



Clarke County Board of Supervisors

Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	April 16, 2024	Page
<i>Afternoon Session 1:00 PM</i>		
1.	Call To Order	4
2.	Adoption Of Agenda Action: On a motion by Supervisor McKay, the Board unanimously adopted the agenda as presented.	5
3.	Citizen’s Comment Period	6
4.	Employee of the Quarter Award – 1 st Quarter 2024 Action: Information only, awarded to Sarita Emmons.	7
5.	VDOT Update	8
6.	Planning Department Annual Report	10
7.	Approval of Minutes: Action: On a motion by Supervisor Lawrence, the Board unanimously approved the minutes as presented.	44
	– March 19, 2024 Regular Meeting	45
8.	Consent Agenda: Action: On a motion by Vice Chair Catlett, the Board unanimously approved the Consent Agenda as presented.	107
	– Proclamation Recognizing April as Child Abuse Prevention Month (2024-02P)	108
	– Applications for Easement Donations: David & Marti Bryant and Anne McDonald	110
9.	Motion to Petition Court to Issue Writ of Election for Commonwealth’s Attorney Action: On a motion by Supervisor Lawrence, the Board approved (4-0-1, Bass abstaining) a motion to petition the court to issue a writ of election for Commonwealth’s Attorney.	113
10.	Motion to Petition Court to Issue Writ of Election for Berryville District Supervisor Action: On a motion by Supervisor McKay, the Board approved (4-0-1, Bass abstaining) a motion to petition the court to issue a writ of election for the Berryville District Supervisor.	117
11.	Proposed CY2024 Tax Rates and User Fees Resolution (2024-05R) Action: On a motion by Supervisor Bass, the Board unanimously adopted resolution 2024-05R.	121
12.	Proposed FY2025 Budget Resolution (2024-06R) Action: On a motion by Vice Chair Catlett, the Board unanimously adopted resolution 2024-06R.	130
13.	Proposed FY2025 Budget Appropriations Resolution (2024-07R) Action: On a motion by Supervisor Bass, the Board unanimously adopted resolution 2024-07R.	138
14.	Resolution of Support for SMART Scale Application for Route 7/Route 601 Intersection Improvements (2024-08R) Action: On a motion by Vice Chair Catlett, the Board unanimously adopted resolution 2024-08R.	142
15.	Personnel Committee Items from April 8, 2024:	145
	A. Expiration of Term for appointments expiring through June 2024. Action: On a motion by Supervisor Lawrence, the Board unanimously approved the following recommendations:	146
	– Reappoint Page Carter to the Historic Preservation Commission for a four-year term that will expire May 31, 2028.	...



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Item	April 16, 2024	Page
	– Dissolve the Broadband Implementation Committee.	
16.	Board of Supervisors Work Session Items from April 8, 2024:	157
	A. VDOT Secondary Six Year Plan Action: On a motion by Supervisor McKay, the Board unanimously authorized a public hearing for May 21, 2024 at 6:30 pm or as soon thereafter as the matter may be heard.	158
	B. Berryville District Supervisor Resignation Action: Information Only.	...
17.	Finance Committee Items from April 8, 2024:	159
	A. Clarke County School Division FY24 Supplemental Appropriation Requests Action: On a motion by Supervisor Bass, the Board unanimously approved, “Be it resolved that the FY24 School Operating Fund budgeted expenditure and appropriation be increased by \$56,208, and that revenue budget and appropriation be increased by the same amount, for the purpose of receiving additional federal revenue of \$30,000 for the ESSER III Retention Grant, \$18,411 of ARP ESSER III federal revenue for the Cooley Upper vestibule renovation and Spot Vision Screener, and additional local revenue of \$7,797 received from an insurance claim for repairs to Boyce Elementary School as a result of storm damage.” On a motion by Supervisor Bass, the Board further unanimously approved, “Be it resolved that the FY24 School Capital Projects Fund budgeted expenditure and appropriation be increased by \$47,117, and that revenue budget and appropriation be increased by the same amount, for the purpose of receiving additional state revenue of \$29,140 for a School Security System grant and additional local revenue of \$17,977 received from the Boyce Elementary School PTO, for playground equipment and installation.”	...
	B. FY24 Conservation Easement Supplemental Appropriation Request Action: On a motion by Supervisor Lawrence, the Board unanimously approved, “Be it resolved that FY24 budgeted expenditure and appropriation to the Conservation Easement fund be increased \$78,750, that local revenue from the Piedmont Environmental Council be budgeted in the amount of \$37,625, that revenue from the Commonwealth be budgeted in the amount of \$41,125, all for the purpose of purchasing Conservation Easement on the land of Mary Keith Lilly.”	161
	C. Bills and Claims Action: On a motion by Vice Chair Catlett, the Board unanimously approved the March 2024 Invoice History Report as presented.	164
	D. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	175
18.	Joint Administrative Services Board Update	196
19.	Government Projects Update	197
20.	Miscellaneous Items	198
21.	Summary Of Required Action	199
22.	Board Member Committee Status Reports	200



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Main Meeting Room Berryville / Clarke County Government Center
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Item	April 16, 2024	Page
23.	Adjournment	201
24.	Reports in Packet:	202
	– VATI Project	203
	– Building Department	208
	– Commissioner of the Revenue	220