

Board of Supervisors Committee Meeting Packet

Monday, September 9, 2024

Personnel Committee

9:30 am

Work Session

10:00 am

Finance Committee

Immediately follows
Work Session



Personnel Committee Agenda

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

September 9, 2024, 9:30 am

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Expiration of Term for Appointments Expiring through November 2024	3

Appointments by Expiration Through November 2024

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>Resigned June 2024</i>					
Board of Social Services			4 Yr		
Smith	James	Berryville District	6/15/2021	6/1/2024	8/15/2017
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.					

July 2024

Board of Social Services			4 Yr		
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024	10/18/2016
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.					

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
Marsten	Catherine	Clerk	1/1/2022	
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Berryville Area Development Authority</i>				
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	3/21/2023	3/31/2026
Weiss	David S.	Buckmarsh/Blue Ridge District	4/19/2022	3/31/2025
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	Staff Representative - County Administrator	12/2/2019	
Dalton	Keith	Staff Representative - Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Ford	Indea	Clerk	11/7/2022	
Harrison	Diane	BTC - Appointed Member		
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2024
Ridings	Michelle	Staff Representative - Director of Economic Development	7/10/2023	
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Board of Septic & Well Appeals</i>				

			<i>Appt Date</i>	<i>Exp Date</i>
Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/16/2024	1/31/2025
Camp	Jeremy	Staff Representative		
Irwin	Jenny	Citizen Representative	1/16/2024	2/15/2028
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/16/2024	1/31/2025
Staelin	John	Planning Commission Citizen Alternate	1/16/2024	1/31/2025
Weiss	David S.	BoS - Appointed Member	2/5/2024	12/31/2024

Board of Social Services

Byrd	Barbara J.	Russell District	12/19/2023	12/31/2027
Cushman	Anne	Berryville District	12/19/2023	12/31/2027
Dabinett	Laura	Russell District	6/21/2022	7/15/2026
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2024
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	6/1/2024
York	Robert	White Post District	6/21/2022	7/15/2026

Board of Supervisors

Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2024	12/31/2027
Lawrence	Doug	Russell District	1/1/2024	12/31/2027
McKay	Beverly B.	White Post District	1/1/2024	12/31/2027
Shaffer	Douglas	Berryville District	5/13/2024	12/31/2027
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2024	12/31/2027

Board of Supervisors Finance Committee

Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024

Board of Supervisors Personnel Committee

Catlett	Terri T.	BOS - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024

Board of Zoning Appeals

Borel	Alain F.	White Post District	2/8/2024	2/15/2029
Brumback	Clay	White Post District	2/8/2024	2/15/2029
Camp	Jeremy	Staff Representative		
Means	Howard	White Post District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	2/8/2024	2/15/2029

			<i>Appt Date</i>	<i>Exp Date</i>
Staelin	John	Millwood District	12/5/2022	2/15/2025
Volk	Laurie	White Post District	2/8/2024	2/15/2029

Career and Technical Education Advisory Committee

Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
---------	----------	------------------------	-----------	------------

Clarke County Sanitary Authority

Armbrust	Wayne	White Post District; Vice Chair	5/21/2024	6/30/2028
Bauhan	Tom	White Post District; Sec/Treasurer	12/13/2021	1/5/2026
Bennett	Brenda	Assistant Treasurer	1/17/2023	
Coffelt	Lee	Town of Boyce	2/20/2024	2/15/2028
Conrad	Bryan H.	White Post District	1/17/2023	1/5/2025
DeArment	Roderick	White Post District; Chair	12/15/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024
Shiley	Sarah	Clerk/Staff Representative	3/7/2024	

Community Policy and Management Team

Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Ash	David	Parent Representative	1/16/2024	12/31/2026
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Mair	Tavan	Private Provider - Connected Communities, Inc.	11/22/2022	12/31/2025
Moore	Frank	CCPS Representative	12/20/2022	12/31/2025
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024

Conservation Easement Authority

Bacon	Rives	White Post District	11/22/2022	12/31/2025
Buckley	Randy	White Post District	11/22/2022	12/31/2025
Hedlund	John	Berryville District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	11/22/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/21/2023	4/30/2026
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
Weiss	David S.	BoS - Alternate	1/16/2024	12/31/2024

Constitutional Officer

Hamilton	Alexander	Commonwealth Attorney	7/1/2024	
Keeler	Sharon	Treasurer	1/1/2024	12/31/2027
Peake	Donna	Commissioner of the Revenue	1/1/2024	12/31/2027
Sumption	Travis	Sheriff	1/1/2024	12/31/2027
Wilkerson	April	Clerk of the Circuit Court	1/1/2024	12/31/2031

			<i>Appt Date</i>	<i>Exp Date</i>
<i>County Administrator</i>				
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Ridings	Michelle	Director of Economic Development	7/10/2023	
<i>Economic Development Advisory Committee</i>				
Borel	Christian	White Post District	7/18/2023	12/31/2026
Dunkle	Christy	Town of Berryville Representative	12/19/2023	12/31/2027
Ford	Indea	Clerk	11/7/2022	
Gribble	Mark	Buckmarsh District	11/22/2022	12/31/2026
Hardesty	Ashley	Russell District	2/20/2024	12/31/2025
Kraybill	Christina	Berryville District, Business Owner	9/20/2022	12/31/2025
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Milleson	John R.	Banking, Finance	11/22/2022	12/31/2026
Pritchard	Betsy	Hospitality Industry, agriculture	7/16/2024	8/31/2028
Ridings	Michelle	Director of Economic Development	7/10/2023	
<i>Handley Regional Library Board</i>				
Bacon	Rives		10/19/2021	11/30/2025
<i>Historic Preservation Commission</i>				
Berger	Katherine	Buckmarsh District	4/18/2023	5/31/2027
Camp	Jeremy	Staff Representative		
Carter	Page	White Post District	4/16/2024	5/31/2028
Glover	Bob	Planning Commission Representative	1/16/2024	12/31/2027
Liggins	Deborah	Berryville District	3/19/2024	5/31/2026
Russell	Jesse	Buckmarsh District	7/16/2024	5/31/2028
Thompson	Billy	White Post District	4/20/2021	5/31/2025
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Cantatore	Marcy	Buckmarsh District	11/21/2023	10/30/2025
Ferrell	Brian	Millwood District	10/17/2023	10/30/2027
Ford	Indea	Clerk	11/7/2022	
George	James	Buckmarsh District	10/31/2022	10/30/2026
Guarriello	Ted	Millwood District	11/21/2023	10/30/2027
Pierce	Rodney	Buckmarsh District	8/20/2024	10/30/2028
Preston	Isreal	Berryville District	10/18/2022	10/30/2026

			<i>Appt Date</i>	<i>Exp Date</i>
Ridings	Michelle	Director of Economic Development	7/10/2023	
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
<i>Joint Administrative Services Board</i>				
Bennett	Brenda	Staff Representative	7/1/2020	
Boies	Chris	County Administrator	12/2/2019	
Keeler	Sharon	Treasurer	3/12/2005	
Lamanna	John	School Superintendent	7/1/2024	
Marsten	Catherine	Recording Clerk	1/1/2022	
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Singh-Smith	Monica	School Board Representative	1/1/2024	12/31/2024
Weiss	David S.	BoS - Appointed Member	1/16/2024	12/31/2024
<i>Josephine School Community Museum Board</i>				
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
<i>Laurel Ridge Community College Board</i>				
Tabatabai	Maryam	Russell District	5/21/2024	6/30/2028
<i>Legislative Liaison and High Growth Coalition</i>				
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
<i>Library Advisory Council</i>				
Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Collins	Mackenzie	Berryville District	5/21/2024	4/15/2026
Daisley	Shelley	Russell District	3/19/2024	4/15/2028
Foster	Nancy	Russell District	3/19/2024	4/15/2028
Judge	Ann		3/21/2023	4/15/2025
Kalbian	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
<i>Litter Committee</i>				
Bauhan	Tom	White Post District	8/20/2024	9/30/2027
Harrison	Ashley	Berryville District	8/20/2024	9/30/2027
Keim	John	Russell District	8/20/2024	9/30/2027
Lemmon	Lorien	Staff Representative	7/1/2023	
Martin	Mary	White Post District	8/20/2024	9/30/2027
McMullen	Christina	Buckmarsh District	8/20/2024	9/30/2027
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Lord Fairfax Emergency Medical Services Council</i>				
Conrad	Bryan H.	Volunteer Representative; White Post District	2/20/2024	6/30/2025
Reynolds	Shawn	Career Representative	4/12/2024	6/30/2025
Trent	Carolyn	Medical Professional	2/20/2024	6/30/2025
<i>Lord Fairfax Soil & Water Conservation District</i>				
Buckley	Randy	Soil and Water Conservation Director Lord Fairfax District	1/1/2024	12/31/2027
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2024	12/31/2027
<i>Northern Shenandoah Valley Regional Commission</i>				
McKay	Beverly B.	BoS - Appointed Member	1/16/2024	12/31/2024
Shaffer	Douglas	BoS - Alternate	5/13/2024	12/31/2024
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				
Shaffer	Douglas	BoS - Appointed Member	5/13/2024	12/31/2024
<i>Northwestern Community Services Board</i>				
Goshen	Lisa	Millwood District	12/19/2023	12/31/2026
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022
Sheikh	Bisma		1/16/2024	12/31/2024
<i>Northwestern Regional Jail Authority</i>				
Boies	Chris	BoS - Appointed Member	12/19/2023	12/31/2024
Lawrence	Doug	BoS - Appointed Member	1/16/2024	12/31/2027
Sumption	Travis	Sheriff	1/1/2024	12/31/2027
<i>Northwestern Regional Juvenile Detention Center Commission</i>				
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
Sumption	Travis	Sheriff	1/16/2024	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				
Sumption	Travis	Sheriff	1/16/2024	12/31/2025
<i>Old Dominion Community Criminal Justice Board</i>				
Sumption	Travis	Sheriff	1/16/2024	12/31/2025
<i>Our Health</i>				
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks & Recreation Advisory Board</i>				
Elliston	Tom	Russell District	12/19/2023	12/31/2027

			<i>Appt Date</i>	<i>Exp Date</i>
Hoff	Mitch	Berryville District	3/21/2023	12/31/2025
Merriman	Susan	White Post District	12/19/2023	12/31/2027
Merriman	Nancy	Town of Berryville Representative	1/16/2024	12/31/2027
Reynolds	Berkeley	Appointed by Town of Boyce	12/19/2023	12/31/2027
Rhodes	Emily	Buckmarsh District	12/19/2023	12/31/2027
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	11/22/2022	12/31/2026

Planning Commission

Buckley	Randy	White Post District	3/15/2022	4/30/2026
Catlett	Terri T.	BoS - Appointed Member	1/16/2024	12/31/2024
Dunning	Buster	White Post / Greenway District	2/20/2024	4/30/2028
Glover	Bob	Millwood District	3/21/2023	4/30/2027
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
King	Ron	Buckmarsh/Battletown District	5/17/2022	4/30/2026
Lawrence	Doug	BoS - Alternate	1/16/2024	12/31/2024
Lee	Frank	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	2/20/2024	4/30/2028
Ohrstrom, II	George	Russell District	3/21/2023	4/30/2027
Reed	Ryan	Buckmarsh/Battletown District	2/20/2024	4/30/2028
Staelin	John	Millwood District	7/3/2022	4/30/2025
Stidham	Brandon	Staff Representative	4/30/2012	

Regional Airport Authority

Boies	Chris	BoS - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Melanson	Leslie	Russell District	5/21/2024	6/30/2028

Shenandoah Area Agency on Aging, Inc.

Pritchard	Betsy	Buckmarsh District	7/19/2022	9/30/2026
-----------	-------	--------------------	-----------	-----------

Shenandoah Valley Chief Local Elected Officials Consortium

Seal	Cathy	Alternate	12/19/2023	12/31/2027
------	-------	-----------	------------	------------

Towns and Villages: Berryville

McKay	Beverly B.	BoS - Alternate	1/16/2024	12/31/2024
Shaffer	Douglas	BoS - Liaison	5/13/2024	12/31/2024

Towns and Villages: Boyce

Catlett	Terri T.	BoS - Liaison - Alternate	1/16/2024	12/31/2024
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Towns and Villages: Millwood</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
<i>Towns and Villages: Pine Grove</i>				
Catlett	Terri T.	BoS - Liaison	1/16/2024	12/31/2024
Weiss	David S.	BoS - Liaison	1/16/2024	12/31/2024
<i>Towns and Villages: White Post</i>				
McKay	Beverly B.	BoS - Liaison	1/16/2024	12/31/2024



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

September 9, 2024, 10:00 am, Meeting Room AB

<i>Item</i>	<i>Description</i>	<i>Page</i>
A.	Parks & Recreation Athletic Field Use Policy	13
B.	Ranking Criteria for Rural Rustic Paving Program	20

Clarke County Board of Supervisors



Berryville Voting District
Douglas Shaffer
(540) 955-7158

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Proposed Athletic Field Use Policy

Date: August 23, 2024

A proposed Athletic Field Use Policy is attached for your review. This policy is being recommended following a unanimous vote of the Parks & Recreation Advisory Board on August 21. A workgroup consisting of myself, Lisa Cooke, and Tracy Smith reviewed numerous policies from parks and recreation organizations across the country. The proposal attempts to tailor what we learned from other policies to fit the specific needs of Clarke County. Further background information on the proposed policy is below:

Why Do We Need a Policy? We continue to see pressure for space in Chet Hobert Park from youth athletic programs, outside organizations, and the needs of our park programs. While these areas continue to grow, the size of the park is not. Similar to our conversation about the previously approved Delegation of Authority document, we feel the need to have an established framework for the Director of Parks & Recreation to work under. We currently use Park Use Agreements but there is no policy or framework for the composition of these agreements. This document is structured in a manner to protect organizations that primarily serve Clarke County youth.

What Does the Policy Do? The policy attempts to create a framework for field use by creating priority status based on certain characteristics of the group requesting the field. The policy acknowledges the contributions Clarke County taxpayers make to the Parks & Recreation budget and prioritizes groups that serve primarily Clarke County youth over those that do not. The policy outlines the responsibilities of the County for maintaining and preparing fields. The responsibilities for organizations using fields is also outlined and includes tasks aimed at providing a safe and nurturing environment for all participants. We feel the policy provides protections to Clarke County based organizations while making clear that fields remain under the control of the County.

Who Does the Policy Impact? The policy applies to any group requesting to use athletic fields at Chet Hobert Park. The policy does not apply to individuals or families playing unorganized sports (ex. siblings kicking the soccer ball on the soccer fields when no games are scheduled or a parent pitching baseball to their child on a baseball field). One major change is moving to a per participant fee instead of the County trying to calculate actual expenses occurred and billing organizations based on those expenses. The three major organizations impacted are CC Little League, CC Youth Basketball, and CC Soccer League. We presented the proposed policy to each organization. Baseball and Basketball did not have any opposition to the policy. Soccer has components of both Priorities 3 & 4 because they have an open enrollment section

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

and a travel section, which uses an ability-based selection criteria. Staff has told Soccer the open enrollment section would be considered Priority 3 while the travel section would be considered Priority 4. Soccer feels they meet the percentages outlined in Priority 3 and should be considered as one organization under Priority 3. **As an update to this matter, proposed language was added at the Advisory Board meeting to create criteria for an organization falling under both priority levels to become Level 3 if the additional criteria are met. This amended language was accepted by the Advisory Board.**

How Would the Policy Be Implemented? If adopted by the Board of Supervisors, the Parks & Recreation Director would work to establish park use agreements that comply with the policy.

When Would the Policy Be Effective? Depending on when the Board of Supervisors approves the policy, we would work to phase in the policy as new youth sports seasons begin.

Clarke County Parks & Recreation Athletic Field Use Policy

Purpose Clarke County Parks & Recreation (CCPR) provides quality facilities that are available for citizens to use for various athletic activities. This policy establishes a fair, consistent, and predictable manner in which the public may use the athletic fields and is mindful of the financial contributions Clarke County taxpayers make to help maintain county park facilities. The goal of this policy is to maximize use of the athletic fields while ensuring that the fields are maintained sustainably.

CCPR recognizes the benefits of providing quality youth athletic programs and the value of the many volunteer organizations that bring youth athletics to our community. CCPR supports these efforts by making county park spaces and athletic fields available for practices and games.

There is a finite amount of park space and athletic fields available to serve the local area and Clarke County must allocate these resources wisely to protect the condition of these facilities. In accordance with policies recommended by the Parks & Recreation Advisory Board and adopted by the Board of Supervisors, CCPR serves as stewards of these community resources and retains ownership and control of all county park property.

Priority Status To accomplish the above purposes, the following priority levels are assigned:

Priority 1: Clarke County Parks & Recreation programs

Priority 2: Clarke County Public Schools athletic programs

Priority 3*: Volunteer-led organizations that meet the following criteria:

- Formally recognized by CCPR.
- Provides county-wide opportunities for all youth to participate in a sport or recreational activity.
- Does not use selective criteria for choosing players.
- Ensures all players get playing time.
- Makes playing opportunities as financially affordable as possible.
- At least 75% of youth participants are Clarke County residents.
- At least 75% of Board members are Clarke County residents.

Priority 4:* Volunteer-led organizations that meet the following criteria:

- Provides sporting activities for youth on a more competitive level.
- Uses selection criteria and process that could exclude players based on ability and/or number of players/teams.
- At least 50% of youth participants are Clarke County residents.
- At least 50% of Board members are Clarke County residents.

Priority 5: All other organizations

* *The following applies for organizations having both selective and non-selective components:*

- *If an organization delivers both selective (i.e. travel team) and non-selective (i.e. recreation team) components (programs), the entire organization may be assigned to Priority 3 IF they meet the following criteria:*

Clarke County Parks & Recreation

Athletic Field Use Policy

- *The structure of the organization offers a recreational opportunity for those children not making a selective (travel) team, up to 16 years of age.*
- *At least 75% of the selective (travel) youth participants are Clarke County residents.*
- *At least 75% of the organizations Board members are Clarke County residents.*

If the selective component of the organization does not meet all additional criteria, the travel portion of the league shall be given Priority 4 recognition, and the non-selective portion of the organization shall be given Priority 3 recognition (assuming all other criteria are met).

Field Use Requests The Director of Parks and Recreation will set deadlines for each season's field use requests. Organizations interested in using CCPR fields shall submit field use requests within those set deadlines. CCPR aims to accommodate all requests from priority levels one and two before allocating the remaining field time to organizations in other priority levels.

For organizations of the same priority level, field time allocations will be based on:

- The number of years the organization has been serving the community
- The organization's compliance with park regulations
- The quality of the program(s) offered (quality programs means the Director of Parks & Recreation receives very few substantiated complaints, safe conditions exist for participants, no discrimination exists, coaches and volunteers are trained and qualified to perform their duties, facilities are cleaned up following practices and games, and the overall satisfaction by participants is high)
- Contributions the organization has made to facility improvements
- The number of residents the organization serves
- Any other similar criteria as determined by the Director of Parks & Recreation

Approval of a field use request is not an exclusive arrangement and members of the public may still use the fields when not scheduled by an organization. CCPR may schedule use of the fields by other organizations based on field availability. Field use for tournaments, clinics, or other special events require a separate application and are subject to field availability.

A completed Park Use Agreement is required annually for each outside organization using CCPR fields and facilities.

Maintenance & Field Preparation All fields and facilities remain under the exclusive ownership of Clarke County, regardless of financial or labor contributions made by outside organizations. As such, all county policies, building and zoning codes, and insurance requirements apply.

Clarke County staff and/or contracted vendors will provide general maintenance, mowing, and initial field layouts. The Park Use Agreement will specify the maintenance responsibilities of each party as well as a per-participant fee to be paid to the county. This fee will be based on:

- The estimated amount of maintenance work county staff must complete
- Estimated registration information
- The organization's priority level

Clarke County Parks & Recreation

Athletic Field Use Policy

No organizations are permitted to perform maintenance work on CCPR fields and facilities, nor hire a vendor to do the same, unless such work is specified in the Park Use Agreement or is otherwise authorized in writing by the Director of Parks & Recreation.

The county's regular maintenance consists of the following:

- Weekly mowing
- Filling holes or addressing other safety hazards
- Cleaning and restocking sanitary facilities
- Activities listed in the Park Use Agreement

Additional maintenance work can be performed on an hourly basis or through the use of an outside contractor. Hourly rates will be predetermined and set annually. Additional services will be completed only if the Clarke County Maintenance Department has time available to complete or oversee the work.

Basic services for baseball fields during the practice season will include twice weekly field dragging and repairing batter's boxes and pitching mounds. Preparation for games includes dragging the fields and drop lines. During the playing season, outfield foul lines will be painted every two weeks. Other basic costs include a temporary bathroom for the tee ball field, electric bill for the lights and concession stand, fence and gate repair, new bases every two to three years, putting up batting cages in the spring, and taking batting cages down in late fall. Modifications to these basic services can be made through adjustments in the Park Use Agreement.

Basic services for soccer during the season will include painting field lines at least once weekly, providing three temporary restrooms, maintaining goals and nets, and providing flags for the fields. Modifications to these basic services can be made through adjustments in the Park Use Agreement.

Financial Contributions Clarke County taxpayers and park users share the costs of operating and maintaining the park. Programs offered at the park generally cover the costs of instruction with additional revenue towards overall park operations. CCPR's goal is for youth sports to do the same while also keeping fees low enough to avoid creating barriers to entry.

Annually, the Director of Parks & Recreation will calculate the expected costs of providing basic field maintenance and preparation as outlined in the Park Use Agreement and develop a per-participant fee based on that cost estimate and both historic and anticipated participant numbers. For the organizations, the per-participant fee removes unknown financial costs for the basic services provided. Any other services requested will be charged the predetermined hourly rate or the actual cost, if an outside contractor is used.

Organizations in priority level four are expected to pay higher per-participant and field rental fees than organizations in priority level three, who are expected to pay higher fees than organizations in priority level two and so forth.

Clarke County Parks & Recreation

Athletic Field Use Policy

Park Closures County staff reserves the right to close the park in the interest of public safety, as conditions warrant. No organization may use any CCPR fields or facilities when the park is closed.

Park Improvements. All improvements made at the county park must follow the approval process outlined in Parks & Recreation Delegated Authority document.

Insurance Requirements. The organization shall procure and maintain, in force and at its sole expense, comprehensive general liability insurance during the entire term of the Park Use Agreement.

Coverage shall be provided by an insurer that is approved by the County and shall be adequate to protect against liability for damage claims arising through public use, product liability, or from accidents occurring in or around the premises. The minimum coverage amount shall be \$1,000,000.00 Combined Single Limit, including a Broad Form endorsement. Said policy will name the County of Clarke and Clarke County Parks and Recreation, its officers, agents, and employees, as an additional co-insured. A copy of such insurance policy shall be furnished to the County upon execution of the Park Use Agreement.

The organization shall obtain a written obligation from the insurers to notify the County in writing at least thirty (30) days prior to cancellation or refusal to renew such policy.

Organization Responsibilities Organizations using Clarke County fields and facilities are responsible for providing a safe and nurturing environment for all participants and must:

- Provide appropriate background checks for all coaches and involved adults.
- Provide safety training, including concussion training, for all coaches and involved adults as appropriate.
- Ensure participants, parents, and spectators follow all park rules and regulations.
- Police the fields or facilities during use.
- Deposit all trash in containers provided by CCPR and return the premises to a neat and clean condition following each game or practice.
- Provide CCPR accurate information regarding selection criteria, participant numbers and residency, bylaws, organizational or board officers, and other information as requested.
- Pay appropriate usage fees.
- Make appropriate decisions regarding weather conditions by considering the safety of all participants and spectators and potential impacts to fields. If significant damage is done to any field as a result of an organization's decision, weather-related or not, the county reserves the right to hire a contractor to fix the damage at the expense of the organization.

Compliance: Each party subject to this policy is expected to comply with the policy in full and any additional requirements found in the applicable Park Use Agreement. Minor violations or questions about the policy can be handled verbally between the Director of Parks & Recreation and the organization using or requesting a field. More significant violations or repeated minor violations require the impacted party to provide written notice to the other party of the specifics of the alleged violation within 15 days of the

Clarke County Parks & Recreation Athletic Field Use Policy

violation occurring. The accused party shall respond within 15 days of receiving the written notice. The response can include evidence or arguments that show no violation occurred or acknowledgement that a violation did occur and a plan to ensure it doesn't happen again. Although written notices and response are required, it is suggested that both parties also meet to discuss alleged violations. If, after written notice and a written reply is received, and a meeting held between the two parties, and there is still not consensus between the two parties on whether a violation did occur, the matter can be forwarded to the Parks & Recreation Advisory Board who will make the final decision. Repeated offenses after formal notice has been provided can disqualify a group from future use of the fields.

