



Berryville-Clarke County Government Center  
Joint Building Committee  
101 Chalmers Court, 2nd Floor,  
Berryville, Virginia  
Meeting Room C  
9:30 AM, Wednesday, September 4, 2024

## Agenda

<i>Item</i>	<i>Description</i>
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1. Call To Order
2. Adoption of Agenda
3. Approval of Minutes:
  - May 1, 2024 Regular Meeting
4. Early Voting Process Update by Barbara Bosserman
5. Quarterly Billing Review:
  - Q1 2024 follow up
  - Q2 2024
6. Facility Review / Follow-up Items:
  - Fence Replacement
  - Meeting Room Chairs
7. Next Meeting:
  - November 6, 2024
8. Adjournment

Berryville-Clarke County Government Center  
Joint Building Committee

May 1, 2024

Regular Meeting

9:30 am

At a regular meeting of the Berryville-Clarke County Government Center Joint Building Committee held on Wednesday, May 1, 2024, at 9:30 am in the Meeting Room C, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, and Berryville, Virginia.

Members Present: Bev McKay, Chris Boies, Jay Arnold, Keith Dalton

Members Absent: None

Staff Present: Catherine Marsten, Emily Johnson, Brenda Bennett, Joey Braithwaite, Gordon Russell

Others Present: Sheriff Travis Sumption, Berryville Police Chief Neal White, Brian Page

1. Call to Order

At 9:30 am, Keith Dalton called the meeting to order.

2. Adoption of Agenda

**Bev McKay made a motion, seconded by Jay Arnold, to adopt the agenda as presented. The motion carried by the following vote:**

Jay Arnold	-	Aye
Chris Boies	-	Aye
Keith Dalton	-	Aye
Bev McKay	-	Aye

3. Approval of Minutes

**Jay Arnold made a motion, seconded by Bev McKay, to approve the minutes of January 10, 2024, as presented. The motion carried by the following vote:**

Jay Arnold	-	Aye
Chris Boies	-	Aye
Keith Dalton	-	Aye
Bev McKay	-	Aye

#### 4. Quarterly Billing Review

Emily Johnson of Joint Administrative Services (JAS) presented the following:

- Billing data for the first quarter 2024 is shown in the spreadsheet included in the packet.
- Custodial services are now in-house, so the Town and County split the cost of services and supplies according to square footage.

#### Keith Dalton

- Asked if the Town was doing a better job providing information.
  - Emily Johnson replied yes, but staff is still only receiving blanket charge information; there is no hourly breakdown for mowing and snow removal charges. The mowing charges seem to be billed at a flat rate of \$850 per month.

#### Bev McKay

- Observed that there was very little rain last summer so mowing was not really necessary.
- Asked how the amounts paid to the Town for mowing and snow removal (services provided by in-house Town staff) were determined. The amounts paid seem a bit high, considering the drought conditions and limited snowfall.
  - Keith Dalton answered that he is not sure. For snow removal, he believes the Town tracks hours and equipment used and bills at VDOT's contractor rates, but will look into it more closely and bring information to the next meeting.
- Further suggested that it may be worthwhile to put a bid out for snow removal at the government center, especially if it would be cheaper and free up Town staff.
  - Mr. Dalton replied that it is an option for the rear parking lot but he would prefer to not change how the front is handled, because the front parking lot is kept at least passable for police and essential personnel during storms.

#### Keith Dalton

- Asked if JAS staff was communicating with Town staff about billing.
  - Emily Johnson replied yes and added a request that the Town please continue sending actual invoices to JAS instead of paying invoices up front and submitting blanket reimbursements at the end of the year. It would be much easier for tracking, payment splits, and reconciliation if invoices go through JAS as they are received.

#### Chris Boies

- Shared that the intent was for the Committee to review and approve the billing report quarterly to make reconciliation at the end of the year easier overall.

**By consensus, the Committee agreed to consider approval of the first quarter billing report at the July 3 meeting, pending receipt of more detailed invoice information.**

#### 5. Security Cameras/Access Control Discussion

Berryville Police Chief Neal White presented the following:

- The Town secured Enterprise Security Solutions last year to provide surveillance and access control systems at three different sites, including the wastewater treatment plant.
- The systems are intuitive, effective, and have worked out quite well for the Town.

