

CLARKE COUNTY CPMT MEETING MINUTES**April 23, 2024****Attendees**

Nadia Acosta	CSA Coordinator
Jennifer Parker	DSS Representative
Frank Moore	CCPS Representative
Terri Catlett	BOS Representative
Jerry Stollings	CSU Representative and CPMT Chair
Tavan Mair	Private Provider Representative
Leea Shirley	VDH Representative and CPMT Vice Chair
Denise Acker	CSB Representative

Absent

David Ash	Parent Representative
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Virtual

Ms. Leea Shirley called the meeting to order at 2:00PM. Ms. Nadia Acosta asked to amend the agenda to add a review of a brochure created for CSA, and Ms. Terri Catlett asked to amend the agenda with the date of March 26, 2024, for the minutes to be approved. Ms. Jennifer Parker made a motion to approve the agenda as it had been amended, and Mr. Frank Moore seconded. All members voted in favor.

Old Business:

1. Ms. Parker made a motion to approve the March 26, 2024 minutes with the date corrected. Mr. Moore seconded the motion. All members voted in favor.
2. Ms. Acosta stated that she had not yet received some responses for the Service Gap Survey, and requested that they be turned in as the due date to turn in the survey is May 15, 2024.
3. Ms. Denise Acker reported that NWCSB had serviced two families in Berryville through Same Day Access, and gave a reminder that Same Day Access was open to children on Wednesdays at 9AM. Ms. Parker reported that the VDSS was continuing to move towards Kin First, and that she had been notified today (04/23/2024) that High Fidelity Wraparound had been approved. Mr. Jerry Stollings reported that one of his offices in the district was losing three out of four of its probation officers due to two promotions and one resignation. Mr. Stollings stated that there might be hiccups throughout the district as

everyone in DJJ worked to cover the loss of the three probation officers. Mr. Moore reported that there was a search for a new school superintendent ongoing.

New Business:

1. Mr. Jonas Vesterlund gave a presentation on North Spring Behavioral Healthcare. Mr. Vesterlund reported that currently, the residential program was at full capacity and there was a 2-3 month waitlist. Mr. Vesterlund stated that there were several different residential programs: at this time, North Spring has programs for substance use, sexual aggression/reactive behavior, and trafficking victims. North Spring is able to work with eating disorders as a secondary mode. Mr. Vesterlund stated that North Spring now has Spanish-speaking clinicians. Mr. Vesterlund stated that North Spring also has an acute hospitalization program, which is able to hold beds, a partial hospitalization program, and a small intensive outpatient program.
2. Mr. Stollings recommended that the team review the strategic planning documents and set the responsibilities and deadlines at May CPMT once everything had been reviewed. Ms. Parker stated that she would bring a template with timelines to assist in that process. Ms. Parker also stated that she and Ms. Acosta had been discussing the best way to update the policies and procedures manual. Ms. Shirley recommended that Ms. Acosta reach out to the CSA Coordinators of Warren and Shenandoah counties, as they had very good working policy and procedure documents. Ms. Parker stated that she had been looking into creating a parent handbook that explained CSA procedures, the appeal process, and the FAPT process in more detail.
3. Ms. Acosta stated she had acquired some small games and prizes for the Family Fun Day on April 25th, 2024, at Rosehill Park. Ms. Acker stated that NWCSB would have a table there. Ms. Acosta gave a draft of a brochure that would be handed out at the event. The brochure was well-received, and Ms. Shirley suggested leaving out the insert from the brochure in favor of putting it in the parent handbook.

Financial Report:

Ms. Acosta stated that there was no pool reimbursement report, as she had input some data incorrectly. The mistakes had been fixed, but not in time to include the report in the packet for April CPMT. The corrected reports will be included in the packet for May CPMT. Mr. Stollings pointed out that there was a large increase in community-based services. Ms. Shirley asked for projections, and Ms. Acosta reported that based on the cases being approved this month and to be seen next month, the purchase order encumbrances would go over budget by \$674, but that the actual expenditures would not go anywhere near over budget. Ms. Parker and Ms. Acosta explained that there will be a presentation made to the Finance Committee and the Board of Supervisors explaining the situation to make them aware that there might be a supplement requested, but that at this time, the actual expenditures did not appear to need a supplement.

Closed Session:

See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

Consent Agenda:

The consent agenda with 6 cases was reviewed. As a significant portion of the cases requested services beyond the start of the fiscal year, Ms. Acker made a motion to approve the cases as discussed, with a rate increase of up to 5% approved for the services in the new fiscal year. Ms. Jennifer Parker seconded the motion. All members voted in favor.

Mr. Moore made a motion to adjourn the meeting. Ms. Parker seconded the motion. All members voted in favor.

Next Meeting: May 28, 2024

Meeting adjourned at 03:26PM.

Closed Meeting Motions and Certification

At 2:47 PM, Leea Shirley

moved to convene in closed session to discuss ,as permitted by VA Code §2.2-3711(A)(4).

2.2-3711(A)(4)—The protection of the privacy of individuals in personal matters not related to public business.

The motion carried by the following vote:

	MOTION BY	SECOND	ABSENT/ABSTAIN	AYE	NAY
<i>Denise Acker</i>	✓				
<i>Jerry Stollings</i>				✓	
<i>Tavan Mair</i>				✓	
<i>Frank Moore</i>				✓	
<i>Jennifer Parker</i>		✓			
<i>Leea Shirley</i>				✓	
<i>Terri Catlett</i>				✓	
<i>David Ash</i>			✓		

At 3:28, with the members of the Clarke County Community Policy and Management Team being assembled within the designated meeting place with open doors and in the presence of members of the public and/or the media desiring to attend, moved to reconvene in open session. The motion carried as follows:

	MOTION BY	SECOND	ABSENT/ABSTAIN	AYE	NAY
<i>Denise Acker</i>	✓				
<i>Jerry Stollings</i>				✓	

<i>Tavan Mair</i>				✓	
<i>Frank Moore</i>				✓	
<i>Jennifer Parker</i>				✓	
<i>Leea Shirley</i>		✓			
<i>Terri Catlett</i>				✓	
<i>David Ash</i>			✓		

Jerry Stollings further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Clarke County Community Policy and Management Team has convened a closed meeting on October 24, 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Clarke County Community Policy and Management Team that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Clarke County Community Policy and Management Team hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the [public body name]. The motion was approved by the following roll-call vote:

	AYE	NAY	ABSENT	REASON FOR NAY VOTE
<i>Denise Acker</i>	✓			
<i>Jerry Stollings</i>	✓			
<i>Tavan Mair</i>	✓			
<i>Frank Moore</i>	✓			
<i>Jennifer Parker</i>	✓			
<i>Leea Shirley</i>	✓			
<i>Terri Catlett</i>	✓			
<i>David Ash</i>			✓	

The aforesaid Motion and Certificate were adopted in open meeting at a public meeting held on October 24, 2023 of the Clarke County Community Policy and Management Team by roll-call vote as shown above. The Certificate was adopted immediately after the closed meeting at a reconvened open meeting.

A handwritten signature in blue ink, appearing to be 'P. M.', written above a horizontal line.

Chair

A handwritten date '4-23-24' in blue ink, written above a horizontal line.

Date