Clarke County Board of Supervisors



Berryville Voting District
Douglas Shaffer
(540) 955-7158

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Ranking Criteria for Rural Rustic Paving Program

Date: August 19, 2024

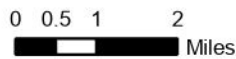
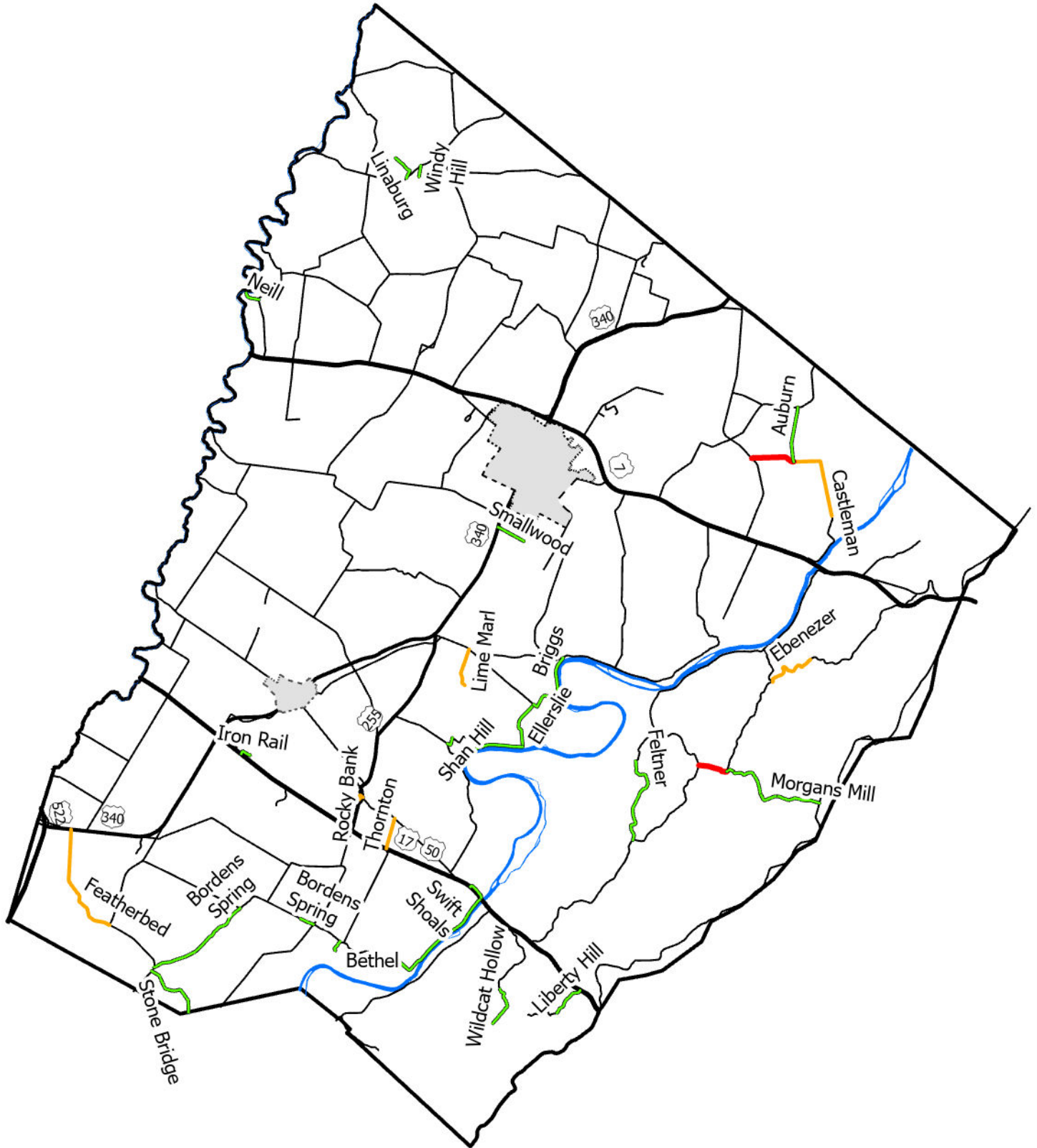
When the Board discussed and approved the VDOT Six Year Improvement Plan in the spring, there was discussion about creating ranking criteria for the Rural Rustic Paving Program. The Rural Rustic Paving Program allows unpaved public roads to be hard-surfaced. VDOT receives funding for these projects and they are prioritized through the six-year improvement plan approval process.

Staff felt the first step in this process would be to accurately identify and map existing unpaved public roadways in the County. Lorien Lemmon in the Planning & Zoning office has created a map that identifies these roadways and sorts them by annual average daily traffic counts. This map is a first draft and will be revised as we receive updated information from board members and the public. The traffic counts are important, as VDOT has noted roadways need 50 or more vehicle trips per day to be eligible for this program (also can't exceed 1,500 vehicle trips per day).

Staff has obtained the ranking criteria used in Shenandoah and Frederick Counties (see attached). As you will see in the documents, both localities score requests based on traffic counts, accident history, whether the road is a school bus route, number of houses, condition of the roadway, and time on the approved list. Each locality measures and scores these criteria differently. If the Board wants to use the same criteria, staff believes the collection of this data would be relatively easy except we would need to define condition of the roadway. Shenandoah County uses a VDOT maintenance score with categories of least, average, and most. Frederick County is much more detailed and looks at surface width, shoulder width, horizontal curvature, and vertical curvature. Any road condition rankings would need to come from VDOT.

Staff suggests a review of the map and initial discussion about criteria. Based on the conversation, we will bring back any additional information requested by the Board for a follow-up discussion.

Unpaved public roads in Clarke County



Source: Virginia Department of Emergency Management
 Data updated: June 26, 2024



Annual Average Daily Traffic on Unpaved Public Rds

- 9 - 50
- 51 - 100
- 101 - 140

- Clarke Public Roads
- Clarke Highways
- Town Boundary
- Shenandoah River

Memorandum

To: Members of the Planning Commission and Board of Supervisors
From: Tyler Hinkle – County Planner
CC: Evan Vass, Mandy Belyea, Lemuel Hancock, Brenna Menefee, Clara Schweiger, Summer Andes, Mary Dellinger
Date: April 11, 2023
Re: VDOT Rural Rustic Policy Update

Members of the Planning Commission and Board of Supervisors:

As you may be aware, our office works with VDOT to review rural roads to be paved as part of the VDOT Six Year Improvement Plan Process and VDOT Rural Rustic Paving Program. To be eligible for the program a road must be unpaved, exist in Shenandoah County, have less than 1,500 vehicles per day travel on the road, and be a publicly maintained road. Up until now, the program has only been open to those who are aware of it and call in to raise a concern about their road not being paved.

The current scoring system addresses the following aspects with the below scoring system:

Traffic	Accidents In Past Three Years	School Bus Route	Houses	Time On The List	VDOT Maintenance Score
1 to 30=1 pt 31-60 =2 pts 61-80 = 3 pts >80 = 4 pts	No = 0 pts Yes = 2 pts	No = 0 pts Yes = 2 pts	0-10= 1 pt 11- 20 = 2 pts 21 - 30 = 3 pts 31+ = 4 pts	1-5 = 1 pt 11 - 6 = 2 pts 17-12= 3 pts >18 yrs= 4 pts	1= Least 2= Average 4= Most

The points are aggregated and then the total score is divided by the total length in order to develop a pro-rated score so that the most valuable and economic routes to pave rise to the top.

In reviewing the roads to be paved based on the most recent scoring system we found a few areas of note in the scoring standards that are worth updating. Below are the main aspects that staff recommends that we update in the scoring standards and ways that we can update such aspects:

1. Access:

As mentioned previously, to be eligible at this time, landowners on an unpaved road would need to call in and complain about the road for it to be added to the list. If no one complains then the road is not improved. There are concerns about equal access to the program with this set up as landowners who have lived here for decades and those who are new to the area may have no clue about this paving program and assume that the road will always look the way it does now. We have developed a tool with ArcGIS Model Builder which will run the analysis any time that we need to run it for every unpaved road that is eligible for the program.

To be fair and equal to all landowners in the County, we recommend that we use this tool moving forward and include all eligible roads in the scoring process and not just those who have landowners who have raised concerns about the road.

2. Connectivity:

Roads that end and do not connect to any other public roads serve as publicly owned driveways and do not assist in diverting traffic during accidents or connecting neighbors. Paving roads that serve as connectors between various public roads serve a greater public benefit than paving roads that are dead ends or are cul de sacs.

To improve our transportation network as we pave rural roads and better connect our community, we recommend adding an additional scoring standard that adds five points to roads that connect three or more public roads, four points to roads that connect two or more public roads, and zero points to dead end roads.

3. Moving Equipment:

VDOT has advised us that the cost of moving equipment for paving rural roads can be cost prohibitive and that it is best to do longer stretches of roads or roads in the same area. Since we are planning on including all roadways in the analysis moving forward, this now includes stretches of road that range from 0.1 miles to 2 miles and much more. VDOT has also advised us that on the current costs of paving, we can expect to pave around two miles every year. As of this year, there are 214.2 miles of unpaved roads in Shenandoah County so we can expect all roads to be paved by the year 2130.

To maximize the funds that we are allocated every year, we recommend splitting roads into two categories:

Category A: Roads that are at or over 0.8 Miles.

Category B: Roads that are under 0.8 Miles.

Further, we recommend that the policy is that one or two Category A road(s) are selected as the main road(s) for each fiscal year. The total milage of Category A roads should be subtracted from the standard of two miles. Whatever mileage remains should be applied to Category B roads that scored high in the vicinity of the Category A road(s). If no Category B roads scored high or there is additional mileage, that mileage can be transferred over into future fiscal year paving projects.

4. Cost Of Construction:

All projects are looked at based on being constructed and paved by VDOT contractors. There are instances where a contractor or residents will be willing to pay for the contractor side of costs for paving a road such as seen with the Hamburg Road paving project scheduled for FY 2025.

To capture the value in partnering with private individuals for the construction of public roads, we recommend that any roads that a contractor or residents are willing to pay the contractor side of the costs of paving a road are given priority status. Priority status means that these roads will automatically be moved to the top of the list to encourage public private partnerships and to ensure that the agreement posed by the private individuals can be acted on while it is still on the table.

Please do not hesitate to reach out if you have any questions on these recommended policy updates to the VDOT Rural Rustic Paving Program.

Respectfully submitted by

Lemuel Hancock
Director Of Community Development

Tyler Hinkle, AICP
County Planner

HARD SURFACE IMPROVEMENT PROJECT

RATING SYSTEM POLICY

Adopted by the Frederick County Board of Supervisors on April 25, 2007.

The following procedures are intended to delineate the steps necessary for the application of this rating system policy. Adherence to these procedures will ensure consistency in the application of this rating system policy for existing and future hard surface road improvement project requests. This policy shall be effective following the adoption of these procedures through a public hearing process held by the Board of Supervisors and shall only be altered through the same process. Information pertaining to the rating system application for each hard surface road improvement project shall be maintained in the Frederick County Planning Department.

The Board of Supervisors shall have the authority to revise the Hard Surface Road Improvement Projects section of the Frederick County Secondary Road Improvement Plan subsequent to the application of the rating system to ensure the health, safety, and general welfare of the citizens of Frederick County

RATING SYSTEM REVIEW AGENCIES

- Candidate projects shall be evaluated by the Frederick County Planning Department, the Frederick County Transportation Committee, and the Virginia Department of Transportation (VDOT).
- One rating sheet shall be prepared for each candidate project.
- Staff from the Frederick County Planning Department and VDOT shall coordinate to complete a rating sheet for each candidate project and submit the results to the Transportation Committee for review.

RATING SYSTEM APPLICATION METHODOLOGY

- Candidate projects shall be rated utilizing the following information and methodology detailed on the scoring sheet for each category:
 1. Average Daily Traffic Count – utilize the most recent traffic counts for each candidate project provided by the VDOT residency.
 2. Occupied Structures – utilize the Frederick County Planning Department addressing database and digital mapping system to determine the total number of occupied structures that have direct access to, or whose only means of ingress and egress from a private road is achieved by each candidate project.
 3. Physical Road Conditions/Safety
 - a. Surface Width – obtain surface width data for each candidate project through the VDOT Residency.
 - b. Shoulder Width – obtain shoulder width data for each candidate project through the VDOT Residency.
 - c. Horizontal Curvature – horizontal curvature is determined to be deficient if sight distance around the curve is limited by cut sections or vegetation traveling at normal driving speeds.
 - d. Vertical Curvature – vertical curvature is determined to be deficient if sight distance is significantly reduced or eliminated due to the rise and fall of the road segment traveling at normal driving speeds.
 - e. Drainage – candidate projects shall be determined to have good, fair, or poor drainage utilizing the following guidelines.

Good: Pipes are of adequate size and number. Water drains away from the roadway and creates no problem with surface maintenance. Ditches are of adequate size which produce no flooding within the roadway.

Fair: Pipes are of adequate size; however, additional pipes may be needed. Water drains away from the roadway with minimal maintenance problems. Drainage ditches are in good condition, require little maintenance, and produce no flooding within the roadway.

Poor: Pipes are not adequate in size or number. Ditch lines are inadequate and require extra maintenance water does not drain from the roadway effectively, creating maintenance problems and flooding.

f. Accident Data – obtain crash data detailing the number of accidents in the most recent data year available from the VDOT Residency.

4. School Bus Travel – utilize information reflecting current or proposed school bus travel routes for each candidate project provided by the Frederick County Public Schools Transportation Supervisor.
5. Time on Road Plan – utilize information from current and previously approved Frederick County Secondary Road Improvement Plans maintained within the Frederick County Planning Department to determine when candidate projects were incorporated.

RATING SYSTEM POINTS APPLICATION

- Total points are determined for each category element. A cumulative total is obtained for each candidate project utilizing the total points derived from each category element.
- If two or more candidate projects have the same cumulative point average, a tie-breaking system will be utilized. First priority will be given to the project that has been on the road plan longer. Following that each affected candidate project will be compared to the others starting with the category of greatest weight and working through the categories of lesser weights respectively until the tie is broken.
- The cumulative point average for each candidate project shall be final. Any citizen request to alter the termini of a current candidate project and subsequent Board action will require a new rating sheet to be completed for the resulting segment(s). The resulting segment(s) will retain the 'time on road plan' date of the previous segment.

HARD SURFACE ROAD IMPROVEMENT PLAN FORMAT

- The Hard Surface Road Improvement Projects section of the Frederick County Secondary Road Improvement Plan will reflect the candidate projects with the highest cumulative point total that can be incorporated into the VDOT Six-Year Improvement Program based on available funding. This information will be provided to the Frederick County Planning Department by the VDOT Residency.
- All remaining candidate projects will be placed on an Unscheduled Hard Surface Improvement Projects list which will be incorporated within the Frederick County Secondary Road Improvement Plan. Candidate projects incorporated into this section of the plan will be ranked from the highest cumulative point total to the lowest cumulative point total.
- VDOT will advise the Frederick County Transportation Committee when funding is available for the inclusion of new candidate projects within the Hard Surface Road Improvement Projects section of the Frederick County Secondary Road Improvement Plan. All candidate projects placed on the Unscheduled Hard Surface Improvement Projects list, as well as newly requested candidate projects, will be reviewed by the procedure detailed above to determine current conditions. Appropriate ranking for all candidate projects will be determined at that time and placed accordingly.

NEW PROJECT REQUESTS

- New project requests and supporting materials must be received by the Frederick County Planning Department by April 1st to be included in the next plan update.
- A written request must be provided to the Frederick County Planning Department which describes the location of the candidate project, the origin and terminus of the segment, and a petition signed by at least 51% of all property owners fronting on the proposed segment.
- The Transportation Committee shall recommend new project requests which meet these criteria after determining that the candidate project includes a segment of a state route that has a rational origin and terminus. The Transportation Committee shall have the authority to adjust the project origin and terminus to create a more rational segment at their discretion.

PROJECT REMOVAL

- Road Improvements projects shall be removed from the plan once VDOT has notified Frederick County that the project has been funded and advertised for bid.
- The Board of Supervisors may remove projects from the plan if VDOT has provided notification that right-of-way efforts have been ceased.

Rural Roadways Hard Surfacing Scoring Sheet

Road Name:		From:	Segment Length:
Route Number:		To:	Number of 1/4 miles:
Category	Criteria	Weight	Total Points
1) Average Daily Traffic Count	3+ (3 per each 50)	NA	
2) Occupied Structures	(1) 1-10 (2) 11-25 (3) 26-50 (4) 51+	(3x1)/number of 1/4 miles (3x2)/number of 1/4 miles (3x3)/number of 1/4 miles (3x4)/number of 1/4 miles	
3) Physical Road Conditions/Safety			
a) Surface Width	(4) 10'-12' (3) 12.1' - 14' (2) 14.1' - 16' (1) 16'+	4x4 4x3 4x2 4x1	
b) Shoulder Width	(4) 0' (3) 1' (2) 2' (1) 3'+	4x4 4x3 4x2 4x1	
c) Horizontal Curvature	(1) for each occurrence	(4 x number of occurrences) / number of 1/4 miles	
d) Vertical Curvature	(1) for each occurrence	(4 x number of occurrences) / number of 1/4 miles	
e) Drainage	(1) good (2) fair (3) poor	4x1 4x2 4x3	
f) Accident Data	(1) 1-5 per year (2) 6-10 per year (3) 10+ per year	4x1 4x2 4x3	
4) School Bus Travel	(1) Yes (2) No	5x1 5x0	
5) Time on Road Plan	(1) 0-5 years (2) 5-10 years (3) 11+ years	4x0 4x2 4x3	
GRAND TOTAL FOR ALL CATEGORIES -----			



Finance Committee Agenda

Berryville-Clarke County Government Center, 2nd Floor
 101 Chalmers Court, Berryville, Virginia 22611

September 9, 2024, Immediately following Work Session

Item	Description	Page
A.	<p><u>Contract Proposal from RHI for the Development of Construction Drawings:</u> (see attached) As requested by the Board following their August 20 meeting, Rhodeside Harwell Inc. (RHI) submitted a contract proposal for the development of construction drawings that can be used to bid the County Courthouse Green Project. The Finance Committee should consider recommending approval of the following:</p> <p><i>“Be it resolved that FY25 Capital Projects Fund budget and appropriation be increased by \$133,000 and that fund balance designation for the County Courthouse Green Project be decreased by the same amount, all for the purpose of contracting with RHI for the development of construction documents for bid.”</i></p>	31
B.	<p><u>FY25 Supplemental Appropriation Request for Virginia Department of Forestry Grant:</u> (see attached memo)</p> <p>The Finance Committee should consider recommending approval of the following:</p> <p><i>“Be it resolved that FY25 budgeted expenditure and appropriation to the Planning Department be increased by \$4,263.61 and that fund balance designation be decreased in the same amount, all for the purpose of expending grant funds from the Virginia Department of Forestry grant to plant trees at Josephine Cemetery and at the park.”</i></p>	45
C.	<p><u>Bills and Claims:</u> (see attached) The Finance Committee should consider approval of the August 2024 Invoice History Report.</p>	46
D.	<p><u>Standing Reports:</u></p> <ul style="list-style-type: none"> – Year to Date Budget Report 57 – Reconciliation of Appropriations Report 76 – Capital Projects Report 77 	



Contract for Landscape Architectural Services

Between
Clarke County, VA
("Owner")
101 Chalmers Court, Suite B, Berryville, VA 22611 540-955-5191
and **Rhodeside & Harwell, Incorporated**
(Landscape Architect):
510 King Street, Suite 300, Alexandria VA 22314 703-683-7447

In accordance with
Attachment 'A' – Scope of Work
Attachment 'B' – Fee Proposal
Attachment 'C' – Limits of Work
Attachment 'D' – Terms and Conditions

Effective Contract Date:
22-Aug-24

RHI Contract #54674

The Architect hereby authorizes Landscape Architect to proceed with the above services in accordance with all the terms contained within the Contract.

TOTAL – CONTRACT AMOUNT: \$133,000

This Agreement and all attachments hereto represent the entire and integrated agreement between Consultant and Landscape Architect and supersede all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both parties

Accepted:	Accepted:
Clarke County, VA	Rhodeside & Harwell, Incorporated
(signature)	(signature)
(print name and title)	(print name & title)
Date	Date

Attachments:

1. Attachment 'A' Scope of Work, dated 22 August 2024
2. Attachment 'B' Fee Proposal, dated 22 August 2024
3. Attachment 'C' Limits of Work, dated 22 August 2024
4. Attachment 'D' Terms and Conditions, dated 22 August 2024



CLARKE COUNTY COURTHOUSE GREEN CD/CA SCOPE OF WORK (ATTACHMENT A)

RHI #54674

08/22/2024

Attachment 'A' to "Clarke County Courthouse Green CD/CA" between Clarke County (County) and Rhodeside & Harwell, Incorporated ("Landscape Architect").

PROJECT TEAM

Rhodeside & Harwell, Incorporated (RHI): project management, coordination and landscape architectural design. RHI will serve as the prime consultant and design manager for the project and will coordinate the design efforts of other consultants under subcontract to RHI (as listed below).

Subconsultants to RHI:

Timmons Group: survey, civil, structural; regulatory liaison.

Potomac Energy Group: electrical

Optional - Kohnen-Starkey, Inc: cost estimating.

TASKS

A. Project Initiation

1. Obtain site survey from civil engineer. Visit site to review existing conditions.

Deliverables: Memorandum documenting survey deficiencies or corrections, with request for additional or re-survey if needed.

2. Review program and budget furnished by the Owner to ascertain project requirements.
3. Attend project kick-off meeting.

Deliverables: Meeting minutes.

B. Permits and Approvals

1. Soil Erosion & Sediment Control (SESC): Prepare SESC plans and specifications. Submit SESC permit application to Clarke County Building Department for approval.

NOT included: Application fees payable to agency.

Deliverables: Permit application, including drawings and completed forms, delivered to permitting agency and Owner.

C. Construction Documents

1. Prepare Construction Document drawings and full-length CSI-format specifications, fully describing the work to be constructed.
2. Optional: Update opinion of probable construction cost.
3. Meet with Owner up to 4 times to review and obtain feedback on draft Construction Documents.

Deliverables: Meeting minutes.

4. Submit Construction Documents, including drawings, specifications and cost estimate (if included) to Owner for review, comment and approval. Receive approval from Owner that Construction Documents meet the project program requirements and budget prior to issuance for bid and construction.

Deliverables: Construction Document drawings, full-length specifications, and opinion of probable construction cost. Five (5) black-and-white hardcopies or electronic pdf format as preferred by the Owner. Delivered at each of the following levels of completion: **90% and 100% (pre-final)**

5. Prepare final Construction Documents, incorporating final comments from the Owner, and coordinated with other disciplines. Submit documents signed and sealed copies, ready for issue for bid and construction.

Landscape Architect will prepare plans, details, technical specifications, Division 1 specifications, bid forms and invitations to bid. Solicitation and receipt of bids will be prepared and provided by the Owner.

Deliverables: Bid-Ready Contract Documents in electronic pdf format.

6. Participate in design team meetings as needed.

Deliverables: Meeting minutes.

D. Bidding Phase Services

1. Attend one (1) pre-bid conference / site visit.

Deliverables: Meeting minutes.

2. Prepare one (1) addendum. Respond to bidders' questions and provide clarifications via Owner.

Deliverables: Addendum in electronic pdf format.

3. Review and evaluate bids for landscape architectural elements. Submit evaluation to Owner with recommendation regarding award of a construction contract.

Deliverables: Bid Evaluation in electronic pdf format.

E. Construction Phase Services

1. Attend one (1) pre-construction meeting.

Deliverables: Meeting minutes.

2. Provide six (6) site observation visits to review general construction progress.

Deliverables: One (1) field report per site visit; may be combined with construction meeting minutes.
Electronic pdf format.

3. Review submittals for items specified by Landscape Architect. Respond to contractor's requests for information (RFI's).

4. Inspect and tag plants to be used on site; this service is limited to one (1) 1-day trip.

Deliverables: Tree Tagging report in electronic pdf format.

5. Assist Architect in review of contractor's pay applications pertaining to landscape architectural items.

6. Provide one (1) pre-final inspection. Prepare punch list for landscape architectural elements.

Deliverables: Punch List in electronic pdf format.

7. Provide one (1) final inspection.

EXTENT OF DESIGN

Rhodeside & Harwell will provide Landscape Architectural design for the project area, as shown in Attachment 'C' Limits of Work.