- For the Joint Government Center, this Committee has previously discussed perimeter security cameras to cover the parking lots, minor interior cameras for the downstairs lobby area, and a camera for the hallway next to the Building Inspections Department.
- The intent would be to monitor ingress and egress from the building, not employee habits.
- There was a recent security concern at the government center and it would have been nice to be able to review footage from the incident and potentially enter it as evidence.
- Access control is also an important feature, so employees and officials can be issued a card or a code that would allow them access to specific areas. A card or code system is preferable to physical keys, especially for public spaces such as the meeting room.
- This security project can be scaled; the system can provide both surveillance and access control and can potentially tie into systems at other locations.

Keith Dalton

- Recalled that the Committee, at the last meeting, approved the installation of three cameras and one access control unit for the Voter Registrar’s office and asked if that was a standalone system or able to be integrated in the future.
  - IT Director Gordon Russell answered that it was envisioned as a standalone system, partly because it was done using federal grant funds and partly because the state requires different security standards for the registrar/elections office.
- Further asked if the outdoor security cameras could be integrated and if the Town would be able to get the footage from those cameras.
  - Chris Boies advised that it is preferable to keep them isolated. Election security is critical, so the registrar’s office has a lot of additional regulations that do not apply to other departments and offices. If the Town should need footage from those cameras, the registrar’s office is cooperative.

Brian Page of Enterprise Security Solutions presented the following:

- In addition to the systems at the three Town sites, Enterprise Security Solutions also provided a quote for the system for the Voter Registrar’s office.
- That system meets very specific Department of Elections compliance requirements, both in terms of accountability and the ability to satisfy any audits. The Voter Registrar’s cameras will feed into a dedicated server that records everything, but they do have dual-stream capabilities. If desired, that video could route into a larger, building-wide system in parallel.
- All of the systems that are currently deployed are standalone systems but can be connected and integrated in the future if desired.
- They have taken a very strategic approach in proposing a surveillance and access control system for this building that is consistent with the others and the project can be scaled as needs arise and budget allows.
- Should there be an incident, this system allows law enforcement to view live footage in their cruiser or on their smartphone.

Bev McKay

- Asked who owns the data from the Voter Registrar’s camera system; if the Sheriff’s Office or Police Department are able to obtain that footage.
  - Chris Boies answered that the Clarke County Board of Elections owns the data. Though they are a separate entity, they are cooperative and would be able to share footage if requested.

Keith Dalton

- Advised that access control, in the form of proximity cards, is the priority for the beginning of this project. There would be nine access points: the employee entrance, central stair, and library, the two Town wing entrances off the atrium, the two County wing entrances off the atrium, the Town side door, and the County side door.
- Staff has to carry a lot of keys within the building. If keys get lost, then the door needs to be re-keyed, which is costly. A significant advantage of access cards is the ability to disable it without affecting the others.

Bev McKay

- Questioned how the public would be able to access services if there were access control on the central stairs door.
  - Sheriff Sumption answered that the access control equipment can be programmed so that it is open to all during business hours and automatically locks when the building is closed.

Keith Dalton

- Observed that a large portion of the initial system expense is for a server of sufficient size to handle both access control and security cameras.
  - Brian Page confirmed that the server is usually the most expensive part of the system. The current quote for access controls is around \$67,000, which includes all door panels, cabling, equipment, installation labor, training, and a server of sufficient size to handle cameras in the future.
  - Gordon Russell added that it is not actually one single server, because the data storage necessary for video is different from the panel and connection needed to manage the access controls.
    - Mr. Page replied that this is one of many things that can be discussed as the project moves forward. The vendor is comfortable working in parallel with the county's IT team.
- Asked what the cost to re-key the building would be, should one of the master keys be lost.
  - Joey Braithwaite answered that the current cost is between \$145 and \$250 per door.
- Further shared that the government center's portion of the previous quote for a camera system was around \$64,500, for four interior and six exterior cameras, but that could be reduced because the three Voter Registrar cameras are already being installed.

