



Clarke County Fire & EMS Commission

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611
Main Meeting Room

MINUTES

Thursday, October 12th, 2023 7:00pm

Attendees: Bryan Conrad
Diane Harrison
Randy Buckley
Randy Loker
David Weiss

Absent: Van Armacost
Tony Roper

Staff: Wayne Whetsell
Melanie Radford
Pam Hess

1. Mr. Conrad called the meeting to order at 6:57pm.
2. Mr. Buckley made a motion to approve the agenda. The motion was passed with all in favor.
3. Public Comment - None
4. Mr. Weiss cited under the new business section of the minutes, the word “absolve” needed to be corrected to “dissolve”. Mr. Buckley made a motion to approve the July 13th, 2023 minutes as amended. The motion was passed with all in favor.
5. Chief Update
 - Informational reports - Chief Whetsell discussed the packet reports with the group mentioning significant system improvements. He passed around a few example Standard Operating Guideline’s (SOG) for review and explained the general process. Personnel staffing, disaster and hazard mitigation plans, ballistic gear, radio project, paging, dry hydrant signage and recruitment/retention were additional topics discussed. The group had a round table conversation regarding the progress of the FRAG and the future of the commission. No final decision was made at this time and will be further assessed at the next meeting.
6. New Business - None
7. Summary of Required Actions - Mr. Weiss and Chief Whetsell will collaborate with Mr. Boies to identify the next step for dissolution of the commission for the December meeting.

8. Ms. Harrison made a motion to adjourn at 7:55pm. The motion was passed with all in favor.

All meeting documents will be distributed at meeting. Next meeting will be held on Thursday, December 14th, 2023.

Minutes Transcribed by Melanie Radford