Rhodeside & Harwell will provide Landscape Architectural design services through Construction Documents and Construction Phase for the following project components (except as noted):

- **Tree Preservation:** RHI will work with the project Civil Engineer to identify tree preservation areas and/or individual trees to be preserved. RHI does not include professional Arborist services. (Details and specifications for tree preservation measures shall be prepared by project Civil Engineer).
- **Planting Design:** Detailed planting plans with a plant list, planting details and specifications.
- **Planting Soil Preparation:** Plans identifying areas of soil preparation, details and specifications identifying specific soil mixes and soil placement.
- **Landscape Drainage:** Coordinate with project Civil Engineer to address surface drainage features only. Detail, design and selection of surface features only.
- **Storm Drainage:** The project Civil Engineer will provide storm drainage design, details and specifications. Landscape Architect will coordinate/review grading design (overland drainage flow), LID/raingardens and planter drainage connections with the Civil Engineer.
- **Site Layout / Horizontal Dimensioning:** Project Civil Engineer to provide overall site layout dimensioning including for building location, roads and parking areas, to include detailed dimensioning plan for hardscape and landscape design from face of building to back of curb. Landscape Architect will coordinate with Civil Engineer regarding adjacent elevations, including finish floor elevation and curb locations/elevations.
- **Site Grading / Vertical Dimensioning:** Project Civil Engineer to provide overall site grading and earthwork including for building location, roads and parking areas based on the previously prepared Design Development phase grading plan, taking into account the updated survey.
- **Paving:** Roadway and parking area pavement to the extent necessary for tying into pedestrian walkways, to be designed and detailed by project civil engineer. RHI will provide detailing of pedestrian paving adjacent to and between buildings, which we will select with the Owner. Landscape Architect will not detail vehicular curbing or vehicular roadway, parking area or loading zone paving.
- **Vertical Elements (not attached to or part of building):** Provide plans, sections, details and elevations of on-grade site walls, screen walls, steps and ramps, fences and gates. Structural design shall be provided by RHI and reviewed by project Civil/Structural Engineer.
- **Site Furnishings:** RHI will provide details for connection / installation for typical fixed-location site furnishings (benches, bollards, bike racks, and trash receptacles and similar).
- **Non-Regulatory Signage:** RHI will work with Owner to design project signage.
- **Regulatory Signage and Pavement Markings:** All to be designed, located and detailed by project civil engineer, if necessary. No regulatory signage in initial project scope and to be estimated as an additional service if necessary.
- **Site Lighting:** RHI will work with Owner and Electrical Engineer to select and locate site and landscape lighting fixtures. Specifications of fixtures, electrical design and, if required, photometric calculations of this component to be provided by project electrical engineer.
- **Drawing Files / Format:** All design/construction drawings will be developed using AutoCAD software. The creation of drawings in any other format will be considered as an additional service and will require additional fees.

Provision of the following components is NOT included in this Scope of Work and can be provided as an Additional Service:

- Civil, structural, and mechanical/electrical/plumbing engineering design, drawing, specifications and detailing as related to landscape architecture.
- As-builts
- Traffic studies
- Roadway design
- Water feature design
- Presentation models
- Professional renderings
- Special studies
- Presentations to review and approval agencies
- Approval process for entitlement submission(s)
- LEED or LEED commissioning; SITES
- Value engineering exercises
- Draft and provide record documents of design
- Participation of any meetings other than those itemized in the scope of work.

ASSUMPTIONS

1. Professional services included in this proposal are: Landscape Architecture.
2. Civil engineer will provide a useable base plan to Landscape Architect, in AutoCad 2000 or higher format; useable base plan will include existing and proposed site conditions, including demolition, , utilities and topography, at a scale as mutually agreed.
3. Proposal assumes preparation of one (1) contract document package showing one stage of construction by a single bidder/contractor. In the event the Owner or Architect elects to divide, advertise and bid portions of each phase separately, Additional Service fees will be required to prepare the necessary documents.
4. All scope of work listed above pertains to landscape architectural components as specified by Landscape Architect. Landscape Architect will package and submit to Owner drawings, specifications and other documents prepared by Landscape Architect or Landscape Architect's subconsultants; Landscape Architect will not package and submit drawings, specifications or other documents prepared by consultants who are not under subcontract to Landscape Architect.
5. Unless otherwise specified, wherever the Scope of Work states "submit", Landscape Architect will submit two (2) hardcopy originals of final construction documents.
6. Preparation of additional drawings (other than those noted in the scope of work above) for any permit submissions is not included in this Scope of Work. Except as noted, preparation of special plans, models, or renderings for presentations to review or regulatory agencies or to the Owner for plan approval will be in addition to this Scope of Work and will be billed on an hourly basis, as approved by Owner; these services, including participation in meetings with permit agencies can be provided as an Additional Service upon approval. Submissions to, and attendance at NCPC, CFA, SHPO, HPRB and other agencies meetings, is not included in this proposal, but could be provided as an Additional Service.

8. Significant design changes requested by the Owner during production of, and after approval of, the Construction Documents (plans and specifications) will incur Additional Services fees. Value Engineering requests or studies, and resultant design and document revisions will incur Additional Services fees.

END SCOPE OF WORK



**CLARKE COUNTY COURTHOUSE GREEN CD-CA
FEE PROPOSAL (ATTACHMENT B)**

RHI # 54674
8/22/2024

CONSTRUCTION DOCUMENTS, BID SUPPORT, CONSTRUCTION ADMINISTRATION

RHODESIDE HARWELL (LANDSCAPE ARCHITECTURE / PRIME)

	Subtotal by Phase:
A. Construction Documents (CDs)	\$43,270
B. Bid-Phase Services	\$2,975
C. Construction-Phase Services	<u>\$22,725</u>
SUBTOTAL FEE	\$68,970

TIMMONS GROUP (SURVEY & CIVIL)

	Subtotal by Phase:
A. Site Survey	\$13,150
B. Construction Documents (CD's)	\$37,110
C. Bid-Phase Services	\$1,290
D. Construction-Phase Services	<u>\$5,880</u>
SUBTOTAL FEE	\$57,430

POTOMAC ENGERY GROUP (ELECTRICAL)

	Subtotal by Phase:
A. Construction Documents (CD's)	\$6,100
D. Construction-Phase Services	<u>\$500</u>
SUBTOTAL FEE	\$6,600
GRAND TOTAL	\$133,000

OPTIONAL SERVICES - COST ESTIMATE

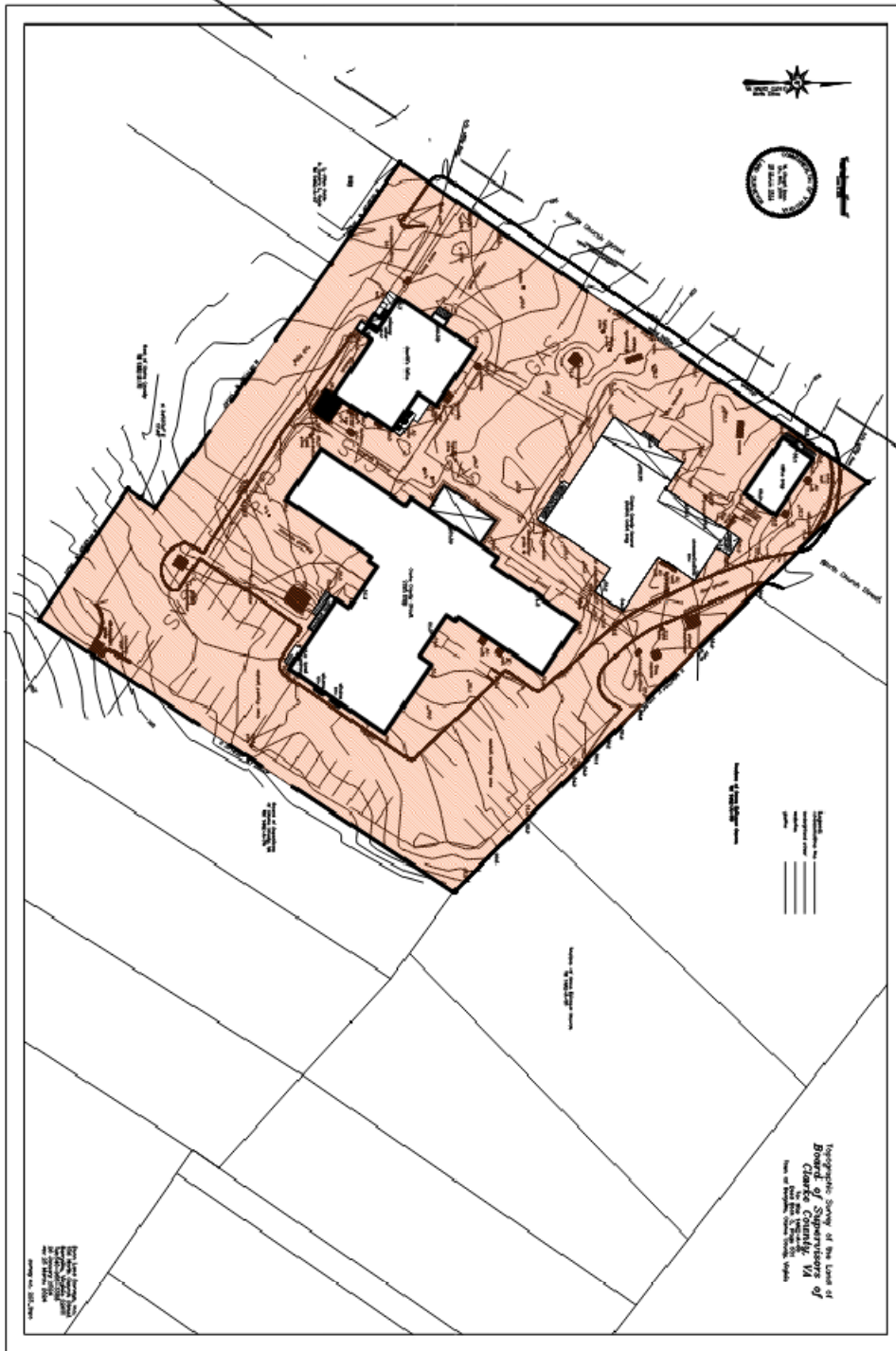
A. 90% Cost Estimate - RHI	\$2,315
B. 90% Cost Estimate - Khonen-Starkey Inc.	<u>\$13,867</u>
TOTAL FEE	\$16,182



CLARKE COUNTY COURTHOUSE GREEN – CD-CA LIMITS OF WORK (ATTACHMENT C)

RHI #54674
08/22/2024

Attachment 'C' to "Clarke County Courthouse Green – CD-CA" between Clarke County (Owner) and Rhodeside & Harwell, Incorporated ("Landscape Architect").



 Limits of Work



Terms and Conditions

Attachment 'D' to "Clarke County Courthouse Green CD-CA - Contract for Landscape Architectural Services" between Clarke County ("Owner") and Rhodeside & Harwell, Incorporated ("Landscape Architect").

The Owner and Landscape Architect agree to the Terms and Conditions as follows.

1. If Owner directs Landscape Architect to perform services as set forth in this Agreement without signing the Agreement, such verbal direction constitutes acceptance by Owner of the terms of this Agreement including the Standard Terms and Conditions attached hereto.

2. Project Schedule

A. The anticipated start date for design work is within 2 weeks following contract approval. The Outlined Scope of Work in Attachment 'A' will require a total of 60 normal working weeks to complete after authorization to proceed. The anticipated duration for each sequential phase is as follows.

	<u>Weeks</u>
Construction Documents	6
Bid Negotiation	4
Construction Administration	72

B. If Landscape Architect or its consultants are delayed or prevented from performing services for any reason beyond their control, they shall be granted an extension equivalent to the period of delay in which to complete their services and their compensation shall be equitably adjusted. Owner agrees to render decisions timely as necessary for Landscape Architect and its consultants to provide services within this schedule.

C. If the services covered by this Agreement have not been completed within 18 months of the date hereof, compensation for Landscape Architect's and its consultants' services beyond that time shall be appropriately adjusted.

3. If requested and authorized by Owner, Landscape Architect will provide Additional Services for the Project. Any service not specifically included Scope of Work in Attachment 'A' is considered an Additional Service. Services will be billed per the hourly rates included in Attachment 'B' Fee Proposal.

A. Hourly rates are subject to an escalation rate of 4% per annum.

4. Fees and expenses shall be billed monthly and payable within fourteen days of receipt of invoice for services rendered to date. Amounts unpaid 30 days after the invoice date shall bear simple interest at the rate of 1 1/2% per month. No phase will be started until the previous phase's payment has been received.

5. Inquiries and questions regarding any invoice shall be made within 14 days of receipt of the invoice. Failure to notify Landscape Architect within this time period shall constitute a waiver of any claim with respect to the content or accuracy of the invoice as well as acceptance of the services provided.

6. Owner agrees to pay reasonable attorney's fees, agency fees and other expenses or losses, prior to and through any trial and subsequent proceedings, incurred by Landscape Architect in the event Landscape Architect employs the services of an attorney or agency to collect sums due hereunder or to enforce any terms contained herein.

Attachment 'D' - Terms and Conditions

7. **Owner's Responsibilities**
- A. Owner shall provide full information regarding the requirements and budget for the Project and Landscape Architect and its consultants and their respective representatives and agents (hereafter "Landscape Architect") shall be entitled to rely on the accuracy and completeness thereof. Owner, for its own benefit may, from time to time on its own or retain others to perform certain tests, inspections, and analyses or other information and materials for use by Landscape Architect. Landscape Architect may and is expected to rely on such tests, inspections, analyses, opinions, data, reports, materials and other information without the need for independent evaluation and/or verification. Moreover, Owner agrees to indemnify, defend and hold Landscape Architect harmless from any and all losses, damages, and claims of any nature which may in any way arise out of or in connection with the use by Landscape Architect of the tests, inspections, analyses, opinions, data, reports, materials and other information prepared by Owner or others and furnished to Landscape Architect in connection with this Project.
 - B. Landscape Architect's Scope of Services does not provide for continuous supervision or exhaustive inspection of the work performed by the Contractor or subcontractors.
 - C. If Owner or Contractor becomes aware of any discrepancies, errors, or omissions in the Contract Documents, or of any unanticipated job or site conditions, or of any fault or defect in the Project or nonconformance with the design documents, or of any proposed field revisions, prompt written notice thereof shall be given by Owner to Landscape Architect.
 - D. Owner has the responsibility for the cost of construction and any costs that vary from or exceed any estimates or budgets.
8. **Contractor's Responsibilities** Landscape Architect shall be responsible only for the design shown in Landscape Architect's Contract Documents. Owner shall specifically hold Landscape Architect harmless from any and all claims or damages arising from or relating to the Contractor's failure to properly perform the work. Furthermore, Landscape Architect shall not be responsible for or have control over the means, methods, procedures of construction, dimensions, quantities or instructions for installation or performance of equipment or systems designed by the Contractor or site safety precautions employed by the Contractor or subcontractors on the Project, which remain the sole responsibility of the Contractor.
9. **Standard of Care.** Landscape Architect will perform services under this Agreement, consistent with that level of care and skill ordinarily exercised by members of Landscape Architect's and its consultants' profession, practicing under similar circumstances in the same or similar locality in the same period of time. No guarantees or warranties are included or intended in this Agreement or in any representation, opinion or otherwise of Landscape Architect. This representation and warranty are in lieu of all other warranties and representations, either express or implied.
10. **Use of Landscape Architect's Documents**
- A. Documents prepared by Landscape Architect are Instruments of Service for use solely with respect to this Project. Landscape Architect retains all common law, statutory and other reserved rights, including the copyright thereto. Owner will not use or permit the reuse of the Instruments of Service except, as a condition precedent, by mutual agreement in writing with Landscape Architect.
 - B. Provided Owner is not in default under this Agreement, Owner may retain copies solely for information and reference in connection with occupancy and maintenance of the Project. However, such documents are not intended or represented to be suitable for use by Owner or others on extensions of the Project, for completion or implementation of the Project by others, or any other project. Owner further agrees to waive all claims against Landscape Architect resulting

Attachment 'D' - Terms and Conditions

in any way from unauthorized changes or use of the Instruments of Service or completion of the Project without Landscape Architect's involvement.

11. Construction Administration Services.
 - A. If Landscape Architect is required to assist Owner in bidding or in determining whether cause exists to terminate a contractor, pursuant to the terms of this Agreement or the construction contract, then Owner agrees to indemnify, defend and hold Landscape Architect harmless from any and all losses, damages and claims of any nature, which may in any way arise out of Landscape Architect's rendering of good faith advice to Owner on these topics.
 - B. Landscape Architect's visits to the construction site shall be for the sole purpose of becoming generally familiar with the progress and quality of the construction work within Landscape Architect's scope and to determine in general if the work, when completed, will be in accordance with the Contract Documents.

12. Termination, Suspension or Abandonment
 - A. In the event Landscape Architect does not receive payment when due, Landscape Architect may terminate or suspend services without breach of contract upon giving Owner seven (7) days written notice. In the event services are terminated or suspended, Landscape Architect has no obligation to deliver documents and any consequences (including delay) resulting from such termination or suspension are the sole responsibility of Owner. Landscape Architect shall be compensated for all services performed up to the date of termination together with all reimbursable expenses then due. Owner has the obligation to return all documents if Owner is in default under this Agreement.
 - B. Failure of Owner to make payments to Landscape Architect in accordance with this Agreement shall be considered substantial nonperformance and is sufficient cause for Landscape Architect to either suspend or terminate services.

13. Limitation of Liability. There are a variety of risks which potentially affect Landscape Architect by virtue of entering into an Agreement to perform professional services on Owner's behalf. In order for Owner to obtain the benefit of a fee which does not need to account for unlimited risks, Owner agrees to limit Landscape Architect's liability to Owner. To the fullest extent permitted by law, the total liability of Landscape Architect with regard to the Project under any and all theories of liability shall be limited to the total fee paid to Landscape Architect only, not including consultants, for the Project. Limitations on liability provided in the Agreement are business understandings between the parties and shall apply to all theories of liability, including breach of contract or warranty, tort including negligence, strict or statutory liability, or any other cause of action. No director, officer, shareholder, employee, representative or agent of the Landscape Architect shall have any individual liability to Owner. The limits of liability may be negotiated with appropriate compensation to Landscape Architect. Each party waives consequential damages for claims, disputes or other matters in question arising out of or relating to this agreement. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any other person.

14. Insurance. Owner is obligated to carry adequate liability, property and fire insurance on the property where the Project is located for the duration of this Agreement and construction of the Project. Owner must present Landscape Architect with a certificate of insurance upon the signing of this Agreement. Owner hereby releases Landscape Architect from any liability for any loss or damage notwithstanding that such loss, damage or liability may arise out of the act or omission of Landscape Architect, if such loss or damage is covered by insurance benefiting Owner or was required to be covered by insurance pursuant to this Agreement.

Attachment 'D' - Terms and Conditions

- 15. Mediation/Litigation.**
- A. In addition to, and as a condition precedent to litigation, the parties shall endeavor to settle claims or disputes by non-binding mediation, in accordance with the Construction Industry Mediation Rules of the American Arbitration Association then in effect, unless the parties mutually agree otherwise. Any mediation shall be conducted in the [Commonwealth of Virginia] [District of Columbia].
 - B. If mediation fails to resolve the claims or disputes, then all claims, disputes or other matters in question arising out of or related to this Agreement shall be determined by the [Circuit Court of Alexandria, Virginia] [Superior Court of Washington, D.C.] or the United States District Court for the [Eastern District of Virginia] [District of Columbia].
 - C. This Agreement shall be governed by the laws of the [Commonwealth of Virginia] [District of Columbia].
 - D. Both parties specifically waive their right to a jury trial to resolve any and all claims, including but not limited to those sounding in contract, tort or statute, against the other arising out of or connected in any way to the Project or this Agreement because the parties hereto believe that the complex commercial and professional aspects of their dealings with one another make a jury determination neither desirable nor appropriate.
- 16. Limitation on Years to Bring Claim.** Any and all claims and/or causes of action between the parties arising out of or relating to this Agreement shall be brought by either party within two (2) years of substantial completion of the Project or termination of this Agreement whichever is sooner.
- 17. Assignment of Claims.** Neither party shall assign nor transfer its interest or any claim arising under or related to this Agreement, including interest in and claims for any moneys due or to become due, without the written consent of the other party. Any such assignment or transfer shall be deemed void and invalid, the assignee shall acquire no rights as a result of any such assignment and the non-assigning party shall not recognize any such assignment.
- 18. Certificate of Merit.** Owner shall make no claim for professional negligence, either directly or in a third party claim, against Landscape Architect unless Owner has first provided Landscape Architect with a written certification executed by an independent design professional currently practicing in the discipline of the alleged defective design and licensed in the jurisdiction with the project is located. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the applicable standard of care; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation.
- 19. Access to Site.** Landscape Architect shall have access to the Project site at all reasonable hours and shall be permitted to photograph the Project during construction and upon completion for its records and future use. Landscape Architect shall have the right to take photographs and make other reasonable promotional use of the Project, and Landscape Architect shall be given appropriate credit on all construction signs or other promotional materials concerning the Project.
- 20. Hazardous Materials.** Landscape Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.
- 21. Hidden Conditions.** The Instruments of Service are based on observable conditions. A condition is hidden if it is concealed by existing finishes or cannot be investigated by reasonable visual observation.

Attachment 'D' - Terms and Conditions

In the event Landscape Architect, in the performance of the services, uncovers a hidden condition, Landscape Architect shall not be responsible for costs associated with repairing, restoring, removing or otherwise correcting said condition. Landscape Architect shall have no responsibility for hidden conditions or any subsequent damage to persons or property related to any hidden conditions.

- 22.** Betterment. If due to Landscape Architect's breach of the standard of care, any required item or component of the Project is omitted from Landscape Architect's construction documents, Landscape Architect shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the Project or otherwise adds value or betterment to the Project. In no event will Landscape Architect be responsible for any cost or expense that provides betterment, upgrade or enhancement of the Project.
- 23.** Covenant Not to Sue. Owner shall assure that the following covenant not to sue is contained in all other contractor agreements, and shall assure its enforcement: Contractor, or any successor, assignee or subrogee of Contractor, agrees not to bring any civil suit, action or other proceeding in law, equity or arbitration against Landscape Architect, or the officers, employees, agents or consultants, of Landscape Architect, for the enforcement of any action which Contractor may have arising out of or in any manner connected with the Project. Landscape Architect, its officers, employees, agents, and consultants are intended third-party beneficiaries of this covenant not to sue, who are entitled to enforce this covenant in law or equity.
- 24** Responsibility for Construction Cost:
- A. If the budget for the Cost of the Work for This Part of the Project is exceeded by the lowest bona fide bid or negotiated proposal, the Owner will decide to:
1. Give written approval of an increase in the budget;
 2. Authorize rebidding or renegotiating of the Project within a reasonable time;
 3. Terminate this Agreement;
 4. Direct the Landscape Architect to revise the Project scope and quality as required to reduce the Cost of the Work.
- B. If the Landscape Architect is instructed to proceed under Paragraph 24.A.4 above, the Landscape Architect, without additional compensation, shall modify the documents for which the Landscape Architect is responsible, so that the Landscape Architect may bear a reasonable portion of the burden of reducing the Cost of the Work for This Part of the Project as necessary to comply with the Owner's budget for the Cost of the Work. The modification of such documents without cost to the Owner shall be the limit of the Landscape Architect's responsibility under Paragraphs 12 – 13.
- 25** Neither party shall assign nor transfer its interest or any claim arising under or related to this Agreement, including interest in and claims for any moneys due or to become due, without the written consent of the other party. Any such assignment or transfer shall be deemed void and invalid, the assignee shall acquire no rights as a result of any such assignment and the non-assigning party shall not recognize any such assignment. Nothing contained in this agreement shall create a contractual relationship with, or a cause of action in favor of, any other person.
- 26** Landscape Architect shall acquire and maintain insurance at the limits as required below. Landscape Architect shall furnish to Owner certificates of insurance, evidencing the insurance required by this paragraph, and shall give at least thirty (30) days prior written notice to Landscape Architect in the event of cancellation, reduction, or non-renewal of such insurance. Landscape Architect shall add Owner as

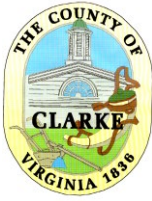
Attachment 'D' - Terms and Conditions

an additional insured on its policies except for professional liability insurance. Each policy and the certificates of insurance will include a Waiver of Subrogation. All policies shall be provided by an insurance carrier acceptable to Owner and rated by A. M. Best as "A-" or better. The cost of this insurance is at Landscape Architect's sole cost and expense. Landscape Architect shall be insured by and provide evidence of coverage for, at a minimum, the following:

- A. Comprehensive general liability insurance policy or policies provided by an acceptable insurance carrier with combined single limit bodily injury and property damage in the amount of at least \$1 Million.
- B. Vehicular insurance for all vehicles used by Landscape Architect, its servants and agents, with combined single limit bodily injury and property damage for at least \$1 Million.
- C. Statutory Worker's Compensation and Employers Liability Insurance.
- D. Errors and Omissions Liability coverage in the minimum amount of at least \$1 Million per claim and \$1 Million annual aggregate.
- E. Umbrella insurance of at least \$1,000,000 per occurrence providing additional coverage beyond the limits of all of the above referenced coverages.