Sheriff Sumption

- Asked, if the Town already has these systems in place at other facilities, why another server would be necessary for the government center.
  - Chief White replied that the existing systems are standalone and isolated, because there is not internet connection at all of the sites.
  - Brian Page added that, once the broadband project is complete, all the systems would be connected to one another; the equipment being deployed is intended to be easily connected and integrated in the future.
- Opined that, currently, access controls are more important than cameras. Without someone constantly monitoring the video, cameras are very reactive. Access control cards could also be used for ID badges, which are extremely helpful.
  - Brian Page stated that the access controls quote included only the proximity cards, as a cheaper option, but they absolutely have the ability to upgrade to integrated ID badges as well.

Keith Dalton

- Summarized that staff has discussed access controls and security cameras a good bit, the next step would be bringing the discussion to the governing bodies to determine what they are interested in funding. Town Council has been reserving funds for these projects.

Chris Boies

- Advised that the Board of Supervisors Finance Committee discussed the matter during the budget cycle; this budget year was difficult and there was no support for this project. Without a special supplemental appropriation, the next opportunity for the county would be during the fund balance designation discussion in the fall. The Finance Committee would have to support using fund balance designation for the county's portion (two-thirds) of the project.
  - Brian Page added that Avigilon (the system manufacturer) has a grant team that could investigate potential funding resources. The proposals could also be refined to try to reduce costs as well.

6. Facility Review/Follow Up

Bev McKay

- Shared that the Board of Supervisors has received complaints about the landscape appearance on the front of the building.
  - Keith Dalton replied that the previous, larger plants died off and were replaced by smaller plants but they are growing. There have been some new plantings around the building, as well.

Chris Boies

- Advised that there have also been complaints about the condition of the meeting room chairs; the county will research some options and bring pricing information back to the Committee.
  - Keith Dalton added that the chairs are original to the building and replacing them would ultimately be cheaper and more successful than reupholstering.

7. Next Meeting

July 3, 2024, Regular Meeting

8. Adjournment

At 10:32 am, Keith Dalton adjourned the meeting.

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Minutes Recorded and Transcribed by Catherine Marsten







**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ 10.00
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
<b>Total</b>			\$ 220.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: July 7,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
<b>Total</b>			\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: July 13,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: July 21,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
<b>Total</b>			\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: July 27,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ 10.00
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 220.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: August 3,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: August 10,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: August 17,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
<b>Total</b>			\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: August 25,2023**



**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ 10.00
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
<b>Total</b>			\$ 220.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: September 6,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
<b>Total</b>			\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: September 14,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: September 21,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: September 28,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ 10.00
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 220.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: October 5,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: October 12,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: October 19,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: October 26,2023**



**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ 10.00
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer	2menx2hrs	\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 220.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: November 2,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer: Cleaning up for Veterans		\$ 250.00	\$ 250.00
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 460.00

**Description of work performed**

Mowing and Weed Eating, cleaning up Veterans

**Date work Completed: November 9, 2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer:		\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: November 16,2023**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

<u>Equipment</u>	<u>Hours</u>	<u>Cost per Hour</u>	<u>Total</u>
Mowing	1.5	\$ 60.00	\$ 90.00
Mowing Island with small push Mower		\$ 10.00	\$ -
Weeding	2menx1hr	\$ 60.00	\$ 120.00
Brush chipper/with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chainsaw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four Wheeler snow removal with operator		\$ 125.00	
Pick up snow plow		\$ 125.00	
Back Hoe with operator		\$ 210.00	
Laborer:		\$ 60.00	\$ -
Tar box crack filler with operator		\$ 120.00	
		<b>Total</b>	\$ 210.00

**Description of work performed**

Mowing and Weed Eating

**Date work Completed: November 30,2023**

**Government Center Shared Bill**  
**For work Done for the month of**  
**March 2024**

**TOTAL BILL FOR APRIL            \$ 2,590.46**

**Town Share    \$ 1,295.23**

**County Share \$ 1,295.23**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing		\$ 60.00	
Weeding		\$ 60.00	
Brush chipper /with operator	1hr	\$ 175.00	\$ 175.00
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 2hr	\$ 60.00	\$ 120.00
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 295.00**

