



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	September 25, 2024	Page
<b>Afternoon Session 1:00 PM</b>		
1.	Call To Order	4
2.	Adoption Of Agenda	5
3.	Citizen's Comment Period	6
4.	VDOT Update	7
5.	Fire & EMS Medication Stocking Update by Wayne Whetsell	8
6.	Drought Update by Lorien Lemmon	9
7.	Approval of Minutes:	11
	– August 20, 2024 Regular Meeting	12
8.	Recreation Center Admission Fee Military Discount	62
9.	Parks & Recreation Proposed Rules Revisions	64
10.	Personnel Committee Items from September 9, 2024:	75
	A. Expiration of Term for appointments expiring through November 2024. <b>Action: Information Only.</b>	76
11.	Board of Supervisors Work Session Items from September 9, 2024:	85
	A. Parks & Recreation Athletic Field Use Policy <b>Action: By consensus, the Board agreed to consider the proposed policy at the September 25 regular meeting.</b>	86
	B. Ranking Criteria for Rural Rustic Paving Program <b>Action: By consensus, the Board agreed to consider the data when reviewing requests each Spring but not to formally adopt ranking criteria to determine which roads are upgraded.</b>	93
12.	Finance Committee Items from September 9, 2024:	103
	A. Contract Proposal from RHI for the Development of Construction Drawings <b>Action: The Finance Committee recommends, "Be it resolved that FY25 Capital Projects Fund budget and appropriation be increased by \$133,000 and that fund balance designation for the County Courthouse Green Project be decreased by the same amount, all for the purpose of contracting with RHI for the development of construction documents for bid."</b>	104
	B. FY25 Supplemental Appropriation Request for Virginia Department of Forestry Grant <b>Action: The Finance Committee recommends, "Be it resolved that FY25 budgeted expenditure and appropriation to the Planning Department be increased by \$4,263.61 and that fund balance designation be decreased in the same amount, all for the purpose of expending grant funds from the Virginia Department of Forestry grant to plant trees at the park."</b>	118
	C. Bills and Claims <b>Action: The Finance Committee recommends approval of the August 2024 Invoice History Report.</b>	119



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D. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report <b>Action: Information Only.</b>		130
13. Joint Administrative Services Board Update		152
14. Government Projects Update		153
15. Miscellaneous Items		154
16. Summary Of Required Action		155
17. Board Member Committee Status Reports		156
18. Closed Session pursuant to §2.2-3711(A)(1) to discuss the performance of a county employee, specifically a department head		157
19. Closed Session pursuant to §2.2-3711(A)(7) to receive a briefing from staff regarding actual litigation concerning a zoning matter		158
<hr/> <b>Evening Session 6:30 PM</b> <hr/>		
20. Citizen's Comment Period		159
21. Public Hearing: Long Branch Special Use Permit and Site Plan (PH2024-14: SUP-23-03/SP-23-04)		161
22. Public Hearing: Regulations for Permanent Campgrounds and Temporary Camping Text Amendment (PH2024-15: TA-23-01)		195
23. Public Hearing: Temporary Use of Major Recreational Equipment Text Amendment (PH2024-16: TA-24-04)		220
24. Adjournment		225
25. Reports in Packet:		
– VATI Project		227
– Building Department		232
– Commissioner of the Revenue		240
– Fire & EMS		247
– Virginia Regional Transit		248