

I-F	REVIEWING AGENCIES AND COUNTY CONSULTANTS
This section lists the different agencies, departments, and County consultants that participate in the review of most Zoning and Subdivision Ordinance applications.	
<u>Contact Person:</u> Jeremy Camp, Senior Planner/Zoning Administrator Clarke County Department of Planning Berryville-Clarke County Government Center, 101 Chalmers Court, Second Floor (540) 955-5131, jcamp@clarkecounty.gov	

Many Zoning and Subdivision Ordinance application types require topic-specific review and comment from other County departments, outside agencies, and the County’s various technical consultants. Applications are routed to these agencies and consultants at the Zoning Administrator’s discretion, or at the discretion of the advisory or other approval authorities, to be reviewed within the required timeframe for each application. Planning Staff typically routes applications within two business days of determining that the application is complete. Agencies and consultants are asked to provide comments within 30 days of receipt and to provide notice immediately if their review will exceed 30 days.

- **General engineering (County consultant) -- Reviews applications for zoning, subdivision, erosion & sediment control, and stormwater compliance.**

Hurt & Profitt
1861 Pratt Drive, Ste. 1100
Blacksburg, VA 24060
(540) 552-5592
- **Karst engineering (County consultant) – Reviews Karst plans and resistivity testing for onsite sewage disposal system applications submitted to the Virginia Department of Health (VDH).**

Hillis-Carnes Engineering Associates
10228 Governor Lane Blvd., Suite 3007
Williamsport, MD 21795
(301) 582-4662
- **Virginia Department of Health (VDH) – Reviews applications using/impacting private well and septic systems.**

Clarke County Health Department
100 North Buckmarsh Street
Berryville, VA 22611
(540) 955-1033

- **Virginia Department of Transportation (VDOT) – Reviews applications involving new entrances to public road system or increased volume to existing entrances.**

Joseph Johnson
Virginia Department of Transportation
14031 Old Valley Pike
Edinburg, VA 22824
Phone: (540) 534-3223
JosephW.Johnson@vdot.virginia.gov

Special Reviewers

- **Clarke County Department of Fire, EMS, and Emergency Management – Reviews applications with direct impacts to County fire and emergency medical services.**

Wayne Whetsell, Chief
101 Chalmers Court
Berryville, VA 22611
(540) 955-5113
wwhetsell@clarkecounty.gov

- **Clarke County Building Department – Reviews applications where comments on building design issues (e.g., fire suppression/fire lanes, accessibility) may be relevant to the land use request).**

Jamie Royston
Building Official
101 Chalmers Court
Berryville, VA 22611
(540) 955-5176
jroyston@clarkecounty.gov

- **Clarke County Sanitary Authority – Reviews applications for projects that intend to use County water and/or sewer in the Boyce, Millwood, Waterloo, and White Post areas. Also review any application that may impact a water or sewer line easement or service area.**

Sarah Shiley
129 Ramsburg Lane
Berryville, VA 22611
(540) 955-5185

- **Town of Berryville -- Reviews applications for projects that intend to use Town of Berryville water and/or sewer. Also review any application that may impact a water or sewer line easement or service area.**

Christy Dunkle
Community Development Director
101 Chalmers Court
Berryville, VA 22611
(540) 955-1099

- **Architectural Historian (County consultant) – Reviews applications for properties located within a Historic Overlay District or Historic Access Corridor Overlay District, or for projects that may have a direct impact on an existing historic resource (e.g., existing County historic zoning district or identified historic structure or property).**

Maral Kalbian
32 E. Main Street
Berryville, VA 22611

- **Various Conservation Easement Holders – Reviews applications involving or adjacent to properties in conservation easement.**

- Clarke County Easement Authority
Lorien Lemmon
101 Chalmers Court, Suite B
Berryville, VA 22611
(540) 955-5134
llemmon@clarkecounty.gov
- Virginia Outdoors Foundation
Emily Yates
401 Commerce Rd., Suite 411
Staunton, VA 24401
(844) 863-9800 x450
eyates@vof.org
- Piedmont Environmental Council (PEC)
PO Box 460
Warrenton, VA 20188
Phone: (540) 347-2334
- Department of Historic Resources
2801 Kensington Ave.
Richmond VA 23221
(804) 482-6446

GUIDANCE MANUAL TO THE CLARKE COUNTY ZONING & SUBDIVISION ORDINANCES
JANUARY 2024

- Land Trust of Virginia
119 The Plains Rd., Suite 200
Middleburg VA 20117
(540) 687-8441
- Lord Fairfax Soil and Water Conservation District
722-B East Queen St.
Strasburg VA 22657
(540) 465-2424
- **Telecommunications engineering (County consultant)** – Reviews applications for new and modifications to existing wireless communication facilities (WCFs).

CTA Consultants
300 Lucado Place, Suite 100
Lynchburg, VA 24504
(800) 878-1436

- **Winchester Regional Airport Authority. Only for new proposed tower applications in western part of County near Winchester Airport.**

Winchester Regional Airport Authority
491 Airport Road
Winchester, VA 22611
(540) 662-5786