Description of work performed

Prune Trees

Chipping Trees Limbs

Date Work Completed    Month   03   DAY   11   Year 2024       

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hrs	\$ 60.00	\$ 90.00
Weeding	1hr x 2 men	\$ 60.00	\$ 120.00
Brush chipper		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 2hr	\$ 60.00	\$ 120.00
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 330.00**

Description of work performed

Mowing

Weed-eating

Repair Flag poles

Date Work Completed    Month   03   DAY   12   Year 2024       

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing		\$ 60.00	
Weeding		\$ 60.00	
Brush chipper /with operator	2hr	\$ 175.00	\$ 350.00
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 6hr	\$ 60.00	\$ 720.00
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 1,070.00**

Description of work performed

Prune Trees

Chipping Trees Limbs

Date Work Completed    Month   03   DAY   18   Year 2024   

**Attach receipts and invoices for all supplies and materials used**



**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing		\$ 60.00	
Weeding		\$ 60.00	
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator	1 hr	\$ 210.00	\$ 210.00
Laborer	2 men x 2hr	\$ 60.00	\$ 120.00
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 330.00**

Description of work performed

Remove 2 dead trees and replace with trees from Casey's

Date Work Completed    Month   03   DAY   19   Year 2024       

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 2 hr	\$ 60.00	\$ 120.00
Tar box Crack Filler with operator		\$ 120.00	
Material to repair flag poles		\$ 25.46	\$ 25.46

**Total Cost \$ 355.46**

Description of work performed  
Mowing & Weed-eating  
Repair Flag poles Veterans Memorial

Date Work Completed    Month \_\_\_ 03 DAY \_22\_ Year 2024 \_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	

Total Cost \$ ~~210.00~~  
260.00

Description of work performed  
Mowing & Weed-eating

Date Work Completed    Month   03   DAY   28   Year 2024       

**Attach receipts and invoices for all supplies and materials used**

**Government Center Shared Bill**  
**For work Done for the month of**  
**April 2024**

**TOTAL BILL FOR APRIL            \$ 3,357.97**

**Town Share    \$ 1,678.98**

**County Share \$ 1,678.99**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 210.00**

Description of work performed  
Mowing & Weed-eating

Date Work Completed    Month   04   DAY   4   Year 2024       

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 210.00**

Description of work performed  
Mowing & Weed-eating

Date Work Completed    Month \_\_\_04\_\_\_ DAY \_\_\_10\_\_\_ Year 2024 \_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 210.00**

Description of work performed  
Mowing & Weed-eating

Date Work Completed    Month   04   DAY   19   Year 2024       

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost \$ 210.00**

Description of work performed  
Mowing & Weed-eating

Date Work Completed    Month   04   DAY   25   Year 2024       

**Attach receipts and invoices for all supplies and materials used**



**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing		\$ 60.00	
Weeding	2 men x 1hr	\$ 60.00	
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	
<b>Anderson Nursery weeding &amp; mulching all islands</b>			<b>\$ 2,517.97</b>

Description of work performed  
Mowing & Weed-eating  
Repair Flag poles Veterans Memorial

Date Work Completed    Month\_\_04 DAY\_18\_ Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

***Anderson's Invoices Attached***

STATEMENT

Date : 05/01/24

TO :  
TOWN OF BERRYVILLE  
101 CHALMERS CT #A  
BERRYVILLE, VA 22611

FROM :  
ANDERSON'S NURSERY  
10574 HARRY BYRD HWY  
BERRYVILLE, VA 22611  
(540) 955-1255

ACCOUNT NUMBER :  
47

Reference Number	Date	Description	Debits	Credits	Balance
126885	05/01/24	Charge		2387.97	2387.97
		PO Number: Gov't Center			
		Description	Quantity	Amount	
		LAND REGULAR MULCH BULK	24	816.00	
		LABOR BARK BLOWING	24	1440.00	
		NON INVENTORY Preen	3	131.97	
		TAX		0.00	

Current	30	60	90
2387.97	0.00	0.00	0.00

Please  
Pay  
-----> 2387.97  
This  
Amount

*OK TO PAY*  
*RAS*

A 2.0% PER MONTH FINANCE CHARGE, 24% PER ANNUM  
WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.



