

**CLARKE COUNTY DEPARTMENT OF SOCIAL SERVICES
311 EAST MAIN STREET
BERRYVILLE, VIRGINIA 22611
TELEPHONE (540) 955-3700**

DATE: June 26, 2024
TO: SOCIAL SERVICES BOARD MEMBERS
FROM: JENNIFER PARKER, DIRECTOR
SUBJECT: AGENDA FOR BOARD MEETING

The Clarke County Board of Social Services will meet at the Clarke County Government Center on second floor in Room AB on **Wednesday, June 26, 2024 at 9:30 am.**

The agenda follows:

- 1) Open Session
 - a. Adoption of Agenda
 - b. Approval of minutes for May 22, 2024 meeting
 - c. Next meeting date (7/17/24)
 - d. Review expenditures
 - e. Public Comment
 - f. Employee Introductions
 - i. Bethany Collings
 - ii. Jessica Lucas-Hartman
 - g. Services Quarterly Report-Sarita Emmons
 - h. Benefits Quarterly Report-Jen Parker
 - i. Annual Report Overview
 - j. Director's Update
- 2) Adjournment

If you are unable to attend the Board meeting, please call or email to let Jennifer know. Thank you!

Board Minutes
Clarke County Social Services Board

May 22, 2024

In Attendance

Members Present

Gerald Dodson-Chairman
Barbara Byrd-Member
Anne Cushman-Member
Doug Lawrence-Member
Robin York-Member
Laura Dabinett-Member (virtual)

Staff Present

Jennifer Parker
Rachael Selman

Call to Order

At 9:33 am, Chairman Dodson called the meeting to order.

Approval of Agenda

Robin York moved to adopt the agenda. The motion carried by the following vote:

Barbara Byrd- Aye
Anne Cushman- Aye
Laura Dabinett-Abstain
Gerald Dodson-Aye
Doug Lawrence-Aye
Jim Smith-Absent
Robin York-Aye

Approval of Minutes

Anne Cushman moved to approve the minutes of April 26, 2024, as presented. The motion carried by the following vote:

Barbara Byrd- Aye
Anne Cushman- Aye
Laura Dabinett-Abstain
Gerald Dodson-Aye
Doug Lawrence-Aye
Jim Smith-Absent
Robin York-Aye

Director's Update

The Benefit Programs Supervisor position is still vacant and posted. Bethany Collings will begin as a Benefit Programs Specialist III on May 28th. She will specialize in Long Term Care Medicaid cases. Linda Funk and Samantha Royer are currently contracting with the agency but their terms will be done by mid-June.

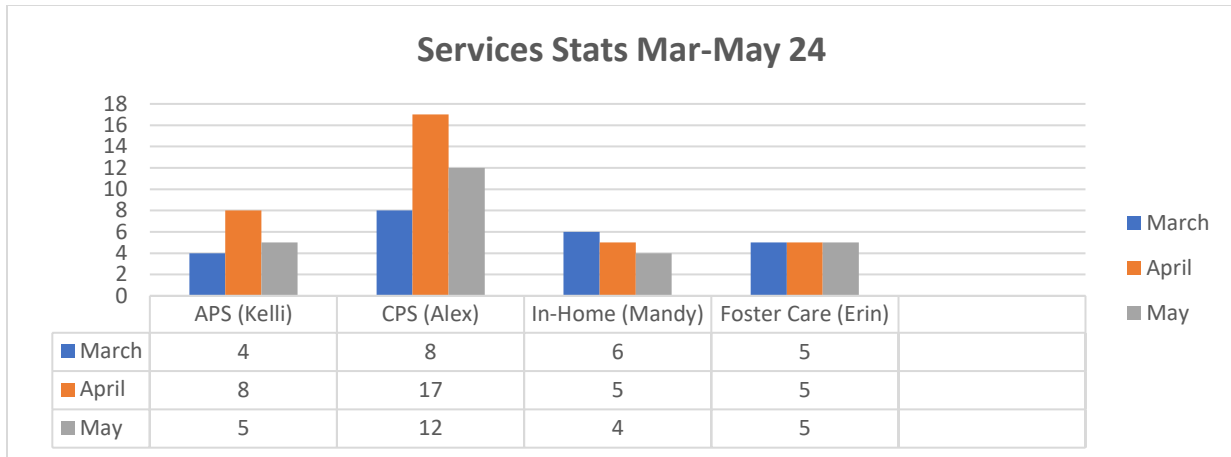
Alex Herrera had been given a verbal offer from Winchester City. Ms. Parker is working on the posting for this position as well. Claire Spaulding, the part-time Office Associate, left the agency May 23rd. This position will not be filled.