27 If any term or provision in this Agreement or application thereof shall be held to be invalid, the invalidity shall not affect the other terms and provisions of this Agreement which can be given effect without the invalid provision or applications, and to this end the provisions of this Agreement are declared to be severable.

END



County of Clarke, Virginia

Department of Joint Administrative Services

Memo

Date: September 9, 2024

To: Clarke County Board of Supervisors Finance Committee

From: Brenda Bennett, Director, Joint Administrative Services

Re: FY25 Supplemental Appropriation for Forestry Grant

In FY23, the Planning Dept. received a grant from the Virginia Department of Forestry through the Forest Sustainability Fund. The grant amount was for \$4,814.97 and could be carried forward into future years. A supplemental appropriation of \$4,814.97 was approved in FY23 and the revenue was received. \$551.36 was expended in FY23 and the remaining balance of \$4,263.61 is currently unspent. Because the remaining funds were received and unspent at the end of FY23, those funds became part of the general fund balance.

A supplemental appropriation request for the remaining \$4,263.61 is being brought forward now because there are current projects that meet the grant criteria. The planned projects to use the grant funds include replacing a few of the trees at Josephine Cemetery that have died, and to plant new trees at the park along the western boundary to continue the screening already established for the soccer fields. The idea is to plant as many trees as the remaining grant amount would allow.

This request is for supplemental expenditure appropriation of \$4,263.61 to the Planning Department expenditure budget and a reduction to the general fund balance designation in the same amount, for the purpose of planting trees as outlined above.

Emily Johnson, Accountant (540) 955-6156

Melissa Fox, Accounts Payable Specialist (540) 955-6171

Benjamin Williams, HR Benefits Coordinator (540) 955-6178

Fax (540) 955-6174

Nancy Warczyglowa, Accountant (540) 955-6170

Sally Sheckels, Payroll Coordinator (540) 955-6173

Brenda Bennett, Director (540) 955-6172

317 W. Main St, Suite B, Berryville, VA 22611

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Ahold Financial Serv	Programs Mat & Sup	supplies	8/2/2024	5.79
	Pool Mat & Sup	supplies	8/2/2024	26.94
Ahold Financial Serv Total				32.73
Alisa Kern	Programs Refunds	refund	8/20/2024	136.00
Alisa Kern Total				136.00
Allen, Dylan	Sheriff Travel - Sworn Staff	Breath Alcohol Class Per Diem	8/7/2024	160.00
Allen, Dylan Total				160.00
Amazon Acct	Programs Mat & Sup	PARK, PLAYGROUND, RECREATIONAL AREA AND SWI	8/1/2024	39.00
	Sheriff COS Mat & Sup	OFFICE SUPPLIES, GENERAL	8/11/2024	122.40
	Sheriff Mat & Sup	Antistatic Fiberboard Disk Mailer,Lithium Batterie	6/24/2024	203.18
	Sheriff Mat & Sup	Tablet and Accesories	8/1/2024	754.99
	Parks Adm Mat & Sup	Ink cartridge	8/4/2024	52.80
	Parks Adm Mat & Sup	office chair	7/9/2024	129.99
	Pool Mat & Sup	PARK, PLAYGROUND, RECREATIONAL AREA AND SWI	8/1/2024	21.87
	SHSP Election Security M&S	ID badge magnet/see PO# 20240845	5/16/2024	16.97
Amazon Acct Total				1,341.20
Ambrosini, Carlos	EMS Travel	Fire-EMS travel reimbursement Aug 2024	8/28/2024	596.16
Ambrosini, Carlos Total				596.16
American Red Cross	Parks Adm Travel	CLS-05302764	6/30/2024	230.00
American Red Cross Total				230.00
American Tower	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	2/1/2024	2,737.58
	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	3/1/2024	2,737.58
	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	6/1/2024	2,737.58
	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	4/1/2024	2,737.58
	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	5/1/2024	2,737.58
	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L - termination	7/1/2024	2,190.00
American Tower Total				15,877.90
Amy Miller	Pool Refunds	refund	8/13/2024	50.00
Amy Miller Total				50.00
AppRiver	Sheriff Pur Svcs	Monthly Service	8/19/2024	52.50
AppRiver Total				52.50
April Maureen Parkhu	Programs Refunds	refund	8/20/2024	65.00
April Maureen Parkhu Total				65.00
At&t	IT Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	270.46
	IT Telephone	Data/Cell Package	8/4/2024	38.90
	Maintenanc Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	44.19
	Sheriff Leases & Rentals	Fiber Connection - Acct 17180423317001	7/1/2024	2,205.43
	Sheriff Leases & Rentals	Fiber Connection Acct 1718042317001	8/1/2024	2,025.43
	Sheriff Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	1,456.95
	Sheriff Telephone	Data/Cell Package	8/4/2024	894.81
	Sheriff Telephone	Verizon part of Gen911 7/16-8/15	8/16/2024	4,193.46
	County Adm Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	46.71
	Registrar Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	46.71
	Comm Atty Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	83.34
	Bldg Insp Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	244.77
	AnimalShltr Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	41.67
	Programs Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	83.34
	Plan Adm Telephone	Data/Cell Package	8/4/2024	77.81
	Econ Dev Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	41.67
	VictimWit Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	41.67
	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov. Acct 2	8/18/2024	55.05
	EMS LEMPG Grant-Telephone	Data/Cell Package	8/4/2024	778.09
At&t Total				12,670.46
Bank of America	EMS Travel	Hotel-Barenklau/OConnell	7/31/2024	1,710.00
	JAS Finance Finance & Auditing	941 Electronic Filing	7/31/2024	6.99
Bank of America Total				1,716.99
Barenklau, Mark	EMS Travel	Fire-EMS travel reimbursement Aug 2024	8/27/2024	58.50
Barenklau, Mark Total				58.50
Battery Mart	IT Noncap Technology Hardware	UPS batteries - replacements	6/6/2024	384.84
Battery Mart Total				384.84
Becky Moore	Pool Refunds	refund	8/20/2024	30.00
Becky Moore Total				30.00
Belco Music Group LL	Programs Pur Svcs	Monthly Music Classes	8/9/2024	252.00
Belco Music Group LL Total				252.00
Berkeley Club Bevera	Comm Atty Mat & Sup	August 2024	8/12/2024	37.59
	Maintenanc Water & Sewer	rm Berkeley Maint Cooler Rental August 2024	8/15/2024	11.00
	Sheriff COS Mat & Sup	Water	8/12/2024	40.39
	Sheriff SOS Mat & Sup	Water	8/12/2024	23.69
Berkeley Club Bevera Total				112.67

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Berryville Farm	AIOff Maint Mat & Sup	rm BFS Park Weed Killer	7/29/2024	84.99
Berryville Farm Total				84.99
Berryville True Valu	AIRec Maint Mat & Sup	rm BH Rec Center mechanical timer	8/22/2024	82.99
	AIRec Maint Mat & Sup	rm BH Rec Center Connector	8/22/2024	3.58
	ChurchSt Maint Mat & Sup	rm BH 102 N. Reb, Ty Wire	8/5/2024	13.99
	JGC Maintenance Mat & Sup	rm BH 101 Chalmers Ct Tee	8/7/2024	12.53
	Maintenanc Mat & Sup	rm BH Maint gal bleach sprayer	8/2/2024	29.99
	Maintenanc Mat & Sup	rm BH Maint blade dispenser knife	8/12/2024	21.98
	Maintenanc Mat & Sup	rm BH Maint nuts washers screws	8/13/2024	42.79
	Maintenanc Mat & Sup	rm BH Maint Metal Grid for Old Chapel Bridge Cover	8/14/2024	5.49
	Maintenanc Mat & Sup	rm BH 101 Chalmers Utility Knife	8/19/2024	11.49
	Maintenanc Mat & Sup	rm BH Maint mandrel starter kit	8/23/2024	22.99
	AIOff Maint Mat & Sup	rm BH Park sanding block, sand disc	8/6/2024	21.98
	AIOff Maint Mat & Sup	rm BH Park mineral spirits	8/7/2024	12.99
	32EMain Maint Mat & Sup	rm BH 32 E. Main Pump Rental	8/9/2024	84.70
	32EMain Maint Mat & Sup	rm BH 32 E. Main St Sump pump coupling	8/9/2024	276.98
	106Church Maint Mat & Sup	rm BH 106 N. body filler	7/30/2024	31.27
	106Church Maint Mat & Sup	rm BH 106 N. expand foam	7/30/2024	8.99
	CustdlSrvc Materials&Supplies	window squeegees	8/26/2024	17.27
	309WMain Maint Mat & Sup	rm BH 309 W. Main St flapper and lever	8/22/2024	17.98
	JGC TWN Maintenance Mat & Supp	rm BH 101 Chalmers Ct Tee	8/7/2024	7.46
Berryville True Valu Total				727.44
BOGLE, JAMES BARRETT	General Check Refunds Account	10016209	8/20/2024	212.23
BOGLE, JAMES BARRETT Total				212.23
Bosserman, Barbara	Registrar Travel	Hob Nob Registration Fee	8/13/2024	35.00
Bosserman, Barbara Total				35.00
Bound Tree Medical L	EMS Mat & Sup	Fire-EMS supply program	8/9/2024	849.63
	EMS Mat & Sup	Fire-EMS supply program	8/14/2024	347.81
Bound Tree Medical L Total				1,197.44
BRAITHWAITE, DORIS	General Check Refunds Account	10019432	8/12/2024	110.61
BRAITHWAITE, DORIS Total				110.61
CapitalTristate	AIOff Maint Mat & Sup	rm Capital Elect Park Tennis 1500 Watt bulb	8/8/2024	65.11
CapitalTristate Total				65.11
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	fund report for and the july 2024 meeting	8/8/2024	640.00
Cardillo, Robin Couc Total				640.00
Carla Hopkins	Programs Refunds	refund	8/20/2024	70.00
Carla Hopkins Total				70.00
CENESKIE, CYNTHIA LO	General Check Refunds Account	10015427	8/12/2024	432.76
CENESKIE, CYNTHIA LO Total				432.76
Certified Languages	VictimWit Pur Svcs	Spanish Interpreter 7/9/2024	8/7/2024	26.10
Certified Languages Total				26.10
Christine Roberts	Programs Refunds	refund	8/20/2024	90.00
Christine Roberts Total				90.00
Christine Ware	Programs Refunds	refund	8/1/2024	85.00
Christine Ware Total				85.00
Clean Water Pool	Pool Chemicals	rm Clean Water Pools Pool Chemicals	8/23/2024	316.40
Clean Water Pool Total				316.40
Coast to Coast Promo	Pool Mat & Sup	swim caps	7/15/2024	395.00
Coast to Coast Promo Total				395.00
Combs Wastewater Man	AlBase Maint Pur Svcs	rm Combs Baseball Porta pottie	7/31/2024	75.00
	AlSoc Maint Pur Svcs	rm Combs Soccer Porta Potties July 2024	7/31/2024	225.00
Combs Wastewater Man Total				300.00
Comcast	IT Telecomm Online Tech	FY25 101 Chalmers Internet - 9/01-9/30	8/23/2024	229.85
Comcast Total				229.85
Commercial Press	County Adm Mat & Sup	JM - Business cards for Indea & Julia	7/31/2024	103.00
	Registrar Mat & Sup	#10 Window Envelopes Office Election Mail #1000	7/19/2024	95.75
Commercial Press Total				198.75
Concise Systems	IT Tech SW/OL	Annual Software support contract - Concise CAMA	8/8/2024	16,067.77
Concise Systems Total				16,067.77
COOK, DEBORAH ROSE &	General Check Refunds Account	10012199	8/12/2024	41.14
COOK, DEBORAH ROSE & Total				41.14
CORELOGIC CENTRALIZE	General Check Refunds Account	10004825	8/12/2024	8,503.79
CORELOGIC CENTRALIZE Total				8,503.79
Cornet Inc	104Church Maint Contracts	rm Cornet 104 N. Annual Sprinkler Inspection	7/19/2024	1,480.00
	104Church Maint Contracts	rm Cornet 104 N. Church Fire Alarm Report	7/19/2024	675.00
	ChurchSt Maint Contracts	rm Cornet 102 N. Church Fire Alarm Inspection	7/19/2024	810.00
	AIRec Maint Contracts	rm Cornet Rec Center Fire Alarm Report	7/17/2024	675.00
Cornet Inc Total				3,640.00
Corrie Kamakawiwoole	Pool Refunds	refund	8/20/2024	140.00

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Corrie Kamakawiwoole Total				140.00
Costco	Parks Adm Dues & Memb	Costco Membership-000111889356870	8/1/2024	65.00
	JAS Finance Dues & Memb	Costco Membership-000111889356870	8/1/2024	130.00
Costco Total				195.00
County of Frederick	RefuseDisp Intergov Svc Agreem	County residence refuse July 2024	8/6/2024	1,139.80
	RefuseDisp Intergov Svc Agreem	New Citizens Center Refuse July 2024	8/6/2024	1,399.92
	RefuseDisp Intergov Svc Agreem	VDOT Clarke Refuse July 2024	8/6/2024	188.48
	RefuseDisp Intergov Svc Agreem	Refuse/container fee June 2024 / REC REIMBURSEMENT	7/22/2024	19,048.97
County of Frederick Total				21,777.17
CQI Water Treatment	ChurchSt Maint Contracts	Water Treatment Services for F	8/15/2024	253.00
	JGC Maintenance Contracts	Water Treatment Services for F	8/15/2024	152.05
	JGC TWN Maintenance Contracts	Water Treatment Services for F	8/15/2024	90.45
CQI Water Treatment Total				495.50
Crouse, Ronald	Treasurer Travel	TAV Mtg & Class - Harrisonburg	8/8/2024	289.74
	Treasurer Local Mileage	TAV Mtg & Class - Harrisonburg	8/8/2024	113.97
Crouse, Ronald Total				403.71
Curry, LaJuan	Sheriff Travel - Sworn Staff	Per Diem-Crimes Against Children Conf	8/16/2024	360.00
	Sheriff Travel	Per Diem for VA School Safety Conf	8/1/2024	134.50
Curry, LaJuan Total				494.50
Curtis, Darrell	Sheriff Travel - Sworn Staff	VA School Safety Conference Per Diem	8/1/2024	134.50
Curtis, Darrell Total				134.50
CW Warthen	Clk of CC Mat & Sup	civil & fiduciary case binders	8/7/2024	826.72
CW Warthen Total				826.72
DDL Business Sys	J&D Court Maint Contracts	Copier Maint. SN: 2081- J&D Co	7/24/2024	184.23
	JAS IT Maint Contracts	Copier Maint. SN: 9490-JAS	8/23/2024	89.44
DDL Business Sys Total				273.67
DENTE, NANA FREMAH	General Check Refunds Account	10026906	8/20/2024	181.58
DENTE, NANA FREMAH Total				181.58
Diversity Graphic	Sheriff PSU Mat & Sup	Citation Books	8/9/2024	885.00
Diversity Graphic Total				885.00
DMV	Com of Rev Pur Svcs	okta new user dmv jaime	6/20/2024	65.00
	Treasurer DMV Stop	DMV Stops - July 2024	7/31/2024	1,850.00
DMV Total				1,915.00
Doing Better Busines	JAS IT Maint Contracts	Copier Maint SN: 0781-Purchasi	7/30/2024	141.00
	Parks Adm Leases & Rentals	Copier Maint. SN: 0724-CCPRD	7/29/2024	222.87
	Parks Adm Maint Contracts	Copier Maint. SN: 0015-Child C	8/9/2024	37.50
Doing Better Busines Total				401.37
DONLEN TRUST - KIM S	General Check Refunds Account	10024575	8/20/2024	848.51
DONLEN TRUST - KIM S Total				848.51
Elite Power	Sheriff Generators	Generators: E911 & Tower (rol	8/19/2024	23,648.40
Elite Power Total				23,648.40
Elizabeth Fellows	Programs Refunds	refund	8/20/2024	88.00
Elizabeth Fellows Total				88.00
Emily Beamer	Pool Refunds	refund	6/18/2024	50.00
Emily Beamer Total				50.00
Fire Protection	225Rams Maint Contracts	rm Fire Pro Extinguisher Insp 101Cha park rec pool	7/15/2024	56.75
	524West Maint Contracts	rm Fire Pro Extinguisher Insp 524 309 36 Maint	7/15/2024	15.50
	Maintenanc Maint Contracts	rm Fire Pro Extinguisher Insp 101Cha park rec pool	7/15/2024	112.50
	Maintenanc Maint Contracts	rm Fire Pro Extinguisher Insp 524 309 36 Maint	7/15/2024	213.75
	Sheriff PSU Mat & Sup	Fire Extinguisher Inspection	7/15/2024	174.75
	Sheriff Pur Svcs	Fire Extinguisher Inspection	7/15/2024	223.00
	SWC Pur Svcs	rm Fire Pro Extinguisher 100, CCCC 36	7/15/2024	50.70
	104Church Maint Contracts	rm Fire Pro Extinguisher Insp 311 102 104 106 129	7/15/2024	182.45
	ChurchSt Maint Contracts	rm Fire Pro Extinguisher Insp 311 102 104 106 129	7/15/2024	250.75
	AlRec Maint Contracts	rm Fire Pro Extinguisher Insp 101Cha park rec pool	7/15/2024	190.25
	311EMain Maint Contracts	rm Fire Pro Extinguisher Insp 311 102 104 106 129	7/15/2024	25.50
	129Rams Maint Contracts	rm Fire Pro Extinguisher Insp 311 102 104 106 129	7/15/2024	12.75
	100 N Church Maint Contracts	rm Fire Pro Extinguisher 100, CCCC 36	7/15/2024	92.25
	106Church Maint Contracts	rm Fire Pro Extinguisher Insp 311 102 104 106 129	7/15/2024	4.25
	36EMain Maint Contracts	rm Fire Pro Extinguisher 100, CCCC 36	7/15/2024	31.75
	AlPool Maint Contracts	rm Fire Pro Extinguisher Insp 101Cha park rec pool	7/15/2024	27.50
	309WMain Maint Serv Contracts	rm Fire Pro Extinguisher Insp 524 309 36 Maint	7/15/2024	15.50
	JGC Maintenance Contracts	rm Fire Pro Extinguisher Insp 101Cha park rec pool	7/15/2024	37.30
	AlOff Maint Contracts	rm Fire Pro Extinguisher Insp 101Cha park rec pool	7/15/2024	8.50
	JGC TWN Maintenance Contracts	rm Fire Pro Extinguisher Insp 101Cha park rec pool	7/15/2024	22.20
Fire Protection Total				1,747.90
Fisher Auto	ChurchSt Maint Mat & Sup	rm Fishers 102 N. Church hose clamps	8/6/2024	21.05
Fisher Auto Total				21.05
Frederick Water	Double Tollgate Pur Svcs	Double Tollgate services for 4/01-6/29	8/15/2024	29,297.24

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Frederick Water Total				29,297.24
Frederick-Winchester	Sanitation Intergov Svc Agreem	July 2024 Service charge / Inv 3843	8/1/2024	2,664.81
Frederick-Winchester Total				2,664.81
FRITZ, NANCY C & FRI	General Check Refunds Account	10024511	8/12/2024	1,700.57
FRITZ, NANCY C & FRI Total				1,700.57
GALATI, GIOVANNI ANT	General Check Refunds Account	10014392	8/12/2024	238.28
GALATI, GIOVANNI ANT Total				238.28
GALATI, KRISTIE ANN-	General Check Refunds Account	10015196	8/12/2024	51.96
GALATI, KRISTIE ANN- Total				51.96
Galls/Best Uniforms	FIRE/EMS Uniforms	Fire-EMS Class A uniform-Roeder	7/12/2024	15.95
	Sheriff Postal Svcs	Shipping Label	8/19/2024	7.99
	Sheriff PSU Mat & Sup	Mace Case	8/22/2024	117.12
	Sheriff Uniform Sworn Staff	Boots	8/7/2024	389.96
Galls/Best Uniforms Total				531.02
General Sales of Vir	CustdlSrvc Materials&Supplies	custodial supplies	7/10/2024	177.60
	CustdlSrvc Materials&Supplies	custodial supplies	7/29/2024	256.81
	CustdlSrvc Materials&Supplies	custodial supplies	8/19/2024	230.83
	CustdlSrvc Materials&Supplies	custodial supplies	8/5/2024	124.62
	CustdlSrvc Materials&Supplies	custodial supplies May 2024 FY24	5/28/2024	129.67
General Sales of Vir Total				919.53
GO Car Wash	Sheriff Pur Svcs	July Car Washes	7/31/2024	32.00
GO Car Wash Total				32.00
Government Forms & S	Electoral Mat & Sup	Presidential Election Stickers	7/26/2024	149.89
Government Forms & S Total				149.89
Grand Jury	Circuit C Juror Pay	JULY 2024 GRAND JURY	8/21/2024	350.00
Grand Jury Total				350.00
Greens Septic	225Rams Maint Pur Svcs	rm Greens ACO Pump Septic	8/22/2024	430.00
Greens Septic Total				430.00
Hall, Monahan	Legal Svc Pur Svcs	cdm-legal services July 2024	8/5/2024	82.50
	BrdZonApp Pur Svcs	cdm-legal services July 2024	8/5/2024	1,519.50
Hall, Monahan Total				1,602.00
Hannah Dorough	Programs Refunds	refund	8/20/2024	98.00
Hannah Dorough Total				98.00
HATHAWAY, KARIN GISE	General Check Refunds Account	10013978	8/20/2024	348.66
HATHAWAY, KARIN GISE Total				348.66
Heather Burns	Pool Refunds	refund	8/19/2024	200.00
Heather Burns Total				200.00
Hershey Creamery	Concession Merch for Resale	ice cream	7/30/2024	539.70
Hershey Creamery Total				539.70
Hillis-Carnes Engine	Plan Adm Pass Thru Eng Fees	Sewage disposal review 20-2-1 20-A-39 23-A-44	7/31/2024	825.00
Hillis-Carnes Engine Total				825.00
HOLLY GLASSMAN	General Check Refunds Account	10018563	8/12/2024	5.27
HOLLY GLASSMAN Total				5.27
Hunt Brothers Pizza	Concession Merch for Resale	pizza	7/30/2024	566.20
	Concession Merch for Resale	pizza	8/5/2024	428.58
Hunt Brothers Pizza Total				994.78
ImageTrend Inc	EMS Tech SW/OL	Fire-EMS annual software lease-Slate FY24-25	7/16/2024	3,062.00
ImageTrend Inc Total				3,062.00
Imagine Design	Econ Dev Pur Svcs	IF - Tourism Branding & Website Dev	8/5/2024	6,000.00
Imagine Design Total				6,000.00
Innovative Access Te	AIRec Maint Contracts	rm Innovative Rec Center Senior Temp Monitoring	8/1/2024	180.00
	100 N Church Maint Pur Svcs	rm Innovative 100 N Replace Napco 9600 Battery	8/15/2024	226.25
	JGC Maintenance Contracts	rm Innovative 101 Chalmers Panic Alarm Monitoring	8/1/2024	79.00
	JGC TWN Maintenance Contracts	rm Innovative 101 Chalmers Panic Alarm Monitoring	8/1/2024	47.00
Innovative Access Te Total				532.25
Intoximeters	Sheriff PSU Mat & Sup	Intoximeter Mouthpiece FST	8/1/2024	60.00
Intoximeters Total				60.00
James Choi	Pool Refunds	refund	8/19/2024	113.20
James Choi Total				113.20
James River Equipmen	AIOff Maint Pur Svcs	rm James River Tennis Courts Lift Rental	7/31/2024	767.95
James River Equipmen Total				767.95
JAMIE LULL	General Check Refunds Account	10006899	8/12/2024	19.59
JAMIE LULL Total				19.59
Jennifer Burkhardt	Pool Refunds	refund	6/18/2024	50.00
Jennifer Burkhardt Total				50.00
Jennifer Reed	Programs Refunds	refund	8/1/2024	85.00
Jennifer Reed Total				85.00
Jill Bralove	Programs Refunds	refund	8/5/2024	264.00
Jill Bralove Total				264.00