Anderson Lawn Care, Inc.

10574 Harry Byrd Hwy  
Berryville, VA 22611  
540-955-1255

# Invoice

Date	Invoice #
5/1/2024	6334

Bill To
TOWN OF BERRYVILLE 101 CHALMERS CT #A BERRYVILLE VA 22611

P.O. No.	Terms	Project
	15 DAYS	

Quantity	Description	Rate	Amount
2	Mowing - Hermitage Retention Pond 4/11, 24	300.00	600.00
2	Mowing-Sewer Lagoons & Dog Run 4/11, 26	300.00	600.00
2	BI-WEEKLY BED MAINTENACE (PULL WEEDS)	65.00	130.00
<i>Government Center</i>			
		<i>OK TO PAY</i>	
		<i>2/23</i>	
		<b>Total</b>	<b>\$1,330.00</b>

**Government Center Shared Bills  
For work done for the month of  
May 2024**

**TOTAL BILL FOR MAY 2024           \$ 1,050.00**

**Town Share                               \$ 525.00**

**County Share                           \$ 525.00**

A handwritten signature in black ink, appearing to read "Richard F. ...". The signature is written in a cursive style with a long horizontal stroke at the end.

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5 hr	\$ 60.00	\$ 90.00
Mowing Island with small push mower		\$ 10.00 each	
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	
		<b>Total Cost</b>	<b>\$ 210.00</b>

Description of work performed  
Mowing & Weed-eating  
Repair Flag poles Veterans Memorial

Date Work Completed    Month\_\_05 DAY\_02\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5 hr	\$ 60.00	\$ 90.00
Mowing Island with small push mower		\$ 10.00 each	
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	
		Total Cost	\$ 210.00

Description of work performed

Mowing & Weed-eating

Repair Flag poles Veterans Memorial

Date Work Completed    Month\_\_05 DAY\_09\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5 hr	\$ 60.00	\$ 90.00
Mowing Island with small push mower		\$ 10.00 each	
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	
		Total Cost	\$ 210.00

Description of work performed  
Mowing & Weed-eating  
Repair Flag poles Veterans Memorial

Date Work Completed    Month\_\_05 DAY\_17\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5 hr	\$ 60.00	\$ 90.00
Mowing Island with small push mower		\$ 10.00 each	
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	
		<b>Total Cost</b>	<b>\$ 210.00</b>

Description of work performed  
Mowing & Weed-eating  
Repair Flag poles Veterans Memorial

Date Work Completed    Month\_\_05 DAY\_24\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**



**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5 hr	\$ 60.00	\$ 90.00
Mowing Island with small push mower		\$ 10.00 each	
Weeding	2 men x 1hr	\$ 60.00	\$ 120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer		\$ 60.00	
Tar box Crack Filler with operator		\$ 120.00	
		<b>Total Cost</b>	<b>\$ 210.00</b>

Description of work performed

Mowing & Weed-eating

Repair Flag poles Veterans Memorial

Date Work Completed    Month\_\_05 DAY\_30\_Year 2024\_\_\_\_\_

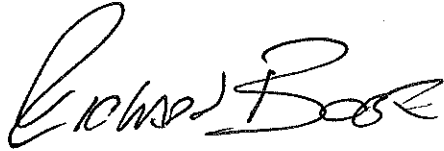
**Attach receipts and invoices for all supplies and materials used**

**Government Center Shared Bills  
For work done for the month of  
June 2024**

**TOTAL BILL FOR JUNE 2024      \$ 4,095,00**

**Town Share                              \$ 2,047.50**

**County Share                            \$ 2,047.50**

A handwritten signature in black ink, appearing to read "Eric W. Beck". The signature is written in a cursive, flowing style.

