

Joint Administrative Services Board
February 12, 2020 Special Meeting 10:00 am

At a special meeting of the Joint Administrative Services Board held on Wednesday, February 12, 2020, at 10:00 am in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: Chuck Bishop, Chris Boies, Sharon Keeler, Chip Schutte, David Weiss

Members Absent: None

Staff Present: Lora B. Walburn

Others Present: None

1. Call to Order - Determination of Quorum

At 11:33 am, David Weiss called the meeting to order.

2. Adoption of Agenda

Chip Schutte, seconded by Chris Boies, moved to adopt the agenda as presented. The motion carried by the following vote:

Chuck Bishop	-	Aye
Chris Boies	-	Aye
Sharon Keeler	-	Aye
Chip Schutte	-	Aye
David Weiss	-	Aye

3. FY2021 Health Insurance

Chris Boies stated that no action was required on this informational item.

Chuck Bishop added that health insurance was discussed at the joint Supervisors / School Board finance meeting held early in the day. He suggested discussing health insurance options this summer.

David Weiss reminded that the County is required to offer three choices, and it is a matter of adding one choice.

4. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board

At 11:34 am, Chip Schutte, seconded by Chuck Bishop, moved that the Joint Administrative Services Board enter Closed Session pursuant to §2.2-3711-A1 for the purpose of discussing personnel matters related to performance. The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Aye
David Weiss	- Aye

At 11:58 am, the members of the Joint Administrative Services Board being assembled within the designated meeting place, with open doors, and in the presence of members of the public and/or the media desiring to attend, Chip Schutte, seconded by Chuck Bishop, moved to reconvene in open session. The motion carried as follows:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Aye
David Weiss	- Aye

Chip Schutte, seconded by Chip Bishop, further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Administrative Services Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board. The motion was approved by the following roll-call vote:

Chuck Bishop	- Aye
Chris Boies	- Aye

Approved February 24, 2020

Sharon Keeler	-	Aye
Chip Schutte	-	Aye
David Weiss	-	Aye

No action was taken following closed Session

5. Next Meeting

February 24, 2020

6. Adjournment

At 11:58 am, David Weiss adjourned the meeting.

Minutes Recorded and Transcribed by Lora B. Walburn with Chris Boies