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Johnston, Jane	Programs Pur Svcs	Monthly Senior Fitness Classes	8/1/2024	69.30
Johnston, Jane Total				69.30
Josephine Roberts	Pool Refunds	refund	8/20/2024	165.00
Josephine Roberts Total				165.00
Juniper Enterprises	EMS Vehicle Fuel	Fire-EMS Chief vehicle	8/20/2024	20.62
	Maintenanc Mat & Sup	rm BAP Maint Park Explorer sensor replacement	7/30/2024	233.99
	Maintenanc Mat & Sup	rm BAO Maint Battery for Building Dept key	8/2/2024	7.93
	Maintenanc Mat & Sup	rm BAP Maint trailer hitch bshing	8/13/2024	23.99
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2002	8/12/2024	300.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2002	8/8/2024	305.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2001	8/7/2024	1,226.43
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1602	8/14/2024	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2102	8/12/2024	25.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2301	8/26/2024	41.00
	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1501	8/28/2024	20.00
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2002	8/12/2024	500.42
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2002	8/8/2024	431.59
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1602	8/14/2024	267.51
	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2301	8/26/2024	37.02
	225Rams Maint Mat & Sup	rm BAP ACO red wire ties	8/26/2024	5.19
Juniper Enterprises Total				3,486.69
Justine LoMonaco	Programs Refunds	refund	8/20/2024	116.00
Justine LoMonaco Total				116.00
Kalbiam, Maral	HstPrvCom Pur Svcs	4.5 hours \$140.00 per hour	8/6/2024	630.00
Kalbiam, Maral Total				630.00
Katherine SANDERSON	Programs Refunds	refund	8/20/2024	98.00
Katherine SANDERSON Total				98.00
Katie Rymer	Programs Refunds	refund	7/29/2024	156.00
Katie Rymer Total				156.00
Keeler, Sharon	Treasurer Travel	TAV Mtg & Class - Harrisonburg	8/8/2024	289.74
Keeler, Sharon Total				289.74
Kelli Piliere	Rev Rf Ambulance Svcs Refunds	Fire-EMS patient overpayment-Refund	7/24/2024	608.30
Kelli Piliere Total				608.30
Kenneth Jackson	Pool Refunds	refund	8/5/2024	200.00
Kenneth Jackson Total				200.00
Kerri Spitler	Pool Refunds	refund	8/26/2024	137.50
Kerri Spitler Total				137.50
KOON, JACOB BENJAMIN	General Check Refunds Account	10012228	8/12/2024	50.00
KOON, JACOB BENJAMIN Total				50.00
Kustom Signals Inc	Sheriff Pur Svcs	Tuning Fork Certification	8/2/2024	606.00
Kustom Signals Inc Total				606.00
L Mark Stone	IT Pur Svcs	Email Upgrade - Professional Services	8/1/2024	175.00
L Mark Stone Total				175.00
Language Line Servc	Sheriff Pur Svcs	Interpretation Services	7/31/2024	287.51
Language Line Servc Total				287.51
Lantz Construction	36EMain Maint Pur Svcs	rm Lantz 36 E. Main Investigate sinking corner	6/30/2024	1,070.00
Lantz Construction Total				1,070.00
Larissa Lisk	Programs Refunds	refund	8/20/2024	100.00
Larissa Lisk Total				100.00
Laura Mancillas	Pool Refunds	refund	8/20/2024	224.00
Laura Mancillas Total				224.00
Lawrence Perry	Sheriff Generators	A/E Services-Emergency Generat	7/31/2024	608.00
Lawrence Perry Total				608.00
Leading Edge	FIRE/EMS Uniforms	Fire-EMS uniforms-Chief polos	8/27/2024	327.95
Leading Edge Total				327.95
LEE, MICHAEL GERARD	General Check Refunds Account	10020810	8/20/2024	30.54
LEE, MICHAEL GERARD Total				30.54
LEE, MICHAEL J	General Check Refunds Account	10012382	8/20/2024	28.91
LEE, MICHAEL J Total				28.91
Legge, Mike	JAS Finance Local Mileage	Mileage Reimbursement	8/12/2024	41.54
Legge, Mike Total				41.54
LEVESQUE, JOEL JAMES	General Check Refunds Account	10030108	8/12/2024	33.65
LEVESQUE, JOEL JAMES Total				33.65
LexisNexis	Sheriff Pur Svcs	Monthly Service Billing ID 1661267	7/31/2024	108.16
	Sheriff Pur Svcs	Monthly Service - Billing ID 6714513	7/31/2024	200.00
LexisNexis Total				308.16
LLOYD, RODNEY V	General Check Refunds Account	10018999	8/12/2024	50.00
LLOYD, RODNEY V Total				50.00
Logan Systems Inc	Clk of CC Microfilming	indexing & shipping for July 2024	8/15/2024	448.46
	September 9, 2024 Clarke County Board of Supervisors Committee Meeting Packet		Page 50 of 78	

**Clarke County
FY 25 Invoice History Report
August 31, 2024**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Logan Systems Inc Total				448.46
Lord Fairfax EMS Inc	Programs Travel	CPR first aid 5/21/24	5/28/2024	156.00
Lord Fairfax EMS Inc Total				156.00
Lowes	Maintenanc Mat & Sup	rm Lowes Shop, Park liquid nails epoxy	8/6/2024	96.96
	Maintenanc Mat & Sup	rm Lowes Maint 12pc Torx bit sockets	7/29/2024	47.78
	AIOff Maint Mat & Sup	rm Lowes Shop, Park liquid nails epoxy	8/6/2024	170.16
Lowes Total				314.90
Malloy	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2002	8/16/2024	149.00
Malloy Total				149.00
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Oil Fuel 7-16 to 7-31-2024	8/6/2024	102.02
	Bldg Insp Vehicle Fuel	rm Mansfield Fuel for 8-1 to 8-15-24	8/19/2024	67.27
	County Adm Vehicle Fuel	rm Mansfield Oil Fuel 7-16 to 7-31-2024	8/6/2024	42.06
	County Adm Vehicle Fuel	rm Mansfield Fuel for 8-1 to 8-15-24	8/19/2024	82.10
	EMS Vehicle Fuel	rm Mansfield Oil Fuel 7-16 to 7-31-2024	8/6/2024	1,447.46
	EMS Vehicle Fuel	rm Mansfield Fuel for 8-1 to 8-15-24	8/19/2024	1,249.70
	Maintenanc Vehicle Fuel	rm Mansfield Oil Fuel 7-16 to 7-31-2024	8/6/2024	173.19
	Maintenanc Vehicle Fuel	rm Mansfield Fuel for 8-1 to 8-15-24	8/19/2024	246.52
	Sheriff Vehicle Fuel	Fuel for 7/16 - 7/31/2024	8/6/2024	3,036.16
	Sheriff Vehicle Fuel	Fuel for 8/1-8/15/2024	8/19/2024	3,881.64
	AnimalShltr Vehicle Fuel	rm Mansfield Oil Fuel 7-16 to 7-31-2024	8/6/2024	64.44
	AnimalShltr Vehicle Fuel	rm Mansfield Fuel for 8-1 to 8-15-24	8/19/2024	48.44
	IT Vehicle Fuel	rm Mansfield Oil Fuel 7-16 to 7-31-2024	8/6/2024	39.00
	Parks Adm Vehicle Fuel	rm Mansfield Oil Fuel 7-16 to 7-31-2024	8/6/2024	13.88
	Parks Adm Vehicle Fuel	rm Mansfield Fuel for 8-1 to 8-15-24	8/19/2024	28.18
Mansfield Oil Co Total				10,522.06
Marks Plumbing Parts	Maintenanc Mat & Sup	rm Marks Maintenance HVAC screwdrivers	8/16/2024	70.94
Marks Plumbing Parts Total				70.94
Marple, Beth	County Adm Miscellaneous Expen	cdm-reimbursement A Williams reception	7/29/2024	101.10
Marple, Beth Total				101.10
Marty Cook Masonry	ChurchSt Maint Pur Svcs	rm Marty Cook 102 N. Replace Brick post	8/18/2024	2,586.59
	106Church Maint Pur Svcs	rm Marty Cook 106 N. R&R Bricks and Motar Joints	7/30/2024	3,979.23
Marty Cook Masonry Total				6,565.82
McCormick Paint Work	AlSoc Maint Mat & Sup	rm McCormick Paint Soccer Athletic Paint	8/23/2024	1,656.00
McCormick Paint Work Total				1,656.00
Megan Pierce	Pool Refunds	refund	8/20/2024	96.00
Megan Pierce Total				96.00
Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	7/30/2024	50.00
Meyercord Revenue Total				50.00
Mindy Steen	Programs Refunds	refund	8/20/2024	132.50
Mindy Steen Total				132.50
Motorola Solutions	Sheriff Pur Svcs	Siren / Light Bar Repair	7/22/2024	1,753.36
	Sheriff Eq Capital Outlay Adds	Body Worn and In Car Cameras	8/1/2024	69,817.40
Motorola Solutions Total				71,570.76
Murray, Sara	Cnsvr Emst Stewardshp Pur Svcs	Easement inspections Summer 2024 FY25	8/5/2024	1,144.00
Murray, Sara Total				1,144.00
MWI Animal Health	AnimalShltr Mat & Sup	cdm- post sx litter supplies	1/2/2024	31.20
	AnimalShltr Mat & Sup	cdm-supplies & meds	1/2/2024	166.79
	AnimalShltr Mat & Sup	JM CANINE SUPPLEMENTS	7/31/2024	333.64
MWI Animal Health Total				531.63
Next Generation Secu	SHSP Election Security M&S	Door Access Control (Roll over)	7/26/2024	4,828.21
Next Generation Secu Total				4,828.21
NORRIS, ALIZHAE TAVO	General Check Refunds Account	10013795	8/12/2024	23.86
NORRIS, ALIZHAE TAVO Total				23.86
NOW APPLICATIONS	Clk of CC Postal Svcs	subscription, postage and print jury summons	8/20/2024	1,790.56
	Clk of CC Maint Contracts	subscription, postage and print jury summons	8/20/2024	2,545.28
NOW APPLICATIONS Total				4,335.84
Oconnell, Andrew	EMS Travel	Fire-EMS travel reimbursement Aug 2024	8/27/2024	58.50
Oconnell, Andrew Total				58.50
Office Depot	JAS Inventory -Mtls & Supplies	Central Store Supplies	7/29/2024	298.36
	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/1/2024	125.76
	JAS Inventory -Mtls & Supplies	Central Store-Battery Backups	7/24/2024	237.56
	JAS Inventory -Mtls & Supplies	Central Store-File Folders	8/8/2024	69.90
Office Depot Total				731.58
OLAVE, MILAGROS DEL	General Check Refunds Account	10014127	8/12/2024	25.00
OLAVE, MILAGROS DEL Total				25.00
OVERHALL, DONNA ROSE	General Check Refunds Account	10030188	8/12/2024	25.68
OVERHALL, DONNA ROSE Total				25.68
PAGE, ROBERTA	General Check Refunds Account	10012511	8/20/2024	100.00
PAGE, ROBERTA Total				100.00

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
PETROSKY, DAVID NEIL	General Check Refunds Account	10023545	8/12/2024	107.12
PETROSKY, DAVID NEIL Total				107.12
Pitney Bowes	J&D Court Postal Svcs	Postage Machine Lease-JD Court	8/11/2024	102.99
	Sheriff Postal Svcs	Acct 0010229034 Postage Machine Lease	8/12/2024	74.97
	Treasurer Maint Contracts	Postage Machine: Treasurer-FY2	8/11/2024	2,040.90
	District C Mat & Sup	Red Ink Cartridge and Ink Pad Replacement		292.95
	District C Postal Svcs	Postage Machine Lease-Gen. Dis	8/11/2024	145.29
	JAS Finance Postal Svcs	Postage 8000-9000-0746-7008	8/5/2024	233.18
Pitney Bowes Total				2,890.28
PowerDMS Inc	Sheriff Maint Contracts	Additional Users	7/1/2024	136.14
PowerDMS Inc Total				136.14
PUGH, DANA LYNETTE	General Check Refunds Account	10021566	8/12/2024	143.85
PUGH, DANA LYNETTE Total				143.85
Quad Contracting	Sheriff Eq Mat & Sup	Tower Building Removal	8/5/2024	10,180.00
Quad Contracting Total				10,180.00
Quill Corporation	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/12/2024	38.64
	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/6/2024	339.38
	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/7/2024	259.88
	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/14/2024	59.40
Quill Corporation Total				697.30
Ramirez Landscape Ll	Maintenanc Maint Contracts	rm Ramirez County Mowing July 2024	8/20/2024	610.00
	SWC Pur Svcs	rm Ramirez County Mowing July 2024	8/20/2024	70.00
Ramirez Landscape Ll Total				680.00
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	1,032.26
	129Rams Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	297.18
	225Rams Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	1,106.31
	309WMain Maint Electrical Svcs	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	117.64
	311EMain Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	779.21
	524West Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	277.06
	AlBase Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	25.76
	AlOff Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	554.47
	AlPool Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	1,958.52
	AlRec Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	3,068.72
	AlSoc Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	36.43
	ChurchSt Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	2,277.30
	SWC Electrical Services	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	82.16
	100 N Church Maint Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	1,244.53
	JGC Maintenance Electric	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	4,363.00
	JGC TWN Maintenance Electrical	rm REC County Electric 7-1 to 8-1-2024	8/6/2024	2,595.54
Rappahannock Electri Total				19,816.09
RAYMOPND GLASSMAN	General Check Refunds Account	10018557	8/12/2024	12.50
RAYMOPND GLASSMAN Total				12.50
Rbert Spigner	Programs Refunds	refund	8/20/2024	130.00
Rbert Spigner Total				130.00
Republic Services	LitterCtrl Pur Svcs	Waste Removal Services-Gov't D	7/31/2024	39.66
	Maintenanc Maint Contracts	Waste Removal Services-Gov't D	7/31/2024	1,507.30
	SWC Pur Svcs	Waste Removal Services-Conveni	7/31/2024	5,034.09
	JGC Maintenance Contracts	Waste Removal Services-Gov't D	7/31/2024	80.46
	JGC TWN Maintenance Contracts	Waste Removal Services-Gov't D	7/31/2024	47.86
Republic Services Total				6,709.37
Rick Chambers	Pool Refunds	refund	6/17/2024	32.00
Rick Chambers Total				32.00
Ricoh Usa	J&D Court Maint Contracts	Copier Maint. SN: 7533-General	8/1/2024	57.41
	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	7/1/2024	37.56
	Sheriff Maint Contracts	Copier Maint. SN: 9288-Sheriff	8/1/2024	149.17
	AnimalShlt Maint Svc Contracts	Copier Maint. SN: 6454-Animal	7/1/2024	13.03
	AnimalShlt Maint Svc Contracts	Copier Maint. SN: 6454-Animal	8/1/2024	18.86
	District C Maint Contracts	Copier Maint. SN: 7533-General	8/1/2024	57.41
	IT Maint Contracts	Copier Maint. SN: 8932-County	7/1/2024	325.00
	IT Maint Contracts	Copier Maint. SN: 8932-County	8/1/2024	325.00
Ricoh Usa Total				983.44
Riddleberger Bros	JGC Maintenanc Pur Svcs	rm RBI 101 Chalmers Chiller out	7/24/2024	139.19
	225Rams Maint Pur Svcs	rm RBI ACO No AC in Stray Cat Room	7/24/2024	2,623.76
	225Rams Maint Pur Svcs	rm RBI ACO NO AC Stray Cat Room	7/24/2024	1,100.02
	JGC TWN Maintenance Pur Svcs	rm RBI 101 Chalmers Chiller out	7/24/2024	82.81
Riddleberger Bros Total				3,945.78
Ridgerunner Containe	SWC Pur Svcs	rm Ridgerunner CCCC Recycling for July 2024	7/31/2024	224.82

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Ridgerunner Containe Total				224.82
RINEHART, LESLIE MAR	General Check Refunds Account	10021399	8/12/2024	119.07
RINEHART, LESLIE MAR Total				119.07
RINEHART, SANDRA & L	General Check Refunds Account	10016469	8/12/2024	83.70
RINEHART, SANDRA & L Total				83.70
Robin Birt	Programs Refunds	refund	7/29/2024	156.00
Robin Birt Total				156.00
Rose, Janine	Sheriff Travel - Sworn Staff	Petersburg PD Assessment mileage/per diem	8/28/2024	226.19
Rose, Janine Total				226.19
Roseville & Plaza Pe	AnimalShltr Mat & Sup	cdm-rx food & ecollar	7/16/2024	170.19
	AnimalShltr Pur Svcs	cdm-exams, fecal, bloodwork	7/1/2024	202.27
	AnimalShltr Pur Svcs	cdm-fecal test	7/31/2024	67.00
Roseville & Plaza Pe Total				439.46
Ruth Emma	Programs Refunds	refund	8/20/2024	116.00
Ruth Emma Total				116.00
Ryan Reed	Programs Refunds	refund	8/20/2024	127.00
Ryan Reed Total				127.00
Safety Footwear and	FIRE/EMS Uniforms	Fire-EMS uniform alterations	8/28/2024	219.99
	FIRE/EMS Uniforms	Fire-EMS uniform alterations	8/26/2004	100.00
Safety Footwear and Total				319.99
Sarah Dunn	Programs Refunds	refund	8/20/2024	275.00
Sarah Dunn Total				275.00
Sarah Jawaid	Pool Refunds	refund	8/20/2024	130.00
Sarah Jawaid Total				130.00
Schenck Foods Compan	Programs Mat & Sup	food after school	8/20/2024	114.88
	Rec Center Merch for Resale	drinks candy	7/30/2024	75.44
	Concession Merch for Resale	drinks candy	7/30/2024	315.15
Schenck Foods Compan Total				505.47
Sheila Baker	Programs Refunds	refund	8/20/2024	58.00
Sheila Baker Total				58.00
Shentel	IT Leases & Rentals	Gov-Shentel Dark Fiber 7/01-7/31	8/1/2024	3,214.97
	JGC TWN Maintenance Telephone	Gov-Shentel Dark Fiber 7/01-7/31	8/1/2024	122.67
Shentel Total				3,337.64
Sherrell, Bonita	Programs Pur Svcs	purchased services	8/1/2024	85.82
Sherrell, Bonita Total				85.82
SHI	IT Tech SW/OL	KnowBe4 Security Awareness Training - Annual Sub	8/16/2024	5,238.00
SHI Total				5,238.00
Shiley, Robert	Programs Pur Svcs	band	8/9/2024	2,700.00
Shiley, Robert Total				2,700.00
Signet Screen Printi	Uniform & Wearing Apparel	Admin Staff Shirts/Jacket	7/30/2024	125.04
	Uniform & Wearing Apparel	Shirts/Jacket - Admin	8/12/2024	110.04
	Uniform & Wearing Apparel	Shirts for Sheriff	8/14/2024	187.75
Signet Screen Printi Total				422.83
Signs@Work, Inc	Sher Veh Capital Outlay Replac	Decals for new cars	8/14/2024	1,870.00
Signs@Work, Inc Total				1,870.00
Southern Software In	Sheriff Maint Contracts	PSAware Renewal Support Fee	8/1/2024	4,021.00
Southern Software In Total				4,021.00
SRFAX	IT Tech SW/OL	Online Fax service 8/06/24 - 9/05/24	8/6/2024	74.95
SRFAX Total				74.95
Staples Technology S	JAS Inventory -Mtls & Supplies	Central Store Supplies	7/31/2024	550.76
	Treasurer Mat & Sup	Toner Cartridges	7/31/2024	233.42
	JAS IT Mat & Sup	AP Toner Cartridge	7/31/2024	231.56
Staples Technology S Total				1,015.74
Stericycle	Com of Rev Pur Svcs	shredding for july	7/25/2024	27.60
Stericycle Total				27.60
Supply Room, The	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/6/2024	179.04
	JAS Inventory -Mtls & Supplies	Central Store Supplies	8/13/2024	106.56
Supply Room, The Total				285.60
Swank Motion Picture	Programs Pur Svcs	Movie Nights	8/1/2024	455.00
Swank Motion Picture Total				455.00
SWARR, SANDRA JEAN	General Check Refunds Account	10013589	8/12/2024	40.77
SWARR, SANDRA JEAN Total				40.77
The Harbor City	IT Tech SW/OL	PBX software subscription - annual	8/15/2024	2,750.00
The Harbor City Total				2,750.00
Thomson Reuters	Comm Atty Dues & Memb	August 2024	8/12/2024	84.00
Thomson Reuters Total				84.00
Tidal Wave Athletics	Programs Pur Svcs	purchased services	7/19/2024	1,540.50
Tidal Wave Athletics Total				1,540.50
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church St	7/26/2024	194.05

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church	8/23/2024	194.05
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	7/26/2024	27.67
	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg	8/23/2024	38.46
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W. Main St	7/26/2024	61.95
	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W. Main St	8/23/2024	443.25
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E. Main St	8/23/2024	61.95
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main St	7/26/2024	61.95
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E.Main St	7/26/2024	56.53
	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main St	8/23/2024	87.37
	AOff Maint Water & Sewer	rm TOB Water and Sewer Park House	7/26/2024	665.69
	AOff Maint Water & Sewer	rm TOB Water and Sewer Park House	8/23/2024	482.45
	AOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	8/23/2024	30.93
	AOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	7/26/2024	30.93
	AlPool Maint Water & Sewer	rm TOB Water and Sewer Pool	7/26/2024	2,767.89
	AlPool Maint Water & Sewer	rm TOB Water and Sewer Pool	8/23/2024	925.81
	AlRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	8/23/2024	163.24
	AlRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	7/26/2024	141.66
	Court Fines & Forfeitures	Court Fines - June 2024	7/31/2024	55.00
	Court Fines & Forfeitures	Court Fines - July 2024	8/5/2024	175.00
	Pyts to Town of Berryville	Local Sales Tax May 2024 (Recv'd July 2024)	8/8/2024	29,423.38
	100 N Church Maint Wtr & Sewr	rm TOB Water and Sewer 100 N. Church St	8/23/2024	417.83
	100 N Church Maint Wtr & Sewr	rm TOB Water and Sewer 100 N. Church	7/26/2024	494.09
	JGC Maintenance Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	7/26/2024	54.52
	JGC Maintenance Water & Sewer	rm TOB Water and Sewer 101 Chalmers	8/23/2024	51.12
	JGC TWN Maintenance W & S	rm TOB Water and Sewer 101 Chalmers Ct	7/26/2024	32.43
	JGC TWN Maintenance W & S	rm TOB Water and Sewer 101 Chalmers	8/23/2024	30.41
Town of Berryville Total				37,169.61
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax May 2024 (Recv'd July 2024)	8/8/2024	4,959.74
Town of Boyce Total				4,959.74
Town Police Supply	Sheriff Eq Mat & Sup	Outer Vest Carriers (roll over from Fy24 20240701)	7/25/2024	2,318.40
	Sheriff Mat & Sup	Outer Vest Carriers (roll over from Fy24 20240701)	7/25/2024	2,318.40
Town Police Supply Total				4,636.80
Treasurers Associati	Treasurer Dues & Memb	TAV 24/25 Membership Dues	8/8/2024	400.00
Treasurers Associati Total				400.00
Trips Auto	Sher Veh Capital Outlay Replac	2014 Jeep Cherokee Limited	8/22/2024	15,500.00
Trips Auto Total				15,500.00
TrueShred	Registrar Pur Svcs	Document Shredding 8/16/24	8/19/2024	69.00
TrueShred Total				69.00
Truist Bank	AnimalShltr Mat & Sup	JM Animal Shelter	8/9/2024	326.72
	AnimalShltr Pur Svcs	JM Animal Shelter	8/9/2024	655.00
	Bldg Insp Mat & Sup	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	332.81
	BoS Travel	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	150.00
	County Adm Dues & Memb	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	510.54
	County Adm Mat & Sup	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	25.25
	County Adm Miscellaneous Expen	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	50.00
	Econ Dev Pur Svcs	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	32.00
	EMS Mat & Sup	Fire-EMS credit card statement 8-9-24	8/9/2024	51.86
	EMS Miscellaneous	Fire-EMS credit card statement 8-9-24	8/9/2024	(1,504.71)
	IT Tech SW/OL	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	1,056.20
	Sheriff Dues & Memb	Monthly Statement	8/9/2024	18.97
	Sheriff Mat & Sup	Monthly Statement	8/9/2024	628.88
	Sheriff Postal Svcs	Postage/Range Supplies	8/9/2024	56.15
	Sheriff PSU Mat & Sup	Postage/Range Supplies	8/9/2024	51.04
	Sheriff Pur Svcs	Monthly Statement	8/9/2024	30.99
	Sheriff SOS Mat & Sup	Monthly Statement	8/9/2024	833.53
	Sheriff Travel - Sworn Staff	Hotel-Intox Class-2 Deputies	8/9/2024	1,367.46
	Sheriff Travel - Sworn Staff	Hotel - 2 Deputies - VA School Safety Conf	8/9/2024	500.20
	Sheriff Travel - Sworn Staff	Travel - Witness subpoena for PPutnam	8/9/2024	167.91
	Sheriff Vehicle Fuel	Monthly Statement	8/9/2024	77.20
	Sheriff Vehicle Fuel	Travel - Witness subpoena for PPutnam	8/9/2024	53.01
	Sheriff VRP Mat & Sup	Monthly Statement	8/9/2024	225.63
	Electoral Travel	ELECT training - Bosserman, Holcomb	8/9/2024	254.00
	EMS Pur Svcs-Employee Training	Fire-EMS credit card statement 8-9-24	8/9/2024	100.00
	County Adm Pur Svcs	cdm-Admin, Bldg, IT, Econ credit card	8/9/2024	441.41
	Registrar Travel	ELECT training - Bosserman, Holcomb	8/9/2024	124.42
	Pool Mat & Sup	awards	7/26/2024	242.10
	Plan Adm Mat & Sup	Utah Openlands, Otter, USPS	8/9/2024	61.59
	Econ Dev Advertising	IF - Econ Development Credit Card	8/9/2024	1.29
	Uniform & Wearing Apparel	Monthly Statement	8/9/2024	555.67