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Mowing Island with small push mower		\$ 10.00 each	
Weeding	2 men x 1hr	\$ 60.00	\$120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 2hr	\$ 60.00	\$ 210.00
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost            \$ 210.00**

Description of work performed

***Mowing---Weed-eating***

Date Work Completed    Month\_6- DAY\_06\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing	1.5hr	\$ 60.00	\$ 90.00
Mowing Island with small push mower		\$ 10.00 each	
Weeding	2 men x/hr	\$ 60.00	\$120.00
Brush chipper /with operator		\$ 175.00	
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator		\$ 125.00	
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 2hr	\$ 60.00	\$ 210.00
Tar box Crack Filler with operator		\$ 120.00	
<b>Total Cost</b>			<b>\$ 210.00</b>

Description of work performed

***Mowing---Weed-eating***

Date Work Completed    Month\_6- DAY\_20\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing		\$ 60.00	
Mowing Island with small push mower		\$ 10.00 each	
Weeding		\$ 60.00	
Brush chipper /with operator	3HR	\$ 175.00	\$ 525.00
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator	2 MEN X 2H	\$ 125.00	\$ 500.00
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 4hr	\$ 60.00	\$ 480.00
Tar box Crack Filler with operator		\$ 120.00	

**Total Cost            \$ 1,505.00**

Description of work performed

***Clearing 4 foot area around privacy fence west side Gov. Center***

Date Work Completed    Month\_6- DAY\_25\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing		\$ 60.00	
Mowing Island with small push mower		\$ 10.00 each	
Weeding		\$ 60.00	
Brush chipper /with operator	3HR	\$ 175.00	\$ 525.00
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator	2 MEN X 2H	\$ 125.00	\$ 500.00
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 4hr	\$ 60.00	\$ 480.00
Tar box Crack Filler with operator		\$ 120.00	
		<b>Total Cost</b>	<b>\$ 1,505.00</b>

Description of work performed

***Clearing 4 foot area around privacy fence west side Gov. Center***

Date Work Completed    Month\_6- DAY\_26\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**Equipment Cost Log Sheet  
Associated Work Performed  
Government Center**

Equipment	Hours	Cost per Hour	Total
Mowing		\$ 60.00	
Mowing Island with small push mower		\$ 10.00 each	
Weeding		\$ 60.00	
Brush chipper /with operator	1HR	\$ 175.00	\$ 175.00
Leaf Blower with operator		\$ 125.00	
Chain Saw with operator	2 MEN 1hr	\$ 125.00	\$ 250.00
One Ton Dump Snow Removal		\$ 275.00	
Four- Wheeler snow removal with operator		\$ 125.00	
Pick-up snow plow		\$ 125.00	
Back-hoe with operator		\$ 210.00	
Laborer	2 men x 2hr	\$ 60.00	\$ 240.00
Tar box Crack Filler with operator		\$ 120.00	
<b>Total Cost</b>			<b>\$ 665.00</b>

Description of work performed

***Clearing 4 foot area around privacy fence west side Gov. Center***

Date Work Completed    Month\_6- DAY\_27\_Year 2024\_\_\_\_\_

**Attach receipts and invoices for all supplies and materials used**

**From:** "Keith Dalton" <townmanager@berryvilleva.gov>  
**To:** "Joe Braithwaite" <jbraithwaite@clarkecounty.gov>, "Rick Boor" <directordpw@berryvilleva.gov>, "Chris Boies" <cboies@clarkecounty.gov>  
**Cc:** "Christy Dunkle" <planner@berryvilleva.gov>  
**Sent:** Monday, July 22, 2024 10:27:51 AM  
**Subject:** RE: MCFENCE

All:

Before we get into the cost and timing aspects of this, I need to say that I think that vinyl needs to be considered because of its durability and ease of maintenance. With that having been said, I suspect that white fencing will be a non-starter.

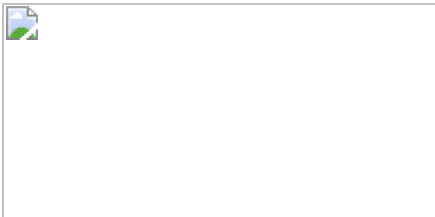
What color/color combinations of vinyl fence are available through the contractors in question?

