

Berryville-Clarke County
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Berryville, Virginia



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Meeting of the Clarke County Electoral Board Tuesday, June 4, 2024

Meeting called to Order at 3:02PM by Chair Carol Westervelt

Members Present: Kay Briggs, Secretary

Staff Present: Barbara Bosserman, General Registrar

Adoption of Agenda: Kay motioned to adopt the agenda as written. Seconded by Carol.

Roll call vote:

Carol Westervelt: Aye

Kay Briggs: Aye

EB Member Comments: No comments

Approval of Minutes:

Carol motioned to approve the May 1, 2024 minutes and Kay seconded the Motion.

Roll call vote:

Carol Westervelt: Aye

Kay Briggs: Aye

Public Comments: No one from the public was in attendance so there were no public comments.

Officer of Election Supplemental Appointments (attached)

Memo was provided from Barbara Bosserman, General Registrar pursuant to 24.2-115, a list of citizens requesting appointment to serve as officers of election. The recommendation was to appoint each official to a term ending on February 28, 2025. The term ending date will align the officers with those currently appointed.

Kay motioned to approve the supplemental appointments. Carol seconded the motion.

Roll call vote:

Carol Westervelt: Aye

Kay Briggs: Aye

Officer of Election Assignments (attached)

Kay motioned to approve the appointment of the Officers of Election. Carol seconded the motion.

Roll call vote:

Carol Westervelt: Aye

Kay Briggs: Aye

- Training
 - June 8, 2024 2:00 – 3:00PM Chief/Assistant Chief Training
 - June 13 Ballot officer training at 5:00PM. Curbside will be discussed at 6:00PM
 - June 15 Make up training at 2:00PM
 - June 16 EPB L&A at 1:00PM

SSHP Grant Update

- Cameras were being installed on June 4, 2024
- New signs were received
- 2 generators have been purchased and delivered to the Clarke County Maintenance Director for use if a precinct loses power.

Electronic Pollbook Purchase: Tabled until prices for replacement are obtained.

Annual Voting Systems Security Review: Tabled

Miscellaneous: Nothing to report

Set next meeting date:

June 19, 2024 at 11:00AM

Carol Made a motion to adjourn and Kay seconded the motion.

Roll call vote:

Carol Westervelt: Aye

Kay Briggs: Aye

Set next meeting date

June 19, 2024

The meeting was adjourned at 4:23PM.

Respectfully submitted,

Kay M. Briggs, Secretary

Approved: (date) 07/29/2024
 Carol Westervelt, Chair: Carol Westervelt
 Robert Holcomb, Vice Chair: Robert Holcomb
 Kay Briggs, Secretary: Kay M. Briggs