



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	June 18, 2024	Page
Afternoon Session 1:00 PM		
1.	Call To Order	5
2.	Adoption Of Agenda Action: On a motion by Vice Chair Catlett, the Board unanimously adopted the agenda as presented.	6
3.	Citizen’s Comment Period	7
4.	VDOT Update	8
5.	Clarke County High School Widget Cup Team	9
6.	Northern Shenandoah Valley Regional Commission Update by Brandon Davis	10
7.	Approval of Minutes: Action: On a motion by Vice Chair Catlett, the Board unanimously approved the minutes as presented. – May 21, 2024 Regular Meeting	11 12
8.	Resolution for the Purchase of the Former Camp 7 Property (Tax Map Parcel 27-A-10A) (2024-09R) Action: On a motion by Supervisor Lawrence, the Board unanimously adopted resolution 2024-09R as presented.	46
9.	Set Public Hearing: Cesspools and Other Unpermitted Onsite Sewage Disposal Systems Text Amendment (PH2024-10: TA24-01) Action: On a motion by Vice Chair Catlett, the Board unanimously set public hearing PH2024-10: TA24-01 for July 16, 2024 at 6:30pm or as soon thereafter as the matter may be heard.	61
10.	Set Public Hearing: Minor Commercial Public Assembly Use – Country Inns Text Amendment (PH2024-11: TA24-02) Action: On a motion by Vice Chair Catlett, the Board unanimously set public hearing PH2024-11: TA24-02 for July 16, 2024 at 6:30pm or as soon thereafter as the matter may be heard.	65
11.	Set Public Hearing: Helicopter Landing Area Use and Prohibition of Private and Public Airstrips and Airports Text Amendment (PH2024-12: TA24-03) Action: On a motion by Supervisor McKay, the Board unanimously set public hearing PH2024-12: TA24-03, including additional language prohibiting helicopter landings and/or takeoffs between the hours of 10:00pm and 6:00am, for July 16, 2024 at 6:30pm or as soon thereafter as the matter may be heard.	70
12.	Personnel Committee Items from June 10, 2024:	74
	A. Expiration of Term for Appointments expiring through August 2024 Action: Information Only.	75
	B. New Minimum Salary Requirements for Exempt Employees Action: Information Only.	84
13.	Finance Committee Items from June 10, 2024:	87
	A. FY25 Conservation Easement Supplemental Appropriation Request Action: On a motion by Supervisor McKay, the Board unanimously approved, “Be it resolved that	89



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	FY25 budgeted expenditure and appropriation to the Conservation Easement fund be increased \$41,000, that State revenue from the Department of Forestry be budgeted in the amount of \$20,500, and that the Conservation Easement fund balance be reduced by \$20,500, all for the purpose of purchasing easement on the property of George Williams (Tax Map #30-A-47B)."	
B.	FY25 Supplemental Appropriation Request for Sheriff's Office Grant Action: On a motion by Supervisor McKay, the Board unanimously approved, "Be it resolved that FY25 Capital Projects Fund budget and expenditure appropriation in the Sheriff's Office Radio line be increased in the amount of \$74,012, and that budgeted revenue in the Capital Projects Fund be increased by the same amount, all for the purpose of receiving State revenue from the Virginia Department of Criminal Justice Services for the purchase of portable radios for Sheriff's Office staff."	91
C.	FY24 Supplemental Appropriation Request for the Clerk of the Circuit Court Action: On a motion by Vice Chair Catlett, the Board unanimously approved, "Be it resolved that FY24 Capital Projects Fund budget and expenditure appropriation be increased in the amount of \$48,500, and that budgeted revenue in the Capital Projects Fund be increased by the same amount, all for the purpose of receiving State Compensation Board funds for the digitization of Grantor and Grantee Land Book indexes."	93
D.	FY25 Historic Preservation Commission Supplemental Appropriation Request Action: On a motion by Supervisor Lawrence, the Board unanimously approved, "Be it resolved that FY25 budgeted expenditure and appropriation to the Historic Preservation Commission's operating fund be increased \$40,000, that State revenue from the Department of Historic Resources be budgeted in the amount of \$28,000, and that fund balance designation for Government savings be decreased \$12,000, all for the purpose of accepting the DHR CLG grant for the Design Review Guideline updates for Millwood and White Post structures in historic zoning districts."	94
E.	FY24 Clarke County School Division Supplemental Appropriation Request Action: On a motion by Vice Chair Catlett, the Board unanimously approved, "Be it resolved that FY24 budgeted expenditure and appropriation to the School Capital Projects fund be increased \$16,760.50, and that budgeted revenue in the School Capital Projects fund be increased in the same amount, for the purpose of receiving insurance claim proceeds of \$16,760.50 for damages to the Boyce Elementary School roof."	...
F.	Bills and Claims Action: On a motion by Supervisor Lawrence, the Board unanimously approved the May 2024 Invoice History Report.	95
G.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	105
14.	Joint Administrative Services Board Update	128
15.	Government Projects Update	129



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16. Miscellaneous Items		130
17. Summary Of Required Action		131
18. Board Member Committee Status Reports		132
<hr/> Evening Session 6:30 PM <hr/>		
19. Citizen's Comment Period		133
20. Conservation Police Presentation by Officer Thomas Christian		134
21. Public Hearing: Clarke County Code Chapter 148 – Soil Erosion & Sediment Control (PH2024-09: CC2024-02) Action: On a motion by Supervisor Lawrence, the Board unanimously approved the proposed amendments to the Code of Clarke Chapter 148 – Soil Erosion & Sediment Control as presented, effective July 1, 2024.		136
22. Adjournment		175
23. Reports in Packet:		176
– VATI Project		177
– Building Department		182
– Commissioner of the Revenue		191
– Fire & EMS		200
– Department of Social Services FY23 Annual Report		201