Adjournment

The Board was polled, and no other matters were needed for discussion. No other subjects in the room. Motion by Robin York seconded by Barbara Byrd, the Board by voice vote, voted unanimously to adjourn the meeting. Motion carried. The meeting adjourned at 10:04 am. to reconvene on June 26, 2024, at 9:30 a.m. at the Clarke County Government Center, 101 Chalmers Court, Berryville, Virginia 22611.

Jennifer Parker, Director _____

Gerald Dodson, Chairman _____



Adult Protective Services: (APS)

March Invalid 4 : Valid Reports : 4 **Total Reports : 8**

April Invalid: 7: Valid Reports: 8 **Total Reports: 15**

May Invalid :2 : Valid Reports: 5 **Total Reports 7**

Adult Services:

March : **4 total** Screenings all elected to have services in the home

April: **5 total** Screenings completed all elected to have services in the home

May: **2 total** Screenings completed all elected to have services in the home

Guardianships: 37

Child Protective Services: (CPS)

March Invalid 5: Valid Reports : 3 (2 Investigations, 1 Family Assessment)

April Invalid 12: Valid Reports: 5 (2 Investigations, 3 Family Assessments)

May Invalid 9: Valid Reports: 3 (1 Investigation, 2 Family Assessments)

In-Home Cases : In home Cases, providing services for inadequate supervision, mental abuse which involved exposure to DV. Provided one Family Supports case which is voluntary for mental health and substance use.

Foster Care: 5 Children in Care,

3 children with the goal of **Return Home**, 1 child on a trial home visit started in June,

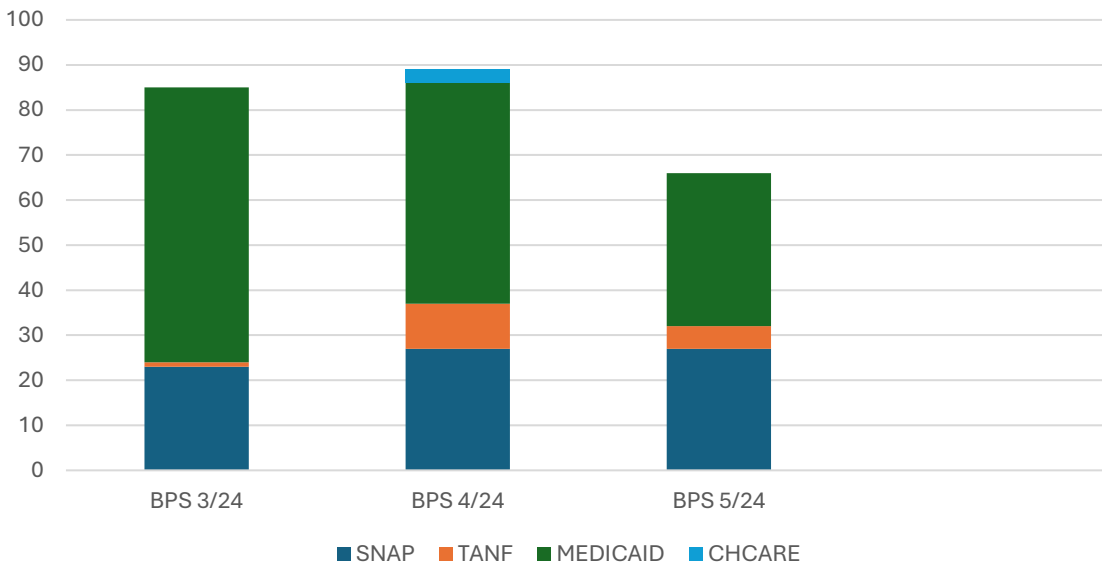
1 child placed with a relative, and 1 child is in at the Evans Home in Winchester .

