

CLARKE COUNTY SANITARY AUTHORITY MEETING MINUTES
April 16, 2024

PRESENT:

Mr. Roderick DeArment, Chairman
Mr. C. Wayne Armbrust, Vice Chairman
Mr. Tom Bauhan
Mr. Bryan Conrad (late arrival)
Mr. Lee Coffelt
Mr. Bev, McKay, Liaison for the Clarke County Board of Supervisors

ABSENT:

None

OTHERS:

Paren Crawford, Inboden Environmental Services
Mark Inboden, Inboden Environmental Services
Mike Legge, Staff
Sarah Shiley, Staff

I. CALL TO ORDER

Chairman DeArment called the meeting to order at 9:03 am.

II. MINUTES

A. March 19, 2024

Mr. Coffelt made a motion, seconded by Mr. Bauhan, to approve the minutes of March 19, 2024 as amended. The motion carried as follows:

Mr. DeArment – aye
Mr. Armbrust – aye
Mr. Bauhan – aye
Mr. Coffelt – aye

Mr. Conrad entered the meeting at 9:14 am.

III. PUBLIC COMMENT

No persons appeared to address the Board.

IV. INBODEN REPORT

Paren Crawford reported the following:

- Water production was back down to normal for the month, producing around 80,000 - 90,000 gallons a day.
- Memcor Units #1 and #2 underwent a maintenance task where they were placed into a CIP. The CIP helped the flow on both units increase to around 40 GPM. Unit #1 gained 7.5 GPM and Unit #2 gained 23 GPM.
- A leak had been discovered on Cunningham Lane 3/29, which resulted in a water shut off for the Town of Millwood for a brief period of time. A valve was put on to close the leak off. Paren was able to fix the leak with an open hydrant. This means that customers still had water available to them but with less pressure.
- The board and Inboden discussed issues relating to the digester and bioreactor blowers in the Wastewater Treatment Plant and possibilities of getting new ones. Inboden had two digester blowers rebuilt for cheaper than the cost of a new one (roughly \$7k for a new one) There are 3 bioreactor blowers, one used as a backup in the plant. One had gone bad and rebuilt for much less than the cost of a new one also (\$15-20K for a new one)
- Nutrient numbers are in good range, with phosphorous at 0.23 mg/L and nitrogen at 3.04 mg/L.

V. OLD BUSINESS

A. 103 N. Greenway Ave.

The owner of the property has paid the availability fees for both water and sewer. IES has gone on site to turn the water on and is working as it should.

VI. NEW BUSINESS

A. Master Meter (101 & 103 W. Main St.)

The board and Sanitary Authority discussed the issue we are facing having a master meter at this particular complex and how this can be rectified. The board would like to send a letter to the owner and two tenants.

B. Pre Proposal Meeting

Inboden held a Pre Proposal meeting inviting all interested vendors to tour our Wastewater and Water Plants on Friday, April 12th. Proposals are due on April 30th.

C. Termination Notices Higher than Normal

Mr. Legge brought up that the Sanitary Authority has issued 28 termination letters within this past month. The board commented this number was higher than normal. Mr. Legge also mentioned that we turn water service off for at least 5-13 customers every billing cycle.

VII. FINANCIAL REPORTS

A. Budget Adoption

Mr. Legge suggested to the board that they do not adopt the Sanitary Budget for FY2025 until after the Board of Supervisors has their meeting later that evening and decides how much each department will be allotted.

Mrs. Shiley and Mr. Legge will also be meeting with the County's Grant Writer via zoom later this week to discuss potential grant fund options for the Sanitary Authority.

Mr. Legge also recommended to the board that we use the County's roofing consultant to get a professional opinion on when the roof will need to be replaced.

VIII. NEXT MEETING

The next meeting will be held Tuesday, May 21, 2024, at 9:00 am.

IX. ADJOURNMENT

Chairman DeArment adjourned the meeting at 10:24 am.