0%	
<b>605 DCJS Byrne Justice Assistance</b>								
94332 Byrne/Justice LE equipment Gr	0	74,012	74,012	7,482.44	66,529.12	.44	100.0%	
TOTAL DCJS Byrne Justice Assistance	0	74,012	74,012	7,482.44	66,529.12	.44	100.0%	
GRAND TOTAL	3,989,560	207,012	4,196,572	947,627.39	514,003.31	2,734,941.30	34.8%	

\*\* END OF REPORT - Generated by Brenda Bennett \*\*