1 child with the goal of **Adoption** process has started

1 child with the goal of **Relative Placement** anticipating goal achievement in July.

Adoption Subsidies: 8

Benefit Programs Applications Received 3/24-5/24



3/2024

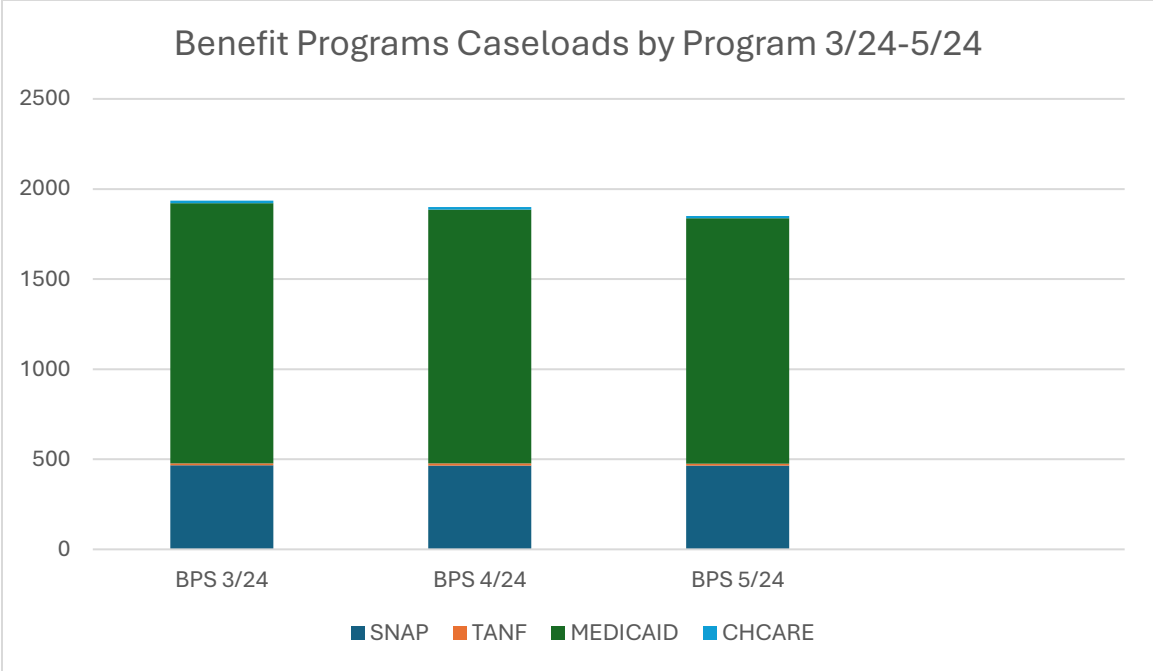
ChildCare-0
SNAP-23
Medicaid-61
TANF-1

4/2024

ChildCare-3
SNAP-27
Medicaid-49
TANF-10

5/2024

ChildCare-0
SNAP-27
Medicaid-34
TANF-5



3/2024

ChildCare-14
 SNAP-466
 Medicaid-1,443
 TANF-12

4/2024

ChildCare-14
 SNAP-465
 Medicaid-1,408
 TANF-12

5/2024

ChildCare-14
 SNAP-464
 Medicaid-1,361
 TANF-12