Clarke County
FY 25 Invoice History Report
August 31, 2024

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Truist Bank Total				7,477.12
Turnbull, Dr. Chris	EMS Pur Svcs	Fire-EMS OMD annual contract	7/30/2024	10,000.00
Turnbull, Dr. Chris Total				10,000.00
Unger, Joseph	Sheriff Travel - Sworn Staff	Breath Alcohol Class Per Diem	8/7/2024	160.00
Unger, Joseph Total				160.00
UVA	Treasurer Travel	TAV Course - Customer Service - Keeler	7/8/2024	185.00
	Treasurer Travel	TAV Course - Customer Service - Crouse	7/8/2024	185.00
UVA Total				370.00
Valley Health	EMS Mat & Sup	Fire-EMS supply program	8/1/2024	2,537.41
Valley Health Total				2,537.41
Valley Veterinary Em	AnimalShltr Pur Svcs	Emergency services for stray	7/8/2024	114.82
	AnimalShltr Pur Svcs	Emergency services for kitten w/ rabies	7/22/2024	43.06
	AnimalShltr Pur Svcs	Emergency services for Adult cat w/ rabies	7/22/2024	43.06
	AnimalShltr Pur Svcs	Emergency servies for Buko	8/2/2024	861.29
Valley Veterinary Em Total				1,062.23
Verizon	Clk of CC Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	91.02
	District C Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	64.25
	IT Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	397.39
	J&D Court Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	60.10
	Maintenanc Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	50.67
	Sheriff Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	251.80
	Sheriff Telephone	Monthly Service Acct 850-475-046-0001-59	7/31/2024	55.15
	County Adm Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	12.00
	Com of Rev Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	8.00
	Treasurer Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	4.00
	Registrar Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	4.00
	Comm Atty Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	16.00
	EMS Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	50.67
	Probation Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	4.00
	Bldg Insp Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	8.00
	AnimalShltr Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	50.67
	Parks Adm Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	74.67
	Plan Adm Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	12.00
	JAS Finance Telephone	phone bill - 3 accounts 08/26-9/25	8/25/2024	133.34
Verizon Total				1,347.73
Veterinary Community	AnimalShltr Mat & Sup	cdm-vaccines, medications	8/1/2024	414.22
	AnimalShltr Pur Svcs	cdm-vaccines, medications	8/1/2024	1,650.00
Veterinary Community Total				2,064.22
Virginia Department	Programs Pur Svcs	back ground check	8/6/2024	20.00
Virginia Department Total				20.00
VITA	Clk of CC Telephone	July 2024 phone bill	8/2/2024	0.48
	District C Telephone	July 2024 phone bill	8/2/2024	111.14
	IT Telephone	July 2024 phone bill	8/2/2024	141.29
	Sheriff Telephone	July 2024 phone bill	8/2/2024	642.51
	JGC TWN Maintenance Telephone	July 2024 phone bill	8/2/2024	65.32
VITA Total				960.74
VRPS	Parks Adm Dues & Memb	renewal	8/2/2024	200.00
VRPS Total				200.00
Wage Works	Flex Bens Pur Svcs	Admin Fee August 2024	8/23/2024	338.75
Wage Works Total				338.75
Walmart	Programs Mat & Sup	supplies	8/14/2024	134.78
	Rec Center Mat & Sup	supplies	8/14/2024	135.91
	Rec Center Merch for Resale	supplies	8/14/2024	78.92
	Concession Merch for Resale	supplies	8/14/2024	315.42
Walmart Total				665.03
Wampler-Eanes Apprai	Reassess Finance & Auditing	Reassessment of General Proper	8/1/2024	44,482.50
Wampler-Eanes Apprai Total				44,482.50
Washington Gas	104Church Maint Heating	104 N Church 07/13-08/16	8/16/2024	56.20
	AlRec Maint Heating	225 AL SMITH CIR 7/16-8/14	8/16/2024	177.14
	100 N Church Maint Heating	100 N Church 7/13-08/13	8/15/2024	35.40
	JGC Maintenance Heating	101 Chalmers Ct 7/13-8/13	8/15/2024	964.26
	JGC TWN Maintenance Heating	101 Chalmers Ct 7/13-8/13	8/15/2024	573.64
Washington Gas Total				1,806.64
WATERS, KAYLA STORM	General Check Refunds Account	10014232	8/12/2024	19.05
WATERS, KAYLA STORM Total				19.05
Whetsell, Wayne	EMS Travel	Fire-EMS travel reimbursement Aug 2024	8/23/2024	538.37
Whetsell, Wayne Total				538.37
Winchester LittleThe	Programs Group Trip	field trip	7/24/2024	335.00
Winchester LittleThe Total				335.00

**Clarke County
FY 25 Invoice History Report
August 31, 2024**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	conservation map coroplast poster	8/2/2024	32.00
	Cnsrv Esmt Donation Pur Svcs	3 CCEA Banners	8/15/2024	249.00
Winchester Printers Total				281.00
Winchester Star	BoS Advertising	July public hearing ads	7/5/2024	394.63
	BoS Advertising	July public hearing ads	7/12/2024	394.63
Winchester Star Total				789.26
Wright Shooting	Sheriff Travel - Sworn Staff	Firearms Training - Low Light Instructor	8/5/2024	250.00
Wright Shooting Total				250.00
Grand Total				498,866.46

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
11010-Board of Supervisors						
11010	1300	BoS Part Time Salaries	13,800	2,075	11,725	15%
11010	2100	BoS FICA	908	122	786	13%
11010	2300	BoS Health Ins	20,247	3,521	16,725	17%
11010	2700	BoS Worker's Comp	8	6	2	71%
11010	3000	BoS Pur Svcs	1,500	0	1,500	0%
11010	3600	BoS Advertising	5,600	789	4,811	14%
11010	5210	BoS Postal Services	500	0	500	0%
11010	5230	BoS Telephone	35	0	35	0%
11010	5300	BoS Insurance	4,200	3,969	231	95%
11010	5500	BoS Travel	4,000	150	3,850	4%
11010	5800	BoS Miscellaneous Expenditures	2,200	0	2,200	0%
11010	5810	BoS Dues & Memb	5,500	3,243	2,257	59%
11010	6000	BoS Mat & Sup	800	0	800	0%
11010-Board of Supervisors Total			59,297	13,875	45,422	23%
12110-County Administrator						
12110	1100	County Adm Salaries	339,317	51,867	287,450	15%
12110	1300	County Adm Part Time Salaries	42,184	4,199	37,985	10%
12110	2100	County Adm FICA	28,094	4,167	23,927	15%
12110	2210	County Adm VRS 1&2	21,838	3,570	18,268	16%
12110	2220	County Adm VRS Hybrid	21,640	2,940	18,700	14%
12110	2300	County Adm Health Ins	31,109	4,918	26,191	16%
12110	2400	County Adm Life Ins	4,477	597	3,879	13%
12110	2510	County Adm Dis Ins Hybrid	827	114	713	14%
12110	2700	County Adm Workers Comp	180	133	47	74%
12110	3000	County Adm Pur Svcs	6,000	632	5,368	11%
12110	3320	County Adm Maint Contracts	5,000	0	5,000	0%
12110	3500	County Adm Printing & Binding	200	0	200	0%
12110	3600	County Adm Advertising	500	0	500	0%
12110	5210	County Adm Postal Svcs	1,000	0	1,000	0%
12110	5230	County Adm Telephone	800	117	683	15%
12110	5500	County Adm Travel	2,500	0	2,500	0%
12110	5800	County Adm Miscellaneous Expen	2,000	151	1,849	8%
12110	5810	County Adm Dues & Memb	1,800	511	1,289	28%
12110	6000	County Adm Mat & Sup	4,000	496	3,504	12%
12110	6008	County Adm Vehicle Fuel	2,200	204	1,996	9%
12110-County Administrator Total			515,666	74,616	441,050	14%
12120-Public Information Serv						
12120	1100	Inform Salaries - Regular	0	0	0	100%
12120	2100	Inform FICA	0	0	0	100%
12120	2220	Inform VRS Hybrid	0	0	0	100%
12120	2300	Inform Health Ins	0	0	0	100%
12120	2400	Inform Life Ins	0	0	0	100%
12120	2510	Inform Dis Ins Hybrid	0	0	0	100%
12120	2700	Inform Workers Comp	27	20	7	75%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12120	3000	Inform Pur Svcs	6,000	7,547	(1,547)	126%
12120	5210	Inform Postal Svcs	100	0	100	0%
12120	5230	Inform Telephone	200	0	200	0%
12120	5500	Inform Travel	500	0	500	0%
12120	6000	Inform Mat & Sup	500	0	500	0%
12120-Public Information Serv Total			7,327	7,568	(241)	103%
12210-Legal Services						
12210	3000	Legal Svc Pur Svcs	35,000	83	34,918	0%
12210-Legal Services Total			35,000	83	34,918	0%
12310-Commissioner of Revenue						
12310	1100	Com of Rev Salaries	197,789	32,548	165,240	16%
12310	1300	Com of Rev Part Time Salaries	27,150	2,658	24,492	10%
12310	2100	Com of Rev FICA	16,293	2,599	13,694	16%
12310	2210	Com of Rev VRS 1&2	24,348	3,057	21,290	13%
12310	2220	Com of Rev VRS Hybrid	0	1,026	(1,026)	100%
12310	2300	Com of Rev Health Ins	33,726	3,906	29,820	12%
12310	2400	Com of Rev Life Ins	2,650	384	2,266	14%
12310	2510	Com of Rev Dis Ins Hybrid	0	41	(41)	100%
12310	2700	Com of Rev Workers Comp	122	91	31	75%
12310	3000	Com of Rev Pur Svcs	2,000	318	1,682	16%
12310	3320	Com of Rev Maint Contracts	500	54	446	11%
12310	3500	Com of Rev Printing & Binding	400	0	400	0%
12310	3600	Com of Rev Advertising	200	0	200	0%
12310	5210	Com of Rev Postal Svcs	2,200	144	2,056	7%
12310	5230	Com of Rev Telephone	200	16	184	8%
12310	5500	Com of Rev Travel	2,500	0	2,500	0%
12310	5510	Com of Rev Local Mileage	400	0	400	0%
12310	5810	Com of Rev Dues & Memb	700	0	700	0%
12310	6000	Com of Rev Mat & Sup	1,400	112	1,288	8%
12310	6035	Com of Rev Noncap Ofc Equip	200	0	200	0%
12310-Commissioner of Revenue Total			312,778	46,954	265,824	15%
12410-Treasurer						
12410	1100	Treasurer Salaries	275,455	45,816	229,639	17%
12410	2100	Treasurer FICA	20,457	3,419	17,039	17%
12410	2210	Treasurer VRS 1&2	23,310	3,167	20,143	14%
12410	2220	Treasurer VRS Hybrid	11,691	2,800	8,891	24%
12410	2300	Treasurer Health Ins	44,592	7,468	37,124	17%
12410	2400	Treasurer Life Ins	3,691	549	3,142	15%
12410	2510	Treasurer Dis Ins Hybrid	640	110	530	17%
12410	2700	Treasurer Workers Comp	150	97	52	65%
12410	3000	Treasurer Pur Svcs	1,500	50	1,450	3%
12410	3180	Treasurer Credit Card Fees	30,000	0	30,000	0%
12410	3190	Treasurer DMV Stop	11,000	1,850	9,150	17%
12410	3320	Treasurer Maint Contracts	6,000	2,550	3,450	42%
12410	3500	Treasurer Printing & Binding	8,500	0	8,500	0%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12410	3600	Treasurer Advertising	300	0	300	0%
12410	5210	Treasurer Postal Svcs	30,000	0	30,000	0%
12410	5230	Treasurer Telephone	200	8	192	4%
12410	5500	Treasurer Travel	3,000	949	2,051	32%
12410	5510	Treasurer Local Mileage	400	114	286	28%
12410	5810	Treasurer Dues & Memb	600	400	200	67%
12410	6000	Treasurer Mat & Sup	15,000	1,181	13,819	8%
12410-Treasurer Total			486,486	70,527	415,959	14%
12510-Data Processing/IT						
12510	1100	IT Salaries	233,753	32,771	200,981	14%
12510	2100	IT FICA	14,908	2,503	12,405	17%
12510	2210	IT VRS 1&2	14,208	2,368	11,840	17%
12510	2220	IT VRS Hybrid	11,215	1,869	9,346	17%
12510	2300	IT Health Ins	20,739	3,457	17,283	17%
12510	2400	IT Life Ins	2,635	387	2,248	15%
12510	2510	IT Dis Ins Hybrid	429	71	357	17%
12510	2700	IT Workers Comp	106	80	27	75%
12510	3000	IT Pur Svcs	0	175	(175)	100%
12510	3320	IT Maint Contracts	4,000	975	3,025	24%
12510	5210	IT Postal Svcs	100	0	100	0%
12510	5230	IT Telephone	10,000	1,290	8,710	13%
12510	5240	IT Telecomm Online Tech	18,000	1,668	16,332	9%
12510	5400	IT Leases & Rentals	32,100	5,443	26,657	17%
12510	5500	IT Travel	1,000	0	1,000	0%
12510	5810	IT Dues & Memb	100	0	100	0%
12510	6000	IT Mat & Sup	2,000	172	1,828	9%
12510	6008	IT Vehicle Fuel	100	39	61	39%
12510	6040	IT Tech SW/OL	182,000	40,911	141,089	22%
12510	6050	IT Noncap Technology Hardware	45,000	108	44,892	0%
12510-Data Processing/IT Total			592,393	94,287	498,106	16%
13100-Electoral Board and Officials						
13100	1300	Electoral Part Time Salaries	7,684	0	7,684	0%
13100	2100	Electoral FICA	591	0	591	0%
13100	2700	Electoral Workers Comp	4	3	1	71%
13100	3000	Electoral Pur Svcs	6,500	0	6,500	0%
13100	3160	Electoral Board Member Fees	36,200	0	36,200	0%
13100	3320	Electoral Maint Contracts	9,000	6,108	2,892	68%
13100	3500	Electoral Printing & Binding	6,100	0	6,100	0%
13100	3600	Electoral Advertising	400	0	400	0%
13100	5210	Electoral Postal Svcs	2,500	0	2,500	0%
13100	5400	Electoral Leases & Rentals	2,100	0	2,100	0%
13100	5500	Electoral Travel	1,500	254	1,246	17%
13100	5510	Electoral Local Mileage	1,500	0	1,500	0%
13100	5810	Electoral Dues & Memb	300	0	300	0%
13100	6000	Electoral Mat & Sup	1,000	150	850	15%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
13100	6035	Electoral Noncap Office Equip	1,500	0	1,500	0%
13100-Electoral Board and Officials Total			76,879	6,515	70,364	8%
13200-Registrar						
13200	1100	Registrar Salaries	133,159	22,193	110,966	17%
13200	1300	Registrar Part Time Salaries	14,080	1,160	12,920	8%
13200	2100	Registrar FICA	11,111	1,785	9,325	16%
13200	2210	Registrar VRS 1&2	16,392	2,732	13,660	17%
13200	2300	Registrar Health Ins	20,739	3,457	17,283	17%
13200	2400	Registrar Life Ins	1,784	262	1,522	15%
13200	2700	Registrar Workers Comp	80	54	26	67%
13200	3000	Registrar Pur Svcs	1,550	69	1,481	4%
13200	3320	Registrar Maint Contracts	2,640	0	2,640	0%
13200	5210	Registrar Postal Svcs	2,000	0	2,000	0%
13200	5230	Registrar Telephone	1,100	101	999	9%
13200	5500	Registrar Travel	1,600	159	1,441	10%
13200	5510	Registrar Local Mileage	700	0	700	0%
13200	5810	Registrar Dues & Memb	400	0	400	0%
13200	6000	Registrar Mat & Sup	1,400	271	1,129	19%
13200	6035	Registrar Noncap Office Equip	500	0	500	0%
13200-Registrar Total			209,235	32,244	176,991	15%
21100-Circuit Court						
21100	5841	Circuit C Juror Pay	7,500	350	7,150	5%
21100	5842	Circuit C Jury Comm	300	0	300	0%
21100	6000	Circuit C Mat & Sup	0	93	(93)	100%
21100	7000	Circuit Ct Pyt to Joint Ops	9,500	0	9,500	0%
21100-Circuit Court Total			17,300	443	16,857	3%
21200-General District Court						
21200	3000	District C Pur Svcs	3,000	0	3,000	0%
21200	3150	District C Legal Svcs	270	0	270	0%
21200	3320	District C Maint Contracts	1,400	57	1,343	4%
21200	5210	District C Postal Svcs	900	145	755	16%
21200	5230	District C Telephone	2,000	239	1,761	12%
21200	5500	District C Travel	500	0	500	0%
21200	5810	District C Dues & Memb	50	0	50	0%
21200	6000	District C Mat & Sup	700	293	407	42%
21200-General District Court Total			8,820	734	8,086	8%
21510-Blue Ridge Legal Services						
21510	5600	Blue Ridge Legal Svc Contr	1,500	1,500	0	100%
21510-Blue Ridge Legal Services Total			1,500	1,500	0	100%
21600-Juvenile & Domestic Relations						
21600	3000	J&D Court Pur Svcs	3,000	0	3,000	0%
21600	3320	J&D Court Maint Contracts	1,000	242	758	24%
21600	5210	J&D Court Postal Svcs	700	103	597	15%
21600	5230	J&D Court Telephone	700	120	580	17%
21600	5500	J&D Court Travel	750	0	750	0%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
21600	5810	J&D Court Dues & Memb	50	0	50	0%
21600	6000	J&D Court Mat & Sup	800	0	800	0%
21600-Juvenile & Domestic Relations Total			7,000	465	6,535	7%
21700-Clerk of the Circuit Court						
21700	1100	Clk of CC Salaries	229,859	38,082	191,777	17%
21700	2100	Clk of CC FICA	16,988	2,912	14,076	17%
21700	2210	Clk of CC VRS 1&2	16,042	2,674	13,368	17%
21700	2220	Clk of CC VRS Hybrid	13,439	2,397	11,042	18%
21700	2400	Clk of CC Life Ins	2,976	449	2,526	15%
21700	2510	Clk of CC Dis Ins Hybrid	484	86	398	18%
21700	2700	Clk of CC Workers Comp	120	90	30	75%
21700	3000	Clk of CC Pur Svcs	2,500	0	2,500	0%
21700	3320	Clk of CC Maint Contracts	25,500	2,581	22,919	10%
21700	3510	Clk of CC Microfilming	7,000	448	6,552	6%
21700	5210	Clk of CC Postal Svcs	6,000	1,791	4,209	30%
21700	5230	Clk of CC Telephone	1,050	183	867	17%
21700	5810	Clk of CC Dues & Memb	370	370	0	100%
21700	6000	Clk of CC Mat & Sup	6,500	827	5,673	13%
21700-Clerk of the Circuit Court Total			328,828	52,889	275,939	16%
21910-Victim and Witness Assistance						
21910	1100	VictimWit Regular Salary	54,188	9,061	45,127	17%
21910	1300	VictimWit Part Time Sal	14,815	1,890	12,925	13%
21910	2100	VictimWit FICA	5,279	840	4,439	16%
21910	2210	VictimWit VRS 1&2	6,671	1,115	5,555	17%
21910	2400	VictimWit Life Ins	726	107	619	15%
21910	2700	VictimWit Workers Comp	38	28	10	74%
21910	3000	VictimWit Pur Svcs	150	26	124	17%
21910	5210	VictimWit Postal Svcs	500	0	500	0%
21910	5230	VictimWit Telephone	500	83	417	17%
21910	5500	VictimWit Travel	1,500	0	1,500	0%
21910	5810	VictimWit Dues & Memb	500	0	500	0%
21910	6000	VictimWit Mat & Sup	6,053	41	6,012	1%
21910-Victim and Witness Assistance Total			90,920	13,192	77,729	15%
21940-Old Dominion ASAP						
21940	5600	Old Dominion ASAP Entity Gift	8,000	8,000	0	100%
21940-Old Dominion ASAP Total			8,000	8,000	0	100%
22100-Commonwealth's Attorney						
22100	1100	Comm Atty Salaries	345,110	50,431	294,679	15%
22100	1100	Comm Atty VSTOP Salaries	8,476	1,379	7,097	16%
22100	1300	Comm Atty Part Time Salaries	38,283	3,113	35,170	8%
22100	1300	Comm Atty VSTOP PT Salaries	0	3,267	(3,267)	100%
22100	2100	Comm Atty FICA	28,352	4,081	24,271	14%
22100	2100	Comm Atty VSTOP FICA	648	356	293	55%
22100	2210	Comm Atty VRS 1&2	7,431	1,239	6,192	17%
22100	2210	Comm Atty VSTOP VRS 1&2	1,043	170	874	16%