Take care,

Keith

Keith R. Dalton, Town Manager  
Town of Berryville, VA  
101 Chalmers Court, Suite A  
Berryville, VA 22611

Office Phone: 540.955.1099



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**From:** Joe Braithwaite <jbraithwaite@clarkecounty.gov>  
**Sent:** Monday, July 22, 2024 6:47 AM  
**To:** Rick Boor <directordpw@berryvilleva.gov>; Keith Dalton <townmanager@berryvilleva.gov>; Chris Boies <cboies@clarkecounty.gov>  
**Subject:** Fwd: MCFENCE

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Two options from MC Fence  
White vinyl and pressure treated.  
Long Fence and Hercules (Still waiting)

**From:** "Ruby Miller" <[rmiller@clarkecounty.gov](mailto:rmiller@clarkecounty.gov)>  
**To:** "Joe Braithwaite" <[jbraithwaite@clarkecounty.gov](mailto:jbraithwaite@clarkecounty.gov)>  
**Sent:** Friday, July 12, 2024 3:00:42 PM  
**Subject:** Fwd: MCFENCE



**From:** "Roberto Martinez" <[roberto@mcfenceanddeck.com](mailto:roberto@mcfenceanddeck.com)>  
**To:** "Ruby Miller" <[rmiller@clarkecounty.gov](mailto:rmiller@clarkecounty.gov)>  
**Sent:** Friday, July 12, 2024 2:50:24 PM  
**Subject:** MCFENCE

Hey Ruby,

This is Roberto with MC Fence in Winchester. I attached your quote in this email as well as picture of fence. Please review it and if you would like to move forward, I just need a signed copy of one of the agreements back to me and we can send an invoice to you or whoever it may concern.

For the Vinyl quote the vinyl has a 50 year or limited lifetime warranty from the manufacturer. The fence will also come with a 1-year installation warranty from MCFENCE. If post start leaning, wind starts pushing it out of line, just give us a call and we will fix it for free.

The maintenance can be taken care of with pressure washer.

It also has a 136-mph wind rating, and the post will all get two 60lb bags of concrete in every post.

The gate post will have 5" x 5" aluminum inserts inside of those.

Let me know if you have any questions!

Thanks,

Roberto Martinez

MC FENCE & DECK

Cell: 571-439-1073

Office: 540-773-8391



Quotation #240603TM1

We are pleased to submit this proposal. Please refer to the Quotation number on all correspondence. All quotations by Miller's Supplies At Work are honored for 30 days unless otherwise noted.

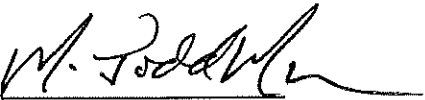
To: <b>TOWN OF BERRYVILLE</b> 101 Chalmers Court Berryville, VA 22611	Ship to (if different address):
CONTACT: Keith Dalton	

DATE	QUOTED BY	DATE EXPECTED	SHIP VIA	F. O. B.	TERMS
6/3/24	TODD	About 6 Weeks ARO	MILLER'S TRUCK	DESTINATION	N30

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	KI		
12ea	ALTUAA P STD C NHR NLS NFR Chair, Altus, Adjustable Arms, Fabric Seat & Back Frame: Black Fabric: Pallas Fresh Marlin List- \$1,413.00	776.00	9,312.00
	Installation- receive, assemble, and deliver chairs		300.00

**COMMENTS/NOTES:**  
 \*Please check the specifications and finishes carefully.  
 \*Most furniture is custom ordered and non-returnable.  
 \*Pricing is valid for 30 days after quote date.

Sub Total	9,612.00
Sales Tax	N/A
Freight	Included
Deliver/Install	Included
<b>TOTAL</b>	<b>\$ 9,612.00</b>

  
**M. Todd Mason**  
 Account Executive  
 161 Commonwealth Court  
 Winchester, VA 22602

▶ \_\_\_\_\_  
 Customer Acceptance/ Date/ PO#