**Clarke County
FY 25 YTD Budget Report
August 31, 2024**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	YTD AVAILABLE		%
			BUDGET	EXPENDED	BUDGET	Used
22100	2220	Comm Atty VRS Hybrid	42,180	6,263	35,916	15%
22100	2300	Comm Atty Health Ins	39,878	3,457	36,422	9%
22100	2400	Comm Atty Life Ins	4,624	595	4,029	13%
22100	2400	Comm Atty VSTOP Life Ins	114	16	97	14%
22100	2510	Comm Atty Dis Ins Hybrid	1,503	213	1,290	14%
22100	2700	Comm Atty Workers Comp	207	159	48	77%
22100	2700	Comm Atty VSTOP Workers Comp	5	0	5	0%
22100	3000	Comm Atty Pur Svcs	100	0	100	0%
22100	3320	Comm Atty Maint Contracts	1,500	312	1,188	21%
22100	5210	Comm Atty Postal Svcs	2,000	0	2,000	0%
22100	5230	Comm Atty Telephone	2,500	199	2,301	8%
22100	5500	Comm Atty Travel	7,000	0	7,000	0%
22100	5549	Comm Atty Witness Travel Expen	1,500	0	1,500	0%
22100	5810	Comm Atty Dues & Memb	3,500	168	3,332	5%
22100	6000	Comm Atty Mat & Sup	4,000	138	3,862	3%
22100	6035	Comm Atty Noncap Office Equip	400	0	400	0%
22100	6040	Technology SW/OL Content	2,500	0	2,500	0%
22100-Commonwealth's Attorney Total			542,856	75,557	467,299	14%
31200-Sheriff - Total						
31200	1100	Sheriff Salaries	2,040,463	329,306	1,711,157	16%
31200	1200	Sheriff Overtime	43,500	21,844	21,656	50%
31200	1200	DMV Alcohol Grant Overtime	9,916	0	9,916	0%
31200	1200	DMV Speed Overtime	6,688	0	6,688	0%
31200	1300	Sheriff Part Time Salaries	43,860	10,256	33,604	23%
31200	2100	Sheriff FICA	164,477	28,149	136,328	17%
31200	2100	DMV Alcohol Grant FICA	759	0	759	0%
31200	2100	DMV Speed FICA	512	0	512	0%
31200	2210	Sheriff VRS 1&2	179,974	33,041	146,933	18%
31200	2220	Sheriff VRS Hybrid	47,681	8,480	39,201	18%
31200	2300	Sheriff Health Ins	250,176	52,404	197,771	21%
31200	2400	Sheriff Life Ins	23,893	3,896	19,998	16%
31200	2510	Sheriff Dis Ins Hybrid	1,832	326	1,506	18%
31200	2700	Sheriff Workers Comp	36,378	38,702	(2,324)	106%
31200	2800	Sheriff Leave Pay	0	11,982	(11,982)	100%
31200	2810	Sheriff Holiday Pay	71,000	9,187	61,813	13%
31200	2860	Sheriff LODA	21,035	20,871	165	99%
31200	3000	Sheriff Pur Svcs	45,000	7,503	37,497	17%
31200	3320	Sheriff Maint Contracts	208,704	47,331	161,373	23%
31200	3320	Sheriff E-Ticket Maint Svc	0	4,950	(4,950)	100%
31200	3350	Sheriff Insured Repair Svcs	2,000	0	2,000	0%
31200	3500	Sheriff Printing & Binding	1,050	0	1,050	0%
31200	5210	Sheriff Postal Svcs	2,320	156	2,164	7%
31200	5230	Sheriff Telephone	97,198	9,152	88,046	9%
31200	5300	Sheriff Insurance	12,000	11,219	781	93%
31200	5400	Sheriff Leases & Rentals	28,000	4,215	23,785	15%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
31200	5500	Sheriff Travel	70,800	135	70,666	0%
31200	5500	Sheriff Travel - Sworn Staff	0	11,421	(11,421)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000	0	1,000	0%
31200	5810	Sheriff Dues & Memb	5,250	2,803	2,447	53%
31200	6000	Sheriff Mat & Sup	73,500	393	73,107	1%
31200	6000	Sheriff COS Mat & Sup	0	203	(203)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000	0	25,000	0%
31200	6000	Sheriff PSU Mat & Sup	0	2,218	(2,218)	100%
31200	6000	Sheriff SOS Mat & Sup	0	881	(881)	100%
31200	6000	Sheriff VRP Mat & Sup	0	5,352	(5,352)	100%
31200	6000	ICAC Mat & Sup	5,000	0	5,000	0%
31200	6008	Sheriff Vehicle Fuel	66,000	9,933	56,067	15%
31200	6011	Sheriff Clothing	15,650	0	15,650	0%
31200	6011	Sheriff Uniform Sworn Staff	0	2,325	(2,325)	100%
31200	6015	Sheriff Ammunition	28,000	0	28,000	0%
31200-Sheriff - Total Total			3,628,616	688,632	2,939,983	19%
31210-Criminal Justice Training Ctr						
31210	5600	Criminal Justice Training Ctr	22,581	22,581	0	100%
31210-Criminal Justice Training Ctr Total			22,581	22,581	0	100%
31220-Drug Task Force						
31220	5600	Drug Task Force Entity Gift	13,400	0	13,400	0%
31220-Drug Task Force Total			13,400	0	13,400	0%
32200-Volunteer Fire Companies						
32200	2510	Vol Fire Dis Ins Hybrid	11,000	10,323	677	94%
32200	2700	Vol Fire Worker's Comp	21,000	15,753	5,247	75%
32200	5300	Vol Fire Co Insurance	65,000	0	65,000	0%
32200	5600	Vol Fire Companies Entity Gift	25,000	25,000	0	100%
32200	5696	Recruitment/Retention-Tuition	10,000	0	10,000	0%
32200	5697	Vol Fire 4 for Life Grant	19,000	0	19,000	0%
32200	5698	Vol Fire Fire Programs	43,000	0	43,000	0%
32200	6000	Vol Fire Mat'l Suppls	500	0	500	0%
32200-Volunteer Fire Companies Total			194,500	51,076	143,424	26%
32201-Blue Ridge Volunteer Fire Co						
32201	2860	Blue Ridge Vol Fire Co LODA	2,692	1,423	1,269	53%
32201	5510	Blue Ridge Vol FireFee for Svc	14,000	0	14,000	0%
32201	5600	Blue Ridge Vol Fire Co Contrib	90,000	22,500	67,500	25%
32201-Blue Ridge Volunteer Fire Co Total			106,692	23,923	82,769	22%
32202-Boyce Volunteer Fire Co						
32202	2860	Boyce Volunteer Fire Co LODA	2,175	2,541	(367)	117%
32202	5510	Boyce Vol Fire Co Fee for Svc	20,000	0	20,000	0%
32202	5600	Boyce Volunteer Fire Co Contr	90,000	22,500	67,500	25%
32202-Boyce Volunteer Fire Co Total			112,175	25,041	87,133	22%
32203-Enders Volunteer Fire Co						
32203	2860	Enders Volunteer Fire Co LODA	7,559	3,863	3,696	51%
32203	5510	Enders Vol Fire Co Fee for Svc	135,000	0	135,000	0%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
32203	5600	Enders Volunteer Fire Co Contr	90,000	22,500	67,500	25%
32203-Enders Volunteer Fire Co Total			232,559	26,363	206,196	11%
32310-Fire and Rescue Services						
32310	1100	EMS Salaries	1,194,973	167,511	1,027,462	14%
32310	1200	EMS Overtime	100,000	50,934	49,066	51%
32310	1300	EMS Part Time Salaries	100,000	14,273	85,727	14%
32310	2100	EMS FICA	103,488	17,622	85,865	17%
32310	2210	EMS VRS 1&2	139,889	19,767	120,122	14%
32310	2220	EMS VRS Hybrid	8,384	1,397	6,987	17%
32310	2300	EMS Health Ins	207,463	25,263	182,200	12%
32310	2400	EMS Life Ins	16,013	2,010	14,003	13%
32310	2510	EMS Dis Ins Hybrid	309	52	258	17%
32310	2700	EMS Workers Comp	31,159	32,702	(1,543)	105%
32310	2800	EMS Annual Leave Payouts	0	4,166	(4,166)	100%
32310	2810	EMS Holiday Pay	40,000	2,645	37,355	7%
32310	2860	EMS LODA	18,023	19,827	(1,804)	110%
32310	3000	EMS Pur Svcs	84,000	10,000	74,000	12%
32310	3000	EMS Pur Svcs-Employee Training	20,000	100	19,900	1%
32310	3320	EMS Maint Svc Contracts	0	0	0	100%
32310	5210	EMS Postal Services	500	54	446	11%
32310	5230	EMS Telephone	2,050	102	1,948	5%
32310	5230	EMS LEMPG Grant-Telephone	0	888	(888)	100%
32310	5500	EMS Travel	15,000	4,860	10,140	32%
32310	5800	EMS Miscellaneous	4,500	0	4,500	0%
32310	6000	EMS Mat & Sup	60,300	4,968	55,332	8%
32310	6000	EMS Mat'l's and Supplies-Train	1,000	0	1,000	0%
32310	6000	EMS LEMPG Grant Mat & Sup	7,500	0	7,500	0%
32310	6008	EMS Vehicle Fuel	35,000	4,085	30,915	12%
32310	6011	FIRE/EMS Uniforms	20,000	664	19,336	3%
32310	6011	FIRE Personal Protection Equip	25,000	0	25,000	0%
32310	6040	EMS Tech SW/OL	20,000	7,415	12,585	37%
32310-Fire and Rescue Services Total			2,254,550	391,304	1,863,246	17%
32320-Lord Fairfax Emergency Medical						
32320	5600	Lord Fairfax EMS Contribution	6,904	6,904	0	100%
32320-Lord Fairfax Emergency Medical Total			6,904	6,904	0	100%
32400-Forestry Services						
32400	5600	Forestry Svcs Entity Gift	2,773	2,773	0	100%
32400-Forestry Services Total			2,773	2,773	0	100%
33210-Regional Jail						
33210	7000	Regional Jail Joint Ops	480,518	115,699	364,819	24%
33210-Regional Jail Total			480,518	115,699	364,819	24%
33220-Juvenile Detention Center						
33220	3840	Juv Det Ctr Intergov Svc Agree	15,348	0	15,348	0%
33220-Juvenile Detention Center Total			15,348	0	15,348	0%
33300-Probation Office						

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
33300	5230	Probation Telephone	100	8	92	8%
33300	6000	Probation Mat & Sup	300	0	300	0%
33300-Probation Office Total			400	8	392	2%
34100-Building Inspections						
34100	1100	Bldg Insp Salaries	174,039	28,027	146,012	16%
34100	2100	Bldg Insp FICA	12,081	2,027	10,054	17%
34100	2210	Bldg Insp VRS 1&2	10,164	1,694	8,470	17%
34100	2220	Bldg Insp VRS Hybrid	12,725	2,121	10,605	17%
34100	2300	Bldg Insp Health Ins	41,154	6,797	34,357	17%
34100	2400	Bldg Insp Life Ins	2,253	331	1,923	15%
34100	2510	Bldg Insp Dis Ins Hybrid	452	75	377	17%
34100	2700	Bldg Insp Workers Comp	1,995	1,708	287	86%
34100	3000	Bldg Insp Pur Svcs	600	0	600	0%
34100	3320	Bldg Insp Maint Contracts	1,100	266	834	24%
34100	5210	Bldg Insp Postal Svcs	250	0	250	0%
34100	5230	Bldg Insp Telephone	3,500	506	2,994	14%
34100	5500	Bldg Insp Travel	1,500	0	1,500	0%
34100	5810	Bldg Insp Dues & Memb	500	0	500	0%
34100	6000	Bldg Insp Mat & Sup	6,500	517	5,983	8%
34100	6008	Bldg Insp Vehicle Fuel	4,000	245	3,755	6%
34100-Building Inspections Total			272,814	44,312	228,502	16%
35100-Animal Shelter						
35100	1100	AnimalShltr Salaries	93,303	16,410	76,894	18%
35100	1300	AnimalShltr Part Time Salaries	38,000	8,528	29,472	22%
35100	2100	AnimalShltr FICA	7,799	1,838	5,962	24%
35100	2220	AnimalShltr VRS Hybrid	12,419	2,184	10,235	18%
35100	2300	AnimalShltr Health Ins	20,584	3,431	17,153	17%
35100	2400	AnimalShltr Life Ins	1,250	194	1,057	15%
35100	2510	AnimalShltr Dis Ins Hybrid	493	87	406	18%
35100	2700	AnimalShltr Workers Comp	767	774	(7)	101%
35100	3000	AnimalShltr Pur Svcs	24,000	3,647	20,354	15%
35100	3320	AnimalShltr Maint Svc Contracts	250	19	231	8%
35100	3500	AnimalShltr Printing & Binding	200	0	200	0%
35100	5230	AnimalShltr Telephone	920	185	735	20%
35100	5400	Anml Shelter Leases and Rental	1	0	1	0%
35100	5500	AnimalShltr Travel	400	0	400	0%
35100	5510	AnimalShltr Local Mileage	100	0	100	0%
35100	6000	AnimalShltr Mat & Sup	12,500	2,377	10,123	19%
35100	6008	AnimalShltr Vehicle Fuel	1,000	175	825	18%
35100	6011	AnimalShltr Clothing	500	0	500	0%
35100-Animal Shelter Total			214,485	39,846	174,639	19%
35300-Med Examiner & Indigent Burial						
35300	3000	Exam&Bury Pur Svcs	200	40	160	20%
35300-Med Examiner & Indigent Burial Total			200	40	160	20%
42400-Refuse Disposal						

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
42400	3840	RefuseDisp Intergov Svc Agreem	194,400	8,632	185,768	4%
42400-Refuse Disposal Total			194,400	8,632	185,768	4%
42410-Solid Waste Convenience						
42410	1300	SWC PT Salaries - Regular	29,912	3,097	26,815	10%
42410	2100	SWC FICA	2,289	237	2,052	10%
42410	2700	Worker's Compensation	410	337	73	82%
42410	3000	SWC Pur Svcs	63,200	5,380	57,820	9%
42410	5110	SWC Electrical Services	2,000	82	1,918	4%
42410	6000	SWC Mat & Sup	750	0	750	0%
42410-Solid Waste Convenience Total			98,561	9,133	89,428	9%
42600-Litter Control						
42600	3000	LitterCtrl Pur Svcs	15,000	40	14,960	0%
42600-Litter Control Total			15,000	40	14,960	0%
42700-Sanitation						
42700	3840	Sanitation Intergov Svc Agreem	37,000	2,665	34,335	7%
42700	5600	Sanitation Entity Gift	207,000	0	207,000	0%
42700-Sanitation Total			244,000	2,665	241,335	1%
43200-General Property Maintenance - All Accounts						
43200	1100	Maintenanc Salaries	212,770	35,634	177,136	17%
43200	1100	CustdlSrvcs Sal	5,258	876	4,382	17%
43200	1100	JGC CustdlSrvcs Sal	18,597	3,100	15,498	17%
43200	1100	100NChurch CustdlSrvcs Sal	9,792	1,632	8,160	17%
43200	1100	102Church CustdlSrvcs Sal	19,584	3,264	16,320	17%
43200	1100	104Church CustdlSrvcs Sal	9,792	1,632	8,160	17%
43200	1100	524WMain CustdlSrvcs Sal	2,061	344	1,718	17%
43200	1100	311EMain CustdlSrvcs Sal	6,977	1,163	5,814	17%
43200	1100	129 Rams CustSvcs Sal-Regular	1,940	0	1,940	0%
43200	1300	Maintenanc Part Time Salaries	11,981	1,882	10,099	16%
43200	2100	Maintenanc FICA	15,805	2,755	13,050	17%
43200	2100	CustdlSrvcs FICA	380	63	317	17%
43200	2100	JGC CustdlSrvcs FICA	1,337	224	1,113	17%
43200	2100	100NChurch CustdlSrvcs FICA	691	115	576	17%
43200	2100	102Church CustdlSrvcs FICA	1,383	231	1,152	17%
43200	2100	104Church CustdlSrvcs FICA	691	115	576	17%
43200	2100	524WMain CustdlSrvcs FICA	146	24	121	17%
43200	2100	311EMain CustdlSrvcs FICA	501	84	417	17%
43200	2100	129 Rams CustSvcs FICA	148	0	148	0%
43200	2210	Maintenanc VRS 1&2	14,880	2,617	12,264	18%
43200	2220	Maintenanc VRS Hybrid	12,567	2,125	10,442	17%
43200	2220	CustdlSrvcs VRS Hybrid	235	39	195	17%
43200	2220	JGC CustdlSrvcs VRS Hybrid	829	138	691	17%
43200	2220	100NChurchCustdlSrvcs VRSHybri	682	73	609	11%
43200	2220	102Church CustdlSrvcs VRS Hyb	1,363	146	1,217	11%
43200	2220	104Church CustdlSrvcs VRSHybri	682	73	609	11%
43200	2220	524WMain CustdlSrvcs VRSHybri	143	15	128	11%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	YTD AVAILABLE		%
			BUDGET	EXPENDED	BUDGET	Used
43200	2220	311EMain CustdlSrves VRS Hybr	311	52	259	17%
43200	2220	129 Rams CustSvcs VRS Hybrid	87	0	87	0%
43200	2300	Maintenanc Health Ins	23,461	4,059	19,402	17%
43200	2300	CustdlSrves HlthIns	792	136	656	17%
43200	2300	JGC CustdlSrves HlthIns	4,635	791	3,844	17%
43200	2300	100NChurch CustdlSrves HlthIns	2,092	358	1,734	17%
43200	2300	102Church CustdlSrves HlthIns	4,184	716	3,468	17%
43200	2300	104Church CustdlSrves HlthIns	2,092	358	1,734	17%
43200	2300	524WMain CustdlSrves HlthIns	441	75	366	17%
43200	2300	311EMain CustdlSrves HlthIns	1,782	304	1,478	17%
43200	2400	Maintenanc Life Ins	2,749	420	2,328	15%
43200	2400	CustdlSrves GrpLifeIns	70	10	60	15%
43200	2400	JGC CustdlSrves GrpLifeIns	249	37	213	15%
43200	2400	100NChurch CustdlSrves GrpLife	131	19	112	15%
43200	2400	102Church CustdlSrves GrpLife	262	39	224	15%
43200	2400	104Church CustdlSrves GrpLife	131	19	112	15%
43200	2400	524WMain CustdlSrves GrpLife	28	4	24	15%
43200	2400	311EMain CustdlSrves GrpLife	93	14	80	15%
43200	2400	129 Rams CustSvcs Grp Life Ins	26	0	26	0%
43200	2510	Maintenanc Dis Ins Hybrid	445	76	369	17%
43200	2510	CustdlSrves DisInsHybrid	28	5	23	17%
43200	2510	JGC CustdlSrves DisInsHybrid	98	16	82	17%
43200	2510	100NChurchCustdlSrves DisInsHy	52	9	43	17%
43200	2510	102Church CustdlSrves DisInsHy	103	17	86	17%
43200	2510	104Church CustdlSrves DisInsHy	52	9	43	17%
43200	2510	524WMain CustdlSrves DisInsHy	11	2	9	17%
43200	2510	311EMain CustdlSrves DisInsHy	37	6	31	17%
43200	2510	129 Rams CustSvc Dis Ins Hyb	10	0	10	0%
43200	2700	Maintenanc Workers Comp	1,855	1,715	140	92%
43200	2700	CustdlSrves WrksComp	65	160	(95)	247%
43200	2700	JGC CustdlSrves WrksComp	230	0	230	0%
43200	2700	100NChurch CustdlSrves WrksCmp	121	96	25	79%
43200	2700	102Church CustdlSrves WrksComp	242	191	51	79%
43200	2700	104Church CustdlSrves WrksCmp	121	96	25	79%
43200	2700	524WMain CustdlSrves WrksCmp	25	20	5	81%
43200	2700	311EMain CustdlSrves WrksComp	86	85	1	99%
43200	2700	129 Rams CustSvcs WC	27	0	27	0%
43200	2750	CustdlSrves RHCC	54	9	45	17%
43200	2750	JGC CustdlSrves RHCC	190	32	158	17%
43200	2750	100NChurch CustdlSrves RHCC	100	17	83	17%
43200	2750	102Church CustdlSrves RHCC	200	33	166	17%
43200	2750	104Church CustdlSrves RHCC	100	17	83	17%
43200	2750	524WMain CustdlSrves RHCC	21	4	18	17%
43200	2750	311EMain CustdlSrves RHCC	71	12	59	17%
43200	2750	129 Rams CustSvcs RHCC	20	0	20	0%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	3000	Maintenanc Pur Svcs	33,000	0	33,000	0%
43200	3000	100 N Church Maint Pur Svcs	10,000	226	9,774	2%
43200	3000	ChurchSt Maint Pur Svcs	3,000	2,587	413	86%
43200	3000	104Church Maint Pur Svcs	13,000	0	13,000	0%
43200	3000	225Rams Maint Pur Svcs	8,000	4,154	3,846	52%
43200	3000	524West Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	AlRec Maint Pur Svcs	9,000	0	9,000	0%
43200	3000	AlOff Maint Pur Svcs	12,000	7,264	4,736	61%
43200	3000	AlPool Maint Pur Svcs	3,000	0	3,000	0%
43200	3000	AlBase Maint Pur Svcs	500	75	425	15%
43200	3000	AlSoc Maint Pur Svcs	1,000	225	775	23%
43200	3000	106Church Maint Pur Svcs	1,000	7,919	(6,919)	792%
43200	3000	32EMain Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	36EMain Maint Pur Svcs	500	0	500	0%
43200	3000	311EMain Maint Pur Svcs	3,500	0	3,500	0%
43200	3000	309WMain Maint Pur Svcs	2,000	0	2,000	0%
43200	3000	129Rams Maint Pur Svcs	2,000	0	2,000	0%
43200	3000	Kohn Maint Pur Svcs	1,000	0	1,000	0%
43200	3000	JGC Maintenanc Pur Svcs	16,000	139	15,861	1%
43200	3320	Maintenanc Maint Contracts	41,000	4,154	36,846	10%
43200	3320	100 N Church Maint Contracts	6,000	1,523	4,477	25%
43200	3320	ChurchSt Maint Contracts	3,800	2,957	843	78%
43200	3320	104Church Maint Contracts	4,500	4,467	33	99%
43200	3320	225Rams Maint Contracts	3,500	2,887	613	82%
43200	3320	524West Maint Contracts	1,000	156	845	16%
43200	3320	AlRec Maint Contracts	3,500	2,960	540	85%
43200	3320	106Church Maint Contracts	500	387	113	77%
43200	3320	36EMain Maint Contracts	500	476	24	95%
43200	3320	311EMain Maint Contracts	4,500	1,571	2,929	35%
43200	3320	309WMain Maint Serv Contracts	750	16	735	2%
43200	3320	129Rams Maint Contracts	800	360	440	45%
43200	3320	AlOff Maint Contracts	400	9	392	2%
43200	3320	AlPool Maint Contracts	0	28	(28)	100%
43200	3320	32EMain Maint Contracts	500	408	92	82%
43200	3320	JGC Maintenance Contracts	5,500	3,368	2,133	61%
43200	3600	Maintenanc Advertising	1,200	0	1,200	0%
43200	5110	100 N Church Maint Electric	12,500	1,245	11,255	10%
43200	5110	ChurchSt Maint Electric	28,000	2,277	25,723	8%
43200	5110	104Church Maint Electric	12,000	1,032	10,968	9%
43200	5110	225Rams Maint Electric	8,000	1,106	6,894	14%
43200	5110	524West Maint Electric	2,700	277	2,423	10%
43200	5110	AlRec Maint Electric	23,000	3,069	19,931	13%
43200	5110	AlOff Maint Electric	6,000	554	5,446	9%
43200	5110	AlPool Maint Electric	10,000	1,959	8,041	20%
43200	5110	AlBase Maint Electric	600	26	574	4%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	YTD	AVAILABLE	%
			BUDGET	EXPENDED	BUDGET	Used
43200	5110	AlSoc Maint Electric	600	36	564	6%
43200	5110	311EMain Maint Electric	9,000	779	8,221	9%
43200	5110	309WMain Maint Electrical Svcs	1,300	118	1,182	9%
43200	5110	129Rams Maint Electric	3,000	297	2,703	10%
43200	5110	JGC Maintenance Electric	50,000	4,363	45,637	9%
43200	5120	100 N Church Maint Heating	1,800	607	1,193	34%
43200	5120	104Church Maint Heating	4,500	56	4,444	1%
43200	5120	225Rams Maint Heating	7,000	0	7,000	0%
43200	5120	524West Maint Heating	2,000	0	2,000	0%
43200	5120	AlRec Maint Heating	6,500	177	6,323	3%
43200	5120	309WMain Maint Heating	2,500	0	2,500	0%
43200	5120	129Rams Maint Heating	3,500	0	3,500	0%
43200	5120	JGC Maintenance Heating	7,000	1,567	5,433	22%
43200	5130	Maintenanc Water & Sewer	1,000	71	929	7%
43200	5130	100 N Church Maint Wtr & Sewr	5,000	912	4,088	18%
43200	5130	104Church Maint Water & Sewer	1,000	388	612	39%
43200	5130	225Rams Maint Water & Sewer	300	0	300	0%
43200	5130	AlRec Maint Water & Sewer	2,000	305	1,695	15%
43200	5130	AlOff Maint Water & Sewer	4,000	1,210	2,790	30%
43200	5130	AlPool Maint Water & Sewer	15,000	3,694	11,306	25%
43200	5130	311EMain Maint Water & Sewer	1,200	268	932	22%
43200	5130	309WMain Maint Water & Sewer	1,200	505	695	42%
43200	5130	129Rams Maint Water & Sewer	600	66	534	11%
43200	5130	JGC Maintenance Water & Sewer	2,000	106	1,894	5%
43200	5230	Maintenanc Telephone	2,500	190	2,310	8%
43200	5300	Maintenanc Insurance	47,605	53,425	(5,820)	112%
43200	5400	Maintenanc Leases & Rentals	1,000	0	1,000	0%
43200	5500	Maintenanc Travel	750	0	750	0%
43200	6000	Maintenanc Mat & Sup	32,000	1,343	30,657	4%
43200	6000	100 N Church Maint Mat & Sup	2,500	173	2,327	7%
43200	6000	ChurchSt Maint Mat & Sup	1,000	109	891	11%
43200	6000	104Church Maint Mat & Sup	900	0	900	0%
43200	6000	225Rams Maint Mat & Sup	3,000	5	2,995	0%
43200	6000	524West Maint Mat & Sup	1,000	0	1,000	0%
43200	6000	AlRec Maint Mat & Sup	2,000	87	1,913	4%
43200	6000	AlOff Maint Mat & Sup	5,000	422	4,578	8%
43200	6000	AlPool Maint Mat & Sup	4,500	200	4,300	4%
43200	6000	AlBase Maint Mat & Sup	4,000	0	4,000	0%
43200	6000	AlSoc Maint Mat & Sup	6,500	1,656	4,844	25%
43200	6000	106Church Maint Mat & Sup	500	40	460	8%
43200	6000	32EMain Maint Mat & Sup	500	362	138	72%
43200	6000	36EMain Maint Mat & Sup	500	0	500	0%
43200	6000	311EMain Maint Mat & Sup	1,000	0	1,000	0%
43200	6000	309WMain Maint Mat & Sup	500	18	482	4%
43200	6000	129Rams Maint Mat & Sup	500	0	500	0%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	6000	CustdlSrves Materials&Supplies	9,000	850	8,150	9%
43200	6000	JGC Maintenance Mat & Sup	3,000	13	2,987	0%
43200	6008	Maintenanc Vehicle Fuel	10,000	763	9,237	8%
43200-General Property Maintenance - All Accounts Total			972,201	203,437	768,764	21%
51100-Local Health Department						
51100	5600	Local Health Dept Contribution	235,000	58,750	176,250	25%
51100-Local Health Department Total			235,000	58,750	176,250	25%
51200-Our Health						
51200	5600	Our Health Entity Gift	6,500	6,500	0	100%
51200-Our Health Total			6,500	6,500	0	100%
52400-N Shen Valley Subst Abuse Coal						
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000	15,000	0	100%
52400-N Shen Valley Subst Abuse Coal Total			15,000	15,000	0	100%
52500-Northwestern Community Svcs						
52500	5600	NW Community Svc Entity Gift	116,848	29,212	87,636	25%
52500-Northwestern Community Svcs Total			116,848	29,212	87,636	25%
52800-Concern Hotline						
52800	5600	Concern Hotline Entity Gift	2,000	2,000	0	100%
52800-Concern Hotline Total			2,000	2,000	0	100%
52900-NW Works						
52900	5600	NW Works Entity Gift	5,250	5,250	0	100%
52900-NW Works Total			5,250	5,250	0	100%
53230-Shenandoah Area Agency on Aging						
53230	5600	Seniors First EntityGift	42,000	10,500	31,500	25%
53230-Shenandoah Area Agency on Aging Total			42,000	10,500	31,500	25%
53240-VA Regional Transp Assn						
53240	5600	Virginia Regional Transit Cont	24,960	24,960	0	100%
53240-VA Regional Transp Assn Total			24,960	24,960	0	100%
53250-FISH of Clarke County						
53250	5600	FISH of Clarke County Contr	2,000	2,000	0	100%
53250-FISH of Clarke County Total			2,000	2,000	0	100%
53600-Access Independence						
53600	5600	Access Independence Contr	2,500	2,500	0	100%
53600-Access Independence Total			2,500	2,500	0	100%
53700-The Laurel Ctr (Women's Shltr)						
53700	5600	Laurel Center Contribution	6,600	6,600	0	100%
53700-The Laurel Ctr (Women's Shltr) Total			6,600	6,600	0	100%
53710-Tax Relief for the Elde						
53710	5600	Tax Relief for the Elderly	215,000	0	215,000	0%
53710-Tax Relief for the Elde Total			215,000	0	215,000	0%
69100-Laurel Ridge Community College						
69100	5600	Laurel Ridge Comm College Cont	17,566	17,566	0	100%
69100-Laurel Ridge Community College Total			17,566	17,566	0	100%
71100-Parks Administration						
71100	1100	Parks Adm Salaries	350,521	58,420	292,100	17%

**Clarke County
FY 25 YTD Budget Report
August 31, 2024**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71100	1300	Parks Adm Part Time Salaries	26,312	6,946	19,366	26%
71100	2100	Parks Adm FICA	26,423	4,635	21,788	18%
71100	2210	Parks Adm VRS 1&2	43,149	7,192	35,958	17%
71100	2300	Parks Adm Health Ins	60,306	10,051	50,255	17%
71100	2400	Parks Adm Life Ins	4,697	689	4,008	15%
71100	2700	Parks Adm Workers Comp	5,047	5,003	44	99%
71100	3000	Parks Adm Pur Svcs	570	0	570	0%
71100	3180	Parks Adm Credit Card Fees	12,999	0	12,999	0%
71100	3320	Parks Adm Maint Contracts	930	75	855	8%
71100	3500	Parks Adm Printing & Binding	395	0	395	0%
71100	3600	Parks Adm Advertising	1,500	0	1,500	0%
71100	5210	Parks Adm Postal Svcs	1,322	350	972	26%
71100	5230	Parks Adm Telephone	1,000	149	851	15%
71100	5400	Parks Adm Leases & Rentals	3,204	476	2,729	15%
71100	5500	Parks Adm Travel	2,190	0	2,190	0%
71100	5810	Parks Adm Dues & Memb	2,099	965	1,134	46%
71100	6000	Parks Adm Mat & Sup	5,156	1,173	3,983	23%
71100	6008	Parks Adm Vehicle Fuel	1,000	85	915	8%
71100	6011	Parks Adm Clothing	1,300	0	1,300	0%
71100-Parks Administration Total			550,121	96,209	453,912	17%
71310-Recreation Center						
71310	1100	Rec Center Salaries	66,434	11,072	55,361	17%
71310	1300	Rec Center Part Time Salaries	68,271	5,694	62,577	8%
71310	2100	Rec Center FICA	10,238	1,273	8,965	12%
71310	2210	Rec Center VRS 1&2	8,178	1,363	6,815	17%
71310	2300	Rec Center Health Ins	10,370	1,728	8,641	17%
71310	2400	Rec Center Life Ins	890	131	760	15%
71310	2700	Rec Center Workers Comp	1,843	1,743	101	95%
71310	3600	Rec Center Advertising	1,500	0	1,500	0%
71310	5830	Rec Center Refunds	1,500	255	1,245	17%
71310	6000	Rec Center Mat & Sup	7,595	532	7,063	7%
71310	6012	Rec Center Merch for Resale	4,000	502	3,498	13%
71310-Recreation Center Total			180,819	24,293	156,526	13%
71320-Swimming Pool						
71320	1200	Pool Overtime	0	453	(453)	100%
71320	1300	Pool Part Time Salaries	77,285	60,704	16,581	79%
71320	2100	Pool FICA	5,913	4,678	1,235	79%
71320	2700	Pool Workers Comp	1,175	983	192	84%
71320	3000	Pool Pur Svcs	1,500	0	1,500	0%
71320	5500	Pool Travel	299	0	299	0%
71320	5810	Pool Dues & Memb	1,800	2,940	(1,140)	163%
71320	5830	Pool Refunds	3,500	1,678	1,822	48%
71320	6000	Pool Mat & Sup	2,595	767	1,828	30%
71320	6011	Pool Clothing	2,408	1,094	1,314	45%
71320	6012	Pool Merch for Resale	680	0	680	0%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
71320	6026	Pool Chemicals	10,000	1,205	8,795	12%
71320-Swimming Pool Total			107,155	74,502	32,653	70%
71350-Parks Programs						
71350	1100	Programs Salaries	94,936	15,823	79,113	17%
71350	1300	Programs Part Time Salaries	135,659	34,698	100,961	26%
71350	2100	Programs FICA	17,365	3,813	13,552	22%
71350	2210	Programs VRS 1&2	11,687	1,948	9,739	17%
71350	2300	Programs Health Ins	9,807	3,363	6,445	34%
71350	2400	Programs Life Ins	1,272	187	1,085	15%
71350	2700	Programs Workers Comp	3,168	3,147	21	99%
71350	3000	Programs Pur Svcs	58,000	10,815	47,185	19%
71350	3500	Programs Printing & Binding	5,000	0	5,000	0%
71350	3600	Programs Advertising	2,000	0	2,000	0%
71350	5210	Programs Postal Svcs	100	0	100	0%
71350	5230	Programs Telephone	540	167	373	31%
71350	5400	Programs Leases & Rentals	315	0	315	0%
71350	5500	Programs Travel	460	0	460	0%
71350	5560	Programs Group Trip	42,176	1,555	40,621	4%
71350	5810	Programs Dues & Memb	200	0	200	0%
71350	5830	Programs Refunds	11,000	3,204	7,797	29%
71350	6000	Programs Mat & Sup	15,000	1,577	13,423	11%
71350	6011	Programs Clothing	1,740	0	1,740	0%
71350	6012	Programs Merch for Resale	5,821	0	5,821	0%
71350-Parks Programs Total			416,246	80,296	335,951	19%
71360-Concession Stand						
71360	1300	Concession Part Time Salaries	6,526	4,807	1,719	74%
71360	2100	Concession FICA	500	368	132	74%
71360	6000	Concession Mat & Sup	250	200	50	80%
71360	6012	Concession Merch for Resale	16,000	6,572	9,428	41%
71360-Concession Stand Total			23,276	11,946	11,330	51%
72240-Barns of Rose Hill						
72240	5600	Barns of Rose Hill Contr	12,000	7,000	5,000	58%
72240-Barns of Rose Hill Total			12,000	7,000	5,000	58%
72700-VA Commission for the Arts						
72700	5600	VA Comm for Arts Contr	9,000	9,000	0	100%
72700-VA Commission for the Arts Total			9,000	9,000	0	100%
73200-Handley Regional Library						
73200	5600	Handley Regional Library Contr	369,500	92,375	277,125	25%
73200-Handley Regional Library Total			369,500	92,375	277,125	25%
81110-Planning Administration						
81110	1100	Plan Adm Salaries	344,228	56,385	287,843	16%
81110	1300	Plan Adm Part Time Salaries	38,520	6,202	32,318	16%
81110	2100	Plan Adm FICA	27,987	4,524	23,463	16%
81110	2210	Plan Adm VRS 1&2	26,803	4,467	22,336	17%
81110	2220	Plan Adm VRS Hybrid	18,370	2,722	15,648	15%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81110	2300	Plan Adm Health Ins	43,732	9,567	34,165	22%
81110	2400	Plan Adm Life Ins	4,613	665	3,947	14%
81110	2510	Plan Adm Dis Ins Hybrid	668	106	562	16%
81110	2700	Plan Adm Workers Comp	4,359	3,743	616	86%
81110	3000	Plan Adm Pur Svcs	15,000	0	15,000	0%
81110	3140	Plan Adm Engineer & Architect	20,000	0	20,000	0%
81110	3140	Plan Adm Pass Thru Eng Fees	10,000	825	9,175	8%
81110	3500	Plan Adm Printing & Binding	2,000	0	2,000	0%
81110	5210	Plan Adm Postal Svcs	1,200	0	1,200	0%
81110	5230	Plan Adm Telephone	1,050	102	948	10%
81110	5500	Plan Adm Travel	2,700	0	2,700	0%
81110	5510	Plan Adm Local Mileage	1,000	0	1,000	0%
81110	5810	Plan Adm Dues & Memb	150	0	150	0%
81110	6000	Plan Adm Mat & Sup	2,500	278	2,222	11%
81110-Planning Administration Total			564,879	89,587	475,292	16%
81120-Planning Commission						
81120	1300	Plan Com Part Time Salaries	500	425	75	85%
81120	2100	Plan Com FICA	39	33	6	83%
81120	2700	Plan Com Workers Comp	7	6	1	82%
81120	3160	Plan Com Board Member Fees	8,000	750	7,250	9%
81120	3600	Plan Com Advertising	4,000	430	3,570	11%
81120	5210	Plan Com Postal Svcs	100	0	100	0%
81120	5500	Plan Com Travel	1,750	0	1,750	0%
81120-Planning Commission Total			14,396	1,643	12,753	11%
81130-Berryville Dev Authority						
81130	3160	BryDevAuth Board Member Fees	900	0	900	0%
81130-Berryville Dev Authority Total			900	0	900	0%
81140-Regional Airport Authority						
81140	5600	Regional Airport Auth Contr	5,000	5,000	0	100%
81140-Regional Airport Authority Total			5,000	5,000	0	100%
81310-Help With Housing						
81310	5600	Habitat for Humanity	10,000	10,000	0	100%
81310-Help With Housing Total			10,000	10,000	0	100%
81400-Board of Zoning Appeals						
81400	1300	BrdZonApp Part Time Salaries	250	0	250	0%
81400	2100	BrdZonApp FICA	20	0	20	0%
81400	3000	BrdZonApp Pur Svcs	2,000	1,520	481	76%
81400	3160	BrdZonApp Board Member Fees	500	0	500	0%
81400	3600	BrdZonApp Advertising	700	0	700	0%
81400	5210	BrdZonApp Postal Svcs	50	0	50	0%
81400-Board of Zoning Appeals Total			3,520	1,520	2,001	43%
81510-Office of Economic Development						
81510	1100	Econ Dev Salaries	76,125	12,688	63,438	17%
81510	2100	Econ Dev FICA	5,675	952	4,723	17%
81510	2220	Econ Dev VRS Hybrid	10,132	1,689	8,444	17%

Clarke County
FY 25 YTD Budget Report
August 31, 2024

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81510	2300	Econ Dev Health Ins	10,292	1,715	8,577	17%
81510	2400	Econ Dev Life Ins	1,020	150	870	15%
81510	2510	Econ Dev Dis Ins Hybrid	402	67	335	17%
81510	2700	Econ Dev Workers Comp	993	857	135	86%
81510	3000	Econ Dev Pur Svcs	45,000	12,032	32,968	27%
81510	3000	VTC DMO Tourism Grt Pur Svcs	16,000	0	16,000	0%
81510	3320	Econ Dev Maint Svc Contracts	2,000	0	2,000	0%
81510	3500	Econ Dev Printing & Binding	6,000	0	6,000	0%
81510	3600	Econ Dev Advertising	4,000	1	3,999	0%
81510	5210	Econ Dev Postal Svcs	100	0	100	0%
81510	5230	Econ Dev Telephone	550	83	467	15%
81510	5500	Econ Dev Travel	500	0	500	0%
81510	5510	Econ Dev Local Mileage	310	0	310	0%
81510	5800	Econ Dev Miscellaneous Expendi	500	0	500	0%
81510	5810	Econ Dev Dues & Memb	13,927	600	13,327	4%
81510	6000	Econ Dev Mat & Sup	1,000	8	992	1%
81510-Office of Economic Development Total			194,526	30,842	163,684	16%
81530-Small Business Dev Center						
81530	5600	Small Bus Dev Ctr Contrib	2,200	2,200	0	100%
81530-Small Business Dev Center Total			2,200	2,200	0	100%
81540-Blandy Experimental Farm						
81540	5600	Blandy Exp Farm Contrib	3,500	3,500	0	100%
81540-Blandy Experimental Farm Total			3,500	3,500	0	100%
81550-Berryville Main Street						
81550	5600	B'ville Main St Contribution	3,500	3,500	0	100%
81550-Berryville Main Street Total			3,500	3,500	0	100%
81800-Historic Preservation Comm						
81800	3000	HstPrvCom Pur Svcs	9,500	630	8,870	7%
81800	3000	DHR CLG Grnt Pure Svcs	40,000	0	40,000	0%
81800	3160	HstPrvCom Board Member Fees	1,000	0	1,000	0%
81800	3600	HstPrvCom Advertising	300	0	300	0%
81800	5210	HstPrvCom Postal Svcs	50	0	50	0%
81800	5500	HstPrvCom Travel	50	0	50	0%
81800	6000	HstPrvCom Mat & Sup	250	0	250	0%
81800-Historic Preservation Comm Total			51,150	630	50,520	1%
81910-Northern Shen Valley Reg Comm						
81910	5600	NSVRC EntityGift	12,465	12,465	0	100%
81910-Northern Shen Valley Reg Comm Total			12,465	12,465	0	100%
82210-Water Quality Management						
82210	3000	Water Qual Pur Svcs	30,760	0	30,760	0%
82210-Water Quality Management Total			30,760	0	30,760	0%
82220-Friends of the Shenandoah						
82220	5600	Friends of Shenandoah Contr	10,000	10,000	0	100%
82220-Friends of the Shenandoah Total			10,000	10,000	0	100%
82230-Board of Septic Appeals						

**Clarke County
FY 25 YTD Budget Report
August 31, 2024**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
82230	1300	BrdSepApp Part Time Salaries	200	0	200	0%
82230	2100	BrdSepApp FICA	16	0	16	0%
82230	2700	BrdSepApp Workers Comp	3	0	3	0%
82230	3000	BrdSepApp Pur Svcs	500	0	500	0%
82230	3160	BrdSepApp Board Member Fees	250	0	250	0%
82230	3600	BrdSepApp Advertising	500	0	500	0%
82230	5210	BrdSepApp Postal Svcs	100	0	100	0%
82230-Board of Septic Appeals Total			1,569	0	1,569	0%
82400-LF Soil & Water Cons Dist						
82400	5600	Lord Fairfax S&W Contr	10,450	10,450	0	100%
82400-LF Soil & Water Cons Dist Total			10,450	10,450	0	100%
82600-Bio-solids Application						
82600	1300	Biosolids Part Time Salaries	1,000	0	1,000	0%
82600	2100	Biosolids FICA	77	0	77	0%
82600	2700	Biosolids Workers Comp	14	11	2	82%
82600-Bio-solids Application Total			1,091	11	1,079	1%
83100-Cooperative Extension Program						
83100	1300	Coop Ext Part Time Salaries	3,000	0	3,000	0%
83100	3320	Coop Ext Maint Contracts	800	29	771	4%
83100	3841	Coop Ext VPI Agent	61,017	0	61,017	0%
83100	5210	Coop Ext Postal Svcs	500	0	500	0%
83100	5230	Coop Ext Telephone	200	0	200	0%
83100	5810	Coop Ext Dues & Memb	150	0	150	0%
83100	6000	Coop Ext Mat & Sup	1,500	80	1,420	5%
83100-Cooperative Extension Program Total			67,167	108	67,059	0%
83400-4-H Center						
83400	5600	4-H Center EntityGift	1,750	1,750	0	100%
83400-4-H Center Total			1,750	1,750	0	100%
91600-Contingency Reserves						
91600	3140	Reserve Engineer & Architect	5,000	0	5,000	0%
91600	3150	Reserve Legal Svcs	10,000	0	10,000	0%
91600	8000	Reserve Capital Outlay	20,000	0	20,000	0%
91600-Contingency Reserves Total			35,000	0	35,000	0%
92600-Rev Refunds - Ambulance						
92600	5830	Rev Rf Ambulance Svcs Refunds	0	638	(638)	100%
92600-Rev Refunds - Ambulance Total			0	638	(638)	100%
Grand Total			15,766,128	2,922,160	12,843,968	19%

Clarke Co.		Reconciliation of Appropriations											Year Ending June 30, 2025		27-Aug-24	
Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	Health Fund	
04/16/24	Appropriations Resolution: Total	56,039,574	15,780,391	1,864,925	508,573	28,678,326	1,091,616	3,989,560	638,000	251,700	2,284,871	896,611	45,000	10,000	0	
	<i>Adjustments:</i>															
6/18/2024	Conservation easement purchase-George Williams property												41,000			
6/18/2024	Sheritts Office-Portable radios							74,012								
6/18/2024	Historic Pres. Comm.-Design Review Guideline update grant		40,000													
7/16/2024	Barns of Rose Hill Endowment Fund-Eugene B Case Found.		5,000													
7/16/2024	Dept of Social Services-ARPA funds for Adult Protective Svcs			21,234												
7/16/2024	Economic Dev. VTC DMO grant - County website		16,000													
8/20/2024	Victim Witness Grant		5,053													
8/20/2024	CCPS - George Mason, Claude Moore, & Security Grant (Fed portion)					34,083			51,805							
9/25/2024	<i>Planning Dept - Forest Sustainability Grant</i>		4,264													
9/25/2024	<i>RHI Contract Proposal-Courthouse Green Pjt</i>							133,000								
	Revised Appropriation	56,465,024	15,850,708	1,886,159	508,573	28,712,409	1,091,616	4,196,572	689,805	251,700	2,284,871	896,611	86,000	10,000	0	
	Change to Appropriation	425,450	70,317	21,234	0	34,083	0	207,012	51,805	0	0	0	41,000	0	0	
	Original Revenue Estimate	19,554,183	3,749,782	1,253,463	264,610	12,705,893	1,091,616	29,800	238,000	0	176,019	0	45,000	0	0	
	<i>Adjustments:</i>															
6/18/2024	Conservation easement purchase-george Williams property												20,500			
6/18/2024	Conservation easement fund balance												20,500			
6/18/2024	Sheritts Office-Portable radios							74,012								
6/18/2024	Historic Pres. Comm.-Design Review Guideline update grant		28,000													
7/16/2024	Dept of Social Services-ARPA funds for Adult Protective Svcs			21,234												
7/16/2024	Economic Dev. VTC DMO grant - County website		16,000													
7/16/2024	CCPS - SSO Grant					39,293										
8/20/2024	Victim Witness Grant		5,053													
8/20/2024	CCPS - George Mason, Claude Moore, & Security Grant (Fed portion)					34,083			51,805							
	Revised Revenue Estimate	19,864,663	3,798,835	1,274,697	264,610	12,779,269	1,091,616	103,812	289,805	0	176,019	0	86,000	0	0	
	Change to Revenue Estimate	310,480	49,053	21,234	0	73,376	0	74,012	51,805	0	0	0	41,000	0	0	
	Original Local Tax Funding	36,485,390	12,030,609	611,462	243,963	15,972,433	0	3,959,760	400,000	251,700	2,108,852	896,611	0	10,000	0	
	Revised Local Tax Funding	36,600,361	12,051,873	611,462	243,963	15,933,140	0	4,092,760	400,000	251,700	2,108,852	896,611	0	10,000	0	
	Change to Local Tax Funding	114,970	21,264	0	0	-39,293	0	133,000	0	0	0	0	0	0	0	

Italics = Proposed actions

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
--	-----------------	------------------	----------------	--------------	--------------	------------------	----------

301 General Govt Capital Proj Fund

000 Non-Categorical

94110 HVAC System Replacement	0	0	0	.00	18,876.00	-18,876.00	100.0%
94120 Roofing	250,000	0	250,000	.00	.00	250,000.00	.0%
94130 Painting and Flooring	0	0	0	.00	21,250.00	-21,250.00	100.0%
94141 Courthouse Green Project	0	0	0	.00	9,133.57	-9,133.57	100.0%
94180 Courthouse Complex Repairs	100,000	0	100,000	.00	.00	100,000.00	.0%
94310 Sheriff's Equipment	72,720	0	72,720	101,647.15	10,808.98	-39,736.13	154.6%
94331 Sheriff's Vehicles	122,000	0	122,000	17,370.00	118,718.88	-14,088.88	111.5%
94340 Voting Equipment	0	0	0	.00	25,250.00	-25,250.00	100.0%
94410 Health & Human Svcs Space	0	0	0	.00	18,996.00	-18,996.00	100.0%
94505 Double TollGate	2,500,000	0	2,500,000	.00	.00	2,500,000.00	.0%
94603 Mobile Radio System	0	0	0	.00	3,164.71	-3,164.71	100.0%
94610 Mobile Radios EMS	300,000	0	300,000	.00	285,579.92	14,420.08	95.2%
94703 Park Repairs	75,000	0	75,000	.00	34,490.00	40,510.00	46.0%
94802 Reassessment	0	0	0	44,482.50	104,451.50	-148,934.00	100.0%
TOTAL Non-Categorical	3,419,720	0	3,419,720	163,499.65	650,719.56	2,605,500.79	23.8%

281 SHSP Ensuring Election Secrty

94805 SHSP Ensuring Election Secrty	0	0	0	4,828.21	3,119.00	-7,947.21	100.0%
TOTAL SHSP Ensuring Election Secrty	0	0	0	4,828.21	3,119.00	-7,947.21	100.0%

483 Library of VA Deed Book Restor

94804 DeedBookRestoration	29,840	0	29,840	.00	.00	29,840.00	.0%
TOTAL Library of VA Deed Book Restor	29,840	0	29,840	.00	.00	29,840.00	.0%

501 ARPA Money

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13							
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
94606 Broadband	540,000	0	540,000	.00	.00	540,000.00	.0%
TOTAL ARPA Money	540,000	0	540,000	.00	.00	540,000.00	.0%
605 DCJS Byrne Justice Assistance							
94332 Byrne/Justice LE equipment Gr	0	74,012	74,012	.00	74,011.56	.44	100.0%
TOTAL DCJS Byrne Justice Assistance	0	74,012	74,012	.00	74,011.56	.44	100.0%
TOTAL General Govt Capital Proj Fund	3,989,560	74,012	4,063,572	168,327.86	727,850.12	3,167,394.02	22.1%
GRAND TOTAL	3,989,560	74,012	4,063,572	168,327.86	727,850.12	3,167,394.02	22.1%
** END OF REPORT - Generated by Nancy Warczyglowa **							